

# TOWN OF WOODWAY

## ORDINANCE 2022-637

AN ORDINANCE OF THE TOWN OF WOODWAY AMENDING WOODWAY MUNICIPAL CODE (“WMC”) CHAPTER 11.01 – STORM AND SURFACE WATER UTILITY; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE AND AUTHORIZING SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the Town Council of the Town of Woodway desires to simplify the administration of the Woodway Municipal Code (WMC); and

WHEREAS, the Town Council of the Town of Woodway desires to avoid a waste of resources through the expenditure of employee time expenses in the recovery of de minimis amounts owed, by waiving interest and late fees associated with small unpaid balances on fees owed to the Town; and

WHEREAS, the Council desires to provide a means waiver of one late fee for inadvertent delay in payment of fees due the Town;

NOW, THEREFORE, the Town Council of the Town of Woodway does hereby ordain as follows:

Section 1. WMC Section 11.01.130 is hereby amended to read as follows:

11.01.130 Billing and collection.

The Town may administer the billing and collection services required to implement this chapter, it may contract for such services or it may enter into interlocal agreements with other governments for this purpose. All billing and collection services shall be implemented as follows:

- A. All property subject to service charges shall be billed semiannually for the previous six-month period based upon the applicable property rate category.
- B. Adjustments to the annual service charge may be made when property is annexed into the Town. The service charge for the billing year during which annexation occurs shall be subject to a proration formula that may be included in an interlocal agreement between the Town and Snohomish County.
- C. All semiannual utility bills shall be paid on or before the last day of the month in which the bill is issued. In the event any semiannual utility payment is not received by close of business on the fifth day of the month after the bill is due and the account becomes delinquent, a penalty of five dollars per month shall be added to any outstanding balance until the bill is paid in full.

D. All final prorated stormwater utility bills shall be due thirty days after the issuance date. In the event any final utility payment is not received by close of business on the thirty-fifth calendar day after issuance and the account becomes delinquent, a penalty of five dollars per month shall be added to any outstanding balance until the bill is paid in full.

E. The Mayor or Mayor's designee may waive one late fee per twelve-month period if the waiver is requested in writing by the account holder, provided the account holder has not had a late fee waived during the previous twelve months. Fees waived in accordance with this subsection and WMC 3.32.020 (G) count toward the one allowable waiver per twelve-month period.

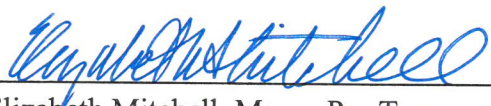
D.F. The Mayor or Mayor's designee may waive late fees and interest charges for unpaid fee balances of \$1.00 or less.

Section 2. If any part or portion of this Ordinance is declared invalid for any such reason, such declaration of invalidity shall not affect any remaining portion.

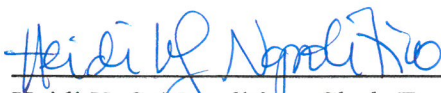
Section 3. This Ordinance shall take effect 5 days after date of publication by ordinance title only.

PASSED this 4<sup>th</sup> day of April 2022 by the Town Council of the Town of Woodway.

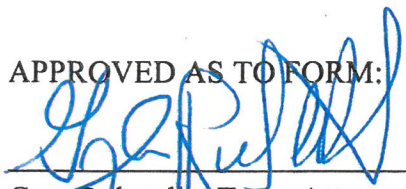
TOWN OF WOODWAY

  
Elizabeth Mitchell, Mayor Pro Tem

ATTEST:

  
Heidi K. S. Napolitano, Clerk-Treasurer

APPROVED AS TO FORM:

  
Greg Rubstello, Town Attorney

Date Passed by the Town Council: 4 April 2022

Date Published: 7 April 2022

Effective Date: 12 April 2022