

# TOWN OF WOODWAY

## ORDINANCE 2020-615

AN ORDINANCE OF THE TOWN OF WOODWAY AMENDING WOODWAY MUNICIPAL CODE SECTIONS 3.32.010: FEE SCHEDULE AND 12.04.050: PERMIT EXPIRATION, MAKING ALLOWANCE FOR PERMIT EXTENSIONS UP TO ONE YEAR, AND FOR THE WAIVER OF CERTAIN FEES DURING A DECLARED FEDERAL, STATE, OR LOCAL EMERGENCY APPLICABLE TO THE TOWN; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE AND AUTHORIZING SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the Town recognizes that during a declared federal, state, or local emergency applicable to the Town, permit holders may be prohibited from completing previously scheduled construction projects or requesting inspections of such work; and

WHEREAS, the Town recognizes that, due to the uncertain nature of an unfolding declared emergency, a six-month extension, as currently allowed in Woodway Municipal Code (WMC) Section 12.04.050: Permit Expiration, may not allow adequate time to complete construction projects; and

WHEREAS, during the declared emergency, not completing a construction project is not the desire or fault of the property owner;

NOW, THEREFORE, the Town Council of the Town of Woodway does hereby ordain as follows:

Section 1. WMC Section 3.32.010: Fee Schedule shall be amended as follows:

- A. The Town shall maintain a fee schedule listing the fees for all permits, licenses, applications, services, regulatory inspections, and approvals that are issued, performed, reviewed, and acted upon by the Town, its officials, and employees. The fee schedule and all amendments/revisions thereto shall be approved by the Town Council.
- B. Fee Schedule to Be Submitted to Town Council. The fee schedule and all proposed revisions, additions, and deletions shall be submitted to the Town Council for approval by resolution of the Council.
- C. Fee Schedule to Be Maintained by Town Clerk. The Town Clerk shall be responsible for maintaining the most currently approved fee schedule for public inspection and copying.

- D. Fee Waiver. The Mayor or Mayor's designee may waive any fee specified within the fee schedule during a declared federal, state, or local emergency applicable to the Town or upon a written determination by the Mayor or Mayor's designee that the cause for application of the fee was substantially the result of the declared emergency.

Section 2. WMC Section 12.04.050: Permit expiration shall be amended as follows:

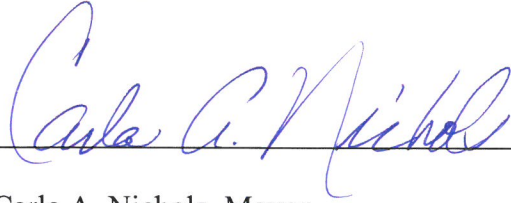
- A. Demolition permits issued under Section 12.04.010 shall expire ninety days from issue date, but may be extended for additional thirty-day periods, upon application to the Building Official.
- B. Right-of-way permits issued under Section 12.04.020 expire as follows:
1. Right-of-way permits not associated with any other permit shall expire ninety days from issue date, but may be extended for additional thirty-day periods, upon application to the Public Works Director.
  2. Right-of-way permits associated with another permit (e.g., part of a larger project) shall expire at the same time as the associated permit. One six-month extension may be granted by the Public Works Director upon written request and if an extension of the related permit is also granted.
- C. Building, plumbing, and mechanical permits issued under the provisions of this code shall expire eighteen months from the date of issue. One six-month extension may be granted by the Building Official upon written request. The Building Official also may grant an extension not to exceed one year due to a declared federal, state, or local emergency applicable to the Town when the need for an additional extension of time over six months results from the circumstances and term of the declared emergency.
- D. The fee for a permit extension shall be as set forth in Section 3.32.010.

Section 3. If any part or portion of this Ordinance is declared invalid for any such reason, such declaration of invalidity shall not affect any remaining portion.

Section 4. This Ordinance shall take effect 5 days after date of publication by ordinance title only.

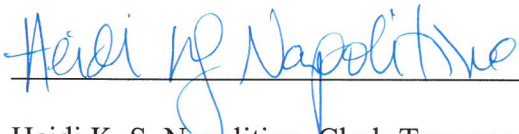
PASSED this 20<sup>th</sup> day of April 2020 by the Town Council of the Town of Woodway.

TOWN OF WOODWAY



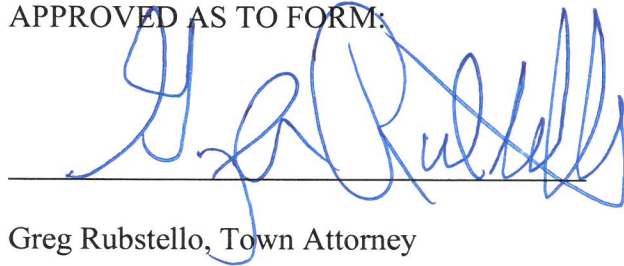
Carla A. Nichols, Mayor

ATTEST:



Heidi K. S. Napolitano, Clerk-Treasurer

APPROVED AS TO FORM:



Greg Rubstello, Town Attorney

Date Passed by the Town Council: 20 April 2020

Date Published: 23 April 2020

Effective Date: 28 April 2020