

MAYOR'S MESSAGE

THE TOWN FAIR IS BACK!

By Mike Quinn, Mayor

Join us at the 18th Woodway Town Fair on August 28! We are so excited to welcome our residents to our annual summer celebration of the Woodway community. It's an opportunity to reconnect with people you haven't seen in a (long!) while, meet new neighbors, show our appreciation for recently retired Town officials and staff, and enjoy activities for all ages.

In order to keep all attendees as safe as possible, you may notice some changes in this year's fair. Our tables will be smaller, allowing smaller groups to sit together. Instead of our traditional BBQ lunch, we will have a coffee/beverage bar and light refreshments. Make sure you save some room for ice cream, graciously donated by resident Terry Vehrs.

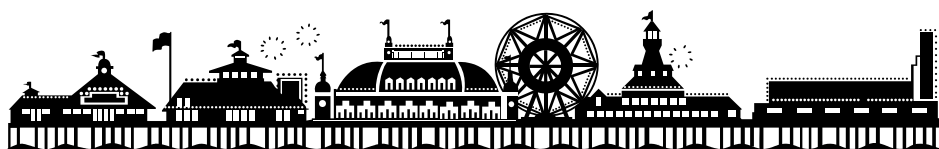
Be prepared to tap your toes as Morning Cruise plays their large repertoire of jazz and rock standards. Fun activities planned for the kids includes the children's bike parade, giant bubbles, and a woodworking project with Woodway's resident master carpenter, John Bush.

Start considering your entry for the Floral Contest! Two prizes will be awarded: the People's Choice award and the arrangement that is most representative of Woodway. Contest details are on page 2.

Finally, we will honor four people whose dedication to Woodway is an inspiration to us all:

- Carla Nichols, our longest-serving Mayor, retired after 20 years in addition to 5 years as a Councilmember
- Bob Allen, who served on the Planning Commission from 2003 to 2021
- Doug Hansen, a 34-year veteran of our police department and our Police Chief for 21 years
- Mike Hoeth, Assistant Police Chief, who retired after 21 years with the Town

We have included a timeline of the day on page 2 so you don't miss any of the great events.



TOWN HALL IS NOW OPEN TO THE PUBLIC
9 AM TO 1 PM | MONDAY THROUGH THURSDAY

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TOWN FAIR DETAILS

Bike Decorating	9:30 - 10 am
Musical Entertainment: Morning Cruise	9:30 am - Noon
Parade	10 am
Deadline to Enter Floral Contest	10 am
Children's Woodworking Project	10 am - Noon
Coffee Bar & Refreshments	10 am - Noon
Mayor's Address & Recognition of Honored Guests	10:30 am
End of People's Choice Voting	11:15 am
Announcement of Floral Contest Winner	11:30 am
Close of Fair	Noon



Woodway gratefully accepts private donations to help defray the cost of the fair. Please contact Heidi at Town Hall if you're interested in joining other residents in supporting the Fair with a donation.

3RD ANNUAL FLORAL CONTEST



Hello Residents of Woodway! We will be having our third annual Floral Contest at this year's Town Fair. If you are creative and enjoy winning great prizes, this contest is for you. Good luck!

A big thank you to the contest prize sponsors: FIVE Bistro, Bedrooms & More, Revelations Yogurt, and Cascadia Art Museum.

CONTEST DETAILS:

1. All arrangements must have one element from the garden of the submitting resident.
2. In addition to this element, any other purchased flowers or greenery may be used.
3. Arrangements need to be of living flowers/greenery, no silk etc.
4. Arrangements need to be delivered to Town Hall by 10:00 a.m. on August 28.
5. Contest open to all Woodway residents.
6. Categories:
 - Most Representative of Woodway
 - People's Choice!

STAFF CHANGES IN THE POLICE DEPARTMENT

Hello, I am Alan Correa, and I am the new Police Chief for the Town of Woodway. I have been working in Woodway as a Patrol Officer since 2005. I also work full time for the City of Lynnwood as a Patrol Sergeant. I am taking over for Chief Doug Hansen who served the Town of Woodway for more than 30 years and recently retired. Working for the Town of Woodway has been a hugely positive experience for me, so I jumped at the chance to continue that work, and perhaps have a larger impact on how the Police Department serves the Town of Woodway.



*New Police Chief
Alan Correa*

Year, Supervisor of the Year (with four nominations), Chief's Award, and the Washington State Veterans of Foreign Wars Gold Medal. Assistant Chief Valentine has also served as Patrol Sergeant, Special Operations Section Sergeant, Traffic Sergeant, Acting Patrol Commander, Advanced K9 handler, and Firearms Instructor.

Officer Noah Rodgers has been serving full time as a Patrol Officer with the City of Mountlake Terrace since 2019. Officer Rodgers has received numerous

During my time here, I have had the opportunity to talk to many Woodway residents. Frequently, the two concerns that I hear the most are traffic enforcement and visibility. The Police Department has been in a transition the last couple of months with both the Police Chief and Assistant Police Chief retiring. This essentially took three officers off the road during the transition, leaving only two part time Woodway Officers to enforce traffic.

I am pleased to announce that I have completed the hiring process and have found two outstanding individuals to add to our team. Assistant Chief Valentine is a full time Patrol Sergeant for the City of Lynnwood. Sergeant Valentine has been with the City of Lynnwood since 1995. Assistant Chief Valentine has had a very distinguished career and is known throughout Washington State. Some of his accomplishments include: three-time Officer of the

recommendations for the position, including from former Town of Woodway Assistant Chief Hoeth. Officer Rodgers is described as hardworking, smart, thoughtful, enthusiastic, and caring.

I firmly believed that one of the best ways that I can serve the Town of Woodway is to hire good people who will serve with dignity and respect for years to come. In Assistant Chief Valentine and Officer Rodgers, I believe with have hired two of the best.

Our main goals for the Town of Woodway for this year are to increase traffic enforcement and visibility in our neighborhoods, while engaging with our residents and being approachable and helpful. I am excited to have the opportunity to serve you. Please feel free to contact me at police@townofwoodway.com with questions or concerns.

LOST & FOUND

There are two items in the Lost & Found: a sweatshirt left at the play area (grey, with a unicorn) and a set of keys, including a Honda key fob and house keys, that were hung on the front door in April. Call Town Hall at 206.542.4443 to identify and claim the lost items.

PUBLIC WORKS UPDATE

You might have noticed a couple of new Public Works crewmembers around Town lately. The Town recently received a federal grant that has allowed us to hire two additional crewmembers for the summer. Seth and Jack are helping us get caught up on maintenance that has been delayed as a result of various COVID-related restrictions.

You might think of our Public Works Department as primarily doing mowing and line trimming along the Town's streets. But the department, which consists of a director and two full-time crewmembers, is responsible for much more. Terrance Bryant, who has worked for the Town for 15 years, serves as the department's director. In addition to managing the work of the crew, he is responsible for soliciting and negotiating contracts for all major maintenance projects, such as restriping/repairing/repaving our streets, major Town Hall repairs, and large stormwater projects. He also is responsible for animal control and processing an average of 40 tree removal and right-of-way permits annually.

The Public Works crew is staffed by Scott Wynne and Colin Harlow. Mr. Wynne has worked for the Town for nine years, and Mr. Harlow has worked for the Town for three years. They are responsible for:

- regular maintenance of our streets, parks, stormwater system and public assets/facilities/equipment;
- weekly play area and park walk-throughs to look for hazards
- daily litter collection from the Town's 16 public garbage cans;

- graffiti removal and vandalism repairs;
- snow and ice removal;
- cleaning up downed trees and roadway hazards; and
- responding to wildlife concerns.

The crew has taken on a host of special projects, such as design and construction of all the trails in our parks, installation of the pavilion and the playground in the Woodway Reserve, installation of the adult exercise equipment in the meadow at Deer Creek Park, and installation of the lawn, rock patio, and history board at Town Hall.

Lastly, it might go unnoticed, but the department has a number of responsibilities that keep us in compliance with legal requirements, such as:

- cleaning out one-third of the Town's catch basins every year;
- cleaning our street signs, and replacing one-quarter of the signs every year;
- walking our trails regularly to look for safety hazards; and
- conducting inspections of our playground equipment annually in accordance with State law.

They are a friendly, courteous, and responsive team who take great pride in their work, as they balance the competing demands of a lot of duties. Feel free to give them a wave or say hello next time you are driving by or out for a walk.

IMPROVING SAFETY BY REMOVING HAZARD TREES

You may have noticed a significant number of trees being removed from the rights-of-way throughout Town recently. Public Works is managing a large tree removal project with Ballard Tree Service to remove dead, dying, or hazardous trees along the Town's streets and in our parks. The project should be complete by the end of summer.

Hazardous trees are trees that may be dead, dying or have significant structural defects that are likely to lead



to failure, increasing the potential for property damage, injuries, or power outages. These trees may be leaning or have suffered insect damage or decay. We work with an arborist and annually inspect trees along our streets and in our parks that could pose a safety risk. We attempt to

remove dead, dying, and hazardous trees before the fall and winter windstorms.

We are able to remove significantly more of these problematic trees this year due to a temporary change in State law. The change allows us to use funds that are otherwise legally restricted to do several

years' worth of hazardous tree removal this year. As a result, there will be a significant savings to the Town's General Fund – the fund that pays for our police, fire, public works and other services.

If you have any questions about this project, or if you think there is a hazard tree in the right of way, contact Public Works Director Terrance Bryant.



DEALING WITH ILLEGAL DUMPING

By Terry Bryant, Public Works Director

Woodway Public Works department does much more than landscape management. Given the Town's limited budget, staff, and the size of the infrastructure, the Town relies heavily on resident involvement to help keep streets safe, reporting illegal dumping and notifying the Town if a higher level of maintenance is needed at a particular location. In an ongoing effort to keep Woodway's streets clean, the



department daily collects garbage and debris from all roadways in Woodway. On April 19, we received a call that someone had illegally dumped 6 shopping carts on Chinook Road. Within minutes we responded and collected the carts. Scott and I delivered two of them to Office Depot, two to Fred Meyer and two to Home Depot. Over the years the department has collected bathroom fixtures, kitchen appliances, large televisions, and computers. To report illegal dumping, call 206.542.0183.

BENEFITS OF A BUILDING PERMIT

By Tom Phillips, Building Official

The Town's Building Department is responsible for issuing building, mechanical, and plumbing permits as required by State law. Electrical permits are issued by the State Department of Labor and Industries office in Everett at 425-290-1300. Building permits are required when you build a new home, add an addition, or remodel your home. This also includes items such as moving structural and non-structural walls and re-roofing. Plumbing permits are required when you alter your plumbing system (plumbing permits for water heater replacements are optional). Mechanical permits are required when you alter your heating or cooling system. Obtaining a permit offers the following benefits:

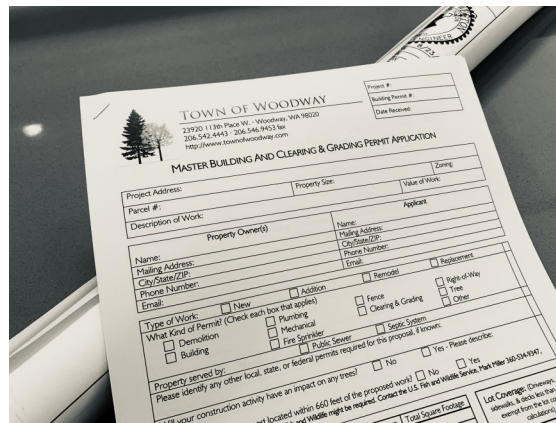
- **Verification that the work was done properly.** If work is done with a permit, the Town's building inspector inspects the work for compliance with the applicable codes. After the work is approved, the permit is signed off at the job site and in the Town's file.
- **Permits are required by mortgage lenders.** More and more often, mortgage lenders will not approve a loan on a home until they are sure there is no illegal work inside the house. Proof that a permit was obtained for certain work may be needed before you sell your home.

- **Permits are required by insurance companies.**

Insurance companies may not cover damage to your home if they find the damage was a result of work done without permits.

- **Ensure that contractors are properly licensed.** Many unlicensed contractors will tell homeowners that a permit is not needed for a small project. Unlicensed contractors work illegally and should be avoided at all costs. They may cause you legal liabilities if they are hurt at your home and may not finish the project after

it's been paid for. All contractors are required to be licensed with the State Department of Labor and Industries. Before you hire a contractor, make sure they have the appropriate license. You can check a contractor's license with Labor and Industries at 1-800-647-0982 or at their web site at <https://secure.lni.wa.gov/verify>.



Although permits add an extra expense to your building project, in the long run they can save you thousands of dollars and offer cheap piece of mind. The Town's Building Department will guide you through the permit process and make it a pleasant and positive experience. If you have questions or are not sure if a permit is required, you may ask the building department at 206.542.4443.

The Council values communication with residents and has many ways to share information with you. Several Councilmembers have "adopted" a bulletin board and are keeping them updated and organized. In addition to this newsletter sent in the mail, the Town has an electronic newsletter that goes out once each month. To sign up, visit our website: https://www.townofwoodway.com/how_do_i_email_notifications.php. You will find tons of exciting resources on our website, including contact information for staff and Town officials, walking maps, back issues of newsletters, a brief history of Woodway, and much more.

TOWN COUNCIL CORNER

General Government:

- Heard a presentation by Snohomish Health District Human Resources Manager Pam Aguilar
- Approved Resolution 2021-425: Fee Schedule
- Reviewed the 4th Quarter 2020 Finance Report
- Reviewed the 1st Quarter 2021 Finance Report
- Held a retreat/study session
- Approved the Self-Insured Unemployment Compensation Policy

Land Use & Planning:

- Approved Ordinance 2021-627: Amending Woodway Municipal Code Chapter 2.20 - Planning Commission
- Confirmed the appointments of Laura Murphy and Rajeev Thakur to the Planning Commission

Public Works & Lands:

- Heard a presentation on Twin Maples Stormwater by John Forba, Town Engineer
- Ratified and confirmed the mayor's signature and approval of the Deer Creek Park Declaration Amendment

- Held a public hearing on the Six-Year Transportation Improvement Plan (TIP) 2022-2027
- Approved Resolution 2021-426: Six-Year Transportation Improvement Plan (TIP) 2022-2027
- Authorized the Mayor to execute the contract for hazard tree removal on Town property with Ballard Tree Service, Inc.

Building & Municipal Services:

- Approved Ordinance 2021-626: Title 12 – Buildings and Construction

Public Safety:

- Heard department updates by Woodway Police Chief Doug Hansen, Edmonds Acting Police Chief Jim Lawless, & Fire Chief Matt Cowan
- Authorized the Mayor to execute an extension to the Interlocal Agreement with Snohomish County Department of Emergency Management for Emergency Management Services
- Thanked retiring police Chief Doug Hansen for his 34 years of service to the Town
- Welcomed Woodway's new Police Chief, Alan Correa

PLANNING COMMISSION NOTES

In May 2021, the Planning Commission welcomed two new Planning Commissioners, Laura Murphy and Rajeev Thakur. At the same meeting, they held a public hearing on the Greenwood preliminary short plat, located on 116th Avenue W. After the public hearing, the Commissioners approved Resolution PC-2021-003, approving the Greenwood Preliminary Short Plat with several conditions.

At the July 2021 Planning Commission meeting, Town Planner Bill Trimm and Town Administrator Eric Faison updated the Commissioners on several topics related to planning and communication.



TOWN OF WOODWAY

23920 113th Place West
Woodway, WA 98020

SUMMER 2021 NEWSLETTER



TOWN INFORMATION

TOWN HALL DIRECTORY:

Class	Code City
County	Snohomish
Population	1375
Business Hours	9 am to 1 pm Monday-Thursday
Permit Counter Hours	Walk-ins on Tues. Appts on Wed.
Town Hall Phone	(206) 542-4443
Public Works Phone	(206) 542-0183
Website	www.townofwoodway.com
Email addresses	See staff & elected official contact information on our website
Mayor	Mike Quinn
Council Meets	1 st & 3 rd Mondays, 6:00 p.m.
Planning Commission Chair	Per Odegaard
Planning Commission Meets	1 st Wednesday, 7:00 p.m.

TOWN HALL STAFF:

Town Administrator	Eric A. Faison
Clerk-Treasurer	Heidi K. S. Napolitano
Deputy Clerk/Permit Tech	Jill McCammon
Public Works Director	Terrance R. Bryant, Jr.
Public Works Crew	Scott Wynne
	Collin Harlow
Town Attorney	Greg Rubstello
Building Official/Plan Checker	Tom Phillips
Building Inspector	Scott Dorrance
Police Chief	Doug Hansen
Fire Marshal	Derek LaFontaine
Town Planner	Bill Trimm
Town Engineer	PACE Engineers
Town Hearing Examiner	John Galt
EMERGENCY	911

TOWN COUNCIL MEMBERS:

Brian Bogen, John Brock, Andrew DeDonker, Elizabeth Mitchell, & Tom Whitson

LOCATIONS OF THE TOWN BULLETIN BOARDS:

Woodway Park Road at Algonquin Road
North end of Chinook Road
Bella Coola Road west of Makah Road

Timberlane Road at 240th Street S.W.
114th Avenue W. at 239th Place S.W.
Willowick Road, north side