

TOWN OF WOODWAY

MAYOR'S MESSAGE

Point Wells has been the focal point of activity for the past few months at the local level, in Snohomish County government, for the Tulalip Tribes, and in the State legislature. To summarize:

Developer:

Blue Square Real Estate, a division of Alon Pipeline Company, hosted a community meeting in late January to present their proposed project. A 3,081 unit high-rise condominium community with 100,000 square feet of commercial/retail space is envisioned. The waterfront will be open to the public with an elevated boardwalk, open stream, a park, and kayak mooring available on the existing deep-water pier. Fire and police would be located at the site. There are also plans to fund a Sounder rail station and vanpools to nearby "Park and Ride" lots.

Woodway would be connected to the new community via a walking/bike path located in the south end of Town. The path would connect with 114th Avenue W. (road directly west of Town Hall). No motorized vehicles will be allowed on this path.

The proposed urban center has



PLAN VISION - SOUTH VILLAGE

PERKINS
+ WILL

Conceptual drawing presented by BSRE at the January 27 community meeting

numerous high-rise buildings, up to eighteen stories high! Two drawings are included for your review. I urge you to visit their website for additional details: www.point-wells.com.

Save Richmond Beach & City of Shoreline:

Woodway has continued to work with these two entities in order to have a unified voice regarding community impacts. Woodway has retained a traffic engineer to assure that future traffic studies include impacts to our community.

Snohomish County Government:

Woodway appealed to our

SAVE THE DATE!

Woodway Town Fair
August 20, 2011

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MAYOR'S MESSAGE - CONTINUED FROM PAGE 1

County representative, Councilmember Stephanie Wright, to propose County legislation that would postpone the zoning ordinance relating to Point Wells. Woodway residents provided thoughtful testimonies to the County Council but were told the County would not agree to any delays. Thank you to Ms. Jane Bloom, Dr. Ron Cantu, Mr. Per Odegaard, and Mr. Peter Block for their contributions.

Tulalip Tribes:

Woodway worked with Save Richmond Beach representatives to encourage the Tribes to request a zoning ordinance postponement. The Tribes agreed and also lobbied the Snohomish County Council to no avail.

Growth Board Appeal:

On March 2nd, the Town of

Woodway, City of Shoreline, and Save Richmond Beach presented a coordinated effort to verbally defend our appeal of Snohomish County government's designation of Point Wells as an urban center. It was a strong message to the Growth Board as well as cost effective to share in the legal defense of our collective position. We are awaiting the Board's decision, which has to be announced by April 25th.

Development Application:

On March 4th, the BSRE officials presented their full application for an Urban Center to Snohomish County government. That application was considered complete by County officials and thereby assures the developer that the current County code will apply to Point Wells. The

forthcoming decision by the Growth Board will not change the project.

State Legislature:

Our state senator and representative both introduced legislation that would require cities/towns that are impacted by development in unincorporated county lands to have a meaningful role in the planning for that development. The legislation has passed the House and is currently being deliberated by the Senate Governmental Affairs Committee.

Your Woodway Town Council has followed all of these happenings and has established a working policy that Woodway needs to continue our involvement with this project as it will have significant impacts on our community. We all

need to remember that this is a long-term project and that what has been proposed is subject to change once an Environmental Impact Statement is compiled. It is estimated that this stage of the project will take at least 1-2 years.



SITE PERKINS + WILL

PLANS FOR TOWN HALL

Woodway's Town Hall, approximately 3,200 square feet including the Public Works building, was first constructed in 1963. Over the years, as part of the budget process, the Town Council has evaluated the need for repairs and updates to the building and has authorized minor repairs. As the building has aged, the need for major repairs is becoming more urgent. The Council has recognized these needed repairs, along with more stringent code requirements for public buildings, and has elected to hire a local architectural firm, GGLO, to more fully evaluate options for the facility.

Last year, the Town conducted a building and site evaluation. The final report identified a number of structural issues with the existing Town Hall that must be addressed. These issues include items such as deteriorated foundation columns, the lack of ADA compliant restrooms and kitchen, illegal entryways/exits into the Council Chambers, and inadequate structural supports that could result in the upper story collapsing onto the lower story during a seismic event. Additionally, both Town Hall and the Public Works building sit on soils that have exhibited some signs of instability.

Making repairs to Town Hall is



Town Hall

roughly estimated to cost between \$800,000-900,000. This estimate includes construction costs, architectural design, engineering, and taxes, but does not include a contingency for other problems that may be discovered in the course of construction. Preliminary analysis shows that the construction of a new, 4,800 square feet Town Hall and Public Works building will cost approximately \$1.5 million.

The Council meeting on March 22nd included an in depth discussion of the options, in particular a review of the financial resources available to the Town. The Town has identified revenues that could be used to pay for the cost of construction. These revenues are restricted by State law

and can only be used for construction projects – they cannot be used for operational expenses such as police and fire service. As a result, no new taxes will be required for any of the options under consideration.

The Council concluded that new construction is the most cost effective option. The next step is for the architects to work with the Mayor, Council, and staff to develop a plan that minimizes costs while meeting the operational needs of the Town. Our goal is to ensure that our staff and our residents have a municipal facility that is safe, functional, and cost effective, not only for today, but for the next 50 years.

WOODWAY'S LONG-RANGE FINANCIAL FORECAST

Every year, before Council adopts the Town's annual budget, the Town Administrator is responsible for presenting to Council an update to the Town's long-range financial forecast. The forecast model is a detailed analysis of the Town's revenues/expenses, and it includes adjustments over time to reflect significant revenue trends and inflationary increases in costs.

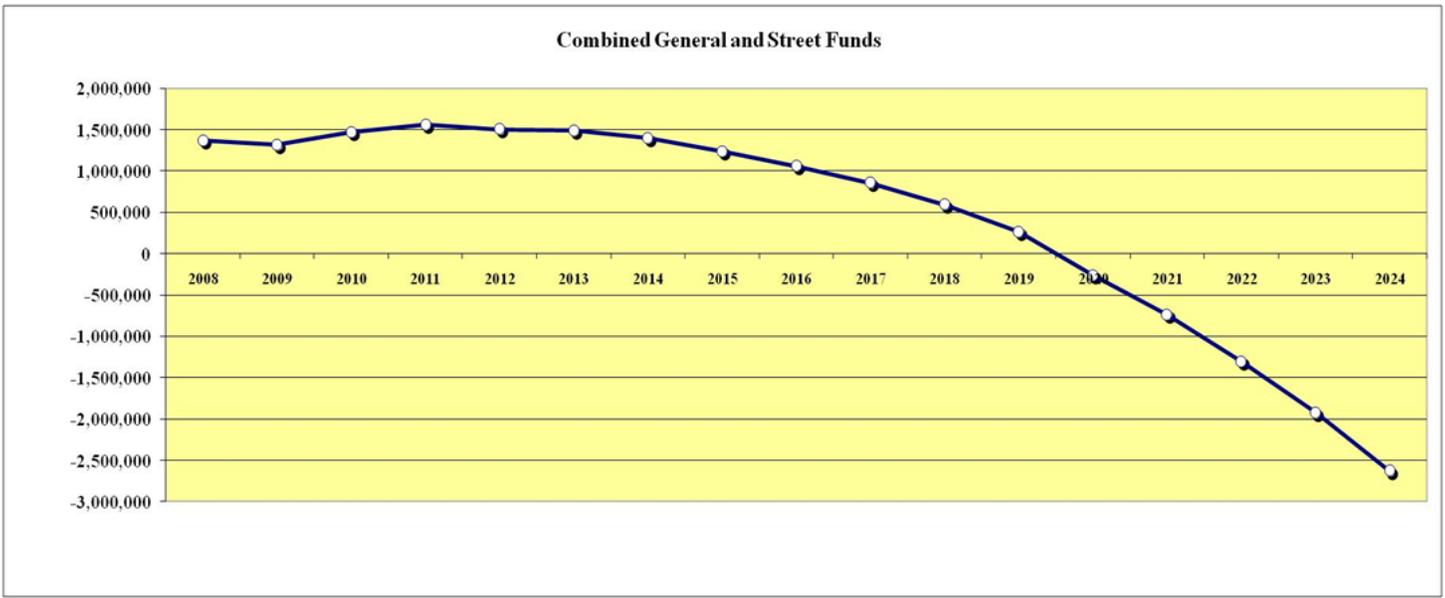
The most recent update includes good news and bad news. The good news is that, unlike many other jurisdictions, the Town's revenues are relatively stable. The bad news is that the Town is highly

dependent on one revenue source, property tax, which is limited by State law to a 1% annual growth rate without voter approval. This limitation is significant because the Town's largest expense, the Town's fire/emergency medical services (EMS) contract with Fire District 1, generally increases by a rate much greater than 1%. In fact, the Town's fire/EMS contract expenses will increase by 32% over the next three years.

The chart below reflects the projected year-end balance for the Town's reserves through 2024. The downward trend in the chart is

not unexpected. Woodway voters approved a property tax increase in 2009 with the understanding that the Town's dependence on property taxes will require periodic property tax adjustments to fund essential services. Based on our current projections, the Town will have to seek another increase in the Town's property tax rate in 2017.

If you have questions about the Town's budget, financial forecast, or property taxes, please feel free to contact our Town Administrator, Eric Faison, at 206-542-4443.



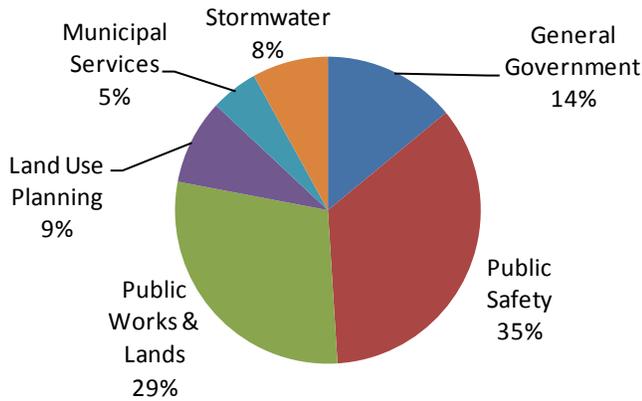
WOODWAY IS LOOKING FOR VOLUNTEERS FOR OUR BEAUTIFICATION COMMITTEE. PLEASE CONTACT TOWN HALL AT 206-542-4443 IF YOU ARE INTERESTED IN THIS GREAT VOLUNTEER OPPORTUNITY.



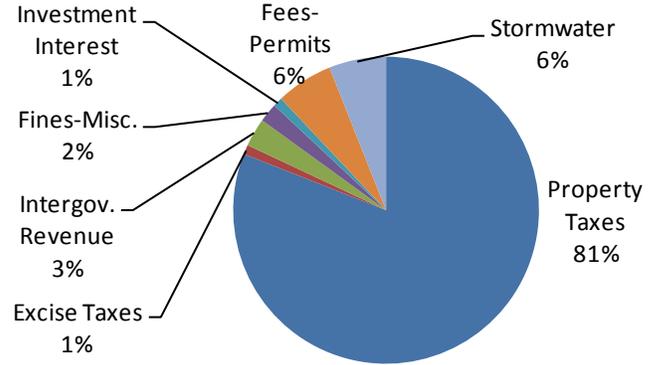
2010 BUDGET REPORT

It is a privilege to present to our community a summary of the 2010 Town budget and operations. Details are available at Town Hall upon request. Respectfully submitted, Carla A. Nichols, Mayor

2010 Program Budget Expenses \$1.6 million



2010 Program Revenues \$1.7 million



SUMMARY OF SERVICES		
	2009	2010
<u>Public Safety</u>		
Woodway police officers	3,190 hrs	3,285 hrs
Call-outs by Edmonds officers	78	85
Fire and EMS responses	n/a	68
<u>Building Department – Permits Issued</u>		
New Homes	1	0
Remodels	4	11
Clearing/Grading	8	2
Short Plat	0	1
<u>Environmental Protections</u>		
Tree Permits	57	46

2010 ACCOMPLISHMENTS

- Dedicated children’s playground
- Continued work on the update of Woodway’s Shoreline Master Plan
- Continued dialogue with Snohomish County and State lawmakers regarding proposed development of Point Wells and its impacts to local community
- Sponsored community fair and Arbor Day celebration
- Conducted workshop on emergency preparedness for Woodway families
- Opened Woodway’s Central Reserve for use during daylight hours
- Approved Interlocal Agreement with Olympic View Water & Sewer District



Woodway’s first playground

- 2010 CAPITAL PROJECTS**
- Installed Woodway’s first playground
 - Completed road overlay of Woodway Park Road north of the Brown Owl Bridge and Dogwood Lane

EMERGENCY PREPAREDNESS

The recent Japanese earthquake is good reminder to us all to make sure we are prepared for a similar event in the Puget Sound region. Form a family disaster plan, build your 3-day survival kit, and practice what to do during the earthquake. More preparedness information can be found at www.ready.gov, www.emd.wa.gov, and www.fema.gov.

RECOMMENDED BASIC EMERGENCY SUPPLY KIT:

- Water, one gallon of water per person per day for at least three days, for drinking and sanitation
- Food, at least a three-day supply of non-perishable food and can opener, if necessary
- Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert and extra batteries for both
- Flashlight and extra batteries
- First aid kit
- Whistle to signal for help
- Dust mask, to help filter contaminated air; plastic sheeting and duct tape to shelter-in-place
- Moist towelettes, garbage bags and plastic ties for personal sanitation
- Wrench or pliers to turn off utilities
- Local maps
- Cell phone with chargers, inverter, or solar charger



RICHMOND BEACH DRIVE LANDSLIDE

As a result of the heavy rains on December 18, 2010, a small landslide, approximately 20' wide by 20' long by 20' feet deep, occurred along Richmond Beach Drive. The Town responded by covering the area to prevent further erosion, placing sand bags to divert

additional rain water, and closing the west lane of Richmond Beach Drive.

The slide was close to the Burlington Northern railroad tracks and a small seasonal stream, requiring additional special mitigation work.

The damage repair cost \$35,000, including the engineering plans and contracted labor and material costs.

Since the December 18, 2010 floods were not designated as a federal disaster, the Town's stormwater utility fund was used to pay for the needed repairs.



Left: The landslide area during the initial disaster response

Right: The finished restoration



FIRE & EMERGENCY MEDICAL SERVICES UPDATE

For many years, the Town has contracted with the City of Edmonds for fire and emergency medical services (EMS). In 2009, Edmonds decided to transfer their fire department assets to Fire District 1 and contract for services. As a result, the Town entered into a one year contract for services with Fire District 1 in 2010. The short term nature of the contract allowed Town staff to conduct a thorough, year-long analysis of various options for the provision of fire services and EMS to Woodway residents.

The options evaluated included: entering into a long-term contract with Fire District 1; entering into a new contract relationship with the Shoreline Fire Department (which is a separate legal entity from the City of Shoreline); or forming our own Town of Woodway fire department. Resolution of this issue was of great significance to the Town and its residents because, despite the fact that the Town experiences relatively few calls for service (on average, less than 70 calls per year), fire protection and EMS are the Town's single greatest expense. In 2010, our contract cost amounted to one-third of the Town's General Fund budget, equivalent to approximately \$800 a year for an average Woodway homeowner.

Fire District 1

Fire District 1's proposal was a substantial increase from our then current contract. The proposal would result in an increase in our

contract cost from approximately \$390,000 in 2010 to \$432,000 in 2011, \$474,000 in 2012 and \$515,000 in 2013 – a 32% increase. This would raise our fire contract to over 40% of the Town's budget and the average homeowner's cost to over \$1,000 a year.

Shoreline Fire Department

The Shoreline Fire Department's proposal was similarly costly. Overall cost under the proposal would increase to \$491,000 a year immediately. This amount would be subject to annual increases based on the consumer price index (CPI). Unlike the Fire District 1 proposal, basic life support transports would be billed directly to those transported. If the Shoreline Fire Department failed to collect from the patient, the Town would be responsible for payment.

Woodway Fire Department

The Town hired a consultant to itemize the costs associated with forming and maintaining a Town of Woodway Fire Department. The consultant estimated start-up costs at \$479,620, and yearly operating costs at \$862,776. This option would cost substantially more, but would provide the Town with 24-hour coverage, faster response time, and more control over long-term cost increases.

Decision

After reviewing the data, the Town Council elected to continue contracting with Fire District 1. It

was the most cost effective service model for the next few years. This review will continue on an ongoing basis to ensure that we are providing our residents with the best possible service at the most reasonable cost.

Regional Fire Authority

Simultaneous to this discussion, the Town is working with Fire District 1 and other cities in South Snohomish County on the possibility of creating a single entity that would provide fire and EMS to Woodway, Edmonds, Mountlake Terrace, Brier, Lynnwood, Mukilteo, and residents in unincorporated areas. The formation of this new entity, called a regional fire authority (RFA), is a complex process that ultimately would require voter approval.

Woodway will be sending three elected officials to join a planning committee that will research the how the entity would be structured and evaluate the operating costs and corresponding tax rate needed to support operations. Officials from each of the participating jurisdictions met on March 29th to begin the planning process. The formation of a regional fire authority has the potential to control fire costs, while providing enhanced service by gaining economies of scale. It is too soon to determine whether an RFA will be beneficial to Woodway, but we will definitely be participating during this exploratory phase.

WHEN IS A PERMIT REQUIRED?

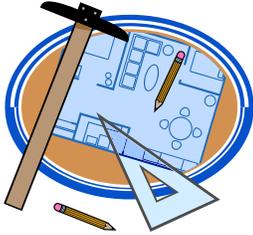
As you begin your spring cleaning, you may be planning a renovation of your house and property. Remember that Woodway requires permits for many types of projects.

Building permits are required when you build a new home, construct an addition, or remodel your existing home, including moving structural and non-structural walls.

Plumbing permits are required when you alter your plumbing system; mechanical permits are required when you alter your heating or cooling system.

Here are a few more examples of activities that require permits.

- New or replaced plumbing and mechanical fixtures and gas hookup/appliances/fireplaces



- Walls or rockeries and perimeter/property line fences
- Resurfacing/constructing a driveway
- Certain tree and hedge work: there is no cost for this permit.
- Cable or utility installation that crosses Town right-of-way
- Sprinkler systems including landscape and fire
- Grading 50 yards or more of material including imported or exported fill
- Decks, with some exceptions
- Swimming pools, sport courts, barns, greenhouses, etc. (if allowed in your zone)
- Any building that is more than 10 feet by 12 feet including roof overhang
- Patios, sidewalks, or anything that adds to the impervious surface, especially in the

Woodway Highlands

Obtaining a permit offers the following benefits:

- Verification that the work was done properly
- Permits are often required by mortgage lenders
- Permits are usually required by insurance companies
- Ensure that contractors are properly licensed

Although permits may add an extra expense to your building project, in the long run they can save you thousands of dollars. The Town's building department will guide you through the permit process and make it a pleasant and positive experience.

If you have any questions or are not sure if a permit is required, please call the building department at 206-542-4443.

DO YOU USE THE TOWN'S CHIPPING SERVICE? IMPORTANT POINTS TO REMEMBER

- Chipping days are generally the 1st and 3rd Thursdays. Service must be requested at least one day ahead of chipping day.
- Chipping service is offered at a rate of \$100.00/hour, billed in 30 minute increments.
- The chipping pile must be accessible by the Town's truck and chipper.
- The chipper is designed for medium to large branches up to 10" diameter. Excessive small branches may clog the chipper's shoot, causing delays and additional billing.
- Piles should be no taller than 5'.
- No rocks, dirt, stumps, nails, painted wood, metal, paper, or other rubbish.
- No noxious weeds, excessive vines, or raked leaves.
- All "butt end" of branches must be placed in the pile facing the truck access point.

Proper preparation of material to be chipped is necessary to expedite the chipping process, saving you money. **Improperly prepared piles may be refused.**

TOWN COUNCIL CORNER

General Government: Held a public hearing on the 2011 budget. Approved Resolution #10-352, authorizing a 1% increase in property taxes. Approved Ordinance #10-524, revising salary schedules. Heard multiple presentations on the Town Hall rebuild/remodel project. Approved Ordinance #10-525, adopting the 2011 budget. Appointed Jim Smith, Lynnwood Councilmember as Woodway’s representative to the Snohomish Health Board. Designated Councilmember William Anderson as Mayor Pro Tem. Designated representatives to

various regional committees.

Public Works & Lands: Thanked the Public Works Department for their diligent work to keep the roads clear during December’s storm. Heard a presentation on the Richmond Beach Drive landslide in January 2011. Approved Ordinance #11-526, extending liens from six months to one year on unpaid stormwater bills.

Land Use & Planning: Confirmed Robert Allen’s re-appointment to the Planning Commission. Confirmed the appointment of John Galt as Hearing Examiner.



Woodway Town Council

Confirmed Per Odegaard’s appointment to the Planning Commission.

Public Safety: Discussed traffic enforcement and the traffic study completed in November 2010. Recognized Officer Karl Roth for his 20 years of service in the Police Department. Authorized Mayor Nichols to sign the Fire District 1 contract.

PLANNING COMMISSION NOTES

In January, the Planning Commission welcomed new Commissioners John Zevenbergen and Per Odegaard. Also, Robert Allen was elected Chair and Jan Ostlund was elected Vice-Chair.

The Commission held a public hearing for the Garfield Short Plat, a four-lot short plat at 24318 Timberlane Road. They approved Resolution #2011-01, approving the preliminary plat.

The Planning Commission also heard a presentation by Town Planner Bill Trimm about the January 27 community meeting held by BSRE Point Wells outlining their plans for the Point Wells site.

INCREASED COYOTE ACTIVITY

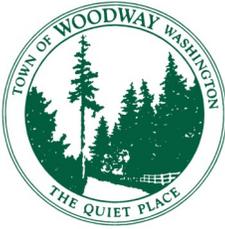
Residents are reporting an increase in coyote activity around Town. While coyotes have not attacked humans in Town, they are known to attack domestic animals. Here are a few handy tips:

- Do not leave food for your pet outside

- Avoid leaving your pets unattended outdoors between dusk and dawn
- When you see a coyote, keep your distance and take some actions that will reinforce its fear of humans, e.g., turn on outside lights, make noise, and throw rocks.



Don’t give the coyotes a mixed message by purposely feeding them. It encourages them to seek out easy food and reduces their natural tendency to avoid humans. Let’s help keep coyotes as wildlife!



TOWN OF WOODWAY

23920 113th Place West

Woodway, WA 98020

SPRING 2011 NEWSLETTER



TOWN INFORMATION

TOWN HALL DIRECTORY:

Class	Code City
County	Snohomish
Population	1307
Business Hours	9:00 a.m. to 4:00 p.m.
Town Hall Phone	206.542.4443
Town Hall Fax	206.546.9453
Town Hall Email	townhall@townofwoodway.com
Website	www.townofwoodway.com
Public Works Dept Phone	206.542.0183
Public Works Dept Email	publicworks@townofwoodway.com
Police Dept Email	police@townofwoodway.com
Permit Email	permits@townofwoodway.com
Mayor	Carla A. Nichols
Council Meets	1st & 3rd Mondays, 7:00 p.m.
Planning Commission Chair	Robert Allen
Planning Commission Meets	1st Wednesday, 7:00 p.m.

TOWN HALL STAFF:

Town Administrator	Eric A. Faison
Clerk Treasurer	Joyce Bielefeld
Deputy Clerk/Permit Technician	Heidi K. S. Napolitano
Public Works Director	Terrance R. Bryant, Jr.
Public Works Crew	Bryan Thomas, Mike Sears
Town Attorney	Wayne Tanaka
Building Official/Plan Checker	Tom Phillips
Building Inspector	Scott Dorrance
Police Chief	Doug Hansen
Fire Marshal	John Westfall
Town Planner	Bill Trimm
Town Engineer	PACE Engineers
Town Arborist	Elizabeth Walker
Town Hearing Examiner	John Galt
EMERGENCY	911

TOWN COUNCIL MEMBERS:

Bill Anderson, Elizabeth Mitchell, Mike Quinn, Kent Saltonstall, Tom Whitson

LOCATIONS OF THE TOWN BULLETIN BOARDS:

Town Hall Front Porch
Woodway Park Road at Algonquin Road
North end of Chinook Road
Bella Coola Road west of Makah Road

Timberlane Road at 240th Street S.W.
114th Avenue W. at 239th Place S.W.
Willowick Road, north side