

MEETING NOTICE:

PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

If you prefer to join the meeting from your computer, tablet or smartphone, you may do so by navigating to <https://www.gotomeet.me/Winneconne/public-works>. You may also participate by phone by dialing [+1 \(872\) 240-3311](tel:+18722403311) and entering access code 923-919-781.

Agenda For:

Tuesday, January 12, 2021 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;

Public Participation

Communications – Discussion on 5-year plan from December

Approve Minutes from December 08, 2020 Public Works Committee meeting

Operations Progress:

Field Supervisor Report –Brian Peterson/DPW

MCO Report – Chris Ferguson/DPW

DPW Report – Kirk Ruetten

Old Business

Village Projects and Priority

- Update
- Recommendation

Well and Water Quality

- Update
- Discussion
- Recommendation

Storm Water Utility Creation

- Discussion
- Recommendation

Transportation Utility Creation

- Discussion
- Recommendation

Preliminary Design for 2021 Street and Utility Project

- Discussion
- Recommendation

New Business

2021 Street Project Double Driveway Discussion/Application

- Discussion
- Recommendation

Vaccine Distribution Letter of Support

- Discussion
- Recommendation

Set next meeting date and adjourn

Kirk Ruetten

Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.



Street/Utility/Sidewalk
5 Year Plan

- 2021
- 2021 (Alternate)
- 2022
- 2023
- 2023 (Alternate)
- 2024
- 2025

- New Sidewalk
- Installation
- Other Mapped Features
- Municipal Boundary
- Right-of-Way Line

Source: Winnebago County, 2019/20.

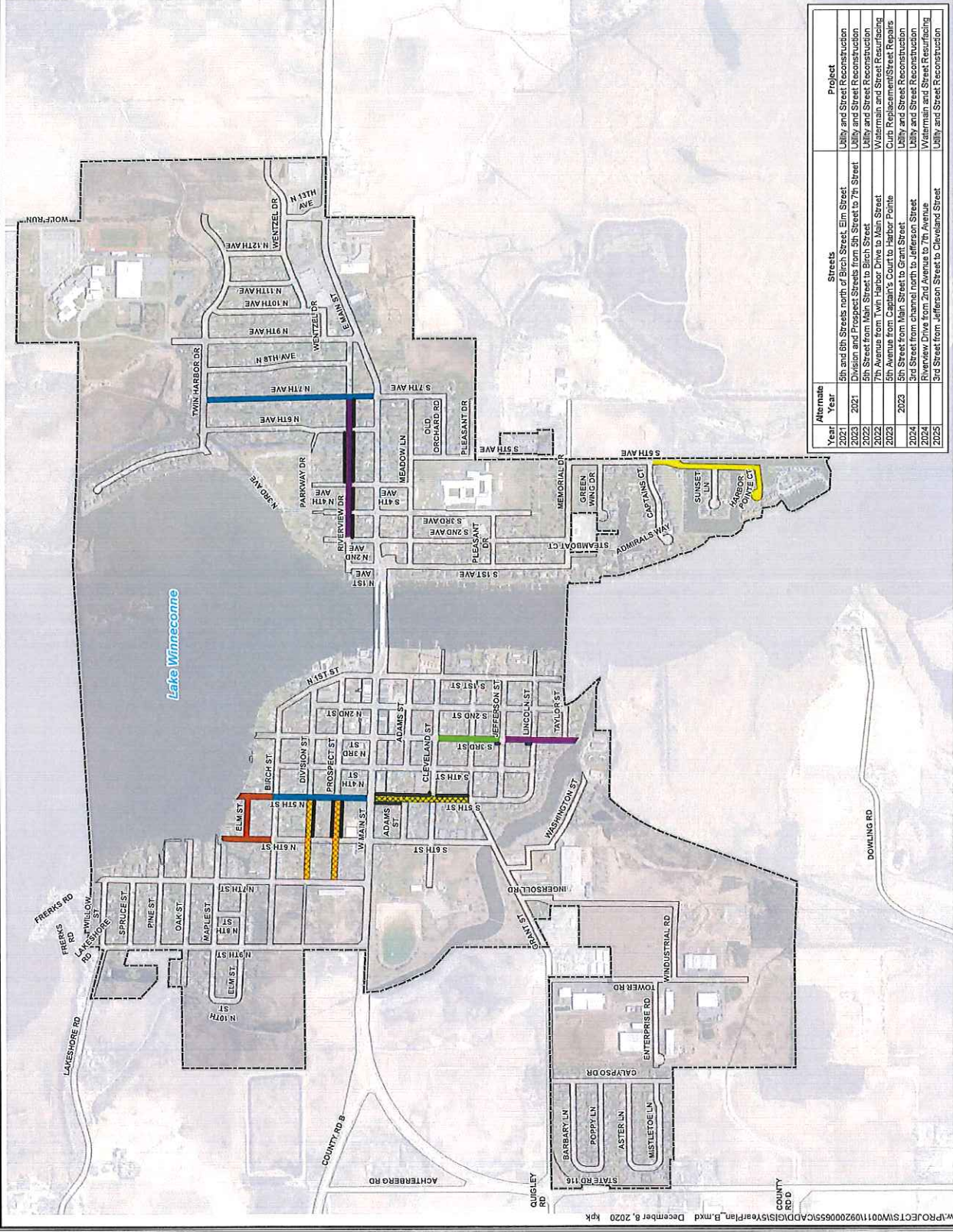
Disclaimer: The property lines, right-of-way lines, and other property information shown on this map are based on the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The information is provided for general reference and is not intended as a general reference and is not intended or suitable for other specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



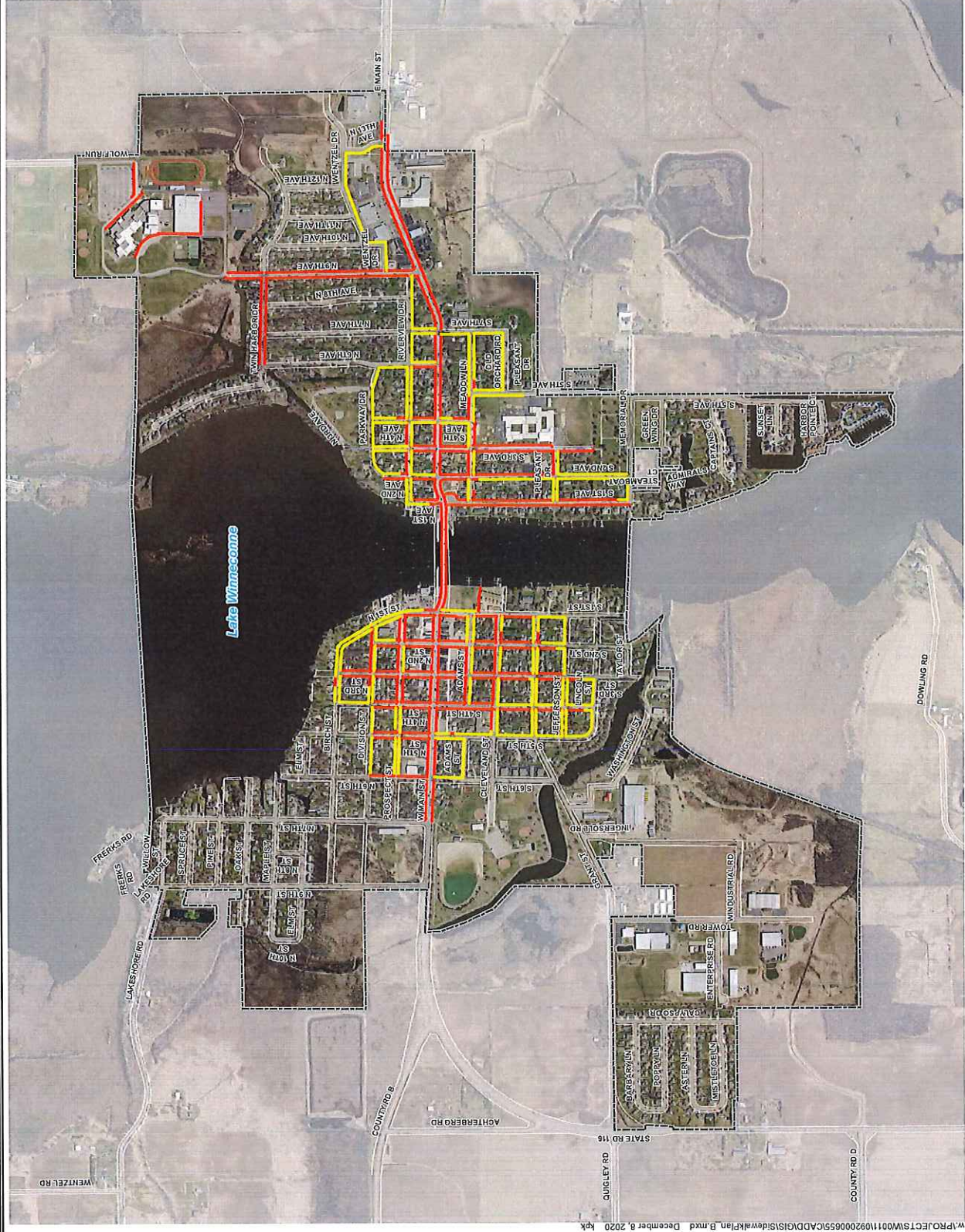
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McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
5 YEAR PLAN
UTILITY AND STREET
RECONSTRUCTION
VILLAGE OF WINNECONNE
WINNEBAGO COUNTY, WISCONSIN



Alternate Year	Streets	Project
2021	5th and 8th Streets north of Birch Street, Elm Street	Utility and Street Reconstruction
2021	Division and Prospect Streets from 5th Street to 7th Street	Utility and Street Reconstruction
2022	5th Street from Main Street to Birch Street	Utility and Street Reconstruction
2022	7th Avenue from Twin Harbor Drive to Main Street	Watermain and Street Resurfacing
2023	5th Avenue from Captain's Court to Harbor Pointe	Curb Replacement/Street Repairs
2023	5th Street from Main Street to Grant Street	Utility and Street Reconstruction
2024	3rd Street from channel north to Jefferson Street	Utility and Street Reconstruction
2024	Riverview Drive from 2nd Avenue to 7th Avenue	Watermain and Street Resurfacing
2025	3rd Street from Jefferson Street to Cleveland Street	Utility and Street Reconstruction



- Master Sidewalk Plan**
- Existing Sidewalk
 - Future Sidewalk
 - Other Mapped Features
 - Municipal Boundary
 - Right-of-Way Line

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Source: Winnebago County, 2019-20.



0 1,000 2,000 Feet

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 2
MASTER SIDEWALK PLAN
VILLAGE OF WINNECONNE
WINNEBAGO COUNTY, WISCONSIN

January 2021 Public Works Operations Report

Operations:

1. 131 Public Works and Zoning permits for 2020 (listing attached);
2. 59 Service Requests for 2020 (listing attached);
3. 161 Building Permits for 2020 (listing attached);
4. Public Works;
 - a. Street Sweeping of Village Streets
 - b. Summer equipment winterized and stored
 - c. PD vehicle repairs and PM's
 - d. Trimmed trees overhanging the streets throughout the Village
 - e. Two snow plowing and one salting events
5. Grounds/Facilities;
 - a. Marked three full burials
 - b. Cleaning of all grounds in all Parks
 - c. Organizing and cleaning of Village Facilities
 - d. Trimmed trees in cemetery and Parks
6. Water Utility (MCO):
 - a. 428 Diggers Hotline Locates for 2020 (Available at Meeting)
 - b. Well# 1 Deep-well motor bearings were replaced by Sabel Mech.
 - c. Located a potential leak at 701 Grant St. Undecided for now.
 - d. UPS batteries were replaced at all outlying assets (wells, liftstations, etc) due to a power outage at Well# 2.
 - e. Brine injection pump at Well #2 has been going air bound. The shut-off float in the brine day tank has been adjusted. Continue to monitor the issue.
 - f. Fourth Quarter meter readings are completed,
 - g. Fourth quarter entry point gross alpha samples are submitted for both wells.
 - h. Monthly bacteriological samples continue to come back safe.
7. Wastewater Treatment Plant (MCO):
 - a. The Landings lift station pump #2 shut-off level was adjusted and has been operating as it should since.
 - b. The influent composite sampler suction line had to be cleared of obstructions.
 - c. The sludge press polymer make-up unit and pump have been causing some issues. The unit is still able to run and press sludge.
 - d. Measured utility depths for the private sanitary sewer replacement project at 212 N. 9th Avenue.
 - e. Monthly visual lift station inspections were completed.
 - f. The WWTF and lift stations appear to be operating as they should.

All work during this period was a combined effort of the entire Public Works Staff.

DPW Report:

- Working with OMNNI Associates and Wis DOT, on Bridge and Main St. Project,
- Working on WDNR and Sigma on PDK environmental project/Grant Submittal
- Working with engineers for several Village projects to include Well/Water Quality upgrades, N. 6th Street, Utility Project, and Facility Long Term Planning
- Acquiring prices and quotes for FY 2021 projects and equipment

2020 Public Works and Zoning Permits				COPY of Conditional Use and Variance to JACI				Entered on Web	
Permit #	Date Submitted	Dept.	Type of Permit	Name of Property Owner	Name of Applicant (if different from Owner)	Address of Property	Fee Amount Paid	Action	
2020-001	1/2/2020	Event	Event	Anita Behm	Graduation Party 06/27/2020	MP Large Shelter	0		
2020-002	1/2/2020	Event	Event	Ed Kromm	Reunion 07/26/2020	MP Large Shelter	0		
2020-003	1/3/2020	Admin	Zoning	Dennis Biggar		813 N 9th St.	0		
2020-004	1/3/2020	PW	ROW (etc.)	Dennis Biggar		813 N 9th St.			
2020-005	1/3/2020	Event	Event	Katie Coppersmith	wedding 06/12/2020	barn/gazebo	0		
2020-006	1/8/2020	PW	ROW	Binders/Dapper Dog	AT&T	105 W Main St.	bill \$25		
2020-007	1/9/2020	Event	Event	Dawn Tesch	Graduation Party 07/25/2020	MP Large Shelter	0		
2020-008	1/13/2020	Event	Event	Randall Kasuboski	Family Reunion 07/11/2020	MP Small Shelter MP Large Shelter and LWP Barn	0		
2020-009	1/16/2020	Event	Event	Kelly Reyer	Fox-Wolf Watershed 05/02/2020	LWP Barn	0		
2020-010	1/21/2020	Event	Event	Andy Woods	Walleye Tourn. 05/09/2020	Waterfront Park	0		
2020-011	1/23/2020	Admin	Cond Use (fill)	Dennis Biggar		333 S 1st St	250		
2020-012	1/24/2020	Event	Event	Denny Fox	Alm Weekend Walleye Series 04/26/2020	Waterfront Park	0		
2020-013	1/27/2020	Event	Event	Summer Marx	reunion - 08/01/2020	LWP Small Shelter	0		
2020-014	1/29/2020	PW	ROW		Corey Clinch - Alliant	Grant, Prospect, 9th and 7th Sts.	bill \$25		
2020-015	1/30/2020	PW	ROW		Aaron Masters - Alliant	205 Enterprise Road	bill \$25		
2020-016	2/3/2020	Event	Event		Graduation Party 06-20-2020	LWP Large Shelter	0		
2020-017	2/4/2020	PW	ROW		Aaron Masters - Alliant	813 N 9th St.	bill \$25		
2020-018	2/6/2020	Admin	Fence	Diane Sife		112 N 7th St	30		
2020-019	2/10/2020	Event	Event	Mary Lou Schroeder	Wolf River Rendezvous & Encampment July 2-6-2020	Marble Park	0		
2020-020	2/10/2020	PW	ROW		J Etting @TAK	903 E Main St.	25		
2020-021	2/11/2020	Event	Event	Michelle Loehr	Sawicki Reunion 06/28/2020	LWP Small Shelter	0		
2020-022	2/18/2020	Event	Event	Nichol Koontz	Best Buy Picnic 6/28/2020	MP Small Shelter	0		
2020-023	2/24/2020	Event	Event	Lisa Sharratt	graduation party 06/06/2020	MP Large Shelter	0		
2020-024	2/25/2020	Event	Event	Ashley Potratz	wedding recp. 05/16/2020	LWP Barn	0		
2020-025	2/27/2020	PW	ROW		Aaron Masters - Alliant	S 1st St.	bill \$25		
2020-026	3/6/2020	Event	Event	Carree Von Oss	Graduation Party 07/11/2020	LWP Barn	0		
2020-027	3/6/2020	PW	ROW	Kwik Trip		905 E Main St.	25		
2020-028	3/6/2020	Admin	Cond Use	Kwik Trip		905 E Main St.	250		
2020-029	3/9/2020	PW	ROW		Jeff Oetting - TAK	946 E Main St.	25		
2020-030	3/9/2020	PW	ROW		Jeff Oetting - TAK	30 S 1st St	25		

2020-031		3/10/2020	Event		Sue Gutche	family reunion 07/25/2020	LWP Sm Shelter		0		
2020-032		3/13/2020	PW	ROW	Dave Stubbs	Klein Ford Dealership	946 E Main St.		25	bill	
2020-033		3/30/2020	PW	ROW		Phone's for AT&T	123 N 13th AVE		25		
2020-034		3/31/2020	PW	Stormsewer			946 E Main St.		440		
2020-035		4/1/2020	PW	ROW	Dr McGinnis	business owner	11 N 6th Ave		25	#5903	
2020-036		4/1/2020	PW	ROW	Bonnie Jenss	homeowner	14 s 3rd Ave		25	cash	
2020-037		4/3/2020	Admin	Alteration of Gra	Jeremy Thull	homeowner	205 N 7th St		50	cash	
2020-038		4/6/2020	Admin	Alteration of Grade		Kwik Trip	905 E Main St.				
2020-039		4/13/2020	Admin	Fence	William Rose	homeowner	24 N 3rd St		30		
2020-040		4/13/2020	Admin	Fence	Zimmermans	homeowner	1108 Poppy Lane		30		
2020-041		4/14/2020	PW	ROW	Kascade	Konow	20 Taylor St	cancelled			
2020-042		4/15/2020	Admin	Fence	Richards	homeowner	1143 Poppy Ln		30		
2020-043		4/17/2020	Admin	Fence	Jysen Kapal	homeowner	126 N 5th St.		30		
2020-044		4/20/2020	PW	ROW	Dennis Biggar	homeowner for new build	333 S 1st ST		25		
2020-045		4/20/2020	Admin	Zoning Shed	Thomas Schmude	homeowner	432 S 2nd Ave		0		
2020-046		4/20/2020	Admin	Zoning new hom	Dunbar	homeowner	155 Washington St.		0		
2020-047		4/20/2020	Admin	Zoning patio	Bayley Weber	homeowner	102 N 6th Ave.		0		
2020-048		4/20/2020	PW	ROW	VOW	Chuck Bartlet - AT&T	N 6th St and Prospect St.		NC		
2020-049		4/22/2020	Admin	ROW	David Witt	homeowner	202 E Main St.		30		
2020-50		4/23/2020	PW	ROW	Clint Wesenberg	Dunbars	155 Washington St.				
2020-051		4/27/2020	Admin	Fence	Matt Mathison	homeowner	227 S 2nd St		30		
2020-052		4/29/2020	Event	Event	Brian Nagler	St. Paul's Church Picnic 06/07/2020	MP Large Shelter		0		
2020-053		4/29/2020	Admin	Fence	Berlin Bolle	homeowner	1120 Barbay Lane		30		
2020-054		5/6/2020	PW	ROW		Chad Mongin - West Shore	250 Twin Harbor Dr.		bill	\$25	
2020-055		5/7/2020	PW	ROW	Mark Teielman	homeowner	916 Maple St		25		
2020-056		5/8/2020	PW	ROW	Bayley Weber	homeowner	102 N 6th Ave.		25		
2020-057		5/11/2020	PW	ROW		Tom Harckí/H&H Utility	250 Twin Harbor Dr.		bill	\$25	
2020-058		5/12/2020	PW	ROW	Mary Lou Schroeder	Winneconne Historical Society	619 W Main St.				
2020-059		5/13/2020	PW	ROW	Craig and Pat Samolinski	homeowner	255 Twin Harbor		25		
2020-060		5/13/2020	Admin	Zoning deck	Charlie Loy	homeowner	100 S 1st Ave.		0		
2020-061		5/15/2020	PW	ROW/Driveway		Jack Johnson - Showcase Concrete	535 Old Orchard Rd		25		
2020-062		5/15/2020	PW	ROW/Driveway		Jack Johnson - Showcase Concrete	203 N 1st St		25		
2020-063		5/15/2020	PW	ROW/Driveway	Kristin and Nick Steede	homeowners	739 N 7th St		25		

2020-064	5/15/2020	Admin	Zoning/Floodplain	Craig Samolinski	homeowners	255 Twin Harbor	0	
2020-065	5/15/2020	Admin	Cond. Use	Craig Samolinski	homeowner	255 Twin Harbor	250	
2020-066	5/15/2020	PW	ROW/Driveway	Mike and Gwen Biddle		802 Twin Harbor Dr.		
2020-067	5/18/2020	Admin	Sign	Julie - TLC Sign Inc.	Family Dollar	926 E Main St.	364.91	
2020-068	5/22/2020	PW	ROW	Chris and Amanda O'Neal	homeowners	202 S 4th St	25	
2020-069	5/27/2020	PW	ROW/Lateral	Emily and Charles Wolf	homeowners	741 Spruce St.	25	
2020-070	5/27/2020	Admin	Fence	Gregory Steffes	homeowner	1131 Poppy Lane	30	
2020-071	5/28/2020	PW	ROW		Aaron Masters - Alliant	155 Grant St	25	
2020-072	5/28/2020	Event	Event	Doug Nelson	FLW Bass Tournament 06/13/2020	Waterfront Park	0	
2020-073	5/28/2020	Event	Event	Doug Nelson	Wineconne Bass Tournament 08/01/2020	Waterfront Park	0	
2020-074	6/2/2020	Event	Event	Josh Keeney	Waupaca Bass Tourn. 06/05/2020	Waterfront Park	0	
2020-075	6/2/2020	Event	Event	Alexa Donicht	Grad Party 08/8/2020	LWP Lg Shelter	0	
2020-076	6/3/2020	PW	ROW	John Lampe	homeowner	102 N 5th St	25	
2020-077	6/4/2020	Event	Event	Robert Hatch	Picnic 06/14/2020	LWP Small Shelter		
2020-078	6/12/2020	Admin	Zoning	Matt Croteau	homeowner	1143 Aster Lane	0	
2020-079	6/12/2020	Admin	Fence	Steve and Deb Bower	homeowners	815 N 7th St	30	
2020-080	6/17/2020	Admin	Zoning	Tim Whitfort	Wineconne Schools	100 Wolf Run	0	
2020-081	6/17/2020	Event	Event	Douglas Nelson	Bass Tourn. 08/01/2020	Waterfront Park	0	
2020-082	6/17/2020	PW	ROW/driveway	Gary Biesinger	homeowner	275 Sunset Dr.	25	
2020-083	6/17/2020	Admin	Variance	Chad Longworth	renting from James Longworth	804 N 7th St	250	
2020-084	6/19/2020	Admin	Zoning	Dave Porter	homeowner	216 N 12th Ave	0	
2020-085	6/22/2020	Event	Event	Jeff Wicinsky	Car Show 08/ 01/2020	Marble Park	0	
2020-086	6/23/2020	Admin	Sign	John Broderick	Main Street Storage	925 E Main St.	50	
2020-087	6/23/2020	PW	ROW Pad	Colton Marx	homeowner	116 Grant St	25	
2020-088	6/25/2020	Event	Event	Robert Hatch	church picnic 07/12/2020	LWP Small Shelter	0	
2020-089	6/26/2020	Event	Event	Julie Remme	bd party 08/22/2020	MP Small Shelter	0	
2020-090	6/29/2020	Event	Event	Ann Hartenbach	,	MP Small Shelter	0	
2020-091	7/1/2020	Event	Event	Pam Hayry	memorial 07/25/2020	LWP Lg Shelter	0	
2020-092	7/13/2020	PW	ROW	Nicholas Wicinsky	homeowner 525 Meadow Lane	525 Meadow Lane	25 cc	
2020-093	7/28/2020	Event	Event	Susan Gutche	Family Reunion	LWP Large Shelter	0	
2020-094	7/30/2020	PW	ROW	Jason Harmon	Homeowner	140 N 3rd Ave	25 ck#295	
2020-095	8/4/2020	Event	Event	Tyler Fink	MP Large Shelter (Graduation party)	1124 Barbary Lane	85	
2020-096	8/10/2020	PW	ROW	Northwest Cable &Const	School	Wolf Run	Paid	ck#048551

2020-097		8/11/2020	Admin	Fence	Mark Tiseling	homeowner	511 E Main St		30	cash	
2020-098		8/17/2020	Admin	Cond Use	BMK Real Estate	Brenda Kulpasta	911 E Main St		250	ck #2644	
2020-099		8/7/2020	Admin	Fence	Mary Wisniewski	owner	250 Twin Harbor Dri	pd		2020-099	
2020-100		8/19/2020	Event	Event	Michelle Lieman	Barn/Gazebo - Wedding 7/30 - 8/1 2021	1107 Mistletoe lane	pd		ck#4333	
2020-101		24-Aug	pw	ROW	Northwest Cable &Const		Grant St CATV	pd		ck #48618	
2020-102		8/25/2020	PW	ROW	Alliant Energy	Joseph Ducat	S 2nd St				
2020-103		8/31/2020	PW	ROW	Mike Albright	Homeowner	533 Division		25	cash	
2020-104		9/1/2020	Event	Event	Doug Nelson FLW Outdoors	Waterfront Park - Fishing Tournament	S 1st Street	paid		cash	
2020-105		9/3/2020	PW	ROW	Nichole Donaber	Homeowner	225 N 9th Ave	paid		ck#2045	
2020-106		9/4/2020	PW	ROW	Andy Belsner	owner	144 W Main St	paid			
2020-107		9/11/2020	PW	ROW	Mark Henry	owner	170 Twin Harbor	paid			
2020-108		9/21/2020	PW	Mailbox	Pam Rehman	Arc Contracting, Trevor Kison	136 W Main St	paid		CC	
2020-109		9/30/2020	Event	Fence	Krista Brooks	owner	140 Twin Harbor Dr	paid		ck #5337	
2020-110		10/1/2020	Admin	Event	Kyle Kamenberg	MP softball tournament 10/2 & 10/3	319 S 3rd St	paid		CC	
2020-111		10/21/2020	PW	Street ROW	Jack Wirch		545 Lasley Shore Rd	paid		ck #1066	
2020-112		9/3/2020	Admin	Zoning	Tina Hopka		100 W Main St	waived			
2020-113		10/26/2020	Admin	Fence	Sam Wiechman		627 Birch St.		0		
2020-114		11/5/2020	PW	ROW	Aaron Masters- Alliant Energy		604 Birch St	?			
2020-115		10/2/2020	Event	Event	Dennis Fox	AIM weekend Walleye Series 04/25/2021	525 Parkway	bill them			
2020-116		11/12/2020	Admin	Fence	Kayla Tolari		Waterfront Park	paid with last year's payment	30		
2020-117		8/3/2020	Admin	Zoning	Eric Laudoff		717 Pine St		0		
2020-118		9/26/2019	Event	Event	Derek Schaffer/Jodi Thorpe	WYDC Tournaments 06/11-13 and 06/18-2/2021	Marble Park		0		
2020-119		7/27/2020	Event	Event	Steve Christianson	Family Reunion 07/31/2021	MP Small Shelter		0		
2020-120		6/23/2020	Event	Event	Margaret Gettz	Family Reunion 06/26/2021	LWP Small Shelter		0		
2020-121		11/13/2020	Event	Event	Dana Woods, Jordan Dunham	Sovereign State Days 07/21-25/2021	Waterfront and MP		0		
2020-122		11/17/2020	Admin	Cond. Use	Robert Peters		807 N 7th St		250		
2020-123		7/14/2020	Admin	Fill	Robert Peters		807 N 7th St		50		
2020-124		8/1/2020	Admin	Fencing	Matthew Croteau		1143 Aster Lane		0		
2020-125		8/5/2020	Admin	Zoning	Joseph Lefebvre		1116 Poppy Lane		30		
2020-126		11/24/2020	PW	ROW	Chris and Amanda O'Neal		126 N 3rd St		0		
2020-127		12/1/2020	Admin	Fence	Kristina and Ben Williams		202 S 4th St		25		
2020-128		12/1/2020	Event	Event	Stephanie Bongert	set up a Christmas banner	1132 Poppy Lane		30		
2020-129		12/1/2020	Event	Event	Danielle Hay	wedding 08-14-2021	Waterfront Park		0		
2020-130		12/1/2020	Event	Event			Gazebo		0		
2020-131		12/1/2020	Event	Event					0		

2020 Village Service Requests									
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up
1 2020-582	1/17/2020	Jim Paulsen	804 Willow St.	neighbor leaves mailbox	PW	summer home owners not keeping up their yards	police told them it was not a violation to not rake leaves same as below	1/19/2020	
2 2020-583	1/18/2020	Jim Paulsen	508 Old Orchard	mailbox	PW	neighbor witnessed plow damage mailbox		2/11/2020	
3 2020-584	1/31/2020	Jim Paulsen	508 Old Orchard	mailbox	PW	second time reporting this incident	no evidence of plow hitting it. Kirk called and LM	2/11/2020	
4 2020-585	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down April 3rd and 19th	completed	2/19/2020	
5 2020-586	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down April 3rd and 19th			
6 2020-587	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down Aug. 7th and 12th			
7 2020-588	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down Dec. 20th and Nov. 4th			
8 2020-589	2/17/2020	John Machado	town of Winescone			wants lines and speed limits changed on Hwy 45 and 116	mis called him and referred him to county sheriff	2/17/2020	
9 2020-590	2/19/2020	Leo Kinney	608 Old Orchard Road	mailbox	PW	mailbox damaged are we going to replace	explained to him plow did not hit mail box, snow did	2/25/2020	
10 2020-591	2/19/2020	Marlene Yost	816 Elm St.	snow	PW	can you remove snow from her back yard	told her village does not move snow on private property, contacted her snow plow driver and asked him to contact her	2/19/2020	
11 2020-592	3/9/2020	Wendy S	825 Service St.	ditch	PW	ditch isn't draining again	pulled snow and ice out of ditch	3/9/2020	
12 2020-593	3/9/2020		330 Birch St.	chip	PW	pine trees on terrace need chipping			
13 2020-594	3/9/2020	Jamie Schmitz	1128 Poppy Lane	drainage	PW	sent pic of pool drainage in back yard			
14 2020-595	4/1/2020		Piers	virus	Admin	need to close piers to stop spread of virus			
15 2020-596	4/15/2020	John Tilema	130 Twin Harbor Dr.	fix yard	PW	for up yard during plowing would like fixed now	fixed ruts and planted grass	4/11/2020	
16 2020-597	4/20/2020	Krista Brooks	310 S 3rd St.	tree	PW	what does she need to do to remove a tree			
17 2020-598	4/22/2020	Jaci	30 S 1st St	storage	Grounds	move boxes of toys in Annex room to storage			
18 2020-599	5/1/2020	resident	100 S 4th St	sew	Police	there is increased sanit truck traffic on 4th Street near to and from the Industrial Park			
19 2020-600	5/6/2020	Floyd Wouters	411 S 2nd St	compost del	PW	pd \$50 for one load compost	done	5/11/2020	
20 2020-601	5/6/2020	John Bahtinger	545 S 2nd St.	compost del	PW	pd \$100 for 2 loads of compost	done	5/6/2020	
21 2020-602	5/8/2020	Laura Hubert	110 N 2nd St	chipping	PW	chip branches on terrace after May 10th	done took 20 minutes	5/15/2020	
22 2020-603	5/11/2020	Linda Giffers	117 N 6th Ave	chipping	PW	chip branches on terrace	done took 10 minutes	5/15/2020	
23 2020-604	5/22/2020	Steve Kinigs	235 S 5th St.	remove trees	PW	2 trees in ROW need to be removed	trees not doing per Kirk	5/28/2020	
24 2020-605	5/22/2020	Amarda and Kelly	31 S 2nd St	pegboard	Grounds	put pegboard up in children's section	Done 40 min	6/30/2020	
25 2020-606	5/26/2020	Sheila Bays	105 N 4th Ave	chipping	PW	chip branches on terrace	done 20 min	6/3/2020	
26 2020-607	5/27/2020	Don Devitt	210 N 10th Ave	chipping	PW	chip branches on terrace	done 15 min	6/3/2020	
27 2020-608	6/2/2020	Jim Luce	302 Birch St.	chipping	PW	chip branches on terrace	done 10 min	6/3/2020	
28 2020-609	6/2/2020	Linda Luce	435 Birch St	chipping	PW	chip branches on terrace	no brush	6/3/2020	
29 2020-610	6/5/2020	Mart Kisilewski	1131 Aster Lane	compost del	PW	2 loads compost in driveway by bucket, please call first	done	6/12/2020	
30 2020-611	6/11/2020	Nate Carroll	218 N 7th Ave	chipping	PW	don again too high to call for us to pick up trash from this terrace?	done	6/12/2020	
31 2020-612	6/11/2020	Matt	216 N 7th Ave	chipping	PW	Chip branches on terrace	done	6/12/2020	
32 2020-613	6/17/2020	Holly	31 S 2nd St	bricks and p	Grounds	the library has 5 bricks that need to be installed, also pictures to be hung, can you do this on a Monday or Tuesday when Amarda and Kelly are there please	Done 1 hour	6/30/2020	
33 2020-614	6/19/2020	Brad Giffers	117 N 6th Ave	chipping	PW	chip branches on terrace	done	6/25/2020	
34 2020-615	6/19/2020	concerned resident	Main Street Bridge	broken glass	PW	broken glass on sidewalk on bridge's south side	cleaned up	6/19/2020	
35 2020-616	6/23/2020	Trisha Wicnisky	525 Meadow Lane	sink holes in yard	PW	sink holes in front yard, please look at	Kirk couldn't find a leak, however subpump is plumbed into sanitary	6/25/2020	
36 2020-618	7/17/2020	Laura Juedes	219 N 7th Avenue	Chipping	PW	Chip brush on terrace	Done 7 min	7/9/2020	
37 2020-620	7/14/2020	Marlene Krueger	425 2nd Avenue	Cemetery Hedge	PW	Cemetery Hedge needs trimming	Kirk responded 7/15 - ROW?	7/27/2020	
38 2020-621	7/27/2020	Ken Helmer	20 North 2nd Avenue	Chipping	PW	Chip brush on curb - do not go over 30 minutes	mail prices for tree removal	7/28/2020	
39 2020-622	5/15/2020	Iahn Ziebell	35 North 3rd Street	Remove trees	PW	Remove terrace tree	mail prices for tree removal	7/28/2020	
40 2020-623	5/15/2020	Lincoln Foster	25 South 2nd Avenue	remove trees	PW	Remove terrace tree and repair sidewalk	Mail prices for tree removal/this responsibility to repair sidewalk	7/28/2020	

2020 Village Service Requests									
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up
41 2020-624	7/30/2020	David Reetz	910 Elm Street	Intercon seeding	PW	Intercon seeded poorly would like straw put down		7/30/2020	
42 2020-625	7/30/2020	Luella Weidemann	210 S 1st Ave	chipping	PW	chip branches on terrace			
43 2020-0626	8/3/2020	Louis Metzig - BC	Beautification Committee	Move stones	PW	Move stones from Marble Park to Village Hall			
44 2020-0627	8/5/2020	Karen Tiech	Prospect Street	Army worm tent	PW	Please remove 'tents' from trees - old centery			
45 2020-0628	8/6/2020	Colleen Kurchin	South 1st Street	Items near curb	Police	Items have been there for at least three weeks			
46 2020-0629	9/1/2020	unknown caller	LVP Bathrooms (Barn)	Bee Problem	PW	Bee problem - especially mens bathroom			
47 2020-0630	9/10/2020	Rhonda Schneider	MP dog park	add wood chips/pothole	PW	add wood chips inside dog park entry & fix pothole			
48 2020-0631	9/16/2020	Ralph Janasik	LVP	trim tree	PW	trim branches			
49 2020-0632	10/5/2020	Peggy Lutter	Public Works	Chipping	PW	Chip branches on terrace - will put on Riverview Dr	Was informed of price		
50 2020-633	10/5/2020	Laura Juedes	219 N 7th Avenue	Chipping	PW	Chip branches on terrace			
51 2020-634	12/23/2020	Doug Nelson	291 N 6th St	Potholes	PW	potholes where driveway meets the road			
52 2020-635	11/12/2020		520 Riverview Drive	Junk	PW	Like Junk removed	given 10 days		
53 2020-636	11/16/2020	Beautification Commit	Remove Fall decorations	Remove fall decoration	PW	Done			
54 2020-637	11/20/2020	Library	Library	Light out over VA Sectid	PW				
55 2020-638	11/19/2020	Neighbor	723/741 Spruce St	Election sign		Move election signs	Chief Olson followed up 11/30/2020		
56 2020-639	12/23/2020	? (Doug Nelson)	291 N 6th St	Potholes in apron	PW	Fix potholes - no such address of 291 N 6th St	Driveway approach is private	12/23/2020	
57 2020-640	12/29/2020	Uinda Lococo/Kathy Adamc		Icy sidewalk bridge	PW	Walked over bridge and sidewalk is very very icy			

	Date	Property Owner	Contractor	Address	Job Type	Inspector Fees	Job Cost	Permit Fee	Final
2020-01	1/15/20	Joseph Lefebvre	RyF Heating & A/C Inc	126 N 3rd St	HVAC	\$44.00	10,000.00	\$44.00	
2020-02	1/15/20	Larry Desserv	RyF Heating & A/C Inc	633 Birch	HVAC	\$44.00	3,700.00	\$44.00	
2020-03	1/15/20	Thomas Schmude	RyF Heating & A/C Inc	432 S 2nd Ave	HVAC	\$44.00	7,000.00	\$44.00	
2020-04	1/24/20	Dennis Biggar	Dennis Biggar	813 N 9th St	NSFD	\$661.40	75,000.00	\$2,813.91	
2020-04b	1/24/20	Dennis Biggar	Pete Kasuboski	813 N 9th St	Plumbing	\$98.00	Included	\$98.00	
2020-04e	1/24/20	Dennis Biggar		813 N 9th St	Electrical	\$77.00	Included	\$77.00	
2020-04h	1/24/20	Dennis Biggar	RyF Heating & A/C Inc	813 N 9th St	HVAC	\$71.50	Included	\$71.50	
2020-05	1/31/20	Jason Franks	Basement Repair Specialists	214 N 9th Ave	Foundation Repairs	\$44.00	9,467.00	\$44.00	
2020-06	2/7/20	Cody Sullivan	Owner	220 N 7th Ave	Roofing	\$44.00	3,900.00	\$44.00	
2020-07	2/12/20	Schmidt Bros Custom Homes	Schmidt Bros Custom Homes	160 Twin Harbor Dr.	Remodel	\$108.40	134,000.00	\$108.40	
2020-07p	2/12/20	Schmidt Bros Custom Homes	Sbs Plumbing	160 Twin Harbor Dr.	Plumbing	\$75.50	Included	\$75.50	
2020-07e	2/12/20	Schmidt Bros Custom Homes	Team Services, Inc.	160 Twin Harbor Dr.	electrical	\$66.50	Included	\$66.50	
2020-07h	2/12/20	Schmidt Bros Custom Homes	Karmer Heating & Cooling	160 Twin Harbor Dr.	HVAC	\$44.00	Included	\$44.00	
2020-08	2/25/20	Robert Helmer	Martens Heating & Cooling	433 Jefferson	HVAC	\$44.00	2,163.00	\$44.00	
2020-09	2/25/20	Denise Belfeul	Tundraland Home Improvements	18 S 5th St	Bathub & Surround	\$48.50	6,403.00	\$48.50	
2020-10	2/25/20	Winneconne Fire Dept	RyF Heating & A/C Inc	550 W Main St	HVAC	\$44.00	4,290.00	\$44.00	
2020-11	3/9/20	Gary Biesinger	Owner	275 Sunset	Remodel	\$698.00	200,000.00	\$698.00	
2020-11p	3/9/20	Gary Biesinger	J. Rasmussen Plumbing	275 Sunset	Plumbing	\$98.00	Included	\$98.00	
2020-11e	3/9/20	Gary Biesinger	Beez Electric	275 Sunset	Electrical	\$113.50	Included	\$113.50	
2020-11h	3/9/20	Gary Biesinger	MCM Air, Inc.	275 Sunset	HVAC	\$44.00	Included	\$44.00	
2020-12	3/9/20	Jan Hillman	Bath Fitter	410 W Main St	Tub	\$48.50	5,300.00	\$48.50	
2020-13	3/9/20	Jerry Wozniak	TC Ahrens Construction	710 Willow St	Siding/soffit	\$44.00	4,000.00	\$44.00	
2020-14	3/13/20	Keller Inc.	Keller Inc.	946 E Main	Commercial Remodel	\$4,179.00	1,280,000.00	\$4,179.00	
2020-14p	3/13/20	Keller Inc.	Baumgart Plumbing	946 E main	Plumbing	\$170.00	Included	\$170.00	
2020-14e	3/13/20	Keller Inc.	Beez Electric	946 E Main	Electrical	\$280.80	Included	\$280.80	
2020-14h	3/13/20	Keller Inc.	Bouchers Heating & Cooling, Inc.	946 E Main	HVAC	\$319.00	Included	\$319.00	
2020-15	3/13/20	Kathy Adamec	RyF Heating & A/C Inc	212 N 7th St	HVAC	\$71.50	11,000.00	\$71.50	
2020-16	3/21/20	David Lautenschlager	Martens Heating & Cooling	751 Pine St	HVAC	\$44.00	2,666.00	\$44.00	
2020-17	4/6/20	Shela Bays	Vernon Bomtrager	105 N 4th Ave	Windows	\$44.00	3,061.00	\$44.00	
2020-18	4/6/20	John Buser	Luecks Home Improvement	306 S 1st Ave	Siding	\$44.00	8,555.00	\$44.00	
2020-19	4/6/20	Betty Opperman	Area Waterproofing	133 S 2nd Ave	Frin Repairs	\$44.00	8,850.00	\$44.00	
2020-20	4/6/20	Jamie Anderson	Jackson Melchart Enterprises	218 N 11th Ave	Egress Window	\$44.00	3,400.00	\$44.00	
2020-21	4/13/20	Jeff Sharatt	Raddant Electric	212 N 10th Ave	Generator	\$44.00	7,500.00	\$44.00	
2020-22	4/15/20	Terry Leichtfuss	Owner	127 S 2nd St	Roofing	\$44.00	1,500.00	\$44.00	
2020-23	4/15/20	James Landolt	Owner	226 N 4th St	Remodel	\$134.60	15,000.00	\$134.60	
2020-23p	4/15/20	James Landolt	McHugh Plumbing	226 N 4th St	Plumbing	\$57.50	Included	\$57.50	
2020-23e	4/15/20	James Landolt	Aaron Rebmam Electric	226 N 4th St	Electrical	\$69.00	Included	\$69.00	
2020-24	4/20/20	Dennis Biggar	A Square Builders	333 S 1st St	NSFD	\$1,309.00	390,000.00	\$1,634.50	
2020-24p	4/20/20	Dennis Biggar	Quandt Plumbing	333 S 1st St	Plumbing	\$129.50	Included	\$129.50	
2020-24e	4/20/20	Dennis Biggar	Diersen Electric	333 S 1st St	Electrical	\$154.00	Included	\$154.00	
2020-24h	4/20/20	Dennis Biggar	RyF Heating & A/C Inc	333 S 1st St	HVAC	\$99.00	Included	\$99.00	
2020-25	4/20/20	Charlie Loy	A-Square Builders	100 S 1st Ave	Deck	\$97.80	6,500.00	\$97.80	
2020-26	4/20/20	Blair Reitzner	Brad Reitzner	275 N 6th Ave	Windows/doors/roof	\$88.00	5,900.00	\$132.00	
2020-27	4/22/20	Sandy Hoernke	Winchester Hilltop LLC	634 Rivernew Dr.	Roofing	\$44.00	2,500.00	\$44.00	
2020-28	4/22/20	Chet Wesenberg	Chet Wesenberg	155 Washington	NSFD	\$1,072.60	349,000.00	\$3,245.60	
2020-28p	4/22/20	Chet Wesenberg	SBS Plumbing	155 Washington	Plumbing	\$138.50	Included	\$138.50	
2020-28e	4/22/20	Chet Wesenberg	Boe Electric	155 Washington	Electrical	\$85.25	Included	\$85.25	
2020-28h	4/22/20	Chet Wesenberg	Service 1st Htg & AC	155 Washington	HVAC	\$71.50	Included	\$71.50	
2020-29	4/22/20	Winneconne Historical Society	Kuba Design Builders	611 W Main St	Bridgewater House Repik	\$0.00	8,000.00	\$0.00	
2020-29e	4/22/20	Winneconne Historical Society	Specialty Electric & Data	611 W Main St	Electrical	\$0.00	Included	\$0.00	
2020-30	4/22/20	Randy Bunker	Owner	815 N 9th St	Doors	\$44.00	600.00	\$44.00	
2020-31	4/24/20	Dilfran	JP Electric	411 E Main St	Elec Svc	\$44.00	1,600.00	\$44.00	X
2020-32	4/24/20	Thomas Schmude	Owner	432 S 2nd Ave	Shed	\$44.00	800.00	\$44.00	
2020-33	5/6/20	Peter Renstrom	NEW Heights Roofing, Inc.	215 S 3rd St	Roofing	\$44.00	12,000.00	\$88.00	
2020-34	5/15/20	Lori Mueller	VKB Homes	155 Twin Harbor	Remodel	\$386.00	50,000.00	\$386.00	
2020-34p	5/15/20	Lori Mueller	Terry Van Asten Plumbing, Inc.	155 Twin Harbor	Plumbing	\$57.50	Included	\$57.50	
2020-34e	5/15/20	Lori Mueller	Rick Steffens Electric	155 Twin Harbor	Electrical	\$61.00	Included	\$61.00	
2020-35	5/15/20	Village of Winneconne	Krueger's Sign & Electric, Inc.	410 Meadow Lane	Elec Svc	\$44.00	2,000.00	\$44.00	

	Date	Property Owner	Contractor	Address	Job Type	Inspector Fees	Job Cost	Permit Fee	Final
2020-36	5/15/20	Chndy Stertz	Winchester Hilltop LLC	508 Riverview	Roofing	\$44.00	3,600.00	\$44.00	
2020-37	5/15/20	Winnecone Area Assistance Center	Jay Olson Construction	102 S 3rd St	Blk/Door	\$44.00	2,731.00	\$44.00	
2020-38	5/15/20	Bayley Weber	Cobra Construction	102 N 6th Ave	Steps	\$44.00	690.00	\$44.00	
2020-39	5/21/20	Larry Ehler	Mark Titt	150 Washington St	Windows	\$44.00	1,350.00	\$44.00	
2020-40	5/21/20	Michael Reinke	Owner	226 N 6th St	Roofing	\$44.00	4,000.00	\$44.00	
2020-41	5/21/20	Heller Trust	Winchester Hilltop LLC	208 N 10th Ave	Roofing	\$44.00	15,800.00	\$44.00	
2020-42	5/29/20	Thomas Rust	Ryf Heating & A/C Inc	110 S 1st Ave	HVAC	\$44.00	3,900.00	\$44.00	
2020-43	5/29/20	David Kotowicz	Fox Valley Roofing	211 N 6th Ave	Roofing	\$44.00	16,634.00	\$88.00	
2020-44	5/29/20	Ken Markert	Owner	1148 Poppy Ln	Remodel	\$306.00	3,800.00	\$306.00	
2020-44e	5/29/20	Ken Markert	Mickelson Electric	1148 Poppy Ln	Electrical	\$49.50	Included	\$49.50	
2020-45	5/29/20	Leah Nuetzel	Two Dawg's Roofing	627 Prospect St	Roofing	\$44.00	6,200.00	\$44.00	
2020-46	5/29/20	Ben Prevost	Schulze Exteriors LLC	213 E Main	Roofing	\$44.00	15,000.00	\$88.00	
2020-47	6/3/20	Chad Longworth	Longworth Builders	804 N 7th St	Roofing & Siding	\$88.00	8,000.00	\$88.00	
2020-48	6/3/20	Brent Habersetzer	All American Construction	1107 Poppy Lane	Roofing	\$44.00	5,000.00	\$44.00	
2020-49	6/8/20	Wayne Rudisill	Owner	318 N 5th St	Window	\$44.00	1,000.00	\$44.00	
2020-50	6/8/20	Michael Weide	Owner	606 Maple St	Roofing	\$44.00	4,500.00	\$44.00	
2020-51	6/10/20	Dave Pamperin	Advantage Exteriors	911 Elm St	Roofing	\$44.00	9,800.00	\$88.00	
2020-52	6/10/20	Timothy McGinnis	Owner	11 N 6th Ave	ADA Ramp & Railing	\$100.00	5,000.00	\$100.00	
2020-53	6/26/20	Deanne Smith	Owner	744 Twin Harbor	Remodel	\$230.00	30,000.00	\$230.00	
2020-53e	6/26/20	Deanne Smith	Owner	744 Twin Harbor	Electrical	\$44.00	Included	\$44.00	
2020-53h	6/26/20	Deanne Smith	Ryf Heating & A/C Inc	744 Twin Harbor	HVAC	\$44.00	Included	\$44.00	
2020-53p	7/2/20	Deanne Smith	Bill Sharp	744 Twin Harbor	Plumbing	\$71.00	Included	\$71.00	
2020-54	6/26/20	David Porter	Yardline	216 N 12th Ave	Shed	\$44.00	2,100.00	\$44.00	
2020-55	6/26/20	Karl Jorgensen	ARC Contracting	221 N 4th St	Roofing/gutters	\$44.00	2,244.00	\$44.00	
2020-56	6/26/20	Leroy Remme	Owner	605 Oak St	Roofing	\$44.00	3,500.00	\$44.00	
2020-57	6/26/20	Winnecone School District	GTK Consulting & Contracting LLC	100 Wolf Run	Baseball Pressbox	\$213.40	15,000.00	\$213.40	
2020-58	7/16/20	Jeff Jahnke	JP Electric	1107 Twin Harbor Dr	Generator	\$44.00	10,000.00	\$44.00	
2020-59	7/16/20	Steve Moore	Ryf Heating & A/C Inc	106 S 1st Ave	HVAC	\$44.00	4,000.00	\$44.00	
2020-60	7/23/20	Terry Piker	Home Pro Roofing	104 N 6th St	Roofing	\$44.00	13,350.00	\$44.00	
2020-61	7/31/20	Jim Krueger	Ryf Heating & A/C Inc	425 S 2nd Ave	HVAC	\$44.00	4,000.00	\$44.00	
2020-62	7/31/20	Daniel Hale	Owner	303 S 2nd St	Entry & Door	\$52.00	1,000.00	\$52.00	
2020-63	7/31/20	Phil Ruedinger	Packer Valley Builders	419 S 1st St	Windows	\$44.00	5,000.00	\$44.00	
2020-64	8/7/20	Matt Croteau	Premiere Sheds	1143 Aster	Shed	\$92.00	7,000.00	\$92.00	
2020-65	8/7/20	Andy Belser	Owner	111 S 3rd St	Roofing	\$44.00	5,000.00	\$44.00	
2020-66	8/7/20	Jay Brehmer	Brodie Phillips	402 Lincoln	Roofing	\$44.00	13,887.00	\$44.00	
2020-67	8/7/20	Joseph LeFebvre	Owner	126 N 3rd St	Shed	\$92.00	3,400.00	\$92.00	
2020-68	8/14/20	Eric Laudloff	Owner	717 Pine St	Shed	\$68.00	2,000.00	\$68.00	
2020-69	8/14/20	Eric Laundoff	All American Construction	707 Riverview Dr.	Roofing	\$44.00	5,000.00	\$44.00	
2020-70	8/14/20	Ken Thron Jr.	Colton Marx	111 W Main St	Roofing	\$44.00	8,950.00	\$44.00	
2020-71	8/14/20	Ashley Cota Smudde	Gary Herring	740 Spruce St	Roofing	\$44.00	20,000.00	\$88.00	
2020-72	8/21/20	Switchgear Power Systems	Bayland Building Inc.	202 W Enterprise Rd	Office alterations	\$739.50	170,000.00	\$739.50	
2020-72p	8/21/20	Switchgear Power Systems	Watters Plumbing, Inc.	202 W Enterprise Rd	Plumbing	\$109.44	45,000.00	\$109.44	
2020-72e	8/21/20	Switchgear Power Systems	Apex Electrical	202 W Enterprise Rd	Electrical	\$137.50	15,000.00	\$137.50	
2020-72h	8/21/20	Switchgear Power Systems	Ryf Heating & A/C Inc	202 W Enterprise Rd	HVAC	\$88.00	28,000.00	\$88.00	
2020-73	8/21/20	James Mathusek	Owner	702 E Main St	Roofing	\$44.00	4,500.00	\$44.00	
2020-74	8/28/20	Shari Tarala	Owner	525 Division St	Shed	\$101.00	7,056.00	\$101.00	
2020-75	8/28/20	Aaron Amundson	Gary Plotter	218 S 4th St	Roofing	\$44.00	2,750.00	\$44.00	
2020-76	8/28/20	Peg Johnson	Showcase Concrete	535 Old Orchard Dr	Roofing	\$44.00	5,200.00	\$44.00	
2020-77	8/28/20	Colton Doehling	Lee Halder	720 Pine St	Siding	\$44.00	800.00	\$44.00	
2020-78	8/28/20	Barbara Roberts	ARC Contracting	124 Jefferson	Roof Repairs	\$44.00	7,473.50	\$44.00	
2020-79	8/28/20	Phillip Johnson	ARC Contracting	415 S 2nd Ave	Windows	\$44.00	3,049.60	\$44.00	
2020-80	9/4/20	Steve FASTER	Ryf Heating & A/C Inc	307 S 1st St	HVAC	\$71.50	14,000.00	\$71.50	
2020-81	9/4/20	Robert Harper	RBG Builders	243 S 1st St	Roofing	\$44.00	2,500.00	\$44.00	
2020-82	9/4/20	Michael Kurtz	Anderson HVAC LLC	111 N 1st St	HVAC	\$44.00	6,100.00	\$44.00	
2020-83	9/4/20	Tina Hopka	Country Builders	627 Birch St	Shed	\$80.00	4,700.00	\$80.00	
2020-84	9/11/20	Brenda Kubasta	Classic Homes by Kuba	911 E Main St	Remodel	\$60.00	6,000.00	\$60.00	
2020-84p	9/11/20	Brenda Kubasta	J. Cox Plumbing	911 E Main St	Plumbing	\$74.00	5,000.00	\$74.00	
2020-84e	9/11/20	Brenda Kubasta	Solar Electric	911 E Main St	Electrical	\$54.80	1,400.00	\$54.80	
2020-85	9/11/20	Jay Olson	Owner	546 Adams	Windows	\$44.00	2,000.00	\$44.00	

	Date	Property Owner	Contractor	Address	Job Type	Inspector Fees	Job Cost	Permit Fee	Final
2020-86	9/11/20	Laverne Olson	Eric Leksander	183 Captains Ct Apt B	Bath remodel	\$73.00	6,565.00	\$73.00	
2020-86p	9/11/20	Laverne Olson	Eric Leksander	183 Captains Ct Apt B	Plumbing	\$62.00	Included	\$62.00	
2020-87	9/11/20	Andy Belser	Soot Stoppers	144 W Main St	Tuck Point Building	\$72.50	12,500.00	\$97.50	
2020-88	9/18/20	Bob Luedtke	Schmidt Bros Custom Homes	160 Twin Harbor Dr.	Addition	\$139.20	124,700.00	\$139.20	
2020-88e	9/18/20	Bob Luedtke	Team Services, Inc.	160 Twin Harbor Dr.	Electric	\$52.25	Included	\$52.25	
2020-88h	9/18/20	Bob Luedtke	Kramer Heating & Cooling	160 Twin Harbor Dr.	HVAC	\$71.50	Included	\$71.50	
2020-89	9/18/20	Steve Hook	Advanced Wiring	336 Prospect	Electrical Svc	\$44.00	1,500.00	\$44.00	
2020-90	9/18/20	Stephanie Bongert	ARC Contracting	136 W Main	Roofing	\$60.00	15,050.00	\$60.00	
2020-91	9/18/20	Doug Sasse	RBG Builders	620 Meadow Ln	Roofing	\$44.00	5,750.00	\$44.00	
2020-92	9/25/20	Eben Johnson	Herzigs Home Improvement	811, 813, 815 Elm	Roofing & Doors	\$144.00	20,000.00	\$144.00	
2020-93	9/25/20	Mueller Funeral Home	Pulvermacher Enterprises	904 E Main St	Cooler	\$116.00	20,000.00	\$116.00	
2020-94	9/25/20	Nick Wojtowski	Area Waterproofing	222 N 10th Ave	Foundation Repairs	\$44.00	16,882.00	\$44.00	
2020-95	10/12/20	Winneconne Masonic Lodge	Owner	100 W Main St	Bathrooms	\$44.00	7,000.00	\$44.00	
2020-95p	10/12/20	Winneconne Masonic Lodge	Derek Schaffer	100 W Main St	Plumbing	\$46.00	Included	\$46.00	
2020-95e	10/12/20	Winneconne Masonic Lodge	Owner	100 W Main St	Electrical	\$44.00	Included	\$44.00	
2020-96	10/12/20	Randy Schuett	CR Fochs Electrical Contractors	99 Steamboat Ct	Generator	\$71.50	2,200.00	\$71.50	
2020-97	10/12/20	Winneconne School District	Hipke Electric	100 Wolf Run	Press Box Electrical	\$60.50	1,000.00	\$60.50	
2020-98	10/23/20	Christine Gauger	ARC Contracting	212 N 11th Ave	Roof Repairs	\$44.00	1,247.00	\$44.00	
2020-99	10/23/20	Peggy Johnson	Ryf Heating & Cooling	635 Old Orchard Dr	HVAC	\$44.00	4,000.00	\$44.00	
2020-100	10/23/20	David Lautenschlager	Advocap	731 Pine St	Attic Insulation	\$44.00	1,512.00	\$44.00	
2020-101	10/30/20	Mathew Blakesley	Portside Builders	23 S 4th Ave	Kitchen Remodel	\$117.40	25,000.00	\$117.40	
2020-101p	10/30/20	Mathew Blakesley	Hansen Plumbing	23 S 4th Ave	Plumbing	\$57.50	Included	\$57.50	
2020-101e	10/30/20	Mathew Blakesley	SEC, Inc	23 S 4th Ave	Electrical	\$78.00	Included	\$78.00	
2020-101h	10/30/20	Mathew Blakesley	MCM Air	23 S 4th Ave	HVAC	\$44.00	Included	\$44.00	
2020-102	10/30/20	Sheila Bays	Tundraland	105 N 4th Ave	Deck	\$50.40	6,673.00	\$50.40	
2020-103	10/30/20	Kimberly Brzozowski	Owner	334 Grant St	Windows	\$44.00	500.00	\$44.00	
2020-104	10/30/20	David Lautenschlager	Watters Plumbing, Inc.	731 Pine St	Water Heater	\$48.50	2,000.00	\$48.50	
2020-105	10/30/20	Kerri Santos	Felldco Factory Direct LLC	223 N 9th Ave	Windows	\$44.00	8,230.00	\$44.00	
2020-106	11/6/20	John Rogers	Utschig Builders	908 E Main	Commercial Remodel	\$116.00	41,000.00	\$116.00	
2020-106p	11/6/20	John Rogers	Jims Plumbing	908 E Main	Plumbing	\$57.60	Included	\$57.60	
2020-106e	11/6/20	John Rogers	SEC, Inc	908 E Main	Electrical	\$117.30	Included	\$117.30	
2020-106h	11/6/20	John Rogers	Central Temperature	908 E Main	HVAC	\$71.50	Included	\$71.50	
2020-107	11/6/20	Alexandra Ryf	Felldco Factory Direct LLC	530 Meadow Ln	Windows	\$50.00	2,589.00	\$50.00	
2020-108	11/6/20	Michael Youmans	Owner	408 N 7th St	Shed	\$82.40	2,000.00	\$82.40	
2020-109	11/13/20	Craig Samolinski	Ken Buchinger Const	525 Parkway Dr.	Remodel	\$75.00	200,000.00	\$75.00	
2020-109p	11/13/20	Craig Samolinski	SBS Plumbing	525 Parkway Dr.	Plumbing	\$57.50	Included	\$57.50	
2020-109e	11/13/20	Craig Samolinski	Diersen Electric	525 Parkway Dr.	Electrical	\$154.00	Included	\$154.00	
2020-110	11/13/20	Sheila Bays	L. Miller	105 N 4th Ave	Roofing	\$44.00	7,000.00	\$44.00	
2020-111	11/13/20	Kwik Trip, Inc.	W & D Navis, Inc	905 E Main	Raze buildings	\$80.00	37,000.00	\$80.00	
2020-112	12/4/20	Nate Elsnr	Puroclean Property Restoration	716 Willow St	Remodel	\$243.60	55,000.00	\$243.60	
2020-112e	12/4/20	Nate Elsnr	Packeland Electric	716 Willow St	Electrical	\$88.00	Included	\$88.00	
2020-113	12/4/20	Amanda Baranczyk	Witzke Electric	118 N 4th St	Elec Svc	\$44.00	850.00	\$44.00	
2020-114	12/4/20	Michael Youmans	Owner	408 N 7th St	Det Garage Addition	\$19.20	2,500.00	\$19.20	
2020-115	12/29/20	Warren Luce	Area Waterproofing	227 S 3rd St	Interior Drain Tile	\$44.00	4,996.00	\$44.00	X

- Overview of current status – Where we left off last time
- Establish large customer meeting format and potential dates
- Review draft of public meeting outline
- Set public informational meeting date for presentation of the proposed utility to the public

Stormwater Utilities in Wisconsin

Overview

1. Overview of stormwater utilities in Wisconsin
2. How to create a storm water utility
3. Regulation of stormwater utilities
4. PSC complaint process

Stormwater Utility (definition)

A financial tool that creates an enterprise fund within a local government for addressing nonpoint source pollution and stormwater management.

Statistics of WI Stormwater Utilities

Single Family Residence (1 ERU) pays:

Min = \$10 per year

Max = \$155 per year

Median = \$60 per year

Why create a stormwater utility?

- Generates a dedicated funding source that does not compete with schools or public safety.
- Requires tax exempt properties to pay for stormwater services.
- Prevents inequities that may exist in stormwater funding through property taxes resulting in residential customers subsidizing large commercial, industrial, and institutional customers which generate large amounts of runoff.
- Creates a focus on stormwater management for a community.
- Generates funds needed to meet EPA and State mandated MS4 stormwater permitting or TMDL requirements (sampling, modeling, BMPs) without exceeding levy limits.

WPDES MS4 Program		
1990	Phase I	Population > 100,000
1999	Phase II	High population density Discharge to sensitive waters High growth area Urbanized area Significant contributor of pollutants

- WDNR identifies 200+ municipalities in Wisconsin that require MS4 stormwater permits under NR 216, Wis. Adm. Code.
- 77% of Wisconsin's stormwater utilities have an MS4 permit.
- Upper Fox River and Wolf River TMDL (Total Maximum Daily Loading) was just approved by EPA. This will be included in permits for WWTP's and urban stormwater discharges to these waters of the State

Steps to create a stormwater utility

1. Educate elected officials and the public about stormwater utility benefits and costs.
2. Establish steering committee - Winneconne Public Works Committee
3. Develop a stormwater management plan.
 - Street urbanization and storm sewer maintenance

- Maintenance of drainage ways, channels, etc.
 - Best Management Practices such as detention ponds.
 - Stormwater collection system improvements.
4. Develop the annual utility budget (Admin costs, O&M expense, and capital costs).
 5. Develop a rate structure. Typically use impervious areas as methods to calculate usage.
 6. Compute the average impervious area for single family residences. This becomes the definition of one equivalent runoff unit (ERU).
Example – 1 ERU Average Impervious Area = 3,000 sq. ft.
 7. Residential properties are assigned 1 ERU.
 8. Non-residential properties are assigned ERUs in proportion to their total impervious area.
Example: an industrial customer with 80,000 SF of impervious area = $80,000 / 3,000 \text{ SF} = 26.7 \text{ ERUs}$.

Charge Classification	ERU Rate Structure
Single-Family Residential	1 ERU
Non-Single-Family Residential	1 ERU per 3,000 SF of Impervious Area
Vacant Parcel	.25 ERU

9. Add up total number of ERUs in the community.

Charge Classification	# of Parcels or SF	Number ERUs
Single-Family Residential	1,100 Parcels	1,100
Non-Single-Family Residential	3,800,000 SF	1,267
Vacant	40	10
		2,377

10. Divide the total annual budget by the total number of ERUs to compute the fee per ERU.
 $\$350,000 \text{ budget} / 2,377 \text{ ERUs} = \147 per ERU
11. Develop an appeal policy.
12. Review the need for a credit policy.
13. Adopt a stormwater utility ordinance.
14. Meet with the ten largest customers to review their stormwater fee impact prior to initial billing.
 - Winneconne School District
 - ENJG LTD, 946 E. Main Street
 - Mackinac Land Company, 910 E. Main Street
 - Klein Properties, 905 E. Main Street
 - JLAR Holdings, 925 E. Main Street
 - John Rodgers, 908 E. Main Street
 - Winneconne Christ Fellowship, 313 N. 9th Street
 - Mercy Medical Center, 916 E. Main Street
 - ZRH, 917 E. Main Street
 - BMK Real Estate Holdings, 911 E. Main Street
15. Compute the stormwater fee and bill each customer. Stormwater charges will typically be billed on the water bill for developed properties and the tax bill for undeveloped properties.

Regulatory Agencies

- DNR
Wis. Admin Code NR216

Regulates MS4 stormwater discharge permits for municipalities and industry (WPDES /Clean Water Act).

- PSC

Wis. Statute 66.0821

Secondary complaint jurisdiction of rates, rules, and practices of stormwater utilities.

- PSC regulates stormwater utilities by complaint only.
- The standard of review is not whether the rates, rules, and practices are the best, most reasonable, or ones that the PSC would require if they regulated the utility, but rather if they are reasonable and not unjustly discriminatory.
- PSC reviews an average of 3 stormwater complaints each year. Typically only 1 of these becomes a formal complaint.

Winneconne Stormwater Utility Formation Schedule

- Stormwater Utility General Overview Presentation to the Village Board: May 2020
- Determination of Non-Residential Hard Surface: January 2020 - June 2020
- Establishment of the total number of ERU's: June 2020
- Development of the Stormwater Utility Annual Budget: January 2020 - June 2020
- Meet with Largest Customers: May - June 2020
- Formal Presentation to the Village Board and the Public to Educate the community about the Stormwater Utility: July 2020
- Finalize Utility Formation: August - October 2020
 - ▼ Finalize ERU Rate
 - ▼ Adopt Ordinances
 - ▼ Establish Billing Implementation Plan



DRAFT FOR REVIEW INFORMATION PACKET

VILLAGE OF WINNECONNE | Winnebago County, Wisconsin

SEPTEMBER 2020

THIS PACKET CONTAINS IMPORTANT INFORMATION RELATING TO RECURRING CHARGES FOR STORMWATER MANAGEMENT SERVICES THAT WILL BE ASSESSED ON YOUR QUARTERLY WATER BILL.

THIS PACKET IS BEING SENT TO ALL PROPERTY OWNERS IN THE VILLAGE OF WINNECONNE. IF YOU ARE NOT THE OWNER OF THIS PROPERTY, OR FEEL THIS INFORMATION HAS REACHED YOU IN ERROR, PLEASE FORWARD IT TO THE APPROPRIATE PARTY OR CONTACT OUR OFFICE SO WE CAN MAIL A NEW PACKET.

The following Questions and Answers provide an overview of the Village of Winneconne Stormwater Utility and explain the charges to be billed your property. We hope this will answer most of the questions you may have.

GENERAL DATA

WHAT IS A STORMWATER UTILITY? The Stormwater Utility is a municipal utility district that operates in the same fashion as a sanitary sewer or water utility. Charges collected by the Stormwater Utility are used for the administration, planning, construction and maintenance of the Village's existing and future stormwater management system. These systems include all natural and manmade stormwater conveyance facilities operated and maintained by the Village, including retention/detention ponds, ditches, storm sewers, channels, and waterways. This also includes Village maintenance operations such as street sweeping, the compost site, and leaf collection which enhance the quality of stormwater runoff.

The Stormwater Utility was created by Ordinance on _____ by the Winneconne Village Board. A complete copy of the Ordinance can be obtained at Village Hall and the Village website. All properties within the Village are subject to the fees charged by the Utility.

WHY WAS THE STORMWATER UTILITY CREATED? Wisconsin Department of Natural Resources (DNR) Regulation (NR 216 'Phase II') requires local governments in urban areas to reduce the volume of sediments and pollutants being discharged to lakes, rivers and streams. This requirement is mandated through the issuance of a Municipal Stormwater Discharge Permit by the Wisconsin DNR. Currently the Village is not required to be permitted, however, regulations of pollutant loadings to Wolf River system are beginning to be formulated and regulated by the Wisconsin DNR. These regulations will result in increased costs for compliance by the Village of Winneconne. Existing stormwater management costs incurred such as storm sewers, ditches, channels, street sweeping, yard waste collection, and leaf collection are all included in the Stormwater Utility budget. The Stormwater Utility is a mechanism to raise the revenue needed to plan for and comply with the requirements of these impending regulations as well as fund the existing storm management tasks currently funded through general property taxes. As opposed to property taxes, the Stormwater Utility bases its charges on the amount of hard surface (impervious) area located on a property. Hard surfaces generate increased stormwater runoff. The more hard surface a property has, the more

stormwater runoff it generates. Currently large stormwater runoff generators such as schools, churches, and other non-taxable entities pay nothing towards stormwater management. The Village's decision to utilize a Stormwater Utility was based upon the fact that this system more equitably distributes costs than property taxes. It creates a user-based allocation of costs for non-residential property. Single-family residential properties all receive the same charge.

WHO IS RESPONSIBLE FOR PAYING THE UTILITY CHARGES? By Ordinance, the owner of the property is ultimately responsible for paying these charges. Since the charges will appear on the water bill it will be sent to whomever receiving the water bill. If the property does not receive a water bill, a separate bill will be issued to the owner's address of record and billed annually on the property tax bill.

In the case of multi-family or multi-tenant commercial buildings where there is only a single water meter, a single bill will be sent, and the owner of the building shall be responsible for the costs.

RESIDENTIAL (Single Family and Duplex Residents)

HOW IS MY CHARGE CALCULATED? Utility charges are based on 'Equivalent Runoff Units' or 'ERU's'. Each single-family residential property is considered one ERU for the Stormwater Utility. Each ERU is equal to a \$128.00 annual charge (\$32.00 quarterly).

NON-RESIDENTIAL

HOW IS MY CHARGE CALCULATED? Utility charges are based on 'Equivalent Runoff Units' or 'ERU's'. An ERU is equal to 2,800 square feet of impervious area. Impervious area is defined as *'horizontal surface that has been compacted or covered with a layer of material so it is highly resistant to infiltration by rain water. Such areas may include, but are not limited to, roofs, patios, porches, driveways, sidewalks, pavement, gravel, athletic courts, etc. 'areas that have been paved, covered or compacted to inhibit the natural infiltration of water into the soil or cause water to runoff the area in greater quantities or at an increased rate of flow from the present under natural conditions as undeveloped property. Such areas may include, but are not limited to, roof, roof extension patios, porches, driveways, sidewalks, pavement, gravel, athletic courts and compacted surfaces. Excluded from this definition are undisturbed land, lawn and fields'.*

The ERU base unit of 2,800 square feet is equal to an estimated average impervious area located on a single-family property. The hard surface area was determined based on a review of single-family lot hard surfaces in the community. The fee associated with one ERU is \$32.00/quarterly.

'Non-residential', is defined as *'any developed lot or parcel not exclusively residential as defined herein, but not limited to transient rentals (such as hotels and motels), mobile home parks, commercial, industrial, institutional, governmental property and parking lots.'* The ERU total for non-residential properties is site specific, based upon actual impervious area located on the property measured in square feet.

The typical non-residential ERU's are calculated as follows:

▶ $\text{Total Impervious Area} \div 2,800 \text{ S.F.} = \text{Number of ERU's}$

Each ERU is equal to a \$128.00 annual charge (\$32.00 quarterly). For example, a non-residential property assessed with 10 ERU's would pay \$1,280.00/year (\$320.00 quarterly).

Condominium developments are considered a combination of single-family and non-residential. ERU's are calculated as follows:

- ▶ 1 ERU per dwelling unit in the development.
- ▶ Common areas of the development are calculated based on the non-residential formula. Billing of the common area is either assigned to the Condominium Association or proportionately assigned to the dwelling units and added to their 1 ERU charge.

HOW WAS THE IMPERVIOUS AREA FOR NON-RESIDENTIAL PROPERTY CALCULATED? Impervious was calculated based upon measurements of the hard surface from 2015 Winnebago County digital air photographs of the Village of Winneconne, from site plans if developed after the date of the aerial flight, or from field measurements on the site.

WHAT IS MY ESTIMATED BILL AND WHEN WILL I BEGIN PAYING? An estimate of the ERU's and annual cost for your property was calculated and is available at Village Hall. The Winneconne Stormwater Utility goes into effect starting on January 1, 2021. If you receive a water bill, the quarterly stormwater utility service charge will be included. If you currently do not receive a water bill but will have a stormwater utility bill a separate notification will be sent outlining the method of billing to be utilized.

WHAT IF I HAVE QUESTIONS? Questions regarding the Winneconne Stormwater Utility may be directed by mail, telephone, or email to:

Village of Winneconne
30 S 1st Street
Winneconne, WI 54986

Ph. 920.582.4381

Email: [REDACTED]

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CHAPTER ____

STORMWATER UTILITY

9-5-1	Establishment
9-5-2	Authority
9-5-3	Definitions
9-5-4	Rate Charges
9-5-5	Customer Classification
9-5-6	New Construction
9-5-7	Method of Appeal
9-5-8	Special Assessment Authority
9-5-9	Budget Excess Revenues

SEC. 9-5-1 ESTABLISHMENT

The Village of Winneconne finds that the management of stormwater and other surface water discharge within and beyond the Wolf River (The "Village's Waterways") is a matter that affects the health, safety and welfare of the Village, its citizens and businesses, and others in the surrounding area. Failure to effectively manage stormwater affects the wastewater utility operations of the village by, among other things, increasing the likelihood of infiltration and inflow in the sanitary sewer or providing a more restrictive phosphorus effluent limit for the wastewater treatment plant's discharge into the Wolf River. In addition, surface water runoff may create erosion of lands, threaten businesses and residences with water damage, and create sedimentation and other environmental damage in the Village's Waterways. Those elements of the system that provide for the collection of and dispose of stormwater, reduction of sediment and nutrients in the Village's Waterways, and regulation of groundwater are of benefit and provide services to all properties within the Village of Winneconne, including property not presently served by the storm elements of the system. The cost of operating and maintaining the Village's stormwater management system and financing necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the benefits enjoyed and services received therefrom.

There is hereby established a Village of Winneconne Stormwater Utility. The operation of the Stormwater Utility shall be under the supervision of the Village Board. The Village Director of Public works shall be in charge of the Stormwater Utility.

SEC. 9-5-2 AUTHORITY

The Village, through the Stormwater Utility, may acquire, construct, lease, own, operate, maintain, extend, expand, replace, clean, dredge, repair, conduct, manage and finance such real estate and facilities as are deemed by the Village to be proper and reasonably necessary for a system of storm and surface water management. These facilities may include, without limitation by enumeration, surface and underground drainage facilities, sewers, water courses, drainage channels, retaining walls and ponds, best management practices, and such other facilities as will support a stormwater management system.

SEC. 9-5-3 DEFINITIONS

For the purpose of this Chapter, the following definitions shall apply: Words used in the singular shall include the plural, and the plural, the singular; words used in the present tense shall include the future tense; the word "shall" is mandatory and not discretionary; the word "may" is permissive. Terms not

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specifically defined herein shall have the meaning defined in NR 216.002, Wisconsin Administrative Code, and as the same may be amended from time to time, if defined therein; or if not therein defined, shall be construed to have the meaning given by common and ordinary use, as defined in the latest edition of Webster's Dictionary.

- (a) **Director.** The term "Director" means the Director of Public Works, or his/her designee.
- (b) **Developed Property.** The term "developed property" means the real property that has been altered from its natural state by the addition of any improvements that may include a building, structure, impervious surface, and change in grade or landscaping.
- (c) **Equivalent Runoff Unit (ERU).** The term "ERU" means the statistical average horizontal impervious area of "single-family homes" within the Village of Winneconne on the date of adoption of this Ordinance. The horizontal impervious area includes, but it not limited to all areas covered by structures, roof extensions, patios, porches, driveways and sidewalks.
- (d) **Impervious Area or Impervious Surface.** The term "impervious area or impervious surface" means areas that have been paved, covered or compacted to inhibit the natural infiltration of water into the soil or cause water to run off the area in greater quantities or at an increased rate of flow from the present under natural conditions as undeveloped property. Such areas may include, but are not limited to, roofs, roof extension, patios, porches, driveways, sidewalks, pavement, gravel, athletic courts and compacted surfaces. Excluded from this definition are undisturbed land, lawn and fields.
- (e) **Duplex Unit.** The term "duplex unit" means any residential space identified for habitation by members of the same household attached to only one other residential space or as classified by the Village Building or Zoning Codes.
- (f) **Dwelling Unit.** The term "dwelling unit" means any residential space identified for habitation by members of the same household or as classified by the Village Building and Zoning Codes. A dwelling unit includes, but is not limited to, single-family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.
- (g) **Residential Property.** The term "residential property" means any lot or parcel developed exclusively for residential purposes including, but not limited to, single-family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.
- (h) **Non-Residential Property.** The term "non-residential property" means any developed lot or parcel not exclusively residential as defined herein, but not limited to transient rentals (such as hotels and motels), mobile home park, commercial, industrial, institutional, governmental property and parking lots.
- (i) **Runoff.** The term "runoff" means the surface water, including rain and snow melt, which is inhibited by impervious surfaces from naturally infiltrating into soil.

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- (j) **Stormwater Facilities.** The term “stormwater facilities” means all constructed facilities or natural features used for collecting, storing and conducting stormwater to, through and from drainage areas to the point of final outlet. Stormwater facilities collectively constitute a stormwater system.
- (k) **Undeveloped Property.** The term “undeveloped property” means that which has not been altered from its natural state by the addition of any improvements, such as a building, structure, impervious surface, change of grade or landscaping. Agriculture cropland is classified as undeveloped property. For new construction, a property shall be considered developed pursuant to this Ordinance at the time of water meter installation or upon review of the actual impervious area by January 1st.

SEC. 9-5-4 RATE CHARGES

- (a) By this Ordinance, the Village Board is establishing the rate charge upon each lot and parcel within the Village of Winneconne for services and facilities provided by the Stormwater Utility. The actual charges to be imposed, the establishment of formulas for calculations of the charges, the establishment of specific customer classifications and any future changes in those rates, formulas, rate charges and customer classifications, may be made by resolution of the Village Board. All rates established pursuant to this Ordinance will be fair and reasonable in accordance with the decision and judgement of the Village Board. The current rates will be on file with the Village of Winneconne.
- (b) **Rates charges shall be used to share the costs of the Stormwater Utility.** These rate charges may include:
 - (1) Base Charge (BC). The Base Charge may be imposed on all property in the Village. The Base Charge will be designed to reflect the fact that all properties benefit from the stormwater management activities of the Village and that all property contribute in some way to the stormwater discharge that must be managed by the Village. The BC will be designed to collect the administrative costs of the stormwater utility and the portion of the capital costs not covered by special assessment. The BC may be based upon the size of a parcel of property.
 - (2) Minimum Charge (MC). This charge shall apply to all developed property in the Village of Winneconne. The minimum charge shall be 1 ERU.
 - (3) Equivalent Runoff Utility Charge (ERU). This charge shall be imposed on all property that has any developed impervious area. The ERU will be designed on the basis of a typical residential unit of property. Other units of property will be charged multiples of the ERU, based upon the impervious area contributing to surface water runoff.
 - (4) Special Charge (SC). This charge may be imposed on property that is in an area specially benefited by a particular stormwater management facility. The SC will be developed to reflect the benefits/services in a particular area that may not be appropriate to spread to property throughout the Village. The SC will be calculated on an ERU basis.
- (c) The Village Board may make such other and customer classifications as will be likely to provide reasonable and fair distribution of the costs of the Stormwater Utility. In so doing, the Board may provide credits against certain charges set forth above for facilities installed and maintained by

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the property owner for the purpose of lessening the stormwater flow or pollutant load from the given property.

- (d) The Winneconne Water Utility is hereby appointed as the collection agency for the Village of Winneconne Stormwater Utility. Bills shall be prepared quarterly by the Village or its agent and sent to the owner of each property served. The Village shall allocate among the properties served the actual cost of billing and collecting.
- (e) The bills for Stormwater Utility charges shall be mailed to the designated utility bill recipient, but this mailing shall not relieve the owner of the property from liability for rental property in the event payment is not made as required in this Chapter. The owner of any property served which is occupied by tenants shall have the right to examine collection records of the Village for the purpose of determining whether such rates and charges have been paid for such tenants, provided that such examination shall be made at the office at which the records are kept and during the hours that such office is open for business.
- (f) Stormwater Utility charges shall not be payable in installments. If Stormwater Utility charges remain unpaid after a period of twenty (20) days from the date of the monthly utility bill, such bill shall become delinquent and shall incur late payment charges. Late payment charges shall be applied consistent with Winneconne Water Utility policy. Unpaid charges shall be assessed the same as the water utility bills.

SEC. 9-5-5 CUSTOMER CLASSIFICATION

- (a) For purpose of imposing the stormwater charges, all lots and parcels within the Village are classified into the following five (5) customer classes:
 - (1) Residential – Single-Family
 - (2) Residential – Duplex
 - (3) Residential – Multi-Family
 - (4) Residential - Condominium
 - (5) Non-Residential
 - (6) Undeveloped
- (b) The Director shall prepare a list of lots and parcels with the Village of Winneconne, and assign a classification of residential, non-residential or undeveloped to each lot or parcel.
- (c) The average square footage of impervious area of the ERU is established to be equivalent to 2,800 square feet.
- (d) The charges imposed for single-family residential properties shall be the rate for one (1) ERU.
- (e) The charges imposed for duplex residential properties shall be the rate one (1) ERU per each individual dwelling unit existing on the property (ERU rate multiplied by the number of dwelling units). Duplex created as an upper/lower conversion of a single-family residence shall be charged as a total of 1 ERU for the property.

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- (f) The charges imposed for multi-family apartment condominium and townhouse residential properties shall be the same as non-residential properties, except residential condominium plats with a maximum of two dwelling units shall be the same as duplex residential properties.
- (g) The charges imposed for a condominium property containing more than two (2) dwelling units shall be 1 ERU per dwelling unit plus the non-residential calculation of ERU's for impervious surface of the common area of the condominium development. Billing of the common area ERU's shall be to either the Condominium Association or prorated evenly amount the dwelling units.
- (h) The charges imposed for non-residential properties shall be the rate for one (1) ERU, multiplied by the numerical factor obtained by dividing the total impervious area of a non-residential property by the same square footage of one (1) ERU. The numerical factor shall be rounded down to the nearest one-tenth (0.1), i.e.:

$$\frac{\text{ERU rate multiplied by impervious area (square feet)}}{\text{divided by 2,800 square feet}}$$

- (i) Charges imposed for undeveloped properties shall be at a rate of 0.2 ERU/acre.

The Director shall be responsible for determining the impervious area, based upon the best available information, including, but not limited to, data supplied by the Building Inspector, aerial photography, the property owner, tenant or developer. The Director may require additional information, as necessary, to make the determination. The billing amount shall be updated by the Director on any additions to the impervious area. Upon property owner's written notification and request, the Director shall review impervious area for possible reductions.

SEC. 9-5-6 NEW CONSTRUCTION

The owner shall also be liable for stormwater charges, under this Ordinance, for the improvement from the date of water meter installation or upon review of the actual impervious area by January 1st.

SECT. 9-5-7 METHOD OF APPEAL

- (a) The Stormwater Utility charge may be appealed, as follows:
 - (1) A written appeal shall be filed with the Public Works Committee prior to the utility charge due date; or
 - (2) Within thirty (30) days of payment, a written challenge to the stormwater charge must be filed with the Director on behalf of the customer, specifying all bases for the challenge, any supporting documentation, and the amount of the stormwater charge the customer asserts is appropriate. Failure to file a challenge within thirty (30) days of payment waives all right to later challenge the charge.

A property owner not satisfied with the Director's decision can appeal to the Public Works Committee for their review and action within thirty (30) days from the date of Director's written decision. Both the property owner and Director may supply additional written information to the Committee. The Committee may affirm, reverse or modify the Director's decision. The Committee's written decision shall be provided to the Director and property owner. The

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Committee's determination is final. Within thirty (30) days of the date of the Committee's written decision, the property owner may appeal the decision to circuit court through a certiorari action.

- (b) Any refunds are going forward into the future and not the past.

SEC. 9-5-8 SPECIAL ASSESSMENT AUTHORITY

In addition to any other method for collection of the charges established pursuant to this Ordinance for Stormwater Utility costs, the Village Board finds that these charges may be levied on property as a special charge pursuant to Wis. Stat. § 66.0627. The charges established hereunder reasonably reflect the benefits conferred on property and may be assessed as special charges. The mailing of the bill for such charges to the owner will serve as notice to the owner that failure to pay the charges when due may result in them being charged pursuant to the authority of Wis. Stat. § 66.0627. In addition, the Village may provide notice each October of any unpaid charges to the Stormwater Utility, which charges, if not paid by November 15th, may be placed on the tax roll under Wis. Stat. § 66.0627.

SEC. 9-5-9 BUDGET EXCESS REVENUES

The Stormwater Utility finances shall be accounted for in a separate Stormwater Management Fund by the Village. The Utility shall prepare an annual budget, which is to include all operation and maintenance costs, administrative costs, debt service and other costs related to the operation of the Stormwater Utility. The budget is subject to approval by the Village Board. The costs shall be spread over the rate classifications as determined by the Board. Any excess of revenues over expenditures in a year will be retained by the Stormwater Management Fund for subsequent years' needs.

- (2) The Village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Village street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.
 - (3) The permittee, his/her successors or assigns, agrees to indemnify and hold harmless the Village of Winneconne, its officials, officers, agents or employees against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.
- G. Maintenance. The Village does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windrows of such material upon such portion of such driveway within the dedicated portion of the Village street.

§ 282-2. Driveway location, design and construction requirements. [Amended 1-16-2018]

- A. General requirements. The location, design and construction of driveways shall be in accordance with the following:
- (1) General design. Private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of the frontage abutting the street of the property served. Driveways shall not provide direct ingress or egress to or from any street intersection area and shall not encroach upon or occupy areas of the street right-of-way required for effective traffic control or for street signs or signals. A driveway shall be so located and constructed that vehicles approaching or using it shall have adequate sight distance along the street. Driveway approaches shall be at least 10 feet apart except by special permission from the Public Works Committee, and driveways shall, in all cases, be placed wherever possible as not to interfere with utilities in place.
 - (2) Number. The number of driveways to serve an individual property fronting on a street shall be one, except where deemed necessary and feasible by special permission from the Public Works Committee for reasonable and adequate service to the property, considering the safety, convenience and utility of the street.
 - (3) Drainage. The surface of the driveway connecting to noncurbed or rural-type street cross sections shall slope downward and away from the highway shoulder a sufficient distance to preclude ordinary surface water drainage from flowing onto the street roadbed.
 - (4) Reconstruction of sidewalks and curb and gutter. When the construction of a driveway requires the removal of a curb and gutter, the new connections shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat, workmanlike manner. The driveway surface shall be connected with the highway pavement and the sidewalk, if any, in a neat, workmanlike manner.

- (a) The driveway apron from the street and/or curb to the outer edge of the adjacent sidewalk (or where a sidewalk would typically be constructed) shall be paved with concrete.
 - (b) The driveway construction shall include the replacement of such sidewalk areas which are inadequate or which are or may be damaged by means of vehicle travel across the sidewalk. Reconstructed or new sidewalks shall meet the construction standards of Chapter 460, Streets and Sidewalks, Article II, Construction and Repair of Sidewalks, of the Code of the Village of Winneconne.
- (5) Restricted areas. The restricted area between successive driveways may be filled in and graded only when the following requirements are complied with:
- (a) The filling or draining shall be to grades approved by the Village and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the street roadbed in a suitable manner.
 - (b) Where drainage is by means of curb and gutter and if adjacent property slopes allow, drainage from the property side edge of the sidewalk line shall be directed toward the curb and gutter. Drainage behind the property side edge of sidewalk line shall be directed away from the curb and gutter.
 - (c) Culvert extensions under the restricted area shall be of the same size and of equivalent acceptable material as the culvert under the driveway. Intermediate manholes adequate for cleanout purposes may be required where the total culvert length is excessive as determined by the Director of Public Works.
 - (d) Where no street side ditch separates the restricted area from the street roadbed, permanent provision may be required to separate the area from the street roadbed to prevent its use for driveway or parking purposes by construction of a border, curb, rail or posts as may be required by the Public Works Committee.
- (6) Relocation of utilities. Any costs of relocating public utilities shall be the responsibility of the property owner with approval of the Public Works committee before any utility may be relocated and the driveway installed.
- (7) Special exceptions. Any of the requirements in this chapter may be varied by the Public Works Committee in such instances where the peculiar nature of the property or the design of the street may make the rigid adherence to these requirements impossible or impractical. A person applying for a special exception shall complete an application in the form required by the Public Works Committee and shall pay a fee in the amount determined by the Public Works Committee at the time the application is filed. A special exception may be granted by the Public Works Committee if the Public Works Committee determines:
- (a) There are special circumstances related to the property or its use that justify a driveway of a greater width than normally permitted;

- (b) Granting the special exception will not have a material adverse effect on any other property;
- (c) Granting the special exception will not adversely affect surface water drainage, snow removal or public safety; and
- (d) Granting the special exception is not otherwise contrary to the public interest and will not set an improper precedent.

Date

From:

Subject: Vaccination Distribution

To: Ann Lewandowski and State Disaster Medical Advisory Committee (SDMAC) Vaccine Subcommittee

We the workers of the Municipal Water and Wastewater industry have remained on the job since day 1 of the COVID-19 crisis for **city village town**. For the greater good, we have been putting our personal health at risk every day to maintain **public and environmental health** by supplying **clean water** and **wastewater treatment**. We respectfully ask that as the final version of the Wisconsin COVID-19 Vaccination Plan is developed, that the mission essential workers employed by municipal water and wastewater systems be prioritized in **Phase 1b** of distribution, after that of frontline healthcare workers and the most vulnerable.

We recognize the seriousness of the decisions that must be made when it comes to prioritizing, what we hope will be, a safe and effective vaccination for COVID-19. We understand that there are many priorities and metrics to consider, including complex coordination with federal and local government partners.

The employees of the water and wastewater treatment industry are critical to not only the state's economy but are also critical in supporting the healthcare sector's lifesaving treatments, keeping safe, treated water flowing to all customers (**Manufacturing businesses, hospitals, clinics and other healthcare facilities included**) and has maintained wastewater treatment for sanitation at these facilities also. Hospitals and other healthcare facilities cannot run if there is no safe water available or if the toilets do not flush. **Many rural municipal systems have one or two employees, so if one or both operation specialists contract COVID-19 it means the city will be left without a means of treating water or wastewater.**

As in most situations, it is always assumed that clean, safe water, and treatment of wastewater for maintaining the sanitation of our society is assumed to happen automatically and without interruptions. **It does not happen that way and the operators that do this work place ourselves in situations dealing with the public. To that end we need to protect ourselves and our work for the functioning of society.**

Our state, the Department of Homeland Security, EPA has specifically recognized water and wastewater workers as essential critical infrastructure workers. **We are highly specialized and cannot work from home or in isolation from others on the job site.** We are exposed daily to customers and situations where we cannot isolate or distance ourselves from the work we need to do to maintain public water supplies and water treatment.

To reduce the risk of COVID-19 transmission among our profession, the water/wastewater industry has changed the way we work by **using staggered shifts, alternating days of work, using**

smaller teams of workers. However, due to the nature of the work, there are times when we need to be in close proximity to each other, making vaccination – and PPE – highly important to the job. Mission essential workers in treatment plants often work in open floor plan environments and the work requires frequent consultation and physical work between employees. Some work activities also require these employees to be in the community conducting field work, often in teams, which increases their potential exposure to the virus. If we are exposed or contract COVID-19 this could very well leave our town without a qualified operator to maintain our water/wastewater system.

It is for these reasons that we respectfully request the SDMAC committee recognize and prioritize these extremely essential workers during **Phase 1b** of the Vaccination Plan. Thank you for your consideration of our input.

Sincerely,

Your name

Title

address and city you work for