

# **MEETING NOTICE: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE**

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## **Agenda For:**

**Tuesday, September 08, 2020 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;**

Public Participation

Communications

Approve Minutes from August 04, 2020 meeting, August 06, 2020 meeting, and August 11, 2020 meeting

Operations Progress:

Field Supervisor Report –DPW

MCO Report – Chris Ferguson/DPW

DPW Report – Kirk Ruetten

## **Old Business**

Village Projects and Priority

- Update
- Recommendation

Well and Water Quality

- Update
- Discussion
- Recommendation

Storm Water Utility Creation

- Discussion
- Recommendation

Vehicle Equipment Replacement Discussion

- Discussion
- Recommendation

Transportation Utility Creation

- Discussion
- Recommendation

Options of bidding additional Utility Projects for FY20

- Discussion
- Recommendation

## **New Business**

**Set next meeting date and adjourn**

Kirk Ruetten

Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

**MEETING MINUTES:**  
**Public Works Meeting**

**AUGUST 4, 2020**

**10:00 a.m.**

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Meeting was called to order by Chairperson Foster at 10:02 a.m.

Members present: Foster, Kies, and Broderick

Also present: Village Administrator David Porter, DPW Kirk Ruetten, Chris Ferguson of MCO, Brad Warner of McMahon, and Tony Kappell of McMahon

**Public Participation**

Jack Wirch, 502 Elm Street – make sure call-in option available and working

Attended some of these meetings communication is an area of contention

Burden of proof is on you – advise in future send registered letters

Say posted minutes in Winneconne News – point size is small. Difficult to read.

Advise you to get out of your office and talk to people affected – lost of public trust

About 10 got together 259 signatures – collected 247 paper petitions and scan those and make available to you. 2017 Census figures 2561 residents. 2/3 adults – approximately 1700. Did not target every home – but think we reached about 30% - against the sidewalk plan.

People called in to office and told their street would not have a sidewalk. Fairly easy to talk to people. Reconnected with people Fixed incomes – ability or resources to shovel sidewalks or pay to have it done. New York Avenue – 3 foot terrace; 3 foot sidewalk, representatives met with every person affected. Winneconne plan does not accommodate a neighborhood – house are not set back. Lost the public trust. Deflect criticism – people who live here 50 years from now. Massive change in innovation. Lost public trust. Sidewalks to accommodate handicap. Lost public trust – map 4 handed out – that was the most current map. Later learned it was not the most current map . . . a different map 4. Implement version control on these types of documents. Metadata – has time/information. Lost the public trust. Taken individually these petitions are easy to dismiss. Can easily ripped . . . taken collectively they cannot. Committee – there is a process. Captive audience – in reality you have a limited audience. Divide and conquer strategy in the name of progress. You should be ashamed of yourselves. Telling long term residents to move if they do not like it. You lost the public trust. Talking about wi-fi; public cable, not cement. Records recently available – some of the ordinances contradict each other. Why was the right of way changed – will provide a list of questions. Acting as good stewards of the taxpayers – have you been transparent. Finally we request a motion made to stop all sidewalk plans, change the comprehensive plan and ????. You lost the public trust.

Foster – only issue pertaining to the sidewalk is the survey - only agenda item on today's agenda. Encouraged to stay for meeting.

How many people survey – surveys can be misleading without education. People are forced to choose among limited options. Surveys are a valuable tool. Should be done in conjunction with focus meetings.

Mary Bochat, 6<sup>th</sup> Street – survey – attendance comprehensive plan – has 124 responses. 20 were not from the Village. Question – if you use that what the survey today would look like.

David – independent company. No village employees. Company has purchased email/cell phone numbers to register – including address to make sure only village residents participation.

Wirsch – differentiation between taxpayers and Village residents. 502 Elm Street – permanent resident is outside of town. Public right of way to take tree down because you maintain right of way. People who pay taxes have a right to some say in matters.

444 N 6<sup>th</sup> Street – Kim Van Rooy – motion to table sidewalks for a year. Was the motion rescinded. Was it rescinded?

Someone talking – I do not know. Lawyer on phone to table for a year. Said right after phone call – suggest tabled. We will check the minutes.

Broderick – to table until received results of survey. Right after referendum discussion.

Public participation closed at 10:21 a.m.

#### **Communications - None**

#### **Approve Minutes from July 14, 2020 and July 21, 2020 Public Works Meetings**

MOTION by Kies, seconded by Broderick, to approve July 14, 2020 and July 21, 2020 Public Works meeting minutes as amended. Carried by voice vote.

#### **Operations Progress:**

##### **Operations:**

1. 93 Public Works and Zoning permits to date (listing attached);
2. 40 Service Requests to date (listing attached);
3. 87 Building Permits to date (listing attached);
4. Public Works;
  - a. Street Sweeping
  - b. Summer Banners installed and Graduation Banners removed on Main St.
  - c. PD vehicle repairs and PM's
  - d. Crack sealed Twin Harbor Dr./12<sup>th</sup> Ave/Marble Park parking lot
  - e. Fixed and adjusted Catch Basins
  - f. Painted parking stalls and catch basins
  - g. Sovereign State Days prep and clean-up
  - h. Filled potholes around Village
5. Grounds/Facilities;
  - a. Three Cremations were marked/dug/closed
  - b. Sovereign State Days prep and clean-up
  - c. Filled potholes and boat launches

- d. Cracked sealed Marble Park parking lot
- e. Round-up Marble Park and LWP
- 6. Water Utility (MCO):
  - a. 336 Diggers Hotline Locates to Date (Available at Meeting)
  - b. Annual valve exercising has been completed on 50 percent valves on the West side of the Village
  - c. RO Pilot has been running at normal pressures. Daily, Weekly, Monthly sampling has continued. Operating pressures have been changed as of 07/24/2020 to check different parameters. New remote antenna was installed.
  - d. Quarterly raw and monthly bacteriological samples have returned at safe level
  - e. HydroCorp has identified one non-compliant business and water shut off notice has been issued.
  - f. Repair of water service on Prospect decreasing daily pumping.
- 7. Wastewater Treatment Plant (MCO):
  - a. Scheduled power outage on 07/24/2020 affected the Landings liftstation and an emergency generator was utilized from 1:00 am – 6:30am.
  - b. The VFD on Raw Pump# 2 has been quoted and approved through LW Allen for replacement. Waiting arrival. Additional testing will be completed.
  - c. Manhole on the “Town” property, 289 Memorial Dr. was repaired and televised
  - d. Annual Televising RFP has been sent out. Opening date will 12 August.
  - e. Sludge results are in and all results are below ceiling and high quantity limits. Hauling is scheduled for the second week of August.

All work during this period was a combined effort of the entire Public Works Staff.

**DPW Report:**

- Working with OMNNI Associates and Wis DOT, on Bridge and Main St. Project,
- Working on WDNR and Sigma Group on PDK environmental project
- Working with DNR and McMahon Group on Holtz/Bigger environmental project
- Working with engineers for several Village projects to include Twin Harbor Dr., Well/Water Quality upgrades, N. 6<sup>th</sup> Street, and Facility Long Term Planning
- Acquiring prices and quotes for FY 2020 projects and equipment

**Old Business:**

**Village Projects and Priority – DPW Ruetten reviewed**

Updated Bridge and Main Street Project

Both projects electrical issues still remain.

DOT and DPW trying to close out Main Street Project within the next couple months.

Any remaining electrical issues will be added to the Bridge project.

Twin Harbor Drive – Assessment letters will be going out this month.

Two-year warranty.

North 6<sup>th</sup> Street Project – pavement has been completed along with the side streets (Division /Prospect. The rest of the project is on hold.

Seawall Project – the first section of 12-foot sidewalk has been placed. Will be discussing the rest of the project in the Park Committee.

### **Well and Water Quality**

Update – We have been running pilot study for 7 weeks. No official results yet.

Tony Kappell – pilot operating well. Measurements daily are stable.

The membranes do not seem to be fouling at either PSI. Cycling unit differences.

Reduced flux rate thru membrane – did not see any effect on the water quality.

Does mean that have to have more membrane surface area at that lower pressure.

When can we expect feedback? Have not received one sample back yet.

### **Storm Water Utility Creation**

Discussion – DPW Ruetten updated on both memo and ordinance draft.

Work thru memo first.

Brad Warner – same format as last time. Hard surface measurements have not changed Confident in the numbers. We did some revisions on the annual stormwater utility per discussion. Reviewed budget. Added in leaf collection component. Approximately \$325,000 annual budget general and capital. ERU (Equivalent Residential Unit) hard surface value = 2800.00 square feet per unit.

974 single family + Non-residential 1567 ERU units for the rest of the community. Conservative estimate of 2541 total ERU's . . . which number may increase which could influence rate – unless the budget changes.

ERU rate \$128 per year, for Single Family Residential quarterly billing approximately \$32/quarter. On a monthly basis would be a little over \$11.00.

#### *Proposed Customer Classifications:*

<i>Residential – Single Family</i>	<i>1 ERU per parcel</i>
<i>Residential Duplex unit</i>	<i>1 ERU per dwelling unit</i>
<i>Older home- upper/lower</i>	<i>1 ERU</i>
<i>Residential – Condominium</i>	<i>1 ERU per dwelling unit</i> <i>+ non-residential ERU for common space</i>
<i>Residential – Multi Family</i>	<i>Calculated based on the non-residential method</i>
<i>Undeveloped Property</i>	<i>Assigned an ERU value based upon size of parcel</i> <i>Proposed rate is .2 ERU's per acre.</i>

*Non-Residential Method is calculated based on the total impervious surface divided by the ERU value of 2800 square feet to determine the ERU's for any property.*

*Base charge is 1 ERU minimum for any developed property including all customer classifications.*

Reviewed estimated costs for largest customer – school district being the biggest.

Broderick if annual budget amount is reduced – than the rates would be decreased but you would also would not get all the projects done. This is good work, but the timing is wrong during current times.

Brad Warner, McMahon – the Village is spending the money anyway in general budget . . . some entities are benefitting currently because they do not pay taxes – the school district is an example. The Village is paying all the costs – not split amongst the municipalities in the district. Not taxing anymore, it would be charged on a user basis - the taxpayers would benefit because it would be charges on a user basis.

Broderick – expectation would be property tax would decrease by the same amount because being taken out of the general fund.

Yes, but remember Capital costs, which are usually borrowed, may not be in the general fund . . . which is paid for by taxes.

Foster – bond rates are attractive, but origination fees are high - \$40,000.00

Brad Warner, McMahon – a benefit is working off capital received from billings – may not need to borrow . . . more of a pay as you go features.

Foster – major water treatment plant project that will have to borrow for - lot of interest.

Brad Warner, McMahon – 180 stormwater utilities already formed in the state. Anything related to stormwater are put in utilities. Capital projects add storm sewer infrastructure in your community.

Broderick – comfortable supporting if the \$125,000 be removed from the base property tax bill that taxpayers receive. Not in favor unless we reduce property taxes accordingly.

DPW Ruetten – legally we have to reduce the levy limit by expenses spent on stormwater in 2013.

Foster – fairness quotient.

Broderick – concerned about the status of the economy. It may be six months may be a year.

Brad Warner, McMahon – you wouldn't give the school/churches free water – they are a user. Similar approach with stormwater.

Brad Warner, McMahon – reviewed adopting a storm water utility ordinance. Ultimately will be reviewed by Village attorney and approved by Village Board. Basically, using industry standard.

Broderick – condo – little heavy giving each condo unit an ERU as well as common places.

Brad Warner, McMahon – Village has varied condo units . . . so different. Single family units also vary quite a bit. It is for you determine how you want to balance the community. Some have larger footprints, and some have small footprints. Looking at equitable for all.

Discussion – education is key.

Brad Warner – This is not a done deal – we still need to make an initial presentation to the Village Board. Educate the public. The back to the Village Board for final approval.

Broderick would like to add this offset with general fund property taxes.

### **Vehicle Equipment Replacement Discussion**

Discussion – DPW Ruetten – review information. Getting close to budget time. Table until next month. Will bring Request for Proposal (RFP) for dump truck.

Broderick – would like to see a cost benefit analysis - how much time is the truck being used versus how many hours it is not being used. Can we team up with another community? Other conversations before we just get a new dump truck based on the infrequency of use. Challenge ourselves to find a most cost-effective way. Also looking at other vehicles. New dump truck is approximately \$150,000 – with a usual trade in value of \$75,000.

DPW Ruetten – we can either keep them until fall apart; or what we have been doing keeping them and using trade-in value in which we have to do less maintenance.

Broderick asked to meet with Kirk to discuss basic analysis.

Kies – we want what is best for the community.

### **Transportation Utility Creation**

Discussion – Village Administrator Porter – nothing new to report. Would like to reach out to largest customers first. Recently released legal opinion from the League of Wisconsin Municipalities. The intent of a transportation utility is to share the cost of street projects with all taxpayers instead of the residents who live on the street. Currently the village borrows money to be the banker - which include origination fees, interest, etc. Spread the cost of projects based on actual use. For example, Kwik Trip generates a lot of traffic – a resident would have a quarterly fee on water bill but means the costs are paid for by the transportation utility.

Foster – currently water utilities pay for water; sewer utility for sewer; we don't have a stormwater utility, so everyone pays. Trying to be fair to users and property owners.

### **New Business: 11:20 take a 5 minute break**

### **Review and Comment on Village Wide Sidewalk Survey Questions**

Discussion – Reviewed by Village Administrator David Porter.

Instead of sending survey . . . take to people and look at the neighborhoods. People would lose their driveways.

Phyllis Schultz – 101 N 2<sup>nd</sup> Avenue, - people don't walk but everyone walks by my house. It has a dead-end sidewalk. Instead of doing survey and get Village employees take pictures. A survey doesn't do anything. Foster – we were requested by citizens to do the survey.

Name of company Flashvote. Cost of four surveys is \$2000.00.  
Survey pool based on invitation - email/phone texts.

Wirch, 502 Elm Street – Excludes a lot of people.

Wirch, 502 Elm Street – would like to volunteer to get a paper response to this survey. Village Administrator Porter – that is the problem – some may feel pressured by person standing in front of them.

Broderick – we need to start with a process. Indicate which streets are primary, secondary, or tertiary. Based on that information determine street widths; etc. Create a stakeholder/focus group to make a recommendation.

Wirch, 502 Elm Street – I have sat through this entire meeting and based on the decisions you've made - you haven't heard me.

Foster – we haven't made any decisions.

Survey – make modifications– not sure how? Would like to send something all by mail or by electronic means. If people do not have the technology . . . we have to give access to everyone – just like people in wheelchairs.

Suggested adding a comment section. Include correct map so people aren't confused.

### **Options of Bidding Additional Utility Projects for FY20**

Discussion Next project – Birch/6<sup>th</sup> Elm/5<sup>th</sup> or do Division between N. 7<sup>th</sup> and 5<sup>th</sup> and Prospect between N. 7<sup>th</sup> and 5<sup>th</sup> Streets.

Cost savings – get bids.

Set next meeting date – request time on next agenda

Broderick – asked to get survey out within a month – to make decisions as quickly as possible.

Do we want to meet again in two weeks to get the survey launched.

DPW – looking to make recommendation from Board before send out survey.

Broderick – would like to meet again this week . . . to mail out on Friday.

Foster – volunteers to assist with the survey later this week. – Jack, Nancy, and Whitney.

MOTION by Kies, seconded by Broderick, to adjourn to August 6 at 10:00 a.m. Carried by voice vote.

12: 09 p.m.

Minutes taken by Jacquin Stelzner.



# MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

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## Minutes For:

Thursday, August 06, 2020 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;

Meeting called to order at 10:00 am by Trustee Steve Foster with Trustee John Broderick present and Trustee Jim Kies absent.

Also attending were DPW Ruetten, and Administrator David Porter.

Public Participation – Jack Wirch stated *that Foster, Porter, Whitney, Nancy, and I met yesterday, and we found that there was some misinformation that was put out by both sides. I hope we can move forward today and have a positive communication and discussion.*

Communications – *None*

## Old Business

Discuss and Approve Village sidewalk survey – Foster lead with – *As Wirch stated, we decided to have a cooling off period concerning the misinformation that is throughout the Village. We need this opportunity to concentrate on N. 6<sup>th</sup> St.*

- Discussion – The Village President was informed, and the survey will be postponed. The group did not decide until when it will be postponed but, it will happen. There will be additional surveys that will come out to help gather information to make informed decisions.
  - o Broderick commends the group for coming up with this decision.
  - o Foster – this country has a long history of paying it forward and this community benefits from all input and information that we gather.
  - o Discussion on how to proceed with getting communications out to people prior to a survey.
  - o Broderick – how do we proceed with the situation on N. 6<sup>th</sup> St.
  - o Foster added that we cannot make comment or a recommendation since it is not on the agenda.
  - o Wirch – I hope you call a PW meeting to get a solution for the N. 6<sup>th</sup> St project. I have spent a lot of time recently, researching ADA regulations on sidewalks and there is a legal side the we have to consider. A lot of the information is for larger communities, but we have to look at all of Winneconne.
- Recommendation – To inform the Village Board to extend the Village Administrator more communications and delay the survey for sidewalks since there is a lot of good and bad information out there. Set another meeting to discuss the way forward with N. 6<sup>th</sup> St.

## New Business

### Set next meeting date and adjourn

*Motion made by Broderick, second by Foster to adjourn at 10:47 am until Tuesday August 11, 2020 at 10:00am; 2-0 approve.*

Kirk Ruetten  
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

# MEETING MINUTES: PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

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## Minutes For:

Tuesday, August 11, 2020 @ 10:00 a.m. at Municipal Building, Annex Room, to consider;

Meeting called to order at 10:05 am by Trustee Steve Foster with Trustee John Broderick present and Trustee Jim Kies absent.

Also attending were DPW Ruetten, Administrator David Porter and Brad Werner with McMahon. Public is on the sign-up sheet attached.

### Public Participation –

*Mary Bochat – Question to clarify what the meeting is about.*

*Foster – We are making a recommendation to the Village Board on the N. 6<sup>th</sup> St Project.*

*Mary – Will we get to vote and will this set a president for the Village?*

*Foster – We are making a recommendation to the Village Board, we agreed on a survey and now a cooling off period. That will affect the Village Policy.*

*Mary – When do we vote on what sidewalks we want?*

*Foster – The last meeting I shared my personal options, I am not saying that these are on the table.*

*Sally Bowers – During Public Participation, would be the time to look at Bike and Walking Lanes.*

*Foster – Noted*

*Gene Reinke – I am just confused because you said every street will have a sidewalk to Main St.,*

*Map# 4 does not have a sidewalk on N. 6<sup>th</sup> Ave. Why are you picking on N. 6<sup>th</sup> St.!*

*Foster – That map was developed in 2017*

*Reinke – You are going to do what you want to do!*

*Mary Bochat – I looked at all the information and appendices on the Comprehensive plan and there are no survey questions. There was only 124 people that responded.*

*Foster – Correct, at that time that is all that responded to a Village Wide Survey*

*Mary – My fear is that we are setting a president for the future.*

*Foster – Agreed however, we have a mismatch of 3', 4', and 5' sidewalks in the Village.*

*Allys Rudisill – I talked to the former Village President and he is sick and frustrated with what is going on. There is a new Board and Administrator.*

*Wayne Straza – Why don't we invest in infrastructure instead of sidewalks. The PW Department needs to be managed better.*

*Marge Cosmuto – What you people did to our house is wrong. Do I need to get a lawyer? You said you would give permission to move our garage but who is paying for it.*

*Greg Cosmuto – I spent \$25,000 to improve my house. I never park in my garage and now there is a sidewalk this far from my house. All for nothing.*

*Sally Bowers – On a positive note, the Committee and Village Board have listened to us and have given us options.*

Communications – None

### Old Business

### New Business

Discuss and Vote Recommendation to Village Board, for N. 6<sup>th</sup> St. Project Completion

- Discussion – Foster presented four options (see attached list of options) and added a fifth option that only included a 60" sidewalk from W. Main St. to Prospect St. only. Gene Reinke commented that she didn't care about that.
  - o Werner answered a question concerning the benefit of terrace width. 8' terrace is a benefit for snow load, driveway apron pitch, and drainage. The terrace could go down to 6.5' however, it would make the sidewalk dip down in the apron and the pitch steeper in the apron. This would be bad for trailers and boats entering and leaving the driveways.

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

## MEETING MINUTES:

### PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

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- Wayne Straza – asked, have we looked at Grants for sidewalks?
  - Administrator answered that we look at every opportunity we can for grant options.
  - Jim Ruskaup – commented that the Committee is looking at an invasion of privacy for these people.
  - Broderick commented that in his opinion that he would look at options C-E.
  - Broderick and Foster still thought that Option C is still to close to homes and that Option D would establish distance away from homes. Option E also meets our intention.
  - Foster added that he will read all five options to the Village Board and give them the PW Committees Recommendation.
- Recommendation – Motion by Broderick Seconded by Foster to Recommend Option D or E to the Village Board. Carried by voice vote 2/0\
  - Foster addressed the room and expressed his disappointment in the comments by the group. It did hurt the staff and trustees and it is not over yet. The Staff did give the notices as required and some people choose not to look at them, that is your choice. I would take this process over what other countries, like China, have. I would caution us all as we move forward. This level of interest should be sustained at every meeting, we need the support of Winneconne.

#### Set next meeting date and adjourn

*Motion made by Broderick, second by Foster to adjourn at 11:13 am until Tuesday September 08, 2020 at 10:00am; 2-0 approve.*

Kirk Ruetten  
Public Works Director

# September 2020 Public Works Operations Report

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## Operations:

1. 105 Public Works and Zoning permits to date (listing attached);
2. 46 Service Requests to date (listing attached);
3. 109 Building Permits to date (listing attached);
4. Public Works;
  - a. Street Sweeping of Village Streets
  - b. Jetted and rodded in Country View and the Middle of Town
  - c. PD vehicle repairs and PM's
  - d. Organized and cleaned the Village Facilities
  - e. Fixed and adjusted Catch Basins
  - f. Ditch Mowing
  - g. Replaced Street Signs on the North Side of the Village
5. Grounds/Facilities;
  - a. Marked Two Monuments and Two Full Burials
  - b. Pool Closed for the season
  - c. Set up and Take down for elections
  - d. Baseball and Softball finished for the season
  - e. Organizing and cleaning of Village Facilities
6. Water Utility (MCO):
  - a. 361 Diggers Hotline Locates to Date (Available at Meeting)
  - b. The Consumer Confidence Report (CCR) was completed and submitted to the DNR
  - c. RO Pilot has been running at normal pressures. Daily, Weekly, Monthly sampling has continued. Set Points are being changed weekly to check different parameters. This will continue for the remainder of the Pilot study.
  - d. Monthly bacteriological samples continue to come back safe.
  - e. Power blip on 08/14/2020 caused two alarms to go off at the West tower. Electrical components were inspected, and operations are back to normal.
  - f. Repair of water service on Prospect decreasing daily pumping.
7. Wastewater Treatment Plant (MCO):
  - a. Scheduled generator test underload was performed at the Country View liftstation, this will be a quarterly practice.
  - b. The VFD on Raw Pump# 2 has been replaced by L.W. Allen and the raw pump is back in sequence. Everything seems to be running normal.
  - c. Annual sludge application was completed, and reports will be submitted.
  - d. Annual Televising RFP was awarded to Great Lakes TV Seal with work beginning the week of September 7<sup>th</sup>.
  - e. Both the Landings liftstations pumps continue to cause issues with rags and faults.

All work during this period was a combined effort of the entire Public Works Staff.

## DPW Report:

- Working with OMNNI Associates and Wis DOT, on Bridge and Main St. Project,
- Working on WDNR and Sigma Group on PDK environmental project
- Working with DNR and McMahon Group on Holtz/Bigger environmental project
- Working with engineers for several Village projects to include Twin Harbor Dr., Well/Water Quality upgrades, N. 6<sup>th</sup> Street, and Facility Long Term Planning
- Acquiring prices and quotes for FY 2021 projects and equipment

2020 Public Works and Zoning Permits				COPY of Conditional Use and Variance to JACI				Entered on Web	
Permit #	Date Submitted	Dept.	Type of Permit	Name of Property Owner	Name of Applicant (if different from Owner)	Address of Property	Fee Amount Paid	Action	
2020-001	1/2/2020	Event	Event	Anita Behm	Graduation Party 06/27/2020	MP Large Shelter	0		
2020-002	1/2/2020	Event	Event	Ed Kromm	Reunion 07/26/2020	MP Large Shelter	0		
2020-003	1/3/2020	Admin	Zoning	Dennis Biggar		813 N 9th St.	0		
2020-004	1/3/2020	PW	ROW (etc.)	Dennis Biggar		813 N 9th St.			
2020-005	1/3/2020	Event	Event	Katie Coppersmith	wedding 06/12/2020	barn/gazebo	0		
2020-006	1/8/2020	PW	ROW	Binders/Dapper Dog	AT&T	105 W Main St.	bill \$25		
2020-007	1/9/2020	Event	Event	Dawn Tesch	Graduation Party 07/25/2020	MP Large Shelter	0		
2020-008	1/13/2020	Event	Event	Randall Kasuboski	Family Reunion 07/11/2020	MP Small Shelter	0		
2020-009	1/16/2020	Event	Event	Kelly Reyer	Fox-Wolf Watershed 05/03/2020	LWP Barn	0		
2020-010	1/21/2020	Event	Event	Andy Woods	Waleye Tourn. 05/09/2020	Waterfront Park	0		
2020-011	1/23/2020	Admin	Cond Use (fill)	Dennis Biggar		333 S 1st St	250		
2020-012	1/24/2020	Event	Event	Denny Fox	Alm Weekend Walleye Series 04/26/2020	Waterfront Park	0		
2020-013	1/27/2020	Event	Event	Summer Marx	reunion - 08/01/2020	LWP Small Shelter	0		
2020-014	1/29/2020	PW	ROW		Corey Clinch - Alliant	Grant, Prospect, 9th and 7th Sts.	bill \$25		
2020-015	1/30/2020	PW	ROW		Aaron Masters - Alliant	205 Enterprise Road	bill \$25		
2020-016	2/3/2020	Event	Event		Graduation Party 06-20-2020	LWP Large Shelter	0		
2020-017	2/4/2020	PW	ROW		Aaron Masters - Alliant	813 N 9th St.	bill \$25		
2020-018	2/6/2020	Admin	Fence	Diane Slife	Wolf River Renozvotus & encampment July 2-6-2020	112 N 7th St	30		
2020-019	2/10/2020	Event	Event	Mary Lou Schroeder		Marble Park	0		
2020-020	2/10/2020	PW	ROW		J Etting @TAK	903 E Main St.	25		
2020-021	2/11/2020	Event	Event	Michelle Loehr	Sawicki Reunion 06/28/2020	LWP Small Shelter	0		
2020-022	2/18/2020	Event	Event	Nichol Koontz	Best Buy Picnic 6/28/2020	MP Small Shelter	0		
2020-023	2/24/2020	Event	Event	Lisa Sharratt	graduation party 06/06/2020	MP Large Shelter	0		
2020-024	2/25/2020	Event	Event	Ashley Potratz	wedding recp. 05/16/2020	LWP Barn	0		
2020-025	2/27/2020	PW	ROW		Aaron Masters - Alliant	S 1st St.	bill \$25		
2020-026	3/6/2020	Event	Event	Carree Von Oss	Graduation Party 07/11/2020	LWP Barn	0		
2020-027	3/6/2020	PW	ROW	Kwik Trip		905 E Main St.	25		
2020-028	3/6/2020	Admin	Cond Use	Kwik Trip		905 E Main St.	250		
2020-029	3/9/2020	PW	ROW		Jeff Otting - TAK	946 E Main St.	25		
2020-030	3/9/2020	PW	ROW		Jeff Otting - TAK	30 S 1st St	25		

2020-031	3/10/2020	Event	Sue Gurtche	family reunion 07/25/2020	LWP Sm Shelter	0	
2020-032	3/13/2020	PW	Dave Stubbs	Klein Ford Dealership	946 E Main St.	25	bill
2020-033	3/30/2020	PW		Phone's for AT&T	123 N 13th AVE	25	
2020-034	3/31/2020	PW	Stormsewer		946 E Main St.	440	
2020-035	4/1/2020	PW	Dr McGinnis	business owner	11 N 6th Ave	25	#5903
2020-036	4/1/2020	PW	Bonnie Jents	homeowner	14 s 3rd Ave	25	cash
2020-037	4/3/2020	Admin	Alteration of Gra	Jeremy Thull	205 N 7th St	50	cash
2020-038	4/6/2020	Admin	Alteration of Grade		905 E Main St.		
2020-039	4/13/2020	Admin	William Rose	homeowner	24 N 3rd St	30	
2020-040	4/13/2020	Admin	Zimmermans	homeowner	1108 Poppy Lane	30	
2020-041	4/14/2020	PW	Kascade	Konow	20 Taylor St		cancelled
2020-042	4/15/2020	Admin	Richards	homeowner	1143 Poppy Ln	30	
2020-043	4/17/2020	Admin	Jysen Kapal	homeowner	126 N 5th St.	30	
2020-044	4/20/2020	PW	Dennis Bigger	homeowner for new build	333 S 1st ST	25	
2020-045	4/20/2020	Admin	Thomas Schmude	homeowner	432 S 2nd Ave	0	
2020-046	4/20/2020	Admin	Dunbar	homeowner	155 Washington St.	0	
2020-047	4/20/2020	Admin	Zoning new home		102 N 6th Ave.	0	
2020-048	4/20/2020	Admin	Zoning patio	Bayley Weber			
2020-049	4/20/2020	PW	ROW	VOW	Chuck Bartlett - AT&T	NC	
2020-050	4/22/2020	Admin	ROW	David Witt	homeowner	202 E Main St.	30
2020-051	4/23/2020	PW	ROW	Clint Wesenberg	Dunbars	155 Washington St.	
2020-052	4/27/2020	Admin	Fence	Matt Mathison	homeowner	227 S 2nd St	30
2020-053	4/29/2020	Event	Brian Nagler	St. Paul's Church Picnic 06/07/2020	MP Large Shelter	0	
2020-054	4/29/2020	Admin	Fence	Berlin Bolle	homeowner	1120 Barbay Lane	30
2020-055	5/6/2020	PW	ROW		Chad Mongin - West Shore		bill \$25
2020-056	5/7/2020	PW	ROW	Mark Teleman	homeowner	250 Twin Harbor Dr.	25
2020-057	5/8/2020	PW	ROW	Bayley Weber	homeowner	916 Maple St	25
2020-058	5/11/2020	PW	ROW		homeowner	102 N 6th Ave.	25
2020-059	5/12/2020	PW	ROW	Mary Lou Schroeder	Tom Harryck/H&H Utility	250 Twin Harbor Dr.	bill \$25
2020-060	5/13/2020	PW	ROW	Craig and Pat Samolinski	Winnecoon Historical Society	619 W Main St.	
2020-061	5/13/2020	Admin	Zoning deck	Charlie Loy	homeowner	255 Twin Harbor	25
2020-062	5/15/2020	PW	ROW/Driveway		homeowner	100 S 1st Ave.	0
2020-063	5/15/2020	PW	ROW/Driveway		Jack Johnson - Showcase Concrete	535 Old Orchard Rd	25
2020-064	5/15/2020	PW	ROW/Driveway		Jack Johnson - Showcase Concrete	203 N 1st St	25
2020-065	5/15/2020	PW	ROW/Driveway	Kristin and Nick Streede	homeowners	739 N 7th St	25

2020-064	5/15/2020	Admin	Zoning/Floodplain	Craig Samolinski	homeowners	255 Twin Harbor	0
2020-065	5/15/2020	Admin	Cond. Use	Craig Samolinski	homeowner	255 Twin Harbor	250
2020-066	5/15/2020	PW	ROW/Driveway	Mike and Gwen Biddle		802 Twin Harbor Dr.	
2020-067	5/18/2020	Admin	Sign	Julie - TLC Sign Inc.	Family Dollar	926 E Main St.	364.91
2020-068	5/22/2020	PW	ROW	Chris and Amanda O'Neal	homeowners	202 S 4th St	25
2020-069	5/27/2020	PW	ROW/lateral	Emily and Charles Wolf	homeowners	741 Spruce St.	25
2020-070	5/27/2020	Admin	Fence	Gregory Steffes	homeowner	1131 Poppy Lane	30
2020-071	5/28/2020	PW	ROW		Aaron Masters - Alliant	155 Grant St	25
2020-072	5/28/2020	Event	Event	Doug Nelson	FLW Bass Tournament 06/13/2020	Waterfront Park	0
2020-073	5/28/2020	Event	Event	Doug Nelson	Wineconne Bass Tournament 08/01/2020	Waterfront Park	0
2020-074	6/2/2020	Event	Event	Josh Keeney	Waupaca Bass Tourn. 06/05/2020	Waterfront Park	0
2020-075	6/2/2020	Event	Event	Alexa Donicht	Grad Party 08/08/2020	LWP Lg Shelter	0
2020-076	6/3/2020	PW	ROW	John Lampe	homeowner	102 N 5th St	25
2020-077	6/4/2020	Event	Event	Robert Hatch	Picnic 06/14/2020	LWP Small Shelter	
2020-078	6/12/2020	Admin	Zoning	Matt Crotteau	homeowner	1143 Aster Lane	0
2020-079	6/12/2020	Admin	Fence	Steve and Deb Bower	homeowners	815 N 7th St	30
2020-080	6/17/2020	Admin	Zoning	Tim Whitfort	Wineconne Schools	100 Wolf Run	0
2020-081	6/17/2020	Event	Event	Douglas Nelson	Bass Tourn. 08/01/2020	Waterfront Park	0
2020-082	6/17/2020	PW	ROW/driveway	Gary Biesinger	homeowner	275 Sunset Dr.	25
2020-083	6/17/2020	Admin	Variance	Chad Longworth	renting from James Longworth	804 N 7th St	250
2020-084	6/19/2020	Admin	Zoning	Dave Porter	homeowner	216 N 12th Ave	0
2020-085	6/22/2020	Event	Event	Jeff Wicinsky	Car Show 08/01/2020	Marble Park	0
2020-086	6/23/2020	Admin	Sign	John Broderick	Main Street Storage	925 E Main St.	50
2020-087	6/23/2020	PW	ROW pad	Colton Marx	homeowner	116 Grant St	25
2020-088	6/25/2020	Event	Event	Robert Hatch	church picnic 07/12/2020	LWP Small Shelter	0
2020-089	6/26/2020	Event	Event	Julie Remme	bd party 08/22/2020	MP Small Shelter	0
2020-090	6/29/2020	Event	Event	Ann Hartenbach		MP Small Shelter	0
2020-091	7/1/2020	Event	Event	Pam Hayry	memorial 07/25/2020	LWP Lg Shelter	0
2020-092	7/13/2020	PW	ROW	Nicholas Wicinsky	homeowner 525 Meadow Lane	525 Meadow Lane	25 cc
2020-093	7/28/2020	Event	Event	Susan Gutche	Family Reunion	LWP Large Shelter	0
2020-094	7/30/2020	PW	ROW	Jason Harmon	Homeowner	140 N 3rd Ave	25 cks#2295
2020-095	8/4/2020	Event	Event	Tyler Fink	MP Large Shelter (Graduation party)	1124 Barbary Lane	85
2020-096	8/10/2020	PW	ROW	Northwest Cable & Const	School	Wolf Run	Paid cks#048551





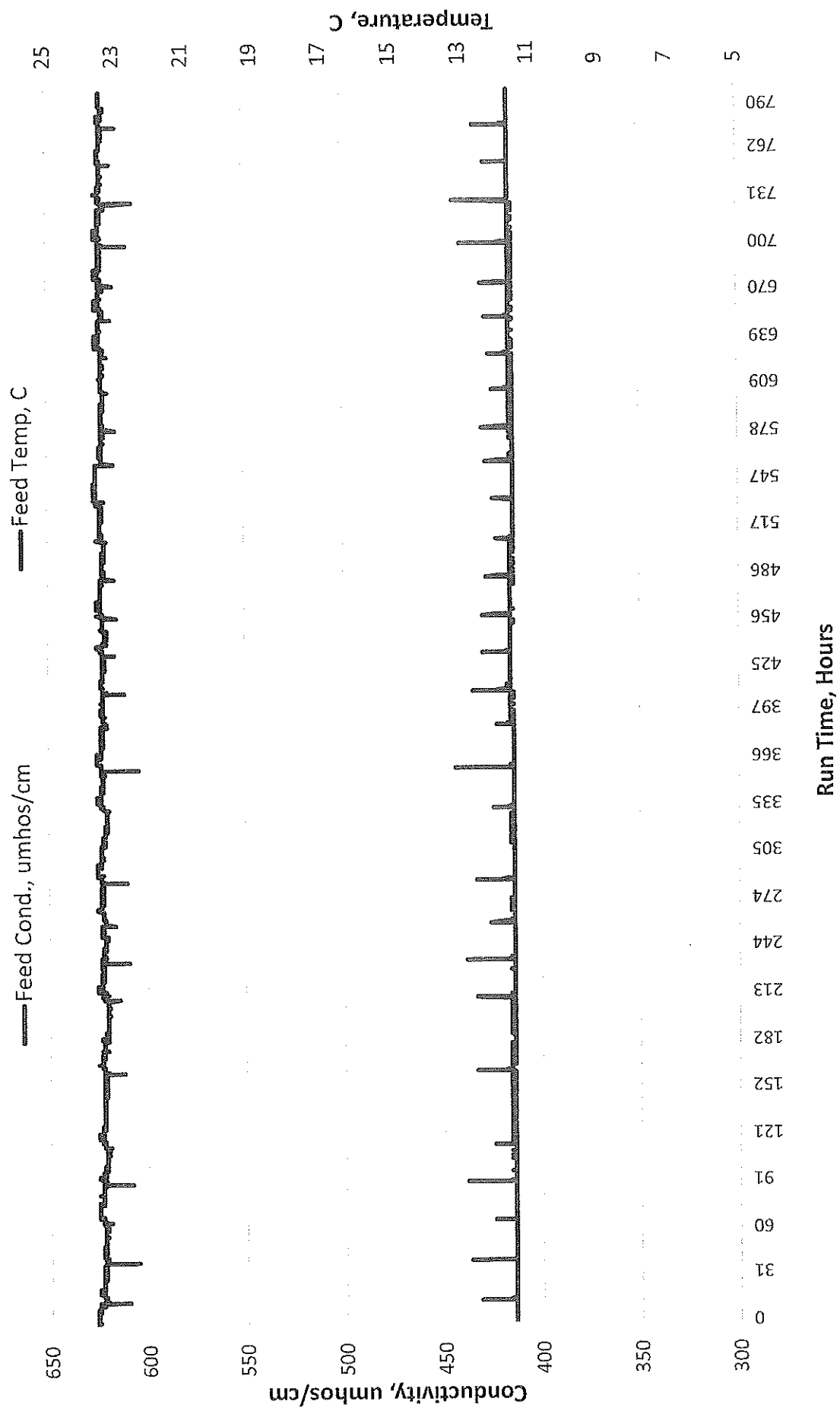
2020 Village Service Requests									
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up
1 2020-582	1/7/2020		804 Willow St.	neighbors leaves	PW	summer home owners not keeping up their yards	police told them it was not a violation to not rake leaves	1/9/2020	
2 2020-583	1/18/2020	Jlm Paulsen	508 Old Orchard	mailbox	PW	neighbor witnessed plow damage mailbox	same as below	2/11/2020	
3 2020-584	1/31/2020	Jlm Paulsen	508 Old Orchard	mailbox	PW	second time reporting this incident	no evidence of plow hitting it, Kirk called and LM	2/11/2020	
4 2020-585	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down Feb. 17th and 19th	completed	2/19/2020	
5 2020-586	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down April 3rd and 8th			
6 2020-587	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down Aug. 7th and 12th			
7 2020-588	2/3/2020	Jaci	30 S 1st St	election	Grounds	set up and take down Oct. 30th and Nov. 4th			
8 2020-589	2/7/2020	John Macho	town of Winneconne			wants lanes and speed limits changed on Hwy 45 and 116	mis called him and referred him to county sheriff explained to him plow did not hit mail	2/7/2020	
9 2020-590	2/19/2020	Leo Kinney	508 Old Orchard Road	mailbox	PW	mailbox damaged are we going to replace	box, snow did	2/25/2020	
10 2020-591	2/19/2020	Marlene Vost	816 Elm St.	snow	PW	can you remove snow from her back yard	told her Village does not move snow on private property, contacted her snow plow driver and asked him to contact her	2/19/2020	
11 2020-592	3/9/2020	Wendy S	825 Spruce St.	ditch	PW	ditch isn't draining again	pulled snow and ice out of ditch	3/9/2020	
12 2020-593	3/9/2020		330 Birch St.	chip	PW	pine trees on terrace need chipping			
13 2020-594	3/9/2020	Jaime Schmitt	1128 Poppy Lane	drainage	PW	sent pic of poor drainage in back yard			
14 2020-595	4/1/2020		Piers	Virus	Admin	need to close piers to stop spread of virus			
15 2020-596	4/15/2020	John Tilema	130 Twin Harbor Dr.	fix yard	PW	tore up yard during plowing would like fixed now	fixed ruts and planted grass	4/21/2020	
16 2020-597	4/20/2020	Krista Brooks	319 S 3rd St.	tree	PW	what does she need to do to remove a tree			
17 2020-598	4/22/2020	Jaci	30 S 1st St	storage	Grounds	move boxes of toys in Annex room to storage there is increased semi truck traffic on S 4th St. headed to and from the Industrial Park			
18 2020-599	5/1/2020	resident	100 S 4th St	sems	Police	pd \$50 for one load compost	done	5/7/2020	
19 2020-600	5/6/2020	Floyd Wouters	411 S 2nd St	compost del	PW	pd \$100 for 2 loads of compost	done	5/6/2020	
20 2020-601	5/6/2020	John Baltinger	545 S 2nd St.	compost del	PW	chip branches on terrace after May 10th	done took 20 minutes	5/15/2020	
21 2020-602	5/8/2020	Laura Hulbert	110 N 2nd St	chipping	PW	chip branches on terrace	done took 10 minutes	5/15/2020	
22 2020-603	5/11/2020	Linda Geffers	117 N 6th Ave	chipping	PW	2 trees in ROW need to be removed	trees not dying per Kirk	5/28/2020	
23 2020-604	5/22/2020	Steve Krings	235 S 5th St.	remove trees	PW	put pegboard up in children's section	Done 40 min	6/30/2020	
24 2020-605	5/22/2020	Amanda and Kelly	91 S 2nd St	pegboard	Grounds	chip branches on terrace	done 20 min	6/9/2020	
25 2020-606	5/26/2020	Shella Bays	105 N 4th Ave	chipping	PW	chip branches on terrace	done 15 min	6/3/2020	
26 2020-607	5/27/2020	Don DeWitt	210 N 10th Ave	chipping	PW	chip branches on terrace	done 40 min	6/3/2020	
27 2020-608	6/2/2020	Jlm Luce	302 Birch St.	Chipping	PW	chip branches on terrace	no brush	6/3/2020	
28 2020-609	6/2/2020	Linda Luce	435 Birch St	chipping	PW	2 loads compost in driveway by bucket please call first person told him to call for us to pick up brush from his terrace?	done	6/12/2020	
29 2020-610	6/5/2020	Mark Kisilewski	1131 Aster Lane	compost del	PW	Chip branches on terrace	done	6/12/2020	
30 2020-611	6/11/2020	Nata Carroll	218 N 7th Ave	chipping	PW	the library has 5 bricks that need to be installed, also pictures to be hung, can you do this on a Monday or Tuesday when Amanda and Kelly are there please	Done 1 hour	6/30/2020	
31 2020-612	6/11/2020	Matt	216 N 7th Ave	chipping	PW	chip branches on terrace	done	6/25/2020	
32 2020-613	6/17/2020	Holly	31 S 2nd St	bricks and p	Grounds	chip branches on terrace	cleaned up	6/19/2020	
33 2020-614	6/19/2020	Brad Geffers	117 N 6th Ave	chipping	PW	broken glass on sidewalk on bridge's south side			
34 2020-615	6/19/2020	concerned resident	Main Street Bridge	broken glass	PW				



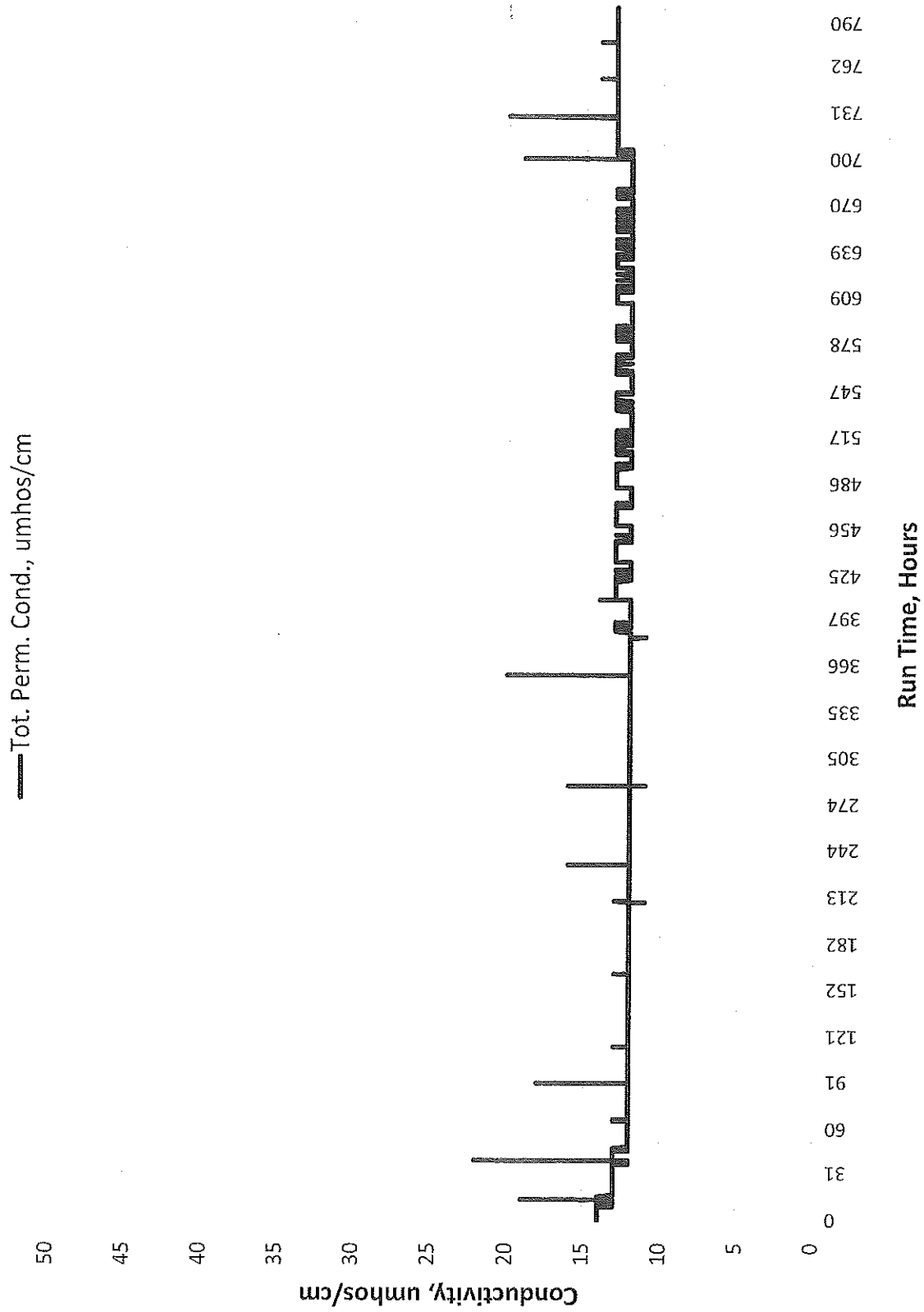
Date	Property Owner	Contractor	Address	Job Type	Inspector Fees	Job Cost	Permit Fee
2020							
2020-01	Joseph Lefebvre	Ryf Heating & A/C Inc	126 N 3rd St	HVAC	\$44.00	10,000.00	\$44.00
2020-02	Larry Deservi	Ryf Heating & A/C Inc	633 Birch	HVAC	\$44.00	3,700.00	\$44.00
2020-03	Thomas Schmude	Ryf Heating & A/C Inc	432 S 2nd Ave	HVAC	\$44.00	7,000.00	\$44.00
2020-04	Dennis Biggar	Dennis Biggar	813 N 9th St	NSFD	\$661.40	75,000.00	\$2,813.91
2020-04p	Dennis Biggar	Pete Kasuboski	813 N 9th St	Plumbing	\$98.00	Included	\$98.00
2020-04e	Dennis Biggar		813 N 9th St	Electrical	\$77.00	Included	\$77.00
2020-04h	Dennis Biggar	Ryf Heating & A/C Inc	813 N 9th St	HVAC	\$71.50	Included	\$71.50
2020-05	Jason Franks	Basement Repair Specialists	214 N 9th Ave	Foundation Repairs	\$44.00	9,487.00	\$44.00
2020-06	Cody Sullivan	Owner	220 N 7th Ave	Roofing	\$44.00	3,900.00	\$44.00
2020-07	Schmidt Bros Custom Homes	Schmidt Bros Custom Homes	160 Twin Harbor Dr.	Remodel	\$108.40	134,000.00	\$108.40
2020-07p	Schmidt Bros Custom Homes	Sbs Plumbing	160 Twin Harbor Dr.	Plumbing	\$75.50	Included	\$75.50
2020-07e	Schmidt Bros Custom Homes	Team Services, Inc.	160 Twin Harbor Dr.	electrical	\$66.50	Included	\$66.50
2020-07h	Schmidt Bros Custom Homes	Kramer Heating & Cooling	160 Twin Harbor Dr.	HVAC	\$44.00	Included	\$44.00
2020-08	Robert Helmer	Martens Heating & Cooling	433 Jefferson	HVAC	\$44.00	2,163.00	\$44.00
2020-09	Denise Belfeuil	Tundreland Home Improvements	18 S 5th St	Bathub & Surround	\$48.50	6,403.00	\$48.50
2020-10	Winneconne Fire Dept	Ryf Heating & A/C Inc	550 W Main St	HVAC	\$44.00	4,290.00	\$44.00
2020-11	Gary Biesinger	Owner	275 Sunset	Remodel	\$698.00	200,000.00	\$698.00
2020-11p	Gary Biesinger	J. Rasmussen Plumbing	275 Sunset	Plumbing	\$98.00	Included	\$98.00
2020-11e	Gary Biesinger	Beez Electric	275 Sunset	Electrical	\$113.50	Included	\$113.50
2020-11h	Gary Biesinger	MCM Air, Inc.	275 Sunset	HVAC	\$44.00	Included	\$44.00
2020-12	Jan Hillman	Bath Fitter	410 W Main St	Tub	\$48.50	5,300.00	\$48.50
2020-13	Jerry Wozniak	TC Ahrens Construction	710 Willow St	Siding/soffit	\$44.00	4,000.00	\$44.00
2020-14	Keller Inc.	Keller Inc.	946 E Main	Commercial Remodel	\$4,179.00	1,280,000.00	\$4,179.00
2020-14p	Keller Inc.	Baumgart Plumbing	946 E main	Plumbing	\$170.00	Included	\$170.00
2020-14e	Keller Inc.	Beez Electric	946 E Main	Electrical	\$280.80	Included	\$280.80
2020-14h	Keller Inc.	Bouchers Heating & Cooling, Inc.	946 E Main	HVAC	\$319.00	Included	\$319.00
2020-15	Kathy Adamec	Ryf Heating & A/C Inc	212 N 7th St	HVAC	\$71.50	11,000.00	\$71.50
2020-16	David Lautenschlager	Martens Heating & Cooling	731 Pine St	HVAC	\$44.00	2,666.00	\$44.00
2020-17	Sheila Bays	Vernon Bomtrager	105 N 4th Ave	Windows	\$44.00	3,061.00	\$44.00
2020-18	John Buser	Luecks Home Improvement	306 S 1st Ave	Siding	\$44.00	8,555.00	\$44.00
2020-19	Betty Opperman	Area Waterproofing	133 S 2nd Ave	Fndn Repairs	\$44.00	8,850.00	\$44.00
2020-20	Jamie Anderson	Jackson Melchert Enterprises	218 N 11th Ave	Egress Window	\$44.00	3,400.00	\$44.00
2020-21	Jeff Sharratt	Raddant Electric	212 N 10th Ave	Generator	\$44.00	7,500.00	\$44.00
2020-22	Terry Leichtfuss	Owner	127 S 2nd St	Roofing	\$44.00	1,500.00	\$44.00
2020-23	James Landolt	Owner	226 N 4th St	Remodel	\$134.60	15,000.00	\$134.60
2020-23p	James Landolt	McHugh Plumbing	226 N 4th St	Plumbing	\$57.50	Included	\$57.50
2020-23e	James Landolt	Aaron Rebmam Electric	226 N 4th St	Electrical	\$69.00	Included	\$69.00
2020-24	Dennis Biggar	A Square Builders	333 S 1st St	NSFD	\$1,309.00	390,000.00	\$1,634.50
2020-24p	Dennis Biggar	Quandt Plumbing	333 S 1st St	Plumbing	\$129.50	Included	\$129.50
2020-24e	Dennis Biggar	Diersen Electric	333 S 1st St	Electrical	\$154.00	Included	\$154.00
2020-24h	Dennis Biggar	Ryf Heating & A/C Inc	333 S 1st St	HVAC	\$99.00	Included	\$99.00
2020-25	Charlie Loy	A-Square Builders	100 S 1st Ave	Deck	\$97.80	6,500.00	\$97.80
2020-26	Blair Reitzner	Brad Reitzner	275 N 6th Ave	Windows/doors/roof	\$88.00	5,900.00	\$132.00
2020-27	Sandy Hoernke	Winchester Hilltop LLC	634 Riverview Dr.	Roofing	\$44.00	2,500.00	\$44.00
2020-28	Chet Wesenberg	Chet Wesenberg	155 Washington	NSFD	\$1,072.60	349,000.00	\$3,245.60
2020-28p	Chet Wesenberg	SBS Plumbing	155 Washington	Plumbing	\$138.50	Included	\$138.50
2020-28e	Chet Wesenberg	Boe Electric	155 Washington	Electrical	\$85.25	Included	\$85.25
2020-28h	Chet Wesenberg	Service 1st Htg & AC	155 Washington	HVAC	\$71.50	Included	\$71.50
2020-29	Winneconne Historical Society	Kuba Design Builders	611 W Main St	Bridgewater House Replic	\$0.00	8,000.00	\$0.00
2020-29e	Winneconne Historical Society	Specialty Electric & Data	611 W Main St	Electrical	\$0.00	Included	\$0.00
2020-30	Randy Bunker	Owner	815 N 9th St	Doors	\$44.00	600.00	\$44.00
2020-31	Dillman	JP Electric	411 E Main St	Elec Svc	\$44.00	1,600.00	\$44.00
2020-32	Thomas Schmude	Owner	432 S 2nd Ave	Shed	\$44.00	800.00	\$44.00
2020-33	Peter Renstrom	NEW Heights Roofing, Inc.	215 S 3rd St	Roofing	\$44.00	12,000.00	\$88.00
2020-34	Lori Mueller	VKB Homes	155 Twin Harbor	Remodel	\$386.00	50,000.00	\$386.00

	Date	Property Owner	Contractor	Address	Job Type	Inspector Fees	Job Cost	Permit Fee
2020-34p	5/15/20	Lori Mueller	Terry Van Asten Plumbing, Inc.	155 Twin Harbor	Plumbing	\$57.50	Included	\$57.50
2020-34e	5/15/20	Lori Mueller	Rick Steffens Electric	155 Twin Harbor	Electrical	\$61.00	Included	\$61.00
2020-35	5/15/20	Village of Winneconne	Krueger's Sign & Electric, Inc.	410 Meadow Lane	Elec Svc	\$44.00	2,000.00	\$44.00
2020-36	5/15/20	Cindy Stertz	Winchester Hilltop LLC	508 Riverview	Roofing	\$44.00	3,600.00	\$44.00
2020-37	5/15/20	Winneconne Area Assistance Center	Jay Olsen Construction	102 S 3rd St	Bilko Door	\$44.00	2,731.00	\$44.00
2020-38	5/15/20	Bayley Weber	Cobra Construction	102 N 6th Ave	Steps	\$44.00	690.00	\$44.00
2020-39	5/21/20	Larry Ehler	Mark Tritt	150 Washington St	Windows	\$44.00	1,350.00	\$44.00
2020-40	5/21/20	Michael Reinke	Owner	226 N 6th St	Roofing	\$44.00	4,000.00	\$44.00
2020-41	5/21/20	Heller Trust	Winchester Hilltop LLC	208 N 10th Ave	Roofing	\$44.00	15,800.00	\$44.00
2020-42	5/29/20	Thomas Patt	Ryf Heating & A/C Inc	110 S 1st Ave	HVAC	\$44.00	3,900.00	\$44.00
2020-43	5/29/20	David Kotowicz	Fox Valley Roofing	211 N 6th Ave	Roofing	\$44.00	16,634.00	\$88.00
2020-44	5/29/20	Ken Markert	Owner	1148 Poppy Ln	Remodel	\$306.00	3,800.00	\$306.00
2020-44e	5/29/20	Ken Markert	Mickelson Electric	1148 Poppy Ln	Electrical	\$49.50	Included	\$49.50
2020-45	5/29/20	Leah Nuetzel	Two Dawg's Roofing	627 Prospect St	Roofing	\$44.00	6,200.00	\$44.00
2020-46	5/29/20	Ben Prevost	Schulze Exteriors LLC	213 E Main	Roofing	\$44.00	15,000.00	\$88.00
2020-47	6/3/20	Chad Longworth	Longworth Builders	804 N 7th St	Roofing & Siding	\$88.00	8,000.00	\$88.00
2020-48	6/3/20	Brent Habersetzer	All American Construction	1107 Poppy Lane	Roofing	\$44.00	5,000.00	\$44.00
2020-49	6/8/20	Wayne Rudisill	Owner	318 N 5th St	Window	\$44.00	1,000.00	\$44.00
2020-50	6/8/20	Michael Weide	Owner	606 Maple St	Roofing	\$44.00	4,500.00	\$44.00
2020-51	6/10/20	Dave Pamperlin	Advantage Exteriors	911 Elm St	Roofing	\$44.00	9,800.00	\$88.00
2020-52	6/10/20	Timothy McGinnis	Owner	11 N 6th Ave	ADA Ramp & Railing	\$100.00	5,000.00	\$100.00
2020-53	6/26/20	DeAnne Smith	Owner	744 Twin Harbor	Remodel	\$230.00	30,000.00	\$230.00
2020-53e	6/26/20	DeAnne Smith	Owner	744 Twin Harbor	Electrical	\$44.00	Included	\$44.00
2020-53h	6/26/20	DeAnne Smith	Ryf Heating & A/C Inc	744 Twin Harbor	HVAC	\$44.00	Included	\$44.00
2020-53p	7/2/20	DeAnne Smith	Bill Sharp	744 Twin Harbor	Plumbing	\$71.00	Included	\$71.00
2020-54	6/26/20	David Porfer	Yardline	216 N 12th Ave	Shed	\$44.00	2,100.00	\$44.00
2020-55	6/26/20	Karl Jorgensen	ARC Contracting	221 N 4th St	Roofing/gutters	\$44.00	2,244.00	\$44.00
2020-56	6/26/20	Leroy Remme	Owner	605 Oak St	Roofing	\$44.00	3,500.00	\$44.00
2020-57	6/26/20	Winneconne School District	GTK Consulting & Contracting LLC	100 Wolf Run	Baseball Pressbox	\$213.40	15,000.00	\$213.40
2020-58	7/16/20	Jeff Jahnke	JP Electric	1107 Twin Harbor Dr	Generator	\$44.00	10,000.00	\$44.00
2020-59	7/16/20	Steve Moore	Ryf Heating & A/C Inc	106 S 1st Ave	HVAC	\$44.00	4,000.00	\$44.00
2020-60	7/23/20	Terry Piker	Home Pro Roofing	104 N 6th St	Roofing	\$44.00	13,350.00	\$44.00
2020-61	7/31/20	Jim Krueger	Ryf Heating & A/C Inc	425 S 2nd Ave	HVAC	\$44.00	4,000.00	\$44.00
2020-62	7/31/20	Daniel Hale	Owner	303 S 2nd St	Entry & Door	\$52.00	1,000.00	\$52.00
2020-63	7/31/20	Phil Ruedinger	Packer Valley Builders	419 S 1st St	Windows	\$44.00	5,000.00	\$44.00
2020-64	8/7/20	Matt Croteau	Premire Sheds	1143 Aster	Shed	\$92.00	7,000.00	\$92.00
2020-65	8/7/20	Andy Beiser	Owner	111 S 3rd St	Roofing	\$44.00	5,000.00	\$44.00
2020-66	8/7/20	Jay Brehmer	Brodie Phillips	402 Lioncoln	Roofing	\$44.00	13,887.00	\$44.00
2020-67	8/7/20	Joseph LeFeber	Owner	126 N 3rd St	Shed	\$92.00	3,400.00	\$92.00
2020-68	8/14/20	Eric Ludloff	Owner	717 Pine St	Shed	\$68.00	2,000.00	\$68.00
2020-69	8/14/20	Mary Larson	All American Construction	707 Riverview Dr.	Roofing	\$44.00	5,000.00	\$44.00
2020-70	8/14/20	Ken Thron Jr.	Colton Marx	111 W Main St	Roofing	\$44.00	8,950.00	\$44.00
2020-71	8/14/20	Ashley Cota Smudde	Gary Herring	740 Spruce St	Roofing	\$44.00	20,000.00	\$88.00
2020-72	8/21/20	Switchgear Power Systems	Bayland Building Inc.	202 W Enterprise Rd	Office alterations	\$739.50	170,000.00	\$739.50
2020-72p	8/21/20	Switchgear Power Systems	Watters Plumbing, inc.	202 W Enterprise Rd	Plumbing	\$109.44	45,000.00	\$109.44
2020-72e	8/21/20	Switchgear Power Systems	Apex Electrical	202 W Enterprise Rd	Electrical	\$137.50	15,000.00	\$137.50
2020-72h	8/21/20	Switchgear Power Systems	Ryf Heating & A/C Inc	202 W Enterprise Rd	HVAC	\$88.00	28,000.00	\$88.00
2020-73	8/21/20	James Mathusek	Owner	702 E Main St	Roofing	\$44.00	4,500.00	\$44.00
2020-74	8/28/20	Shari Tarala	Owner	525 Division St	Shed	\$101.00	7,056.00	\$101.00
2020-75	8/28/20	Aaron Amundson	Gary Plotter	218 S 4th St	Roofing	\$44.00	2,750.00	\$44.00
2020-76	8/28/20	Peg Johnson	Showcase Concrete	535 Old Orchard Dr	Roofing	\$44.00	5,200.00	\$44.00
2020-77	8/28/20	Colton Dohling	Lee Halder	720 Pine St	Siding	\$44.00	800.00	\$44.00
2020-78	8/28/20	Barbara Roberts	ARC Contracting	124 Jefferson	Roof Repairs	\$44.00	7,473.60	\$44.00
2020-79	8/28/20	Phillip Johnson	ARC Contracting	415 S 2nd Ave	Windows	\$44.00	3,049.60	\$44.00

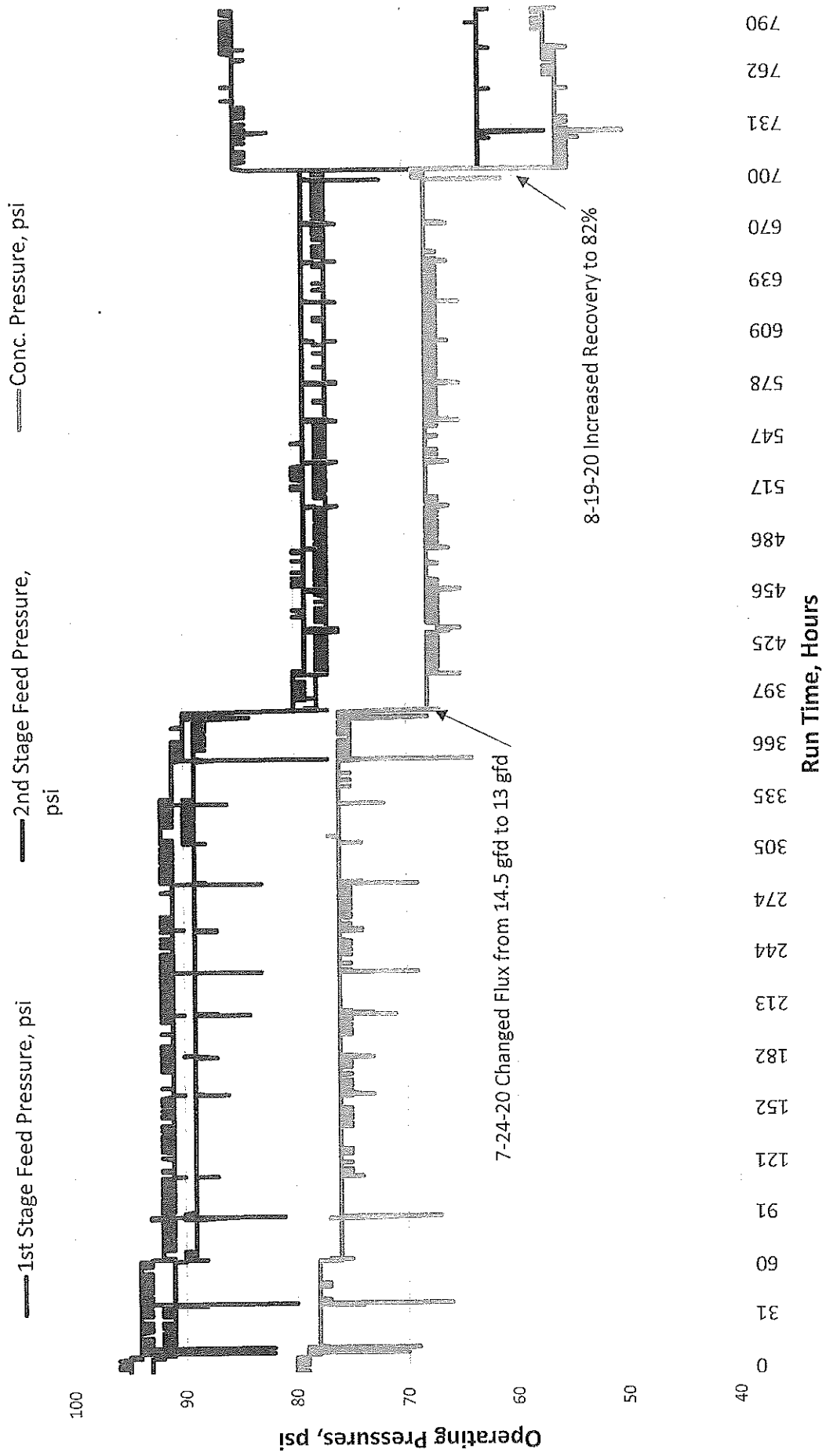
Winneconne, WI Harn R/O Pilot Temperature and Conductivity  
Start-up June 25, 2020 Through Aug. 26, 2020



Winneconne, WI Harn R/O Pilot Total Permeate Conductivity  
Start-up June 25, 2020 Through Aug. 26, 2020



# Winneconne, WI Harn R/O Pilot Pressures Start-up June 25, 2020 Through Aug. 26, 2020



# Winneconne, WI Harn R/O Pilot Flows Start-up June 25, 2020 Through Aug. 26, 2020

— 1st Stage Perm. Flow, gpm — 2nd Stage Perm. Flow, gpm — Total Perm. Flow, gpm — Conc. Flow, gpm

25

7-24-20 Changed Flux from 14.5 gfd to 13 gfd

20

15

8-19-20 Increased Recovery to 82%

10

5

0

Run Time, Hours

0 31 60 91 121 152 182 213 244 274 305 335 366 397 425 456 486 517 547 578 609 639 670 700 731 762 790

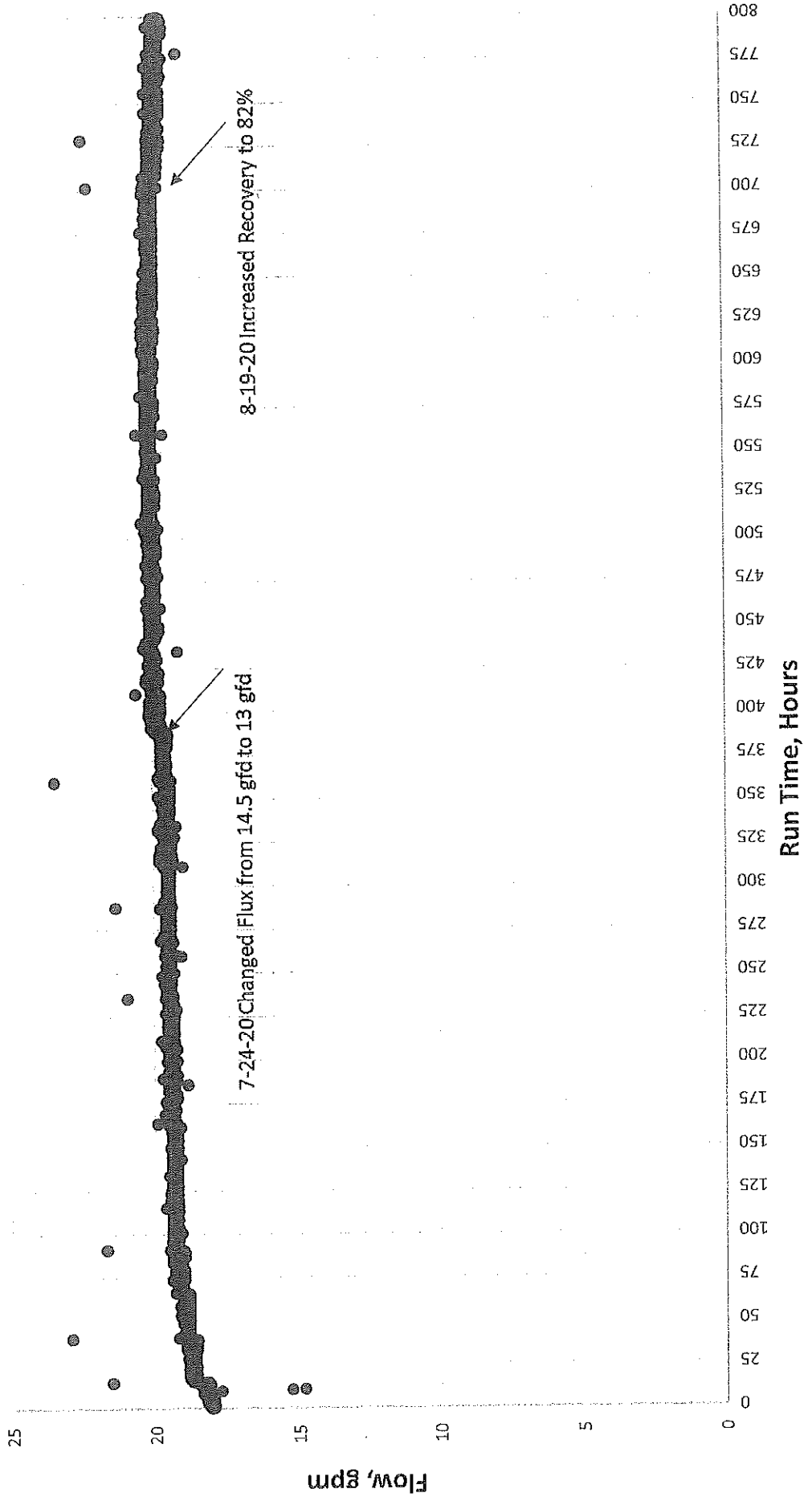
Flow, gpm



# Winneconne, WI Harn R/O Pilot Normalized Permeate Flow

Start-up June 25, 2020 Through Aug. 26, 2020

● Normalized Total Perm. Flow, gpm



## STORMWATER UTILITY UPDATE

Village of Winneconne  
Winnebago County, Wisconsin

September 8, 2020  
McM. No. W0011-9-20-00106

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1. Identify large customers that will be invited to meet with the Public Works Committee.
  - Set meeting dates/times offered.
2. Discussion on Condominium ERUs
  - Measure as non-residential in total
  - Each unit is 1 ERU plus distribution of common space hard surface in addition to the base of 1 ERU per unit.
3. Stormwater Utility Ordinance
  - Provide to attorney for review.
4. Review Information Packet
5. Establish Schedule
  - Large Customer Meetings
    - ▷ Date
  - Mail information packets to all customers.
    - ▷ Date
  - Public Informational Meeting
    - ▷ Location
    - ▷ Date



McMAHON ASSOCIATES, INC.  
1445 McMAHON DRIVE | NEENAH, WI 54956  
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025  
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

# DRAFT FOR REVIEW

## CHAPTER \_\_

### STORMWATER UTILITY

9-5-1	Establishment
9-5-2	Authority
9-5-3	Definitions
9-5-4	Rate Charges
9-5-5	Customer Classification
9-5-6	New Construction
9-5-7	Method of Appeal
9-5-8	Special Assessment Authority
9-5-9	Budget Excess Revenues

#### SEC. 9-5-1 ESTABLISHMENT

The Village of Winneconne finds that the management of stormwater and other surface water discharge within and beyond the Wolf River (The "Village's Waterways") is a matter that affects the health, safety and welfare of the Village, its citizens and businesses, and others in the surrounding area. Failure to effectively manage stormwater affects the wastewater utility operations of the village by, among other things, increasing the likelihood of infiltration and inflow in the sanitary sewer or providing a more restrictive phosphorus effluent limit for the wastewater treatment plant's discharge into the Wolf River. In addition, surface water runoff may create erosion of lands, threaten businesses and residences with water damage, and create sedimentation and other environmental damage in the Village's Waterways. Those elements of the system that provide for the collection of and dispose of stormwater, reduction of sediment and nutrients in the Village's Waterways, and regulation of groundwater are of benefit and provide services to all properties within the Village of Winneconne, including property not presently served by the storm elements of the system. The cost of operating and maintaining the Village's stormwater management system and financing necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the benefits enjoyed and services received therefrom.

There is hereby established a Village of Winneconne Stormwater Utility. The operation of the Stormwater Utility shall be under the supervision of the Village Board. The Village Director of Public works shall be in charge of the Stormwater Utility.

#### SEC. 9-5-2 AUTHORITY

The Village, through the Stormwater Utility, may acquire, construct, lease, own, operate, maintain, extend, expand, replace, clean, dredge, repair, conduct, manage and finance such real estate and facilities as are deemed by the Village to be proper and reasonably necessary for a system of storm and surface water management. These facilities may include, without limitation by enumeration, surface and underground drainage facilities, sewers, water courses, drainage channels, retaining walls and ponds, best management practices, and such other facilities as will support a stormwater management system.

#### SEC. 9-5-3 DEFINITIONS

For the purpose of this Chapter, the following definitions shall apply: Words used in the singular shall include the plural, and the plural, the singular; words used in the present tense shall include the future tense; the word "shall" is mandatory and not discretionary; the word "may" is permissive. Terms not

## DRAFT FOR REVIEW

specifically defined herein shall have the meaning defined in NR 216.002, Wisconsin Administrative Code, and as the same may be amended from time to time, if defined therein; or if not therein defined, shall be construed to have the meaning given by common and ordinary use, as defined in the latest edition of Webster's Dictionary.

- (a) **Director.** The term "Director" means the Director of Public Works, or his/her designee.
- (b) **Developed Property.** The term "developed property" means the real property that has been altered from its natural state by the addition of any improvements that may include a building, structure, impervious surface, and change in grade or landscaping.
- (c) **Equivalent Runoff Unit (ERU).** The term "ERU" means the statistical average horizontal impervious area of "single-family homes" within the Village of Winneconne on the date of adoption of this Ordinance. The horizontal impervious area includes, but it not limited to all areas covered by structures, roof extensions, patios, porches, driveways and sidewalks.
- (d) **Impervious Area or Impervious Surface.** The term "impervious area or impervious surface" means areas that have been paved, covered or compacted to inhibit the natural infiltration of water into the soil or cause water to run off the area in greater quantities or at an increased rate of flow from the present under natural conditions as undeveloped property. Such areas may include, but are not limited to, roofs, roof extension, patios, porches, driveways, sidewalks, pavement, gravel, athletic courts and compacted surfaces. Excluded from this definition are undisturbed land, lawn and fields.
- (e) **Duplex Unit.** The term "duplex unit" means any residential space identified for habitation by members of the same household attached to only one other residential space or as classified by the Village Building or Zoning Codes.
- (f) **Dwelling Unit.** The term "dwelling unit" means any residential space identified for habitation by members of the same household or as classified by the Village Building and Zoning Codes. A dwelling unit includes, but is not limited to, single-family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.
- (g) **Residential Property.** The term "residential property" means any lot or parcel developed exclusively for residential purposes including, but not limited to, single-family homes, manufactured homes, duplexes, multi-family apartments, residential condominiums and townhouse living units.
- (h) **Non-Residential Property.** The term "non-residential property" means any developed lot or parcel not exclusively residential as defined herein, but not limited to transient rentals (such as hotels and motels), mobile home park, commercial, industrial, institutional, governmental property and parking lots.
- (i) **Runoff.** The term "runoff" means the surface water, including rain and snow melt, which is inhibited by impervious surfaces from naturally infiltrating into soil.

## DRAFT FOR REVIEW

- (j) **Stormwater Facilities.** The term “stormwater facilities” means all constructed facilities or natural features used for collecting, storing and conducting stormwater to, through and from drainage areas to the point of final outlet. Stormwater facilities collectively constitute a stormwater system.
- (k) **Undeveloped Property.** The term “undeveloped property” means that which has not been altered from its natural state by the addition of any improvements, such as a building, structure, impervious surface, change of grade or landscaping. Agriculture cropland is classified as undeveloped property. For new construction, a property shall be considered developed pursuant to this Ordinance at the time of water meter installation or upon review of the actual impervious area by January 1<sup>st</sup>.

### SEC. 9-5-4 RATE CHARGES

- (a) By this Ordinance, the Village Board is establishing the rate charge upon each lot and parcel within the Village of Winneconne for services and facilities provided by the Stormwater Utility. The actual charges to be imposed, the establishment of formulas for calculations of the charges, the establishment of specific customer classifications and any future changes in those rates, formulas, rate charges and customer classifications, may be made by resolution of the Village Board. All rates established pursuant to this Ordinance will be fair and reasonable in accordance with the decision and judgement of the Village Board. The current rates will be on file with the Village of Winneconne.
- (b) **Rates charges shall be used to share the costs of the Stormwater Utility.** These rate charges may include:
  - (1) Base Charge (BC). The Base Charge may be imposed on all property in the Village. The Base Charge will be designed to reflect the fact that all properties benefit from the stormwater management activities of the Village and that all property contribute in some way to the stormwater discharge that must be managed by the Village. The BC will be designed to collect the administrative costs of the stormwater utility and the portion of the capital costs not covered by special assessment. The BC may be based upon the size of a parcel of property.
  - (2) Minimum Charge (MC). This charge shall apply to all developed property in the Village of Winneconne. The minimum charge shall be 1 ERU.
  - (3) Equivalent Runoff Utility Charge (ERU). This charge shall be imposed on all property that has any developed impervious area. The ERU will be designed on the basis of a typical residential unit of property. Other units of property will be charged multiples of the ERU, based upon the impervious area contributing to surface water runoff.
  - (4) Special Charge (SC). This charge may be imposed on property that is in an area specially benefited by a particular stormwater management facility. The SC will be developed to reflect the benefits/services in a particular area that may not be appropriate to spread to property throughout the Village. The SC will be calculated on an ERU basis.
- (c) The Village Board may make such other and customer classifications as will be likely to provide reasonable and fair distribution of the costs of the Stormwater Utility. In so doing, the Board may provide credits against certain charges set forth above for facilities installed and maintained by

## DRAFT FOR REVIEW

the property owner for the purpose of lessening the stormwater flow or pollutant load from the given property.

- (d) The Winneconne Water Utility is hereby appointed as the collection agency for the Village of Winneconne Stormwater Utility. Bills shall be prepared quarterly by the Village or its agent and sent to the owner of each property served. The Village shall allocate among the properties served the actual cost of billing and collecting.
- (e) The bills for Stormwater Utility charges shall be mailed to the designated utility bill recipient, but this mailing shall not relieve the owner of the property from liability for rental property in the event payment is not made as required in this Chapter. The owner of any property served which is occupied by tenants shall have the right to examine collection records of the Village for the purpose of determining whether such rates and charges have been paid for such tenants, provided that such examination shall be made at the office at which the records are kept and during the hours that such office is open for business.
- (f) Stormwater Utility charges shall not be payable in installments. If Stormwater Utility charges remain unpaid after a period of twenty (20) days from the date of the monthly utility bill, such bill shall become delinquent and shall incur late payment charges. Late payment charges shall be applied consistent with Winneconne Water Utility policy. Unpaid charges shall be assessed the same as the water utility bills.

### SEC. 9-5-5 CUSTOMER CLASSIFICATION

- (a) For purpose of imposing the stormwater charges, all lots and parcels within the Village are classified into the following five (5) customer classes:
  - (1) Residential – Single-Family
  - (2) Residential – Duplex
  - (3) Residential – Multi-Family
  - (4) Residential – Condominium
  - (5) Non-Residential
  - (6) Undeveloped
- (b) The Director shall prepare a list of lots and parcels with the Village of Winneconne, and assign a classification of residential, non-residential or undeveloped to each lot or parcel.
- (c) The average square footage of impervious area of the ERU is established to be equivalent to 2,800 square feet.
- (d) The charges imposed for single-family residential properties shall be the rate for one (1) ERU.
- (e) The charges imposed for duplex residential properties shall be the rate one (1) ERU per each individual dwelling unit existing on the property (ERU rate multiplied by the number of dwelling units). Duplex created as an upper/lower conversion of a single-family residence shall be charged as a total of 1 ERU for the property.

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- (f) The charges imposed for multi-family apartment condominium and townhouse residential properties shall be the same as non-residential properties, except residential condominium plats with a maximum of two dwelling units shall be the same as duplex residential properties.
- (g) The charges imposed for a condominium property containing more than two (2) dwelling units shall be 1 ERU per dwelling unit plus the non-residential calculation of ERU's for impervious surface of the common area of the condominium development. Billing of the common area ERU's shall be to either the Condominium Association or prorated evenly among the dwelling units.
- (h) The charges imposed for non-residential properties shall be the rate for one (1) ERU, multiplied by the numerical factor obtained by dividing the total impervious area of a non-residential property by the same square footage of one (1) ERU. The numerical factor shall be rounded down to the nearest one-tenth (0.1), i.e.:

$$\frac{\text{ERU rate multiplied by impervious area (square feet)}}{\text{divided by 2,800 square feet}}$$

- (i) Charges imposed for undeveloped properties shall be at a rate of 0.2 ERU/acre.

The Director shall be responsible for determining the impervious area, based upon the best available information, including, but not limited to, data supplied by the Building Inspector, aerial photography, the property owner, tenant or developer. The Director may require additional information, as necessary, to make the determination. The billing amount shall be updated by the Director on any additions to the impervious area. Upon property owner's written notification and request, the Director shall review impervious area for possible reductions.

### SEC. 9-5-6 NEW CONSTRUCTION

The owner shall also be liable for stormwater charges, under this Ordinance, for the improvement from the date of water meter installation or upon review of the actual impervious area by January 1<sup>st</sup>.

### SECT. 9-5-7 METHOD OF APPEAL

- (a) The Stormwater Utility charge may be appealed, as follows:
  - (1) A written appeal shall be filed with the Public Works Committee prior to the utility charge due date; or
  - (2) Within thirty (30) days of payment, a written challenge to the stormwater charge must be filed with the Director on behalf of the customer, specifying all bases for the challenge, any supporting documentation, and the amount of the stormwater charge the customer asserts is appropriate. Failure to file a challenge within thirty (30) days of payment waives all right to later challenge the charge.

A property owner not satisfied with the Director's decision can appeal to the Public Works Committee for their review and action within thirty (30) days from the date of Director's written decision. Both the property owner and Director may supply additional written information to the Committee. The Committee may affirm, reverse or modify the Director's decision. The Committee's written decision shall be provided to the Director and property owner. The

## DRAFT FOR REVIEW

Committee's determination is final. Within thirty (30) days of the date of the Committee's written decision, the property owner may appeal the decision to circuit court through a certiorari action.

- (b) Any refunds are going forward into the future and not the past.

### **SEC. 9-5-8 SPECIAL ASSESSMENT AUTHORITY**

In addition to any other method for collection of the charges established pursuant to this Ordinance for Stormwater Utility costs, the Village Board finds that these charges may be levied on property as a special charge pursuant to Wis. Stat. § 66.0627. The charges established hereunder reasonably reflect the benefits conferred on property and may be assessed as special charges. The mailing of the bill for such charges to the owner will serve as notice to the owner that failure to pay the charges when due may result in them being charged pursuant to the authority of Wis. Stat. § 66.0627. In addition, the Village may provide notice each October of any unpaid charges to the Stormwater Utility, which charges, if not paid by November 15<sup>th</sup>, may be placed on the tax roll under Wis. Stat. § 66.0627.

### **SEC. 9-5-9 BUDGET EXCESS REVENUES**

The Stormwater Utility finances shall be accounted for in a separate Stormwater Management Fund by the Village. The Utility shall prepare an annual budget, which is to include all operation and maintenance costs, administrative costs, debt service and other costs related to the operation of the Stormwater Utility. The budget is subject to approval by the Village Board. The costs shall be spread over the rate classifications as determined by the Board. Any excess of revenues over expenditures in a year will be retained by the Stormwater Management Fund for subsequent years' needs.





## **DRAFT FOR REVIEW INFORMATION PACKET**

VILLAGE OF WINNECONNE | Winnebago County, Wisconsin

SEPTEMBER 2020

THIS PACKET CONTAINS IMPORTANT INFORMATION RELATING TO RECURRING CHARGES FOR STORMWATER MANAGEMENT SERVICES THAT WILL BE ASSESSED ON YOUR QUARTERLY WATER BILL.

THIS PACKET IS BEING SENT TO ALL PROPERTY OWNERS IN THE VILLAGE OF WINNECONNE. IF YOU ARE NOT THE OWNER OF THIS PROPERTY, OR FEEL THIS INFORMATION HAS REACHED YOU IN ERROR, PLEASE FORWARD IT TO THE APPROPRIATE PARTY OR CONTACT OUR OFFICE SO WE CAN MAIL A NEW PACKET.

The following Questions and Answers provide an overview of the Village of Winneconne Stormwater Utility and explain the charges to be billed your property. We hope this will answer most of the questions you may have.

### **GENERAL DATA**

WHAT IS A STORMWATER UTILITY? The Stormwater Utility is a municipal utility district that operates in the same fashion as a sanitary sewer or water utility. Charges collected by the Stormwater Utility are used for the administration, planning, construction and maintenance of the Village's existing and future stormwater management system. These systems include all natural and manmade stormwater conveyance facilities operated and maintained by the Village, including retention/detention ponds, ditches, storm sewers, channels, and waterways. This also includes Village maintenance operations such as street sweeping, the compost site, and leaf collection which enhance the quality of stormwater runoff.

The Stormwater Utility was created by Ordinance on \_\_\_\_\_ by the Winneconne Village Board. A complete copy of the Ordinance can be obtained at Village Hall and the Village website. All properties within the Village are subject to the fees charged by the Utility.

WHY WAS THE STORMWATER UTILITY CREATED? Wisconsin Department of Natural Resources (DNR) Regulation (NR 216 'Phase II') requires local governments in urban areas to reduce the volume of sediments and pollutants being discharged to lakes, rivers and streams. This requirement is mandated through the issuance of a Municipal Stormwater Discharge Permit by the Wisconsin DNR. Currently the Village is not required to be permitted, however, regulations of pollutant loadings to Wolf River system are beginning to be formulated and regulated by the Wisconsin DNR. These regulations will result in increased costs for compliance by the Village of Winneconne. Existing stormwater management costs incurred such as storm sewers, ditches, channels, street sweeping, yard waste collection, and leaf collection are all included in the Stormwater Utility budget. The Stormwater Utility is a mechanism to raise the revenue needed to plan for and comply with the requirements of these impending regulations as well as fund the existing storm management tasks currently funded through general property taxes. As opposed to property taxes, the Stormwater Utility bases its charges on the amount of hard surface (impervious) area located on a property. Hard surfaces generate increased stormwater runoff. The more hard surface a property has, the more

stormwater runoff it generates. Currently large stormwater runoff generators such as schools, churches, and other non-taxable entities pay nothing towards stormwater management. The Village's decision to utilize a Stormwater Utility was based upon the fact that this system more equitably distributes costs than property taxes. It creates a user-based allocation of costs for non-residential property. Single-family residential properties all receive the same charge.

WHO IS RESPONSIBLE FOR PAYING THE UTILITY CHARGES? By Ordinance, the owner of the property is ultimately responsible for paying these charges. Since the charges will appear on the water bill it will be sent to whomever receiving the water bill. If the property does not receive a water bill, a separate bill will be issued to the owner's address of record and billed annually on the property tax bill.

In the case of multi-family or multi-tenant commercial buildings where there is only a single water meter, a single bill will be sent, and the owner of the building shall be responsible for the costs.

#### **RESIDENTIAL** (Single Family and Duplex Residents)

HOW IS MY CHARGE CALCULATED? Utility charges are based on 'Equivalent Runoff Units' or 'ERU's'. Each single-family residential property is considered one ERU for the Stormwater Utility. Each ERU is equal to a \$128.00 annual charge (\$32.00 quarterly).

#### **NON-RESIDENTIAL**

HOW IS MY CHARGE CALCULATED? Utility charges are based on 'Equivalent Runoff Units' or 'ERU's'. An ERU is equal to 2,800 square feet of impervious area. Impervious area is defined as *'horizontal surface that has been compacted or covered with a layer of material so it is highly resistant to infiltration by rain water. Such areas may include, but are not limited to, roofs, patios, porches, driveways, sidewalks, pavement, gravel, athletic courts, etc. 'areas that have been paved, covered or compacted to inhibit the natural infiltration of water into the soil or cause water to runoff the area in greater quantities or at an increased rate of flow from the present under natural conditions as undeveloped property. Such areas may include, but are not limited to, roof, roof extension patios, porches, driveways, sidewalks, pavement, gravel, athletic courts and compacted surfaces. Excluded from this definition are undisturbed land, lawn and fields'.*

The ERU base unit of 2,800 square feet is equal to an estimated average impervious area located on a single-family property. The hard surface area was determined based on a review of single-family lot hard surfaces in the community. The fee associated with one ERU is \$32.00/quarterly.

'Non-residential', is defined as *'any developed lot or parcel not exclusively residential as defined herein, but not limited to transient rentals (such as hotels and motels), mobile home parks, commercial, industrial, institutional, governmental property and parking lots.'* The ERU total for non-residential properties is site specific, based upon actual impervious area located on the property measured in square feet.

The typical non-residential ERU's are calculated as follows:

►  $\text{Total Impervious Area} \div 2,800 \text{ S.F.} = \text{Number of ERU's}$

Each ERU is equal to a \$128.00 annual charge (\$32.00 quarterly). For example, a non-residential property assessed with 10 ERU's would pay \$1,280.00/year (\$320.00 quarterly).

Condominium developments are considered a combination of single-family and non-residential. ERU's are calculated as follows:

- ▶ 1 ERU per dwelling unit in the development.
- ▶ Common areas of the development are calculated based on the non-residential formula. Billing of the common area is either assigned to the Condominium Association or proportionately assigned to the dwelling units and added to their 1 ERU charge.

HOW WAS THE IMPERVIOUS AREA FOR NON-RESIDENTIAL PROPERTY CALCULATED? Impervious was calculated based upon measurements of the hard surface from 2015 Winnebago County digital air photographs of the Village of Winneconne, from site plans if developed after the date of the aerial flight, or from field measurements on the site.

WHAT IS MY ESTIMATED BILL AND WHEN WILL I BEGIN PAYING? An estimate of the ERU's and annual cost for your property was calculated and is available at Village Hall. The Winneconne Stormwater Utility goes into effect starting on January 1, 2021. If you receive a water bill, the quarterly stormwater utility service charge will be included. If you currently do not receive a water bill but will have a stormwater utility bill a separate notification will be sent outlining the method of billing to be utilized.

WHAT IF I HAVE QUESTIONS? Questions regarding the Winneconne Stormwater Utility may be directed by mail, telephone, or email to:

Village of Winneconne  
30 S 1<sup>st</sup> Street  
Winneconne, WI 54986

Ph. 920.582.4381

Email: \_\_\_\_\_

**OPINION OF PROBABLE COST - DIVISION ST. (N. 5TH ST. TO N. 7TH ST.)**

**WATER MAIN**

Item	Qty	Unit	Description	Unit Price	Total
1	1	L.S.	Mobilization	\$5,000.00	\$5,000.00
2	900	L.F.	8 Inch Water Main	\$57.00	\$51,300.00
3	900	L.F.	Special Backfill Water Main	\$0.00	\$0.00
4	50	L.F.	6 Inch Water Main	\$65.00	\$3,250.00
5	2	Ea.	8 Inch Valve	\$1,800.00	\$3,600.00
6	1	Ea.	6 Inch Valve	\$1,400.00	\$1,400.00
7	1	Ea.	Hydrant	\$4,000.00	\$4,000.00
8	300	LF	1 Inch Service	\$30.00	\$9,000.00
9	10	Ea.	1 Inch Service Set	\$900.00	\$9,000.00
10	1	L.S.	Close Abandoned Valves, Remove Boxes, Salvage Hydrants	\$2,000.00	\$2,000.00
11	1	L.S.	Temporary Asphalt/Turf Restoration	\$0.00	\$0.00
<b>SUB-TOTAL WATER MAIN</b>					<b>\$88,550.00</b>

**SANITARY SEWER**

Item	Qty	Unit	Description	Unit Price	Total
12	1	L.S.	Mobilization	\$5,000.00	\$5,000.00
13	450	L.F.	8 Inch PVC Sanitary	\$61.00	\$27,450.00
14	450	L.F.	Special Backfill Sanitary Sewer	\$0.00	\$0.00
15	300	L.F.	4 Inch PVC Lateral Excavated	\$60.00	\$18,000.00
16	300	L.F.	4 Inch Sanitary Lateral Pipe Burst	\$6.00	\$1,800.00
17	9	Ea.	4" x 8" Sanitary Wye Connection	\$400.00	\$3,600.00
18	2	Ea.	4 Foot Diameter Sanitary Manhole	\$4,000.00	\$8,000.00
19	9	Ea.	Live Lateral Verification/Pre-Televising	\$210.00	\$1,890.00
20	1	L.S.	Clean and Televise Completed Mainline	\$1,000.00	\$1,000.00
21	9	Ea.	Televise Completed Lateral to the Home Connection	\$110.00	\$990.00
22	3	Ea.	Separate Outside Excavation	\$840.00	\$2,520.00
23	6	Ea.	Inside Excavation for Reconnection (3' Deep or Less)	\$2,625.00	\$15,750.00
24	3	Ea.	Inside Excavation for Reconnection (Greater than 3' Deep)	\$2,835.00	\$8,505.00
25	6	Ea.	Inside Cleanout with Cap	\$53.00	\$318.00
26	3	Ea.	Outside Cleanout with Frost Sleeve and Cap	\$300.00	\$900.00
27	20	Ea.	4 Inch Bend Inside Home	\$11.00	\$220.00
28	9	Ea.	4 Inch Furnco Connection in Home	\$21.00	\$189.00
29	45	Ea.	Redi-Crete Floor Restoration	\$42.00	\$1,890.00
30	1	L.S.	Temporary Asphalt/Turf Restoration	\$0.00	\$0.00
<b>SUB-TOTAL SANITARY SEWER</b>					<b>\$98,022.00</b>
<b>DIVISION STREET RECONSTRUCTION SUB-TOTAL</b>					<b>\$186,572.00</b>
<b>25% ENGINEERING AND CONTINGENCY</b>					<b>\$46,643.00</b>
<b>DIVISION STREET RECONSTRUCTION TOTAL</b>					<b>\$233,215.00</b>

**OPINION OF PROBABLE COST - PROSPECT ST. (N. 5TH ST. TO N. 7TH ST.)**

**WATER MAIN (Includes 170' South of Prospect on 7th Street)**

Item	Qty	Unit	Description	Unit Price	Total
1	1	L.S.	Mobilization	\$5,000.00	\$5,000.00
2	1,000	L.F.	8 Inch Water Main	\$57.00	\$57,000.00
3	1,000	L.F.	Special Backfill Water Main	\$0.00	\$0.00
4	50	L.F.	6 Inch Water Main	\$65.00	\$3,250.00
5	2	Ea.	8 Inch Valve	\$1,800.00	\$3,600.00
6	2	Ea.	6 Inch Valve	\$1,400.00	\$2,800.00
7	2	Ea.	Hydrant	\$4,000.00	\$8,000.00
8	300	LF	1 inch Service	\$30.00	\$9,000.00
9	8	Ea.	1 Inch Service Set	\$900.00	\$7,200.00
10	1	L.S.	Close Abandoned Valves, Remove Boxes, Salvage Hydrants	\$2,000.00	\$2,000.00
11	1	L.S.	Temporary Asphalt/Turf Restoration	\$0.00	\$0.00
<b>SUB-TOTAL WATER MAIN</b>					<b>\$97,850.00</b>

**SANITARY SEWER**

Item	Qty	Unit	Description	Unit Price	Total
12	1	L.S.	Mobilization	\$5,000.00	\$5,000.00
13	450	L.F.	8 Inch PVC Sanitary	\$61.00	\$27,450.00
14	450	L.F.	Special Backfill Sanitary Sewer	\$0.00	\$0.00
15	200	L.F.	4 Inch PVC Lateral Excavated	\$60.00	\$12,000.00
16	150	L.F.	4 Inch Sanitary Lateral Pipe Burst	\$6.00	\$900.00
17	6	Ea.	4" x 8" Sanitary Wye Connection	\$400.00	\$2,400.00
18	2	Ea.	4 Foot Diameter Sanitary Manhole	\$4,000.00	\$8,000.00
19	6	Ea.	Live Lateral Verification/Pre-Televiseing	\$210.00	\$1,260.00
20	1	L.S.	Clean and Televise Completed Mainline	\$1,000.00	\$1,000.00
21	6	Ea.	Televise Completed Lateral to the Home Connection	\$110.00	\$660.00
22	1	Ea.	Separate Outside Excavation	\$840.00	\$840.00
23	2	Ea.	Inside Excavation for Reconnection (3' Deep or Less)	\$2,625.00	\$5,250.00
24	1	Ea.	Inside Excavation for Reconnection (Greater than 3' Deep)	\$2,835.00	\$2,835.00
25	2	Ea.	Inside Cleanout with Cap	\$53.00	\$106.00
26	1	Ea.	Outside Cleanout with Frost Sleeve and Cap	\$300.00	\$300.00
27	6	Ea.	4 Inch Bend Inside Home	\$11.00	\$66.00
28	3	Ea.	4 Inch Furnco Connection in Home	\$21.00	\$63.00
29	15	Ea.	Redi-Crete Floor Restoration	\$42.00	\$630.00
30	1	L.S.	Temporary Asphalt/Turf Restoration	\$0.00	\$0.00
<b>SUB-TOTAL SANITARY SEWER</b>					<b>\$68,760.00</b>

**DIVISION STREET RECONSTRUCTION SUB-TOTAL**

**\$166,610.00**

**25% ENGINEERING AND CONTINGENCY**

**\$41,652.50**

**DIVISION STREET RECONSTRUCTION TOTAL**

**\$208,262.50**

