

MEETING NOTICE:
PARK COMMITTEE FOR VILLAGE OF WINNECONNE

Meetings can be accessed via phone by dialing 571-317-3112 and entering access code; 250-217-909

Agenda For:

Tuesday, October 6, 2020 @ 4:00 p.m. at Village Hall, Annex Location, to consider;

Call to Order
Public Participation
Communication
Approve Minutes from September 08, 2020 meeting
Operations Progress:
 Update – DPW Ruetten

Old Business

Park CIP Long term planning
 - Discussion
 - Recommendation
Marble Park Basketball Court
 - Discussion
 - Recommendation
Set five-year Project and CIP Priority
 - Discussion
 - Recommendation

New Business

Budget Update
 - Discussion
 - Recommendation
Review Park Fee Schedule
 - Discussion
 - Recommendation

Set next meeting date and adjourn

Kirk Ruetten
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

MEETING MINUTES: PARK COMMITTEE FOR VILLAGE OF WINNECONNE

Minutes For:

Tuesday, September 08, 2020 @ 5:00 p.m. at Village Hall, Annex Location, to consider;

Meeting called to order at 5:00 pm by Trustee Jim Kies with members, Lani Stanek, Dave Reetz, and Trustee's Steve Foster and Brenda Kubasta present. Also, in attendance was DPW Ruetten, Administrator Porter and PW Field Supervisor Brian Peterson.

Public Participation – *None*

Communication – *None*

Approve Minutes from August 04, 2020 meeting – *Motion by Kubasta, Seconded by Stanek to approve August 4, 2020 meeting minutes. Carried by voice vote 5/0.*

Operations Progress:

Update – DPW Ruetten and Field Supervisor Peterson –

- Pool has been closed and started to drain water
- Baseball and Softball are completed, and fields are done being used
- All Facilities are being cleaned and straightened
- DPW reviewed the pool attendance and revenue stats verses previous years showing a trend of lower attendance every year however revenues were up due to increase daily and season passes.

Old Business

Park CIP Long term planning – DPW reviewed the Facilities list and requested that this item and the last item be combined for setting priorities.

- Discussion –
- Recommendation –

Marble Park Basketball Court – DPW reviewed the project and background, along with updated pricing for all four surface types and is still waiting for one additional quote from SportCourt of Wisconsin.

- Discussion – DPW reviewed the meeting with Melissa
 - DPW reviewed an email with Melissa's concerns with the "Sport Court" type surfaces and being slippery per basketball coach. DPW has not been able to confirm with the manufactures.
 - *Melissa asked about concrete court with a rubberized surface is what they would want. DPW to start getting prices.*
 - *Melissa did ask if the Village was willing to contribute towards the donation. The answer was yes but, it depends on the amount and what the donation would be.*
 - *Administrator Porter asked if they would be open to a long-term maintenance agreement*
 - *Committee commented if there would be the same usage in the future? Although there are usually people using the facility, the pandemic did increase the usage this year.*

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

MEETING MINUTES: PARK COMMITTEE FOR VILLAGE OF WINNECONNE

- Recommendation – Meet with Melissa and continue to move forward with the donation process once the scope and pricing are defined.

Additional Marble Park Basketball Court – DPW Reviewed

- Discussion – Again usage would dictate if another court is needed.
 - o The current court area will not accommodate another court next to it. The court would either have to be somewhere in Marble Park or in a different Park.
 - o Kubasta *quoted from the CORP which showed that municipalities from 1-5000 only require one court.*
 - o Again, talk about usage and is this year being abnormal due to the pandemic, everyone just wants to get out of the house and do things look at the volleyball courts and the usage this year compared to every other year.
- Recommendation – **Table this discussion until next year**

New Business

Set Five-year Project and CIP Priority – DPW reviewed.

- Discussion – DPW was asked what his priorities are in the Parks. *Right now, Winneconne has very few ADA accessible facilities or playgrounds. We have spent a lot of money in LWP Park to bring the facilities up, so I feel that and ADA bathroom and playground in Marble Park are priority.*
 - o *Foster what about looking for donations from sources like the Keller Foundation?*
 - *Do we need Board input into our Parks so the staff has some direction.*
 - o *Committee had a discussion on if each Park should be defined for a specific purpose and should we define them.*
 - o Good discussion on the best use of our Parks and the dollars spent on them.
 - o The Committee agreed that the priorities at Marble Park are the basketball court, ADA bathroom, and ADA playground. This gives the DPW a direction to start getting prices.
 - o *Kies lets all go drive to each Park and get ideas for each Park and how they are utilized. We need Park direction.*
- Recommendation – After driving to each Park bring back ideas for priorities.

Set next meeting date and adjourn –

**** Next month request to review all Park Fees ****

Motion by Foster, second by Kubasta to adjourn at 6:22 pm, until 6th of October 2020 at 4:00 pm carried by voice vote 5-0.

Kirk Ruetten
Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
1	Geographic Information System Services			For managing and maintaining public works assests	McMahom service, to include all assets shown c this master plan
	Subtotal				
2	Waterfront Park				
	Shelter	New 2001		Good Condition	Future Repaint Doors and Frames
	Shelter			Yearly Plumbing Issues	Piping Inside of Walls, Freeze Damage
	Light Poles				Repaint Light Poles
	Boat Docks			Good Condition	Rip-Rap Recently Refurbished
	Boat Docks			Add Electrical to Boat Slips	Add 18, 20 amp Electric services to 18 Boat Slip
	Boat Docks			Replace Aging/Damaged Deck Boards	Also correct Access Ramp transition to lawn
	Picnic Tables and Trash Receptacles				Replace with New Units
	CORP Report Recommendations				Adjusted CORP Report Budget
	Subtotal				
3	Coughlin Park				
	Walking Trail	2015		Fair to Good condition, needs Crack Seal and Seal Coat	Seal Coat Asphalt Trails
	Accessible Fishing Piers (2)			Good condition	Correct transition from asphalt to pier
	Kayak/Canoe Launch			Good Condition	Correct transition from asphalt to pier
	Kayak Rental Rack			Provide a rental rack (none currently)	Includes Kayaks and Canoes
	Floating Kayak Launch			Currently None	Provide a Floating Kayak Lauch
	Parking Lot			Good Condition	Seal Coat and restripe
	Handicapped Accessible Toilet Rooms			Currently a portable HC Toilet	Add a Prefabricated Toilet Room Building Connect utilities
	Trash Receptacles				Replace with New Units
	CORP Report Recommendations				Adjusted CORP Report Budget
	Subtotal				
4	Aurthur Marble Park				
	Large Parking Lot				Repair, Resurface, and Restripe Parking Lot
	Large Parking Lot				Seal Coat and Restripe
	Large Pavillion				Refurbish this structure
	Storage Building			Poor condition	Replace this structure
	Scorers Booth			At Diamond #2, Poor Condition	Replace this structure
	Small Shelter	1972		Needs toilet room upgrades (age and ADA) and maint.	Remodel toilet rooms to HC Accessible, New Roof,
	Basketball Court			Asphalt in poor condition	Replace Asphalt, Backboards and Standards, paint s
	Basketball Court				Future Seal Coat and Restripe Asphalt
	Youth Softball Ball Diamond #3		\$6,000	Recent New Scoreboard	Provide new dugouts, has newer Alum Bleache
	Youth Softball Ball Diamond #4				Provide New dugouts

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Winneconne Public Works Assets Masterplanning, Scope Definition

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		Date	Amount		
	Youth Softball Ball Diamond #1				Provide a New Scoreboard
	Baseball Diamond #1			Very Little Use	Install Aluminum cladding at dugouts
	Adult Softball Diamond #2			Infield Drain tile is plugged, ponding water at infield	Replace Drain Tile System
	Adult Softball Diamond #2	2018	\$6,000	Recent New Scoreboard	
	Fence Posts			Frost heave pushes fence posts up annually	Annual cost to reset fence posts
	All Ball Fields, Light Bulbs			Replace burned out Bulbs, Boom Truck Required	Annual Cost
	Light poles			Frost heave pushes light pole up annually Pole at SE corner of Pool Fence leaning	Reinstall light pole/ bases At SE corner of Pool F
	Repair Electrical Services at all Ball Fields			Post Mounted. Posts Rising due to Freeze/Thaw Cycle	Underground Electrical Feeder is being 'stretch
	Bleachers				ReplaceAll Bleachers (except Field #3)
	Pedestrian Bridge	2015	\$2,500	Bridge in good condition	Seal coat the bridge, new ropes as required.
	E/W Trail, parallel with Main Street.			Currently a Gravel Trail	Provide New Asphalt Paving
	E/W Trail, parallel with Main Street.				Future Seal Coat Asphalt
	N/S Trail from Bathhouse to parking lot				Replace Asphalt Paving (220 x 15')
	N/S Trail from Bathhouse to parking lot				Future Seal Coat Asphalt
	Future Existing Gravel Trail to Asphalt				New Asphalt over gravel trail, 1000 feet per year x \$25,000 per year
	Future Existing Gravel Trail to Asphalt				Future Seal Coat Asphalt
	Playground Equipment				Replace all Playground equipment
	'Chip' Replacement Around Equipment			Recharge Playground surface wood chips	Each 2 to 3 years
	Sand Volleyball Courts 1			Near Current Beach House, good condition	Net replacement
	Sand Volleyball Courts 2			Near Small Shelter, good condition	Net replacement
	Archery Range	2017		Good condition, recently refurbished	Replace 'targets', \$2000 to replace all target
	Horse Shoe Pits			Recently Refurbished	5 year cycle
	Grills, Picnic Tables and Park Benches			Varying Conditions	Replace with New Units
	Dog Park	2012		Good Condition, Gets Muddy at Entry	Future Fence Repair
	Dog Park Parking Lot				Enlarge Parking Area, Extend Asphalt thru Ent
	Dog Park Parking Lot				Future Seal Coat and Restripe
	Rip Rap at Channel Banks	3854 Lin Ft		To prevent muskrat burrowing and edge deterioration	Total cost to improve 1000 feet of bank a year x Material Only, Owner to Install
	CORP Report Recommendations				Adjusted CORP Report Budget
	Subtotal				
5	Swimming Pool				
	Beach House	1968		Aged' condition, no accessible toilet rooms	Renovate the Beach house, Remodel toilet roo
	Cost of Beach (and Volleyball Court) Sand				Every other year
	Outdoor Shade Structures			Replace Shade structures	5 Shade Structures
	Shallow Water Play Equipment			Replace with new	Included in Marble Park Playground Equip. abc

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	Diving Platform	2019		Recent Ladder Repair	
	Diving Platform			Field measure existing Diving Boards	Provide New Diving Boards
	Inflatable water 'toys'				Replace Inflatable water toys
	Swim Lake Well Pump			Functioning but Older	Replace Well Pump
	Fence		\$12,000	Replaced Fence Material Only, Reused Existing Posts	Fence material only, reused existing posts
	Fence			Some repair (damage) required	
	Fence			Privacy Fabric is 20 years old.	Provide new Privacy Fabric, 1120 linear feet at 5 feet
	Operational Costs				
	Public Works Personnel				
	Life Guard Wages				
	Cost to upgrade equipment				
	Pool Revenue				Kirk R. to get revenues, June, July
	Subtotal				
6	Lake Winneconne Park				
	Gazebo			Reportedly in fair to poor condition	Replace Gazebo
	Bathroom Building with Storage	2017	\$75,000	Recent Project	New roof, HC Accessible Site and New Toilet Rooms
	Bathroom Building with Storage			Existing Toilet Rooms are Outdated	Replace all toilet fixtures and Partitions, Replace entry doors and frames
	Large Pavillion (Barn)			Pending interior repair project.	McMahon (Scott M.) has bids, project put on hold
	Large Pavillion (Barn)			Existing siding is at the end of it's useful life	Install new cedar shake siding Replace doors and frames, HC thresholds
	Large Pavillion (Barn)			Replace Exterior Deck Boards and Wood Handrails	Provide TREX decking and aluminum handrail
	Beer Hut				Needs new roofing and soffit repair
	Playground Equipment				Replace all Playground Equipment
	Small shelter (near 3rd Street)			Generally Good Condition	Add a fish cleaning area and HC accessible toilet room
	Small Shelter (near 3rd Street)			New Metal Roof In 2014	Repaint exterior, material cost only
	Horse Shoe Pits			Good Condition, Recently Refurbished	5 year cycle
	Softball Diamond 1			Leave as is	
	Softball Diamond 2			Leave as is	
	Small Shelter with Bathrooms (east)			Needs toilet room upgrades and maintenance	Remodel toilet rooms to HC Accessible, New Roof, Replace asphalt at Building and Driveway
	Small Shelter with Bathrooms (east)				Seal Coat Asphalt at Building and Driveway
	Small Shelter with Bathrooms (east)				
	Boat Launch	2018		Good Condition, Recent replacement project.	Future Maintenance???
	Removable Dock at Boat Launch	2015	\$12,000	Purchase price	
	Removable Dock at Boat Launch				Future Sandblast and Repaint. Deck Board Replacement
	Yearly cost		\$1,200	Remove Dock in Fall, Reinstall Dock in Spring	
	Channel Buoys	2016-17	\$3,300	New Buoys	Repair/Replace 12 Buoys
	Yearly Cost		\$1,600	Remove Buoys in Fall, Reinstall Buoys in Spring	

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	Seawall			Recent project. Partial Replacement	Replace 520 Linear Feet (balance) of the Seawall
	Rip Rap for East Side of Channel			Material only, Owner will install	
	Open Shade Structure			Fair Condition	Replace Shade Structures
	Grills, Picnic Tables, and Park Benches			Varying Conditions	Replace all units
	Parking Lots and Drives			Maintenance/Replacement Needed	Replace Parking Lots and Drives
	Parking Lots and Drives				Future Seal Coat Parking Lots and Drives
	CORP Report Recommendations				Adjusted CORP Report Budget
	Subtotal				
7	First Street Boat Landing				
	Boat Launch			Good Condition	Future Maintenance???
	East Side Seawall	2014		2 x 6 Planks Replaced at Partial (170 ft) East Seawall.	Tiebacks and Piling Replacement Cost (170 ft)
	Seawall at North Side of Boat Launch			Relatively Recently Refurbished, Good Condition (75 ft)	
	Seawall next to Finn n' Feather			Fair to Poor Condition, Needs Replacement (60ft)	Replace Tiebacks, Piling, and 2 x 6 Planks, 60 ft of seawall
	Boat Docks			Good Condition	Replace Deck Boards as Needed
	Parking Lot and Drives			Parking lot needs replacement	Replace parking lot
	Parking Lot Seal Coat			Ongoing Maintenance and Care	Seal Coat and Restripe Parking Lot
	Picnic Tables and Trash Receptacles			Outdated Equipment	Replace with New Units
	Subtotal				
8	Public Works Garage Site				
	Public Works Garage Building			Reportedly too small, location?	New Building, Site Development Costs TBD
	PW Garage Roof			Roof Leaks, Needs Repair/Replacement	Reroof PW Garage
	PW Garage Overhead Doors			Rear Side, East Door Outdated, No power opener	Replace Rear Side, East Door and Raise Door Height Provide Power Operator
	PW Garage Overhead Doors				Future Maintenance???
	PW Garage Man Doors			2 man doors and frames need to be replaced	Replace 2 Man Doors and Frames
	Salt Shed	2015-16		1975 Structure, Some Repairs Completed	
	Salt Shed Roof			Needs to be replaced.	New Roofing (shingles) at Salt Shed (20' x 40') 3/4"
	Asphalt Paving			Fair to Poor Condition	Replace Asphalt Roads and Drives
	Asphalt Paving				Future Seal Coat and Restripe
	Subtotal				
9	Well Pump Bldgs 1 & 2, w New Treatment				
	Well Pump Building #2 and Site			Study Completed (See Tony K.)	Refurbish Building #2, Provide new Treatment Process
	Well Pump Building #2 and Site			Existing Gravel Driveway	Provide Asphalt Driveway
	Well Pump Building #2 and Site				Future Maintenance, Seal Coat Driveway
	Well Pump Building #2 and Site				Additional Maintenance Items?
	Well Pump Building #1 and Site			Needs Refurbishing, Needs a New Heating System	Refurbish Well Pump Building #1, New Heating System
	Well Pump Building #1 and Site			Underground Tank Damage	Repair Underground Tank Damage
	Well Pump Building #1 and Site			Clean and Inspect Underground Tank	On Going Maintenance

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	Well Pump Building #1 and Site	2018		New Fencing	Additional Maintenance Items???
	Subtotal				
10	West Water Tower				
		2017	\$10,000	Water Tower Mixers, 15 - 20 year Lifetime	
		2015		Repainted (interior) Water Tower, 15 - 20 year Lifetime	Repaint Interior and Exterior in 2029
		2015	\$376,000	Repainted (exterior) Water Tower, 15 - 20 year Lifetime	
	New SCADA System			Includes Water Towers, Well Pump Buildings, Lift Stations and and Waste Water Treatment Facility	Allowance, Exact Scope to be Determined
	Anode Wire				Replace Anode Wire for CP
	Fencing	2007		New Fencing	Fencing Maintenance
	Power Gate Operator				Replace power operator at entry gate
	DNR Sanitary Survey				DNR Inspection
	Subtotal				
11	East Water Tower				
		2017	\$10,000	Replaced Water Tower Mixers	
	Flow Study			Flow Study Required to determine the adequacy	McMahon Fee for Flow Study
				New Water Tower Required????	Construct a new Water tower???
	Repaint Exterior of Tower			Repaint (exterior) Water Tower, 15 - 20 year Lifetime	To Be Determined, Dependent upon Flow Study R
	Repaint Interior of Tower			Repaint (interior) Water Tower, 15 - 20 year Lifetime	To Be Determined, Dependent upon Flow Study R
	Anode Wire				Replace Anode Wire for CP
	DNR Sanitary Survey			Every 5 years	DNR Required Inspection
	2018 Tower inspection Report			Deficiencies Identified	Recommended repairs
	Tank side walls			Side Wall Ice Damage	Repairs Needed Due to Ice Damage
	Overflow Outlet Screen			Size not as required	Change Out Screen to Meet Required Size
	Ladder			Recommended Additional Attachment Points	Weld Additional Attachment Plates and Paint Tou
	Tank Access Hatch			No Required gasket	Provide a new Gasket
	Tank			Roof Ceiling Perimeter Joint Gaps	Close Gaps to Prevent Insect and Water Infiltrat
	Tank Vent			Currently None Provided	Provide Required Tank Vent
	Subtotal				
12	Compost Site				
	New Access Gate System				Install key card gate system w/ security camera
	Subtotal				
13	Village Municipal Building				
	Replace HVAC and Control systems			Study Completed (See Matt W.)	Repalce HVAC and Control Systems
	Coil Failure Repair				Purchase and install a custom made coil
	Horseshoe Parking Lot			Fair Condition	Replace the Parking Lot
	Horseshoe Parking Lot				Future Seal Coat and Restripe
	Horseshoe sidewalk repairs.				Repair/Replace Sidewalks with Parking lot Replace
	Parking Lot North of the Post Office	1977		Fair to Poor Condition	Replace the asphalt parking lot, repair sidewalk

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	Parking Lot North of the Post Office				Future Seal Coat and Restripe
	Municipal Building Site Landscaping				Provide Landscaping per Approved Plan
	Municipal Building Site Landscaping				Landscaping Maintenance
	Alley Parking, Paving, Curb and Gutter			Fair Condition	Replace Alley Parking Lot
	Alley Parking, Paving, Curb and Gutter				Future Seal Coat and Restripe
	Parking Lot North of Biggars Restaurant			Currently a gravel lot with one storm sewer inlet	Provide Asphalt paving and striping
	Parking Lot North of Biggars Restaurant				Future Seal Coat and Restripe
	Subtotal				
14	New Fishing Piers(Fall 2019)				
		2019	New		
	Railings	2019	New		Future Repaint Railings
	Light Poles	2019	New		Future Repaint Light Poles
	East Parking Lot	2019	New		Future Seal Coat and Restripe
	Concrete Sidewalks, Curb and Gutter	2019	New		Future Care and Maintenance
	Shade Canopies	2019	New		Future Repaint Canopies
	Subtotal				
15	Johnson Building			Good Condition	
		2009		New Exterior sheet metal cladding	
	Air Exchange Unit			Air Exchange Unit was updated when the original structure was reclad.	Replace Air Exchange Unit
	Parking Lot	2017		Parking Lot was Seal Coated	Future Seal Coat Parking Lot
					Repaint Man Doors and Frames, by owner
	Subtotal				
16	Welcome Signs at Village Limits			Committee working on replacement	Provide new signs per vendor quote
	Subtotal				
17	Bridge				
		2018	New		
	Concrete Bridge Railings				Future Restain Concrete Railings
	Metal Bridge Railings				Future Repaint Metal Railings
	Light Poles and Bollards				Future Repaint Light Poles
	Subtotal				
18	Waste Water Treatment Plant				
	1980 Building	2009	\$12 million	Treatment System Upgrade (by others)	See Sewer Equipment Replacement Schedule (b
	Roofing			Existing Roof Leaks	Temporarily Patch Existing Roof
	Roofing			Roof in fair to poor condition	Replace entire roof

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	HVAC System			Water infiltration/high humidity/mold/mildew HVAC system is not functioning at basement	Repair HVAC system at basement level
	Slug Shed	2009		Constructed 2009, Good Condition	
	Asphalt Paving				Future, 'Resurface' Asphalt Paving
	Asphalt Paving			Good condition, needs some patching and Seal Coating	Seal Coat Asphalt Paving
	Waste Water Treatment Plant			Service Life	Years in Service to Date (2019)
	Sewer Equipment Replacement Schedule	2010			
	Septage Receiving Station Pump, Grinder	2010	\$9,000	20	9
	Mechanical Fine Screen	1999	\$70,000	20	20
	Raw Wastewater Pumps - WWTF (4)	2010	\$48,000	20	9
	Influent Sampler	2010	\$3,500	10	9
	Grit Washer	2010	\$40,000	20	9
	Compact Plant 1 Floating Mixer	2010	\$11,000	20	9
	Compact Plant 1 Diffusers	2010	\$40,000	7	9
	Compact Plant 2 Floating Mixer	2010	\$11,000	20	9
	Compact Plant 2 Diffusers	2010	\$40,000	7	9
	Aeration Blowers (2)	2010	\$68,000	20	9
	Digester Blowers (2)	2010	\$68,000	20	9
	Chlorination Mixer	2010	\$6,000	20	9
	Non-Potable Water Pump	2010	\$21,000	20	9
	RAS Pumps (3)	2010	\$72,000	20	9
	Chemical Metering Pumps (6)	2010	\$56,000	10	9
	Effluent sampler	2010	\$3,500	10	9
	Ground Water Dewatering Pumps (2)	2010	\$15,000	10	9
	Dewatering Screw Presses, Complete	2006	\$110,000	10	13
	"The Landings" Lift Station Pumps (2)	2008	\$16,000	20	11
	"The Landings" Lift Station Controls	2010	\$48,000	20	9
	"Country View" Lift Station Pumps (2)	2005	\$16,000	20	14
	"Country View" Lift Station Controls	2005	\$48,000	20	14
	6th Avenue Lift Station Pumps (2)	2010	\$34,000	20	9
	6th Avenue Lift Station Controls	1984	\$50,000	20	35
	7th Avenue Lift Station Pumps (2)	2010	\$22,000	20	9
	7th Avenue Lift Station Controls	2010	\$45,000	20	9
	13th Avenue Lift Station Pumps (2)	2000	\$20,000	20	19
	13th Avenue Lift Station Controls	2000	\$45,000	20	19
	Annual Service Charge for All 6 Lift Stations				\$1,000/yr. x Ten Years in this Master Plan

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Winneconne Public Works Assets Masterplanning, Scope Definition

Item	Location	Recent Investment		Notes	Scope of Work
		Date	Amount		
	Subtotal				

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		2019 (Budget)	2019 (thru Aug. 31)	2019 Performance	2020 (Budget)	As of 15 Sep 2020	2020 Performance	2021 (Budget)	Variance
PARKS & REC. - 20									
E 101-20-55100-1100	Administration	\$ 13,974.81	\$ 10,212.50	73%	\$ 14,829.26	\$ 9,822.51	66%	\$ 14,829.26	0%
E 101-20-55100-1500	Administration - Benefits	\$ 8,402.43	\$ 6,121.70	73%	\$ 8,923.19	\$ 5,841.82	65%	\$ 8,923.19	0%
E 101-20-51800-0000	Property & Inland Marine Ins	\$ 862.27	\$ 840.76	98%	\$ 1,005.07	\$ 1,219.78	121%	\$ 1,256.37	25%
E 101-20-51810-0000	General Liability	\$ 291.26	\$ 230.25	79%	\$ 291.26	\$ 227.55	78%	\$ 312.50	7%
E 101-20-51820-0000	Vehicle Collision/Comprehensive	\$ 242.68	\$ 186.99	77%	\$ 242.68	\$ 184.77	76%	\$ 253.75	5%
E 101-20-55200-1100	Wages - Arthur Marble Park	\$ 21,435.26	\$ 16,355.27	76%	\$ 21,254.09	\$ 13,595.78	64%	\$ 21,408.35	1%
E 101-20-55200-1500	Employee Benefits	\$ 11,862.17	\$ 8,020.89	68%	\$ 11,608.60	\$ 6,131.45	53%	\$ 11,152.59	-4%
E 101-20-55200-2210	Electricity	\$ 1,050.00	\$ 1,055.83	101%	\$ 1,407.77	\$ 870.77	62%	\$ 1,306.16	-7%
E 101-20-55200-2240	Water & Sewer	\$ 2,000.00	\$ 1,202.32	60%	\$ 1,600.00	\$ 1,334.25	83%	\$ 2,668.50	67%
E 101-20-55200-2301	Contract Services - (Buoys, Geese, Pond, Dumpsters)	\$ 7,800.00	\$ 4,017.03	52%	\$ 6,800.00	\$ 2,501.01	37%	\$ 6,800.00	0%
E 101-20-55200-3410	Cleaning Supplies	\$ 1,600.00	\$ 946.29	59%	\$ 1,400.00	\$ 1,479.09	106%	\$ 1,500.00	7%
E 101-20-55200-3430	Gas & Diesel Fuel	\$ 3,200.00	\$ 4,246.38	133%	\$ 4,000.00	\$ 2,445.41	61%	\$ 4,000.00	0%
E 101-20-55200-3470	Restricted Donations	\$ -	\$ 616.38		\$ -		#DIV/0!		#DIV/0!
E 101-20-55200-3480	Misc Expenses	\$ 4,500.00	\$ 543.34	12%	\$ 3,500.00	\$ 1,047.08	30%	\$ 2,500.00	-29%
E 101-20-55200-3500	Equip Parts	\$ 3,500.00	\$ 136.33	4%	\$ 3,500.00	\$ 3,168.09	91%	\$ 3,500.00	0%
E 101-20-55200-3560	Repair Supplies	\$ 3,000.00	\$ 1,028.79	34%	\$ 1,000.00	\$ 990.16	99%	\$ 1,000.00	0%
E 101-20-55200-4173	Pesticides & Chemicals	\$ 1,000.00	\$ 1,040.57	104%	\$ 1,100.00	\$ 1,223.00	111%	\$ 1,500.00	36%
E 101-20-55200-8100	Equipment Outlay	\$ -	\$ -		\$ 1,500.00		0%	\$ 1,500.00	0%
E 101-20-55300-1100	Wages - Rec Programs (Ball Fields)	\$ 7,996.81	\$ 6,182.45	77%	\$ 8,306.36	\$ 5,921.65	71%	\$ 8,726.60	5%
E 101-20-55300-1500	Employee Benefits	\$ 3,894.84	\$ 3,205.81	82%	\$ 4,017.69	\$ 3,298.16	82%	\$ 4,078.18	2%
E 101-20-55300-2210	Electricity	\$ 1,500.00	\$ 1,936.10	129%	\$ 2,581.47	\$ 1,583.49	61%	\$ 2,375.24	-8%
E 101-20-55300-3100	Office Supplies	\$ 50.00	\$ -	0%	\$ 50.00		0%	\$ 50.00	0%
E 101-20-55300-3120	Printing & Publishing	\$ 150.00	\$ -	0%	\$ 150.00		0%	\$ 150.00	0%
E 101-20-55300-3480	Misc Expenses	\$ 1,000.00	\$ 840.24	84%	\$ 1,000.00	\$ 3,161.12	316%	\$ 1,000.00	0%
E 101-20-55300-8100	Equipment Outlay	\$ 2,500.00	\$ 2,580.60	103%	\$ 2,500.00	\$ 1,451.60	58%	\$ 2,500.00	0%
E 101-20-55400-1100	Wages - Lake Winnebago Park	\$ 14,102.17	\$ 11,739.64	83%	\$ 14,613.63	\$ 8,834.45	60%	\$ 15,394.36	5%
E 101-20-55400-1500	Employee Benefits	\$ 7,560.31	\$ 6,579.66	87%	\$ 7,792.94	\$ 5,470.68	70%	\$ 7,906.69	1%
E 101-20-55400-2210	Electricity	\$ 1,750.00	\$ 1,424.50	81%	\$ 1,750.00	\$ 1,128.57	64%	\$ 1,692.86	-3%
E 101-20-55400-2240	Water & Sewer	\$ 2,000.00	\$ 1,089.91	54%	\$ 2,000.00	\$ 1,260.51	63%	\$ 1,890.77	-5%
E 101-20-55400-2301	Contract Services (Dumpsters & Port-o-Potties)	\$ 2,000.00	\$ 1,341.77	67%	\$ 2,000.00	\$ 2,029.47	101%	\$ 2,000.00	0%
E 101-20-55400-3410	Cleaning Supplies	\$ 1,300.00	\$ 1,090.28	84%	\$ 1,200.00	\$ 1,135.67	95%	\$ 1,300.00	8%
E 101-20-55400-3480	Misc Expenses	\$ 1,000.00	\$ 1,087.00	109%	\$ 1,000.00	\$ 503.98	50%	\$ 1,000.00	0%
E 101-20-55400-3120	Printing & Publishing (Boat Trailer Parking Envelopes)	\$ 1,250.00	\$ 1,797.00	144%	\$ 1,800.00	\$ 2,765.37	154%	\$ 2,500.00	39%
E 101-20-55400-3560	Repair Supplies	\$ 1,500.00	\$ 3,082.58	206%	\$ 1,500.00	\$ 571.20	38%	\$ 1,200.00	-20%
E 101-20-55420-1100	Wages - Beach/Beach House	\$ 9,821.77	\$ 45,505.79	463%	\$ 66,937.01	\$ 42,622.83	64%	\$ 69,640.01	4%
E 101-20-55420-1500	Employee Benefits	\$ 5,091.18	\$ 5,708.98	112%	\$ 11,629.67	\$ 4,391.67	38%	\$ 11,968.59	3%
E 101-20-55420-2210	Electricity	\$ 2,750.00	\$ 3,499.49	127%	\$ 3,888.32	\$ 2,625.41	68%	\$ 3,938.12	1%
E 101-20-55420-2200	Telephone	\$ 500.00	\$ 469.41	94%	\$ 500.00	\$ 350.95	70%	\$ 526.43	5%
E 101-20-55420-2240	Water & Sewer	\$ -	\$ 481.47		\$ 500.00	\$ 486.00	97%	\$ 729.00	46%
E 101-20-55420-2250	Internet	\$ 450.00	\$ 509.84	113%	\$ -	\$ 696.60	#DIV/0!	\$ 700.00	#DIV/0!
E 101-20-55420-3480	Misc Expenses	\$ 13,000.00	\$ 1,847.44	14%	\$ 2,000.00	\$ 1,768.05	88%	\$ 2,000.00	0%
E 101-20-55420-8100	Equipment Outlay	\$ 1,250.00	\$ 7,514.75	601%	\$ 3,000.00	\$ 872.07	29%	\$ 3,000.00	0%
E 101-20-55700-1100	Wages - Coughlin Park	\$ 2,803.92	\$ 969.93	35%	\$ 2,939.23	\$ 2,019.39	69%	\$ 3,055.75	4%
E 101-20-55700-1500	Employee Benefits	\$ 827.55	\$ 355.40	43%	\$ 858.17	\$ 414.66	48%	\$ 873.89	2%
E 101-20-55700-2301	Contract Services (Port-o-Potties)	\$ 600.00	\$ 550.00	92%	\$ 650.00	\$ 650.00	100%	\$ 700.00	8%
E 101-20-55700-3480	Misc Expenses	\$ 250.00	\$ -	0%	\$ 250.00		0%	\$ 250.00	0%
E 101-20-55600-1100	Wages - Waterfront Park	\$ 4,313.64	\$ 2,439.09	57%	\$ 4,486.36	\$ 2,369.12	53%	\$ 4,706.44	5%
E 101-20-55600-1500	Employee Benefits	\$ 1,985.65	\$ 1,387.90	70%	\$ 2,049.25	\$ 1,295.77	63%	\$ 2,080.70	2%
E 101-20-55600-2210	Electricity	\$ 675.00	\$ 642.47	95%	\$ 856.63	\$ 549.03	64%	\$ 823.55	-4%
E 101-20-55600-2240	Water & Sewer	\$ 500.00	\$ -	0%	\$ 500.00		0%	\$ 500.00	0%
E 101-20-55600-3480	Misc Expenses	\$ 500.00	\$ 11.90	2%	\$ 250.00	\$ 1,122.11	449%	\$ 350.00	40%
E 101-20-55800-1100	Wages - North First Street Landing	\$ 1,227.72	\$ 989.96	81%	\$ 1,273.33	\$ 2,103.25	165%	\$ 1,340.05	5%
E 101-20-55800-1500	Benefits	\$ 636.40	\$ 674.80	106%	\$ 656.15	\$ 1,430.59	218%	\$ 665.83	1%
E 101-20-55600-2210	Electricity	\$ 400.00	\$ 339.45	85%	\$ 452.60	\$ 284.10	63%	\$ 426.15	-6%
E 101-20-55800-2301	Contract Services (Port-o-Potties)	\$ 750.00	\$ 450.00	60%	\$ 750.00	\$ 625.00	83%	\$ 750.00	0%
E 101-20-55800-3480	Misc Expenses	\$ 200.00	\$ 205.30	103%	\$ 200.00	\$ 524.00	262%	\$ 250.00	25%
	Wages - Fishing Peirs								
	Benefits								
	Contract Services (Port-o-Potties)								
	Misc Expenses								
TOTAL PARK & REC		\$ 182,807.83	\$ 175,332.53	96%	\$ 240,850.73	\$ 158,399.04	66%	\$ 247,449.85	3%

MARBLE PARK BEACH FACILITY STATISTICS

Comparable statistics from year to year

	2016			2017			2018			2019			2020		
	June	July	August	June	July	August	June	July	August	June	July	August	June	July	August
Daily	3467	4589	3168	2375	4158	1720	2326	2536	1249	1443	4362	1861	661	2939	1467
Season Pass	1392	1466	1276	1040	1205	494	818	1415	842	492	1251	370	472	2110	1121
Total	4859	6055	4444	3415	5363	2214	3144	3951	2091	1935	5613	2231	1133	5049	2588
Season Attendance	15358			10992			9186				9779			8770	
Revenue	\$27,039.00	\$23,831.25	\$18,199.42	\$22,434.75	\$22,685.50	\$7,967.00	\$18,400.00	\$17,710.00	\$6,842.25	\$9,828.00	\$22,105.00	\$7,947.50	\$13,110.00	\$36,164.00	\$15,284.00
Season Totals	\$69,069.67			\$53,087.25			\$42,952.25			\$39,880.50			\$64,558.00		

Daily Pass Average Attendees	2016	2017	2018	2019	2020
	11224	8253	6111	7666	5067
	Average				
	7664.2				

2020 Winneconne Beach Facility Financials

Swimming Annual Revenues

R 101-20-46730-000	Attendance		Current	Proposed Revenue	Proposed	Proposed Revenue	Proposed	Proposed Revenue	Proposed	Proposed Revenue	Proposed	Proposed Revenue	Proposed	Proposed Revenue	Proposed	Proposed Revenue
	Annual Passes	\$15,246.00	110	\$ 65.00	\$ 7,150.00	\$ 75.00	\$ 8,250.00	\$ 85.00	\$ 9,350.00	\$ 85.00	\$ 9,350.00	\$ 85.00	\$ 9,350.00	\$ 85.00	\$ 9,350.00	\$ 9,350.00
	Daily Passes	\$50,627.20	7664	\$ 5.00	\$ 38,321.00	\$ 6.00	\$ 45,985.20	\$ 7.00	\$ 53,649.40	\$ 8.00	\$ 61,313.60	\$ 9.00	\$ 68,977.80	\$ 10.00	\$ 76,642.00	\$ 76,642.00
	NSF Checks	(\$150.00)														
	Totals	\$65,723.20			\$ 45,471.00		\$ 54,235.20		\$ 62,999.40		\$ 70,663.60		\$ 78,327.80		\$ 85,992.00	\$ 85,992.00
R 101-20-46730-3126	Concessions	\$248.00			\$ 250.00		\$ 250.00		\$ 250.00		\$ 250.00		\$ 250.00		\$ 250.00	\$ 250.00
	Canoe and Chair	\$0.00			\$ 230.00		\$ 230.00		\$ 230.00		\$ 230.00		\$ 230.00		\$ 230.00	\$ 230.00
	Video Games	\$0.00			\$ 350.00		\$ 350.00		\$ 350.00		\$ 350.00		\$ 350.00		\$ 350.00	\$ 350.00
		\$248.00			\$ 830.00		\$ 830.00		\$ 830.00		\$ 830.00		\$ 830.00		\$ 830.00	\$ 830.00
	Restricted Donations	\$0.00														
R 101-20-55200-3470	TOTAL REVENUE	\$65,971.20			\$ 46,301.00		\$ 55,065.20		\$ 63,829.40		\$ 71,493.60		\$ 79,157.80		\$ 86,822.00	\$ 86,822.00
	TOTAL EXPENSES	\$ 65,089.79														
	DIFFERENCE	\$881.41														

	2020 Budget			2020			2021		
	2020 Expenses			Season Pass Schedule			Proposed Increase		
Wages - Beach/Beach House	\$ 45,505.79			Daily Pass	Either	\$5.00			\$5.00
Employee Benefits	\$ 5,708.98			Village Resident	Youth	\$30.00			\$30.00
Electricity	\$ 3,888.32			Non-Resident	Adult	\$45.00			\$45.00
Telephone	\$ 469.41			Village Resident	Family	\$60.00			\$60.00
Water & Sewer	\$ 486.00			Non-Resident		\$80.00			\$80.00
Internet	\$ 696.60			Village Resident					
Misc Expenses	\$ 1,847.44			Non-Resident					
Equipment Outlay	\$ 6,487.25								
	\$ 65,089.79								
	\$ 88,927.48								

Family of 4 for each additional member \$10.00

Revenue		
At Proposed Fee Increase with Projected Numbers		
Attendance	Current	
Annual Passes	110	\$ 70.00
Daily Passes	7664	\$ 7.00
Totals		\$ 61,349.40
Concessions		\$ 250.00
Canoe and Chair		\$ 230.00
Video Games		\$ 350.00
Totals		\$ 830.00
Total		\$ 62,179.40

Any fees collected prior to this date will be grandfathered.

Hourly rate on a reviewed Case-by-Case basis