

### September 12, 2022 Fire Board Meeting Minutes

The September Fire Commission Meeting was called to order by Chief Ryan Krings at 7 pm. Attendees included: Miles Girouard (Village of Winneconne), Jim Hanneman (Town of Poygan), John Meyerhoffer (Town of Poygan), Matt Woods (Town of Winneconne), Eric Lang (Town of Winneconne), Assistant Chief Ed Quigley, EMS Battalion Chief Brian Miller, Administrative Assistant Michelle LaMarche, and Chief Ryan Krings.

May Fire Commission meeting minutes were reviewed by attendees. Motion made by Miles Girouard to accept the May meeting minutes with the exception of the spelling of Miles Girouard's name and seconded by Jim Hanneman, motion carried.

No Public Input.

**EMS Operations:** EMR Recertification has moved to every 3 years instead of every 2 with CPR remaining every 2 years. Four of the six recertification classes have been completed, with the remaining 2 classes to be completed this coming spring. 11 members recertified CPR last week. We did lose one recent EMS member to a job change and relocation. Chief talked about the average age of first responders has increased and being able to provide minimal FR personnel to calls. 16 First Responders are currently holding positions on the department. Discussion was held regarding looking into options to increase the amount of FR responding to calls, ie paid for calls attended, paid on call, sign on bonus, staffing with department with EMT's or Paramedics, etc. Continued discussions will be held regarding the future of EMS.

**Fire District Operations:** SCBA replacement schedule is attached. WPFD current SCBA cylinders have reached their expiration date. 10 new cylinders have been ordered and are expected to arrive approximately the beginning of November. Those will be placed on the Trucks that go out of our district. Grant for new cylinders is still in process pending Sam.gov information approval.

Radio replacement schedule is not of concern at this time. Per Franks, the current radios will not be shut off at a certain time/date.

Firehouse Sub Foundation grant being applied for and if we receive the grant for SCBA's, this grant will be used to purchase individual thermal imaging cameras to be placed on each fire personnel packs.

Service Award Program is no longer going to be used for WPFD. Chief discussed reasons behind aborting program at this time.

FireWorks Records Management software discussed, and a demonstration will follow meeting discussion.

3 new Fire members to WPFD and 1 member resigned as noted above.

**Fire Chief Replacement:** Chief announced his retirement date of May 31, 2024. Awaiting information from other departments regarding benefits/salary for potential new hire for Fire chief position. Matt Woods asked about thoughts of combining departments such as WPFD and Vinland/Omro and have one chief and quote satellite offices/departments. Assistant Chief Quigley discussed his opinion on the future of the Chief's position per Miles Girouard's request. Discussion held. Assistant Chief Quigley recommended a plan for WPFD Officers to have a meeting to discuss taking on department

responsibilities to alleviate the Chief duties with a goal of an internal member stepping forward to take the Chief position. Plan is to have WPFd officers compose a plan for Chief's replacement by November Fire Commission meeting.

Proposed 2023 budget changes of \$11,200 which would have been requested for the Service Award Program has now been requested for Hose/Ladder testing, EMS, Equipment, Insurance, and Turn out gear increases. No increase is requested in the 2023 budget. The Service Award Program will not be successful since members do not meet the criteria to be awarded moneys. Final 2023 Operating Budget is \$204,110.00. N. 6<sup>th</sup> Street St Reconstruction budget information discussed, which is paid with Capital Funds. Next truck/large equipment purchase is scheduled for 2030. Tender 228 is the next truck to be replaced, it currently is a 2004.

All Training Center updates are being paid for by fundraising events. Only current expense for the Training center is the monthly electric bill which is approximately \$8.

Fire District Organizational Chart: Current organizational chart reviewed, and new proposed chart discussed. Department officers will be discussing proposed changes to organizational structure at upcoming Officers meeting.

Chief thanked all Board members for the continued support of WPFd over the years.

Map of most recent calls presented to Board members based on FireWorks data entry.

Motion made by Matt Woods to adjourn the meeting, seconded by Eric Lang. Motion carried.

Meeting adjourned at 9:00 pm.

Respectfully submitted: Michelle LaMarche