

**Winneconne Public Library Board of Trustees**  
**Meeting Minutes**  
**Monday April 10<sup>th</sup>, 2023**

**Meeting called to order by Library Board President Jeff Jensen at 5:29pm**

The meeting was held in person inside of the Village of Winneconne Municipal Center.

**Roll Call**

Members Present in person:

Jeff Jensen, Tom Snider, Mary Brefeld, Colleen Kutchin & Stephanie Bongert

Absent: Dana Jerabek(excused), and Gary Witzke(excused)

Also Present in Person: Amanda O'Neal

**Public Participation : none**

**Consent Agenda**

**Motion by Snider to approve the Consent Agenda Minutes**

**Second: Bongert**

**Vote: Bongert-yes**

**Brefeld-yes**

**Kutchin-yes**

**Snider-yes**

**Jensen-yes**

**Motion carried.**

**Director Report:**

Amanda began with informing the board on a conversation/meeting with David Porter and Miles from the Village Board regarding ways to cut back the library funding going forward. Amanda explained that if the Village goes anything lower than they are already contributing to the they will have to report it to Winnebago County and Village residents would no longer be exempt from the library tax. Amanda also informed them that anymore cuts would leave the library with too low of an operating budget. Amanda explained this to the library board, and they all agreed that any future budget conversations need to be dealt with by the library board.

Amanda then explained how busy traffic has been, highlighting that Mara had worked on Saturday April 1<sup>st</sup>, and had a record breaking 66 patrons in the library within a 3-hour period. Amanda also informed the board that while they had major success in changing the operating hours on election day, after 5:30, Melia only had 3 patrons, so they will not be extending election hours until 8pm, but 6pm instead.

Amanda explained how her and her staff and working hard on preparations to get the library ready for their first in-house inventory day. Amanda explained to the board that the day after Memorial Day would be best as it works well to advertise that we will be closed Monday for Holiday and Tuesday for inventory, and when we open back up that Wednesday, it will be time to kick off Summer Reading Program.

Amanda also updated the board on some minor library improvements that staff member Linda Tipler and her husband have made.

Programming leading up to Summer Reading Program is packed heavy:

- April 12<sup>th</sup>- Get Lit Book Club at the Pub
- April 13<sup>th</sup>- Homeschool Event at the Library (Show and Tell)
- April 14<sup>th</sup>- Amanda WTECH meeting in Oshkosh.
- April 17<sup>th</sup>-April 22<sup>nd</sup>- Kelly on vacation
- April 24<sup>th</sup>- April 28<sup>th</sup>- National Library Week
- April 28<sup>th</sup>- Barbie vs. Batman Event
- May 3<sup>rd</sup>- Amanda & Kelly Middle School Class Visits- all day
- May 8-10<sup>th</sup>- Kindergarten visits at the library (6 classes)
- May 11<sup>th</sup>- May 22<sup>nd</sup>- Amanda Vacation (Colorado)
- May 30<sup>th</sup>-Inventory Day
- May 31<sup>st</sup>- Summer Kick Off Event
- June 5<sup>th</sup>- Launch Summer Reading Program

**Discuss and Approve Closing on May 30<sup>th</sup> for In-House Inventory Day**

**Motion by Snider to approve the Approve Closing on May 30<sup>th</sup> for In-House Inventory Day**

**Second:       Brefeld**

**Vote:         Bongert-yes**  
**Brefeld-yes**  
**Kutchin-yes**  
**Snider-yes**  
**Jensen-yes**

**Motion carried.**

**Discuss and Approve Changes to the Open Operational Library Hours for Election Days-Tabled**

Amanda will rewrite the Operational Hours in the Library Handbook and bring it to the next meeting.

**Discuss and Approve Billing Calumet, Fond du Lac County, Green Lake County and Waushara County for Adjacent Billing**

**Motion by Kutchin to approve the Billing of Calumet, Fond du Lac County, Green Lake County and Waushara County for Adjacent Billing, with the Addition of Waupaca County.**

**Second:       Snider**

**Vote:         Bongert-yes**  
**Brefeld-yes**  
**Kutchin-yes**

**Snider-yes**

**Jensen-yes**

**Motion carried.**

The Next Library Board meeting is planned for Monday May 8<sup>th</sup>, 2023.

**Items for the Next Meeting:**

Ask Ginny Hinz to attend the next Library Board meeting.

Amanda's Director Review

Election of Officer's

The meeting was adjourned at 6:04pm by Library Board President Jeff Jensen.