

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday November 21st, 2022

Meeting called to order by Library Board President Jeff Jensen at 5:23pm

The meeting was held in person inside the library of the Village of Winneconne Municipal Center.

Roll Call

Members Present in person:

Jeff Jensen, Gary Witzke, Mary Brefeld, Dana Jerabek, Colleen Kutchin and Stephanie Bongert

Absent: Tom Snider (excused)

Also Present in Person: Amanda O'Neal

Public Participation : none

Consent Agenda

Motion by Witzke to approve the Consent Agenda Minutes

Second: Bongert

Vote: Bongert-yes
Brefeld-yes
Jerabek-yes
Kutchin-yes
Witzke-yes
Jensen-yes

Motion carried.

Director Report:

Amanda shared the holiday décor that is popping up at the library, and that they had adopted one of the Chamber/Beautification trees for the season.

Amanda informed the board that The Herd game was a success and because Omro library gave their remaining tickets to our library, we were able to send 30 patrons to the game. Many of them sent pictures of themselves enjoying themselves at the game.

The library also hosted a 4k event that featured local author Kim Bond and her therapy mini horse, Fancy. Kids and adults enjoyed the hour to meet and greet with the miniature horse and play at the library. The library will host another 4k event in February 2023, highlighting Clifford the Big Red Dog and his birthday celebration. Amanda informed the board of an upcoming program, Tis the Season Storytimes, that was meant to host 4 surprise guest speakers. Each speaker would read a story next to the library fireplace and tree, and the video

would be uploaded to social media on Sunday nights from Thanksgiving weekend until Christmas weekend. Board member Jerabek mentioned copyright restrictions and Amanda agreed they needed to reformat their plan.

The Friends of the Library hosted 2 large events leading into Deer Widows weekend, including Bingo and a Holiday Craft Faire. The FOL made roughly \$2000 this past week. Those funds will aid library programming in 2023.

Budget 2023

Amanda informed the board that the Village Board had approved the 2023 at the last meeting on November 15th. The library's budget was approved with one change. Instead of rolling over remaining funds from the library's 2022 budget, David Porter reduced the utilities line by \$5000. Board President, Jensen, asked that we continue to investigate rolling over funds for future years.

Amanda also informed the board that going into 2023, instead of multiple budget lines that are village allocated (electric, phone, gas etc.) would now be moved into one general line called "facilities maintenance". Amanda explained that this was a large benefit for bookkeeping on the library side as well, as she would no longer need to rely on monthly reports from the village treasurer to show what the library has been charged each month.

Old Business

Approve Final 2023 Library Operating Budget

Motion by Kutchin to approve the Approve Final 2023 Library Operating Budget

Second: Witzke
Vote: Bongert-yes
Brefeld-yes
Jerabek-yes
Kutchin-yes
Witzke-yes
Jensen-yes

Motion carried.

New Business

Discuss and Approve Meeting Dates for 2023

Motion by Kutchin to approve the Meeting Dates for 2023

Second: Brefeld
Vote: Bongert-yes
Brefeld-yes
Jerabek-yes
Kutchin-yes

Witzke-yes

Jensen-yes

Motion carried.

Discuss and Approve Closed Dates for 2023

Motion by Bongert to approve Closed Dates for 2023 with the subtraction of Juneteenth.

Second: Witzke

Vote: Bongert-yes

Brefeld-yes

Jerabek-yes

Kutchin-yes

Witzke-yes

Jensen-yes

Motion carried.

Discuss Dates for Staff/Board Meeting Holiday Dinner

Tabled. Amanda will send out a doodle poll after the Thanksgiving Holiday.

The Next Library Board meeting is planned for Monday November 21st, 5:30pm.

Items for the Next Meeting:

Plan and Schedule Holiday Dinner with Library Staff and Library Board Members

Discuss Options to Add Another Late Night to Library Open Hours

The meeting was adjourned at 6:00pm by Library Board President Jeff Jensen.