

**MEETING MINUTES:
PUBLIC WORKS COMMITTEE
October 10th, 2022.**

12:00 p.m.

Public works Committee meeting was called to order at 12:01pm

Roll Call: John Broderick (Present), Steve Foster (Present), David Porter (Present), Miles Girouard (Absent), James Flurette (Present), Brad Werner (Present), Eric Voigt (Present).

Safe Days - 1147 - Aug 20th, 2019, was the last Injury.

Public Participation: Resident at 214 N 6th Ave would like us to adjust his bill to account for a leak. He provided billing history and a valve that was leaking due to age. (Tabled until we could do some calculations for decision at the Nov public works meeting.)

Resident at 20 N7th Ave would like us to adjust his bill due to flushing from an incident that occurred during a construction mishap. He provided pictures and dates of the meter readings before and after. (Tabled until we can calculate and decide at the Nov public works meeting.)

Resident at 320 N 6th Street would like to differ assessment until there is a sale of the property. (Tabled until the Nov Public works meeting to research and decide.)

Resident at 525 Division Street came in to compliment the village on the road work but would like us to follow up on the finishing aspect of driveway of theirs and the neighbors.

Resident Asked about the two different types of mailboxes on the construction. It was explained that is was two different contractors and it was the boxes they included on their bids.

Resident at 511 Birch would like their water curb stop to be lowered to grade.

Communications: None

Approve Minutes: MOTION by Foster, seconded by Broderick, to approve the minutes from the September 12th, 2022 minutes. Carried by voice vote.

Operations Update:

McMahon-

Working on Punch list from construction

Looking at final assessment amounts for the construction by the end of the week.

CBDG project is looking to be under budget, currently looking to see if we can add engineering costs to the grant.

Private lateral pipe bursting finished up Friday the 7th of oct.

RO update

Equipment procurement is a couple weeks out.

Applied for high-capacity pump permit for the well.(\$500.00)

Construction bid award should go out Nov/Dec.

McMahon will update the timeline for the RO project for the next meeting.

MCO-

Waterworks:

- Well 2 Brine Feed Pump failed in July. The new brine pump arrived ahead of schedule and was promptly installed. The well was up and running on September 28.
- Meter changeout notices were sent to the residents on N 5th-7th Streets, Division, Prospect, Birch Streets.
- Quarterly meter reads were completed.
- Submitted monthly DNR report.
- Monthly bacteriological samples were safe.
- All Digger's Hotline locates are up to date.

Wastewater:

- September 2- Power outage at WWTP/Washington Street. A squirrel contacted a conductor on a power pole, creating an outage. Utility power was out for 1.5 hours. WWTP ran on standby power.
- September 9- 210 N 8th Ave- USI bored through their private sewer lateral. Their lateral was 3'2" beneath the roadway, at the point where USI struck the lateral. The residents have a grinder station in their basement that pumps to the gravity main. Lateral blew at the house foundation. The Homeowner had to pipe burst a new lateral.
- September 20- Compact Plant #1 had to go online due to a 2.5" torrential rainfall. Flows peaked at 2300 GPM.
- Speedy Clean cleaned and televised Meadow, Old Orchard, S 2nd Ave, S 3rd Ave and S 7th Ave. Speedy Clean's report is in progress.
- Submitted monthly DNR report.
- Preventative maintenance performed on equipment.
- Weekly visual lift station inspections were completed.

Directors Field Report –

Normal Trash pickup, Boat launch inspections.

Ditch Mowing for the final time of the year.

Swept Streets.

Road construction street cleanup/Barricades/Stone Piles.

Cleaned up around the public works garage organized tooling for the tractors.

Worked on a curb stop that was hit by a stump grinder on 526 South 1st Ave.

Inspected a ground bubble on 1123 Barberrry St. Called Alliant for follow up.

Checked catch basins, checked out trap on Twin Harbor we are at 1.5 feet.

Replaced 13 sidewalk panels on N 2nd Ave.

Created a punch list on the construction Roads.

Replaced Stop sign on 13th Ave and 116.

Issue at 740 Spruce Street about a berm that was made and impeding the water drainage.

Routine compost detail Empty bins turn compost.

Brakes Ball joints caliper rotors on F250 Gas truck

Detailed the case, skid steer and sweeper for fall fest touch a truck.

Prepped for fall fest, Barricades, detour signs, picked up garbage.

Participated in fall fest touch a truck and trunk or treat.

Put up no parking signs for the homecoming parade route.

Starting to get ready for winter.

Old Business:

Trees in the right of way Ordinance review. (Tabled until financial report)

New Business:

Discuss and Vote on Refuse contracted services.

Two contractors provided bids for us to review.

Motion by Foster to Accept Harter's bid as our refuse contractor for the next five years pending legal review and price negotiation. Second by Broderick, carried by voice.

Discuss and Vote on Compost site fees.

Motion by Foster and second by Broderick to set the compost fees to 20 dollars per parcel and make the contractor fee 250 dollars.

Discuss and Vote on compost site hours and Magnet.

Motion by Foster second by Broderick to Eliminate the cost for the magnet and to change the hours of the compost site to Mon thru Fri 8am to 3pm wed until 7pm and Sat 9-2pm.

Discuss and Vote on Contractors using the compost site and Fee.

This was added to the original proposal of the fees.

Next Meeting Date: Monday November 7th at 12:00pm

Meeting Adjourned: MOTION by Foster to adjourn, seconded by Broderick. Carried by voice vote. Meeting adjourned at 2:18pm.

Meeting follow up

- James to reach out to Oshkosh Dock and Lift for buoy removal and cost for replacement.
- James to reach out to the county and DNR for funding for new buoys.
- Eric to follow up with census for auto deduct reads