

**MEETING MINUTES:
PUBLIC WORKS COMMITTEE
August 8th, 2022.**

12:00 p.m.

Public works Committee meeting was called to order at 12:00pm

Roll Call: John Broderick (Present), Steve Foster (Present), David Porter (Absent), Miles Girouard (Present), James Flurette (present), Brad Werner (Present), Eric Voigt (Present).

Safe Days - 1084 - Aug 20th, 2019, was the last Injury.

Public Participation: A resident from Grant and 3rd was wondering when we would finish the ditch – We put in for a relocate to diggers hotline as of 8-8-2022. We will work on this week.

Communications: Resident e-mailed to talk about trees in the right of way. They expressed the concern about three trees in the right of way that need to be removed.

Approve Minutes: MOTION by Girouard, seconded by Foster, to approve the minutes from the July 11th, 2022 minutes. Carried by voice vote.

Operations Update:

MCO report –

McMahon report –

-Curb and gutter complete on Birch, Division, and Prospect.

-Birch Street will be poured with concrete on 8/9/22.

-Division Street will be poured with concrete on 8/10/22.

-Prospect will be poured on 8/11/22.

Driveway aprons to follow the next week.

Curb replacement/ repairs are complete on 7th Ave.

Asphalt on 7th Ave is to be removed on 8/12/22 and to be re asphalted the following week.

Price came in at about \$2600.00 to move the asphalt bindings from 7th Ave to 5th Street.

Operation Report –



July 2022 Operators Report

Waterworks:

- Water Main Construction-
 - Completed.
- Dirty Water Complaint – 20 N 7th Ave.
- Quarterly Gross alpha public notice.
- Received 150 new IPerl water meters (order placed July 2021)
- Well 2 Brine Feed Pump failed. Working with Crane Engineering to replace the pump as fast as possible.
- Hydrant Flushing on going.
- July 19- Watertower Clean and Coat performed annual security inspections on both water towers. This satisfied the significant deficiency #3B on the Sanitary Survey.
- Three private wells were identified within the Village water system. In the process of issuing permits to these private wells. This satisfied Significant Deficiency #3A on the Sanitary Survey.
- Verified the sump pump, mixer, and heater were operating properly in the west tower valve vault.
- Submitted monthly DNR report.
- Monthly bacteriological samples were safe.
- All Digger's Hotline locates are up to date.

Wastewater:

- Sewer Main Construction-
 - Completed.
- July 23-24(5:30 pm- 3:30pm): Village wide power outage-Hauled the towable generators around to each lift station during the duration of the power outage. Well #1 was powered by a towable generator that was parked at the well. WWTP was powered by the standby generator. One towable generator went down during the outage, the circuit breaker would keep tripping.
- Submitted monthly DNR report.
- Preventative maintenance performed on equipment.
- Weekly visual lift station inspections were completed.

Diectors Report –

- Ditch mowing was completed.
- Had to replace the rear brakes and calipers on the F150. Cost was about 200.00
- Large Storm event with many trees down and a lot of brush to be chipped.
- Power outage, had to move generators from lift station to lift station.
- Sovern state Days (lot of setups).

- Swept all the streets twice before and after storm.
- Curb side brush pick up village wide.
- Mowing and trimming.
- Cleaning up the compost site.
- Fixed a storm drain hit by Waas on Maple and 7th Street.
- Pulled out the mini sewer on Birch on the northwest side.
- Installed a mini storm for south side of birch street.
- German saw trigger broke, ordered new cover / trigger.
- Removed green ash tree on division and 7th Street for the construction project.
- Participated in the national night out with 3 vehicles.
- Worked on punch list for the Historical society.
- Had issues with the HVAC at the village hall. Had to call basset in to diagnose.
- Worked on the water dept van, AC.

Old Business:

Trees in the right of way Ordinance review.

- Allen to make a comprehensive list of the trees that are bad.
- James/Allen to come up with some sort of cost estimate.
- Allen to investigate Appleton's tree ordinance.
- James to send out tree ordinances for review.
- James to follow up with grants for tree removal.

Update on contacting the DNR to reclassify the stream leading to Twin Harbor as non-navigable.

- Brad reviewed with the committee the steps to permit for the dredging
- Brad to setup meeting with the DNR.

New Business:

Second Access Driveway for 422 N. 7th Street.

- The committee reviewed and approved the second driveway access.

Next Meeting Date: Monday September 12th at 12:00pm

Meeting Adjourned: MOTION by Girouard to adjourn, seconded by Foster. Carried by voice vote. Meeting adjourned at 1:50pm.

Meeting follow up

- James to buy humidity monitors for Village Hall.
- Allen to make comprehensive list of trees in the right of way.
- Brad to setup meeting with DNR about Twin Harbor Channel.
- Eric Voight to get estimates of standby generators for lift stations.
- Eric Voight to get list of specialty parts of wells.