

**MEETING MINUTES:  
PUBLIC WORKS COMMITTEE  
June 13th, 2022**

**2:30 p.m.**

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Public works Committee meeting was called to order at 2:30pm

**Roll Call:** John Broderick (Absent), Steve Foster (Present), David Porter (Present), Miles Girouard Trustee (Present), James Fluette (present), Brad Werner (Present), Eric Voigt (Present).

**Safe Days** - 1028 - Aug 20<sup>th</sup>, 2019, was the last Injury.

**Public Participation:** Questions on catch basin cleaning.

**Communications:** Resident brought a packet on Right sized Residential streets.

**Approve Minutes:** MOTION by Girouard, seconded by Foster, to approve the minutes from the April 12th, 2022 minutes. Carried by voice vote.

**Operations Update:**

*MCO report –*

**May 2022 MCO Report**

**Waterworks:**

- Water Main Construction- One tie-in remains at N 7<sup>th</sup> St and Birch. N 7th Ave project to start mid-June.
- Water Main Breaks-
  - May 5<sup>th</sup>- Birch just east of N 6<sup>th</sup> St.
  - May 19<sup>th</sup>- Birch just east of N 6<sup>th</sup> St (just east of May 5<sup>th</sup> break)
  - May 23<sup>rd</sup>- Birch just east of N 5<sup>th</sup> St.
- Verified the sump pump, mixer, and heater were operating properly in the west tower valve vault.
- Submitted monthly DNR report.
- Monthly bacteriological samples were safe.
- All Digger's Hotline locates are up to date.

**Wastewater:**

- Sewer Main Construction- New sewer main installed on Birch/5<sup>th</sup> project. Most of the private sewer laterals are fully connected (few are temporarily connected)
- Return Activated Sludge (RAS) wet well transducer was not working properly. PJ Kortens installed a new transducer. Also replaced the floats for the back-up float controls. A couple of the floats were not working properly.

- Sabel Mechanical installed the rebuilt RAS pump #3. While onsite they performed pump inspections on the other two RAS pumps.
- Effluent Disinfection season started May 1.
- Submitted monthly DNR report.
- Preventative maintenance performed on equipment.
- Weekly visual lift station inspections were completed.

**Upcoming:**

- Waterworks- 2022 West Tower drain down inspection and replace 12" isolation valve on tower. Before September.
- Lift Station Wet well cleanings
- 2022 Sewer main and lateral televising
- Hydrant flushing

Contact Ryan Krings when we drain down the water tower.

CMAR, discuss review and vote to bring to Board.

NorthStar to check for lead at well 1.

***McMahon report*** –

Look into dredge permit costs from McMahon.

***Director's Report*** –

Hired New Employee – Jacob Hoelzel, Starts 6/27/22 full time.

Potholes being filled when possible.

Watermain break on Birch / 5<sup>th</sup> St. on 5/5/2022 DeGroot fixed.

Construction work is going great working on lateral, next Thursday move to 7<sup>th</sup> Ave.

Grant street ditch mowed and re trenched.

Working on storm sewers.

Scheduling Speedy to come in and vacuum catch basins and clean.

Working on the sweeper coil leak.

Marbel Park Beach house.

Chipped up brush at curb side.

Catch basin inspection and clean out.

String trim the compost site.

Welded compost site gate.

**Old Business:**

None

**New Business:**

Sediment trap project on Twin Harbor.

Storm Water Lateral Connection, discuss review and vote on ordinance.

**Next Meeting Date:** Tuesday July 11th at 2:30pm

**Meeting Adjourned:** MOTION by Girouard to adjourn, seconded by Foster. Carried by voice vote. Meeting adjourned at 3:59pm.