



Lagoon Guest Pass

Step-by-Step Guide

1. Log into your Civic Rec Account
 - a. If you do not have a Civic Rec scroll down to the Q&A section of this document and follow the instructions for, “How do I create a Civic Rec Account”
2. Click on the tab “Lagoon Guest Passes”

Welcome, Start Here! 0 Events 11 Rentals / Reservations 22 **Lagoon Guest Passes 1** Point of Sale 6

Below is a list of events and activities scheduled for the residents of Windsong Ranch. These include events hosted by the Windsong Ranch Lifestyle team, third party companies, and individual instructors. They also include events hosted onsite and offsite. Make sure to check the location and details when registering.

If you have any questions, you can reach out to your Lifestyle team at windsonglifestyle@ccmcnet.com for more information. We'll see you around the neighborhood!

APRIL	
4/7 Texas Rangers Game ①	\$67
4/13 Classic Car Show ①	\$0
4/14 Butterfly Garden Class ③ Formal registration for the butterfly gardening class has closed, so that the orga...	\$0 - \$55
4/16 Urban Wildlife Presentation ①	\$0
4/20 Windsong Beautification Day ①	\$0
4/25 "The Architecture of The Real Estate Practice" Signing Event ①	\$0
4/26 Dueling Pianos Event ①	\$20
MAY	
5/11 Mom's and Mimosa's ①	\$20
5/17 Golf Tournament at Trails of Frisco ①	\$112

3. Click "Add to Cart"

Lagoon 2024 x


Lagoon Guest Passes Location TBD All Ages TBD Open Time TBD \$0


ⓘ Please select only one account member to be the membership holder.

ⓘ Membership expires 12/31/2024 - 7 scans remaining. Click to Renew

Activity	Lagoon 2024
Session	Lagoon Guest Passes
Location	THE LAGOON
Facility	Multiple Facilities
Address	4000 Peppergrass Lane Prosper, TX 75078
Phone	972-347-9270
Date Range	Year-round
Days	TBD
Age/Gender	All Ages
Fee	\$0.00
Registration	Opened Feb 15 - 12:00 PM

ACCOUNT MEMBERS

 Jose Villafuerte (Adult)
Maximum of 1 enrollments reached for this program

 Add Account Member

Add To Cart

4. Click "Checkout"

#	Item	Total
1.	Melissa Havens for Lagoon 2024 Lagoon Guest Passes	\$0.00 x

TOTAL

Close Checkout

5. Click “Review Transaction”

Payment

Item	Price
1. Melissa Havens for Lagoon 2024 Lagoon Guest Passes	\$0.00 ×
<div style="border: 1px solid #add8e6; padding: 5px; margin: 5px 0;">This item entails future payments which may optionally be paid automatically. <input type="checkbox"/> OPT-IN TO AUTO-BILLING</div>	
Total Charges	\$0.00

CHECKOUT FOR MELISSA HAVENS

- [Browse Catalog](#)
- [Payment](#)
- [Review & Confirm](#)
- [Receipt](#)

[Review Transaction >](#)
[← Browse Catalog](#)

6. Click “Complete Transaction”

Review & Confirm

Item	Price
1. Melissa Havens for Lagoon 2024 Lagoon Guest Passes	\$0.00
<div style="border: 1px solid #add8e6; padding: 5px; margin: 5px 0;">This item entails future payments which may optionally be paid automatically. <input type="checkbox"/> OPT-IN TO AUTO-BILLING</div>	
Total Charges	\$0.00

CHECKOUT FOR MELISSA HAVENS

- [Browse Catalog](#)
- [Payment](#)
- [Review & Confirm](#)
- [Receipt](#)

[Complete Transaction >](#)
[← Payment](#)

Payment Summary

No Payment

Questions & Answers

How do I create a Civic-Rec account?

Click on this link below and follow the video instructions:

<https://www.windsongcommunity.com/lifestyle/civicrec.php>

IMPORTANT NOTE: In order to receive text messages for important last minute or urgent event information, you must select “Can receive text messages” after entering your phone #

IMPORTANT NOTE: You must spell out words such as; lane, drive, road, etc., when entering your address.

IMPORTANT NOTE: The first and last name must be the same as shown on your Windsong Ranch access card.

I registered for the Lagoon Guest Passes, what do I do now?

To utilize your Lagoon Guest Passes you must have your access card with you when you go to the Lagoon. Communicate to the monitor that you want to bring in guests and how many guests. The monitor will use your first and last name to check your guests in using the “check in” software. The system will deduct the number of guests from your 10 complimentary guest passes.

IMPORTANT NOTE: Only one person per household can register for Lagoon Guest Passes. The household member that registers for lagoon guest passes is the first and last name that will be used for check in.

How do I know how many Lagoon Guest Passes I have left?

1. Login in to your Civic Rec account and click on the “account” button. This should take you to the “My Dashboard” page.
2. On the right side of the page, click on “”Check-In History”
3. You will see a list showing every scan into the Lagoon

Can I give my guest passes to another resident?

At this time guest passes cannot be transferred to another resident.

How many people in my household get guest passes?

Each household can get 10 complimentary guest passes. Important to note that it is 10 per household, not 10 per person in the household.

I am having issues with my Lagoon Guest passes, who can I contact?

Feel free to contact our Recreational Coordinator at jvillafuerte@ccmcnet.com, or call the office at 972-347-9270 and ask to speak to Jose Villafuerte