



Host a Party Vendor Info & Information Policy

Any vendor you are bringing in for your Host a Party reservation **must carry insurance**, and a copy must be provided to the front desk at The Commons prior to them performing a service, serving food / beverage, setting up, etc. Other services may be approved on a case by case basis. If you are unsure, please ask!

TIPS: Before booking your vendor, be sure to ask them if they carry insurance, and request a “COI” (Certificate of Insurance) as part of your booking process.

Be sure the set up time required fits your reservation time period. Each reservation is for 2 hours, with 1 hour between bookings. The 1 hour overlap will cover the breakdown of one party, and set up of the next.

Allowed

Vendor	Additional Details
Food Truck	Must only be serving your private party. If they are open to sell to the public, a Town of Prosper Food Permit must be secured and a copy provided to the Association staff.
Restaurant Catering	No cooking appliances may be brought in (ex: crawfish boil pot, hibachi grill, etc.)
Bring in Your Own Food	All pool grills are open to use on a first come, first serve basis.
Bring in Your Own Alcohol	No glass allowed.
Yard Games	Must be set up outside of the pool area.
Face Painting, Magician, Entertainers	Please be aware of other guests in area wanting to participate / crowd control.
Balloons & Other Décor	All décor items must be secured in a non-damaging way, such as command strips, or weights. No nails, staples, or other permanent adhesives. All items must be removed and disposed of at the end of your event. If you have bulky trash items, please let us know so we may open the dumpster enclosure for you.

Not Allowed

Vendor	Additional Details
Water Slides / Slip N Slides	
Petting Zoo / Animal Encounters	
DJ / Live Music	No personal music may be played at The Commons Pool. Our satellite radio will be on.
Bounce House / Inflatables	