

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE WINCHESTER SCHOOL COMMITTEE  
AND  
THE WINCHESTER EDUCATION ASSOCIATION UNIT A  
October 7, 2020**

The Collective Bargaining Agreement between the Winchester School Committee and the Winchester Education Association, which expires on August 31, 2022 will be modified with the items set below. Such modifications shall be effective as of the date of ratification by both parties, unless otherwise specified.

**Article 5, Conditions of Professional Service**

**2. Half-days**

**B. Conference Days • Elementary:**

The District will schedule for grades Pre-K-5, early release days for the purpose of parent teacher conferences. These half days will take place one day per week for three consecutive weeks in the Fall and the Spring.

- **Elementary: The District will schedule two consecutive parent/teacher conference days, one full day and one half day, for grades Pre-K-5. Parent teacher conferences will be scheduled in the fall and spring.**
  - **The fall conferences will be held on December 8 (half day) and December 9 (full day).**
  - **Teachers will have a 50 minute prep time on the full conference day.**

**Middle School: For grades 6-8, the District will schedule conferences one time per year, four half days consecutively in January.**

- **Middle School: The District will schedule two parent/teacher conference days for grades 6-8. Parent/teacher conferences will be held on two consecutive Wednesdays, January 20 and 27.**
  - **Teachers will have two (2) 50 minute prep times on each conference day.**

DocuSigned by:  
*Anna Paradis*  
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Winchester Education Association  
10/16/2020

Date

DocuSigned by:  
*Brian Vernaglia*  
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Winchester School Committee  
10/16/2020

Date