

Wilson Township Board of Trustees
2530 Fall Park Rd., Boyne City, MI 49712
Combined Boards Meeting & Regular Board of Trustees Meeting – January 11, 2023
DRAFT

- A. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL:** Todd Sorenson, Supervisor called the meeting to order at 6:00 PM. Roll call: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Karen Hellebuyck, Trustees Louie Fall and Ray Guzniczak. Also in attendance Planning Commissioners: Guy White, Aaron Nordman, Mark Wuerth, John Mathers, Norm Vogt, Scot Egleston, and Scott McPherson.

Combined Boards Meeting: Agenda

1. Roads: BC/EJ Road: The county will be resurfacing this summer the section of BC-EJ Road from Pearsall Road to East Jordan City Limits.
2. Pleasant Valley Road Hill: Sorenson reported that he has requested a quote from the County Road Commission to resurface the paved section of Pleasant Valley Road from Zinc Road to Healey Road.
3. Wilson Township Master Plan: Scott McPherson reported that the Planning Commission has started a review and revision of the Wilson Township Master Plan chapter by chapter.
4. Grants/Park Projects: Discussed the Parks Millage Appropriation. T. Sorenson is completing an application. The request will be for an aeration system and bacteria treatment for the park channel.

B. **READING OF MINUTES:**

Moved by R. Guzniczak to approve the minutes from the December 7, 2022 Special Meeting and the December 14 Regular Meeting, second by L. Fall. All ayes by voice vote. Motion Carried 5-0.

C. **TREASURER'S REPORT:**

Account Balances as of December 31, 2022

Charlevoix State Bank	General Money Market	\$	262,542.58
	General Checking	\$	1,517.77
	Sewer Escrow	\$	11,356.07
4Front Credit Union	Tax Money Market	\$	540,941.32
	Tax Checking	\$	5,900.46
	Business Prime Share	\$	1.00
	Business Money Market Share	\$	<u>199,726.91</u>
Total Checking/Savings		\$	1,021,986.11
Charlevoix State Bank	ARPA Recovery Fund MM	\$	102,206.87

Motion by M. Beebe to approve the December 31, 2022, Treasurer's report, support by T. Sorenson. Roll call: Ayes: R. Guzniczak, L. Fall, T. Sorenson, M. Beebe, K. Hellebuyck. Nays: None. MOTION CARRIED 5-0.

- D. **CLERK ACCOUNTING REPORTS:** December warrants for payment: Checks numbering 6963 - 6981 totaling \$14,620.92 (includes an E-pay of \$1,578.02, to Charlevoix State Bank for Federal payroll tax liabilities).

Motion by K. Hellebuyck to approve the financial reports and clerk warrants for payment, support by T. Sorenson. Roll Call: Ayes: K. Hellebuyck, M. Beebe, T. Sorenson, L. Fall, R. Guzniczak. Nays: None. MOTION CARRIED 5-0.

- E. **REQUEST TO ADD AN AGENDA ITEM:** No changes to the agenda.

- F. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:** No agenda items. No citizen comments.

- G. **PUBLIC HEARING / CORRESPONDENCE:** No agenda items.

H. **COMMITTEE REPORTS:**

1. Supervisor's Report – Todd Sorenson. Report submitted. Discussion in agenda items.
2. Planning Commission – Ray Guzniczak: Meeting was cancelled.
3. ZBA – Marilyn Beebe: No meeting.

4. MTA – Ray Guzniczak: No meeting.
5. Cemetery – Marilyn Beebe: Nothing new to report.
6. Park and Hall – Chris Notestine.
 - a. Pavilion will require curtain repair or replacement. Discussed ideas for enclosures.
7. Roads – Todd Sorenson: Sorenson reported that the Road Commission will be repairing/resurfacing BC-EJ Road from Pearsall Road to the East Jordan city limits.
8. JVEMSA – Todd Sorenson: Working on 2023-2024 budget. Discussion on reducing the number of Authority meetings.

I. UNFINISHED BUSINESS:

1. Website Upgrade: The process has started.
2. BS&A Upgrade: Schedule set for 2023.
3. ARPA Expenditures:
 - a. Report of expenditures was provided to trustees in meeting packet.
 - b. Annual report to government due April 30, 2023.
4. Grants / Park Projects:
 - a. Discussed a list of suggested park projects. Sorenson reported that he is getting costs for several of the items. Some projects will require an engineer.
 - b. County Parks Appropriation: Wilson Township wishes to apply for a Parks Millage Appropriation. The application is due January 31st. The application process requires a resolution - adopted below.

Moved by K. Hellebuyck, support from L. Fall to pass and adopt the appended Resolution 2023-01 authorizing the Supervisor of Wilson Township to prepare, sign, and file the application with the County of Charlevoix. Roll Call: Ayes: K. Hellebuyck, M. Beebe, T. Sorenson, L. Fall, R. Guzniczak. Nays: None. MOTION CARRIED 5-0.
5. Deer Lake Water Level and Dam: No action
6. Cemetery Ordinance Amendments: No action.
7. Assessing Contract and Employee Contract: Sent to attorney for review.

J. NEW BUSINESS:

1. Poverty Exemption Policy and Guidelines for 2023: With a recommendation from Up North Assessing, Joe Lavender, the board reviewed a revised Poverty Exemption Policy and Guidelines for 2023. The revised policy sets poverty guidelines at 120% of the federal poverty line. This means that those living just above the poverty line may be eligible for the same tax breaks as those living at or below the federal line.

Moved by T. Sorenson, support by L. Fall to adopt the 2023 Wilson Township Poverty Exemption Policy & Guidelines. Roll call: Ayes: R. Guzniczak, L. Fall, T. Sorenson, M. Beebe, K. Hellebuyck. Nays: None. MOTION CARRIED 5-0.
2. County Recreation Grant Resolution (channel aeration and bacteria reduction) Adopted under Grants/Park Projects.

K. ANNOUNCEMENTS: No Announcements.

- L. ADJOURNMENT:** *With no further business to come before the board, motion by K. Hellebuyck, support by T. Sorenson to adjourn at 7:00 PM. All ayes by voice vote. MOTION CARRIED.*

Respectfully submitted,

Marilyn L. Beebe, Clerk