REGULAR BOARD MEETING MINUTES
Tuesday, April 19, 2022
(not to be used for quotation purposes)

Meeting Place:
Williamsville Central School District Board of Education
105 Casey Road, E. Amherst, NY 14051

Present:
Mrs. Teresa Leatherbarrow, President;
Mrs. Suzanne Van Sice, Vice President;
Mrs. Crystal Kaczmarek-Bogner, Parliamentarian;
and other Board Members:
Mrs. Mary Bieger, Dr. Michael Littman, Dr. Susan McClary, Ms. Maureen Poulin, and Dr. Swaroop Singh

Not Present:
Mr. Michael Buscaglia

Also present:
Dr. Darren Brown-Hall, Superintendent of Schools;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Mr. Thomas Maturski, Assistant Superintendent for Finance and Management Services;
Dr. John McKenna, Assistant Superintendent for Human Resources;
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;
Mr. Nick Filipowski, Director of Communications;
Mrs. Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION
Information: 1. A.
The District will continue to livestream and record the meetings via WCSD YouTube channel.
Livestream-WCSD YouTube Channel - Click link HERE or HERE for BoardDocs link.
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING
A. Public Session Call to Order (6:00 PM)
Information/Action: 2. A.
The Public Session of the Regular Meeting of the Board of Education called to order at 6:00 PM by Mrs. Leatherbarrow. All members of the Board were present except Mr. Buscaglia.

B. Proposed Executive Session - Recess into Executive Session (6:00 PM)
Action: 2. B. Proposed Executive Session - Recess into Executive Session
The Board of Education adjourned for the purpose of conducting an executive session to discuss current litigation and employment matters related to particular person(s).

Motion by Mrs. Bieger, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Executive Session began at 6:04 PM.
All members of the Board were present except Mr. Buscaglia.
Dr. Brown-Hall and Mr. Maturski were also present.
Mr. Maturski left executive session at 6:23 PM.
Dr. McKenna and Ms. Cooper entered executive session at 6:24 PM.
Executive Session adjourned at 7:01 PM.

C. Return to Open Session - Return to Regular Board Meeting (7:07 PM)
Action: 2. C. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:07 PM.
That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh
The Regular Meeting of the Board of Education was called to order at 7:07 PM by Mrs. Leatherbarrow. All members of the Board were present except Mr. Buscaglia.

**D. Pledge of Allegiance to the Flag - Ms. Poulin will lead us in the Pledge**
Information: 2. D.
Pledge of Allegiance to the Flag, Ms. Poulin led those present in reciting the Pledge of Allegiance to the Flag.

**E. Announcements**
Information, Procedural: 2. E.

**F. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda**
Action: 2. F. Agenda Review
It was recommended that the Board of Education accepts the agenda order as presented.

Motion by Mrs. Van Sice, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**3. RECOGNITION**

**A. Recognition - Board Acknowledgements**
Information: 3. A.
The Board and Dr. Brown-Hall recognized Dodge Elementary School - Kindness Challenge and Heim Elementary School R.I.S.E. Program as the spotlight schools. Other members of the Board acknowledged and commended the high school musical performances, spirit wee in all three high schools, student driven initiatives, mentoring programs, the Painted Bird performance, and wished Happy New Year to the Southeast Asian community. (Board acknowledgements start in video at 10:08 until 12:57)

**4. PUBLIC EXPRESSION**

**A. Pre-Registration Information - Public May Address the Board**
Information: 4. A.
No one addressed the Board at this time.

**5. REVIEW CODE OF CONDUCT - PUBLIC FORUM**

**A. Review Code of Conduct**
Information: 5. A.
In the summer of 2000, the New York State Legislature enacted the S.A.V.E. legislation, which required school districts to develop a Code of Conduct along with district-wide and school building-level safety plans. The Board of Education of the Williamsville Central School District adopted the original District Code on June 5, 2001 after a 30-day period of public review.
The Williamsville Central School District Code of Conduct, originally developed by the Youth Wellness Council in consultation with members of the school community, must be reviewed on an annual basis. Subsequent to a meeting to allow representatives from various constituencies to submit suggested revisions, the following changes are recommended.

**B. Code of Conduct Public Forum**
Information: 5. A.
No one addressed the Board regarding the Code of Conduct at this time.

**6. CONSENT AGENDA APPROVAL**

**A. Approval of Consent Items 7 through 9**
Action (Consent): 6. A. Approval of Consent Items 7 through 9

**7. CONSENT - PERSONNEL**

**A. Certified Staff Personnel**
Action (Consent), Information. 7. A.

<table>
<thead>
<tr>
<th>Item</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retirements</td>
<td>1</td>
</tr>
<tr>
<td>Resignations</td>
<td>2</td>
</tr>
<tr>
<td>Probationary Appointments</td>
<td>1</td>
</tr>
<tr>
<td>Leave of Absence</td>
<td>3</td>
</tr>
<tr>
<td>Summer School Appointments</td>
<td>110</td>
</tr>
<tr>
<td>Non-Williamsville Personnel</td>
<td>6</td>
</tr>
<tr>
<td>Active Substitute Teachers</td>
<td>2</td>
</tr>
</tbody>
</table>
### Active Non-Certified Substitute Teachers
3

### Inactive Substitute Teachers
2

### Co/Extra-Curricular Activity Assignments 2021-2022
1

### Spring Coaches 2022 - Resignations
2

### Spring Coaches 2022 - Additions
8

### Spring Coaches 2022 - Corrections
6

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**B. Classified Support-Staff Personnel**

**Action (Consent), Information. 7. B.**

<table>
<thead>
<tr>
<th>Action Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointments</td>
<td>16</td>
</tr>
<tr>
<td>Resignations (11), Retirements (6)</td>
<td>17</td>
</tr>
<tr>
<td>Change in Location/Transfer</td>
<td>1</td>
</tr>
<tr>
<td>Change in Personnel Status</td>
<td>5</td>
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<tr>
<td>Temporary Assignments</td>
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<tr>
<td>Leave of Absence</td>
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<td>Active Substitute Aides/Clerical</td>
<td>2</td>
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<tr>
<td>Active Substitute Cleaners</td>
<td>1</td>
</tr>
<tr>
<td>Active Substitute Food Service Helpers</td>
<td>2</td>
</tr>
<tr>
<td>Inactive Substitute Food Service Helpers</td>
<td>2</td>
</tr>
<tr>
<td>Summer School</td>
<td>28</td>
</tr>
</tbody>
</table>

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**8. CONSENT-BUSINESS ITEMS**

**A. Donation**

Action (Consent), Information. 8. A.

The Casey Middle Future City team participated in a Future City Competition in January 2022. The team won 4th place ($700) and a Special Award for Project Management.

**B. Bid Award - Art & Instructional Supplies - Opened 3/9/22**

Action (Consent), Information. 8. B.

**Background Information:**

A Notice to Bidders was advertised in the Amherst Bee on February 23, 2022. Bid specifications were posted on the District website.

The District also uses various New York State contracts for purchases of additional instructional supplies and early learning materials such as paint, paint brushes, canvas panels, clay, colored pencils, crayons, markers, construction paper, drawing paper and glue.

The 2021-2022 cost to District was $39,517.37 for 248 line items. The increase in cost is directly related to an increase in the amount of line items for this bid.

**Pertinent Information:** 18 Bid Notices Sent 10 Bids Received

**Timeline:** Bid prices good July 1, 2022 through June 30, 2023.

**SUMMARY OF BIDS**

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>LINE ITEMS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Specialty</td>
<td>85</td>
<td>$13,069.08</td>
</tr>
<tr>
<td>Pyramid School Products</td>
<td>53</td>
<td>$8,425.32</td>
</tr>
<tr>
<td>W.B. Mason</td>
<td>32</td>
<td>$6,428.85</td>
</tr>
<tr>
<td>Blick Arts</td>
<td>52</td>
<td>$6,285.95</td>
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<tr>
<td>National Art Supplies</td>
<td>8</td>
<td>$5,335.35</td>
</tr>
<tr>
<td>Cascade School Supplies</td>
<td>29</td>
<td>$3,241.58</td>
</tr>
<tr>
<td>EAI Education</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Kaplan Early Learning</td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>
### C. Bid Award - Installation of Concrete Pad - Opened 3/9/22

**Action (Consent), Information. 8. C.**

**Background Information:**
A Notice to Bidders was advertised in the Amherst Bee on February 23, 2022. Bid specifications were posted on the District website. This is a new bid to install a concrete pad at Heim Elementary School. The purpose for installing the pad is to use it as a base for the schools recently purchased outdoor playing surface.

**Pertinent Information:** 6 Bid Notices Sent   1 Bid Received

**Timeline:** Bid prices good through June 30, 2023.

### SUMMARY OF BIDS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>LINE ITEMS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;S Worldwide</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Lakeshore Learning</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>No Bids</td>
<td>9</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>268</strong></td>
<td><strong>$42,786.13</strong></td>
</tr>
</tbody>
</table>

### D. Bid Award - Print & Copy Services - Opened 3/16/22

**Action (Consent), Information. 8. D.**

**Background Information:**
A Notice to Bidders was advertised in the Amherst Bee on March 2, 2022. Bid specifications were posted on the District website. This bid is for the printing of instructional materials that have been created by our teachers and administrators in order to meet APPR curricular requirements. Included in the bid specification is copying, pricing for trimming/cutting, plastic coil binding, plastic covers, full color poster printing and laminating. The cost to the District is approximately $150,000 annually, dependent upon the amount and types of jobs needed. Click [HERE](#) to view Print & Copy Services document attached in BoardDocs.

**Pertinent Information:** 8 Bid Notices Sent   4 Bids Received

**Timeline:** Bid prices good through April 30, 2023.

### E. Monthly Cash Report - February 2022

**Action (Consent), Information. 8. E.**

### F. Claims Auditor Report - February 2022

**Action (Consent), Information. 8. F.**

### G. General Fund Analysis - February 2022

**Action (Consent), Information. 8. G.**

### H. Child Nutrition Reports - February 2022

**Action (Consent), Information. 8. H.**

### I. Extra-Classroom Activity Account Reports - February 2022

**Action (Consent), Information. 8. I.**

### J. Approve Sale and/or Disposal of Obsolete Textbooks

**Action (Consent), Information. 8. J.**

### 9. CONSENT – SPECIAL NEEDS AND STUDENT ACTIVITIES

#### A. Committee on Special Education Board Report 2021-2022

**Action (Consent), Information. 9. A.**

#### B. Committee on Pre-school Special Education Board Report for 2021-2022

**Action (Consent), Information. 9. B.**

This motion approved agenda items 7 (Personnel), 8 (Business Items), and 9 (Special Needs and Student Activities), as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.
Motion by Dr. McClary, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion carried unanimously on all consent agenda items.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

On behalf of the Board of Education, Mrs. Leatherbarrow thanked the following retirees for their service to the District: Jane Lorenz, Transit MS, Teacher, effective October 10, 2022, after 32 years of service; Judith Castine, Transit MS, Teacher Aide, effective June 24, 2022, after 20 years of service; Ronald Evans, South HS, Laborer, effective July 29, 2022, after 30 years of service; Marybeth Guenter, Dodge ES, Laborer, effective July 15, 2022, after 31 years of service; Diane Pecoraro, Casey MS, Teacher Aide, effective June 23, 2022, after 23 years of service; Kelly Simmons, Transit MS, Teacher Aide, effective June 23, 2022, after 29 years of service; and Gail Sterling, Country Parkway ES, effective June 23, 2022, after 34 years of service.

10. MINUTES
A. Approve Minutes of the Regular Board Meeting March 8, 2022
Action: 10. A.
It was recommended that the Board of Education approve the Regular Board Meeting minutes from March 8, 2022 as presented.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion carried 7-0-1.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh
Abstain: Mrs. Bieger

B. Approve Minutes of the Budget Work Session March 22, 2022
Action: 10. B.
It was recommended that the Board of Education approve the Budget Work Session Meeting minutes from March 22, 2022 as presented.

Motion by Mrs. Bieger, second by Dr. Littman.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

11. PRESIDENT’S REPORT
A. Events - Community Forum - Board Retreat - School Building Visits
Information: 11. A.

Upcoming Events
After School with Staff - Conversations with the Board of Education - 3:00 PM
Thursday, May 5, 2022 - South High School Auditorium
Attending: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. McClary, Ms. Poulin, Mr. Buscaglia

Past Events
Community Forum - Report
March 22, 2022, held after the Budget Work Session
Discussion regarding future Community Forum scheduling and topic(s).

Board Retreat
April 27th 6:00 PM-8:30 PM - rescheduled from March 30th.

After School with Staff - Conversations with the Board of Education - 3:00 PM
Wednesday, April 6, 2022 – East High School Auditorium
Attending: Mrs. Leatherbarrow, Dr. McClary, Mrs. Kaczmarek-Bogner

School/Building Visit - Upcoming
June 7, 2022
Dodge ES 8:30 AM-9:15 AM
District Office 9:30 AM-10:30 AM
Board Members Attending: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Ms. Poulin, Dr. McClary, Mrs. Bieger

Prior School Visit - March 10, 2022
Heim ES 8:30 AM-9:15 AM
New Board Member 6 hour Governance Training
Erie 1 BOCES, Room B1, 355 Harlem Road, West Seneca, NY 14224
Saturday, June 11, 2022

*ECASB Board Candidate Training(s)
(Should a Board Candidate become elected, the following are mandatory trainings that need to be fulfilled within the first year of service which includes; Governance Training and Fiscal Oversight Training)
New Board Member 6 hour Governance Training
Erie 1 BOCES, Room B1, 355 Harlem Road, West Seneca, NY 14224
Saturday, June 11, 2022
New Board Member 6 hour Fiscal Oversight Responsibility Training
Erie 1 BOCES, Room B1, 355 Harlem Road, West Seneca, NY 14224
Saturday, June 25, 2022
8:30 AM-3:30 PM
*The District Clerk, Lynn Carey, will manage registration for trainings.

E. Review Draft Board of Education 2022-2023 Meeting Calendar
Information: 11. E.
The Board of Education reviewed the draft 2022-2023 Board of Education meeting calendar. Approval of calendar will be at the Tuesday, July 5, 2022 Organizational meeting.

F. Approve Hiring Election Personnel for the Annual District Vote May 17, 2022
Information, Action: 11. F.
It was recommended that the Board of Education approve and authorize the District Clerk to hire election personnel to facilitate the Annual district vote, to be held on May 17, 2022 as presented.

Motion by Mrs. Van Sice, second by Mrs. Bieger.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

G. Board Candidate - Information
Information: 11. G.
Board Candidates (In order by date petitions received.)
4A. Christina Bleckinger 2A. Teresa Anne Leatherbarrow 1A. Stuart Bulan 5A. Jessica Foscolo
3A. Matthew Riggi (Declined Candidacy on April 26, 2022)

Ballot Drawing-Order of Candidates Appearing on the Ballot
(attendance is optional)
April 19, 2022 at 5:30 PM
Williamsville Central School District Office Boardroom
105 Casey Road
E. Amherst, NY 14051

PTSA Council Candidates Night
Wednesday, May 11, 2022 from 7:00 PM-9:00 PM
Williamsville Central School District Office Boardroom
105 Casey Road
E. Amherst, NY 14051

Due Thursday, May 12, 2022
1. Second Expense Statement

Annual District Vote
Tuesday, May 17, 2022 7:00 AM-9:00 PM
Williamsville North High School Gymnasium
1595 Hopkins Road
Williamsville, NY 14221

Due Monday, June 6, 2022
1. Final Expense Statement

Background Information:
The Board’s powers and duties are derived from the New York State Constitution, the laws of New York State, and the rulings of the New York State Commissioner of Education. Board members sign an oath of responsibility as an agent of New York State for the education of all children and youth of the state. They do NOT involve themselves in operating the school district, but DO receive reports on the happenings in the school district and regular progress reports on district goals and initiatives.

The Board of Education's main areas of responsibility are:
• Establish district policies;
• Develop an annual budget for public approval;
• Vote on the Superintendent’s recommendations on personnel matters and contracts;
• Review courses of study and textbooks;
• Act as a communication link between residents and the Superintendent; and
• Employ a Superintendent who is responsible for the day-to-day operation of the district and administration of board policies. The Superintendent develops policies, programs and plans for board action.

The Board of Education annually adopts a school district budget to determine the number of staff members, to reflect changes in student needs, and to support changes in program offerings. The budget is presented directly to voters for approval on the third Tuesday in May.

No person or group of persons acts in the name of the board. All motions require a majority vote before the board can act. A board member is in an official capacity only during an official board meeting.

H. Williamsville Central School District Annual Vote May 17, 2022 - Voter Information - Application for Absentee Ballot
Information: 11. H. Williamsville Central School District Annual Vote May 17, 2022 - Voter Information
Williamsville Central School District utilizes Erie County Board of Elections voter database for the District's voter registration list. Erie County Board of Elections poll inspectors reside in the district and are staffed on the day of the District's Annual Vote. If you have any question regarding being a registered voter you are able to check on the Erie County Board of Elections website https://elections.erie.gov/Voters or click HERE.

If you are not in the Erie County Board of Elections database, residents may qualify to vote in the district if the voter meets all three qualifications; A United States Citizen, At least 18 years of age, A resident of the school district for a period of 30 days prior to the vote. If you have any questions regarding residency in the Williamsville Central School District to qualify to vote, please check the WCSD website Street Directory by clicking HERE.

On day of vote poll inspectors will verify photo ID and if qualified voter in the District according to voter registration system and/or below:
1. A United States Citizen 2. At least 18 years of age or older 3. A resident of the school district for a period of 30 days prior to the vote
(Qualified voters must be all three of the above.)

Application Information for Absentee Ballot and Absentee Ballot for Military
Application for Absentee Ballot and Application for Military Absentee Ballot - available April 1st (45 days prior to May 17th) at District Office or the Main Office of any WCSD school during normal business hours. Also available by request from Lynn Carey, District Clerk 716.626.8092 or email LCarey@williamsvillek12.org (if emailing - please include "Application" in the subject line).

1. Voter will need to complete application (stating reason and signing) and return to District Clerk. The District Clerk must receive this application for absentee ballot at least seven (7) days before the election by May 10th if the application is to be mailed to the voter or the day before the election, if the ballot is to be delivered in-person at District Office to the voter, 105 Casey Road, E. Amherst, and military application for absentee ballot must be received no later than April 21st. If the District Clerk finds the application meets all of the required criteria and is satisfied the applicant is a qualified voter, the District Clerk may issue an absentee ballot.

2. Budget Vote and Board of Education Member Election - Absentee Ballot will be mailed or available for pick up for those who completed the application at District Office, 105 Casey Road, E. Amherst, sometime after April 21st.

Once application and absentee ballot is requested:
1. Packet, with application included (if not completed), can be mailed out or picked up at District Office, 105 Casey Road, E. Amherst.
2. The voter would return completed packet to the District Clerk. Several options are available when turning in packet:
   a. Return completed application and ballot by mail according to instructions in the packet.
   b. Place in locked drop box located outside of entry way to District Office, 105 Casey Road, E. Amherst. (map attached).
   c. Return to District Office, 105 Casey Road, E. Amherst, during regular office hours.

Absentee Ballot must be received by the District Clerk no later than 5:00 p.m. on May 17, 2022.
* Policy 1640 - Absentee Ballots

I. Annual Vote - Erie 1 BOCES (Board of Cooperative Educational Services) - Administrative Budget 2022-2023
Information, Action: 11. I.
It was recommended that the Board of Education motion to resolve: that, upon the recommendation of the Superintendent of Schools, the Williamsville Central School District Board of Education adopts the proposed Erie 1 BOCES Administrative Budget for 2022-2023, in the amount of $3,746,643 as presented.

Motion by Dr. McClary, second by Mrs. Kaczmarek-Bogner.
Roll Call Vote was taken.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**J. Erie 1 BOCES (Board of Cooperative Educational Services) Election - Board Members**

Information, Action: 11. J.

Mrs. Bieger resolved to cast one vote for; Mr. Eric Borenstein, located in the Williamsville Central School District, to serve as a trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2022 through June 30, 2025, second by Mrs. Van Sice.

Roll Call Vote was taken.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Dr. McClary resolved to cast one vote for; Mr. Mark Mecca, located in the Williamsville Central School District, to serve as a trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2022 through June 30, 2025, second by Dr. Littman.

Roll Call Vote was taken.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**12. SUPERINTENDENT’S REPORT**

**A. Community Update**

Information: 12. A.

Dr. Brown-Hall updated the community regarding the proposed budget, the Air Conditioning 2022 Capital Project, Board of Education Elections, Strategic Planning, Qireshing and Cyber Security, technology integration, regents exams, PTA/PTSA involvement, and the Superintendent's Inter-High Advisory Council. (Dr. Brown-Hall's community update, District Technology Implementation presentation, and Federal Grant Relief information including Board responses start in video at 33:36 until 1:13:32)

**B. Update on the Status of the District Technology Implementation**

Information: 12. B.

The Board received the annual report which provides information regarding the status of the District's informational technology program that supports instruction. There is a summary information pertaining to infrastructure, student/staff device deployment, New York State Education Department three-year technology plan, and ongoing initiatives attached in BoardDocs.

**C. Federal Grant Relief Information Update**

Information: 12. C.

The Board received an informational report for our Federal COVID-19 related grants. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) and American Rescue Plan (ARP). This report is attached in BoardDocs.

Dr. Singh left the table at 8:09 PM and returned to the table at 8:11 PM.

**13. FINANCE**

**A. Approve the Proposed 2022-2023 Budget Including the Budget Notice and Property Tax Report Card**

Information, Action: 13. A.

**B. Annual Internal Audit Risk Assessment Report**

Information, Action: 13. B.

**C. Approve Agreement for Payment in Lieu of Taxes (PILOT) for Jewish Federation Affordable Senior Housing Project at 275 Essjay Road**

Information, Action: 13. C.

It was recommended that the Board of Education approve the proposed 2022-2023 Budget in 13.A., Annual Internal Audit Risk Assessment report in 13.B., and approve agreement for payment in lieu of taxes (PILOT) for the Jewish Federation Affordable Senior Housing Project at 275 Essjay Road in 13.C. as presented.

Motion by Dr. McClary, second by Mrs. Van Sice.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**14. LIAISON REPORTS**
A. 2021-2022 PTA/PTSA/Building(s) and Other Meeting - Board Liaison Assignments

Information: 14. A.
Liaison assignments are in BoardDocs agenda item 14. A.
Under Liaison Reports – Mrs. Kaczmarek-Bogner noted availability of Chromebooks from school libraries has been a topic of discussion at recent PTA/PTSA meetings. Dr. Brown-Hall acknowledged the request for awareness and will include the option for use of Chromebooks in the weekly community update. Mrs. Van Sice noted there will be a PTSA Leadership and Training Event on Monday, April 25th at North HS.

15. LEGISLATIVE MATTERS
No legislative matters were discussed.

16. CURRICULUM
No curriculum matters were discussed.

17. PERSONNEL
A. Approve Home Instructors Pay Rate
Action: 17. A.

B. Approve Funding for the Negotiated Agreement Between the Superintendent and the Williamsville Coordinators' Association
Action: 17. B.

C. Approve Funding for the Contract of Employment Extensions for the Assistant Superintendent of Instruction and the Assistant Superintendent of Finance and Management Services
Action: 17. C.

D. Approve Funding for the Contract of Employment for the Assistant Superintendent of Human Resources
Action: 17. D.
It was recommended that the Board of Education resolve and approve the funding for the Home Instructors Pay Rate in 17.A., the negotiated agreement between the Superintendent and the Williamsville Coordinators' Association in 17.B., the funding for the contract of employment extensions for the Assistant Superintendent of Instruction and the Assistant Superintendent of Finance and Management Services in 17.C., and the funding for the contract of employment for the Assistant Superintendent of Human Resources in 17.D. as presented.

Motion by Mrs. Van Sice, second by Ms. Poulin.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

18. DISTRICT FACILITIES AND SUPPORT SERVICES
A. Facilities Update
Information: 18. A.

Background Information:
Security Improvement and Infrastructure Capital Project - On June 9, 2020, the Williamsville Central School District received approval from its community to construct all items associated with the District-wide Security Improvement and Infrastructure project. The District had worked with the architects and construction manager to develop detailed construction documents that were sent to the New York State Education Department for review and approval in July 2021. This past October 2021, we received approval from the New York State Education department to proceed with all aspects of the capital project.

Pertinent Information:
Security project work (Roof work)
North, Country Parkway, Forest, and Maple East had roof construction activity during the recess period. The work focused on adding safety barriers around the roof perimeters as well as removal of the concrete ballast pavers. The removal of the pavers was completed in a manner that continues to maintain adequate weight on the roof liner. This allows the roof to continue to be weather-resistant. The removal of these pavers allows for the roof tear-off process to begin quickly when school ends in June.

Security project work (security vestibule and main office renovation)
Main school office demolition occurred over the recess at Mill, Country Parkway, and Maple East. The office areas have now been contained with temporary barriers that will remain in place between now and the end of the school year. Work activities in these spaces will continue through the end of the school year. Most internal work will occur on second shift. External work for the construction of the new vestibules is scheduled to occur on first shift.

All of the above work will continue through the summer with the projected completion date being the end of August 2022. Additional work updates will be forthcoming as we progress through the construction process.

19. SPECIAL NEEDS AND STUDENT ACTIVITIES
No matters were discussed under Special Need and Student Activities.
20. COMMITTEE OF THE WHOLE
A. Committee of the Whole
Discussion: 20. A.
Under Committee of the Whole: Mrs. Bieger requested the District look into the new development and housing projects throughout the District and review possible impact on future enrollment. Dr. Brown-Hall responded the District requested updated information from the Town of Amherst and from other resources for a more accurate future enrollment picture.

21. CORRESPONDENCE
No matters were discussed under Correspondence.

22. PROPOSED SECOND EXECUTIVE SESSION- ADJOURNMENT - INFORMATION
A. Proposed Second Executive Session - Recess into Executive Session (8:33 PM)
Action: 22. A. Proposed Executive Session - Recess into Executive Session
The Board of Education adjourned for the purpose of conducting an executive session to discuss current litigation and employment matters related to particular person(s).

Motion by Ms. Poulin, second by Mrs. Van Sice.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Executive Session began at 8:40 PM.
Mrs. Van Sice and Dr. Singh entered at 8:41 PM.
All members of the Board were present except Mr. Buscaglia.
Dr. Brown-Hall was also present.
Executive Session adjourned at 9:13 PM.

B. Return to Open Session - Return to Regular Board Meeting (9:16 PM)
Action: 22. B. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 9:16 PM.
That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Mrs. Bieger, second by Mrs. Van Sice.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

C. Adjourn Meeting (9:16 PM)
Action: 22. C. Adjournment
That the Regular Meeting of the Board of Education adjourns.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Respectfully submitted,

Lynn Carey
District Clerk

Approved: May 5, 2022