REGULAR BOARD MEETING MINUTES
Tuesday, February 8, 2022
(not to be used for quotation purposes)

Meeting Place:
Williamsville Central School District Board of Education
105 Casey Road, E. Amherst, NY 14051

Present:
Mrs. Teresa Leatherbarrow, President;
Mrs. Suzanne Van Sice, Vice President;
Mrs. Crystal Kaczmarek-Bogner, Parliamentarian;
and other Board Members:
Mrs. Mary Bieger, Mr. Michael Buscaglia, Dr. Michael Littman, Dr. Susan McClary, Ms. Maureen Poulin, and Dr. Swaroop Singh

Also present:
Dr. Darren Brown-Hall, Superintendent of Schools;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Mr. Thomas Maturski, Assistant Superintendent for Finance and Management Services;
Dr. John McKenna, Assistant Superintendent for Human Resources;
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;
Mr. Nick Filipowski, Director of Communications;
Mrs. Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION
Information: 1. A.
The District will continue to livestream and record the meetings via WCSD YouTube channel.
Livestream-WCSD YouTube Channel - Click link HERE or HERE for BoardDocs link.
*Please Note: Erie County Department of Health (ECDOH) guidance and protocols will be in place for this meeting.
(upon entry each person will need to sign in and face coverings required for entry into the building)
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING
A. Public Session Call to Order (6:00 PM)
Information/Action: 2. A.
The Public Session of the Regular Meeting of the Board of Education called to order at 6:00 PM by Mrs. Leatherbarrow.
All members of the Board were present except Mr. Buscaglia.

B. Proposed Executive Session - Recess into Executive Session (6:01 PM)
Action: 2. B. Proposed Executive Session - Recess into Executive Session
The Board of Education adjourned for the purpose of conducting an executive session to discuss employment matters related to particular person(s).

Motion by Mrs. Kaczmarek-Bogner, second by Mrs. Poulin.

C. Return to Open Session - Return to Regular Board Meeting (7:03 PM)
Action: 2. C. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:03 PM.
That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Dr. Littman, second by Mrs. Kaczmarek-Bogner.

D. Pledge of Allegiance to the Flag - Dr. Singh will lead us in the Pledge
Information: 2. D.
Pledge of Allegiance to the Flag, Dr. Singh led those present in reciting the Pledge of Allegiance to the Flag.
E. Announcements
Information, Procedural: 2. E.
During this time Mrs. Leatherbarrow requested a moment of silence for Gino Covelli, technology teacher in the District, who passed away on January 31st.

F. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda
Action: 2. F. Agenda Review
It was recommended that the Board of Education accepts the agenda order as presented.

Motion by Dr. Singh, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

3. RECOGNITION
A. Recognition - Board Acknowledgements
Information: 3. A.
The Board and Dr. Brown-Hall recognized Country Parkway Elementary as the spotlight school.

Other members of the Board acknowledged Future City competition teams, Science Olympics, East HS Diversity performances, the Chinese Club of WNY, and Mr. Covelli, technology teacher at Heim MS and Mill MS, who passed away. (Board acknowledgements start in video at 8:00 until 11:56)

4. PUBLIC EXPRESSION
A. Pre-Registration Information - Public May Address the Board
Information: 4. A.
Ms. Elena Pop, regarding Mill MS Spanish homework assignment.
Mr. Jack Rafferty, regarding mask mandate.
Ms. Amber Sastry, regarding recess.
Mr. Tony Bodami, regarding general topics.

5. CONSENT AGENDA APPROVAL
A. Approval of Consent Items 6 through 8
Action (Consent): 5. A. Approval of Consent Items 6 through 8

6. CONSENT - PERSONNEL
A. Certified Staff Personnel
Action (Consent), Information. 6. A.

<table>
<thead>
<tr>
<th>Item</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resignations</td>
<td>1</td>
</tr>
<tr>
<td>Probationary Appointments</td>
<td>2</td>
</tr>
<tr>
<td>Temporary Part-Time Appointments</td>
<td>3</td>
</tr>
<tr>
<td>Regular Substitute Appointments</td>
<td>3</td>
</tr>
<tr>
<td>Leave of Absence</td>
<td>5</td>
</tr>
<tr>
<td>Leave of Absence Extension and Correction</td>
<td>2</td>
</tr>
<tr>
<td>Return from Leave of Absence</td>
<td>7</td>
</tr>
<tr>
<td>Summer School Appointments</td>
<td>2</td>
</tr>
<tr>
<td>Intramural Coordinators 2021-22 Change</td>
<td>2</td>
</tr>
<tr>
<td>Mentor Teacher Assignments 2021-2022</td>
<td>3</td>
</tr>
<tr>
<td>Non-Williamsville Personnel</td>
<td>15</td>
</tr>
<tr>
<td>Active Substitute Teachers</td>
<td>8</td>
</tr>
<tr>
<td>Active Non-Certified Substitute Teachers</td>
<td>14</td>
</tr>
<tr>
<td>Inactive Non-Certified Substitute Teachers</td>
<td>2</td>
</tr>
<tr>
<td>Active Home Instructors</td>
<td>4</td>
</tr>
<tr>
<td>Co/Extra-Curricular Activity Assignments</td>
<td>5</td>
</tr>
<tr>
<td>Community Education Instructors 2021-2022</td>
<td>3</td>
</tr>
</tbody>
</table>

Detailed view also available in BoardDocs agenda item 6. A. Certified Staff Personnel.

B. Classified Support-Staff Personnel
Action (Consent), Information. 6. B.

<table>
<thead>
<tr>
<th>Item</th>
<th>Number</th>
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</thead>
<tbody>
<tr>
<td>Appointments</td>
<td>16</td>
</tr>
<tr>
<td>Resignations (8), Retirements (1)</td>
<td>9</td>
</tr>
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### Change in Personnel Status

<table>
<thead>
<tr>
<th>Change in Personnel Status</th>
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</thead>
<tbody>
<tr>
<td>Leave of Absence</td>
<td>3</td>
</tr>
<tr>
<td>Active Substitute Aides/Clerical</td>
<td>4</td>
</tr>
<tr>
<td>Inactive Substitute Aides/Clerical</td>
<td>2</td>
</tr>
<tr>
<td>Inactive Substitute Food Service Helpers</td>
<td>1</td>
</tr>
</tbody>
</table>

### Summary of Bids by Vendor

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Item</th>
<th>Co-Op Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riddell</td>
<td>Helmet Paint</td>
<td>$11,067.00</td>
</tr>
<tr>
<td>Riddell</td>
<td>Helmet Buff</td>
<td>$8,687.00</td>
</tr>
<tr>
<td>Riddell</td>
<td>Shoulder Pad Recondition</td>
<td>$5,291.00</td>
</tr>
<tr>
<td>Riddell</td>
<td>Replacement Helmets</td>
<td>$5,375.00</td>
</tr>
<tr>
<td>Riddell</td>
<td>Replacement Shoulder Pads</td>
<td>$5,720.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$36,140.00</strong></td>
</tr>
</tbody>
</table>

### Summary of Bids by District

<table>
<thead>
<tr>
<th>District</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sweet Home CSD</td>
<td>$3,784.00</td>
</tr>
<tr>
<td>Amherst CSD</td>
<td>$8,134.00</td>
</tr>
<tr>
<td>Williamsville CSD</td>
<td>$24,222.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$36,140.00</strong></td>
</tr>
</tbody>
</table>

### Timeline:
Bid prices good through December 31, 2022.

### 7. Consent-Business Items

#### A. Cooperative Bid Award - Reconditioning of Football Helmets and Shoulder Pads - Opened 1/12/22

**Action (Consent), Information. 7. A.**

**Background Information:**
This is a cooperative bid for the Williamsville, Amherst and Sweet Home school districts. The Williamsville School District acted as the lead agent to coordinate the specifications, advertise, receive and open bids, and perform bid analysis. The 2020-2021 total Co-op cost was $37,579.50 for reconditioning and replacement of helmets and shoulder pads.

**Pertinent Information:**
3 Bid Notices Sent - 1 Bid Received

#### Timeline:
Bid prices good through December 31, 2022.

#### B. Monthly Cash Report - December 2021

**Action (Consent), Information. 7. B.**

#### C. Claims Auditor Report - December 2021

**Action (Consent), Information. 7. C.**

#### D. General Fund Analysis - December 2021

**Action (Consent), Information. 7. D.**

#### E. Child Nutrition Reports - December 2021

**Action (Consent), Information. 7. E.**

#### F. Extra-Classroom Activity Account Reports - December 2021

**Action (Consent), Information. 7. F.**

### 8. Consent – Special Needs and Student Activities

#### A. Committee on Special Education Board Report 2021-2022

**Action (Consent), Information. 8. A.**

#### B. Committee on Pre-school Special Education Board Report for 2021-2022

**Action (Consent), Information. 8. B.**

This motion approved agenda items 6 (Personnel), 7 (Business Items), and 8 (Special Needs and Student Activities), as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.

**Motion by Mrs. Bieger, second by Dr. Singh.**

**Final Resolution:** Motion carried unanimously on all consent agenda items.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

On behalf of the Board of Education, Mrs. Leatherbarrow thanked the following retiree for their service to the District: Barbara Walsh, RPT Clerk Typist 11 month, South HS, after 20 years of service, effective February 27, 2022.

9. MINUTES
A. Approve Minutes of the Regular Board Meeting January 11, 2022
Action: 9. A.
It was recommended that the Board of Education approve the Regular Board Meeting minutes from January 11, 2022 as presented.

Motion by Dr. Singh, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

10. PRESIDENT’S REPORT
A. Events
Information: 10. A.
NYSED – Review of Graduation Measures in New York State
Virtual event January 27, 2022 2:00 PM-4:30 PM
Attended: Dr. McClary, Dr. Singh, Ms. Poulin, Mrs. Van Sice

Harris Beach - Seminar/Webinar
General Education and Special Education Sessions
Thursday, March 3rd 8:30 AM-11:30 AM
Creekside Banquet Facility, 2669 Union Road, Buffalo 14227
Attending Webinar: Dr. McClary, Dr. Singh, Dr. Littman, Ms. Poulin

After School with Staff - Conversations with the Board of Education - 3:00 PM
Date TBD - South High School Auditorium
Attending:

Wednesday, April 6, 2022 – East High School Auditorium
Attending:

Community Forum
March 22, 2022, after the Budget Work Session Meeting which begins at 7:00 PM. (approximate start of Community Forum 8:00 PM)

Upcoming School Visit - Wednesday, February 9, 2022
Maple East ES 8:15 AM-9:00 AM
Maple West ES 9:30 AM-10:15 AM
Board Members Attending: Mrs. Leatherbarrow, Ms. Poulin, Mrs. Kaczmarek-Bogner, Mr. Buscaglia

B. Erie County Association of School Boards-ECASB
Information: 10. B.

Erie County Association of School Boards-ECASB

ECASB Upcoming Event and Meeting Calendar
ECASB - Upcoming Meeting/Event Date
Prospective School Board Member Workshop - Save the Date - Workshop Information Attached
March 26, 2022 8:00 AM-10:30 AM at Erie 1 BOCES
Please register by March 22nd with ECASB - Sue Summers 716.821.7297 ssummers@e1b.org

ECASB - Prior Meeting/Event Date
2022 Advocacy Training
January 29, 2022
Attended: Mrs. Leatherbarrow

Rick Timbs Dessert Forum (flyer attached)
Thursday, February 3, 2022 6:30 PM-8:30 PM, at Erie 1 BOCES
Attending: Dr. McClary, Dr. Singh, Mrs. Leatherbarrow

Executive Board
January 13, 2022 6:00 PM-8:00 PM, Room B1

Legislative Team
January 20, 2022 6:30 PM-8:30 PM, Room B1
Delegate Assembly
January 27, 2022 6:30 PM-8:30 PM, Room B1

ECASB - Remaining Meeting Dates
Legislative Team
March 17, 2022 6:30 PM-8:30 PM, Room B1
April 21, 2022 6:30 PM-8:30 PM, Room B2B
Attendee: Mrs. Leatherbarrow

Executive Board
March 10, 2022 6:00 PM-8:00 PM, Room B1
June 16, 2022 Retreat 5:30 PM-8:30 PM, TBD
Attendee: Dr. McClary

Budget and Finance Team
February 17, 2022 6:30 PM-7:30 PM, Room B1
Attendee: Mrs. Leatherbarrow

Delegate Assembly
April 7, 2022 6:30PM-8:30 PM, Room B1
Attendee: Dr. McClary

C. New York State School Boards Association - NYSSBA
Information: 10. C.
New York State School Boards Association-NYSSBA

Upcoming Events
2022 NYSSBA Virtual Lobby Day
Date: Wednesday, February 9, 2022
Time: 8:00 AM-4:00 PM
Attending: Dr. McClary

The School Board’s Role in Curriculum Adoption Webinar
Date: Thursday, February 10, 2022
Time: 1:00 PM-2:30 PM
Attending: Mrs. Kaczmarek-Bogner, Ms. Poulin, Mrs. Van Sice, Dr. Singh

Prior Event
2022 Virtual Capital Conference
Date: February 2, 2022
Time: 9:00 AM - 12:30 PM
Attended (virtual):

Save the dates:
2022 - 103rd Annual NYSSBA Convention and Education Expo - Syracuse
Thursday, October 27, 2022 - Saturday, October 29, 2022

2023 - 104th Annual NYSSBA Convention and Education Expo - Buffalo
Thursday, October 26, 2023- Saturday October, 28, 2023

D. Adopt Procedure and Timeline for the Election of School Board Members
Action, Information: 10. D.
It was recommended that the Board of Education approve and adopt the 2022 procedure and timeline for the election of school board members as presented.

Motion by Mrs. Van Sice, second by Mr. Buscaglia.

Final Resolution: Motion carried unanimously on all consent agenda items.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

E. Board Candidate - Packets and Information
Information: 10. E.
Three positions will be available for three year terms and there is no monetary compensation for serving on the WCSD Board of Education. However, you must take a sworn oath of office that you will faithfully discharge the duties for the Williamsville Central School District according to the best of your ability.

The three board members whose term expires June 30, 2022 are:
Mrs. Mary Bieger, Mrs. Teresa Leatherbarrow and Mrs. Suzanne Van Sice.
F. Williamsville Central School District Annual Vote - Voter Information
Information: 10. F.
On day of vote poll inspectors will verify photo ID and if qualified voter in the District according to voter registration system and/or below:
1. A United States Citizen
2. At least 18 years of age or older
3. A resident of the school district for a period of 30 days prior to the vote
(Qualified voters must be all three of the above.)

G. Erie 1 BOCES - Call for Nominations
Information: 10. G.
Three (3) board members shall be elected to serve on the Board of Cooperative Educational Services, First Supervisory District of Erie County at the meeting designated by the BOCES board president to be held on April 19, 2022 to be held in each of the component districts.

Mrs. Van Sice left the table at 7:40 PM and returned to the table at 7:43 PM.

11. SUPERINTENDENT’S REPORT
A. Community Update
Information: 11. A.
Dr. Brown-Hall updated the community regarding test to stay, at-home test kit distribution, strategic planning, diversity equity, and inclusion (DEI), email incident, BOE elections, and Universal Pre-K.

B. Strategic Plan 2022-2027
Information: 11. B.
A Strategic Planning Committee consisting of Administrators, Teachers, Board Members and Parents met on many occasions and collaboratively created the Strategic Plan attached. The Plan consists of four strategic goal areas: Communication; Wellness, Community, and Sustainability; Teaching, Learning, and Leadership; and Diversity, Equity, and Inclusion.

C. Review Draft 2022-2023 Student Calendar
Information: 11. C.
Annually, the Board of Education must adopt a school calendar that is consistent with New York State student attendance expectations and contractual obligations. The calendar meets the requirements of the State Education Department and District.

(Dr. Brown-Hall’s community update, strategic plan, and review of draft student calendar start in video at 39:16 until 1:01:32)

D. Policy Updates - Second Reading and Adoption of Policies; #1338 Duties of the School Physician/Nurse Practitioner, #1339 Internal Audit Function, #2310 Membership in Associations, #3130 Shared Decision-Making and School-Based Planning, #3140 Flag Display, #3250 Parent-Teacher Association, #3310 Public Access to Records, #6160 Professional Growth/Staff Development, #8242 Character Education and Removal of Policies; #3240 Student Participation and #3430 Uniform Violent and Disruptive Incident System
Action, Information: 11. D.
It was recommended that the Board of Education motion take from the table for the second reading and adoption of the following policies; #1338 Duties of the School Physician/Nurse Practitioner, #1339 Internal Audit Function, #2310 Membership in Associations, #3130 Shared Decision-Making and School-Based Planning, #3140 Flag Display, #3250 Parent-Teacher Association, #3310 Public Access to Records, #6160 Professional Growth/Staff Development, #8242 Character Education and Removal of Policies; #3240 Student Participation and #3430 Uniform Violent and Disruptive Incident System as presented.

Motion to take the policy updates from the table by Mrs. Bieger, second by Ms. Poulin.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Motion by Dr. McClary for second reading and adoption of policies; #1338 Duties of the School Physician/Nurse Practitioner, #1339 Internal Audit Function, #2310 Membership in Associations, #3130 Shared Decision-Making and School-Based Planning, #3140 Flag Display, #3250 Parent-Teacher Association, #3310 Public Access to Records, #6160 Professional Growth/Staff Development, #8242 Character Education and Removal of Policies; #3240 Student Participation and #3430 Uniform Violent and Disruptive Incident System, second by Mrs. Van Sice.

Final Resolution: Motion carried unanimously.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

12. FINANCE
A. 2022-2023 Budget Development - February Program Continuation Expense Report and Draft Revenue Budget
Information: 12. A. Click HERE to view agenda item. (presentation and discussion in video starts at 1:04:51 until 1:26:10)

Background Information:
The District is presenting the second draft of the estimated budget increases that are pertinent to the development of the 2022-2023 General Fund budget. The Program Continuation - Required Expense Increases continue to reflect budgetary changes that
are necessary to support our current instructional programs. The information in the report may be modified throughout the budget development process as new information becomes available to the District. Also provided at this meeting is the initial revenue budget applicable to the 2022-23 budget year.

**Pertinent Information:**

**Expense Budget**

Total Program Continuation - Required Expense Increase = $7,602,119 (3.71% increase)

Total 2022-23 Working Program Continuation Budget = $212,623,086

**Revenue Budget**

The initial draft revenue budget provides for a state aid increase of $1,932,551 over the prior year. It is important to state that the 2021-22 state aid budget included $3,036,162 in federal dollars. The state aid budget in 2022-23 does not include any federal aid. This results in New York State aid actually increasing $4,968,713. There are two other major revenue increases in the 2022-23 budget before considering the tax levy. The payment in lieu of taxes (PILOT) is increased by $517,542 and sales tax revenues have been increased $1,000,000.

**Tax Cap**

The tax cap calculation for the 2022-23 year has been completed. The two key calculation factors are the tax levy growth factor (1.0091) and the consumer price index (CPI) is 2.00%. The rate is capped by New York State law at 2.00%. The 2021 CPI rate for the Northeast All Urban Consumers was 6.58%. The tax cap calculation results in a maximum levy increase of $3,456,892. The proposed levy increase is $3,410,000. This results in a proposed 2022-23 tax levy of $137,200,000, 2.55% increase. The tax levy is under the tax cap amount by $46,892.

Total 2022-23 Working Budget Total = $212,623,086

February Revenue Budget = $211,881,060

February Expense Budget = $212,623,086

February Budget Position = ($742,026)*

*It is important to state that the District has not yet received employee retirement notifications. These notifications are due from our teachers in February.

**Timeline:**

Presentation of this 2022-23 budget information complies with the District’s budget development timeline.

**B. Approve Property Tax Settlement and Transfer Amount from Tax Reserve (2420-2430 N. Forest Rd, Getzville)**

Action, Information: 12. B.

The petitioners have filed challenges of their property tax assessments for the 2021-22 tax year. It has been ordered that the total assessments be reduced from $2,990,000 to $2,225,000. This assessment change results in a total reduction of $765,000 and a refund of $13,644.11, property owned by B.K.V. Realty, Co, LLC.

**C. Approve Property Tax Settlement and Transfer Amount from Tax Reserve (2750 Millersport Hwy, Getzville)**

Action, Information: 12. C.

The petitioners have filed challenges of their property tax assessments for the 2021-22 tax year. It has been ordered that the total assessments be reduced from $3,140,000 to $3,100,000. This assessment change results in a total reduction of $40,000 and a refund of $627.06, property owned by Public Storage, Inc.

**D. Approve Property Tax Settlement and Transfer Amount from Tax Reserve (5965 Transit Rd, Williamsville )**

Action, Information: 12. D.

The petitioners have filed challenges of their property tax assessments for the 2021-22 tax year. It has been ordered that the total assessments be reduced from $1,990,000 to $1,890,000. This assessment change results in a total reduction of $100,000 and a refund of $1,567.66, property owned by Benderson Properties, Inc..

It was recommended that the Board of Education motion to resolve and approve the property tax settlements in 12.B., 12.C., and 12.D., as presented.

Motion by Mr. Buscaglia, second by Mrs. Van Sice.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**13. LIAISON REPORTS**

**A. 2021-2022 PTA/PTSA/Building(s) and Other Meeting - Board Liaison Assignments**

Information: 13. A.
Liaison assignments are in BoardDocs agenda item 13.A.
Mrs. Kaczmarek-Bogner reported on SEPTSA event and thanked Cathy Ratzel, Cheryl Lazarro, and John D'Angelo, from the office of Exceptional Education for presenting and Mr. Scanzuso for attending and answering attendees questions.

14. LEGISLATIVE MATTERS
As mentioned in the President’s report, tomorrow is Lobby Day. Three Board members will be lobbying tomorrow with our local legislators and Superintendent Brown-Hall has similar meetings scheduled next week.

15. CURRICULUM
16. PERSONNEL
There are no matters to discuss under 15-Curriculum and 16-Personnel.

17. DISTRICT FACILITIES AND SUPPORT SERVICES
A. 2022 District-Wide School Building Air Conditioning Capital Project Proposition Information
Information, Discussion: 17. A. (discussion in video starts at 1:29:07 until 1:37:00)
The development of a new capital project for air conditioning in our school buildings began by defining what areas of our schools would be air conditioned. The next step is to review each school's infrastructure to determine what air conditioning system best fits into each school building. After a review of various air conditioning systems it was decided for the initial phase of this project that the district would use a Ducted Variable Air Volume system.

The next step in the project development process was to define each school's system requirements, installation processes, equipment lists, and a general plan for construction. All of these items allowed for the initial cost estimates to be determined for the project. The cost estimates are provided in the attached presentation along with pertinent information on possible funding options for this new capital project. Our design team is reviewing all information through the month of February and it will have final cost estimates available for the March Board meeting.

Based on an estimated project cost of $129.4 million dollars to air condition all non-air conditioned classroom space, it is recommended that the district pursue a phased approach for this project. The elementary schools would be completed in phase 1, middle schools (2.5 schools-Transit and the Casey addition are air conditioned) in phase 2, and high schools in phase 3 (2 schools-East is air conditioned). If a phased approach is approved it would result in a phase 1- capital project proposition being presented to voters in May 2022.

18. SPECIAL NEEDS AND STUDENT ACTIVITIES
A. Universal Prekindergarten (UPK) Presentation
The Williamsville Central School District has been offering a preschool program for many years through community based organizations (CBO’s). This year, in addition to CBO’s, the District added four UPK classrooms housed within the District, two at Country Parkway Elementary and two at Forest Elementary.

Mrs. Bieger left the table at 8:51 PM and returned to the table at 8:53 PM.

19. COMMITTEE OF THE WHOLE
No matters were discussed under 19.

20. CORRESPONDENCE
A. Correspondence
Information: 20. A.
Correspondence was received from community regarding; musicals and concerts audience seating, COVID and mask protocols in schools, and supporting school nurses.

21. RECESS REGULAR BOARD MEETING
A. Recess Regular Board Meeting
Action: 21. A.
The Board of Education recessed the Regular Board meeting for the purpose of conducting the Budget Work Session.
Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

22. BUDGET WORK SESSION AND PUBLIC FORUM (9:19 PM)
A. Call Budget Work Session to Order
Procedural: 22. A.
The Budget Work Session was called to order at 9:19 PM by Mrs. Leatherbarrow.
All members of the Board were present.

B. 2022-2023 Budget Discussion
Discussion: 22. B.
Discussion was held earlier during the presentation.

C. Public Forum-Budget Only
Discussion: 22. C.
No one addressed the Board regarding the Budget at this time.

D. Adjourn Budget Work Session
Action: 22. D.
The Board of Education adjourned Budget Work Session.

Motion by Mrs. Van Sice, second by Dr. McClary.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

23. RETURN TO THE REGULAR BOARD MEETING
A. Return to Regular Board Meeting (9:20 PM)
Action: 23. A. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 9:20 PM.
That the Board of Education comes out of Budget Work Session and returns to the Public Session of the Regular Board meeting.

Motion by Mrs. Bieger, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

24. ADJOURNMENT - INFORMATION
A. Adjourn Meeting (9:21 PM)
Action: 24. A. Adjournment
That the Regular Meeting of the Board of Education adjourns.

Motion by Mrs. Van Sice, second by Mr. Buscaglia.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Respectfully submitted,

Lynn Carey
District Clerk

Approved: March 8, 2022