REGULAR BOARD MEETING MINUTES  
Tuesday, September 14, 2021  
(Not to be used for quotation purposes)

Meeting Place:  
Williamsville Central School District Board of Education  
105 Casey Road, E. Amherst, NY 14051

Present:  
Mrs. Teresa Leatherbarrow, President;  
Mrs. Suzanne Van Sice, Vice President;  
Mrs. Crystal Kaczmarek-Bogner, Parliamentarian;  
and other Board Members:  
Mrs. Mary Bieger, Mr. Michael Buscaglia, Dr. Michael Littman, Dr. Susan McClary, Ms. Maureen Poulin, and Dr. Swaroop Singh

Also present:  
Dr. Darren Brown-Hall, Superintendent of Schools;  
Dr. Marie Balen, Assistant Superintendent for Instruction;  
Mr. Thomas Maturski, Assistant Superintendent for Finance and Management Services;  
Dr. John McKenna, Assistant Superintendent for Human Resources;  
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;  
Mr. Nick Filipowski, Director of Communications;  
Mrs. Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION  
Information: 1. A.  
Information  
The District will continue to livestream and record the meetings via WCSD YouTube channel.  
Livestream-WCSD YouTube Channel - Click link HERE.  
*Please Note: Erie County Department of Health (ECDOH) guidance and protocols will be in place for this meeting.  
(upon entry each person will need to complete COVID questionnaire and facemask is required)  
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING  
A. Public Session Call to Order (6:00 PM)  
Information/Action: 2. A.  
The Public Session of the Regular Meeting of the Board of Education called to order at 6:00 PM by Mrs. Leatherbarrow.  
All members of the Board were present.

B. Proposed Executive Session - Recess into Executive Session (6:01 PM)  
Action: 2. B. Proposed Executive Session - Recess into Executive Session  
The Board of Education adjourned for the purpose of conducting an executive session to discuss; collective negotiations and evaluation of Superintendent.  
Motion by Mrs. Van Sice, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously  
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Executive Session began at 6:04 PM.  
All members of the Board were present.  
Dr. Brown-Hall, Dr. McKenna, and Ms. Cooper were also present.  
Dr. McKenna left executive session at 6:40 PM.  
Ms. Cooper left executive session at 6:40 PM.  
Executive Session adjourned at 7:02 PM.

C. Return to Open Session - Return to Regular Board Meeting (7:06 PM)  
Action: 2. C. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:06 PM.  
That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.  
Motion by Mrs. Kaczmarek-Bogner, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously  
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

D. Pledge of Allegiance to the Flag - Mr. Buscaglia will lead us in the Pledge  
Information: 2. D.  
Pledge of Allegiance to the Flag, Mr. Buscaglia led those present in reciting the Pledge of Allegiance to the Flag.

E. Announcements  
Information, Procedural: 2. E.  
F. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda  
Action: 2. F. Agenda Review  
It was recommended that the Board of Education accepts the agenda order as presented.  
Motion by Mrs. Van Sice, second by Dr. McClary.

Final Resolution: Motion Carried Unanimously  
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

3. RECOGNITION
A. Recognition - Board Acknowledgements
Information: 3. A.
The Board and Dr. Brown-Hall recognized the East High School string quartet for performing at the meeting, WillPower participants in the presentation and Mrs. Van Sice extended gratitude for all involved in school re-opening, especially the bus drivers during this time. Dr. Littman thanked the Board for the Rosh Hashanah card and wished the Jewish community a healthy and happy new year.

4. PUBLIC EXPRESSION
A. Pre-Registration Information - Public May Address the Board
Information: 4. A.
Ms. Ehmann, regarding coach.
Mr. Shaw, regarding coach.
Mr. Comerford, regarding coach.
Ms. Brunskill, regarding coach.
Mr. Rafferty, regarding mask mandates.
Ms. Cacciotti, regarding class size guidelines.

5. CONSENT AGENDA APPROVAL
A. Approval of Consent Items 6 through 8
Action (Consent): 5. A. Approval of Consent Items 6 through 8

6. CONSENT - PERSONNEL
A. Certified Staff Personnel
Action (Consent), Information. 6. A.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Resignations for the Purpose of Retirement</td>
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<tr>
<td>Resignations</td>
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<tr>
<td>Probationary Appointments</td>
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<tr>
<td>Temporary Part-Time Appointments</td>
<td>24</td>
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<tr>
<td>Regular Substitute Appointments (9-1 duplicate 8)</td>
<td>8</td>
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<tr>
<td>Change in Location</td>
<td>4</td>
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<tr>
<td>Change in Probationary Date</td>
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<tr>
<td>Request for Leave of Absence</td>
<td>8</td>
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<tr>
<td>Request for Leave of Absence Extension</td>
<td>1</td>
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<tr>
<td>Mentor Teacher Assignments</td>
<td>25</td>
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<td>Intramural Coordinators 2021-2022</td>
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<td>Active Substitute Teachers</td>
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<tr>
<td>Active Non-Certified Substitute Teachers</td>
<td>2</td>
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<tr>
<td>Inactive Substitute Teachers</td>
<td>9</td>
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<tr>
<td>Inactive Non-Certified Substitute Teachers</td>
<td>3</td>
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<tr>
<td>Non-Williamsville Personnel</td>
<td>4</td>
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<tr>
<td>Team Leader Appointments 2021-2022 (corrections)</td>
<td>5</td>
</tr>
<tr>
<td>Fall Coaches (additional)</td>
<td>11</td>
</tr>
<tr>
<td>Fall Coaches (correction/changes)</td>
<td>4</td>
</tr>
</tbody>
</table>

Detailed view also available in BoardDocs agenda item 6. A. Certified Staff Personnel.

B. Classified Support-Staff Personnel
Action (Consent), Information. 6. B.

<table>
<thead>
<tr>
<th>Item</th>
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<tr>
<td>Appointments</td>
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<tr>
<td>Resignations (29) Retirement (1)</td>
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<tr>
<td>Change in Personnel Status</td>
<td>16</td>
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<tr>
<td>Change in Location/Transfer</td>
<td>4</td>
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<tr>
<td>Inactive Substitute Aides/Clerical</td>
<td>7</td>
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<tr>
<td>Active Substitute Food Service Helpers</td>
<td>8</td>
</tr>
<tr>
<td>Inactive Substitute Food Service Helpers</td>
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</table>

Detailed view also available in BoardDocs agenda item 6. B. Classified Support-Staff Personnel.

7. CONSENT-BUSINESS ITEMS
A. Monthly Cash Reports - July 2021
Action (Consent), Information. 7. A.
B. Claims Auditor Report - July 2021
Action (Consent), Information. 7. B.
C. General Fund Analysis - July 2021
Action (Consent), Information. 7. C.
D. Child Nutrition Budget Status Report - July 2021
Action (Consent), Information. 7. D.
E. Child Nutrition Revenue Status Report - July 2021
Action (Consent), Information. 7. E.
F. Extra-Classroom Activity Account Reports - July 2021
Action (Consent), Information. 7. F.

8. CONSENT – SPECIAL NEEDS AND STUDENT ACTIVITIES
A. Committee on Special Education Board Report 2021-2022
Action (Consent), Information. 8. A.
This motion approved agenda items 6 (Personnel), 7 (Business Items), and 8 (Special Needs and Student Activities) as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion carried unanimously on all consent agenda items.
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Mrs. Leatherbarrow welcomed and congratulated Ms. Nicole Mayers the newly appointed Principal for Dodge Elementary.

On behalf of the Board of Education, Mrs. Leatherbarrow thanked the following retirees for their service to the District:
Jessica Briandi, North High, for 25 years of service;
Michele Calandra, North High, for 33 years of service; and
Mary Summers, Casey and Heim Middle, for 6 years of service.

9. MINUTES
A. Approve Minutes of the Regular Board Meeting August 10, 2021
Action: 9. A.
It was recommended that the Board of Education approve the Regular Board Meeting minutes from August 10, 2021 as presented.

Motion by Mrs. Bieger, second by Dr. Singh.

Final Resolution: Motion Carried 8-0-1
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh
Abstained: Mrs. Van Sice

10. PRESIDENT’S REPORT
A. Events
Information: 10. A.
Opening Day for Staff and Support Staff
Wednesday, September 1st, Virtual
Certified Staff - 8:00 AM Classified Support Staff - 10:30 AM

Community Forum
Saturday, October 16th, East High School Commons 9:00 AM-12:00 PM
Board members attending: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Next Community Forum
March 22, 2022, after the Budget Work Session Meeting which begins at 7:00 PM. (approximate start of Community Forum 8:00 PM)

B. Erie County Association of School Boards-ECASB
Information: 10. B.
Erie County Association of School Boards-ECASB
ECASB Upcoming Event Calendar
Annual Dinner
October 7, 2021 at Salvatore’s
(flyer attached in BoardDocs)
Attending: Dr. McClary and Dr. Singh

Speed Boarding
October 14, 2021 6:30 PM-8:30 PM
Erie 1 BOCES, 355 Harlem Road, West Seneca
No registration fee - bring a canned food or two for the food pantry.
(flyer attached in BoardDocs)
Attending: Mrs. Leatherbarrow

Prior Event
WNY Law Conference (Virtual)
Tuesday, August 10, 8:30 AM-11:30 AM
Thursday, August 12, 8:30 AM-11:30 AM
Board attendee: Mrs. Kaczmarek-Bogner

ECASB - Remaining Meeting Dates
Legislative Team
October 21, 2021 6:30 PM-8:30 PM, Room B1
November 18, 2021 6:30 PM-8:30 PM, Room B2A
January 20, 2022 6:30 PM-8:30 PM, Room B1
March 17, 2022 6:30 PM-8:30 PM, Room B1
April 21, 2022 6:30 PM-8:30 PM, Room B2B
Attendee: Mrs. Kaczmarek-Bogner

Executive Board
December 9, 2021 6:00 PM-7:30 PM, Room B1
January 13, 2022 6:00 PM-8:00 PM, Room B1
March 10, 2022 6:00 PM-8:00 PM, Room B1
June 16, 2022 Retreat 5:30 PM-8:30 PM, TBD
Attendee: Dr. McClary
Budget and Finance Team
January 6, 2022 6:30 PM-7:30 PM, Room B1
February 17, 2022 6:30 PM-7:30 PM, Room B1
Attendee: Mrs. Leatherbarrow

Delegate Assembly
January 27, 2022 6:30 PM-8:30 PM, Room B1
April 7, 2022 6:30 PM-8:30 PM, Room B1
Attendee: Dr. McClary

C. New York State School Boards Association - NYSSBA
Information: 10. C.

New York State School Boards Association - NYSSBA

NYSSBA - A Call to Order
Virtual Webinar 1:00 PM-2:30 PM
September 14, 2021
Attending: Mr. Bieger, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, Dr. McClary, Ms. Poulin, and Mrs. Van Sice

NYSSBA - Board Officers Academy
October 1, 2021 8:00 AM-4:00 PM
Hilton Garden Inn Rochester/University & Medical Center
30 Celebration Drive
Rochester, NY 14620
Cost: $315 per person
Attending: Dr. Singh and Ms. Poulin

NYSSBA - Timeline for Proposed Bylaw Amendments and Resolutions Book
August 30, 2021 – Distribution of the Proposed Bylaw Amendments and Resolutions Book
The book will be distributed electronically to all member boards and posted to the NYSSBA website by this date.

September 14, 2021 Board Meeting
Agenda item to approve and authorize the delegate, Dr. Littman, and alternate, Ms. Poulin, to vote as they deem appropriate for our school district after they have heard all discussions regarding the issues presented.

September 17, 2021 – Deadline for Submitting Amendments and Rebuttals to Proposed Bylaws and Resolutions
Amendments to proposed resolutions and rebuttals and statements to proposed resolutions must be received by NYSSBA before 5 p.m. on September 17th.

Rebuttals and statements of support may be submitted for proposed bylaws, but proposed bylaws may not be amended. Rebuttals and statements must be on school district letterhead. Amendments must be submitted using the NYSSBA. Amendment Request form found HERE and emailed directly to Danielle Grasso at advocacy@nyssba.org.

September 27, 2021 – Distribution of the Voting Delegates’ Guide – Proposed Bylaw Amendments and Resolutions
The guide will be distributed electronically to all member boards and posted to the NYSSBA website.

October 18, 2021 – NYSSBA’s Annual Business Meeting, Virtual
The 2021 Annual Business Meeting will take place in a virtual format, much like last year’s business meeting. Additional details will be released in the coming months.
Delegates assemble to consider proposed resolutions and bylaw amendments.

2021 - 102nd Annual NYSSBA Convention - In person cancellation.
*Attending: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Bieger, Dr. Littman
Virtual Event - Announced September 16, 2021

Save the dates:
2022 - 103rd Annual NYSSBA Convention and Education Expo - Syracuse
Thursday, October 27, 2022 - Saturday, October 29, 2022

2023 - 104th Annual NYSSBA Convention and Education Expo - Buffalo
Thursday, October 26, 2023 - Saturday October, 28, 2023

D. Approve and Authorize Voting Delegate for the New York State School Boards Association - NYSSBA Business Meeting on October 18, 2021
Action: 10. D.
It was recommended that the Board of Education approve and authorize Dr. Littman as the voting delegate for the Business Meeting on October 18, 2021 as presented.

Motion by Ms. Poulin, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

E. NYSSBA Area 1 Director
Action: 10. E.
It was recommended that the Board of Education elect one member for the Area 1 Director on the Board of Directors of the New York State School Boards Association as presented.
Resolution to elect one member for the Area 1 Director on the Board of Directors of the New York State School Boards Association, be it resolved, that upon the recommendation of the Superintendent of Schools, the Williamsville Central School District’s Board of Education casts its vote in the special election for one member for the Area 1 Director on the Board of Directors of the New York State School Boards Association for the persons indicated on the ballot as presented by roll call, at the regular meeting of the Board of Education on September 14, 2021.
Roll Call Vote was cast for Linda Hoffman and was sent by Lynn Carey, District Clerk, on behalf of the Board of Education on September 15, 2021.

F. District Policy Review Committee
Discussion, Action: 10. F.
It was recommended that the Board of Education approve the resolution to form a District Policy Review Committee and assign members of the Board of Education to review District policies as discussed and as presented.

<table>
<thead>
<tr>
<th>District Policies</th>
<th>District Policy Count per Section</th>
<th>Section Title</th>
<th>Board Member Committee</th>
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<tbody>
<tr>
<td>1000</td>
<td>29</td>
<td>Bylaws</td>
<td>Mrs. Leatherbarrow, Dr. Littman, Mrs. Kaczmarek-Bogner</td>
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<tr>
<td>2000</td>
<td>7</td>
<td>Internal Operations</td>
<td>Mrs. Bieger, Mr. Buscaglia, Mrs. Van Sice</td>
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<td>3000</td>
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<td>Community Relations</td>
<td>Ms. Poulin, Dr. McClary, Dr. Singh</td>
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<td>4000</td>
<td>10</td>
<td>Administration</td>
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<tr>
<td>5000</td>
<td>68</td>
<td>Non-Instructional/Business Operations</td>
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<tr>
<td>6000</td>
<td>44</td>
<td>Personnel</td>
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<tr>
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<td>Students</td>
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<tr>
<td>8000</td>
<td>31</td>
<td>Instruction</td>
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</tr>
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</table>

Motion by Dr. McClary, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

G. Board Goals Implementation Plans—Measures for 2021-2022
Information: 10. G.
The Board reviewed the implementation plans for 2021-2022 school year. (discussion in video start at 58:06 until 1:00:06)

11. SUPERINTENDENT’S REPORT
A. Community Update
Information: 11. A.
Dr. Brown-Hall updated the community regarding school re-opening, transportation, and health and safety. (community update starts in video at 1:00:15 until 1:09:21)

B. Class Size Report
Information: 11. B.
Dr. Brown-Hall reviewed and updated the community regarding class size report. (class size report review and update starts in video at 1:09:28 until 1:14:51)

C. Diversity, Equity, and Inclusion (DEI) Update
Information: 11. C.

D. 2021-2022 District Goals Implementation Plans
Information: 11. D.
The Board reviewed the Diversity, Equity and Inclusion update, and the 2021-2022 District Goals Implementation Plans. (DEI and District Goals update starts in video at 1:14:52 until 1:47:10)

E. Policy Updates First Reading New Policy #3431 Diversity, Equity, and Inclusion in the District, #5634 Gender Neutral Single-Occupancy Bathrooms, #7554 Student Gender Identity, and revised policies; #5640 Smoking Tobacco and Cannabis (Marijuana) Use, #5660 Meal Charging and Prohibition Against Meal Shaming, #6150 Alcohol Tobacco Drugs and Other Substances (Staff), #7131 Education of Students in Temporary Housing, #7320 Alcohol Tobacco Drugs and other Substances (Students), and #8280 Instruction for English Language Learners.
Action: 11. E.
It was recommended that the Board of Education motion for the first reading and table the motion for a second reading and adoption at the October 12, 2021 Regular Board Meeting of the new policies #3431 Diversity, Equity, and Inclusion in the District, #5634 Gender Neutral Single-Occupancy Bathrooms, #7554 Student Gender Identity, and revised policies; #5640 Smoking Tobacco and Cannabis (Marijuana) Use, #5660 Meal Charging and Prohibition Against Meal Shaming, #6150 Alcohol Tobacco Drugs and Other Substances (Staff), #7131 Education of Students in Temporary Housing, #7320 Alcohol Tobacco Drugs and other Substances (Students), and #8280 Instruction for English Language Learners.

Motion by Mrs. Van Sice for first reading, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Motion by Dr. Littman, to table policies for a second reading and adoption at the October 12, 2021 meeting, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

F. Policy Updates Second Reading and Adoption of Revised Policy #1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
Action: 11. F
It was recommended that the Board of Education take policy #1510 Regular Board Meeting and Rules (Quorum and Parliamentary Procedure) from the table for the second reading and adoption.

Motion by Mrs. Van Sice to take the policy from the table, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion Carried Unanimously
After discussion, and recommended change to the policy, the Board will table the revised policy #1510 for second reading and adoption at the October 12, 2021 Regular Board meeting. (discussion regarding change to policy starts in video at 1:49:23 until 1:57:34)

Motion by Mrs. Van Sice, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

G. Adopt Resolution for the Certification of Lead Evaluators
Action: 11. G.
It was recommended that the Board of Education motion to resolve and adopt the resolution for the certification of Lead Evaluators as presented.

Motion by Mrs. Van Sice, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

12. FINANCE
A. Budget Transfer
Action: 12. A.

B. Amend Contract for the District’s In-School UPK Program
Action: 12. B.

C. Resolution - Payment in Lieu of Tax (PILOT) with Brewster Amherst Preservation Housing Development Fund Company, Incorporated (HDFC)
Action: 12. C.

D. Re-Approval of the District’s Corrective Action Plan Pertaining to the 2019-2020 Audit - Financial Statement Finding - Encumbrances
Action: 12. D.

It was recommended that the Board of Education resolve and approve the agenda items 12.A. Budget Transfer, 12.B. Amend Contract for the District's In-School UPK Program, 12.C. Resolution - Payment in Lieu of Tax (PILOT) with Brewster Amherst Preservation Housing Development Fund Company, Incorporated (HDFC), and 12.D. Re-Approval of the District's Corrective Action Plan Pertaining to the 2019-2020 Audit - Financial Statement Finding - Encumbrances as presented.

Motion by Mrs. Bieger, second by Mrs. Buscaglia.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

13. LIAISON REPORTS
Information: 13. A.

Liaison assignments are in BoardDocs agenda item 13.A.

14. LEGISLATIVE MATTERS
15. CURRICULUM
16. PERSONNEL
No matters were discussed under 14., 15., and 16.

17. DISTRICT FACILITIES AND SUPPORT SERVICES
A. Facilities Improvement and Preservation Plan Update
Information: 17. A.

B. Facility Update on Capital Projects including a Potential New Capital Project
Information: 17. B.

Mr. Maturski reviewed the Facilities Update and Capital Project work with the Board and community. (update starts in video at 2:00:38 until 2:04:42)

Background Information:
Music Capital Project - On December 13, 2018, the Williamsville Central School District received approval from its community to commence work on a capital project to improve music space at each high school and middle school in the District. After receiving community approval for the proposition the District worked with its architect and construction manager to create detailed construction documents that were sent to the New York State Education Department for their review. On November 5, 2019, the New York State Education Department approved the District’s construction plans allowing for bids to be issued for this capital project. Upon the award of construction bids in 2020, contractors began planning to commence their work for this project. The project work began in May 2020. All aspects of the project’s work scope are expected to be completed by December 2021.

Security Improvement and Infrastructure Capital Project - On June 9, 2020, the Williamsville Central School District received approval from its community to construct all items associated with the District-wide Security Improvement and Infrastructure project. The District had worked with the architects and construction manager to develop detailed construction documents that were sent to the New York State Education Department for review and approval. The district is waiting for approval from New York state for this project. Once approval is received we will begin planning for a public bid and/or Best Value pricing award for the project work. If approval is received by the New York State Education Department in September, the first award of service may occur in October 2021.

Pertinent Information:
Our music project work is now being used with the beginning of school on September 8, 2021. Students and staff now have renovated or new music space at North High, East High, South High, Casey Middle, and Transit Middle schools. The construction work completed this summer concludes the initial work scope for this music capital project. The entire project was completed within the initial timeline that was presented to the community prior to the project vote. This is a major accomplishment considering the significant impact that COVID-19 had on construction materials and equipment. The District would like to thank our architects, Kideney Architects, specifically Ray Bednarski, President and CEO and Scott LoHouse, Associate. Ray and Scott as well as other members of the Kidney firm were constantly monitoring and advising our team about design as well as responding immediately to construction questions. Our other major partner was Campus Construction. Andrew Malcolm was our project manager and Vaughn Maracle was Project Executive. Due to Andrew and Vaughn’s efforts to adjust schedule, assist with contractor coordination and quickly communicate construction issues to Kideney and the District we were able to complete this project on-time and on-schedule thereby allowing our students and staff to have use of the space on the first day of school.
It is also important for me to recognize our own Director of Facilities, Keith Langlotz. From day one of this project, Keith has gone beyond the normal assistance required for such a capital project. Keith's ability to share his knowledge of current district systems/buildings positively impacted construction times. The complexities on completing a capital project are rarely known or seen by our community. However, it is a team effort to make the project a reality and our team succeeded with this music capital project. The spaces designed were done with teacher input and the final outcomes are truly exceptional!

Next (New) Capital Project - District-wide Air Conditioning – 2022
The Williamsville Central School District is initiating a design development process to add air conditioning to Country Parkway, Maple East, Maple West, Forest, Heim and Dodge Elementary schools. The design will also include Heim Middle, Mill Middle, and the un-airconditioned space of Casey Middle. North High and South High will also be part of this initial review and design study. The District has begun working with Kideney Architects on this potentially new capital project. The goal for the first phase of this project is to understand what type of air conditioning systems would work in each school and then develop a cost estimate for the project. The project timeline is to provide work updates to the Board of Education and the Community through January 2022. A total cost estimate for the project will be provided at the January, Board of Education meeting. A more detailed cost estimate by school will be provided to the Board of Education and Community at the February meeting and a full presentation on this potentially new project will occur in March 2022. Upon Board of Education discussion and with Board approval, a capital project proposition could appear on the budget vote ballot that will occur on May 17, 2022.

The construction manager is an important consultant for this capital project since their services involve cost estimation, construction planning, contractor coordination and timeline management. The District has issued a Request for Proposals (RFP) for construction manager services for this project and future capital projects, the RFP is dated September 8, 2021. Our current construction manager, Campus Construction is invited to participate in responding to this RFP. The objective of this RFP is to award services applicable to the new District-wide Air Conditioning project.

C. Architect Security Project Contract Amendment-Wendel
Action: 17. C.
It was recommended that the Board of Education resolve, approve, and authorize, the Board of Education President to sign the contract amendment for Wendel architects as presented.

Motion by Dr. Littman, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

18. SPECIAL NEEDS AND STUDENT ACTIVITIES
19. COMMITTEE OF THE WHOLE
20. CORRESPONDENCE
No matters were discussed under 18., 19., and 20.

21. ADJOURNMENT (9:14 PM)
Action: 21. A. Adjournment
That the Regular Meeting of the Board of Education adjourns.

Motion by Dr. McClary, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Respectfully submitted,

Lynn Carey
District Clerk

Approved: October 12, 2021