REGULAR BOARD MEETING MINUTES
Tuesday, August 10, 2021
(Not to be used for quotation purposes)

Meeting Place:
Williamsville Central School District Board of Education
105 Casey Road, E. Amherst, NY 14051

Present:
Mrs. Teresa Leatherbarrow, President
Mrs. Crystal Kaczmarek-Bogner, Parliamentarian;
and other Board Members:
Mrs. Mary Bieger, Mr. Michael Buscaglia, Dr. Michael Littman, Dr. Susan McClary, Ms. Maureen Poulin, and Dr. Swaroop Singh

Not present:
Mrs. Suzanne Van Sice, Vice President

Also present:
Dr. Darren Brown-Hall, Superintendent of Schools;
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Dr. John McKenna, Assistant Superintendent for Human Resources;
Mr. Thomas Matuszki, Assistant Superintendent for Finance and Management Services;
Mr. Nick Filipowski, Director of Communications;
Mrs. Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION
Information: 1. A.
Information The District will continue to livestream and record the meetings via WCSD YouTube channel.
Livestream-WCSD YouTube Channel - Click link HERE.
*Please Note: New York State Department of Health (NYSDOH) guidance and protocols will be in place for this meeting. (upon entry each person will need to complete COVID questionnaire and facemask is required if unvaccinated)
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING
A. Public Session Call to Order (7:00 PM)
Information/Action: 2. A.
The Public Session of the Regular Meeting of the Board of Education called to order at 7:00 PM by Mrs. Leatherbarrow.
All members of the Board were present except Mrs. Van Sice.

B. Pledge of Allegiance to the Flag - Mr. Scanzuso will lead us in the Pledge
Information: 2. B.
Pledge of Allegiance to the Flag, Mr. Scanzuso led those present in reciting the Pledge of Allegiance to the Flag.

C. Announcements
Information, Procedural: 2. C.

D. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda
Action: 2. D. Agenda Review
It was recommended that the Board of Education accepts the agenda order as presented.

Motion by Dr. Littman, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

3. RECOGNITION
A. Recognition - Board Acknowledgements
Information: 3. A.
No recognition or acknowledgements were made.

4. PUBLIC EXPRESSION
A. Pre-Registration Information - Public May Address the Board
Information: 4. A.
Mr. Terrill, regarding masking in schools.
Dr. Reddy, regarding civil rights, diversity, leadership, FOIL.
Mr. Wheeler, regarding masking in schools.
Dr. Kutluhan, regarding school re-opening plans.
Mr. Callisto, regarding mandates.
Mr. Ferkey, regarding masking in schools.
Ms. Burroughs, regarding masking in schools parental choice.
Mr. Meyer, regarding masking in schools.
Ms. Gentry, regarding masking in schools.
Ms. Consiglio, regarding masking in schools.

Motion by Mrs. Bieger to extend public expression time limit, second by Dr. Littman.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Ms. Paolucci, class sizes and masking in schools.

5. CONSENT AGENDA APPROVAL
A. Approval of Consent Items 6 through 8
Action (Consent): 5. A. Approval of Consent Items 6 through 8

6. CONSENT - PERSONNEL
A. Certified Staff Personnel
Action (Consent), Information. 6. A.

| Resignations for the Purpose of Retirement | 2 |
| Resignations | 5 |
| Probationary Appointments | 22 |
| Temporary Part-Time Appointments | 2 |
| Request for Leave of Absence | 3 |
| Change in Assignment | 2 |
| Change in Location | 6 |
| Non-Williamsville Personnel | 2 |
| Active Substitute Teachers | 1 |
| Active Non-Certified Substitute Teachers | 3 |
| Inactive Substitute Teachers | 10 |
| Inactive Non-Certified Substitute Teachers | 1 |
| Summer School Appointments 2021 | 1 |
| Community Education Instructors | 1 |
| Team Leader Appointments 2021-2022 | 8 |
| Fall Coaches | 114 |

Detailed view also available in BoardDocs agenda item 6. A. Certified Staff Personnel.

B. Classified Support-Staff Personnel
Action (Consent), Information. 6. B.

| Appointments | 8 |
| Resignations (16) Retirement (2) | 18 |
| Change in Personnel Status | 2 |
| Change in Location/Transfer | 2 |
| Leave of Absence | 2 |
| Active Substitute Aides/Clerical | 3 |

Detailed view also available in BoardDocs agenda item 6. B. Classified Support-Staff Personnel.

7. CONSENT-BUSINESS ITEMS
A. Bid Award - Physical Education Supplies - Opened 6/23/2021
Action (Consent), Information. 7. A.

Background Information:
A Notice to Bidders was advertised in the Amherst Bee on June 9, 2021. Bid specifications were posted on the District website. Due to the COVID-19 pandemic and the uncertainty of being able to offer sports programs to students, invitations to bid on Athletic and Physical Education Supplies were not offered by the District for the 2020-2021 school year. All Athletic and Physical Education Supplies that were eventually purchased by the District were through NYS contracts or other competitively bid cooperative contracts such as National IPA. The 2019-2020 cost to the District was $13,388.54 for 81 line items.

Pertinent Information:
16 Bid Notices Sent, 6 Bids Received

Timeline:
Bid prices good through June 30, 2022.

| SUMMARY OF BIDS |
|-----------------|----------------|--------------|
| VENDOR          | LINE ITEMS | AMOUNT       |
| BSN Sports      | 32         | $4,806.27    |
| School Specialty| 16         | $3,649.26    |
| Gopher Sports   | 4          | $2,756.15    |
| S&S Worldwide   | 16         | $1,810.43    |
| Laux Sporting Goods | 9       | $778.78      |
### SUMMARY OF BIDS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>LINE ITEMS</th>
<th>AMOUNT</th>
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<tr>
<td>Pyramid School Products</td>
<td>3</td>
<td>$679.85</td>
</tr>
<tr>
<td>No Bid/No Award</td>
<td>1</td>
<td>$0.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>81</strong></td>
<td><strong>$14,480.74</strong></td>
</tr>
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**B. Monthly Cash Reports - June 2021**
Action (Consent), Information. 7. B.

**C. Claims Auditor Report - June 2021**
Action (Consent), Information. 7. C.

**D. General Fund Analysis - June 2021**
Action (Consent), Information. 7. D.

**E. Child Nutrition Budget Status Report - June 2021**
Action (Consent), Information. 7. E.

**F. Child Nutrition Revenue Status Report - June 2021**
Action (Consent), Information. 7. F.

**G. Extra-Classroom Activity Account Reports - June 2021**
Action (Consent), Information. 7. G.

**8. CONSENT – SPECIAL NEEDS AND STUDENT ACTIVITIES**

**A. Committee on Special Education Board Report 2021-2022**
Action (Consent), Information. 8. A.

**B. Committee on Pre-school Special Education Board Report for 2021-2022**
Action (Consent), Information. 8. B.

This motion approved agenda items 6 (Personnel), 7 (Business Items), and 8 (Special Needs and Student Activities) as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.

Motion by Mrs. Kaczmarek-Bogner, second by Dr. Littman.

Roll Call Vote on Consent Agenda items 6-9
Mrs. Leatherbarrow: Yes to all except **No**: Agenda item 6.A.79
Mrs. Bieger: Yes to all except **No**: Agenda item 6.A.79
Mr. Buscaglia: Yes to all except **Abstain**: Agenda item 6.A.75 **No**: Agenda item 6.A.79
Mrs. Kaczmarek-Bogner: Yes to all except **Abstain**: Agenda item 6.A.79
Dr. Littman: Yes to all except **No**: Agenda item 6.A.16 **Abstain**: Agenda item 6.A.79
Ms. Poulin: Yes to all except **Abstain**: Agenda item 6.A.79
Dr. Singh: Yes to all except **Abstain**: Agenda item 6.A.79
Dr. McClary: Yes to all except **No**: Agenda item 6.A.79

Final Resolution: Motion carried unanimously on all consent agenda items except: 6.A.16 (Yes: 7 No: 1 Abstain: 0), 6.A.75 (Yes: 7 No: 0 Abstain: 1), and 6.A.79 (Yes: 0 No: 4 Abstain: 4)

On behalf of the Board of Education, Mrs. Leatherbarrow thanked the following retirees for their service to the District:
Michael Mammoliti, North High School, effective January 3, 2022 after 36 years of service;
Sandra Rubino, Forest Elementary, effective June 24, 2021 after 15 years of service;
Michael Ruda, Facilities Department, effective October 1, 2021 after 6 years of service; and
Suzanne Vesper, South High School, effective February 1, 2022 after 29 years of service.

**9. MINUTES**

**A. Approve Minutes of the Organizational Board Meeting July 6, 2021**
Action: 9. A.

It was recommended that the Board of Education approve the Organizational Board Meeting minutes from July 6, 2021, as presented.

Motion by Ms. Poulin, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**10. PRESIDENT’S REPORT**

**A. Events**
Information: 10. A.
Board Retreat - July 8th
Report at the table.

Board Attendees: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, Dr. Singh
B. Erie County Association of School Boards-ECASB

Erie County Association of School Boards-ECASB

ECASB - Upcoming Meeting Dates

Executive Board
August 12, 2021 6:00 PM-8:00 PM, Room B1
Attendee: Dr. McClary

Delegate Assembly
September 9, 2021 6:30 PM-8:30 PM, Room B2A
Attendee: Dr. McClary

Budget and Finance Team
September 13, 2021 6:30 PM-7:30 PM, Room A1
Attendee: Mrs. Leatherbarrow

Legislative Team
September 30, 2021 6:30 PM-8:30 PM, Room B1
Attendee: Mrs. Leatherbarrow

ECASB Information and Other Committee Options

Please let the District Clerk know if you would like to serve on one of the following committees or in one of the roles listed below:

- Nominating Committee: (Generally meets twice a year)
- Awards Committee: (Generally meets 2-3 times a year)
- Financial Review Committee (Meets once a year)
- WNED Education Rep. (Attends WNED meetings & reports back)
- Buffalo Philharmonic Orchestra Education Rep. (Attends BPO meetings and reports back)
- Buffalo Frontier Industry Education Council (Attends NFIEC meetings and reports back)
- Erie County Industrial Development Agency (ECASB President serves in this role).

(The positions listed above will be approved at the first Delegate Assembly meeting in September 2021. If you are interested in learning more about the roles and responsibilities or the committees, please contact ECASB at their office.)

ECASB - Remaining Meeting Dates

Executive Board
December 9, 2021 6:00 PM-7:30 PM, Room B1
January 13, 2022 6:00 PM-8:00 PM, Room B1
March 10, 2022 6:00 PM-8:00 PM, Room B1
June 16, 2022 Retreat 5:30 PM-8:30 PM, TBD
Attendee: Dr. McClary

Budget and Finance Team
January 6, 2022 6:30 PM-7:30 PM, Room B1
February 17, 2022 6:30 PM-7:30 PM, Room B1
Attendee: Mrs. Leatherbarrow

Delegate Assembly
January 27, 2022 6:30 PM-8:30 PM, Room B1
April 7, 2022 6:30 PM-8:30 PM, Room B1
Attendee: Dr. McClary

C. New York State School Boards Association - NYSSBA
Information: 10. C.

New York State School Boards Association - NYSSBA

NYSSBA Law Conference - Virtual
July 22 - Day 1 (8:30 AM-Noon)
July 23 - Day 2 (8:30 AM-11:30 AM)
Report at table.
Attended: Dr. Littman, Ms. Poulin, and Dr. Singh

NYSSBA - Timeline for Proposed Bylaw Amendments and Resolutions Book
August 30, 2021 – Distribution of the Proposed Bylaw Amendments and Resolutions Book
The book will be distributed electronically to all member boards and posted to the NYSSBA website by this date.

September 14, 2021 Board Meeting
Agenda item to approve and authorize the delegate, Dr. Littman, and alternate, Ms. Poulin, to vote as they deem appropriate for our school district after they have heard all discussions regarding the issues presented.

September 17, 2021 – Deadline for Submitting Amendments and Rebuttals to Proposed Bylaws and Resolutions
Amendments to proposed resolutions and rebuttals and statements to proposed resolutions must be received by NYSSBA before 5 p.m. on September 17th.
Rebuttals and statements of support may be submitted for proposed bylaws, but proposed bylaws may not be amended.
Rebuttals and statements must be on school district letterhead. Amendments must be submitted using the NYSSBA Amendment Request form found HERE and emailed directly to Danielle Grasso at advocacy@nyssba.org.

September 27, 2021 – Distribution of the Voting Delegates’ Guide – Proposed Bylaw Amendments and Resolutions
The guide will be distributed electronically to all member boards and posted to the NYSSBA website.

October 18, 2021 – NYSSBA’s Annual Business Meeting, Virtual
The 2021 Annual Business Meeting will take place in a virtual format, much like last year’s business meeting.
Additional details will be released in the coming months.
Delegates assemble to consider proposed resolutions and bylaw amendments.

2021 - 102nd Annual NYSSBA Convention
Sunday, October 24, 2021 - Tuesday, October 26, 2021
New York, NY
Attending: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Bieger, Dr. Littman
Cost per person: $515

Pre-Convention Law Seminar
Sunday, October 24, 2021 8:00 AM-4:00 PM
Attending: No Board members will be attending
Cost per person: $310

Registration Information for NYSSBA - click HERE

Save the dates:
2022 - 103rd Annual NYSSBA Convention and Education Expo - Syracuse
Thursday, October 27, 2022 - Saturday, October 29, 2022

2023 - 104th Annual NYSSBA Convention and Education Expo - Buffalo
Thursday, October 26, 2023- Saturday October, 28, 2023

D. Authorization and Approval of Attendees - 102nd Annual New York State School Boards Association-NYSSBA Convention
Action: 10. D.
It was recommended that the Board of Education approve the attendees and authorize payment of registrations as presented.

Motion by Mrs. Kaczmarek-Bogner, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

E. Board of Education Purpose and Expectations for Board School Visitations/Guidelines for 2021-2022
Discussion, Action: 10. E.
Dr. Brown-Hall and Board members discussed opportunity for interaction with staff in the video starts at 53:07 until 1:01:09.
It was recommended that the Board of Education approve and adopt the amended School Visitation Guidelines for 2021-2022 as presented.

Motion by Mr. Buscaglia, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
Upcoming School Visit - Wednesday, October 20, 2021
North HS 8:15 AM-9:00 AM
AIM 9:00 AM-9:15 AM
Casey 9:30 AM-10:15 AM
Board members able to attend as of this meeting: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Dr. Littman, Ms. Poulin

**F. Work of the Board of Education for 2021-2022**
Action: 10. F.
It was recommended that the Board of Education approve the amended Work of the Board of Education for 2021-2022 as presented.

Motion by Ms. Poulin, second by Dr. Littman.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**G. Board of Education Retreat for 2021-2022**
Discussion, Information: 10. G.
The Board will set date for the Board Retreat.
Saturday, February 12, 2022 9:00 AM-1:00 PM
Williamsville Central Schools District Office, 105 Casey Road, E. Amherst, NY 14051
Discussion begins in video at 1:03:24 until 1:06:44.
Facilitator: TBD

**H. Board of Education Community Forum Dates for 2021-2022**
Information: 10. H.
The Board will set date(s) for the Community Forum(s).
Saturday, October 16th, East High School Commons 9:00 AM-12:00 PM.
Tuesday, March 22, 2022 after the Budget Work Session Meeting which begins at 7:00 PM. (approximate start time of Community Forum 8:00 PM)

**11. SUPERINTENDENT’S REPORT**

**A. Community Update**
Information: 11. A.
Dr. Brown-Hall reviewed school reopening, bus transportation, water (lead) testing results, special education after school programming.
Dr. Balen provided a mathematics update which included math fluency, growth mindset, District mathematics honors and achievements.

(community update starts in video at 1:08:22 until 1:48:21)

**B. Appoint UPK Consultant**
Action: 11. B.

**C. Appoint dignity for all Students Act (DASA) District and Building Coordinators**
Action: 11. C.

**D. Adopt 2021-2022 Annual Agenda**
Action: 11. D.

**E. Adopt District Safety Plan**
Action: 11. E.
It was recommended that the Board of Education approve and adopt agenda items 11.B. Appoint UPK Consultant, 11.C. Appoint Dignity for all Students Act, 11.D. 2021-2022 Annual Agenda, and 11.E. District Safety Plan as presented.

Motion by Dr. McClary, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**F. Discipline Report**
Information: 11. F.
Board members reviewed report in BoardDocs agenda item 11.F.

**G. Policy Updates - First Reading of Revised Policy #1510 - Regular Board Meetings Rules (Quorum and Parliamentary Procedure)**
Information: 11. G.
It was recommended that the Board motion for the first reading and table the motion for a second reading and adoption at the September 14, 2021 Regular Board Meeting of the revised policy #1510 - Regular Board Meetings Rules (Quorum and Parliamentary Procedure).

Motion for First Reading by Mrs. Bieger, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Motion to table for Second Reading and Adoption at the September 14, 2021 meeting by Dr. Littman, second by Mr. Buscaglia.

Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh
12. FINANCE
A. Approve Non-Resident Tuition Rates
Action: 12. A.
B. Contract Assignment of Awarded Services for After-School Security
Action: 12. B.
C. Sale and Disposal of District Property
Action: 12. C.
D. Approve Chinese Club of WNY - BCS Lease Agreement
Action: 12. D.
E. Approve Amherst Youth Basketball Lease Agreement
Action: 12. E.
F. Approve the 2021-2022 School Year Tax Warrant
Action: 12. F.

It was recommended that the Board of Education resolve and approve the agenda items 12.A. Non-Resident Tuition Rates, 12.B. Contract Assignment of Awarded Services for After-School Security, 12.C. Sale and disposal of District Property, 12.D. Chinese Club of WNY-BCS Lease Agreement, 12.E. Amherst Youth Basketball Lease Agreement, and 12.F. 2021-2022 School Year Tax Warrant as presented.

Motion by Mrs. Kaczmarek-Bogner, second by Mrs. Bieger.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

13. LIAISON REPORTS
Information: 13. A.
Liaison assignments are in BoardDocs agenda item 13.A.

14. LEGISLATIVE MATTERS
No legislative matters were discussed.

15. CURRICULUM
A. Adopt Professional Learning Plan for 2021-2022
Action: 15. A.
It was recommended that the Board of Education approve and adopt the Professional Learning Plan for 2021-2022 as presented.

Motion by Dr. McClary, second by Ms. Poulin.
Final Resolution: Motion Carried 8-0-1
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh
Abstain: Mrs. Bieger

16. PERSONNEL
No personnel matters were discussed.

17. DISTRICT FACILITIES AND SUPPORT SERVICES
A. Capital Project Work Update
Information: 17. A.
Mr. Matuski reviewed the Capital Project work with the Board and community.
On December 13, 2018, the Williamsville Central School District received approval from its community to commence work on a capital project to improve music space at each high school and middle school in the District. After receiving community approval for the proposition the District worked with its architect and construction manager to create detailed construction documents that were sent to the New York State Education Department for their review. On November 5, 2019, the New York State Education Department approved the District's construction plans allowing for bids to be issued for this capital project. Upon the award of construction bids in 2020, contractors began planning to commence their work for this project. The project work began in May 2020. All aspects of the project's work scope are expected to be completed by December 2021.

Security Improvement and Infrastructure Capital Project - On June 9, 2020, the Williamsville Central School District received approval from its community to construct all items associated with the District-wide Security Improvement and Infrastructure project. The District has been working with the architects and construction manager on developing detailed construction documents that will be sent to the New York State Education Department for review and approval. The documents were completed and sent to Albany in April 2021. Once the district receives approval from the State, it will create a public bid for the project work. It is expected that the bid will occur this fall.

Pertinent Information:
Music Capital Project - Work Progress and Financial Summary

Work Progress (click HERE then view attachments)
Pictures are attached for your viewing of the new space at South High School. All work is proceeding according to schedule.

Financial Budget Summary for Music Capital Project
Proposition Funding Authorization $36,659,930
Base construction contracts $28,965,301
Change orders $ 486,325
Incidental (Architect, Construction Manager, Other) $ 3,811,162
Total Project to Date Costs $33,262,788
The surplus is attributed to competitive bids and the detailed review of plan documents completed by the project team during the early stages of this project. The coordinated review of plan documents occurred by the architect, construction manager and district personnel. This review eliminated errors and/or omissions in the drawings which when discovered would require change orders after bids were awarded. Bid awards finalize each contractor's work scope. Changes to their work scope are done through change orders and although the district team carefully reviews each one, the value or cost of a change order is normally higher than what would be received as part of the competitive bid. The current total change order amount for all project work represents 1.7% of the total base contract award amount. The District is planning to use a portion of the surplus to replace additional sections of the Mill middle school roof. In 2017, Mill had the A, B, and C wing roofs replaced. The remaining roof areas of the school must now be addressed. The design work for the Mill roof is occurring this summer. These drawings will be submitted to the New York State Education Department in August with approval likely in October. The roof bid would then be scheduled for later this year.

B. Water Test Results and Remediation (where needed) Update
Information: 17. B.
Mr. Maturski reviewed the water test results with the Board and community.

Background Information:
On September 6, 2016, New York State passed a law requiring public school districts to test their water outlets for lead contamination and to implement a lead remediation plan where necessary. This law required the initial testing of water outlets in schools in 2016. On October 13, 2020, the New York State Department of Health sent a notification to school superintendents and their representatives that the next sampling timeline for the 2020 compliance year would be extended to June 30, 2021. The water sampling should occur when the applicable water outlets are in-service. This requirement meant that Williamsville could not complete water sampling until students were in our school buildings. Following this guidance our district completed the initial water sampling tests at our elementary schools on 5/1/2021. Our middle schools were tested on 6/5/2021, and high schools were tested on 6/12/2021. All tests were sent to EMSL Analytical, Inc. a New York State certified testing laboratory.

Pertinent Information:
Our test results were received over a period of time beginning 5/25/2021 for elementary schools, through 7/27/2021 for the middle and high schools. The District submitted all test result totals to the Erie County Department of Health per the requirements. Information has also been provided to parents and staff as required by the regulations. The District also submitted the test results to the New York State Department of Health's electronic reporting system, (HERDS). A summary HERDS report is attached to this agenda item.

Our district-wide water tests included 1,291 water samples. Of these samples 1,130 were below the 15 ppb (parts per billion). This represents 87.52%. There were 161 samples that were over 15 ppb. The district will follow the remediation guidelines for all of these samples. All water outlets that had a reading higher than 15 ppb will be remediated prior to the beginning of the 2021-22 school year.

The reports attached to this agenda item include the summary accounting report for all samples taken by school, detailed report showing the locations in each where samples were over the 15 ppb and the HERDS activity report displaying submission to the New York State Health Department.

Official Reporting: The District has complied with all reporting requirements for lead testing in school drinking water.

A. Erie County Health Department: Provided information within twenty-four hours on the number of outlets that exceeded the state standard.
B. New York State Department of Health: Provided information by school building for the number samples submitted for testing.

Local Community Informational Reporting - (Website information) – Multiple reports have been posted on the District’s website.

a. Lead test summary report (initial) - This report lists the samples taken by school and categorizes the samples that exceeded the state’s action level.
b. Letter sent via email to all parents and staff with information pertinent to the water test results in their school building.
c. Laboratory analysis reports - The District has also posted the reports it has received to date for schools tested.

18. SPECIAL NEEDS AND STUDENT ACTIVITIES
No matters were discussed.

19. COMMITTEE OF THE WHOLE
A. Policy Committee
Discussion: 19. A.
The Board discussed policy update process and will be looking into forming committee to review all policies.

20. CORRESPONDENCE
A. Correspondence
Information: 20. A.
Correspondence was received and is attached in agenda item 20.A.

21. RECESS REGULAR BOARD MEETING (9:13 PM)
A. Recess Regular Board Meeting to go into the Goal Setting Work Session
Action: 21. A.
That the Regular Meeting of the Board of Education takes a recess to conduct the Goal Setting Work Session.

Motion by Ms. Poulin, second by Mrs. Bieger.

Final Resolution: Motion Carried Unanimously
22. GOAL SETTING WORK SESSION CALL TO ORDER (9:18 PM)

A. Goal Setting Work Session Call to Order
Procedural: 22. A.
The Goal Setting Work Session was called to order at 9:18 PM by Mrs. Leatherbarrow, and all members of the Board were present except Mrs. Van Sice.

B. 2021-2022 District Goals
Discussion, Information: 22. B.
Dr. Brown-Hall presented and the Board discussed the District Goals for 2021-2022 in agenda item 22.B.

C. Goal Work Session - Board Goals for 2021-2022
Discussion, Information: 22. C.
The Board discussed and edited the Board Goals for 2021-2022 and were updated for approval and adoption in agenda 23.C.

D. Adjourn Goal Setting Work Session
Action: 22. D. Adjournment
That the Board of Education adjourn the Goal Setting Work Session.
Motion by Mrs. Beiger, second by Mr. Buscaglia.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

23. RETURN TO REGULAR SESSION - ADOPT GOALS (10:16 PM)

A. Return to Regular Board Meeting
Action: 23. A.
That the Board of Education comes out of the Goal Setting Work Session and returns to the Regular Board meeting.
All members of the Board were present except Mrs. Van Sice.
Motion by Dr. Littman, second by Mr. Buscaglia.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

B. Adopt District Goals for 2021-2022
Action: 23. B.
That the Board of Education adopt the 2021-2022 District Goals as presented.
Motion by Ms. Poulin, second by Mrs. Bieger.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

B. Adopt Board Goals for 2021-2022
Action: 23. B.
That the Board of Education adopt the 2021-2022 Board Goals as presented.
Motion by Dr. Littman, second by Mrs. Bieger.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

24. ADJOURNMENT (10:18 PM)
Action: 24. A. Adjournment
That the Regular Meeting of the Board of Education adjourns.
Motion by Mrs. Bieger, second by Dr. Singh.
Final Resolution: Motion Carried Unanimously
Yes: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Respectfully submitted,
Lynn Carey
District Clerk

Approved: September 14, 2021