

UTILITY INFORMATION FOR NEW CUSTOMERS

THE UTILITY BILL IS MAILED THE FIRST OF EVERY MONTH. IT IS DUE BY THE 15TH, HOWEVER IF NOT PAID BY THE 15TH A PENALTY OF TEN PERCENT OF YOUR BILL WILL BE ADDED.

GARBAGE COLLECTION FOR THE CITY IS OF WILLIAMSTOWN IS ON WEDNESDAYS. IT CAN BE FROM 6:00 AM UNTIL MIDNIGHT. WE RECOMMEND YOU SET YOUR GARBAGE OUT ON TUESDAY NIGHTS.

CABLE FOR THE CITY OF WILLIAMSTOWN IS HANDLED AT THE CITY CLERKS OFFICE. A PRICE SHEET IS AVAILABLE UPON REQUEST. CABLE WILL BE DISCONNECTED WHEN THE UTILITY BILL IS ONE MONTH IN THE ARREARS.

YOU MAY PAY YOUR BILL IN THE CLERK'S OFFICE. WE HAVE A NIGHT DEPOSIT LOCATED ON THE OUTSIDE OF THE BUILDING NEXT TO THE DRIVE-UP WINDOW. YOU CAN MAIL YOUR PAYMENT OR YOU CAN ALSO PAY IT AT FORCHT BANK OR GRANT COUNTY DEPOSIT BANK, INCLUDING THE BRANCH OFFICES.

IF THE UTILITY BILL IS NOT PAID BY THE 15TH OF THE MONTH SERVICES MAY BE DISCONNECTED WITHOUT NOTICE. CUSTOMERS WHO RENT APARTMENTS ARE REQUIRED TO KEEP THEIR BILL CURRENT PER THEIR LEASE AGREEMENT.

WHEN YOU MOVE, PLEASE NOTIFY US AND WE WILL READ THE METER IN ORDER TO TAKE THE UTILITIES OUT OF YOUR NAME. YOUR DEPOSIT WILL BE APPLIED TO YOUR FINAL BILL. IF THERE IS A CREDIT, YOU WILL BE ISSUED A CHECK FOR THE DIFFERENCE.

IF YOUR FINAL BILL IS NOT PAID WITHIN 30 DAYS YOUR ACCOUNT WILL BE REFERRED FOR FURTHER COLLECTION ACTION.

IF YOU HAVE ANY QUESTIONS, YOU CAN CONTACT THE CITY CLERK'S OFFICE AT 859-824-3633.

**CITY OF WILLIAMSTOWN
CITY CLERK'S OFFICE
400 NORTH MAIN STREET
P O BOX 147
WILLIAMSTOWN KY 41097**