

**WILLIAMSTOWN CITY COUNCIL
REGULAR COUNCIL MEETING**

May 6, 2024

6:00 P.M.

PRESENT: Mayor Christopher; John Coleman; Kim Crupper; David Henson; Jayson Payne; Bob Perry; Gina Smith; Frank Wichmann; and Alex Cummins

ALSO PRESENT: Tom Hutchins; Dawn Henson; Nolan McIntire; Gail Poor; Derrick Holland; Rick Willoby; Debby Lucas Angel

Mayor Christopher called the Meeting to order.

AUDIENCE RECOGNITION

Mayor Christopher welcomed all in attendance and requested all to sign in.

At this time Mayor Christopher asked that New Business Item #1 be moved to the present time.

Bob Perry made a motion to move item #1 to the present time. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Jayson Payne	yes	Bob Perry	yes
Gina Smith	yes		

All voted in favor. Motion carried.

Administering Oath of Office to David Henson as newly appointed City Council Member to fill vacant position on City Council as a result of Richard D. Willoby's resignation.

Mayor Christopher swore David Henson in.

INVOCATION: David Henson

Mayor Christopher asked all in attendance to stand and pledge allegiance to the Flag.

Corrections and Approval of Minutes for Special Council Meeting of March 19, 2024; Corrections and Approval of Minutes for Special Council Meeting of April 10, 2024, and April 16, 2024.

Gina Smith asked Kim Crupper if the minutes from March 19, 2024 were changed to properly reflect the discussion that took place within the meeting. Kim Crupper agreed that they had been properly changed.

Kim Crupper made the motion to approve the minutes for the Special Council Meeting of March 19, 2024; April 10, 2024; and April 16, 2024, as presented. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
David Henson	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

ANNOUNCEMENTS

- a. Mother's Day Tea Party will be held on Tuesday, May 7, 2024 beginning at 6 p.m. at the Williamstown Baptist Church
- b. Mother's Day is Sunday, May 12
- c. The next Special City Council Meeting will be held on Tuesday, May 21, at 6 p.m.
- d. All offices in the City Building will be closed on Monday, May 27, for Memorial Day Holiday
- e. Bubble Day is set for Wednesday, May 29
- f. Patriots Landing is offering Veterans Banners to hang in the City.

Reading of Resolution No. 2024-02, Authorizing to Enter into an Agreement with Norfolk Southern Railway Company for the Removal of the Cherry Grove Road Railroad Bridge

Frank Wichmann was asked to read Resolution 2024-02 but he stated that Resolutions did not have to be read aloud.

Jayson Payne asked about the sign at US 25 and whether we negotiated that into the contract. Mayor Christopher responded that he had spoken with a representative and that was not a suggested idea.

Mayor Christopher stated that the bridge would be removed and Derrick Holland with the street department would be placing the barriers. Jayson Payne thought the railroad would be placing the barriers. Discussion followed with Bob Perry suggested reviewing the tape. Derrick Holland stated he can place barriers if needed.

John Coleman asked what The City is going to do with the funds from this agreement; if they were still going to be going to the Parks. Mayor Christopher agreed.

Gina Smith made the motion to approve Resolution No. 2024-02 Authorizing to enter into an agreement with Norfolk Southern Railway Company for the removal of the Cherry Grove Railroad Bridge. Kim Crupper seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
David Henson	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

Majority voted in favor. Motion carried.

Discussion/scheduling of the next Budget Workshop/Special Council Meeting

Mayor Christopher suggested May 9, 2024 or May 13, 2024 for the next budget workshop/Special Meeting. Discussion followed.

Council agreed to hold the next meeting May 9, 2024 at 5:30 p.m.

Street Superintendent Derrick Holland presentation and how to proceed – street deterioration

Derrick Holland stated that the small road behind town, the one that leads to the water tank, is deteriorating and would like to know Council’s decision on what to do with the repairs of that road. Kim Crupper suggested meeting with Hans Philippo about his plan for the construction downtown as it is his equipment that is using this street and we do not want the construction to be on Downtown Main Street. Discussion followed.

Bob Perry suggested not fix the road but still allow the construction to use it temporarily. John Coleman was concerned about the destruction of the lower parking lot and who would care for it. Further discussion occurred.

Kim Crupper discussed that we leave the road as is and have barriers placed at the end of the day so the construction equipment can still use it if needed while stopping the public from using it. Once the construction is done downtown, we can revisit what to do with the road. Council agreed to this decision.

City Council consideration/approval for the purchase of G5 UPM (Utility Process Management) system for City Clerk’s Office via Non-Competitive Negotiations as set forth within City’s Procurement Standards

Alex Cummins addressed the Council regarding the need to update the Clerk’s Office computer system. An update would need to be made by the end of 2024 or the system would no longer work. Alex Cummins discussed what the upgrade would entail and all the new features that it would offer including automatic withdrawals and online billing.

Alex Cummins brought up that the City is currently paying the credit card fees from the payments made and suggested that the City, during the update, place those fees back to the customer. Gina Austin said to do this, and Council agreed.

Jayson Payne asked about the transition and whether there would be communication about the system update. Bob Perry asked about how the billing would be handled. Alex Cummins stated there would be plenty of communication when the update will be carried out along with how the new system would work for our customers.

Jayson Payne made the motion to approve the purchase of the G5 UPM system for the City Clerk's Office. Bob Perry seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
David Henson	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

Adjourn


John Coleman made the motion to adjourn. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
David Henson	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

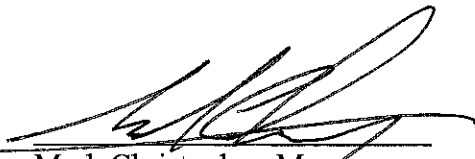
All voted in favor. Motion carried.

Signed:

DATE



Vivian Link
City Clerk/ Treasurer



Mark Christopher, Mayor
City of Williamstown, Kentucky