

**WILLIAMSTOWN CITY COUNCIL  
COUNCIL MEETING**

**March 4, 2024**

**6:00 P.M.**

**PRESENT:** Mayor Christopher; John Coleman; Kim Crupper; Greg Middleton; Jayson Payne; Bob Perry; Gina Smith; Frank Wichmann; and Vivian Link

**ALSO PRESENT:** Rick Willoby; Sara Lausman; Kurt Saalfeld; Sonita Saalfeld; Ken Little; Debby Lucas Angel; Greg Brockman; Chuck Dills; Gail Poor; Les Whalen; Melanie Lawson; Benjamin Mason; C J Roszkowski; Cody Blevins; Matt Combs; R Darlene West; M Gayle West; and Bobby Webb

Mayor Christopher called the Meeting to order.

Mayor Christopher welcomed all in attendance and requested all to sign in.

Mayor Christopher requested all to stand and Pledge of Allegiance.

**INVOCATION:** Jayson Payne

At this time, John Coleman, requested to add to agenda as item 2, New Business, Cynthiana Street Speed Limit.

John Coleman made the motion to add item 2, under New Business, Cynthiana Street Speed Limit. Bob Perry seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

A request was made to add item 3, under New Business, Local Parks, as well

John Coleman made the motion to add item 3, under New Business, Local Parks. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**CORRECTIONS AND APPROVAL OF MINUTES FOR REGULAR COUNCIL MEETING OF FEBRUARY 5, 2024, AND SPECIAL COUNCIL MEETING OF FEBRUARY 20, 2024**

Gina Smith made the motion to approve the minutes for the Regular Council Meeting of February 5, 2024, and Special Council Meeting of February 20, 2024, as presented. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**ANNOUNCEMENTS**

- a. The next Special Council Meeting will be held on Tuesday, March 19, 2024, beginning at 6 p.m.
- b. All offices in the City Building will be closed on Friday, March 29, for the Good Friday Holiday.
- c. Mayor’s State of the City Address  
Mayor Christopher welcomed all in attendance. He further stated the City is in a lawsuit with MGPI. The Police Department has had a lot of changes. Former Police Chief, Steve Cornman, retired and Chris Collins is now the Police Chief. There are two new cruisers that will be arriving shortly. A new fire truck will arrive in early 2025. The Electric Department is doing great and the Water Department is now locked into a 10 year contract for water tower repairs. The Cable Department is doing well and the Waste Water Treatment Plant too. Budget Workshops will start in the near future. The Street Department is busy cleaning up parks and trails. Two grants have been received for the parks in the amount of \$10,000 and \$100,000. The antilitter contest will continue as well as the golden Easter Egg hunt. The Mother’s Day Tea Party, Bubble Day, and the July 4<sup>th</sup> Parade and car show will continue. The Mayor further stated that he is bringing back Marigold Day, September 23<sup>rd</sup>.

**AUDIENCE RECOGNITION**

**UNFINISHED BUSINESS**

**Discussion on providing wastewater services to Sunnywood, LLC’s, proposed development site on Sunrise Street and how to proceed**

Mayor Christopher stated that former Mayor Skinner entered into a deal with Jeff Dunaway in 2022, to provide wastewater services on the development site on Sunrise Street. The Dunaway’s are now ready to proceed with the Development. The estimated cost is \$241,196. It was stated a loan will be needed to provide the services. Discussion occurred about the amount of tax revenue that will be generated and the number of lots that are planning on being developed.

John Coleman made the motion to table to the next meeting for further discussion. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**Second Reading of Ordinance 2024-01, Consensual Annexation Ordinance annexing 22.49 acres, more or less, into the City limits that is owned by Royal Property Group, LLC, and located on the south side of Kentucky 36 West (Stewartsville Road) and the west side of Heekin Clarks Creek Road**

As directed by Mayor Christopher, Mr. Wichmann gave the Second Reading of Ordinance 2024-01, Consensual Annexation Ordinance annexing 22.49 acres, more or less, into the City limits that is owned by Royal Property Group, LLC, and located on the south side of Kentucky 36 West (Stewartsville Road) and the west side of Heekin Clarks Creek Road, in summary.

Bob Perry made the motion to approve the Second Reading of Ordinance 2024-01, Consensual Annexation Ordinance annexing 22.49 acres, more or less, into the City limits that is owned by Royal Property Group, LLC, and located on the south side of Kentucky 36 West (Stewartsville Road) and the west side of Heekin Clarks Creek Road. Kim Crupper seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**EMS and Interlocal Agreement discussion and how to proceed**

Fire Chief, Les Whalen, was present to make a presentation on the proposed cost of establishing an Ambulance Service. He stated most calls are BLS (Basic Life Service) and mutual aid would be required. Les feels the City can provide this service at a much lower rate than what Dry Ridge is proposing. He further stated no Certificate of Need would be required for the City to do this. He has prepared a proposed cost of this service which would include the purchase of one ambulance. It was further stated that the County is currently looking into a taxing district to provide ambulance service county wide.

Dry Ridge City Administrator, Ken Little, stated there has been no increase in the last three years for the cost of the service Dry Ridge is supplying to Williamstown residents. He believes citizens deserve ALS (Advanced Life Service). Further discussion occurred about the pros and cons of Williamstown starting their own ambulance service. The interlocal agreement with Dry Ridge is needing to be put in place by April 1, 2024.

Some council members stated this was a lot of information to comprehend and feels like further meetings are needed before a decision can be made. Further discussion continued.

Gina Smith made the motion to table EMS and Interlocal Agreement discussion and how to proceed in order to review the information provided. John Coleman seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**NEW BUSINESS**

At this time, Greg Middleton requested the First Reading of Ordinance 2024-02 to be moved up on the agenda before the Cynthiana Street and Parks discussion.

Greg Middleton made the motion to move the Frist Reading of Ordinance 2024-02 to be moved up on the agenda. John Coleman seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**Northern Kentucky Hazard Mitigation Plan, 2024, presentation - Katie Jo Kirkpatrick of Northern Kentucky Area Development District**

Katie Kirkpatrick (NKADD) was present to explain the Northern Kentucky Hazard Mitigation Plan, and to answer any questions Mayor or Council may have. The plan is required by FEMA and is a five year plan. She is asking Council to adopt the Plan. Some discussion occurred.

**Resolution No. 2024-01, Adopting Northern Kentucky Hazard Mitigation Plan, 2024**

Greg Middleton made the motion to adopt Resolution No. 2024-01, Adopting Northern Kentucky Hazard Mitigation Plan, 2024. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**First Reading of Ordinance 2024-02, Amending the Official Williamstown Zoning Ordinance to Change the Zoning Map and Re-Classify an Approximate 17.6589 Acre Parcel of Real Estate within the City Limits with Parcel Number 059-00-00-038.00 that is located on Roselawn Drive at the Terminus from Residential-Two (R-2) to Agricultural-One (A-1)**

As directed by Mayor Christopher, Mr. Wichmann gave the First Reading of Ordinance 2024-02, Amending the Official Williamstown Zoning Ordinance to Change the Zoning Map and Re-Classify an Approximate 17.6589 Acre Parcel of Real Estate within the City Limits with Parcel Number 059-00-00-38.00 that is located on Roselawn Drive at the Terminus from Residential-Two (R-2) to Agricultural-One (A-1), in summary.

**Cynthiana Street Speeding Discussion – John Coleman**

John Coleman stated many people have been complaining about the speeding on Cynthiana Street. More signage is needed and there is concern about children riding bikes in this area. Discussion continued on placing more signage and signs stating SLOW Children at Play. A resident of Cynthiana Street expressed his concerns.

**Parks – John Coleman**

Mr. Coleman stated he would like to be more informed about the opening and closing of the City's Parks. Mayor Christopher stated he is looking into cameras to be placed at the parks to help stop vandalism. Clean-up of the parks has begun. Currently Webb Park is in need of roof repairs as well as sidewalks and handrails. Further discussion occurred.

**Motion to go into Closed Session per KRS 61.810 (1)(c): Pending Litigation**

Gina Smith made the motion to enter Closed Session per KRS 61.810 (1)(c): Pending Litigation. John Coleman seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**Motion to come out of Closed Session**

Bob Perry made the motion to exit Closed Session. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

No votes were taken while in Closed Session.

**Adjourn**

Bob Perry made the motion to adjourn. Gina Smith seconded the motion, and the vote was as follows:

John Coleman	yes	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	yes

All voted in favor. Motion carried.

**Signed:**

4-17-24  
DATE

Vivian Link  
Vivian Link  
City Clerk/ Treasurer

Mark Christopher  
Mark Christopher, Mayor  
City of Williamstown, Kentucky