

**WILLIAMSTOWN CITY COUNCIL
REGULAR COUNCIL MEETING
April 3, 2023
6:00 P.M.**

PRESENT: Mayor Christopher; Kim Crupper; Greg Middleton; Jayson Payne; Bob Perry; Emily Brown; Laura McClanahan; and Vivian Link

ABSENT: John Coleman and Gina Smith

ALSO PRESENT: Mark Miller; Sherry Cucchiara; Kendall Fisher; Rick Willoby; Debby Lucas Angel

Mayor Christopher called the Meeting to order.

Mayor Christopher welcomed all in attendance and requested all to sign in.

Mayor Christopher requested all in attendance to stand and Pledge Allegiance to the American Flag.

INVOCATION: Kim Crupper

Corrections and Approval of Minutes for Regular Council Meeting of March 6, 2023, and Special Council Meeting of March 21, 2023

Bob Perry made the motion to approve the minutes for Regular Council Meeting of March 6, 2023, and Special Council Meeting of March 21, 2023. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

ANNOUNCEMENTS

- a. All offices in the City Building will be closed on Friday, April 7, for the Good Friday holiday.
- b. The next Special Council Meeting will be held on Tuesday, April 18, 2023, beginning at 6 p.m.

NEW BUSINESS

Greene Road sewer discussion – Wastewater Superintendent Mark Miller

Mark Miller was present to inform and answer any questions that may be asked. Mr. Miller stated Mr. Phillip is requesting to connect to the City sewer and force main at Harbor Pointe. Mr. Phillip would like the City to take the line over once this is completed. An approval letter is required to be sent to the State if this happens.

At this time, Mayor Christopher stated he would like to discuss this further at another time and this would be put back on the agenda for the next meeting.

Brent Berkemeier – request for sewer to Barnes Road campground

At this time, Mr. Berkemeier was not present to discuss the request for sewer to Barnes Road campground.

Municipal Order 2023-01, Amendment to Personnel Policy to add Code Enforcement Officer Job Description

As directed by Council, Emily Brown read Municipal Order 2023-01, Amendment to Personnel Policy to add Code Enforcement Officer Job Description, in summary. Mayor Christopher stated Laura McClanahan was present to answer any questions Council may have.

Bob Perry questioned if this position would have the authority to stop situations and enforce the Ordinances as needed. Ms. McClanahan stated the position would address issues around the Lake and Dock Permits, as well. Kim Crupper questioned if the City can afford this additional position and feels this needs to be discussed further. Greg Middleton also stated this needs to be discussed further, as well. Ms. McClanahan stated \$14,000 of revenue collected for renewal fees for B & B's could assist in the salary of the Code Enforcement Officer. Further discussion occurred.

Jayson Payne made the motion to accept Municipal Order 2023-01, Amendment to Personnel Policy to add Code Enforcement Officer Job Description. Bob Perry seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	no
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

Majority present voted in favor. Motion carried.

Municipal Order 2023-02, Amendment to Personnel Policy Revising Classification Plan by Adding Code Enforcement Officer to Authorized Positions Schedule

As directed by Council, Emily Brown read Municipal Order 2023-02, Amendment to Personnel Policy Revising Classification Plan by Adding Code Enforcement Officer to Authorized Positions Schedule, in summary.

Greg Middleton made the motion to accept Municipal Order 2023-02, Amendment to Personnel Policy Revising Classification Plan by Adding Code Enforcement Officer to

Authorized Positions Schedule. Bob Perry seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	no
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

City Council Motion to repeal Resolution No. 2023-06 that accepted the Grant for the Conrad Lane waterline extension and authorized Mayor to sign any and all documents pertaining to the Grant

Mayor Christopher explained the reason to repeal the Resolutions and reissue. Jayson Payne questioned if it would effect the scheduling of the Project. Mayor Christopher stated it would not.

Bob Perry made the motion to repeal Resolution No. 2023-06 that accepted the Grant for the Conrad Lane Waterline Extension. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

City Council Motion to repeal Resolution No. 2023-07 that accepted the Grant for the Conrad Lane sewer extension and authorized Mayor to sign any and all documents pertaining to the Grant

Greg Middleton made the motion to repeal Resolution No. 2023-07 that accepted the Grant for the Conrad Lane Sewer Extension. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

Resolution No. 2023-08, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant

As directed by Council, Emily Brown read Resolution No. 2023-08, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant, in summary.

Kim Crupper made the motion to accept Resolution No. 2023-08, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant. Bob Perry seconded the motion and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

Resolution No. 2023-09, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant

As directed by Council, Emily Brown read Resolution No. 2023-09, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant, in summary.

Greg Middleton made the motion to accept Resolution No. 2023-09, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

City Council Consideration/Approval of Cemetery Trimming Bid

Mayor Christopher presented Council with a memo. He stated only one bid was received. The bid was from Triple Cuts Lawn Care in the amount of \$1,586.75 per trimming. Some discussion occurred.

Kim Crupper made the motion to accept Triple Cuts Lawn Care bid in the amount of \$1,586.75 per trimming. Bob Perry seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

Sherry Cucchiara from Northern Ky. University was present. At this time, she thanked the City for welcoming the new President of NKU. She gave a brief overview of the different events that have happened and will be happening.

Adjourn

Greg Middleton made the motion to adjourn. Jayson Payne seconded the motion, and the vote was as follows:

John Coleman	absent	Kim Crupper	yes
Greg Middleton	yes	Jayson Payne	yes
Bob Perry	yes	Gina Smith	absent

All present voted in favor. Motion carried.

Signed:

5-8-23
DATE

Vivian Link
Vivian Link
City Clerk/ Treasurer

Mark Christopher
Mark Christopher, Mayor
City of Williamstown, Kentucky