

**WILLIAMSTOWN CITY COUNCIL  
SPECIAL COUNCIL MEETING  
DECEMBER 20, 2022  
6:00 p.m.**

**PRESENT:** Mayor Skinner; Kim Crupper; Ronnie Maines; Robert Perry;  
Gina Smith; Jeff Shipp; and Crystal Fryman

**ABSENT:** Greg Middleton and Ronnie West

**ALSO PRESENT:** Mark Christopher; Sherry Cucchiara; and Debby Lucas  
Angel

Mayor Rick Skinner called the meeting to order asking all guests in attendance to sign in.

**ANNOUNCEMENTS:**

- Oath of Office Ceremony for Newly-Elected Officials: Performed by Judge Leslie Knight on Wednesday, December 21, at 6 p.m., at the Grant County Judicial Center
- Holiday Closures:  
Christmas: Friday, December 23, and Monday, December 26  
New Years: Friday, December 30, and Monday, January 2
- January Regular Council Meeting will be held on Tuesday, January 3, beginning at 6 p.m.
- January Special Council Meeting will be held on Tuesday, January 17, at 6 p.m.

**Audience Recognition**

Sherry Cucchiara was here to thank Mayor and Council for their continued support of the NKU Grant County Center. The 2023-2024 school year NKU Grant County will be offering a full degree for Registered Nursing. All classes and clinicals needed for the program will be offered at the Grant County location. The NKU Grant County Center received a two-year grant for the program.

**Recognition of Ronnie Maines and Ronnie West**

Mayor Rick Skinner presented Ronnie Maines and Ronnie West with plaques for their years of service on city council.

**City Council consideration/approval to proceed with preparing and releasing a Request for Bids for a new roof for the NKU building**

Mayor Skinner informed council that money had been set aside in the budget already for the project. The City of Williamstown will be contributing half and investors will be contributing the other half. Mayor Skinner said the bids should come in between \$40,000 - \$45,000.

Robert Perry made the motion to proceed with preparing and releasing a request for bids for a new roof for the NKU building. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Robert Perry	yes
Ronnie Maines	yes	Gina Smith	yes
Greg Middleton	absent	Ronnie West	absent

All present voted in favor.  
Motion carried.

**Municipal Order 2022-10, Surplus Property (2002 Blue Churchi mobile home)**

As directed by Council, Jeff Shipp gave the reading to Municipal Order 2022-10, Surplus Property (2002 Blue Churchi mobile home), in summary. Mayor Skinner explained to Council this was the trailer located at Webb Park. Wayne Cornman, who resides in the trailer, will be given the trailer but will be responsible for moving it. Ronnie Maines made the motion to accept Municipal Order 2022-10, Surplus Property (2002 Blue Churchi mobile home). Gina Smith seconded the motion, and the vote was as follows:

Kim Crupper	yes	Robert Perry	yes
Ronnie Maines	yes	Gina Smith	yes
Greg Middleton	absent	Ronnie West	absent

All present voted in favor.  
Motion carried.

**Municipal Order 2022-11, Amendment to Personnel Policy (Part III: Conditions of Employment; Section N, Use of City Property, Equipment and Personnel)**

As directed by Council, Jeff Shipp gave the reading to Municipal Order 2022-11, Amendment to Personnel Policy (Part III: Conditions of Employment; Section N, Use of City Property, Equipment and Personnel) in summary. Mayor Skinner informed council the change to use a Kroger Little Clinic was because of proximity. The St. Elizabeth facility shut down in Mt. Zion so employees were having to travel to Hebron. The Little Clinic in Walton offers the same services. It will be up to each employee to make sure all paperwork is turned in and up to date for licensing. Robert Perry made the motion to accept Municipal Order 2022-11, Amendment to Personnel Policy (Part III: Conditions of Employment; Section N, Use of City Property, Equipment and Personnel). Kim Crupper seconded the motion, and the vote was as follows:



Kim Crupper	yes	Robert Perry	yes
Ronnie Maines	yes	Gina Smith	yes
Greg Middleton	absent	Ronnie West	absent

All present voted in favor.  
Motion carried.

#### **Zebra Mussels in Lake Williamstown - Discussion**

Mayor Skinner explained that Zebra Mussels have been found in the lake. Mayor Skinner had not heard if anymore had been found and asked Councilman Robert Perry if he had heard anymore. Councilman Perry said that the Zebra Mussels that were found were all adults, and no young mussels were found. The adults do not reproduce, and this is the mating season for the young mussels so they feel that if any was in the lake they would have been found. At this time they will continue to watch to make sure no young ones are found.

#### **Superintendents' Reports to Council**

Mayor and Council were given reports from each department Superintendent informing them of projects completed and ongoing. Mayor Skinner thanked all the Council for the years he has worked with them and appreciated all of them.

Kim Crupper advised the audience that there was cake in the Senior Center, and anyone was welcomed to join. Kim Crupper thanked Mayor Skinner for his years of dedication to the City of Williamstown.

#### **Adjourn**

Kim Crupper made the motion to adjourn. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Robert Perry	yes
Ronnie Maines	yes	Gina Smith	yes
Greg Middleton	absent	Ronnie West	absent

All present voted in favor.  
Motion carried.

#### **Signed:**

1-9-23

DATE

Vivian Link  
Vivian Link  
City Clerk/Treasurer

Mark Christopher  
Mark Christopher, Mayor  
City of Williamstown, KY

Crystal Fryman  
Crystal Fryman  
Recording Minutes for Clerk's Office

