

**WILLIAMSTOWN CITY COUNCIL
REGULAR COUNCIL MEETING**

December 5, 2022

6:00 P.M.

PRESENT: Mayor Skinner; Kim Crupper; Ronnie Maines; Greg Middleton; Bob Perry; Gina Smith; Jeff Shipp and Vivian Link

ABSENT: Ronnie West

ALSO PRESENT: Mark Miller; Paul Maddox; John Coleman; Mark Christopher; and Debby Lucas Angel

Mayor Skinner called the Meeting to order.

Mayor Skinner welcomed all in attendance and requested all to sign in.

Mayor Skinner requested all in attendance to stand and Pledge Allegiance to the American Flag.

INVOCATION: Greg Middleton

AUDIENCE RECOGNITION

Mayor Skinner acknowledged the guests in attendance.

Corrections and Approval of Minutes for Regular Council Meeting of November 7, 2022 and Special Council Meeting of November 15, 2022

Bob Perry made the motion to approve the minutes for Regular Council Meeting of November 7, 2022 and Special Council Meeting of November 15, 2022. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

ANNOUNCEMENTS

a. Oath of Office Ceremony for Newly-Elected Officials:

Performed by Judge Leslie Knight on Thursday, December 15, at 6 p.m. at the Grant County Judicial Center.

- b. The next Special Council Meeting will be held on Tuesday, December 20, beginning at 6 p.m.
- c. City Building closures for Christmas and New Year's Holidays:
Christmas: closed Friday, December 23, and Monday, December 26
New Year's: closed Friday, December 31, and Monday, January 2

UNFINISHED BUSINESS

Update of Wastewater Treatment Plant Pump System-Mark Miller

Mark Miller, Superintendent Waste Water Treatment Plant, was present to give an update.

Mr. Miller stated the Wastewater Plant is 12 years old. The Plant was designed to operate on small pumps, but the plant has never been able to do this. Recently two main pumps quit working. Mr. Miller obtained quotes and received replacements for these pumps. A third pump has been repaired and now the Plant has a spare. Mr. Miller stated in the future he would like to look into getting chopper pumps and get this is the next Budget. Further discussion occurred.

Second Reading of Ordinance 2022-14, Short-Term Vacation/Housing Rental Regulations Ordinance Amendment

As directed by Council, Jeff Shipp gave the Second Reading of Ordinance 2022-14, Short-Term Vacation/Housing Rental Regulations Ordinance Amendment, in summary. All items addressed in the previous meeting were addressed and have been reflected in the Ordinance Amendment.

Kim Crupper made the motion to approve the Second Reading of Ordinance 2022-14, Short-Term Vacation/Housing Rental Regulations Ordinance Amendment. Bob Perry seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	present-not voting	Ronnie West	absent

Majority present voted in favor. Motion carried.

NEW BUSINESS

Presentation of 2021/2022 Fiscal Year Audit-Paul Maddox of Maddox and Associates

Paul Maddox was present to review and answer any questions Mayor and Council may have regarding the 2021/2022 Fiscal Year Audit.

Mr. Maddox stated the audit was a clean audit. No material weaknesses or significant deficiencies in internal control were found. There are no instances of non-compliance with laws, regulations, contracts, or grant agreements. Mr. Maddox provided Mayor Skinner and Council a handout of the audit highlights and reviewed them. Further discussion occurred.

City Council Consideration/Approval of 2021/2022 Fiscal Year Audit

Greg Middleton made the motion to approve the 2021/2022 Fiscal Year Audit. Gina Smith seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

City Council Consideration/Approval of Gravel, Rock, and Sand Hauling Bid

A memo was presented to Council with the bid results for gravel, rock, and sand hauling. There were two bids received. Crupper Transport's bid for gravel per ton was \$8.00 and RC&J Trucking, LLC was \$200. Crupper Transport's bid for rock per ton was \$8.00 and RC&J Trucking, LLC was \$200. Crupper Transport's bid for sand hauling per ton was \$12.75 and RC&J Trucking, LLC was \$200.

Mayor Skinner is recommending approval of Gravel, Rock, and Sand Hauling Bid to be awarded to Crupper Transport.

Ronnie Maines made the motion to accept Crupper Transport's bid for the haulage per ton of gravel and rock in the amount of \$8.00 and the hauling per ton of sand in the amount of \$12.75. Bob Perry seconded the motion, and the vote was as follows:

Kim Crupper	present-not voting	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

Majority present voted in in favor. Motion carried.

City Council Consideration/Approval of Concrete Bid

Mayor Skinner stated there was only one bid received. The bid was received from IMI. A memo was presented to council reflecting the bid amounts for the various costs.

Bob Perry made the motion approving the Concrete Bid received from IMI. Ronnie Maines seconded the bid, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	present-not voting	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

Majority present voted in favor. Motion carried.

City Council Consideration/Approval of Electric Materials Bid

Mayor Skinner stated normally a bid is not required for the materials needed for an electric build. Due to inflation, the materials now require a bid. The build is for the new Dollar General Store on Noah's Way and to the wastewater lift station serving the development.

There were two bids received. Brownstown Electric Supply's bid was in the amount of \$39,544.00 and Cape Electrical Supply's bid was \$43,410.00. It was recommended to approve the bid from Brownstown Electric Supply.

Greg Middleton made the motion to approve Brownstown Electric Supply's bid in the amount of \$39,544.00. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

Resolution No. 2022-07, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant

As directed by Council, Jeff Shipp read Resolution No. 2022-07, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Document Pertaining to the Grant, in summary.

Mayor Skinner stated the Resolution is required in order to receive the Grant Funds.

Bob Perry made the motion to approve Resolution No. 2022-07, Accepting the Grant for the Conrad Lane Waterline Extension (Round 2 via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant. Gina Smith seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

Resolution No. 2022-08, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2, via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant

As directed by Council, Jeff Shipp read Resolution No. 2022-08, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2, via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant, in summary.

Greg Middleton made the motion to approve Resolution No. 2022-08, Accepting the Grant for the Conrad Lane Sewer Extension (Round 2, via House Bill 1 within 2022 Regular Session) and Authorizing Mayor to Sign Any and All Related Documents Pertaining to the Grant. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

Motion to Enter Executive Session per KRS 61.810(1)(c): Pending Litigation

Mayor Skinner requested incoming Mayor, Mark Christopher and incoming Council Member, John Coleman to attend.

Bob Perry made the motion to enter Executive Session per KRS 61.810(1)(c): Pending Litigation. Gina Smith seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

Motion to Exit Executive Session

Gina Smith made the motion to exit Executive Session. Ronnie Maines seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ronnie Maines	yes
Greg Middleton	yes	Bob Perry	yes
Gina Smith	yes	Ronnie West	absent

All present voted in favor. Motion carried.

Mayor Skinner stated no votes were taken while in Executive Session.

Adjourn

Bob Perry made the motion to adjourn. Kim Crupper seconded the motion, and the vote was as follows:

Kim Crupper yes
Greg Middleton yes
Gina Smith yes

Ronnie Maines yes
Bob Perry yes
Ronnie West absent

All present voted in favor. Motion carried.

Signed:

1-9-23
DATE

Vivian Link
Vivian Link
City Clerk/Treasurer

Mark Christopher
Mark Christopher, Mayor
City of Williamstown, Kentucky

