

**Williamson County Board of Health Meeting**  
**Wednesday, May 8, 2024, 1:30 p.m.**  
**Round Rock Public Health Center**  
**Scott D. Evans Conference Room**  
**355 Texas Ave., Round Rock, TX 78664**

**Board of Health Directors**

James Mallinger (Cedar Park, 12/24)  
Leigh Wallace (Georgetown, 12/25)  
Kristi Barnes (Hutto, 12/25)  
Robert Powers (Leander/Liberty Hill, 12/24)  
Brad Wiseman (Round Rock, 12/24)

Jeffery Jenkins (Taylor, 12/26)  
Kathy Pierce, Chair (County, 12/25)  
Ed Tydings (County, 12/26)  
Caroline Hilbert, Executive Director

**Agenda**

Call regular session to order

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Acknowledge staff and visitors; hear any comments. *This will be the only opportunity for public comment. The Health District invites comments on any matter affecting the district, whether on the agenda or not. Speakers should limit their comments to two minutes. Note that members of the Board may not comment at the meeting about matters that are not on the agenda.*

**CONSENT AGENDA**

*The Consent Agenda includes items considered to be routine that the Board of Health may act on with one motion. There will be no separate discussion of these items unless requested by a Board Member, in which event the item will be removed from the Consent Agenda and considered on the Regular Agenda. (Items 4-6)*

- 4) Approval of Investment Reports, October-December 2023 and January-March 2024
- 5) Approval of Xomad LLC. Contract - social media marketing
- 6) Approval of minutes, Regular Meeting 01/10/24 and Special Meeting, 02/14/24

**REGULAR AGENDA**

- 7) Presentation – FY22 Single Audit and Annual Financial Report (AFR), Maxwell, Locke and Ritter
- 8) Discuss, consider, and take appropriate action on proposed FY24 Budget Update
- 9) Discuss, consider, and take appropriate action regarding changing the WCCHD fiscal year to match the fiscal year of WCCHD’s Member Governments
- 10) Discuss, consider, and take appropriate action on potential changes to the WCCHD Retail Food Order and setting a public hearing
- 11) Discuss, consider, and take appropriate action regarding the Mosquito Control and Surveillance Updates for 2024 Season
- 12) Executive Director’s Report

**EXECUTIVE SESSION**

- 13) The Williamson County Board of Health may convene in closed Executive Session to discuss pending or contemplated litigation, settlement matters other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney), and any other matters permitted by the Texas Open Meetings Act to be discussed in closed Executive Session, including the following:
  - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal.
  - b. Employee/personnel related matters.
  - c. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - d. Consultation with attorneys regarding Case No.: 1:23-CV-759-RP, Derrick Neal v. Williamson County and Cities Health District, in the United States District Court for the Western District of Texas, Austin Division, and investigation of claims and conduct of former Executive Director Derrick Neal.
  - e. Consultation with attorneys regarding Case No.: 1:23-CV-01223-RP, Siddharth Kode v. Williamson County and Cities Health District, in the United States District Court for the Western District of Texas, Austin Division.

## REGULAR AGENDA

- 14) Discuss, consider, and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:
  - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal.
  - b. Employee/personnel related matters.
  - c. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - d. Consultation with attorneys regarding Case No.: 1:23-CV-759-RP, Derrick Neal v. Williamson County and Cities Health District, in the United States District Court for the Western District of Texas, Austin Division, and investigation of claims and conduct of former Executive Director Derrick Neal.
  - e. Consultation with attorneys regarding Case No.: 1:23-CV-01223-RP, Siddharth Kode v. Williamson County and Cities Health District, in the United States District Court for the Western District of Texas, Austin Division.
  
- 15) Adjourn

This Regular Session may be recessed at any time to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, or by Texas Government Code Section 418.183. Any subject discussed in executive session may be subject to action during the open meeting.

### Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 355 Texas Ave., Round Rock, Texas before 6:00 p.m. May 3, 2024, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



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Dr. Caroline Hilbert, Executive Director