

**Williamson County Board of Health Meeting
Wednesday, September 14, 2022, 1:30 p.m.
Williamson County and Cities Health District
Entrance "C"
Scott D. Evans Conference Room
355 Texas Ave. Round Rock, TX 78664**

Board of Health Directors

Chris Copple (Cedar Park, 12/24)
David Morgan (Georgetown, 12/22)
Bob Farley (Hutto, 12/22)
Robert Powers (Leander/Liberty Hill, 12/24)
Laurie Hadley (Round Rock, 12/24)

Jeffery Jenkins (Taylor, 12/23)
Kathy Pierce, Chair (County, 12/22)
Ed Tydings (County, 12/23)
Caroline Hilbert, Executive Director

Agenda

Call regular session to order

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Acknowledge staff and visitors; hear any comments. *This will be the only opportunity for public comment. The Williamson County and Cities Health District ("WCCHD") invites comments on any matter affecting the WCCHD, whether on the agenda or not. Speakers should limit their comments to two minutes. Note that members of the Board may not comment at the meeting about matters that are not on the agenda.*

CONSENT AGENDA

The Consent Agenda includes items considered to be routine that the Board of Health may act on with one motion. There will be no separate discussion of these items unless requested by a Board Member, in which event the item will be removed from the Consent Agenda and considered on the Regular Agenda. (Items 4-5)

- 4) Approval of minutes, Regular Meeting, 08/10/22
- 5) Ratification of Notice of Award of CDC Strengthening Capacity to Improve Latent Tuberculosis Infection (LTBI) Surveillance and Outcomes Grant

REGULAR AGENDA

- 6) Presentation – FY21 Single Audit and Annual Financial Report (AFR), Maxwell, Locke and Ritter
- 7) Election of Board Officers- Vice-Chair and Secretary
- 8) Discuss, consider, and take appropriate action on Order to Repeal WCCHD Pool Ordinance (Order 2019-001)
- 9) Discuss, consider, and take appropriate action on Statement of Policy Regarding Pool Complaints
- 10) Discuss, consider, and take appropriate action on WCCHD Internal Controls – Cash Handling Policy
- 11) Update on FY23 Budget
- 12) Update on WCCHD Evaluation of Services
- 13) Discuss, consider, and take appropriate action regarding WCCHD Governance Structure Assessment
- 14) Discuss, consider, and take appropriate action on NACCHO Medical Reserve Corps COVID-19 Respond, Innovate, Sustain and Equip (RISE) Grant
- 15) Discuss, consider, and take appropriate action regarding Texas Vaccine For Children (TVFC) program administrative fee funding change
- 16) Discuss, consider, and take appropriate action regarding the annual evaluation of the Executive Director
- 17) Executive Director's Report

EXECUTIVE SESSION

- 18) The Williamson County Board of Health may convene in closed Executive Session to discuss pending or contemplated litigation, settlement matters other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney), and any other matters permitted by the Texas Open Meetings Act to be discussed in closed Executive Session, including the following:
 - a. Report regarding the forensic audit being conducted on behalf of WCCHD by Weaver and Tidwell, L.L.P.
 - b. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
 - c. Status Update-Pending Cases or Claims
 - d. Employee/personnel related matters
 - e. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense

issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.

- f. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
- g. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.

REGULAR AGENDA

- 19) Discuss, consider, and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:
 - a. The forensic audit being conducted on behalf of WCCHD by Weaver and Tidwell, L.L.P.
 - b. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
 - c. Status Update-Pending Cases or Claims
 - d. Employee/personnel related matters
 - e. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - f. EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
 - g. EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.

The next meeting is tentatively scheduled for Wednesday, October 12, 2022, 1:30 p.m. at 355 Texas Avenue, Round Rock, TX 78664.

This Regular Session may be recessed at any time to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, or by Texas Government Code Section 418.183. Any subject discussed in executive session may be subject to action during the open meeting.

Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 355 Texas Ave., Round Rock, Texas before September 9, 2022, at 6:00 PM and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Dr. Caroline Hilbert, Executive Director