

**Williamson County Board of Health Meeting**  
**Wednesday, May 11, 2022, 1:30 p.m.**  
**City of Round Rock**  
**HR Training Room**  
**231 E. Main Street, Round Rock, TX 78664**

**Board of Health Directors**

Chris Copple (Cedar Park, 12/24)  
David Morgan (Georgetown, 12/22)  
Bob Farley (Hutto, 12/22)  
Robert Powers (Leander/Liberty Hill, 12/24)  
Laurie Hadley (Round Rock, 12/24)

Jeffrey Jenkins (Taylor, 12/23)  
Kathy Pierce, Chair (County, 12/22)  
Ed Tydings (County, 12/23)  
Caroline Hilbert, Executive Director

**Agenda**

Call regular session to order

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Acknowledge staff and visitors; hear any comments. *This will be the only opportunity for public comment. The Williamson County and Cities Health District ("WCCHD") invites comments on any matter affecting the WCCHD, whether on the agenda or not. Speakers should limit their comments to two minutes. Note that members of the Board may not comment at the meeting about matters that are not on the agenda.*

**CONSENT AGENDA**

- 4) Approval of minutes, Regular Meeting, 04/13/22
- 5) Approval of WCCHD Investment Reports – June 2021, October 2021-March 2022
- 6) Ratification of Backup Medical Director Professional Services Agreement, Dr. Michelle Irvin

**REGULAR AGENDA**

- 7) Discuss, consider, and take appropriate action regarding WCCHD Draft Investment Policy
- 8) Status of FY2021 Single Audit and Comprehensive Annual Financial Report (CAFR)
- 9) Board Member Orientation – Marketing and Community Engagement Division, Deb Strahler
- 10) Discuss, consider, and take appropriate action regarding CDC Strengthening Capacity to Improve Latent Tuberculosis Infection (LTBI) Surveillance and Outcomes Grant application
- 11) Discuss, consider, and take appropriate action regarding the Measurement Resources Company (MRC) Process Evaluation Plan
- 12) Executive Director's Report

**EXECUTIVE SESSION**

- 13) The Williamson County Board of Health may convene in closed Executive Session to discuss pending or contemplated litigation, settlement matters other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney), and any other matters permitted by the Texas Open Meetings Act to be discussed in closed Executive Session, including the following:
  - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
  - b. Status Update-Pending Cases or Claims
  - c. Employee/personnel related matters
  - d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - e. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
  - f. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.

**REGULAR AGENDA**

- 14) Discuss, consider, and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:

- a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
- b. Status Update-Pending Cases or Claims
- c. Employee/personnel related matters
- d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
- e. EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
- f. EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.

15) Adjourn

The next meeting is tentatively scheduled for Wednesday, June 8, 2022, 1:30 p.m. at 231 E. Main Street, Round Rock, TX 78664.

This Regular Session may be recessed at any time to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, or by Texas Government Code Section 418.183. Any subject discussed in executive session may be subject to action during the open meeting.

### **Certification**

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 355 Texas Ave., Round Rock, Texas before May 6, 2022, at 6:00 PM and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



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Dr. Caroline Hilbert, Executive Director