

**Williamson County Board of Health Meeting**  
**Wednesday, March 8, 1:30 p.m.**  
**Round Rock Public Health Center**  
**Scott D. Evans Conference Room**  
**355 Texas Ave., Round Rock, TX 78664**

**Board of Health Directors**

Chris Copple (Cedar Park, 12/24)  
Leigh Wallace (Georgetown, 12/25)  
Bob Farley (Hutto, 12/25)  
Robert Powers (Leander/Liberty Hill, 12/24)  
Laurie Hadley (Round Rock, 12/24)

Jeffrey Jenkins (Taylor, 12/23)  
Kathy Pierce, Chair (County, 12/25)  
Ed Tydings (County, 12/23)  
Caroline Hilbert, Executive Director

**Agenda**

Call regular session to order

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Acknowledge staff and visitors; hear any comments. *This will be the only opportunity for public comment. The Health District invites comments on any matter affecting the district, whether on the agenda or not. Speakers should limit their comments to two minutes. Note that members of the Board may not comment at the meeting about matters that are not on the agenda.*

**CONSENT AGENDA**

*The Consent Agenda includes items considered to be routine that the Board of Health may act on with one motion. There will be no separate discussion of these items unless requested by a Board Member, in which event the item will be removed from the Consent Agenda and considered on the Regular Agenda. (Items 4-5)*

- 4) Approval of minutes, Regular Meeting, 02/08/2023
- 5) Ratification of Regional Advertising Insertion Order and Agreement – NCM and WCCHD (movie theater advertising for Medical Reserve Corps volunteers)
- 6) Ratification of NACCHO Community Engagement to Strengthen Local Health Department Approaches to Decreasing Syphilis grant

**REGULAR AGENDA**

- 7) Discuss, consider, and take appropriate action on parameters for Board approval of WCCHD contracts
- 8) Discuss, consider, and take appropriate action regarding Memorandum of Understanding with Georgetown Health Foundation – Lease of Real Property (new Georgetown clinic location)
- 9) Discuss, consider, and take appropriate action on contract with Texas Department of Information – Sharp Copiers
- 10) Discuss, consider, and take appropriate action on WCCHD Retail Food Order
- 11) Discuss, consider, and take appropriate action regarding voluntary pool inspections – 6-month review
- 12) Presentation – WCCHD Fleet Inventory
- 13) Executive Director's Report

**EXECUTIVE SESSION**

- 14) The Williamson County Board of Health may convene in closed Executive Session to discuss pending or contemplated litigation, settlement matters other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney), and any other matters permitted by the Texas Open Meetings Act to be discussed in closed Executive Session, including the following:
  - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal.
  - b. Status Update-Pending Cases or Claims; including Cause No. 22-1710-C26, Williamson County and Cities Health District v. Derrick Neal; in the 26<sup>TH</sup> Judicial District Court, Williamson County, Texas.
  - c. Employee/personnel related matters.
  - d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - e. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.

## REGULAR AGENDA

- 15) Discuss, consider, and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:
  - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal.
  - b. Status Update-Pending Cases or Claims; including Cause No. 22-1710-C26, Williamson County and Cities Health District v. Derrick Neal; in the 26<sup>TH</sup> Judicial District Court, Williamson County, Texas.
  - c. Employee/personnel related matters.
  - d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - e. EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
- 16) Adjourn

This Regular Session may be recessed at any time to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, or by Texas Government Code Section 418.183. Any subject discussed in executive session may be subject to action during the open meeting.

### Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 355 Texas Ave., Round Rock, Texas before 6:00 p.m. March 3, 2023, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



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Dr. Caroline Hilbert, Executive Director