



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO COUNTY'S UNIFORM FEE SCHEDULE FOR VARIOUS COUNTY DEPARTMENTS

ORDINANCE 21-001

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by [ORS 203.035-ORS 203.065](#) and by [ORS 192.440](#).

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B, C and D. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on January 4, 2022 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

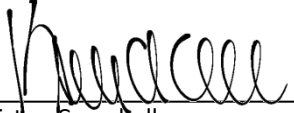
Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a 3 to 0 vote on this 6th day of October, 2021.

ATTEST:



Kathy Clark
Executive Assistant

APPROVED AS TO FORM:



Kristen Campbell
Wasco County Counsel

WASCO COUNTY BOARD

OF COMMISSIONERS



Scott C. Hege, Commission Chair



Kathleen B. Schwartz, Vice-Chair



Steven D. Kramer, County Commissioner

APPENDIX A: County Fee Schedule

Fees Across All County Departments		
Service Description	Fee Amount	Applicable Statute
Miscellaneous Copies/Printing/Transmission		
Black and white copies <i>8.5" x 11" or 8.5" x 14"</i>	\$0.25 per page	County Ordinance
Black and white copies <i>11" x 17"</i>	\$1.03 per page	County Ordinance
Color copies <i>(any size listed above)</i>	\$1.03 per page	County Ordinance
Providing content on media <i>(zip disk, jump drive, CD, etc.)</i>	\$15.45 per media plus actual costs of services	County Ordinance
Printing computer labels	\$41.20 plus actual printing and label cost	County Ordinance
Electronic transmission of documents <i>(Fax, email, FTP, or similar transmission.</i> <i>If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)</i>	\$5.15 per transmission plus actual costs of services	County Ordinance
Research and Professional Services Fees		
Basic Research Fee <i>(Only upon availability of staff)</i>	\$41.20 per hour, one hour minimum, <i>unless specified by Department fee schedule</i>	County Ordinance
Professional Services / Complex Analysis	See specific Department fee schedule	County Ordinance
Public Record Request Fees		
Certification of a Public Record <i>(Licenses, etc.)</i>	\$3.75 per record	<u>ORS 205.320</u>
Public records request, general (Cost is request-dependent and is sum of research, copies, transmission, etc.)		
Administrative Services		
Service Description	Fee Amount	Applicable Statute
FINANCE DEPARTMENT		
Placing a stop payment on a Wasco County issued check	\$34.00 per check	County Ordinance
Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account	\$26.00 per check	County Ordinance
INFORMATION SERVICES DEPARTMENT		
Professional Services	\$124.00 per hour	County

		Ordinance
GIS Mapping : <i>See Appendix C</i>		
LEGAL SERVICES		
County Counsel Fees. <i>Please contact Administrative Services for estimate.</i>	At current hourly rate	County Ordinance
Land-based and Civil Services		
Service Description	Fee Amount	Applicable Statute
ASSESSMENT AND TAXATION DEPARTMENT		
Assessment mapping changes and new plat	\$556.00 base fee	County Ordinance
Additional lot created	\$51.00 each	County Ordinance
Additional map affected	\$51.00 each	County Ordinance
Lot line adjustment	\$257.00 each	County Ordinance
Calculation of farm/forest disqualifications (To be applied against penalty if the account is disqualified within 90 days)	\$41.00 per hour, one hour minimum	County Ordinance
CLERK'S OFFICE		
Land-based Recording Fees <i>All documents presented for recording must be "required or permitted by law to be recorded"</i>		
Deed and Mortgage Records	\$105.00 for the 1st page,	ORS 205.320 and County Ordinance
<u>Breakdown of fees:</u>	<u>\$5.00 for each page after</u>	
Clerk Recording Fee	\$5.00 per page	
Public Land Corner Preservation Fund	\$10.00 per document	
Geographic Information Systems (GIS) Fund	\$19.00 per document	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
Lien Records	\$76.00 for the 1st page,	ORS 205.320 and County Ordinance
<u>Breakdown of fees:</u>	<u>\$5.00 for each page after</u>	
Clerk Recording Fee	\$5.00 per page	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Tax	\$60.00 per document	
Partition Plat, Replat, and Property Line Adjustment Plat		ORS 205.320 and County Ordinance
Surveyor Fee, Property Line Adjustment Plat, Single-Parcel Partition Plat or Replat	See Surveyor's Office fees	
Assessor and Tax Collector Fees	See Assessment and Taxation	
Recording Base Fee (includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)	\$90.00 per document	
Affordable Housing Alliance Fund	\$60 per document	

Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	
Copy Fees	\$3.00 per page	
Subdivision and Subdivision Replat;		ORS 205.320
Surveyor Fee, Subdivision and Subdivision Replat,	<i>See Surveyor's Office fees</i>	and
Condominium	<i>See Assessment and Taxation</i>	County
Assessor and Tax Collector Fees	\$90.00 per document	Ordinance
Recording Base Fee, 20 lots or less	\$110.00 per document	
Recording Base Fee, 21 lots or more		
<i>(includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)</i>	\$60.00 per document	
Affordable Housing Alliance Fund	\$5.00 per page	
Clerk Recording Fee	\$10.00	
County Court Approval (if required)	\$3.00 per page	
Copy Fees		
Non Standard Documents	\$20.00 per document	ORS 205.327
Documents Describing More Than One Transaction	\$5 per additional transaction or title	ORS 205.236(4)
Location of Record <i>(land records are available online free of charge. See the Digital Research Room on the Wasco County website)</i>	\$3.75 location fee plus \$0.25 per page	ORS 205.320
Recording Image Subscription <i>(download of images recorded in the Clerk's office and provided on media)</i>	\$0.25 per page/image plus cost of media if applicable	County Ordinance
Marriage Fees		
Marriage License	\$50.00	ORS 205.320 and ORS 106.045
Civil Marriage Ceremony <i>(in office, by appointment only)</i>	\$117.00	Senate Bill 27
Staff Witness for Ceremony	\$16.00 per staff member	County Ordinance
Certified Copy of Marriage License	\$7.75	ORS 205.320
Time Waiver of 3-day Waiting Period	\$16.00	County Ordinance
Certificate of Parental Consent for Marriage of a Minor	\$16.00 per minor	County Ordinance
Amending a Filed Marriage Record	\$25.00	
Domestic Partnership Declaration		
Registration	\$50.00	ORS 205.320
Certified Copy of a Domestic Partnership Declaration	\$7.75	ORS 205.320
Elections Reports		
Request for List of Electors	\$25.00 plus 2.5¢ per 100 names	OAR 165-002-0020 Section 1

PLANNING DEPARTMENT*See Appendix B*

County and ORS

PUBLIC WORKS DEPARTMENT

Petition for Road Vacation	\$515.00	County Ordinance
Permit for Mass Gathering	\$515.00	County Ordinance
Permit for Motor Vehicle Road Rally	\$1030.00	County Ordinance

SURVEYOR'S OFFICE

Survey Filing (Reviewed, filed and indexed)	\$195.00 plus \$55 per page over 2 pages	ORS 209.260
Property Line Adjustment Survey Filing (Reviewed, filed and indexed)	\$265.00 plus \$55.00 per page over 2 pages	ORS 209.260
Single-Parcel Partition Plat, or Single Parcel Replat Review (Reviewed, filed and indexed)	\$500.00 per plat	ORS 92.100 and County Ordinance
Multiple-Parcel Partition Plat or Replat Review (Reviewed, filed and indexed)	\$655.00 per plat	ORS 92.100 and County Ordinance
Subdivision or Subdivision Replat Review (Reviewed, field-checked, filed and indexed)	\$735.00 per subdivision plus \$70.00 per lot	ORS 205.350 and County Ordinance
Condominium Plat Review (Reviewed, field-checked, filed and indexed)	\$790.00 per condominium, plus \$70.00 per unit	ORS 205.350 and County Ordinance
Re-check or Re-design Review	50% of the original review fee	County Ordinance
Affidavit Review (Correction, Consent, Post-Monumentation, etc.)	\$55.00 per affidavit recorded	ORS 92.170 and County Ordinance
Marking the Record Upon the Surveyor's Copy of an Original Plat (For Road Vacation, etc.)	\$55.00 per recorded document	ORS 271.230(2) and County Ordinance
Research	\$80.00 per hour after the first hour	County Ordinance
Large Format Printing or Copying	\$1.05 per square foot, \$2.05 minimum	County Ordinance

Public Safety Services		
Service Description	Fee Amount	Applicable Statute
COMMUNITY CORRECTIONS DEPARTMENT		
Community Service Work Program Placement	\$40.00	County Ordinance
DNA Sample Draw	\$25.00	County Ordinance
Drug Testing	\$20.00 per sample for in-lab tests \$10.00 for instant tests	County Ordinance
Inter-County Transfer Request	\$50.00	County Ordinance
Interstate Compact	\$100.00	County Ordinance
Probation/Post Prison/Parole Supervision	\$40.00 per month	County Ordinance
Travel Permit	\$5.00 each permit	County Ordinance
Treatment Program Intake	\$155.00	County Ordinance
Treatment Assessment	\$155.00	County Ordinance
Treatment Assessment Update	\$85.00	County Ordinance
Unexcused Assessment No-Show Fee	\$55.00	County Ordinance
Treatment: Individual Counseling Session	\$130.00	County Ordinance
Treatment: Group Session	\$50.00	County Ordinance
Program Curriculum Book	\$30.00	
Electronic Monitoring Setup	\$25.00	County Ordinance
Electronic Monitoring Daily Fee	\$5.00	County Ordinance
SHERIFF'S OFFICE		
Civil Fees	Per Statute	ORS 21.300
Concealed Handgun License	Per Statute	ORS 166.291(5)(a)
Fingerprinting	\$20.00 per card or \$20.00 for electronic submission	County Ordinance
OLCC Liquor License (<i>regular and special event</i>)	\$25.00 per permit	ORS 471.166 (7)
Real Property Foreclosure Sheriff Sale	\$800.00 deposit (<i>Applicants will be billed for actual costs</i>)	ORS 18.930(5)

<i>and employee time.)</i>		
Sheriff Incident Reports* <i>(No charge for victim for first copy)</i>	1-24 pages: \$15.45 per report	County Ordinance
	25-49 pages: \$20.60 per report	
	50+ pages: \$51.50 per report	
	\$15.45 plus staff time*	County Ordinance
Videos		
<i>* Research/Staff Time – fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.</i>		
BUILDING CODES DEPARTMENT		
See Appendix D		County Ordinance

Wasco County Planning Department Fees

Effective January 4, 2022 per County Commissioner Ordinance 21-001

Consolidated Permit Process: For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review. Type I fees accompanying Type II-IV reviews will be waived.

Type I – Ministerial	Fee
Address – New or Change	\$79
Land Use Verification Letter (Not Involving Land Use Decision)	\$158
Marijuana Production	\$1,044 + \$80/hour after 10 hrs
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$95
Structural Without Land Use Application – MNS	\$326
Telecommunications Tower – Collocation	\$1,674

Type II – Administrative	Fee
Conditional Uses	
• Aggregate and Other Subsurface Resources	\$2,661
• Exclusive Farm Use, Non-Farm Dwelling	\$2,136
• Farm Ranch Recreation	\$1,716
• F-F(10) Dwelling Without Farm or Forest Use	\$1,401
• Other	\$1,401
• Power Generating Facility (EFSC approval and required review)	\$80/hr
• Power Generating Facility (Commercial)	\$5,286 + \$1,000/tower
• Power Generating Facility (Non-Commercial)	\$1,940 + \$1,000/tower
Extension of Time for Land Use Approval	\$535
Legal Parcel Determination	\$540 + \$80/hour after 5 hours
LUDO Interpretation or Similar Use Determination	\$80/hr
Major Modification of Approval (notice is required)	\$116 + \$80/hr
National Scenic Area (NSA)	
• Expedited (Used listed in Section 3.110 of Wasco County NSALUDO)	\$1,332
• Expedited (Removal or Demolition)	\$351
• Full Review (Fences and Accessory Structures Less Than 500 SQ)	\$1,086
• Full Review	\$2,996
Non-Conforming Use Review (verification, restoration or alteration)	\$1,086
Partition, Property Line Adjustment, or Replat (not involving public or private roads)	
• Property Line Adjustment	\$1,642
• Partition or Replat	\$1,642
Site Plan Review (parking, loading, and home occupations)	\$666
Subject to Standards	
• Aggregate Overlay Significant Determination	\$666
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,401
• EPDs (Environmental Protection Districts)	\$719
• Guest House	\$561
• Rural Residential (R-R(10)) Dwelling	\$719
• Marijuana Processing and/or Wholesale	\$2,136 + hourly rate of \$80 after 20 hours
• Other	\$719
• Utility Facilities Necessary for Public Service	\$2,570

Temporary Use Permit	\$771
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$456
Variance (Administrative) – Less Than 50% Deviation From Stated Standard	\$771

Type III Action – Planning Commission	Fee
Appeal to Planning Commission: ORS 215.416(11)(b); full refund if upheld	250
Mobile Home Park / RV Park	\$2,241
Other Reviews Directed to Planning Commission by Ordinance	\$1,611
Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)	
• Property Line Adjustment	\$2,062
• Single Parcel Partition or Replat	\$2,062
• Multiple Parcel Partition or Replat	\$2,062
Planned Unit Development – Preliminary/Final Plat Review	Prelim. \$3,816 Final \$830 + \$50 per lot
Subdivision – Preliminary/Final Plat Review	Prelim. \$4,160 Final \$830 + \$50. Per lot
Variance – 50% or Greater Deviation From Stated Standard	\$1,086

Type IV Action – Board of County Commissioners	Fee
Appeal to Board of Commissioners	\$1,296
Goal Exception	\$1,821 + hourly rate of \$80/hour after 20 hours
Zone Change	\$1,821 + hourly rate of 80/hour after 20 hours
Open Space Lands Tax Assessment	\$981
Road Dedication	\$945
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$210
Subdivision Lot Line Vacation per ORS 368.326	\$403

Miscellaneous	Fee
Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$368
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$80/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$525
LUBA Remand and Review	\$315
Outdoor Mass Gathering	
• Less than 3000 people	\$2,625
• 3,000 or more, or 120 hrs or more	\$4,725
Pre-Application Conference - <i>\$250 of the \$500 applies towards land use application if applied for within 90 days of conference.</i>	\$525
Research / Records Request	\$47/hr
Withdrawal of Application – Refunds	
• Before completeness is determined	75% Total
• After completeness is determined	50% Total
• After Pre-Notice or Notice of Decision is mailed	No Refund
Withdrawal of Appeal After Received	No Refund
Work Commenced Without Required Land Use Approval	Additional 100% of Total Review Fee
Work Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee

Code Compliance	Fee
Administrative Overhead hourly rate	\$80/hr
Appeal to Hearing's Officer	\$100
Continued Non-Compliance	\$52/month
Recordation of Compliance Document	\$101
<i>Other compliance penalty charges exist as established in Compliance Ordinance (WCCCNAO)</i>	

FEE SCHEDULE ATTACHMENT - POLICY & PROCESS

- MNN: There is no fee for LUCS issued with a building permit.
- MNS: Examples include building permits, manufacture home placement permit and agricultural exempt permit applications.
- Fee Waivers:
 - 1) **Applicability**: A Fee Waiver is applicable to Planning Department fees only. All "Other Departmental Fees" must be paid in full or documentation provided that they have been waived, at the time of application submittal.
 - 2) **Ministerial Sign off with Administrative Review**: If an applicant pays for and receives approval of Type II (Administrative/Discretionary) review, all ministerial sign offs associated with that review shall be waived. This includes Building Permit Application, Manufactured Home Placement Permit Application, Agricultural Exempt Permit Application, Land Use Compatibility Statement, Water Rights Application, and Department of State Lands Permit Application.
 - 3) **Individuals**: Any individual may request a Fee Waiver from the Planning Director of any development review or appeal fees. To be granted a waiver (or portion of a fee waiver) an individual must provide documentation of household income at or below 150% of the federal poverty level. To prove a hardship, applicants must provide federal tax returns, pay stubs or annual benefit statements. Assistance will be provided based on the availability of funding. Waivers must be approved and granted by the Planning Director prior to submittal of an application or appeal.
 - 4) **Appeal**: Any organization or individual may appeal the Planning Director's decision not to grant a Fee Waiver (or portion thereof) to the Board of County Commissioners.
- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and their overall impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of large-scale projects that require a great deal of departmental resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum of agreement or if the applicant and the county fail to reach an agreement, the application will not be processed.

FEE SCHEDULE ATTACHMENT – ADDITIONAL FEE WAIVER SPECIFICS

As part of a fee waiver request, the planning director can require documentation of income at or below 150% of the federal poverty level (FPL) to prove financial need. 150% of the federal poverty level is a measure frequently used by other agencies nationwide to prove individuals' financial need. This measure can be

adjusted for household size. Those at or below 150% of the federal poverty level are in poverty. The percentage of the federal poverty level of an individual's income can be calculated using online calculators (http://www.lccaa.net/eligibility_calculator, <http://www.safetyweb.org/fpl.php>).

Documentation that the County can accept to serve as proof of income includes:

- Tax returns (use the adjusted gross income figure)
- Pay stubs (use two months of them)(calculators are available online)
- Annual benefit statements for social security and other benefits, or cancelled checks from the Social Security Administration.

An alternate method to prove an individual's financial need is to require institutional documentation of receipt of public assistance such as TANF (food stamps), SNAP (food stamps for families), Section 8 housing, Medicaid, etc..

The following chart outlines 150% of the federal poverty level.

2021 Federal Poverty Guidelines - 150% of the Federal Poverty Level (FPL)								
Household Size	1	2	3	4	5	6	7	8
150%	\$19,320	\$26,130	\$32,940	\$39,750	\$46,560	\$53,370	\$60,180	\$66,990

2019 Federal Poverty Guidelines								
Household Size	1	2	3	4	5	6	7	8
100%	\$12,880	\$17,420	\$21,960	\$26,500	\$31,040	\$35,580	\$40,120	\$44,660
150%	\$19,320	\$26,130	\$32,940	\$39,750	\$46,560	\$53,370	\$60,180	\$66,990

Appendix C: GIS Services

GIS Services - Standard Labor Rate \$60/Hour		
Map Prices - Custom Maps		
Size	Price	Additional Copies (ea)
8.5 x 11	\$8.00	\$1.50
11 x 17	\$9.00	\$2.00
18 x 24	\$13.00	\$13.00
24 x 36	\$16.00	\$16.00
24 x 40	\$26.00	\$26.00
36 x 48	\$36.00	\$36.00
Maps which take longer than 15 minutes to make (excluding printing time) are charged at our shop rate		
	Available Data Layers	(Fees allowed per ORS 190.050)
Layer	Price	Notes
Addresses	\$52.00 Each	
Extract of Assessor's Database	\$308.00	Table Schema
Roads	\$52.00 Each	
Tax Code Areas	\$47.00	
Taxlot Maps	N/A	See Also The Oregon Map
Taxlots	\$1/parcel or \$1,150/for entire County	See Also Our Online Map
Other Groups/Layers - \$48.00 each	Contains	Notes
Labor Rate	\$86.00 per hour	
Administrative Boundaries	Columbia Gorge Urban Renewal District, City of The Dalles Watershed, School Districts, NWCPUD Subdivisions, Transition Lands Study Area, Wasco County Boundary	
Populated Places	City Limits, Urban Growth Boundaries, Rural Service Centers	See Also State Data
Tax Codes	Tax Codes	
Zoning - Cities	Zoning - Cities	
Zoning - Environmental Protection Districts	Zoning - Environmental Protection Districts	
Zoning - Wasco County	Zoning - Wasco County	
<p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an additional amount (depending on how much the base purchase is) to match what the companies charge the County. Checks should be made out to Wasco County GIS, and sent with a note stating which layers are being requested. Send it to:</p> <p>Wasco County IS Department Attn: GIS 2705 E 2nd St, The Dalles, OR 97058</p>		

Construction Category	Fee
RENEWABLE ELECTRICAL ENERGY	
Renewable energy installation per system total	
5 kva or less	\$95.00
5.01 to 15 kva	\$113.00
15.01 to 25 kva	\$187.00
Solar ea addtl kva 25.01 to 100 max	\$7.50
Wind 25.01 to 50 kva	\$245.00
Wind 50.01 to 100 kva	\$563.00
Wind 100.01 or greater	
Service or feeders of 601 to 1000 amps or volts-addtl to previous range	\$245.00
Service or feeders over 1000 amps or volts-addtl to previous range	\$563.00
Plan Review if Required (50% of Subtotal)	
MANUFACTURED DWELLING PLACEMENT	
Installation /Re-inspection	
A) Placement (includes placement, concrete slab,runners,foundation	\$192.00
B) Re-inspection (each)	\$78.00
State Manufacture Dwelling fee	\$30.00
STRUCTURAL PERMIT	
Square Footage Calculation	https://cdn-web.iccsafe.org/wp-
Total Valuation Calculation	
FEE	
\$1.00 to \$2,000.00	\$60.00
\$2,001.00 to \$25,000.00	\$60.00 for the first \$2,000.00 plus
\$25,001.00 to \$50,000.00	\$276.20 for the first \$25,000.00
\$50,001.00 to \$100,000.00	\$451.20 for the first \$50,000.00
\$100,001.00 and up	\$686.20 for the first \$100,000.00
Other inspections	
Residential fire sprinkler 13R (standalone/closed system) – fee	
0 to 2000 sq ft, area covered	\$98.00
2001 to 3600 sq ft, area covered	\$103.50
3601 to 7200 sq ft, area covered	\$139.75
7201 sq ft and greater	\$186.25
Prescriptive solar photovoltaic system – fee includes plan review	\$160.00
Non-Prescriptive solar photovoltaic system – req's plan review	Use Structural Permit fee table
Phased plan review – \$60.00 application fee plus 10% of the total	
Deferred plan review – 65% of the building permit fee calculated using	
Inspection outside of normal business hours (minimum charge – two	\$78.00 per hour
Reinspection fee	\$78.00 per each
Inspections for which no fee is specifically indicated	\$78.00 per hour
Plan review fees	65% of structural permit fee
Fire and life safety plan review fees	40% of structural permit fee
Additional plan review required by changes, additions, or revisions to	\$65.00 per hour – Res \$78.00 per
ELECTRICAL PERMIT	
New 1&2 Family – service & attached garage included	
1000 sq ft or less (Per Unit)	\$127.00

BCD FEE SCHEDULE

Each additional 500 sq. ft. or portion thereof	\$23.00
Limited energy	\$30.00
Each manuf. home or modular dwelling service or feeder	\$78.00

New Multifamily – total # of units:

Use 1&2 Family rates above for largest sq ft unit – cost of largest unit	
Multifamily limited energy, by floor	\$54.00

Services or feeders (installation, alteration, relocation)

200 amps or less	\$95.00
201 to 400 amps	\$113.00
401 to 599 amps	\$187.00
600 to 1,000 amps	\$245.00
Over 1,000 amps or volts	\$563.00
Reconnect only	\$63.00

Temp. services or feeders (installation, alteration, relocation)

200 amps or less	\$63.00
201 to 400 amps	\$86.00
401 to 599 amps	\$125.00
600 to 1,000 amps	\$204.00
Over 1,000 amps or volts	\$469.00

Branch circuits (new, alteration, extension per panel)

Fee for branch circuits with purchase of a service or feeder fee:	
Each branch circuit	\$4.80

Fee for branch circuits without purchase of a service or feeder fee:

First branch circuit	\$65.00
Add'l branch circuits	\$4.80

Miscellaneous (service or feeder not included)

Each pump or irrigation circle	\$78.00
Each sign or outline lighting	\$78.00
Signal, circuit or a limited-energy panel, alteration or extension	\$63.00 Com/ \$78.00 Res
Hourly rate (number of hours)	\$78.00

Minimum Permit Fee - Residential \$78.00

Minimum Permit Fee - Commercial \$60.00

Plan Review if Required (50% of Subtotal)

MECHANICAL PERMIT

Furnace/burner including ducts and vents:

Furnace up to 100k BTU/hr	\$12.00
Furnace greater than 100k BTU/hr	\$18.00

Heating/cooling/stove/vents

Ductwork – no appliance/fixture	\$12.00
Suspended heater, recessed wall or floor mounted	\$12.00
Chimney/liner/flue/vent/gas or wood fireplace insert	\$12.00
Repair/alter/add to mechanical appliance	\$12.00
Evaporative cooler other than portable	\$12.00
Air conditioner	\$12.00
Ventilation system, not a portion of HVAC	\$12.00
Ventilation fan connected to single duct	\$9.00
Attic/crawl space fans	\$9.00
Range hood/other kitchen equipment	\$9.00
Clothes dryer exhaust	\$9.00

BCD FEE SCHEDULE

Floor furnace including vent	\$12.00
Hydronic hot water system	\$24.00
Gas piping	
One to four outlets	\$24.00
Additional outlets	\$3.00
Exterior medium pressure ea 100'	\$24.00
Air-handling units including ducts	
Any size	\$12.00
Heat pump/Mini split system	
Per each	\$12.00
Incinerators	
Domestic – installation or relocation	\$12.00
Miscellaneous fees	
Hourly rate (number of hours)	\$78.00
Other heat/cool/vent/appliance, not indicated	\$12.00
Commercial installations Valuation: \$ _____	
Up to \$3,500	\$60.00
\$3,501 to \$10,000 – for 1 st \$3,500 plus \$1.20/\$100 or portion thereof above \$3,500	\$60.00
Over \$10,001 – for 1 st \$10,000 plus \$3.00/\$1000 or portion thereof above \$10,000	\$138.00
Minimum Permit Fee	\$60.00
Plan review, if req – 50% of subtotal	

PLUMBING PERMIT

Residential

New single family dwelling 1 bath/1 kitchen – incl's 1 st 100' of ea site utility, hose bibbs, icemakers, underfloor low-point drains, and rain drain	\$252.00
Ea additional bath (1/2 bath counts as whole)	\$90.00
Ea additional kitchen	\$60.00
Ea additional 100' of site utilities or fraction thereof	\$36.00
Each fixture – Addition/Alteration – <i>complete fixture list on reverse &</i>	\$24.00

Manufactured dwellings

Site utilities -1 st 30 lineal ft <i>included in Manuf. Home Permit</i>	N/A	
Ea additional 100' of site utilities or fraction thereof		\$36.00

RV & manufactured dwelling parks

Base fee (incl. the first 10 or fewer spaces)	\$384.00
Each additional space	\$33.00

Commercial

Site utilities ea. 100' or fraction thereof	\$36.00
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Residential Fire Sprinkler 13D (Fee includes Plan Review)

0 to 2000 sq ft, area covered	\$98.00
2001 to 3600 sq ft, area covered	\$103.50
3601 to 7200 sq ft, area covered	\$139.75
7201 sq ft and greater	\$186.25

Miscellaneous fees

Backflow device/backwater valve	\$24.00
Reinspection/each	\$78.00
Inspections which no fee specified/hour	\$78.00

Requested by government agency under ORS 190

As agreed

Medical gas piping Valuation: \$ _____

BCD FEE SCHEDULE

\$1 to \$10,000	\$270.00
\$10,0001 and up - \$270 for the 1 st \$10,000 <i>plus \$1.80 for ea addtl \$100</i>	
Fixture List – RES & COM	
Absorption valve	\$24.00
Alternate potable water heating system	\$24.00
Catch basin or area drain	\$24.00
Clothes washer	\$24.00
Dishwasher	\$24.00
Drinking fountain	\$24.00
Drywell, leach line or trench drain	\$24.00
Ejectors/sump pump	\$24.00
Expansion tank	\$24.00
Fixture cap	\$24.00
Floor drain/floor sink/hub drain	\$24.00
Garbage disposal	\$24.00
Hose bib	\$24.00
Ice maker	\$24.00
Primer	\$24.00
Septic abandonment	\$24.00
Sink/basin/lavatory	\$24.00
Swimming pool piping	\$24.00
Tub/shower/shower pan	\$24.00
Urinal	\$24.00
Water closet	\$24.00
Water heater	\$24.00
Commercial Fixtures Only	
Interceptor/grease trap	\$24.00
Manholes	\$24.00
Roof drain	\$24.00

12% Surcharge is added to each permit