



## AGENDA: REGULAR SESSION

WEDNESDAY, OCTOBER 5, 2022

WASCO COUNTY BOARD OF COMMISSIONERS, 511 WASHINGTON ST. SUITE 302, THE DALLES or VIRTUALLY @

<https://wascocounty-org.zoom.us/j/3957734524> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

While these virtual options are provided, we cannot guarantee connection or quality of the call.

**PUBLIC COMMENT:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

**DEPARTMENTS:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

*Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.*

9:00 a.m.	<b>CALL TO ORDER</b> Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. <b>Corrections or Additions to the Agenda</b> <b>Discussion Items:</b> <a href="#">Canyon Vibrations Update</a> ; <a href="#">Frequent Users Agreement</a> ; <a href="#">Operation Green Light</a> ; <a href="#">BNSF Lease Renewal</a> (Items of general Commission discussion, not otherwise listed on the Agenda) <b>Consent Agenda:</b> <a href="#">9.21.2022 Regular Session Minutes</a> (Items of a routine nature: minutes, documents, items previously discussed.) <b>Public Comment at the discretion of the Chair</b>
9:30 a.m.	<a href="#">Amended Fee Schedule Ordinance Hearing</a> – Kathy Clark
9:40 a.m.	<a href="#">Public Works: Road Vacation Petition/Bid Acceptance</a> – Arthur Smith
9:50 a.m.	<a href="#">Skills Center Update</a> – Dan Spatz/Marta Cronin
	<b>COMMISSION CALL</b>
	<b>NEW/OLD BUSINESS</b>
	<b>ADJOURN</b>

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(n) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION**

**October 5, 2022**

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PRESENT:** Kathy Schwartz, Chair  
Steve Kramer, Vice-Chair  
Scott Hege, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Schwartz opened the session at 9:00 a.m. Changes to the agenda:

- Removal of Frequent Users Agreement

**Discussion Item – Canyon Vibrations Update**

Sheriff Magill reviewed the memo included in the Board Packet. He pointed out that two of the complaints were from citizens residing beyond where event notices would have been sent. There were no calls for service from the immediately adjacent residents.

Chair Schwartz asked if 750 feet is an adequate noticing parameter for music festivals. Sheriff Magill responded that it was addressed in the recently adopted Outdoor Mass Gathering Ordinance.

Commissioner Hege noted that what we did in the Outdoor Mass Gathering Ordinance was non-statutory; we would notify more broadly.

Some discussion ensued around the pulled Frequent Users Agreement. Ms. Clark explained that there were some discrepancies and referencing confusion within the document. It is being more thoroughly reviewed and will come back at a future session. Vice-Chair Kramer added that he believes Hood River is also looking at some revisions.

**Discussion Item – Operation Green Light**

Commissioner Hege explained that this was discussed at the NACo Conference he attended this summer and is an event intended to bring awareness to veterans' issues. He said we should be able to do something to make the public

aware of why the green lights are there.

Further discussion ensued regarding the procurement of green lights and the logistics around the event.

**{{{Commissioner Hege moved to approve Resolution 22-011 supporting Operation Green Light for Veterans. Vice-Chair Kramer seconded the motion which passed unanimously.}}}**

Ms. Clark advised the Board that we are experiencing technical difficulties and no one has been able to log in or phone in to today's meeting. She said she is recording the session and will be posting it to the website this afternoon.

#### Discussion Item – BNSF Lease Renewal

Ms. Clark explained that this lease has been in place since 1998 with 4 extensions prior to now. Like previous amendments, this maintains the terms of the lease with annual increases based on CPI.

Commissioner Hege asked what the current rent is. Finance Director Mike Middleton replied that it is \$3,314 annually.

**{{{Commissioner Hege moved to approve the 5<sup>th</sup> Amendment to the lease with Burlington Northern Santa Fe Railroad. Vice-Chair Kramer seconded the motion which passed unanimously.}}}**

#### Consent Agenda – 9.21.2021 Minutes

**{{{Vice-Chair Kramer moved to approve the Consent Agenda. Chair Schwartz seconded the motion which passed unanimously.}}}**

Commissioner Hege asked about progress on the Hunt Park project. Vice-Chair Kramer and Mr. Stone said they had a pre-bid meeting with potential contractors yesterday.

#### Agenda Item – Fee Schedule Ordinance Public Hearing

At 9:30 a.m. Chair Schwartz recessed from the Regular Session to open a Public Hearing regarding Amended Fee Schedule Ordinance. She explained the process for the hearing and asked staff to present.

Ms. Clark explained that there have been no changes to the Ordinance since it was presented at the October 5<sup>th</sup> hearing.

Commissioner Hege asked about the Building Codes changes. Deputy Building Official Kylee Ruby explained that the previously approved fee increase was

submitted to the State as required. However, we were not aware that the noticing arm of State Building Codes was not communicating with the e-permitting arm of State Building Codes. We circled back to e-permitting to confirm that the new fees would be in the system – that is when we learned that they were not aware of the new fees. Since the fees had not been updated since 2014, a review by e-permitting revealed a number of items that needed to be revised to align with the State rules. We have been working with them to make sure we are in compliance with statute; they have reviewed and accepted the Building Codes fee schedule included in the Ordinance being considered today. In addition, they are working to improve their process to prevent future confusion.

Commissioner Hege asked if local contractors are aware of the fee increases; have we received any comments? Ms. Ruby responded that the contractors were notified earlier this year and through the State noticing system. They were all surprised that fees had not gone up sooner. There has been no push back on the increases.

**{{Vice-Chair Kramer moved to approve Ordinance 22-002 Amending Wasco County's Uniform Fee Schedule. Commissioner Hege seconded the motion which passed unanimously.}}**

Chair Schwartz closed the public hearing at 9:35 a.m.

<b>Agenda Item – Public Works</b>
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ROAD VACATION PETITION

Public Works Director Arthur Smith reviewed the memo included in the Board Packet. He noted that the road in question is just west of Friend Oregon. All 4 adjacent landowners have signed the petition. Ball Road was dedicated in 1906 and was in the County road system until 1972 when the landowners requested that it be removed from the system as it was just for farm use. Since that time there has been no County maintenance performed on the road. The adjoining landowners would like for it to return to private ownership to help them control poaching and public trespassing. A vacation would allow them to gate the road if needed. He said that today he is just requesting direction to prepare a report.

Commissioner Hege asked if the road continues on beyond the vacation point. Mr. Smith replied that originally the road was 2.25 miles; however all but 1 mile has been renamed to be Old Friend Road or Miller DePriest Road. All that is left of Ball is this 1 mile section. Beyond that is not public access road.

Chair Schwartz asked if there is another road vacation report that he is working



on. Mr. Smith replied that the vacation to which the Chair refers is still in development. They are considering best use for the parcels before vacating.

**{{Vice-Chair Kramer moved to approve Order 22-035 directing the Public Works Director to prepare a report on the proposed vacation of a 1 mile section of Ball Road. Commissioner Hege seconded the motion which passed unanimously.}}**

BID ACCEPTANCE

Mr. Smith reviewed the materials included in the Board Packet. He stated that as part of the County's use of American Rescue Plan Act (ARPA) funding, Public Works put forth a proposal to replace the County's chip seal asphalt distributor. That proposal was approved by the Board earlier this year; however, supply chain complications have prevented him from obtaining the equipment – the order bank did not open until September. He said that he went out to bid for the equipment and received one response. He said it is at a fair price for just the distributor. He is still trying to find a cab and chassis on which to mount the distributor.

Commissioner Kramer complimented the Road Department on the work they recently did on Dufur Gap Road, saying that the bigger chip will be good for winter travel safety.

**{{Vice-Chair Kramer moved to accept the proposal from E.D. Entyre for a 2023 Black Topper liquid asphalt distributor. Commissioner Hege seconded the motion which passed unanimously.}}**

Commissioner Hege asked about the costs associated with the new truck. Mr. Smith stated that it would be in the range of \$160,000 to \$170,000. He added that one of the two contractors he is working with has already notified him that they cannot get the truck until 2024. The other may be able to deliver – he is waiting to hear from them. Both are state approved contractors and therefore comply with our contracting rules. The truck we are using now was purchased in 1992. Commissioner Hege asked if there is something else we can use until we get the new truck. Mr. Smith replied that there is not. The worst case scenario is that we continue to use the equipment we have until 2024. He said he has not even been able to find used equipment.

Mr. Smith went on to say that the Local Assistance and Tribal Consistency Fund, which is part of the American Rescue Act, has designated funding for revenue sharing counties of which we are one. We must request the funding no later than

January 31, 2023. These funds – approximately \$500,000 – may be used as general fund dollars. However, his association is encouraging counties to apply the funds to road maintenance as that was clearly the intent of the legislative sponsor Senator Ron Wyden. The only restriction to the use of these monies is that they cannot be used for lobbying. This funding does not take the place of SRS funding. The only restriction to the use of these monies is that they cannot be used for lobbying.

#### Agenda Item – Skills Center Update

Dan Spatz, Director of Capital Projects and Community Relations for Columbia Gorge Community College, reviewed a number of current programs/initiatives at the college.

Advanced manufacturing has a robust enrollment and offers scholarships and tool kits through a grant program sponsored by Metallica with tens of thousands of dollars of funding. 15 students is the cap for that program and enrollment is nearing that.

Last year they had full enrollment in the construction trades but this year's enrollment is diminished. They are working on flyers to promote that program. They are working with Mid-Columbia Community Action Council to construct tiny homes to replace the pallet shelters currently in use to address houselessness.

They have received funding through Google to support the 3-D manufacturing program. Senators Merkley and Wyden also support the program and there may be public funding forthcoming next summer. Through the small business office, startup businesses will be able to access the equipment to use for prototypes.

They are starting a new program next fall for agriculture technology. This program will be to train technicians to repair the new electric farm equipment. Programs like this are happening across the country. This program will enhance programs already in place.

They have received over \$1 million in funding to expand the capacity of the nursing simulation center for EMTs, fire personnel, nurses and police. Construction to renovate the current space should commence next June.

Aviation Technology is currently located in The Dalles Industrial Park. They hope to move that to the Dallesport Regional Airport. They are marketing this program aggressively; they have planes and are applying for grants to construct a hanger in order to expand the program.

Child Care continues to be a focus. They have \$1.8 million in ARPA funding that needs to be spent by June 2024. Our region is a child care desert. As of a month ago, there were no available spaces in licensed child care facilities. They are looking for an entity that can take lead on the project and are in active discussions with the early learning community. In the short term, they need to find a site for a child care facility. The long-term challenge is how to sustain operations.

Commissioner Hege commented on the great job Mr. Spatz did in advocating for issues when the Community Outreach Team traveled to Washington D.C. to meet with legislators. He also commented on the meeting space at the skills center saying that it is spacious and welcoming as well as being equipped with full technology. He said that parking was the only challenge. Mr. Spatz said they hope to improve that situation.

Chair Schwartz asked if they have an early childhood program. Mr. Spatz said they do with a practicum available through Great and Small. Enrollment is up in that program.

Chair Schwartz asked if that program is for an Associate's Degree. Mr. Spatz responded affirmatively. Chair Schwartz observed that pay will not match the effort for the education. Mr. Spatz agreed saying that it is a national problem that needs to be addressed.

Chair Schwartz asked if the tiny homes will be constructed soon. Mr. Spatz replied that they have to receive the funding – perhaps July of next year; after that, it will go pretty quickly.

Chair Schwartz asked why the enrollment is down in some fields. Mr. Spatz said they are working to determine the cause. They had been growing 10% per year. COVID had a significant impact. The residential hall is up to 60% full and is slowly coming back. Chair Schwartz noted that some of it is due to people staying home with their children. Mr. Spatz said that they want to reach out to students who have not been able to find childcare to help inform their efforts to address the issue. Mr. Stone said that the County's PIO can help with survey distribution.

Vice-Chair Kramer pointed out that apprentice programs that pay while you learn are likely impacting the trades program enrollments. Mr. Spatz said that it takes considerable work to put together an apprenticeship program; they are working on that for some of their disciplines.

### Commission Call

Vice-Chair Kramer said 762 has slowed down. Senator Findley is encouraged as he was told that LCDC will wait until the end to deal with issues within their program. Everyone is slowing down and waiting for the maps. He said the Natural Hazard Mitigation Plan review is getting set up in conjunction with the Community Wildfire Plan. AOC will start work tomorrow in preparation for the long legislative session.

Commissioner Hege reported that he will be attending the Telecommunication Conference in Ashland on behalf of QLife. He said that QLife sponsors the conference. We benefit by being able to be seen and also being able to learn what is going on with other entities.

Chair Schwartz asked if we are getting closer to connecting people in South County. Commissioner Hege answered that we are seeking funding and working with local electric utilities to share infrastructure.

Mr. Stone added that there are big blocks of money being distributed but we have to wait for it to trickle down to our level. There is a lot of work to be done. He asked if there is an ongoing survey at the national level. Commissioner Hege replied that the FCC did a survey on what areas have broadband and at what speeds – they were looking for underserved areas. They went to the providers for data but the providers tend to embellish and exaggerate the services they are providing. We are working to get more actual speed data on the ground. We have not had as good of a response as we had hoped, but the data will help with grant applications. NACo reports that the FCC is aware of the flaw in their data and are trying to do a better job of assessing.

Chair Schwartz said she had an unexpected opportunity to attend a farm workers housing meeting where the USDA Rural Development Administrator for Rural Housing was in attendance along with other government officials and local orchardists. It was a good opportunity to provide them with a reality check for what it is like to try to build employment housing in rural areas. Farm worker housing is vital to our agricultural community.

Chair Schwartz reported that she took Commissioner-Elect Phil Brady to a South Wasco Alliance meeting. There were a lot of people there to talk about what they want to work on in south Wasco County. The focus for now is tourism which also requires housing. She advised the group to pay attention to the upcoming Wasco 2040 as it goes through the public process. We will see agri-tourism come to us later this month.

Commissioner Hege said that we have destination resorts overlays; but to be successful they need a key anchor. There is an issue for short-term rentals vs. long-term housing. It is a push-pull. Chair Schwartz said she encouraged them to talk about that and bring it into the larger conversation. Commissioner Hege said they have been successful with that in Bend. Vice-Chair Kramer said they have so many now that they cannot fill all them all.

Commissioner Hege said that he heard construction for the Navigation Center will begin soon. Chair Schwartz said she is hopeful.

Chair Schwartz adjourned the meeting at 10:42 a.m.

Summary of Actions
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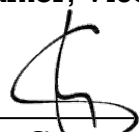
**MOTIONS**

- **To approve Resolution 22-011 supporting Operation Green Light for Veterans.**
- **To approve the 5<sup>th</sup> Amendment to the lease with Burlington Northern Santa Fe Railroad.**
- **To approve the Consent Agenda – 9.21.2022 Regular Session Minutes.**
- **To approve Ordinance 22-002 Amending Wasco County's Uniform Fee Schedule.**
- **To approve Order 22-035 directing the Public Works Director to prepare a report on the proposed vacation of a 1 mile section of Ball Road.**
- **To accept the proposal from E.D. Entyre for a 2023 Black Topper liquid asphalt distributor**

Wasco County  
Board of Commissioners

  
Kathleen B. Schwartz, Commission Chair

  
Steven D. Kramer, Vice-Chair

  
Scott C. Hege, County Commissioner



## DISCUSSION LIST

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[CANYON VIBRATIONS UPDATE](#) – Lane Magill

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[FREQUENT USERS AGREEMENT](#) – Fritz Bachman

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[OPERATION GREEN LIGHT RESOLUTION](#) – Scott Hege

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[BNSF LEASE AMENDMENT](#) – Kathy Clark

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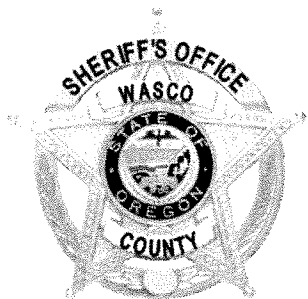
## DISCUSSION ITEM

### Canyon Vibrations Update

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[SHERIFF'S MEMO](#)

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**SHERIFF'S OFFICE**

511 Washington St., Ste.102 • The Dalles, OR 97058  
p: [541] 506-2580 • f: [541] 506-2581 • [www.co.wasco.or.us](http://www.co.wasco.or.us)

*Pioneering pathways to prosperity.*

To: Wasco County Board of Commissioners

September 13<sup>th</sup> 2022

Re: Canyon Vibrations Report

Dear Wasco County Commissioners:

During the weekend of Sept. 9<sup>th</sup> -11<sup>th</sup> the Canyon Vibrations event was held. This event focused on music and arts. There was an estimated attendance of less than 1000 including staff/support members.

Due to this event being held for the first time in Wasco County a thorough review of this event was conducted by the Sheriff's Office. Our primary focus was to confirm any complaints as they were related to public safety, to include but not limited to, traffic concerns, noise complaints, or other criminal activity.

The Sheriff's Office reviewed all the police logs for the above said dates and noted only two (2) citizen complaints for this event (See Attached). The first complainant advised there was a "music festival" occurring nearby. While the complainant did not specifically complain about noise/music a deputy responded and did not hear/see anything suspicious.

The second complaint did state the music was loud and keeping them awake. Deputies were unable to respond to this call for service due to other priority calls during that time. It should be noted; approximately 2 ½ hours later a deputy patrolled the area and noted they could "only slightly" hear music coming from the event location. (No contact was made with the event organizers by the deputy).

I reached out to Sean Bailey with the addresses indicated in the call for service logs and inquired if they had received notification of the event. He stated they did not as these addresses were 3500+ feet from the property boundaries.

In summary the aforementioned incidents were the only reports received by the Sheriff's Office. It also should be noted I spoke via email with the event organizer and they indicated the event went well with no emergencies during the event. The event organizer will be providing the sound logs for this event to the Sheriff's Office in case they are needed for future documentation.

Sincerely,  
Lane Magill  
Wasco County Sheriff

A handwritten signature in black ink, appearing to be "Lane Magill", written over the typed name.





# WASCO COUNTY SHERIFF'S OFFICE

511 WASHINGTON STREET  
THE DALLES, OR 97058  
541-506-2580

## CFS EVENT DETAIL

CAD EVENT NUMBER

2209100007

CALL TYPE

NUIS

## CALLS FOR SERVICE INFORMATION

AGENCY <b>WCSO</b>	CAD EVENT NUMBER <b>2209100007</b>	CASE NUMBER	AGENCY NUMBER <b>22006131</b>	DATE AND TIME <b>09/10/2022 01:37</b>	CALL TYPE <b>NUIS</b>	CALL TYPE EXPLAINED <b>NUISANCE/NOISE/FIREWORKS/LIT</b>	FINAL CALL TYPE
LOCATION <b>83134 TYGH VALLEY RD</b>				APT/SUITE/BOX	CITY <b>TYGH VALLEY</b>	RESPONSE ZONE <b>10</b>	RESPONSE AREA <b>1</b>
CALL SOURCE <b>P</b>	LOCATION COMMENT						
COMMENTS RP ADVISED THAT HE WAS INFORMED JUST NOW AS HE MADE THE CALL TO FILE THE COMPLAINT THAT THERE IS A MUSIC FESTIVAL OCCURRING NEAR BY. RP ALSO ADVISED THAT HE WAS TOLD BY A WASCO COUNTY DEPUTY THAT THERE IS A NOISE ORDINANCE IN EFFECT AFTER MIDNIGHT.  RP WAS ADVISED BY CENTRAL THAT THERE IS NO ORDINANCE THAT WE ARE AWARE OF BUT THAT I WOULD CHECK WITH THE DEPUTIES ON DUTY. -----[CAD2/33485 09/10/22 01:41:19] UNITS ADVISED -----[210/MDT 09/10/22 03:27] DROVE THROUGH AREA, SURROUNDING STREETS, COULD NOT HEAR ANY MUSIC, NOTHING SUSPICIOUS SEEN OR HEARD. LFI.							
REPORTING PARTY <b>DENNIS SMITH</b>						AREA CODE <b>541</b>	PHONE NUMBER <b>4832182</b>
REPORTING ADDRESS							
PRIMARY UNIT <b>210</b>	DISPOSITION	DISPOSITION COMMENTS					
E-911	DISPATCH <b>03:14:24</b>	ARRIVED <b>00:00:00</b>	CLEARED <b>03:27:28</b>	CLOSED <b>03:27:28</b>			

## UNITS STATUS RECORDSxxx

TIME	UNIT	STATUS	COMMENT	LOCATION	DISPO
9/10/2022 3:14:24 AM	210	D		83134 TYGH VALLEY RD	
9/10/2022 3:27:28 AM	210	C			

## LINKED NAMES

UNIT	REASON	NAME ( OR DL)	DOB
RP		SMITH, DENNIS	

## AGENCY EVENT NUMBERS

AGENCY EVENT NUMBER	AGENCY
22006131	WCSO



# WASCO COUNTY SHERIFF'S OFFICE

511 WASHINGTON STREET  
THE DALLES, OR 97058  
541-506-2580

## CFS EVENT DETAIL

CAD EVENT NUMBER

2209100090

CALL TYPE

NUIS

### CALLS FOR SERVICE INFORMATION

AGENCY	CAD EVENT NUMBER	CASE NUMBER	AGENCY NUMBER	DATE AND TIME	CALL TYPE	CALL TYPE EXPLAINED	FINAL CALL TYPE
WCSO	2209100090		22006155	09/10/2022 21:08	NUIS	NUISANCE/NOISE/FIREWORKS/LIT	
LOCATION	JAKE DAVIDSON RD/TYGH VALLEY RD			APT/SUITE/BOX	CITY	RESPONSE ZONE	RESPONSE AREA
					TYGH VALLEY		1
CALL SOURCE	LOCATION COMMENT						
P							
COMMENTS							
2ND NIGHT IN A ROW, LOUD MUSIC COMING FROM THE LISTED AREA, UNK ADDRESS. LAST NIGHT IT WENT ON UNTIL ABOUT 0300 HRS. RP STATES HERSELF AND NEIGHBORS HAVE BEEN KEPT AWAKE BECAUSE OF THIS. RP WAS ADVISED OF DELAY DUE TO DEPUTIES BEING IN THE DALLES. RP JUST REQ IF THE SUBJS ARE LOCATED THEY BE COUNSELED.							
-----[CAD1/56947 09/10/22 21:10:53]							
EVENT LOCATION CHANGED FROM JAKE DAVIDSON RD/TYGH VALLEY RD THE DALLES							
-----[CAD2/62431 09/10/22 21:13:33]							
215/MUSIC FESTIVAL GOIN ON, THEY ARE DOING CHECKS REGULARLY LFI							
***** EVENT CLOSED BY CAD2 WITH COMMENT-215 LFI							
REPORTING PARTY						AREA CODE	PHONE NUMBER
KATHLEEN WILLIS						503	6991312
REPORTING ADDRESS							
83121 TYGH VALLEY RD TYGH VALLEY, OR							
PRIMARY UNIT	DISPOSTION	DISPOSITION COMMENTS					
	CFL	215 LFI					
E-911	DISPATCH	ARRIVED	CLEARED	CLOSED			
	00:00:00	00:00:00	00:00:00	21:13:44			

### LINKED NAMES

UNIT	REASON	NAME ( OR DL)	DOB
RP		WILLIS, KATHLEEN	

### AGENCY EVENT NUMBERS

AGENCY EVENT NUMBER	AGENCY
22006155	WCSO



**WASCO COUNTY  
SHERIFF'S OFFICE**  
511 WASHINGTON STREET  
THE DALLES, OR 97058  
541-506-2580

## CFS EVENT DETAIL

CAD EVENT NUMBER

**2209100107**

CALL TYPE

**EX PATROL**

### CALLS FOR SERVICE INFORMATION

AGENCY <b>WCSO</b>	CAD EVENT NUMBER <b>2209100107</b>	CASE NUMBER	AGENCY NUMBER <b>22006158</b>	DATE AND TIME <b>09/10/2022 23:48</b>	CALL TYPE <b>EX</b>	CALL TYPE EXPLAINED <b>EXTRA PATROL</b>	FINAL CALL TYPE <b>EX PATROL</b>
LOCATION <b>TYGH VALLEY/ JAKE DAVIDSON RD</b>				APT/SUITE/BOX	CITY	RESPONSE ZONE <b>6</b>	RESPONSE AREA <b>7</b>
CALL SOURCE <b>S</b>	LOCATION COMMENT						
COMMENTS <b>MOBILE PATROL IN THE AREA</b> -----[205/MDT 09/11/22 00:07] <b>PARK IN THE AREA OF CEMETERY LANE, COULD ONLY SLIGHTLY HEAR THE MUSIC COMING FROM CANYON VIBRATIONS ON THE JUSTESSEN PROPERTY WHEN I GOT OUT OF MY VEHICLE, NO TRAFFIC OBSERVED IN THE AREA..</b> -----[205/MDT 09/11/22 00:19] <b>TYGH VALLEY AND THE FAIRGROUNDS AREA CHECKED NO ISSUES NOTICE, NO TRAFFIC OBSERVED. LFI</b>							
REPORTING PARTY						AREA CODE	PHONE NUMBER
REPORTING ADDRESS							
PRIMARY UNIT <b>205</b>	DISPOSITION <b>L</b>	DISPOSITION COMMENTS <b>NO ISSUES NOTICED</b>					
E-911	DISPATCH <b>23:48:33</b>	ARRIVED <b>23:48:33</b>	CLEARED <b>00:20:05</b>	CLOSED <b>00:20:05</b>			

### UNITS STATUS RECORDSxxx

TIME	UNIT	STATUS	COMMENT	LOCATION	DISPO
9/10/2022 11:48:33 PM	205	A		TYGH VALLEY/ JAKE DAVIDSON RD	
9/10/2022 11:48:41 PM	205	LA	AUTOMATIC LEAVE AREA 7	7	
9/10/2022 11:48:41 PM	205	EA	ENTERING AREA 6	6	
9/11/2022 12:20:05 AM	205	C	CLEARED BY MOBILE		L

### AGENCY EVENT NUMBERS

AGENCY EVENT NUMBER	AGENCY
<b>22006158</b>	<b>WCSO</b>



## DISCUSSION ITEM

### Frequent Users Agreement

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[STAFF MEMO](#)

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[DATA USE AGREEMENT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Frequent Users Agreement**

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**TO: BOARD OF COUNTY COMMISSIONERS**

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**FROM: FRITZ BACHMAN**

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**DATE: SEPTEMBER 26, 2022**

### **BACKGROUND INFORMATION:**

In 2017, multiple counties and organizations signed a data use agreement so that the City University of New York Research Foundation could complete a report for our region. Recently, Hood River and Wasco Counties have each been awarded a grant to update this data report. We are pursuing an updated Data Use Agreement between the same parties. The data being collected is the same as in 2017.

**DATA USE AGREEMENT**

**BETWEEN**

**HOOD RIVER COUNTY AND WASCO COUNTY, OREGON**

**AND**

**THE RESEARCH FOUNDATION OF THE CITY UNIVERSITY OF NEW YORK, ON BEHALF OF THE CITY UNIVERSITY OF  
NEW YORK INSTITUTE FOR STATE AND LOCAL GOVERNANCE**

**REGARDING DATA USE AND CONFIDENTIALITY**

**FOR THE**

**Frequent Utilizer Project**

This Data Use Agreement ("Agreement" or "DUA") is made and entered into as of October 1, 2022, by and between the "Site", which includes all of the agencies, organizations and entities listed in Section XII(B), (C), and (D) as signatories of this Agreement ("Participating Agencies") and the Research Foundation of The City University of New York on behalf of The City University of New York Institute for State and Local Governance ("ISLG") (each, a "Party" and together, the "Parties").

WHEREAS, ISLG has conceived of the Frequent Utilizer Project ("Project"), through which it plans to carry out an assessment and examination of ten regionally and demographically diverse jurisdictions across the country in an effort to conduct a national study of frequent utilizers who cycle through the criminal justice, healthcare, and social services systems; develop an integrated profile of this population across participating jurisdictions; and identify treatment and prevention programs currently being used, all with the broader goal of informing a national dialogue and understanding of the issue, and promoting the spread of promising practices to serve this population;

WHEREAS, through an application to ISLG, the Site has been selected by ISLG as one of the ten jurisdictions to participate in the Project, and each of the Participating Agencies has expressed its desire to participate in the Project;

WHEREAS, to participate in the Project, each Participating Agency has agreed to, among other activities, share data, which may include case-level data, with ISLG regarding its clients and practices that will be used for the Project's purposes; and

WHEREAS, the Parties desire to enter into this Agreement to define and record the terms by which data shared in furtherance of the Project may be used, stored, transferred and disclosed, among other provisions, by any Party and among the Parties;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein set forth, the Parties agree as follows:

**I. Term of Agreement**

This Agreement shall be effective upon execution by all Parties, and will continue until **June 30, 2023** ("Scheduled Termination Date"), unless it is:

- A. extended, as provided pursuant to Section VII herein, or
- B. terminated earlier pursuant to Section VIII herein.

## **II. Definitions**

- A. "Agreement" means this Data Use Agreement, including all documents attached or incorporated by reference.
- B. "Coordinating Data Liaison" refers to an employee of Hood River County and Wasco County Community Corrections that is designated by ISLG and each Participating Agency to collect, consolidate, de-indentify and/or coordinate, as necessary, the transfer of the Data to ISLG, as defined below, on behalf of the Participating Agencies at the Site. The Coordinating Data Liaison is identified in Section IX of this Agreement.
- C. "Data" refers to the information that is directly transferred from one Party to another, including the elements listed in Exhibit A, including as Exhibit A is updated per written agreement of a Participating Agency and ISLG.
- D. "Data Liaison" refers to an employee of each Party designated to communicate with the other Parties regarding the Data to be shared and to transmit Data for the purposes of the Project. The Data Liaisons for ISLG, CJC, and for each Participating Agency are identified in Section IX of this Agreement.
- E. "Funder" refers to Hood River and Wasco Counties.
- F. "Personally Identifiable Information" ("PII") is information that directly identifies or uniquely describes a particular individual or event or that might be used, either directly or in combination with other publicly available information, to ascertain the identity of a particular individual (e.g., docket number, SSN, student ID).
- G. "Research Products" are any written publications or reports, presentations, or other materials produced by ISLG that are generally accessible to the public and that convey the findings or outcomes of the Project. Research Products shall not contain PII.

## **III. Data Transfer**

- A. Each of the Participating Agencies shall transfer Data delineated in its respective section of the Data Elements List set forth in Exhibit A ("List"), in the format specified in Exhibit A to the Coordinating Data Liaison, who shall be responsible for collecting Data from the Participating Agencies, consolidating and de-identifying, as necessary, such Data, and transferring, on or about November 15, 2022, such data to ISLG. A Participating Agency's section of the List may be amended by the mutual written consent of ISLG and the respective Participating Agency. For this purpose only, the requirement of writing may be satisfied through email correspondence between ISLG and the Data Liaison for the Participating Agency, which clearly confirms that both Parties agree to the amendment.
- B. All case-level Data to be transferred electronically will be transferred using a secure file transfer protocol, a Secure Socket Layer (SSL) certified, password protected file sharing system that is used for secure data exchange. Case-level Data shall be encrypted in transit, using secure, authenticated, and industry-accepted encryption mechanisms.
- C. In no case shall PII be transferred to ISLG.

#### **IV. Compensation**

The budget period for these funds is October 1, 2022 to June 30, 2023. The total amount of funding is \$18,103. The funds can be invoiced upon completion of project, final invoice due June 30, 2023.

#### **V. Data Storage**

- A. All Data transferred to ISLG are confidential. ISLG will hold all Data in a secure manner and will protect them from disclosure, except as specifically provided in this Agreement.
- B. Data in electronic form shall be stored on secure computer hard drives that require credentialed log-in for individual access. All access to such Data shall be restricted to authorized users who have been authenticated through secure password and log-in.
- C. ISLG will limit the use of portable electronic devices that contain Data to the minimum amount necessary. Any portable electronic devices containing Data will be stored securely in locked drawers and cabinets, access to which will be limited to trained, authorized personnel who have a need to access such Data for purposes of the Project. When transported, such portable devices will remain under the physical control of authorized staff.



- D. ISLG will limit the use of paper and other hard copy files or documents that contain Data to the minimum extent necessary. Such hard copy materials will be stored in locked drawers and cabinets, with access limited to authorized personnel.

## **VI. ISLG's Use and Disclosure of Data**

- A. ISLG will use appropriate safeguards to prevent use or disclosure of the Data other than as provided for by this Agreement.
  - 1. ISLG, including its employees, agents and subcontractors, will not use the Data received under this Agreement for any purpose other than the fulfillment of the Project-related responsibilities set forth in this Section. Accordingly, ISLG will not match or link any of the Data received or produced under the terms of this Agreement with any datasets that are unrelated to the Project. ISLG will not identify the information in the Data or contact the individuals whose records are contained in the Data.
  - 2. ISLG will limit access to Data to employees, agents and subcontractors who have received training on: data security and the protocols that are necessary to secure confidential materials, including, where appropriate for the performance of their duties, training and certification in the Protection of Human Subjects by the Collaborative Institutional Training Initiative (CITI) or a similar body regarding the proper handling of confidential data, the importance of confidentiality, and the requirements of this Agreement.
- B. ISLG will not use or further disclose Data from a Participating Agency other than as permitted by this agreement or as otherwise required by law. ISLG will use the Data only for the specific purposes of:
  - 1. Cleaning, recoding, and analyzing Data from the Site;
  - 2. To the extent possible, consolidating Data from the Site with Data from the nine other jurisdictions participating in the Project;
  - 3. Analyzing the individual and consolidated datasets in order to explore national trends and commonalities and differences in the frequent utilizer population among jurisdictions;
  - 4. Drawing on the information gleaned from the analyses to provide further context for the practices used in the Site and other jurisdictions participating in the Project; and
  - 5. Creating the Research Products as set forth in Section VI.
- C. ISLG will not disclose the Data to any party other than through the dissemination and publication of Research Products, except as required by law.

1. In the event that ISLG receives a request from a third party that compels disclosure of Data as a matter of law, ISLG will abide by all Federal, State and local statutes regarding the confidentiality of the information requested. Unless prohibited by law, ISLG will notify the Participating Agency to which the Data belongs in a timely manner whenever it receives a request from a third party for Data, and confer with the Participating Agency to determine an appropriate response.
  2. ISLG will report to the disclosing Participating Agency any use or disclosure of the Data not provided for by this Agreement of which it becomes aware.
- D. Case-level Data that are disclosed from ISLG to a third party if required by law, shall be transferred using a secure file transfer protocol, ensuring that it is encrypted in transit, using secure, authenticated, and industry-accepted encryption mechanisms. All electronic data transmission will be conducted using a Secure Socket Layer (SSL) certified, password protected file sharing system that is used for secure data exchange.

## **VII. Research Products**

- A. It is anticipated that ISLG will create the following Research Products for the Project:
1. A site-specific profile of the frequent utilizer population and local practices for working with the population to be shared with the Site and the Funder;
  2. A national profile of frequent utilizers to be shared with the Site, other jurisdictions participating in the project, the funder, and the public;
  3. A descriptive inventory of practices in the Site and other national jurisdictions for working with the population to be shared with the Site, other jurisdictions participating in the Project, the Funder, and the public; and
  4. One or more peer-reviewed academic journal articles.
- B. No PII will be reported in any Research Product. The Site and Participating Agencies may be identified by name and discussed in Research Products.
- C. ISLG will provide an opportunity to review each written Research Product that contains Data, prior to its publication, to each Participating Agency that supplied Data that informed or is reflected in the Research Product. The purpose of this review is to enable the relevant Participating Agencies to (a) identify factual errors or inaccuracies and provide information or corrections regarding them, and (b) suggest additional contextual information that might aid in the interpretation of the material. The feedback provided may or may not be reflected in the final publication.

## **VIII. Extension of Agreement**

- A. ISLG may decide to extend the term of the Agreement and the corresponding collection and/or analysis of Data. In that case, ISLG will notify the the Participating Agencies no less than sixty (60) days before the Scheduled Termination Date and identify the new date upon which this Agreement shall expire (the "Extended Termination Date"), which shall not extend past the Scheduled Termination Date by more than sixty (60) days without the all Parties' consent (the Scheduled Termination Date and the Extended Termination Date, together, the "Termination Date").
- B. ISLG intends for the Project to be part of a larger body of work on identifying and responding to the frequent utilizer population. Should the Project lead to future work that directly builds on the Project ("Future Related Work"), ISLG may use Data obtained from the Site in future analyses; such use will be limited to work directly building on the Project and will not be used for unrelated work. ISLG will provide written notification to the Site prior to using the Data for Future Related Work, and all Participating Agencies will be given the chance to opt out of having their Data used for such work. The protections enumerated in this Agreement relating to ISLG's storage, use and disclosure of the Data will extend to all Future Related Work.

## **IX. Early Termination of Agreement**

- A. Full participation of the Parties is necessary for the success of the Project. Notwithstanding the foregoing, any Party may terminate its participation in this Agreement at any time prior to the Termination Date, in accordance with the provisions of this Section.
- B. Any Party seeking to terminate its participation in this Agreement before its Termination Date must submit written notice of such early termination to the other Parties, specifying the effective date of the termination of participation.
- C. If a Participating Agency terminates its participation before the Termination Date, only that Participating Agency's obligations shall be terminated and the Agreement shall remain in full force and effect as to the other Parties. If ISLG terminates its participation before the Termination Date, such termination shall automatically terminate the Agreement in its entirety.
- D. In the event that any Participating Agency seeks to terminate the Agreement due to an uncorrected breach of a material term of the Agreement, such Participating Agency shall send written notification to ISLG stating that it believes there has been a material breach of this Agreement, specifying its reasons for such belief. Such Party would meet with ISLG within ten business days of ISLG's receipt of the notification to discuss the alleged breach and attempt to cure or resolve it.



## **X. Data Liaisons and Coordinating Data Liaison**

### **A. Data Liaisons**

The Participating Agencies designate the following individuals to be their respective Data Liaisons:

1. For the Northern Oregon Regional Corrections Facility  
Name: Dan Lindhorst  
Email address: dlind@norcor.co  
Telephone: 541-506-2901
2. For the PacificSource Community Solutions Columbia Gorge Coordinated Care Organization  
Name: Elke Towey  
Email address:  
Telephone:
3. For Mid-Columbia Center for Living  
Name: Al Barton  
Email address: abarton@mccfl.org  
Telephone: 541-296-5452

### **B. ISLG designates the following individual to be its Data Liaison:**

Name: Kelsey Antle  
Email address: Kelsey.Antle@islg.cuny.edu  
Telephone: 646-664-2306

In the event that any party designates another individual to serve as Data Liaison or the Participating Agencies designate another Coordinating Data Liaison during the course of the Agreement, they will provide prior notification to each other, along with contact information for the new Data Liaison. Such notification may be accomplished through email, with each party using a notice that is signed and scanned.

## **XII. Survival of Provisions**

All provisions of this Agreement regarding the confidentiality, security and permitted use of the Data shall survive the termination of this Agreement.

### **XIII. General Provisions**

- A. Any waiver by any party of the violation of any provision of this Agreement shall not bar any action for subsequent violations of the Agreement.
- B. If any provision of this Agreement becomes or is declared illegal, invalid or unenforceable, such provision will be severed from this Agreement and will be deemed deleted. The other terms and conditions thereof shall not be affected thereby, and shall remain in full force and effect.
- C. This Agreement may be amended by the mutual consent of the parties in writing.
- D. This Agreement is complete and contains the entire understanding of the parties relating to the subject matter contained herein. This Agreement supersedes any and all prior understandings, representations, negotiations, discussions, and agreements between the parties relating hereto, whether written or oral.

### **XIV. Signatories**

Each of the individuals signing below certifies that he or she has authority to execute this Agreement on behalf of the named agency or entity.

- A. Research Foundation of The City University of New York on behalf of The City University of New York Institute for State and Local Governance  
230 West 41<sup>st</sup> Street, 7<sup>th</sup> Fl.  
New York, NY 10036

By: \_\_\_\_\_  
Jeffrey Slonim

Date: \_\_\_\_\_

- B. Northern Oregon Regional Corrections Facility  
201 Webber Street  
The Dalles, OR 97058

By: \_\_\_\_\_  
Brad Lohrey, Adminstraive Oversight Sheriff

Date: \_\_\_\_\_

- C. PacificSource Community Solutions Columbia Gorge Coordinated Care Organization  
2965 NE Conners Avenue  
Bend, OR 97701

By: \_\_\_\_\_  
Elke Towey, Executive Director

Date: \_\_\_\_\_

- D. Mid-Columbia Center for Living  
419 East 7th Street - Annex A  
The Dalles, OR 97058

By: \_\_\_\_\_  
Al Barton, Executive Director

Date: \_\_\_\_\_

- E. Hood River County Community Corrections  
309 State Street  
Hood River, OR 97031

By: \_\_\_\_\_  
Jeff Hecksel, Administrator

Date: \_\_\_\_\_

- F. Wasco County Community Corrections  
421 7<sup>th</sup> Street, Annex B  
The Dalles, OR 97058

By: \_\_\_\_\_  
Kathy Schwartz, Board Chair

Date: \_\_\_\_\_

## **Exhibit A. Data Elements List**

### **Northern Oregon Regional Corrections Facility (NORCOR)**

For all individuals admitted to jail in CY2015-CY2016 or the most recent two-year period available:

- Age
- Gender
- Race
- Ethnicity
- Zip code
- Homelessness flag
- Veteran flag
- Number of jail admissions in past two years
  - Number of pre-trial jail admissions
  - Number of parole/probation violation/sanction jail admissions
- Charge(s) associated with jail admissions in past two years
- Date(s) of admissions to jail in past two years
- Total number of days spent in jail in past two years
- Date(s) of releases from jail in past two years
  - Reason for release(s)
  - Where released to (e.g., prison, community)
- Total number of prior arrests resulting in jail admissions (not just in past two years)
- Total number of prior jail admissions (not just in past two years)
- Medicaid eligibility at time of booking
- Medicaid enrollment status at time of booking
- Type of insurance coverage (if not Medicaid)
- Jail mental health flag
  - Treatment program assignment
- Psychiatric diagnosis (if there is one)
- Flag for jail mental health treatment in the past two years
  - Type(s) of mental health treatment utilized
- Jail substance abuse flag
- Jail substance abuse pod flag
- Flag for whether substance abuse was related to alcohol
- Flag for whether substance abuse was related to drugs
  - Primary substance used
- Flag for prescription of any medications related to behavioral health while in custody
  - Name of prescribed medication(s)
- Results from any risk assessments or screening instruments for mental health, substance abuse, or homelessness (e.g., LSI score)

**PacificSource Community Solutions Columbia Gorge Coordinated Care Organization**

For all individuals admitted to jail in CY2020-CY2021 or the most recent two-year period available, as provided by NORCOR, and matched to NORCOR data. The following information will be reported based on analysis of PacificSource claims data for services that were provided during time period 1/1/2021-12/31/2021:

- Months of enrollment in PacificSource coverage of any type during 2015-2016.
- Line of business in which individual spent largest number of months enrolled (Medicare, Medicaid, Commercial)
- Number of days on which individual received any health care service
- Number of mental health service contacts
  - Type of treatment received – by service ID
  - Mental health diagnosis – by ICD-10
- Number of substance abuse service contacts
  - Type of substance abuse treatment – by service ID
  - Primary substance used – by ICD-10
- Name of any prescribed medications – name of any drug paid for by us during time window and number of fills of the drug
- Number of dental care clinic visits
- Number of primary care office visits
- Number of other outpatient physical health office visits
- Number and month/year of emergency department visits
  - Reason(s) for emergency department visit(s) (e.g., overdose, injury) – by ICD-10
- Number and month/year of inpatient hospital stays
  - Reason(s) for hospital visit (e.g., diabetes, illness) – by top 4 ICD-10 for each admission

**Mid-Columbia Center for Living**

For all individuals admitted to jail three or more times in a 12-month period in CY2020-CY2021 or the most recent two-year period available, as provided by NORCOR, and matched to NORCOR data

- Number of health service contacts in the past two years
- Number of mental health service contacts in the past two years
  - Mental health diagnosis
- Number of substance abuse service contacts in the past two years
  - Type of substance abuse treatment
  - Primary substance used
- Name of any prescribed medications
- Type of insurance coverage



- Seriously and Persistently Mentally Ill flag
- Flag for whether contact(s) with health or mental health service was self-initiated, health-crisis-based, related to an involuntary hold or commitment, or sanctioned



## MOTION

**SUBJECT:** Data Use Agreement for Frequent Users

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I move to approve the Data Use Agreement between Hood River & Wasco Counties and the Research Foundation of the City University of New York for the Frequent Utilizer Project.



## DISCUSSION ITEM

### Operation Green Light Resolution

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[STAFF MEMO](#)

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[RESOLUTION 22-011](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Operation Green Light Resolution**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: KATHY CLARK

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DATE: SEPTEMBER 26, 2022

### BACKGROUND INFORMATION:

NACo is getting behind Operation Green Light, an initiative to shine a light on the plight of veterans in counties across the country who are having a hard time connecting with benefits after serving their country.

A new program dubbed Operation Green Light for Veterans hopes to shine a light on the plight of veterans in counties across the country who are having a hard time connecting with benefits after serving their country.

The new program endorsed by the NACo Board at its meeting July 23 in Adams County, Colo., is being promoted by Carbon County, Pa. Commissioner Chris Lukasevich.

"We're seeking formal recognition of Operation Green Light to connect veterans with benefits they have earned," said Lukasevich, who is retired from the U.S. Army and serves as the chair of NACo's Veterans and Military Services Committee. He noted that the veteran population in his county in Pennsylvania is among the top five highest in the state and has the highest suicide rate.

Other statistics about veterans show:

- As of 2019, 11.7 million veterans are over the age of 65, which is about 61 percent of all veterans.
- Veterans make up roughly 11 percent of adults experiencing homelessness.
- Some 70 percent of veterans experiencing homelessness also experience substance abuse, and 50 percent live with mental illnesses like post-traumatic stress disorder (PTSD).

"We have a problem in this country, it's extremely difficult to transition from military to civilian life," Lukasevich told NACo Board members.

One problem, he noted, is that counties don't know when veterans have moved to their community, which makes it difficult to connect them to benefits.

With Operation Green Light launching nationwide, counties will literally shine green lights from their county buildings from Nov. 7-13 (Veterans Day is Nov. 11) to "send a clear message to inspire veterans to reach out to their county veteran service officers," Lukasevich said. He noted that he was inspired to [make Operation Green Light a national cause after it first got underway in New York.](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF A RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

**RESOLUTION 22-011**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, the residents of Wasco County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Wasco County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20% increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44%-72% of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Wasco County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted;

THEREFORE BE IT HEREBY RESOLVED THAT, with designation as a Green Light for Veterans County, Wasco County declares from October through Veterans Day, November 11<sup>th</sup> 2022, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Wasco County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

DATED this 5<sup>TH</sup> day of October, 2022.

Wasco County Board of Commissioners

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Kathleen B. Schwartz, Chair

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Steven D. Kramer, Vice-Chair

APPROVED AS TO FORM:

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Kristen Campbell, County Counsel

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Scott C. Hege, County Commissioner



## **MOTION**

**SUBJECT:** Green Light Resolution

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I move to approve Resolution 22-011 supporting Operation Green Light for veterans.



## DISCUSSION ITEM

### **Burlington Northern Santa Fe Railroad Lease Amendment**

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[ORIGINAL 1998 LEASE](#)

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[FIFTH AMENDMENT TO LEASE](#)

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[MOTION LANGUAGE](#)

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LEASE AGREEMENT

MAR 16 10 20 AM '98

KAREN R. LEBRETON

THIS LEASE AGREEMENT, made this 7<sup>th</sup> day of January, 1998,  
by and between Wasco County, a Municipal Corporation, of  
State of Oregon, hereinafter called Lessor, and **THE**  
**BURLINGTON NORTHERN AND SANTA FE RAILWAY COMPANY**, a Delaware  
corporation, of PO Box 961050, Forth Worth, Texas, 76161, hereinafter called Lessee.

WITNESSETH:

That Lessor in consideration of the covenants and agreements hereinafter set forth, does by  
these presents lease and let unto Lessee the following described property situated in the County of  
WASCO, State of OREGON, to-wit:

Part of Sections 19 and 20  
Township 2 North, Range 15 East, W.M.  
State of Oregon, County of Wasco  
Tax Lot 300

Ref. # 8849

Together with the right of ingress and egress over, across, on and through the adjacent  
premises of lessor.

**TO HAVE AND TO HOLD THE SAME** unto the Lessee for so long as Lessee shall have  
need of same for the purpose for constructing, operating and maintaining a  
Generator Site, but not to exceed a maximum term of Five  
( 5 ) years.

1. Lessee shall pay as rental for said premises the sum of Six Hundred and no/100  
and NO/100 Dollars (\$ 600.00 ) for a Five ( 5 ) year period, based on  
an annual rental of Six Hundred and no/100 and NO/100 Dollars (\$ 600.00 ).

2. Lessee has the option to lease said premises for a second Five ( 5 ) year  
term. Annual rental for said second Five year term will be renegotiated.

3. Lessee agrees to indemnify and hold harmless Lessor for losses from any act or omission  
by Lessee's contractor, employees or agents which causes damage, injury or death to the person or  
property of the parties hereto or to the person or property of any person while on or near the leased  
property.

In the event Lessee discontinues the use of said leased property for the purposes herein  
granted, this Lease Agreement shall then terminate effective upon the date Lessee completes the  
removal of said Generator Site from said leased property.

0980121(2)

This Agreement shall inure to the benefit of and be binding upon the heirs, personal representatives, successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

WITNESS:

Daren L. Bent

LESSOR

By:

John Mabrey

Title:

County Judge

By:

[Signature]

Title:

County Commissioner

By:

[Signature]

Title:

Commissioner

WITNESS:

\_\_\_\_\_

LESSEE:

THE BURLINGTON NORTHERN AND  
SANTA FE RAILWAY COMPANY

By:

M. E. Devine

Title:

Director Field Operations

0980121 (2)

## **FIFTH AMENDMENT TO LEASE AGREEMENT**

THIS FIFTH AMENDMENT TO LEASE AGREEMENT (this “**Fifth Amendment**”) is dated October 5, 2022 (the “**Effective Date**”), by and between **WASCO COUNTY, OREGON**, a municipal corporation of the State of Oregon (“**LESSOR**”), and **BNSF RAILWAY COMPANY**, a Delaware corporation (“**LESSEE**”).

### **WITNESSETH:**

**WHEREAS**, Lessor and Lessee entered into that certain Lease Agreement effectively dated January 7, 1998 (the “**Original Lease**”), as amended by that certain First Amendment to Lease Agreement effectively dated January 3, 2003 (the “**First Amendment**”), that certain Second Amendment to Lease Agreement dated September 12, 2007 (the “**Second Amendment**”), that certain Third Amendment to Lease Agreement dated August 15, 2012 (the “**Third Amendment**”), and that certain Fourth Amendment to Lease Agreement dated December 27, 2017 (the “**Fourth Amendment**”). The Original Lease, as modified by the First Amendment, Second Amendment, Third Amendment, Fourth Amendment, and the provisions of this Fifth Amendment shall be referred herein as the “**Lease**.”

**WHEREAS**, Term of the Lease is scheduled to expire on December 31, 2022; and

**WHEREAS**, Lessor and Lessee desire to amend the Lease to, among other things, to extend the term of the Lease pursuant to the provisions of this Fifth Amendment.

### **AGREEMENTS:**

**NOW, THEREFORE**, in consideration of the covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Extension of Lease Term.** The term of the Lease shall be extended for a period of five (5) years, commencing on January 1, 2023, and expiring on December 31, 2027 (the “**Renewal Term**”), unless the Lease is sooner terminated as provided therein.

2. **Base Rent.** During the Renewal Term, rental will continue to increase annually from the base rent for the previous Lease year by a percentage equal to the percentage increase in the Consumer Price Index (“CPI”). For the purposes of calculation, the CPI increase will be based upon the CPI figure published on December 1st of the immediately prior year (December to December).

3. **Ratification.** Except as expressly modified by this Fifth Amendment, all other terms and conditions of the Lease are hereby ratified and affirmed and remain in full force and effect. This Fifth Amendment, upon execution, constitutes a part of the Lease. All capitalized terms in this Fifth Amendment shall have the same meaning as given in the Lease unless otherwise specifically defined herein. However, where any terms and provisions of this Fifth Amendment conflict or are inconsistent with the Lease, then the terms and provisions of this Fifth Amendment shall govern, control, and prevail.

4. **Miscellaneous.** This Fifth Amendment (a) shall be binding upon and inure to the benefit of Lessor and Lessee and their respective legal representatives, successors, and assigns; (b) may be modified or amended only by a writing signed by each party hereto; and (c) may be executed in multiple counterparts and by e-mail and facsimile signature, each of which shall, for all purposes, be deemed an

original, but which together shall constitute one and the same instrument, and the signature pages from any counterpart may be appended to any other counterpart to assemble fully-executed documents.

IN WITNESS WHEREOF, executed by each party as of the date set forth below each party's signature; to be effective, however, as of the Effective Date set forth above.

**LESSOR :**

**WASCO COUNTY, OREGON,**  
a municipal corporation of the State of Oregon

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Kristen Campbell, County Counsel

**LESSEE :**

**BNSF RAILWAY COMPANY,**  
a Delaware corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## MOTION

**SUBJECT:** BNSF Lease Amendment

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I move to approve the 5<sup>th</sup> Amendment to the lease with Burlington Northern Santa Fe Railroad.



## CONSENT AGENDA

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[MINUTES: 9.21.2022 REGULAR SESSION MINUTES](#)

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**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
SEPTEMBER 21, 2022**

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PRESENT:** Kathy Schwartz, Chair  
Steve Kramer, Vice-Chair (virtual)  
**STAFF:** Kathy Clark, Executive Assistant  
**ABSENT:** Tyler Stone, Administrative Officer  
Scott Hege, County Commissioner

Chair Schwartz opened the session at 9:00 a.m.

**Discussion Item – Information Services Updates & Agreements**

**UNINTERRUPTED POWER SUPPLY**

Information Services Director Andrew Burke said that following the Board's approval of emergency spending to address the pressing issues related to the County's uninterrupted power supply for our network, he placed an order for the necessary equipment which will take approximately 6 weeks to be delivered. In the meantime, Hire Electric has already begun work on wiring and infrastructure so the equipment can be installed fairly quickly once it arrives. He will communicate with staff for any planned outages associated with the work.

**MULTIFACTOR AUTHENTICATION**

Mr. Burke said we are moving toward more advanced and secure systems – passwords alone are not enough. Multi-factor authentication relies on what you know, such as a password, and what you have, such as a code or USB key, for a second layer of security. Each County department has different needs, so it is important that we can have multiple approaches. He reported that he and his staff looked at 3 quotes, analyzing each for industry best practices and our specific needs. DUO (TIG) had the best score at a price that made sense. The costs have been budgeted for this fiscal year; he is seeking approval of the contract which is a one-year agreement. At the end of the year, staff will evaluate performance. Chair Schwartz asked if he will be working with the Commissioners to determine

what is best for them. Mr. Burke responded affirmatively saying that there is a lot of research going on to secure systems without passwords.

**{{Vice-Chair Kramer moved to approve the Technology Integration Group quote and agreement for multifactor authentication services. Chair Schwartz seconded the motion which passed unanimously.}}**

SECURE EMAIL

Mr. Burke said we need a system that can protect sensitive information being sent via email. They looked for a system that integrates with Google. We are required to protect and secure sensitive information and this will allow us to secure and control access – a box can be checked to make an email secure and allow the sender to revoke access, time limit access, etc. In looking for vendors both compliant and able to integrate with Google, they determined that Virtru was the only one able to meet those requirements. He reported that he has talked to State Cybersecurity to confirm Virtru's acceptability and spoke with County Counsel regarding the sole source vendor.

Vice-Chair Kramer noted that North Central Public Health is part of this and asked if they will be paying a portion of the cost or if that is included in our contribution to support Public Health. Mr. Burke replied that it will be part of our contribution.

Chair Schwartz pointed out that we provide Information Services to Mid-Columbia Center for Living; she asked if they will be part of this. Mr. Burke responded that MCCFL uses Microsoft Office 365 which offers its own secure email feature.

**{{Vice-Chair Kramer moved to approve the SADA Systems ordering document and agreement for data encryption services. Chair Schwartz seconded the motion which passed unanimously.}}**

<b>Discussion Item – Climate Change Committee Resolution</b>
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Ms. Clark explained that there had been a discrepancy between the City's and County's resolutions forming the Climate Change Resiliency Committee – one gave the County Administrator a vote on the Committee; the other did not. The City Resolution named only 1 voting County member while naming 3 voting City members. Today's resolution will create a more equitable voting structure; the City Manager and County Administrator will be non-voting members of the Committee and Planning Director Kelly Howsley-Glover will be added as a



voting member to give the County 2 voting representatives.

**{{Vice-Chair Kramer moved to approve the Resolution 22-010 amending Resolution 22-009 regarding the members of the joint ad hoc Climate Resiliency Committee of the City of The Dalles and Wasco County. Chair Schwartz seconded the motion which passed unanimously.}}**

**Discussion Item – Fair Grounds/Hunt Park RFP**

Ms. Clark explained that the County has been awarded \$1.85 million to improve the infrastructure at the Wasco County Fairgrounds/Hunt Park. The funding will be used to improve and expand the electrical, water, septic and Wi-Fi systems at the facility. The Request for Proposal is posted to the County website with a submittal deadline of October 25<sup>th</sup>. It is likely that bids will come to the Board to be opened. Mr. Stone and County Public Information Officer Stephanie Krell, who have more in depth knowledge of the project, were not available to attend today's meeting but wanted to make sure the Board was aware of the ongoing process.

**Consent Agenda – 9.7.2021 Minutes**

**{{Vice-Chair Kramer moved to approve the Consent Agenda. Chair Schwartz seconded the motion which passed unanimously.}}**

Chair Schwartz opened the floor to public comment. There was none.

**Commission Call**

Vice-Chair Kramer said he is preparing for tomorrow's District 3 meeting. Topics will include child care access, fire risk assessment, housing/homelessness, broadband and Measures 109 and 110. Representatives from Congressmen Cliff Bentz and Oregon Representative Greg Smith will be in attendance.

Chair Schwartz asked if there will be a virtual option for attending. Vice-Chair Kramer responded affirmatively. Chair Schwartz asked to be reminded of the subject of Measure 109. Rodger Nichols explained that it is the psilocybin measure.

Vice-Chair Kramer went on to say that the Economic Development Commission meets next week; Maupin turns 100 this weekend and will have some celebrations; South Wasco Alliance will be meeting with representatives from Maupin to brainstorm around childcare and workforce issues.

Chair Schwartz said that our HB 4123 regional Pilot Program for houselessness

has developed a strategic plan which is one of the program requirements. Once the plan has been approved by the advisory committee, she will share it with the County Commissioners. She said she is impressed with the draft – it is a great example of the work being done by the Mid-Columbia Community Action Center.

County Clerk Lisa Gambree said that the election process is underway – military ballots will go out in a day or two. Yesterday was national voter registration day; October 18<sup>th</sup> is the last day to register although you can update your registration any time.

<b>Agenda Item – Outdoor Mass Gathering Ordinance Public Hearing</b>
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At 9:30 a.m. Chair Schwartz recessed from the Regular Session to open a Public Hearing regarding an Outdoor Mass Gathering Ordinance. She explained the process for the hearing and asked staff to present.

Planning Director Kelly Howsley-Glover said that she has nothing new to add since the last hearing with the exception of responding to Commissioner Hege's request for outreach to event organizers. She reported that she reached out to organizers who have held events in Wasco County in the last year asking for feedback on the proposed Ordinance and process. There were no responses.

Chair Schwartz opened the floor for public testimony. There was none. She asked if any written testimony had been submitted. Ms. Clark said there has been none.

Chair Schwartz opened the floor for questions from the Board. There were none.

**{{Vice-Chair Kramer moved to approve Ordinance 22-003 in the matter of adopting an Outdoor Mass Gathering Ordinance. Chair Schwartz seconded the motion which passed unanimously.}}**

Chair Schwartz closed the public hearing at 9:35 a.m.

Ms. Howsley-Glover reported that the Planning Commission held a public hearing for the 2022 LUDO update; the Commission is recommending approval. That will come to the Board of Commissioners in October. She said she will be meeting with each of the Commissioners to provide them with foundational information in support of the public hearings.

Ms. Howsley-Glover announced that the Household Hazardous Waste staffer will return in a few weeks; recycling events will continue. You can check the website for dates/times.

Ms. Howsley-Glover reported that she has submitted comments to DLCD regarding proposed wildfire mitigation language. She said her comments offered support for some aspects of the proposed language and raised concerns around others such as evacuation. Wasco County is wrapping up on our Community Wildfire Protection Plan which will come to the Board later this year.

Chair Schwartz said that Senate Bill 762 seems to be in alignment with our work. Ms. Howsley-Glover responded that our fire officials have advocated for adoption of the code and that will be part of this. We will continue our efforts and outreach for mitigation work to support good fire awareness practices.

Chair Schwartz asked if the defensible space applies to both existing and new development? Ms. Howsley-Glover replied that we require new permits to maintain defensible space and defensible space is also part of the Code Compliance program.

Vice-Chair Kramer said that within SB 762 there are between 7 and 11 agencies tasked by the legislature to chime in and provide information. There are a lot of moving parts and he is encouraging folks to slow down and ask for more time in order to provide comprehensive and complete information. He said he has been told that the extra time will be granted if requested.

<b>Agenda Item – Fee Schedule Hearing</b>
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At 9:42 a.m. Chair Schwartz recessed from the regular session to open a public hearing regarding the Amended Uniform Fee Schedule Ordinance. She explained the process to be followed, stating that no decision would be made today, and asked staff to present.

Ms. Clark reviewed the presentation and memo included in the Board Packet explaining that the updates follow the County policy to base increases on the Western Region Consumer Price Index. She noted that additional changes had been made to the structure of the Building Codes fees based on feedback from the State's Building Codes Division. In addition, the Planning Department is requesting an additional 1% increase to any fee associated with a process that can be appealed to a hearings officer in order to cover the additional costs of those hearings. The presentation slide containing new fees for Planning also includes two new fees for Building Codes: Temporary Certificate of Occupancy Renewal Fee and Radon Mitigation. All other department fees have been increased by the CPI.

Chair Schwartz opened the floor for public testimony. There was none. She asked

if any written testimony had been submitted. Ms. Clark said there has been none.

Chair Schwartz asked if there were any questions from the Board. There were none.

Vice-Chair Kramer read the title of the Ordinance into the record: Ordinance 22-002 In the Matter of Amending Wasco County's Uniform Fee Schedule for Various County Departments.

Chair Schwartz closed the hearing at 9:48 a.m. and adjourned the meeting.

Summary of Actions
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**MOTIONS**

- **To approve the Technology Integration Group quote and agreement for multifactor authentication services.**
- **To approve the SADA Systems ordering document and agreement for data encryption services.**
- **To approve the Resolution 22-010 amending Resolution 22-009 regarding the members of the joint ad hoc Climate Resiliency Committee of the City of The Dalles and Wasco County.**
- **To approve the Consent Agenda – 9.7.2022 Regular Session Minutes.**
- **To approve Ordinance 22-003 in the matter of adopting an Outdoor Mass Gathering Ordinance.**

Wasco County  
Board of Commissioners

\_\_\_\_\_  
Kathleen B. Schwartz, Commission Chair

\_\_\_\_\_  
Steven D. Kramer, Vice-Chair

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Scott C. Hege, County Commissioner



## AGENDA ITEM

### Amended Fee Schedule Policy Public Hearing

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[STAFF MEMO](#)

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[BUILDING CODES MEMO](#)

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[STAFF PRESENTATION](#)

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[ORDINANCE 22-002 AMENDED FEE SCHEDULE ORDINANCE – INCREASES SHOWN](#)

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[ORDINANCE 22-002 AMENDED FEE SCHEDULE ORDINANCE – CLEAN COPY](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Amended Uniform Fee Schedule**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: KATHY CLARK

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DATE: SEPTEMBER 12, 2022

### BACKGROUND INFORMATION:

In February of this year, the Board adopted a policy guiding the annual updates to the Fee Schedule Ordinance including a requirement to increase fees by the Western Region Consumer Price Index. At the September 7, 2022 Board Session Directors came forward to request rounding of fees to simplify daily transactions when collecting fees. The Board recommended that the question be brought to the Management Team for discussion.

The Management Team discussion took place at their September 8, 2022 meeting. Part of that discussion included consequences of delaying any portion of the updates or doing two updates in fairly quick succession. The final determination was to move forward with the updates at an exact CPI calculation and explore changes to the policy for future updates.



September 19, 2022

REF: Building Codes Fee Increase Issues

BCS submitted notice to the State of Oregon in November 2021 that we would be increasing our fees in April 2022. The notice was sent to Shannon Flowers, as was directed by the State's website. The State sent out their notice(s), and the Commissioners approved our updated fee schedule in January 2022. To our knowledge, all steps had been completed for us to move forward with our new fees.

In March 2022, I asked Lisa to email the updated fee schedule to ePermitting, to make sure they had our new fees in place by April. On March 23, 2022, Kelly Marshall from the State of Oregon emailed to let us know that no fee analysis had been done during the Fee Notice Process (see attached), and that there were several fee issues needing to be addressed before ePermitting could load the update.

Kelly also let us know that Wasco County would need to go back through the BCD Fee Notice Process again once the changes were made. She recognized that the State's process is not always coordinated, and BCD was working to improve their methods so that more jurisdictions did not get caught off-guard as we did.

There were multiple changes to the proposed fee schedule. Kelly advised that her changes aligned our new fees with all Division 50 & other Code fee requirements; any fee updates due to interpretation; and any updated requirements for the ePermitting system. The original fee schedule with changes from Kelly is attached to this memo. Since our fee schedule was from 2014, it was not surprising that so many things had changed.

Most of the changes were in the language of the fee schedule. There were a couple of fees that are regulated by the State and cannot be changed by a Jurisdiction (Phased Plan Review & Manufactured Dwelling State Fee). There were also a few fees that either could not be added because they were either not allowed by the State (percentage-based refund processing fees); not adopted specifically in our Ordinance (Demolition Permits); or because several of the fees were no longer in use.

I also met with our Building Official in August to compare our fee schedules. Mark and I added the Radon Mitigation fee to the Residential Mechanical schedule, as this is becoming more common in Wasco County, and removed fees that were difficult to offer and/or invoice through Accela, such as Expedited Plan Reviews and Pre-Application Consultation Fees. We also revised



## BUILDING CODES SERVICES

2705 East Second Street • The Dalles, OR 97058  
p: [541] 506-2650 • f: [541] 506-2651 • [www.co.wasco.or.us](http://www.co.wasco.or.us)

*Pioneering pathways to prosperity.*

the Commercial Mechanical fee schedule to use the same breakdown as the Structural fee schedule. This is allowed per OAR 918-050-0100 (attached), and is the same method that Hood River County applies their Commercial Mechanical fees. I do not have any background as to why the Commercial Mechanical fee schedule we adopted from Mid-Columbia Council of Governments had a different structure.

This most recent draft of our fee schedule was received by ePermitting on August 31, 2022, so as to try and avoid any last-minute changes. As of September 12, all comments and issues had been resolved between Building Codes and ePermitting. The final draft of the fee schedule is included for reference.

Respectfully,

Kylee V. Ruby  
Deputy Building Official





Administrative Services



# 2022 Amended Fee Schedule Ordinance

# County Policy

- I. Wasco County shall review the Uniform Fee Schedule annually in July.
- II. **All fees** shall be adjusted according to the Consumer Price Index for the Western Region of the United States. **No provision is made for the rounding up or down of CPI calculations.**
- III. Fees may be increased beyond the Consumer Price Index rate if justification can be demonstrated to the Board of County Commissioners. **No provision is made for increases less than the CPI.**
- IV. The Amended Fee Schedule Ordinance shall be presented to the Board of County Commissioners for approval annually in September to achieve an effective date in the first week of January of the following year.
- V. This policy does not preclude updates to the Uniform Fee Schedule, approved by the Board of County Commissioners, at other times of the year as needed.



# Consumer Price Index

## CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE MAY 2022

(All items indexes, 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		1 Month ending				Year ending		1 Month ending
	May 2021	Apr 2022	May 2022	Apr 2022	May 2022	May 2022	May 2021	Apr 2022	May 2022	Apr 2022	May 2022	May 2022
U. S. City Average.....	269.195	289.109	292.296	8.3	8.6	1.1	263.612	284.575	288.022	8.9	9.3	1.2
West.....	285.793	307.145	309.645	8.3	8.3	0.8	278.472	300.350	303.091	8.9	8.8	0.9
West - Size Class A <sup>1</sup> .....	293.814	315.653	318.204	8.1	8.3	0.8	285.014	306.906	309.644	8.5	8.6	0.9
West - Size Class B/C <sup>2</sup> .....	166.813	179.339	180.810	8.6	8.4	0.8	167.158	180.584	182.269	9.3	9.0	0.9
Mountain <sup>3</sup> .....	111.939	121.551	122.454	9.8	9.4	0.7	112.790	122.867	123.826	10.2	9.8	0.8
Pacific <sup>3</sup> .....	110.731	118.546	119.543	7.8	8.0	0.8	111.456	119.811	120.960	8.5	8.5	1.0
Los Angeles-Long Beach-Anaheim, CA.....	287.620	308.302	310.649	7.9	8.0	0.8	279.139	299.436	301.960	8.1	8.2	0.8
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	May 2021	Mar 2022	May 2022	Mar 2022	May 2022	May 2022	May 2021	Mar 2022	May 2022	Mar 2022	May 2022	May 2022
Riverside-San Bernardino-Ontario, CA <sup>3</sup> .....	113.222	122.127	123.893	10.0	9.4	1.4	113.749	122.861	124.853	9.9	9.8	1.6
San Diego-Carlsbad, CA.....	317.141	339.852	343.502	7.9	8.3	1.1	300.413	324.430	327.997	8.8	9.2	1.1
Urban Hawaii.....	296.559	312.158	317.207	7.5	7.0	1.6	294.433	309.323	314.884	7.3	6.9	1.8
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Apr 2021	Feb 2022	Apr 2022	Feb 2022	Apr 2022	Apr 2022	Apr 2021	Feb 2022	Apr 2022	Feb 2022	Apr 2022	Apr 2022
Phoenix-Mesa-Scottsdale, AZ <sup>4</sup> .....	150.787	163.261	167.396	10.9	11.0	2.5	149.951	162.418	167.209	11.1	11.5	2.9
San Francisco-Oakland-Hayward, CA.....	309.419	320.195	324.878	5.2	5.0	1.5	302.294	316.463	322.021	6.5	6.5	1.8
Seattle-Tacoma-Bellevue, WA.....	290.068	310.078	316.525	8.1	9.1	2.1	286.700	305.702	310.928	8.1	8.5	1.7
Urban Alaska.....	233.519	246.369	251.041	7.4	7.5	1.9	233.438	246.084	251.441	7.4	7.7	2.2

<sup>1</sup> Population over 2,500,000

<sup>2</sup> Population 2,500,000 and under, Dec 1996 = 100

<sup>3</sup> Dec 2017 = 100

<sup>4</sup> Dec 2001 = 100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): [www.bls.gov/regions/west/factsheet/2018opirevisionwest.pdf](http://www.bls.gov/regions/west/factsheet/2018opirevisionwest.pdf)

1987=100 base year indexes and tables with semiannual and annual average data are available at: [www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm](http://www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm)

Release date June 10, 2022. The next release date is scheduled for July 13, 2022. For questions, please contact us at [BLInfo0F@bls.gov](mailto:BLInfo0F@bls.gov) or (415) 625-2270.

# Clerk's Fees

- The vast majority of fees charged by the County Clerk are determined by State Statute.
- The only fees charged by the Clerk over which the County has jurisdiction are 3 associated with marriage.

Marriage Fees		
Marriage License	\$50.00	<a href="#">ORS 205.320</a> and <a href="#">ORS 106.045</a>
Civil Marriage Ceremony ( <i>in office, by appointment only</i> )	\$117.00	Senate Bill 27
Staff Witness for Ceremony	\$16.00 per staff member <del>\$17.44</del>	County Ordinance
Certified Copy of Marriage License	\$7.75	<a href="#">ORS 205.320</a>
Time Waiver of 3-day Waiting Period	\$16.00 <del>\$17.44</del>	County Ordinance
Certificate of Parental Consent for Marriage of a Minor	\$16.00 per minor <del>\$17.44</del>	County Ordinance

# Building Codes

- Building Codes fees were increased earlier this year in an effort to compensate for 9 years of static fees.
- The State found a number of discrepancies that needed to be addressed to bring our Building Codes Fee Schedule in alignment with State requirements and e-permitting.
- All discrepancies have been addressed and reviewed by the State.
- The application of the CPI brings our fees closer to the state average for the same services.
- Building Codes has 1 new fee: Temporary Certificate of Occupancy Renewal Fee \$100

# Planning

- Planning requests that fees subject to appeal to a hearings officer be increased an additional 1% over the CPI to offset the cost of appeals for a total of a 10% increase for those fees.
- Planning has 1 new fee this year: Property Line Adjustment – MNS \$536



# Remaining Departments

Remaining Departments have no anomalies and do not deviate from a straight calculation of the CPI.

Questions??



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO COUNTY'S UNIFORM FEE SCHEDULE FOR VARIOUS COUNTY DEPARTMENTS

**ORDINANCE 22-002**

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by [ORS 203.035-ORS 203.065](#) and by [ORS 192.440](#).

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B and C. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.



(3) EFFECTIVE DATE

This Ordinance shall take effect on January 3, 2023 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a \_\_ to \_\_ vote on this 21<sup>st</sup> day of September, 2022.

ATTEST:

WASCO COUNTY BOARD  
OF COMMISSIONERS

\_\_\_\_\_  
Kathy Clark  
Executive Assistant

\_\_\_\_\_  
Kathleen B. Schwartz, Commission Chair

\_\_\_\_\_  
Steven D. Kramer, Vice-Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott C. Hege, County Commissioner

\_\_\_\_\_  
Kristen Campbell  
Wasco County Counsel

## APPENDIX A: County Fee Schedule

Fees Across All County Departments				
Service Description		Fee Amount		Applicable Statute
Miscellaneous Copies/Printing/Transmission				
Black and white copies 8.5" x 11" or 8.5" x 14"		\$0.25 per page		County Ordinance
Black and white copies 11" x 17"		\$1.12	\$1.03 per page	County Ordinance
Color copies (any size listed above)		\$1.12	\$1.03 per page	County Ordinance
Providing content on media (zip disk, jump drive, CD, etc.)		\$16.84	\$15.45 per media plus actual costs of services	County Ordinance
Printing computer labels		\$44.91	\$41.20 plus actual printing and label cost	County Ordinance
Electronic transmission of documents (Fax, email, FTP, or similar transmission. If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)			\$5.15 per transmission plus actual costs of services  \$5.61	County Ordinance
Research and Professional Services Fees				
Basic Research Fee (Only upon availability of staff)		\$44.90	\$41.20 per hour, one hour minimum, unless specified by Department fee schedule	County Ordinance
Professional Services / Complex Analysis			See specific Department fee schedule	County Ordinance
Public Record Request Fees				
Certification of a Public Record (Birth certificates, licenses, etc.)			\$3.75 per record	<a href="#">ORS 205.320</a>
Public records request, general (Cost is request-dependent and is sum of research, copies, transmission, etc.)				
Administrative Services				
Service Description		Fee Amount		Applicable Statute
FINANCE DEPARTMENT				
Placing a stop payment on a Wasco County issued check		\$34.00 per check	\$37.06	County Ordinance
Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account		\$26.00 per check	\$28.34	County Ordinance
INFORMATION SERVICES DEPARTMENT				
Professional Services		\$124.00 per hour	\$135.16	County Ordinance
GIS Mapping : See Appendix C				

**LEGAL SERVICES**

County Counsel Fees. <i>Please contact Administrative Services for estimate.</i>	At current hourly rate	County Ordinance
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**Land-based and Civil Services**

Service Description	Fee Amount	Applicable Statute
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**ASSESSMENT AND TAXATION DEPARTMENT**

Assessment mapping changes and new plat	\$556.00 base fee	<b>\$606.04</b>	County Ordinance
Additional lot created	\$51.00 each	<b>\$55.59</b>	County Ordinance
Additional map affected	\$51.00 each	<b>\$55.59</b>	County Ordinance
Lot line adjustment	\$257.00 each	<b>\$280.13</b>	County Ordinance
Calculation of farm/forest disqualifications (To be applied against penalty if the account is disqualified within 90 days)	\$41.00 per hour, one hour minimum	<b>\$44.69</b>	County Ordinance

**CLERK'S OFFICE**

**Land-based Recording Fees** *All documents presented for recording must be "required or permitted by law to be recorded")*

<b>Deed and Mortgage Records</b>	\$105.00 for the 1st page,	<a href="#"><u>ORS 205.320</u></a>
<b>Breakdown of fees:</b>	<b><u>\$5.00 for each page after</u></b>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Public Land Corner Preservation Fund	\$10.00 per document	
Geographic Information Systems (GIS) Fund	\$19.00 per document	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
<b>Lien Records</b>	\$76.00 for the 1st page,	<a href="#"><u>ORS 205.320</u></a>
<b>Breakdown of fees:</b>	<b><u>\$5.00 for each page after</u></b>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Tax	\$60.00 per document	

<b>Partition Plat, Replat, and Property Line Adjustment Plat</b>		<a href="#"><u>ORS 205.320</u></a> and County Ordinance
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Surveyor Fee, Property Line Adjustment Plat, Single-Parcel Partition Plat or Replat	See Surveyor's Office fees	
Assessor and Tax Collector Fees	See Assessment and Taxation	
Recording Base Fee (includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)	\$90.00 per document	
Affordable Housing Alliance Fund	\$60 per document	
Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	

Copy Fees	\$3.00 per page	
<b>Subdivision and Subdivision Replat;</b>		<a href="#">ORS 205.320</a>
Surveyor Fee, Subdivision and Subdivision Replat, Condominium	<i>See Surveyor's Office fees</i>	and County Ordinance
Assessor and Tax Collector Fees	<i>See Assessment and Taxation</i>	
Recording Base Fee, 20 lots or less	\$90.00 per document	
Recording Base Fee, 21 lots or more (includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)	\$110.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	
Copy Fees	\$3.00 per page	
Non Standard Documents	\$20.00 per document	<a href="#">ORS 205.327</a>
Documents Describing More Than One Transaction	\$5 per additional transaction or title	<a href="#">ORS 205.236(4)</a>
Location of Record (land records are available online free of charge. See the Digital Research Room on the Wasco County website)	\$3.75 location fee plus \$0.25 per page	<a href="#">ORS 205.320</a>
Recording Image Subscription (download of images recorded in the Clerk's office and provided on media)	\$0.25 per page/image plus cost of media if applicable	County Ordinance
<b>Marriage Fees</b>		
Marriage License	\$50.00	<a href="#">ORS 205.320</a> and <a href="#">ORS 106.045</a>
Civil Marriage Ceremony (in office, by appointment only)	\$117.00	Senate Bill 27
Staff Witness for Ceremony	\$16.00 per staff member <del>\$17.44</del>	County Ordinance
Certified Copy of Marriage License	\$7.75	<a href="#">ORS 205.320</a>
Time Waiver of 3-day Waiting Period	\$16.00 <del>\$17.44</del>	County Ordinance
Certificate of Parental Consent for Marriage of a Minor	\$16.00 per minor <del>\$17.44</del>	County Ordinance
Amending a Filed Marriage Record	\$25.00	
<b>Domestic Partnership Declaration</b>		
Registration	\$50.00	<a href="#">ORS 205.320</a>
Certified Copy of a Domestic Partnership Declaration	\$7.75	<a href="#">ORS 205.320</a>
<b>Elections Reports</b>		
Request for List of Electors	\$25.00 plus 2.5¢ per 100 names	<a href="#">OAR 165-002-0020</a> Section 1

## PLANNING DEPARTMENT

See Appendix B

County and ORS

**PUBLIC WORKS DEPARTMENT**

Petition for Road Vacation	\$515.00	<b>\$561.35</b>	County Ordinance
Permit for Mass Gathering	\$515.00	<b>\$561.35</b>	County Ordinance
Permit for Motor Vehicle Road Rally	\$1,030.00	<b>\$1,122.70</b>	County Ordinance

**SURVEYOR'S OFFICE**

Survey Filing (Reviewed, filed and indexed)	\$195.00 plus \$50 per page over 2 pages	<b>\$212.55 + \$54.50</b>	<a href="#">ORS 209.260</a>
Property Line Adjustment Survey Filing (Reviewed, filed and indexed)	\$265.00 plus \$50.00 per page over 2 pages	<b>\$288.85 + \$54.50</b>	<a href="#">ORS 209.260</a>
Single-Parcel Partition Plat, or Single Parcel Replat Review (Reviewed, filed and indexed)	\$500.00 per plat <b>\$545.00</b>	<a href="#">ORS 92.100</a> and County Ordinance	
Multiple-Parcel Partition Plat or Replat Review (Reviewed, filed and indexed)	\$655.00 per plat <b>\$713.95</b>	<a href="#">ORS 92.100</a> and County Ordinance	
Subdivision or Subdivision Replat Review (Reviewed, field-checked, filed and indexed)	\$735.00 per subdivision plus \$70.00 per lot <b>\$801.15 + \$76.03</b>	<a href="#">ORS 205.350</a> and County Ordinance	
Condominium Plat Review (Reviewed, field-checked, filed and indexed)	\$790.00 per condominium, plus \$70.00 per unit <b>\$861.01 + \$76.03</b>	<a href="#">ORS 205.350</a> and County Ordinance	
Re-check or Re-design Review	50% of the original review fee	County Ordinance	
Affidavit of Correction, Consent, Post- Monumentation, etc.	\$55.00 per affidavit recorded <b>\$59.95</b>	<a href="#">ORS 92.170</a> and County Ordinance	
Marking the Record Upon the Surveyor's Copy of an Original Plat	\$55.00 per recorded document <b>\$59.95</b>	ORS 271.230 (2) and County Ordinance	
Research <b>\$87.02</b>	\$80.00 per hour after the first hour	County Ordinance	
Large Format Printing or Copying <b>\$1.11</b>	\$1.05 per square foot, \$2.00 minimum	County Ordinance	

Public Safety Services		
Service Description	Fee Amount	Applicable Statute
<b>COMMUNITY CORRECTIONS DEPARTMENT</b>		
Community Service Work Program	\$40.00 <b>\$43.60</b>	County Ordinance
DNA Sample Draw	\$25.00 <b>\$27.25</b>	County Ordinance
Drug Testing	\$20.00 per sample for in-lab tests <b>\$21.80</b>	County Ordinance
	\$10.00 for instant tests <b>\$10.90</b>	
Inter-County Transfer Request	\$50.00 <b>\$54.50</b>	County Ordinance
Interstate Compact	\$100.00 <b>\$109.00</b>	County Ordinance
Probation/Post Prison/Parole Supervision	\$40.00 per month <b>\$43.60</b>	County Ordinance
Travel Permit	\$5.00 each permit <b>\$5.45</b>	County Ordinance
Treatment Program Intake	\$155.00 <b>\$168.95</b>	County Ordinance
Treatment Assessment	\$155.00 <b>\$168.95</b>	County Ordinance
Treatment Assessment Update	\$85.00 <b>\$92.65</b>	County Ordinance
Unexcused Assessment No-Show Fee	\$55.00 <b>\$59.95</b>	County Ordinance
Treatment: Individual Counseling Session	\$130.00 <b>\$141.70</b>	County Ordinance
Treatment: Group Session	\$50.00 <b>\$54.50</b>	County Ordinance
Program Curriculum Book	\$30.00 <b>\$32.70</b>	County Ordinance
Electronic Monitoring Set Up	\$25.00 <b>\$27.25</b>	County Ordinance
Electronic Monitoring Daily Fee	\$5.00 <b>\$5.45</b>	County Ordinance
<b>SHERIFF'S OFFICE</b>		
Civil Fees	Per Statute	<a href="#">ORS 21.300</a>
Concealed Handgun License	Per Statute	<a href="#">ORS 166.291(5)(a)</a>
Fingerprinting <b>\$21.80</b>	\$20.00 per card or \$20.00 for electronic submission	County Ordinance
OLCC Liquor License ( <i>regular and special event</i> )	\$25.00 per permit	<a href="#">ORS 471.166 (7)</a>
Real Property Foreclosure Sheriff Sale	\$800.00 deposit ( <i>Applicants will be billed for actual costs</i> )	<a href="#">ORS 18.930(5)</a>

<i>and employee time.)</i>			
Sheriff Incident Reports*		1-24 pages: \$15.45 per	County
(No charge for victim for first copy)	\$16.84	report	Ordinance
	\$22.45	25-49 pages: \$20.60 per	
		report	
	\$56.13	50+ pages: \$51.50 per	
		report	
Videos	\$16.84	\$15.45 plus staff time*	County
			Ordinance
* <b>Research/Staff Time</b> – fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.			County
			Ordinance
<b>BUILDING CODES DEPARTMENT</b>			
See Appendix D			County
			Ordinance

Purple text indicates a 10% increase for items subject to appeal to hearings officer

# Wasco County Planning Department Fees

Red text indicates a 9% increase based on CPI

Effective January 3, 2023 per County Commissioner Ordinance 22-002

**Consolidated Permit Process:** For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review. Type I fees accompanying Type II-IV reviews will be waived.

Type I – Ministerial	Fee	
Address – New or Change	\$79	\$86.11
Land Use Verification Letter (Not Involving Land Use Decision)	\$158	\$172.22
Marijuana Production	$\$1,137.96 + \$87.20/\text{hr}$	$\$1,044 + \$80/\text{hour after 10 hrs.}$
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$95	\$103.55
Structural Without Land Use Application – MNS	\$326	\$355.34
Property Line Adjustment – MNS	\$536	New Fee
Telecommunications Tower – Collocation	\$1,674	\$1,824.66
Type II – Administrative	Fee	
Non-Farm Dwelling	\$2,136	\$2,328.24
F-F(10) Dwelling Without Farm or Forest Use	\$1,401	\$1,527.09
Power Generating Facility (EFSC approval and required review)	\$80/hr	
Power Generating Facility (Commercial)	$\$5,814.60 + \$1,100/\text{tower}$	$\$5,286 + \$1,000/\text{tower}$
Power Generating Facility (Non-Commercial)	$\$2,114.60 + \$1,090/\text{tower}$	$\$1,940 + \$1,000/\text{tower}$
Extension of Time for Land Use Approval	\$535	\$583.15
Legal Parcel Determination	$\$588.60 + \$87.20/\text{hour after 5 hours}$	$\$540 + \$80/\text{hour after 5 hours}$
LUDO Interpretation or Similar Use Determination	\$80/hr	\$87.20/hr
Major Modification of Approval (notice is required)	$\$126.44 + \$87.20/\text{hr}$	$\$116 + \$80/\text{hr}$
National Scenic Area		
• Expedited (Use listed in Section 3.110 or Wasco County NSALUDO)	\$1,332	\$1,451.88
• Expedited (Removal or Demolition)	\$351	\$382.59
• Full Review (Fences & Accessory Structures Less than 500 SQ)	\$1,086	\$1,183.74
• Full Review	\$2,996	\$3,265.64
Non-Conforming Use Review (verification, restoration or alteration)	\$1,086	\$1,183.74
Partition or Replat (not involving public or private roads)	\$1,642	\$1,789.78
Site Plan Review (parking, loading, and home occupations)	\$666	\$725.94
Subject to Standards		
• Aggregate Overlay Significant Determination	\$666	\$725.94
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,401	\$1,527.09
• OZs (Overlay Zones)	\$719	\$783.71
• Guest House	\$561	\$611.49
• Rural Residential [R-R(10)] Dwelling	\$719	\$783.71
• Marijuana Processing and/or Wholesale	$\$2,136 + \text{hourly rate of } \$80 \text{ after 20 hours}$	
• Other	\$719	\$783.71
• Utility Facilities Necessary for Public Service	\$2,570	\$2,801.30
Temporary Use Permit	\$771	\$840.39
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$456	\$497.04
Variance (Administrative) – Less than 50% Deviation from Stated Standard	\$771	\$840.39



**Type III Action – Planning Commission****FEE****Conditional Uses**

• Aggregate & Other Subsurface Resources	\$2,661	\$2,927.10
• Mobile Home Park/RV Park	\$2,241	\$2,465.10
• Farm Ranch Recreation	\$1,716	\$1,887.60
• Other	\$1,401	\$1,541.10
Appeal to Planning Commission: ORS 215.416(11)(b)	\$250	
Other Reviews Directed to Planning Commission by Ordinance	\$1,116	\$1,216.44
<b>Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)</b>		
• Property Line Adjustment	\$2,062	\$2,247.58
• Single Parcel Partition or Replat	\$2,062	\$2,247.58
• Multiple Parcel Partition or Replat	\$2,062	\$2,247.58
Planned Unit Development – Preliminary/Final Plat Review	Prelim \$3,816	\$4,197.60
	Final \$830 + \$50 per lot	\$913 + \$54.50
Subdivision – Preliminary/Final Plat Review	Prelim \$4,160	\$4,576
	Final \$830 + \$50 per lot	\$913 + \$54.50
Variance – 50% or Greater Deviation from Stated Standard	\$1,086	\$1,194.60

**Type IV Action – Board of County Commissioners****FEE**

Appeal to Board of Commissioners	\$1,296	\$1,412.64
Goal Exception	\$1,300.02 + \$88/hour after 20 hours	\$1,182 + hourly rate of \$80/hour after 20 hours
Zone Change	\$1,300.02 + \$88/hour after 20 hours	\$1,182 + hourly rate of \$80/hour after 20 hours
Open Space Lands Tax Assessment	\$921	\$1,003.89
Road Dedication	\$945	\$1,030.05
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$210	\$228.90
Subdivision Lot Line Vacation per ORS 368.326	\$403	\$439.27

**Miscellaneous****FEE**

Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$368	\$401.12
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$80/hr	\$8720/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$525	\$572.25
LUBA Remand & Review	\$315	\$346.50

**Outdoor Mass Gathering**

• Less than 3,000 people	\$2,625	\$2,861.25
• 3,000 or more people, or 120 hours or more	\$4,725	\$5,150.25
<i>Pre-application Conference – 50% of the fee applies towards land use application applied for within 90 days of conference.</i>	\$525	\$572.25
Research/Records Request	\$47/hr	\$51.23

**Withdrawal of Applications – Refunds**

• Before completeness is determined	75% of Total
• After Completeness is determined	50% of Total
• After Pre-Notice or Notice of Decision is mailed	No Refund
• Withdrawal of Appeal After Received	No Refund
• Work Commenced Without Required Land Use Approval	Additional 100% of Total Review Fee
• Work Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee

<b>Code Compliance</b>	<b>FEE</b>	
Administrative Overhead hourly rate	\$80/hr	\$87.20/hr
Appeal to Hearing's Officer	\$100	\$109
Continued Non-Compliance	\$52/month	\$56.68
Recordation of Compliance Document	\$101	\$110.09

## **FEE SCHEDULE ATTACHMENT - POLICY & PROCESS**

- MNN: There is no fee for LUCS issued with a building permit.
- MNS: Examples include building permits, manufacture home placement permit and agricultural exempt permit applications.
- Fee Waivers:
  - 1) **Applicability**: A Fee Waiver is applicable to Planning Department fees only. All "Other Departmental Fees" must be paid in full or documentation provided that they have been waived, at the time of application submittal.
  - 2) **Ministerial Sign off with Administrative Review**: If an applicant pays for and receives approval of Type II (Administrative/Discretionary) review, all ministerial sign offs associated with that review shall be waived. This includes Building Permit Application, Manufactured Home Placement Permit Application, Agricultural Exempt Permit Application, Land Use Compatibility Statement, Water Rights Application, and Department of State Lands Permit Application.
  - 3) **Individuals**: Any individual may request a Fee Waiver from the Planning Director of any development review or appeal fees. To be granted a waiver (or portion of a fee waiver) an individual must provide documentation of household income at or below 150% of the federal poverty level. To prove a hardship, applicants must provide federal tax returns, pay stubs or annual benefit statements. Assistance will be provided based on the availability of funding. Waivers must be approved and granted by the Planning Director prior to submittal of an application or appeal.
  - 4) **Appeal**: Any organization or individual may appeal the Planning Director's decision not to grant a Fee Waiver (or portion thereof) to the Board of County Commissioners.
- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and their overall impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of large-scale projects that require a great deal of departmental resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum of agreement or if the applicant and the county fail to reach an agreement, the application will not be processed.

## **FEE SCHEDULE ATTACHMENT – ADDITIONAL FEE WAIVER SPECIFICS**

As part of a fee waiver request, the planning director can require documentation of income at or below 150% of the federal poverty level (FPL) to prove financial need. 150% of the federal poverty level is a measure frequently used by other agencies nationwide to prove individuals' financial need. This measure can be adjusted for household size. Those at or below 150% of the federal poverty level are in poverty. The percentage of the federal poverty level of an individual's income can be calculated using online calculators ([http://www.lccaa.net/eligibility\\_calculator](http://www.lccaa.net/eligibility_calculator), <http://www.safetyweb.org/fpl.php>).

## Appendix B

Documentation that the County can accept to serve as proof of income includes:

- Tax returns (use the adjusted gross income figure)
- Pay stubs (use two months of them)(calculators are available online)
- Annual benefit statements for social security and other benefits, or cancelled checks from the Social Security Administration.

An alternate method to prove an individual's financial need is to require institutional documentation of receipt of public assistance such as TANF (food stamps), SNAP (food stamps for families), Section 8 housing, Medicaid, etc..

**The following chart outlines 150% of the federal poverty level.**

2022 Federal Poverty Guidelines - 150% of the Federal Poverty Level (FPL)								
Household Size	1	2	3	4	5	6	7	8
150%	\$20,385	\$27,465	\$34,545	\$41,625	\$48,705	\$55,785	\$62,865	\$69,945

## Appendix C: GIS Services

GIS Services – Standard Labor Rate \$86 <del>\$93.74</del> /Hour		
Map Prices – Custom Maps		
Size	Price	Additional Copies (each)
8.5x11"	\$8.00 <del>\$8.72</del>	\$1.50 <del>\$1.63</del>
11x17"	\$9.00 <del>\$9.81</del>	\$2.00 <del>\$2.18</del>
18x24"	\$13.00 <del>\$14.17</del>	\$13.00 <del>\$14.17</del>
24x36"	\$16.00 <del>\$17.44</del>	\$16.00 <del>\$17.44</del>
24x40"	\$26.00 <del>\$28.34</del>	\$26.00 <del>\$28.34</del>
36x48"	\$36.00 <del>\$39.24</del>	\$36.00 <del>\$39.24</del>
Maps that take longer than 15 minutes to make (excluding printing time) are charged at our labor rate		
Available Data Layers		Fees allowed per <a href="#">ORS 190.050</a>
Layer	Price	Notes
Addresses	\$52.00 each	
Extract of Assessor's Database	\$308.00	<a href="#">Table Schema</a> <a href="#">See Assessor's page for more info</a>
Roads	\$52.00 each	
Tax Code Areas	\$47.00	
Tax Lot Maps	N/A	<a href="#">See also the Oregon Map</a>
Taxlots	\$1/parcel or \$1,508 for entire County	<a href="#">See also our online maps</a>
Other Groups/Layers \$48 each		
	Contains	Notes
Labor Rate	\$86.00 <del>\$93.74</del> per hour	
Administrative Boundaries	Columbia Gorge Urban Renewal District, City of the Dalles Watershed, School Districts, NWCPUD, Subdivisions, Transition Lands Study Area, Wasco County Boundary	
Populated Places	City Limits, Urban Growth Boundaries, Rural Service Centers	<a href="#">See also State Data</a>
Tax Codes	Tax Codes	
Zoning – Cities	Zoning – Cities	
Zoning – Environmental Protection Districts	Zoning – Environmental Protection Districts	
Zoning – Wasco County	Zoning – Wasco County	
<p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an addition amount (depending on how much the base purchase is) to match what the companies chge the County. Checks should be made out to Wasco County GIS and sent with a note stating which layers are being requested. Send to:</p> <p>Wasco County IS Department  ATTN: GIS  2705 E. 2<sup>nd</sup> Street  The Dalles, OR 97058</p>		



## Wasco County Building Codes Services Fee Schedule

STRUCTURAL PERMIT FEES	
In accordance with OAR 918-050-0100(1)(c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.	
<b>Valuation:</b>	
\$1-\$2,000.00	<del>\$69.00</del> <b>\$75.21</b>
\$2,001.00-\$25,000.00	<del>\$69.00</del> <b>\$75.21</b> for the \$2,000.00 plus <del>\$10.81</del> <b>\$11.78</b> for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00-\$50,000.00	<del>\$317.63</del> <b>\$346.15</b> for the \$25,000.00 plus <del>\$8.05</del> <b>\$8.77</b> for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00-\$100,000.00	<del>\$518.88</del> <b>\$565.40</b> for the first \$50,000.00 plus <del>\$5.41</del> <b>\$5.90</b> for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	<del>\$789.38</del> <b>\$860.40</b> for the first \$100,000.00 plus <del>\$4.49</del> <b>\$4.89</b> for each additional \$1,000.00 or fraction thereof.
OTHER INSPECTIONS AND FEES	
Residential Fire Sprinkler (standalone/closed system) fee includes plan review (multipurpose/continuous loop requires Plumbing)	
Commercial Fire Systems – Sprinklers/Alarms, by valuation	See Structural Permit Fee Table Above
0 to 2000 sq. ft. area covered	<del>\$112.70</del> <b>\$122.84</b>
2001 to 3600 sq. ft. area covered	<del>\$119.03</del> <b>\$129.74</b>
3601 to 7200 sq. ft. area covered	<del>\$160.71</del> <b>\$175.17</b>
7201 sq. ft. and greater	<del>\$214.19</del> <b>\$233.47</b>
Prescriptive solar photovoltaic system-fee includes plan review	<del>\$184.00</del> <b>\$200.56</b>
Non-Prescriptive solar photovoltaic system-requires plan review	Use structural Permit Fee table above
<b>Phased plan review - \$69.00 <del>\$75.21</del> application fee plus 10% of the total project building permit fee not exceed \$1500.00 for each phase (in addition to standard structural plan review)</b>	
<b>Deferred plan review – 65% of the building permit fee calculated using the deferred portion valuation with a <del>\$179.40</del> <b>\$195.55</b> minimum (in addition to standard structural plan review)</b>	
Investigative Fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	Actual Cost
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<del>\$89.70</del> <b>\$97.77</b> per hour during work week. Double time rate with 4 hour minimum on weekends and holidays
Re-Inspection fee	<del>\$89.70</del> <b>\$97.77</b> per each
Inspections for which no fee is specifically indicated (as required)	<del>\$89.70</del> <b>\$97.77</b> per hour
Each additional inspection, above allowable – per each	<del>\$89.70</del> <b>\$97.77</b> per hour
Temporary Certificate of Occupancy Renewal Fee	<del>\$100</del> per renewal <b>New Fee</b>
Ag Exempt Request Fee	<del>\$50.00</del> <b>\$54.50</b>
Plan Review Fees	65% of structural permit fee



## Wasco County Building Codes Services Fee Schedule

Fire and Life Safety Plan Review Fees	40% of structural permit fee
Additional plan review required by changes, additions, or revisions to approved plans	\$89.70 <del>\$97.77</del> per hour
<b>MECHANICAL PERMIT FEES</b>	
<b>RESIDENTIAL:</b>	
<b>Minimum permit fee</b>	\$69.00 <del>\$75.21</del>
<b>Furnace/Burner including ducts and vents</b>	
Up to 100K BTU/hr.	\$13.80 <del>\$15.04</del>
Greater than 100K BTU/hr.	\$13.80 <del>\$15.04</del>
<b>Heating/Cooling/Stove/Vents</b>	
Ductwork only	\$13.80 <del>\$15.04</del>
Unit Heater (suspended, wall, and floor)	\$13.80 <del>\$15.04</del>
Wood/Gas/Pellet fireplace insert or free standing stoves	\$13.80 <del>\$15.04</del>
Repair/alter/add to mechanical appliance	\$13.80 <del>\$15.04</del>
Evaporative cooler (permanent)	\$13.80 <del>\$15.04</del>
Air Conditioner	\$13.80 <del>\$15.04</del>
Ventilation system, not a portion of HVAC system	\$13.80 <del>\$15.04</del>
Ventilation fan connected to a single duct	\$10.35 <del>\$11.28</del>
Attic/Crawl space fans	\$10.35 <del>\$11.28</del>
Radon mitigation	\$10.35 <del>\$11.28</del>
Range hood/other kitchen equipment	\$10.35 <del>\$11.28</del>
Clothes dryer exhaust	\$10.35 <del>\$11.28</del>
Floor furnace including vent	\$13.80 <del>\$15.04</del>
Hydronic hot water system	\$27.60 <del>\$30.08</del>
<b>Gas Piping Outlets</b>	
1-4 outlets	\$27.60 <del>\$30.08</del>
Additional outlets	\$3.45 <del>\$3.76</del>
<b>Air-handling units including ducts/Heat pumps/Mini split system</b>	
Any size	\$13.80 <del>\$15.04</del>
<b>Incinerators</b>	
Domestic – installation or relocation	\$13.80 <del>\$15.04</del>
<b>Miscellaneous Fees</b>	
Other heat/cool/vent/appliance (not indicated)	\$13.80 <del>\$15.04</del>
<b>COMMERCIAL (uses Structural Fee Schedule per OAR 918-050-0100):</b>	
<b>Minimum permit fee</b>	\$69.00 <del>\$75.21</del>
<b>Valuation:</b>	
\$1-\$2,000.00	\$69.00 <del>\$75.21</del>
\$2,001.00-\$25,000.00	\$69.00 <del>\$75.21</del> for the \$2,000.00 plus \$10.81 <del>\$11.78</del> for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00-\$50,000.00	\$317.63 <del>\$346.15</del> for the \$25,000.00 plus \$8.05 <del>\$8.77</del> for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00-\$100,000.00	\$518.88 <del>\$565.40</del> for the first \$50,000.00 plus \$5.41 <del>\$5.90</del> for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$789.38 <del>\$860.40</del> for the first \$100,000.00 plus \$4.49



## Wasco County Building Codes Services Fee Schedule

	<b>\$4.89</b> for each additional \$1,000.00 or fraction thereof.
Investigative Fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	<b>Actual Cost</b>
Re-inspection fee	<b>\$89.70 \$97.77 per each</b>
Each additional inspection, above allowable – per each	<b>\$89.70 \$97.77 per each</b>
Inspections for which no fee is specifically indicated (as required)	<b>\$89.70 \$97.77 per hour</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<b>\$89.70 \$97.77 per hour during work week. Double time rate with 4 hour minimum on weekends and holidays</b>
Plan Review Fee, if required	<b>50% of subtotal</b>
Additional plan review required by changes, additions, or revisions to approved plans	<b>\$98.00 per hour</b>
<b>Request by government agency under ORS 190</b>	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
<b>PLUMBING PERMIT FEES</b>	
<b>NEW 1 &amp; 2 FAMILY DWELLINGS</b> – includes the 1 <sup>st</sup> 100' of each site utility, hose bibs, icemakers, underfloor low-point drains, and rain drain packages	
Minimum Permit Fee - Residential	<b>\$69.00 \$75.21</b>
New 1 & 2 family dwelling - 1 bath / 1 kitchen	<b>\$289.80 \$315.88</b>
New 1 & 2 family dwelling – 2 bath / 1 kitchen	<b>\$428.70</b>
New 1 & 2 family dwelling – 3 bath / 1 kitchen	<b>\$541.52</b>
Each add'l bath beyond 3 (1/2 bath counts as whole)	<b>\$103.50 \$112.82</b>
Each add'l kitchen	<b>\$69.00 \$75.21</b>
Each add'l 100' of site utilities or fraction thereof; storm, water, and sanitary sewer	<b>\$41.40 \$45.13</b>
<b>RESIDENTIAL</b>	
Each fixture (for additions and alterations)	<b>\$27.60 \$30.08</b>
Re-pipe water supply	<b>\$100.00 \$109.00</b>
Each 100' of site utilities or fraction thereof; storm, water & sanitary sewer	<b>\$41.40 \$45.13</b>
<b>Manufactured Dwellings</b>	
Site utilities - first 30 lineal feet are included with the Manufactured Dwelling Placement Permit	
Each additional 100' of site utilities or fraction thereof	<b>\$41.40 \$45.13</b>
<b>RV and Manufactured Dwelling Parks</b>	
Base Fee (include the first 10 or fewer spaces)	<b>\$441.60 \$481.34</b>
Each additional space	<b>\$37.95 \$41.37</b>
<b>COMMERCIAL</b>	
Minimum Permit Fee – Commercial	<b>\$69.00 \$75.21</b>
Each fixture (for new, additions, and alterations)	<b>\$27.60 \$30.08</b>
Each 100' of site utilities or fraction thereof; storm, water, and sanitary sewer	<b>\$41.40 \$45.13</b>
<b>Commercial Plumbing - Medical Gas Piping</b>	
\$1 to \$10,000 valuation	<b>\$310.50 \$338.45</b>
\$10,000.00 and greater Valuation	<b>\$310.50 \$338.45 for the 1st \$10,000.00 plus \$2.07 \$2.26 for each add'l \$100.00 or fraction thereof</b>





## Wasco County Building Codes Services Fee Schedule

<b>Residential Fire Sprinkler (continuous loop/multipurpose) – fee includes plan review</b>	
0 to 2000 sq. ft., area covered	<b>\$112.70</b> <del>\$122.84</del>
2001 to 3600 sq. ft., area covered	<b>\$119.03</b> <del>\$139.74</del>
3601 to 7200 sq. ft., area covered	<b>\$160.71</b> <del>\$175.17</del>
7201 sq. ft. and greater	<b>\$214.19</b> <del>\$233.47</del>
<b>Miscellaneous Fees</b>	
Re-Inspection fee	<b>\$89.70</b> <del>\$97.77 per each</del>
Each additional inspection, above allowable – per each	<b>\$89.70</b> <del>\$97.77 per each</del>
Inspections for which no fee is specifically indicated (as required)	<b>\$89.70</b> <del>\$97.77 per hour</del>
<b>Request by government agency under ORS 190</b>	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
Investigative Fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	<b>Actual Cost</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<b>\$89.70</b> <del>\$97.77 per hour during work week. Double time rate with 4 hour minimum on weekends and holidays</del>
Plan Review fee, if required	<b>50% of subtotal</b>
Additional plan review required by changes, additions, or revisions to approved plans	<b>\$89.70</b> <del>\$97.77 per hour</del>
<b>ELECTRICAL PERMIT FEES</b>	
<b>NEW 1 &amp; 2 FAMILY DWELLINGS - SERVICE AND ATTACHED GARAGE INCLUDED</b>	
Minimum Permit Fee - Residential	<b>\$89.70</b> <del>\$97.77</del>
First 1,000 sq. ft. or less	<b>\$146.05</b> <del>\$159.19</del>
Each additional 500 sq. ft. or portion thereof	<b>\$26.45</b> <del>\$28.83</del>
Limited Energy – new construction (per floor)	<b>\$34.50</b> <del>\$37.61</del>
Each manufactured home or modular dwelling service or feeder	<b>\$89.70</b> <del>\$97.77</del>
<b>New Multifamily – total # of units</b>	
Use 1 and 2 Family rates above for largest sq. ft. unit – <b>PLUS</b> the cost of largest unit ____/2 x number of remaining number	
New Multifamily limited energy (by floor)	<b>\$62.10</b> <del>\$67.69</del>
New Multifamily protective signaling (by floor)	<b>\$67.69</b>
<b>Services or Feeders (installation, alteration, relocation)</b>	
200 amps or less	<b>\$109.25</b> <del>\$119.08</del>
201 to 400 amps	<b>\$129.95</b> <del>\$141.65</del>
401 to 600 amps	<b>\$215.05</b> <del>\$234.40</del>
601 to 1,000 amps	<b>\$281.75</b> <del>\$307.11</del>
Over 1,000 amps or volts	<b>\$647.45</b> <del>\$705.72</del>
Reconnect Only	<b>\$72.45</b> <del>\$78.97</del>
<b>Temp. Services or Feeders (installation, alteration, relocation)</b>	
200 amps or less	<b>\$72.45</b> <del>\$78.97</del>
201 to 400 amps	<b>\$89.70</b> <del>\$97.77</del>
401 to 600 amps	<b>\$143.75</b> <del>\$156.69</del>
601 to 1,000 amps	<b>\$234.60</b> <del>\$255.71</del>





## Wasco County Building Codes Services Fee Schedule

Over 1,000 amps or volts	<del>\$539.35</del> <b>\$587.89</b>
<b>Branch Circuits (new, alteration, extension per panel)</b>	
Fee for branch circuits with purchase of a service or feeder fee:	
Each branch circuit	<del>\$5.52</del> <b>\$6.02</b>
Fee for branch circuits without purchase of a service or feeder fee:	
First branch circuit	<del>\$74.75</del> <b>\$81.48</b>
Additional branch circuits	<del>\$5.52</del> <b>\$6.02</b>
<b>Miscellaneous (service or feeder not included)</b>	
Each pump or irrigation circle	<del>\$89.70</del> <b>\$97.77</b>
Each sign or outline lighting	<del>\$89.70</del> <b>\$97.77</b>
Signal, circuit or a limited-energy panel - alteration or extension	<del>\$72.45</del> <b>\$78.97</b> Commercial <del>\$89.70</del> <b>\$97.77</b> Residential
<b>Request by government agency under ORS 190</b>	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
Investigative fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	<b>Actual Cost</b>
Re-inspection fee	<del>\$89.70</del> <b>\$97.77 per each</b>
Each additional inspection, above allowable – per each	<del>\$89.70</del> <b>\$97.77 per each</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<del>\$89.70</del> <b>\$97.77</b> per hour during work week. <b>Double time rate with 4 hour minimum on weekends and holidays</b>
Inspections for which no fee is specifically indicated (as required)	<del>\$89.70</del> <b>\$97.77 per hour</b>
Master Individual Inspection Permit – <i>fee includes travel time, inspection, and report writing (minimum 2 hours)</i>	<del>\$89.70</del> <b>\$97.77</b> per hour
Plan Review fee, if required	<b>50% of subtotal</b>
Additional plan review required by changes, additions, or revisions to approved plans	<del>\$89.70</del> <b>\$97.77</b> per hour
Minimum Permit Fee – Commercial	<del>\$89.70</del> <b>\$97.77</b>
<b>RENEWABLE ENERGY SYSTEMS PERMIT FEES</b>	
5kva or less	<del>\$109.25</del> <b>\$119.08</b>
5.01 to 15kva	<del>\$129.95</del> <b>\$141.65</b>
15.01 to 25kva	<del>\$215.05</del> <b>\$234.40</b>
Solar ea. Add'l kva 25.01 to 100 max	<del>\$8.63</del> <b>\$9.47</b>
Wind 25.01 to 50kva	<del>\$281.75</del> <b>\$307.11</b>
Wind 50.01 to 100 kva	<del>\$800.00</del> <b>\$872.00</b>
Wind 100.01 or greater:	
Service or feeders of 601 to 1,000 amps	<del>\$281.75</del> <b>\$307.11</b>
Service or feeders over 1,000 amps or volts	<del>\$647.45</del> <b>\$705.72</b>
Re-inspection fee	<b>See Electrical Fee Schedule above</b>
Each additional inspection, above allowable – per each	<b>See Electrical Fee Schedule above</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<b>See Electrical Fee Schedule above</b>
Inspections for which no fee is specifically indicated (as required)	<b>See Electrical Fee Schedule above</b>
Investigative fee – <i>actual cost may include supervision,</i>	<b>See Electrical Fee Schedule above</b>



## Wasco County Building Codes Services Fee Schedule

overhead, equipment, and/or rate/wage of the employee(s) involved	
Plan Review fee, if required	See Electrical Fee Schedule above
Additional plan review required by changes, additions, or revisions to approved plans	See Electrical Fee Schedule above
<b>MANUFACTURED DWELLING PERMIT FEES</b>	
Installation fee (includes placement, concrete slabs/runners/foundations when prescriptive, electrical feeder, and plumbing/cross-over connections up to 30 lineal feet)	<del>\$220.80</del> <b>\$240.67</b>
Re-inspection fee	<del>\$89.70</del> <b>\$97.77 per each</b>
Each additional inspection, above allowable – per each	<del>\$89.70</del> <b>\$97.77 per each</b>
Inspections for which no fee is specifically indicated (as required)	<del>\$89.70</del> <b>\$97.77 per each</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<del>\$89.70</del> <b>\$97.77 per each</b>
State fee	<del>\$30.00</del>
Investigative fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	Actual Cost
<b>MANUFACTURED DWELLING, RV PARK, AND ORGANIZATIONAL CAMP CONSTRUCTION PERMIT FEES</b>	
<b>AREA DEVELOPMENT PERMIT FEES - Please reference Table 2-MD (OAR 918-600-0030) and Table 2-RV (OAR 918-650-0030) to determine valuation, then apply to the Area Development Permit fee table below:</b>	
\$1.00 to \$500.00	<del>\$17.25</del> <b>\$18.80</b>
\$501.00 to \$2,000.00	<del>\$17.25</del> <b>\$18.80</b> for the first \$500.00, plus <del>\$2.30</del> <b>\$2.51</b> for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	<del>\$51.75</del> <b>\$56.45</b> for the first \$2,000.00, plus <del>\$10.35</del> <b>\$11.29</b> for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	<del>\$289.80</del> <b>\$316.12</b> for the first \$25,000.00, plus <del>\$7.48</del> <b>\$8.15</b> for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	<del>\$476.80</del> <b>\$519.87</b> for the first \$50,000.00, plus <del>\$5.18</del> <b>\$5.65</b> for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	<del>\$735.80</del> <b>\$802.37</b> for the first \$100,000.00, plus <del>\$4.03</del> <b>\$4.39</b> for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	<del>\$2,347.80</del> <b>\$2,558.37</b> for the first \$500,000.00, plus <del>\$2.30</del> <b>\$2.51</b> for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00



## Wasco County Building Codes Services Fee Schedule

Over \$1,000,001.00	<b>\$3,497.80 <del>\$3,813.37</del> for the first \$1,000,000.00, plus \$2.30 <del>2.51</del> for each additional \$1,000.00 or fraction thereof</b>
Investigative fee – <i>actual cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved</i>	<b>Actual Cost</b>
Re-inspection fee	<b>\$89.70 <del>\$97.77</del> per each</b>
Each additional inspection, above allowable – per each	<b>\$89.70 <del>\$97.77</del> per each</b>
Inspections for which no fee is specifically indicated (as required)	<b>\$89.70 <del>\$97.77</del> per each</b>
After hours inspections outside of normal business hours (IF available - minimum charge 2 hours)	<b>\$89.70 <del>\$97.77</del> per each</b>
Plan Review Fees	<b>65% of park permit fee</b>
Additional plan review required by changes, additions, or revisions to approved plans	<b>\$89.70 <del>\$97.77</del> per hour</b>
<b>MISCELLANEOUS BUILDING FEES</b>	
Permit Reinstatement Fee – to renew already expired permit, as eligible; subject to State Surcharge ( <u>per Building Official approval</u> )	<b>\$43.88 per hour Admin Time \$97.77 per hour Inspection Time</b>
<b>Refund Processing Fee - for repayment of costs of administration (per Building Official Approval)</b>	<b>\$25.00 per each</b>
Copy fees	<b>\$1.00 <del>\$1.09</del> for each</b>



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO COUNTY'S UNIFORM FEE SCHEDULE FOR VARIOUS COUNTY DEPARTMENTS

**ORDINANCE 22-002**

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by [ORS 203.035-ORS 203.065](#) and by [ORS 192.440](#).

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B, C and D. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on January 3, 2023 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a \_\_ to \_\_ vote on this 21<sup>st</sup> day of September, 2022.

ATTEST:

WASCO COUNTY BOARD  
OF COMMISSIONERS

\_\_\_\_\_  
Kathy Clark  
Executive Assistant

\_\_\_\_\_  
Kathleen B. Schwartz, Commission Chair

\_\_\_\_\_  
Steven D. Kramer, Vice-Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott C. Hege, County Commissioner

\_\_\_\_\_  
Kristen Campbell  
Wasco County Counsel

## APPENDIX A: County Fee Schedule

Fees Across All County Departments		
Service Description	Fee Amount	Applicable Statute
<b>Miscellaneous Copies/Printing/Transmission</b>		
Black and white copies 8.5" x 11" or 8.5" x 14"	\$0.25 per page	County Ordinance
Black and white copies 11" x 17"	\$1.10 per page	County Ordinance
Color copies (any size listed above)	\$1.10 per page	County Ordinance
Providing content on media (zip disk, jump drive, CD, etc.)	\$16.80 per media plus actual costs of services	County Ordinance
Printing computer labels	\$45.00 plus actual printing and label cost	County Ordinance
Electronic transmission of documents (Fax, email, FTP, or similar transmission. If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)	\$5.60 per transmission plus actual costs of services	County Ordinance
<b>Research and Professional Services Fees</b>		
Basic Research Fee (Only upon availability of staff)	\$45.00 per hour, one hour minimum, unless specified by Department fee schedule	County Ordinance
Professional Services / Complex Analysis	See specific Department fee schedule	County Ordinance
<b>Public Record Request Fees</b>		
Certification of a Public Record (Birth certificates, licenses, etc.)	\$3.75 per record	<a href="#">ORS 205.320</a>
Public records request, general (Cost is request-dependent and is sum of research, copies, transmission, etc.)		
Administrative Services		
Service Description	Fee Amount	Applicable Statute
<b>FINANCE DEPARTMENT</b>		
Placing a stop payment on a Wasco County issued check	\$37.00 per check	County Ordinance
Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account	\$28.00 per check	County Ordinance
<b>INFORMATION SERVICES DEPARTMENT</b>		
Professional Services	\$135.00 per hour	County Ordinance
GIS Mapping : See Appendix C		

**LEGAL SERVICES**

County Counsel Fees. <i>Please contact Administrative Services for estimate.</i>	At current hourly rate	County Ordinance
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**Land-based and Civil Services**

Service Description	Fee Amount	Applicable Statute
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**ASSESSMENT AND TAXATION DEPARTMENT**

Assessment mapping changes and new plat	\$606.00 base fee	County Ordinance
Additional lot created	\$56.00 each	County Ordinance
Additional map affected	\$56.00 each	County Ordinance
Lot line adjustment	\$280.00 each	County Ordinance
Calculation of farm/forest disqualifications (To be applied against penalty if the account is disqualified within 90 days)	\$45.00 per hour, one hour minimum	County Ordinance

**CLERK'S OFFICE**

**Land-based Recording Fees** *All documents presented for recording must be "required or permitted by law to be recorded"*

<b>Deed and Mortgage Records</b>	\$105.00 for the 1st page,	<a href="#">ORS 205.320</a>
<b>Breakdown of fees:</b>	<u>\$5.00 for each page after</u>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Public Land Corner Preservation Fund	\$10.00 per document	
Geographic Information Systems (GIS) Fund	\$19.00 per document	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
<b>Lien Records</b>	\$76.00 for the 1st page,	<a href="#">ORS 205.320</a>
<b>Breakdown of fees:</b>	<u>\$5.00 for each page after</u>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Tax	\$60.00 per document	

<b>Partition Plat, Replat, and Property Line Adjustment Plat</b>		<a href="#">ORS 205.320</a> and County Ordinance
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Surveyor Fee, Property Line Adjustment Plat, Single-Parcel Partition Plat or Replat	See Surveyor's Office fees	
Assessor and Tax Collector Fees	See Assessment and Taxation	
Recording Base Fee (includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)	\$90.00 per document	
Affordable Housing Alliance Fund	\$60 per document	
Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	

Copy Fees	\$3.00 per page	
<b>Subdivision and Subdivision Replat;</b>		<a href="#">ORS 205.320</a>
Surveyor Fee, Subdivision and Subdivision Replat, Condominium	<i>See Surveyor's Office fees</i>	and County Ordinance
Assessor and Tax Collector Fees	<i>See Assessment and Taxation</i>	
Recording Base Fee, 20 lots or less	\$90.00 per document	
Recording Base Fee, 21 lots or more (includes A&T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)	\$110.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	
Copy Fees	\$3.00 per page	
Non Standard Documents	\$20.00 per document	<a href="#">ORS 205.327</a>
Documents Describing More Than One Transaction	\$5 per additional transaction or title	<a href="#">ORS 205.236(4)</a>
Location of Record (land records are available online free of charge. See the Digital Research Room on the Wasco County website)	\$3.75 location fee plus \$0.25 per page	<a href="#">ORS 205.320</a>
Recording Image Subscription (download of images recorded in the Clerk's office and provided on media)	\$0.25 per page/image plus cost of media if applicable	County Ordinance
<b>Marriage Fees</b>		
Marriage License	\$50.00	<a href="#">ORS 205.320</a> and <a href="#">ORS 106.045</a>
Civil Marriage Ceremony (in office, by appointment only)	\$117.00	Senate Bill 27
Staff Witness for Ceremony	\$17.00 per staff member	County Ordinance
Certified Copy of Marriage License	\$7.75	<a href="#">ORS 205.320</a>
Time Waiver of 3-day Waiting Period	\$17.00	County Ordinance
Certificate of Parental Consent for Marriage of a Minor	\$17.00 per minor	County Ordinance
Amending a Filed Marriage Record	\$25.00	
<b>Domestic Partnership Declaration</b>		
Registration	\$50.00	<a href="#">ORS 205.320</a>
Certified Copy of a Domestic Partnership Declaration	\$7.75	<a href="#">ORS 205.320</a>
<b>Elections Reports</b>		
Request for List of Electors	\$25.00 plus 2.5¢ per 100 names	<a href="#">OAR 165-002-0020</a> Section 1

## PLANNING DEPARTMENT

See Appendix B

County and ORS



**PUBLIC WORKS DEPARTMENT**

Petition for Road Vacation	\$561.00	County Ordinance
Permit for Mass Gathering	\$561.00	County Ordinance
Permit for Motor Vehicle Road Rally	\$1,123.00	County Ordinance

**SURVEYOR'S OFFICE**

Survey Filing <i>(Reviewed, filed and indexed)</i>	\$213.00 plus \$55 per page over 2 pages	<a href="#">ORS 209.260</a>
Property Line Adjustment Survey Filing <i>(Reviewed, filed and indexed)</i>	\$289.00 plus \$55.00 per page over 2 pages	<a href="#">ORS 209.260</a>
Single-Parcel Partition Plat, or Single Parcel Replat Review <i>(Reviewed, filed and indexed)</i>	\$545.00 per plat	<a href="#">ORS 92.100</a> and County Ordinance
Multiple-Parcel Partition Plat or Replat Review <i>(Reviewed, filed and indexed)</i>	\$714.00 per plat	<a href="#">ORS 92.100</a> and County Ordinance
Subdivision or Subdivision Replat Review <i>(Reviewed, field-checked, filed and indexed)</i>	\$801.00 per subdivision plus \$76.00 per lot	<a href="#">ORS 205.350</a> and County Ordinance
Condominium Plat Review <i>(Reviewed, field-checked, filed and indexed)</i>	\$861.00 per condominium, plus \$76.00 per unit	<a href="#">ORS 205.350</a> and County Ordinance
Re-check or Re-design Review	50% of the original review fee	County Ordinance
Affidavit of Correction, Consent, Post-Monumentation, etc.	\$60.00 per affidavit recorded	<a href="#">ORS 92.170</a> and County Ordinance
Marking the Record Upon the Surveyor's Copy of an Original Plat	\$60.00 per recorded document	ORS 271.230 (2) and County Ordinance
Research	\$87.00 per hour after the first hour	County Ordinance
Large Format Printing or Copying	\$1.10 per square foot, \$2.00 minimum	County Ordinance

Public Safety Services		
Service Description	Fee Amount	Applicable Statute
<b>COMMUNITY CORRECTIONS DEPARTMENT</b>		
Community Service Work Program	\$44.00	County Ordinance
DNA Sample Draw	\$27.00	County Ordinance
Drug Testing	\$22.00 per sample for in-lab tests \$11.00 for instant tests	County Ordinance
Inter-County Transfer Request	\$54.00	County Ordinance
Interstate Compact	\$109.00	County Ordinance
Probation/Post Prison/Parole Supervision	\$44.00 per month	County Ordinance
Travel Permit	\$5.50 each permit	County Ordinance
Treatment Program Intake	\$169.00	County Ordinance
Treatment Assessment	\$169.00	County Ordinance
Treatment Assessment Update	\$93.00	County Ordinance
Unexcused Assessment No-Show Fee	\$60.00	County Ordinance
Treatment: Individual Counseling Session	\$142.00	County Ordinance
Treatment: Group Session	\$55.00	County Ordinance
Program Curriculum Book	\$33.00	County Ordinance
Electronic Monitoring Set Up	\$27.00	County Ordinance
Electronic Monitoring Daily Fee	\$5.50	County Ordinance
<b>SHERIFF'S OFFICE</b>		
Civil Fees	Per Statute	<a href="#">ORS 21.300</a>
Concealed Handgun License	Per Statute	<a href="#">ORS 166.291(5)(a)</a>
Fingerprinting	\$22.00 per card or \$20.00 for electronic submission	County Ordinance
OLCC Liquor License ( <i>regular and special event</i> )	\$25.00 per permit	<a href="#">ORS 471.166 (7)</a>
Real Property Foreclosure Sheriff Sale	\$800.00 deposit ( <i>Applicants will be billed for actual costs</i> )	<a href="#">ORS 18.930(5)</a>

<i>and employee time.)</i>		
Sheriff Incident Reports* (No charge for victim for first copy)	1-24 pages: \$16.80 per report 25-49 pages: \$22.50 per report 50+ pages: \$56.00 per report	County Ordinance
Videos	\$16.80 plus staff time*	County Ordinance
* <b>Research/Staff Time</b> – fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.		County Ordinance
<b>BUILDING CODES DEPARTMENT</b>		
See Appendix D		County Ordinance

# Wasco County Planning Department Fees

Effective January 3, 2023 per County Commissioner Ordinance 22-002

**Consolidated Permit Process:** For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review. Type I fees accompanying Type II-IV reviews will be waived.

<b>Type I – Ministerial</b>	<b>Fee</b>
Address – New or Change	\$86
Land Use Verification Letter (Not Involving Land Use Decision)	\$172
Marijuana Production	\$1,138 + \$87/hour after 10 hrs.
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$104
Structural Without Land Use Application – MNS	\$355
Property Line Adjustment – MNS	\$536
Telecommunications Tower – Collocation	\$1,825
<b>Type II – Administrative</b>	<b>Fee</b>
Non-Farm Dwelling	\$2,328
F-F(10) Dwelling Without Farm or Forest Use	\$1,527
Power Generating Facility (EFSC approval and required review)	\$87/hr
Power Generating Facility (Commercial)	\$5,803 + \$1,100/tower
Power Generating Facility (Non-Commercial)	\$2,115 + \$1,090/tower
Extension of Time for Land Use Approval	\$583
Legal Parcel Determination	\$578 + \$87/hour after 5 hours
LUDO Interpretation or Similar Use Determination	\$87/hr
Major Modification of Approval (notice is required)	\$116 + \$87/hr
<b>National Scenic Area</b>	
• Expedited (Use listed in Section 3.110 or Wasco County NSALUDO)	\$1,441
• Expedited (Removal or Demolition)	\$383
• Full Review (Fences & Accessory Structures Less than 500 SQ)	\$1,184
• Full Review	\$3,266
Non-Conforming Use Review (verification, restoration or alteration)	\$1,184
<b>Partition or Replat (not involving public or private roads)</b>	\$1,790
Site Plan Review (parking, loading, and home occupations)	\$726
<b>Subject to Standards</b>	
• Aggregate Overlay Significant Determination	\$726
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,527
• OZs (Overlay Zones)	\$783
• Guest House	\$611
• Rural Residential [R-R(10)] Dwelling	\$784
• Marijuana Processing and/or Wholesale	\$2,328 + hourly rate of \$87 after 20 hours
• Other	\$784
• Utility Facilities Necessary for Public Service	\$2,801
Temporary Use Permit	\$840
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$497
Variance (Administrative) – Less than 50% Deviation from Stated Standard	\$840

**Type III Action – Planning Commission****FEE****Conditional Uses**

• Aggregate & Other Subsurface Resources	\$2,927
• Mobile Home Park/RV Park	\$2,465
• Farm Ranch Recreation	\$1,888
• Other	\$1,529

Appeal to Planning Commission: ORS 215.416(11)(b)	\$250
---	-------

Other Reviews Directed to Planning Commission by Ordinance	\$1,216
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**Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)**

• Property Line Adjustment	\$2,248
• Single Parcel Partition or Replat	\$2,248
• Multiple Parcel Partition or Replat	\$2,248

Planned Unit Development – Preliminary/Final Plat Review	Prelim \$4,197 Final \$907 + \$55 per lot
--	--

Subdivision – Preliminary/Final Plat Review	Prelim \$4,576 Final \$913 + \$55 per lot
---	--

Variance – 50% or Greater Deviation from Stated Standard	\$1,195
--	---------

**Type IV Action – Board of County Commissioners****FEE**

Appeal to Board of Commissioners	\$1,413
Goal Exception	\$1,300 + hourly rate of \$87/hour after 20 hours
Zone Change	\$1,300 + hourly rate of \$87/hour after 20 hours
Open Space Lands Tax Assessment	\$1,004
Road Dedication	\$1,030
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$229
Subdivision Lot Line Vacation per ORS 368.326	\$439

**Miscellaneous****FEE**

Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$401
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$87/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$572
LUBA Remand & Review	\$346

**Outdoor Mass Gathering**

• Less than 3,000 people	\$2,861
• 3,000 or more people, or 120 hours or more	\$5,150

<i>Pre-application Conference – 50% of the fee applies towards land use application applied for within 90 days of conference.</i>	\$572
---	-------

Research/Records Request	\$51/hr
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**Withdrawal of Applications – Refunds**

• Before completeness is determined	75% of Total
• After Completeness is determined	50% of Total
• After Pre-Notice or Notice of Decision is mailed	No Refund
• Withdrawal of Appeal After Received	No Refund
• Work Commenced Without Required Land Use Approval	Additional 100% of Total Review Fee
• Work Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee

<b>Code Compliance</b>	<b>FEE</b>
Administrative Overhead hourly rate	\$87/hr
Appeal to Hearing's Officer	\$109
Continued Non-Compliance	\$57/month
Recordation of Compliance Document	\$110

## **FEE SCHEDULE ATTACHMENT - POLICY & PROCESS**

- MNN: There is no fee for LUCS issued with a building permit.
- MNS: Examples include building permits, manufacture home placement permit and agricultural exempt permit applications.
- Fee Waivers:
  - 1) **Applicability**: A Fee Waiver is applicable to Planning Department fees only. All "Other Departmental Fees" must be paid in full or documentation provided that they have been waived, at the time of application submittal.
  - 2) **Ministerial Sign off with Administrative Review**: If an applicant pays for and receives approval of Type II (Administrative/Discretionary) review, all ministerial sign offs associated with that review shall be waived. This includes Building Permit Application, Manufactured Home Placement Permit Application, Agricultural Exempt Permit Application, Land Use Compatibility Statement, Water Rights Application, and Department of State Lands Permit Application.
  - 3) **Individuals**: Any individual may request a Fee Waiver from the Planning Director of any development review or appeal fees. To be granted a waiver (or portion of a fee waiver) an individual must provide documentation of household income at or below 150% of the federal poverty level. To prove a hardship, applicants must provide federal tax returns, pay stubs or annual benefit statements. Assistance will be provided based on the availability of funding. Waivers must be approved and granted by the Planning Director prior to submittal of an application or appeal.
  - 4) **Appeal**: Any organization or individual may appeal the Planning Director's decision not to grant a Fee Waiver (or portion thereof) to the Board of County Commissioners.
- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and their overall impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of large-scale projects that require a great deal of departmental resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum of agreement or if the applicant and the county fail to reach an agreement, the application will not be processed.

## **FEE SCHEDULE ATTACHMENT – ADDITIONAL FEE WAIVER SPECIFICS**

As part of a fee waiver request, the planning director can require documentation of income at or below 150% of the federal poverty level (FPL) to prove financial need. 150% of the federal poverty level is a measure frequently used by other agencies nationwide to prove individuals' financial need. This measure can be adjusted for household size. Those at or below 150% of the federal poverty level are in poverty. The percentage of the federal poverty level of an individual's income can be calculated using online calculators ([http://www.lccaa.net/eligibility\\_calculator](http://www.lccaa.net/eligibility_calculator), <http://www.safetyweb.org/fpl.php>).

## Appendix B

Documentation that the County can accept to serve as proof of income includes:

- Tax returns (use the adjusted gross income figure)
- Pay stubs (use two months of them)(calculators are available online)
- Annual benefit statements for social security and other benefits, or cancelled checks from the Social Security Administration.

An alternate method to prove an individual's financial need is to require institutional documentation of receipt of public assistance such as TANF (food stamps), SNAP (food stamps for families), Section 8 housing, Medicaid, etc..

**The following chart outlines 150% of the federal poverty level.**

2022 Federal Poverty Guidelines - 150% of the Federal Poverty Level (FPL)								
Household Size	1	2	3	4	5	6	7	8
150%	\$20,385	\$27,465	\$34,545	\$41,625	\$48,705	\$55,785	\$62,865	\$69,945

## Appendix C: GIS Services

<b>GIS Services – Standard Labor Rate \$94/Hour</b>		
<b>Map Prices – Custom Maps</b>		
<b>Size</b>	<b>Price</b>	<b>Additional Copies (each)</b>
8.5x11"	\$9.00	\$1.60
11x17"	\$10.00	\$2.20
18x24"	\$14.00	\$14.00
24x36"	\$17.00	\$17.00
24x40"	\$28.00	\$28.00
36x48"	\$39.00	\$39.00
Maps that take longer than 15 minutes to make (excluding printing time) are charged at our labor rate		
<b>Available Data Layers</b>		<b>Fees allowed per <a href="#">ORS 190.050</a></b>
Layer	Price	Notes
Addresses	\$52.00 each	
Extract of Assessor's Database	\$308.00	<a href="#">Table Schema</a> <a href="#">See Assessor's page for more info</a>
Roads	\$52.00 each	
Tax Code Areas	\$47.00	
Tax Lot Maps	N/A	<a href="#">See also the Oregon Map</a>
Taxlots	\$1/parcel or \$1,508 for entire County	<a href="#">See also our online maps</a>
<b>Other Groups/Layers \$48 each</b>		
	Contains	Notes
Labor Rate	\$94.00 per hour	
Administrative Boundaries	Columbia Gorge Urban Renewal District, City of the Dalles Watershed, School Districts, NWCPUD, Subdivisions, Transition Lands Study Area, Wasco County Boundary	
Populated Places	City Limits, Urban Growth Boundaries, Rural Service Centers	<a href="#">See also State Data</a>
Tax Codes	Tax Codes	
Zoning – Cities	Zoning – Cities	
Zoning – Environmental Protection Districts	Zoning – Environmental Protection Districts	
Zoning – Wasco County	Zoning – Wasco County	
<p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an addition amount (depending on how much the base purchase is) to match what the companies chge the County. Checks should be made out to Wasco County GIS and sent with a note stating which layers are being requested. Send to:</p> <p>Wasco County IS Department  ATTN: GIS  2705 E. 2<sup>nd</sup> Street  The Dalles, OR 97058</p>		





## MOTION

**SUBJECT:** Amended Uniform Fee Schedule

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I move to approve Ordinance 22-002 Amending Wasco County's Uniform Fee Schedule.



## AGENDA ITEM

### Public Works

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[ROAD VACATION PETITION](#)

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[BID ACCEPTANCE](#)

---



## PUBLIC WORKS ITEM

### Road Vacation Petition

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[STAFF MEMO](#)

---

[PETITION](#)

---

[ORDER 22-035 DIRECTING ROAD OFFICIAL TO PREPARE A REPORT](#)

---

[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: PETITION TO VACATE CERTAIN ROADS AND PORTIONS OF ROADS LOCATED WITHIN THE COLUMBIA CREST ADDITION, THE DALLES, OREGON**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: ARTHUR SMITH

---

DATE: SEPTEMBER 27, 2022

The Wasco County Public Works has received a properly prepared petition by landowners to vacate a 1.0 mile section of Ball Road, lying just north and west of Friend, Oregon, Section 27, Township 2 South, Range 12 East, Willamette Meridian. See attached petition and maps.

The petition included the required information:

1. A legal description of the road proposed to be vacated.
2. A statement of the reason for requesting the vacation of the road.
3. Names and addresses of all persons affected by the road proposed to be vacated.
4. Notarized signatures of either owners of 60 percent of the land abutting the road proposed to be vacated or 60 percent of the owners of land abutting the road to be vacated.

The petitioner also deposited with the Public Works Department a check in the amount of \$515.00 which is the current fee for initiating a petition for vacation of a road or public right-of-way. The petitioner was also advised that they would be responsible for additional mapping and recording fees.

**Per ORS 368.346, to move forward with this request, the Wasco County Board of Commissioners would need to direct the County Road Official to prepare a written report on the proposed vacation.**

The report must contain:

1. A description of the ownership of the road proposed to be vacated.
2. A description of the present use of the road proposed to be vacated.
3. An assessment of whether the vacation would be in the public interest.

# PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS  
511 WASHINGTON STREET  
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION      Ball Rd that runs west from Old Friend Rd. Road is approximately 1.5 miles long.

Attached hereto and by this reference made a part hereof is a map marked Exhibit "A", which shows in detail the above described road or street.

REASON TO VACATE      Unmaintained County Road that is open to public. Road is access point to abutting land owners property, but currently allows public access to the middle of privately owned property. There is no public property to access from this road. Hope to reduce number of trespassers by making road private.

LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

Michael Kelly

5415 HIGHWAY 35 Mt. Hood, OR 97041

Carries Seitz ET AL

61400 Old Friend Rd, Friend OR 97021

Shawn Sorensen

80852 S. Valley Rd. Dufur. OR 97021

Christina Sorensen

80852 S Valley Rd. Dufur, OR 97021

All petitioners must be owners of property abutting the road sought to be vacated. Each petitioner must attaché a signature page signed before a Notary. If 100% of the abutting landowners sign the petition, the road may be vacated without Public Hearing.

PETITIONED ROAD: Ball Rd

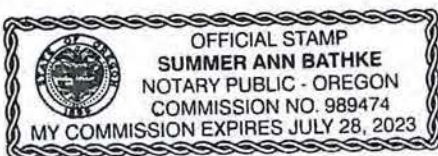
NAME OF PETITIONER/ADDRESS Michael Kelly  
5415 Highway 35  
Mt. Hood, OR 97041

Michael O. Kelly  
Signature

STATE OF Oregon )  
)

COUNTY OF WASCO ) DATE September 21, 2022

Personally appeared the above named Michael Kelly,  
and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:



Summer Ann Bathke

Notary Public for Oregon (State)

My Commission Expires: July 28, 2023

Note: If ownership is jointly held, simply add another signature line.

PETITIONED ROAD: Ball Rd

NAME OF PETITIONER/ADDRESS Carrie Seitz  
61400 Old Friend Rd.  
Friend, OR 97021

Carrie E. Seitz

Signature

STATE OF Oregon

COUNTY OF WASCO ) DATE JULY 9<sup>th</sup>, 2022

Personally appeared the above named Carrie Seitz

and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:



Summer Ann Bathke

Notary Public for Oregon (State)

My Commission Expires: JULY 28, 2023

Note: If ownership is jointly held, simply add another signature line.



PETITIONED ROAD: BALL RD

NAME OF PETITIONER/ADDRESS CHRISTINA L. CAREY-SORENSEN  
80852 S. Valley Rd  
DUFUR, OR 97021

Christina Lee Carey-Sorensen  
Signature

STATE OF Oregon

COUNTY OF Wasco DATE 7-27, ~~19~~ 2022

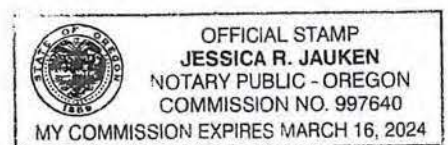
Personally appeared the above named Christina Lee Carey-Sorensen,  
and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:

Jessica R. Jauken

Notary Public for Oregon (State)

My Commission Expires: 3-16-2024

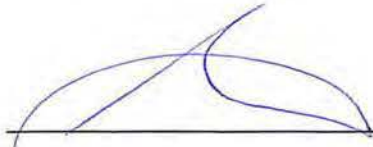
Note: If ownership is jointly held, simply add another signature line.





PETITIONED ROAD: BALL RD

NAME OF PETITIONER/ADDRESS SHAWN CLARK SORENSEN  
8085 S. VALLEY RD  
DUFUR, OR 97021

  
Signature

STATE OF Oregon )  
)

COUNTY OF Wasco ) DATE 7-27, ~~19~~ 2022

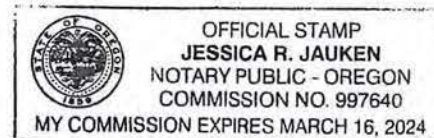
Personally appeared the above named Shawn Clark Sorensen,  
and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:

  
\_\_\_\_\_

Notary Public for Oregon (State)

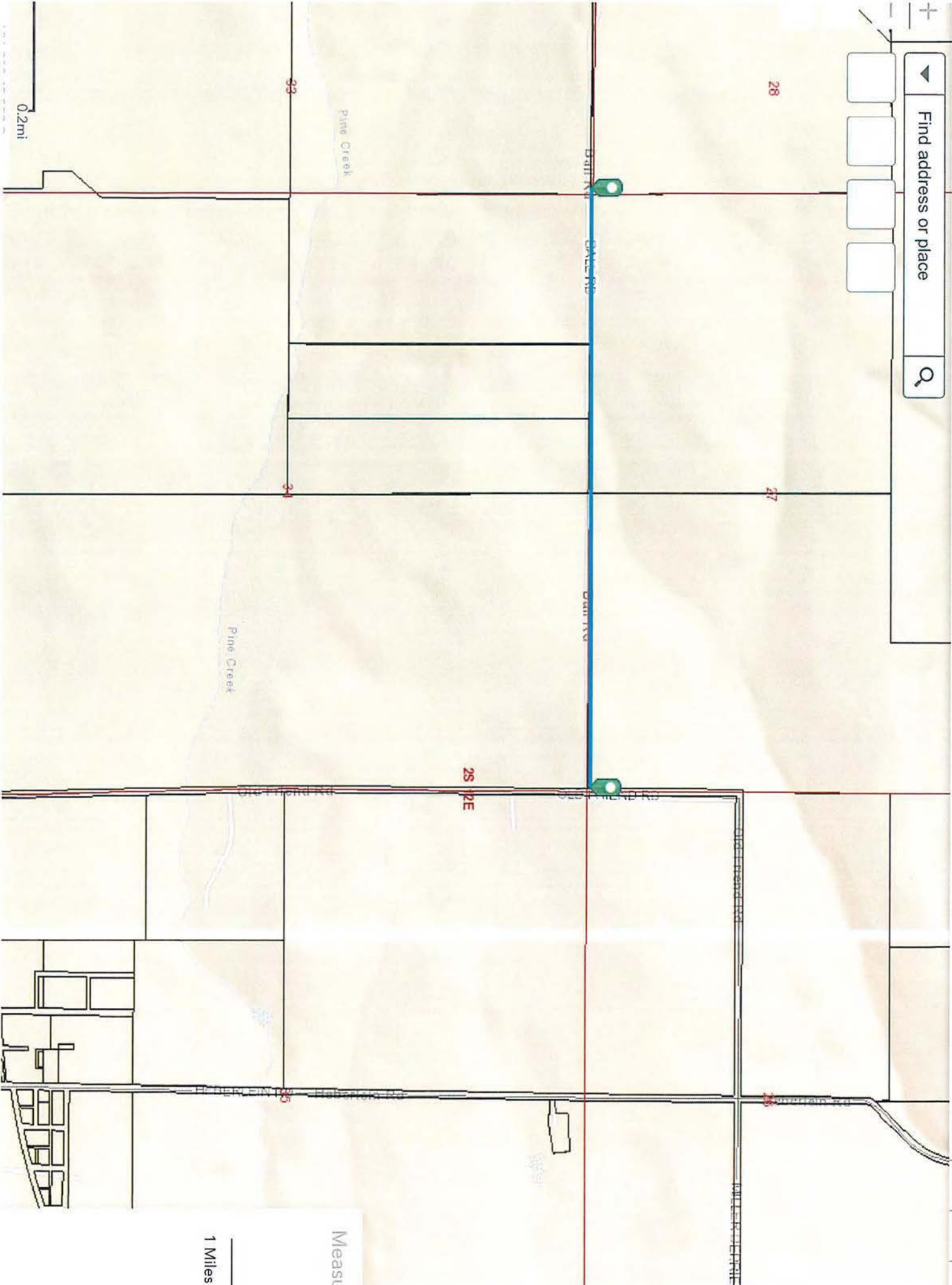
My Commission Expires: 3-16-2024

Note: If ownership is jointly held, simply add another signature line.





Find address or place



0.2mi

1 Miles

Measu



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DIRECTING THE PUBLIC WORKS DIRECTOR TO PREPARE HIS REPORT ON THE PROPOSED VACATION OF A 1 MILE SECTION OF BALL ROAD.

**ORDER #22-035**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD OF COMMISSIONERS: That a Petition, a copy of which is attached hereto and by this reference made a part hereof, has been duly filed seeking the vacation of a portion of a road located in Wasco County, Oregon described as follows:

**LEGAL DESCRIPTIONS**

1.0 mile section of Ball Road, lying just north and west of Friend, Oregon, Section 27, Township 2 South, Range 12 East, Willamette Meridian.

Attached hereto and by this reference made a part here of are maps marked Exhibit A.

IT FURTHER APPEARING TO THE BOARD OF COMMISSIONERS: That pursuant to ORS 368.346 when a vacation proceeding has been initiated by Petition, the Wasco County Board of Commissioners shall direct the County Road Official to prepare and file with the County Board of Commissioners a written report pursuant to ORS 368.346(1).

NOW, THEREFORE, IT IS HEREBY ORDERED: That the County Director of Public Works examine the above-described road and file a written report pursuant to ORS 368.346(1).

DATED this 5<sup>th</sup> day of October, 2022

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Kathleen B. Schwartz, Commission Chair

\_\_\_\_\_  
Steven D. Kramer, Vice-Chair

\_\_\_\_\_  
Scott C. Hege, County Commissioner



## MOTION

**SUBJECT:** Road Vacation Report Order

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I move to approve Order 22-035 directing the Public Works Director to prepare a report on the proposed vacation of a 1 mile section of Ball Road.



## PUBLIC WORKS ITEM

### **Bid Acceptance**

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[STAFF MEMO](#)

---

[ENTYRE PROPOSAL](#)

---

[ADVERTISEMENT FOR BIDS](#)

---

[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Request to Accept Bid**

---

TO: BOARD OF COUNTY COMMISSIONERS

---

FROM: ARTHUR SMITH

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DATE: SEPTEMBER 27, 2022

As part of the proposal from Public Works for American Rescue Plan Act (ARPA) funding, Public Works has received a proposal on the liquid asphalt distributor; we are still working with truck companies to find a vehicle on which to mount the distributor.

To lock in the price, we are requesting that the BOC accept the proposal from E.D. Entyre for the 2023 Black Topper, liquid asphalt distributor. No other bids were submitted. Included in the Board Packet are both the proposal and the advertised invitation to bid.

**Wasco County Public Works**  
**Liquid Asphalt Distributor, Truck Mounted**

**Specifications**

**Proposal**

**1. General Information**

Manufacturers Name:

E.D. Etnyre & Co.

Model:

Black - Topper

Year:

2023

**2. Tank & Accessories**

Tank Size – 2,000 gallons:

Yes

Tank shape to be oval cross section:

Yes

Fiberglass insulation 2", with  
.040" aluminum jacketing:

Yes

Full dished surge plates with staggered openings  
to reduce surging. Heads deep dished and flanged,  
welded inside and out:

Yes

20" diameter manhole with internal overflow,  
manhole platform and ladder, spill collar with external  
drain and rollover protection:

Yes

Liquid sampling valve located in rear head:

Yes

Thermometer 2" dial:

Yes

Tank gauge front & rear, ball float type with dial,  
50 gallon increments:

Yes

**3. Circulating System**

Asphalt pump 400 GPM:

Yes

4-way asphalt valve & suck-back valves, with touch  
pad in box at rear:

Yes

## Specifications

## Proposal

Self-flushing system, from fuel tank to fill line,  
to clean asphalt pump, valve and circulating system:

Yes \_\_\_\_\_

Suction strainer for asphalt pump:

Yes \_\_\_\_\_

Hand-spray system, 25' x 3/4" flexible hose and  
Lightweight gun with cold handle and 3 nozzles:

Yes \_\_\_\_\_

### 4. Spray Bar

Spray bar, 12' with 1' electric-air on/off controls:

Yes \_\_\_\_\_

Electric-hydraulic power lift, shift and wing folding,  
switches front & rear:

Yes \_\_\_\_\_

Nozzles – V-slot brass nozzles 3352205, with  
application per square yard from 0.20 – 0.55:

Yes \_\_\_\_\_

Spray valves on 4" centers with quick release flip  
levers:

Yes \_\_\_\_\_

Powered bar latch, control at rear:

Yes \_\_\_\_\_

### 5. Power System

Hydrostatic drive, PTO off of transmission, includes  
single speed hydraulic motor:

Yes \_\_\_\_\_

### 6. Heating System

Two (2) flues with stainless steel exhaust stacks:

Yes \_\_\_\_\_

Two (2) LPG burners with digital temperature readout:

Yes \_\_\_\_\_

Thermostatically controlled shutdown, out-fire protection,  
travel lock out:

Yes \_\_\_\_\_

### 7. Controls & Instrumentation

In cab computer control:

Yes \_\_\_\_\_

Touch screen controls in front & rear control boxes:

Yes \_\_\_\_\_



## Specifications

## Proposal

### 8. Miscellaneous Accessories

Tool box, side opening with flush type lock:

Yes \_\_\_\_\_

Wet storage box with hinged cover & drain plug:

Yes \_\_\_\_\_

Storage hooks for hand spray hose:

Yes \_\_\_\_\_

Paint – black enamel on all steel parts:

Yes \_\_\_\_\_

Electronic back-up alarm:

Yes \_\_\_\_\_

Lighting system – LED Sealed:

Yes \_\_\_\_\_

Successful bidder will coordinate with chassis dealer to ensure proper chassis component location, required wheelbase, GVWR, required cab to axle measurements and any other chassis design needs:

Yes \_\_\_\_\_

Successful bidder to up-fit cab & chassis with all necessary hydraulics to operator distributor:

Yes \_\_\_\_\_

Successful bidder to provide operator and mechanic training onsite in The Dalles, Oregon:

Yes \_\_\_\_\_

Provide one (1) parts manual, one (1) service manual and one (1) operators manual:

Yes \_\_\_\_\_

**Wasco County Public Works**

**BID PROPOSAL**

**One (1) Liquid Asphalt Distributor, Truck Mounted**

Selling Price: \$137,600

Recomended Option: Add, heated pump from truck cooling system.  
Option is included in this price. Deduct \$1,700 to remove.

Company: PacWest Machinery, LLC

Address: 19255 NE Sandy Blvd.

Portland, OR 97230

Telephone: 503-252-5933

Signature: 

Title: Municipal Sales

Date: 9/9/2022

Specification Sheet – Custom Build For Wasco County

Item	Description	Qty
MODEL	BLACKTOPPER	1
TANK SIZE	2,000 GALLONS	1
TANK CODE	MEETS DOT 49CFR173.247	1
FIBERGLASS INSULATION 2"	.040" ALUMINUM JACKETING	1
MANHOLE 20" WITH INTERNAL OVERFLOW	NON-RELIEVING	1
SAMPLE VALVE	LOCATED IN REAR HEAD	1
LADDER	WALKWAY TO MANHOLE	1
TANK GAUGE	FRONT AND REAR, 50 GALLON INCREMENTS	1
THERMOMETER	2" DIAL	1
CIRCULATION SYSTEM	400 GPM PUMP	1
VALVES/CONTROLS	4-WAY ASPHALT VALVE AND SUCKBACK VALVES (WITH TOUCH PAD IN BOX AT REAR)	1
SELF FLUSHING SYSTEM	INCLUDES FUEL OIL TANK AND LINE	1
SPRAY BAR - CAB CONTROL	12' BAR, 1' ON/OFF CONTROL (P/N 3352205 NOZZLES)	1
SPRAY BAR - CAB CONTROL	POWER SHIFT, LIFT AND WING FOLD	1
POWERED BAR LATCH	CONTROL AT FRONT AND REAR	1
HYDROSTATIC DRIVE	P.T.O. OFF TRANSMISSION INCLUDES SINGLE SPEED HYDRAULIC MOTOR	1
CONTROLS/INSTRUMENTATION	TOUCH SCREEN CONTROLS IN FRONT AND REAR CONTROL BOXES	1
TOOL BOX	SIDE OPENING WITH FLUSH-TYPE LOCK	1
HEATING SYSTEM	(2) FLUES, (2) BURNERS WITH DIGITAL TEMPERATURE READOUT, THERMOSTATICALLY CONTROLLED SHUT DOWN, OUTFIRE PROTECTION	1
HEATING SYSTEM	(2) FLUES, (2) LPG BURNERS W/ FRAME MTD TANK	1
PAINT	ALL STEEL PARTS BLACK	1
HANDSPRAY ASSEMBLY	WITH 25' RUBBER HOSE	1
LIGHTING SYSTEM	L.E.D. SEALED	1
WET STORAGE BOX	W/HINGED COVER & DRAIN PLUG	1
CONE TYPE STRAINER	IN FILL LINE	1
ONE SET MANUALS	OPERATION, MAINTENANCE, SAFETY & PARTS	1

Heated pump from truck cooling system



ESTABLISHED 1898  
INCORPORATED 1917

**E. D. ETNYRE & CO.,** Oregon, Illinois 61061-9778

1333 South Daysville Road • Phone 815/732-2116  
Fax: Main Office 815-732-4277, Sales & Service 815-732-7400  
Web Site: [www.etnyre.com](http://www.etnyre.com) • E Mail: [sales@etnyre.com](mailto:sales@etnyre.com)

## WARRANTY

E. D. Etnyre & Co. warrants to the original Purchaser, it's new product to be free from defects in material and workmanship for a period of twelve (12) months after date of delivery to original Purchaser. The obligation of the Company is limited to repairing or replacing any defective part returned to the Company and will not be responsible for consequential damages or any further loss by reason of such defect.

The company excludes all implied warranties of merchantability and fitness for a particular purpose. There are no warranties, express or implied, which extend beyond the description of the goods contained in this contract.

This warranty does not obligate the Company to bear the cost of machine transportation in connection with the replacement or repair of defective parts, nor does it guarantee repair or replacement of any parts on which unauthorized repairs or alterations have been made or for components not manufactured by the Company except to the extent of the warranty given by the original Manufacturer.

This warranty does not apply to:

- (1) Normal startup services, normal maintenance services or adjustments usually performed by the selling dealer, factory service representative or customer personnel.
- (2) Any product manufactured by E. D. Etnyre & Co. purchased or subjected to rental use.
- (3) Any product or part thereof which shows improper operation, improper maintenance, abuse, neglect, damage or modification after shipment from factory.
- (4) Any product or part thereof damaged or lost in shipment. Inspection for damage should be made before acceptance or signing any delivery documents releasing responsibility of the delivering carrier.

This warranty and foregoing obligations are in lieu of all other obligations and liabilities including negligence and all warranties of merchantability or otherwise, express or implied in fact or by law.





2705 East Second Street • The Dalles, OR 97058 • [www.co.wasco.or.us](http://www.co.wasco.or.us)  
public works dept: [541] 506-2640 • fax: [541] 506-2641

*Pioneering pathways to prosperity.*

## **Invitation to Bid (ITB)**

### **Liquid Asphalt Distributor, Truck Mounted**

Sealed bids will be received in the office of the **Wasco County Public Works, 2705 East 2<sup>nd</sup> Street, The Dalles Oregon, 97058** until 1:00 pm, Wednesday, September 14<sup>th</sup>, 2022, for supplying an Etnyre Centennial "or equal" liquid asphalt distributor, with a tank capacity of 2,000 gallons, to be installed on a Wasco County provided truck chassis.

Bids will be opened and declared at **1:00 pm, Wednesday, September 14<sup>th</sup>, 2022** at the public works office. Each proposal should be enclosed in a sealed envelope and delivered to the aforementioned address. Bids will be received on County furnished proposal forms only.

Requests for specifications and any questions regarding this solicitation can be submitted to either Arthur Smith, Public Works Director by phone at 541-506-2645 or via email to [arthurs@co.wasco.or.us](mailto:arthurs@co.wasco.or.us). or to Matt Morris, Shop Supervisor by phone at 541-506-2647 or via email to [mattmo@co.wasco.or.us](mailto:mattmo@co.wasco.or.us)

No bid may be withdrawn after the hour set for the bid opening, nor before award of the contract, unless, said award is delayed for a period exceeding thirty (30) days.

Wasco County reserves the right to reject any bids not in compliance with all prescribed bidding procedures and requirements. The County also reserves the right to reject for good cause any or all bids, waive any and all irregularities and informalities not affecting substantial rights, and to award the bid according to the public's best interests.

Arthur Smith  
Public Works Director

## **Wasco County Public Works**

### **Liquid Asphalt Distributor, Truck Mounted**

#### **GENERAL INFORMATION**

The manufacturer and model listed are to indicate a standard of performance acceptable to Wasco County. Any alternate "or equal" item proposed must clearly meet or exceed the specifications of the equipment listed in both published specifications and actual performance. Any alternate items proposed are subject to acceptance at the sole opinion of the County.

If any component is not mentioned in these specifications, it shall be assumed that Wasco County is requiring that component to be heavy duty. The unit shall be new, unused equipment of the latest current standard production model.

The apparent silence of these specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only materials and workmanship of the highest quality are to be used. All interpretations of these specifications shall be made upon the basis of this statement.

#### **GENERAL CONDITIONS**

In accordance with the provisions of ORS 279A.215 "Permissive cooperative procurements", it is Wasco County's intent that other public agencies may make purchases from the successful bidder by utilizing these specifications and price quotes.

The successful bidder shall extend the terms, conditions and prices established by Wasco County to other public agencies, unless the bidder expressly notes on the proposal form that the prices submitted are available to Wasco County only. Wasco County assumes no liability, financial or otherwise for these specifications and contract, if used by other public agencies.

This request and the resulting purchase agreement are governed by Oregon Law. Specific laws and rules that govern the solicitation process are found in 279A and 279B of the Oregon Revised Statute (ORS). This solicitation may be subject to other laws and rules.

Wasco County shall not be liable for any claims or be subject to any defenses asserted by any bidder based upon, resulting from, or related to, their failure to comprehend all requirements of the request.

Wasco County shall not be liable for any expenses incurred in preparing and submitting price quotes or in participating in the evaluation/selection process.

The bidder accepts and agrees to be bound by the terms and conditions of any subsequent purchase agreement entered into and agree to provide all goods and/or services ordered by Wasco County under the agreement.

No consideration shall be given to any claim resulting from bidding without fully comprehending all requirements of the request.

Bids must be signed in ink by an authorized representative. A representative's signature and submission of a signed bid in response to the request constitutes an affirmation that:

The bidder has completely read and understands all of the provisions of this particular request; the bid submitted is in response to the specific language contained in the request and the bidder has made no assumptions based upon either a verbal or written statement not contained in the request; and the bid was prepared independently from all other bidders, and without collusion, fraud, or other dishonesty.

Equipment purchased under this agreement will be operated by the Wasco County Public Works for the usual type of activities associated with road maintenance, and other purposes for which it was designed.

The Wasco County Public Works will maintain equipment in accordance with manufacturer requirements.

The Wasco County Public Works shall have the right to sell, lease, and trade or otherwise dispose of the equipment. However, if such action is taken, the successful bidder shall not be further bound by the provisions of any agreement.

Award Criteria - Award will be based on a combination of price and adherence to specifications.

## **EQUIPMENT SPECIFICATIONS**

These specifications are intended to describe and to set minimum acceptable standards for a truck mounted, liquid asphalt distributor, Etnyre Centennial "or equal", to be installed on a County provided truck chassis, as specified.

The following detailed specifications are to be adhered to as closely as possible. The bidder shall state whether they meet or do not meet specifications in the Proposal Column. Where it is not possible, the bidder will so state and shall note what the deviation will be. Any price quote received under these conditions will be considered.



## MOTION

**SUBJECT:** Bid Acceptance

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I move to accept the proposal from E.D. Entyre for a 2023 Black Topper liquid asphalt distributor.





## AGENDA ITEM

### Skill Center Update

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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