



AGENDA: REGULAR SESSION

WEDNESDAY, MARCH 17, 2021

WASCO COUNTY BOARD OF COMMISSIONERS

<https://wascocounty-org.zoom.us/j/3957734524> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

In light of the current COVID-19 crisis, the Board will be meeting electronically. You can join the meeting at <https://wascocounty-org.zoom.us/j/3957734524> or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

We appreciate your patience as we continue to try to serve the public during this time. Please use the chat function to submit real-time questions or comments. You can also submit comments/questions to the Board anytime on our webpage: [Your County, Your Voice](#)

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda Discussion Items: COVID Updates ; NCPHD Subcontract (Items of general Commission discussion, not otherwise listed on the Agenda) Consent Agenda: 3.3.2021 Regular Session Minutes ; (Items of a routine nature: minutes, documents, items previously discussed.)
10:00 a.m.	Recess to District Meetings
10:05 a.m.	Wasco County Owned Land Policy Revisions – Jill Amery/Kristen Campbell
10:20 a.m.	Finance: <ul style="list-style-type: none">Surplus Vehicle RequestMunis Conversion Update } Kayla Nelson
10:40 a.m.	NCPHD Salary Survey – Shellie Campbell/Lynda Webber
11:10 a.m.	Executive Session – Pursuant to (2)(H) Legal Consultation/(2)(f) Information or records that are exempt from public information/(2)(d) Labor Negotiations
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



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This meeting was held on Zoom

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PRESENT: Scott Hege, Chair
Kathy Schwartz, Vice-Chair
Steve Kramer, County Commissioner

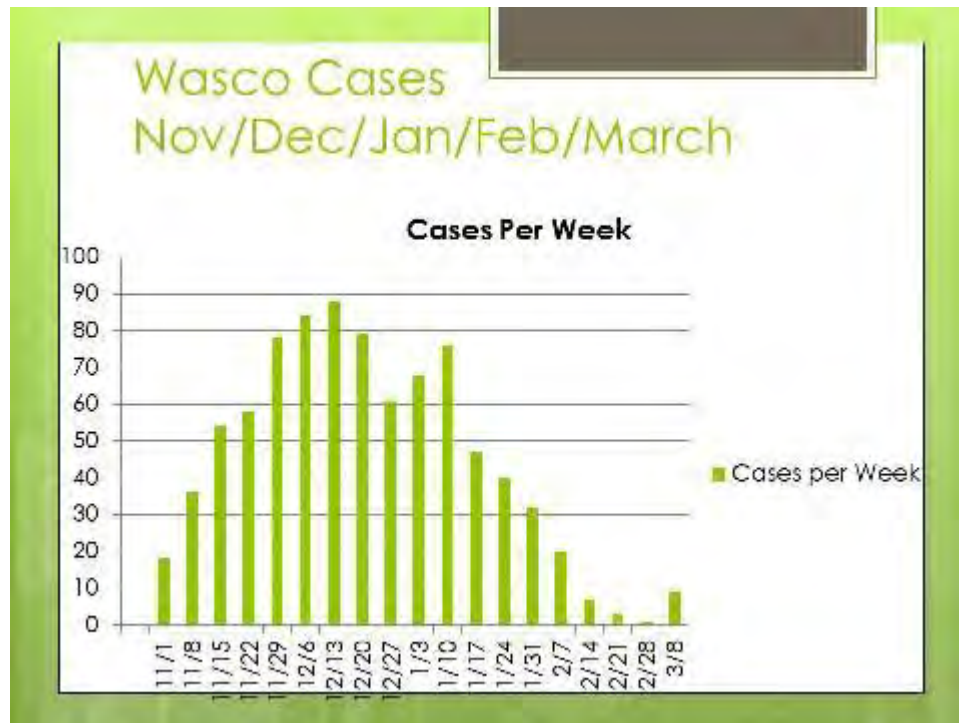
STAFF: Kathy Clark, Executive Assistant
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m. Vice-Chair Schwartz asked to add a discussion regarding legislation changing fees associated with solar projects to the agenda. Commissioner Kramer asked to add a discussion around Senate Bill 554 just to share some updates.

Discussion Item – NCPHD COVID-19 Update

North Central Public Health District (NCPHD) Public Health Officer Dr. Mimi McDonell reviewed the up-to-date, comprehensive statistics for the region.

County Data: Total Cases, recovered and deaths to date		
Wasco		
Total		1232
Recovered		1168
Deaths		26
Sherman		
Total		53
Recovered		52
Gilliam		
Total		54
Recovered		52
Deaths		1



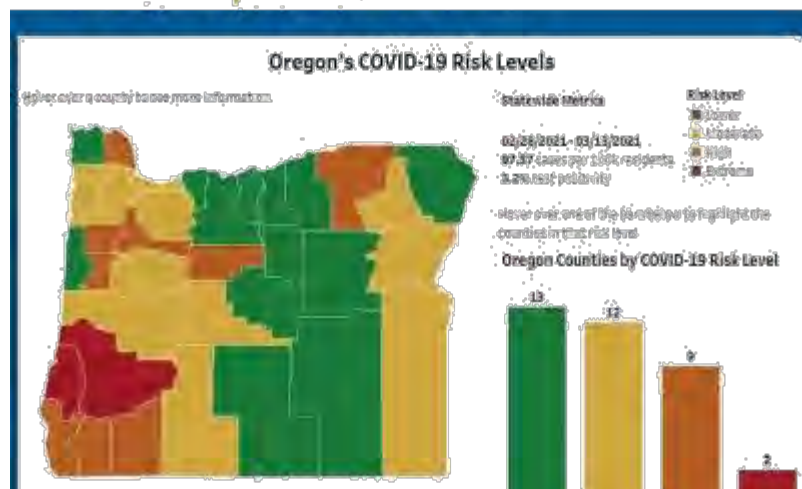
Dr. McDonnell explained that the uptick in cases for the last week on the chart above is largely related to some out-of-state travel; there have not been any workplace or long-term care facilities outbreaks.

County 2 week metrics

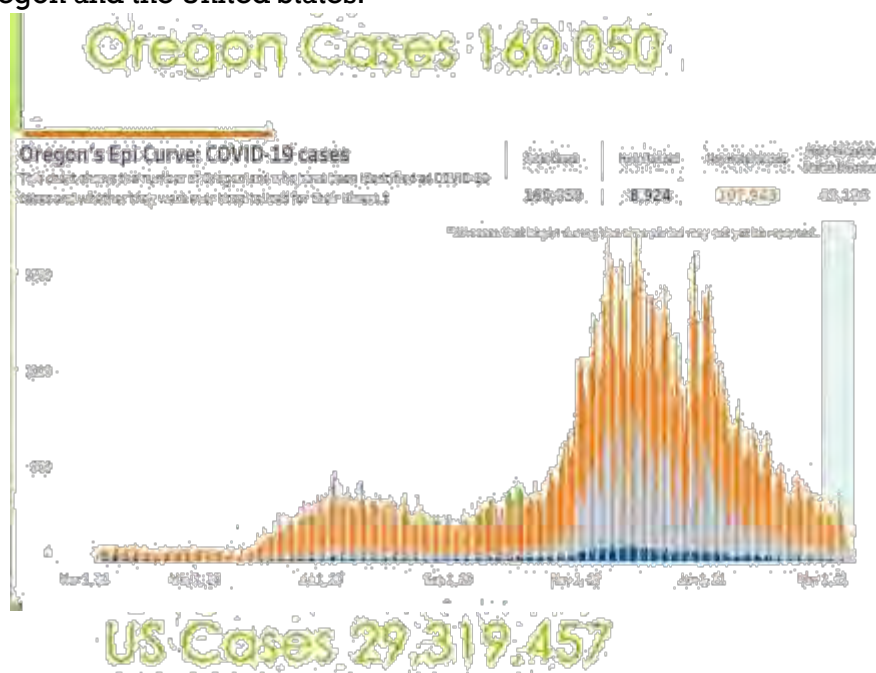
2/28-3/13	Count	% positivity
Wasco	10	1.2%
Sherman	0	1.8%
Gilliam	1	1.2%

Dr. McDonnell pointed out that as the result of continued low numbers. Wasco County remains in the low risk category along with most of the counties in the central portion of the state as is illustrated on the following slide.

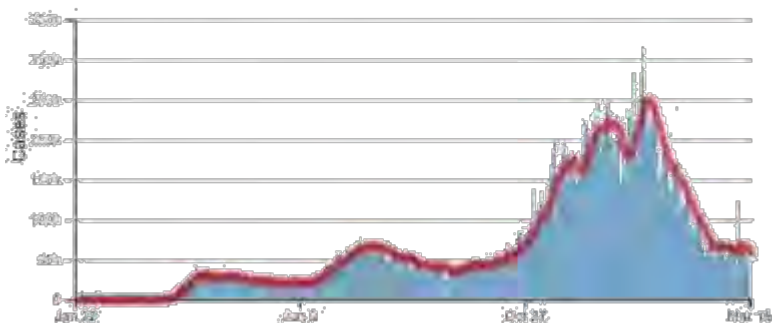
County Risk Levels



Dr. McDonnell pointed out that Wasco County's numbers generally follow the trends for the State of Oregon and the United States.

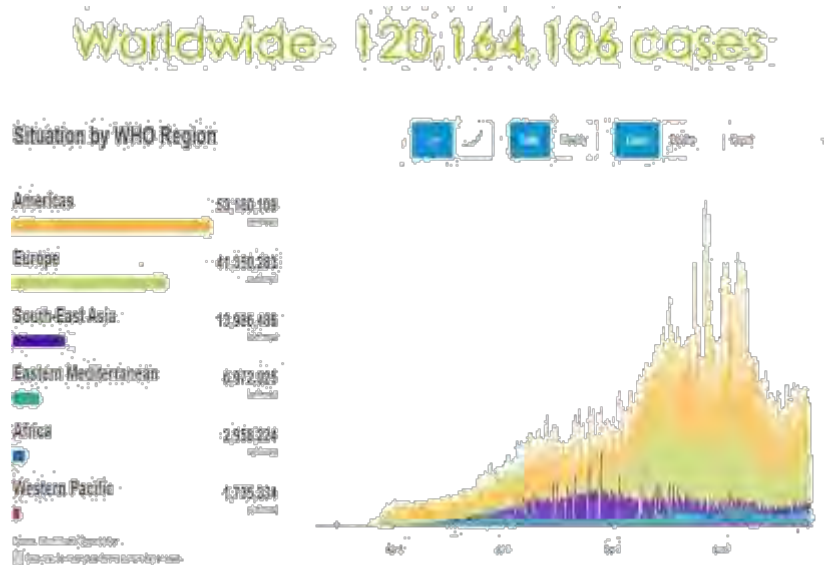


Daily Trends in Number of COVID-19 Cases in the United States Reported to CDC



Dr. McDonnell observed that although our numbers on the following graph are much lower than those in the last couple of months, they are almost as high as they were during the summer peak. It is important to continue to remain committed to following the guidance regarding personal hygiene, social distancing and wearing masks.

Dr. McDonnell said that you can see that the majority of the cases have come from the Americas and Europe with much lower numbers in South-East Asia, the Eastern Mediterranean, Africa and the Western Pacific.



Dr. McDonnell shared the new CDC guidelines for those who have been fully vaccinated. She explained that fully vaccinated means two weeks after the receiving the second of a two-part vaccination or two weeks after receiving the single dose vaccination. She stated that while we do know that the vaccines are reducing the risk of transmission; we do not know how by how much.

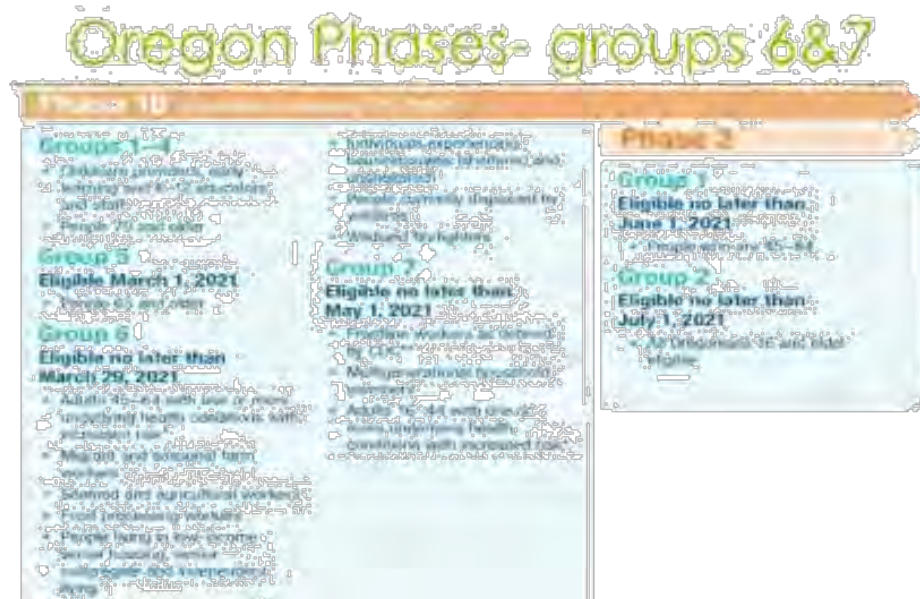
COVID-19 news from CDC

- If you have been fully vaccinated:
 - OK to gather indoors with other fully vax people without a mask
 - OK to gather indoors with unvax people from ONE other household without masks UNLESS any of those people are at increased risk for severe illness from COVID-19

Dr. McDonnell reviewed the chart below that outlines the in order in which people are eligible for vaccinations. She noted that she saw a school bus on her way to work this

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morning – that is the first time in almost a year. She stated that all of the schools in Wasco County are working on returning to in-person education at some level.



NCPHD Interim Executive Director Shellie Campbell said that they are holding vaccination clinics 4 days a week.

Dr. McDonnell reviewed the data on vaccinations throughout the region. These numbers may be a little lower than the actual numbers as the data from Monday and Tuesday have not been added.

NCPHD Vox status

- Wasco
- 5777 vaccinated
- 2776 series complete
- 20%
- Phase 1A completed (first round)
- Phase 1B group 1 completed, groups 2 -5 in process

Gilliam

- 428 total
- 175 fully vaccinated
- 21%
- Murray's Rx in Condon
- Arlington Medical Clinic
- South Gilliam Medical Center
- NCPHD holding clinics in Condon and Arlington

Sherman

- 371 total
- 226 fully vaccinated
- 21 %
- Sherman County Medical Center holding their own clinics

Plans for upcoming vaccination clinics are moving forward based on the following predictions regarding the availability of the vaccines.

NCPHD Vax status

- Weekly for at least the next 2 weeks:
 - Wasco County
 - NCPHD 500+ bonus J&J 100
 - OCH 200
 - Sherman County
 - Sherman County Clinic 100 every other week
 - Gilliam County
 - Arlington and S. Gilliam Clinics together 100 every other week

Upcoming Plans

- Continue clinics at Readiness Center
 - Tues, Wed & Thurs (Friday)
- MCMC Visiting Health & Heart of Hospice vaccinating home bound residents
- OCH 2 day/ week clinics
 - Celilo Village Clinics
- Local Pharmacies – Safeway, BiMart

Deschutes Rim Clinic in Maupin is also administering vaccinations.

Upcoming Plans

- NORCOR has begun vaccinating AIC with J&J
- NCPHD partnering with MCCFL for their clients
- Working with OHA and local partners regarding onset of growing season.
- Anticipate increase to NCPHD region of roughly 500 weekly doses starting March 29

Dr. McDonell said that they are starting to work on plans for the influx of seasonal workers that will come with the harvest. She said that they learned a lot last year and have already built partnerships to support the work.

More information

- covidvaccine.oregon.gov
- ncphd.org/covid-vaccines
- es.ncphd.org/covid-vaccines
- cdc.gov/vaccines/covid-19

Keep Signing Up!

- Online at ncphd.org
- Call One Community Health or use their online portal onecommunityhealth.org
- Call NCPHD 541-506-2600 if you would like to be added to the "SAME DAY" list

Dr. McDonell said it is less of a burden on their system if you can sign up online but if you cannot, do not hesitate to call. The important thing is to get signed up. She explained that at the end of a vaccination clinic day they will likely have some extra doses. They try to keep

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a prioritized list of those who are eligible and can make it to the clinic in an hour; they use that list to call people to come in for those extra doses. They contact people the day before to alert them of the possibility so they know to answer their phone even if they do not recognize the number. They want to make sure no doses are wasted and that they are distributed equitably.

Dr. McDonell closed with a comment recognizing the tragedy of a gunman killing several women in the Atlanta area yesterday.

Vice-Chair Schwartz observed that Wasco County citizens who live in the southernmost part of the county often do their shopping and seek health care in Jefferson County. She asked why our numbers are so low with Jefferson County's numbers being much higher. Dr. McDonell said that she does not have an answer to that question but will bring it up at her next meeting with OHA.

Vice-Chair Schwartz asked if the number of clinics being held will increase as we see more vaccine delivered to Wasco County. Dr. McDonell replied that one of their limiting factors in delivering vaccinations is the size of the space when following social distancing guidelines. They currently use the Readiness Center on Tuesdays, Wednesdays and Fridays as well as some weekends. They are currently talking to local pharmacies and talking about doing some workplace vaccination events. They will continue to hold large clinics and dispense to partners who can do large numbers of vaccinations. As more of the population is vaccinated, ongoing care can move to primary care physicians.

Vice-Chair Schwartz commented that the lower numbers for some of the countries on the World Health Organization chart might be due to the warmer climates that allow people to spend more time outdoors. She asked if a certain phone number will come up on the phone when people are being called at the end of the vaccination clinic day to receive the extra doses that are available. Dr. McDonell replied that staff are using their cell phones to make the calls so it is not a consistent number. The top 10 on the list are called the day before to let them know that they may be receiving a call.

Commissioner Kramer thanked Dr. McDonell for the work they are doing at the Deschutes Rim Clinic. He said that he was able to help at one event there and it was worth every minute. In regard to the Atlanta shootings, Commissioner Kramer commented that we need to do a better job with mental and behavioral health in this country.

Chair Hege asked what pharmacies are currently getting vaccines. Dr. McDonell replied that Safeway and BiMart in Wasco County; Murray's in Gilliam County. She added that across the state and the country Walmart and Walgreens are getting doses. She said that you can check the national websites to learn if the local pharmacy is offering vaccines. She added that OHA also has a great tool for locating vaccination sites.

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Chair Hege asked for some clarity around the interstate travel guidance. He pointed out that since we live right on the border, people go back and forth to and from Washington State all the time – they go to shop or for work, etc. Dr. McDonell said that if people are traveling out of state not for work or school, etc. but vacationing, the recommendation is that when you return you quarantine for 14 days. It is tricky with our population as we are on the border, but that is not what they are talking about. It is when you go and stay overnight; it increases your risk of contracting and bringing the virus back. When traveling at all, it is very important to follow the guidelines. Recent cases stemmed from out-of-state travel for vacation.

Chair Hege said that his impression is that the amount of testing being done is declining rapidly. Dr. McDonell responded that there are fewer now than in January as we have fewer people displaying symptoms or close contacts of confirmed or presumed cases. When an outbreak occurs, testing ramps up but we are not seeing those outbreaks. There is excellent availability of tests and we are screening enough people. It is an important number to watch.

Chair Hege observed that the phase dates go out through July. He said that he has heard that by all we would be open to the general public by May. Dr. McDonell answered that President Biden has made that prediction but she has not heard that locally from OHA. They want to manage expectations and not over-promise. We also want to make sure that groups in Phases 6 and 7 are not eclipsed by opening to the general public too early. The timeline of July 1st may get moved up, but we still want to prioritize the higher risk groups.

Chair Hege asked about the take rate for the vaccine – how many are actually accepting the vaccine in our county. Dr. McDonell replied that it is hard to know. What we do know is that in the senior centers, residents are accepting the vaccine at a rate above 90%. Medical personnel are taking it at a rate between 80-85% - parallel to what we see for the flu vaccine. In Oregon, people coming back for the second dose is at the rate of 96%.

Chair Hege asked if there is a preferred vaccine if someone has a choice. Dr. McDonell said that people should take whatever vaccine they can get soonest; they are all incredibly effective. If travel is a hardship, then the Johnson & Johnson one-dose vaccine may be preferred. We are still in a period of scarcity, so people should take whatever they can get.

Chair Hege asked about what the plans are for the influx of seasonal workers, noting that NCPHD did the yeoman's work for that last year and we did not have significant outbreaks. He asked what the outlook is for this season – will there be vaccine clinics for that population. Dr. McDonell stated that there are a lot of moving parts. People will be coming from other states and in some instances, other countries. We have the infrastructure already built from last year and the State has done more work with neighboring states and Mexico encouraging workers to be vaccinated and send that information in advance. We want to keep people safe. If they have not been vaccinated, we will work with the orchardists to

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make sure that gets done especially in the packing houses where the risk is higher. Currently, NCPHD is doing research on where the workers are coming from and what is available there.

Chair Hege pointed out that when that influx of people occurs it will coincide with the approximate date that vaccinations will be opened to the general population. He asked if there is a case we can make to OHA to get additional doses for that circumstance. Dr. McDonell responded that she has brought that up and they will direct additional doses to places getting more seasonal workers.

Vice-Chair Schwartz said that despite the herculean efforts during last year's harvest, there were some outbreaks. That population was disproportionately impacted by COVID. Chair Hege acknowledged the outbreaks saying that it had not been as bad as he had anticipated and he did not want to see it be worse this year.

Chair Hege asked Dr. McDonell to comment on lessons we have learned throughout this experience. He asked if we can avoid this in the future or will it be more commonplace. Dr. McDonell said that she does not have all the answers but there have been a lot of lessons learned. Internationally, we need to better fund the scientific community that studies and watches for things like this. In the US we could have done a better job of looking to other countries that were being successful in controlling the spread; we didn't use masks early enough. We need to do a better job of meeting people where they are and bringing them along with information – motivational interviewing rather than mandates.

Commissioner Kramer said that commissioners received a letter yesterday that is being circulated from the eastern Oregon counties. The letter is asking for the Governor and OHA to give control back to the local entities. He asked if NCPHD is ready for that. Dr. McDonell said she has not seen the letter so it is hard to know how to respond – what are they asking for control over? Commissioner Kramer said it is around all the executive orders. The letter expresses an opinion that it is time for top down control to relinquish that authority to local agencies. Dr. McDonell said that she has not thought about that specifically so cannot respond effectively. She stated that she thinks they might like some local control but not all – they rely on OHA for a lot of things they do not have the time to do locally. She said it is something to think about but she would need more information. Commissioner Kramer said that he is also looking for more information and will send the letter to Dr. McDonell for review.

Rodger Nichols asked who should go for testing and where people should go. Dr. McDonell replied that the first choice should be the primary care physician; NCPHD secondarily. If you are at all symptomatic – even if you think it is just a cold – you should get tested. You should also be tested if you come into close contact with a known or presumptive case.

Beatriz Morales asked who needs to quarantine. Dr. McDonell answered that close contacts

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should remain apart from others for 14 day although 10 days without symptoms is acceptable or 7 days if you are tested on day 5, 6 or 7. Also, people who have traveled out of state are recommended to quarantine for 14 days; that is a guideline rather than a mandate.

Antelope City Council Member Jeannie Adams asked if there are clinics being set up at Young Life Family Ranch. Dr. McDonell said there haven't been, but that doesn't mean that they can't do that. She said that they are interested in holding remote clinics and she would make contact with Ms. Adams to talk about that further.

Ms. Morales asked if people with symptoms should be vaccinated. Dr. McDonell said that they ask that people wait until the symptoms pass before being vaccinated.

Chair Hege said he would like to talk about issues around people getting back into work places at an upcoming session.

Agenda Item – Service District Meetings

At 10:01 a.m. Chair Hege recessed the Regular Session to hold meetings for the Wasco County Library Service District and the Wasco County 4H 8 Extension Service District.

At 10:05 a.m. Chair Hege resumed the Regular Session.

Agenda Item – Wasco County-owned Land Policy Revisions

Wasco County Assessor reviewed the memo included in the Board Packet. She said that the purpose of the revisions is to create a path to relinquish property for low-income housing. She noted that there is legislation under consideration that could impact this process. She said that transparency and equity are both considerations as they work on this policy. The Board has the authority to relinquish county-owned properties but there are still questions. We want to have a good process in place and will continue to review for improvements.

Vice-Chair Schwartz said that as Chair of the Housing Authority Board, she wants to point out that our housing shortage is intersecting with other areas where we are trying to move forward. We have workforce development issues and an acute need for mental health, maintenance and construction workers; we cannot attract them if they cannot afford the housing in our area. They are trying to engage an AmeriCorps worker but there is no affordable housing for them. These are real barriers and a crisis in our community. You can see it in social media every day. We need to give it some consideration. She said she appreciates the work that has been done; we can continue to work on it.

Executive Director of Mid-Columbia Housing Authority Joel Madsen said that this is one of the things he asked for when he presented to the Board a couple of months ago. Land is the biggest piece of the housing puzzle and this policy moves us closer and allows us to find opportunities. He said that he appreciates the work that has gone into these revisions. He

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noted that the policy acknowledges a committee that created this policy; he said he would like to be a part of that committee to provide perspective. He said that he understands that the deed restriction is statutorily required and is consistent with what they do in working with developers. They have to obtain financing so he would encourage that it continue to follow statute and not become more restrictive. The focus of the changes is to be able to relinquish property for no less than taxes owed. He said that he understands that need but the more an affordable housing developer has to pay for the land, the less likely that the housing will actually be affordable.

Vice-Chair Schwartz asked if Mr. Madsen is recommending some language in the policy that actually has the Housing Authority as part of the committee. Mr. Madsen replied that he does not know who is on that committee, but it certainly is an interest for the Housing Authority and they have expertise to offer.

Ms. Amery explained that the committee is composed of various County department representatives. – the Assessor, Surveyor, Road Department, Public Safety, etc. She said that if we are going to include a representative from Housing, we should also allow child care and social services representatives to participate.

Commissioner Kramer suggested that considering the feedback from Mr. Madsen, the policy may need more work. Ms. Amery agreed, saying that they have also not heard from the Districts that will be impacted by this policy.

Vice-Chair Schwartz concurred saying that this is a good start and gives us more to think about. She commented that the Districts also face recruitment challenges due to the affordable housing shortage.

Ms. Amery pointed out that there is a case pending that may have an impact on how we deal with this issue. County Counsel Kristen Campbell said that it will be years before there is a final resolution to that case. She stated that it is a class action suit filed in Oregon courts naming all Oregon counties and challenging the scheme of excess revenues realized in terms of tax foreclosures. She added that we are a party to the suit and have joined with all other counties in a unified defense through a Portland law firm.

Chair Hege asked if relinquishing title means we are giving the property with no remuneration. Ms. Amery replied that the statute does not define that; our goal and most counties' goal is to set the minimum sales price on taxes owed to make the districts whole. Chair Hege asked if the proposed policy would require that. Ms. Amery replied that it would be the goal but discretion is left to the Board of Commissioners.

Chair Hege said that we need to hear from the districts. He noted that we have sometimes foreclosed on a structure rather than bare land but they are mostly not habitable. He said he would be curious to look at what we have that is buildable.

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Ms. Amery said that we do not regularly take properties that are ready for reuse. We did have properties in the southern part of the county that were very difficult to sell. Mr. Madsen said that he has looked at the list and is excited about 3 or 4 properties. This policy just creates a clear path forward for when opportunities arise. There are very few things that a county can do but this is one. The policy does not force all properties to go for affordable housing.

Chair Hege said the Board will look forward to this coming back to them again.

Agenda Item – Finance

SURPLUS VEHICLE REQUEST

Finance Manager Kayla Nelson reported that the Vehicle Committee was convened earlier this year. That committee determines which vehicles should be recommended for going to auction in April. The 5 on the list this year are all older vehicles with high mileage and maintenance costs. She said that last year, 7 vehicles were sold at auction.

{{Vice-Chair Schwartz moved to approve Order 21-011 surplussing 5 Wasco County vehicles no longer in use. Commissioner Kramer seconded the motion which passed unanimously.}}

MUNIS CONVERSION UPDATE

Ms. Nelson said that in June of last year the County entered into an agreement to implement upgraded financial software. The Finance staff has been hard at work and meeting weekly with consultants from Tyler Technology. The Board Packet includes an outline of what has been done. Since COVID has curtailed travel, the team has been meeting with consultants virtually which has saved a significant amount on travel expenses. The project is well under budget and on time. They plan to go live July 1st with financials. They will have to go back to configure for document storage that will be attached to financial data. The statement builder will be added after July 1st which will streamline the invoicing process. They will go into a testing phase in May and provide training in June for all staff that will be using the software. Broader training will come later – toward the end of the calendar year. She said they have been very impressed with the Tyler Tech staff.

Vice-Chair Schwartz said that this is a lesson learned – we may not need people on site for these things and can negotiate for that in the future. Chair Hege pointed out that Mr. Stone negotiated pretty hard to get this deal and saved the County a lot of money.

Chair Hege commented that this is exciting and very helpful. We are all looking forward to the upgrade.

Discussion Item – NCPHD Subcontract

Ms. Clark reviewed the memo included in the Board Packet.

{{Commissioner Kramer moved to approve the Overdose Prevention Subcontract between North Central Public Health District and Wasco County for overdose prevention efforts in Wasco, Sherman and Gilliam Counties. I further move that this Subcontract supersedes the Memorandum of Understanding regarding this work and approved on December 2, 2020. Vice-Chair Schwartz seconded the motion which passed unanimously.}}

Agenda Item – NCPHD Salary Survey

North Central Public Health District Interim Director Shellie Campbell reviewed the presentation included in the Board Packet saying that they wanted to share this information to give the Board an opportunity to review and provide feedback. They want to show NCPHD staff their value by bringing their salaries up to market levels.

Vice-Chair Schwartz thanked Ms. Campbell for sharing this work. She said as Chair of the NCPHD Board, she also wanted to share what they are doing but there is more work to be done. She stated that they need to work with staff to create a compensation policy. She thanked Mr. Stone, Wasco County Finance Director Mike Middleton and Wasco County Human Resources Director Nichole Biechler for their help in finding a way forward through their own experience at the County. Wasco County is a significant contributor to NCPHD; it is important to work in tandem. It will not be a perfect comparison; but it will be as close as they can get.

Commissioner Kramer commented that this will raise a lot of questions that will drive future conversations. Mr. Stone reiterated that this is informational and there is still more work to be done.

Chair Hege opened the floor to public comment; there was none.

Discussion Item – Solar Project Fees

Commissioner Kramer explained that the Oregon Solar Pilot Program started with a \$7,000 cap negotiated down to a range. As the legislators looked at modifying the program they started at \$3,500 for an initial fee but have settled on a range of \$5,500 to \$7,000. Senator Findley is looking to us for feedback on the rate.

Chair Hege added that this is essentially the conversation we had with Avangrid. The solar industry did not want the program sunsetted and wanted the fees to be adjusted to reflect the higher cost of solar projects. Commissioner Kramer stated that this basically gives counties the ability to do what works for them within a range. Chair Hege stated that we did not use this program for Avangrid as we have a RRED Zone. He said that commissioners can

give their input individually. Commissioner Kramer said it would be good if Wasco County could send something to Senator Findley as a Board as it has more impact than individual letters.

Chair Hege said that all the bill is doing is leaving the cap at \$7,000 and allowing for a reduction. He said he can respond in support of the change on behalf of the Board.

*****The Board was in consensus for Chair Hege to respond to Senator Findley on behalf of Wasco County regarding the proposed modifications to the Oregon Solar Pilot Program.*****

Discussion Item – Senate Bill 554

Commissioner Kramer noted that some counties have passed a Second Amendment resolution. Judges have not supported it in court. County Counsel Kristen Campbell has been doing some homework on the subject – he wants to gather more information and bring it back; a resolution would only be symbolic, but needs more information before consideration.

Commission Call

Commissioner Kramer said he would like for us to consider taking a bit more time out of our schedule to have a legislative meeting or work session when Legislative Sessions are being held. That would shed some light and allow Commissioners to share information and come to a consensus on various items. He said we can think about doing this on our off weeks and include our directors. This Friday will be do or die for bills that have not had a hearing. Next week will be prioritization for bills to move forward. He asked the Commissioners to think about his proposal and contact Ms. Clark with their input. Chair Hege and Vice-Chair Schwartz expressed their support for weekly legislative work sessions.

*****The Board was in consensus to hold weekly legislative work sessions.*****

Vice-Chair Schwartz asked if Commissioner Kramer wanted to talk further about the letter for Dr. McDonell. Commissioner Kramer responded that he has sent the letter to Dr. McDonell and asked her to reply with her thoughts. He said he likes some but not all of the letter. He noted that tomorrow is the deadline for signing on to the letter; we do not have enough information to sign as a county. He said that Klamath signed as a county but this did not allow enough time to determine the right course; there could be fiscal and resource impacts. They are taking both individual and county signatures.

Vice-Chair Schwartz said that she has seen the letter and has some thoughts. Part of what OHA provides is all the research and tracking data which they feed back to the Health Districts. That allows local staff to be doing the on-the-ground work. In addition, Public Health Officers are not epidemiologists; they study public health and have an

understanding but are not the experts in that field. Even in the larger counties, the Health Officers are generalists. The State has that expertise.

Consent Agenda – 3.3.2021 Regular Session Minutes

{{(Vice-Commissioner Kramer moved to approve the Consent Agenda. Commissioner Kramer seconded the motion which passed unanimously.)}}

Executive Session Pursuant to ORS 192.650 2(h)(f)(d)

At 11:15 a.m. Chair Hege opened an Executive Session pursuant to ORS 2(h) Legal Consultation; 2(f) Information or records exempt from public information; 2(d) Labor Negotiations. He outlined the process for participation in the Executive Session, excluding media from only the Labor Negotiations portion of the session. He explained that no decisions would be made in Executive Session and the Board would return to the main meeting room once the Executive Session concluded.

The Regular Session resumed at 11:58 a.m.

{{(Commissioner Kramer moved to deny the grievance and direct staff to follow Oregon Statute. Vice-Chair Schwartz seconded the motion which passed unanimously.)}}

{{(Commissioner Kramer moved to approve the Leave Without Pay requested by a Wasco County employee. Vice-Chair Schwartz seconded the motion which passed unanimously.)}}

Discussion

Vice-Chair Schwartz noted that Congressman Bentz is scheduling calls with individual Commissioners. She has not had her call as yet and asked if there is a unified message coming from Wasco County.

Chair Hege said he has had his call; the purpose of the call is just a meet and greet for the Congressman and his staff. They did ask if there are any federal issues. He told them that his most frustrating issue is the Gorge Commission. He also talked about federal forest policy. He commented that it is admirable that they are taking the time to make these calls.

Commissioner Kramer stated that Congressman Bentz is very educated in water issues and he will be asking about the wild and scenic designations that we have recently seen and how they will affect our landowners in losing up to ¼ mile of their ground which will impact their ability to respond to fires.

Chair Hege said that the Community Outreach Team usually goes back to DC but COVID has prevented that in-person connection. They are getting virtual meetings set up. He said he usually brings up forests, Schools to Roads and broadband. He said he will make sure

WASCO COUNTY BOARD OF COMMISSIONERS
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the other commissioners get information from COT. If there are other items he should be bringing to those meetings, he asked that those get sent to him.

Commissioner Kramer said that the COT did not discuss the mental health issue and that needs to be done. Chair Hege agreed, saying that if Commissioner Kramer knows of any legislation or funding sources, please send it to him to support that discussion.

Mr. Stone said that the Lockheed Martin property would be a good item to address in those meetings.

Vice-Chair Schwartz said that she has been receiving emails around the latest COVID relief package and what is coming to counties. She said what she is seeing is significant and we will need to discuss that. Chair Hege reported that it came up in his call with Congressman Bentz who wanted to know if it will be enough to fill the holes. He said that his thinking is that a lot of that will go to help our businesses. The County has not seen huge reductions in revenue. Half of the funding will have to be spent by 2024 which should not be a problem.

Vice-Chair Schwartz stated that there is a website that talks about all of the relief that has gone to businesses in Wasco County - \$39 million into the 97058 zip code. It includes details on who got what; she said she would send the link to Ms. Clark for distribution.

Commissioner Kramer said he has heard that the State legislature wants to tax the PPP that has been distributed.

Planning Director Angie Brewer said she will be sending an email to the Board confirming the submission of the Gorge Commission Management Plan. She said she will be coming to the Board seeking permission to move forward. Chair Hege asked that she include information about the timeframe, costs and revenue associated with that.

Chair Hege adjourned the session at 12:14 p.m.

Summary of Actions

MOTIONS

- **To approve Order 21-011 surplussing 5 Wasco County vehicles no longer in use.**
- **To approve the Overdose Prevention Subcontract between North Central Public Health District and Wasco County for overdose prevention efforts in Wasco, Sherman and Gilliam Counties. I further move that this Subcontract supersedes the Memorandum of Understanding regarding this work and approved on December 2, 2020.**
- **To approve the Consent Agenda – 3.3.2021 Regular Session Minutes.**

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- **To deny the grievance and direct staff to follow Oregon Statute.**
- **To approve the Leave Without Pay requested by a Wasco County employee.**


CONSENSUS

- **For Chair Hege to respond to Senator Findley on behalf of Wasco County regarding the proposed modifications to the Oregon Solar Pilot Program.**
- **To hold weekly legislative work sessions.**

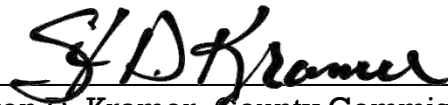
Wasco County
Board of Commissioners



Scott C. Hege, Commission Chair



Kathleen B. Schwartz, Vice-Chair



Steven D. Kramer, County Commissioner



DISCUSSION LIST

[COVID UPDATES](#) – NCPHD

[NCPHD/YOUTH THINK SUB-CONTRACT](#) – Debby Jones



DISCUSSION ITEM

WASCO COUNTY COVID-19 UPDATES

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



DISCUSSION ITEM

NCPHD Subcontract

[STAFF MEMO](#)

[NCPHD OPIOID PREVENTION SUBCONTRACT](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: NCPHD/Youth Think Subcontract

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY CLARK

DATE: MARCH 9, 2021

BACKGROUND INFORMATION:

At the December 2, 2020 Board Session, Ms. Jones appeared before the Board and explained that there was an opioid prevention grant available through the state to Public Health Districts. However, North Central Public Health District did not have the capacity to apply for and manage the grant. She worked with NCPHD's Interim Executive Director Shellie Campbell to have the County write for the grant on their behalf and manage the program with NCPHD acting as the fiscal agent. The grant was awarded and \$60,000 will come to Wasco County; some funds will be retained by NCPHD for administrative costs, reporting and a liaison and some will go to agencies to encourage participation and offset their costs. Funding will also be used to engage Bridges to Change to provide peer mentoring. The Board approved the agreement as presented.

After the December 2nd session, it came to light that the granting agency, Oregon Health Authority, was not comfortable with the format and language in the MOU as it did not adequately recognize OHA's program requirements. Rather than add an addendum, OHA has worked with NCPHD to create a new agreement – a subcontract – which has also been reviewed by County Counsel and is included in the Board Packet. This new agreement will supplant the original MOU.



Public Health
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NORTH CENTRAL PUBLIC HEALTH DISTRICT
419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

OVERDOSE PREVENTION SUBCONTRACT

This contract is between North Central Public Health District (NCPHD), the Local Public Health Authority serving Wasco, Sherman and Gilliam Counties in Oregon **AND** Wasco County, a political subdivision of the State of Oregon (Subcontractor).

Purpose

NCPHD has received funding from the Oregon Health Authority for overdose prevention efforts in Wasco, Sherman, and Gilliam Counties. The purpose of this contract is to outline the roles and responsibilities of NCPHD and Subcontractor in support of those efforts.

Scope of Work

Subcontractor will perform overdose prevention activities to include overdose response planning, naloxone assessment in the communities and a prevention project

Compensation

The budget period for these funds are October 1, 2020 to August 31, 2021. The funds will be split between FY21 and FY22 in the amounts designated below. A detailed budget is attached in Exhibit A.

FY 21 October 1, 2020 – June 30, 2021	\$ 50,400
<u>FY 22 July 1, 2021 – August 31, 2021</u>	<u>\$ 12,600</u>
TOTAL	\$ 63,000

Relationship of Parties

Subcontractor agrees to:

- Administer the Overdose Prevention Program in Wasco, Sherman and Gilliam Counties in accordance with the Amended and Restated 2019-21 Intergovernmental Agreement for the Financing of Public Health Services (OHA Agreement No. 159826) between NCPHD and the Oregon Health Authority (OHA).

- Invoice NCPHD \$6300 monthly plus travel expenses, not to exceed \$63,996 (Exhibit A).
- Work with OHA on the specific requirements of the Overdose Prevention Program (see Exhibit B).

NCPHD agrees to:

- Provide a representative to work with the Project Director.
- Pay all invoices within 30 days.
- Report expenditures quarterly to OHA.

Terms of Understanding

- The terms of this contract is from October 1, 2020 until August 31, 2021 when the grant funding ends.
- Either party may terminate this contract upon thirty (30) days prior written notice without penalties or liabilities, subject to OHA consenting to a termination if necessary.
- The parties will execute and deliver any additional papers, documents or other assurances that are reasonably necessary to give effect to this contract or to carry out the purpose of the contract.

REQUIRED SUBCONTRACT PROVISIONS

1. Expenditure of Funds. Subcontractor may expend the funds paid to Subcontractor under this Contract solely on the delivery of strategies to implement Overdose Prevention activities (See Exhibit A) , subject to the following limitations (in addition to any other restrictions or limitations imposed by this Contract):

- a. Subcontractor may not expend on the delivery of Overdose Prevention activities any funds paid to Subcontractor under this Agreement in excess of the amount reasonable and necessary to provide quality delivery of Overdose Prevention activities.
- b. If this Agreement requires Subcontractor to deliver more than one service, Subcontractor may not expend funds paid to Subcontractor under this Contract for a particular service on the delivery of any other service.
- c. Subcontractor may expend funds paid to Subcontractor under this Contract only in accordance with federal 2 CFR Subtitle B with guidance at 2 CFR Part 200 as those regulations are applicable to define allowable costs.

2. Records Maintenance, Access and Confidentiality.

a. Access to Records and Facilities. LPHA, the Oregon Health Authority, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers and records of Subcontractor that are directly related to this Contract, the funds paid to Subcontractor hereunder, or any services delivered hereunder for the purpose of making audits, examinations, excerpts, copies and transcriptions. In

addition, Subcontractor shall permit authorized representatives of LPHA and the Oregon Health Authority to perform site reviews of all services delivered by Subcontractor hereunder.

b. Retention of Records. Subcontractor shall retain and keep accessible all books, documents, papers, and records, that are directly related to this Contract, the funds paid to Subcontractor hereunder or to any services delivered hereunder, for a minimum of six (6) years, or such longer period as may be required by other provisions of this Contract or applicable law, following the termination or expiration of this Contract. If there are unresolved audit or other questions at the end of the above period, Subcontractor shall retain the records until the questions are resolved.

c. Expenditure Records. Subcontractor shall establish such fiscal control and fund accounting procedures as are necessary to ensure proper expenditure of and accounting for the funds paid to Subcontractor under this Contract. In particular, but without limiting the generality of the foregoing, Subcontractor shall (i) establish separate accounts for each type of service for which Subcontractor is paid under this Contract and (ii) document expenditures of funds paid to Subcontractor under this Contract for employee compensation in accordance with 2 CFR Subtitle B with guidance at 2 CFR Part 200 and, when required by LPHA, utilize time/activity studies in accounting for expenditures of funds paid to Subcontractor under this Contract for employee compensation. Subcontractor shall maintain accurate property records of non-expendable property, acquired with Federal Funds, in accordance with 2 CFR Subtitle B with guidance at 2 CFR Part 200.

d. Safeguarding of Client Information. Subcontractor shall maintain the confidentiality of client records as required by applicable state and federal law. Without limiting the generality of the preceding sentence, Subcontractor shall comply with the following confidentiality laws, as applicable: ORS 433.045, 433.075, 433.008, 433.017, 433.092, 433.096, 433.098, 42 CFR Part 2 and any administrative rule adopted by OHA implementing the foregoing laws, and any written policies made available to LPHA by OHA. Subcontractor shall create and maintain written policies and procedures related to the disclosure of client information, and shall make such policies and procedures available to LPHA and the Oregon Health Authority for review and inspection as reasonably requested.

e. Information Privacy/Security/Access. If the services performed under this Agreement requires Subcontractor to access or otherwise use any OHA Information Asset or Network and Information System to which security and privacy requirements apply, and OHA grants LPHA, its Subcontractor(s), or both access to such OHA Information Assets or Network and Information Systems, Subcontractor(s) shall comply and require its staff to which such access has been granted to comply with the terms and conditions applicable to such access or use, including OAR 943-014-0300 through OAR 943-014-0320, as such rules may be revised from time to time. For purposes of this section, "Information Asset" and "Network and Information System" have the meaning set forth in OAR 943-014-0305, as such rule may be revised from time to time.

3. Alternative Formats of Written Materials. In connection with the delivery of Program Element services, LPHA shall make available to LPHA Client, without charge, upon the LPHA Client's reasonable request:

a. All written materials related to the services provided to the LPHA Client in alternate formats.

b. All written materials related to the services provided to the LPHA Client in the LPHA Client's language.

c. Oral interpretation services related to the services provided to the LPHA Client to the LPHA Client in the LPHA Client's language.

d. Sign language interpretation services and telephone communications access services related to the services provided to the LPHA Client.

For purposes of the foregoing, "written materials" means materials created by LHPA, in connection with the Service being provided to the requestor. The LPHA may develop its own forms and materials and with such forms and materials the LPHA shall be responsible for making them available to an LPHA Client, without charge to the LPHA Client in the prevalent non-English language(s) within the LPHA service area. OHA shall be responsible for making its forms and materials available, without charge to the LPHA Client or LPHA, in the prevalent non-English language(s) within the LPHA service area.

4. Compliance with Law. Subcontractor shall comply with all state and local laws, regulations, executive orders and ordinances applicable to the Contract or to the delivery of services hereunder. Without limiting the generality of the foregoing, Subcontractor expressly agrees to comply with the following laws, regulations and executive orders to the extent they are applicable to the Contract: (a) all applicable requirements of state civil rights and rehabilitation statutes, rules and regulations; (b) all state laws governing operation of public health programs, including without limitation, all administrative rules adopted by the Oregon Health Authority related to public health programs; and (d) ORS 659A.400 to 659A.409, ORS 659A.145 and all regulations and administrative rules established pursuant to those laws in the construction, remodeling, maintenance and operation of any structures and facilities, and in the conduct of all programs, services and training associated with the delivery of services under this Contract. These laws, regulations and executive orders are incorporated by reference herein to the extent that they are applicable to the Contract and required by law to be so incorporated. All employers, including Subcontractor, that employ subject workers who provide services in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage, unless such employers are exempt under ORS 656.126. In addition, Subcontractor shall comply, as if it were LPHA thereunder, with the federal requirements set forth in Exhibit G to that certain 2009-2010 Intergovernmental Agreement for the Financing of Public Health Services between LPHA and the Oregon Health Authority dated as of July 1, 2010, which Exhibit is incorporated herein by this reference. For purposes of this Contract, all references in this Contract to federal and state laws are references to federal and state laws as they may be amended from time to time.

5. Grievance Procedures. If Subcontractor employs fifteen (15) or more employees to deliver the services under this Contract, Subcontractor shall establish and comply with employee grievance procedures. In accordance with 45 CFR 84.7, the employee grievance procedures must provide for resolution of allegations of discrimination in accordance with applicable state and federal laws. The employee grievance procedures must also include "due process" standards, which, at a minimum, shall include:

- a. An established process and time frame for filing an employee grievance.
- b. An established hearing and appeal process.
- c. A requirement for maintaining adequate records and employee confidentiality.
- d. A description of the options available to employees for resolving disputes.

Subcontractor shall ensure that its employees and governing board members are familiar with the civil rights compliance responsibilities that apply to Subcontractor and are aware of the means by which employees may make use of the employee grievance procedures. Subcontractor may satisfy these requirements for ensuring that employees are aware of the means for making use of the employee grievance procedures by including a section in the Subcontractor employee manual that describes the Subcontractor employee grievance procedures, by publishing other materials designed

for this purpose, or by presenting information on the employee grievance procedures at periodic intervals in staff and board meetings.

6. Independent Contractor. Unless Subcontractor is a State of Oregon governmental agency, Subcontractor agrees that it is an independent contractor and not an agent of the State of Oregon, the Oregon Health Authority or LPHA.

7. Indemnification. To the extent permitted by applicable law, Subcontractors that are not units of local government as defined in ORS 190.003, shall defend (in the case of the State of Oregon and the Oregon Health Authority, subject to ORS chapter 180), save and hold harmless the State of Oregon, the Oregon Health Authority, LPHA, and their officers, employees, and agents from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of or relating to the operations of the Subcontractor, including but not limited to the activities of Subcontractor or its officers, employees, Subcontractors or agents under this Contract.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the dates written below.

Wasco County:

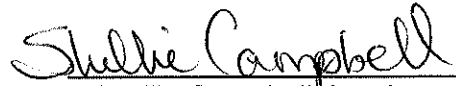
Scott C Hege, Commissioner

Steve Kramer, Commissioner

Kathy Schwartz, Commissioner

Date

NCPHD:


Shellie Campbell, Interim
Director

1/7/2020
Date

EXHIBIT A

<ul style="list-style-type: none"> • The majority of the funding will be subcontracted to Wasco County. This entity will employ the Project Director and facilitate the process with other sub-contractors. 	
<ul style="list-style-type: none"> ○ Project Director and Prevention Lead – Debby Jones.25 FTE <ul style="list-style-type: none"> ▪ Responsible for overall project ▪ Responsible for prevention (awareness & education campaign) ▪ Develop print / radio ads in addition to coordinating with OHA “Heal Safely” Project ▪ Cost for Pain Conference ▪ Travel from Wasco County to and from Gillam and Sherman Counties ▪ Project supplies ○ .50 FTE Peer Mentor – Bridges to Health ○ Community Corrections Liaison – Wasco County <ul style="list-style-type: none"> ▪ Time and expertise to assist with peer mentor and First Responder efforts ○ Mid-Columbia Center for Living Treatment Liaison – ○ Mid-Columbia Fire and Rescue Liaison - ○ MCMC Emergency Dept. Liaison - ○ Wasco County Sherriff Liaison - ○ City of The Dalles Liaison - ○ Supplies – Wasco County 	\$19,130 \$31,320 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 550
	\$63,000
<ul style="list-style-type: none"> • Travel <ul style="list-style-type: none"> ○ Quarterly meetings to Gilliam and Sherman Counties ○ Conference Registration ○ Lodging for conference ○ Per Diem Total – Wasco County 	
	\$ 996
Total	\$63,996



MOTION

SUBJECT: NCPHD Subcontract

I move to approve the Overdose Prevention Subcontract between North Central Public Health District and Wasco County for overdose prevention efforts in Wasco, Sherman and Gilliam Counties. I further move that this Subcontract supersedes the Memorandum of Understanding regarding this work and approved on December 2, 2020.



CONSENT AGENDA

[MINUTES: 3.3.2021 REGULAR SESSION](#)



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MARCH 3, 2021

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

PRESENT: Scott Hege, Chair
Kathy Schwartz, Vice-Chair
Steve Kramer, County Commissioner

STAFF: Kathy Clark, Executive Assistant
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

Discussion Item – NCPHD COVID-19 Update

North Central Public Health District (NCPHD) Public Health Officer Dr. Mimi McDonell reviewed the up-to-date, comprehensive statistics for the region.

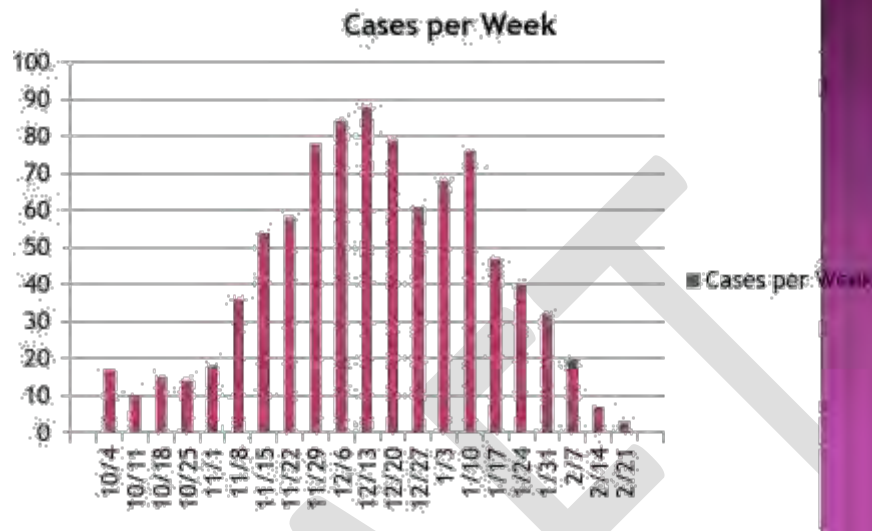
**COUNTY DATA: TOTAL CASES,
RECOVERED AND DEATHS TO DATE**

Wasco	
• Total	1221
• Recovered	1115
• Deaths	26
Sherman	
• Total	53
• Recovered	48
Gilliam	
• Total	53
• Recovered	52
• Deaths	1

Dr. McDonell pointed out the significant reduction in the number of weekly cases being reported in Wasco County. (See slide on following page)

WASCO COUNTY BOARD OF COMMISSIONERS
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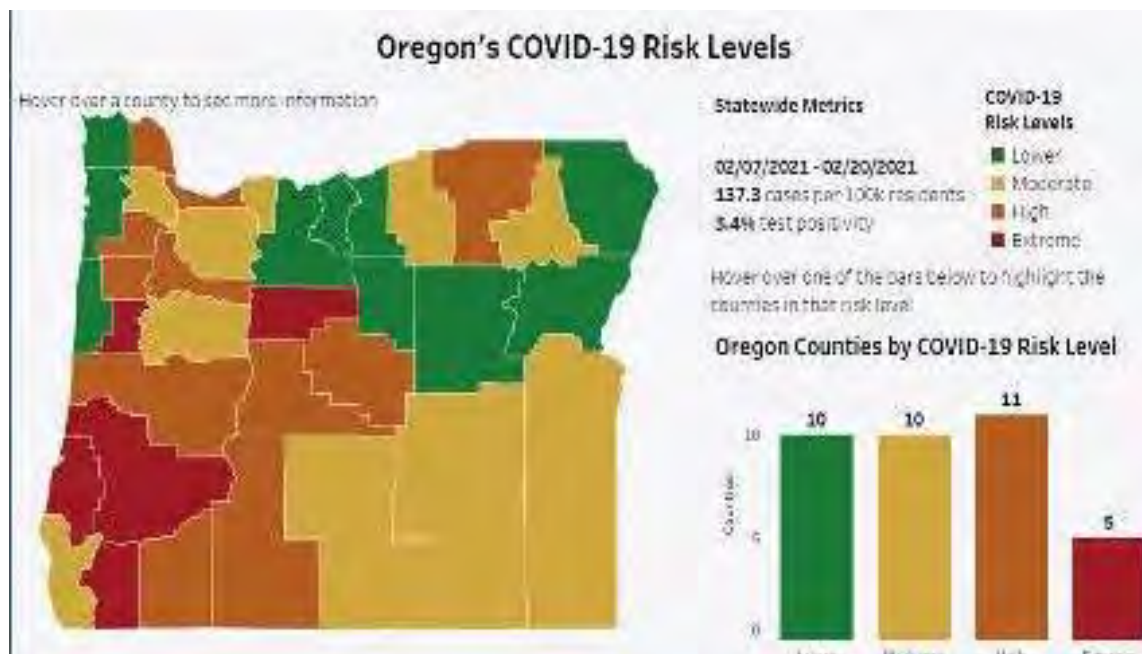
WASCO CASES



Based on the two week data model used by the State to determine county risk levels, Wasco County moved from the Extreme Level to the Lower Level of risk as of Friday, February 26th.

WASCO COUNTY 2 WEEK METRICS

date	count	% positivity
1/10-1/23	125	4.6%
1/17-1/30	88	3.7%
1/24-2/6	74	3.3%
1/31-2/13	52	3.2%
2/7-2/20	27	2.5%
2/14-2/27	10	1.1%



The restrictions for counties in the Lower Risk Level are outlined below.

WASCO COUNTY LOWER RISK

- Restaurants and Bars
 - Indoor dining allowed
 - Capacity not to exceed 50% of max
 - 12:00 AM closing time
- Indoor Rec & Fitness
 - Capacity not to exceed 50% of max
 - Indoor full-contact sports prohibited
- Outdoor Rec & Fitness
 - Maximum 300 people
 - Full-contact sports allowed

Locally, plans for School District 21 are listed on this slide. Dr. McDonnell reported that approximately 15% of families are choosing virtual academy.

WASCO COUNTY LOWER RISK

- Faith Institutions
 - Indoor Capacity 75%
 - Outdoor Capacity 300 people maximum
- Indoor entertainment
 - Capacity 50%
- Indoor social gathering
 - Max 10
- Offices
 - Limited office work available

PLANS FOR D21 HYBRID

- Mar 15th: Kindergarten & 6th start in-person
- Mar 18th: 1st, 2nd, 7th, 8th & 9th start in-person
- Mar 29th: 3rd- 5th & 10th -12th start in-person
- Until the grade level is in-person, CDL will remain available
- Families not participating in hybrid system will use the Virtual Academy with Acellus
- Meals still available, busing reduced but available

Dr. McDonell explained that the following information comes out of the White House. The Johnson & Johnson vaccine is being produced through a partnership between Johnson & Johnson and Merck; here will also be increased supplies of the Moderna and Pfizer vaccines.

VACCINE NEWS FROM THE WHITE HOUSE

- Enough doses available for every adult American by the end of May !!!!!
- J&J vaccine
- J&J and Merck production partnership
- Increased supply of Moderna and Pfizer

Dr. McDonell went on to explain that the Johnson & Johnson vaccine is currently available in Oregon and is a little different than the Pfizer and Moderna vaccines. It requires only one dose, is less fragile than the others and is an adenovirus-based vaccine rather than an mRNA-based vaccine. The slide below outlines how an adeno-virus based vaccine works.

J&J VACCINE- HOW DOES IT WORK?

- Adeno-virus based vaccine
- Inactive virus with spike protein DNA
- Virus gets into our cells
- Our cell's "machinery" uses the DNA blueprint to make the COVID-19 spike protein
- Our body then mounts the immune response to the spike protein

The adeno-virus is an inactive cold virus that does not have its own DNA. Added to that inactive virus is a small amount of the DNA that produces the spike protein of the COVID-19 virus. As with the mRNA-based vaccine, once that protein enters our system, our body begins to generate a response to fight off the virus.

Dr. McDonell explained that all of the available vaccines are effective – you should get

whatever one is available to you.

QUESTION: WHICH VACCINE SHOULD I GET?

Answer- the one that is available to you!

- Not possible to directly compare data results from J&J, Moderna and Pfizer
- J&J onset of protection starts at 7 days, efficacy against severe/critical COVID-19 65% at day 14, 95% at day 56
- J&J vaccine prevented 100% of COVID-19 related hospitalizations and deaths after 28 days

The following slide outlines the phases of vaccination released by the State.



The following slide lists some of the underlying health conditions that create increased risk for severity of illness.

PHASE 2 GROUPS-UNDERLYING HEALTH CONDITIONS WITH INCREASED RISK- CDC

Cancer	Immuno-
Chronic Kidney Disease	compromised state (from organ transplant or HIV)
Chronic Lung Disease	Obesity (BMI \geq 30)
Down Syndrome	Sickle Cell Disease
Heart Conditions	Type 2 Diabetes Mellitus
Pregnancy	

The following slide offers a definition of what is considered a front-line worker for purposes of the vaccination protocol.

FRONTLINE WORKERS- CDC

- A frontline worker is someone who has a job that puts the individual at higher risk for contracting COVID-19 because of:
 - Regular close contact with others outside of their household and
 - Routine close contact with others outside of their household; and
 - They cannot perform their job duties from home or another setting that limits the close or routine contact with others outside of their household.

The following slides outline the status of vaccinations in our region.

NCPHD VAX STATUS

- Wasco
 - 4071 vaccinated
 - 2279 series complete
 - 15.0%
 - Phase 1A completed (first round)
 - Phase 1B group 1 completed, groups 2 -5 in process

GILLIAM

- 275 total
- 145 fully vaccinated
- 13.8 %
- NCPHD holding clinics in Condon and Arlington

SHERMAN

- 297 total
- 146 fully vaccinated
- 16.7 %
- Sherman County Medical Center holding their own clinics

On the slide below are the expected minimum shipments expected through the State program. Local pharmacies get their supply directly through a federal program.

NCPHD VAX STATUS

- This week:
 - NCPHD 300 doses J&J
 - Bi-Mart 200 doses J&J
- Weekly for at least the next 2 weeks:
 - Wasco County
 - NCPHD 400
 - OCH 100
 - Sherman County
 - Sherman County Clinic 100 every other week
 - Gilliam County
 - Arlington and S. Gilliam Clinics together 100 every other week

Plans to continue vaccination clinics are below.

UPCOMING PLANS FOR WASCO

- Continue clinics at Readiness Center
- Tues, Wed & Thurs
- Still some weekend clinics, currently only second dose
- Visiting Health to start at home vaccinations in 2 weeks
- OCH Fridays + one more day/week
 - Celilo Village Clinics
- Local Pharmacies - Safeway, BiMart

MORE INFORMATION

• covidvaccine.oregon.gov
• ncphd.org/covid-vaccines
• es.ncphd.org/covid-vaccines
• cdc.gov/vaccines/covid-19

Arthur Smith asked if the current vaccines are effective against the variants. Dr. McDonell replied that they are effective against most but not all; they are not quite as effective against the South African variant. Research is still ongoing and can adapt to changes.

Vice-Chair Schwartz noted that the CDC is expecting a spike in April due to the transmissibility of the variants. She commented that people are so tired of restrictions and they are encouraged by the availability of the vaccine. She urged people to remain vigilant; we are not there just yet. You still need to keep your distance, wash your hands and wear a mask. Dr. McDonell agreed saying that behavior will make the difference in our success. She said people need to be responsible but she is optimistic that we can at least keep it where it is.

Vice-Chair Schwartz commended NCPHD for their well-organized vaccination clinics which have been so easy to navigate. Citizens have been very grateful and complimentary.

Commissioner Kramer asked where college staff fall in the vaccination protocol. Dr. McDonell responded that they are in Group 7.

Chair Hege observed that our case count dropped dramatically; he asked how that happened. Dr. McDonell stated that she does not think we have the answer to that. She explained that there could be many factors: no holiday gatherings or travel; vaccinations - especially in long term care where people are at high risk of contracting and spreading the disease; there may be a seasonal component; plus there may have been a lot of people who had it and are now immune.

Chair Hege asked how the 1.1% positivity rate relates to the number of people being tested. Dr. McDonell explained that the number of tests being administered by NCPHD has gone down as they primarily tested close contacts and those displaying symptoms. However, the long-term care facilities are testing monthly and OHA is continuing to hold testing events for the general public as well as targeted groups.

Chair Hege said that there seems to be confusion about how to sign up; NCPHD sent

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REGULAR SESSION
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something out that 70 year-olds and up are eligible but the state says it is at 65 and up. Dr. McDonell answered that at this point we have more people who want vaccines than we have available around the state. We gather the information but can only vaccinate as many as we have a supply to do. When 200 spots are opened, they get filled in 1-2 hours; demand outpaces supply. They tried to give the 70 year-old and up a bit of a running start so NCPHD can continue to try to honor the order in which people are vaccinated. She said that as spots become available, they will open it up more broadly; they understand the frustration.

Dr. McDonell went on to say that you can call to get on the list or sign-up online. They have partners helping them make the appointment calls. First doses are only booked 2-3 weeks ahead. When they get the information regarding the supply, they open more spots; they are trying to be as equitable as they can. In the metro area, they are essentially holding a lottery for those 65 and older.

Dr. McDonell added that she believes that OHA has the expectation that by the time we get to the end of March and the beginning of May the vast majority of seniors who want the vaccine will have been able to get it. If we keep following the guidelines we will continue to be much safer.

Chair Hege commented that when we get the one-dose vaccine, things will go much faster.

Discussion Item – Emergency Management Grant

Wasco County Emergency Manager Sheridan McClellan stated that last year he submitted a grant application for the annual grant that funds his work. The application was approved by the State. We received an award notice and agreement in October or November of 2020; however, there was some confusion about the process so it is just now coming before the Board for approval.

Vice-Chair Schwartz commented that over the last year with the pandemic and wildfires, Mr. McClellan has certainly proved his worth.

{{Vice-Chair Schwartz moved to approve the Oregon Military Department Office of Emergency Management Emergency Management Performance Grant #20-533 for \$54,156. Commissioner Kramer seconded the motion which passed unanimously.}}

Discussion Item – MCCFL Trust Deed

Mr. Stone said that these are the documents coming back based on the direction the Board provided at the last session. The proceeds of the sale will come back to the County in exchange for the release of the trust deed.

{{Vice-Chair Schwartz moved to approve the Request for Partial Re-conveyance and Substitution of Trustee and Deed of Re-conveyance associated with the property located at 409 Lincoln Street, The Dalles, Oregon. Commissioner Kramer seconded the motion which passed unanimously.}}

Chair Hege said that Mid-Columbia Center for Living is very grateful. The building has been vacant for over a year and it will be good to get it back into use.

Consent Agenda – 2.17.2021 Minutes & State Bldg. Codes Amendment

{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}

Agenda Item – Wasco County Communications

County Clerk Lisa Gambee reviewed the white paper included in the Board Packet. She explained that the paper is the result of work done by a cross-Functional team convened in 2019 by Vice-Chair Schwartz. It is a 100,000 foot level look at what might be needed to communicate with all those who need to hear from the County – both internally and externally, directly or indirectly interacting with the County. Channels of information should be County-approved with no random communication. Using County branding is an important signal to citizens that it is a reliable source. Although all departments may have a need to communicate, they will not always have enough staff or staff with the skills needed to communicate effectively. Content development and management is where we have a gap. We also need to meet statutory retention requirements which can be tricky on social media. We do not have anyone dedicated to handling communications for Wasco County; each department does the best they can. The Communications Team believes that effective communication takes dedicated support and they want to start that discussion. She said they are seeking support to move forward with brainstorming ways to do that, discover what the options are and the costs associated with each.

Chair Hege said that the team did an excellent job; very comprehensive. He asked if the team has any short-term recommendations beyond the big ask for staffing. Ms. Gambee responded that we are doing some things already. A year ago the Board was not having virtual meetings. A year ago, if you wanted to do business with the County, you had to come into the Courthouse; that is no longer the case. During the elections, the County arranged to have election observers participate virtually. However, those are isolated rather than coordinated efforts. It would be better to have those tools more consistently available throughout the County with appropriate, consistent usage. The team would determine the best tools and availability and then have oversight for usage. One of the goals is to not have communication be haphazard.

Vice-Chair Schwartz said that this fits into one of the County's strategic goals to provide open access and transparency. We need to increase our outbound communication. She has heard quite a bit from citizens that they want more outreach. She said she wanted to recognize the team of employees working on this: Jaime Solars, Kelly Howsley-Glover, Andrew Burke, Lisa Gambee, Sheridan McClellan, Fritz Bachman and Matthew Klebes. Izetta Grossman from City of The Dalles joined one of the meetings to talk about what communication tools the City uses. She said it is a great team; the next steps are to really narrow the scope, identify the most critical gaps and come back with priorities and recommendations. She pointed out that we had 39 people attending this virtual meeting –

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that was not happening at the in-person meetings a year ago. We might look at an avenue to be more inclusive for those who want to participate. If we need to create a new position, we will have to do that through the budget process.

Chair Hege said that Information Systems Director Andrew Burke had come to the Board with some recommendations around streaming in-person meetings. He said that it seems that our intention was that when we go back to in-person meetings, we will have a system in place to stream the meetings.

Vice-Chair Schwartz stated that she does not believe that was finalized; the Board had a good discussion and received information around the costs. She said there are other questions to address such as do we just stream or is there a hybrid version that could work; the team would like to explore that.

Chair Hege said that he has been involved with some hybrid meetings and was skeptical at first, but it works fairly well. He said that he would hope we could have that ready pretty soon so that it is in place when we return to in-person meetings.

Commissioner Kramer agreed with the previous comments made by the other Commissioners, saying that we need those recommendations and fiscal information with priorities attached.

Chair Hege concurred. He said this is a good start. He asked if the team holds regular meetings. Ms. Gambiae replied that they have not met since developing the white paper. They will come back together now that they have Board support and will look at immediate gaps, options and resources.

Commissioner Kramer said that when we hired our Emergency Manager, we had talked about that position helping as a Public Information Officer (PIO). That was some of the conversation that occurred around the Board funding part of that position.

Ms. Gambiae responded by saying that when the Emergency Manager position was formed there was a component of it dedicated to PIO duties. That is typically a position that is related to emergency situations such as incident command for a wildfire. It is more specific communication rather than overarching communication. The Administrative Services Director also has a piece of his position related to public information; it is helpful but not consistent management of communications.

Chair Hege commented that it is a good point that should be part of the discussion and thought process as the team moves forward. Adding staff is not easy and the team seems to understand that.

Vice-Chair Schwartz thanked Ms. Gambiae, who has a strong background in communications, for her work on the team. Ms. Gambiae said she would love to hear from the media and general public on where they see gaps in County communication. She provided her email address for people to send comments: lisag@co.wasco.or.us.

Chair Hege thanked the team for their work saying that it is important to keep in mind that not everyone receives information in the same way.

Agenda Item – Budget Committee Appointment

Chair Hege stated that it is amazing that we had four applicants for one volunteer position. Oftentimes, when we have an volunteer opening, it is a struggle to get applicants. Although one of the four has since withdrawn, he is grateful for everyone's willingness to serve; he pointed out that there are other opportunities to serve. He said that he has three questions for each applicant: Who are you? Why are you interests? And what would you hope to add to the process?

Frank Kay said that it is good to be part of this process. He stated that he lives in Maupin where he served on the City Council for 16 years and as Mayor for 2 years. He was Chair of the Budget Committee for 25 years. In that time, Maupin has grown from an \$850,000 budget to a \$4.1 million budget. He also served as CEO of a company with 650 employees and a \$20 million budget. He said he has a public service perspective; county government is vast and complex, serving the rich and the poor, providing social services, roads, housing, land use and public health just to name a few. All are priorities. He said he is a strong advocate for the big picture rather than the individual service. It is our job to balance without neglecting. Responsible budgeting will support our ability to respond to emergencies. As an older public servant, he believes it is important to share his knowledge in support of new, younger leaders. He said that if not selected, he will not feel slighted.

Jeff Renard stated that he is a lifelong resident of Wasco County with and entrepreneurial background. He has served on the Economic Development Commission. He said he feels like he needs to be a voice and become educated to help make long term decisions. This is his home; he is willing to grow and learn to help guide the County to a great future.

William White said that he is heartened to see multiple applicants for a volunteer position – it speaks well of our community. He said that he was a business owner and then worked in government at a local and federal level. He was also the Director of a nonprofit that addressed housing issues. He stated that he is retired now and is looking for a way to leverage that experience and be useful. He has lived in Oregon for 27 years and wants to make a contribution to his county and have a part in the balancing of demands and resources. As a director of the Housing Bureau, he had to make tough budget decisions. He observed that there are three very qualified candidates; great choices for the Board. He said that he can bring a little more geographic diversity but is not the only one who can.

Chair Hege asked Mr. White what brought him to Wasco County. Mr. White said that he and his wife had lived in Portland for 18 years and got tired of urban life. They wanted a place where they could hike and bike and not be so anonymous. He said that they were also attracted by the sunny weather.

Chair Hege said he appreciates everyone's willingness to serve and encouraged them to explore other volunteer opportunities with the County. He said that he chairs the Board of

Property Tax Appeals and they are always looking for folks to help with that. He said that Vice-Chair Schwartz works on housing and that is also an area where we could use some help. Commissioner Kramer added that the EDC is also looking for someone from the Mosier area.

Commissioner Kramer noted that at the last meeting Vice-Chair Schwartz talked about the geographical make-up of the Budget Committee and there is only one candidate of the three that would expand that to the southernmost portion of the county.

{{Commissioner Kramer moved to approve Frank Kay to serve on the Wasco County Budget Committee. Vice-Chair Schwartz seconded the motion which passed unanimously.}}

Chair Hege said that it was difficult to make this decision and he is so grateful for the willingness of the applicants who he wants to see involved. They are an inspiration and it is heartening to see.

Commissioner Kramer thanked all three applicants and echoed Chair Hege's sentiments.

Vice-Chair Schwartz agreed and said this is a great problem to have. Experience is a plus but not absolutely necessary. It is important to look at diversity.

Agenda Item – Strategic Investment Program Application

Chair Hege noted that there have been two public hearings to take comments and questions on Google's application to expand. There was the potential to consider an agreement today but it is not yet finalized. The decision was made to leave it on the agenda to allow the opportunity for more discussion. He asked Mr. Stone and Administrative Services Director Matthew Klebes to provide a brief overview and update on the process and next steps.

Mr. Klebes said that Google is interested in a SIP tax abatement. The SIP is similar to an Enterprise Zone but different. There is a taxing component, a Community Services Fee (CSF) and a locally negotiated component which in our case is a minimum payment, a land transfer and a right of first refusal should Google no longer want to use their property.

Mr. Stone said that it is complicated; verbal agreements have to be translated into legal documents. That is where we are now – working through the legal agreement and language. We kept this item on the agenda today but will not be considering a decision until the conclusion of that process. He added that the Fire District is working through a separate process with Google. He said that his goal would be to bring the agreement forward on the 17th, but there are no guarantees.

Chair Hege pointed out that this is a City/County process and will have to gain approval from both bodies to be successful. He said that it is his hope that people will have an opportunity to learn the facts – not all the information out there is factual. This is an opportunity to ask questions and learn. We want the public to have all the information – you

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may not agree with all the answers, but at least you will have the facts.

Vice-Chair Schwartz asked if there will be any changes in the legal agreement from what we have heard. Mr. Stone replied that there will be no significant changes. He said that what has to be done is to clarify in legal language what the verbal agreements mean – it is a lot of work to get that done.

Vice-Chair Schwartz said that in the proposal overview it talks about the sponsors' request for more acreage. Mr. Stone explained that lines need to be drawn to determine the legal parcel; there is a possibility that it will be a little larger than the stated acreage.

Vice-Chair Schwartz asked what the process is with the Fire District. Mid-Columbia Fire & Rescue (MCF&R) District President David Jacobs said that they had a short meeting with Google a week or so ago. They presented a fire plan and the groups exchanged questions and answers. They are still communicating and will continue down the path to find an acceptable offer that will meet the needs of the District concerning Google's fire plan.

MCF&R Fire Chief Robert Palmer said that he and Mr. Jacobs will need to talk further around a discussion Chief Palmer was able to have with Mr. Stone. MCF&R has provided Google with detailed information and will meet again in the next couple of weeks to move forward in finalizing the assessment on the fire prevention plan and what the needs will be.

Mr. Stone said that both of the City and County Land Use and Development Ordinances have language around meeting the National Fire Protection Association standards. We have to have that conversation on any significant development regarding our ordinances and meeting those standards.

Vice-Chair Schwartz asked if that will be in the documents. Mr. Stone replied that it happens through a separate process.

Chair Hege asked if the Team will wait for MCF&R before moving forward on the SIP. Mr. Stone replied affirmatively, saying that they want to make sure the Fire District is comfortable as they are one of our key partners in such a major development.

Commissioner Kramer stated that not just hundreds but thousands of hours have gone into this; it is very complex. We are on the right track – all six members of the negotiating team are interested in the greater good of the community. Even when they do not agree on what that is, they work together. He thanked everyone for their patience.

Chair Hege commented that it is important to take the time now in order to prevent issues in the future. He asked what the annual taxes on the Northwest Aluminum site were as compared to what Google will be paying. Wasco County Assessor said she would have to get that information. She said that the challenge is that they were taxed under a different system. Chair Hege noted that NW Aluminum did not have an abatement so it would be good to know what the taxes were . . . people want to know what is fair. He pointed out that the value of the Google development will be many times that of NW Aluminum.

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News Reporter Tom Peterson asked if the negotiation with the Fire District is around funding. Chief Palmer replied that he is limited in what he can say but it would be similar to what the County is doing – a negotiated agreement that would involve a number of items.

Chair Hege asked if it would be mutually beneficial. Chief Palmer stated that it would – it is a partnership.

City of The Dalles Mayor Rich Mays said that the City is in the same position as the County and will be having this same discussion on Monday. The final document will be presented in the next few weeks.

Mr. Peterson said the question he has seen frequently is should we have an abatement at all. His question is, are we on equal or better footing for a data center site compared to other locations.

Mr. Stone responded that the easy answer is they do what they do based on their business needs and we will never have the inside lens on what that is for their business. As far as The Dalles, we are in a spot with fiber, long haul transmission through multiple carriers and data transmission in all directions. The Gorge is a good spot. The team has looked at others across the state and into other states. Based on where we are at today, we have a very good agreement compared to those that have come before. It is a difficult question to answer.

Mayor Mays added that the water issue is one the City is working with Google on separately.

Chair Hege commented that the teams have gotten better and better agreements as they have moved through a number of abatements with Google.

News Reporter Rodger Nichols asked if there are already plans for the acreage should it come to the County. Mr. Stone replied that having the property frees up a discussion about what our needs are for the community. We do not have the land yet, but will have that conversation. The land is zoned industrial. Vice-Chair Schwartz said that there are many ideas in the community.

Pat Stein disclosed that he is a Google employee. He asked if there will be a reduction of the tax burden for citizens as a result of this agreement. Ms. Amery responded that there is a tax rate that will not change. However, it will impact the bonds, spreading the cost over a wider base.

Sheila Dooley asked what the impact will be on the City's water and sewer. Mayor Mays explained that the water supply question is being negotiated between the City and Google. There will be extensive improvements to the system as a result with no negative impact on the supply. The agreement will come to City Council at a public meeting where public comment will be taken.

Ms. Dooley asked if they will need to expand the water treatment plant. Mayor Mays replied that as far as what he understands, there is minimal impact to the water treatment

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plant. Chair Hege commented that when you have a significant user, the City gets more resources to address infrastructure.

City of the Dalles City Councilor Dan Richardson asked how this agreement stacks up to other recent agreements. Mr. Stone said he does not have those details off the top of his head but has looked at others and each is different in how they have structured their agreement based on their needs. Ms. Amery agreed, saying that it is very hard to do - like comparing apples to oranges. She said that she has also looked at other agreements and this will be a very positive agreement.

Mr. Klebes added that one of the agreements they looked at was Intel but the SIP structure has changed over the years. It used to be that there were not thresholds that triggered minimum taxable value.

Councilor Richardson said it would be good to have an approximate comparison. Google will negotiate a tax break wherever they go; citizens want to know if this is a good deal.

Chair Hege said that it will never be apples to apples, but maybe we can get some information. He said that what he hears most often is why they get any break at all. He illustrated by saying that if you have a building and a tenant who wants to lease it but there is another building in the same area that would work, you would have to negotiate a deal that would attract the tenant to your building. He said that he thinks the team has done an excellent job.

Mr. Klebes said he thinks some of the comparison information is available through Business Oregon; he will find that and share it.

Councilor Richardson commented that in some ways, he thinks they have undersold how radically better this deal is than previous ones. Just as a straight percentage, it is 8 or 10 times better than previous abatements. Chair Hege agreed, saying that it is more than all the previous abatements combined.

Phil Swaim said that in the 60s and 70s, The Dalles was a one-horse town with the aluminum plant. When that business closed, it was devastating. He noted that we are once again putting all our eggs in one basket.

Chair Hege said that a perfect economy is diverse. Unfortunately, we cannot do a lot about that. We do not have a lot of land available to help with diversity. We are trying to do the best we can. Mr. Stone said that is one of the reasons the team worked on the right of first refusal agreement so that we do not have derelict property. It would be a heavy lift, but it provides some safeguards. Unfortunately, we do not have a crystal ball to help predict the future.

Chair Hege said that he appreciates the discussion and hopes that we got good information out there. We want to provide resources and best outcomes and help people understand the positive impact.

Commission Call

Commissioner Kramer stated that the Board has recently received some communication around second amendment rights. He said he will look for further detail and bring it to a future session. He said he hasn't heard anything in the last couple of weeks in the legislative process that needs the Board's attention.

Vice-Chair Schwartz said that she has not received the second amendment communication. Chair Hege said he would make sure she gets it. He said that it is urging us to become a sanctuary county. He said he has heard different opinions on the proposed resolutions/ordinances that they would not have legal standing. He said that he would like County Counsel to look into it and provide feedback.

Chair Hege adjourned the session at 11:46 a.m.

Summary of Actions

MOTIONS

- **To approve the Oregon Military Department Office of Emergency Management Emergency Management Performance Grant #20-533 for \$54,156.**
- **To approve the Request for Partial Re-conveyance and Substitution of Trustee and Deed of Re-conveyance associated with the property located at 409 Lincoln Street, The Dalles, Oregon.**
- **To approve the Consent Agenda.**
- **To approve Frank Kay to serve on the Wasco County Budget Committee.**

Wasco County
Board of Commissioners

Scott C. Hege, Commission Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner



AGENDA ITEM

District Meetings

[LIBRARY SERVICE DISTRICT PACKET](#)

[EXTENSION SERVICE DISTRICT PACKET](#)



AGENDA ITEM

Wasco County Owned Lands Policy

[STAFF MEMO](#)

[2016 SALE OF TAX FORECLOSED AND SURPLUS LAND POLICY](#)

[DRAFT UPDATE TO GENERAL POLICY – PROCEDURES A,B,C & D](#)

[DRAFT UPDATE TO SALE OF TAX FORECLOSED AND SURPLUS REAL
PROPERTY – PROCEDURE A](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Wasco County Owned Land Policy Update

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JILL AMERY

DATE: MARCH 8, 2021

BACKGROUND INFORMATION:

Wasco County approved our first policy for Wasco County Owned Lands in 2016. The policy addresses how lands that we have either acquired through property tax foreclosure, purchase or other means are processed out of County ownership. It is a priority to get these properties into ownership other than the County, preferably back onto the tax roll or serving a higher purpose.

Oregon Revised Statute currently allows the County to transfer properties to other governmental agencies and qualifying nonprofits for low income housing, social services and child care services. However, with the current housing situation it was requested that we bring to the forefront the option to relinquish title to a property for Low Income Housing if the Board finds it in the best interest of the community. This policy addresses the authority and goals for such action.

I appear before you today to ask that you approve the policy update.



**Wasco County
PROCEDURES**

**FILED
WASCO COUNTY**

2016 FEB 19 AM 11:53

**LISA GAMBEE
COUNTY CLERK**

TITLE: Sale of Tax Foreclosed and Surplus Real Property	PROCEDURE A
DEPT: Finance	
EFFECTIVE DATE: 2.17.2016	REVIEWED:
	REVISED:

OBJECTIVE: To establish procedures for the sale of tax foreclosed and surplus real property.

REFERENCE: Policy #2016-

POLICY STATEMENT: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the county.

APPLICABILITY: All county departments.

PROCEDURES:

1. The Wasco County Owned Land Committee will oversee all property to be offered for sale by Wasco County.
2. A listing of real property proposed to be sold will be distributed at least annually to all county departments for review and recommendation as to whether the property is to be kept, exchanged, set aside for right-of-way or other action taken.
3. If the prior owner of record of the property indicates an interest to reacquire a tax foreclosed property, the Wasco County Owned Land Committee shall follow procedures in accordance with ORS 275.180 and as set forth in the associated Administrative Procedures, *Sale to Prior Owner of Record*.
4. The following guidelines are to be followed for all properties being considered for sale by Wasco County:
 - 4.1. All property shall be sold "AS IS". Wasco County transfers by quitclaim deed its interest in the property and makes no representation about the value, zoning, suitability for any purpose, building feasibility, environmental condition, wetland designation, forest zones, easements, city ordinances and regulations or any other matter.

- 4.2. Property sales shall be for cash or land sale contract as follows:
 - 4.2.1. Sale for a purchase price of \$5,000 or less shall be for cash only.
 - 4.2.2. Some sales may require the purchase to be cash only if the property has been advertised as "Cash Only".
 - 4.2.3. Contracts may be offered for sales of a purchase price of \$5,001-\$9,999 and shall be paid in monthly payments for no more than 2 years.
 - 4.2.4. Contracts may be offered for sales of a purchase price of \$10,000-\$19,999 and shall be paid in monthly payments for no more than 5 years.
 - 4.2.5. Contracts may be offered for sales of a purchase price of \$20,000 or over and shall be paid in monthly payments for no more than 10 years.
 - 4.2.6. The interest rate for land sale contracts shall be set at prime rate, on the day of the sale, plus 3%. The monthly payment will be calculated by Wasco County and will include principal and interest.
 - 4.2.7. A 25% down payment is required for any land sale contract. Specific information on whether a down payment is refundable is detailed in each of the three sale categories.
 - 4.2.8. The Office of Assessment and Taxation shall review the land sale contract with the purchaser and have purchaser sign a land sale contract summary acknowledging that the purchaser understands the contract.
- 4.3. Wasco County reserves the right to refuse to enter into a contract with any buyer who has failed to perform his or her obligations on any previous purchase of real property from Wasco County.
- 4.4. Wasco County reserves the right to retain any real property or any interest in a piece of property it deems to be in the public interest to do so.
- 5. Real property shall be sold under one of the following categories:
 - a. Sale to prior owner of record
 - b. Public auction
 - c. Private sale
 - 1) Real property unsold at auction
 - 2) Sale to adjacent property owner

Procedures 2015 B, and D provide documentation of the processes for these three sale categories.



Wasco County

ADMINISTRATIVE

TITLE: Sale to Prior Owner of Record	PROCEDURE: B
DEPT: Finance	
EFFECTIVE DATE: 2.17.2016 REVIEWED:	REVISED:

OBJECTIVE: To establish a procedure for the sale of tax foreclosed real property to the prior owner of record.

REFERENCE: Policy#2016

POLICY STATEMENT: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the County.

APPLICABILITY: All county departments.

PROCEDURES:

1. The Wasco County Owned Land Committee shall submit to all departments, at least annually, a list of recently deeded tax foreclosed properties. The list is for review by departments for recommendations to keep, exchange, set aside for right-of-way, or other action to be taken with the property.
2. If a department recommends retaining a property and the prior owner of record has indicated an interest to reacquire the same property, then the Wasco County Owned Land Committee shall obtain a decision from the Board of Commissioners. If the board decides it is in the County's best interest to retain the property, then the property shall be retained and no further action will be taken. If the Board decides that the property is not required to be retained by the County and the prior owner has no interest in the property then the property shall be sold in accordance with Administrative Procedures 2016_C and D. However if the prior owner of record has an interest in reacquiring the property, the property may be sold as described below:
 - 2.1. The prior owner of record shall request to purchase the property by submitting a letter to the Board of Commissioners, via the Office of Assessment and Taxation. The letter shall detail the specifics of why the prior owner wants to purchase and that he/she now has the financial ability to purchase the property from the County.

2.2. If the Board of Commissioners denies the request, the property shall be sold in accordance with Administrative Procedures 2016 _ C and D. If the Board approves the request to sell the property to the prior owner of record, the Office of Assessment and Taxation, with assistance from legal counsel, shall execute the sale.

2.2.1. The sale price shall be the total of the amount of taxes and interest accrued against the property at the time the property was deeded to the County, plus any fees assessed by the tax collector and a 10% (of the purchase price) administrative fee.

2.2.2. The property sale shall be for cash or land sale contract as follows:

2.2.2.1. Sale for a purchase price of \$5,000 or less shall be for cash only.

2.2.2.2. Contract may be offered for sale of a purchase price of \$5,001-\$9,999 and shall be paid in monthly payments for no more than 2 years.

2.2.2.3. Contract may be offered for sale of a purchase price of \$10,000-\$19,999 and shall be paid in monthly payments for no more than 5 years.

2.2.2.4. Contract may be offered for sale of a purchase price of \$20,000 or over and shall be paid in monthly payments for no more than 10 years.

2.2.2.5. The interest rate for the land sale contract shall be set at prime rate, on the day of the sale, plus 3%. The monthly payment will be calculated by Wasco County and will include principal and interest.

2.2.2.6. A 25% non-refundable down payment is required for the land sale contract.

2.2.2.7. The Office of Assessment and Taxation shall review the land sale contract with the purchaser and have purchaser sign a land sale contract summary acknowledging that the purchaser understands the contract.



Wasco County

ADMINISTRATIVE

TITLE: Public Auction	PROCEDURE C
DEPT: Finance	
EFFECTIVE DATE: 2.17.2016 REVIEWED:	REVISED:

OBJECTIVE: To establish procedures for the sale of tax foreclosed and surplus real property at public auction.

REFERENCE: Policy #2016

POLICY STATEMENT: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the County.

APPLICABILITY: All county departments.

PROCEDURES:

1. Based on a review of tax foreclosed and surplus properties conducted by departments and research by the Wasco County Owned Land Committee, the Wasco County Owned Land Committee shall recommend to the Board of Commissioners a list of properties to be sold at auction. At least an annual auction shall be conducted to return property to the tax rolls, reduce surplus property, and to benefit the County and taxing districts.
2. In accordance with ORS Chapter 275, the Board of Commissioners shall enter an order for the sale regarding the public notice containing the list of properties and the setting of the public auction date. A public notice of the sale shall be published in a newspaper within the County once a week for four (4) consecutive weeks prior to the auction and the auction will be held no earlier than ten (10) days after the last advertisement.
3. The public notice shall contain the time and location of the sale; the date of the order directing the sale; and the list of properties to be sold detailing the tax lot number, street address or a description of location, approximate acreage, real market value, and minimum bid for each property.
4. The above noted list of properties and the rules of the auction will be found on the website <http://www.co.wasco.or.us/Property> when there is an auction scheduled and the public notice has been published. The Wasco County Owned Land Committee also maintains a notification mail list to notify interested prospective buyers of an upcoming auction.

5. Prospective buyers are responsible for researching any and all conditions concerning the properties offered. Wasco County makes no representation about the value, zoning, suitability for any purpose, building feasibility, environmental condition, wetland designation, forest zones, easements, city ordinances and regulations or any other matters. The County transfers any interest it may hold in these properties by quitclaim deed, not warranty deed.
6. Property will be auctioned by the sheriff or his duly appointed representative at a designated location. Bidders shall register half an hour prior to the auction to receive a bidder's identification number. The auctioneer will not recognize unregistered bidders.
7. Properties are normally sold with the minimum bid set at 75% of the current real market value (RMV) as estimated by the County and verified by physical inspection by the assessor's office or qualified appraiser within 120 days of the date of the public auction, unless specifically advertised otherwise. When property left unsold from a previously offered auction is to be offered for sale at a future auction, the minimum bid may be set at an additional discount as recommended by the Wasco County Owned Land Committee.
8. Bids less than the advertised minimum bid will not be accepted. Bidding shall be increments of \$100.00. If no satisfactory bid is received for the parcel announced for sale, the parcel shall be removed from the sale and the parcel shall not be offered again at the same auction. After bids have been called for three (3) times and no further acceptable bids are offered, the auctioneer shall sell the parcel to the highest bidder. The sale will terminate after bids have been called for on all parcels whether the parcels have or have not been sold.
9. Successful bidders will be required to sign a certificate of sale immediately after the close of the auction and a copy will be provided. The certificate of sale shall include the terms of the sale and the name that is to be recorded on the deed. When a corporation signs the certificate of sale, Wasco County will require evidence that the person signing is the president or authorized signer along with the corporation resolutions authorizing the transaction.
10. Wasco County reserves the right to remove any property from public sale and/or retain any real properties when it deems it to be in the best interest of the County and the public.
11. Sales will be for cash or land sale contract as designated for each property. A 25% non-refundable down payment is required on all sales. Payment shall be received prior to the close of the auction and shall be by cash, cashier check, money order or certified check. Failure to present the 25% down payment within one hour of the closure of the auction is a breach of contract. Personal checks will be accepted provided a certified bank check is furnished to replace the personal check within 24 hours after the end of the sale. Failure to replace the personal check is also a breach of contract.
 - 11.1. "Cash" sales require a 25% non-refundable down payment. The full payment of the bid sale must be received within 30 days from the date of the auction. If the buyer fails to consummate the sale, down payment will be retained by Wasco County. The

property will then be offered to the next high bidder. If the second high bidder does not exercise the purchase option, the property shall be placed on the available property list or offered at future auctions by recommendation from the Wasco County Owned Land Committee. Properties identified in the newspaper advertisement as "CASH ONLY" sales shall not be offered on contract nor will a sale for a purchase price of \$5,000 or less be offered on contract.

- 11.2. Land sale contracts require a 25% non-refundable down payment. If a buyer fails to enter into a contract within 30 days, the down payment will be retained by Wasco County and the property will be offered to the next high bidder. If the second high bidder does not exercise the purchase option, the property shall be placed on the available property list or offered at future auctions by recommendation from the Wasco County Owned Land Committee. Terms of the land sale contracts shall be as follows:

- 11.2.1. Contract may be offered for sale of a purchase price of \$5,001-\$9,999 and shall be paid in monthly payments for no more than 2 years.
- 11.2.2. Contract may be offered for sale of a purchase price of \$10,000-\$19,999 and shall be paid in monthly payments for no more than 5 years.
- 11.2.3. Contract may be offered for sale of a purchase price of \$20,000 or over and shall be paid in monthly payments for no more than 10 years.
- 11.2.4. The interest rate for the land sale contract shall be set at prime rate, on the day of the sale, plus 3%. The monthly payment will be calculated by Wasco County and will include principal and interest.
- 11.2.5. The Office of Assessment and Taxation shall review the land sale contract with the purchaser and have purchaser sign a land sale contract summary acknowledging that the purchaser understands the contract.



Wasco County
(Oregon)

ADMINISTRATIVE PROCEDURES

TITLE: Private Sale	PROCEDURE D
DEPT: Finance	
EFFECTIVE DATE: 2.17.2016 REVIEWED:	REVISED:

OBJECTIVE: To establish procedures for the sale of tax foreclosed and surplus real property by private sale.

REFERENCE: Policy #2016-

POLICY STATEMENT: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the County.

APPLICABILITY: Office of Assessment and Taxation and legal counsel

PROCEDURES:

1. The Department of Assessment and Taxation shall be responsible for the overall planning and execution of private sales through sales negotiations or offered through a sealed bid process.
2. A private sale shall be utilized for the sale of two different categories of property: (a) property unsold after public auction in accordance with ORS 275.200 when the Wasco County Owned Land Committee deems it to be in the best interest of the County and the taxing districts; or (b) property to be offered to only the adjacent property owner(s) and sold in accordance with ORS 275.225 and pursuant to these procedures.
3. Private sale of property unsold after auction by sealed bid.
 - 3.1. This sale type may be utilized when the County has property unsold from an auction and the Wasco County Owned Land Committee deems that it is in the best interest of the County and the taxing districts to sell the property by sealed bid to the general public.
 - 3.2. The list of properties to be offered for sale will be available at the Wasco County Board of Commissioners reception desk or on the website: <http://www.co.wasco.or.us/Property> when there is a sealed bid sale.
 - 3.3. All offers to purchase available real property must be submitted in the following manner:
 - 3.3.1. All offers must be submitted in writing using the sealed bid form found on the

website: ~~http://www.co.Wasco.or.us/property~~ or image copies thereof and mailed to Wasco County, Department of Assessment and Taxation, 511 Washington St, Suite 208, The Dalles, OR 97058 or delivered to Wasco County, Department of Assessment and Taxation, 511 Washington St, Suite 207, The Dalles, OR 97058. The Wasco County Owned Land Committee shall notate the envelope with the day/time that the envelope has been received.

3.3.2. All offers must be sealed in an envelope. Each offer must be for a single parcel of real property. The exterior of the envelope must set forth the name, address and telephone number of the maker of the offer, the date of the offer and the tax lot number for the real property.

3.3.2.1. All offers of \$5,000 or less must be accompanied by a cashier's check, certified check or money order in the full amount offered for the real property.

3.3.2.2. Offers on properties to be sold by cash that are greater than \$5,000 must be accompanied by a cashier's check, money order or certified check for at least 25% of the amount bid, as a down payment. This down payment will be refunded if the Board of Commissioners does not accept the offer. The payment in full amount of the offer is due and payable within 30 days from the date of the board of commissioner's decision to sell (accept the offer). If the buyer fails to make payment in full to complete the sale, then the down payment will be forfeited to Wasco County.

3.3.2.3. Offers on properties to be sold on contract that are greater than \$5,000 must be accompanied by a cashier's check, certified check or money order for at least 25% of the amount bid, as a down payment. This down payment will be refunded if the offer is not accepted by the Board of Commissioners. Contracts will be executed no later than 30 days after the Board of Commissioner's decision to sell (accept the offer). Failure to enter into a contract within 30 days will cause the down payment to be forfeited to Wasco County. Terms of the land sale contract shall be as follows:

3.3.2.3.1. Contract may be offered for sale of a purchase price of \$5,001-\$9,999 and shall be paid in monthly payments for no more than 2 years.

3.3.2.3.2. Contract may be offered for sale of a purchase price of \$10,000-\$19,999 and shall be paid in monthly payments for no more than 5 years.

3.3.2.3.3. Contract may be offered for sale of a purchase price of \$20,000 or over and shall be paid in monthly payments for no more than 10 years.

3.3.2.3.4. The interest rate for the land sale contract shall be set at prime rate, on the day of the sale, plus 3%. The monthly payment will be calculated by Wasco County and will include principal and

interest.

3.3.2.3.5. The Wasco County Owned Land Committee shall review the land sale contract with the purchaser and have purchaser sign a land sale contract summary acknowledging that the purchaser understands the contract.

3.4. Wasco County will not consider any offer not accompanied by a cashier's check, certified check or money order in the appropriate amount. All money submitted with offers will be returned if the offer does not meet the specifications of these procedures, or if the offer is not accepted by Wasco County.

3.5. All offers must be physically received before the close of the last business day of the sale as advertised. On the first business day following the close of the sale, the Wasco County Owned Land Committee, (and witnessed by one Department of Assessment and Taxation staff person) will open all offers and prepare a recommendation to the Board of Commissioners for action at the next available board session.

3.6. No offer for less than 15% of the minimum bid set for the real property at the preceding public auction at which the real property was offered will be considered as a valid offer in accordance with ORS 275.200.

4. Private Sale to adjacent property owner(s) by sealed bid.

4.1. Properties that meet the following conditions may only be offered for sale to the adjacent property owner(s):

4.1.1. The property has a real market value of less than \$15,000 on the assessment roll; and

4.1.2. The property is unsuited for the construction or placement of a dwelling under applicable zoning ordinances and building codes.

4.2. The Department of Assessment and Taxation shall send a letter detailing the sale to all adjacent property owners of the subject county owned property.

4.3. The adjacent property owner interested in purchasing the subject property shall submit their bid as specified in sections 3.4, 3.5 and 3.6 above.

4.4. Upon the Board's decision to sell the subject property, the Department of Assessment and Taxation shall publish a notice of intent to sell county real property by private sale in a newspaper of general circulation in the County. The notice will contain a description of the property and the real market value. No less than fifteen days following the publication of the notice, the Department of Assessment and Taxation shall present appropriate paperwork to the Board for final action.

4.5. The successful bidder shall be required to consolidate the parcel with their current tax lot(s) as applicable. The Wasco County Owned Land Committee shall assist the bidder to accomplish this action with the Department of Assessment and Taxation.

5. The Board of Commissioners will consider the best interests of the taxing districts and the County when deciding the appropriate action to take in response to any offer. The Wasco County Owned Land Committee will submit all valid offers to the Board of Commissioners with a staff recommendation as appropriate. If the Wasco County Owned Land Committee has not physically received an offer that meets the criteria, or if no offer is accepted by the Board of Commissioners, the property will remain available for the next sale. If an offer is accepted for real property, no subsequent offers for that property will be considered.
6. All offers submitted and accepted by the Board of Commissioners are binding; no money submitted will be refunded if the Board of Commissioners accepts the offer. If identical offers are received within the deadline prescribed herein, the valid offer received first in time will be the offer considered by the Board of Commissioners.
7. The person making the offer is responsible for applicable recording fees. All fees must be paid within 10 days of the date of the Wasco County Board of Commissioners acceptance of the offer and notification is made to the maker of the offer.
8. Wasco County reserves the right to remove any property from public sale and/or retain any real properties when it deems it to be in the best interest of the public.



Wasco County
OREGON

ADMINISTRATIVE

SECTION:		POLICY
TITLE: Sale of Tax Foreclosed and Surplus Real Property		PROCEDURES A, B, C and D
DEPT: Finance		
ADOPTED: 2.17.2016	REVIEWED:	REVISED:

PURPOSE: To establish policy and standards for the sale of tax foreclosed and surplus real property.

AUTHORITY: The Wasco County Board of Commissioners may establish rules and regulations in reference to managing the interest and business of the County under ORS 203.010, 203.035 and 203.111.

The Wasco County Board of Commissioners expresses the governing body's formal, organizational position of fundamental issues or specific repetitive situations through formally adopted, written policy statements.

ORS Chapter 275- (County Lands) and ORS Chapter 312- (Foreclosure of Property Liens) govern the County's process for tax foreclosure and the disposition of tax foreclosed and surplus real property.

APPLICABILITY: All county departments.

GENERAL POLICY: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the County.

Tax foreclosed real properties are deeded to the County in accordance with ORS Chapter 312 for the nonpayment of real property taxes. Surplus real property is county owned property that was acquired by the County through purchase or donation and the Board of Commissioners has decided that the property is not required. This policy and the associated procedures shall be utilized for the sale of both tax foreclosed real property and surplus real property.

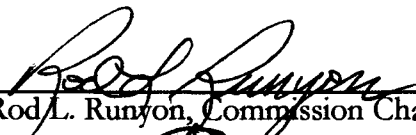
SUBJECT: SALE OF TAX FORECLOSED AND SURPLUS REAL PROPERTY

POLICY GUIDELINES:

1. Selling Surplus and Tax Foreclosed Property: Wasco County shall sell surplus and tax foreclosed real property in accordance with ORS Chapter 275 and as set forth in this policy and the associated procedures. The Board of Commissioners will consider the best interests of the taxing districts and the County when deciding appropriate action to be taken on any sale of real property.
2. Reserves the Right to Retain: In any event, Wasco County reserves the right to retain any piece of property or any interest in a piece of property if doing so is deemed to be in the public interest.
3. Property Transfer by Quitclaim Deed: Wasco County makes no representation about the value, zoning, suitability for any purpose, building feasibility, environmental condition, wetland designation, forest zones, easements, city ordinances and regulations or any other matters. Wasco County transfers any interest it may hold in properties by quitclaim deed, not warranty deed.
4. Exceptions: The Board of Commissioners may grant exceptions to this policy. Exceptions will be based on the best interests of the public, the County, and the taxing districts.
5. Implementation: The Wasco County Owned Land Committee shall implement this policy with the review and approval of the Board of Commissioners.
6. Periodic Review: The Office of Assessment and Taxation shall review this policy at least every three years. This review may occur more often if needed and updated as necessary.

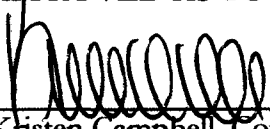
Adopted this 17th day of February, 2016

WASCO COUNTY
BOARD OF COMMISSIONERS


Rod L. Runyon, Commission Chair

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:


Kristen Campbell, County Counsel


Steven D. Kramer, County Commissioner



ADMINISTRATIVE

SECTION:	POLICY
TITLE: Sale of Tax Foreclosed and Surplus Real Property	PROCEDURES A, B, C and D
DEPT: Finance	
ADOPTED: 2.17.2016	REVIEWED: 3.17.2021

PURPOSE: To establish policy and standards for the sale **or transfer** of tax foreclosed and surplus real property.

AUTHORITY: The Wasco County Board of Commissioners may establish rules and regulations in reference to managing the interest and business of the County under ORS 203.010, 203.035 and 203.111.

The Wasco County Board of Commissioners expresses the governing body's formal, organizational position of fundamental issues or specific repetitive situations through formally adopted, written policy statements.

ORS Chapter 275- (County Lands) and ORS Chapter 312- (Foreclosure of Property Liens) govern the County's process for tax foreclosure and the disposition of tax foreclosed and surplus real property.

APPLICABILITY: All county departments.

GENERAL POLICY: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the County.

Tax foreclosed real properties are deeded to the County in accordance with ORS Chapter 312 for the nonpayment of real property taxes. Surplus real property is county owned property that was acquired by the County through purchase or donation and the Board of Commissioners has decided that the property is not required. This policy and the associated procedures shall be utilized for the sale of both tax foreclosed real property and surplus real property.

SUBJECT: SALE OF TAX FORECLOSED AND SURPLUS REAL PROPERTY

POLICY GUIDELINES:

1. Selling Surplus and Tax Foreclosed Property: Wasco County shall sell surplus and tax foreclosed real property in accordance with ORS Chapter 275 and as set forth in this policy and the associated procedures. The Board of Commissioners will consider the best interests of the taxing districts and the County when deciding appropriate action to be taken on any sale of real property.
2. Reserves the Right to Retain: In any event, Wasco County reserves the right to retain any piece of property or any interest in a piece of property if doing so is deemed to be in the public interest.
3. Reserves the Right to Relinquish Title: In any event, Wasco County reserves the right to relinquish title of property to a qualifying nonprofit corporation for the purpose of providing low income housing, social services, or childcare services in accordance with ORS 271.330 if doing so is deemed to be in the public interest.
4. Property Transfer by Quitclaim Deed: Wasco County makes no representation about the value, zoning, suitability for any purpose, building feasibility, environmental condition, wetland designation, forest zones, easements, city ordinances and regulations or any other matters. Wasco County transfers any interest it may hold in properties by quitclaim deed, not warranty deed.
5. Exceptions: The Board of Commissioners may grant exceptions to this policy. Exceptions will be based on the best interests of the public, the County, and the taxing districts.
6. Implementation: The Wasco County Owned Land Committee shall implement this policy with the review and approval of the Board of Commissioners.
7. Periodic Review: The Office of Assessment and Taxation shall review this policy at least every three years. This review may occur more often if needed and updated as necessary.

Revised and Adopted this 17th day of March, 2021

WASCO COUNTY
BOARD OF COMMISSIONERS

Scott Hege, Chair

Kathleen B. Schwartz, Vice-Chair

APPROVED AS TO FORM:

Kristen Campbell, County Counsel

Steven D. Kramer, County Commissioner



ADMINISTRATIVE

TITLE: Sale of Tax Foreclosed and Surplus Real Property	PROCEDURE A
DEPT: Finance	
EFFECTIVE DATE: 2.17.2016 REVIEWED:	REVISED: 3____ 2021

OBJECTIVE: To establish procedures for the sale of tax foreclosed and surplus real property.

REFERENCE: Policy #2016

POLICY STATEMENT: It is Wasco County's policy to offer parcels of tax foreclosed and surplus real property for sale to the prior owner of record, the adjacent property owners, or the general public in a fair and equitable manner for the benefit of the taxing districts and the county.

APPLICABILITY: All county departments.

PROCEDURES:

1. The Wasco County Owned Land Committee will oversee all property to be offered for sale by Wasco County.
2. A listing of real property proposed to be sold will be distributed at least annually to all county departments for review and recommendation as to whether the property is to be kept, exchanged, set aside for right-of-way or other action taken.
3. If the prior owner of record of the property indicates an interest to reacquire a tax foreclosed property, the Wasco County Owned Land Committee shall follow procedures in accordance with ORS 275.180 and as set forth in the associated Administrative Procedures, *Sale to Prior Owner of Record*.
4. The following guidelines are to be followed for all properties being considered for sale by Wasco County:
 - 4.1. All property shall be sold "AS IS". Wasco County transfers by quitclaim deed its interest in the property and makes no representation about the value, zoning, suitability for any purpose, building feasibility, environmental condition, wetland designation, forest zones, easements, city ordinances and regulations or any other matter.

- 4.2. Property sales shall be for cash or land sale contract as follows:
- 4.2.1. Sale for a purchase price of \$5,000 or less shall be for cash only.
 - 4.2.2. Some sales may require the purchase to be cash only if the property has been advertised as “Cash Only”.
 - 4.2.3. Contracts may be offered for sales of a purchase price of \$5,001-\$9,999 and shall be paid in monthly payments for no more than 2 years.
 - 4.2.4. Contracts may be offered for sales of a purchase price of \$10,000-\$19,999 and shall be paid in monthly payments for no more than 5 years.
 - 4.2.5. Contracts may be offered for sales of a purchase price of \$20,000 or over and shall be paid in monthly payments for no more than 10 years.
 - 4.2.6. The interest rate for land sale contracts shall be set at prime rate, on the day of the sale, plus 3%. The monthly payment will be calculated by Wasco County and will include principal and interest.
 - 4.2.7. A 25% down payment is required for any land sale contract. Specific information on whether a down payment is refundable is detailed in each of the three sale categories.
 - 4.2.8. The Office of Assessment and Taxation shall review the land sale contract with the purchaser and have purchaser sign a land sale contract summary acknowledging that the purchaser understands the contract.
- 4.3. Wasco County reserves the right to refuse to enter into a contract with any buyer who has failed to perform his or her obligations on any previous purchase of real property from Wasco County.
- 4.4. Wasco County reserves the right to retain any real property or any interest in a piece of property it deems to be in the public interest to do so.
- 4.5. Wasco County reserves the right to transfer to a qualifying nonprofit according to ORS 271.330 any real property or any interest in a piece of property it deems to be in the public interest to do so.
- 4.5.1 Oregon Revised Statute 271.330 allows the County to relinquish title of property to a qualifying nonprofit corporation for the purpose of providing low income housing, social services, or childcare services.
- Oregon Revised Statute 456.365 provides powers of city or county in aiding or cooperating on housing projects.
- When the County determines it is in the best interest of the community to relinquish title of property to a qualifying nonprofit corporation ORS 271.330(2) and ORS 456.365 should be adhered to and cited. The Wasco County Owned Land Committee will review tax foreclosed properties for their suitability as affordable housing as well as any proposals received from nonprofits seeking surplus property for affordable housing.

The proposed affordable housing shall include a commitment by the nonprofit community organization to guarantee that the housing produced will remain affordable for the life of the structure(s), including a deed restriction or reversionary clause, unless otherwise approved by the County.

Governing Body Authorization and Noticing Requirements: Statutes do not require an order authorizing conveyance, but it is a best practice to execute an order to transfer the property to a nonprofit. Statutes also do not require a public notice or hearing, but it is a best practice to do so pursuant to ORS 271.330(5)

While not required it is the goal to relinquish title for no less than the amount of tax foregone due to the Property Tax Foreclosure and fees and expenses incurred by Wasco County during such time the property has been foreclosed and held by Wasco County.

5. Real property shall be sold or relinquished under one of the following categories:
 - a. Sale to prior owner of record
 - b. Public auction
 - c. Private sale
 - 1) Real property unsold at auction
 - 2) Sale to adjacent property owner
 - d Relinquishing title of property not needed for public use

Procedures 2016 B, and D provide documentation of the processes for these three sale categories.



MOTION

SUBJECT: Wasco County Owned Lands Policy Updates

I move to approve the updates to the Sale of Tax Foreclosed and Surplus Real Property Policy as proposed by the Wasco County Assessor and County Counsel.



AGENDA ITEM

Finance

[SURPLUS VEHICLE REQUEST](#)

[MUNIS CONVERSION UPDATE](#)



FINANCE ITEM

Surplus Vehicles

[STAFF MEMO](#)

[ORDER 21-010 SURPLUSING VEHICLES](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: VEHICLE SURPLUS FY 2021

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KAYLA NELSON, FINANCE MANAGER

DATE: 3/17/2021

BACKGROUND INFORMATION:

The Finance Department assumed responsibility for the vehicle program in FY 2019 and as such, is now requesting authority to surplus several vehicles. Majority of the vehicles listed below are no longer in working condition.

These vehicles have been rotated from the Sheriff's department over the years. Following arrival of the current year vehicles, the listed vehicles have either already been replaced or are on a planned replacement schedule.

SURPLUS REQUEST:

Year / Make	Vehicle ID	Asset #	VIN	Book Value	Last Known Mileage
2010 Tahoe	10-03	0000450	1GNUKAE06AR215817	\$0	180,674
2010 Tahoe	10-04	0000449	1GNUKAE04R217128	\$0	118,674
2010 Charger	10-01	0000405	2B3AA4CVXAH199282	\$0	90,545
2008 Durango	08-01	0000433	1D8HB48238F126793	\$0	106,183
2010 Charger	10-02	0000404	2B3AA4CV1AH199283	\$0	86,922

The current request is for the BOC authorize the Finance Department to begin the process of disposing of these vehicles, per the Wasco County Contracting Regulations, Section 17 – Use or Disposal of Personal Property – and dispose of this equipment either by placing them in a publicly advertised auction and selling them to the highest bidder, or by sale to another public agency.

Also, please note that three vehicles from last year's surplus order did not make it to the auction, so will be joining these vehicles this year (vehicles 05-03, 06-03, 06-04, all Durangos).



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF SURPLUS OF VEHICLES

ORDER #21-011

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the vehicles listed below have been replaced or are scheduled to be replaced; most are no longer in working condition.

NOW, THEREFORE, IT IS HEREBY ORDERED: That the below listed vehicles will be considered surplus and disposed of by Wasco County staff in accordance with state laws governing the disposition of property:

Year / Make	Vehicle ID	Asset #	VIN	Book Value	Last Known Mileage
2010 Tahoe	10-03	0000450	1GNUKAE06AR215817	\$0	180,674
2010 Tahoe	10-04	0000449	1GNUKAE04R217128	\$0	118,674
2010 Charger	10-01	0000405	2B3AA4CVXAH199282	\$0	90,545
2008 Durango	08-01	0000433	1D8HB48238F126793	\$0	106,183
2010 Charger	10-02	0000404	2B3AA4CV1AH199283	\$0	86,922

DATED this 17th day of March, 2021.

APPROVED AS TO FORM:

Kristen Campbell, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Scott C. Hege, Commission Chair

Kathleen B. Schwartz, Vice Chair

Stephen D. Kramer, County Commissioner



MOTION

SUBJECT: Surplus Vehicles Motion

I move to approve Order 21-011 surplussing 5 Wasco County vehicles no longer in use.



FINANCE ITEM

Munis Conversion Update

[PROJECT TIMELINE](#)

MUNIS IMPLEMENTATION UPDATE

As of March 2021



COMPLETED ITEMS

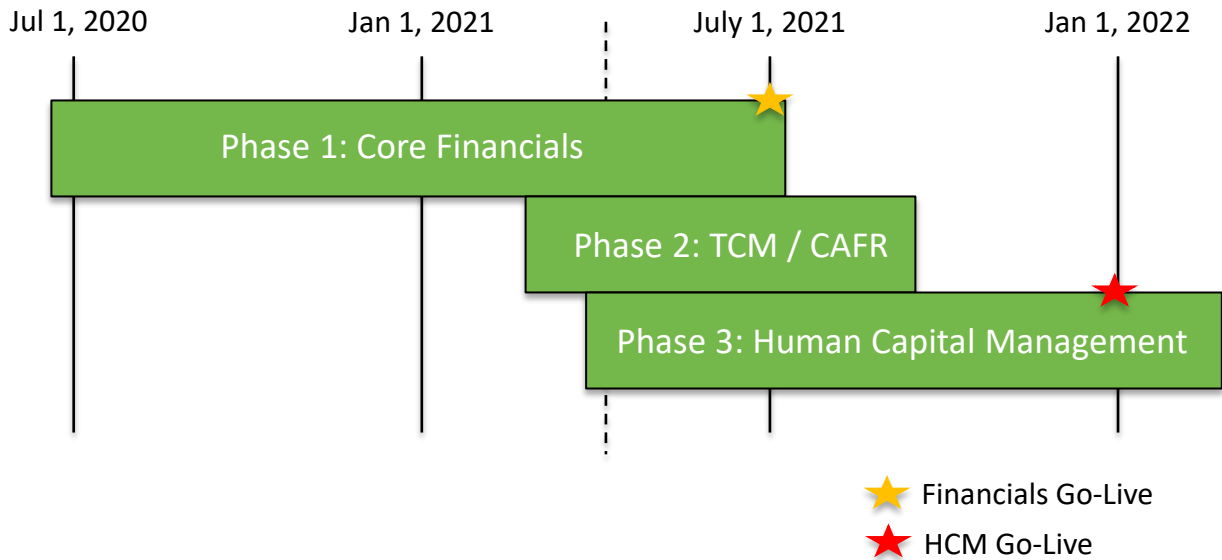
- All financial modules configured (AP/Purchasing/GL/AR/Projects)
- All GL balances loaded through FY 2020
- Initial vendor data conversion loaded
- HCM current state analysis

IMPLEMENTATION BUDGET

Fee Type	Actual	Budget
Services	\$21,280	\$140,010
License Fees	\$4,657	\$23,250
Travel		\$38,360
TOTAL	\$25,937	\$201,620

**Excludes hosting fees, incurred to-date \$44,823*

PROJECT TIMELINE



NEXT STEPS:

- Completion of ADFS configuration (IS – March)
- Final data conversion for AP and contracts (April)
- Financials User Acceptance Testing (May)
- Financials End User Training (June)
- Go-Live Support (July-August)
- HCM Configuration, Data Conversion, UAT, Training (January 2022)



AGENDA ITEM

NCPHD Salary Survey

[NCPHD PRESENTATION](#)

ONE TREE HILL, LLC.

North Central Public Health District
Board Presentation

SALARY SURVEY

- Requested to age the data of the existing 2017 report
- Provide a market range for existing positions
- Provide a recommendation on how to get to market range
- Provide a recommendation on how to keep ranges at market rate – not falling behind

CURRENT PAY SYSTEM

- NCPHD's pay structure offers multiple alphabetical classifications with 5 pay steps for each classification
- Pay steps increase by approx. 5% per year
- By year number five employees are at the highest rate of their pay range
- After year five a longevity bonus of \$25/month is paid increasing by \$25 every five years

- Each current pay range shows a significant deficiency when compared to market due to a lack of updates
- Some positions would qualify for SNAP if supporting a family which is not good optics for a government entity

Current Rate

		monthly		hourly								Total Range		Total % Increase	
Class	Job Title	Step 1		Step 2		Step 3		Step 4		Step 5					
H		\$2,729.21	\$16.79	\$2,863.34	\$17.62	\$3,005.74	\$18.50	\$3,156.55	\$19.42	\$3,314.62	\$20.39				
	Nutrition Program Technician	\$32,750.52		\$34,360.08		\$36,068.88		\$37,878.60		\$39,775.44		\$7,024.92	17.66%		
	Community Health Worker				4.68%		4.74%		4.78%		4.77%				
	Program Secretary														
	Billing Specialist														
	Environmental Health Program Technician														
M		\$3,482.35	\$21.43	\$3,656.11	\$22.51	\$3,837.11	\$23.62	\$4,028.96	\$24.80	\$4,229.27	\$26.03				
	WIC Coordinator	\$41,788.20		\$43,873.32		\$46,045.32		\$48,347.52		\$50,751.24		\$8,963.04	17.66%		
	Accounting Clerk				4.75%		4.72%		4.76%		4.74%				
P		\$4,028.96	\$24.82	\$4,229.27	\$26.03	\$4,442.85	\$27.36	\$4,664.85	\$28.70	\$4,900.16	\$30.15				
	Emergency Preparedness Coordinator	\$48,347.52		\$50,751.24		\$53,314.20		\$55,978.20		\$58,801.92		\$10,454.40	17.78%		
	Environmental Health Specialist Trainee				4.74%		4.81%		4.76%		4.80%				
	TPEP Coordinator														
S		\$4,664.85	\$28.70	\$4,900.16	\$30.15	\$5,143.90	\$31.66	\$5,402.11	\$33.24	\$5,672.39	\$34.90				
	Environmental Health Specialist Supervisor	\$55,978.20		\$58,801.92		\$61,726.80		\$64,825.32		\$68,068.68		\$12,090.48	17.76%		
	Finance Manager				4.80%		4.74%		4.78%		4.76%				
	Clinical Program Supervisor														
	Nursing Supervisor														
	Data Analyst/Epidemiologist														
	Office Manager														
L		\$3,314.62	\$20.39	\$3,482.35	\$21.43	\$3,656.11	\$22.51	\$3,837.11	\$23.62	\$4,028.96	\$24.80				
	Community Health Specialist	\$39,775.44		\$41,788.20		\$43,873.32		\$46,045.32		\$48,347.52		\$8,572.08	17.73%		
					4.82%		4.75%		4.72%		4.76%				
Q		\$4,229.27	\$26.03	\$4,442.85	\$27.36	\$4,664.85	\$28.70	\$4,900.16	\$30.15	\$5,143.90	\$31.66				
	Environmental Health Specialist	\$50,751.24		\$53,314.20		\$55,978.20		\$58,801.92		\$61,726.80		\$10,975.56	17.78%		
					4.81%		4.76%		4.80%		4.74%				
R		\$4,442.85	\$27.36	\$4,664.85	\$28.70	\$4,900.16	\$30.15	\$5,143.90	\$31.66	\$5,402.11	\$33.24				
	Public Health Nurse II	\$53,314.20		\$55,978.20		\$58,801.92		\$61,726.80		\$64,825.32		\$11,511.12	17.76%		
					4.76%		4.80%		4.74%		4.78%				
DIR		\$7,092.79	\$43.67	\$7,092.79	\$43.67	\$7,092.79	\$43.67	\$7,092.79	\$43.67	\$7,092.79	\$43.67				
	Public Health Administrator - Director	\$85,113.48		\$85,113.48		\$85,113.48		\$85,113.48		\$85,113.48		50.00	0.00%		
					0.00%		0.00%		0.00%		0.00%				
NP		\$7,176.01	\$55.20	\$7,176.01	\$55.20	\$7,176.01	\$55.20	\$7,176.01	\$55.20	\$7,176.01	\$55.20				
	Nurse Practitioner/Physician Assistant	\$86,112.12		\$86,112.12		\$86,112.12		\$86,112.12		\$86,112.12		50.00	0.00%		
					0.00%		0.00%		0.00%		#REF!				
HO1		\$11,212.69	\$69.00	\$11,212.69	\$69.00	\$11,212.69	\$69.00	\$11,212.69	\$69.00	\$11,212.69	\$69.00				
	Public Health Officer	\$134,552.28		\$134,552.28		\$134,552.28		\$134,552.28		\$134,552.28		50.00	0.00%		
					0.00%		0.00%		0.00%		0.00%				

SOURCE OF DATA UPDATE

- HR Answers 2017 survey data
- Klickitat County, Columbia County, Hood River County, Polk County
- Consumer Price Index (CPI) West Oregon

FIRST DRAFT

Current Rates vs. Market Rates - 2021

Class	NCPHD Position Title	NCPHD Current Pay Range			Market Average Pay Ranges			NCPHD Difference to Market		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
		Current Pay Range			Salary Survey Data			Difference Compared to External Data		
DIR	Public Health Administrator - Director*	\$85,113.48	\$85,113.48	\$85,113.48	\$82,571.03	\$100,563.94	\$118,556.86	2.99%	-18.15%	-39.29%
H	Nutrition Program Technician	\$32,750.52	\$36,262.98	\$39,775.44	\$36,807.15	\$43,289.79	\$49,772.42	-12.39%	-19.38%	-25.13%
H	Community Health Worker	\$32,750.52	\$36,262.98	\$39,775.44	\$29,798.19	\$41,909.87	\$54,021.54	9.01%	-15.57%	-35.82%
H	Program Secretary	\$32,750.52	\$36,262.98	\$39,775.44	\$37,645.89	\$44,104.36	\$50,562.82	-14.95%	-21.62%	-27.12%
H	Billing Specialist	\$32,750.52	\$36,262.98	\$39,775.44	\$35,780.40	\$40,860.00	\$45,939.60	-9.25%	-12.68%	-15.50%
H	Environ Health Program Technician	\$32,750.52	\$36,262.98	\$39,775.44	\$38,598.10	\$45,714.84	\$52,831.59	-17.85%	-26.06%	-32.82%
H	Class H Average	\$32,750.52	\$36,262.98	\$39,775.44	\$35,725.95	\$43,175.77	\$50,625.59	-9.09%	-19.06%	-27.28%
WOL	Public Health Officer *	\$134,552.28	\$134,552.28	\$134,552.28	\$129,868.62	\$195,309.39	\$260,750.15	3.48%	-45.16%	-93.79%
L	Community Health Specialist	\$39,775.44	\$44,061.48	\$48,347.52	\$48,628.81	\$59,311.54	\$69,994.27	-22.26%	-34.61%	-44.77%
M	WIC Coordinator	\$41,788.20	\$46,269.72	\$50,751.24	\$39,600.99	\$45,711.25	\$51,821.50	5.23%	1.21%	-2.11%
M	Accounting Clerk	\$41,788.20	\$46,269.72	\$50,751.24	\$36,636.98	\$42,368.09	\$48,099.19	12.33%	8.43%	5.23%
M	Class M Average	\$41,788.20	\$46,269.72	\$50,751.24	\$38,118.98	\$44,039.67	\$49,960.35	8.78%	4.82%	1.56%
NP	Nurse Practitioner/Physician Assistant*	\$86,112.12	\$86,112.12	\$86,112.12	\$77,110.34	\$93,536.52	\$109,962.70	10.45%	-8.62%	-27.70%
P	Emergency Preparedness Coordinator	\$48,347.52	\$53,574.72	\$58,801.92	\$57,338.72	\$68,980.39	\$80,622.06	-18.60%	-28.76%	-37.11%
P	Environmental Health Specialist Trainee	\$48,347.52	\$53,574.72	\$58,801.92	\$44,342.16	\$52,492.95	\$60,643.74	8.28%	2.02%	-3.13%
P	TREP Coord. (Comm Hlth Prmr/Educ)	\$48,347.52	\$53,574.72	\$58,801.92	\$50,668.45	\$60,824.79	\$70,981.12	-4.80%	-13.53%	-20.71%
P	Class P Average	\$48,347.52	\$53,574.72	\$58,801.92	\$50,783.11	\$60,766.04	\$70,748.98	-5.04%	-13.42%	-20.32%
Q	Environmental Health Specialist	\$50,751.24	\$56,239.02	\$61,726.80	\$50,928.57	\$60,526.20	\$70,123.83	-0.35%	-7.62%	-13.60%
R	Public Health Nurse II (new class)	\$53,314.20	\$58,478.75	\$64,825.32	\$57,312.00	\$65,461.20	\$73,610.40	-7.50%	-11.94%	-13.55%
S	Environmental Health Specialist Spvr	\$55,978.20	\$62,023.44	\$68,068.68	\$65,080.15	\$77,884.80	\$90,689.44	-16.26%	-25.57%	-33.23%
S	Finance Manager	\$55,978.20	\$62,023.44	\$68,068.68	\$62,713.47	\$75,409.09	\$88,104.71	-12.03%	-21.58%	-29.44%
S	Clinical Program Supervisor	\$55,978.20	\$62,023.44	\$68,068.68	\$62,462.48	\$74,759.40	\$87,056.33	-11.58%	-20.53%	-27.89%
S	Nursing Supervisor	\$55,978.20	\$62,023.44	\$68,068.68	\$63,113.02	\$74,092.26	\$85,071.50	-12.75%	-19.46%	-24.98%
S	Data Analyst/Epidemiologist	\$55,978.20	\$62,023.44	\$68,068.68	\$44,521.97	\$53,906.46	\$63,290.94	20.47%	13.09%	7.02%
	Office Manager	\$55,978.20	\$62,023.44	\$68,068.68	\$56,224.93	\$64,601.70	\$72,978.46	-0.44%	-4.16%	-7.21%
S	Class S Average	\$55,978.20	\$62,023.44	\$68,068.68	\$59,019.34	\$70,108.95	\$81,198.57	-5.43%	-13.04%	-19.29%

At Market Rate

FIRST DRAFT		At Market Rate												Total Range			Step Increase	Total % Increase
Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7										
H		\$2,977.16	\$3,184.10	\$3,391.04	\$3,597.98	\$3,804.92	\$4,011.86	\$4,218.80										
	Nutrition Program Technician	\$35,725.95	\$38,209.22	\$40,692.50	\$43,175.77	\$45,659.04	\$48,142.32	\$50,625.59										
	Community Health Worker		6.50%	6.10%	5.75%	5.44%	5.16%	4.91%										
	Program Secretary																	
	Billing Specialist																	
M	Environmental Health Program Technician																	
	WIC Coordinator	\$3,176.58	\$3,341.05	\$3,505.51	\$3,669.97	\$3,834.44	\$3,998.90	\$4,163.36										
P	Accounting Clerk	\$38,118.98	\$40,092.54	\$42,066.10	\$44,039.67	\$46,013.23	\$47,986.79	\$49,960.35										
			4.92%	4.69%	4.48%	4.29%	4.11%	3.95%										
	Emergency Preparedness Coordinator	\$4,231.93	\$4,509.23	\$4,786.53	\$5,063.84	\$5,341.14	\$5,618.44	\$5,895.75										
S	Environmental Health Specialist Trainee	\$50,783.11	\$54,110.76	\$57,438.40	\$60,766.05	\$64,093.69	\$67,421.34	\$70,748.98										
	TPEP Coordinator		6.15%	5.79%	5.48%	5.19%	4.94%	4.70%										
	Environmental Health Specialist Supervisor	\$4,318.28	\$5,226.32	\$5,534.37	\$5,842.41	\$6,150.46	\$6,458.50	\$6,766.55										
	Finance Manager	\$59,019.34	\$62,715.88	\$66,412.42	\$70,108.96	\$73,805.49	\$77,502.03	\$81,198.57										
	Clinical Program Supervisor		5.89%	5.57%	5.27%	5.01%	4.77%	4.55%										
L	Nursing Supervisor																	
	Data Analyst/Epidemiologist																	
Q	Office Manager																	
	Community Health Specialist	\$4,052.40	\$4,349.14	\$4,645.89	\$4,942.63	\$5,239.37	\$5,536.11	\$5,832.86										
R		\$48,628.81	\$52,189.72	\$55,750.63	\$59,311.54	\$62,872.45	\$66,433.36	\$69,994.27										
			6.82%	6.39%	6.00%	5.66%	5.36%	5.09%										
	Enviromental Health Specialist	\$4,244.05	\$4,510.65	\$4,777.25	\$5,043.85	\$5,310.45	\$5,577.05	\$5,843.65										
DIR		\$50,928.57	\$54,127.78	\$57,326.99	\$60,526.20	\$63,725.41	\$66,924.62	\$70,123.83										
			5.91%	5.58%	5.29%	5.02%	4.78%	4.56%										
NP	Public Health Nurse II	\$4,776.00	\$5,002.37	\$5,228.73	\$5,455.10	\$5,681.47	\$5,907.83	\$6,134.20										
		\$57,312.00	\$60,028.40	\$62,744.80	\$65,461.20	\$68,177.60	\$70,894.00	\$73,610.40										
HO1			4.53%	4.33%	4.15%	3.98%	3.83%	3.69%										
	Public Health Administrator – Director	\$6,880.92	\$7,380.72	\$7,880.53	\$8,380.33	\$8,880.13	\$9,379.94	\$9,879.74										
NP		\$82,571.03	\$88,568.67	\$94,566.31	\$100,563.95	\$106,561.58	\$112,559.22	\$118,556.86										
			6.77%	6.34%	5.96%	5.63%	5.33%	5.06%										
HO1	Nurse Practitioner/Physician Assistant	\$6,425.86	\$6,882.14	\$7,338.43	\$7,794.71	\$8,250.99	\$8,707.28	\$9,163.56										
		\$77,110.34	\$82,585.73	\$88,061.13	\$93,536.52	\$99,011.91	\$104,487.31	\$109,962.70										
HO1			6.63%	6.22%	5.85%	5.53%	5.24%	4.98%										
	Public Health Officer	\$10,822.39	\$12,640.18	\$14,457.98	\$16,275.78	\$18,093.58	\$19,911.38	\$21,729.18										
HO1		\$129,868.62	\$151,682.21	\$173,495.80	\$195,309.39	\$217,122.97	\$238,936.56	\$260,750.15										
			14.38%	12.57%	11.17%	10.05%	9.13%	8.37%										

PATH TO MARKET PAY RATES

1. Bring any employees up to the market minimum immediately
2. Implement ranges for static paid positions:
 - Director, Health Officer, and Nurse Practitioner/Physician Assistant
3. Add additional classifications to narrow steps where necessary
4. At next increase period (July 1) move employees into the new ranges
5. Continue paying in steps and increase to at least 7 steps
6. Stop the longevity incentive
7. Continue CPI annual adjustments to the ranges
8. Have the salary ranges reviewed every 3-5 years

IMPORTANCE OF FAIR COMPENSATION

- Attracts the right candidates
- Encourages longevity/reduces staff turnover
- Reduces hiring and new staff training expenses
- Helps employees feel appreciated, creating a positive culture
- Reduces stress on staff from covering for vacant positions

QUESTIONS AND ANSWERS

THANK YOU



AGENDA ITEM

Executive Session

PURSUANT TO ORS 192.660(2)(G) TRADE NEGOTIATIONS/(2)(H)
CONSULTING WITH COUNSEL/(2)(E) REAL PROPERTY
TRANSACTIONS/(2)(F) INFORMATION OR RECORDS THAT ARE EXEMPT
FROM PUBIC INFORMATION

NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO
AGENDA
