



## AGENDA: REGULAR SESSION

WEDNESDAY, JANUARY 20, 2021

WASCO COUNTY BOARD OF COMMISSIONERS

<https://wascocounty-org.zoom.us/j/3957734524> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PUBLIC COMMENT:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

**DEPARTMENTS:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

*Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.*

*In light of the current COVID-19 crisis, the Board will be meeting electronically. You can join the meeting at <https://wascocounty-org.zoom.us/j/3957734524> or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#*

*We appreciate your patience as we continue to try to serve the public during this time. Please use the chat function to submit real-time questions or comments. You can also submit comments/questions to the Board anytime on our webpage: [Your County, Your Voice](#)*

9:00 a.m.	<b>CALL TO ORDER</b> Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. <b>Corrections or Additions to the Agenda</b> <b>Discussion Items:</b> <a href="#">COVID Updates</a> ; <a href="#">Revised NORC Agreement</a> ; <a href="#">Emergency Declaration Extension</a> ; <a href="#">Finance Report</a> ; <a href="#">Workforce Act</a> (Items of general Commission discussion, not otherwise listed on the Agenda) <b>Consent Agenda:</b> <a href="#">1.6.2021 Regular Session Minutes</a> (Items of a routine nature: minutes, documents, items previously discussed.)
10:00 a.m.	<a href="#">Road Vacation Petition</a> – Arthur Smith
10:10 a.m.	<a href="#">Records Request Policy Revisions</a> – Kristen Campbell
10:20 a.m.	<a href="#">Camping on County Property</a> – Kristen Campbell/Scott Williams
10:40 a.m.	<a href="#">REDD Zone Applications</a> – Matthew Klebes
11:00 a.m.	<a href="#">EDC 2021 Project List/Appointments</a> – Carrie Pipinich
11:20 a.m.	<a href="#">CGCC Construction Update</a> – Dan Spatz/Marta Cronin
11:40 a.m.	<a href="#">Executive Session – Pursuant to ORS 192.660(2)(g) Trade Negotiations/(2)(H) Legal Consultation/(2)(E) Real Property Transactions</a>
	<b>COMMISSION CALL</b>
	<b>NEW/OLD BUSINESS</b>
	<b>ADJOURN</b>

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations





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This meeting was held on Zoom

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or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

**Discussion Item – NCPHD COVID-19 Update**

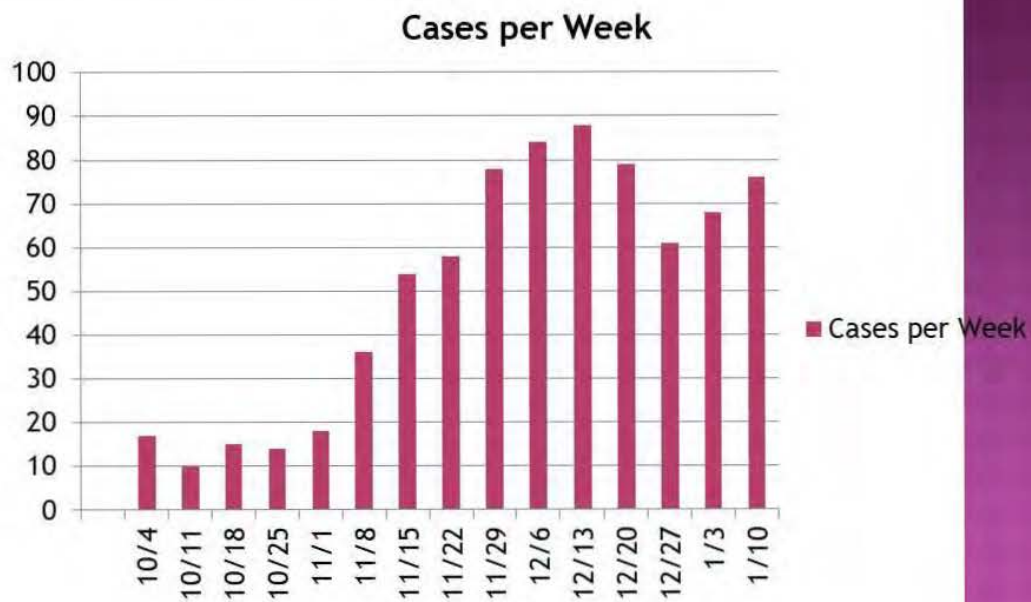
North Central Public Health District Health Officer Dr. Mimi McDonell reviewed the current COVID statistics for the region and state, noting that we are at higher levels than what we would like. However, the post-holiday peak is not as high as was the post-Thanksgiving peak; that is encouraging.

**COUNTY DATA: TOTAL CASES,  
RECOVERED AND DEATHS TO DATE**

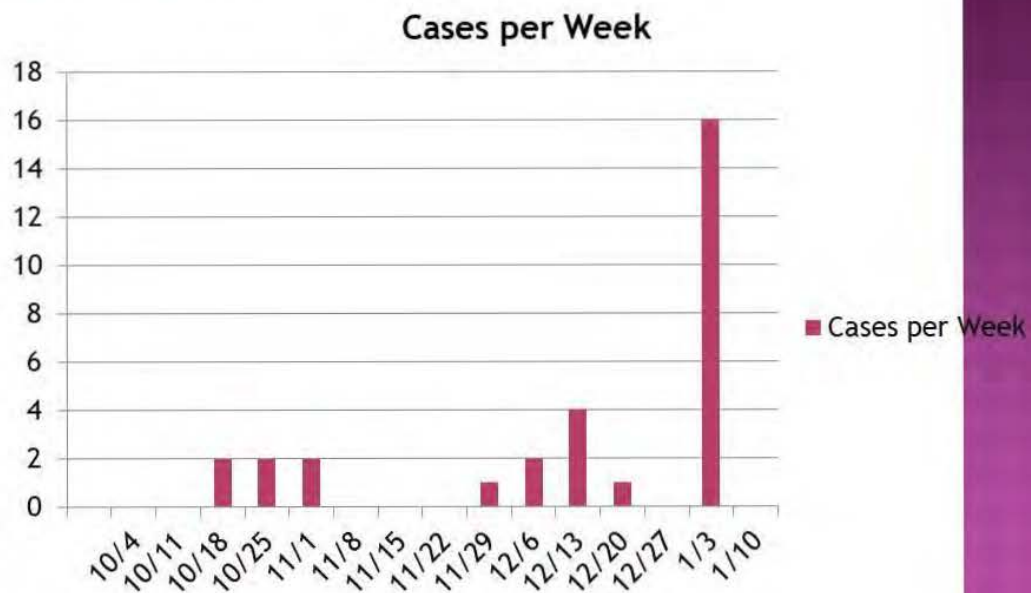
Wasco		
• Total	1085	
• Recovered	657	
• Deaths	23	
Sherman		
• Total	47	
• Recovered	26	
Gilliam		
• Total	51	
• Recovered	24	
• Deaths	1	



## WASCO CASES NOV/DEC/JAN



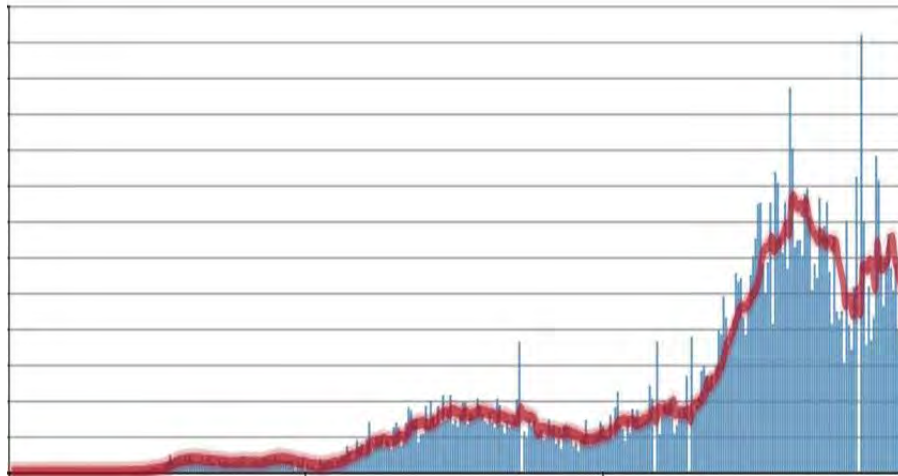
## SHERMAN CASES NOV/DEC/JAN





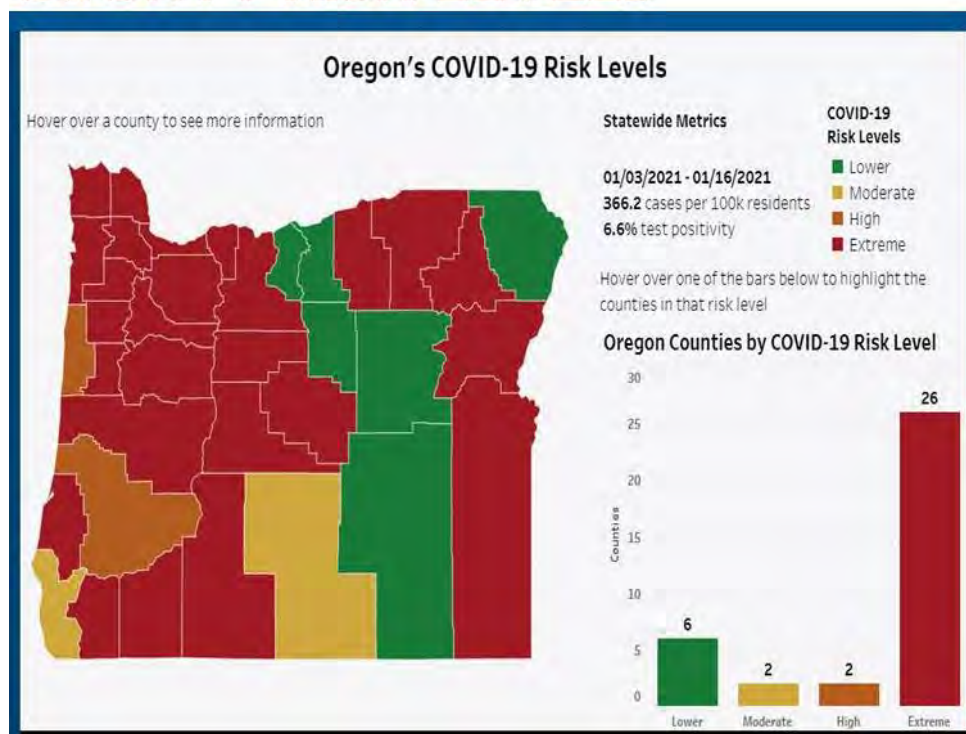
Cases 134,468  
Deaths 1,808

## OREGON



Dr. McDonnell reported that the State of Oregon is assigning risk levels to counties based on their number of case per 100,000 in a two-week period. The new period has just begun; the following graphic illustrates the assigned risk levels throughout the state; Wasco County remains in the extreme risk category.

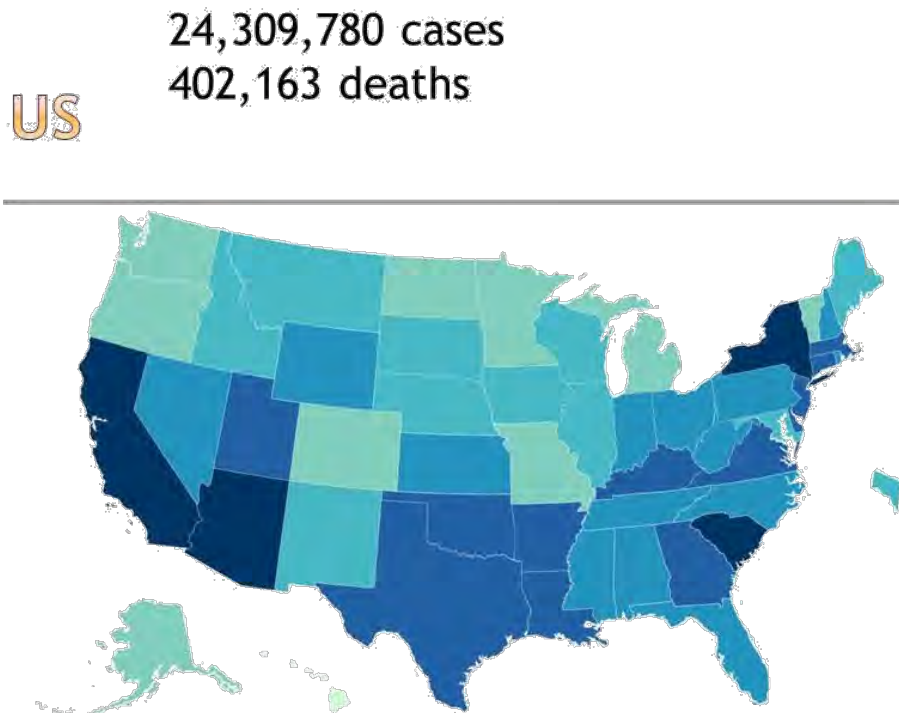
## COUNTY RISK LEVELS



Dr. McDonnell explained that the darker the state on the map below, the higher rate of COVID for the last 2 weeks; Oregon is one of the states with low rates compared to the



nation as a whole. Oregonians should be proud of the work they are doing to keep our numbers low.



Dr. McDonnell reported that yesterday OHA and ODE released new guidance for in-person education; you can find it on their websites. The metrics are still advisory and schools in our region are either already open for hybrid or in-person education or are working on plans to do so.

## K-12 EDUCATION

- New guidance released yesterday- Jan 19
- Risk levels still advisory
- Revised Metrics
- Sherman and Gilliam schools continuing with in-person education
- Dufur, South Wasco and SMA also hybrid or in- person
- NWCSO 21 working on in-person plans

Dr. McDonnell reported that last week was a bit of a roller coaster in terms of what had been expected in vaccine supplies. Due to some miscommunication, the volume of supply



anticipated from the federal government was not available. There has, however, been an increase in what has been pushed out from the state to Public Health Districts. She noted that in Wasco County we are still working on getting Phase 1a people vaccinated. Some in our local long-term care facilities have received their second dose of vaccine. She said it is a bit more challenging to reach those who are receiving in-home care and their care providers; they continue to work with partners to identify and reach out to that population.

## VACCINE NEWS FROM OHA

### • COVID-19 Vaccine Priority

#### • Phase 1a

- Long term Care residents and staff
- EMS/First Responders
- Health Care Providers
- Congregate Living Facility residents and staff
- Persons receiving in home care

When a county has completed Phase 1a, they can move into Phase 1b which is outlined below. Dr. McDonell explained that their capacity to administer vaccinations is not unlimited; she asked that people be patient as we move through the various groups. They will continue to reach out and provide information on how to access vaccination services.

## PHASE 1B GROUPS

### Group 1

- Childcare providers, early learning and K-12 educators and staff  
**Eligible January 25, 2021**

### Group 2

- People 80 and older  
**Eligible February 8, 2021**

### Group 3

- People 75 and older  
**Eligibility date to be determined**

### Group 4

- People 70 and older  
**Eligibility date to be determined**

### Group 5

- People 65 and older  
**Eligibility date to be determined**

Chair Hege asked how that information will be distributed. Dr. McDonell said it will come out on their websites, Facebook, radio and public service announcements as well as



messaging through forums such as the Board of Commissioner meetings. They also push the information out through community partners in both English and Spanish.

Dr. McDonell reviewed the current status of vaccine delivery in the region as outlined below. She explained that the time it takes to enter the information into the system creates a bit of a lag in reporting – up to 24 hours. They hope to vaccinate 300 people in Wasco County this Saturday – it is still by appointment and targeting people in Phase 1a.

## REGIONALLY VAX STATUS

### Wasco

- 1273 vaccinated
- 47/1000 people
- Finish Phase 1a anticipated by 1/30/2021

### Sherman

- 110 vaccinated
- 62/1000 people
- Phase 1a complete

### Gilliam

- 56 vaccinated
- 28/1000
- Finish Phase 1a 1/22/2021

Dr. McDonell reviewed the plans for continuing through the vaccination program. She said we are fortunate to have great partners. MCMC and One Community Health are not only vaccinating their own staff but other clinical staff as well. Many other community partners are stepping up to assist with the effort. Pharmacies have done a tremendous job in vaccinating staff and residents of long-term care facilities. She anticipates the partnership will continue in some fashion and she looks forward to the day when people will be able to go to their primary care provider or local pharmacy to get their vaccination.



## PLANS

- Regional collaboration
  - MCMC & OCH -vaccinating own staff, other clinical staff
  - MCMC allocating vaccine to public health
  - MCF&R, Sherman, Gilliam County Clinics- vaccinated first responders
- Utilize all resources
  - Medical Reserve Corps
  - Wasco County Van and driver!
  - Readiness Center
  - Pharmacies
- Keep focus on equity
- Open communication
- Provide accessible, factual information

Dr. McDonell announced some free testing events that will be held throughout the region as outlined below. This testing is for anyone who wants to be tested. The test results are not immediate but they are sensitive tests and results can be accessed online in a day or two. The organizers ask that you pre-register.

## OHA FREE TESTING EVENTS

- Wasco County in The Dalles and planning for Maupin
- Arlington
- Condon
- The Dalles first event Thursday January 21
  - 10:00 am -2:00pm
  - Held at NWC Aquatic Center parking lot
  - Register at <http://www.doineedacovid19test.com>

Dr. McDonell empathized with the frustration people feel regarding what seems to be the slow progress of vaccinations. She explained that not only are they limited by the supply of vaccine but they also continue to do all the work of testing, case investigation, contract tracing and managing all other aspects of public health.

NCPHD Interim Executive Director Shellie Campbell stated that they have been working with the Senior Center, among others, to collect and provide information to seniors in an



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effort to support them in getting signed up for vaccination.

Vice-Chair Schwartz asked if there is a sense of how well the vaccine is being received by those to whom it is offered. She reported having spoken to a first responder and being surprised by how few in that group had accepted the vaccine. Dr. McDonell replied that it varies by group/work place/circle of friends. In the long term care facilities approximately 95% of the residents accepted vaccines but the caregivers had an acceptance rate of only 60-70%. She said it is hard to know but for the most part in the medical community, there has been a higher rate of acceptance. She stated that a lot depends on where people get their information; she hopes the percentage will rise once people see the benefits. It is disappointing and frustrating when misinformation is spread. She encouraged people to seek information from trusted sites.

Vice-Chair Schwartz commented that separating the groups included in Phase 1b seems to be an onerous task. She said she hopes we will combine those groups at some point. She asked if there is any information on when vaccines will be distributed to primary care physicians. Dr. McDonell replied that she is looking forward that time but does not know when it will be. At this point, the vaccines are still going to hospitals, public health, etc. Primary care physicians are not currently part of the plan. Ms. Campbell added that they would like to see the pharmacies be able to help as well.

Vice-Chair Schwartz asked what the objective is of the free testing events. Dr. McDonell speculated that it might be two-fold: 1) since 40-50% of those who contract COVID are asymptomatic, we are probably not testing everyone who should be tested; 2) as we become busier with vaccinations, testing is on the decline. In addition, the testing is being done in rural areas where it may be harder to get vaccines. It is a state and federal effort.

Commissioner Kramer thanked NCPHD for all their work. He stated that we all need to be flexible and patient. Things change every day and we need to be able to do this in an orderly fashion.

Chair Hege commented that when the PSA's go out the title "Mass Vaccination Event" can be misleading. If people do not take the time to read the entire announcement, they may try to show up to the event even though it is only for a certain group and by appointment only. He asked when those events might be for the general public. Dr. McDonell said that is difficult to say but very generally speaking it could be in April or May – that is a very rough estimate. Chair Hege observed that if you look at the numbers of vaccines we get each week and do the math, it seems like it will take years.

Chair Hege asked where the vaccination data in the presentation is coming from. He asked if the numbers per thousand are related to the take rate or the number of vaccinations available. Dr. McDonell replied that that the data is available on the state site. Those numbers are related to the numbers of vaccines available; perhaps later the take rate will have an impact on that number. Wasco County's number per thousand is lower than our



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neighboring counties because our population is so much larger.

Chair Hege reported that on the weekly state calls he has heard a lot of frustration that rural counties have not been getting enough vaccine. Dr. McDonell responded that it has not been a clear roll-out and not always mathematically intuitive.

Debi Ferrer asked if Dr. McDonell knows why the Governor omitted people who suffer from chronic diseases from the priorities list in the recent change to the vaccination priority schedule. Dr. McDonell responded that educators were on the list to allow the return to in-person education and they have a greater potential for exposure. It also may have something to do with federal guidance.

Kate Wilson said that at Senator Findlay's town hall he said that there is no evidence that opening businesses increase risk. Dr. McDonell replied that some business openings may not have much impact; however there are businesses that we know increase the risk such as restaurants – we know that it drives numbers up in the community. There is a lot of nuance to this and it can be frustrating.

Brad Cross observed that in Hood River they are including public workers and asked if that is also true in Wasco County. Dr. McDonell stated that it is being considered. Chair Hege noted that it is not a decision made by the County but by Public Health. Dr. McDonell concurred saying that they try to follow state guidelines but are also trying to be equitable.

Kathy Clark asked if there are plans on how they will manage the work load once they have to include second dose vaccinations along with continuing to administer first doses. Dr. McDonell stated that currently OHA has confirmed that for every first dose, they have a second dose held. As far as administration, they have been able to hire new people for vaccination crews. She said they are cognizant of that need and the Readiness Center is very helpful. They are trying to make appointments for the second dose when they administer the first dose.

Chair Hege asked if there is another vaccine coming that is a single dose. Dr. McDonell replied affirmatively saying that it is a Johnson and Johnson product. Chair Hege noted that the second dose is important for immunity but it is more impactful.

Lynn Burditt reported that Eagle Creek has been closed again due to the landslides. Many of the recreational venues are seeing increased visitors but the businesses are not benefitting; they are working on that issue. They are reaching out to counties and cities for public information officer contacts. Throughout the country and particularly in Washington and Oregon, we are seeing significantly higher levels of public recreation. She concluded by saying that the Ports are talking about the 2021 cruise ship season.

<b>Discussion Item – Revised NORC Agreement</b>
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Youth Think Coordinator Debby Jones explained that after the previous Agreement had



been signed they discovered that one of the experts they planned to contract with was already affiliated with NORC. Since it would be less expensive to engage those services through NORC, the Letter of Agreement has been modified to include those services. This does not have a negative impact on the project budget as these services were already included in the budget. .

**{{Commissioner Kramer moved to approve the Restated NORC Letter of Agreement. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

#### Discussion Item – Emergency Declaration Extension

Mr. Stone explained that this further extends the Emergency Declaration passed last year at the beginning of the pandemic. It extends the emergency authority and supports grant applications related to the COVID-19 pandemic through mid-April.

**{{Vice-Chair Schwartz moved to approve Order 21-003 extending Order and Resolution 20-003 Declaring a local state of emergency and declaring emergency measures through April 21, 2021. Commissioner Kramer seconded the motion which passed unanimously.}}**

#### Discussion Item – Workforce Act

Commissioner Kramer explained that the flyer in the packet is a summary of where Workforce and Worksource is today. He stated that he is the Co-Chair of a 10-county consortium which has agreed that all 9 investment boards throughout the state would like more communication. Senator Findlay is co-sponsoring a Senate bill and they are talking to others for support. He said that it is a good, bipartisan bill which is trying to keep federal dollars in our state. The request is to add the Wasco County logo to a joint letter of support to the cosponsors.

Vice-Chair Schwartz asked if the bill is available to read prior to the Board making a decision. Commissioner Kramer replied that it is available in OLIS. He noted that the Port of The Dalles is supporting it and the two cosponsors are bipartisan and usually do not agree on issues.

**\*\*\*The Board was in general consensus to add the Wasco County logo to support the proposed legislation once they have had the opportunity to review it.\*\*\***

#### Discussion Item – Finance Report

Finance Director Mike Middleton reviewed the report included in the Board Packet.

#### Agenda Item – Road Vacation Petition

Public Works Director Arthur Smith stated that we have received a petition to vacate portions of a road in Tygh Valley. This same group came in early 2019 for a different vacation which went to a public hearing as not all adjacent landowners were in agreement. Agreements were negotiated with that landowner and they were able to successfully



vacate. They are coming back now to clear up some roads that are truly not buildable. He said that today he is just asking for direction to prepare a report as required by statute.

**{{(Vice-Chair Schwartz moved to approve Order 21-006 Directing the Public Works Director to prepare is report on the proposed vacation of Church Avenue Between 3rd Street and 5th Street, and 4th Street Between Church Avenue And Havens Avenue, Located In Tygh Valley, Oregon, Section 10, Township 4 South, Range 13 East, Willamette Meridian. Commissioner Kramer seconded the motion which passed unanimously.)}}**

#### **Agenda Item – Records Request Policy Revisions**

County Counsel Kristen Campbell explained that these revisions just bring the policy in line with current practices which follow statutes updated a couple of years ago.

Vice-Chair Schwartz asked if the forms are on line. Ms. Clark replied that they are. Vice-Chair Schwartz asked if they are available in Spanish. Ms. Clark said that they are not but she would see to it that they get translated.

**{{(Vice-Chair Schwartz moved to approve the 2021 Revised Records Request Policy to supersede all previously adopted Records Request Policies. Commissioner Kramer seconded the motion which passed unanimously.)}}**

#### **Consent Agenda – 1.6.2021 Regular Session Minutes**

**{{(Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.)}}**

#### **Agenda Item – Camping on Public Property Policy**

Chief Deputy Scott Williams explained that they receive complaints from citizens regarding people living in RVs and camps on county roadways. These sites have no facilities and the campers create trash dumps that have an impact on waterways and roads; they also sometimes generate noise nuisance as some are using loud generators that run 24 hours a day. It is not so much of an issue if they are blocking a roadway as there is recourse for that; otherwise they can be cited for noise and trash. The City of The Dalles has adopted an ordinance to move them out of the City which has pushed them out into the County. The County currently does not have legal recourse; this policy helps us to solve this growing problem.

County Counsel Kristen Campbell said we have been aware of this for years. Around Christmas of last year we had an RV parked in a busy right of way and it posed an immediate hazard. The campers refused to move. The policy mirrors ORS 203.0718, a statute aimed at addressing the issue without criminalizing homelessness. We want to maintain health, welfare and safety. The policy humanely addresses the issue. We have great social service agencies that have been responsive with good support. Ultimately, when the sheriff is in the position where there is a hazard and refusal to move, they need



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tools to manage that. The District Attorney has also been involved in the discussions around this policy. This is a major issue that is also being addressed in the legislature. Our policy can evolve to reflect any legislative changes.

Chief Deputy Williams added that this will not be used as a first step. For instance, during the Christmas incident deputies went out and worked with them a dozen times. We offered services and they refused. We try to do all we can to resolve the situation. This policy is for the rare instance that they refuse all other avenues of assistance. He went on to point out that we have to consider that towing and removal is expensive; the Sheriff's office cannot absorb all those costs if this becomes a chronic problem. It is \$2,500 to tow an RV plus the additional costs of cleanup and storage. Any personal property of value has to be retained for 30 days and we will not be able to recover costs from the homeless person. The City has set aside \$25,000 in their budget for this. We will also need to consider the costs.

Vice-Chair Schwartz acknowledged that Chief Deputy Williams took her on a ride-a-long and they talked about this problem and the Sheriff's philosophy. She said she was impressed by how much the Department goes out of their way to help and the overall understanding of the issue and the compassion demonstrated for the people who are houseless. She said she would like to talk a little more about the incident that brought this to a head. She asked where people go when their RV is towed; what are their options?

Chief Deputy Williams replied that some other counties, such as Umatilla, have designated spots. There is HUD and other programs that can pay for RV parks, trailer parks, etc. There are some places in the county that have funds available. It is not a great solution and that is where we lean on other agencies to help with housing or legal camp spots. Ultimately, it would not be such an issue if they were not creating all the trash and contaminating waterways.

Vice-Chair Schwartz said she does not think we have a program that pays for an RV park. There are short term vouchers for hotels. She said she would like to do a little more research to see what resources are available. There is a piece in the policy talking about unsanitary conditions. She asked if that was the case in this instance.

Chief Deputy Williams replied that it was a piece of what was happening – trash and toilet paper. Most of our roadways are near waterways and they get contaminated. There are no facilities. This is complaint driven – usually when one camper shows up, others follow and that compounds the problem.

Vice-Chair Schwartz asked how we define “public health hazard.” She said she would like more clarification on that and the costs before approving this policy. She said she believes there is some work going on at AOC around a legislative concept that we might want to explore and consider – a houselessness and public space concept. It is related to being mindful about not criminalizing houseless people and looking at our own liability to be very careful. This is a complicated issue. She said that what concerns her most is that we do not



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have anywhere for folks to go. What we have right now are COVID-related funds which will go away. We need a community solution. She stated that she thinks it needs a little more work and she needs to do a little more research.

Chief Deputy District Attorney Kara Davis provided the statutory definition for Public Health Hazard: Per ORS § 203.079, property that is in an insanitary condition, meaning is contaminated, may be hazardous (e.g. syringes, soiled, body fluids, vermin infestation), could affect the safety and/or health of workers, or adversely affect other stored property. Property that is clearly abandoned and items that have no apparent utility.

Commissioner Kramer suggested that Workforce funds might be utilized for training and getting people to work.

**{{{Commissioner Kramer moved to approve the Wasco County Policy regarding Camping on County Owned or other Public Property. Chair Hege seconded the motion.**

DISCUSSION

Mr. Stone asked about the volume of the problem. Chief Deputy Williams said it is hit or miss; they have had problems at the fair grounds and the armory lot. It is becoming more of a problem and it is complaint-driven. West 2<sup>nd</sup> Street has 4 or 5. Our policy is preemptive. Three Mile has 3 or 4. Generally people move on, but after Mill Creek where we went over and over again and they would not move on even after we offered solutions, we began to work more earnestly on a policy.

Chair Hege asked what solutions had been offered. Chief Deputy Williams responded that we don't have a lot of places for them to go. We told them they could not camp here and brought Center for Living in to help. At one point they were stealing electricity from the Discovery Center.

Chair Hege asked if the heart of the issue is safety and asked if passing this policy will reduce our liability. Ms. Campbell replied that the policy gives us a tool to ensure we are in compliance with ORS in cases where the person will not cooperate. Chief Deputy Williams said there is a compliance issue and a safety issue.

Vice-Chair Schwartz said she does not see in the anything in the policy that refers to citizen complaints. She asked what the criteria for removal is.

Chief Deputy Williams said that citizen complaints are not part of the policy but that is generally how the circumstances come to their attention as people tend to locate where deputies do not ordinarily patrol.

Vice-Chair Schwartz said that she is concerned about the trespassing notice which threatens arrest. She asked if it isn't illegal to arrest someone for houselessness.



Ms. Davis said that she does not think the notice is criminalizing homelessness and is neutral. The “may” is a key word and it will apply to those who are homeless and those who are not.

Vice-Chair Schwartz asked if it wouldn’t be problematic if our Sheriff’s Department actually arrests someone because they refuse to leave.

Ms. Davis replied that it would depend on the refusal. If the Sheriff offered options and they refused, it would not be problematic. You can see this play out poorly or well. It is usually whether they do something illegal or unconstitutional that makes the problem worse.

Vice-Chair Schwartz asked if there is other property where they can move. Chief Deputy Williams replied that the City is not an option and people are being removed from state highways. They are left with County property because we have no remedy. There is not an easy answer.

Commissioner Kramer stated that this is a tool for our local agencies and our team to work with our communities. The system is broken across the nation and we are all working towards a solution. He said he believes this is just one tool that will help our local team.

Chair Hege agreed saying that he understands the concerns and we certainly need to work on those. He said we also need to proceed to give the tools to staff and the Sheriff to work. He said he expects the policy will change over time.

Vice-Chair Schwartz stated that she does not necessarily agree. She said she does not think it will give them clear enough guidance. It concerns her that we really don’t have an answer as to what to do if they refuse to leave and we have no place for them to go. She said she also doesn’t think there is a good enough definition of “hazard.” She said she is working with Community Action and hopes the final outcome will be a place for people in this situation to go. She said she will report more as that work progresses.

Chair Hege called for a vote.

**Chair Hege voted “Aye;” Commissioner Kramer voted “Aye;” Vice-Chair Schwartz abstained. Motion passed.}}**

<b>Agenda Item – RRED Zone Applications</b>
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Administrative Services Director and Enterprise Zone Manager Matthew Klebes reminded the Board that they had seen these applications and had discussion at the last Board session. He reviewed the memo included in the Board Packet and outlined three possible



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scenarios for RRED Zone extended abatement agreements with Avangrid.

- A. Apply existing Enterprise Zone Policy at 50%/75% for the 4th and 5th year.
- B. Agree to the applicant's proposal of a fixed \$200,000 community service each year for the Bakeoven Solar application and a 25%/50% for the Aurora Solar application.
- C. Agree to a 25%/50% community service fee calculation for both applications.

He said he wants to provide the incentive for success and also establish property value and remain consistent. He went on to say that the applicant had done some calculations and determined that a \$200,000 annual payment would be equivalent to a projected 20% tax. Therefore, he would modify his recommendation for the first project, Bakeoven, to be 20% for both years 4 and 5 and leave the second project, Aurora, at 25% for year 4 and 50% for year 5. He said staff is looking for a decision on an option to move forward with the applicant.

Brian Walsh, representing the applicant, said that he hoped his memo (included in the Board Packet) provides the requested information regarding unanticipated project costs. He said that COVID is also impacting labor issues as people are reluctant to travel where they cannot go home at night. If they do bring in labor outside of reasonable travel distances, housing costs increase as they cannot share rooms. In addition, Trump tariffs on steel have increased materials costs.

Vice-Chair Schwartz asked for further explanation of the union labor costs. Mr. Walsh explained that they are often required to use union labor; that is true across the industry and the region. If union halls are empty or we cannot get them to the site, then negotiations occur.

Chair Hege said that his hope would be that they use local contractors. There are some moderately-sized non-union contractors that may bid on the work. Mr. Walsh reported that Crestline has been onsite and they would like to use local labor. There will be multiple subcontractors and they try to use local labor whenever possible.

Vice-Chair Schwartz asked if the company pays for housing for the workers that come from out of town. Mr. Walsh replied that they get a per diem for gas, meals and lodging based on their location and local costs.

Commissioner Kramer said he would defer to Chair Hege's greater experience in this area. He asked if today's information addresses the concerns expressed at the last meeting. Chair Hege stated that it does. He said this is the same issue they are having with the Pilot program at the state level. They are already working to adjust that program.

Commissioner Kramer said that given the fact that these agreements will max out this zone, he believes our objective is to be consistent. He said that he is willing to accept Mr. Klebes modified proposal for option B. He said he would like to see a project get started so we can



have some green energy in the county.

Chair Hege commented that he generally agrees. He said he is more inclined to push the second project up a little from what is proposed but either way, the primary issue is getting the project to move forward. We may get a little less than we might otherwise have gotten, but we need to get the project to move forward. There are not a lot of options for the districts in the southern part of the county and this will be a significant boost to their tax base.

Commissioner Kramer asked if Chair Hege has a number in mind for the second project. Chair Hege replied that 20% is fine for the first project and then 30% & 60% for the second project. He said he is open to other numbers; he wants the project, employment and tax base.

Some discussion ensued clarifying the proposed structure for years 4 and 5 of both projects.

**{{Commissioner Kramer moved to approve both agreements modifying payments for the Bakeoven Project to be 20% of projected taxes for years 4 and 5 and modifying payments for the Aurora Project to be 30% of projected taxes in year 4 and 60% of projected taxes in year 5. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

<b>Agenda Item – EDC 2021 Project List and Appointments</b>
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PROJECTS LIST

MCEDD Senior Projects Manager Carrie Pipinich reviewed the 2021`Prioritized Project List memo included in the Board Packet. She explained that they work on this every fall and it offers the opportunity to have great conversations across communities. This year the meetings were held via Zoom which presented some challenges to the unincorporated communities that have connectivity issues. The EDC worked to reach them by other means.

Ms. Pipinich explained that some of the criteria they considered when prioritizing projects were potential impacts to economic development, available infrastructure to support the project, readiness to proceed and advantageous timing. The list is updated annually so projects can be added as they become more ready; it also allows them to balance projects across the geography of the county. A big addition this year are the new restrictions imposed on the urban growth boundary.

Chair Hege said he was at some of the meetings; the EDC did a good job of vetting and had valid reasons to support some of the projects not making the list this year. Ms. Pipinich pointed out that the priority list does not impact the technical assistance list; they still work to get those projects ready so they can be added to the priority list in the future.

**\*\*\*The Board was in consensus to approve the Economic Development Commission's**



**Prioritized 2021 Wasco County Community Enhancement Projects List.\*\*\***

APPOINTMENTS

Ms. Pipinich reviewed the memo included in the Board Packet.

Chair Hege asked if The Dalles City Council makes the recommendation for the City's representative on the EDC. Ms. Pipinich replied that she does not think it goes before the Council; she works with the City Manager for that recommendation.

**{{{Commissioner Kramer moved to approve Orders 21-004 and 21-005 appointing Rich Mays and Lisa Farquharson to the Wasco County Economic Development Commission. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Agenda Item – CGCC Construction Projects Update**

Columbia Gorge Community College President Dr. Marta Cronin reviewed the presentation included in the Board Packet. She explained that they are no longer using Treaty Oaks as the project name for the skills center. She pointed out that progress for the next few months will be occurring on the inside of the buildings and offered to provide a tour of the project for the Commissioners. She added that there is a live construction camera that can be accessed on YouTube. She reported that the aviation maintenance building project will be moving out to the airport. She thanked the Board for their support of the project as the project could not have happened without that support.

Chair Hege asked if they have identified support funding for the programmatic portion of the skills center project. CGCC Director of Capital Projects and Community Relations Dan Spatz replied that they have been talking with Sherman and Gilliam Counties and will be presenting to both in the near future asking them for financial support for fabrication and construction programming. They are also looking for grant funding and just received an FAA request for proposals. Dr. Cronin added that Mr. Spatz was able to get a plane for the aviation maintenance program. Mr. Spatz explained that it is a Cessna 132; it is not air worthy right now.

Vice-Chair Schwartz commented that this was one of her first decisions as Commissioner and she had struggled with the decision to dedicate so much funding to one project. She said after this presentation, she is so glad that she supported the project.

**Agenda Item – Executive Session**

At 11:44 a.m. Chair Hege opened an Executive Session pursuant to ORS 192.660(2)(e), (g) & (h) – Real Property Transactions, Trade Negotiations and Legal Consultation.

The Regular Session reconvened at 12.52 p.m.

**Commission Call**



Vice-Chair Schwartz said that she attended the Gorge Economic Forum and suggested that it might be helpful to have our regional economist come talk to us about issues and projections. She said it would not be a lengthy presentation but it might be good for the public to hear. Some of the local issues that present barriers to workforce development are housing, skills, transportation and lack of child care. She said that they also heard from the restaurant lobby. On another note, she reported that the Secretary of Agriculture is not remanding the Gorge Management Plan back to the Columbia River Gorge Commission.

Chair Hege added that the MCEDD website should have a recording of the Economic Forum and agreed that it would be good to have the economist present to the Board.

Commissioner Kramer observed that those barriers are why it is important to support the legislation that would keep funding in our state rather than letting it go back to the federal government. He said that the consortium has been actively working on this for 6 years and we need this funding to get programs established and out to those in need.

Kate Wilson commented that in regard to the homeless, losing a job or other catastrophic event causes homelessness – it is not always mental illness or laziness. We are going to see the problem grow in the wake of the COVID pandemic. Chair Hege agreed – part of it is jobs and part of it is the economy.

Mr. Klebes reported that a tree came down at the museum and damaged the surgeon's quarters. They have cleared the debris and begun work on repairs. There will be some additional removal of damaged trees.

Chair Hege adjourned the meeting at 1:05 p.m.

### Summary of Actions

#### MOTIONS

- **To approve the Restated NORC Letter of Agreement.**
- **to approve Order 21-003 extending Order and Resolution 20-003 Declaring a local state of emergency and declaring emergency measures through April 21, 2021.**
- **To approve Order 21-006 Directing the Public Works Director to prepare is report on the proposed vacation of Church Avenue Between 3rd Street and 5th Street, and 4th Street Between Church Avenue And Havens Avenue, Located In Tygh Valley, Oregon, Section 10, Township 4 South, Range 13 East, Willamette Meridian.**
- **To approve the 2021 Revised Records Request Policy to supersede all previously adopted Records Request Policies.**
- **To approve the Consent Agenda: 1.6.2021 Regular Session Minutes.**

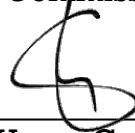


- **To approve the Wasco County Policy regarding Camping on County Owned or other Public Property.**
- **To approve both agreements modifying payments for the Bakeoven Project to be 20% of projected taxes for years 4 and 5 and modifying payments for the Aurora Project to be 30% of projected taxes in year 4 and 60% of projected taxes in year 5.**
- **To approve Orders 21-004 and 21-005 appointing Rich Mays and Lisa Farquharson to the Wasco County Economic Development Commission.**

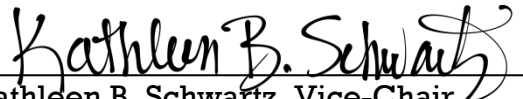
**CONSENSUS**

- **To add the Wasco County logo to support the proposed legislation once they have had the opportunity to review it.**
- **To approve the Economic Development Commission's Prioritized 2021 Wasco County Community Enhancement Projects List.**

Wasco County  
Board of Commissioners



\_\_\_\_\_  
Scott C. Hege, Commission Chair



\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair



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Steven D. Kramer, County Commissioner





## DISCUSSION LIST

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[COVID UPDATES](#) – NCPHD

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[REVISED NORC AGREEMENT](#) – Debby Jones

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[EMERGENCY DECLARATION EXTENSION](#) – Tyler Stone

---

[FINANCE REPORT](#) – Mike Middleton

---

[WORKFORCE ACT](#) – Steve Kramer

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## DISCUSSION ITEM

WASCO COUNTY COVID-19 UPDATES

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## DISCUSSION ITEM

### Revised NORC Agreement

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[STAFF MEMO](#)

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[LETTER OF AGREEMENT](#)

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[BUDGET NARRATIVE](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: NORC Letter of Agreement**

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**TO: BOARD OF COUNTY COMMISSIONERS**

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**FROM: DEBBY JONES**

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**DATE: JANUARY 11, 2021**

### **BACKGROUND INFORMATION:**

The restatement of the NORC contract has been created in order to streamline the contracting process. Since I first came to you, an opportunity to work directly with Dr. Ken Winters (developer of the evidence-based program Teen Intervene) has become available. Mr. Winters has agreed to work with NORC, which now allows us a streamlined contract as opposed to contracting with an additional outside entity at a higher cost. Money was allocated for this service in the budget. Additions/changes are highlighted.





at the UNIVERSITY of CHICAGO

55 East Monroe Street  
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fax (312) 759-4004  
[www.norc.org](http://www.norc.org)

January 5, 2021

Debby Jones, CPS  
Wasco County Prevention Specialist  
YouthThink  
200 E 4th St.  
The Dalles, OR 97058  
[debbyj@co.wasco.or.us](mailto:debbyj@co.wasco.or.us)

Dear Ms. Jones,

We thank you for reaching out regarding the statement of work attached hereto as Addendum A. The price for this effort is \$23,252, to be paid in two installments of \$11,626 by May 15, 2021 and September 15, 2021. The period of performance will run from January 1, 2021 until September 30, 2021.

It is hereby agreed that the services agreed pursuant to this letter do not create an employment relationship of any kind between you and NORC. Both parties agree to indemnify the other against any and all losses and liabilities for injury to person and/or property, including reasonable attorney's fees for the defense thereof, arising from such indemnifying party's actions or omissions under this agreement, from any breach or default on the part of such indemnifying party in the performance of any covenant or agreement hereunder, and from any act of negligence of such party and that of its agents, servants, employees, and/or contractors. In case of any action or proceeding brought against the indemnified party by reason of any such claim, the indemnifying party covenants to defend such action or proceeding, including appeals therefrom, with counsel reasonably acceptable to the indemnified party. This letter, along with Addendum B – General Provisions to Wasco County Personal Services Agreement, contain the only terms and conditions of the agreement between the parties, and it replaces all prior proposals, contracts and understanding, whether verbal or in writing, and all other communications that you may have had with NORC in relation to the purpose of this letter. In no event will NORC's aggregate liability exceed the fees paid to NORC under this agreement.

If we can count on your participation and you are fully satisfied with the terms and conditions of this letter-agreement, please sign below, and return it via email to Tracy McPherson at [mcperson-tracy@norc.org](mailto:mcperson-tracy@norc.org) and Hildie Cohen at [cohen-hildie@norc.org](mailto:cohen-hildie@norc.org).

Signed this 20<sup>th</sup> day of January, 2021.

Wasco County Board of Commissioners

NORC

\_\_\_\_\_  
Scott C. Hege, Chair  
Wasco County Board of Commissioners

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## **Addendum A: NORC Proposed Statement of Work**

### **Training Consultant**

NORC will assist YouthThink in designing and implementing a customized training plan that includes technical assistance, training materials, and training manuals for adolescent SBIRT.

- NORC will work with YouthThink to help design a customized training plan for health care delivery sites. In-person and virtual direct delivery and Training of Trainers (TOT) training will be customized to align with implementation site needs, service delivery model, and workflows.
  - Training content will come from training materials and courses developed by NORC's Adolescent SBIRT and Health Professional SBIRT training curriculum and, if needed, supplemented with resources developed by authoritative sources such as SAMHSA, CDC, NIH, and nationally recognized training materials from the National SBIRT ATTC Training of Trainer (TOT) curriculum. NORC will work with YouthThink's Teen Intervene experts to inform the development of the training content. NORC will participate in six, bi-monthly meetings with SBIRT champions identified by YouthThink. The purpose of the meetings will be to identify the needs, capacities, facilitators and barriers to the sustained implementation of SBIRT in practice sites. NORC will provide meeting summaries following each session. Based on these meetings and discussions with the YouthThink team, NORC will submit a training plan by the end of year 1 that outlines the plan for implementing training including the training materials, manuals, and agenda for a TOT and other technical assistance.
- NORC will work with YouthThink to offer CE credits. NORC is not a CE provider but can assist YouthThink with completing CE applications. NORC can produce certificates of completion with pertinent CE credit information provided by YouthThink for training participants.
- NORC will conduct webinar training using GoToWebinar. Webinars will be offered live, rebroadcasted, and made available for 24/7 on-demand access. NORC will produce up to two 60-minute webinars in year 1 to address the need for training on SBIRT appropriate for the stage of grant implementation.
- Through teleconferences and collaborative meetings, NORC will provide ongoing training consultation on training design and implementation including the use of competency-based simulation training.





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- NORC will establish a consulting agreement with Dr. Ken Winters to assist in the design and review of the training and implementation plan based on needs of YouthThink and the results of the needs assessment with SBIRT Champions.
- Dr. Winters will assist with the development of up to two 60-minute webinars to address the need for training on SBIRT appropriate for the stage of grant implementation.
- Dr. Winters will assist with designing up to three training models based on the SBIRT framework and Teen Intervene approach. The models will be based upon the meetings with SBIRT Champions and YouthThink to address the unique training needs of various groups.

## Training Evaluation Technical Assistance

NORC will assist YouthThink in designing a training evaluation as part of YouthThink's broader evaluation, including providing consultation to trainers and evaluators on assessing SBIRT fidelity and competency.

- Provide guidance on evaluation of competency-based simulation training.
- Provide ongoing technical assistance to the project personnel on the collection and reporting of training evaluation data.
- Prepare and submit NORC IRB training evaluation application, amendments, and annual renewals (if needed).
- Dr. Winters will provide training evaluation consultation services such as review of the feasibility and design of the data collection plan, and selection of training outcome measures.

<b>"What's Strong With You"</b>					
<b>Estimated Budget</b>	<i>Rate</i>	<i>Persons</i>	<i>Hours</i>		<i>Total</i>
<b>Training Consultant</b>					
Host 6 meetings with SBIRT Champions or other project personnel to assess the training needs, provide meeting summaries and any resources/materials	\$150.00	2	24		\$3,600.00
Coordinate at least one meeting per month with YouthThink leadership to discuss project progress and training design	150.00	2	12		\$1,800.00
Design the training and implementation plan based on needs of YouthThink and needs assessment with SBIRT	\$150.00	2	24		\$3,600.00





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<b>“What’s Strong With You”</b>					
<b>Estimated Budget</b>	<i>Rate</i>	<i>Persons</i>	<i>Hours</i>		<i>Total</i>
Champions					
Provide copies of the Learner’s Guide to Adolescent SBIRT for a maximum of 8 SBIRT Champions	\$40.00	n/a	n/a		\$320.00
1-2 Webinar Trainings (preparation, logistics, hosting, production, follow-up)	\$100.00	2	40		\$4,000.00
Administrative Costs (e.g., teleconference costs/supplies)	\$200.00	n/a	n/a		\$200.00
Administrative Labor (e.g., Financial Analyst, Contracting)	\$26.00	1	12		\$312.00
<b>Training Consultant Subtotal</b>					<b>\$13,832.00</b>
<b>Training Evaluation</b>					
Training Evaluation Consultation Services (e.g., review measures, conduct training on utilization of evaluation measures, provide guidance on best practices for data collection)	\$150	n/a	10		\$1,500.00
<b>Training Evaluation Subtotal</b>					<b>\$1,500.00</b>
<b>Estimated Budget Total</b>					<b>\$15,332.00</b>

#### ESTIMATED BUDGET FOR CONSULTANT KEN WINTERS

<b>“What’s Strong With You”</b>			
<b>Estimated Budget</b>	<i>Rate</i>	<i>Hours</i>	<i>Total</i>
<b>Training Consultant</b>			
Attend one planning meeting per month with YouthThink leadership	\$90.00	12	\$1,080.00
Prepare for (60 minutes per meeting) and attend 6, one-hour meetings with SBIRT champions for the needs	\$90.00	18	\$1,620.00





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<b>“What’s Strong With You”</b>			
<b>Estimated Budget</b>	<i>Rate</i>	<i>Hours</i>	<i>Total</i>
assessment work in Y1			
Assist in the design and review of the training and implementation plan based on needs of YouthThink and needs assessment with SBIRT Champions	\$90.00	24	\$2,160.00
Design up to three training models of intervention using SBIRT and Teen Intervene	\$90.00	24	\$2,160.00
Provide training evaluation consultation services such as review of the feasibility and design of the data collection plan	\$90.00	10	\$900.00
	<b>Total</b>		\$7,920.00

#### REVISED ESTIMATED OVERALL BUDGET

<b>“What’s Strong With You”</b>		
<b>Estimated Budget</b>	<i>Subtotal</i>	<i>Cumulative Total</i>
<b>NORC Budget</b>	\$15,332.00	\$15,332
<b>Consultant Budget for Ken Winters</b>	\$7,920.00	\$23,252.00
<b>TOTAL OVERALL</b>		<b>\$23,252.00</b>



# “What’s Strong With You” Training and Technical Consultant

*in support of YouthThink’s*

Strategic Prevention-Partnerships for Success to the  
Substance Abuse and Mental Health Services Administration  
(SAMHSA FOA No. SP-20-002)

NORC Proposed Statement of Work:  
Training and Evaluation Consultant

REVISION SUBMITTED JANUARY 5, 2021



*at the* UNIVERSITY of CHICAGO

**PRESENTED TO:**

Debby Jones, CPS  
Wasco County Prevention Specialist  
YouthThink  
200 E 4th St  
The Dalles, OR 97058  
[debbyj@co.wasco.or.us](mailto:debbyj@co.wasco.or.us)

**PRESENTED BY:**

NORC at the University of Chicago  
Tracy McPherson, PhD  
Senior Research Scientist  
Public Health Department  
NORC at the University of Chicago  
4350 East West Highway 8th Floor,  
Bethesda, MD 20814  
Phone: 757-427-1028  
[mcpherson-tracy@norc.org](mailto:mcpherson-tracy@norc.org)



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Wasco County Prevention Specialist  
YouthThink  
200 E 4th St  
The Dalles, OR 97058  
[debbyj@co.wasco.or.us](mailto:debbyj@co.wasco.or.us)

Dear YouthThink:

NORC is pleased to provide a proposed statement of work as the “What’s Strong With You” Training and Technical Consultant in support of YouthThink’s Strategic Prevention-Partnerships for Success to the Substance Abuse and Mental Health Services Administration (SAMHSA FOA No. SP-20-002). NORC has more than 75 years of experience conducting training, technical assistance, program evaluation, rigorous multi-site research, and statistical projects. NORC’s team brings two decades of experience leading behavioral health training, technical assistance, and organizational consultation projects. NORC leads AHRQ’s Resource Center on Managing Unhealthy Alcohol Use in Primary Care and was the strategic partner with IRETA on the SAMHSA National SBIRT ATTC. Through these efforts and our Adolescent SBIRT Initiative supported by the Conrad N. Hilton Foundation we have provided consultation and evaluation services for implementation projects, developed and evaluated adult and adolescent training programs, and have trained over 30,000 medical and behavioral health professionals across the U.S. NORC will work with YouthThink to design and produce customized training materials and trainer manuals.

Thank you for inviting us to be a part of this important effort in Oregon.

Please feel free to contact me if there are any questions.

Sincerely,



Tracy L. McPherson, PhD  
Senior Research Scientist  
Public Health Department  
NORC at the University of Chicago  
4350 East West Highway 8th Floor, Bethesda, MD 20814



## NORC Proposed Statement of Work:

### Training Consultant

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- NORC will establish a consulting agreement with Dr. Ken Winters to assist in the design and review of the training and implementation plan based on needs of YouthThink and the results of the needs assessment with SBIRT Champions.
- Dr. Winters will assist with the development of up to two 60-minute webinars to address the need for training on SBIRT appropriate for the stage of grant implementation.



- Dr. Winters will assist with designing up to three training models based on the SBIRT framework and Teen Intervene approach. The models will be based upon the meetings with SBIRT Champions and YouthThink to address the unique training needs of various groups.

## Training Evaluation Technical Assistance

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- Provide guidance on evaluation of competency-based simulation training.
- Provide ongoing technical assistance to the project personnel on the collection and reporting of training evaluation data.
- Prepare and submit NORC IRB training evaluation application, amendments, and annual renewals (if needed).
- Dr. Winters will provide training evaluation consultation services such as review of the feasibility and design of the data collection plan, and selection of training outcome measures.

## ESTIMATED BUDGET FOR TRAINING AND TECHNICAL ASSISTANCE

<b>"What's Strong With You" Estimated Budget</b>	<i>Rate</i>	<i>Persons</i>	<i>Hours</i>	<i>Total</i>
<b>Training Consultant</b>				
Host 6 meetings with SBIRT Champions or other project personnel to assess the training needs, provide meeting summaries and any resources/materials	\$150.00	2	24	\$3,600.00
Coordinate at least one meeting per month with YouthThink leadership to discuss project progress and training design	\$150.00	2	12	\$1,800.00
Design the training and implementation plan based on needs of YouthThink and needs assessment with SBIRT Champions	\$150.00	2	24	\$3,600.00
Provide copies of the Learner's Guide to Adolescent SBIRT for a maximum of 8 SBIRT Champions	\$40.00	n/a	n/a	\$320.00
1-2 Webinar Trainings (preparation, logistics, hosting, production, follow-up)	\$100.00	2	40	\$4,000.00
Administrative Costs (e.g., teleconference costs/supplies)	\$200.00	n/a	n/a	\$200.00
Administrative Labor (e.g., Financial Analyst, Contracting)	\$26.00	1	12	\$312.00
<b>Training Consultant Subtotal</b>				<b>\$13,832.00</b>
<b>Training Evaluation</b>				
Training Evaluation Consultation Services (e.g., review measures, conduct training on utilization of evaluation measures, provide guidance on best practices for data collection)	\$150	n/a	10	\$1,500.00



## NORC

<b>“What’s Strong With You” Estimated Budget</b>	<b>Rate</b>	<b>Persons</b>	<b>Hours</b>	<b>Total</b>
<b>Training Evaluation Subtotal</b>				<b>\$1,500.00</b>
<b>Estimated Budget Total</b>				<b>\$15,332.00</b>

### ESTIMATED BUDGET FOR CONSULTANT KEN WINTERS

<b>“What’s Strong With You” Estimated Budget</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
<b>Training Consultant</b>			
Attend one planning meeting per month with YouthThink leadership	\$90.00	12	\$1,080.00
Prepare for (60 minutes per meeting) and attend 6, one-hour meetings with SBIRT champions for the needs assessment work in Y1	\$90.00	18	\$1,620.00
Assist in the design and review of the training and implementation plan based on needs of YouthThink and needs assessment with SBIRT Champions	\$90.00	24	\$2,160.00
Design up to three training models of intervention using SBIRT and Teen Intervene	\$90.00	24	\$2,160.00
Provide training evaluation consultation services such as review of the feasibility and design of the data collection plan	\$90.00	10	\$900.00
	<b>Total</b>		<b>\$7,920.00</b>

### REVISED ESTIMATED OVERALL BUDGET

<b>“What’s Strong With You” Estimated Budget</b>	<b>Subtotal</b>	<b>Cumulative Total</b>
<b>NORC Budget</b>	<b>\$15,332.00</b>	<b>\$15,332</b>
<b>Consultant Budget for Ken Winters</b>	<b>\$7,920.00</b>	<b>\$23,252.00</b>
<b>TOTAL OVERALL</b>		<b>\$23,252.00</b>





## **MOTION**

**SUBJECT: NORC Letter of Agreement**

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I move to approve the restated NORC Letter of Agreement.





## DISCUSSION ITEM

### COVID-19 Emergency Declaration Extension

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[ORDER 20-003 EXTENDING EMERGENCY DECLARATION](#)

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[MOTION LANGUAGE](#)

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IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF EXTENDING ORDER AND RESOLUTION 20-003 DECLARING A LOCAL STATE OF EMERGENCY  
AND DECLARING EMERGENCY MEASURES

**ORDER 21-003**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present.

WHEREAS, ON MARCH 18, 2020, The Wasco County Board of Commissioners adopted Order and Resolution 20-003: IN THE MATTER OF DECLARING A LOCAL STATE OF EMERGENCY AND DECLARING EMERGENCY MEASURES; and

WHEREAS, ON MAY 6, 2020, the Wasco County Board of Commissioners extended Order and Resolution 10-003: IN THE MATTER OF DECLARING A LOCAL STATE OF EMERGENCY AND DECLARING EMERGENCY MEASURES through July 15, 2020; and

WHEREAS, ON , October 7, 2020, the Wasco County Board of Commissioners further extended Order and Resolution 10-003: IN THE MATTER OF DECLARING A LOCAL STATE OF EMERGENCY AND DECLARING EMERGENCY MEASURES through January 20, 2021; and

WHEREAS, the conditions necessitating the declaration of a state of emergency and the declaration of emergency measures still exist.

NOW THEREFORE, BE IT ORDERED BY THE WASCO COUNTY BOARD OF COMMISSIONERS

1. That the state of emergency and the emergency measures proclaimed by the Wasco County Board of Commissioners on March 18, 2020 shall continue through April 21, 2021 unless further extended by the Wasco County Board of Commissioners.
2. This Order is passed pursuant to ORS 401.305 and shall be effective on January 20, 2021.

DATED this 20<sup>th</sup> day of January, 2021.

APPROVED AS TO FORM

Wasco County Board of Commissioners

Kristen Campbell, County Counsel

Scott C. Hege, Chair

Kathleen B. Schwartz, Vice-Chair

Steven D. Kramer, County Commissioner





## MOTION

**SUBJECT: COVID-19 Emergency Declaration Extension**

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I move to approve Order 21-003 extending Order and Resolution 20-003 Declaring a local state of emergency and declaring emergency measures through April 21, 2021.





## AGENDA ITEM

### Finance

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[STAFF MEMO](#)

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[NOVEMBER FINANCIALS](#)

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[NOVEMBER RECONCILIATIONS](#)

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## Wasco County Financial Report – November 2020

This report is for the 5<sup>th</sup> month of the fiscal year – FY21. The statements are not audited and for Management's use. As this is the 5<sup>th</sup> month of the new fiscal period, the straight-line assumption of budget use is 41.7%.

### Discussion of Revenues

#### General Fund

- Property tax revenues are \$9,271,523 and are \$248,214 more than last fiscal year at this point. The total execution is 89.7% as opposed to the 90.5% from last fiscal year.
  - The timing issue from last month has corrected itself
  - Does not appear COVID is having a significant impact on property tax collections at this point in time
- Licenses, fees & permits are up \$177,048. This is an execution rate of 40.8% versus last fiscal year of 32.5%.
- Intergovernmental revenue – non-single audit is \$114,959 more than last fiscal year primarily due to the increase in the Assess and tax funding of \$90,612.
  - An entry for \$41K appears to have been duplicated. This is being researched
- Intergovernmental revenue – single audit is up \$266,711 and executing at 8,334%. Seems rather dramatic but this is where the unbudgeted COVID funding is recorded as noted in the September report.
- Investment earnings are severely down. This is due to extremely low interest rates for the LGIP and the low potential yield rates for securities investments. Year over year the decrease is \$98K.
  - Investments had been made in callable securities which provide better yield. The decrease in rates has mean that the securities invested in have been called or matured and comparable, acceptable investments have not been available. The funds have been kept in the LGIP to generate some return which has consistently been better than the market yield available to the County's investing.
- Assessment & Taxation as a department is down \$5K primarily due to lower redemption fees.
- The County Clerk is executing at 55.9% primarily due to License, fees & permits executing at 59.0%.
  - Recording fees continues to be the driving force driven by low rates and deed conveyances (\$25,360 more than last fiscal year).
- Sheriff's Office is executing at 38.4% versus 29.5% last fiscal year for a gain of \$34,834.
  - \$21,174 of the gain is due to the Marine Patrol as the County is now able to recover these costs due to staffing – this is the same as reported in October
  - Law Enforcement has an increase of \$16,469 due to Oregon State Parks reimbursements – this is a reimbursement type grants and show a greater use of the time than in the prior fiscal year.



- Administrative Services is at 130.5% overall primarily due to Employee & Administrative Services receiving Miscellaneous Fees for \$171,595 when only \$100 was budgeted. The funds received are for reimbursement from NCPHD for isolation housing related directly to COVID.
  - This is in addition to Information Services executing at 66.3% due to Recording Fees at 60.8% of budget (\$34,050 total) and charges for services are fully paid for several outside government entities
  - Facilities received miscellaneous income of \$64,750 due to rent received from the Wildfire Command area
- The DA's office is executing at 55.0% versus 70.0% last year at this time. This is a \$16,488 increase in revenue despite the decrease in execution rate.
- Planning is executing at 53.6%, this is all to the good but it is \$12,555 less than last fiscal year.
  - \$4,050 of the decrease is due to a grant in FY20 but not in FY21;
  - \$8,531 of the decrease is due to a decrease in Land Use Permit
    - Execution is 44.1% versus 42.9% last year at this time
    - This is more than a \$2K improvement from October.
- Youth Services and Youth Think (Prevention Division) are executing at a combined 27.0%. This is more than the 24.1% last fiscal year and is a combined increase of \$6,919 year over year.

#### Public Works

- Interest is about 42% what the interest earned at this time last year – just to restate interest rates have significantly decreased as discussed under the General Fund
  - Decrease for Public Works of \$16,660 year over year
- Motor vehicle funds are down \$41,726 from last year
- Charges for services is down \$49,150
  - Petroleum products sold – this was only \$17K of the difference which is less than last month so this was primarily a timing issue
  - Contract work for other governments is down \$32K – whether this is timing or not will show in future periods but should still be watched.
  - show in future periods but should still be watched.

#### Building Codes – General

- Permits are down \$118K compared to last FY with an execution of 17.7%
  - Structural permits are down by \$103K – this is the most concerning statistic. As of October, the decrease was \$82K so this means November itself increased the decrease by \$21K
- The Construction Excise Tax had a year over year decrease of \$74K – this is a flow through so will be offset by a decreased expense

#### Building Codes – Electrical

- Permits are up \$3K compared to last FY with an execution rate of 31.4%



- The investment earnings actually put the fund at an increase of \$2,516 in the year to year comparison.
  - There was no fund balance in the prior fiscal year, now there is and the interest – though very low – has been helpful

#### Community Corrections

- The fund is executing at 50.7% compared to 45.7% last fiscal year
  - This has fixed the timing on grant receipts from last month

#### All Other Funds

- All funds are making progress compared to last fiscal year, the Fair, Park and Museum will continue to fall behind due to COVID and other emergency situations in the County.

### Discussion of Expenses

#### General Fund

- All Departments are within the straight-line budget expectations.
- Transfers are executing as planned

#### Public Works

- Personnel is under the budget expectations – executing at 37.1%
- M&S execution is 43.6% compared to last year at 59.2%
- Overall execution is 44.4% compared to 37.1% from last FY
  - The year to year comparison is \$85K more as of November 30<sup>th</sup>.

#### Building Codes – General

- Total expense is \$235K – which is a \$153K decrease over last FY
  - Total revenue was \$248K, this means the fund balance is growing at this point by \$13K
  - This is inflated due to the Building Official leaving as of the end of August

#### Building Codes – Electrical

- Total expense is \$80K – a decrease of \$17K from last FY
  - Total revenue was \$44K making total loss \$36K to date
  - The loss would have been more, but the Building Official left as of the end of August

#### All other Funds

- Nothing is out of the budget expectations or that has not been discussed in prior reports



## Summary

- Personnel Costs are executing at 28.6%
  - This includes the budgeted funding of an additional PERS Side Account; if this is factored out, budget execution is 37.2%
- Materials & Services overall are executing at 19.5% versus 21.4% last fiscal year at this time
  - No points not already noted stand out
- Capital only has \$486K in spending or 3.9% budget execution
  - Public Works has spent \$371K on a road equipment
  - \$75K was spend on vehicles for the Sheriff's Office
- Investments are executing at 28.0% - the overall interest is down \$157K year over year.
  - As discussed earlier, interest rates are down. LGIP is at 0.5%
- Building Codes Review
  - Building Codes – General at 5 months has a gain of \$13K;
    - Doing well but this is without the Building Official as of 8/31/2021
  - Building Codes – Electric at 4 months has a loss of \$36K; annualized this has the potential to be around +/- \$86K
    - For perspective, the fund balance as of 6/30/2020 is \$868,023; at this rate, the fund could operate for over 10 years (over time the cost structures change making it probable this would accelerate with time.)
    - Partially, this is due to salary savings with the Building Official leaving as of 8/31/2020 but does not account for the full improvement.

## Reconciliations

- Reconciliations for November are attached
  - All have been sent to the County Administrator & Treasurer for review





# Wasco County Monthly Report

## General Fund Revenue - November 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
<b>GENERAL FUND</b>							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	10,001,863	9,494,295	8,994,222	94.9%	93.1%	5.6%	500,072.61
PRIOR YEARS TAXES	280,000	(44,812)	120,741	-16.0%	43.1%	-137.1%	(165,552.15)
PILT	50,000	-	2,585	0.0%	8.6%	-100.0%	(2,585.00)
PROPERTY TAXES-R Total	10,331,863	9,449,483	9,117,547	91.5%	91.4%	3.6%	331,935.46
LICENSES FEES & PERMITS-R	1,449,565	706,171	662,228	48.7%	51.8%	6.6%	43,943.05
INTERGOV'T REV - NON SINGLE AUDIT-R	906,715	582,608	464,611	64.3%	56.9%	25.4%	117,996.19
INTERGOV'T REV - SINGLE AUDIT-R	3,200	1,000,778	-	31274.3%	0.0%	#DIV/0!	1,000,777.54
INVESTMENT EARNINGS-R	225,200	37,198	169,949	16.5%	85.8%	-78.1%	(132,751.22)
RENTS-R	11,922	4,400	7,507	36.9%	63.4%	-41.4%	(3,107.37)
MISCELLANEOUS-R	257,834	55,413	165,669	21.5%	111.9%	-66.6%	(110,256.04)
TRANSFERS IN-R	562,426	400,000	187,582	71.1%	15.4%	113.2%	212,417.88
GENERAL FUND RESOURCES-R Total	13,748,725	12,236,051	10,775,095	89.0%	79.0%	13.6%	1,460,955.49
NON-DEPARTMENTAL RESOURCES-R Total	13,748,725	12,236,051	10,775,095	89.0%	79.0%	13.6%	1,460,955.49
ASSESSMENT & TAXATION-R	30,550	25,203	33,806	82.5%	118.6%	-25.4%	(8,602.88)
COUNTY CLERK-R							
COUNTY CLERK-R	168,220	98,068	82,600	58.3%	60.7%	18.7%	15,468.10
ELECTIONS-R	30,170	16,100	411	53.4%	2.2%	3814.5%	15,688.48
COUNTY CLERK-R Total	198,390	114,168	83,011	57.5%	53.7%	37.5%	31,156.58
SHERIFF-R							





# Wasco County Monthly Report

## General Fund Revenue - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
EMERGENCY MANAGEMENT-R	60,656	27,513	28,010	45.4%	47.5%	-1.8%	(497.13)
MARINE PATROL-R	56,142	26,335	5,161	46.9%	9.8%	410.3%	21,173.96
LAW ENFORCEMENT-R	223,632	82,844	74,215	37.0%	34.8%	11.6%	8,628.77
SHERIFF-R Total	340,430	136,692	107,386	40.2%	33.1%	27.3%	29,305.60
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	82,436	72,275	83.1%	72.8%	14.1%	10,160.75
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	172,673	100	15015.1%	8.7%	172573.1%	172,573.14
FACILITIES-R	209,201	167,630	123,323	80.1%	55.4%	35.9%	44,306.40
ADMINISTRATIVE SERVICES-R Total	309,601	422,739	195,699	136.5%	60.6%	116.0%	227,040.29
ADMINISTRATION-R	973,110	352,625	325,607	36.2%	33.5%	8.3%	27,017.78
DISTRICT ATTORNEY-R	311,728	171,416	156,977	55.0%	70.9%	9.2%	14,438.89
PLANNING-R	168,100	92,877	111,156	55.3%	66.7%	-16.4%	(18,279.00)
PUBLIC WORKS-R							
SURVEYOR-R	18,675	7,135	11,150	38.2%	68.8%	-36.0%	(4,015.00)
WATERMASTER-R	1,865	-	1,865	0.0%	100.0%	-100.0%	(1,865.00)
PUBLIC WORKS-R Total	20,540	7,135	13,015	34.7%	72.0%	-45.2%	(5,880.00)
PREVENTION DIVISION-R							
YOUTH SERVICES-R	58,225	13,566	41,836	23.3%	48.1%	-67.6%	(28,270.71)
YOUTHTHINK SERVICES-R	159,000	45,188	36,800	28.4%	28.6%	22.8%	8,387.27
PREVENTION DIVISION-R Total	217,225	58,753	78,637	27.0%	36.5%	-25.3%	(19,883.44)
<b>GENERAL FUND Total</b>	<b>16,318,399</b>	<b>13,617,658</b>	<b>11,880,389</b>	<b>83.4%</b>	<b>73.9%</b>	<b>14.6%</b>	<b>1,737,269.31</b>
<b>Revenue Total</b>	<b>16,318,399</b>	<b>13,617,658</b>	<b>11,880,389</b>	<b>83.4%</b>	<b>73.9%</b>	<b>14.6%</b>	<b>1,737,269.31</b>





# Wasco County Monthly Report

## General Fund Expense - November 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E							
ASSESSMENT & TAXATION-E	875,646	360,596	423,560	41.2%	47.3%	-14.9%	(62,964.11)
ASSESSMENT & TAXATION-E Total	875,646	360,596	423,560	41.2%	47.3%	-14.9%	(62,964.11)
COUNTY CLERK-E							
COUNTY CLERK-E	247,845	119,791	124,488	48.3%	48.8%	-3.8%	(4,697.27)
ELECTIONS-E	115,016	73,272	32,771	63.7%	29.3%	123.6%	40,501.14
COUNTY CLERK-E Total	362,861	193,063	157,259	53.2%	42.8%	22.8%	35,803.87
SHERIFF-E							
EMERGENCY MANAGEMENT-E	98,311	48,185	40,761	49.0%	39.9%	18.2%	7,423.94
MARINE PATROL-E	65,462	39,441	5,389	60.3%	10.3%	631.9%	34,051.74
LAW ENFORCEMENT-E	2,389,588	1,127,519	1,016,284	47.2%	43.6%	10.9%	111,234.46
SHERIFF-E Total	2,553,361	1,215,145	1,062,435	47.6%	42.7%	14.4%	152,710.14
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,040,351	330,189	440,563	31.7%	43.0%	-25.1%	(110,374.02)
COUNTY COMMISSION-E	239,128	118,484	113,679	49.5%	48.7%	4.2%	4,804.98
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,048,499	524,010	498,427	50.0%	48.9%	5.1%	25,582.69
FACILITIES-E	1,452,606	316,371	323,535	21.8%	15.2%	-2.2%	(7,164.66)
ADMINISTRATIVE SERVICES-E Total	3,780,584	1,289,054	1,376,205	34.1%	31.2%	-6.3%	(87,151.01)
ADMINISTRATION-E							
ADMINISTRATION-E	813,660	378,074	423,568	46.5%	53.6%	-10.7%	(45,493.41)
PASS-THROUGH GRANTS-E	825,594	295,398	241,651	35.8%	29.3%	22.2%	53,747.38
NORCOR-E	1,646,908	821,221	787,337	49.9%	52.5%	4.3%	33,883.34
VETERANS-E	158,916	72,770	72,513	45.8%	46.0%	0.4%	256.86
SPECIAL PAYMENTS-E	521,181	221,917	223,228	42.6%	44.5%	-0.6%	(1,311.14)





# Wasco County Monthly Report

## General Fund Expense - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
ADMINISTRATION-E Total	3,966,259	1,789,380	1,748,297	45.1%	46.3%	2.3%	41,083.03
DISTRICT ATTORNEY-E	744,169	331,113	347,579	44.5%	49.2%	-4.7%	(16,466.79)
PLANNING-E	864,432	382,463	402,543	44.2%	44.8%	-5.0%	(20,080.33)
PUBLIC WORKS-E							
SURVEYOR-E	54,617	23,857	25,777	43.7%	49.3%	-7.4%	(1,920.20)
WATERMASTER-E	3,730	2,414	258	64.7%	6.9%	837.4%	2,156.89
PUBLIC WORKS-E Total	58,347	26,271	26,035	45.0%	46.5%	0.9%	236.69
PREVENTION DIVISION-E							
YOUTH SERVICES-E	694,628	278,153	327,849	40.0%	47.9%	-15.2%	(49,695.35)
YOUTHTHINK SERVICES-E							
PERSONAL SERVICES-E	89,887	44,622	43,887	49.6%	48.2%	1.7%	735.76
MATERIALS & SERVICES-E	132,893	42,021	42,964	31.6%	28.5%	-2.2%	(942.45)
YOUTHTHINK SERVICES-E Total	222,780	86,644	86,850	38.9%	35.9%	-0.2%	(206.69)
PREVENTION DIVISION-E Total	917,408	364,797	414,699	39.8%	44.8%	-12.0%	(49,902.04)
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	193,145	96,573	126,564	50.0%	50.0%	-23.7%	(29,991.48)
TRANSFER TO CAP ACQUISITION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO OPERATING RESERVE	2,400,000	1,200,000	3,124,533	50.0%	94.0%	-61.6%	(1,924,533.00)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	2,639,645	1,343,073	3,297,597	50.9%	91.0%	-59.3%	(1,954,524.48)
GENERAL FUND EXPENDITURES-E Total	2,639,645	1,343,073	3,297,597	50.9%	91.0%	-59.3%	(1,954,524.48)
NON-DEPARTMENTAL EXPENDITURES-E Total	2,639,645	1,343,073	3,297,597	50.9%	91.0%	-59.3%	(1,954,524.48)
<b>GENERAL FUND Total</b>	<b>16,762,712</b>	<b>7,294,955</b>	<b>9,256,210</b>	<b>43.5%</b>	<b>51.0%</b>	<b>-21.2%</b>	<b>(1,961,255.03)</b>
<b>Expense Total</b>	<b>16,762,712</b>	<b>7,294,955</b>	<b>9,256,210</b>	<b>43.5%</b>	<b>51.0%</b>	<b>-21.2%</b>	<b>(1,961,255.03)</b>





# Wasco County Monthly Report

## Public Works Fund - November 2020

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
<b>PUBLIC WORKS FUND</b>							
<b>NON-DEPARTMENTAL RESOURCES-R</b>							
<b>PUBLIC WORKS RESOURCES-R</b>							
<b>INVESTMENT EARNINGS-R</b>							
INTEREST EARNED	45,000	13,565	38,651	30.1%	96.6%	-64.9%	(25,085.76)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	2,548	#DIV/0!	#DIV/0!	-100.0%	(2,547.87)
INVESTMENT EARNINGS-R Total	45,000	13,565	41,198	30.1%	103.0%	-67.1%	(27,633.63)
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	-	2,385	-	#DIV/0!	0.0%	#DIV/0!	2,385.00
<b>PUBLIC WORKS RESOURCES-R Total</b>	<b>45,000</b>	<b>15,950</b>	<b>41,198</b>	<b>35.4%</b>	<b>95.4%</b>	<b>-61.3%</b>	<b>(25,248.63)</b>
<b>NON-DEPARTMENTAL RESOURCES-R Total</b>	<b>45,000</b>	<b>15,950</b>	<b>41,198</b>	<b>35.4%</b>	<b>95.4%</b>	<b>-61.3%</b>	<b>(25,248.63)</b>
<b>PUBLIC WORKS-R</b>							
<b>PUBLIC WORKS-R</b>							
LICENSES FEES & PERMITS-R	12,000	2,703	6,879	22.5%	57.3%	-60.7%	(4,176.00)
<b>INTERGOV'T REV - NON SINGLE AUDIT-R</b>							
MOTOR VEHICLE FUNDS	2,750,000	982,963	1,029,322	35.7%	41.1%	-4.5%	(46,359.00)
STATE GRANT/REIMBURSEMENT	80,000	33,984	-	42.5%	0.0%	#DIV/0!	33,984.00
STP FUND EXCHANGE	280,848	1,472	284,938	0.5%	100.6%	-99.5%	(283,465.50)
STATE PERMITS	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
INTERGOV'T REV - NON SINGLE AUDIT-R Total	3,110,848	1,018,419	1,314,260	32.7%	45.9%	-22.5%	(295,840.50)
INTERGOV'T REV - SINGLE AUDIT-R	482,937	328	176	0.1%	0.1%	86.7%	152.48
MISCELLANEOUS-R	2,500	-	9,867	0.0%	394.7%	-100.0%	(9,867.14)





# Wasco County Monthly Report

## Public Works Fund - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
SALE OF FIXED ASSETS-R	40,000	-	-	0.0%	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R							
CONT WORK-OTHER GOVT	75,000	23,434	55,772	31.2%	74.4%	-58.0%	(32,337.73)
PETROLEUM PRODUCTS - 21 CENTS	12,000	5,554	6,534	46.3%	54.4%	-15.0%	(979.44)
PETROLEUM PRODUCTS SOLD	140,000	50,845	75,055	36.3%	57.7%	-32.3%	(24,209.88)
CHARGES FOR SERVICES-R Total	227,000	79,834	137,361	35.2%	63.3%	-41.9%	(57,527.05)
<b>PUBLIC WORKS-R Total</b>	<b>3,875,285</b>	<b>1,101,285</b>	<b>1,468,543</b>	<b>28.4%</b>	<b>45.1%</b>	<b>-25.0%</b>	<b>(367,258.21)</b>
WEED & PEST-R	227,000	103,938	116,202	45.8%	50.1%	-10.6%	(12,263.43)
<b>PUBLIC WORKS-R Total</b>	<b>4,102,285</b>	<b>1,205,223</b>	<b>1,584,745</b>	<b>29.4%</b>	<b>45.4%</b>	<b>-23.9%</b>	<b>(379,521.64)</b>
<b>PUBLIC WORKS FUND Total</b>	<b>4,147,285</b>	<b>1,221,173</b>	<b>1,625,943</b>	<b>29.4%</b>	<b>46.0%</b>	<b>-24.9%</b>	<b>(404,770.27)</b>
<b>Revenue Total</b>	<b>4,147,285</b>	<b>1,221,173</b>	<b>1,625,943</b>	<b>29.4%</b>	<b>46.0%</b>	<b>-24.9%</b>	<b>(404,770.27)</b>
<b>Expense</b>							
<b>PUBLIC WORKS FUND</b>							
<b>PUBLIC WORKS-E</b>							
<b>PUBLIC WORKS-E</b>							
PERSONAL SERVICES-E	1,955,094	875,888	899,042	44.8%	47.6%	-2.6%	(23,153.97)
MATERIALS & SERVICES-E	1,350,300	647,455	937,378	47.9%	64.2%	-30.9%	(289,923.23)
CAPITAL OUTLAY-E	495,000	371,400	-	75.0%	0.0%	#DIV/0!	371,400.39
<b>PUBLIC WORKS-E Total</b>	<b>3,800,394</b>	<b>1,894,743</b>	<b>1,836,420</b>	<b>49.9%</b>	<b>54.5%</b>	<b>3.2%</b>	<b>58,323.19</b>
<b>WEED &amp; PEST-E</b>							
PERSONAL SERVICES-E	100,426	55,242	56,825	55.0%	54.8%	-2.8%	(1,582.58)
MATERIALS & SERVICES-E	135,800	61,466	83,818	45.3%	61.7%	-26.7%	(22,351.93)
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
<b>WEED &amp; PEST-E Total</b>	<b>236,226</b>	<b>116,708</b>	<b>140,643</b>	<b>49.4%</b>	<b>58.7%</b>	<b>-17.0%</b>	<b>(23,934.51)</b>
<b>PUBLIC WORKS-E Total</b>	<b>4,036,620</b>	<b>2,011,452</b>	<b>1,977,063</b>	<b>49.8%</b>	<b>54.8%</b>	<b>1.7%</b>	<b>34,388.68</b>
<b>NON-DEPARTMENTAL EXPENDITURES-E</b>							
<b>PUBLIC WORKS EXPENDITURES-E</b>	-	-	1,000,000	#DIV/0!	100.0%	-100.0%	(1,000,000.00)
<b>NON-DEPARTMENTAL EXPENDITURES-E Total</b>	-	-	1,000,000	#DIV/0!	100.0%	-100.0%	(1,000,000.00)
<b>PUBLIC WORKS FUND Total</b>	<b>4,036,620</b>	<b>2,011,452</b>	<b>2,977,063</b>	<b>49.8%</b>	<b>64.6%</b>	<b>-32.4%</b>	<b>(965,611.32)</b>
<b>Expense Total</b>	<b>4,036,620</b>	<b>2,011,452</b>	<b>2,977,063</b>	<b>49.8%</b>	<b>64.6%</b>	<b>-32.4%</b>	<b>(965,611.32)</b>





# Wasco County Monthly Report

## Building Codes - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

### Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>BUILDING CODES - GENERAL</b>							
<b>Revenue</b>							
NON-DEPARTMENTAL RESOURCES-R							
INVESTMENT EARNINGS-R	38,154	13,721	17,395	36.0%	69.6%	-21.1%	(3,673.68)
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL RESOURCES-R Total	238,154	13,721	17,395	5.8%	7.7%	-21.1%	(3,673.68)
BUILDING CODES-R							
LICENSES FEES & PERMITS-R							
STATE 12% SURCHARGE COLLECTION	100,000	15,302	25,103	15.3%	25.1%	-39.0%	(9,801.30)
STRUCTURAL PERMIT	589,892	126,180	248,614	21.4%	42.1%	-49.2%	(122,434.57)
MECHANICAL PERMIT	70,000	29,196	29,104	41.7%	4.9%	0.3%	91.32
MANUFACTURED DWELLING PLACEMENT	196,631	3,330	2,442	1.7%	1.2%	36.4%	888.04
PLUMBING PERMIT	95,000	28,030	38,782	29.5%	6.6%	-27.7%	(10,752.00)
LICENSES FEES & PERMITS-R Total	1,051,523	202,037	344,045	19.2%	16.7%	-41.3%	(142,008.51)
MISCELLANEOUS-R	300,000	59,312	135,657	19.8%	45.2%	-56.3%	(76,345.13)
BUILDING CODES-R Total	1,351,523	261,348	479,702	19.3%	20.3%	-45.5%	(218,353.64)
<b>Revenue Total</b>	<b>1,589,677</b>	<b>275,069</b>	<b>497,096</b>	<b>17.3%</b>	<b>19.2%</b>	<b>-44.7%</b>	<b>(222,027.32)</b>
<b>Expense</b>							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILD CODES-ELECTRICAL	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-





## Wasco County Monthly Report Building Codes - November 2020

<b>BUILDING CODES-E</b>							
PERSONAL SERVICES-E	472,828	215,208	219,593	45.5%	35.5%	-2.0%	(4,384.63)
<b>MATERIALS &amp; SERVICES-E</b>							
ADMINISTRATIVE COST	29,329	14,665	10,833	50.0%	56.0%	35.4%	3,832.04
CONTRACTED SERVICES	12,000	17,864	57,375	148.9%	478.1%	-68.9%	(39,511.04)
DUES & SUBSCRIPTIONS	2,500	786	1,903	31.4%	158.6%	-58.7%	(1,117.24)
EQUIPMENT - REPAIR & MAINTENANCE	2,000	-	708	0.0%	5.9%	-100.0%	(708.40)
GAS & OIL	10,800	771	1,286	7.1%	11.9%	-40.0%	(514.51)
LEGAL NOTICES & PUBLISHING	900	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	18,750	2,441	11,015	13.0%	153.0%	-77.8%	(8,574.06)
POSTAGE	300	66	-	22.0%	0.0%	#DIV/0!	66.00
RENT	14,076	7,038	6,120	50.0%	50.0%	15.0%	918.00
SUPPLIES - OFFICE	4,000	2,173	7,243	54.3%	3017.8%	-70.0%	(5,069.45)
TELEPHONE	3,880	960	1,174	24.7%	391.2%	-18.2%	(214.10)
TRAVEL & MILEAGE	275	-	218	0.0%	90.9%	-100.0%	(218.17)
VEHICLE - REPAIR & MAINTENANCE	3,000	861	2,827	28.7%	79.6%	-69.5%	(1,965.58)
CONSTRUCTION EXCISE TAX (CET) PAYOUT	300,000	23,200	80,887	7.7%	27.0%	-71.3%	(57,686.54)
STATE 12% SURCHARGE REMIT	100,000	8,162	34,508	8.2%	34.5%	-76.3%	(26,345.72)
<b>MATERIALS &amp; SERVICES-E Total</b>	<b>501,810</b>	<b>78,986</b>	<b>216,095</b>	<b>15.7%</b>	<b>45.0%</b>	<b>-63.4%</b>	<b>(137,108.77)</b>
CAPITAL OUTLAY-E	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>BUILDING CODES-E Total</b>	<b>1,574,638</b>	<b>294,195</b>	<b>435,688</b>	<b>18.7%</b>	<b>25.6%</b>	<b>-32.5%</b>	<b>(141,493.40)</b>
<b>Expense Total</b>	<b>1,774,638</b>	<b>294,195</b>	<b>435,688</b>	<b>16.6%</b>	<b>20.3%</b>	<b>-32.5%</b>	<b>(141,493.40)</b>
<b>BUILDING CODES - GENERAL Total</b>	<b>3,364,315</b>	<b>569,264</b>	<b>932,784</b>	<b>16.9%</b>	<b>19.7%</b>	<b>-39.0%</b>	<b>(363,520.72)</b>
<b>BUILDING CODES - ELECTRICAL</b>							
<b>Revenue</b>							
<b>NON-DEPARTMENTAL RESOURCES-R</b>							
INVESTMENT EARNINGS-R	1,000	3,016	8	301.6%	0.0%	36500.2%	3,007.62
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>NON-DEPARTMENTAL RESOURCES-R Total</b>	<b>201,000</b>	<b>3,016</b>	<b>8</b>	<b>1.5%</b>	<b>0.0%</b>	<b>36500.2%</b>	<b>3,007.62</b>
<b>BUILDING CODES-R</b>							
<b>LICENSES FEES &amp; PERMITS-R</b>							
STATE 12% SURCHARGE COLLECTION	12,000	4,543	4,800	37.9%	40.0%	-5.4%	(257.15)
ELECTRICAL PERMIT	120,000	41,893	42,558	34.9%	17.2%	-1.6%	(664.82)
RENEWABLE ELECTRICAL ENERGY	1,000	303	960	30.3%	#DIV/0!	-68.4%	(657.00)
<b>LICENSES FEES &amp; PERMITS-R Total</b>	<b>133,000</b>	<b>46,739</b>	<b>48,318</b>	<b>35.1%</b>	<b>18.6%</b>	<b>-3.3%</b>	<b>(1,578.97)</b>
MISCELLANEOUS-R	-	340	1,320	#DIV/0!	#DIV/0!	-74.2%	(980.27)
<b>BUILDING CODES-R Total</b>	<b>133,000</b>	<b>47,079</b>	<b>49,638</b>	<b>35.4%</b>	<b>19.1%</b>	<b>-5.2%</b>	<b>(2,559.24)</b>
<b>Revenue Total</b>	<b>334,000</b>	<b>50,095</b>	<b>49,646</b>	<b>15.0%</b>	<b>10.4%</b>	<b>0.9%</b>	<b>448.38</b>





## Wasco County Monthly Report Building Codes - November 2020

Expense							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILDING CODES	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES-E							
PERSONAL SERVICES-E	198,497	91,532	97,743	46.1%	42.1%	-6.4%	(6,210.78)
MATERIALS & SERVICES-E							
ADMINISTRATIVE COST	14,273	7,137	4,637	50.0%	50.0%	53.9%	2,500.02
CONTRACTED SERVICES	1,000	-	-	0.0%	0.0%	#DIV/0!	-
DUES & SUBSCRIPTIONS	800	262	-	32.7%	0.0%	#DIV/0!	261.97
EQUIPMENT - REPAIR & MAINTENANCE	1,000	-	-	0.0%	0.0%	#DIV/0!	-
GAS & OIL	7,475	444	822	5.9%	11.4%	-45.9%	(377.23)
LEGAL NOTICES & PUBLISHING	600	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	2,000	1,978	-	98.9%	0.0%	#DIV/0!	1,977.99
POSTAGE	175	-	-	0.0%	0.0%	#DIV/0!	-
RENT	9,384	4,368	4,080	46.5%	50.0%	7.1%	288.00
SUPPLIES - OFFICE	560	35	732	6.3%	457.6%	-95.2%	(696.65)
TELEPHONE	1,250	305	368	24.4%	184.0%	-17.2%	(63.24)
TRAVEL & MILEAGE	196	-	-	0.0%	0.0%	#DIV/0!	-
VEHICLE - REPAIR & MAINTENANCE	500	1,944	1,026	388.9%	43.3%	89.6%	918.92
STATE 12% SURCHARGE REMIT	12,000	2,706	3,423	22.5%	28.5%	-21.0%	(717.16)
MATERIALS & SERVICES-E Total	51,213	19,180	15,087	37.5%	24.4%	27.1%	4,092.62
BUILDING CODES-E Total	249,710	110,711	112,830	44.3%	38.4%	-1.9%	(2,118.16)
<b>Expense Total</b>	<b>449,710</b>	<b>110,711</b>	<b>112,830</b>	<b>24.6%</b>	<b>15.2%</b>	<b>-1.9%</b>	<b>(2,118.16)</b>
<b>BUILDING CODES - ELECTRICAL Total</b>	<b>783,710</b>	<b>160,806</b>	<b>162,476</b>	<b>20.5%</b>	<b>13.3%</b>	<b>-1.0%</b>	<b>(1,669.78)</b>





# Wasco County Monthly Report

## All Funds Revenue Expense

### November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Budget Executed	Budget Executed	Year % Change	
Revenue							
911 COMMUNICATIONS FUND	1,275,197	451,613	512,505	35.4%	42.1%	-11.9%	(60,891.96)
911 EQUIPMENT RESERVE	31,184	15,341	15,700	49.2%	51.0%	-2.3%	(358.78)
CDBG GRANT FUND	-	-	475,623	#DIV/0!	84.9%	-100.0%	(475,623.43)
CLERK RECORDS FUND	9,350	4,629	4,550	49.5%	50.6%	1.7%	78.53
COMMUNITY CORRECTIONS FUND	1,900,438	978,331	821,199	51.5%	46.3%	19.1%	157,132.86
COUNTY FAIR FUND	226,607	90,067	184,719	39.7%	84.7%	-51.2%	(94,652.14)
COUNTY SCHOOL FUND	424,240	81,397	76,402	19.2%	18.0%	6.5%	4,995.40
COURT FACILITIES SECURITY FUND	32,000	13,575	15,227	42.4%	52.5%	-10.8%	(1,651.93)
DISTRICT ATTORNEY	3,100	224	1,377	7.2%	33.1%	-83.7%	(1,153.52)
FACILITY CAPITAL RESERVE	717,409	88,477	75,579	12.3%	151.2%	17.1%	12,897.43
FOREST HEALTH PROGRAM FUND	42,967	1,674	3,883	3.9%	9.0%	-56.9%	(2,208.86)
GENERAL FUND	16,318,399	13,617,658	11,880,389	83.4%	73.9%	14.6%	1,737,269.31
GENERAL OPERATING RESERVE	2,500,970	1,224,611	3,146,640	49.0%	92.7%	-61.1%	(1,922,029.46)
HOUSEHOLD HAZARDOUS WASTE FUND	449,800	194,030	196,925	43.1%	44.2%	-1.5%	(2,895.14)
KRAMER FIELD FUND	450	158	403	35.2%	134.4%	-60.7%	(244.71)
LAND CORNER PRESERVATION FUND	30,900	24,072	18,345	77.9%	63.5%	31.2%	5,727.52
LAW LIBRARY FUND	31,570	19,361	26,756	61.3%	85.2%	-27.6%	(7,394.66)
MUSEUM	79,692	35,501	73,796	44.5%	65.5%	-51.9%	(38,295.31)
PARKS FUND	99,300	31,863	46,604	32.1%	49.7%	-31.6%	(14,740.35)
PUBLIC WORKS FUND	4,147,285	1,221,173	1,625,943	29.4%	46.0%	-24.9%	(404,770.27)
ROAD RESERVE FUND	58,060	23,220	1,049,927	40.0%	100.8%	-97.8%	(1,026,706.59)
SPECIAL ECON DEV PAYMENTS FUND	3,363,363	2,290,774	3,261,051	68.1%	152.2%	-29.8%	(970,276.59)
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-





# Wasco County Monthly Report

## All Funds Revenue Expense

### November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
CAPITAL ACQUISITIONS FUND	43,213	17,493	45,220	40.5%	155.9%	-61.3%	(27,726.52)
BUILDING CODES - GENERAL	1,589,677	275,069	497,096	17.3%	19.2%	-44.7%	(222,027.32)
BUILDING CODES - ELECTRICAL	334,000	50,095	49,646	15.0%	10.4%	0.9%	448.38
<b>Revenue Total</b>	<b>33,709,171</b>	<b>20,750,408</b>	<b>24,105,506</b>	<b>61.6%</b>	<b>70.2%</b>	<b>-13.9%</b>	<b>(3,355,098.11)</b>
<b>Expense</b>							
911 COMMUNICATIONS FUND	1,347,548	572,970	593,275	42.5%	49.0%	-3.4%	(20,304.85)
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	602,000	-	418,351	0.0%	74.7%	-100.0%	(418,351.08)
CLERK RECORDS FUND	12,800	-	768	0.0%	6.6%	-100.0%	(768.00)
COMMUNITY CORRECTIONS FUND	1,925,571	953,880	958,885	49.5%	42.0%	-0.5%	(5,005.24)
COUNTY FAIR FUND	200,946	60,937	144,945	30.3%	74.2%	-58.0%	(84,007.98)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	900	1,162	7.4%	7.6%	-22.6%	(262.07)
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	212,426	-	-	0.0%	0.0%	#DIV/0!	-
<b>GENERAL FUND</b>	<b>16,762,712</b>	<b>7,294,955</b>	<b>9,256,210</b>	<b>43.5%</b>	<b>51.0%</b>	<b>-21.2%</b>	<b>(1,961,255.03)</b>
GENERAL OPERATING RESERVE	7,661,853	4,159,581	3,124,533	54.3%	37.9%	33.1%	1,035,047.58
HOUSEHOLD HAZARDOUS WASTE FUND	562,283	139,337	148,594	24.8%	28.2%	-6.2%	(9,256.74)
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,298	11,296	11,144	46.5%	45.5%	1.4%	152.51
LAW LIBRARY FUND	49,829	12,259	11,611	24.6%	25.1%	5.6%	648.68
MUSEUM	91,024	37,780	36,403	41.5%	33.9%	3.8%	1,377.29
PARKS FUND	149,758	31,392	52,030	21.0%	36.0%	-39.7%	(20,637.70)
PUBLIC WORKS FUND	4,036,620	2,011,452	2,977,063	49.8%	64.6%	-32.4%	(965,611.32)
ROAD RESERVE FUND	5,336,217	801,000	801,000	15.0%	13.4%	0.0%	-
SPECIAL ECON DEV PAYMENTS FUND	4,022,754	1,168,768	118,312	29.1%	4.9%	887.9%	1,050,455.74
YOUTH THINK FUND	-	-	111,770	#DIV/0!	93.1%	-100.0%	(111,770.12)
CAPITAL ACQUISITIONS FUND	3,971,646	42,147	45,701	1.1%	1.2%	-7.8%	(3,554.00)
BUILDING CODES - GENERAL	1,774,638	294,195	435,688	16.6%	20.3%	-32.5%	(141,493.40)
BUILDING CODES - ELECTRICAL	449,710	110,711	112,830	24.6%	15.2%	-1.9%	(2,118.16)
<b>Expense Total</b>	<b>52,805,217</b>	<b>17,703,559</b>	<b>19,360,255</b>	<b>33.5%</b>	<b>34.2%</b>	<b>-8.6%</b>	<b>(1,656,695.39)</b>





# Wasco County Monthly Report

## Personnel All Funds - November 2020

Filters

Fd	(Multiple Items)
Cat	51000

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	758,049	326,789	371,258	43.1%	47.4%	-12.0%	(44,468.92)
COUNTY CLERK-E	301,261	142,102	145,197	47.2%	47.1%	-2.1%	(3,094.93)
SHERIFF-E	2,305,097	1,005,054	936,661	43.6%	42.7%	7.3%	68,393.06
ADMINISTRATIVE SERVICES-E	1,977,977	932,062	948,825	47.1%	48.0%	-1.8%	(16,762.79)
ADMINISTRATION-E	132,028	67,004	64,740	50.7%	47.6%	3.5%	2,263.81
DISTRICT ATTORNEY-E	647,625	293,521	306,476	45.3%	50.4%	-4.2%	(12,955.06)
PLANNING-E	776,459	362,488	356,290	46.7%	43.9%	1.7%	6,197.55
PUBLIC WORKS-E	40,617	20,096	20,051	49.5%	47.1%	0.2%	45.41
PREVENTION DIVISION-E	748,445	309,761	353,867	41.4%	47.9%	-12.5%	(44,106.42)
<b>GENERAL FUND Total</b>	<b>7,687,558</b>	<b>3,458,877</b>	<b>3,503,365</b>	<b>45.0%</b>	<b>46.1%</b>	<b>-1.3%</b>	<b>(44,488.29)</b>
<b>PUBLIC WORKS FUND</b>	<b>2,055,520</b>	<b>931,130</b>	<b>955,867</b>	<b>45.3%</b>	<b>47.9%</b>	<b>-2.6%</b>	<b>(24,736.55)</b>
911 COMMUNICATIONS FUND	1,024,997	471,947	466,655	46.0%	52.4%	1.1%	5,291.77
COMMUNITY CORRECTIONS FUND	875,122	394,601	390,485	45.1%	45.4%	1.1%	4,115.51
COUNTY FAIR FUND	18,766	9,171	9,102	48.9%	47.5%	0.8%	69.47
GENERAL OPERATING RESERVE	3,000,000	3,000,000	3,124,533	100.0%	100.0%	-4.0%	(124,533.00)
HOUSEHOLD HAZARDOUS WASTE FUND	152,362	45,379	46,171	29.8%	27.7%	-1.7%	(791.43)
LAND CORNER PRESERVATION FUND	18,298	9,056	8,994	49.5%	47.3%	0.7%	62.49
MUSEUM	42,392	20,180	18,714	47.6%	43.8%	7.8%	1,466.21
PARKS FUND	43,788	21,400	21,343	48.9%	47.7%	0.3%	56.43
ROAD RESERVE FUND	801,000	801,000	801,000	100.0%	100.0%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-





## Wasco County Monthly Report

### Personnel All Funds - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
BUILDING CODES - GENERAL	472,828	215,208	219,593	45.5%	35.5%	-2.0%	(4,384.63)
BUILDING CODES - ELECTRICAL	198,497	91,532	97,743	46.1%	42.1%	-6.4%	(6,210.78)
<b>Expense Total</b>	<b>16,391,128</b>	<b>9,469,482</b>	<b>9,663,565</b>	<b>57.8%</b>	<b>58.9%</b>	<b>-2.0%</b>	<b>(194,082.80)</b>





# Wasco County Monthly Report

## Materials Service All Funds - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	117,597	33,807	52,302	28.7%	46.9%	-35.4%	(18,495.19)
COUNTY CLERK-E	61,600	50,961	12,062	82.7%	20.6%	322.5%	38,898.80
SHERIFF-E	248,264	210,090	125,773	84.6%	43.4%	67.0%	84,317.08
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	474,884	143,095	207,127	30.1%	49.7%	-30.9%	(64,031.68)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	112,818	59,367	50,492	52.6%	50.6%	17.6%	8,874.10
FACILITIES-E	362,905	154,244	155,313	42.5%	38.7%	-0.7%	(1,068.64)
ADMINISTRATION-E	3,573,231	1,647,487	1,590,904	46.1%	47.0%	3.6%	56,583.13
DISTRICT ATTORNEY-E	93,702	37,592	41,104	40.1%	41.5%	-8.5%	(3,511.73)
PLANNING-E	87,973	19,975	46,253	22.7%	52.5%	-56.8%	(26,277.88)
PUBLIC WORKS-E	17,730	6,175	5,984	34.8%	44.6%	3.2%	191.28
PREVENTION DIVISION-E	168,963	55,037	60,832	32.6%	32.5%	-9.5%	(5,795.62)
<b>GENERAL FUND Total</b>	<b>5,319,667</b>	<b>2,417,830</b>	<b>2,348,147</b>	<b>45.5%</b>	<b>45.6%</b>	<b>3.0%</b>	<b>69,683.65</b>
PUBLIC WORKS FUND	1,486,100	708,921	1,021,196	47.7%	64.0%	-30.6%	(312,275.16)
911 COMMUNICATIONS FUND	249,218	86,024	111,621	34.5%	45.3%	-22.9%	(25,596.62)
CLERK RECORDS FUND	8,000	-	768	0.0%	11.4%	-100.0%	(768.00)
COMMUNITY CORRECTIONS FUND	1,050,449	559,279	568,399	53.2%	39.9%	-1.6%	(9,120.75)
COUNTY FAIR FUND	182,180	51,765	135,843	28.4%	77.1%	-61.9%	(84,077.45)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	900	1,162	7.4%	7.6%	-22.6%	(262.07)
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-





## Wasco County Monthly Report

### Materials Service All Funds - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
GENERAL OPERATING RESERVE	4,661,853	1,159,581	-	24.9%	0.0%	#DIV/0!	1,159,580.58
HOUSEHOLD HAZARDOUS WASTE FUND	359,921	93,958	73,687	26.1%	23.0%	27.5%	20,270.65
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	6,000	2,240	2,150	37.3%	39.1%	4.2%	90.02
LAW LIBRARY FUND	49,829	12,259	11,611	24.6%	25.1%	5.6%	648.68
MUSEUM	48,632	17,600	17,689	36.2%	30.5%	-0.5%	(88.92)
PARKS FUND	75,970	9,992	30,686	13.2%	43.9%	-67.4%	(20,694.13)
ROAD RESERVE FUND	1,336,217	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	3,617,754	763,768	37,500	21.1%	2.0%	1936.7%	726,267.74
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	501,810	78,986	216,095	15.7%	45.0%	-63.4%	(137,108.77)
BUILDING CODES - ELECTRICAL	51,213	19,180	15,087	37.5%	24.4%	27.1%	4,092.62
<b>Expense Total</b>	<b>19,528,103</b>	<b>5,982,282</b>	<b>4,591,621</b>	<b>30.6%</b>	<b>25.0%</b>	<b>30.3%</b>	<b>1,390,660.57</b>





# Wasco County Monthly Report

## Capital All Funds - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
GENERAL FUND	1,115,842	75,175	107,101	6.7%	6.0%	-29.8%	(31,925.91)
PUBLIC WORKS FUND	495,000	371,400	-	75.0%	0.0%	#DIV/0!	371,400.39
COUNTY FAIR FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	50,000	-	28,736	0.0%	71.8%	-100.0%	(28,735.96)
MUSEUM	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	867	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	3,199,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,971,646	42,147	45,701	1.1%	1.2%	-7.8%	(3,554.00)
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND	-	-	418,351	#DIV/0!	74.7%	-100.0%	(418,351.08)
BUILDING CODES - GENERAL							
BUILDING CODES-E							
BUILDING CODES ALLOCATED-E							
CAPITAL OUTLAY-E	600,000	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL Total	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>Expense Total</b>	<b>12,604,449</b>	<b>488,723</b>	<b>599,889</b>	<b>3.9%</b>	<b>3.8%</b>	<b>-18.5%</b>	<b>(111,166.56)</b>



# Wasco County Monthly Report

## Transfers - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	96,572.52	126,564	50.0%	50.0%	-23.7%	(29,991.48)
911 EQUIPMENT RESERVE	30,000.00	15,000.00	15,000	50.0%	50.0%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>GENERAL FUND</b>	<b>562,426.00</b>	<b>400,000.00</b>	<b>187,582</b>	<b>71.1%</b>	<b>15.4%</b>	<b>113.2%</b>	<b>212,417.88</b>
GENERAL OPERATING RESERVE	2,443,333.00	1,200,000.00	3,124,533	49.1%	92.8%	-61.6%	(1,924,533.00)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	1,000,000	#DIV/0!	100.0%	-100.0%	(1,000,000.00)
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>1,763,072.52</b>	<b>4,505,179</b>	<b>41.2%</b>	<b>71.3%</b>	<b>-60.9%</b>	<b>(2,742,106.60)</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	15,000.00	15,000	20.5%	20.5%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND							
NON-DEPARTMENTAL EXPENDITURES-E	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND Total	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-



## Wasco County Monthly Report

### Transfers - November 2020

<b>GENERAL FUND</b>	<b>2,639,645.00</b>	<b>1,343,072.52</b>	<b>3,297,597</b>	<b>50.9%</b>	<b>91.0%</b>	<b>-59.3%</b>	<b>(1,954,524.48)</b>
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	1,000,000	#DIV/0!	100.0%	-100.0%	(1,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	405,000.00	80,812	100.0%	16.8%	401.2%	324,188.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	111,770	#DIV/0!	93.1%	-100.0%	(111,770.12)
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>1,763,072.52</b>	<b>4,505,179</b>	<b>41.2%</b>	<b>71.3%</b>	<b>-60.9%</b>	<b>(2,742,106.60)</b>





# Wasco County Monthly Report Reserve Funds - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
911 EQUIPMENT RESERVE	31,184	15,341	15,700	49.2%	51.0%	-2.3%	(358.78)
FACILITY CAPITAL RESERVE	717,409	88,477	75,579	12.3%	151.2%	17.1%	12,897.43
GENERAL OPERATING RESERVE	2,500,970	1,224,611	3,146,640	49.0%	92.7%	-61.1%	(1,922,029.46)
ROAD RESERVE FUND	58,060	23,220	1,049,927	40.0%	100.8%	-97.8%	(1,026,706.59)
CAPITAL ACQUISITIONS FUND	43,213	17,493	45,220	40.5%	155.9%	-61.3%	(27,726.52)
<b>Revenue Total</b>	<b>3,350,836</b>	<b>1,369,143</b>	<b>4,333,067</b>	<b>40.9%</b>	<b>95.3%</b>	<b>-68.4%</b>	<b>(2,963,923.92)</b>
<b>Expense</b>							
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	7,661,853	4,159,581	3,124,533	54.3%	37.9%	33.1%	1,035,047.58
ROAD RESERVE FUND	5,336,217	801,000	801,000	15.0%	13.4%	0.0%	-
CAPITAL ACQUISITIONS FUND	3,971,646	42,147	45,701	1.1%	1.2%	-7.8%	(3,554.00)
<b>Expense Total</b>	<b>20,057,010</b>	<b>5,002,728</b>	<b>3,971,234</b>	<b>24.9%</b>	<b>17.5%</b>	<b>26.0%</b>	<b>1,031,493.58</b>





# Wasco County Monthly Report Investment - November 2020

## Filters

Fd	(Multiple Items)
Cat	417

## Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
<b>INTEREST EARNED</b>							
911 COMMUNICATIONS FUND	3,000	1,235	1,943	41.2%	215.9%	-36.5%	(708.62)
911 EQUIPMENT RESERVE	1,184	341	651	28.8%	82.4%	-47.5%	(309.17)
CDBG GRANT FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CLERK RECORDS FUND	600	193	415	32.2%	#DIV/0!	-53.5%	(221.80)
COMMUNITY CORRECTIONS FUND	20,000	4,032	11,240	20.2%	112.4%	-64.1%	(7,207.81)
COUNTY FAIR FUND	1,500	883	1,583	58.9%	175.9%	-44.2%	(699.36)
COUNTY SCHOOL FUND	200	160	500	80.2%	249.9%	-67.9%	(339.50)
COURT FACILITIES SECURITY FUND	2,000	932	1,806	46.6%	90.3%	-48.4%	(873.73)
DISTRICT ATTORNEY	100	46	106	45.6%	66.3%	-57.0%	(60.46)
FACILITY CAPITAL RESERVE	115,409	55,553	63,054	48.1%	126.1%	-11.9%	(7,501.03)
FOREST HEALTH PROGRAM FUND	2,700	1,674	3,550	62.0%	131.5%	-52.8%	(1,875.85)
GENERAL FUND	225,000	39,696	163,956	17.6%	82.9%	-75.8%	(124,260.29)
GENERAL OPERATING RESERVE	57,637	24,611	20,130	42.7%	80.5%	22.3%	4,480.67
HOUSEHOLD HAZARDOUS WASTE FUND	9,000	2,928	5,296	32.5%	105.9%	-44.7%	(2,368.43)
KRAMER FIELD FUND	450	158	377	35.2%	125.6%	-57.9%	(218.29)
LAND CORNER PRESERVATION FUND	900	454	859	50.5%	95.4%	-47.1%	(404.63)
LAW LIBRARY FUND	1,570	654	1,651	41.7%	117.9%	-60.4%	(996.36)
MUSEUM	4,992	1,141	2,806	22.9%	78.0%	-59.3%	(1,665.42)
PARKS FUND	4,800	1,350	3,172	28.1%	158.6%	-57.4%	(1,822.10)
PUBLIC WORKS FUND	45,000	13,565	38,651	30.1%	96.6%	-64.9%	(25,085.76)
ROAD RESERVE FUND	58,060	23,220	45,627	40.0%	108.6%	-49.1%	(22,406.57)
SPECIAL ECON DEV PAYMENTS FUND	6,000	7,030	2,514	117.2%	62.9%	179.6%	4,516.10





## Wasco County Monthly Report Investment - November 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	43,213	17,493	42,118	40.5%	145.2%	-58.5%	(24,624.87)
BUILDING CODES - GENERAL	38,154	13,721	16,173	36.0%	64.7%	-15.2%	(2,452.60)
BUILDING CODES - ELECTRICAL	1,000	3,016	8	301.6%	0.0%	36500.2%	3,007.62
INTEREST EARNED Total	642,469	214,087	428,185	33.3%	92.3%	-50.0%	(214,098.26)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	29	51	14.6%	25.4%	-42.7%	(21.70)
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(2,527)	24,083	#DIV/0!	#DIV/0!	-110.5%	(26,609.87)
<b>Revenue Total</b>	<b>642,669</b>	<b>211,589</b>	<b>452,319</b>	<b>32.9%</b>	<b>97.4%</b>	<b>-53.2%</b>	<b>(240,729.83)</b>



## Reconciliation Report November 2020 Reconciliations

### Wasco County

1. Main Checking
  - a. On banking reconciliation sheet
  - b. All balance
2. Unseg Checking
  - a. On banking reconciliation sheet
  - b. All balance
  - c. The large Deposits in transit reflect entries to Eden that did not make it to the bank before 12/1/2020 but were entered into Eden when received; the large amount is due to ramping up during tax billing season
3. Charter Appeal
  - a. On banking reconciliation sheet
  - b. All balance
4. LGIP – County
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for Wasco County
5. LGIP – Building Codes
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for the Building Codes
  - d. Sherman County has not requested the balance which is due to Sherman. This has been discussed and Sherman County is considering leaving Wasco County holding the funds for them due to Building Codes potentially being processed through Wasco County.
6. AP GL to Subledger
  - a. Balances – No variances
  - b. Includes the Qlife AP reconciliation
7. AR GL to Subledger
  - a. Balances – No variances
  - b. Includes the Qlife AR reconciliation
8. Tax Receivable Eden to Ascend
  - a. Balances – No variances
9. Tax Receipts Eden to Ascend
  - a. Balances – No variances
10. Transfers in – Transfers out
  - a. Balances; transfers-in = transfers-out
  - b. Part of the monthly reporting
11. PERS Recap Payroll Register to PERS Invoice



- a. Balances – No variances
- b. PERS has implemented the system changes for the retirees still working so this is no longer a reconciliation item

12. Investing

- a. Will be reviewed by the Investment Committee
- b. Reconciled and balances
- c. In compliance with Investment Policy
- d. Not investing more currently due to very low rates of return – LGIP is better

**Qlife**

- 1. Checking – Bank of the West
  - a. Balances – no variances
- 2. LGIP
  - a. Balances – no variances
- 3. AP GL to Subledger
  - a. Balances – No Variances
  - b. Included on the County's reconciliation
- 4. AR GL to Subledger
  - a. Balances – No Variances

Included on the County's reconciliation

Reviewed Tyler Stone - Reviewed by Date 1/6/2021  
Approved electronically - see attached email

Reviewed \_\_\_\_\_ Date \_\_\_\_\_





Mike Middleton &lt;mikem@co.wasco.or.us&gt;

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## November Reconciliations

2 messages

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**Mike Middleton** <mikem@co.wasco.or.us>

Wed, Jan 6, 2021 at 10:54 AM

To: Tyler Stone &lt;tylers@co.wasco.or.us&gt;, Elijah Preston &lt;elijahp@co.wasco.or.us&gt;

Tyler and Elijah,

I was finally able to finish the last reconciliation today. Please see attached November reconciliation packet.

You can approve by email and I can use that as the signature.

Alternatively, if you come by my office you can sign in person. We could even wait until the 1/25/21 meeting to sign if needed/preferred.

**Mike Middleton | Finance Director****FINANCE**

mikem@co.wasco.or.us | www.co.wasco.or.us

541-506-2770 | Fax 541-506-2771

511 Washington Street, Suite 207 | The Dalles, OR 97058

**Reconciliation 2020-11 November.pdf**

3223K

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**Tyler Stone** <tylers@co.wasco.or.us>

Wed, Jan 6, 2021 at 1:42 PM

To: Mike Middleton &lt;mikem@co.wasco.or.us&gt;

Cc: Elijah Preston &lt;elijahp@co.wasco.or.us&gt;

Thanks Mike. These look good. T

Tyler Stone

Administrative Officer

Wasco County

511 Washington St. Suite 101

The Dalles, OR 97058

541-506-2552

www.co.wasco.or.us

[Quoted text hidden]



**Bank Reconciliation  
November 2020**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Building Codes 790.11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	37,857,828.73	412,239.42	7,112,775.45	271,988.57	1,323,759.69	46,978,591.86	Beginning Balance per Eden	37,857,828.73	412,239.42	7,107,601.95	271,988.57	707,161.49	46,356,820.16
Deposits			15,963,336.47		265,251.55	16,228,588.02	Debits	26,494,575.45	253.42	30,438,904.07	2.22	37,164,970.97	94,098,706.13
Other Deposits	24,789,626.53		14,222,676.90		34,640,704.79	73,653,008.22							-
Interest	25,135.22	253.42	70.96	2.22		25,461.82							-
Withdrawals	(17,986,054.60)		(33,678,798.12)		(25,219,978.42)	(76,884,831.14)	Credits	(19,665,868.90)	-	(35,536,346.61)		(28,378,694.29)	(83,580,909.80)
Fees	(0.60)					(0.60)							-
Summary Post (Cleared Checks)			(1,627,731.48)		(1,123,289.26)	(2,751,020.74)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	44,686,535.28	412,492.84	1,992,330.18	271,990.79	9,886,448.35	57,249,797.44	Ending Balance per Cash by Fund	44,686,535.28	412,492.84	2,010,159.41	271,990.79	9,493,438.17	56,874,616.49
Outstanding Withdrawals						-							-
Outstanding Checks			(247,384.00)		(376,101.84)	(623,485.84)							-
Outstanding Payroll Checks					(18,307.06)	(18,307.06)							-
Credit Card Deposits in Transit					1,398.72	1,398.72							-
Other - Deposits in transit			265,213.23			265,213.23							-
Adjusted Balance	44,686,535.28	412,492.84	2,010,159.41	271,990.79	9,493,438.17	56,874,616.49	Adjusted Balance	44,686,535.28	412,492.84	2,010,159.41	271,990.79	9,493,438.17	56,874,616.49
							Variance	-	-	0.00	-	-	-
							Recon Mike M	Recon Mike M	Recon Mike M	Recon Mike M	Recon Mike M		
							12/30/2020	12/17/2020	1/6/2021	12/17/2020	1/6/2021		
							Relevant JV adjustments						



AP subledger to GL Recon  
Recon Mike M 12/18/2020

Open AP invoice Report

Fund	Fund Name	AP Report	21101 GL	21160 GL Pcard	GL Total	Difference	% Variance
101	General	340.00	340.00	-	340.00	-	0.0%
150	Building Codes - General	-	-	-	-	-	#DIV/0!
160	Building Codes - Electrical	-	-	-	-	-	#DIV/0!
202	Public Works	29,504.90	29,504.90	-	29,504.90	-	0.0%
203	County Fair	-	-	-	-	-	#DIV/0!
204	County School Fund	-	-	-	-	-	#DIV/0!
205	Land Corner Preservation	-	-	-	-	-	#DIV/0!
207	Household Hazardous Waste	-	-	-	-	-	#DIV/0!
208	Special Economic Development	2,605.50	2,605.50	-	2,605.50	-	0.0%
209	Law Library	-	-	-	-	-	#DIV/0!
210	District Attorney	-	-	-	-	-	#DIV/0!
211	Museum	389.76	389.76	-	389.76	-	0.0%
220	911 Communications	-	-	-	-	-	#DIV/0!
223	Parks	-	-	-	-	-	#DIV/0!
227	Community Corrections	-	-	-	-	-	#DIV/0!
229	Court Facilities Security	-	-	-	-	-	#DIV/0!
327	General Operating Reserve	-	-	-	-	-	#DIV/0!
330	CDBFG Grant	-	-	-	-	-	#DIV/0!
600	Qlife	645.36	645.36	-	645.36	-	0.0%
601	Qlife Capital	330.00	330.00	-	330.00	-	0.0%
602	Qlife Maupin	-	-	-	-	-	#DIV/0!
704	Mint	-	-	-	-	-	#DIV/0!
706	Library District	-	-	-	-	-	#DIV/0!
707	OSU Extention District	-	-	-	-	-	#DIV/0!
780	Treasurers Pass-Thru trust	-	-	-	-	-	#DIV/0!
786	Property Tax Collection Trust	-	-	-	-	-	#DIV/0!
		33,815.52	33,815.52	-	33,815.52	-	



# **November 2020 AR General Ledger to AR Subledger Reconciliation**

**Reconciled by Mike M 12/18/2020**

Fund	GL 13201	GL Adj	GL	AR Aging by Fund Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	103,475.69	-	103,475.69	-	-	-	103,475.69
150	-	-	-	-	-	-	-
160	-	-	-	-	-	-	-
202	3,818.26	-	3,818.26	-	-	-	3,818.26
203	1,200.00	-	1,200.00	-	-	-	1,200.00
205	-	-	-	-	-	-	-
207	-	-	-	-	-	-	-
208	-	-	-	-	-	-	-
210	-	-	-	-	-	-	-
211	-	-	-	-	-	-	-
220	6,125.00	-	6,125.00	-	-	-	6,125.00
223	-	-	-	-	-	-	-
227	351,452.25	-	351,452.25	-	-	-	351,452.25
229	-	-	-	-	-	-	-
232	-	-	-	-	-	-	-
237	-	-	-	-	-	-	-
326	-	-	-	-	-	-	-
330	-	-	-	-	-	-	-
600	-	-	-	-	-	-	-
601	-	-	-	-	-	-	-
602	-	-	-	-	-	-	-
704	-	-	-	-	-	-	-
705	-	-	-	-	-	-	-
706	-	-	-	-	-	-	-
707	-	-	-	-	-	-	-
	466,071.20	-	466,071.20	-	-	-	466,071.20



# November 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon - Mike M 12/15/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
101.13101 - Property Taxes Principal Receivable		547,812.64	10,410,099.42	9,343,644.81	1,614,267.25	1,614,267.25	-
101.13102 - Property Taxes Interest Receivable		6,678.47	34,781.75	36,248.35	5,211.87	5,211.87	-
101.13103 - Miscellaneous Receivable		25,102.12	6,917.83	10,262.51	21,757.44	21,757.44	-
706.13101 - Property Taxes Principal Receivable		83,997.12	1,599,533.74	1,435,724.64	247,806.22	247,806.22	-
706.13102 - Property Taxes Interest Receivable		667.51	3,704.92	3,813.19	559.24	559.24	-
707.13101 - Property Taxes Principal Receivable		31,824.24	606,890.93	544,722.42	93,992.75	93,992.75	-
707.13102 - Property Taxes Interest Receivable		252.32	1,402.55	1,443.50	211.37	211.37	-
801.13101 - Property Taxes Principal Receivable		447.42	8,428.34	7,564.84	1,310.92	1,310.92	-
801.13102 - Property Taxes Interest Receivable		5.56	28.40	29.55	4.41	4.41	-
802.13101 - Property Taxes Principal Receivable		77,978.75	1,427,967.17	1,282,646.60	223,299.32	223,299.32	-
802.13102 - Property Taxes Interest Receivable		986.66	5,023.57	5,254.45	755.78	755.78	-
803.13101 - Property Taxes Principal Receivable		348.07	6,755.34	6,058.57	1,044.84	1,044.84	-
803.13102 - Property Taxes Interest Receivable		3.75	21.96	22.45	3.26	3.26	-
804.13101 - Property Taxes Principal Receivable		59,123.71	1,125,148.35	1,009,919.92	174,352.14	174,352.14	-
804.13102 - Property Taxes Interest Receivable		723.79	3,764.96	3,924.03	564.72	564.72	-
806.13101 - Property Taxes Principal Receivable		328.60	6,237.37	5,597.43	968.54	968.54	-
806.13102 - Property Taxes Interest Receivable		4.04	20.46	21.41	3.09	3.09	-
807.13101 - Property Taxes Principal Receivable		103,215.05	(749.46)	33,990.25	68,475.34	68,475.34	-
807.13102 - Property Taxes Interest Receivable		1,385.20	6,683.68	7,039.13	1,029.75	1,029.75	-
808.13101 - Property Taxes Principal Receivable		486,329.11	9,331,949.54	8,374,944.03	1,443,334.62	1,443,334.62	-
808.13102 - Property Taxes Interest Receivable		5,972.86	30,935.11	32,266.11	4,641.86	4,641.86	-
809.13101 - Property Taxes Principal Receivable		484.63	9,139.81	8,204.14	1,420.30	1,420.30	-
809.13102 - Property Taxes Interest Receivable		5.69	30.88	31.83	4.74	4.74	-
810.13101 - Property Taxes Principal Receivable		71,687.08	1,174,940.59	1,058,755.71	187,871.96	187,871.96	-
810.13102 - Property Taxes Interest Receivable		1,199.93	5,218.36	5,572.87	845.42	845.42	-
812.13101 - Property Taxes Principal Receivable		9,808.90	192,718.45	172,871.30	29,656.05	29,656.05	-
812.13102 - Property Taxes Interest Receivable		121.96	618.84	648.05	92.75	92.75	-
814.13101 - Property Taxes Principal Receivable		213.26	4,331.46	3,879.33	665.39	665.39	-
814.13102 - Property Taxes Interest Receivable		2.22	13.37	13.48	2.11	2.11	-
817.13101 - Property Taxes Principal Receivable		15.65	-	-	15.65	15.65	-
817.13102 - Property Taxes Interest Receivable		0.03	-	-	0.03	0.03	-
818.13101 - Property Taxes Principal Receivable		89,745.34	1,684,070.88	1,511,997.93	261,818.29	261,818.29	-
818.13102 - Property Taxes Interest Receivable		1,084.83	5,717.56	5,946.15	856.24	856.24	-
830.13101 - Property Taxes Principal Receivable		267.78	5,407.99	4,842.03	833.74	833.74	-
830.13102 - Property Taxes Interest Receivable		1.98	9.29	10.02	1.25	1.25	-
831.13101 - Property Taxes Principal Receivable		4,271.18	79,969.98	71,818.53	12,422.63	12,422.63	-
831.13102 - Property Taxes Interest Receivable		41.73	187.17	199.31	29.59	29.59	-
832.13101 - Property Taxes Principal Receivable		16,693.25	314,960.92	282,752.87	48,901.30	48,901.30	-
832.13102 - Property Taxes Interest Receivable		126.13	736.28	752.19	110.22	110.22	-
833.13101 - Property Taxes Principal Receivable		4,252.93	85,165.63	76,361.50	13,057.06	13,057.06	-
833.13102 - Property Taxes Interest Receivable		31.65	182.00	186.67	26.98	26.98	-
835.13101 - Property Taxes Principal Receivable		330.38	6,722.02	6,021.96	1,030.44	1,030.44	-
835.13102 - Property Taxes Interest Receivable		0.54	14.23	13.02	1.75	1.75	-
836.13101 - Property Taxes Principal Receivable		184,793.71	3,582,321.85	3,214,323.89	552,791.67	552,791.67	-
836.13102 - Property Taxes Interest Receivable		1,459.13	8,109.49	8,346.42	1,222.20	1,222.20	-
850.13101 - Property Taxes Principal Receivable		2,830.41	30,023.86	27,353.94	5,500.33	5,500.33	-
850.13102 - Property Taxes Interest Receivable		27.36	159.01	161.64	24.73	24.73	-
851.13101 - Property Taxes Principal Receivable		6,841.59	122,382.86	109,994.26	19,230.19	19,230.19	-
851.13102 - Property Taxes Interest Receivable		57.55	305.92	316.81	46.66	46.66	-
852.13101 - Property Taxes Principal Receivable		612.43	11,695.39	10,495.38	1,812.44	1,812.44	-
852.13102 - Property Taxes Interest Receivable		4.96	26.64	27.51	4.09	4.09	-
853.13101 - Property Taxes Principal Receivable		4,854.02	90,041.94	80,863.82	14,032.14	14,032.14	-
853.13102 - Property Taxes Interest Receivable		39.18	214.61	221.04	32.75	32.75	-
854.13101 - Property Taxes Principal Receivable		179,319.76	3,406,664.78	3,058,254.81	527,729.73	527,729.73	-
854.13102 - Property Taxes Interest Receivable		1,505.73	8,055.57	8,327.16	1,234.14	1,234.14	-
856.13101 - Property Taxes Principal Receivable		7.72	-	0.58	7.14	7.14	-
856.13102 - Property Taxes Interest Receivable		0.03	0.48	0.48	0.03	0.03	-
857.13101 - Property Taxes Principal Receivable		69,176.73	1,340,618.20	1,202,992.75	206,802.18	206,802.18	-
857.13102 - Property Taxes Interest Receivable		554.00	3,010.66	3,109.73	454.93	454.93	-
858.13101 - Property Taxes Principal Receivable		1,626.76	(2.99)	812.87	810.90	810.90	-
858.13102 - Property Taxes Interest Receivable		199.08	43.33	202.75	39.66	39.66	-
860.13101 - Property Taxes Principal Receivable		19,369.11	370,198.59	332,260.15	57,307.55	57,307.55	-
860.13102 - Property Taxes Interest Receivable		153.77	853.63	878.63	128.77	128.77	-
861.13101 - Property Taxes Principal Receivable		11,549.14	263,306.37	235,764.23	39,091.28	39,091.28	-



# November 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon - Mike M 12/15/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
861.13102 - Property Taxes Interest Receivable		109.24	530.04	556.69	82.59	82.59	-
862.13101 - Property Taxes Principal Receivable		31,568.98	609,961.42	547,307.61	94,222.79	94,222.79	-
862.13102 - Property Taxes Interest Receivable		228.37	1,385.36	1,406.67	207.06	207.06	-
864.13101 - Property Taxes Principal Receivable		12,522.70	240,078.92	215,471.64	37,129.98	37,129.98	-
864.13102 - Property Taxes Interest Receivable		100.35	546.69	563.93	83.11	83.11	-
878.13101 - Property Taxes Principal Receivable		448.92	8,179.21	7,346.30	1,281.83	1,281.83	-
878.13102 - Property Taxes Interest Receivable		3.04	20.48	20.40	3.12	3.12	-
879.13101 - Property Taxes Principal Receivable		5,811.82	103,104.43	92,693.78	16,222.47	16,222.47	-
879.13102 - Property Taxes Interest Receivable		52.41	263.63	275.02	41.02	41.02	-
880.13101 - Property Taxes Principal Receivable		13,558.31	232,468.66	209,184.41	36,842.56	36,842.56	-
880.13102 - Property Taxes Interest Receivable		121.58	622.57	645.61	98.54	98.54	-
881.13101 - Property Taxes Principal Receivable		91,654.66	1,534,157.54	1,380,741.92	245,070.28	245,070.28	-
881.13102 - Property Taxes Interest Receivable		741.70	4,042.90	4,170.92	613.68	613.68	-
882.13101 - Property Taxes Principal Receivable		0.79	-	0.02	0.77	0.77	-
882.13102 - Property Taxes Interest Receivable		0.02	0.01	0.01	0.02	0.02	-
883.13101 - Property Taxes Principal Receivable		11,562.95	286,898.59	255,973.27	42,488.27	42,488.27	-
883.13102 - Property Taxes Interest Receivable		1.01	245.86	225.65	21.22	21.22	-
884.13101 - Property Taxes Principal Receivable		11,702.43	486,414.03	431,903.88	66,212.58	66,212.58	-
884.13102 - Property Taxes Interest Receivable		-	278.01	264.16	13.85	13.85	-
Totals		2,298,745.51	40,932,930.18	36,799,477.82	6,432,197.87	6,432,197.87	-



# November Ascend to Eden Revenue Recon

Recon - Mike M 12/15/2020

Eden GL#	fmt_tax_year	Sum of period	Eden	Adj	Eden Total	Ascend - Eden
101.00.1101.410.102		7,685,365.12	7,685,365.12	-	7,685,365.12	-
101.00.1101.410.103		55,551.66	55,551.66	-	55,551.66	-
101.00.1101.52999		-	-	-	-	-
101.18.5117.52999		(163.48)	(163.48)	-	(163.48)	-
706.97.3706.422.114		8,065.70	8,065.70	-	8,065.70	-
706.97.3706.422.115		1,180,873.03	1,180,873.03	-	1,180,873.03	-
707.97.3707.422.114		3,055.77	3,055.77	-	3,055.77	-
707.97.3707.422.115		448,043.51	448,043.51	-	448,043.51	-
783.97.3783.422.127		16,155.47	16,155.47	-	16,155.47	-
783.97.3783.422.128		4,489.71	4,489.71	-	4,489.71	-
801.98.2801.422.114		45.17	45.17	-	45.17	-
801.98.2801.422.115		6,222.30	6,222.30	-	6,222.30	-
802.98.2802.422.114		7,928.64	7,928.64	-	7,928.64	-
802.98.2802.422.115		1,054,223.45	1,054,223.45	-	1,054,223.45	-
803.98.2803.422.114		35.18	35.18	-	35.18	-
803.98.2803.422.115		4,987.19	4,987.19	-	4,987.19	-
804.98.2804.422.114		6,012.75	6,012.75	-	6,012.75	-
804.98.2804.422.115		830,653.61	830,653.61	-	830,653.61	-
806.98.2806.422.114		32.85	32.85	-	32.85	-
806.98.2806.422.115		4,604.74	4,604.74	-	4,604.74	-
807.98.2807.422.114		10,423.92	10,423.92	-	10,423.92	-
808.98.2808.422.114		49,431.58	49,431.58	-	49,431.58	-
808.98.2808.422.115		6,889,392.92	6,889,392.92	-	6,889,392.92	-
809.98.2809.422.114		48.88	48.88	-	48.88	-
809.98.2809.422.115		6,747.47	6,747.47	-	6,747.47	-
810.98.2810.422.114		7,243.95	7,243.95	-	7,243.95	-
810.98.2810.422.115		867,429.08	867,429.08	-	867,429.08	-
812.98.2812.422.114		996.57	996.57	-	996.57	-
812.98.2812.422.115		142,274.71	142,274.71	-	142,274.71	-
814.98.2814.422.114		21.61	21.61	-	21.61	-
814.98.2814.422.115		3,197.80	3,197.80	-	3,197.80	-
818.98.2818.422.114		9,134.90	9,134.90	-	9,134.90	-
818.98.2818.422.115		1,243,292.68	1,243,292.68	-	1,243,292.68	-
830.98.2830.422.114		26.01	26.01	-	26.01	-
830.98.2830.422.115		3,992.34	3,992.34	-	3,992.34	-
831.98.2831.422.114		404.35	404.35	-	404.35	-
831.98.2831.422.115		59,038.31	59,038.31	-	59,038.31	-
832.98.2832.422.114		1,604.70	1,604.70	-	1,604.70	-
832.98.2832.422.115		232,523.79	232,523.79	-	232,523.79	-
833.98.2833.422.114		408.83	408.83	-	408.83	-
833.98.2833.422.115		62,873.14	62,873.14	-	62,873.14	-
835.98.2835.422.114		32.61	32.61	-	32.61	-
835.98.2835.422.115		4,962.51	4,962.51	-	4,962.51	-
836.98.2836.422.114		17,727.48	17,727.48	-	17,727.48	-
836.98.2836.422.115		2,644,668.81	2,644,668.81	-	2,644,668.81	-
850.98.2850.422.114		278.86	278.86	-	278.86	-
850.98.2850.422.115		22,179.70	22,179.70	-	22,179.70	-



# November Ascend to Eden Revenue Recon

Recon - Mike M 12/15/2020

Eden GL#	fmt_tax_year	Sum of period	Eden	Adj	Eden Total	Ascend - Eden
851.98.2851.422.114		655.54	655.54	-	655.54	-
851.98.2851.422.115		90,352.67	90,352.67	-	90,352.67	-
852.98.2852.422.114		58.24	58.24	-	58.24	-
852.98.2852.422.115		8,634.10	8,634.10	-	8,634.10	-
853.98.2853.422.114		464.71	464.71	-	464.71	-
853.98.2853.422.115		66,475.55	66,475.55	-	66,475.55	-
854.98.2854.422.114		17,163.37	17,163.37	-	17,163.37	-
854.98.2854.422.115		2,514,994.63	2,514,994.63	-	2,514,994.63	-
856.98.2856.422.114		1.06	1.06	-	1.06	-
857.98.2857.422.114		6,634.01	6,634.01	-	6,634.01	-
857.98.2857.422.115		989,712.79	989,712.79	-	989,712.79	-
858.98.2858.422.114		40.29	40.29	-	40.29	-
860.98.2860.422.114		1,859.20	1,859.20	-	1,859.20	-
860.98.2860.422.115		273,302.60	273,302.60	-	273,302.60	-
861.98.2861.422.114		1,088.20	1,088.20	-	1,088.20	-
861.98.2861.422.115		194,341.53	194,341.53	-	194,341.53	-
862.98.2862.422.114		3,037.91	3,037.91	-	3,037.91	-
862.98.2862.422.115		450,308.08	450,308.08	-	450,308.08	-
864.98.2864.422.114		1,198.69	1,198.69	-	1,198.69	-
864.98.2864.422.115		177,240.72	177,240.72	-	177,240.72	-
878.98.2878.422.114		42.97	42.97	-	42.97	-
878.98.2878.422.115		6,038.40	6,038.40	-	6,038.40	-
879.98.2879.422.114		555.85	555.85	-	555.85	-
879.98.2879.422.115		76,119.87	76,119.87	-	76,119.87	-
880.98.2880.410.103		-	-	-	-	-
880.98.2880.422.114		1,288.84	1,288.84	-	1,288.84	-
880.98.2880.422.115		171,627.71	171,627.71	-	171,627.71	-
881.98.2881.422.114		8,785.43	8,785.43	-	8,785.43	-
881.98.2881.422.115		1,132,678.51	1,132,678.51	-	1,132,678.51	-
882.98.2882.422.114		0.03	0.03	-	0.03	-
883.98.2883.422.114		1,118.04	1,118.04	-	1,118.04	-
883.98.2883.422.115		211,806.92	211,806.92	-	211,806.92	-
884.98.2884.422.114		1,123.14	1,123.14	-	1,123.14	-
884.98.2884.422.115		358,964.68	358,964.68	-	358,964.68	-
Total		30,364,254.16	30,364,254.16	-	30,364,254.16	-



# Wasco County Monthly Report

## Transfers - November 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	80,477.10	105,470	41.7%	41.7%	-23.7%	(24,992.90)
911 EQUIPMENT RESERVE	30,000.00	12,500.00	12,500	41.7%	41.7%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>GENERAL FUND</b>	<b>562,426.00</b>	<b>-</b>	<b>75,812</b>	<b>0.0%</b>	<b>6.2%</b>	<b>-100.0%</b>	<b>(75,812.00)</b>
GENERAL OPERATING RESERVE	2,443,333.00	1,000,000.00	-	40.9%	0.0%	#DIV/0!	1,000,000.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>1,144,477.10</b>	<b>245,282</b>	<b>26.7%</b>	<b>3.9%</b>	<b>366.6%</b>	<b>899,195.10</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	12,500.00	12,500	17.0%	17.0%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
<b>CDBG GRANT FUND</b>							
NON-DEPARTMENTAL EXPENDITURES-E	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>CDBG GRANT FUND Total</b>	<b>602,000.00</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>-</b>
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-



# Wasco County Monthly Report

## Transfers - November 2020

GENERAL FUND	2,639,645.00	1,126,977.10	151,970	42.7%	4.2%	641.6%	975,007.10
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	5,000.00	80,812	1.2%	16.8%	-93.8%	(75,812.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>1,144,477.10</b>	<b>245,282</b>	<b>26.7%</b>	<b>3.9%</b>	<b>366.6%</b>	<b>899,195.10</b>



PERS Recap  
 For the Year Ended 6/30/2021  
 Create using PERS Monthly Invoice  
 Wasco County

6%

	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustments	Total Remittance	PERS Invoice	variance
JULY	600,575.34	36,034.53	92,244.21	2.32	-	(0.36)	(3,355.24)	124,925.46	124,925.46	-
AUGUST	599,256.77	35,955.46	91,598.17	2.32	-	0.10	(3,260.35)	124,295.70	124,295.70	-
SEPTEMBER	592,513.99	35,550.93	90,857.98	2.32	-	(0.11)	(3,197.18)	123,213.94	123,213.94	-
OCTOBER	622,971.50	37,378.37	96,134.52	2.32	-	(0.17)	(2,500.37)	131,014.67	131,014.67	-
NOVEMBER	585,708.33	34,068.59	87,803.49	2.32	-	(0.16)	(430.85)	121,443.39	121,443.39	-
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
Total	3,001,025.93	178,987.88	458,638.37	11.60	-	(0.70)	(12,743.99)	624,893.16	624,893.16	-

PERS Units  
 Emp# 4096      2.32 per month  
                          2.32

Adjustments

Rivers-should have come out of 1st pp	347.77	Timing
Carey	(423.07)	Timing
Johnson	(355.55)	Timing
	(430.85)	

The PERS system issue for employees already retired but still working has been fixed and will no longer be a recon issue.



Investing Reconciliation  
US Bank Safekeeping

Recon Mike M 1/6/2021

11/30/2020

CUSIP/Sec-ID	Type		Face Rate	Purchase Date	Maturity	Weight
						0.00%
						0.00%
76116FAG2	US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	50.60%
478160CD4	Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	49.40%

5 years

total

100.00%

Average
0.69 Years

General Ledger

Time to average maturity

\*.12101

Investment by Agency

Federal Home Loan Bank  
Federal Home Loan Mortgage Corp  
Federal Natl Mortgage Assn  
Federal Farm Credit Bank  
RFCSP Strip Principal

% Portfolio Max

0.000%

33%

Comply

YES

0.000%

33%

YES

0.000%

33%

YES

0.000%

33%

YES

1.167%

33%

YES

0.000%

33%

YES

Total US Agencies

1.167%

100%

YES

Corporate Bond Johnson & Johnson

1.119%

100%

YES

LGIP

97.713%

49,000,000

YES

Total Invested

Limits

Max %

Portfolio

Comply

US Treasury

100.0%

0.0%

YES

US Agency Securities

100.0%

1.2%

YES

Per US Agency

33.0%

1.2%

YES

Oregon Short Term Fund

50,400,000

44,686,535

YES



Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity	Par	Face	Principal Cost	Interest included at purchase	Purchase Price	Market
							-	-	-
			-				-	-	-
2.71%	2.71%	46	23	534,000.00	534,000.00	499,812.00	-	499,812.00	533,897.00
2.96%	2.96%	458	226	500,000.00	500,000.00	488,547.34	968.75	489,516.09	511,791.00
						-			
2.83%	2.83%			1,034,000.00	1,034,000.00	988,359.34	968.75	989,328.09	1,045,688.00
Weighted Ave									
0.68 Years						Eden GL	*.12101		

LGIP Yield	
October	0.91%
Investments at	
Less than LGIP	
Count	0
Value	
%	0.0%

-	-
-	-
-	-
-	-
499,812.00	533,897.00
-	-
-	-
489,516.09	511,791.00
44,686,535.28	44,686,535.28
45,675,863.37	45,732,223.28

Maturity Limits	Min	Actual \$	Actual %	Comply		
Under 60 Days	25%	45,220,432.28	99%	YES	11,433,055.82	11,433,055.82
Under 1 year	50%	45,220,432.28	99%	YES	22,866,111.64	11,433,055.82
Under 3 years	75%	45,732,223.28	100%	YES	34,299,167.46	11,433,055.82
Under 5 years	100%	45,732,223.28	100%	YES	45,732,223.28	11,433,055.82



Book Value 10/31/2020	Called/ Matured/Purch ased	Mark to Market	Book Value 11/30/2020	
-		-	-	
533,809.00		88.00	533,897.00	
512,304.00		(513.00)	511,791.00	
1,046,113.00	-	(425.00)	1,045,688.00	
			1,045,688.00	(535.00)
			-	
-		-	-	
-		-	-	
-		-	-	
533,809.00		88.00	533,897.00	
-		-	-	
-		-	-	
512,304.00		(513.00)	511,791.00	
44,686,535.28		-	44,686,535.28	
45,732,648.28		(425.00)	45,732,223.28	



Bankers' Acceptance	25.0%	0.0%	YES
Time Deposits/Savings	50.0%	0.0%	YES
Certificates of Deposit per Institution	25.0%	0.0%	YES
Repurchase Agreements	5.0%	0.0%	YES
Corporate Debt (Total)	15.0%	0.0%	YES
Corporate Commercial Paper	15.0%	0.0%	YES
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES
Corporate Bonds	10.0%	1.1%	YES
Corp Bonds Per Issuer	2.5%	1.1%	YES
Municipal Debt (Total)	10.0%	0.0%	YES
Municipal Commercial Paper	10.0%	0.0%	YES
Municipal Bonds	10.0%	0.0%	YES



# November 2020 Bank Reconciliation

	Main Checking Bank	Eden 600	Eden 601	Eden 602	Eden Total		LGIP Account Bank	*.11403 Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	522,722.14	220,525.16	112,423.55	164,577.01	497,525.72	Beginning Balance	1,509,859.75	39,412.24	1,467,798.10	2,649.41	1,509,859.75
Credits						Deposits					
Deposits	11,530.00	11,551.00	31,351.67		42,902.67	Debit Dividends/Interest	928.17	118.81	733.25	76.11	928.17
Withdrawals		44,635.60	5,750.65		50,386.25	Withdrawals					
Checks	33,412.80				-	Credit Other Decreases					-
Ending Balance	500,839.34	187,440.56	138,024.57	164,577.01	490,042.14	Ending Balance	1,510,787.92	39,531.05	1,468,531.35	2,725.52	1,510,787.92
Deposits in Transit	-					Ending GL	1,510,787.92				
Outstanding Checks	\$10,797.20				-	LGIP Variance	-	12.8%	79.0%	8.2%	
Adjusted Balance	490,042.14	187,440.56	138,024.57	164,577.01	490,042.14	Mike 12/18/2020		Interest Allocation Rate			
Variance	-										
Mike 12/18/2020											
Aristo Networks	5435		\$10,797.20								
			\$10,797.20								





## DISCUSSION ITEM

### WORKFORCE ACT

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[COVID RECOVERY & WORKFORCE MODERNIZATION ACT OF 2021 –  
SUMMARY PAPER](#)

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## COVID RECOVERY & WORKFORCE MODERNIZATION ACT OF 2021

*A Blueprint to Support Equitable Workforce Development and Economic Recovery*

### PANDEMIC FALLOUT

- 143,000+ unemployed
- 300% increase in long-term unemployed
- 20% increase in food stamp usage
- 70,000 to lose benefits on 12/26
- 1 in 3 struggle w/housing

The COVID pandemic has resulted in the steepest economic downturn since the Great Depression. The onset of the pandemic caused unemployment claims to reach nearly 400,000 and experts predict Oregon will not return to pre-pandemic job levels until 2025. While the full impact of the pandemic has yet to unfold, Oregonians **most impacted** by the economic downturn are **Communities of Color, women, younger, less educated and lower-income workers**.

The COVID crisis has also revealed **serious flaws** in the systems intended to serve and support Oregonians during difficult times. Tens of thousands of Oregonians are still waiting for unemployment insurance checks. Thousands more are likely to lose support in early-2021. Tens of thousands are behind on rent, struggling to put food on the table, and running out of options.

To return from the COVID-19 crisis as a stronger State, we must strengthen our commitment to those Oregonians most impacted by the COVID crisis. **We can't go back to the way things were. The inequities highlighted by the crisis cannot be allowed to continue.** This will require a fundamental redesign of the systems that make up the state's response to changes in the labor force and economy. Without question, this redesign must put racial equity and front-line workers at the center. The redesign must also put decision making and solution building as close to the community as possible - allowing local communities to respond to local economic circumstances, priorities and needs.



**RECOVERY FROM A CRISIS OF THIS MAGNITUDE CALLS FOR IMMEDIATE ACTION AND LONGER-TERM VISION. THE COVID RECOVERY & WORKFORCE MODERNIZATION ACT OF 2021 DOES BOTH:**

- » Directs Local Workforce Boards to convene regional partners to align and (re)focus existing resources to address immediate community workforce needs within **45 days**.
- » Organizes federal and state resources to most **efficiently and effectively** respond to regional circumstances, partnerships and investments.
- » Promotes ongoing engagement and leadership of local community-based organizations and **communities most impacted by the economic downturn** in the design and delivery of regional programs and services.
- » Mandates objective, sustained program and system **oversight** to ensure appropriate use, management, responsiveness and effectiveness of available workforce resources and services.
- » Establishes **transparency** in available state and regional resources and builds clear connections between state and local investments, goals and objectives.

- ☑ **ACTION**
- ☑ **EQUITY**
- ☑ **ACCOUNTABILITY**
- ☑ **SUSTAINABILITY**

**TO CO-SPONSOR: E-mail Senator Lew Frederick: [Sen.LewFrederick@oregonlegislature.gov](mailto:Sen.LewFrederick@oregonlegislature.gov)**

**FOR QUESTIONS: Contact Doug Riggs at 503-702-5120 or Iris Maria Chavez at 504-701-3931**





## **CONSENT AGENDA**

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[MINUTES: 1.6.2021 REGULAR SESSION](#)

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**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JANUARY 6, 2021**

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m. Changes to the agenda:

- Executive Session removed

<b>Discussion Item – NCPHD COVID-19 Update</b>
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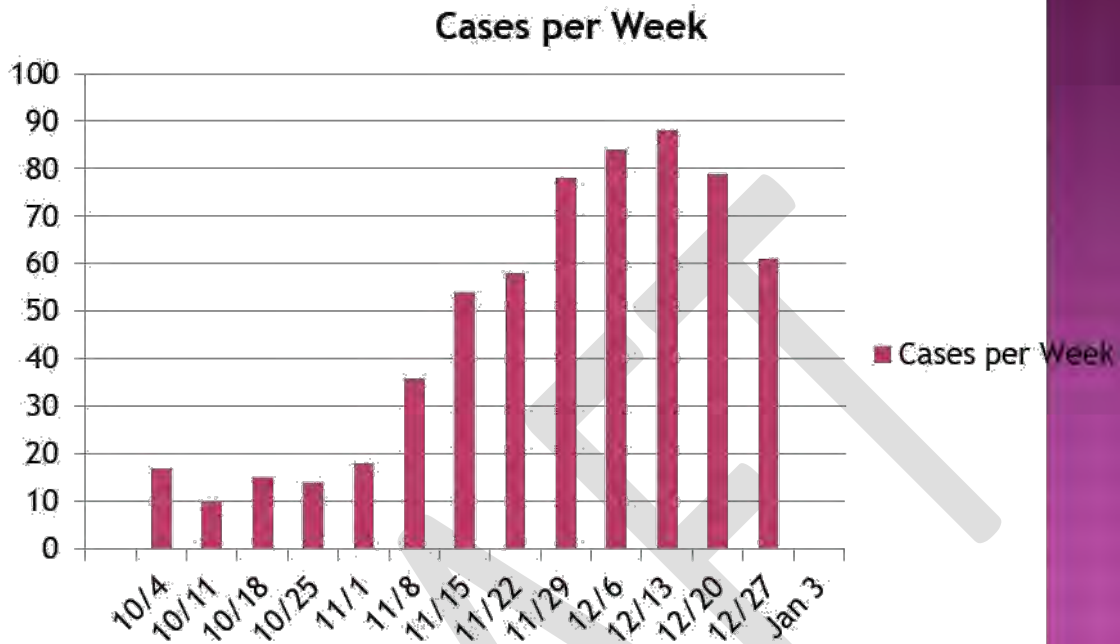
**COUNTY DATA: TOTAL CASES,  
RECOVERED AND DEATHS TO DATE**

Wasco	
• Total	936
• Recovered	553
• Deaths	22
Sherman	
• Total	32
• Recovered	24
Gilliam	
• Total	39
• Recovered	24
• Deaths	1

NCPHD Health Officer Dr. Mimi McDonell reviewed the current COVID statistics in the region.



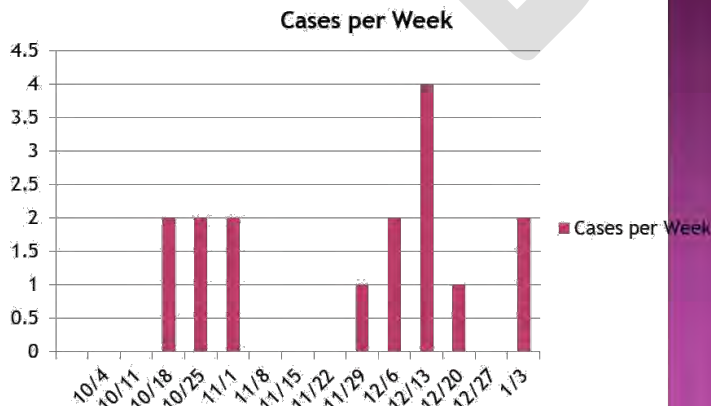
## WASCO CASES NOV/DEC/JAN



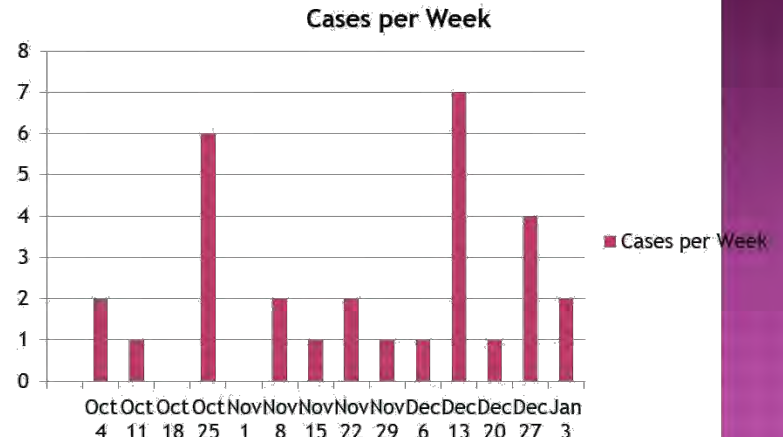
Dr. McDonnell reviewed the cases per week for the last quarter of 2020 in Wasco County. She commented that some of the decrease in the last two weeks can be attributed to a reduction in testing over the holidays. She said that it also may be that there was actually a bit of a dip after the Thanksgiving increase we saw. She went on to say that she anticipates another bump in cases in the next couple of weeks – the result of holiday gatherings.

Dr. McDonnell commented that the cases in Sherman and Gilliam Counties, with much smaller populations, have remained fairly steady with 1-2 cases per week on average.

## SHERMAN CASES NOV/DEC/JAN



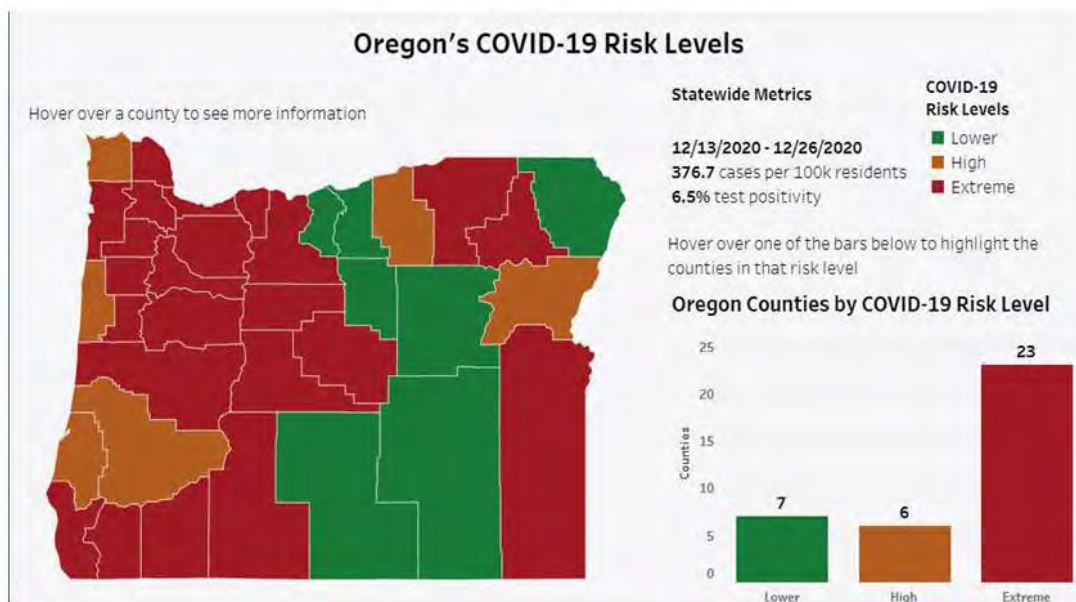
## GILLIAM CASES NOV/DEC/JAN





Dr. McDonell reported that there have been some Oregon counties that have moved from the Extreme Risk Category to the High Risk Category. Wasco County remains in the Extreme Risk Category as does Hood River County. Sherman and Gilliam Counties are in the low risk category.

## COUNTY RISK LEVELS

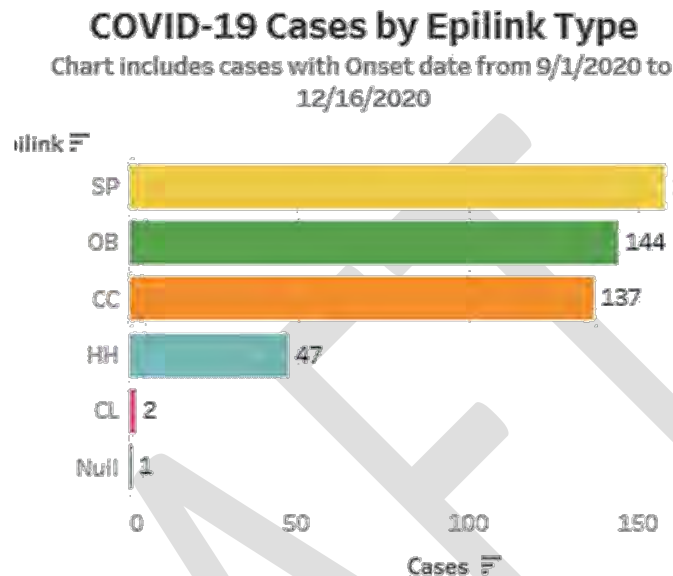


Dr. McDonell went on to say that over the winter break, the State of Oregon made the decision that instead of the schools following the rules attached to the metrics established for county risk levels, those metrics are now advisory for the schools regarding in-person education. Sherman and Gilliam counties are already conducting in-person education. In Wasco County, some of the smaller schools have already opened to in-person education and that will continue. School District 21 will begin evaluating how to incorporate some in-person education. There is a big push from the State to at least get K-3<sup>rd</sup> grade back to in-person learning. District staff is working hard to make that happen.

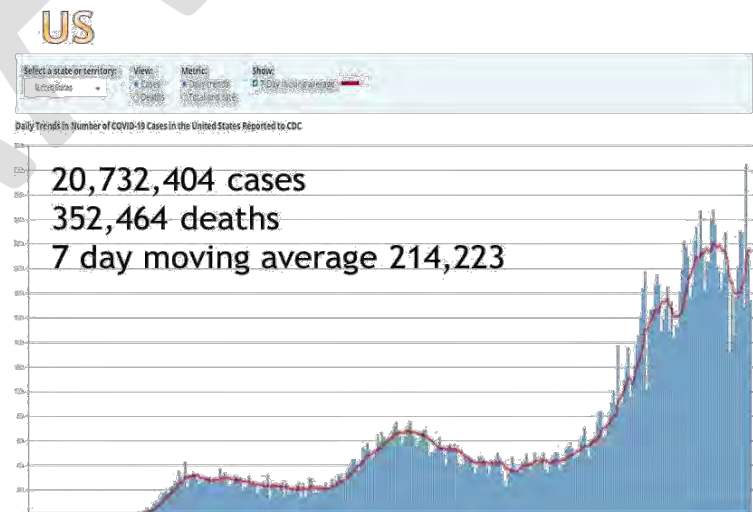
Dr. McDonell explained that cases are tracked according to transmission method. Our largest transmission category is sporadic spread which means we do not know how the patient contracted the virus as no specific close contact can be identified. Other categories include household spread, outbreaks and close contacts which are often at social gatherings. This data should remind us to be vigilant not only at our workplaces but in our lives outside of work.



## WASCO COUNTY CASES EPILINK BREAKDOWN SEPT 1-DEC 15



Dr. McDonnell reviewed the trends for the state and country since June, 2020. The redline represents the 7-day moving average which is also trending up. California and Arizona are some of the places with the highest rates in the world over the last 7 weeks.



Dr. McDonnell explained that all viruses have changes in their genetic make-up over time and that is true for the COVID virus. If there is a variant that is more successful at being a virus – in other words, it does a better job of being replicated and passing on its genes - it will become the dominant strain. A new strain that was first identified in the United Kingdom has become the dominant strain there and is spreading to other places in the world. The UK variant appears to be more easily transmissible. Instead of 1 infected person



spreading it to 2 other people, it would be more likely to spread to 3 other people. The UK variant does not appear to make people more severely ill but estimates are that it is 50-70% easier to catch. The UK variant has been documented in multiple states across America; there is no reason to not assume that it is present across the country. Experts believe the vaccines will be as effective against this variant as the original strain. The concern is the numbers of people getting sick before everyone can be vaccinated will overwhelm our healthcare system.

## COVID-19 VARIANT- UK

### What

- SARS-CoV-2 that is a new strain due to a slight change in the viral genetic make up
- B.1.1.7 lineage

### How

- Variants occur as viruses replicate. If a virus variant is more “successful”, it will become the dominant strain
- This variant appears to be more transmissible, although does not impact disease severity

### Where

- Initially emerged in the UK September 2020, now also in Canada and USA

Dr. McDonnell reviewed implementation plans for vaccine distribution.

## COVID VAX PRIORITIZATION

### Phase 1a

- Long term Care residents and staff
- EMS/First Responders
- Health Care Providers
- Congregate Living Facility residents and staff

### Phase 1b

- Oregon COVID-19 Vaccine Advisory Committee is addressing prioritization
- ACIP recommends
  - Critical workers
  - 65 and older
  - High risk medical conditions



Dr. McDonnell explained that an advisory committee is working on prioritization for groups in Phase 1b; the Advisory Committee on Immunization Practices recommend that critical workers and those who are 65 and older and/or have high risk medical conditions be included in that group. It is estimated that it will take through the end of January to complete Phase 1a – it may take less time in smaller counties such as Wasco County.

Dr. McDonnell reported that yesterday new guidance was issued regarding the sequencing of vaccines in Phase 1a. The State has decided that rather than moving through all the groups outlined in Phase 1a in order, anyone in the Phase 1 eligible groups may be vaccinated now. The change was made for efficiency so that vaccines are being distributed rather than stored. If it is possible to follow the sequencing plan, that is preferable but not necessary.

## CHANGE IN FOCUS 1/5

- “We are shifting our approach from one where Phase 1a vaccine sequencing was required, to allowing anyone included in Phase 1a, Groups 1-4 to be considered eligible for vaccine at this time. Providers and vaccine sites should vaccinate in a manner that provides the greatest efficiency to maximize vaccinations, however to the extent possible providers should follow the sequencing outlined in the Plan”

Dr. McDonnell reviewed the list of facilities that have received vaccines for implementation.

## TO DATE

- Oregon Veterans' Home
- Columbia Basin Care Facility
- The Dalles Health and Rehab
- The Springs at Mill Creek
- MCMC
- MCF&R
- Sherman County Medical Clinic
- NCPHD
- Arlington Health Center
- One Community Health



Dr. McDonell commended Mid-Columbia Fire and Rescue along with Law Enforcement for all the help and support they have provided in the vaccine roll-out process.

Organizations expected to receive batches of vaccine in the near future are listed on the slide below: NCPHD is working with community partners to make sure no one is overlooked.

## ON DECK

- ◉ Flagstone Senior Living
- ◉ Canyon Rim
- ◉ Summit Springs
- ◉ Sagewind Manor
- ◉ Mid-Columbia Center for Living
- ◉ All remaining medical, dental, behavioral health providers
- ◉ All remaining congregate living facilities

Dr. McDonell reviewed the plans as they continue the vaccine roll-out.

## PLANS

- ◉ Regional collaboration
  - ✦ MCMC -allocating vaccine to first responders
  - ✦ MCF&R, Sherman, & Arlington Clinics- vaccinating first responders
- ◉ Utilize all resources
  - ✦ Medical Reserve Corps
  - ✦ Wasco County Van and driver!
  - ✦ Readiness Center
  - ✦ Pharmacies
- ◉ Keep focus on equity
- ◉ Open communication
- ◉ Provide accessible, factual information

She said we are fortunate to have incredible regional collaboration. The Medical Reserve Corps (MRC) has been expanded to help meet the needs of pandemic response and



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vaccine distribution. Wasco County has purchased a van for mobile vaccine clinics; Commissioner Kramer will be one of the drivers for those events; Vice-Chair Schwartz, a retired nurse, and her husband, a retired physician, will be among those administering vaccines at mobile clinics.

Dr. McDonell went on to say that NCPHD feels the sense of urgency to get as many people vaccinated as quickly as possible. They are looking at facilities, such as the Readiness Center, where they can inoculate large numbers of people while still observing vaccination and safety protocols. A large venue would be necessary in order to maintain social distancing during vaccination events.

Chair Hege pointed out a question in the chat regarding the process for becoming a volunteer driver. NCPHD Interim Director Shellie Campbell said that the MRC will be integral to getting the vaccines out – there are already 80 volunteers signed up. Volunteers are vetted by the State and then go into a database. There are a lot of opportunities to serve. Anyone interested in volunteering can sign up as an MRC volunteer by contacting Public Health. More information is available on the NCPHD website.

Dr. McDonell added that 18 out of the 80 volunteers have been vetted and completed their training. Commissioner Schwartz and her husband are among those ready to work when needed.

Chair Hege asked if volunteers are required to have medical experience. Ms. Campbell replied that they are not. Volunteers are needed to drive, set-up clinics and attend to administrative tasks. She applauded Dr. McDonell as she has been instrumental in leading the COVID vaccination team. She stated that they have a great staff at NCPHD and also recognized the invaluable support from the Board of Commissioners and Unified Command.

Commissioner Kramer thanked NCPHD for all their efforts. He asked if we have significant vaccine on hand or are we still waiting. Dr. McDonell replied that Gilliam County has not received an allotment and the Sherman county clinic received a lot of 100 of the Moderna vaccine. NCPHD received 200, One Community Health received 100, and MCMC received 1,100. Vaccine availability is our limiting factor. Long term care facilities have received allotments and the vast majority of their residents have received their first dose with about 50% of staff also receiving a first dose. It is difficult to plan when we do not know what our supply will be. She said they are hoping to hear more that will help with planning; the State is working to provide that information. She said we do not have as much as we want but we will get more.

Commissioner Kramer asked if we will be able to utilize first responders to give injections. Dr. McDonell responded that NCPHD is working with those groups to determine their capacity. They are most useful in areas where it is challenging for citizens to get to a



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vaccine delivery site. They have been great partners and NCPHD will continue to work with them.

Chair Hege observed that the State has been missing their stated goals for getting out a certain number of vaccines and it seems as though it was not due to the availability of vaccines as much as a flawed process. He asked if that is true for us as well. Dr. McDonell answered that it is both. Even with a large shipment of vaccine such as what MCMC received, it is difficult to get them all out as they also have other daily responsibilities to care for the sick and injured in their charge. Communication about the general plan is not what we had hoped but we are moving forward and pooling resources to get it dispensed as rapidly as possible.

Vice-Chair Schwartz commented that there are a lot of questions around the 15-minute rapid COVID tests and asked if that is available for home use or only at clinics. Dr. McDonell replied that there is a home kit available through Amazon and NCPHD has some tests but limit use to those who are symptomatic or close contacts. If someone uses a home test, they should contact their primary care provider to help them interpret the results.

Vice-Chair Schwartz asked how those results would be reported. Dr. McDonell said that those results would not be reported but if someone has a positive test result from a home test, their primary care provider would run a second test which would be reported.

Vice-Chair Schwartz asked if testing will recognize the variant strain. Dr. McDonell stated that it would.

Vice-Chair Schwartz asked if there have been any outbreaks in the in-person schools. Dr. McDonell explained that while there have been cases reported in the schools, there has not been any documented in-school transmission.

Vice-Chair Schwartz asked if NCPHD will be advising the schools as they make the decision to open. Dr. McDonell replied that they continue to work closely with the all the schools.

Vice-Chair Schwartz commented on the positivity rate as it relates to the "r" factor (the rate at which the virus is being transmitted). Dr. McDonell explained that the "r" factor does not directly correlate to the positivity rate. Our current positivity rate in Wasco County is 3.6% which is good. Vice-Chair Schwartz noted that although we may have 350 known active cases, there are likely more who are asymptomatic and transmitting the virus to others. She said that the sporadic rate is troublesome and we are not unusual. Sporadic cases mean we cannot get a handle on the virus.

Vice-Chair Schwartz said she did not see any clinics in Maupin listed. Dr. McDonell stated that she does not know if they signed up to be providers but NCPHD will be working with them to be sure they and their residents are vaccinated.



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Chair Hege pointed out that our case rate for the past 2 weeks is 130; we need to be below 60 in a two week period to move out of the Extreme Risk category.

Ms. Campbell pointed out a chat question asking what kind of outreach has been made to the Latinx community. She said NCPHD is working closely with community based organizations for communication, outreach and education about the importance and safety of the vaccine. They are also identifying community leaders to help get that information out. In addition, they are working with the tribes, the Next Door and One Community Health and the radio to go to where people live so they feel safe and supported. In addition, the NCPHD website and Facebook pages are available in Spanish as well as English. The NCPHD communications team has worked hard to get the message out to all vulnerable communities.

Chair Hege asked if there is anything on NCPHD's wish list that they anticipate needing as we get to a point where vaccinations can be made available to the general public. Dr. McDonell replied that a physical site where they can do that is what will be needed. They need a place where it can happen safely and they can monitor patients post inoculation. They are working with Wasco County's Emergency Manager to explore the possibility of using the Readiness Center.

Chair Hege asked what percentage of people need to be vaccinated in order to relax restrictions; how long will it be before that can happen. Dr. McDonell replied that we need 80% of the population vaccinated for "herd immunity." Since the vaccine is not yet approved for anyone under the age of 16, that will be difficult to achieve. Realistically, once we get our numbers down, we can loosen restrictions. Having the long term care facilities immunized is a huge step. It will probably take longer than we want - a ballpark estimate for loosening restrictions would be the end of summer. We are hoping to have in-person school before the end of the school year.

Chair Hege commented that the Governor has announced some changes to get kids back in school as there has not been a lot of spread in schools. He read a chat comment which reported a recent social gathering of 60 people, only a third of whom were wearing masks. They asked what can be expected in terms of transmissions resulting from the event. Dr. McDonell replied that 1 person can spread it to 10 others or to no one at all. The answer could be anywhere from 0-400 – it is impossible to know.

Kate Wilson asked if any of the restaurants have consulted with NCPHD regarding the risks of opening in our county. She said that there is a big movement to open. NCPHD Environmental Health Supervisor Nicole Bailey replied that our restaurants have been in contact with NCPHD and NCPHD has been reaching out to them. There has been a lot of good response in terms of having business owners not in support of opening without restrictions. She said she believes they have the interests of the community at heart. NCPHD has been talking with them over time about the health risks associated with



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restaurants.

Rodger Nichols asked about the timeliness of State notifications for vaccine delivery. Dr. McDonell stated that it is getting better; generally NCPHD gets notice on Monday or Tuesday for a Wednesday delivery.

Jude Merrill thanked everyone for all their efforts. She stated that most of the retail establishments do not have anyone monitoring the numbers of patrons in the stores which can be crowded and not everyone is wearing a mask. She said that workers cannot ask patrons to wear a mask and reported that in one instance a patron spit on their money before handing it to the cashier. She asked who is monitoring that. Ms. Campbell replied that this is a nationwide problem. OSHA monitors these businesses and works with them to strategize on how to manage patrons not wearing masks, etc. She said that we can always look at how we can further adjust but she thinks they are doing the best they can. She committed to bringing this information to the regional OSHA representative.

Chair Hege said that he works at Mt. Hood Meadows. If you do not wear a mask, you will not be allowed to participate. If you are a repeat offender, they will revoke your pass temporarily and may revoke it for the season. The policy is no mask, no service.

Arthur Smith commented that some colleges and businesses are saying they require a negative test before allowing students on campus or employees to return to work. This does not seem to "jive" with health care guidance. Most providers are saying they will not test people, just to give them a test. Dr. McDonell said that random testing is generally not effective but if done on a large scale for targeted groups in congregate living or large workplaces, it can be effective.

<b>Agenda Item – Road Vacation Petition</b>
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Public Works Director Arthur Smith stated that he has received a petition, included in the Board Packet, to vacate a portion of Homestead Road south of Wamic. The adjacent landowners have signed the petition; he is seeking direction to prepare his report. In 2011, Homestead Road was dedicated as part of a plan to create a subdivision. That did not materialize; however they have improved access and it may go forward. This could take a couple of months as there are other processes that will need to be completed.

Chair Hege pointed out that this is the first step in a process. Mr. Smith will come back to the Board with a report and request for a decision.

**{{{Commissioner Kramer moved to approve Order 21-002 Directing the Public Works Director to prepare is report on the proposed vacation of a portion of Homestead Road. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**



**Agenda Item – RRED Zone Applications**

Administrative Services Director and Enterprise Zone Manager Matthew Klebes noted that he presented information on these applications last month and received direction from the Board to further negotiate with the applicant. The team met with the applicant and has completed the necessary steps including a pre-conference. A summary of that conference is included in the packet. Also included in the packet are draft agreements for years 4 and 5 for both projects. The agreements follow existing policy as we have not received any input on why we should deviate from that. Staff is seeking approval for the agreements.

Vice-Chair Schwartz asked if any taxes are collected in years 1 through 3. Mr. Klebes responded that for the RRED Zone and the Enterprise Zone, taxes are fully abated for the first 3 years; years 4 and 5 are locally negotiated. A longer-term Enterprise Zone which can be from 7 to 15 years, is a separate process and broader in terms of payments.

Mr. Stone said that pending new information, he concurs with the staff recommendation.

Brian Walsh, representing the applicant, said that they are at a particularly difficult point with the smaller project as it does not have an economy of scale. There have been unexpectedly higher costs due to the scarcity of labor. He said he understands and appreciates the consistency in the policy but wants to plead the case that this smaller first project phase needs some help to get off the ground. He asked that the Board consider a lessor burden for the smaller 1<sup>st</sup> phase agreement and leave the 2<sup>nd</sup> phase agreement as is.

Vice-Chair Schwartz said looking at the application, after phase one is completed there will be at least 1 new job. She asked if there will be more than one. Mr. Walsh replied that typically, solar plants are not maintenance intensive. Because of safety, they work in teams of 2 and there will be a ¼ time admin position along with a manager for a total of 4 employees associated with the project; likely a few more for the second phase. A general rule of thumb is that there is 1 technician for every 50 megawatts. For these combined projects, that would mean 4 technicians, a manager and administrative support.

Vice-Chair Schwartz asked where they will get the labor for construction. Mr. Walsh said that their contractors will sub-contract with local contractors to get the work done. They will also pull labor from local union halls. That is part of the cost as there is a scarcity of union labor. They will be looking for housing in Maupin and The Dalles. Some will bring mobile housing and stay in Madras or The Dalles. He is hoping to get the ban on Air BNBs lifted to keep some of those dollars in Maupin.

Vice-Chair Schwartz commented that it appears that they will be working on both phases simultaneously. Mr. Walsh responded that they do not want to mobilize for Phase 1 and then demobilize only to have to remobilize for Phase 2. The projects will not start at the same time but there will be some overlap. Both projects cannot go live at the same time. The first



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phase will pave the way for the second phase.

Chair Hege asked if the agreements have to be considered today. He pointed out that they had asked staff to negotiate and come back with recommendations. Although Mr. Walsh has made a proposal today, staff may not have heard that before. He asked if there could be continued negotiations.

Mr. Klebes said that they had some discussion about alternatives but had not been presented with supporting reasons to deviate from policy. He said staff can take more time but he believes Avangrid has some urgency.

Mr. Walsh said that what he is asking is that the last paragraph of the Bakeoven agreement be modified for complete abatement in years 4 and 5, but any reduction would be welcome. His company is trying to get the project to pencil out.

Chair Hege asked if Mr. Walsh is looking for a decision today. Mr. Walsh replied affirmatively.

Commissioner Kramer asked what staff's opinion is of this proposal, saying that he is ready to move forward with the staff recommendation. Mr. Klebes replied that he has not heard anything that changes his recommendation.

Chair Hege said he is willing to consider adjusting the smaller project. He said he thinks it is important; we have been talking to Mr. Walsh for over a decade and not been able to get any projects over the finish line. He said that he is hopeful that we can do that this time and he would be open to a reduction.

Mr. Stone said the Board has heard staff recommendations and the Assessor's desire for continuity. Lacking a formal request other than the project doesn't pencil makes it difficult to deviate from policy. If you want to push it forward, the Board can adjust those numbers. Avangrid previously suggested a flat payment of \$250,000 in years 4 and 5. It comes back to if there a formal proposal with data that you want to staff to consider. If that is the case, it will take additional time.

Chair Hege said that the project needs to make sense. Enterprise Zones are typically for the shorter term and he is willing to consider a reduction. He said he likes a percentage of the value as it is good to have the value determined prior to the end of the agreement.

Vice-Chair Schwartz said she is not willing to consider anything today as a proposal has not been submitted for consideration. She said if there was a proposal, she would be more willing. There are a lot of questions that we do not have time for today. If we postpone and have more information, we can consider changes. She said that right now, she will follow the staff recommendation.



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Mr. Walsh said it is difficult to quantify the labor scarcity and costs without disclosing proprietary information. The smaller project is the one that needs the help. He asked what the Board would like to see.

Chair Hege asked about the timing of a future presentation. Ms. Clark said that the next meeting is January 20<sup>th</sup>; documents for that meeting will need to be submitted by next Tuesday, January 12<sup>th</sup>.

Chair Hege said that he understands the challenge and is hopeful that south county can benefit from this in the long term. These are not large employers but it will contribute to the tax base. If there are specific asks, let's get them out there.

Commissioner Kramer said he is involved with other processes that have proprietary issues and pointed out that the secrecy deteriorates trust. He said we need some valid reasons to deviate from policy. He asked if the agreement is a deal breaker.

Mr. Walsh replied that he does not know. He said it is his job to bring the best project possible. The costs are already over estimates and he cannot know how management will react. Even with total abatement, the project will not come within the estimated budget.

Commissioner Kramer commented that it is his job as well to get the best deal that he can for citizens. He said his hope was that Mr. Walsh would have vetted it with staff. We need to ask for a written proposal or a motion today.

Vice-Chair Schwartz said that if we can take a little more time, she would commit to getting her questions to Mr. Walsh for response. She said she is willing to give it more time if Mr. Walsh can wait two more weeks.

Mr. Walsh said he thinks they can wait the two weeks. Chair Hege advised Mr. Walsh to work with Mr. Klebes and Mr. Stone to convince them with documentation to move this forward. He said he would recommend moving this to the January 20<sup>th</sup> session.

Vice-Chair Schwartz said that she is interested in getting Chair Hege's perspective before the next meeting.

Chair Hege said that he is talking about renewable energy projects that have been approved by the State. Summit Ridge has been sold a number of times but has not moved forward. These projects are complicated and difficult. Avangrid has been involved in wind projects for at least 10 years. He said he cannot explain why they haven't happened – various markets for materials, labor, etc. He said that Avangrid has spent hundreds of thousands to develop this project and have had projects pulled before. South county does not have a lot of opportunities for large increases to their tax base. He said he is very supportive of this kind of project; it is like Google in the north part of the county. The 5 year



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zone is short term; they will pay taxes over a long period of time. This is a short term incentive for a long term benefit.

Vice-Chair Schwartz noted that Summit Ridge was pulled for legal reasons. She asked if there have been other projects pulled for lack of incentive. Chair Hege replied that other projects have not even gotten this far to be able to apply for abatement. He said there is a lot of cost to develop these projects.

Mr. Walsh said they signed leases for the Bakeoven project in 2009 and have paid ever since. Summit Ridge has challenges that Bakeoven does not have. Avangrid has invested over a million dollars in this project just in lease payments to landowners. Right now the issue is labor costs. He said he is happy to talk about what is going on in the industry – only one in seven projects actually gets built. He wants to see this project move forward.

Chair Hege said one of the reasons Summit Ridge has not moved forward is that you have to have a purchaser for the power; they have not been able to do that. They are smaller and have not been able to compete.

**\*\*\*The Board was in consensus to postpone a decision on the Avangrid RRED Zone agreements until the January 20, 2021 Board Session.\*\*\***

**Agenda Item – STIF Plan**

MCEDD Deputy Director Brad Houghton explained that these documents support grant funding for the public transit system in Wasco County – The Link. He said he is seeking approval of 2 items – the sub-allocation method and the plan. The Link is the primary provider of services. 80% of payroll taxes in Wasco County are generated in The Dalles – up from 72% in the last cycle. The allocation method is based on that data.

**{{{Vice-Chair Schwartz moved to approve the sub-allocation formula presented by MCEDD for submission to ODOT. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Mr. Houghton reviewed the memo included in the packet explaining the 7 projects in the Plan:

1. Routes and Connections
2. Fleet/Facilities
3. Technology
4. Admin Support
5. Marketing
6. Planning
7. Mobility Management



He said that they want to maintain current operations as well as expanding Saturday and employment transportation. They have an RFQ to purchase 4 new buses and are developing a spill response plan. They continue to purchase and install shelters – 3 are up. 10% of funding is allocated for administrative support. Marketing efforts include Spanish language outreach and swim passes along with online travel training in English and Spanish. Once the plan is approved, they will submit an application.

Chair Hege commented that there has been a lot of progress in the last couple of years. He said he appreciates all the clear communication. Mr. Houghton said he will be back soon with the STF plan and other grants.

**{{Commissioner Kramer moved to approve the STIF Plan for 2021-2023 as presented. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

#### Discussion Item – Wholly Uncollectible Taxes

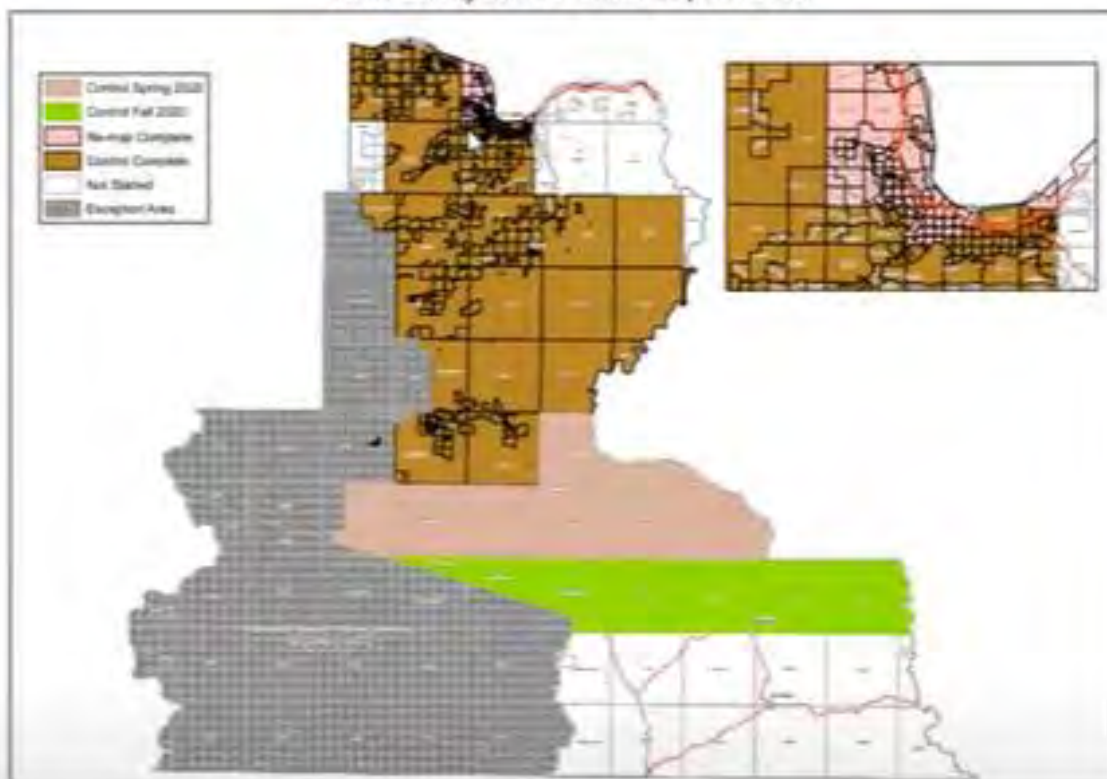
County Assessor Jill Amery explained that statute supports the cancellation of personal property taxes in circumstances where it is determined that the taxes are uncollectible due to the property being destroyed or decommissioned. We have no way to collect taxes on this property and this is the process to forgive those taxes.

**{{Commissioner Kramer moved to approve Order 21-001 cancelling certain uncollectible personal property taxes. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

#### Discussion Item – ORMAP Agreement

Survey and Engineering Technician Ivan Donahue used the following map to explain the work that has been done through the remapping project as well as work yet to be done.

Wasco County ORMAP Status Map Fall 2020





Mr. Donahue said that this will be the second to last grant for this portion of the project. He explained that the dark gray portion of the map is national forest and Warm Springs reservation on which we do not collect taxes. Since this process is to map tax lots, those areas are not included. Once the remapping project is completed, maps will be within 1-2 feet of accuracy. Some of the areas on the map have new maps; however we have lost our remapping vendor which stopped that portion of the process. Mr. Donahue is currently training to be able to do that and hopes to be able to complete all the work with solid maps.

Vice-Chair Schwartz asked how much of the green area will have to be walked to complete the data gathering. Mr. Donahue replied that this area is a little tricky as a lot of the access will be private roads maintained by landowners. He explained that they send out notifications to let them know we will be in the area surveying. Each township is 6 miles square; they will have to park and walk up 2 miles or so for each corner of the lot. There are lots of fences and gates but they have had good cooperation from citizens. Generally, it gets more difficult the further south they go in the county.

Chair Hege asked if the next grant will take care of all of the remaining portions of the county. County Surveyor Brad Cross replied that it will and they will use their intern to do that work this summer. It will be the last field control grant; we will then move into the actual mapping which will take many years of additional grants to get that work done. The project is currently well-funded and many counties are completing the work. We need to keep the project moving forward.

**{{{Vice-Chair Schwartz moved to approve the ORMAP Intergovernmental Agreement Contract #DOR-314-20. Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### Discussion Item – CDBG Sponsorship IGA

Ms. Clark explained that this is a grant to provide rental assistance in response to the pandemic. CDBG Grants require a government sponsor and the City of The Dalles has agreed to be the main sponsor of the grant. However, if we want citizens in Wasco County outside of The Dalles City limits to benefit from this program, we have to sign on as a co-sponsor.

**{{{Vice-Chair Schwartz moved to approve the Intergovernmental Agreement for sponsorship of Community Block Grant to fund the CV-1 Emergency Rent Assistance Program. Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### Consent Agenda – 12.16.2020 Regular Session Minutes

**{{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**



### Commission Call

Chair Hege explained that there was a federal program that allowed local mental health agencies to opt into a program to encourage integration of mental and physical health services. MCCFL (Mid-Columbia Center for Living) opted in to that program for a couple of years. Unfortunately, federal funding was reduced and the State did not feel the program was achieving its goals and put the brakes on. Some agencies continued but MCCFL did not have the resources to do that; without the funding, they could not provide that level of care. Funding may be coming back and MCCFL is looking for support but it is not clear what that support would look like. MCCFL has a board meeting next week and he will get more information at that time.

Vice-Chair Schwartz asked if we have any sense of what the new federal program associated with the pandemic will look like. Mr. Stone said he has not heard anything except what has been in the AOC (Association of Oregon Counties) emails. Vice-Chair Schwartz asked if AOC will be advocating for us. Mr. Stone replied that they will; they have had a seat at the table throughout this time.

Chair Hege said that if he read correctly, the last batch of funding, \$734,000, in terms of the application was wildly oversubscribed with a lot of businesses applying that did not meet the criteria. Mr. Stone commented that they approached \$1 million in need for that money. He believes that all the funds have been distributed.

Mr. Stone reported that the County pushed out the funding to cover the licensing fees for restaurants and pools in Wasco County - \$83,000. Vice-Chair Schwartz added that there has been a lot of appreciation expressed by the businesses that benefitted from that.

Commissioner Kramer announced that the Forest Collaborative will provide an update to the Board at an upcoming session. MCEDD is moving forward to help businesses and they are doing a great job. He added that he just got an email from Dr. McDonnell notifying him that the mobile vaccine van will not be ready for use tomorrow.

Chair Hege said that he appreciates Commissioner Kramer volunteering to drive the van and he can be available to do that as well.

Chair Hege adjourned the meeting at 11:45 a.m.

### Summary of Actions

#### MOTIONS

- **To approve Order 21-002 Directing the Public Works Director to prepare is report on the proposed vacation of a portion of Homestead Road.**



- **To approve the sub-allocation formula presented by MCEDD for submission to ODOT.**
- **To approve the STIF Plan for 2021-2023 as presented.**
- **To approve Order 21-001 cancelling certain uncollectible personal property taxes.**
- **To approve the ORMAP Intergovernmental Agreement Contract #DOR-314-20.**
- **To approve the Intergovernmental Agreement for sponsorship of Community Block Grant to fund the CV-1 Emergency Rent Assistance Program.**
- **To approve the Consent Agenda 12.16.2020 Regular Session Minutes.**

**CONSENSUS**

- **To postpone a decision on the Avangrid RRED Zone agreements until the January 20, 2021 Board Session.**

Wasco County  
Board of Commissioners

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner





## AGENDA ITEM

### Road Vacation Petition

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[STAFF MEMO](#)

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[ROAD VACATION PETITION](#)

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[MAP](#)

---

[ORDER 21-006 DIRECTING ROAD MASTER](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: PETITION TO VACATE CERTAIN ROADS WITHIN 'PLAT OF TYGH', TYGH VALLEY, OREGON**

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**TO: BOARD OF COUNTY COMMISSIONERS**

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**FROM: ARTHUR SMITH**

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**DATE: JANUARY 7, 2021**

The Wasco County Public Works has received a properly prepared petition by landowners to vacate certain roads within the 'Plat of Tygh', specifically a portion of Church Avenue between 3<sup>rd</sup> Street and 5<sup>th</sup> Street, and 4<sup>th</sup> Street between Church Avenue and Havens Avenue, located in Tygh Valley, Oregon, Section 10, Township 4 South, Range 13 East, Willamette Meridian. See the attached petition, map and legal descriptions.

The petition included the required information:

1. A legal description of the road proposed to be vacated.
2. A statement of the reason for requesting the vacation of the road.
3. Names and addresses of all persons affected by the road proposed to be vacated.
4. Notarized signatures of either owners of 60 percent of the land abutting the road proposed to be vacated or 60 percent of the owners of land abutting the road to be vacated.

The petitioners also deposited with the Public Works Department a check in the amount of \$500.00 which is the correct fee for initiating a petition for vacation of a road or public right-of-way.

**Per ORS 368.346, to move forward with this request, the Wasco County Board of Commissioners would need to direct the County Road Official to prepare a written report on the proposed vacation.**

The report must contain:

1. A description of the ownership of the road proposed to be vacated.
2. A description of the present use of the road proposed to be vacated.
3. An assessment of whether the vacation would be in the public interest.



# PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS  
511 WASHINGTON STREET  
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION	<del>REDACTED</del> 4 <sup>th</sup> street between Church & Haven Paved, as well as a section of Church street between 3 <sup>rd</sup> & 4 <sup>th</sup> street.
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Attached hereto and by this reference made a part hereof is a map marked Exhibit "A", which shows in detail the above described road or street.

## REASON TO VACATE

### LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

Coyote Ridge Properties, LLC	57589 Church Ave Tygh Valley OR 97063

All petitioners must be owners of property abutting the road sought to be vacated. Each petitioner must attach a signature page signed before a Notary. If 100% of the abutting landowners sign the petition, the road may be vacated without Public Hearing.



Between Haven & Church Ave.

PETITIONED ROAD: 4TH Street & Church Street.

NAME OF PETITIONER/ADDRESS Coyote Ridge Properties, LLC  
57589 Church Ave  
Tygh Valley OR 97063.

David

Signature

STATE OF Oregon )

COUNTY OF Wasco )

DATE Dec 18, 2020

Personally appeared the above named David Daniel Colburn

and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:



Ellen Marie Kilkenny

Notary Public for State of Oregon (State)

My Commission Expires: April 25, 2023

Note: If ownership is jointly held, simply add another signature line.



PETITIONED ROAD: 4TH Street between Haven & Church Ave  
& Church Avenue

NAME OF PETITIONER/ADDRESS Coyote Ridge Properties, LLC  
57589 Church Ave  
Tygh Valley OR 97063

Signature

[Signature]  
Meissa McCune

STATE OF

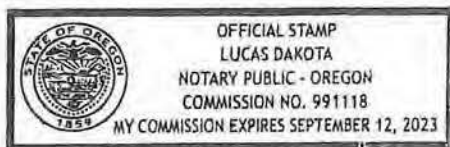
Oregon

COUNTY OF

MULTNOMAH

DATE 12/17/2020

Personally appeared the above named Meissa McCune & Howard McCune  
and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:



[Signature]

Notary Public for Oregon (State)

My Commission Expires: 9-12-2023

Note: If ownership is jointly held, simply add another signature line.



## PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS  
511 WASHINGTON STREET  
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION

~~Portion of~~ 4th Street between Church & Haven Avenues  
as well as a section of Church Street between 3rd & 4th Street

Attached hereto and by this reference made a part hereof is a map marked Exhibit "A", which shows in detail the above described road or street.

REASON TO  
VACATE

Create ability for property access and abandon unbuildable road.

LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

George Nelson.

96566 Wamic Mkt. Rd.

All petitioners must be owners of property abutting the road sought to be vacated. Each petitioner must attaché a signature page signed before a Notary. If 100% of the abutting landowners sign the petition, the road may be vacated without Public Hearing.



PETITIONED ROAD: 4th Street ; church street portions Tygh Valley

NAME OF PETITIONER/ADDRESS George Nelson  
96566 Wawic Market Rd.  
Tygh Valley OR 97063

George Nelson

Signature

STATE OF Oregon )

COUNTY OF Wasco )

DATE 12.14 <sup>2020</sup> )  
EM

Personally appeared the above named George Nelson  
and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:

EMilne



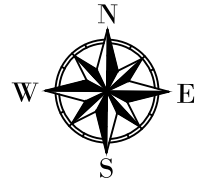
Notary Public for Oregon (State)

My Commission Expires: 3.1.2021

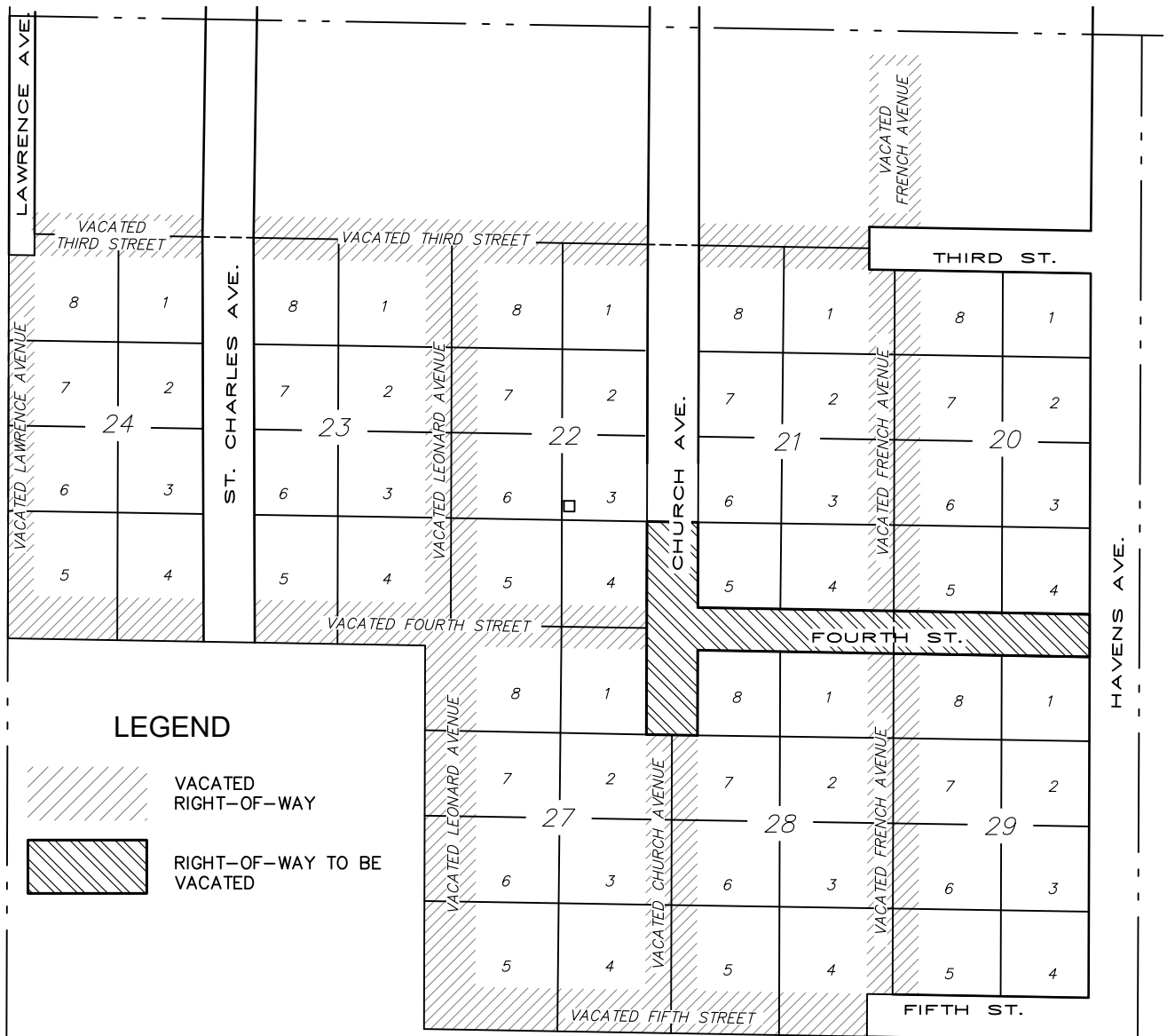
Note: If ownership is jointly held, simply add another signature line.



# 'PLAT OF TYGH' ROAD VACATION LEGAL EXHIBIT



SCALE: 1"=200'



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*Samantha Kay Tanner*

OREGON  
MAY 26, 2015  
SAMANTHA KAY TANNER  
90079

RENEWS 6/30/2022

## ROAD VACATION LEGAL DESCRIPTION

THAT PORTION OF FOURTH STREET (50 FEET IN WIDTH) BETWEEN BLOCK 21 AND 28 AND BETWEEN BLOCKS 20 AND 29, FROM THE EAST RIGHT-OF-WAY OF CHURCH AVENUE TO THE WEST RIGHT-OF-WAY LINE OF HAVENS AVENUE;

ALONG WITH THAT PORTION OF CHURCH AVENUE (60 FEET IN WIDTH) FROM THE LINE BETWEEN THE NORTHEAST CORNER OF LOT 4, BLOCK 22 AND THE NORTHWEST CORNER OF LOT 5, BLOCK 21 TO THE LINE BETWEEN THE SOUTHEAST CORNER OF LOT 1, BLOCK 27 AND THE SOUTHWEST CORNER OF LOT 8, BLOCK 28;

ALL LYING WITHIN THE PLAT OF TYGH, LOCATED IN SECTION 10, TOWNSHIP 4 SOUTH, RANGE 13 EAST, WILLAMETTE MERIDIAN, WASCO COUNTY, OREGON.





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DIRECTING THE PUBLIC WORKS DIRECTOR TO PREPARE HIS REPORT ON THE PROPOSED VACATION OF A PORTION OF CHURCH AVENUE BETWEEN 3<sup>RD</sup> STREET AND 5<sup>TH</sup> STREET, AND 4<sup>TH</sup> STREET BETWEEN CHURCH AVENUE AND HAVENS AVENUE, LOCATED IN TYGH VALLEY, OREGON, SECTION 10, TOWNSHIP 4 SOUTH, RANGE 13 EAST, WILLAMETTE MERIDIAN.

**ORDER #21-006**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and IT APPEARING TO THE BOARD OF COMMISSIONERS: That a Petition, a copy of which is attached hereto and by this reference made a part hereof, has been duly filed seeking the vacation of a portion of a road located in Wasco County, Oregon described as follows:

LEGAL DESCRIPTIONS

That portion of Fourth Street (50 feet in width) between Block 21 and 28 and between Blocks 20 and 29, from the east right-of-way of Church Avenue to the west right-of-way line of Havens Avenue; along with that portion of Church Avenue (60 feet in width) from the line between the northeast corner of Lot 4, Block 22 and the northwest corner of Lot 5, Block 21 to the line between the southeast corner of Lot 1, Block 27 and the southwest corner of Lot 8, Block 28; all lying within the Plat of Tygh, located in Section 10, Township 4 south, Range 13 east, Willamette Meridian, Wasco County, Oregon.

Attached hereto and by this reference made a part here of are maps marked Exhibit A.

IT FURTHER APPEARING TO THE BOARD OF COMMISSIONERS: That pursuant to ORS 368.346 when a vacation proceeding has been initiated by Petition the Wasco County Board of Commissioners shall direct the County Road Official to prepare and file with the County Board of Commissioners a written report pursuant to ORS 368.346(1).

NOW, THEREFORE, IT IS HEREBY ORDERED: That the County Director of Public Works examine the above-described road and file a written report pursuant to ORS 368.346(1).

DATED this 20<sup>th</sup> day of January, 2021

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner





## **MOTION**

**SUBJECT: Road Vacation Petition**

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I move to approve Order 21-006 Directing the Public Works Director to prepare is report on the proposed vacation of Church Avenue Between 3rd Street and 5th Street, and 4th Street Between Church Avenue And Havens Avenue, Located In Tygh Valley, Oregon, Section 10, Township 4 South, Range 13 East, Willamette Meridian.





## AGENDA ITEM

### Records Request Policy Revisions

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[CURRENT POLICY](#)

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[PROPOSED REVISIONS](#)

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[2021 RECORDS REQUEST POLICY](#)

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[MOTION LANGUAGE](#)

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**Wasco County  
Public Records Request  
Policy and Procedure  
(Revised August 2, 2017)**

**FILED  
WASCO COUNTY  
2017 AUG 10 A 4:58  
LISA GAMBEE  
COUNTY CLERK**

This policy supersedes and replaces any and all previous Public Records Requests Policies and Procedures.

**I. Summary and Purpose**

Oregon Public Records Law (ORS 192.410-192.505) grants the public the right to inspect and copy most public records maintained by Wasco County. The law gives the County the option of not disclosing certain documents. Additionally, Federal and State laws require that certain records be kept confidential. This policy establishes an orderly and consistent process for responding to public records requests and calculating the fees for responding to requests for public records.

**II. Policy**

It is the policy of the County to ensure that all requests for public records are handled consistent with applicable public records laws. This policy shall be implemented in a manner that minimizes the impact on County workload and resources.

**III. Scope**

This policy applies to all County employees except for the Sheriff's Department for all records and the office of the District Attorney as related potential, pending or closed investigations. This policy will be administered by the County Administrative Officer's Office.

**IV. Procedure.**

*A. General approach:*

Public records, except those confidential or that the County chooses to exempt from disclosure, shall be made available on request for inspection or copying, without unreasonable delay. Requestors should be encouraged, but not required, to use the County Public Records Request Form (Exhibit "A"). Unless taken care of immediately, the request shall be acknowledged by sending the Requestor a completed Public Records Request Acknowledgement Form. (Exhibit "B"). Each department shall appoint one or more Public Records Officers (Exhibit "C") who shall be responsible for coordinating and assisting staff implementation of this policy.

*B. Processing the request:*

Absent unusual circumstances, the request shall be processed as follows:

- 1. Initial Assessment.** The staff person receiving or processing the request shall learn



as much as necessary about what records are being requested. Simple, routine requests for readily available documents may be handled immediately. In some cases, the requestor may be referred to the County website or other places where records are readily available. Requests from journalist or media representatives shall be handled by a person authorized to speak with the media.

**2. Records Review.** Except for routine requests that have been addressed immediately, the Public Records Officer shall make a preliminary determination as to whether the records exist, and whether all or a portion of the contents may be subject to exemption or are confidential. This shall include contacting other departments that may have relevant records. The Public Records Officer shall contact County Counsel before responding if the records relate to pending claims or litigation, or the Officer wants to treat them as confidential or exempt from disclosure. Public Records Officers shall also estimate the cost in staff time and any other expenses required to locate the documents, perform redactions, ensure security during inspection, and otherwise respond to the request. These estimates shall be based upon the applicable rates found in the most current Wasco County Fee Schedule.

**3. Response.** The Public Records Officer shall communicate the results of the preliminary records review to the requestor, using the Public Records Acknowledgement form. Absent unusual circumstances, no further work should be performed until the requestor responds and pays the appropriate fee or deposit. The fees listed in Exhibit "D" apply to requests not governed by a specific departmental fee or otherwise provided for by law. The requestor may decide to inspect original files or records rather than obtain copies. Reasonable steps must be taken to ensure that the records are protected from being altered, taken or destroyed.

## **V. Miscellaneous**

### **A. Disclosure format:**

Reasonable requests for a particular format or type of copy should be granted, such as providing a CD-ROM of electronic documents rather than a hard copy. Reasonable steps must be taken to accommodate persons with disabilities and no fee may be charged for such an accommodation.

### **B. Waiver or Reduction of Fees:**

The County may furnish copies without charge or at a reduced fee if the Administrative Officer or County Board of Commissioners determines that making the record available primarily benefits the general public. The law prohibits waiving fees if the records were created through use of certain constitutionally dedicated funds, such as fuel taxes or motor vehicle fees, unless the cost of charging the fee would exceed the cost of providing the record.

### **C. Destruction of Records:**

No employee shall alter or destroy a record that the employee reasonably thinks is subject to a current or reasonably anticipated public records request or is relevant to



current or reasonably anticipated litigation. This includes records otherwise eligible for destruction.

*D. Special Circumstances:*

The Public Records Officer or County Counsel shall be consulted whenever the request raises unusual or special concerns. Examples may include: copyrighted materials, records relating to current tort claims or litigation, records held by county contractors and requests made directly to elected officials.

*E. Resources:*

Wasco County Fee Schedule:

[http://www.co.wasco.or.us/Ordinances/Fee%20Schedules/Ordinance16-002FeeSchedule-8-31-16\\_000.pdf](http://www.co.wasco.or.us/Ordinances/Fee%20Schedules/Ordinance16-002FeeSchedule-8-31-16_000.pdf)

Attorney General's Public Records and Meetings Manual (January 2014):

[http://www.doj.state.or.us/pdf/public\\_records\\_and\\_meetings\\_manual.pdf](http://www.doj.state.or.us/pdf/public_records_and_meetings_manual.pdf)

*Approved by the Wasco County Board of Commissioners  
August 2, 2017*

  
Rod L. Runyon, Chair

  
Steven D. Kramer, Vice-Chair

  
Scott C. Hege, County Commissioner





Exhibit A

## Public Records Request

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Please submit this form to: Wasco County Administrative Office  
511 Washington Street, Suite 101  
The Dalles, OR 97058

Unless the records are immediately available, a form will be sent to you indicating what records are available. Pursuant to ORS 192.440, a public body may charge reasonable fees to make records available as well as reproduction charges, if applicable. You will be provided a written estimate if the cost may exceed \$25.00.

All fees or deposits must be paid prior to accessing the records.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

*NOTE: State and federal law prohibits disclosure of certain records and permits certain public records to be withheld from disclosure.*

Records Requested: *Describe the records as specifically as possible, including relevant dates, subject matter and type of record.*

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Wasco County's Public Records Policy, including the fee schedule, is available at:

*Persons with disabilities may be entitled to have records transferred to an accessible format at no extra charge.*





Exhibit B

## Public Records Request Acknowledgment

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To: \_\_\_\_\_

This responds to your recent request for public records.

- ☐ The County is uncertain about what records you are requesting, please contact the person identified below so the necessary information may be obtained to process your request.
- ☐ The County is uncertain whether it has the requested records. We will continue to search and respond appropriately as soon as practicable.
- ☐ The County does not have the records or is not the custodian of the records.
- ☐ The County is asserting an exemption from disclosure pursuant to Oregon law for all or some of the records. See attached explanation.
- ☐ The records are available for pick up or inspection. Please call to schedule a time or make other arrangements. Unless a fee waiver has been granted:
- ☐ You must first pay all applicable copying and other charges, which are estimated at less than \$25.00.
- ☐ You must first pay a deposit of \$\_\_\_\_\_ which is the estimated cost of preparing the records. If the actual cost is less, you will receive a refund. If the actual cost is more, you must pay the full amount due prior to accessing the documents.
- ☐ The following state or federal law prohibits the County from acknowledging whether the requested records exist, or acknowledging the existence of the records would result in the loss of federal benefits or imposition of some other sanction:

\_\_\_\_\_  
☐ Note the following: \_\_\_\_\_  
\_\_\_\_\_

- ☐ The Wasco County Public Records Policy and fee schedule is available at [co.wasco.or.us](http://co.wasco.or.us)  
[Public Records Policy and Request Procedure](#)  
[Fee Schedule](#)

*Please contact the person identified below if you have any questions regarding your request.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_



Public Records Request Acknowledgment - Exhibit B - Page 2 - Denial

- ☐ Your request is denied in its entirety.
- ☐ Your request is denied in part. Please call to schedule a time to pick up or inspect the records.  
Unless a fee waiver has been granted:
- ☐ You must first pay all applicable copying and other charges, which are estimated to be less than \$25.00.
- ☐ You must first pay a deposit of \$\_\_\_\_\_, which is the estimated cost of preparing the records. If the actual cost is less, you will receive a refund. IF the actual cost is more, you must pay the full amount due prior to accessing the documents
- ☐ Your request is denied in its entirety or in part based on the following exemption from disclosure provided for by Oregon law. The County reserves the right to assert other applicable basis for non-disclosure at any time.

*This denial is based on the information available to the County at this time. You are encouraged to contact the person listed below if you think that this denial is in error or have any questions.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_





Exhibit C

## **WASCO COUNTY PUBLIC RECORDS OFFICERS**

Public record requests may be sent to the following Wasco County officials. Many public records are available on the Wasco County Web site at the links provided below:

### **Department of Assessment and Taxation**

- Wasco County Assessor/Tax Collector  
511 Washington Street, Suite 208  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/assessment\\_and\\_taxation/index.php](http://www.co.wasco.or.us/departments/assessment_and_taxation/index.php)

### **Board of Commissioners/County Administrative Office**

- Wasco County Administrative Officer  
511 Washington Street, Suite 101  
The Dalles, OR 97058
- Web address:  
[http://www.co.wasco.or.us/departments/board\\_of\\_county\\_commissioners/index.php](http://www.co.wasco.or.us/departments/board_of_county_commissioners/index.php)
- Web address: [http://www.co.wasco.or.us/departments/administrative\\_services/index.php](http://www.co.wasco.or.us/departments/administrative_services/index.php)

### **Department of Community Corrections**

- Community Corrections Manager  
421 E. 7<sup>th</sup> Street, Annex B  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/community\\_corrections/index.php](http://www.co.wasco.or.us/departments/community_corrections/index.php)

### **District Attorney's Office**

- Wasco County District Attorney  
511 Washington Street, Suite 304  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/district\\_attorney/index.php](http://www.co.wasco.or.us/departments/district_attorney/index.php)

### **Department of Planning**

- Wasco County Planning Director  
2705 E. 2<sup>nd</sup> Street  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/planning/index.php>

### **Department of Public Works**

- Wasco County Public Works Director  
2705 E. 2<sup>nd</sup> Street  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/public\\_works/index.php](http://www.co.wasco.or.us/departments/public_works/index.php)

### **Department of Youth Services**

- Wasco County Youth Services Director  
202 E. 5<sup>th</sup> Street  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/youth\\_services/index.php](http://www.co.wasco.or.us/departments/youth_services/index.php)



**County Clerk's Office**

- Wasco County Clerk  
511 Washington Street, Suite 201  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/clerk/index.php>

**Sheriff's Department**

- Wasco County Sheriff  
511 Washington Street, Suite 102  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/sheriff/index.php>





Exhibit D

## PUBLIC RECORD FEES

These fees are for general requests not covered by specific departmental fees or otherwise specified by law. See the County Fee schedule for a complete listing:

[http://www.co.wasco.or.us/departments/board\\_of\\_county\\_commissioners/policies\\_and\\_ordinances.php](http://www.co.wasco.or.us/departments/board_of_county_commissioners/policies_and_ordinances.php)

For large requests, the County reserves the right to obtain an estimate from a commercial information management firm and charge the County's cost.

Photocopies	\$0.25 per page for 8.5"x11" or 8.5"x14" \$1.00 per page 11"x17" or larger
Electronic Copies	\$0.25 per page
Media Discs	\$15.00 per disc
Records Search/Segregation	\$40.00 per hour/one-hour minimum
Legal Review/Redaction/Segregation	
Attorney	Current hourly rate charged to County
Paralegal	Current hourly rate charged to County

Fees must be paid in advance.

A deposit is required if the final cost is uncertain. Any excess will be refunded.

You are entitled to a no-charge estimate if the cost is anticipated to exceed \$25.00.

### Fee reduction or waiver:

Requests for fee waivers or reductions must be made in writing.

In most cases, state law permits the county to reduce or waive the fee only if the cost of charging the fee exceeds the fee or if the reduction or waiver is in the public interest because making the record available primarily benefits the general public. State law prohibits waiving or reducing the fee for documents paid for by certain constitutionally or statutorily dedicated funds.

Fee reduction or waiver decisions are at the sole discretion of the Board of County Commissioners or their designee.

## **PERSONS WITH DISABILITIES MAY BE ENTITLED TO HAVE RECORDS TRANSFERRED TO AN ACCESSIBLE FORMAT AT NO EXTRA CHARGE.**

These fees are subject to change without notice.



B. Processing a Public Records Request.

1. Acknowledgment. Within five (5) business days of receipt of a Public Records Request, the County Public Records Officer shall send a written acknowledgment to the requestor containing the following:

a. Confirmation of whether or not the County is the custodian of the requested record, or whether the County is uncertain whether the County is the custodian of the requested record; or

b. A statement that no such records exist; or

c. If the request is unclear, a request to clarify the records sought, and

d. If applicable, a cost estimate with a notice that a cost must be paid before the request will be processed. The fees are listed in the County Fee Schedule Ordinance as outlined in Exhibit "D."

(i) For requests where the fee will be significantly less than \$25, the department may waive the requirement of pre-payment of an estimated fee before performing work to make the records available.

(ii) If the department will require advance payment of the estimate, the Public Records Officer shall inform the requester in writing of the estimated fee to recoup the County's actual costs. Absent unusual circumstances, the Public Records Officer shall perform no additional work in responding to a public records request after the requester has been informed of the requirement to pay an estimated fee in advance.

(iii) The requester must pay the amount owing before the requested records will be made available. If the deposit exceeded the actual costs, the County will provide the records along with a refund of the difference. If the deposit is insufficient to cover the entire costs of completing the public records request the amount owing must be paid by the requester before the records will be provided.

2. The County shall close the request within sixty (60) calendar days of the acknowledgment if the requestor fails to pay the required fee, request a fee waiver, or respond to the County's request for clarification.

3. If a fee waiver is requested, the County will send a copy of the request to the applicable Administrative Officer for their review. Waivers: Requestors may request a fee reduction or waiver by submitting the form shown in Exhibit "E".

4. Upon receipt of the deposit for costs, or upon approval of a fee waiver, the Public Record's Officer shall work with the applicable County staff, if necessary, to produce the requested copies. The copies should be forwarded to the County Counsel along with a report of the final costs incurred in responding to the request.

5. Within fifteen (15) days of receipt of a Public Records Request, if the applicable fees have been paid or waived and the requestor has responded to any request for clarification, the County shall:



- a. Complete its response to the request; or
  - b. Provide a written statement that the County is still processing the request and a reasonable date by which the County expects to complete its response.
6. Where the requestor desires to inspect the public records, it is the requestor's obligation to schedule the inspection appointment with the County Clerk. If copies of the records are requested, upon receipt of any additional monies owed for processing the request, the records will either be mailed to the requestor, or be made available for pickup.
7. If an inspection of public records is to occur, the County Clerk, or the Clerk's authorized designee, shall be present at all times to supervise the inspection and to ensure that no documents are removed, destroyed, or otherwise tampered with. There may be additional costs associated with the inspection process that must be paid at the time of inspection.
8. If the County Counsel believes that the request should be denied in whole or in part, the County Counsel shall prepare a written explanation of the basis for the denial, which shall identify all applicable exemptions from disclosure for each part of the record being withheld. The written denial shall be provided to the requestor. All denial letters shall include a notice that the requestor may appeal the denial to the Wasco County District Attorney pursuant to ORS 192.411, 192.415, 192.418, 192.422, 192.427, and 192.431.



**Wasco County**  
**Public Records Request**  
**Policy and Procedure**  
**(Revised January 20, 2021)**

This policy supersedes and replaces any and all previous Public Records Requests Policies and Procedures.

**I. Summary and Purpose**

Oregon Public Records Law (ORS 192.410-192.505) grants the public the right to inspect and copy most public records maintained by Wasco County. The law gives the County the option of not disclosing certain documents. Additionally, Federal and State laws require that certain records be kept confidential. This policy establishes an orderly and consistent process for responding to public records requests and calculating the fees for responding to requests for public records.

**II. Policy**

It is the policy of the County to ensure that all requests for public records are handled consistent with applicable public records laws. This policy shall be implemented in a manner that minimizes the impact on County workload and resources.

**III. Scope**

This policy applies to all County employees except for the Sheriff's Department for all records and the office of the District Attorney as related potential, pending or closed investigations. This policy will be administered by the County Administrative Officer's Office.

**IV. Procedure.**

*A. General approach:*

Public records, except those confidential or that the County chooses to exempt from disclosure, shall be made available on request for inspection or copying, without unreasonable delay. Requestors should be encouraged, but not required, to use the County Public Records Request Form (Exhibit "A"). Unless taken care of immediately, the request shall be acknowledged by sending the Requestor a completed Public Records Request Acknowledgement Form. (Exhibit "B"). Each department shall appoint one or more Public Records Officers (Exhibit "C") who shall be responsible for coordinating and assisting staff implementation of this policy.

*B. Processing the request:*

Absent unusual circumstances, the request shall be processed as follows:

**1. Initial Assessment.** The staff person receiving or processing the request shall learn as much as necessary about what records are being requested. Simple, routine requests for readily available documents may be handled immediately. In some cases, the requestor



may be referred to the County website or other places where records are readily available. Requests from journalist or media representatives shall be handled by a person authorized to speak with the media.

**2. Records Review.** Except for routine requests that have been addressed immediately, the Public Records Officer shall make a preliminary determination as to whether the records exist, and whether all or a portion of the contents may be subject to exemption or are confidential. This shall include contacting other departments that may have relevant records. The Public Records Officer shall contact County Counsel before responding if the records relate to pending claims or litigation, or the Officer wants to treat them as confidential or exempt from disclosure. Public Records Officers shall also estimate the cost in staff time and any other expenses required to locate the documents, perform redactions, ensure security during inspection, and otherwise respond to the request. These estimates shall be based upon the applicable rates found in the most current Wasco County Fee Schedule.

**3. Response.** The Public Records Officer shall communicate the results of the preliminary records review to the requestor, using the Public Records Acknowledgement form. Absent unusual circumstances, no further work should be performed until the requestor responds and pays the appropriate fee or deposit. The fees listed in Exhibit “D” apply to requests not governed by a specific departmental fee or otherwise provided for by law. The requestor may decide to inspect original files or records rather than obtain copies. Reasonable steps must be taken to ensure that the records are protected from being altered, taken or destroyed. 1. Acknowledgment. Within five (5) business days of receipt of a Public Records Request, the County Public Records Officer shall send a written acknowledgment to the requestor containing the following:

a. Confirmation of whether or not the County is the custodian of the requested record, or whether the County is uncertain whether the County is the custodian of the requested record; or

b. A statement that no such records exist; or

c. If the request is unclear, a request to clarify the records sought, and

d. If applicable, a cost estimate with a notice that a cost must be paid before the request will be processed. The fees are listed in the County Fee Schedule Ordinance as outlined in Exhibit “D.”

(i) For requests where the fee will be significantly less than \$25, the department may waive the requirement of pre-payment of an estimated fee before performing work to make the records available.

(ii) If the department will require advance payment of the estimate, the Public Records Officer shall inform the requester in writing of the estimated fee to recoup the County’s actual costs. Absent unusual circumstances, the Public Records Officer shall perform no additional work in responding to a public records request after the requester has been informed of the requirement to pay an estimated fee in advance.

(iii) The requester must pay the amount owing before the requested records will be made available. If the deposit exceeded the actual



costs, the County will provide the records along with a refund of the difference. If the deposit is insufficient to cover the entire costs of completing the public records request the amount owing must be paid by the requester before the records will be provided.

2. The County shall close the request within sixty (60) calendar days of the acknowledgment if the requestor fails to pay the required fee, request a fee waiver, or respond to the County's request for clarification.

3. If a fee waiver is requested, the County will send a copy of the request to the applicable Administrative Officer for their review. Waivers: Requestors may request a fee reduction or waiver by submitting the form shown in Exhibit "E".

4. Upon receipt of the deposit for costs, or upon approval of a fee waiver, the Public Record's Officer shall work with the applicable County staff, if necessary, to produce the requested copies. The copies should be forwarded to the County Counsel along with a report of the final costs incurred in responding to the request.

5. Within fifteen (15) days of receipt of a Public Records Request, if the applicable fees have been paid or waived and the requestor has responded to any request for clarification, the County shall:

a. Complete its response to the request; or

b. Provide a written statement that the County is still processing the request and a reasonable date by which the County expects to complete its response.

6. Where the requestor desires to inspect the public records, it is the requestor's obligation to schedule the inspection appointment with the County Clerk. If copies of the records are requested, upon receipt of any additional monies owed for processing the request, the records will either be mailed to the requestor, or be made available for pickup.

7. If an inspection of public records is to occur, the County Clerk, or the Clerk's authorized designee, shall be present at all times to supervise the inspection and to ensure that no documents are removed, destroyed, or otherwise tampered with. There may be additional costs associated with the inspection process that must be paid at the time of inspection.

8. If the County Counsel believes that the request should be denied in whole or in part, the County Counsel shall prepare a written explanation of the basis for the denial, which shall identify all applicable exemptions from disclosure for each part of the record being withheld. The written denial shall be provided to the requestor. All denial letters shall include a notice that the requestor may appeal the denial to the Wasco County District Attorney pursuant to ORS 192.411, 192.415, 192.418, 192.422,

## **V. Miscellaneous**

### *A. Disclosure format:*

Reasonable requests for a particular format or type of copy should be granted, such as providing a CD-ROM of electronic documents rather than a hard copy. Reasonable steps



must be taken to accommodate persons with disabilities and no fee may be charged for such an accommodation.

*B. Waiver or Reduction of Fees:*

The County may furnish copies without charge or at a reduced fee if the Administrative Officer or County Board of Commissioners determines that making the record available primarily benefits the general public. The law prohibits waiving fees if the records were created through use of certain constitutionally dedicated funds, such as fuel taxes or motor vehicle fees, unless the cost of charging the fee would exceed the cost of providing the record.

*C. Destruction of Records:*

No employee shall alter or destroy a record that the employee reasonably thinks is subject to a current or reasonably anticipated public records request or is relevant to current or reasonably anticipated litigation. This includes records otherwise eligible for destruction.

*D. Special Circumstances:*

The Public Records Officer or County Counsel shall be consulted whenever the request raises unusual or special concerns. Examples may include: copyrighted materials, records relating to current tort claims or litigation, records held by county contractors and requests made directly to elected officials.

*E. Resources:*

Wasco County Fee Schedule:

[http://www.co.wasco.or.us/Ordinances/Fee%20Schedules/Ordinance16-002FeeSchedule-8-31-16\\_000.pdf](http://www.co.wasco.or.us/Ordinances/Fee%20Schedules/Ordinance16-002FeeSchedule-8-31-16_000.pdf)

Attorney General's Public Records and Meetings Manual (January 2014):

[http://www.doj.state.or.us/pdf/public\\_records\\_and\\_meetings\\_manual.pdf](http://www.doj.state.or.us/pdf/public_records_and_meetings_manual.pdf)

*Approved by the Wasco County Board of Commissioners  
August 2, 2017*

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Scott C. Hege, Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner





Exhibit A

## Public Records Request

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Please submit this form to: Wasco County Administrative Office  
511 Washington Street, Suite 101  
The Dalles, OR 97058

Unless the records are immediately available, a form will be sent to you indicating what records are available. Pursuant to ORS 192.440, a public body may charge reasonable fees to make records available as well as reproduction charges, if applicable. You will be provided a written estimate if the cost may exceed \$25.00.

All fees or deposits must be paid prior to accessing the records.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

*NOTE: State and federal law prohibits disclosure of certain records and permits certain public records to be withheld from disclosure.*

Records Requested: *Describe the records as specifically as possible, including relevant dates, subject matter and type of record.*

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Wasco County's Public Records Policy, including the fee schedule, is available at:

*Persons with disabilities may be entitled to have records transferred to an accessible format at no extra charge.*





Exhibit B

## Public Records Request Acknowledgment

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To: \_\_\_\_\_

This responds to your recent request for public records.

- ☐ The County is uncertain about what records you are requesting, please contact the person identified below so the necessary information may be obtained to process your request.
- ☐ The County is uncertain whether it has the requested records. We will continue to search and respond appropriately as soon as practicable.
- ☐ The County does not have the records or is not the custodian of the records.
- ☐ The County is asserting an exemption from disclosure pursuant to Oregon law for all or some of the records. See attached explanation.
- ☐ The records are available for pick up or inspection. Please call to schedule a time or make other arrangements. Unless a fee waiver has been granted:
- ☐ You must first pay all applicable copying and other charges, which are estimated at less than \$25.00.
- ☐ You must first pay a deposit of \$\_\_\_\_\_ which is the estimated cost of preparing the records. If the actual cost is less, you will receive a refund. If the actual cost is more, you must pay the full amount due prior to accessing the documents.
- ☐ The following state or federal law prohibits the County from acknowledging whether the requested records exist, or acknowledging the existence of the records would result in the loss of federal benefits or imposition of some other sanction:

\_\_\_\_\_  
☐ Note the following: \_\_\_\_\_  
\_\_\_\_\_

- ☐ The Wasco County Public Records Policy and fee schedule is available at [co.wasco.or.us](http://co.wasco.or.us)  
[Public Records Policy and Request Procedure](#)  
[Fee Schedule](#)

*Please contact the person identified below if you have any questions regarding your request.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_



Public Records Request Acknowledgment - Exhibit B - Page 2 - Denial

- ☐ Your request is denied in its entirety.
- ☐ Your request is denied in part. Please call to schedule a time to pick up or inspect the records.  
Unless a fee waiver has been granted:
- ☐ You must first pay all applicable copying and other charges, which are estimated to be less than \$25.00.
- ☐ You must first pay a deposit of \$\_\_\_\_\_, which is the estimated cost of preparing the records. If the actual cost is less, you will receive a refund. IF the actual cost is more, you must pay the full amount due prior to accessing the documents
- ☐ Your request is denied in its entirety or in part based on the following exemption from disclosure provided for by Oregon law. The County reserves the right to assert other applicable basis for non-disclosure at any time.

*This denial is based on the information available to the County at this time. You are encouraged to contact the person listed below if you think that this denial is in error or have any questions.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_



## **Exhibit C**

### **WASCO COUNTY PUBLIC RECORDS OFFICERS**

Public record requests may be sent to the following Wasco County officials. Many public records are available on the Wasco County Web site at the links provided below:

#### **Department of Assessment and Taxation**

- Wasco County Assessor/Tax Collector  
511 Washington Street, Suite 208  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/assessment\\_and\\_taxation/index.php](http://www.co.wasco.or.us/departments/assessment_and_taxation/index.php)

#### **Board of Commissioners/County Administrative Office**

- Wasco County Administrative Officer  
511 Washington Street, Suite 101  
The Dalles, OR 97058
- Web address:  
[http://www.co.wasco.or.us/departments/board\\_of\\_county\\_commissioners/index.php](http://www.co.wasco.or.us/departments/board_of_county_commissioners/index.php)
- Web address: [http://www.co.wasco.or.us/departments/administrative\\_services/index.php](http://www.co.wasco.or.us/departments/administrative_services/index.php)

#### **Department of Community Corrections**

- Community Corrections Manager  
421 E. 7<sup>th</sup> Street, Annex B  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/community\\_corrections/index.php](http://www.co.wasco.or.us/departments/community_corrections/index.php)

#### **District Attorney's Office**

- Wasco County District Attorney  
511 Washington Street, Suite 304  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/district\\_attorney/index.php](http://www.co.wasco.or.us/departments/district_attorney/index.php)

#### **Department of Planning**

- Wasco County Planning Director  
2705 E. 2<sup>nd</sup> Street  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/planning/index.php>

#### **Department of Public Works**

- Wasco County Public Works Director  
2705 E. 2<sup>nd</sup> Street  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/public\\_works/index.php](http://www.co.wasco.or.us/departments/public_works/index.php)

#### **Department of Youth Services**

- Wasco County Youth Services Director  
202 E. 5<sup>th</sup> Street  
The Dalles, OR 97058
- Web address: [http://www.co.wasco.or.us/departments/youth\\_services/index.php](http://www.co.wasco.or.us/departments/youth_services/index.php)



**County Clerk's Office**

- Wasco County Clerk  
511 Washington Street, Suite 201  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/clerk/index.php>

**Sheriff's Department**

- Wasco County Sheriff  
511 Washington Street, Suite 102  
The Dalles, OR 97058
- Web address: <http://www.co.wasco.or.us/departments/sheriff/index.php>





Exhibit D

**PUBLIC RECORD FEES**

These fees are for general requests not covered by specific departmental fees or otherwise specified by law. See the County Fee schedule for a complete listing:

[http://www.co.wasco.or.us/departments/board\\_of\\_county\\_commissioners/policies\\_and\\_ordinances.php](http://www.co.wasco.or.us/departments/board_of_county_commissioners/policies_and_ordinances.php)

For large requests, the County reserves the right to obtain an estimate from a commercial information management firm and charge the County's cost.

Photocopies	\$0.25 per page for 8.5"x11" or 8.5"x14" \$1.00 per page 11"x17" or larger
Electronic Copies	\$0.25 per page
Media Discs	\$15.00 per disc
Records Search/Segregation	\$40.00 per hour/one-hour minimum
Legal Review/Redaction/Segregation	
Attorney	Current hourly rate charged to County
Paralegal	Current hourly rate charged to County

Fees must be paid in advance.

A deposit is required if the final cost is uncertain. Any excess will be refunded.

You are entitled to a no-charge estimate if the cost is anticipated to exceed \$25.00.

Fee reduction or waiver:

Requests for fee waivers or reductions must be made in writing.

In most cases, state law permits the county to reduce or waive the fee only if the cost of charging the fee exceeds the fee or if the reduction or waiver is in the public interest because making the record available primarily benefits the general public. State law prohibits waiving or reducing the fee for documents paid for by certain constitutionally or statutorily dedicated funds.

Fee reduction or waiver decisions are at the sole discretion of the Board of County Commissioners or their designee.

**PERSONS WITH DISABILITIES MAY BE ENTITLED TO HAVE RECORDS TRANSFERRED TO AN ACCESSIBLE FORMAT AT NO EXTRA CHARGE.**

These fees are subject to change without notice.





## MOTION

**SUBJECT:** Records Request Policy

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I move to approve the 2021 Revised Records Request Policy to supersede all previously adopted Records Request Policies.





## AGENDA ITEM

### Camping on County Property

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[PROPOSED POLICY](#)

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[MOTION LANGUAGE](#)

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## WASCO COUNTY SHERIFF'S OFFICE

Policy Title: <b>CAMPING ON COUNTY-OWNED OR OTHER PUBLIC PROPERTY</b>	Effective Date:	Policy Number:
	Review Date:	Pages:
Attachments: <ul style="list-style-type: none"><li>• <u>Trespassing Notice</u></li></ul>	Lane Magill, Sheriff	

### I. PURPOSE

The purpose of this policy is to provide guidelines for deputies when dealing with the removal of homeless individuals camping on County-owned or other public property [including roadways and rights of way](#).

### II. POLICY

It is the policy of the Wasco County Sheriff's Office to ensure the most humane treatment for removal of homeless individuals camping on County-owned or other public property.

ORS 203.077 requires local governments to develop policy for the removal of camps on public property.

### III. DEFINITIONS

*Established Camping Site* is a location where a camp structure exists on public property. Camp structures typically include tents, lean-tos, huts, [recreational vehicles/campers/trailers](#), or similar structures used for shelter, and/or personal belongings in quantity or nature that aid in overnight camping. Bridges, overpasses, or highway embankments do not, by themselves, constitute camp structures. This term does not include public property that is a day-use recreational area or public property that is a designated campground and/or occupied by an individual under an agreement with Wasco County.

*Personal Property* means an item that is reasonably recognized as belonging to a person and that has apparent utility. Items that have no apparent utility or are in an unsanitary condition may be immediately discarded upon removal of the homeless person(s) from the campsite.

*Unsanitary Condition* is when a property is reasonably feared to harbor hazards or disease, has had its usefulness compromised by exposure to weather, and/or is so dirty that a reasonable person would consider it unusable as found.

### IV. PROCEDURES

#### A. Posting of Notice

Sheriff's Office Deputies shall post a notice, written in English and Spanish, twenty-four (24) hours prior to removing homeless individuals from an established camping site (ORS 203.079(1)a) (Refer to Attachment.) In addition, two hours prior to removing homeless individuals from an established camping site, notice to vacate the premises shall be provided to persons on site who were not present at the time of the initial posting.

The 24-hour notice required shall not apply:



1. When there are grounds for a Deputy to believe that illegal activities other than camping are occurring.
2. In the event of an exceptional emergency, such as possible site contaminated by hazardous materials, [obstructing any portion of a roadway](#) or when there is immediate danger to human life or safety.
3. When camping occurs on private property. Camping on private property is subject to criminal trespass. Railroad property to which the general public has no access is considered private property.
4. When camping occurs on State-owned property. The information will be referred to the Oregon State Police. Applicable State of Oregon notice and retention procedures must be followed. Contact the Oregon Department of Transportation for assistance relating to the clean up and posting of State-owned property (local telephone 541-388-6180). Reference material can be found under OAR 734-035-0010, 734-035-0020, 734-035-0030, 734-035-0040.

## **B. Notification to Social Service Agencies**

At the time of posting, Deputies shall inform local social service agencies of the location of the posting and any relative information regarding the occupants of the camp. ORS 203.079(1)b

To assess the need for social service assistance in arranging shelter and other assistance, local social service agencies may arrange for outreach workers to visit the camping site where a notice has been posted.

If possible, social service agency officials and outreach workers may be contacted to assist with the notice and removal event.

Weapons, drug paraphernalia and items that appear to be either stolen or evidence of a crime shall be given to Deputies regardless of their condition.

## **C. Unclaimed Property ORS 203.079(1)d**

All unclaimed personal property shall be given to law enforcement officials whether 24-hour notice is required or not. The property shall be stored for a minimum of 30 days during which it will be reasonably available to any individual claiming ownership.

Any personal property that remains unclaimed for 30 days may be disposed of. For purposes of this paragraph, “personal property” means any item that is reasonably recognizable as belonging to a person and that has apparent utility.

Items that have no apparent utility or are in an insanitary condition may be immediately discarded upon removal of the homeless individuals from the camping site. Weapons, drug paraphernalia and items that appear to be either stolen or evidence of a crime shall be given to law enforcement officials

Any unclaimed personal property shall be given to Deputies. The property shall be stored for a minimum of thirty (30) days, during which it will be reasonably available to any individual claiming ownership.

Items that have no apparent utility or are in an unsanitary condition may be immediately discarded upon removal of the homeless person(s) from the camping site.

Any personal property that remains unclaimed for thirty (30) days may be discarded.

## **D. Citations for Unlawful Camping ORS 203.079(3)**

A person authorized to issue a citation for unlawful camping under state law, administrative rule or city or county ordinance may not issue the citation if the citation would be issued:

1. within 200 feet of the notice described in this section and
2. within two hours before or after the notice was posted.



# **WASCO COUNTY SHERIFF'S OFFICE**

# **TRESPASSING NOTICE**

Notificacion De Entrada Ilegal

**This area is public property**

Esta area es propiedad publica

**Pursuant to ORS 164.245**

De Acuerdo a ORS 164.245

**Trespassing in this area is prohibited; all persons must leave and remove  
all personal property**

By: \_\_\_\_\_  
(Date/Hour)

La entrada en esta area es prohibida; toda las personas se tienen que retirar y  
lleuarse sus bienes o propiedades.

Fecha y Hora: \_\_\_\_\_

**Failure to do so may result in ARREST.**

Incumplimiento puede resultar en arresto.

**Issuing Deputy:** \_\_\_\_\_

**Date/Time of Notice:** \_\_\_\_\_

**Wasco County Sheriff's Office**

511 Washington Street #102

The Dalles, OR 97058

541-506-2580





## MOTION

**SUBJECT:** Camping Policy

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I move to approve the Wasco County Policy regarding Camping on County Owned or other Public Property.





## AGENDA ITEM

### Avangrid RRED Zone Applications

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[STAFF MEMO](#)

---

[CROOK COUNTY/AVANGRID RRED ZONE AGREEMENT](#)

---

[AVANGRID MEMO](#)

---

[PRE-AUTHORIZATION CONFERENCE SUMMARY](#)

---

[AURORA APPLICATION](#)

---

[AURORA SOLAR RRED ZONE EXTENDED ABATEMENT AGREEMENT](#)

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[BAKEOVEN APPLICATION](#)

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[BAKEOVEN SOLAR RRED ZONE EXTENDED ABATEMENT AGREEMENT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Avangrid Renewables LLC., RREDZ Applications**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: MATTHEW KLEBES

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DATE: 1/12/2021

### BACKGROUND INFORMATION:

At the County Commissioners meeting held on January 6, 2021 staff presented on the Bakeoven Solar LLC., and Aurora Solar LLC., both subsidiaries owned by Avangrid Renewables, LLC., who have each submitted an Extended Abatement Rural Renewable Energy Development Zone (RREDZ) application for the project described below:

“...is an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.”

The received applications are complete and are pending final decision on the locally negotiated component for years 4 and 5 of each application. Past Enterprise Zone policy has been to have each applicant pay a community service fee to the sponsor calculated at 50% of taxes normally owed in the 4<sup>th</sup> year and 75% in the 5<sup>th</sup> year. Part of the rationale of these percentages was to establish the development's value and transition it back onto the tax roles. At the January 6th meeting, additional information was requested by the Commission to consider alternatives to this policy for the submitted applications.

The applicant has proposed a fixed \$200,000 community service fee for the Bakeoven Solar application for the 4th and 5th year and a 25%/50% calculated community service fee for the Aurora Solar project. The applicant has submitted additional information, included in your packet, of general and project specific dynamics that challenge these types of projects in this area to support this proposal. Also included is an RREDZ Extended Abatement agreement between Crook County and Aurora Solar LLC., detailing a fixed \$100,000 per year payment.



With this proposal and additional information staff has crafted three options for the Commission to consider. The Commission is not restricted to these options.

- A. Apply existing Enterprise Zone Policy at 50%/75% for the 4th and 5th year.
- B. Agree to the applicants proposal of a fixed \$200,000 community service each year for the Bakeoven Solar application and a 25%/50% for the Aurora Solar application.
- C. Agree to a 25%/50% community service fee calculation for both applications.

Option B is the applicant proposals and may contribute more to the potential success of the project, while Option C is a compromise from the 50%/75% option and still in line with existing policy and its objectives.

Given the additional information, comparison to the Crook County agreement, and expressed desire to see the success of these projects, staff is supportive of any of these three options.



## **Agreement for Oregon Rural Renewable Energy Development Zone Extended Abatement**

WRITTEN AGREEMENT WITH THE **CROOK COUNTY RURAL RENEWABLE ENERGY DEVELOPMENT ZONE** SPONSOR TO EXTEND PROPERTY TAX EXEMPTION TO FIVE CONSECUTIVE YEARS IN TOTAL FOR CAPITAL INVESTMENT BY **AURORA SOLAR LLC**.

The sponsor of the **Crook County Rural Renewable Energy Development Zone**, comprised of the governing bodies of **Crook County** (hereinafter "The Zone Sponsor") and **Aurora Solar LLC** (hereinafter "The Firm"), do hereby enter into an agreement for extending the period of time in which The Firm shall receive an exemption on its proposed investments in qualified property in the **Crook County Rural Renewable Energy Development Zone** contingent on certain special requirements, under ORS 285C.160.

The Zone Sponsor and The Firm jointly acknowledge: that subject to timely submission and approval of an application for authorization and the satisfaction of other requirements under ORS 285C.050 to 285C.250, The Firm is eligible for three years of complete exemption on its qualified property; that nothing in this agreement shall modify or infringe on this three-year exemption or the requirements thereof, and that this agreement becomes null and void if The Firm does not qualify for these three years of the exemption.

The Zone Sponsor extends The Firm's property tax exemption an additional two years on all property that initially qualifies in the Crook County Rural Renewable Energy Development Zone, the initial exemption occurring in the first tax year for which, as of January 1 preceding the tax year, the qualified property is in service, and thus, sets a total period of exemption of five consecutive years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained. For example, if the qualified property is in service before January 1, 2018, the five-year exemption would exempt property for the property tax years July 1, 2018 through June 30, 2023.

### **CONFIRMATION OF STATUTORY PROVISIONS**

In order to receive the additional two years of enterprise zone exemption granted herein, The Firm agrees herewith under 285C.160(3)(a)(A) that for each year of the entire exemption period, all of The Firm's new employees shall receive an average level of compensation equal to or greater than 150 percent of the county average annual wage, in accordance with the specific definitions and guidelines in Oregon Administrative Rules (OAR), Chapter 123, Division 674 (123-674-0600), which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized;
2. The county average annual wage is set pursuant to ORS 285C.160(3), and OAR Chapter 123, Division 674 according to the Crook County average annual payroll rate as determined at the time of authorization.



3. Only employees working at jobs filled for the first time after the application for authorization but by December 31 of the first full year of the initial exemption and performed within the current boundaries of the **Crook County Rural Renewable Energy Development Zone** are counted; and
4. Only full-time, year-round and non-temporary employees engaged a majority of their time in The Firm's eligible operations consistent with ORS 285C.135 & 285C.200(3) are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by The Firm.

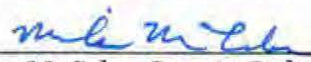
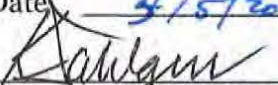
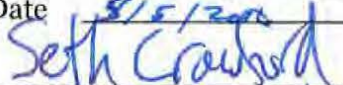
#### LOCAL ADDITIONAL REQUIREMENTS

For The Firm to receive the additional two years of enterprise zone exemption granted herein, The Zone Sponsor and The Firm agree that The Firm shall meet the following additional requirements in addition to statutory requirements as reasonably requested by The Zone Sponsor under ORS 285C.160(a)(B):

1. The Firm shall pay The Zone Sponsor the sum of One Hundred Thousand Dollars (\$100,000.00) within 45 days of the first day (July 1) of the fourth property tax year of the exemption period, plus an additional One Hundred Thousand Dollars (\$100,000.00) within 45 days of the first day (July 1) of the fifth property tax year of the exemption period. Said payments to be in lieu of taxes during the additional two years of enterprise zone exemption.

Neither this Agreement nor any rights, interests or obligations hereunder shall be assigned by The Firm without the prior written consent of The Zone Sponsor, except that The Firm shall have the right, without requirement of consent but upon written notice to The Zone Sponsor, to assign this Agreement (i) to any entity that acquires all or substantially all of The Firm's assets or its business in the qualified property in the Crook County Rural Renewable Energy Development Zone that is the subject hereof, or (ii) to any entity that is owned by The Firm.

#### ACCEPTED FOR CROOK COUNTY

  
Mike McCabe, County Judge  
Date: 5/5/2016  
  
Ken Fahlgren, County Commissioner  
Date: 5/5/2016  
  
Seth Crawford, County Commissioner  
Date: 5/5/2016

#### ACCEPTED FOR AURORA SOLAR LLC

  
By: \_\_\_\_\_  
Signature  
RANY RAVI  
Printed Name

Title: Authorized Representative  
Date: 5/16/16

LEGAL  


By: \_\_\_\_\_  
Name: Robin Brown  
Title: Authorized Representative  
5/16/16





Brian Walsh – Avangrid Renewables  
Director of Development  
(503) 789-0846

January 12, 2021

Wasco County Board of County Commissioners  
Wasco County  
511 Washington Street, Ste 302  
The Dalles, OR 97058

**RE: Bakeoven Solar Project's Application for an Extended Rural Renewable Energy Development (RRED) zone Abatement**

Dear Chair Hege, Commissioners Schwartz and Kramer,

Thank you for the opportunity to provide supportive evidence for considering a lower tax assessment for the Bakeoven Solar Projects during the RRED zone extended abatement period. I have included project specific reasons, but also general contributing factors to solar development in Oregon. It isn't a single factor that is challenging the project economics, but rather a combination.

Here is a list of contributing factors outlined in this letter:

- **Tariffs on Solar modules (bi-facial), Steel, products with semiconductors**
- **Oregon requires more expensive Union Labor - Building Code requirements**
- **Oregon Skilled Labor Shortage**
- **OR rural solar sites lack amenities and housing to support labor crews**
- **OR ground conditions challenge project economics**
- **Oregon EFSC Permitting challenges**
- **OR has only a modest solar energy resource**

**US Tariffs have raised the cost of Solar energy**

US Tariff on Bifacial Solar Panels was reinstated on Nov 19<sup>th</sup>, 2020 following ruling by the US Court of International Trade. Tariffs will take effect on February 2021. The Bakeoven Solar projects will install bifacial panels.

<https://www.greentechmedia.com/articles/read/bifacial-tariffs-back-on-after-court-ruling#:~:text=Bifacial%20panels%20can%20no%20longer%20enter%20the%20U.S.%20tariff%2Dfree.&text=After%20months%20of%20legal%20back,victory%20in%20its%20waning%20days>.

In January 2018, The Trump Administration Placed Tariffs on Imported Solar Cells and Modules for a period of four years - Section 201 Tariffs. <https://www.seia.org/research-resources/section-201-solar-tariffs>



In addition, Section 232 tariffs on steel have increased the cost of solar project racking and support structures. <https://www.commerce.gov/issues/trade-enforcement/section-232-steel>

Finally, Section 301 of the Trade Act of 1974 taxes U.S. imports from China. With regard to solar, the tariffs target companies that manufacture products with semiconductors from China. This plays into the cost of solar inverters and modules.

<https://www.solarpowerworldonline.com/2020/03/these-are-the-tariffs-still-impacting-the-u-s-solar-industry/>

These tariffs have a material effect on Avangrid's solar project financial returns, and significant negative impacts on the entire solar industry, from manufacturing and distribution, to installation and finance.

**OR requires more expensive union labor for PV module installation; and depending upon customers, for all other construction craft**

Oregon Building Codes Division – Chapter 918, Division 282-0400 -Solar licensing

<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=227470>

An individual installing utility scale solar PV system in Oregon must be licensed as a general journeyman electrician, general supervising electrician, or limited residential electrician.

<https://www.oregon.gov/bcd/Documents/brochures/solarPVinstallationsfactsheetMay2016.pdf>

Avangrid will use union labor on its projects in Wasco County. There are numerous benefits to the State of Oregon by the employment of Union workers in the state. Union workers are more likely to have access to paid sick days and health insurance on the job than nonunion workers. Union workers are also more likely to be able to stay home when they are sick because they are more likely to have access to paid sick leave. Only two-thirds of nonunion workers have health insurance from work compared with 94% of union workers. And, 86% of unionized workers can take paid sick days to care for themselves or family members, compared with 72% of nonunion workers.

While these are benefits provide value to all Oregonians, they come at a cost of approximately 30% higher hourly wages on Avangrid's projects for the hundreds of construction workers employed there. Although the union benefits provided to workers have a positive effect to union workers, its cost challenges the project's financial returns.

**OR has a severe shortage of skilled labor to support solar construction**

<https://www.bizjournals.com/portland/news/2018/09/06/how-oregon-works-states-utility-line-workers-among.html>

<https://www.bizjournals.com/portland/news/2018/09/06/how-oregon-works-fresh-solutions-for-construction.html>



In addition to a worker shortage, Oregon has a shortage of heavy construction equipment, and limited construction material availability. These scarcities increase project costs, to project risk, and add to budget contingency in the project financial model. Such cost again challenges Avangrid's solar project's economics in Oregon.

**OR rural solar site locations have a scarcity of amenities such as housing to support labor crews**

PV project construction employs hundreds of workers at times, typically earning good union wages. However, rural Oregon site locations provide challenges for workers looking for housing, food, and amenities. The lack of local housing and amenities translate to workers driving further distances daily to reach the job site. Also, workers may drive from out of state to work on the project, requiring more cost to relocate them on a temporary basis. These challenges drive worker costs higher and thus challenge Avangrid's project costs.

**OR ground conditions challenge project economics.**

Avangrid's solar projects in Wasco County will be built over Columbia River Basalt rock. Basalt rock must be drilled to drive the many thousands of steel piles that support a PV solar project. The added cost of this rock drilling and rock trenching to run underground collection system cables adds a material cost to solar projects built in Wasco County. Other solar sites with softer subsurface conditions can avoid drilling and vibrate or direct drive support piles into the ground lowering cost. Every pile at Bakeoven will need to be pre-drilled.

<https://www.usgs.gov/observatories/cascades-volcano-observatory/columbia-river-basalt-group-stretches-oregon-idaho>

**Oregon EFSC Permitting challenges**

Permitting projects through the Oregon Energy Facility Siting Council is time consuming and expensive. These challenges are not present in other states where Avangrid develops projects. In addition, Oregon Solar Projects are subject to review by the Oregon Department of Geology and Mineral Industries DOGAMI. This oversight is welcome and appropriate to ensure Oregon projects are prepared for natural hazards and our Oregon resource potential is responsibly developed. Such responsible oversight and development does however come with some cost that is not borne by projects outside of Oregon. Oregon EFSC projects have post-construction and annual operational conditions that drive up cost for the life of the project, not just before and during construction.

OR solar development will help meet all current and future state climate initiative requirements while providing a lower cost and visual impact than wind energy development.



**OR has only a modest solar energy resource compared with the southern half of the US and Southwest. Oregon Solar projects are competing for the same resources and panels as**

ENREL's Global Horizontal Solar Irradiance map <https://maps.nrel.gov/nsrdb-viewer/> shows that Oregon has only a modest Solar resource of approximately 4.25 KWh/m<sup>2</sup>/day. This is approximately 25% lower than California's average of approximately 5.50 KWh/m<sup>2</sup>/day. Lower solar irradiance in Oregon challenges Avangrid's project economics by providing a lower energy yield from a fixed project construction cost.

Yours Sincerely,



Brian Walsh  
Director of Development - WEST



Wasco County  
Rural Renewable Energy Development Zone (RREDZ)  
Pre-Authorization Consultation Summary

Aurora Solar LLC and Bakeoven Solar LLC  
Wholly owned subsidiaries of  
Avangrid Renewables, LLC

December 18, 2020

The pre-authorization checklist was reviewed and is attached to this consultation summary. In attendance were County Staff: Matthew Klebes, Enterprise Zone Manager, Jill Amery, Wasco County Assessor, Tyler Stone, County Administrator; Applicant Representatives: Brian Walsh, Director-Development, Andrew Carruthers, Senior Associate, and Aryn Hansen, Senior Consultant-Property Tax.

Avangrid Renewables LLC is an energy services holding company which in turn is the owner of two subsidiaries; Aurora Solar LLC and Bakeoven Solar, LLC., each of whom have submitted one RREDZ application seeking an extended 5 year abatement for each phase of their project. The total overall project is:

“...an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.”

The Bakeover Solar application will cover phase 1 of the project which is expected to be completed before the end of 2021 and the Aurora Solar application will cover phase 2 expected to be completed before the end of 2022 but possibly 2023. Phase 1 is expected to create at least one new job and Phase 2 will possibly create up to two additional jobs. Employment will be under PPM Technical Services INC.

The current Wasco County RREDZ has a \$250,000,000 limitation on exemptions. These two applications will utilize a combined estimated \$288,577,105. This leaves no exemption value remaining for future applications and a portion of the project's value potentially subject to tax. If there are additional parties interested in an RREDZ, the Commission will need to consider and pass another RREDZ with a new exemption level.

For the Extended abatement, in years 4 and 5, the applicant is aware of current Enterprise Zone policy guiding the locally negotiated component for extended abatements where the applicant would pay a community service of 50% of taxes normally owed in year 4 and 75% in year 5 for each abatement. At the Wasco County Commission meeting dated December 16, 2020 it was expressed that this policy should be extended to RREDZ applications but alternative proposals may be considered. Applicants expressed interest in alternative proposals for the locally negotiated component but have not presented a formal proposal. Staff's recommendation is that the Enterprise Zone policy be applied for these two applicants unless the applicant can sufficiently demonstrate a case for accepting alternative proposals.



One change was made and agreed to on each application and that was checking the box committing the applicant to renew the authorization application. Additional outreach was held 12/21/2020 to clarify understanding of Chapter 123-680-1600 (4) regarding construction-in-process exemptions. Applicant stated they are aware and understand this provision.

Authorization Approval will be signed pending agreement on the local negotiated component and approval from Wasco County Board of Commissioners.

---

Matthew B. Klebes, RREDZ Manager



## Form OR-EZ-AUTH

## Oregon Enterprise Zone Authorization Application\*

Complete form and submit to the local enterprise zone manager before breaking ground or beginning work at the site.

## Applicant

Enterprise zone or rural renewable energy development zone (where business firm and property will be located)		Email	
Wasco County Rural Renewable Energy Development Zone			
Name of business firm		Phone	
Aurora Solar LLC, a wholly owned subsidiary of Avangrid Renewables, LLC.		( 503 ) 796-6928	
Mailing address	City	State	ZIP code
1125 NW COUCH ST. STE 700	PORTLAND	OR	97209
Location of property (street address if different from above)	City	State	ZIP code
90664 Bakeoven Market Road	Maupin	OR	97037
County, TRS map ID number, and Tax lot number of site	Contact person	Title	
Wasco, 5S-16E-0, 1201	BRIAN WALSH	Director, Development-West	

My firm expects to first claim standard property tax exemption in (up to three consecutive) year(s): 2023-2025

☐ Check here if your firm has or has had another exemption in this enterprise zone.☒ Check here that your firm commits to renew this authorization application. Renew this application on or before April 1 every two calendar years, until the tax exemption on qualified property is claimed.☒ Check here if requesting an **extended abatement** of one or two additional years of exemption. Extended abatement is subject to written agreement with local zone sponsor before this application is approved and to additional state or local requirements.

## Zone manager use only (after written agreement but before authorizing firm):

County average annual wage: \$ \_\_\_\_\_ Year: \_\_\_\_\_ Total exemption period: 4 ☐ or 5 ☐ Consecutive years (check one)

## Business eligibility

Eligible activity—Check all activities that apply to proposed investment within the enterprise zone:

- ☐ Manufacturing ☐ Fabrication ☐ Bulk printing ☐ Shipping ☐ Agricultural production ☒ Energy generation  
☐ Assembly ☐ Processing ☐ Software publishing ☒ Storage ☐ Back-office systems  
☐ Other—describe the activities that provide goods, products, or services to other businesses (or to other operations of your firm):

☐ Check here if your business firm does or will engage in **ineligible activities** within the enterprise zone (such as retail sales, health care, professional services, or construction). Describe below (or in an attachment) these activities and their physical separation from "eligible activities":

Special cases—Check all that apply:

- ☐ Check here if a **hotel, motel, or destination resort** in an applicable enterprise zone.  
☐ Check here if a **retail/financial call center**. Indicate expected percent of customers in local calling area: \_\_\_\_\_ %.  
☐ Check here if a **"headquarters" facility**. (Zone sponsor must find that operations are statewide-regional in scope and locally significant)  
☐ Check here if an **electronic commerce investment** in an e-commerce enterprise zone.

## Employment in the enterprise zone (see worksheets on last page)

Don't count FTEs, temporary, seasonal, construction, part-time jobs (32 hours or less per week), or employees working at ineligible operations.

Existing Employment—My business firm's average number of full-time employees inside the zone over the past 12 months is zero

New Employees—

- Hiring is expected to begin on (date or month and year): August 2022
- Hiring is expected to be completed by (month and year): August 2022
- Estimated total number of new employees to be hired with this investment is: 1

Commitments—By checking all boxes below, you agree to the following commitments as required by law for authorization:

- ☒ By April 1 of the first year of exemption on the proposed investment in qualified property, I will have increased existing employment within the zone by one new employee or by 10%, whichever is greater.  
☒ My firm will maintain at least the above minimum level as an annual average employment during the exemption period.  
☒ When the exemption claim is filed by April 1 following each calendar year of exemption, total employment in the zone will also not have shrunk by more than 85% at one time or by more than 50% twice in a row, compared to the highest such figure with any previous claim.  
☒ My firm will comply with local additional requirements as contained in: (1) a written agreement for an extended abatement, (2) zone sponsor resolution(s) waiving required employment increase inside zone, or (3) an urban enterprise zone's adopted policy, if applicable.  
☒ My firm will verify compliance with these commitments, as requested by the local zone sponsor, the county assessor or their representative, or as directed by state forms or administrative rules.  
☒ My firm will enter into a **first-source hiring agreement** before hiring new eligible employees. (This **mandatory** agreement entails an obligation to consider referrals from local job training providers for eligible job openings within the zone during at least the exemption period.)

Received  
11/23/2020



## Oregon employment outside the enterprise zone

## Check only those that apply:

- ☐ Check here if yours or any commonly controlled firm will curtail operations in the state beyond 30 miles of the zone boundary and move them into the zone. Indicate timing, location, number of any job losses, and relationship to the proposed enterprise zone investment:
- ☐ Check here if you are transferring operations into the zone from site(s) in the state within 30 miles of zone boundary:  
My firm's average employment at the site(s) outside the enterprise zone boundary over the past 12 months is \_\_\_\_\_ jobs.
- ☐ Check here, if applicable, that your firm commits to increase the combined employment at the site(s) (outside but within 30 miles of zone boundary) and in the zone to 110% of the existing combined level by April 1 and on average during the first year of exemption.

## Proposed investment in qualified property

## Anticipated timing—Enter dates or months/years (non-binding)

Action	Site and building and structures			Machinery and equipment		
	Preparation	Construction*	Placed in service**	Procurement***	Installation	Placed in service**
To commence or begin on	April 2021	April 2022	November 2022	June 2021	April 2022	November 2022
To be completed on		November 2022		November 2022	November 2022	

\* Including new reconstruction, additions to, or modifications of existing building(s) or structure(s).

\*\* This is in the calendar year directly before the very first year of exemption, so on page 1, please indicate the year following as the very first year expected for claiming this exemption.

\*\*\*May precede application by up to three months (includes personal property).

## Special issues:

- ☐ Check here for building/structure acquired/leased for which construction, reconstruction, additions, or modifications began prior to this application (attach executed lease or closing documents, and don't take up occupancy until this application is approved).
- ☐ Check here if anticipating using **Construction in process** tax exemption for qualified property that is still being constructed/installed and isn't yet placed in service and is located on site as of January 1. If so, file *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, by April 1 with the county assessor's office.

**Qualifying property:** Estimates of cost and details about property are not binding, but in order for property to be exempted, its basic type and any major building/structure needs to be at least represented below.

Type of property		Number of each/item	Estimated value	Check if any item will be leased
Real property	Building or structure to be newly constructed	1	\$ 87,098,699.00	<input type="checkbox"/>
	New addition to or modification of an existing building or structure		\$	<input type="checkbox"/>
	Heavy or affixed machinery and equipment		\$	<input type="checkbox"/>
Personal property item(s) costing:	\$50,000 or more	1	\$ 84,535,090.00	<input type="checkbox"/>
	\$1,000 or more (E-commerce zone or used exclusively for production of tangible goods)		\$	<input type="checkbox"/>
Total estimated value of investment			\$ 171,633,789.00	

In addition, describe below (or in an attachment) the overall nature and potential extent of your investment, including preliminary building plans and lists of property items, as appropriate and recommended by zone manager or county assessor (may be kept confidential).

Bakeoven Solar Project is an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.

## Declaration

I declare under penalties of false swearing [ORS 305.990(4)] that I have examined this document and attachments, and to the best of my knowledge, they are true, correct, and complete. If any information changes, I will notify the zone manager and the county assessor and submit appropriate written amendments. I understand that my business firm will receive the tax exemption for property in the enterprise zone, only if my firm satisfies statutory requirements (ORS Chapter 285C) and complies with all local, Oregon, and federal laws that are applicable to my business.

*Must be signed by an owner, company executive, or authorized representative of the business firm*

Signature X SARA PARNOW Date 11/18/2020

Title (if not an owner or executive, attach letter attesting to appropriate contractual authority)

Authorized Representative

Local enterprise zone manager and county assessor must approve this application (with *Enterprise Zone Authorization Approval*, Form 150-303-082)



Wasco County Rural Renewable Energy Development Zone

**EXTENDED ABATEMENT AGREEMENT**

With  
Aurora Solar LLC

**WRITTEN AGREEMENT WITH THE SPONSOR OF THE WASCO COUNTY  
RURAL RENEWABLE ENERGY DEVELOPMENT ZONE (RREDZ) AND  
Aurora Solar, LLC TO EXTEND PROPERTY TAX EXEMPTION TO FIVE (5)  
CONSECUTIVE YEARS IN TOTAL FOR CAPITAL INVESTMENT AND JOB  
CREATION.**

Wasco County, as the sponsor of the Wasco County Rural Renewable Energy Development Zone hereinafter the “Zone Sponsor”, and Aurora Solar, LLC, hereinafter the “Firm” do hereby enter into the Aurora Solar, LLC, Extended Abatement Agreement, hereinafter the “Agreement”; which Agreement extends the period of time in which the Firm shall receive an exemption on its proposed investments in qualified property in the Wasco County Rural Renewable Energy Development Zone (RREDZ) contingent on certain special requirements, under ORS 285C.160 and ORS 285C.350-285C.370 up to the maximum exemption value permitted by the Wasco County RREDZ of 250,000,000.

The Zone Sponsor and Firm jointly acknowledge that, subject to the approval of the application for authorization submitted on November 23, 2020, and the satisfaction of other requirements under ORS 285C.050 to 285C.250 and 285C.350 to 285C.370, the Firm is eligible for three years of complete exemption on its qualified property; that nothing in this Agreement shall modify or infringe on this three-year exemption or the requirements thereof; and that this Agreement becomes null and void if the Firm does not qualify for the three years of the exemption.

The Zone Sponsor extend the Firm’s property tax exemption an additional two (2) years on all property that initially qualifies in the Wasco County RREDZ in the assessment year beginning immediately after the third year of the standard abatement, and thereby sets a total period of exemption of five (5) consecutive years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained.

**CONFIRMATION OF STATUTORY PROVISIONS**

In order to receive the additional two (2) years of enterprise zone exemption granted herein, the Firm agrees herewith under 285C. 160(3)(a)(A) that for each year of the entire five-year exemption period, all of the Firm’s new employees shall receive an average level of compensation equal to or greater than 130 percent of the county average annual wage, in accordance with the specific definitions and guidelines in Oregon Administrative Rules (OAR) Chapter 123, Division 674 (123-674-0600), which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized; and



2. The county average annual wage is set at the time of authorization, except as pursuant to ORS 285C.160(4), according to the Employment and Wages by Industry (QCEW), Oregon Employment Department, 2019 average annual wage by County; the average wage for Wasco County is \$41,427, of which 130 percent equals \$53,855; and

3. Only employees working at jobs filled for the first time after the application for authorization but by December 31<sup>st</sup> of the first full year of the initial exemption and performed within the current boundaries of Wasco County RREDZ are counted; and

4. Only full time, year-round and non-temporary employees engaged a majority of their time in the Firm's eligible operations consistent with ORS 285C.135 & 285C.200(3) are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by the Firm.

Furthermore, in order to receive the additional two (2) years of enterprise zone exemption granted herein, the Firm agrees that all of the Firm's new employees shall receive an average annual wage that is 100% or higher than the County average annual wage in the 4<sup>th</sup> and 5th years of the abatement period.

#### LOCAL ADDITIONAL REQUIREMENTS

For the Firm to receive the additional two (2) years of enterprise zone exemption granted herein, the Zone Sponsors and the Firm agree that the Firm shall do the following, in addition to statutory requirements, as reasonably requested by the Zone Sponsors under ORS 285C.160(3)(a)(B); pay Zone Sponsor a community service fee equal to 50% of the taxes normally owed in the 4th year of the abatement and 75% of the taxes normally owed in the 5th year of the abatement.

#### ACCEPTING FOR THE SPONSORS

Wasco County Commission  
Scott Hege, Commission Chair

\_\_\_\_\_, Dated, \_\_\_\_\_, 2021  
Signature

#### ACCEPTING FOR Aurora Solar, LLC

Aurora Solar , LLC

\_\_\_\_\_, Owner

\_\_\_\_\_, Dated, \_\_\_\_\_, 2021  
Signature



Form OR-EZ-AUTH

Oregon Enterprise Zone Authorization Application\*

Complete form and submit to the local enterprise zone manager before breaking ground or beginning work at the site.

Applicant

Enterprise zone or rural renewable energy development zone (where business firm and property will be located)		Email	
Wasco County Rural Renewable Energy Development Zone			
Name of business firm		Phone	
Bakeoven Solar LLC, a wholly owned subsidiary of Avangrid Renewables, LLC.		( 503 ) 796-6928	
Mailing address	City	State	ZIP code
1125 NW COUCH ST. STE 700	PORTLAND	OR	97209
Location of property (street address if different from above)	City	State	ZIP code
90664 Bakeoven Market Road	Maupin	OR	97037
County, TRS map ID number, and Tax lot number of site	Contact person	Title	
Wasco, 5S-16E-0, 1201	BRIAN WALSH	Director, Development-West	

My firm expects to first claim standard property tax exemption in (up to three consecutive) year(s): 2023-2025

- ☐ Check here if your firm has or has had another exemption in this enterprise zone.
- ☒ Check here that your firm commits to renew this authorization application. Renew this application on or before April 1 every two calendar years, until the tax exemption on qualified property is claimed.
- ☒ Check here if requesting an **extended abatement** of one or two additional years of exemption. Extended abatement is subject to written agreement with local zone sponsor before this application is approved and to additional state or local requirements.

Zone manager use only (after written agreement but before authorizing firm):

County average annual wage: \$ \_\_\_\_\_ Year \_\_\_\_\_ Total exemption period: 4 ☐ or 5 ☐ Consecutive years (check one)

Business eligibility

Eligible activity—Check all activities that apply to proposed investment within the enterprise zone:

- ☐ Manufacturing ☐ Fabrication ☐ Bulk printing ☐ Shipping ☐ Agricultural production ☒ Energy generation
- ☐ Assembly ☐ Processing ☐ Software publishing ☒ Storage ☐ Back-office systems
- ☐ Other—describe the activities that provide goods, products, or services to other businesses (or to other operations of your firm):

☐ Check here if your business firm does or will engage in **ineligible activities** within the enterprise zone (such as retail sales, health care, professional services, or construction). Describe below (or in an attachment) these activities and their physical separation from "eligible activities":

Special cases—Check all that apply:

- ☐ Check here if a **hotel, motel, or destination resort** in an applicable enterprise zone.
- ☐ Check here if a **retail/financial call center**. Indicate expected percent of customers in local calling area: \_\_\_\_\_ %.
- ☐ Check here if a **"headquarters" facility**. (Zone sponsor must find that operations are statewide-regional in scope and locally significant)
- ☐ Check here if an **electronic commerce investment** in an e-commerce enterprise zone.

Employment in the enterprise zone (see worksheets on last page)

Don't count FTEs, temporary, seasonal, construction, part-time jobs (32 hours or less per week), or employees working at ineligible operations.

Existing Employment—My business firm's average number of full-time employees inside the zone over the past 12 months is zero

New Employees—

- Hiring is expected to begin on (date or month and year): March 2022
- Hiring is expected to be completed by (month and year): March 2022
- Estimated total number of new employees to be hired with this investment is: 1

Commitments—By checking all boxes below, you agree to the following commitments as required by law for authorization:

- ☒ By April 1 of the first year of exemption on the proposed investment in qualified property, I will have increased existing employment within the zone by one new employee or by 10%, whichever is greater.
- ☒ My firm will maintain at least the above minimum level as an annual average employment during the exemption period.
- ☒ When the exemption claim is filed by April 1 following each calendar year of exemption, total employment in the zone will also not have shrunk by more than 85% at one time or by more than 50% twice in a row, compared to the highest such figure with any previous claim.
- ☒ My firm will comply with local additional requirements as contained in: (1) a written agreement for an extended abatement, (2) zone sponsor resolution(s) waiving required employment increase inside zone, or (3) an urban enterprise zone's adopted policy, if applicable.
- ☒ My firm will verify compliance with these commitments, as requested by the local zone sponsor, the county assessor or their representative, or as directed by state forms or administrative rules.
- ☒ My firm will enter into a **first-source hiring agreement** before hiring new eligible employees. (This **mandatory** agreement entails an obligation to consider referrals from local job training providers for eligible job openings within the zone during at least the exemption period.)

Received  
11/23/2020



## Oregon employment outside the enterprise zone

Check only those that apply:

☐ Check here if yours or any commonly controlled firm will curtail operations in the state **beyond 30 miles of the zone boundary and move them into the zone**. Indicate timing, location, number of any job losses, and relationship to the proposed enterprise zone investment:

☐ Check here if you are transferring operations into the zone from site(s) in the state **within 30 miles of zone boundary**:

My firm's average employment at the site(s) outside the enterprise zone boundary over the past 12 months is \_\_\_\_\_ jobs.

☐ Check here, if applicable, that your firm commits to increase the combined employment at the site(s) (outside but within 30 miles of zone boundary) and in the zone to 110% of the existing combined level by April 1 and on average during the first year of exemption.

## Proposed investment in qualified property

Anticipated timing—Enter dates or months/years (non-binding)

Action	Site and building and structures			Machinery and equipment		
	Preparation	Construction*	Placed in service**	Procurement***	Installation	Placed in service**
To commence or begin on	April 2021	March 2022	June 2022	June 2021	August 2021	June 2022
To be completed on		June 2022		June 2022	June 2022	

\* Including new reconstruction, additions to, or modifications of existing building(s) or structure(s).

\*\* This is in the calendar year directly before the very first year of exemption, so on page 1, please indicate the year following as the very first year expected for claiming this exemption.

\*\*\*May precede application by up to three months (includes personal property).

### Special issues:

☐ Check here for building/structure acquired/leased for which construction, reconstruction, additions, or modifications began prior to this application (attach executed lease or closing documents, and don't take up occupancy until this application is approved).

☐ Check here if anticipating using **Construction in process** tax exemption for qualified property that is still being constructed/installed and isn't yet placed in service and is located on site as of January 1. If so, file *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, by April 1 with the county assessor's office.

**Qualifying property:** Estimates of cost and details about property are not binding, but in order for property to be exempted, its basic type and any major building/structure needs to be at least represented below.

Type of property		Number of each/item	Estimated value	Check if any item will be leased
Real property	Building or structure to be newly constructed	1	\$ 74,170,939.00	<input type="checkbox"/>
	New addition to or modification of an existing building or structure		\$	<input type="checkbox"/>
	Heavy or affixed machinery and equipment		\$	<input type="checkbox"/>
Personal property item(s) costing:	\$50,000 or more	1	\$ 42,772,371.00	<input type="checkbox"/>
	\$1,000 or more (E-commerce zone or used exclusively for production of tangible goods)		\$	<input type="checkbox"/>
<b>Total estimated value of investment</b>			<b>\$ 116,943,310.00</b>	

In addition, describe below (or in an attachment) the overall nature and potential extent of your investment, including preliminary building plans and lists of property items, as appropriate and recommended by zone manager or county assessor (may be kept confidential).

Bakeoven Solar Project is an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.

## Declaration

I declare under penalties of false swearing [ORS 305.990(4)] that I have examined this document and attachments, and to the best of my knowledge, they are true, correct, and complete. If any information changes, I will notify the zone manager and the county assessor and submit appropriate written amendments. I understand that my business firm will receive the tax exemption for property in the enterprise zone, only if my firm satisfies statutory requirements (ORS Chapter 285C) and complies with all local, Oregon, and federal laws that are applicable to my business.

**Must be signed by an owner, company executive, or authorized representative of the business firm**

Signature: X Designated by Sara Parsoni Date: 11/13/2020

Title (if not an owner or executive, attach letter attesting to appropriate contractual authority)

Authorized Representative

Local enterprise zone manager and county assessor must approve this application (with *Enterprise Zone Authorization Approval*, Form 150-303-082)



Wasco County Rural Renewable Energy Development Zone

**EXTENDED ABATEMENT AGREEMENT**

With  
BAKEOVEN SOLAR LLC

**WRITTEN AGREEMENT WITH THE SPONSOR OF THE WASCO COUNTY  
RURAL RENEWABLE ENERGY DEVELOPMENT ZONE (RREDZ) AND  
BAKEOVEN SOLAR, LLC TO EXTEND PROPERTY TAX EXEMPTION TO  
FIVE (5) CONSECUTIVE YEARS IN TOTAL FOR CAPITAL INVESTMENT  
AND JOB CREATION.**

Wasco County, as the sponsor of the Wasco County Rural Renewable Energy Development Zone hereinafter the “Zone Sponsor”, and Bakeoven Solar, LLC, hereinafter the “Firm” do hereby enter into the Bakeoven Solar, LLC, Extended Abatement Agreement, hereinafter the “Agreement”; which Agreement extends the period of time in which the Firm shall receive an exemption on its proposed investments in qualified property in the Wasco County Rural Renewable Energy Development Zone (RREDZ) contingent on certain special requirements, under ORS 285C.160 and ORS 285C.350-285C.370 up to the maximum exemption value permitted by the Wasco County RREDZ of 250,000,000.

The Zone Sponsor and Firm jointly acknowledge that, subject to the approval of the application for authorization submitted on November 23, 2020, and the satisfaction of other requirements under ORS 285C.050 to 285C.250 and 285C.350 to 285C.370, the Firm is eligible for three years of complete exemption on its qualified property; that nothing in this Agreement shall modify or infringe on this three-year exemption or the requirements thereof; and that this Agreement becomes null and void if the Firm does not qualify for the three years of the exemption.

The Zone Sponsor extend the Firm’s property tax exemption an additional two (2) years on all property that initially qualifies in the Wasco County RREDZ in the assessment year beginning immediately after the third year of the standard abatement, and thereby sets a total period of exemption of five (5) consecutive years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained.

**CONFIRMATION OF STATUTORY PROVISIONS**

In order to receive the additional two (2) years of enterprise zone exemption granted herein, the Firm agrees herewith under 285C. 160(3)(a)(A) that for each year of the entire five-year exemption period, all of the Firm’s new employees shall receive an average level of compensation equal to or greater than 130 percent of the county average annual wage, in accordance with the specific definitions and guidelines in Oregon Administrative Rules (OAR) Chapter 123, Division 674 (123-674-0600), which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized; and



2. The county average annual wage is set at the time of authorization, except as pursuant to ORS 285C.160(4), according to the Employment and Wages by Industry (QCEW), Oregon Employment Department, 2019 average annual wage by County; the average wage for Wasco County is \$41,427, of which 130 percent equals \$53,855; and

3. Only employees working at jobs filled for the first time after the application for authorization but by December 31<sup>st</sup> of the first full year of the initial exemption and performed within the current boundaries of Wasco County RREDZ are counted; and

4. Only full time, year-round and non-temporary employees engaged a majority of their time in the Firm's eligible operations consistent with ORS 285C.135 & 285C.200(3) are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by the Firm.

Furthermore, in order to receive the additional two (2) years of enterprise zone exemption granted herein, the Firm agrees that all of the Firm's new employees shall receive an average annual wage that is 100% or higher than the County average annual wage in the 4<sup>th</sup> and 5th years of the abatement period.

#### LOCAL ADDITIONAL REQUIREMENTS

For the Firm to receive the additional two (2) years of enterprise zone exemption granted herein, the Zone Sponsors and the Firm agree that the Firm shall do the following, in addition to statutory requirements, as reasonably requested by the Zone Sponsors under ORS 285C.160(3)(a)(B); pay Zone Sponsor a community service fee equal to 50% of the taxes normally owed in the 4th year of the abatement and 75% of the taxes normally owed in the 5th year of the abatement.

#### ACCEPTING FOR THE SPONSORS

Wasco County Commission  
Scott Hege, Commission Chair

\_\_\_\_\_  
Signature

Dated, \_\_\_\_\_, 2021

#### ACCEPTING FOR BAKEOVEN SOLAR, LLC

Bakeoven Solar , LLC  
\_\_\_\_\_, Owner

\_\_\_\_\_  
Signature

Dated, \_\_\_\_\_, 2021





## MOTION

**SUBJECT: Avangrid Tax RRED Zone Abatement Agreements**

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I move to approve Order RRED Zone Extended Abatement Agreements with Aurora Solar and Bakeoven Solar.





## AGENDA ITEM

### EDC 2021 Project List and Appointments

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[EDC APPOINTMENTS MEMO](#)

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[ORDER 21-004 APPOINTING RICH MAYS TO EDC](#)

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[LISA FARQUHARSON INTEREST FORM](#)

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[ORDER 21-005 APPOINTING LISA FARQUHARSON TO EDC](#)

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[MOTION LANGUAGE](#)

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[EDC 2021 PROJECT LIST](#)

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## Memorandum

**Date:** January 12, 2021  
**To:** Wasco County Board of County Commissioners  
**From:** Carrie Pipinich, EDC Staff  
**Re:** Appointments for Positions Five and Six, Vacancy Position Three

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The EDC is requesting appointments for two positions from the Board of County Commissioners:

- **Position Five** represents the City of The Dalles. The City had recently worked with the County to appoint their Planning Director Alice Cannon in an interim capacity for this position. They have communicated with staff a request to appoint Mayor Rich Mays to fulfill the remainder of the current term for this seat.
- **Position Six** represents the Chambers of Commerce in Wasco County. Staff conducted outreach to the two Chambers in the County to explore interest in serving. The Maupin Area Chamber is recently without a Director so is stretched for capacity. The Dalles Area Chamber of Commerce Executive Director Lisa Farquharson has submitted the attached interest form for your consideration for appointment. The EDC recommended her appointment at its December 3<sup>rd</sup> meeting.

There is one additional open seat for Position Three focused on South Wasco County after Frank Kay stepped down at the end of his term. Staff conducted some outreach in the fall but received no applications by the deadline presented for consideration at the December EDC meeting. Staff will reopen the seat and do another round of outreach with partners in order to support a recommendation from the EDC at its meeting in March.

### **Request**

1. Appoint:
  - a. Mayor Mays to Position Five per the City of The Dalles' request
  - b. Lisa Farquharson to Position Six per the EDC's recommendation
2. Support for outreach in South Wasco County to fill Position Three.





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF RICH MAYS TO THE WASCO COUNTY ECONOMIC DEVELOPMENT  
COMMISSION POSITION #5

**ORDER #21-004**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Alice Cannon has resigned her position representing the City of The Dalles on the Wasco County Economic Development Commission; and

IT FURTHER APPEARING TO THE BOARD; That Rich Mays is willing and is qualified to be appointed to the Economic Development Commission.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Rich Mays be and is hereby appointed to the Wasco County Economic Development Commission in Position #5 to complete the term of Alice Cannon; said term to expire on December 31, 2023.

DATED this 20<sup>th</sup> day of January, 2021.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



## WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION INTEREST FORM

The purpose of this form is to assist the Wasco County Economic Development Commission (EDC), Wasco EDC staff, and Wasco County Board of Commissioners in evaluating the qualifications of an applicant for appointment to the Wasco County EDC. This is an unpaid position for a four year period.

Please complete the entire form and return to:

*Wasco County Economic Development Commission  
c/o Mid-Columbia Economic Development District  
802 Chenoweth Loop Rd, The Dalles, OR 97058  
[carrie@mcedd.org](mailto:carrie@mcedd.org)  
For questions call 541-296-2266.*

Preferred Mailing Address: Home ☐ Business ☒

Preferred Title Mrs (e.g. Mr, Mrs, Ms, Dr, etc.)

First Name Lisa

Last Name Farguharson

Home Mailing Address

State OR Zip 97058

County Wasco

Business Name The Dalles Area Chamber of Commerce

Business Address 404 W 2nd St

City The Dalles State OR Zip 97058

Occupation President / CEO

Home [REDACTED] Business Phone (541) 296-2231 ext

Cell Phone (optional) ( ) E-mail address lisa@the dalles chamber.com

### INTEREST IN APPOINTMENT

Describe in detail why you are interested in serving on the Wasco County Economic Development Commission. Include information about your background and how you meet the requirements for the position being sought. *You may complete this section on a separate sheet.*

As the Chamber CEO I feel that it is crucial for me to be plugged into our Economic Development at a city, County, and State level. As the chamber we are the pulse of business both large and small, and would be a voice for them as projects present themselves and opportunities for



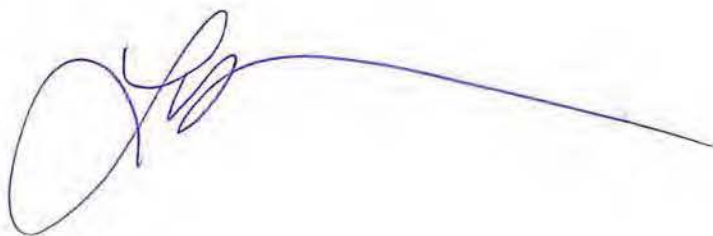
the betterment of our community. I have been the director of our Chamber for eight years now and feel that I bring expertise in small business, marketing, and our community to this commission. I look forward to hearing from you and hope to be working with you soon.

#### ADDITIONAL INFORMATION

Do you have any identified conflicts of interest serving on this Commission (please identify)?

No

Completed forms may be returned to: Wasco County Economic Development Commission, c/o MCEDD,  
802 Chenoweth Loop Rd, The Dalles, OR 97058 or [carrie@mcedd.org](mailto:carrie@mcedd.org).  
The position is open until filled, but forms are due for first round consideration on  
Monday, November 23, 2020.







IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF LISA FARQUHARSON TO THE WASCO COUNTY ECONOMIC  
DEVELOPMENT COMMISSION POSITION #6

**ORDER #21-005**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Position #6 representing Chambers of Commerce in Wasco County is vacant; and

IT FURTHER APPEARING TO THE BOARD; That Lisa Farquharson is willing and is qualified to be appointed to the Economic Development Commission.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Lisa Farquharson be and is hereby appointed to the Wasco County Economic Development Commission in Position #6 for a term to expire on December 31, 2024.

DATED this 20<sup>th</sup> day of January, 2021.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner





## **MOTION**

**SUBJECT: EDC Appointments**

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I move to approve Orders 21-004 and 21-005 appointing Rich Mays and Lisa Farquharson to the Wasco County Economic Development Commission.



## WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION

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802 Chenoweth Loop Road, The Dalles, OR 97058 ♦ 541-296-2266 ♦  
[www.co.wasco.or.us/businesses/economic\\_development\\_commission/index.php](http://www.co.wasco.or.us/businesses/economic_development_commission/index.php)

**To:** Wasco County Board of Commissioners

**From:** Carrie Pipinich, Wasco County EDC staff

**Date:** January 11, 2021

**Subject:** Prioritized 2021 Wasco County Community Enhancement Projects

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### Action Requested:

- The Wasco County Economic Development Commission requests input and approval by the Wasco County Board of Commissioners of its prioritized list of 2021 Wasco County Community Enhancement Projects and Priority Issues.

### Community Enhancement Projects

The Community Enhancement Projects process provides an opportunity for a formal dialogue with communities and organizations as well as providing a platform to highlight key priority projects from around the County as they seek funding or support from a variety of agencies. This process also allows the EDC to leverage its capacity and mandate for provision of technical assistance to identify and support projects that enhance the economic competitiveness of Wasco County and its communities.

The EDC utilizes local project prioritization meetings for initial information gathering. EDC staff virtually met with organizations in Dufur, The Dalles, Maupin, and Mosier during November to discuss local projects and the community's priorities for the upcoming year. Each community developed a list of their top three to five economic development related projects to move forward to the county-wide ranking process that took place at the December EDC meeting. Staff hosted a meeting for unincorporated communities but had no attendance. To ensure projects could be included, staff conducted additional outreach to these areas as well as Antelope and Shaniko. Through this process the EDC received information on 30 projects from 18 entities. The full list of projects and community rankings is included in Attachment B.

The EDC Chair and staff then developed a draft ranking taking into account local prioritization and the following criteria:

- **Address specific economic development challenge or opportunities:** Emphasize projects that support a vibrant local economy, community sustainability, and economic competitiveness.
- **Prioritization of Critical Infrastructure:** Focus on core infrastructure with a broad definition that includes services that address community viability and vitality into the future.
- **Readiness to Proceed:** Community is supportive of moving the project forward as shown by commitment of financial and/or human capital. The project has a feasible path forward to funding.
- **Impact/Timeliness of Inclusion:** Is the project actively seeking funding? Are their regulatory or political challenges that inclusion can support addressing? Does inclusion in the EDC ranking have an impact on the project's strategy for moving forward this year?



The full EDC then discussed the draft prioritization and shifted the ten ranked projects to further reflect consideration of the criteria noted above at its December 3<sup>rd</sup> meeting. Considerations for revising prioritization also included:

- Opportunities to show support for critical projects requiring additional advocacy to move forward with funding or processes.
- Continued focus on prioritization of critical infrastructure as a foundation for development.
- Discussion of geographic balance across Wasco County to ensure that priorities expressed from across the county are incorporated and represented in the outcome of this process.

#### Priority Issues

The EDC discussed building on the inclusion of the UGB/UAB as a priority issue in 2020 to include other key priority issues as a way to highlight areas that will impact workplans, EDC Commissioner and staff engagement, and focus areas for efforts in 2021. Not all of these issues are appropriate for the EDC to take a leadership role on, but this designation and discussion would support the EDC in participating in and supporting strategies to address these issues. As there are opportunities identified the EDC may provide some technical assistance to support moving these opportunities toward a formed project if appropriate.

Priority issues are distinct from the projects in that they:

- Show a focus on the challenge to support long term economic opportunity in the County that has significant complexity in identifying strategies or solutions to make progress.
- No clear ownership of a discreet solution to the challenge or opportunity at this point.
- Opportunity for EDC to take leadership on, or participate in other forums, around these issues to identify potential policy strategies or projects in the issue area.

Staff has included the issues prioritized at our discussion in December in the attached priorities for consideration.



## Attachment A: 2021 Community Enhancement Projects Proposed Ranking

<i>Rank</i>	<i>Project Sponsor</i>	<i>Project</i>
1	City of The Dalles	<b><u>Dog River Pipeline Upgrade:</u></b> The City has completed the permitting process for the project with the Forest Service and is beginning of final engineering for the project. The City is still seeking the last pieces of the funding package in 2020 but has secured the majority of the funding.
2	Q-Life Intergovernmental Agency	<b><u>Cascades East Interconnection Colocation Facility:</u></b> In the Northwest, major locations are in areas threatened by the Cascadia Subduction. This would mean that the internet was largely inaccessible in the event of a subduction event. Q-life is developing a carrier neutral internet exchange where providers and emergency communications networks can meet in The Dalles, Oregon and access scalable communication paths. The new location for this facility's colocation with the 911 Dispatch Center and Emergency Operations Center also supports enhanced emergency communications.
3	City of Mosier	<b><u>Joint Use Facility + Plaza:</u></b> The City of Mosier and the Mosier Fire District are partnering to develop a joint use facility that will include a City Hall, Fire Hall, and multipurpose community space in downtown Mosier on the North side of Highway 30. The building will house a full-service, 3-bay fire station, city hall offices, and community meeting & training center. In addition to these core functions, the approximately 10,000 sf building will include a kitchen, restrooms, public works garage, storage, outdoor plaza, and parking. In addition, the outdoor space around the Joint Use Facility would be developed into an outdoor plaza with a bike hub to support community gatherings and welcome cyclists coming into town off of the Historic Columbia River Highway. The estimated total project cost is \$4.5 million and is estimated to be completed by 2023.
4	Wasco County Soil and Water Conservation District	<b><u>Fifteenmile Water Below Ground Storage Pilot Project:</u></b> Low stream flow is identified as a primary limiting factor in the Fifteenmile watershed, impacting protected species, agricultural producers, and the City's water sources. The proposed pilot project would address two key uncertainties for determining the feasibility of a subsurface storage project to store water during high flow times and provide a more stable and ecologically beneficial water supply. The total cost of the full project if the pilot proves successful would be approximately \$1.5 million. The pilot portion could be completed if the submitted grant applications are funded.



5	<b>Maupin Chamber of Commerce, Maupin School District</b>	<b><u>Deschutes Rim Athletic Complex:</u></b> Maupin has begun the development process for a multi-purpose athletic facility at South Wasco County High School called the Deschutes River Athletic Complex that will replace the current, egg-shaped track. The new, state-of-the-art complex will include track and field facilities with an 8-lane IAAF certified track, a football field, and related spectator facilities that will accommodate a wide range of uses with opportunities for significant local impacts. For the first time, track and field athletes will get the opportunity to perform in Maupin for a home audience for regular season meets and the District will have the opportunity to host larger high school meets as well as provide opportunities to host concerts or sports camp groups. These opportunities for additional use of the facility will bring additional traffic to local businesses in the off season. Lastly, the facility will also provide a safe and level walking, jogging, and running facility that will contribute to community fitness. The project team is working to be completed by the World Track and Field Championships in 2022. Total estimated project cost is \$1.26 million.
6	<b>Columbia Gorge Regional Airport</b>	<b><u>Fuel Farm Upgrades:</u></b> The airport needs to expand capacity to store aviation fuel to meet increasing demand for Jet A fuel. Additionally, the current equipment for refilling tanks is not adequate, and the airport is interested in moving them above ground to be proactive about reducing opportunities for environmental contamination. Reliable fuel access is critical for use as an airbase for firefighting apparatus and to attract additional aviation-related industries. This project is estimated at less than \$400,000.
7	<b>Columbia Gorge Regional Airport</b>	<b><u>Aviation Maintenance Training Hangar:</u></b> CGRA is partnering with Columbia Gorge Community College to construct a training hangar for the College's Aviation Maintenance Program. This project would be mutually beneficial for both the airport and the college, generating greater use of the airport's facilities and create an improved workforce pipeline for this industry. Total estimated costs for the building and construction of site infrastructure are \$3.5 million.
8	<b>City of Mosier</b>	<b><u>Mosier Wastewater Treatment Plant:</u></b> This project focuses on needed maintenance and improvements for the wastewater treatment plan as well as implementation of a tertiary treatment wetland that will replace a damaged outfall pipe that empties into the Columbia River. This solution provides several environmental benefits and avoids potential adverse impacts of extending the existing outfall pipe farther into the Columbia River. In addition, the 2020 WWTP Plan Update proposes further improvements to the facility that will reduce solids output and provide useable phosphorous collection for agricultural fertilizer. The final plan was recently sent the Department of Environmental Quality for approval and would cost \$2.5 million.



9	City of Maupin	<b><u>Donkey Trail:</u></b> The City of Maupin is working to redesign the “Donkey Trail” in town. The trail is an old dirt track at the east end of town and is often used by students and others to access the downtown area, despite the trail itself being very rocky, covered in sagebrush, and sitting partially on private land. The redesign plans include connecting the trail to residential areas in Upper Maupin as well as connecting Mt. Fir Park to the downtown Kaiser Park. This trail would address critical pedestrian safety concerns throughout the City and support greater school safety. It would also provide an emergency access route for fire and ambulance in the event of a closure of the highway between the curves leading to downtown. Estimated cost would be \$250,000.
10	North Wasco Park and Recreation District	<b><u>Mill Creek Greenway:</u></b> Several years ago, the Park District initiated an effort to connect and enhance existing trail segments in the Mill Creek Greenway that would allow for residents, seniors, and children to travel between the senior complex (at the south end) and Thompson Park (at the north end) without crossing a street. The proposed project would construct a paved, ADA compliant path through the Greenway to allow for greater accessibility and safety as well as improve access to the existing Riverfront Trail with very limited traffic interactions from these areas. Engineering and construction bids have been developed for the project.

#### Priority Issues:

- The Dalles Urban Growth Boundary/Urban Area Boundary Expansion Process:**  
 There has been significant activity on this front in 2020. The Gorge Commission adopted a new policy framework through their Management Plan update limiting cumulative opportunities for urban areas to expand moving forward. The City of The Dalles also completed a buildable lands inventory for its employment lands. This inventory indicated that per state requirements, the City is not able to expand its UGB based on the undeveloped land within the current boundary. Developable employment lands are critical to supporting business development, retention and expansion opportunities for this community moving forward. To meet this need, The City, Port, and EDC are collaborating on a brownfield assessment program with funding from EPA and exploring opportunities to leverage the current employment lands within the UGB to support economic development. As additional development occurs that reduces the inventory of vacant or underutilized land, other next steps are being evaluated.
- Issue: Columbia Gorge Childcare:** There continues to be a shortage of qualified childcare in the Columbia Gorge region, particularly in The Dalles and Wasco County. A public childcare center could help address this shortage along with other potential strategies. A feasibility study would be the first step in this process to identify potential partners, the physical scope, regulatory requirements and capital construction sources; as well as identify the long-term operational costs of a childcare center. Potential partners should recognize



that a public childcare center, if it is to meet the needs of residents from all income levels, will likely require an on-going operational subsidy. This speaks to the need for long-term partnership agreements to ensure the center's economic viability. The study would cost approximately \$100,000. CGCC is spearheading this discussion.

- **Issue: Housing:** Housing prices have continued to rise quickly in Wasco County over the last several years for both home purchases and rental units. We have consistently heard from employers and real estate professionals that the challenges in access and affordability for residents and potential employees seeking to come to Wasco County have hindered businesses' ability to grow. Better understanding this need and opportunities to address it will impact access to a robust workforce moving forward.
- **Issue: Broadband.** COVID-19 has further highlighted the gaps in broadband service availability for communities across Wasco County. Continuing to focus on creative strategies to address this need will support diverse businesses, educational access, and many more key services to create vibrant communities.

**Additional Projects Not Ranked:**

Wamic Water and Sanitary Authority  
City of Shaniko  
Mosier Community School  
City of Mosier  
City of Maupin  
City of Maupin  
White River Health District  
Bakeoven Watershed Council  
Life Raft Health Clinic  
City of Dufur  
The Dalles Art Center  
The Dalles Art Center

Waste Water System I & I Improvements  
Water Source Improvements  
Building Upgrades and Addition  
Resiliency Plan and Comprehensive Plan Update  
City Park Improvements  
City Park Expansion  
Deschutes Rim Clinic Expansion  
Watershed Enhancement Projects  
Clinic Establishment  
Sidewalk Improvements  
People's Forge Project Sculpture  
WOOL Project



## Attachment B: Community Enhancement Project Submissions

### The Dalles Area

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1. **Dog River Pipeline: Dog River Pipeline:** The Dog River Pipeline is a 3.5 mile long, 20-inch wood water supply line that has supplied the City for over 100 years. Currently over 50% of the City's water supply goes through the Dog River line. This pipeline is experiencing significant leakage due to deterioration and damage from trees. The U.S. Forest Service conducted an environmental assessment of the project with of finding of Not Likely to Adversely Affect; the National Marine Fisheries Service concurred with that finding. The Forest Service issued a Final Decision authorizing the project on October 1, 2020. A continued high ranking of this project is critical to overcome and secure this funding so the project can commence. As it stands this project is currently the highest priority project for the City Council of The Dalles. Total estimated costs for this project are between \$9-10 million. The City has \$6 million in reserves or committed grants to dedicate towards this project and plans to apply for \$4 million in additional funding from Business Oregon.
2. **Columbia Gorge Regional Airport Fuel Storage Enhancements:** The Columbia Gorge Regional Airport is located in Dallesport Washington and is jointly owned by the City of The Dalles and Wasco County. The airport is working to install a fuel storage enhancements to increase the airport's capacity to store aviation fuel. With increasing use of the airport's facilities there is not enough capacity to store "Jet A" fuel, the equipment for refilling tanks is not adequate, and the airport is interested in moving them above ground to be proactive about reducing opportunities for environmental contamination. This reliable fuel access is critical for use as an airbase for firefighting apparatus that can support addressing regional fire events quickly. Without sufficient capacity for fuel it will also be more of a challenge for the airport to attract additional aviation-related industries as well. The total project is anticipated to be between \$250,000 and \$400,000. Approximately 25% of the work is completed. The project continues to seek funding opportunities for the remainder of the necessary improvements. Local funds may be budgeted in FY 2021/2022 if they are available.
3. **Cascades East Interconnection Colocation Facility:** Internet provision occurs through interconnection of many networks throughout the world that meet at co-location and exchange facilities. In the Northwest, major locations are in areas threatened by the Cascadia Subduction. This would mean that the internet was largely inaccessible in the event of a subduction event. Qlife is developing a carrier neutral internet exchange where providers and emergency communications networks can meet in The Dalles, Oregon and access scalable communication paths. Qlife currently has a small colocation space in the basement of The Dalles City Hall. However, this space is nearing capacity, lacks generator capacity, has limited access routes, and has been threatened by flood waters. Qlife is currently



developing a new colocation space at 425 E 7th St. in The Dalles. This space is located in the same facility as the 911 Center and Emergency Operations Center, is located at a higher elevation reducing risk of flood, will have backup power, and will include three fiber access routes increasing resiliency. The co-location facility has a cost estimate of roughly \$500,000 and Qlife has applied to Building Resiliency Infrastructure and Communities (BRIC) funding source for the bulk of these funds. This effort is in coordination with continued efforts in securing funding for the exploration and development of a connection route east to the next major exchange point.

4. **Columbia Gorge Regional Airport Training Hangar:** Klickitat County, City of The Dalles and Columbia Gorge Regional Airport are partnering with Columbia Gorge Community College (CGCC) to construct a training hangar for the College's proposed Aviation Maintenance Technician training program (CFR Part 147 Airframe & Powerplant). This project would be mutually beneficial for both the airport and the college, generating greater use of the airport's facilities and creating the opportunity to attract students to the area who are interested in the aviation industry. Klickitat County Economic Development Authority submitted a proposal to the Economic Development Administration (EDA) for \$3.5 million, most of which would install infrastructure to several industrial parcels at the airport business park, making these available for business development. \$1.5 million of the request would build the CGCC training hangar. While the initial application was not approved, resubmission was encouraged and completed in December 2020. CGCC and its partners expect to learn if the latest grant proposal will be awarded to this important project. If awarded, construction is expected to begin in 2021.
5. **WOOL:** WOOL is a joint collaboration with The Gorge Discovery Center, The Columbia Center for the Arts, Arts in Education and Story Gorge to develop an exhibition with supporting programming (film and children's education, ) about Jeanne Carver's [Shaniko Wool Company](#). Mrs. Carver was the founder of Imperial Wool Company that produced wool for commercial production with Ralph Lauren, Nike, Patagonia and other major designers. Imperial is most well known for the [Olympic Sweaters](#) that were created for the 2014 Winter Olympics in Sochi. This was a culmination of two decades worth of work to build up the wool product, create a conservation ranching practice and a tremendous respect for the history/culture built around the Imperial Ranch and the Hinton family. The exhibit will be split into two segments: a) Story of Jeanne Carver, Imperial Ranch, Shaniko Wool Company and conservation practices championed by Mrs. Carver; and b) the production artwork by local, regional and national artists utilizing the wool products (yarn, felt, fabric) produced from wool originating from Shaniko Wool Company. The exhibition is in development in 2021 for production in the June, July, and August of 2022. The project is seeking funding for the video to be produced by Story Gorge in 2021 relating the story outlined above. We are seeking support for a proposed 20 minute video from Story Gorge, financial support for the production of the exhibit and for the accompanying educational program to be developed in collaboration with Story Gorge.



## Not Ranked:

- **Mill Creek Greenway:** The Mill Creek Greenway is a riparian corridor that follows Mill Creek as it flows past a school, residential neighborhoods, a retirement community/senior center complex, a shopping area, and Thompson Park within The Dalles before draining into the Columbia. Several years ago, the Park District initiated an effort to connect and enhance existing trail segments in the Greenway that would allow for residents, seniors, and children to travel between the senior complex (at the south end) and Thompson Park (at the north end) without crossing a street. The proposed project would construct a paved, ADA compliant path through the Greenway to allow for greater accessibility and safety as well as improve access to the existing Riverfront Trail with very limited traffic interactions from these areas. Engineering and construction bids have been developed for the project. The Park District estimates the total project cost at approximately \$3 million. The Dalles Urban Renewal Agency has committed a \$300,000 match along with \$10,000 committed from the Park District. They have been invited to submit a full application for the remainder of the project costs to ODOT's Community Paths grant program. For a flyover video of the proposed project, click here: <https://www.youtube.com/watch?v=7gQW2gWHG48&authuser=0>.
- **Issue: Columbia Gorge Childcare Facility:** There continues to be a serious shortage of qualified childcare in the Columbia Gorge region, particularly in The Dalles and Wasco County. A public childcare center would help address this shortage. A feasibility study would be the first step in developing such a facility: The study would identify potential partners, both public and private; it would identify the physical scope including potential locations, regulatory requirements and capital construction sources; and identify the long-term operational costs of a child care center. Potential partners should recognize that a public childcare center, if it is to meet the needs of residents from all income levels, will likely require an on-going operational subsidy. This speaks to the need for long-term partnership agreements to ensure the center's economic viability. The study would cost approximately \$100,000.
- **Issue: The Dalles UGB/UAB Expansion (City of The Dalles, Port of The Dalles):** There has been significant activity on this front in 2020. The Gorge Commission adopted a new policy framework through their Management Plan update limiting cumulative opportunities for urban areas to expand moving forward. The City of The Dalles also completed a buildable lands inventory for its employment lands. This inventory indicated that per state requirements, the City is not able to expand its UGB based on the undeveloped land within the current boundary. Developable employment lands are critical to supporting business development, retention and expansion opportunities for this community moving forward. To meet this need, The City, Port, and EDC are collaborating on a brownfield assessment program with funding from EPA and exploring opportunities to leverage the current employment lands within the UGB to support economic development. As additional development occurs that reduces the inventory of vacant or underutilized land, other next steps are being evaluated.



- **People’s Forge Project Sculpture.** The Arts and Design Committee of The Dalles Art Center has developed another community art project that will engage people directly in forging steel with master blacksmiths. A call for artists will be created for a Gorge based artist to create a design for a sculpture. People’s Forge Project will help select a design that can be translated into a sculpture. PFP will produce the structure and general design created by the local artists. Over two days in the summer, citizens will forge individual pieces that will be added to the sculpture during an outdoor event. [This video](#) outlines the general project concept, as well as this [website](#). This project was originally slated for 2020, but was delayed because of COVID-19 restrictions. The City of The Dalles has generously maintained \$10,000 of the original \$15,000 of budgeted for the project. We are seeking an additional \$10,000 for the development of a pedestal at location donated by a private land owner and additional support for materials for artists.

## **Dufur Area**

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1. **Fifteenmile Water Below Ground Storage Pilot Project:** Low stream flow is identified as a primary limiting factor in the Fifteenmile watershed and, in portions of the watershed, temperatures exceed thresholds for listed fish species. This impacts use to support agricultural production during key times of year. The proposed study and pilot project would address two key uncertainties for determining the feasibility of a subsurface storage project to store water during high flow times that would augment late season stream flows with cool water, and to provide a more stable and ecologically beneficial water supply. The study would include (1) the feasibility of treating target volumes of source water from Fifteenmile Creek for subsurface storage using soil and aquifer treatment system methods, and (2) examining models for governing and operating a subsurface storage system that would ensure long-term sustainability.

The District has already identified a location with a local landowner who has agreed to use his property for the pilot facility and has a grant application pending with Oregon Water Resources Department for \$185,000 and two grants pending with Oregon Watershed Enhancement Board for \$100,000. This project would also improve water security for the agricultural producers who rely on irrigation in the watershed as well as the City of Dufur since they use the same aquifer. The total cost of the full project if the pilot proves successful would be approximately \$1.5 million.

2. **Dufur Sidewalks Improvements:** The City continues to support improvements for pedestrian safety around Dufur. In 2020, the City has continued to add sidewalks to enhance the safety of students walking to and from school at the intersection of 5<sup>th</sup> Street and Court Street as well as along 6<sup>th</sup> Street. The City wants to install additional sidewalks to 5<sup>th</sup> Street to connect the school to the existing sidewalk infrastructure in downtown to improve safety for students and others walking through town. The City applied to the Safe Routes to School



(SRTS) infrastructure program this year and should hear back early next year. The City also applied for the \$100,000 Small City Allotment that it will use to add sidewalks along 5<sup>th</sup> street. The total cost for this project would be just over \$1,000,000.

## **Maupin Area**

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- 1. Health Care Access in South Wasco County:** Representatives participating in the local project prioritization meeting recognize that health care access is critical for the community in South Wasco County. There two proposed projects to support this in Maupin.
  - a. Deschutes Rim Clinic Expansion:** The White River Health District dba Deschutes Rim Clinic has been conducting a campaign to raise funds for an expansion and upgrade of their current facility since 2017. The Deschutes Rim Clinic currently has a 2,400 square foot modular building with two exam rooms and no extra space. They wish to build a neighboring larger facility which will give space for increased services and more flexible office spaces for additional services. The contractor for this project has already been selected and the building has been designed. Estimated total costs for this project are \$2.5 million. The Clinic has hired a new medical provider which has already increased their revenue generation potential. In addition to approximately \$85,000 of local fundraising, the Clinic was awarded \$1,000,000 in State funding through the Legislature in 2017 and has been awarded grants from OCF, Randall Charitable Foundation, and Wasco County has committed \$50,000 once construction begins. The Clinic is also currently applying for a USDA guaranteed bridge loan of \$1.3 million to support this project.
  - b. Life Raft Health Clinic:** A local primary care provider and a group of local citizens have a vision for a full time, non-profit health clinic located in Maupin. They would like to work to establish it as a federally qualified health center eventually. They are currently working through the feasibility process to determine opportunities for partnership and potential locations. They estimate they will need \$200,000 in funding to get established depending on a location and hope that the clinic would be self-sustaining after several years.
- 2. Deschutes River Athletic Complex:** Maupin has begun the development process for a multi-purpose athletic facility at South Wasco County High School called the Deschutes River Athletic Complex that will replace the current, egg-shaped track. The new, state-of-the-art complex will include track and field facilities with an 8-lane IAAF certified track, a football field, and related spectator facilities that will accommodate a wide range of uses with opportunities for significant local impacts. For the first time, track and field athletes will get the opportunity to perform in Maupin for a home audience for regular season meets and the District will have the opportunity to host larger high school meets as well as other events. The new facility will also provide opportunities to host concerts or sports camp groups. These opportunities for additional use of the facility will bring additional traffic to local businesses in the off season. Lastly, the facility will also provide a safe and level walking, jogging, and running facility that will contribute to community fitness.



The Maupin school district recently passed a \$4 million bond with matching funds from the State. Additionally, several entities have agreed to partner with Maupin to achieve this project. The project team working with the Maupin Area Chamber Foundation is holding a virtual fundraising event on December 9<sup>th</sup> with the goal of raising \$400,000, which would cover the costs of construction. Oregon National Guard spent two weeks in August prepping the 200m corner by adding more infill so that there is enough level space to support construction. The fill was donated by the Warnock Family, a ranching family just east of Maupin. The District also applied for a grant to the Ford Family Foundation for \$500,000 and is being sponsored to apply for \$250,000 for the Maybelle Clark Macdonald fund in Bend, OR upcoming this Spring. Lastly, the District recently got approved for the NIKE Double Match program for the month of December. This means that any NIKE employees that donate to the project will be double matched by the NIKE company.

The goal is to complete construction of the DRAC track by early summer 2021 in time for the World Track and Field Championships in Eugene in order to attract a greater scope of track and field athletes and professionals to the new facility. The completion of the entire complex should be done by 2022.

<b>Project Rough Estimated Budget:</b>	<b>\$1.41 million</b>
<b>Existing Project Contributions:</b>	
Private donations	\$30,500
Army Corps	\$300,000 equivalent
Donated ODOT equipment for fill process	\$1,000
Donated fill rock	\$25,000
Wasco Electric/Mt Power field lighting	\$150,000 equivalent
Ford Family Foundation (Pending)	\$500,000
Maybelle Clark Macdonald Fund (To be Submitted in Spring of 2021)	\$250,000
<b>Total Committed:</b>	<b>\$506,500</b>
<b>Total Grant Applications Already Submitted:</b>	<b>\$560,000</b>
<b>Total Funding Gap:</b>	<b>\$905,729</b>
<b>Project Rough Estimated Budget:</b>	<b>\$1.26 million</b>

3. **Donkey Trail:** The City of Maupin is working to redesign the “Donkey Trail” in town. The trail is an old dirt track at the east end of town and is often used by students and others to access the downtown area, despite the trail itself being very rocky, covered in sagebrush, and



sitting partially on private land. The redesign plans include connecting the trail to residential areas in Upper Maupin as well as connecting Mt. Fir Park to the downtown Kaiser Park. This trail would address the critical pedestrian safety concerns throughout the City and support greater school safety, as identified by the Safe Routes to School Program. It would also provide an emergency access route for fire and ambulance in the event of a closure of the highway between the curves leading to downtown. Estimated cost would be \$250,000.

4. **City Park Expansion:** Maupin's City Park is a very popular home base for campers to access the Deschutes River as they support local river related businesses. They are always full for summer weekends. The City is looking to acquire a nearby private RV park with 25 existing full hookup sites to expand capacity and increase opportunities for expansion in the future. If acquired, the site would need various upgrades in the years following the purchase, but these investments could support additional revenue for the City and visitor capacity during the peak season that increases opportunities for local businesses. Estimated cost of acquisition of the 37-acre site is \$400,000.
5. **Bakeoven Watershed Enhancement:** The Oregon Watershed Enhancement Board provided initial funding for a technical assistance grant for the Bakeoven Watershed Council in the Maupin area and the Soil and Water Conservation District to develop a list of shovel ready watershed improvement projects. Many of these are on private property and the SWCD will support owners in moving efforts forward. Projects identified include things like installing cross-fencing, developing sediment basins, and spraying annual grasses. Due to a lack of steady funds from OWEB, the SWCD is currently looking for alternative sources to support these projects. Additionally, if the proposed acquisition noted above were to move forward, there are several projects identified for that property that could be conducted in conjunction with City led improvements.
6. **City Park Improvements:** The City is planning for a new boat ramp, upgraded restrooms, and a children's play area at Maupin City Park. Maupin is looking for an estimated \$50,000-\$100,000 in funding to make park improvements with anticipated in-kind contributions from the City through public works staff implementation of some of the projects.

Other projects discussed:

- Maupin Parks Master Plan
- Workforce Housing/Housing Needs Analysis (in progress)
- Mt Fir Park Improvements including repairs to the walking path and additional amenities
- Kaiser Park Enhancements to support use for events and day visitors.
- Riverwalk to improve pedestrian safety along the Deschutes in town.



## **Mosier Area**

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- 1. Mosier Center:** The City of Mosier and the Mosier Fire District are partnering to develop a joint use facility that will include a City Hall, Fire Hall, and multipurpose community space in downtown Mosier on the North side of Highway 30. Plans for a joint-use facility have garnered a large amount of local support in the community, with significant participation in planning meetings and positive responses to community surveys. Located in the Columbia River Gorge between Hood River and The Dalles, Mosier is considered the “living room” for over 2,000 residents living within the city limits and surrounding agricultural valley. The Mosier Center is designed as a lasting civic institution serving local residents, as well as a landmark, welcoming tourists seeking Mosier Plateau’s iconic beauty. The building will house a full-service, 3-bay fire station, city hall offices, and community meeting & training center. In addition to these core functions, the approximately 10,000 sf building will include a kitchen, restrooms, public works garage, storage, outdoor plaza, and parking.

The estimated total project cost is \$4.5 million and is estimated to be completed by 2023. Energy Trust Oregon has committed \$55,000 towards the project as an incentive to build a certified net-zero building. If achieved, Mosier Center would be the first net-zero fire station in the country. The City received \$500,000 for the project from their Union Pacific agreement and \$500,000 from the State legislature. With this money, the City has already spent \$250,000 on consulting and capital fundraising costs. Additionally, the Fire District has been making inquiries with Business Oregon and the USDA to use their annual revenue as a basis for a \$1 million loan.

<b>Project Rough Estimated Budget:</b>	<b>\$4.5 million</b>
<b>Existing Project Contributions:</b>	
Union Pacific Agreement	\$500,000
2017 State Legislature	\$500,000
Community Contributions	\$12,000
Energy Trust of Oregon	\$55,000
<b>Total Committed:</b>	<b>\$1,00,067</b>
<b>Total Funding Gap:</b>	<b>\$3,499,933 million</b>

- 2. Mosier Plaza and Bike Hub Project:** The Mosier Plaza & Bike Hub project is the creation of a formal central plaza and bike hub in downtown Mosier located at Hwy 30 and Main Street that is proposed to be completed with the Mosier Center project noted above . This downtown plaza will serve as the permanent outdoor space for the Mosier Farmer’s Market, Main Street Mosier’s annual Holiday tree lighting and summertime MosierFest. The Mosier Bike Hub will be located directly across the street and will provide the City’s first



public restroom and rest stop for bicycle and hiking tourists. It will be one of the final links in a Gorge-wide system of community-centered rest stops that provide interpretive signage, wayfinding maps, bicycle repair tools, and amenities that familiarize local travelers with the history and scenery of each town. It also gives info on local businesses to visit. Combined Mosier Plaza & Bike Hub estimated cost: \$950,000 with an estimated completion by 2022. With support from Main Street Mosier, the City is pursuing a \$750,000 grant from Oregon Parks and Recreation Department to develop the Mosier Center plaza and bike hub.

3. **City of Mosier Resiliency Plan and Comprehensive Plan Update:** The City has not updated its Comprehensive Plan since 2010 and in the last 10 years has incurred significant growth. Two large housing developments, each with over 40 homes are underway and still expanding. In addition, the city has withstood a 2016 catastrophic train derailment and three surrounding area wildfires. Community members have consistently asked for increased downtown commercial development and affordable housing to accommodate a sustainable local economy, with hopes to grow beyond its current status as a “bedroom community” to the surrounding National Scenic Area and larger municipalities to the east and west. To accommodate these changes, City Council has asked for the Comprehensive Plan to be updated and in addition, that it be done through the lens of resiliency. The Resiliency Plan and Comprehensive Plan Update combined are expected to cost approx. \$100,000 and to be implemented 2021 – 2024.
4. **Mosier Wastewater Treatment Plant:** As part of the city’s commitment to maintain a robust infrastructure system, Council allocated \$75,000 from its 2018/19 budget to assess the maintenance and repair needs of the existing treatment plant and hire a regional expert to design of a tertiary treatment wetland that will replace a damaged outfall pipe that empties into the Columbia River. This solution provides several environmental benefits and avoids potential adverse impacts of extending the existing outfall pipe farther into the Columbia River. Water quality benefits of the indirect discharge include temperature mitigation, nutrient assimilation, and possibly removal of unregulated micro-pollutants. In addition, the 2020 WWTP Plan Update proposes further improvements to the facility that will reduce solids output and provide useable phosphorous collection for agricultural fertilizer. This project will also allow for new development throughout Mosier. The final plan was recently sent the Department of Environmental Quality for approval and would cost \$2.5 million.
5. **Mosier Community School Upgrade and Addition:** Mosier Community School is a K-through-eight charter school that serves the local students of the Mosier Valley. The School is the largest employer in Mosier with 26 jobs. In June 2019, Mosier Community School conducted a feasibility assessment that identified essential improvements to their historic 1920 school building, as well as a plan for expansion to accommodate a growing middle school population. Final recommendations of the feasibility study included seismic, HVAC, and structural upgrades to the original building, as well as an architectural concept plan for a new middle school slated for the site of the



old Mosier gas station at the corner of Hwy 30 and Center Street. The School is exploring opportunities for placing an art annex in the old gas station building, support a space dedicated to its middle school grades, and add green space to the lot in the process. The project could potentially include a public facing restroom that would fill a need in downtown Mosier where no public restrooms exist. Still in the early planning phases, the Mosier School upgrades are expected to cost \$7 – \$10 million.

## **Unincorporated South Wasco County**

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- 1. Wamic Wastewater System I &I Improvements:** Wamic Water and Sanitary Authority's waste water system has significant infiltration and inflow (I/I) issues in the spring months from an elevated groundwater table causing increased hydraulic loading in the system. As a result, the treatment facility suffers from the potential for overflow of the existing lagoons. As a result, DEQ has issued temporary approvals to irrigate out of the growing season four times since 2009. Many of the service connections are believed to be old and potential sources of shallow groundwater infiltrations because the septic tanks at each hook up are two-piece concrete on concrete with improper seals. Another likely cause of the I/I in the collection system is a result of improper bedding around the collection pipes causing breaks within the lines and separated joints. The system was installed as a self-help project by volunteers initially. In-place replacement of the existing system is the recommended solution, including approximately 25% of the septic tanks, replace sewer mains, laterals, and cleanouts, and seal the lift station to reduce I/I. Approximate cost for this project is \$1.8 million.
- 2. City of Shaniko Water Source Improvements:** The City is working with local partners to identify the best strategies for improving their water source availability. They conducted a feasibility study in the mid-2000s that they are planning to conduct an update in order to determine the best path forward today.





## AGENDA ITEM

### CGCC Construction Update

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[CGCC PRESENTATION](#)

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# Columbia Gorge Community College

- ▶ Regional Skills Training Center
- ▶ Student Residential Hall
  - ▶ April 2020 – 100% Design Development
  - ▶ Groundbreaking: July 2020
  - ▶ Slabs and framing: Oct.-Dec. 2020
  - ▶ Completion: Fall Term 2021



# Capital Construction Program 2020-21

## ▶ **Community Partners:**

- ▶ Wasco County
- ▶ City of The Dalles
- ▶ Port of The Dalles
- ▶ North Wasco County School District
- ▶ Mid-Columbia Fire & Rescue District

## ▶ **Project Team:**

- ▶ Columbia Gorge Community College
- ▶ PlanB Consultancy – Project Manager and Owner's Representative
- ▶ Opsis LLC - Architect
- ▶ Bremik Construction – Construction Manager / General Contractor
- ▶ Tenneson Engineering – Site surveying, planning

## ▶ **State and Regional Partners:**

- ▶ Oregon Legislature
- ▶ Higher Education Coordinating Commission
- ▶ Mid-Columbia Economic Development District



Residential Hall

# CGCC Student Residential Hall





## Residential Hall – Ground floor





2nd FLOOR

LIBRARY 200

LOUNGE 201

STORAGE 202

UNIT TYPE B 203

HALLWAY 20

SUITE TYPE D 204

SUITE TYPE D 205

SUITE TYPE B 206

SUITE TYPE B 207

SUITE TYPE B 208

LAUNDRY 209

YSCH 210

1 2 3 4 5 6 7 8 9 10 11 12

13 14 15 16 17 18 19 20 21 22 23 24 25

1BR 2 BED 201

1BR 2 BED 202

1BR 2 BED 203

1BR 2 BED 204

1BR 2 BED 205

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1BR 2 BED 403

1BR 2 BED 404

1BR 2 BED 405

1BR 2 BED 406

1BR 2 BED 407

1BR 2 BED 408

1BR 2 BED 409

1BR 2 BED 410

1BR 2 BED 411

1BR 2 BED 412

1BR 2 BED 413

1BR 2 BED 414

1BR 2 BED 415

1BR 2 BED 416

1BR 2 BED 417

1BR 2 BED 418

1BR 2 BED 419

1BR 2 BED 420

1BR 2 BED 421

1BR 2 BED 422

1BR 2 BED 423

1BR 2 BED 424

1BR 2 BED 425

1BR 2 BED 426

1BR 2 BED 427

1BR 2 BED 428

1BR 2 BED 429

1BR 2 BED 430

1BR 2 BED 431

1BR 2 BED 432

1BR 2 BED 433

1BR 2 BED 434

1BR 2 BED 435

1BR 2 BED 436

1BR 2 BED 437

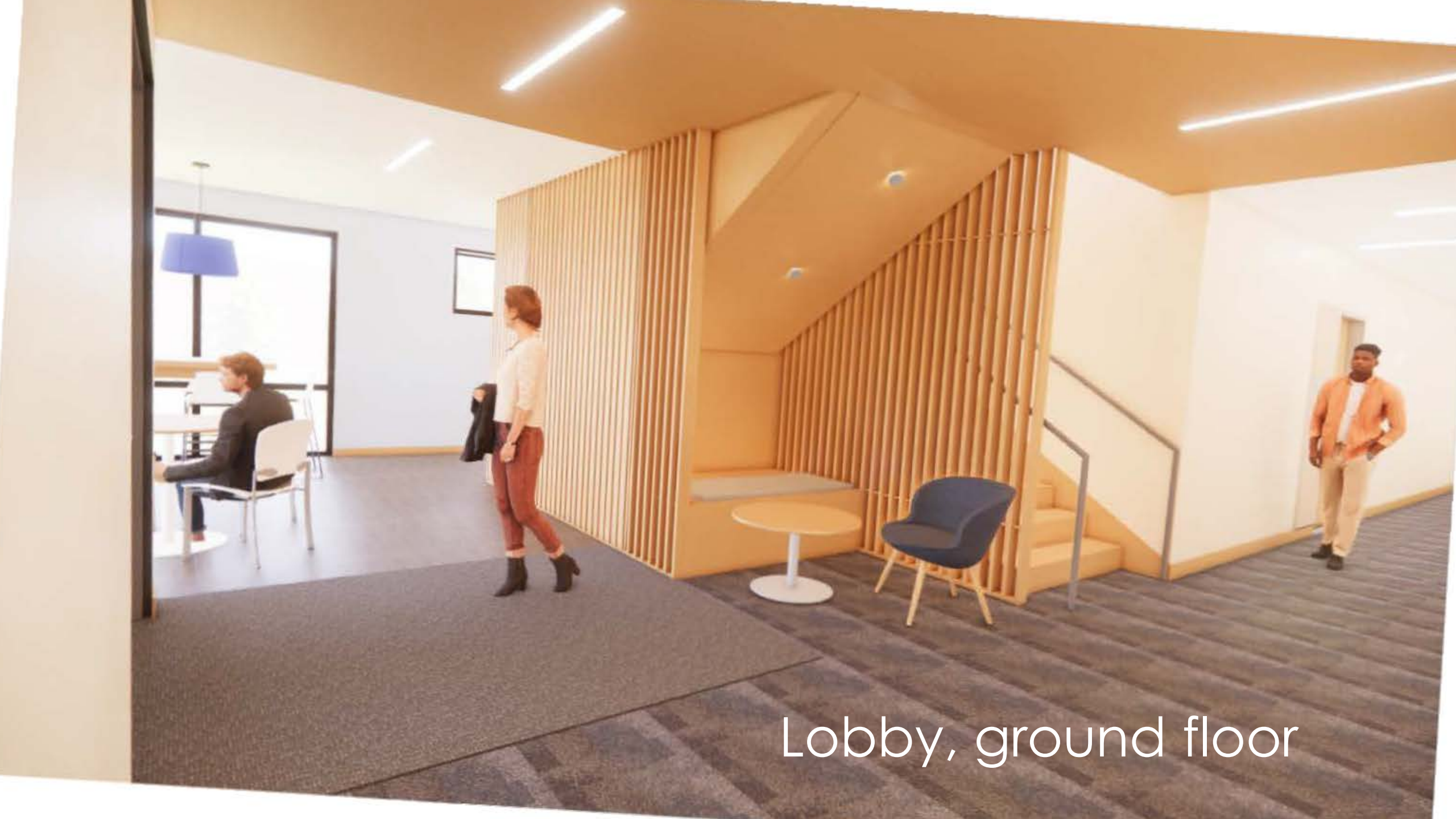
1BR 2 BED 438

1BR 2 BED 439

1BR 2 BED 440

1BR 2 BED 441





Lobby, ground floor

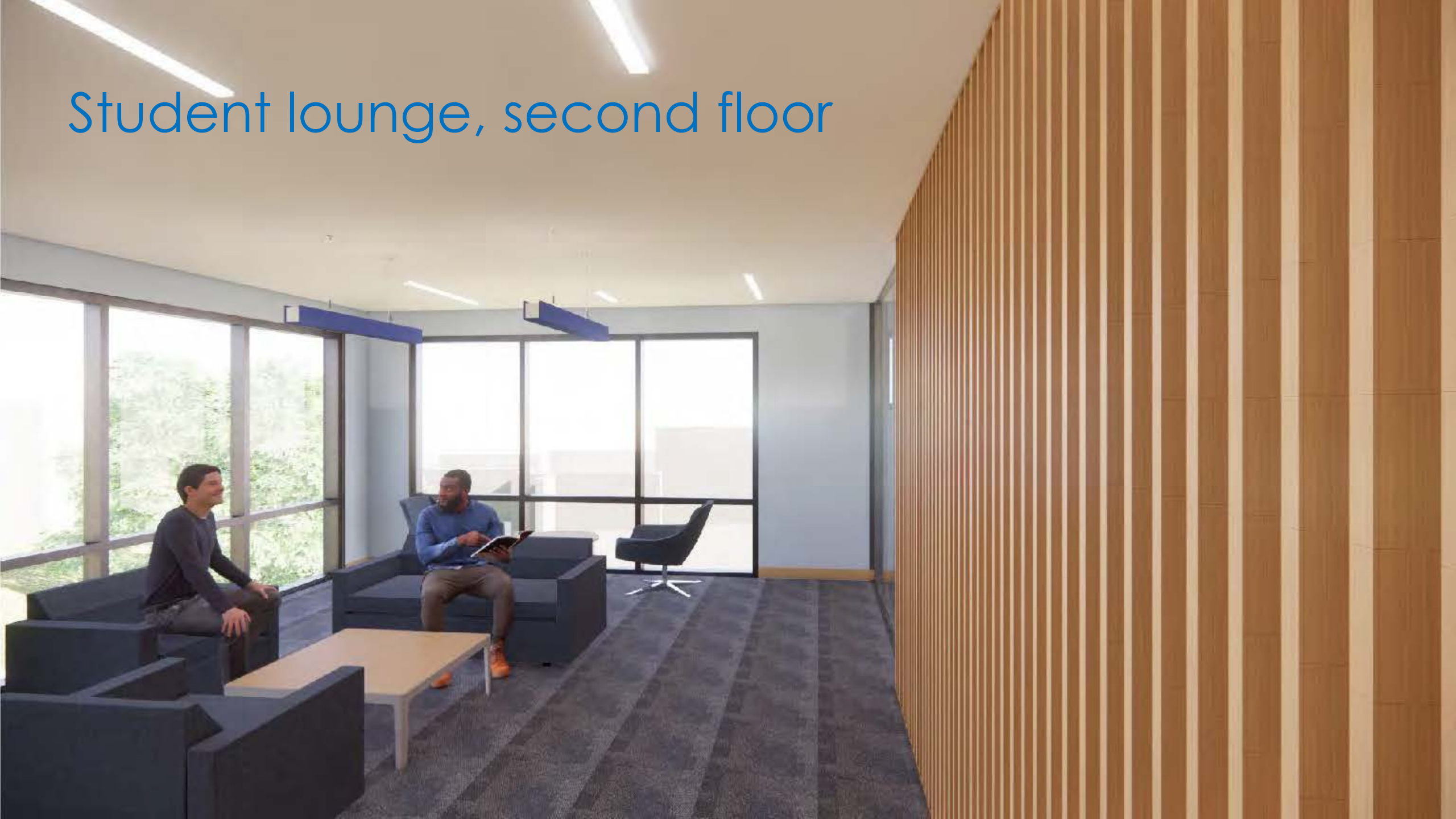


# Student lounge, second floor





# Student lounge, second floor





# Kitchen Commons, first floor



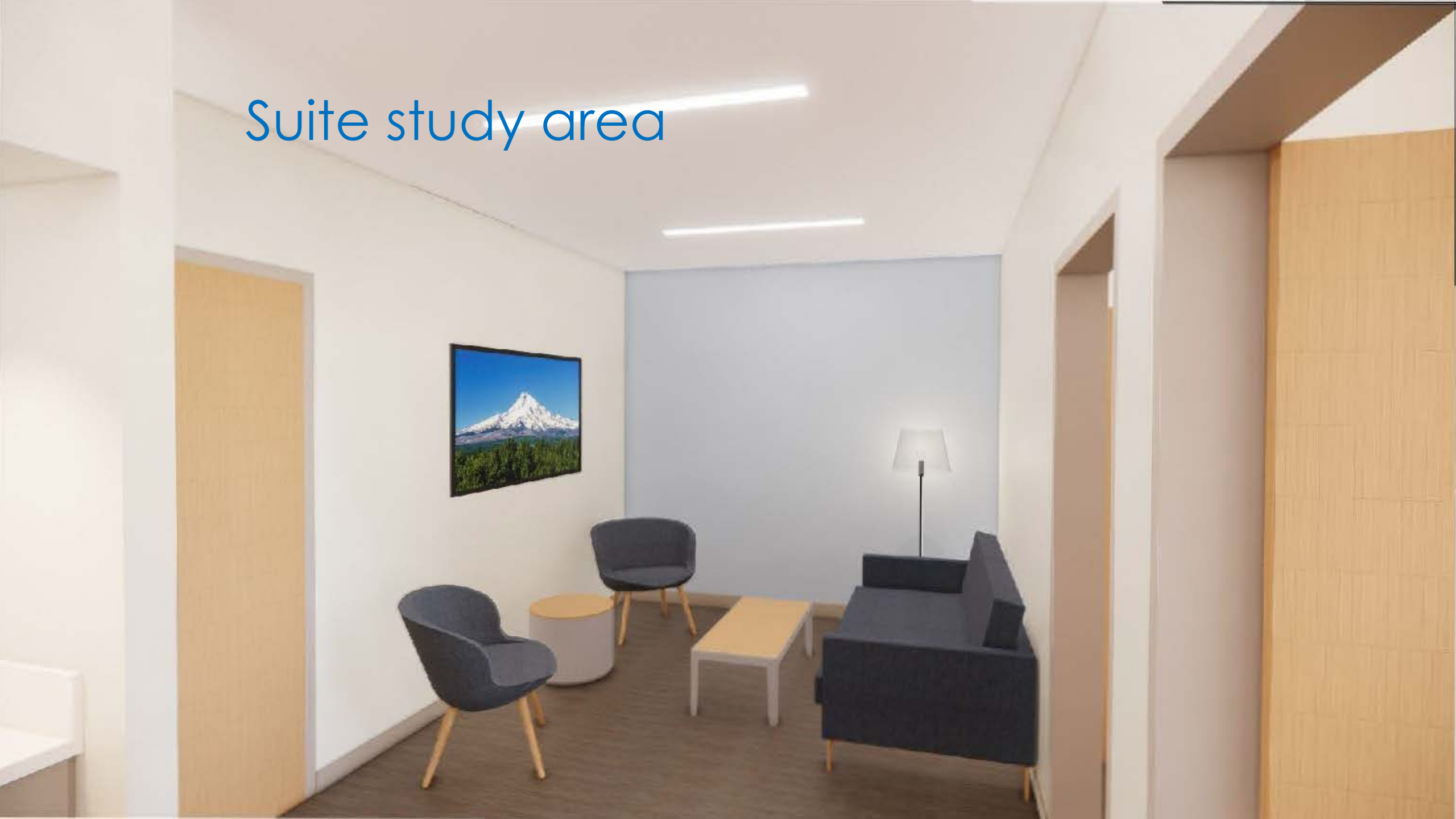


## Suite kitchenette





## Suite study area



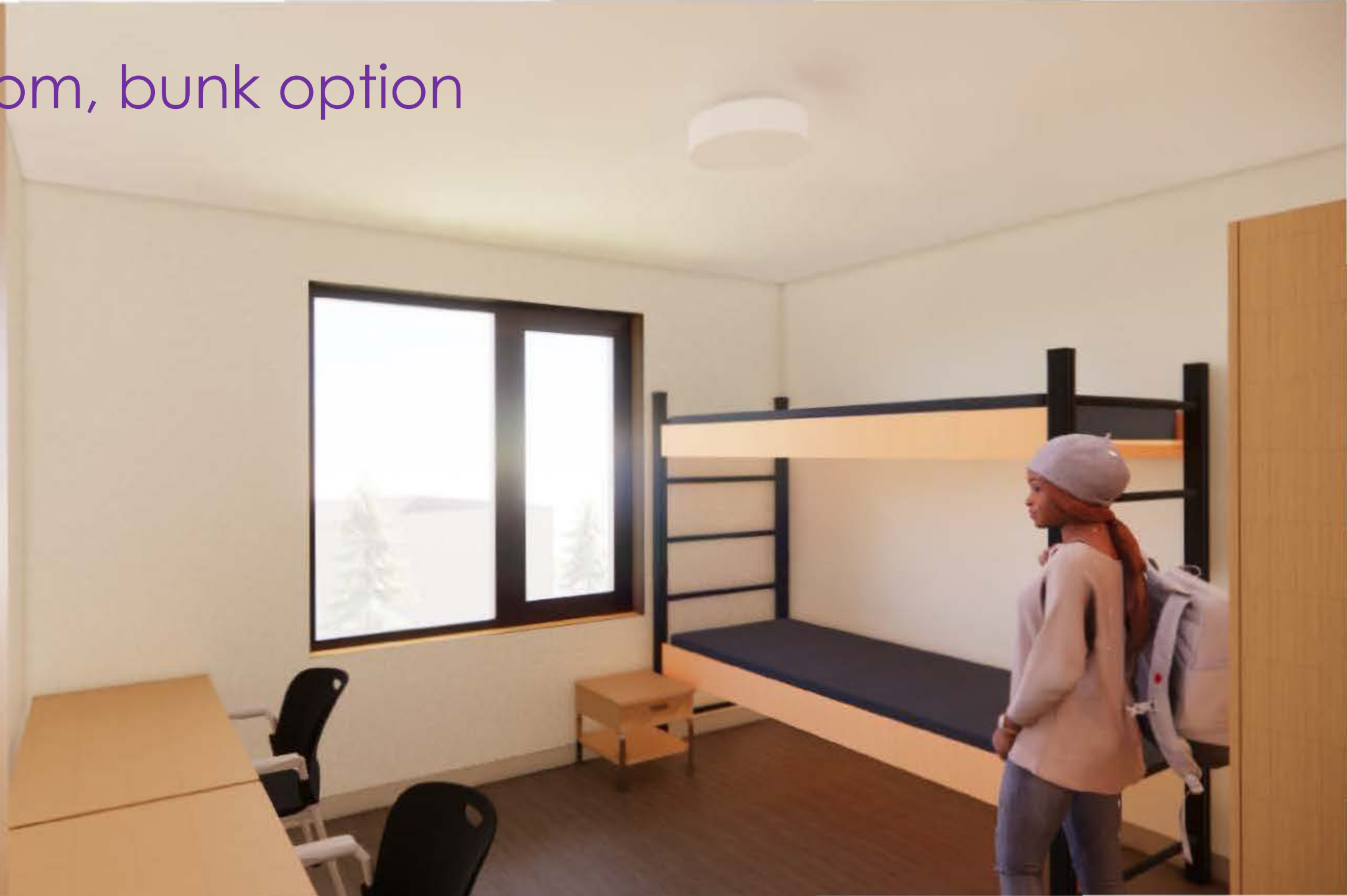


# Bedroom





# Bedroom, bunk option





# Regional Skills Training Center

*Main entrance*









# Main classroom

- Can be divided with movable panel
- Secondary use as conference space

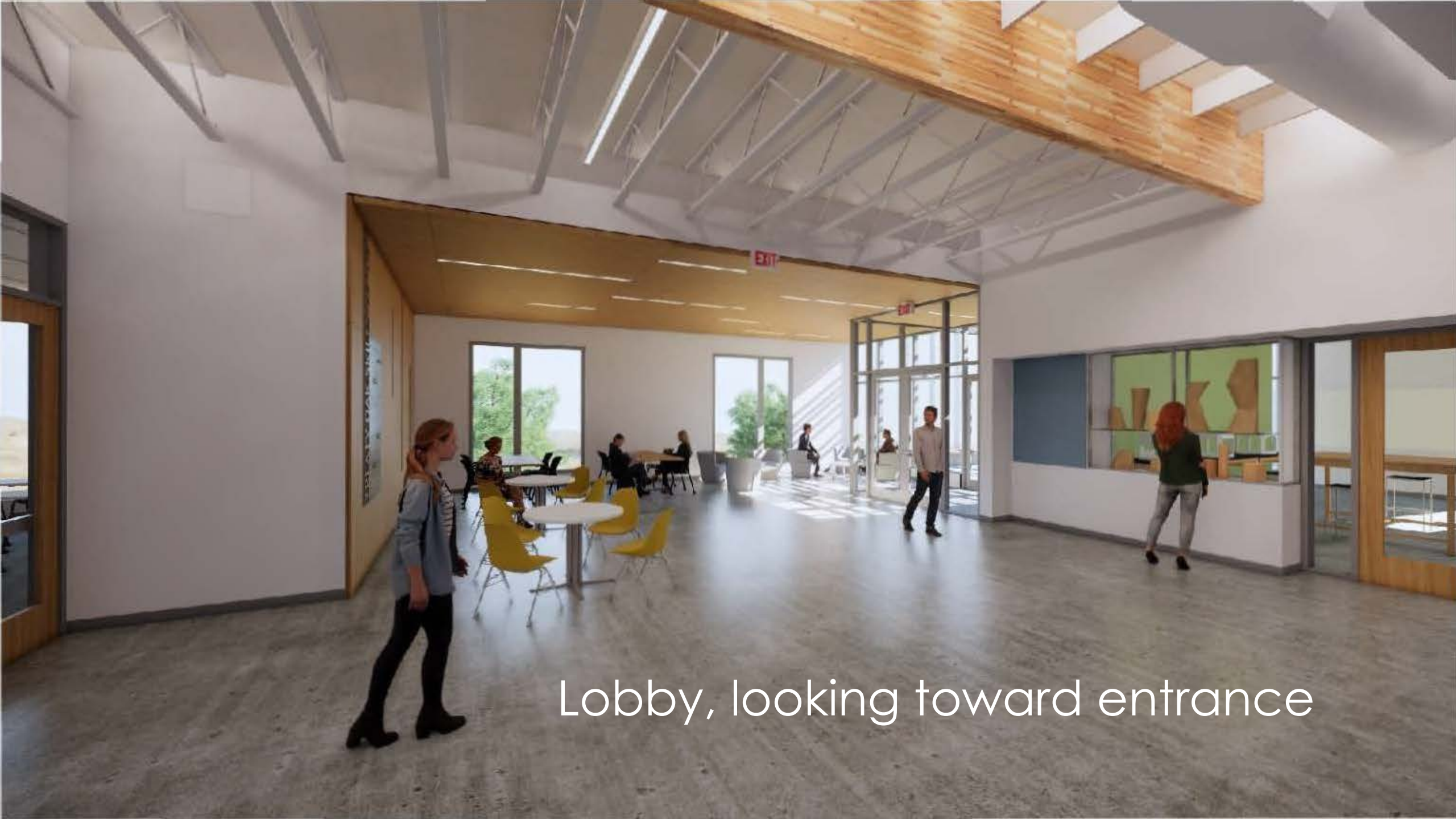




Lobby, showing donor wall







Lobby, looking toward entrance



# Clean Room / Flex Space







Metals fabrication lab



# Construction technologies lab





# Design lab







Student  
housing  
ready for  
slab pour  
Oct. 28,  
2020





Student  
housing  
ready for  
slab pour  
Oct. 28,  
2020





Skill center  
slab pour –  
Night work  
after the  
cold snap in  
October  
2020





Skill center  
slab pour  
October 29,  
2020





Skill center  
slab pour –  
night work  
October 29,  
2020





Skill  
Center  
slab  
poured  
Oct. 29,  
2020





Student  
housing  
framing  
Nov. 13,  
2020





Housing  
trusses  
placed  
– Dec.  
2020





Skill  
Center  
framing  
Nov. 13,  
2020





Skill  
Center  
trusses  
placed  
– Dec.  
2020



# In appreciation

- ▶ Columbia Gorge Community College extends its appreciation to the Oregon Legislature, City of The Dalles, Wasco County, Port of The Dalles, North Wasco County School District, Mid-Columbia Fire & Rescue, and Mid-Columbia Economic Development District for their support of the 2020-21 Capital Construction Program.
- ▶ We also extend our gratitude for the expertise of our project team: Opsis LLC, PlanB Consultancy and Bremik Construction for their guidance and vital contributions to this construction program.
- ▶ Finally, we are thankful for the guidance provided by public and industry partners, and the students of Columbia Gorge Community College, in helping design these facilities.



# Follow the project!

► <https://www.youtube.com/watch?v=W3Xn3F-MZQw>





## AGENDA ITEM

### Executive Session

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[PURSUANT TO ORS 192.660\(2\)\(G\) TRADE NEGOTIATIONS/\(2\)\(H\)  
CONSULTING WITH COUNSEL/\(2\)\(E\) REAL PROPERTY TRANSACTIONS](#)

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO  
AGENDA](#)

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