



AGENDA: REGULAR SESSION

WEDNESDAY, DECEMBER 16, 2020

WASCO COUNTY BOARD OF COMMISSIONERS

<https://wascocounty-org.zoom.us/j/3957734524> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PUBLIC COMMENT:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

**DEPARTMENTS:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require and interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

In light of the current COVID-19 crisis, the Board will be meeting electronically. You can join the meeting at <https://wascocounty-org.zoom.us/j/3957734524> or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

We appreciate your patience as we continue to try to serve the public during this time. Please use the chat function to submit real-time questions or comments. You can also submit comments/questions to the Board anytime on our webpage: [Your County, Your Voice](#)

9:00 a.m.	<p><b>CALL TO ORDER</b></p> <p>Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.</p> <p><b>Corrections or Additions to the Agenda</b></p> <p><u><b>Discussion Items:</b></u> <a href="#">COVID Updates</a>; <a href="#">New Cingular Wireless Leases</a>; <a href="#">Leneker Team Agreement</a>; <a href="#">Appointments</a> (Items of general Commission discussion, not otherwise listed on the Agenda)</p> <p><u><b>Consent Agenda:</b></u> <a href="#">12.2.2020 Regular Session Minutes</a>; <a href="#">Re-appointments</a> (Items of a routine nature: minutes, documents, items previously discussed.)</p>
10:00 a.m.	<a href="#">Wasco County Transportation Plan</a> – Brad Houghton
10:15 a.m.	<a href="#">Maupin GIS Fee Waiver Request</a> – Tycho Granville
10:25 a.m.	<a href="#">RRED Zone Application Process</a> – Tyler Stone
10:40 a.m.	<a href="#">Annual Watershed Council Report</a> – Pat Davis/Abigail Forrest
11:00 a.m.	<div><div><div><a href="#">Finance</a><ul style="list-style-type: none"><li><a href="#">Monthly Report</a></li><li><a href="#">PERS Side Accounts</a></li><li><a href="#">Audit</a></li></ul></div><div>}</div><div>Mike Middleton</div></div></div>
11:30 a.m.	<a href="#">Recess to District Meetings</a>
Noon	<a href="#">Executive Session – Pursuant to ORS 192.660(2)(h) Conferring with legal counsel</a>
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations



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This meeting was held on Zoom

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**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m. Changes to the agenda:

- Commissioner Kramer asked that the appointment for the Tri-County Hazardous Waste Steering Committee be moved to a future agenda so as to allow some further refinement of the language in the order.
- Mr. Stone asked to add Small Cities' Relief Funds to the Discussion List
- Vice- Chair Schwartz asked to add an update to the Pool and Restaurant licensing issue to the Discussion List.

**Discussion Item – NCPHD COVID-19 Update**

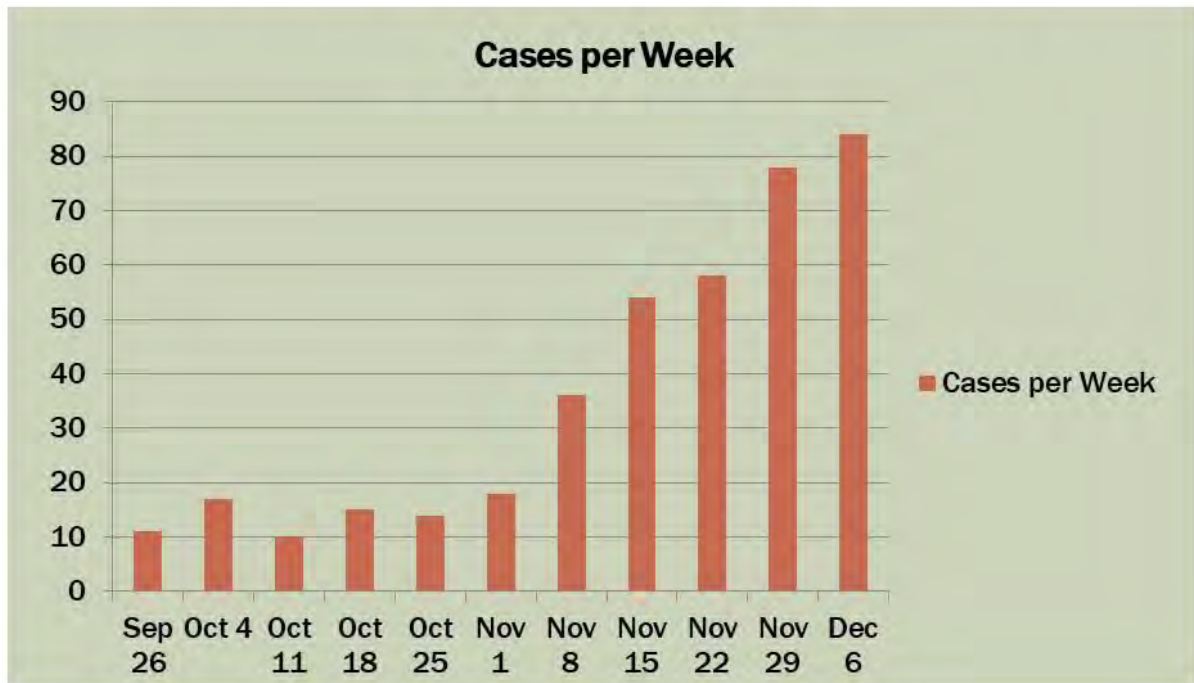
Dr. McDonell reviewed the cumulative statistics for Wasco, Sherman and Wheeler Counties.

■ <b>Wasco</b>	
▪ <b>Total</b>	<b>706</b>
▪ <b>Recovered</b>	<b>397</b>
▪ <b>Deaths</b>	<b>19</b>
■ <b>Sherman</b>	
▪ <b>Total</b>	<b>27</b>
▪ <b>Recovered</b>	<b>23</b>
■ <b>Gilliam</b>	
▪ <b>Total</b>	<b>26</b>
▪ <b>Recovered</b>	<b>19</b>
▪ <b>Deaths</b>	<b>1</b>



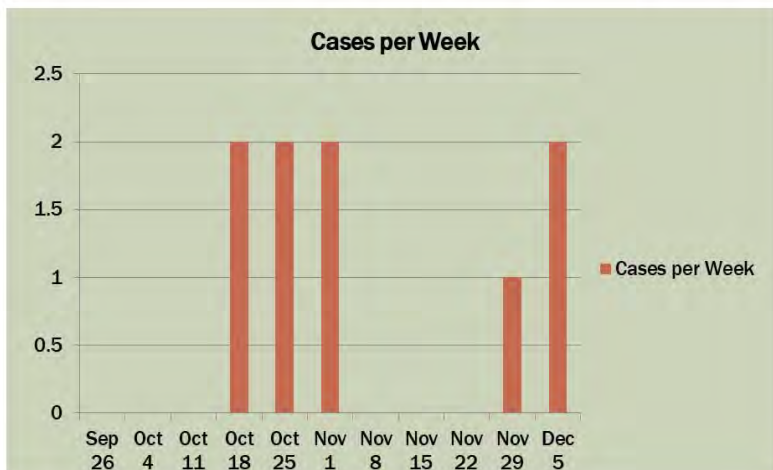
Dr. McDonnell pointed out the clear rise in cases for Wasco County starting in November and noted that the upward trajectory slowed in the last week.

## WASCO CASES OCTOBER/NOVEMBER/DECEMBER

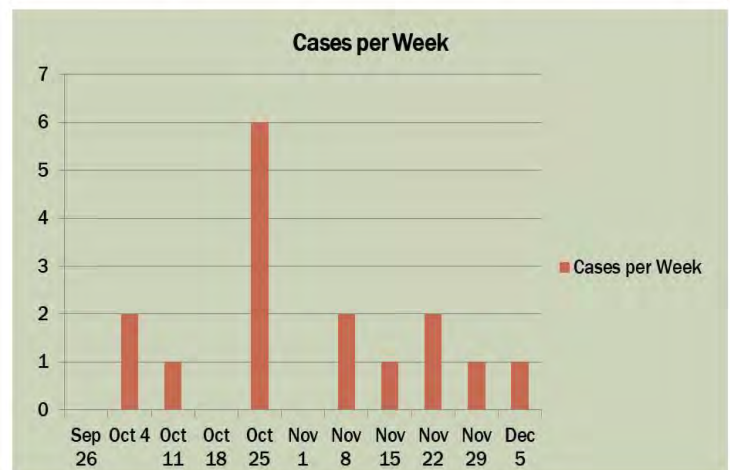


Dr. McDonnell observed that small numbers in Sherman and Gilliam Counties have a significant impact on their statistics.

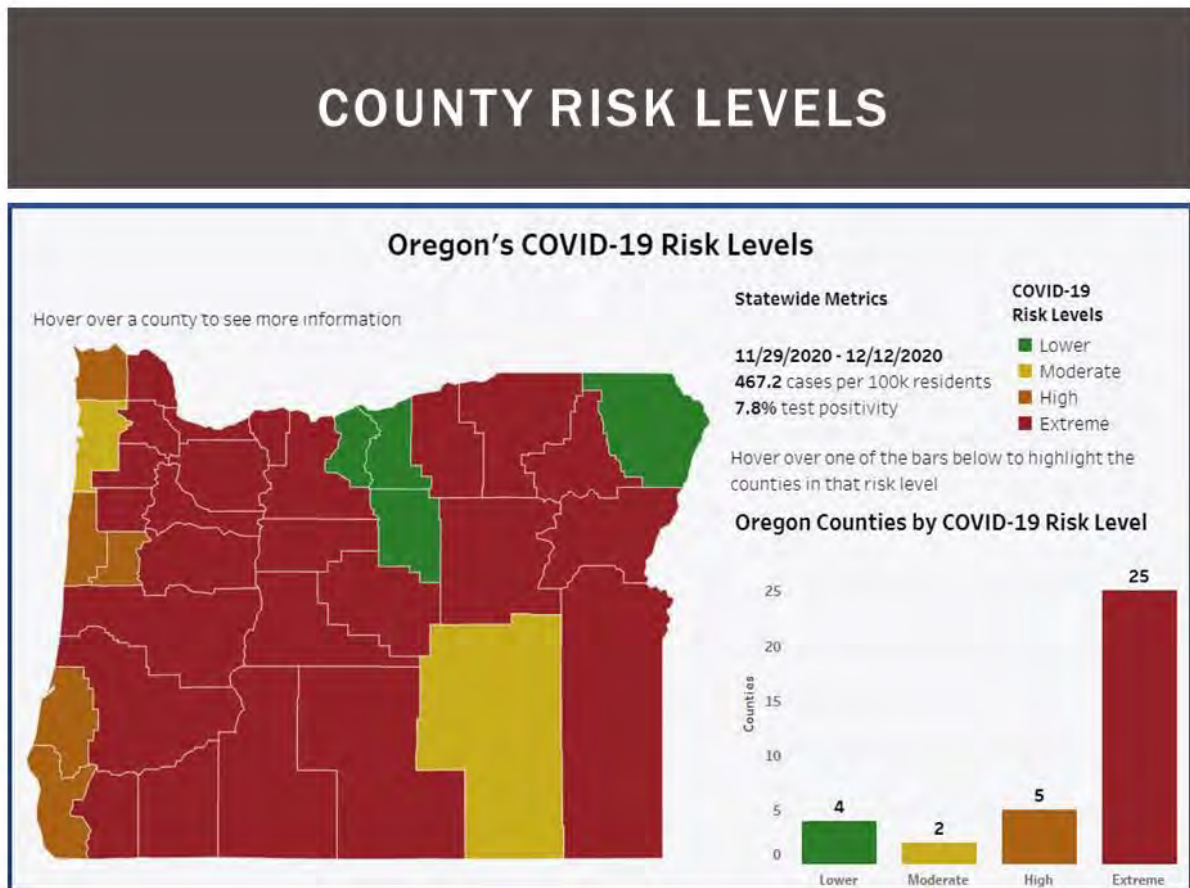
### SHERMAN CASES OCTOBER/NOVEMBER



### GILLIAM CASES OCTOBER/NOVEMBER



Dr. McDonnell reviewed the risk levels across the state, saying that Wasco County remains in the Extreme Risk category.



She said that one of the real world implications is that because we have outbreaks in all of our long-term care facilities, their ability to take in new residents, either permanently or temporarily, is significantly diminished. Currently the Oregon Veterans Home is the only facility accepting new patients without special permission and there are 8 patients waiting at MCMC to find a long-term care facility placement. She said that this is a huge issue with significant ramifications. She stated that this is a problem across the entire state. Dr. McDonnell stated that this is something she believes needs a statewide solution and encouraged the Commissioners to add their voice in bringing this problem to the forefront.

Dr. McDonnell reviewed the guidance for counties in the Extreme Risk Category. She commented that retail stores at 50% capacity is still a lot of people and encouraged listeners to go on off-peak days and during off-peak hours. She said that doing so will help keep you safe.

## EXTREME RISK GUIDANCE

- Social gatherings- max. 6 people, 2 households
- Offices- require remote work if able, close to public if possible
- Indoor dining- prohibited
- Outdoor dining- allowed 11:00 pm curfew
- Indoor rec., fitness or entertainment- prohibited
- Retail – max 50% occupancy
- Faith Institutions- max 25% occupancy or 100 people, rec. services limited to 1 hour
- LTCF- outdoor visitation only

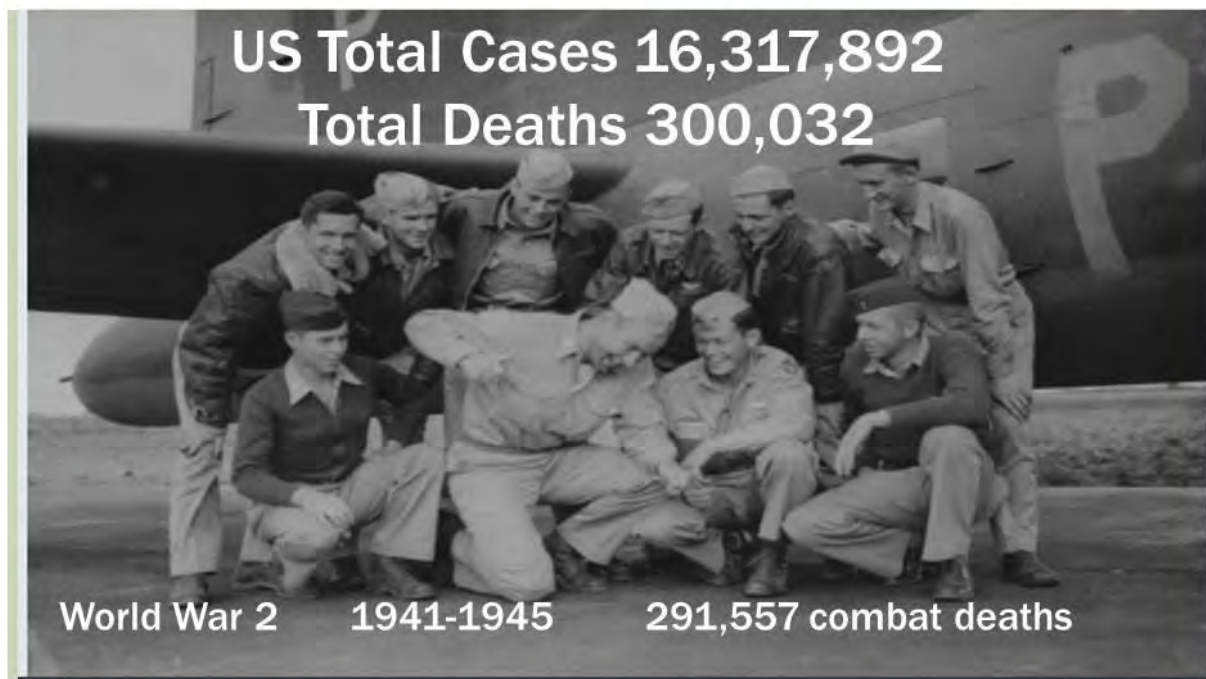
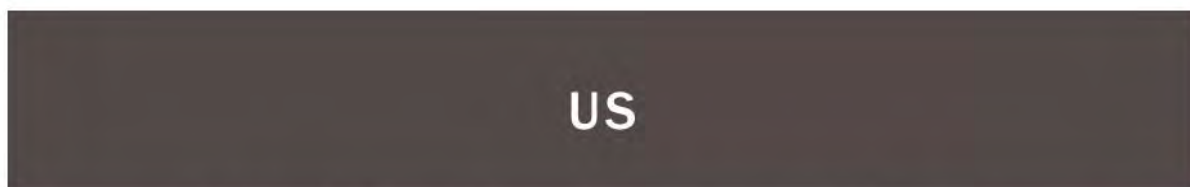
Dr. McDonell reviewed the cumulative state statistics and pointed out that yesterday was the highest single day of reported deaths in Oregon. She noted that when she reported two weeks ago, the highest daily death toll was 24; on December 8<sup>th</sup> it was 36. These numbers are an indication of the severity of the situation.



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Dr. McDonell said that to add perspective she looked at how many combat deaths the United States reported during World War II from 1941 to 1945 – 291,557, which is less than what we are reporting for COVID deaths in the past 10 months.



Dr. McDonell reviewed the following slides outlining some of the plans for the vaccine being distributed around the country.

## COVID VACCINE

- **COVID-19 vaccine HAS ARRIVED!**
- **Total of 35,100 doses**
  - Legacy Health - PDX & Tualatin
  - OHSU - PDX
  - Kaiser Permanente - PDX
  - St. Alphonsus – Ontario
  - Remaining 19,500 to arrive during the week
- **10,725 doses going to Skilled Nursing Facilities**

Dr. McDonnell explained that traditional vaccines use live weakened viruses or inactive viruses; once injected, the body mounts an immune response and should the vaccinated person be exposed the virus; their body should recognize it and be able to defend against it before it has a chance to replicate and make them sick. Other vaccines use a toxoid or biosynthetic pieces of the virus and work in much the same way.

## HOW VACCINES WORK ?

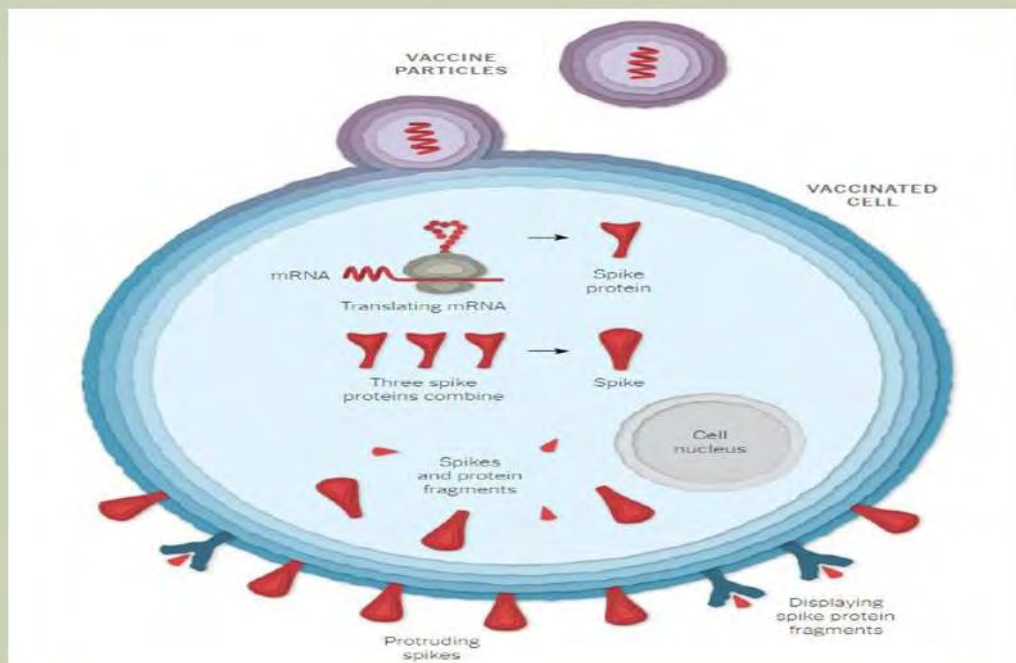
- **Traditional vaccines**
  - Live weakened virus
    - Chicken pox, MMR
  - Inactive virus
    - Pertussis
  - Toxoid
    - Tetanus
  - Biosynthetic - man made pieces of virus
    - Hepatitis B
- **Pfizer and Moderna vaccines use mRNA technology**



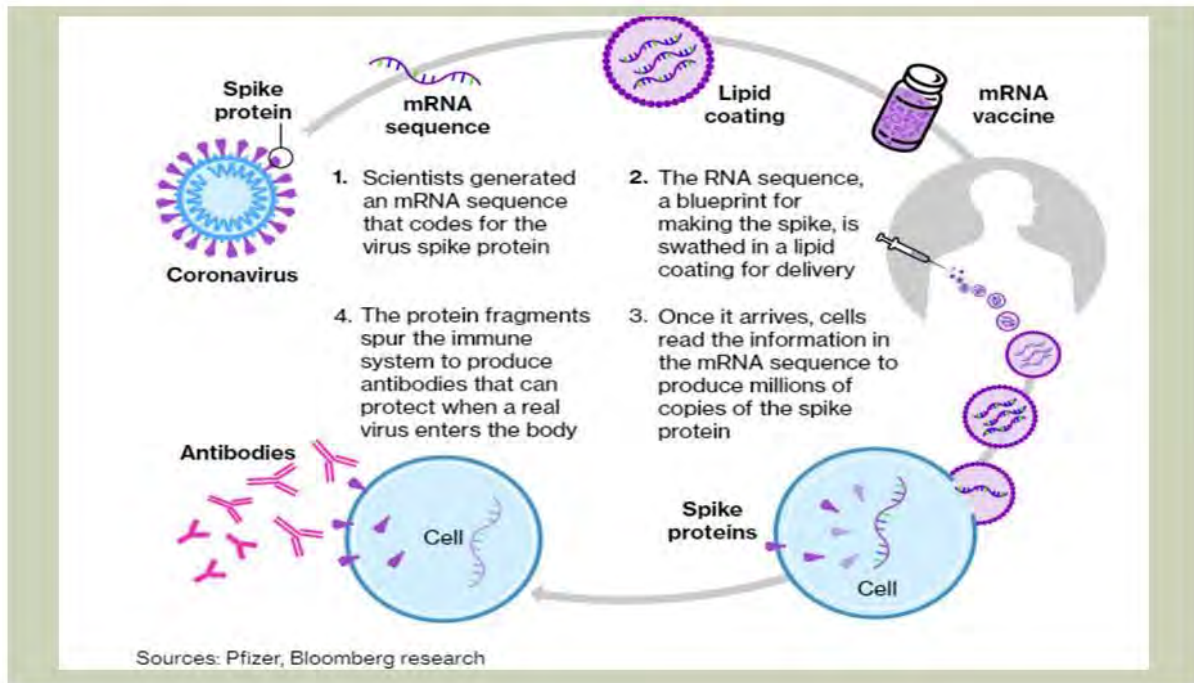
Dr. McDonnell explained that the Pfizer and Moderna vaccines are a little differently - using mRNA technology. Scientists cracked the genetic code for the SARS-CoV-2 virus in January of 2020 and were then able to replicate the code and did not need to grow batches of the virus. A small part of that code was isolated to develop the vaccine. The piece of the code is the blueprint for spike protein that is part of the virus. That protein code is what is injected; the body then mounts an immune defense to create antibodies and other immune cells that are ready to attack the next time our body sees the same protein.

## HOW DO MRNA VACCINES WORK?

- The SARS-CoV-2 genetic code was identified by January 2020
- A tiny piece of the code which makes the spike protein was isolated
- This tiny piece of code is what is in the vaccine
- These instructions are used by our cells to make spike proteins
- Our body sees these spike proteins, and makes antibodies and other immune cells
- The next time our body sees this spike protein, it has the ability to attack the virus right away



## HOW DO MRNA VACCINES WORK?



Dr. McDonnell explained that these type of vaccines generally need a booster but your body will have made a lot of what is needed to fight the virus and should a vaccinated person get COVID, their body should mount a defense so early that the person will not get sick or be able to spread the virus.

## FAQS

- Can I get COVID from the vaccine?
- Will it alter my DNA?
- Does it have side effects?
- Will I always test positive for COVID after the vaccine?
- What about long term side effects?

Dr. McDonnell provided some information to answer the Frequently Asked Questions:

- Can I get COVID from the vaccine?
  - No; you are never getting an injection of that whole virus – you are not even getting an injection of part of the virus. You are getting an injection of a blue print that tells your body how to manufacture antibodies to fight the virus.
- Will the vaccine alter my DNA?
  - No; the mRNA does not get into the nucleus of your cells to alter DNA.
- Does the vaccine have side effects?
  - Yes – this is something that is important to talk about. The vaccine prompts your body to make an immune response; it is that response that usually makes us feel badly. Data from Pfizer indicates that most of the side effects will come from the second dose of the vaccine. 50% of the people who got the second dose experienced fatigue; about 33% got headaches; 25% got chills and body aches. Those are higher percentages that people experience following a flu vaccine. Those symptoms are actually a sign that your body is working and creating an immune response. Hospitals are being advised to stagger staff vaccinations so not everyone will be out at once if they experience some of the side effects.
- Will I always test positive for COVID after the vaccine?
  - No; the tests are looking for something other than the spike protein. If you test positive after you have been vaccinated it is because you have COVID.
- What about long-term side effects?
  - Based on what we know so far, there do not appear to be significant long-term effects. She noted that the vaccine has only been administered to a little more than 100,000 people; we are talking about vaccinating millions of people which will provide more data. Right now, no one can promise that there will be no long-term side effects. Based on the information we have now about vaccines in general, if there are any long-term effects, they will be extremely rare.

Dr. McDonnell said that the distribution of the vaccine will go to hospitals first and administered to those who are caring for COVID patients and then all other hospital employees. The next group to be vaccinated will be the skilled nursing residents and staff. That distribution will go through the pharmaceutical companies that work with these facilities. She said she expects that to happen next week or the week after and it will most likely be the Moderna vaccine coming into our area as it has less stringent storage requirements. She cautioned that although vaccine distribution has begun, it will be a long

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process. She encouraged everyone to continue to stay home whenever possible, including working from home, and to follow guidelines at work and when in public – look out for those who are vulnerable.

Vice-Chair Schwartz asked if there are currently outbreaks in all of our long-term care facilities. Dr. McDonnell replied that currently there is only an outbreak at OVH; however they are able to take some residents. In general, if not already a resident, the long-term care facilities are not accepting patients. The Springs and Flagstone may be able to take a new resident on a case by case basis, but that has not happened yet.

Vice-Chair Schwartz observed that our hospital is not very big so 8 people waiting creates a logjam. She said asked what the Commissioners can advocate for in terms of a solution. Dr. McDonnell responded that just the recognition that this is a statewide problem that needs a statewide solution would be helpful. She commented that they are not getting the guidance they hoped for.

Vice-Chair Schwartz noted that there is a lot of resistance to taking the flu vaccine and asked what type of vaccine is used for that. Dr. McDonnell replied that the flu vaccine is an inactivated or weakened virus. Since the flu virus mutates, the epidemiologists have to try to predict what strains to vaccinate against.

Vice-Chair Schwartz asked about pregnant and nursing mothers getting the COVID vaccine. Dr. McDonnell explained that that population was not included in the studies. The College of OBGYN's issued a statement that it is their belief that it should not be withheld from that population. In late stage pregnancy, expectant mothers can get some of the worst cases of COVID. Doctors and their patients will have to assess the risk/benefit of the vaccine.

Vice-Chair Schwartz asked about the well-being of the North Central Public Health District staff. She asked if they are still able to keep up with contact tracing. Dr. McDonnell replied that they are still doing really well in keeping up with contract tracing. Counties with larger populations are struggling. Clackamas County can only get to about 50% and Multnomah County only about 25%. NCPHD staff is working nights and weekends. She commented on how fortunate she is to work with such an amazing, dedicated team.

Vice-Chair Schwartz stated that she will definitely be getting vaccinated when it is her turn to do so.

Chair Hege noted that Dr. McDonnell had commented on the slope of the bar graph getting better. Dr. McDonnell said that it is about the slope of the curve; while the numbers did go up, it was not by as much as the week before. She stated that anyone's ability to predict is very low. She hopes that the efforts of citizens will be paying off and that we will continue to improve our numbers.

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Chair Hege said that the Board is ready, willing and able to help support any ideas. In terms of the vaccine in Wasco County, he asked how many in the first round will be vaccinated. He also asked if the 19,000 illustrated on the slide is part of the 36,000 in the first shipment. Dr. McDonell said that the 19,000 is part of the 36,000 and we will get more in weeks to come. She said that they anticipate approval of the Moderna vaccine on Friday; it will arrive and be accessible in the next couple of weeks.

Chair Hege asked if MCMC has the appropriate equipment to store the Pfizer vaccine at significant sub-zero temperatures. Dr. McDonell replied that they do but the vaccine will be distributed to clinics that do not have that capacity. She said that they anticipated the first shipment of Moderna will be 75,000, distributed in allotments of 100. It does not require the extreme cold storage.

Chair Hege said that no one in Wasco County will be vaccinated this week but possibly next week they will. Dr. McDonell confirmed his statement.

Chair Hege commented that a lot of people have concerns about vaccines; he asked if this vaccine is less-risky than others. Dr. McDonell replied that she wants to be sure to approach skepticism with humility and try to provide as much information as possible to encourage people without coercing them. She said that the MRNA technology is not brand new but this vaccine has been approved at a more rapid pace. The pros and cons are starker so we are being thoughtful.

Chair Hege asked how young do we need to think about people getting vaccinated. Dr. McDonell said that 18 and older is the current guidance. The CDC may have approved 16 and older but she would have to confirm that. There are trials going on now and it may go younger. There is a slower approach with that age group as they cannot give informed consent. She said that it could eventually go as young as 12.

Jill Amery asked how long after the second vaccine is there full immunity. Dr. McDonell replied that she believes it is 10 days.

Angie Brewer asked if you can be a carrier if exposed to the virus after vaccination. Dr. McDonell responded that it has not been specifically studied yet and is an ongoing question. She said it seems less likely if your body mounts an immune response before the virus can replicate. She said there will likely be a long season of mask-wearing until we are sure.

The Board thanked Dr. McDonell and the NCPHD staff for all their work.

Forest Service Area Manager Lynn Burditt announced that she would be retiring as of January 1, 2021. She said she wants to remind people that this is a great time to be outdoors. She encouraged people to check ahead – know before you go so you do not have



to be rescued. The Ready, Set, Gorge website will continue to be updated.

#### Discussion Item – Small Cities Relief Funds

Mr. Stone said that there is an opportunity, through an IGA, to be able to extend CARES dollars to carry them on. He said that the small cities got the same allotments as the larger cities but have not been able to use those dollars. Through an IGA, those dollars can be given to the County and used for qualifying expenses such as emergency personnel. Once we have accounted for them, we can use them. The small cities are asking that we send the funds back; however, those dollars have a specific purpose and should only be returned to the small cities if they have a qualifying expense.

Chair Hege pointed out that if they have a qualifying expense, they should apply the funds directly to that expense. Mr. Stone stated that the small cities just do not have qualifying expenses; the County does. He said that this has been vetted through County Counsels and State agencies. He said that he is still really cautious about this and there is more work to do. If it is appropriate and qualified, it must be done by the end of the month. He said he would need authority to move forward if it is appropriate and vetted. He stated that he would not send back the funds to the small cities unless they have COVID-related items. He pointed out that we have only 15 days left with a holiday in the middle of it.

Chair Hege asked that if this isn't done and the cities don't spend the money, would it go back to the State. Mr. Stone replied affirmatively. Chair Hege said that he is good with granting Mr. Stone authority to move forward.

Vice-Chair Schwartz said that sending the dollars back for COVID-related items seems unlikely as the small cities just would not have those qualifying expenses. Mr. Stone said that he thinks the small cities would like to have the funds back to do other things but he said he has an ethical issue around that. All of those cities theoretically have businesses that they could support but we would only reimburse them if they are in line with the CARES Act requirements.

Vice-Chair Schwartz asked how many cities and how much funding is there. Mr. Stone replied that he does not yet have that information.

Commissioner Kramer reported that only one county has taken restricted funds and turned them back as unrestricted. Several others have taken the dollars and put them in separate dedicated funds. He said he has talked with AOC and legal staff; he said it does not feel right to turn them back as unrestricted funds and he would not support that. He said he would only support distribution to the cities if they meet the criteria for COVID-related expenses.

**\*\*\*The Board was in consensus to authorize the Administrative Officer to move forward with discussions and possible IGAs with the small cities located in Wasco**

**County to turn over their CARES Act funds to the County for qualifying expenditures.\*\*\***

County Counsel Kristen Campbell said that an email just came in with respect to funds going back to the cities which basically disclaims advice on that matter. There are no questions about funds going back for COVID-related expenses but the question of sending funds back as unrestricted is not resolved.

Chair Hege said that what we have heard is that we are happy to give funds back for COVID-related expenses but absent that, we will not be sending funds back. Ms. Campbell said that she has no reservations regarding that scenario.

Vice-Chair Schwartz noted that business licensing may be a COVID-related expense but would not necessarily qualify under the CARES Act. Mr. Stone said that we already have qualifying expenses through our emergency service personnel. We could accept those dollars under that and then push them out.

Chair Hege tabled the conversation until later in the meeting in order to move on with the agenda.

**Agenda Item – Wasco County Transportation Plan**

Mid-Columbia Economic Development District Deputy Director Brad Houghton reviewed the memo included in the packet, explaining the proposed Transportation Plan informs the Transportation Development Plan and Gorge Translink Alliance as well as supporting grant opportunities. The Plan has gone to the Public Transit Advisory Committee 4 times for review and feedback and targets older adults as well as low-income, disabled and limited English proficiency populations. They hope to sustain existing service levels, maintain current equipment and staffing, expand services to include medical transport to Portland, secure stable funding and support ongoing marketing, education and outreach. From the 26 identified priorities, they selected 6 to focus on – maintaining dial-a-ride, affordable fares, support more robust networking with Columbia Area Transit, create efficiencies with regional coordination, expand regional van service to major medical centers in Portland, expand options and enhance fleet management. He said MCEDD is asking the Board to approve the Plan as presented.

Vice-Chair Schwartz commended staff on the Plan which is informative and comprehensive. She pointed out the section which references a Memorandum of Understanding for MCEDD to provide emergency transportation to citizens in case of a natural disaster or other county-wide emergency. She stated that she recalls there being some insurance challenges with COVID transportation. She asked if the MOU might need to be revisited. Mr. Houghton replied that Kathy Fitzpatrick is the author of the plan and deserves a great deal of credit for her work. He went on to say that the MOU does need work and through his work with Dr. McDonnell and Mr. Stone for the COVID transportation, they will work through that.

Mr. Stone agreed, saying that we definitely need to do some work around that agreement. He noted that loaning a vehicle for transport and performing the transports themselves are separate issues and they will be taking a look at both.

**{{{Commissioner Kramer moved to approve and adopt the 2020 Wasco County Coordinated Human Services Public Transportation Plan to supersede all previous Transportation Plans. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

#### **Agenda Item – Maupin GIS Fee Waiver Request**

Wasco County GIS Coordinator Tycho Granville Reviewed the additional information included in the Board Packet. He noted that Maupin submitted a second request letter detailing the information they are seeking through the GIS system.

Commissioner Kramer reported that he has spoken to Maupin City Manager Kevin Lewis and Maupin City Mayor Lynn Ewing. He said that the Wasco County Board of Commissioners has historically refused requests for GIS fee waivers. He stated that since there has been band-aid funding from the Oregon Department of Land Conservation and Development, he would be willing to reduce fees in line with the reduction of 20% from DLCD.

Vice-Chair Schwartz commented that she was inclined to do a 50% reduction as it is a study on housing and they are really hurting as is the rest of the county. She said if we can assist even in a small way, we should. She noted that one of our GIS partners suggested a 50% reduction and she would support that.

Chair Hege said this is a little different than a lot of requests typically from a private company. EconW is working on behalf of Maupin. He said that as long as it is not taking staff an entire day to do the work, he would support a 20% or 50% reduction.

Commissioner Kramer agreed but said he still has an issue of which boundary they are looking for. They call out both the Maupin urban growth boundary and the tax lots county-wide. He said he cannot see why they would need the county-wide information.

Mr. Granville said that it was not clear what they are asking for specifically which is why he gave a range for the estimated costs. He said he would have to talk to them to get more detail.

**{{{Commissioner Kramer moved to approve a 20% reduction in GIS fees for the City of Maupin housing and community assessment. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Agenda Item – RRED Zone Application Process**

Mr. Stone stated that he had provided a briefing to the Board at last week's Special Session. The question is how we want to approach the implementation of our RRED Zone in general. Staff recommends keeping consistency between the Enterprise Zone abatement process and the RRED Zone abatement process for years 4 and 5. He said that Brian Walsh with Avangrid has an application in now and will want to comment. He stated that the current policy for Enterprise Zones is to offer a 50% reduction in taxes for year 4 and a 75% reduction in year 5. Administrative Services Director Matthew Klebes noted that when that policy was created it was to help staff process applications and to treat applicants equitably. RRED Zones are similar but distinctly different as they are focused on renewable energy and cover the entire county.

Chair Hege commented that absent a compelling reason to change our process, we should stay consistent. Mr. Stone said that he has had that discussion with Avangrid but they have not given a reason.

Vice-Chair Schwartz stated that it makes sense to mirror the Enterprise Zone policy. She said that the recommendation of 50/75% is reasonable and she would support that.

Commissioner Kramer said that based on the statewide research, each county manages their RRED Zones differently. He said that while he concurs with the position on the 4<sup>th</sup> and 5<sup>th</sup> years, he would like to allow for a pre-conference and not set policy today.

Mr. Walsh said that his recommendation is to provide guidance rather than hard policy, leaving the tools available to negotiate on a case by case basis. He said that these projects are a different proposition in the rural areas – margins are narrow with ongoing downward pressure. The Bakeoven project does not benefit from an economy of scale. He stated that for economics, they modeled \$250,000 for years 4 and 5; for a larger project, it would be appropriate to have a higher fee. He said that they need certainty on the rate. This is the only incentive unless the legislature extends the sunset on the Pilot program.

Chair Hege commented that in terms of the sunset of the \$7,000 per megawatt Pilot program, the AOC supports an extension. Mr. Walsh said that with the budget pressures from COVID, there is less certainty about that program being extended.

Mr. Stone said that this will be scheduled again for the January 6, 2020 Board session for this specific application provided staff can complete all the tasks by then.

County Assessor Jill Amery said that it will be her and Mr. Klebes doing that work. It takes a lot of time to administer these programs.

Chair Hege observed that part of the reasoning behind the 50/75% in years 4 and 5 was the

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consistency but they also did not want businesses to get to year 6 with no relationship to the value of the property and cost of taxes. This insures that the company is moving in that direction and ready to pay rather than the sticker shock of almost nothing to 100%. Mr. Stone said this is a policy decision and asked if the Board wants negotiations or a set policy.

Chair Hege said he stands by his comments that 50/75 makes a lot of sense. He said he is open to those discussions but absent a compelling reason, he supports a policy.

Mr. Stone said that he would add “compelling reason” language to the document.

Vice-Chair Schwartz and Commissioner Kramer said they would support that.

**\*\*\*The Board was in consensus to support a policy that outlined 50% in year 4 and 75% in year 5 of RRED Zone abatements and directed the inclusion of language that offers an opportunity to deviate from that formula if there are “compelling reasons.”\*\*\***

Mr. Walsh said that he appreciates the open door. He said that he will present those compelling reasons on January 6<sup>th</sup>. Those reasons will include the scarcity of labor along with union pressure.

Vice- Chair Schwartz said that she would like more information about the Pilot program. Chair Hege said that unless it is extended, the program will not apply to the Bakeoven project.

#### Agenda Item – Watershed Councils Annual Report

Wasco County Soil and Water Conservation District Watershed Coordinator Abigail Forrest reviewed the report included in the Board Packet. Ken Drake noted that the Bakeoven Solar Project will have some mitigation money that has to be spent in the area; the Watershed Councils are interested in keeping that in Wasco County. Ms. Forrest said that if there are mitigation dollars available, they have assessed and recommended projects that are shovel-ready.

The Board thanked Ms. Forrest for the thorough report and all the watershed councils’ volunteers for their hard work.

#### Agenda Item – Finance Report

Finance Director Mike Middleton reviewed the reports included in the Board Packet.

Vice-Chair Schwartz observed that in September Facilities received income from rent received from wildfire command. She asked if those funds will be used for improvements at the Fair Grounds. Mr. Middleton replied that those funds were received through the rental



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of Kramer Field and as such are appropriately designated for Facilities. Additional wildfire command revenues earned through the rental of Hunt Park/Fairgrounds will appear in those funds in a future report.

Mr. Klebes added that although they are unanticipated revenues, we also need to remember that the Fairgrounds had a loss of revenue this year due to the cancellation of the County Fair. Discussions will have to take place around what the unexpected revenue means.

Chair Hege asked if we shared the Kramer Field revenue. Mr. Middleton responded that we did and it is reflected as an expense.

**Agenda Item – PERS Side Accounts**

Mr. Middleton reviewed the memo included in the packet pointing out that the first PERS side account has been successful; he recommends opening a second side account. It was tentatively approved in the budget, waiting to see what the COVID impacts were going to be. It is time to move ahead if we are going to. We have the funds and will not deprive another fund to do this. The savings projected for 2022 is \$281,000 for just that year. If we simply set the money aside, we will get much lower returns. The program can assume 7.2% return; we can only expect about ½ % return. He said he is looking for consensus from the Board.

Vice-Chair Schwartz said she thinks we should move forward.

Some discussion ensued about the mechanics of transferring the funds to the State program. Chair Hege noted that last time we did this, part of the funds came from the Public Works reserve funds. He asked if we are proposing to do that again. Mr. Middleton responded affirmatively. Chair Hege commented that we do that because that department has a large number of employees and they have available reserves. He said that this has proven to be a wise investment over time.

Mr. Stone stated that he supports opening the second account saying that we need to continue to work on paying off the PERS debt for our fiscal health.

**\*\*\*The Board was in consensus to open a second PERS Side Account.\*\*\***

**Agenda Item – Fiscal Year 2020 Audit Report**

Kenny Allen from RAS CPAs commended Wasco County Finance staff – they did a great job with the books. There were no real problems and finished 3-4 weeks ahead of last year, even with the ongoing COVID pandemic. He stated that the audit resulted in an unmodified clean opinion with no issues requiring comment and no management letter issues. There were no disagreements or difficulties with staff.

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Chair Hege commented that it was interesting to see transfers from other governments going from zero the previous year to \$4.4 million which came from the Building Codes Program. He asked how Mr. Allen would rate us for how we are doing financially. Mr. Allen replied that most places recommend a 6-month ending balance – Wasco County has a year. The accounting and internal controls are in good shape and the Finance staff is responsive.

Chair Hege asked what impact our conversion from EDEN to the MUNIS financial system will have on the audit process. Mr. Allen replied that they have worked with both platforms; it will not be a problem.

Mr. Stone praised the Finance staff for a year well done. Chair Hege joined in commending them saying that it is a lot of work and has not always been so well done – to be both early and have clean audit is great.

Chair Hege recessed the meeting at 11:28 a.m. to open District meetings.

The Session reconvened at 11:53 a.m.

<b>Discussion Item – City CARES Funds/Business Licensing Continued</b>
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BUSINESS LICENSING

Vice-Chair Schwartz said that it is not possible for the Health District to apply for funds from the latest CARES disbursement as governmental agencies are excluded from the funding. Mr. Stone said that they have been trying to get in touch with businesses. It is estimated to be about \$70,000 for businesses licenses in Wasco County. We have asked NCPHD to send us a bill for those so we can track that and make a payment to Public Health to cover those for the current year. It will all equal out at the end of the day; we will be applying funds from Emergency Management if the Board approves. He said that it is not a direct expense that is allowable for CARES – it would be a general fund expense.

Commissioner Kramer said that he thinks we are on the right track. The Governor just stated that DOR is going to cut the businesses a little slack as well. He said that if we keep communicating, we can move this forward.

Mr. Stone announced that they have reviewed 40 applicants out of 100 for the latest CARES funding program. We will more than expend those funds. The business licenses will be a general fund expense. We would pay from our general fund to Public Health's general fund so that they do not bill the businesses for the licenses.

Vice-Chair Schwartz asked if this would be for 2021. Mr. Stone replied affirmatively, saying that it will be for the January bills. Vice-Chair Schwartz thanked Mr. Stone for finding a way to help the small businesses with this expense.

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Chair Hege asked what resources will be used. Mr. Stone responded that it would be paid out of whatever fund will eventually be receiving CARES funds.

Vice-Chair Schwartz said that we have about \$400,000 in reimbursement requests. Mr. Stone confirmed, saying that it will be submitted in the last draw down. Vice-Chair Schwartz asked how much of it is for law enforcement. Mr. Stone replied that they have been trying to stretch it as long as we can and whatever is left, they will submit for it.

Vice-Chair Schwartz said that the City of The Dalles is funding the warming shelters. The City is planning on their reimbursement for law enforcement to be about \$200,000. The question came up – aren't those dollars already budgeted? Is that the best use?

Mr. Stone said it is an allowable use and has been vetted and is the best use. It extends the deadline from December 31<sup>st</sup> into next year because we got those dollars as a reimbursement and then can put them forward into COVID response for next year. COVID doesn't stop on December 31<sup>st</sup>. He said he would advise against spending just to spend; our costs are going up.

**\*\*\*The Board was in consensus to authorize payment to North Central Public Health District to cover the 2021 licensing for businesses in Wasco County.\*\*\***

SMALL CITIES CARES ACT FUNDING

Mr. Stone said he just needs a motion to allow him to sign IGAs with the small cities; there may also be some documentation at the state level. The IGAs will reflect the conversation we had about the use of those funds for COVID related expenses only.

Chair Hege commented that he hopes the small cities will agree to this rather than letting the funds go back to the State. He said that he agrees that it should not be used for non-COVID related expenses.

**{{{Commissioner Kramer moved to authorize the Administrative Officer to negotiate with small cities for CARES Act funding transfers. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Commissioner Kramer said he wants to be above board and not risk anyone getting into trouble.

**Discussion Item – ATT Leases**

Mr. Klebes reviewed the memo included in the Board Packet. He said that these are new leases for placement of telecommunications equipment at Annex A and Home At Last. With approval of these leases, ATT can move forward with the project. He said we want to make sure we protect the roof at Annex A; we will be ensuring appropriate construction. The

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timeline has not yet been lined out.

Chip O'Hearn, Real Estate Manager for the project, said it has taken a while to work through this process. Land Use and Building Permits are completed; they are just waiting on a right of way. He said that he believes they will get started sometime in September through February.

Vice-Chair Schwartz asked how much additional income these leases will generate. Mr. Klebes said that both leases have rent with an annual escalator. The Home At Last location will start at \$1,200 per month; Annex A will start at \$1,900 per month.

Vice-Chair Schwartz asked if there is any reason not to approve the leases. Mr. Klebes responded that Annex A is a building we own so placing equipment on it is an encumbrance on that building . That is why we have the renewal periods.

**{{{Vice-Chair Schwartz moved to approve leases and lease memorandums between Wasco County and New Cingular Wireless for the placement of communication facilities on County properties located at 200 River Road and 419 E. 7th Street, The Dalles, Oregon. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Vice-Chair Schwartz asked how much disruption to the actual site will there be during construction. Mr. Klebes said there will be discussion at the construction meeting about access to minimize disruption. Mr. O'Hearn agreed saying that a lot of representatives will be involved. He said he expects it will mostly be in the lower areas.

**Discussion Item – Leneker Team Agreement**

Mr. Stone stated that due to the COVID gathering restrictions we will not be holding a Leadership Summit in 2021. One of the things we have talked about doing is to continue work with Amy Leneker around team development as well as executive coaching. He said he recommends moving forward, It has value and will continue the progression of the team.

**{{{Vice-Chair Schwartz moved to approve the Letter of Agreement between Wasco County and the Leneker Team for professional facilitation and coaching services. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**Discussion Item – Appointment**

**{{{Commissioner Kramer moved to approve Order 20-086 appointing Richard Balsley to the Wasco County Local Public Safety Coordinating Council. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Consent Agenda – 12.2.2020 Minutes and Reappointments**

**{{{Vice-Chair Schwartz moved to approve the Consent Agenda. Commissioner**

**Kramer seconded the motion which passed unanimously.}}**

### Commission Call

Vice-Chair Schwartz reported that the City has purchased 6 additional pallet homes as warming shelters. Community Action will purchase 5 more. Darcy Long-Curtis has entered into an agreement with the YWCA to help with the management. That will give us capacity for 36 plus hotel vouchers from Community Action. There may be more needs and asks, but for now things are moving forward.

Chair Hege reported that at AOC Transportation and Economic Development meetings there were discussions about the sunseting Pilot solar program. The consensus was to support an extension of the program. The \$7,000 per megawatt was the biggest item. There was a lot of discussion about the payments for solar energy have been going down. The idea is to extend the sunset and reduce the payment. \$7,000 is too much based on the value. He said he is not sure he agrees as it is far more than what we would see on farming use in the same place.

Vice-Chair Schwartz stated that she attended the AOC Health and Human Services meeting. Rent and landlord assistance was a concern. She said she raised concerns about paying back only 80% to landlords. They passed the motion but will consider increasing the amount.

Commissioner Kramer said that there was a lot of conversations and contention all the way through. He said he will look for the follow-ups from the Legislative Committee.

Mr. Stone said if they are going to do 80% to landlords, why they don't hold the tenants accountable for the other 20%. Vice-Chair Schwartz observed that they may not have the money.

Ms. Clark reported that John Carter declined reappointment to the Budget Committee. Commissioner Kramer is looking into a replacement for him; any suggestions should be sent to him.

Chair Hege adjourned the meeting at 12:37 p.m.

### Summary of Actions

#### **MOTIONS**

- **To approve and adopt the 2020 Wasco County Coordinated Human Services Public Transportation Plan to supersede all previous Transportation Plans.**
- **To approve a 20% reduction in GIS fees for the City of Maupin housing and community assessment.**



- **To authorize the Administrative Officer to negotiate with small cities for CARES Act funding transfers.**
- **To approve leases and lease memorandums between Wasco County and New Cingular Wireless for the placement of communication facilities on County properties located at 200 River Road and 419 E. 7th Street, The Dalles, Oregon.**
- **To approve the Letter of Agreement between Wasco County and the Leneker Team for professional facilitation and coaching services.**
- **To approve Order 20-086 appointing Richard Balsley to the Wasco County Local Public Safety Coordinating Council.**
- **To approve the Consent 2.2.2020 Regular Session Minutes and the following re-appointments:**
  - **Watershed Council Appointments • Blaine Carver – Bakeoven • Steve Byers - The Dalles • Martha Blair – The Dalles • Kristen Mcnall – Mosier • Kathleen Fitzpatrick – Mosier • Todd Stevens – Mosier • Wade Root – Mosier**
  - **Wasco County Forest Collaborative • Bob Sjolund • Larry Magill • Ryan Bessette • John Nelson**
  - **Wasco County Budget Committee • Ken Polehn • Pat Davis**
  - **Wasco County Economic Development Commission – Nan Wimmers**
  - **Local Public Safety Coordinating Council • Theresa Peters • Jeff Justesen • Dan Lindhorst • Frank Kay**
  - **Work Force Consortium – Steve Kramer**
  - **Mt. Hood Economic Alliance • Steve Kramer • Ken Bailey**
  - **Lower John Day Area Commission On Transportation • Dale Mccabe • Dave Anderson**
  - **North Central Public Health District Budget Committee – Bill Lennox**
  - **Veterans Services Advisory Committee – Robert Larsell**
  - **Hospital Facility Authority Board Of Directors – Jorge.**

**CONSENSUS**

- **To authorize the Administrative Officer to move forward with discussions and possible IGAs with the small cities located in Wasco County to turn over their CARES Act funds to the County for qualifying expenditures.**
- **To support support a policy that outlined 50% in year 4 and 75% in year 5 of RRED Zone abatements and directed the inclusion of language that offers an**

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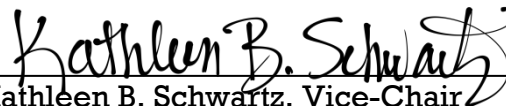
- opportunity to deviate from that formula if there are “compelling reasons**
- **To open a second PERS Side Account.**
  - **To authorize payment to North Central Public Health District to cover the 2021 licensing for businesses in Wasco County**

Wasco County  
Board of Commissioners



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Scott C. Hege, Commission Chair



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Kathleen B. Schwartz, Vice-Chair



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Steven D. Kramer, County Commissioner



## DISCUSSION LIST

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[COVID UPDATES](#)

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[NEW CINGULAR WIRELESS LEASES](#)

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[LENEKER TEAM AGREEMENT](#)

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[APPOINTMENTS](#)

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## DISCUSSION ITEM

WASCO COUNTY COVID-19 UPDATES

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## DISCUSSION ITEM

### Cingular Wireless Leases

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[STAFF MEMO](#)

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[CHENOWETH LEASE](#)

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[CHENOWETH PROJECT INFORMATION](#)

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[THE DALLES EAST LEASE](#)

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[THE DALLES EAST PROJECT INFORMATION](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Telecommunication Leases**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: MATTHEW KLEBES**

**DATE: 12/16/2020**

### BACKGROUND INFORMATION:

New Cingular Wireless (parent company of AT&T) has expressed an interest in entering into two leases with Wasco County for the placement of communication equipment on nearby ground and the rooftop of Annex A and a communications tower owned by American Tower Company located on County owned property at 200 River Road (near Home at Last). Our agreement with American Tower requires any entity that attaches to said tower must also have a ground lease agreement with the property owner.

Key lease points include:

- Chenoweth Lease (200 River Road)
  - Attached to American Tower Company tower which will be raised approximately 20 feet.
  - 120 square feet of ground/airspace.
  - \$1,250 (1) year option with (1) year renewal with additional option payment
  - 5 year initial term with (3) additional five year options (total 20 years)
  - Rent \$1,250 per month with 3% annual escalator
- The Dalles East (Annex A)
  - 400 square feet of ground space and 200 square feet of rooftop
  - \$5,000 (1) year option with (1) year renewal with additional payment
  - 5 year initial term with (3) additional five year options (total 20 years)
  - Rent \$1,900 per month with 3% annual escalator

Staff has worked with representatives from New Cingular Wireless to craft the two leases included in your packet today. Staff is requesting Commission approval to sign both leases and continue working with New Cingular Wireless as they proceed with final approvals engineering, planning, etc. as well as throughout construction and placement of the facilities where appropriate.

Market: PNW (OR)  
Cell Site Number: HR69  
Cell Site Name: Chenoweth  
Search Ring Name: Chenoweth  
Fixed Asset Number: 15125204

## OPTION AND LAND LEASE AGREEMENT

THIS OPTION AND LAND LEASE AGREEMENT (“**Agreement**”), dated as of the latter of the signature dates below (the “**Effective Date**”), is entered into by Wasco County, a political subdivision of the State of Oregon, having a mailing address of 511 Washington Street, The Dalles, OR 97058 (“**Landlord**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE 3<sup>rd</sup> Floor, Atlanta, GA 30319 (“**Tenant**”).

### BACKGROUND

Landlord owns or controls that certain plot, parcel or tract of land, as described on **Exhibit 1**, together with all rights and privileges arising in connection therewith, located at 200 River Road, in the County of Wasco, State of Oregon (collectively, the “**Property**”). Landlord desires to grant to Tenant the right to use a portion of the Property in accordance with this Agreement.

The parties agree as follows:

#### 1. OPTION TO LEASE.

(a) Landlord grants to Tenant an option (the “**Option**”) to lease a certain portion of the Property containing approximately 120 square feet including the air space above such ground space, as described on attached **Exhibit 1**, (the “**Premises**”), for the placement of a Communication Facility in accordance with the terms of this Agreement.

(b) During the Option Term, and during the Term, Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Property to inspect, examine, conduct soil borings, drainage testing, material sampling, radio frequency testing and other geological or engineering tests or studies of the Property (collectively, the “**Tests**”), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant’s sole discretion for the Permitted Use, as defined below, of the Premises and include, without limitation, applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively, the “**Government Approvals**”), initiate the ordering and/or scheduling of necessary utilities, and otherwise to do those things on or off the Property that, in the opinion of Tenant, are necessary in Tenant’s sole discretion to determine the physical condition of the Property, the environmental history of the Property, Landlord’s title to the Property and the feasibility or suitability of the Property for Tenant’s Permitted Use, all at Tenant’s expense. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Property, whether or not such defect or condition is disclosed by Tenant’s inspection. Tenant will restore the Property to its condition as it existed at the commencement of the Option Term, reasonable wear and tear and loss by casualty or other causes beyond Tenant’s control excepted.

(c) In consideration of Landlord granting Tenant the Option, Tenant agrees to pay Landlord the sum of One Thousand Two Hundred and Fifty and No/100 Dollars (\$1,250.00) within thirty (30) business days after the Effective Date. The Option may be exercised during an initial term of one (1) year commencing on the Effective Date (the “**Initial Option Term**”) which term may be renewed by Tenant for an additional one (1) year (the “**Renewal Option Term**”) upon written notification to Landlord and the payment of an additional One Thousand Two Hundred and Fifty and No/100 Dollars (\$1,250.00) no later than five (5) days prior to the expiration date of the Initial Option Term. The Initial Option Term and the Renewal Option Term are collectively referred to as the “**Option Term**.”

(d) During the Option Term, Tenant may exercise the Option by notifying Landlord in writing. If Tenant exercises the Option, then Landlord leases the Premises to Tenant subject to the terms and conditions of

this Agreement. If Tenant does not exercise the Option during the Initial Option Term or any extension thereof, then this Agreement will terminate, and the parties will have no further liability to each other.

(e) If during the Option Term, or during the Term if the Option is exercised, Landlord decides to subdivide, sell, or change the status of the zoning of the Premises, the Property or any of Landlord's contiguous, adjoining or surrounding property (the "**Surrounding Property**"), or in the event of a threatened foreclosure on any of the foregoing, Landlord shall immediately notify Tenant in writing. Landlord agrees that during the Option Term, or during the Term if the Option is exercised, Landlord shall not unreasonably initiate or consent to any change in the zoning of the Premises, the Property or the Surrounding Property or unreasonably impose or consent to any other use or restriction that would prevent or limit Tenant from using the Premises for the Permitted Use. Any and all terms and conditions of this Agreement that by their sense and context are intended to be applicable during the Option Term shall be so applicable.

**2. PERMITTED USE.** Subject to zoning conditions and any/all applicable laws and regulations, Tenant may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure ("**Structure**"), associated antennas, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Premises (the "**Communication Facility**"), as well as the right to test, survey and review title on the Property; Tenant further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services, (collectively, the "**Permitted Use**"). Landlord and Tenant agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Tenant's Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Landlord's execution of this Agreement will signify Landlord's approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Landlord grants Tenant, its subtenants, licensees and sublicensees, the right to use such portions of the Surrounding Property as may reasonably be required during construction and installation of the Communication Facility. Subject to zoning and any/all applicable laws and regulations, Tenant shall install and operate transmission cables from the equipment shelter or cabinet to the antennas, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the Property's main entry point to the equipment shelter or cabinet, and may install a generator and to make other improvements, alterations, upgrades or additions appropriate for Tenant's Permitted Use, including the right to construct a fence around the Premises or equipment, install warning signs to make individuals aware of risks, install protective barriers, install any other control measures reasonably required by Tenant's safety procedures or applicable law, and undertake any other appropriate means to secure the Premises or equipment at Tenant's expense. Tenant has the right to modify, supplement, replace, upgrade, expand the Communication Facility or relocate the Communication Facility within the Premises at any time during the Term, Provided that in no event shall Tenant to expand the area of the Premises. Tenant will be allowed to make such alterations to the Property in order to ensure that the Communication Facility complies with all applicable federal, state or local laws, rules or regulations.

**3. TERM.**

(a) The initial lease term will be five (5) years (the "**Initial Term**"), commencing on the effective date of written notification by Tenant to Landlord of Tenant's exercise of the Option (the "**Term Commencement Date**"). The Initial Term will terminate on the fifth (5th) anniversary of the Term Commencement Date.

(b) This Agreement will automatically renew for three (3) additional five (5) year term(s) (each additional five (5) year term shall be defined as an "**Extension Term**"), upon the same terms and conditions set forth herein unless Tenant notifies Landlord in writing of Tenant's intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or the then-existing Extension Term.

(c) Unless (i) Landlord or Tenant notifies the other in writing of its intention to terminate this Agreement at least six (6) months prior to the expiration of the final Extension Term, or (ii) the Agreement is



terminated as otherwise permitted by this Agreement prior to the end of the final Extension Term, this Agreement shall continue in force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter ("**Annual Term**") until terminated by either party hereto by giving to the other party hereto written notice of its intention to so terminate at least six (6) months prior to the end of any such Annual Term. Monthly rent during such Annual Terms shall be equal to the Rent paid for the last month of the final Extension Term. If Tenant remains in possession of the Premises after the termination of this Agreement, then Tenant will be deemed to be occupying the Premises on a month-to-month basis (the "**Holdover Term**"), subject to the terms and conditions of this Agreement, provided that Rent during any Holdover Term shall be prorated at a monthly rate equal to one hundred fifty percent (150%) of the Rent at expiration or termination. The Holdover Term may be terminated by Landlord or Tenant upon thirty (30) days written notice to the other party.

(d) The Initial Term, any Extension Terms, any Annual Terms and any Holdover Term are collectively referred to as the "**Term.**"

#### **4. RENT.**

(a) Commencing on the first day of the month following the date that Tenant commences construction (the "**Rent Commencement Date**"), Tenant will pay Landlord on or before the fifth (5<sup>th</sup>) day of each calendar month in advance, One Thousand Two Hundred and Fifty and No/100 Dollars (\$1,250.00) (the "**Rent**"), at the address set forth above. In any partial month occurring after the Rent Commencement Date, the Rent will be prorated. The initial Rent payment will be forwarded by Tenant to Landlord within forty-five (45) days after the Rent Commencement Date.

(b) During the Term of this Agreement, the monthly Rent will increase by three percent (3%) annually on each anniversary of the Rent Commencement Date, including during any Extension Term exercised over the Rent paid during the previous lease year.

(c) All charges payable under this Agreement such as utilities that are to be separately metered and taxes shall be billed by Landlord within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Landlord, and shall not be payable by Tenant. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Landlord. The provisions of this subsection shall survive the termination or expiration of this Agreement. Any charge, fee or expense under this Lease expressly set forth herein, other than Rent, shall be deemed "**Additional Rent**". Any Additional Rent shall be paid to Landlord within twenty (20) business days of Tenant's receipt of an invoice, with supporting documentation, or as otherwise expressly set forth in this Agreement.

(d) If any Rent or Additional Rent due under this Agreement are not paid to Landlord within the timeframes set forth, they shall commence to bear interest from thirty (30) days after the date due until fully paid at the lesser rate of (a) ten percent (10%) per annum or (b) the maximum rate permitted by law. Neither the accrual nor Tenant's payment of interest to Landlord shall be deemed to cure any default by Tenant under this Lease.

#### **5. APPROVALS.**

(a) Landlord agrees that Tenant's ability to use the Premises is contingent upon the suitability of the Premises and Property for the Permitted Use and Tenant's ability to obtain and maintain all Government Approvals. Landlord authorizes Tenant to prepare, execute and file all required applications to obtain Government Approvals for the Permitted Use and agrees to reasonably assist Tenant with such applications and with obtaining and maintaining the Government Approvals.

(b) Tenant, at Tenant's sole expense, has the right to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of its choice.

(c) Tenant may also perform and obtain, at Tenant's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and

under the Property, necessary to determine if Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system, design, operations or Government Approvals.

**6. TERMINATION.** This Agreement may be terminated, without penalty or further liability, as follows:

(a) by either party on thirty (30) days prior written notice, if the other party remains in default under Section 15 of this Agreement after the applicable cure periods;

(b) by Tenant upon written notice to Landlord, if Tenant is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Tenant; or if Tenant determines, in its sole discretion that the cost of or delay in obtaining or retaining the same is commercially unreasonable;

(c) by Tenant, upon written notice to Landlord, if Tenant determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory for its intended uses;

(d) by Tenant upon written notice to Landlord for any reason or no reason, at any time prior to commencement of construction by Tenant; or

(e) by Tenant upon sixty (60) days' prior written notice to Landlord for any reason or no reason, so long as Tenant pays Landlord a termination fee equal to the greater of (a) six (6) months' Rent, or (b) Rent for fifty percent (50%) of the remaining months left in the then current Initial or Extension Term of this Agreement; however, that no such termination fee will be payable on account of the termination of this Agreement by Tenant under any termination provision contained in any other Section of this Agreement, including the following: Section 5 Approvals, Section 6(a) Termination, Section 6(b) Termination, Section 6(c) Termination, Section 6(d) Termination, Section 11(d) Environmental, Section 18 Condemnation or Section 19 Casualty.

(f) The making by Tenant of any general assignment for the benefit of creditors; (ii) the filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within ninety (90) days); (iii) the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Agreement, where possession is not restored to Tenant within ninety (90) days; or (iv) the attachment, execution or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease where such seizure is not discharged within ninety (90) days.

(g) By Landlord after the fifteenth (15<sup>th</sup>) anniversary of this Agreement for convenience by giving one hundred twenty (120) days' prior written notice of intent to terminate, without waiving any claims or remedies it may have against Tenant.

**7. INSURANCE.** Without limiting Tenant's indemnification of Landlord, during the Option Term and throughout the Term, Tenant will purchase and maintain in full force and effect such general liability policy as Tenant may deem necessary. Said policy of general liability insurance will at a minimum provide a combined single limit of Three Million and No/100 Dollars (\$3,000,000.00). Tenant shall provide Landlord with certificates of insurance including Landlord as an additional insured and setting forth the required coverage. Notwithstanding the foregoing, Tenant shall have the right to self-insure such general liability coverage. Tenant shall also provide and maintain in force workers' compensation insurance with limits as required by law. Tenant shall also provide Automobile Liability with a combined single limit of \$1,000,000 per accident. All insurance required to be carried by Tenant shall be primary to, and not contributory with, any similar insurance carried by Landlord. Certificates of insurance shall be delivered to Landlord. Required liability policies shall include Landlord as an additional insured as respects this Agreement. Landlord's insurance shall be considered excess insurance only. As often as any such policies shall expire or terminate, renewal or additional policies shall be procured and maintained in like manner and to like extent.

**8. INTERFERENCE.**

(a) Prior to or concurrent with the execution of this Agreement, Landlord has provided or will provide Tenant with a list of radio frequency user(s) and frequencies used on the Property as of the Effective Date. Tenant warrants that its use of the Premises will not interfere with those existing radio frequency uses on the Property, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Landlord will not grant, after the Effective Date, a lease, license or any other right to any third party, if the exercise of such grant may in any way adversely affect or interfere with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will notify Tenant in writing prior to granting any third party the right to install and operate communications equipment on the Property.

(c) Landlord will not, nor will Landlord permit its employees, tenants, licensees, invitees, agents or independent contractors to interfere in any way with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will cause such interference to cease within twenty-four (24) business hours after receipt of notice of interference from Tenant. In the event any such interference does not cease within the aforementioned cure period, so long as to not negatively impact emergency responses, Landlord shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected.

(d) For the purposes of this Agreement, "interference" may include, but is not limited to, any use on the Property or Surrounding Property that causes electronic or physical obstruction with, or degradation of, the communications signals from the Communication Facility.

(e) Tenant's operation of the Communication Facility shall not materially and adversely interfere with the use or enjoyment of the Property by Landlord or tenants or licensees of Landlord or other tenants or occupants of the Property. If such material and adverse interference shall occur, Tenant shall within forty-eight (48) hours of receipt of written notice thereof from Landlord, commence commercially reasonable, diligent, efforts to correct or eliminate such interference. Any such material and adverse interference to Landlord's operations at the Property shall be deemed a material default under this Agreement and if such interference cannot be corrected by Tenant within the cure period set forth for such herein. Landlord may require Tenant to shut down the power to the Communication Facility, except for intermittent testing, until the interference is eliminated, subject to the right of Tenant to commence to cure such default and diligently prosecute such cure to completion in the event that it cannot be cured within such cure period..

## **9. INDEMNIFICATION.**

(a) Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Tenant's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Landlord, its employees, invitees, agents or independent contractors.

(b) Landlord agrees to indemnify, defend and hold Tenant harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Landlord, its employees, invitees, agents or independent contractors, or Landlord's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Tenant, its employees, agents or independent contractors.

(c) The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section 9 and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it

was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

#### **10. WARRANTIES.**

(a) Each of Tenant and Landlord (to the extent not a natural person) each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power, and authority or capacity, as applicable, to enter into this Agreement and bind itself hereto through the party or individual set forth as signatory for the party below.

(b) Landlord represents, warrants and agrees that: (i) Landlord solely owns the Property as a legal lot in fee simple, or controls the Property by lease or license; (ii) the Property is not and will not be encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Tenant's Permitted Use and enjoyment of the Premises under this Agreement; (iii) Landlord grants to Tenant sole, actual, quiet and peaceful use, enjoyment and possession of the Premises in accordance with the terms of this Agreement without hindrance or ejection by any persons lawfully claiming under Landlord; (iv) Landlord's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on Landlord; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, then Landlord will to the extent allowed by law and any applicable regulations provide promptly to Tenant a mutually agreeable subordination, non-disturbance and attornment agreement executed by Landlord and the holder of such security interest in the form attached hereto as **Exhibit 10(b)**.

#### **11. ENVIRONMENTAL.**

(a) Landlord represents and warrants to the best of its knowledge with reasonable due diligence, except as may be identified in **Exhibit 11** attached to this Agreement, (i) the Property, as of the Effective Date, is free of hazardous substances, including asbestos-containing materials and lead paint, and (ii) the Property has never been subject to any contamination or hazardous conditions resulting in any environmental investigation, inquiry or remediation. Landlord and Tenant agree that each will be responsible for compliance with any and all applicable governmental laws, rules, statutes, regulations, codes, ordinances, or principles of common law regulating or imposing standards of liability or standards of conduct with regard to protection of the environment or worker health and safety, as may now or at any time hereafter be in effect, to the extent such apply to that party's activity conducted in or on the Property.

(b) Landlord and Tenant agree to hold harmless and indemnify the other from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of the indemnifying party for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding ("**Claims**"), to the extent arising from that party's breach of its obligations or representations under Section 11(a). Landlord agrees to hold harmless and indemnify Tenant from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Landlord for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from subsurface or other contamination of the Property with hazardous substances prior to the Effective Date or from such contamination caused by the acts or omissions of Landlord during the Term. Tenant agrees to hold harmless and indemnify Landlord from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Tenant for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from hazardous substances brought onto the Property by Tenant.

(c) The indemnification provisions contained in this Section 11 specifically include reasonable costs, expenses and fees incurred in connection with any investigation of Property conditions or any clean-up, remediation, removal or restoration work required by any governmental authority. The provisions of this Section 11 will survive the expiration or termination of this Agreement.

(d) In the event Tenant becomes aware of any hazardous materials on the Property, or any environmental, health or safety condition or matter relating to the Property, that, in Tenant's sole

determination, renders the condition of the Premises or Property unsuitable for Tenant's use, or if Tenant believes that the leasing or continued leasing of the Premises would expose Tenant to undue risks of liability to a government agency or other third party, then Tenant will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon written notice to Landlord.

**12. ACCESS.** At all times throughout the Term of this Agreement, Tenant, Tenant and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access ("**Access**") to and over the Property, from an open and improved public road to the Premises, for the installation, maintenance and operation of the Communication Facility and any utilities serving the Premises. As may be described more fully in **Exhibit 1**, and to the extent allowed by law, Landlord grants to Tenant a license for such Access and Landlord agrees to provide to Tenant such codes, keys and other instruments necessary for such Access to Tenant. Landlord shall execute a letter granting Tenant Access to the Property substantially in the form attached as **Exhibit 12**; upon Tenant's request, Landlord shall execute additional letters during the Term. If Tenant elects to utilize an Unmanned Aircraft System ("**UAS**") in connection with its installation, construction, monitoring, site audits, inspections, maintenance, repair, modification, or alteration activities at a Property, to the extent Landlord has such authority and so long as such activity does not interference with the health, safety or welfare of Wasco County, hereby grants Tenant, or any UAS operator acting on Tenant's behalf, express permission to fly over the applicable Property and Premises, and consents to the use of audio and video navigation and recording in connection with the use of the UAS. To the extent it is in Landlord's reasonable control, if Landlord fails to provide the Access granted by this Section 12, such failure shall be a default under this Agreement.

**13. REMOVAL/RESTORATION.** All portions of the Communication Facility brought onto the Property by Tenant will be and remains Tenant's personal property and, at Tenant's option, may be removed by Tenant at any time during or after the Term at Tenant's sole expense. Landlord covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Tenant will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of Landlord that all improvements of every kind and nature constructed, erected or placed by Tenant on the Premises will be and remain the property of Tenant and may be removed by Tenant at any time during or after the Term at Tenant's sole expense. Tenant will repair any damage to the Property resulting from Tenant's removal activities. Any portions of the Communication Facility that Tenant does not remove within one hundred twenty (120) days after the later of the end of the Term and cessation of Tenant's operations at the Premises shall be deemed abandoned and owned by Landlord. Notwithstanding the foregoing, Tenant will not be responsible for the replacement of any trees, shrubs or other vegetation.

**14. MAINTENANCE/UTILITIES.**

(a) Tenant will keep and maintain the Premises in good condition, reasonable wear and tear and damage from the elements excepted. Landlord will maintain and repair the Property and access thereto, the Structure, and all areas of the Premises where Tenant does not have exclusive control, in good and tenantable condition, subject to reasonable wear and tear and damage from the elements. Tenant will be responsible for maintenance of landscaping on the Premises.

(b) Tenant will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Tenant on the Premises. Landlord will not provide any utility services or sub-metering of utilities to Tenant, and Tenant shall arrange for metering of utilities prior to commencement of this Agreement.

(c) With advance notice to Landlord, and so long as it does not impact the health, safety or welfare of the Landlord, Tenant will have the right to install utilities, at Tenant's expense, and to improve present utilities on the Property and the Premises. Landlord hereby grants to any service company providing utility or similar services, including electric power and telecommunications, to Tenant an easement over the Property, from an open and improved public road to the Premises, and upon the Premises, for the purpose of constructing, operating and maintaining such lines, wires, circuits, and conduits, associated equipment cabinets

and such appurtenances thereto, as such service companies may from time to time require in order to provide such services to the Premises.

**15. DEFAULT AND RIGHT TO CURE.**

(a) The following will be deemed a default by Tenant and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Agreement within forty-five (45) days after written notice from Landlord specifying the failure. No such failure, however, will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant. If Tenant remains in default beyond any applicable cure period, then Landlord will have the right to exercise any and all rights and remedies available to it under law and equity; or (iii) Tenant's violation of any applicable law or regulation; (iv) Tenant's incurable interference with any other co-tenants; or (v) Tenant's incurable interference with the health, safety and welfare of Wasco County citizens.

(b) The following will be deemed a default by Landlord and a breach of this Agreement: (i) Landlord's failure to provide Access to the Premises as required by Section 12 within twenty-four (24) business hours after written notice of such failure; (ii) Landlord's failure to cure an interference problem as required by Section 8 within twenty-four (24) business hours after written notice of such failure; or (iii) Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days after written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord. If Landlord remains in default beyond any applicable cure period, Tenant will have: (i) the right to cure Landlord's default and to deduct the reasonable costs of such cure from any monies due to Landlord from Tenant, and (ii) any and all other rights available to it under law and equity.

**16. ASSIGNMENT/SUBLEASE.** Tenant shall not assign this Agreement, or sub-let or grant any license to use the Premises or any part thereof without the prior written consent of Landlord. This includes an assignment or sub-lease to third parties to use the Premises or to place their own equipment on Tenant's equipment. A consent by Landlord to one such assignment, sub-letting or license shall not be deemed to be a consent to any subsequent assignment, sub-letting or license. An assignment, sub-letting or license without the prior written consent of Landlord or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at Landlord's option, terminate this Agreement. Notwithstanding anything in the foregoing to the contrary, Tenant shall have the right to assign this Agreement upon the same terms and conditions without Landlord's written consent (provided Tenant notifies Landlord in writing) (i) to an Affiliate or, (ii) in connection with a merger, consolidation, or reorganization of Tenant (each, a "**Permitted Transferee**"). To be effective, any Permitted Transferee shall agree to be subject to the terms hereof and shall assume all of Tenant's obligations and liability under this Agreement as if the Permitted Transferee had been the original Tenant and signed this Agreement. If a Permitted Transferee under this Section 16 has net assets equal to or greater than those of Tenant on the Effective Date, Tenant shall be released from all obligations accruing under the Agreement after the date of such assignment.

**17. NOTICES.** All notices, requests and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties hereto as follows:

If to Tenant:                      New Cingular Wireless PCS, LLC  
    Attn: Network Real Estate Administration  
    Re: Cell Site #: HR69; Cell Site Name: Chenoweth (**OR**)

Fixed Asset #: 15125204  
1025 Lenox Park Blvd NE 3<sup>rd</sup> Floor  
Atlanta, Georgia 30319

With a copy to: New Cingular Wireless PCS, LLC  
Attn.: Legal Dept – Network Operations  
Re: Cell Site #: HR69; Cell Site Name: Chenoweth (**OR**)  
Fixed Asset #: 15125204  
208 S. Akard Street  
Dallas, TX 75202-4206

The copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Landlord: Wasco County  
511 Washington Street  
The Dalles, OR 97058

Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

**18. CONDEMNATION.** In the event Landlord receives notification of any condemnation proceedings affecting the Property, Landlord will provide notice of the proceeding to Tenant within forty eight (48) hours. If a condemning authority takes all of the Property, or a portion sufficient, in Tenant's sole determination, to render the Premises unsuitable for Tenant, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Tenant will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. Tenant will be entitled to reimbursement for any prepaid Rent on a *pro rata* basis.

**19. CASUALTY.** Landlord will provide notice to Tenant of any casualty or other harm affecting the Property within forty eight (48) hours of the casualty or other harm. If any part of the Communication Facility or the Property is damaged by casualty or other harm as to render the Premises unsuitable, in Tenant's sole determination, then Tenant may terminate this Agreement by providing written notice to Landlord, which termination will be effective as of the date of such casualty or other harm. Upon such termination, Tenant will be entitled to collect all insurance proceeds payable to Tenant on account thereof excluding for the amount of insurance proceeds equal to any and all damages to the Property caused by Tenant's use or Tenant's property, and to be reimbursed for any prepaid Rent on a *pro rata* basis. Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property, but only until such time as Tenant is able to activate a replacement transmission facility at another location; notwithstanding the termination of this Agreement, such temporary facilities will be governed by all of the terms and conditions of this Agreement, including Rent. If Landlord or Tenant undertakes to rebuild or restore the Premises and/or the Communication Facility, as applicable, Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property until the reconstruction of the Premises and/or the Communication Facility is completed at Tenant's sole expense. If Landlord determines not to rebuild or restore the Property, Landlord will notify Tenant of such determination within thirty (30) days after the casualty or other harm. If Landlord does not so notify Tenant and Tenant decides not to terminate under this Section 19, then Landlord will promptly rebuild or restore any portion of the Property interfering with or required for Tenant's Permitted Use of the Premises to substantially the same condition as existed before the casualty or other harm. Landlord agrees that the Rent shall be abated until the Property and/or the Premises are rebuilt or restored, unless Tenant places temporary transmission and reception facilities on the Property.

**20. WAIVER OF LANDLORD'S LIENS.** Landlord waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law; Landlord consents to Tenant's right to remove all or any portion of the Communication Facility from time to time in Tenant's sole discretion and without Landlord's consent.

**21. TAXES.**

(a) Landlord is tax exempt. Tenant shall be responsible for any taxes and assessments attributable to and levied upon Tenant's leasehold improvements on the Premises if and as set forth in this Section 21, any personal property owned by Tenant, and all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with an assignment of this by Tenant. Nothing herein shall require Tenant to pay any inheritance, franchise, income, payroll, excise, privilege, rent, capital stock, stamp, documentary, estate or profit tax, or any tax of similar nature, that is or may be imposed upon Landlord.

(b) In the event Landlord receives a notice of assessment with respect to which taxes or assessments are imposed on Tenant's leasehold improvements on the Premises, Landlord shall provide Tenant with copies of each such notice immediately upon receipt, but in no event later than thirty (30) days after the date of such notice of assessment. If Landlord does not provide such notice or notices to Tenant in a timely manner and Tenant's rights with respect to such taxes are prejudiced by the delay, Landlord shall reimburse Tenant for any increased costs directly resulting from the delay and Landlord shall be responsible for payment of the tax or assessment set forth in the notice, and Landlord shall not have the right to reimbursement of such amount from Tenant. If Landlord provides a notice of assessment to Tenant within such time period and requests reimbursement from Tenant as set forth below, then Tenant shall reimburse Landlord for the tax or assessments identified on the notice of assessment on Tenant's leasehold improvements, which has been paid by Landlord. If Landlord seeks reimbursement from Tenant, Landlord shall, no later than thirty (30) days after Landlord's payment of the taxes or assessments for the assessed tax year, provide Tenant with written notice including evidence that Landlord has timely paid same, and Landlord shall provide to Tenant any other documentation reasonably requested by Tenant to allow Tenant to evaluate the payment and to reimburse Landlord.

(c) For any tax amount for which Tenant is responsible under this Agreement, Tenant shall have the right to contest, in good faith, the validity or the amount thereof using such administrative, appellate or other proceedings as may be appropriate in the jurisdiction, and may defer payment of such obligations, pay same under protest, or take such other steps as permitted by law. This right shall include the ability to institute any legal, regulatory or informal action in the name of Landlord, Tenant, or both, with respect to the valuation of the Premises. Landlord shall cooperate with respect to the commencement and prosecution of any such proceedings and will execute any documents required therefor. The expense of any such proceedings shall be borne by Tenant and any refunds or rebates secured as a result of Tenant's action shall belong to Tenant, to the extent the amounts were originally paid by Tenant. In the event Tenant notifies Landlord by the due date for assessment of Tenant's intent to contest the assessment, Landlord shall not pay the assessment pending conclusion of the contest, unless required by applicable law.

(d) Landlord shall not split or cause the tax parcel on which the Premises are located to be split, bifurcated, separated or divided without the prior written consent of Tenant which shall not be unreasonably withheld.

(e) Tenant shall have the right but not the obligation to pay any taxes due by Landlord hereunder if Landlord fails to timely do so, in addition to any other rights or remedies of Tenant. In the event that Tenant exercises its rights under this Section 21(e) due to such Landlord default, Tenant shall have the right to deduct such tax amounts paid from any monies due to Landlord from Tenant as provided in Section 15(b), provided that Tenant may exercise such right without having provided to Landlord notice and the opportunity to cure per Section 15(b).

(f) Any tax-related notices shall be sent to Tenant in the manner set forth in Section 17. Promptly after the Effective Date, Landlord shall provide the following address to the taxing authority for the authority's use in the event the authority needs to communicate with Tenant. In the event that Tenant's tax address



changes by notice to Landlord, Landlord shall be required to provide Tenant's new tax address to the taxing authority or authorities.

(g) Notwithstanding anything to the contrary contained in this Section 21, Tenant shall have no obligation to reimburse any tax or assessment for which the Landlord is reimbursed or rebated by a third party.

## **22. SALE OF PROPERTY.**

(a) Landlord may sell the Property or a portion thereof to a third party, provided: (i) the sale is made subject to the terms of this Agreement; and (ii) if the sale does not include the assignment of Landlord's full interest in this Agreement, the purchaser must agree to perform, without requiring compensation from Tenant or any subtenant, any obligation of Landlord under this Agreement, including Landlord's obligation to cooperate with Tenant as provided hereunder.

(b) If Landlord, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or the Surrounding Property, to a purchaser other than Tenant, Landlord shall promptly notify Tenant in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Tenant's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, Landlord or its successor shall send the documents listed below to Tenant. Until Tenant receives all such documents, Tenant's failure to make payments under this Agreement shall not be an event of default.

i. New deed to Property

ii. New IRS Form W-9

iii. Full contact information for new Landlord including phone number(s) (c) Landlord agrees not to sell, lease or use any areas of the Property or the Surrounding Property for the installation, operation or maintenance of other wireless communication facilities if such installation, operation or maintenance would unreasonably interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole reasonable discretion. If the radio frequency propagation tests demonstrate levels of interference reasonably unacceptable to Tenant, Landlord shall be prohibited from selling, leasing or using any areas of the Property or the Surrounding Property for purposes of any installation, operation or maintenance of any other wireless communication facility or equipment.

(d) The provisions of this Section 22 shall in no way limit or impair the obligations of Landlord under this Agreement, including interference and access obligations.

**23. TRANSFER BY LANDLORD.** Subject to the terms and conditions herein and provided any assignee will assume, recognize and also Landlord under this Agreement, Landlord shall have the right to freely assign, encumber, sell, lease or otherwise enter into transactions involving the Property, or any portion thereof, and to assign Landlord's rights and obligations under this Agreement,.

Upon any assignment or transfer by Landlord of this Agreement. Landlord shall be entirely released from all liability under this Agreement and all of its covenants and obligations contained in or derived from this Agreement, excepting any and all liabilities, duties and obligations of Landlord that arose prior to such conveyance or assignment. Tenant agrees to attorn to any transferee individual or entity purchasing or otherwise acquiring Landlord's interest in the Property, and recognize such party as the landlord under this Agreement, under the terms and conditions set forth herein. Notwithstanding the foregoing, Landlord shall not separately assign, sell, or otherwise transfer its rights to receive Rent or other income under this Agreement independent of the assignment, sale or other transfer of its rights under this Agreement.

## **24. MISCELLANEOUS.**

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by Landlord and Tenant. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

(b) **Memorandum of Lease.** Contemporaneously with the execution of this Agreement, the parties will execute a recordable Memorandum of Lease substantially in the form attached as **Exhibit 24(b)**. Either party may record this Memorandum of Lease at any time during the Term, in its absolute discretion. Thereafter during the Term, either party will, at any time upon fifteen (15) business days' prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease.

(c) **Limitation of Liability.** Except for the indemnity obligations set forth in this Agreement, and otherwise notwithstanding anything to the contrary in this Agreement, Tenant and Landlord each waives any claims that each may have against the other with respect to consequential, incidental or special damages, however caused, based on any theory of liability.

(d) **Compliance with Law.** Tenant agrees to comply with all federal, state and local laws, orders, rules and regulations ("**Laws**") applicable to Tenant's use of the Communication Facility on the Property. Landlord agrees to comply with all Laws relating to Landlord's ownership and use of the Property and any improvements on the Property.

(e) **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

(f) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement. Exhibits are numbered to correspond to the Section wherein they are first referenced. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents, brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates.

(g) **Governing Law.** This Agreement will be governed by the laws of the state of Oregon, without regard to conflicts of law.

(h) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to"; (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms "termination" or "expiration" are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement; (viii) the singular use of words includes the plural where appropriate; and (ix) if any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall remain in full force if the overall purpose of the Agreement is not rendered impossible and the original purpose, intent or consideration is not materially impaired.

(i) **Affiliates.** All references to "Tenant" shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any Permitted Use or otherwise exercising the rights of Tenant pursuant to this Agreement. "Affiliate" means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. "Control" of a person or entity means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

(j) **Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination or expiration hereof. In addition, any terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

(k) **W-9.** As a condition precedent to payment, Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Tenant, including any change in Landlord's name or address.

(l) **Execution/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by Landlord and Tenant. This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

(m) **Attorneys' Fees.** In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including reasonable attorneys' fees and expenses. Prevailing party means the party determined by the court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than Landlord, Tenant and their respective Affiliates to recover their fees and expenses.

(n) **WAIVER OF JURY TRIAL.** EACH PARTY, TO THE EXTENT PERMITTED BY LAW, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING UNDER ANY THEORY OF LIABILITY ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE TRANSACTIONS IT CONTEMPLATES.

(o) **No Additional Fees/Incidental Fees.** Unless otherwise specified in this Agreement, all rights and obligations set forth in the Agreement shall be provided by Landlord and/or Tenant, as the case may be, at no additional cost. No unilateral fees or additional costs or expenses are to be applied by either party to the other party, for any task or service including, but not limited to, review of plans, structural analyses, consents, provision of documents or other communications between the parties.

(p) **Further Acts.** Upon request, Landlord will cause to be promptly and duly taken, executed, acknowledged and delivered all such further acts, documents, and assurances as Tenant may request from time to time in order to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement and all transactions and permitted use contemplated by this Agreement.

(q) **Force Majeure.** If performance by a party of any portion of this Agreement is made impossible by any prevention, delay, or stoppage caused by strikes; lockouts; labor disputes; acts of God: inability to obtain services, labor, or materials or reasonable substitutes for those items: government actions; civil commotions: fire or other casualty; or other causes beyond the reasonable control of the party obligated to perform, performance by that party for a period equal to the period of that prevention, delay, or stoppage is excused. Tenant's obligation to pay Rent, is not excused.

[SIGNATURES APPEAR ON NEXT PAGE]

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be effective as of the Effective Date.

**“LANDLORD”**

Wasco County,  
a political subdivision of the State of Oregon

By: \_\_\_\_\_

Print Name: Scott C. Hege

Its: Board Chair

Date: December 16, 2020

**“TENANT”**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation

Its: Manager

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]**

**TENANT ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, and acknowledged under oath that he/she is the \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**LANDLORD ACKNOWLEDGMENT**

STATE OF OREGON  
 ) ss:  
COUNTY OF WASCO

On the 16<sup>TH</sup> day of December, 2020 before me, personally appeared Scott C. Hege, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

\_\_\_\_\_  
Notary Public: 961414  
My Commission Expires: April 16, 2021

## **EXHIBIT 1**

### **DESCRIPTION OF PROPERTY AND PREMISES**

Page 1 of 2

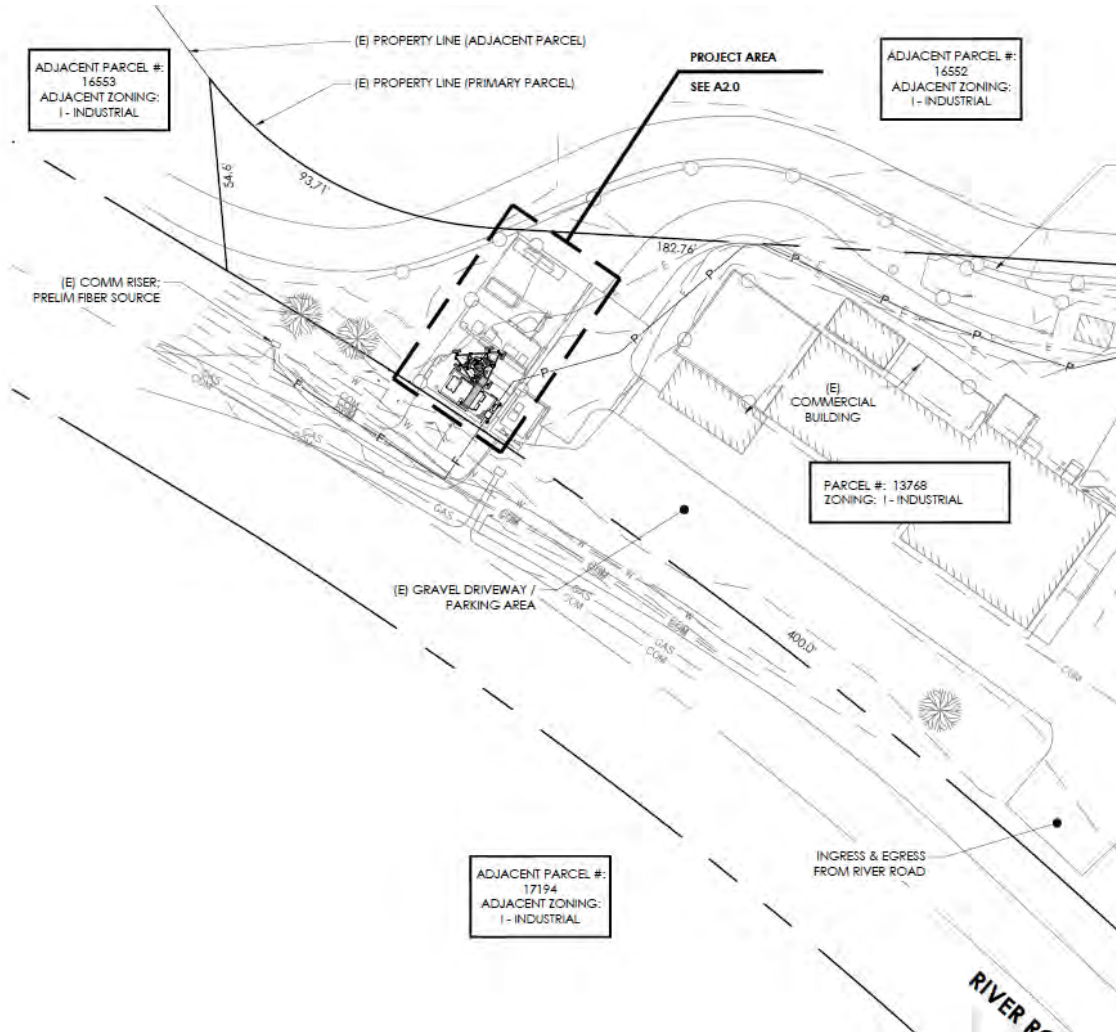
to the Option and Land Lease Agreement dated December 16, 2020, by and between Wasco County, a political subdivision of the State of Oregon, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

A tract of land lying in the Northwest  $\frac{1}{4}$  of Section 28, Township 2 North, Range 13 East, Willamette Meridian, City of The Dalles, Wasco County, Oregon, being more particularly described as follows:

Beginning at Engineer's Station 42+21.47 on the Northerly right-of-way of River County Road, said point bears North  $45^{\circ}15'56''$  West 1722.16 feet from the Northeast corner of the JOHN L. IRVINE DONATION LAND CLAIM NO. 39; thence along said Northerly right-of-way on a 1462.40 foot radius curve to the left 263.53 feet (the long chord of which bears North  $52^{\circ}45'15''$  West 263.18 feet); thence North  $58^{\circ}55'00''$  West 42.73 feet; thence leaving said right-of-way North  $05^{\circ}09'42''$  West 54.59 feet; thence on a 110.00 foot radius curve to the left 93.71 feet (the long chord of which bears South  $62^{\circ}13'47''$  East 90.90 feet); thence South  $86^{\circ}38'02''$  East 182.76 feet; thence South  $35^{\circ}57'57''$  West 215.06 feet; thence South  $43^{\circ}07'55''$  West 100.00 feet to the Northerly right-of-way of said River Road; thence along said Northerly right-of-way North  $47^{\circ}35'30''$  West 94.84 feet to the point of beginning and there termination.

The Premises are described and/or depicted as follows:



**Notes:**

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY TENANT.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.
4. THE TYPE, NUMBER AND MOUNTING POSITIONS AND LOCATIONS OF ANTENNAS AND TRANSMISSION LINES ARE ILLUSTRATIVE ONLY. ACTUAL TYPES, NUMBERS AND MOUNTING POSITIONS MAY VARY FROM WHAT IS SHOWN ABOVE.

## **EXHIBIT 11**

### **ENVIRONMENTAL DISCLOSURE**

Landlord represents and warrants that the Property, as of the Effective Date, is free of hazardous substances except as follows:

*None*



**EXHIBIT 12**  
**STANDARD ACCESS LETTER**  
[FOLLOWS ON NEXT PAGE]

Date: December 16, 2020

Building Staff / Security Staff  
Wasco County  
200 River Road  
The Dalles, OR 97058

Re: Authorized Access granted to New Cingular Wireless PCS, LLC

Dear Building and Security Staff,

Please be advised that we have signed a lease with New Cingular Wireless PCS, LLC permitting them to install, operate and maintain telecommunications equipment at the property. The terms of the lease grant New Cingular Wireless PCS, LLC and its representatives, employees, agents and subcontractors ("representatives") 24 hour per day, 7 day per week access to the leased area.

To avoid impact on telephone service during the day, New Cingular Wireless PCS, LLC representatives may be seeking access to the property outside of normal business hours. The representatives have been instructed to keep noise levels at a minimum during their visit.

Please grant the bearer of a copy of this letter access to the property and to leased area. Thank you for your assistance.

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Scott C. Hege, Board Chair

**EXHIBIT 24(b)**

**MEMORANDUM OF LEASE**

[FOLLOWS ON NEXT PAGE]

**MEMORANDUM  
OF  
LEASE**

This Memorandum of Lease is entered into on this 16<sup>th</sup> day of December , 2020, by and between Wasco County, a political subdivision of the State of Oregon having its principal office/residing at 511 Washington Street, The Dalles, OR 97058 (hereinafter called "**Landlord**"), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE 3<sup>rd</sup> Floor, Atlanta, GA 30319 ("**Tenant**").

1. Landlord and Tenant entered into a certain Option and Land Lease Agreement ("**Agreement**") on the 16<sup>th</sup> day of December, 2020, for the purpose of installing, operating and maintaining a communication facility and other improvements. All of the foregoing is set forth in the Agreement.
2. The initial lease term will be five (5) years commencing on the date on which Tenant exercises the Option, with three (3) successive automatic five (5) year options to renew.
3. The portion of the land being leased to Tenant and associated easements are described in **Exhibit 1** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Lease as of the day and year first above written.

**LANDLORD:**

Wasco County,  
a political subdivision of the State of Oregon

By: \_\_\_\_\_

Print Name: Scott C. Hege

Its: Board Chair

Date: December 16, 2020

**TENANT:**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation

Its: Manager

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]**

**TENANT ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, and acknowledged under oath that he/she is the \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**LANDLORD ACKNOWLEDGMENT**

STATE OF OREGON \_\_\_\_\_ )  
 ) ss:  
COUNTY OF WASCO \_\_\_\_\_ )

On the 16<sup>TH</sup> day of December, 2020 before me, personally appeared Scott C. Hege, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

\_\_\_\_\_  
Notary Public: 961414  
My Commission Expires: April 16, 2021

**EXHIBIT 1 TO MEMORANDUM OF LEASE**  
**DESCRIPTION OF PROPERTY AND PREMISES**

Page 1 of 2

to the Memorandum of Lease dated December 16, 2020, by and between Wasco County, a political subdivision of the State of Oregon, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

A tract of land lying in the Northwest  $\frac{1}{4}$  of Section 28, Township 2 North, Range 13 East, Willamette Meridian, City of The Dalles, Wasco County, Oregon, being more particularly described as follows:

Beginning at Engineer's Station 42+21.47 on the Northerly right-of-way of River County Road, said point bears North  $45^{\circ}15'56''$  West 1722.16 feet from the Northeast corner of the JOHN L. IRVINE DONATION LAND CLAIM NO. 39; thence along said Northerly right-of-way on a 1462.40 foot radius curve to the left 263.53 feet (the long chord of which bears North  $52^{\circ}45'15''$  West 263.18 feet); thence North  $58^{\circ}55'00''$  West 42.73 feet; thence leaving said right-of-way North  $05^{\circ}09'42''$  West 54.59 feet; thence on a 110.00 foot radius curve to the left 93.71 feet (the long chord of which bears South  $62^{\circ}13'47''$  East 90.90 feet); thence South  $86^{\circ}38'02''$  East 182.76 feet; thence South  $35^{\circ}57'57''$  West 215.06 feet; thence South  $43^{\circ}07'55''$  West 100.00 feet to the Northerly right-of-way of said River Road; thence along said Northerly right-of-way North  $47^{\circ}35'30''$  West 94.84 feet to the point of beginning and there termination.

The Premises are described and/or depicted as follows:

To Follow

**W-9 FORM**

[FOLLOWS ON NEXT PAGE]

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
				-					
<b>or</b>									
<b>Employer identification number</b>									
				-					

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person ►</b>	<b>Date ►</b>
------------------	-----------------------------------	---------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



PROJECT SCOPE

1. PROPOSED INSTALLATION OF A TELECOMMUNICATIONS FACILITY ON AN EXISTING PARCEL FOR AT&T.

2. PROPOSED INSTALLATION OF TWELVE (12) ANTENNAS, TWENTY-FOUR (24) RRHs, TWO (2) SURGE PROTECTORS, AND FIBER/DC CABLES ON AN EXISTING 120.0' MONOPOLE TO BE EXTENDED 20.0' TO A NEW HEIGHT OF 140.0'.

3. PROPOSED INSTALLATION OF A 2-BAY WALK-UP CABINET AND 15kW GENERATOR ON A 10'-0" X 15'-0" CONCRETE PAD WITHIN AN EXISTING FENCED COMPOUND TO BE EXPANDED.

4. PROPOSED INSTALLATION OF NEW 200A ELECTRICAL SERVICE, AND FIBER SERVICE.



at&t  
mobility corp.

HR69 CHENOWETH

FA #: 15125204 / USID: 288924

200 RIVER ROAD

THE DALLES, OR 97058

ATC #: 415004

CONSTRUCTION DRAWINGS

SHEET INDEX

T1.0	TITLE SHEET
LS-1-2	SURVEY
A1.0	OVERALL SITE PLAN
A2.0	ENLARGED SITE PLAN
A3.0	ELEVATIONS
A4.0	ENLARGED EQUIPMENT PLAN
A4.1	2-BAY WUC SPECIFICATIONS
A5.0	EQUIPMENT SCHEDULE & ANTENNA PLAN
A5.1	EQUIPMENT MOUNT DETAILS
A5.2	EQUIPMENT MOUNT DETAILS CONTINUED
A5.3	EQUIPMENT MOUNT DETAILS CONTINUED
A5.4	EQUIPMENT MOUNT DETAILS CONTINUED
A5.5	EQUIPMENT SPECIFICATIONS
A5.6	EQUIPMENT SPECIFICATIONS CONTINUED
A6.0	CONSTRUCTION DETAILS
A7.0	SITE SIGNAGE DETAILS
A8.0	GENERATOR DETAILS
A8.1	GENERATOR DETAILS CONTINUED
E1.0	UTILITY SITE PLAN
E2.0	ELEC SCHEDULE, DIAGRAM & NOTES
E3.0	GROUNDING PLAN
E4.0	GROUNDING DETAILS
GN1.0	GENERAL NOTES
GN2.0	GENERAL NOTES

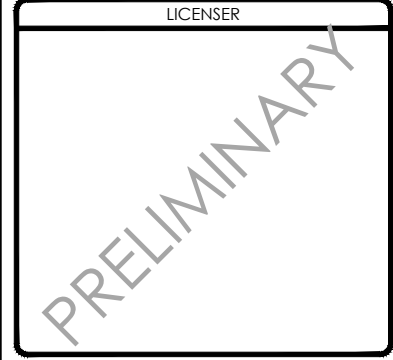


DRAWN BY: MS

CHECKED BY: BU

DRAWING VERSION

VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION

HR69 CHENOWETH

200 RIVER ROAD

THE DALLES, OR 97058

SHEET TITLE

TITLE SHEET

SHEET NO.

T1.0

PROJECT CONTACTS

APPLICANT:  
NEW CINGULAR WIRELESS PCS, LLC  
19801 SW 72ND AVENUE #100  
TUALATIN, OR 97062

TOWER OWNER:  
AMERICAN TOWER COMPANY  
10 PRESIDENTIAL WAY  
WOBURN, MA 01801

PROPERTY OWNER:  
WASCO COUNTY  
511 WASHINGTON STREET  
THE DALLES, OR 97058

ZONING/PERMITTING AGENT:  
SMARTLINK  
11232 120TH AVE NE, #204  
KIRKLAND, WA 98034  
DEBBIE GRIFFIN  
PH: 480.296.1205

SITE ACQUISITION AGENT:  
SMARTLINK  
11232 120TH AVE NE, #204  
KIRKLAND, WA 98034  
SAMANTHA DOWNS  
PH: 971.338.3783

RF ENGINEER:  
AT&T MOBILITY

CONSTRUCTION MANAGER:  
AT&T MOBILITY  
DANNY DICKERSON  
PH: 503.820.8561

SURVEYOR:  
AMBIT CONSULTING, LLC  
245 SAINT HELENS AVE, SUITE 3A  
TACOMA, WA 98402



Know what's below.  
Call before you dig.

PROJECT INFORMATION

SITE NAME:  
ADDRESS:

HR69 CHENOWETH  
200 RIVER ROAD  
THE DALLES, OR 97058

JURISDICTION:  
PARCEL #:  
TAX MAP:  
PARCEL SIZE:  
ZONING:

CITY OF THE DALLES  
13768  
2N 13E 28 B 300  
.98 AC  
I (INDUSTRIAL)

LATITUDE:  
LONGITUDE:  
GROUND ELEVATION:  
SOURCE:

45° 37' 56.39" N (45.632331°)  
-121° 12' 25.10" W (-121.206972°)  
106.0' AGL  
1A CERTIFICATION

(E) STRUCTURE TYPE:  
(E) STRUCTURE HEIGHT:  
(P) STRUCTURE HEIGHT:  
(P) AT&T GROUND LEASE AREA:

MONOPOLE  
120.0'  
140.0'  
120 SQ FT

OCCUPANCY:  
GROUP:

U  
II-B

DRIVING DIRECTIONS

FROM AT&T OFFICE IN TUALATIN, OREGON:

1. TURN RIGHT ONTO SW 72ND AVE (489 FT)

2. TURN LEFT AT THE 1ST CROSS STREET ONTO SW SAGERT WAY (.4 MI)

3. TURN LEFT ONTO SW 65TH AVE (.5 MI)

4. CONTINUE STRAIGHT ONTO SW NYBERG ST (.3 MI)

5. TURN RIGHT TO MERGE ONTO I-5 N TOWARD PORTLAND (.3 MI)

6. MERGE ONTO I-5 N (9.9 MI)

7. KEEP RIGHT TO STAY ON I-5 N, FOLLOW SIGNS FOR I-5 N / I-84 / SEATTLE (1.0 MI)

8. USE THE RIGHT 2 LANES TO TAKE EXIT 300 FOR I-84 E / US-30 E TOWARD PORTLAND AIRPORT / THE DALLES (1.2 MI)

9. CONTINUE ONTO I-84 E / US-30 E (78.8 MI)

10. TAKE EXIT 82 TOWARD COLUMBIA GORGE DISCOVERY CENTER / WASCO COUNTY MUSEUM (.2 MI)

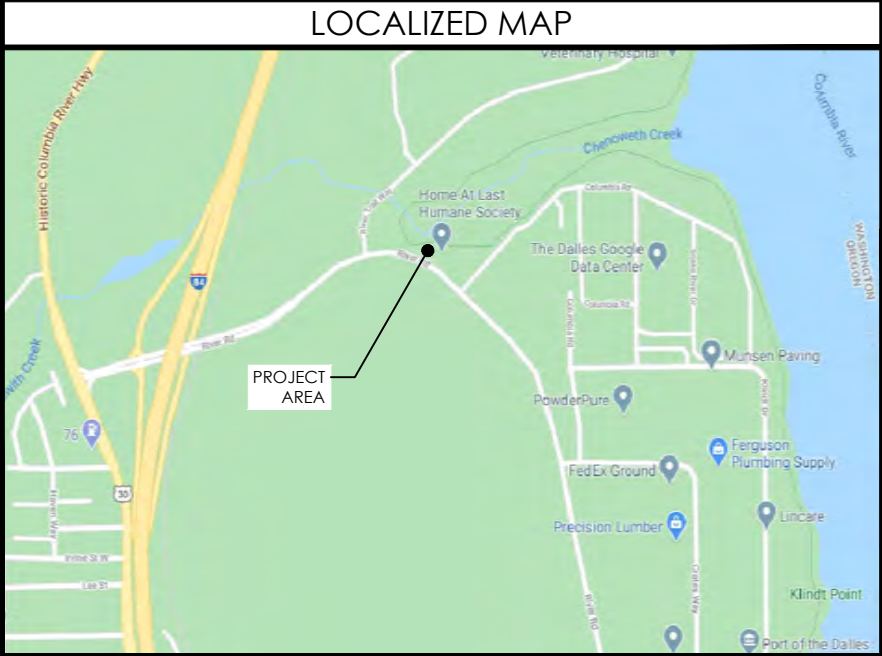
11. TURN LEFT ONTO RIVER ROAD, DESTINATION WILL BE ON THE LEFT (.2 MI)

TOTAL TIME:

1 HRS 30 MINS

TOTAL MILES:

93.1



GOVERNING CODES

2019 OREGON STRUCTURAL SPECIALITY CODE

2017 OREGON ELECTRICAL SPECIALTY CODE

2019 OREGON ZERO ENERGY READY COMM. CODE

2019 OREGON MECHANICAL SPECIALTY CODE

2019 OREGON FIRE CODE

A.D.A. COMPLIANCE  
INSTALLATION IS UNMANNED / NOT FOR HUMAN HABITATION. HANDICAP ACCESS IS NOT REQUIRED PER A.D.A.

APPROVALS

FINAL CONSTRUCTION DRAWINGS SIGN-OFF

\*\* REVIEWERS SHALL PLACE INITIALS ADJACENT TO EACH REDLINE NOTE AS DRAWINGS ARE BEING REVIEWED.

CONSULTANT/PRINTED NAME	SIGNATURE	DATE
LANDLORD:		
SITE ACQ:		
PERMITTING:		
RF MGR:		
CONST MGR:		
OPS MGR:		
PROJ. MGR:		
COMPLIANCE:		
TRANSPORT:		





**SURVEY DATE**  
05/20/2020

**BASIS OF BEARING**  
BEARINGS SHOWN HEREON ARE BASED UPON U.S. STATE PLANE NAD83 COORDINATE SYSTEM OREGON STATE PLANE COORDINATE ZONE NORTH, DETERMINED BY GPS OBSERVATIONS.

**BENCHMARK**  
PROJECT ELEVATIONS ESTABLISHED FROM GPS DERIVED ORTHOMETRIC HEIGHTS BY APPLICATION OF NGS 'GEOD 12B' MODELED SEPARATIONS TO ELIPSOID HEIGHTS DETERMINED BY REAL TIME KINETIC (RTK) GPS DATA PROCESSED ON THE OREGON REAL-TIME GNSS NETWORK (ORGN). ALL ELEVATIONS SHOWN HEREON ARE REFERENCED TO NAVD83.

**FLOOD ZONE**  
THIS PROJECT APPEARS TO BE LOCATED WITHIN FLOOD ZONE "X", ACCORDING TO FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP(S), MAP ID #410229B, DATED 09/24/1984

**UTILITY NOTES**  
SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS ARE DEFINITE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT B1 AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

**SURVEYOR'S NOTES**  
THE BOUNDARY SHOWN HEREON IS PLOTTED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY.

ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES.

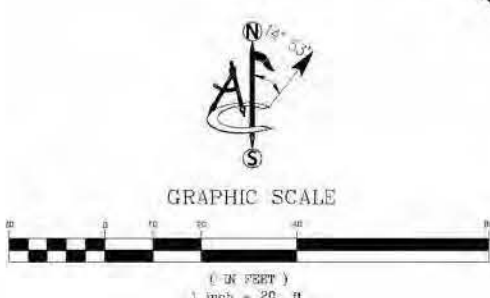
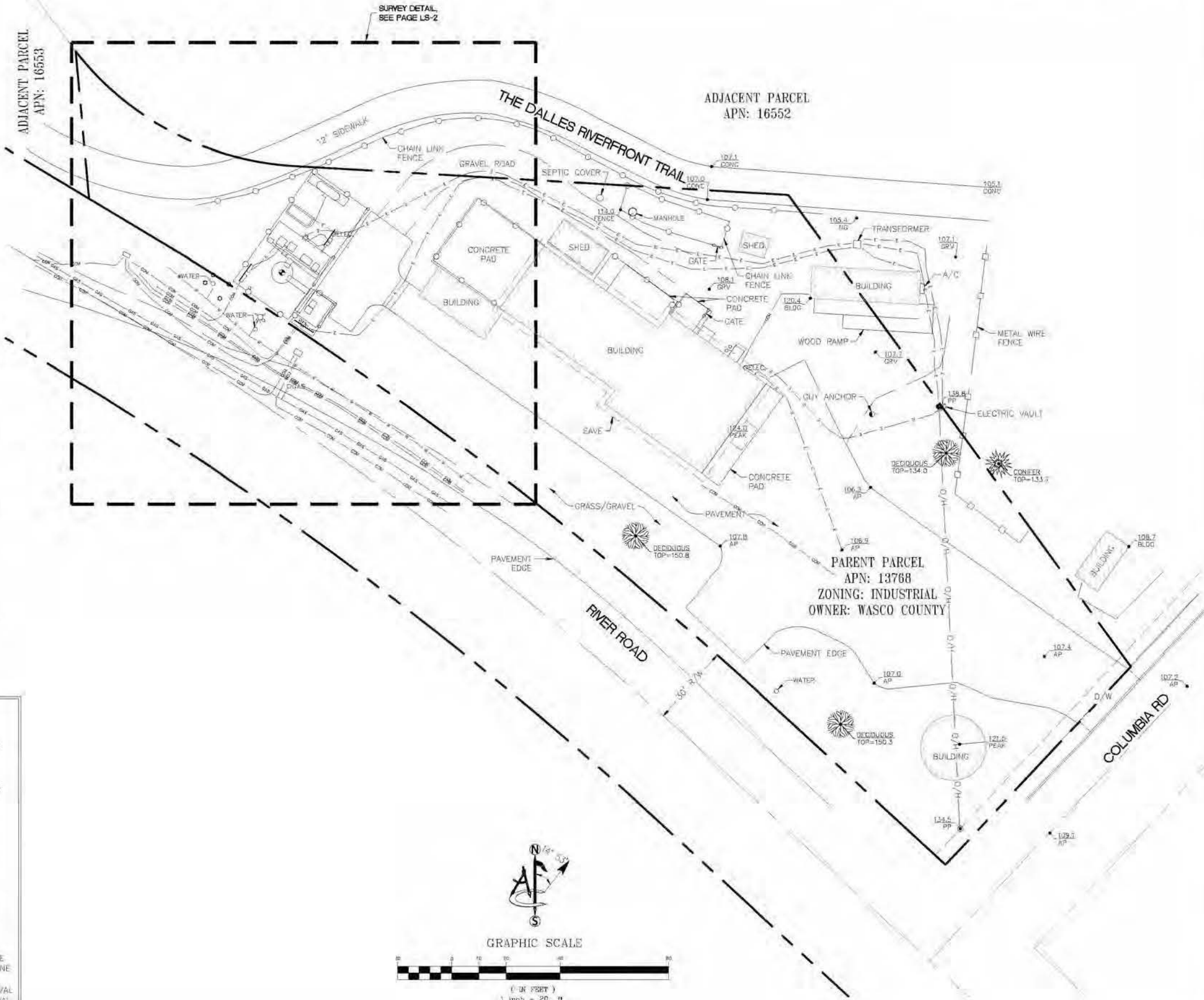
CONTOURS DERIVED FROM DIRECT FIELD OBSERVATIONS AND FOLLOW THE CURRENT NATIONAL MAP STANDARDS FOR VERTICAL ACCURACY.

**TITLE REPORT NOTE**  
THIS MAP WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT. THIS MAP IS SUBJECT TO ALL LEGAL EASEMENTS AND RIGHTS-OF-WAY, PUBLIC OR PRIVATE, THAT WOULD BE DISCLOSED IN SUCH TITLE REPORT.

**LESSOR'S LEGAL DESCRIPTION**  
TO BE PROVIDED BY TITLE.

LEGEND			
BLDG	TOP OF BUILDING	⊗	FIRE HYDRANT
CLF	CHAIN LINK FENCE	⊗	WATER CONTROL VALVE
CONC	CONCRETE	⊗	GAS VALVE
D/W	ACCESS DRIVEWAY	⊗	LIGHT POLE
GRV	GRAVEL	⊗	POSITION OF GEODETIC COORDINATES
IB	ICE BRIDGE	⊗	SPOT ELEVATION
LP	LIGHT POLE	⊗	
NG	NATURAL GRADE	⊗	
R/W	RIGHT OF WAY	⊗	
PP	TOP UTILITY POLE	⊗	
⊗	TREES		
⊗	PINE TREES		
---	CHAIN LINK FENCE		
---	CURB LINES		
---	EXISTING BUILDINGS		
---	WATER LINES		
---	GAS LINES		
---	OVERHEAD LINES		
---	ELECTRIC LINES		
---	COMMUNICATION LINES		
---	STREET CENTER LINES		
---	SUBJECT PROPERTY LINE		
---	ADJACENT PROPERTY LINE		
---	EASEMENT LINES		
---	MAJOR CONTOUR INTERVAL		
---	MINOR CONTOUR INTERVAL		

POSITION OF GEODETIC COORDINATES  
LATITUDE 45° 37' 56.22" (45.632283°) NORTH (NAD83)  
LONGITUDE 121° 12' 25.04" (121.206956°) WEST (NAD83)  
GROUND ELEVATION @ 107.2' (NAVD83)



**PROJECT INFORMATION:**  
**CHENOWETH**  
**HR69**  
**200 RIVER ROAD**  
**THE DALLES, OR 97058**  
**WASCO COUNTY**

**ORIGINAL ISSUE DATE:**  
**05/27/2020**

REV. DATE	DESCRIPTION	BY
0 05/27/2020	PRELIMINARY	RAG

**PROJECT COORDINATION:**  
**CAPITAL DESIGN SERVICES**  
2101 4TH AVE E, SUITE 205  
OLYMPIA, WA 98506  
360.891.1501  
WWW.CAPITALDESIGNSERVICES.COM

**SURVEY PREPARED BY:**  
**ambit consulting**  
410 E. SOUTHERN AVE.  
TEMPE, ARIZONA 85282  
PH. (480) 659-4072  
WWW.AMBITCONSULTING.US

**DRAWN BY:** RAG **CHK:** PD **APV:** XX

**LICENSER:**  
**PRELIMINARY**

**SHEET TITLE:**  
**SITE SURVEY**

**SHEET NUMBER:**  
**LS-1**





PROJECT INFORMATION:

CHENOWETH  
HR69

200 RIVER ROAD  
THE DALLES, OR 97058

WASCO COUNTY

ORIGINAL ISSUE DATE:

05/27/2020

REV.: DATE: DESCRIPTION: BY:

0	05/27/2020	PRELIMINARY	RAG

PROJECT COORDINATION:

**CAPITAL DESIGN SERVICES**  
3101 4TH AVE E, SUITE 305  
OLYMPIA, WA 98506  
360.991.1501  
WWW.CAPITALDESIGNSERVICES.COM

SURVEY PREPARED BY:

**ambit consulting**  
410 E. SOUTHERN AVE.  
TEMPE, ARIZONA 85282  
PH. (480) 659-4072  
WWW.AMBITCONSULTING.US

DRAWN BY: CHK: APV:

RAG	PD	XX
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LICENSER:

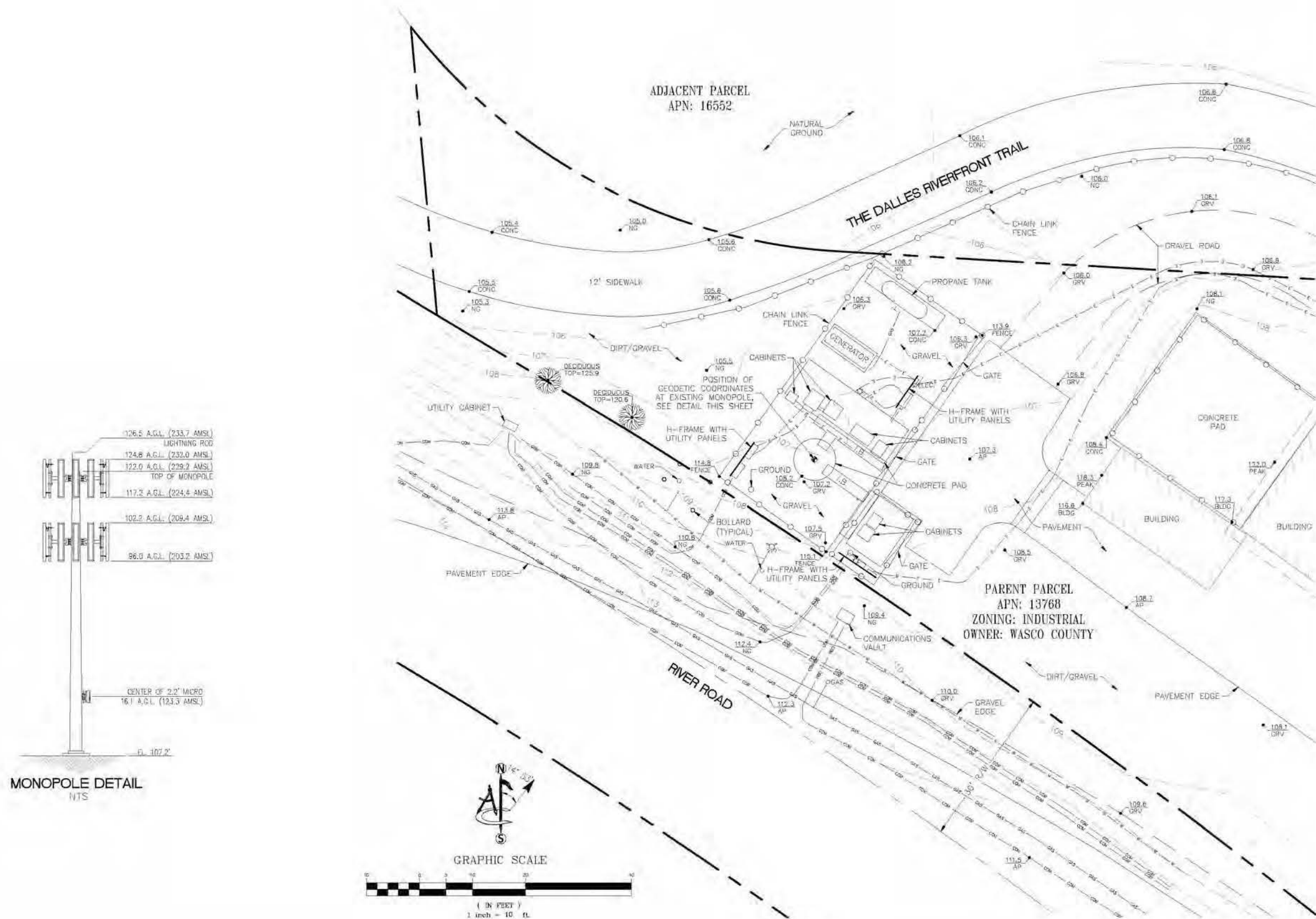
PRELIMINARY

SHEET TITLE:

SITE SURVEY

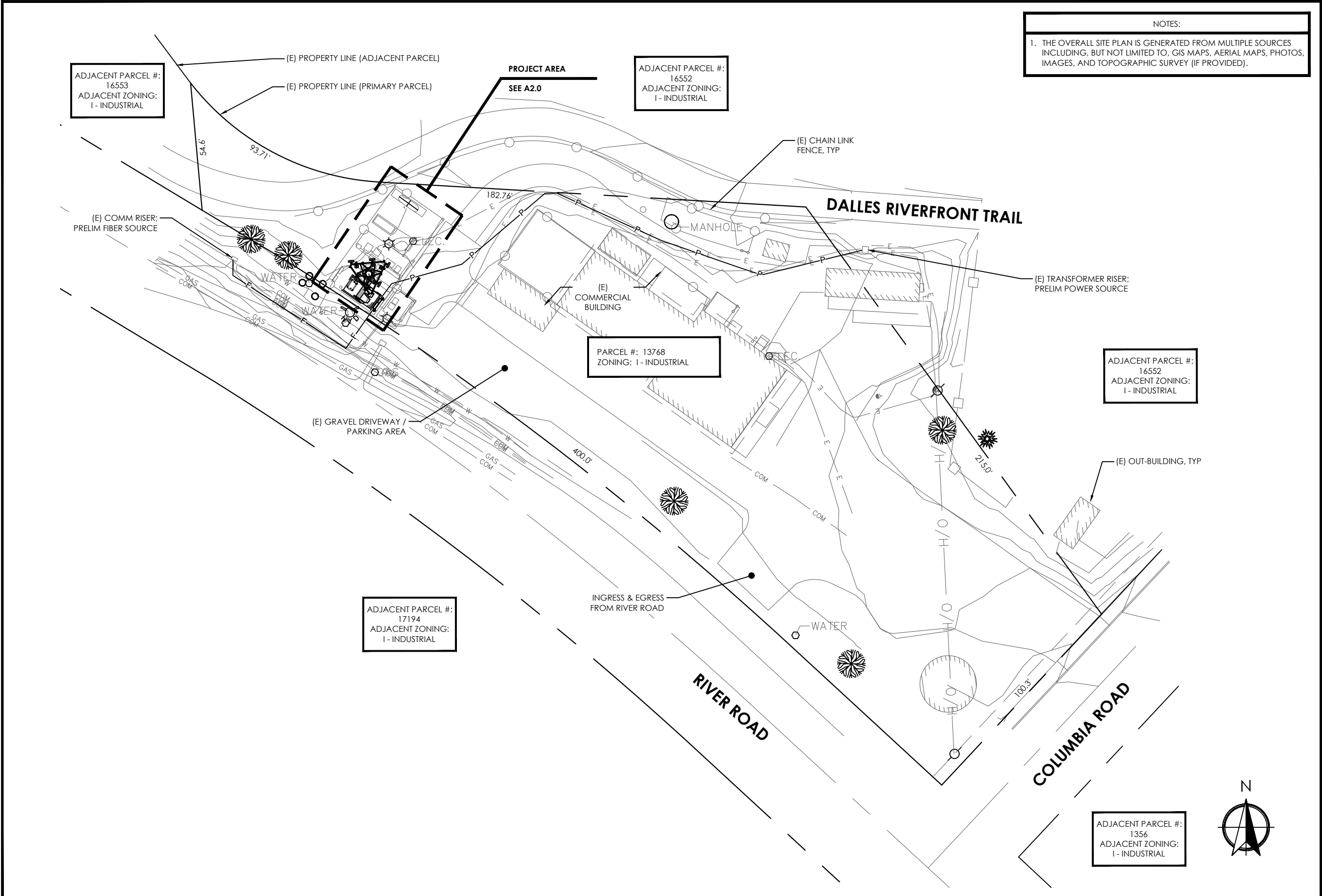
SHEET NUMBER:

LS-2



126.5 A.G.L. (233.7 AMSL)
LIGHTNING ROD
124.8 A.G.L. (232.0 AMSL)
122.0 A.G.L. (229.2 AMSL)
TOP OF MONOPOLE
117.2 A.G.L. (224.4 AMSL)
102.2 A.G.L. (209.4 AMSL)
96.9 A.G.L. (203.2 AMSL)

MONOPOLE DETAIL  
NTS



NOTES:  
1. THE OVERALL SITE PLAN IS GENERATED FROM MULTIPLE SOURCES INCLUDING, BUT NOT LIMITED TO, GIS MAPS, AERIAL MAPS, PHOTOS, IMAGES, AND TOPOGRAPHIC SURVEY (IF PROVIDED).



DRAWN BY: MS  
CHECKED BY: BU

DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS

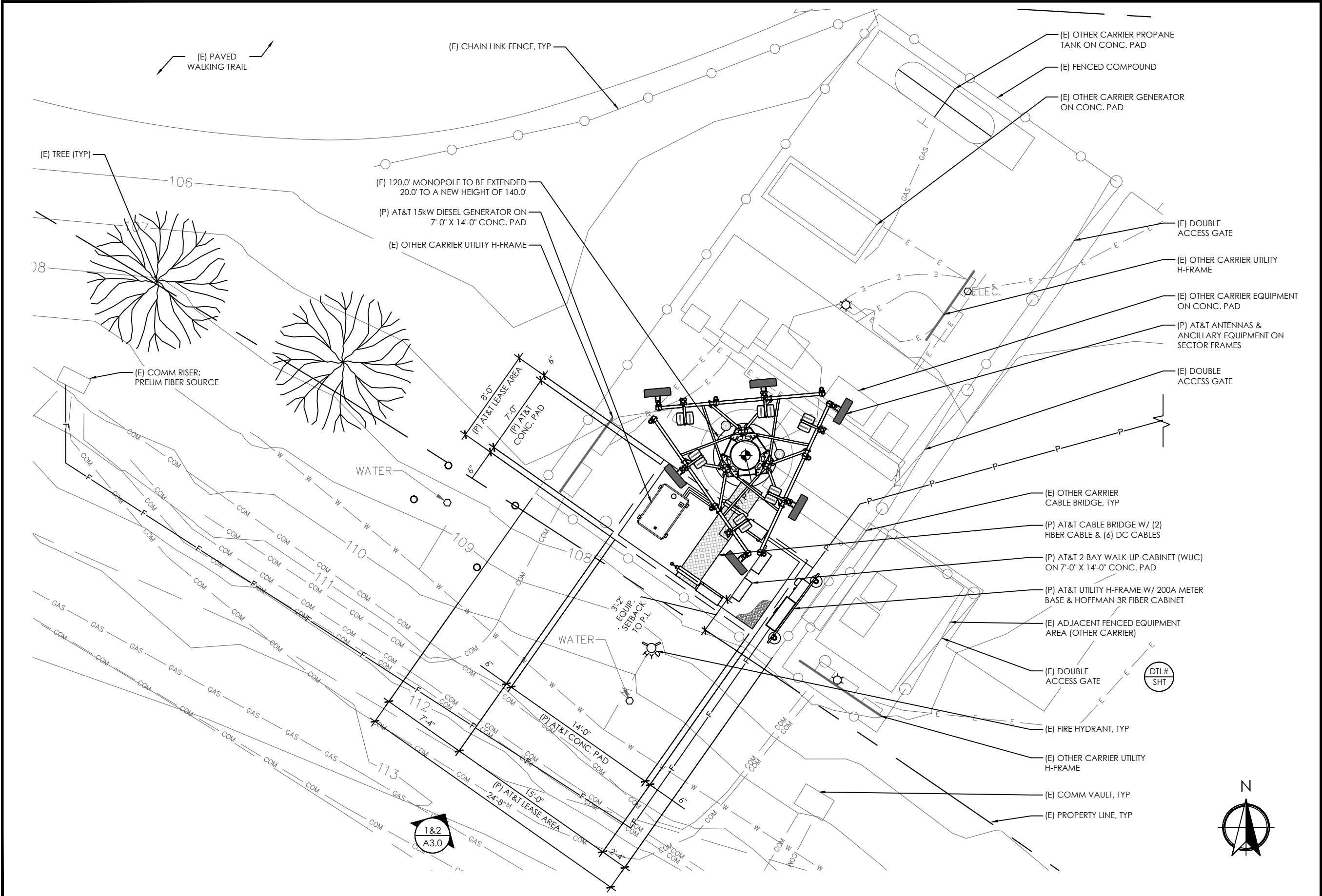
LICENSER  
  
**PRELIMINARY**

PROJECT INFORMATION  
  
HR69  
CHENOWETH  
  
200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE  
  
OVERALL SITE PLAN

SHEET NO.  
  
A1.0





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CHECKED BY: BU

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VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS

LICENSER

PRELIMINARY

PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

ENLARGED SITE PLAN

SHEET NO.

A2.0



AT&T EQUIPMENT SPECIFICATIONS		
EQUIPMENT	DIMENSIONS (H x W x D)	WEIGHT
DELTA 2-BAY WALK-UP CABINET (MODEL # ESOF020-HCV02)	86" x 68" x 49" (HEIGHT INCLUDES 6" PLINTH)	1,860 LBS (EMPTY) 4,000 LBS (W/ EQUIP)
POLAR POWER 15kW GEN W/ 54 GALLON DIESEL TANK (MODEL # 8220-603-D-15)	72" x 50" x 32"	1,248 LBS (DRY)

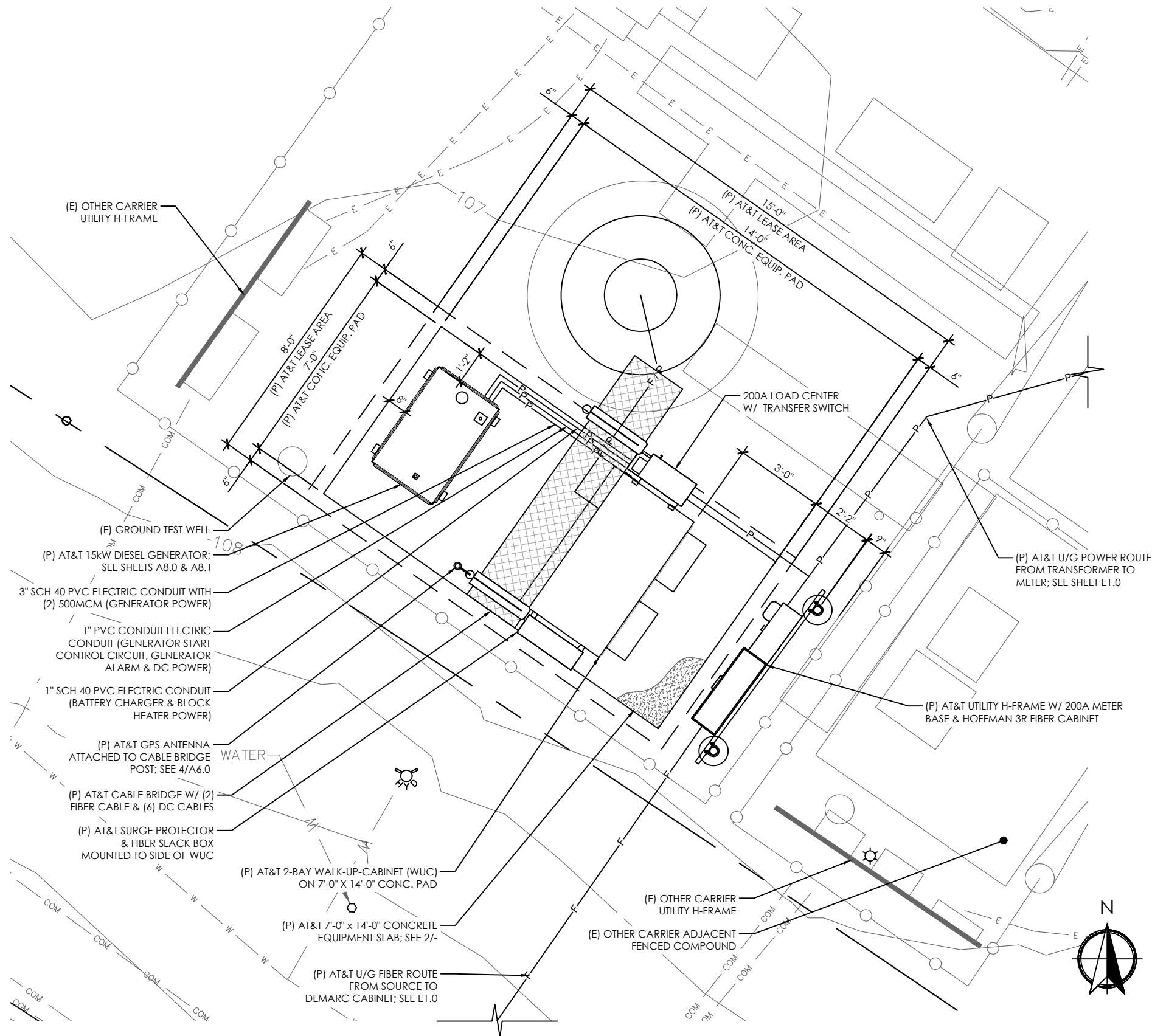
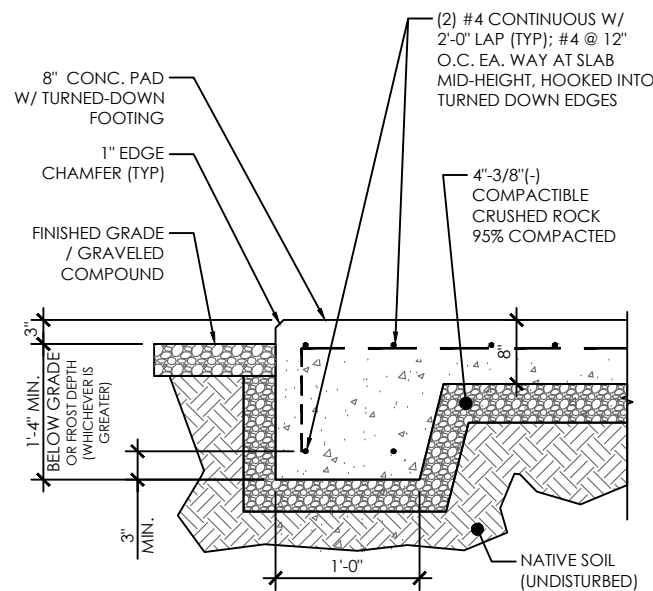
NOTES:

1. ANCHORAGE AND FOUNDATION DESIGN VALUES SHOWN HERE ARE MINIMUM REQUIREMENTS AND SHOULD BE VERIFIED FOR CONFORMANCE WITH MANUFACTURER SPECIFICATIONS AND SITE SPECIFIC CONDITIONS.
2. FOR ATTACHMENT OF (P) GENERATOR TO CONCRETE PAD, USE (4) 1/2" Ø HILTI KWIK BOLT - TZ STAINLESS STEEL EXPANSION ANCHORS W/ 3-1/4" MINIMUM EMBEDMENT EACH CORNER OF CABINET, SEE EQUIPMENT SPECIFICATIONS FOR LOCATIONS AND VERIFY W/ MANUFACTURER'S SPECIFICATIONS.
3. FOR ATTACHMENT OF (P) 2-BAY WUC CABINET TO CONCRETE PAD, USE (6) 1/2" Ø HILTI KWIK BOLT-TZ STAINLESS STEEL EXPANSION ANCHORS W/ 3 1/4" MINIMUM EMBEDMENT, SEE EQUIPMENT SPECIFICATIONS FOR LOCATIONS AND VERIFY W/ MANUFACTURER'S SPECIFICATIONS.
4. CONDUIT STUB UP LOCATIONS FOR ELECTRICAL, FIBER AND GENERATOR TO BE DETERMINED BY AT&T REPRESENTATIVE / CONTRACTOR.

## 1 | NOTES & SPECIFICATIONS

NOTES:

1. SEE STRUCTURAL CONCRETE NOTES, SHEET GN2.0.
2. SLOPE CONCRETE 1/4" PER FOOT MINIMUM.
3. VERIFY EQUIPMENT SPECIFICATIONS FOR MOUNTING HOLE LOCATIONS.
4. MINIMUM OF 2" COVER AT TOP OF SLAB, AND 3" WHERE CONCRETE IS IN CONTACT W/ SOIL.
5. SOIL SHALL BE PREPARED WITH A FLAT SURFACE, FREE AND CLEAR OF STANDING WATER AND LOOSE DEBRIS. SOIL SHOULD BE WELL COMPACTED TO 90% OF IT MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT.
6. TOP SURFACE OF SLAB SHALL BE A LIGHT BROOM FINISH AND TAPERED TO ALLOW WATER TO SHED WITHOUT PONDING.



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VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS

LICENSER

PRELIMINARY

## PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

ENLARGED  
EQUIPMENT PLAN

SHEET NO.

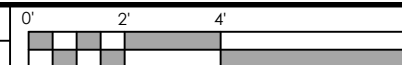
A4.0

2 | CONCRETE EQUIP. PAD

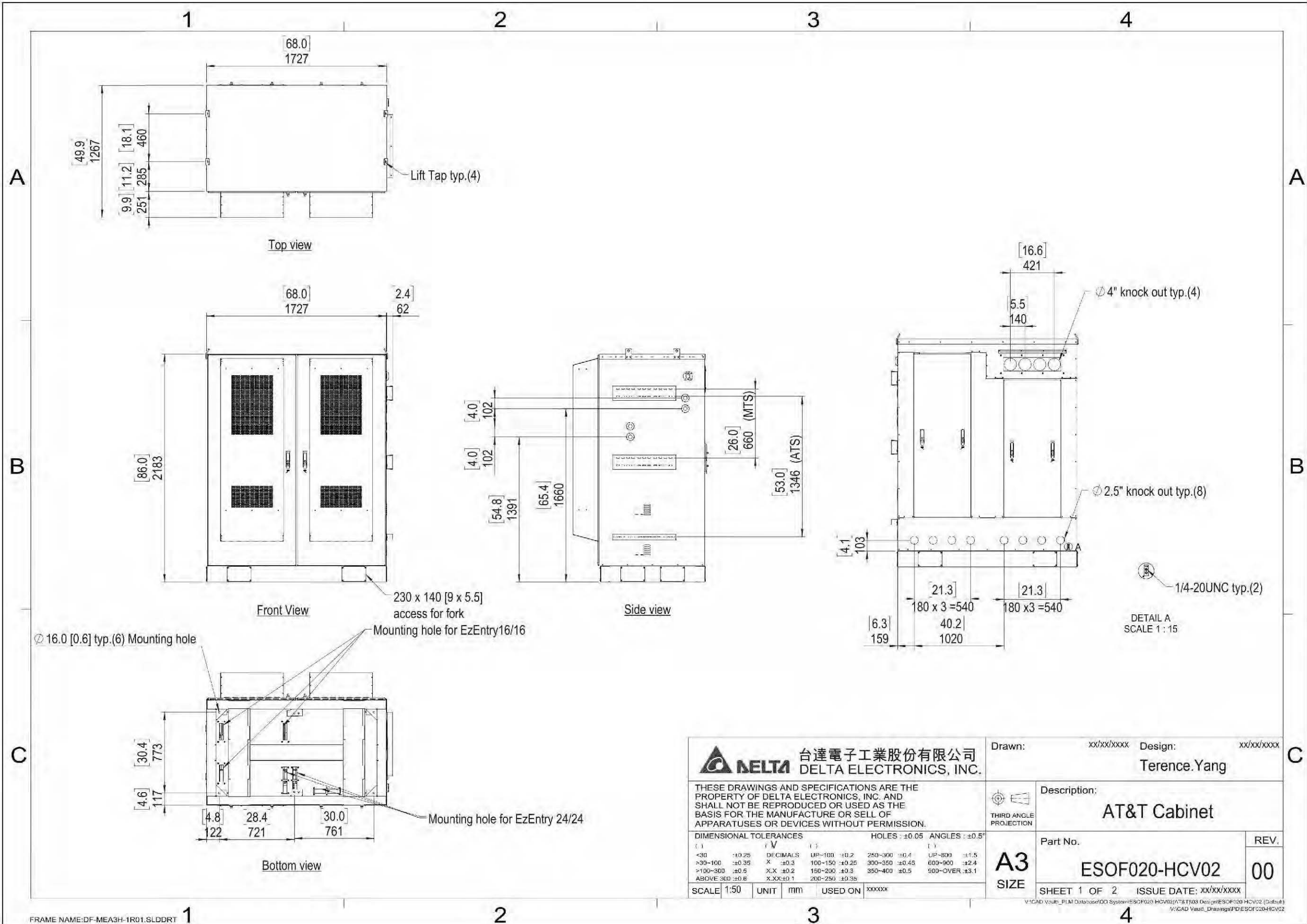
### 3 ENLARGED EQUIPMENT PLAN

11 X 17 SCALE: 1/4" = 1'-0"

22 X 34 SCALE: 1/2" = 1'-0"







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CHECKED BY: BU

DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS

LICENSER

PRELIMINARY

PROJECT INFORMATION

HR69  
CHENOWETH


200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

2-BAY WUC  
SPECIFICATIONS

SHEET NO.

A4.1



台達電子工業股份有限公司  
DELTA ELECTRONICS, INC.

Drawn: xx/xx/xxxx Design: xx/xx/xxxx  
Terence.Yang

Description:  
**AT&T Cabinet**

Part No. ESOFO20-HCV02  
SHEET 1 OF 2 ISSUE DATE: xx/xx/xxxx

THESE DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF DELTA ELECTRONICS, INC. AND SHALL NOT BE REPRODUCED OR USED AS THE BASIS FOR THE MANUFACTURE OR SELL OF APPARATUSES OR DEVICES WITHOUT PERMISSION.

THIRD ANGLE PROJECTION

**A3**  
SIZE

DIMENSIONAL TOLERANCES		HOLES : ±0.05		ANGLES : ±0.5°		
UNIT	USED ON	UNIT	USED ON	UNIT	USED ON	
INCHES	XXX	INCHES	XXX	INCHES	XXX	
<30	±0.25	DECIMALS	UP-100 ±0.2	250-300 ±0.4	UP-600 ±1.5	
>30-100	±0.35	X	±0.3	100-150 ±0.25	300-350 ±0.45	600-900 ±2.4
>100-300	±0.5	X.X	±0.2	150-200 ±0.3	350-400 ±0.5	900-OVER ±3.1
ABOVE 300	±0.6	X.XX	±0.1	200-250 ±0.35		

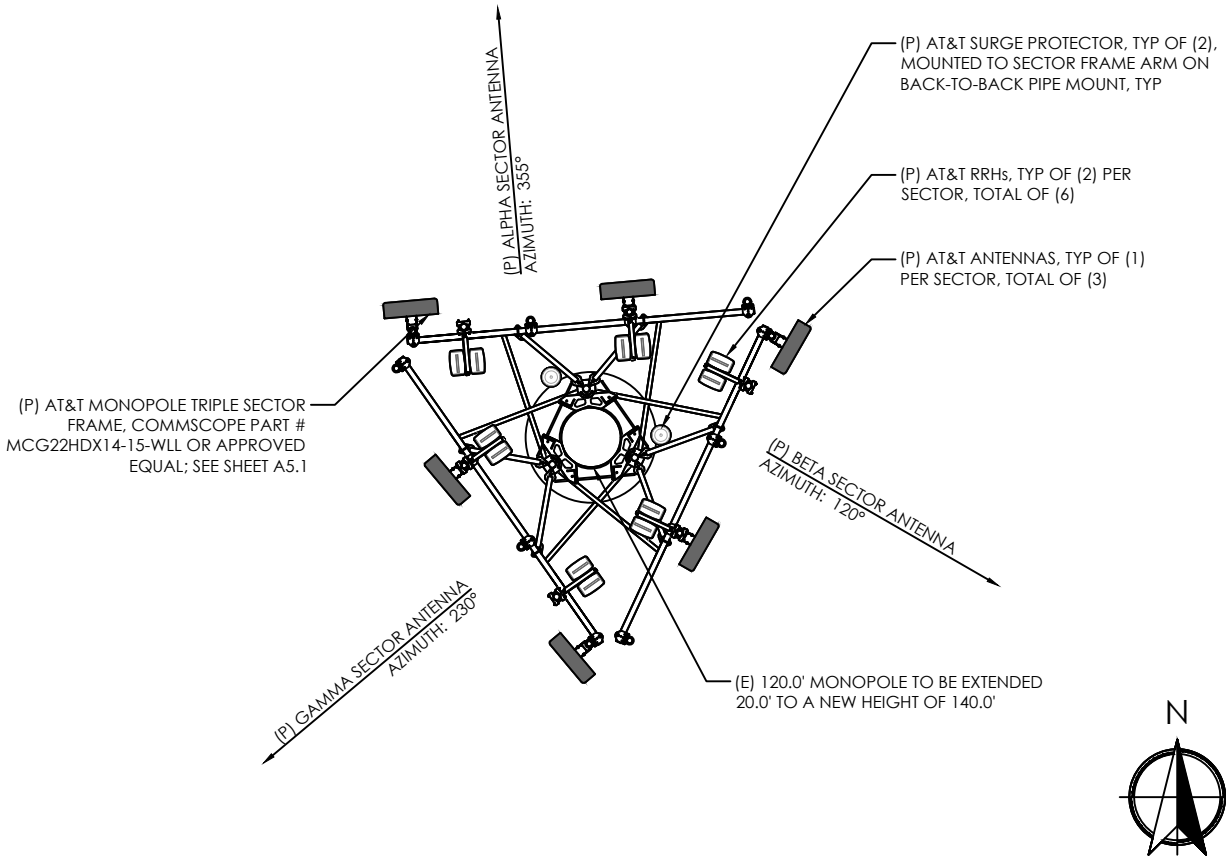
SCALE 1:50 UNIT mm USED ON XXXXXX



AT&T TOWER / POLE / ROOFTOP EQUIPMENT SCHEDULE (BASED ON FINAL RFDS DATED 04-27-20)

SECTOR	EXIST / PROPOSED	QUANTITY	TECHNOLOGY	TIP HT	AZIMUTH	MFR	EQUIPMENT MODEL	PORT	DIMENSIONS (L x W x D)	WEIGHT (LBS)	MECH DOWNTILT	ELEC DOWNTILT	CABLE TYPE	CABLE QTY	CABLE LENGTH
ALPHA	PROPOSED	1	700/AWS/PCS	144.0'	355°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°	DC	3 (P)	175 LF
	PROPOSED	1	850/WCS	144.0'	355°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°	FIBER	1 (P)	175 LF
	PROPOSED	1	--	---	---	NOKIA	AHFIB	---	22.0" x 12.1" x 5.9"	66.1	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHCA	---	13.3" x 11.6" x 6.5"	35.2	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHLBBA	---	24.0" x 14.9" x 12.7"	46.0	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHNA	---	13.3" x 12.8" x 7.2"	39.0	--	--			
	PROPOSED	1	--	---	---	RAYCAP	DC9-48-60-24-8C-EV	---	18.3" x 10.2" x 31.4"	26.2	--	--			
BETA	PROPOSED	1	700/AWS/PCS	144.0'	120°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°	DC	3 (P)	175 LF
	PROPOSED	1	850/WCS	144.0'	120°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°	FIBER	1 (P)	175 LF
	PROPOSED	1	--	---	---	NOKIA	AHFIB	---	22.0" x 12.1" x 5.9"	66.1	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHCA	---	13.3" x 11.6" x 6.5"	35.2	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHLBBA	---	24.0" x 14.9" x 12.7"	46.0	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHNA	---	13.3" x 12.8" x 7.2"	39.0	--	--			
	PROPOSED	1	--	---	---	RAYCAP	DC9-48-60-24-8C-EV	---	18.3" x 10.2" x 31.4"	26.2	--	--			
GAMMA	PROPOSED	1	700/AWS/PCS	144.0'	230°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°			
	PROPOSED	1	850/WCS	144.0'	230°	CELLMAX	CMA-UBTULBULBHH-6517-17-21-21	OCT	96.5" x 27.2" x 7.7"	104.0	0°	0°			
	PROPOSED	1	--	---	---	NOKIA	AHFIB	---	22.0" x 12.1" x 5.9"	66.1	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHCA	---	13.3" x 11.6" x 6.5"	35.2	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHLBBA	---	24.0" x 14.9" x 12.7"	46.0	--	--			
	PROPOSED	1	--	---	---	NOKIA	AHNA	---	13.3" x 12.8" x 7.2"	39.0	--	--			
GROUND	PROPOSED	1	--	---	---	RAYCAP	DC12-48-60-0-25E		24.0" x 27.0" x 8.8"	56.3	--	--			

1 EQUIPMENT SCHEDULE



- GENERAL NOTES:**
1. THE PROJECT CM / PM TO VERIFY ANY REQUIRED PAINTING REQUIREMENTS FOR PROPOSED TOWER, ANTENNAS, ANCILLARY EQUIPMENT, CABLES, AND HARDWARE PRIOR TO ORDERING / INSTALLING EQUIPMENT.
  2. TOWER / POLE STRUCTURAL ANALYSIS TO BE PERFORMED BY OTHERS. ANTENNA / ANCILLARY EQUIPMENT MOUNT ANALYSIS TO BE PERFORMED BY VECTOR STRUCTURAL ENGINEERING.
  3. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR PROVIDING ANY NECESSARY TOWER RIGGING PLANS THAT ARE SUBJECT TO OWNER APPROVAL.
  4. THE GENERAL CONTRACTOR SHALL REFER TO THE FINAL STRUCTURAL ANALYSIS FOR CABLE PLACEMENT.
- ANTENNA NOTES:**
1. THE GENERAL CONTRACTOR SHALL VERIFY FINAL ANTENNA / ANCILLARY EQUIPMENT PLACEMENT, MODEL, QUANTITY, AZIMUTH, ETC. W/ CLIENT RF REPRESENTATIVE PRIOR TO ORDERING AND COMMENCING EQUIPMENT INSTALLATION.
  2. THE GENERAL CONTRACTOR SHALL FIELD VERIFY THE SUITABILITY OF ANTENNA MOUNT AT SPECIFIED TOWER / POLE ELEVATION PRIOR TO ORDERING MATERIALS.
  3. REFERENCE MANUFACTURER MANUALS FOR MOUNTING INFORMATION FOR ALL PROPOSED EQUIPMENT, AS NEEDED.
- CABLE NOTES:**
1. ALL EXISTING AND PROPOSED CABLE LENGTHS ARE APPROXIMATE. THE GENERAL CONTRACTOR SHALL FIELD VERIFY LENGTHS PER FINAL MOUNTING CONFIGURATION AND STRUCTURAL ANALYSIS.
  2. ALL CABLE INSTALLATIONS SHALL CONFORM TO CURRENT CARRIER STANDARDS.
  3. ALL CABLE INSTALLATIONS SHALL BE WEATHERPROOFED, GENERAL CONTRACTOR TO PROVIDE DRIP LOOPS IN CABLES AND JUMPERS WHERE APPLICABLE.
  4. ALL INSTALLED CABLES TO BE COLOR CODED W/ TAPE TO INDICATE ANTENNA SECTOR BASED ON CURRENT CARRIER STANDARDS.
  5. COLORED ELECTRICAL TAPE SHALL DENOTE END OF EACH CABLE AND JUMPER AS CLOSE TO THE END AS POSSIBLE (NOT TO INTERFERE WITH WEATHERPROOFING KIT).

2 ANTENNA PLAN

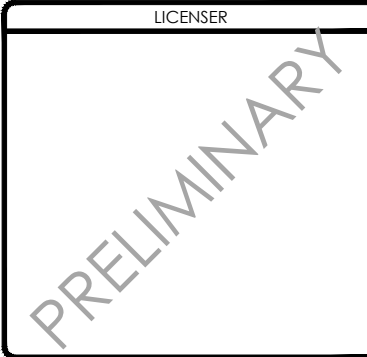
11X17 SCALE: NTS  
22 X 34 SCALE: NTS

3 NOTES



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DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

EQUIPMENT SCHEDULE  
& ANTENNA PLAN

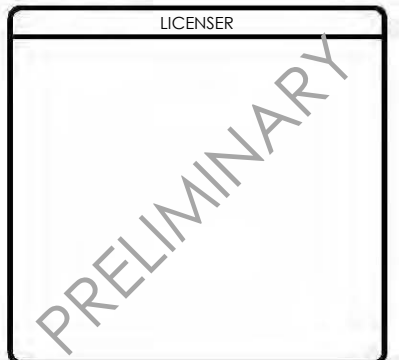
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A5.0



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DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

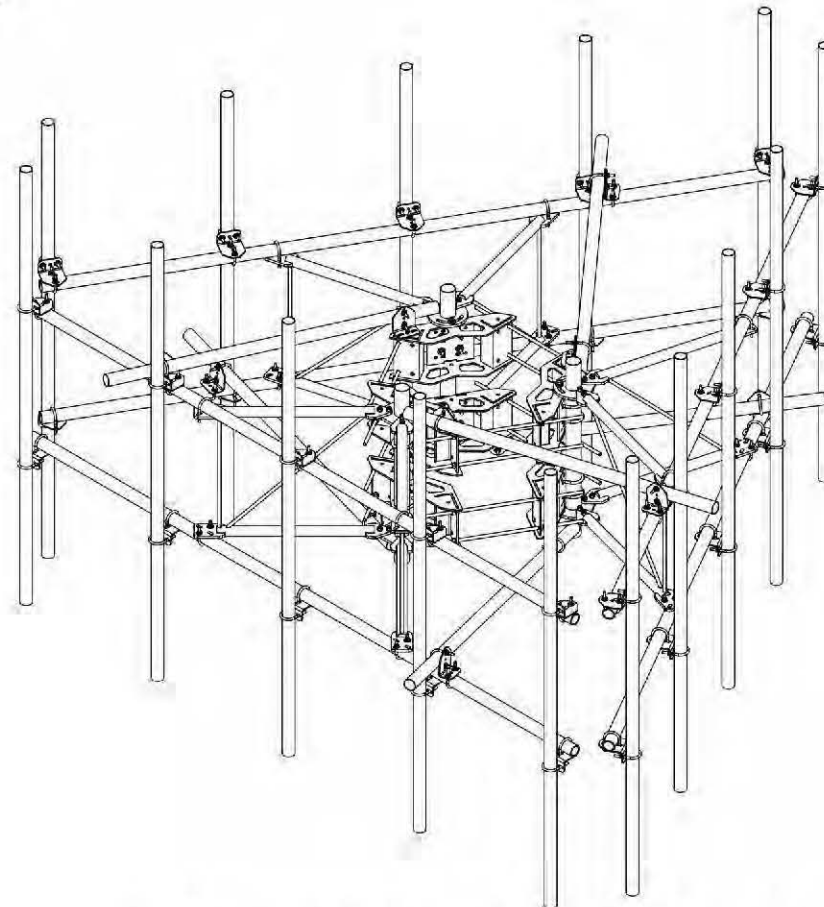
EQUIPMENT MOUNT  
DETAILS

SHEET NO.

A5.1

- NOTES:
- 1.0 GENERAL
- 1.1 ALL METRIC DIMENSIONS ARE IN BRACKETS
- 1.2 FOR PATENT INFO: <https://www.commscope.com/ProductPatent/ProductPatent.aspx>
- 2.0 DESIGN NOTES
- 2.1 Any hazards or obstructions to the climbing facility and safety climb must be identified prior to installing the appurtenance. Additional products may be required to maintain the integrity of the safety climb. During installation, temporary and/or permanent precautionary measures should be taken to preserve the climbing facility and/or safety climb
- 3.0 MANUFACTURING/SPECIAL REQUIREMENTS
- 4.0 TEST
- 5.0 PACKAGING

REV.	ECN	REVISIONS	BY	DATE
1A	8000033016	DESCRIPTION INITIAL RELEASE	RJC	9/11/19



MCG22HDX14-15-WLL SHOWN FOR REFERENCE

TOP LEVEL ZNSK COMPONENTS

PART NO.	DESCRIPTION	PACK KIT	RING MOUNT	PIPE BUNDLE	WEIGHT (LBS)	AT&T RATING
MCG22HDX12-12-H10	TRIPLE SECTR FRM MONO 12"6" FACE W/12 AP	G22HDXPKM34	MC-RM1550-3D	PB12TEB0607B0612K	2007	HEAVY 10
MCG22HDX12-15-WLL	TRIPLE SECTR FRM MONO 12"6" FACE W/15 AP	G22HDXPKM35	MC-RM1550-3D	PB15TEB0607B0612K	2141	HEAVY WLL
MCG22HDX14-12-H10	TRIPLE SECTR FRM MONO 14"6" FACE W/12 AP	G22HDXPKM34	MC-RM1550-3D	PB12TEB0607B0614K	2076	HEAVY 10
MCG22HDX14-15-WLL	TRIPLE SECTR FRM MONO 14"6" FACE W/15 AP	G22HDXPKM35	MC-RM1550-3D	PB15TEB0607B0614P	2374	HEAVY WLL

PACK KIT COMPONENTS

PACK KIT	CROSSOVER KIT	HARDWARE KIT
G22HDXPKM34	XA30304 (QTY 3)	G22HDXMHK
G22HDXPKM35	XA30305 (QTY 3)	G22HDXMHK

DENSITY	lbs/in <sup>3</sup>
MASS	lbs
VOLUME	in <sup>3</sup>
SURFACE AREA	in <sup>2</sup>
HEIGHT	
LENGTH	
WIDTH	

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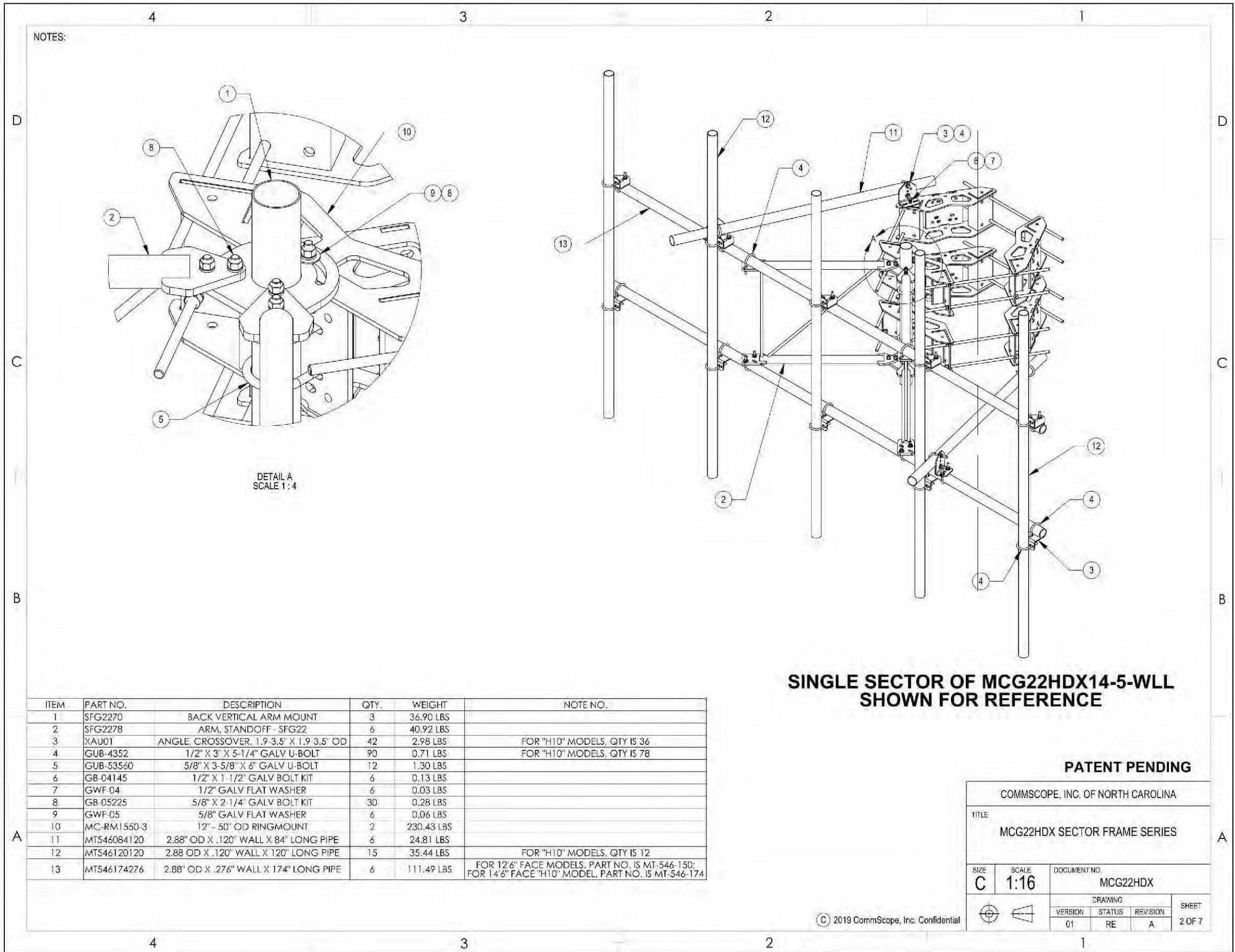
PATENT PENDING

COMMSCOPE, INC. OF NORTH CAROLINA

TOLERANCES				SAP MATERIAL MASTER						
0 PLACE		X ± .25	2 PLACE		XX ± 0.06		SEE TABLE			
1 PLACE		X ± 0.12	ANGLES		+ 2°					
FINISH				MATERIAL						
GALV A123				A500, A529, A572, A1011/A1018						
<div>UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE IN INCHES AND DECIMALS THEREOF UNLESS OTHERWISE SPECIFIED</div> <div>CE RW RV AD RE ECN 008000033016</div>								NAME	DATE	TITLE
								RJC	01/11/19	MCG22HDX SECTOR FRAME SERIES
								BCAMPBELLCON	02/05/2019	
				SCALE	DOCUMENT NO.					
				1:24	MCG22HDX					
SIZE	WORK AREA		24	MODEL		DRAWING		SHEET 1 OF 7		
C			VERSION	STATUS	REVISION	VERSION	STATUS		REVISION	
			00	RE	A	00	RE		A	

11X17 SCALE: NTS  
22 X 34 SCALE: NTS





NOTES:

DETAIL A  
SCALE 1:4

SINGLE SECTOR OF MCG22HDX14-5-WLL  
SHOWN FOR REFERENCE

PATENT PENDING

ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT	NOTE NO.
1	SFG2270	BACK VERTICAL ARM MOUNT	3	36.90 LBS	
2	SFG2278	ARM, STANDOFF - SFG22	6	40.92 LBS	
3	XAU01	ANGLE, CROSSOVER, 1.9 3.5" X 1.9 3.5" OD	42	2.98 LBS	FOR "H10" MODELS, QTY IS 36
4	GUB-4352	1/2" X 3" X 5-1/4" GALV U-BOLT	90	0.71 LBS	FOR "H10" MODELS, QTY IS 78
5	GUB-53560	5/8" X 3-5/8" X 6" GALV U-BOLT	12	1.30 LBS	
6	GB-04145	1/2" X 1-1/2" GALV BOLT KIT	6	0.13 LBS	
7	GW-04	1/2" GALV FLAT WASHER	6	0.03 LBS	
8	GB-05225	5/8" X 2-1/4" GALV BOLT KIT	30	0.28 LBS	
9	GW-05	5/8" GALV FLAT WASHER	6	0.06 LBS	
10	MC-RM1550-3	12" - 50" OD RINGMOUNT	2	230.43 LBS	
11	MT546084120	2.88" OD X .120" WALL X 84" LONG PIPE	6	24.81 LBS	
12	MT546120120	2.88 OD X .120" WALL X 120" LONG PIPE	15	35.44 LBS	FOR "H10" MODELS, QTY IS 12
13	MT546174276	2.88" OD X .276" WALL X 174" LONG PIPE	6	111.49 LBS	FOR 12.6" FACE MODELS, PART NO. IS MT-546-150; FOR 14.6" FACE "H10" MODEL, PART NO. IS MT-546-174

COMMScope, INC. OF NORTH CAROLINA			
TITLE MCG22HDX SECTOR FRAME SERIES			
SIZE C	SCALE 1:16	DOCUMENT NO. MCG22HDX	
DRAWING		SHEET	
VERSION 01	STATUS RE	REVISION A	2 OF 7

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PROJECT INFORMATION

HR69  
CHENOWETH

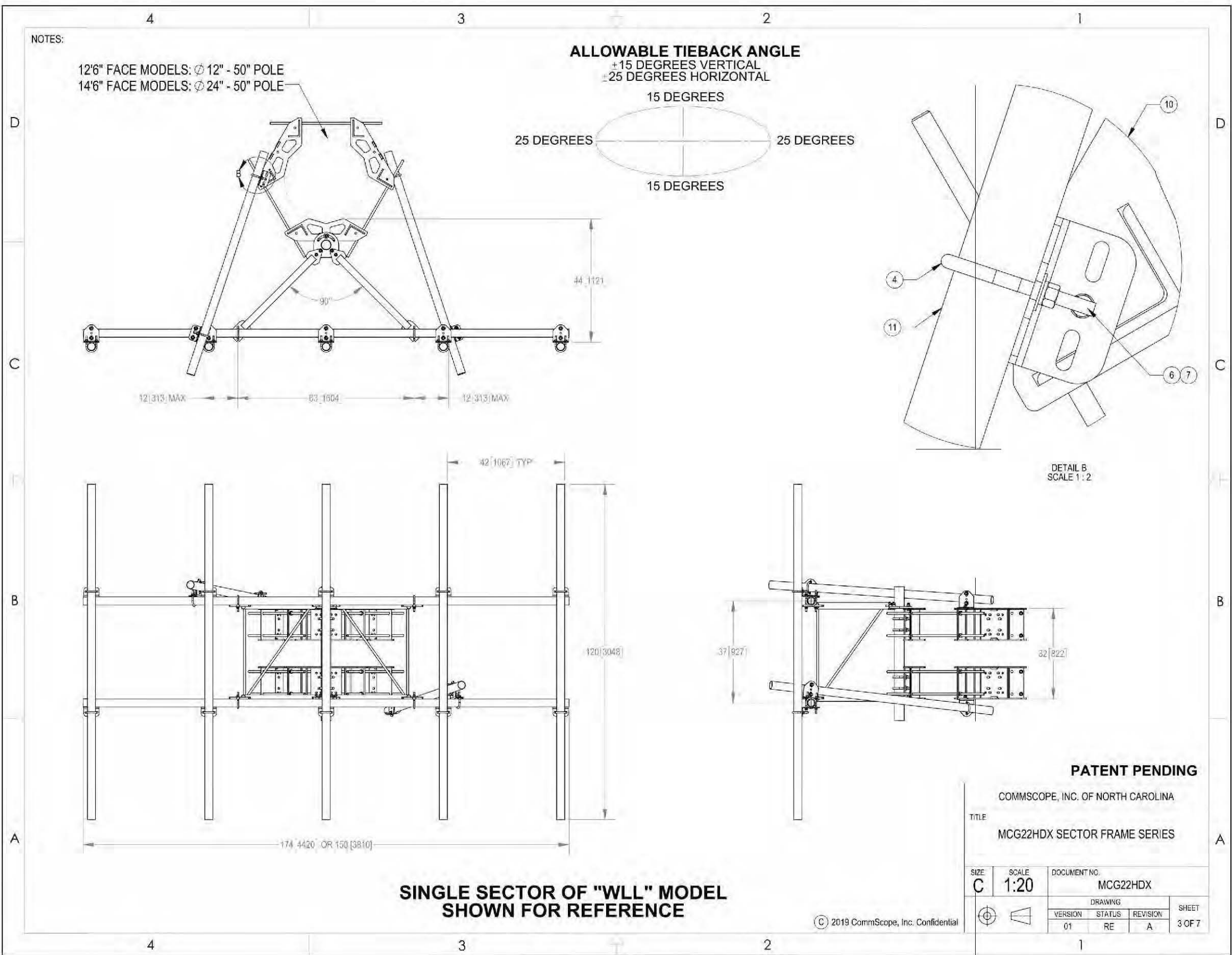
200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

EQUIPMENT MOUNT  
DETAILS CONT'D.

SHEET NO.

A5.2



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PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

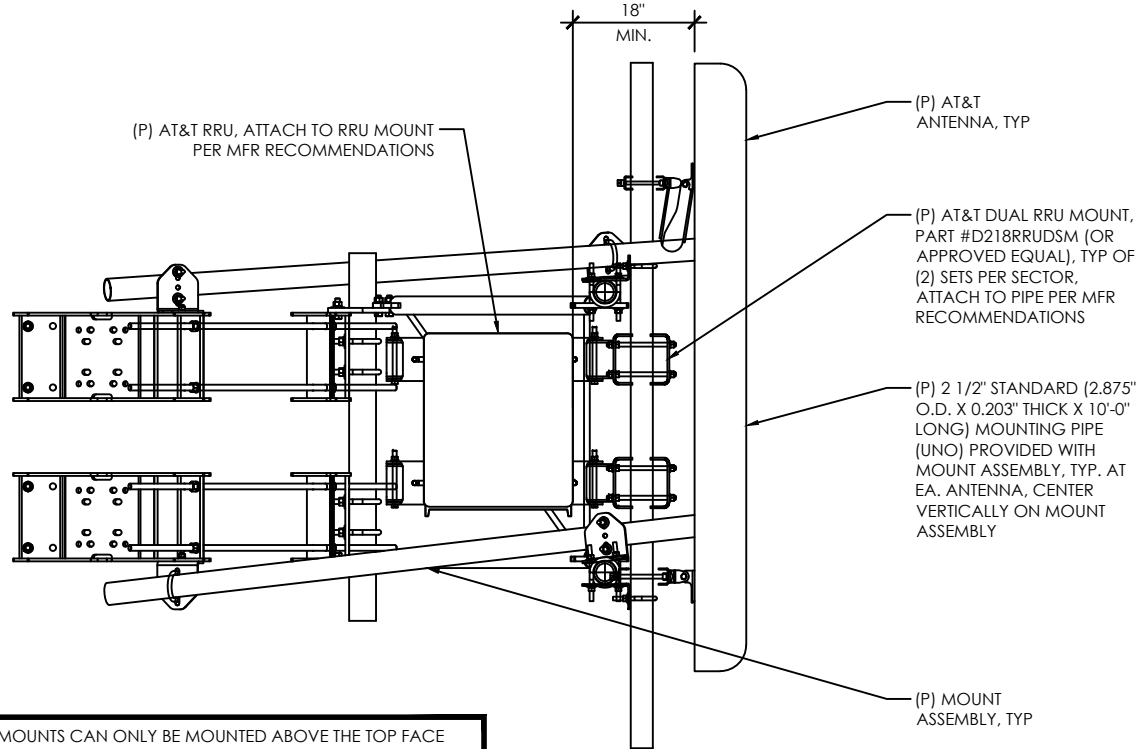
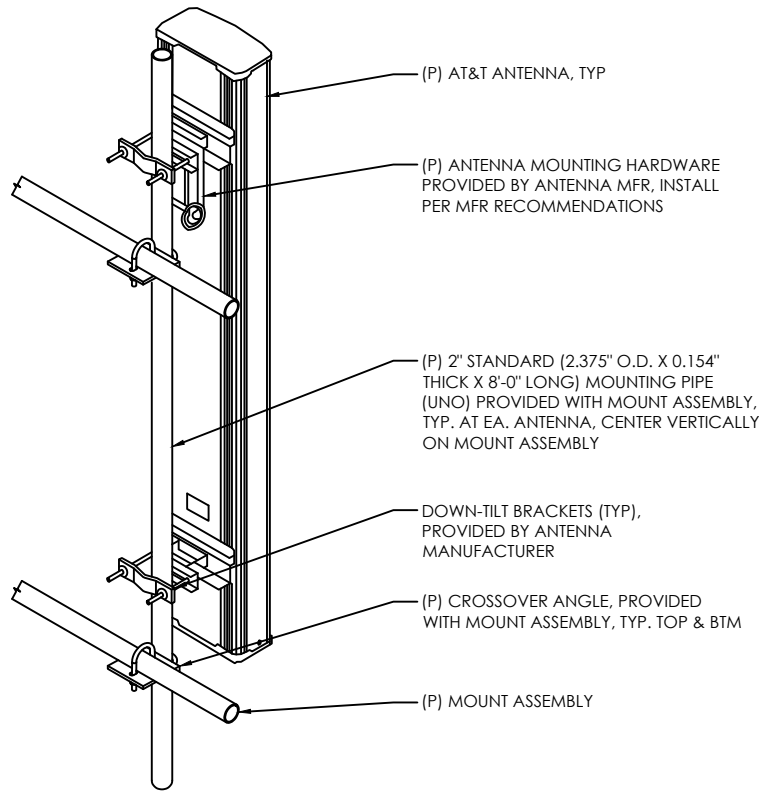
SHEET TITLE

EQUIPMENT MOUNT  
DETAILS CONT'D.

SHEET NO.

A5.3





NOTE: DUAL RRU MOUNTS CAN ONLY BE MOUNTED ABOVE THE TOP FACE PIPE ON THE (2) INTERIOR MOUNT PIPES. DUAL RRU MOUNTS ON THE EXTERIOR MOUNT PIPES MUST BE MOUNTED CENTERED BETWEEN THE FACE PIPES.

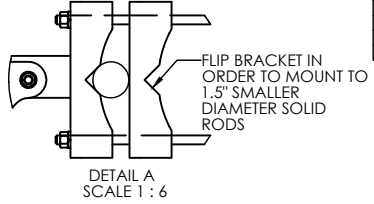
1 ANTENNA TO PIPE

11X17 SCALE: NTS  
22 X 34 SCALE: NTS

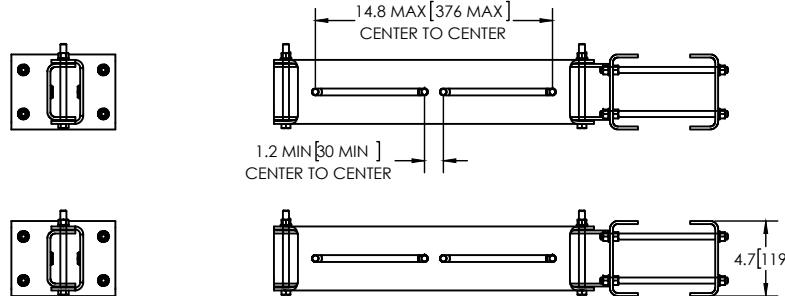
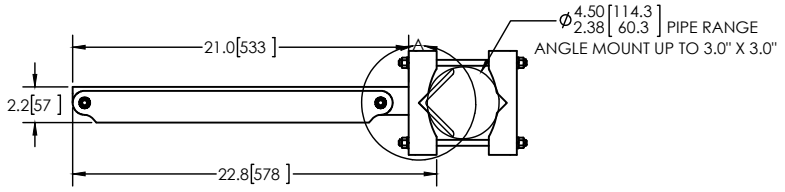
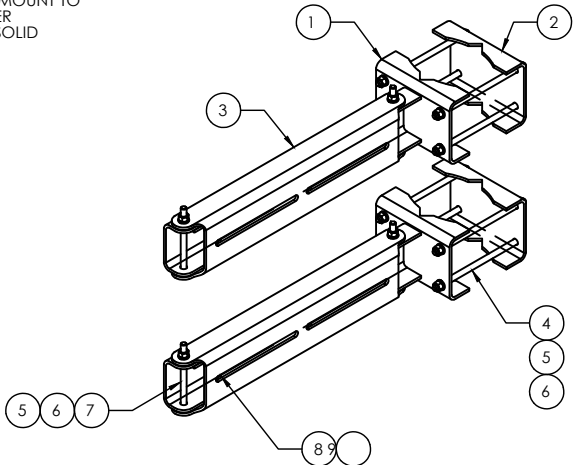
2 ANCILLARY EQUIPMENT TO MOUNT

11X17 SCALE: NTS  
22 X 34 SCALE: NTS

ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT
1	RRUDSM.01	MOUNTING ARM	2	8.92 LBS
2	RRUDSM.02	CLAMP PLATE	2	2.33 LBS
3	RRUDSM.03	SWIVEL MOUNT	2	6.60 LBS
4	GD03800	3/8"-16 UNC x 8" Galv Threaded Rod	8	0.25 LBS
5	GWL-03	3/8" GALV LOCK WASHER	20	0.01 LBS
6	GN-03	3/8-16 UNC GALV HEX NUT	28	0.02 LBS
7	GB-03505	3/8" X 5" GALV BOLT	4	0.18 LBS
8	SWF03	3/8" SS FLAT WASHER	8	0.01 LBS
9	SWL-03	3/8" SS LOCK WASHER	8	0.01 LBS



REV.	ECN	ZONE	DESCRIPTION	BY	DATE
A			INITIAL RELEASE	ACG	06/19/14
B			UPDATE DESIGN	ACG	06/26/14
C			UPDATE ITEMS 1 & 2 INCREASE SLOT LENGTH	ACG	07/07/14



NOTES:  
1. ALL METRIC DIMENSIONS ARE IN BRACKETS.

3 DUAL RRU MOUNT

11X17 SCALE: NTS  
22 X 34 SCALE: NTS

4 NOT IN USE

11X17 SCALE: NTS  
22 X 34 SCALE: NTS



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PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

EQUIPMENT MOUNT  
DETAILS CONT'D.

SHEET NO.

A5.4

ANTENNA

MODEL #:

CMA-UBTULBULBHH-6517-17-21-21

DIMENSIONS:

LENGTH: 96.5"

WIDTH: 27.2"

DEPTH: 7.7"

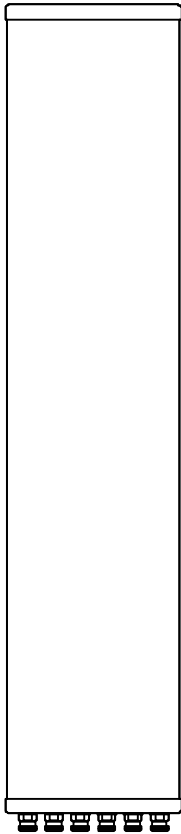
WEIGHT: 104.0 LBS

MANUFACTURER:

CELLMAX

NOTES:

MOUNT ANTENNA PER MANUFACTURER RECOMMENDATIONS.



AHLBBA

DIMENSIONS:

HEIGHT: 24.0"

WIDTH: 14.9"

DEPTH: 12.7"

WEIGHT: 46.0 LBS

OUTPUT POWER:

370W

FREQUENCY RANGE:

714 - 798 MHz

MANUFACTURER:

NOKIA

NOTES:

MOUNT RRU PER MANUFACTURER RECOMMENDATIONS.



AHCA

DIMENSIONS:

HEIGHT: 13.3"

WIDTH: 11.6"

DEPTH: 6.5"

WEIGHT: 35.2 LBS

OUTPUT POWER:

4T4R 40W / 2T4R 60W

FREQUENCY RANGE:

869-894 MHz

824-849 MHz

MANUFACTURER:

NOKIA

NOTES:

MOUNT RRU PER MANUFACTURER RECOMMENDATIONS.



1

ANTENNA SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS

2

AHLBBA SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS

3

AHCA SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS

AHFIB

DIMENSIONS:

HEIGHT: 22.0"

WIDTH: 12.1"

DEPTH: 5.9"

WEIGHT: 66.1 LBS

OUTPUT POWER:

2X4X40W

FREQUENCY RANGE:

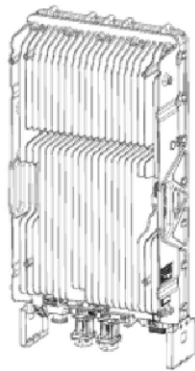
1710-2200 MHz

MANUFACTURER:

NOKIA

NOTES:

MOUNT RRU PER MANUFACTURER RECOMMENDATIONS.



AHNA

DIMENSIONS:

HEIGHT: 13.25"

WIDTH: 12.76"

DEPTH: 7.22"

WEIGHT: 39.02

OUTPUT POWER:

4T4R 100W

FREQUENCY RANGE:

2350-2360 MHz

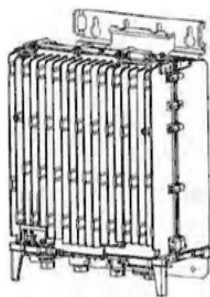
2305-2315 MHz

MANUFACTURER:

NOKIA

NOTES:

MOUNT RRU PER MANUFACTURER RECOMMENDATIONS.



SURGE PROTECTOR

DIMENSIONS\*\*:

LENGTH: 18.3"

WIDTH: 10.2"

HEIGHT: 31.4"

WEIGHT: 26.2 LBS W/ MOUNT

MANUFACTURER:

RAYCAP

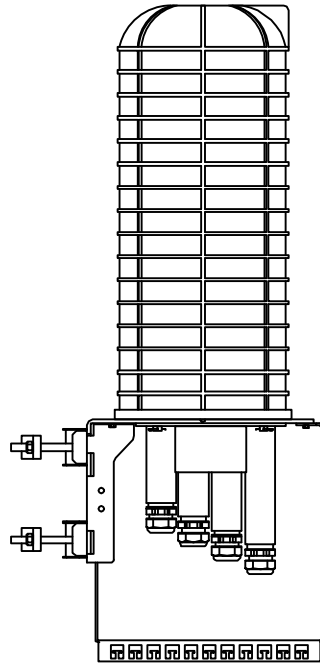
MODEL:

DC9-48-60-24-8C-EV

NOTES:

MOUNT PER MANUFACTURER RECOMMENDATIONS.

\*\* DIMENSIONS/WEIGHT OF UNIT ARE BASED ON RAYCAP MODEL DC6-48-60-0-8C



4

AHFIB SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS

5

AHNA SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS

6

SURGE PROTECTOR SPECIFICATIONS

11X17 SCALE: NTS

22 X 34 SCALE: NTS



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PROJECT INFORMATION

HR69

CHENOWETH

200 RIVER ROAD

THE DALLES, OR 97058

SHEET TITLE

EQUIPMENT

SPECIFICATIONS

SHEET NO.

A5.5

**SURGE PROTECTOR**

DIMENSIONS:

LENGTH: 24.0"  
WIDTH: 27.0"  
DEPTH: 8.8"  
WEIGHT: 56.3 LBS

MANUFACTURER:

RAYCAP

MODEL:

DC12-48-60-0-25E

NOTES:

MOUNT PER MANUFACTURER  
RECOMMENDATIONS.



**POWER CABINET**

DIMENSIONS:

HEIGHT: 86.0"  
WIDTH: 68.0"  
DEPTH: 49.0"  
WEIGHT: 1860 LBS (EMPTY)  
4000 LBS (W/ EQUIP.)

SPECS:

NEMA4, 2-BAY  
19RU FOR DC POWER SYSTEM/PDU  
44RU FOR EQUIPMENT  
3-STRING BATTERY COMPARTMENT

MANUFACTURER:

DELTA

NOTES:

INSTALL CABINET PER  
MANUFACTURER'S SPECIFICATIONS.



1	SURGE PROTECTOR @ WUC SPECS.	11X17 SCALE: NTS	2	2-BAY WUC SPECIFICATIONS	11X17 SCALE: NTS	3	NOT IN USE	11X17 SCALE: NTS
		22 X 34 SCALE: NTS			22 X 34 SCALE: NTS			22 X 34 SCALE: NTS
4	NOT IN USE	11X17 SCALE: NTS	5	NOT IN USE	11X17 SCALE: NTS	6	NOT IN USE	11X17 SCALE: NTS
		22 X 34 SCALE: NTS			22 X 34 SCALE: NTS			22 X 34 SCALE: NTS

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PROJECT INFORMATION

HR69  
CHENOWETH

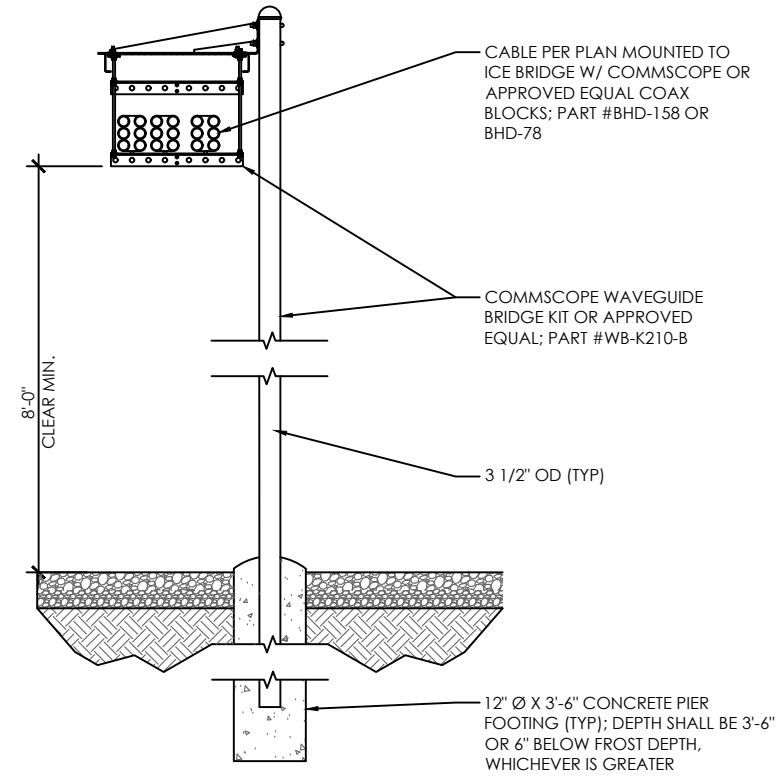
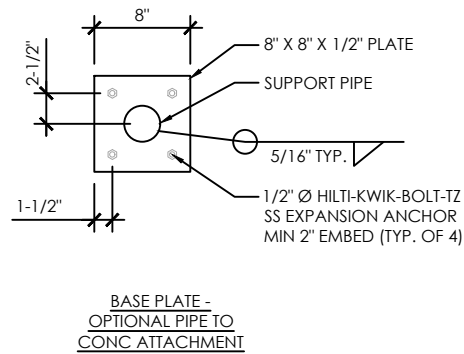
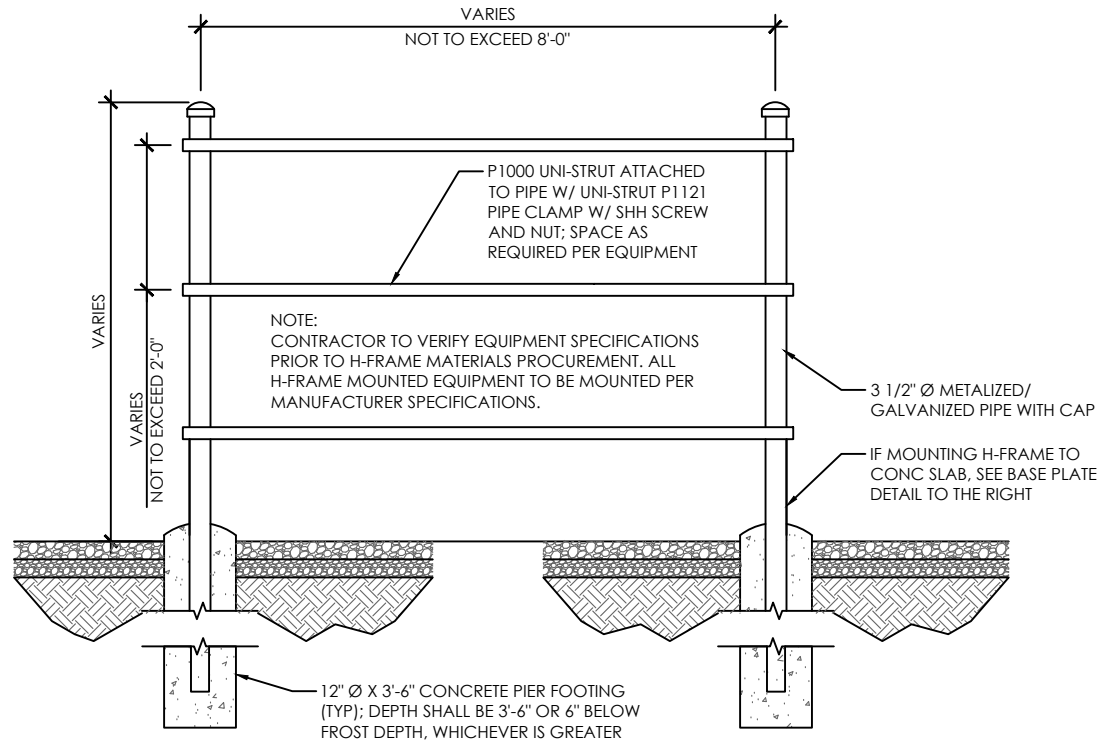
200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

EQUIPMENT SPECS.  
CONT'D.

SHEET NO.

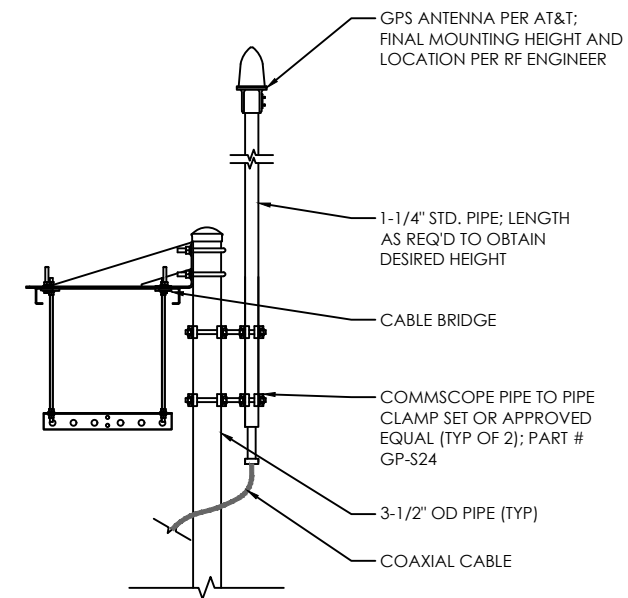
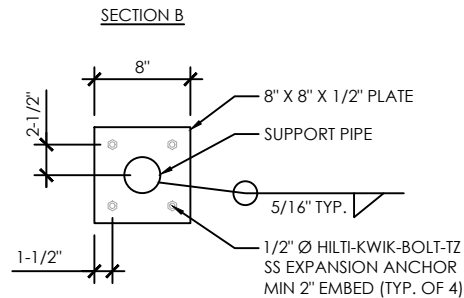
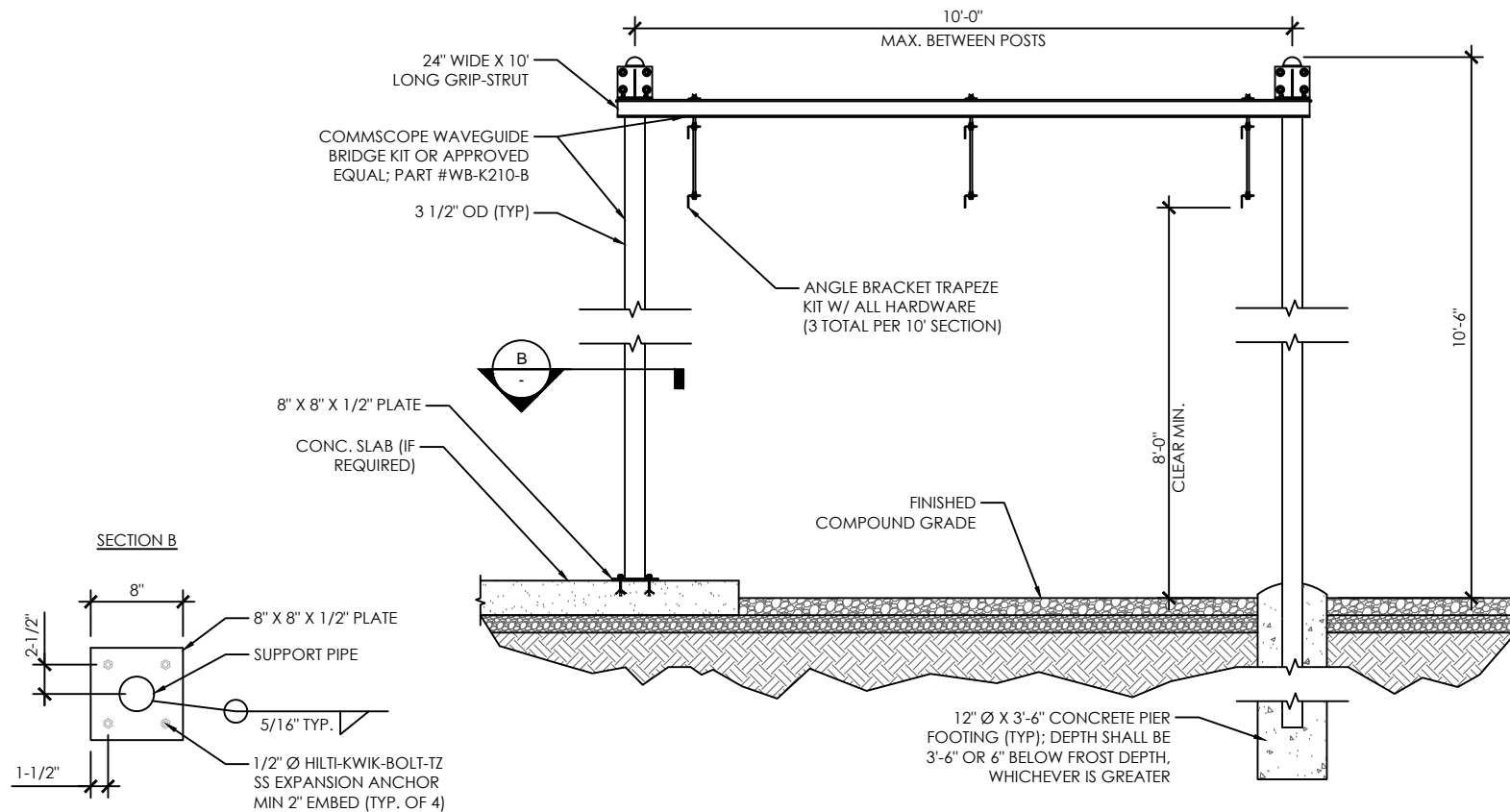
A5.6



1 H-FRAME

2 CABLE BRIDGE SECTION

11X17 SCALE: NTS  
22 X 34 SCALE: NTS



3 CABLE BRIDGE ELEVATION

4 GPS ANTENNA TO CABLE BRIDGE POST

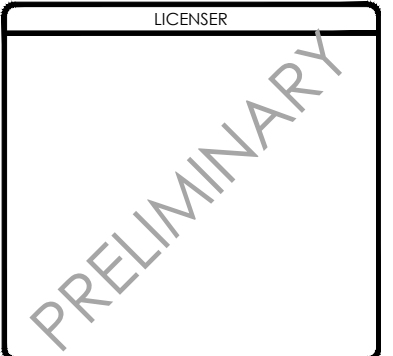
11X17 SCALE: NTS  
22 X 34 SCALE: NTS

11X17 SCALE: NTS  
22 X 34 SCALE: NTS



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PROJECT INFORMATION  
**HR69 CHENOWETH**  
200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE  
**CONSTRUCTION DETAILS**

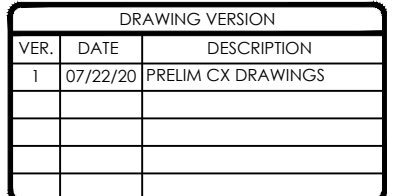
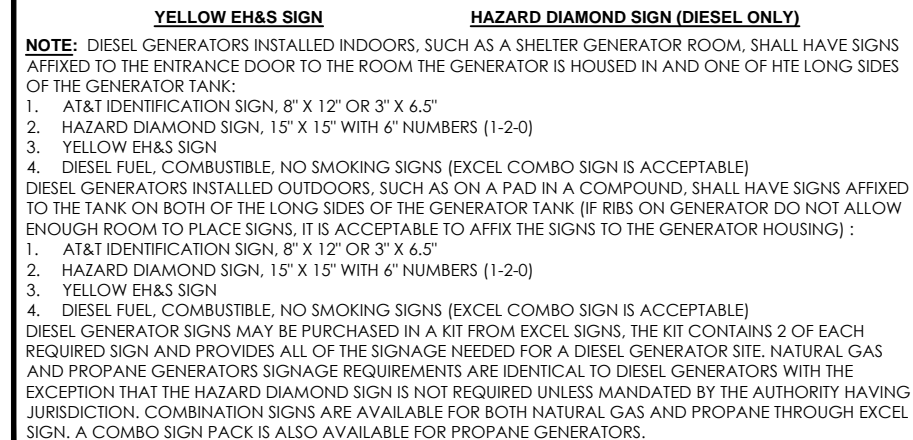
SHEET NO.  
**A6.0**





- NOTES:**

1. OUTDOOR SITES REQUIRE THE SAME GATE AND NO TRESPASSING SIGNS AS INDOOR SITES IF OWNED BY AT&T. IN PLACE OF THE DOOR SIGN THE CABINETS MUST HAVE THE ABOVE SIGNS.
2. SIGN MUST BE AFFIXED TO THE SIDE OF THE CABINET (FRONT, REAR OR SIDE) WHICH IS MOST VISIBLE WHEN APPROACHING THE CABINET FROM THE SITE ACCESS POINT.
3. MULTIPLE CABINET SITES REQUIRE THE SIGNS ABOVE ATTACHED TO THE SIDE OF EACH CABINET ON THE END OF THE LINEUP. IN ADDITION, A SIGN INDICATING AT&T AS THE OWNER MUST BE AFFIXED TO THE FRONT OR REAR OF EVERY CABINET (NOT BOTH). AT&T IDENTIFICATION SIGN IS TO BE AFFIXED TO THE MOST VISIBLE AREA (FRONT OR REAR) WHEN APPROACHING THE CABINETS FROM THE SITE ACCESS POINT.



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## PROJECT INFORMATION

HR69  
CHENOWETH

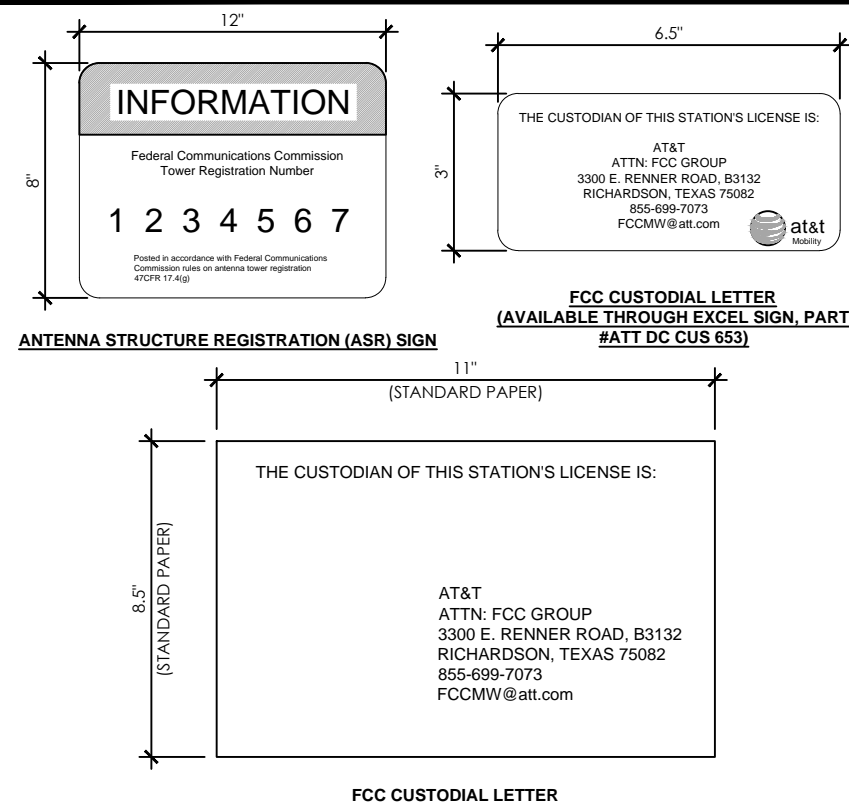
200 RIVER ROAD  
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SHEET TITLE

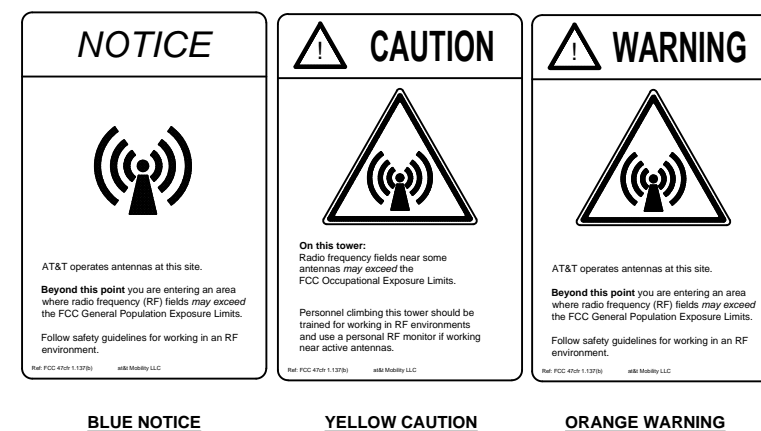
## SITE SIGNAGE DETAILS

SHEET NO.

## A7.0



**NOTE:** RF SIGNS ARE TO BE POSTED PER ATT-002-290-078



**BLUE NOTICE**

**YELLOW CAUTION**

**ORANGE WARNING**

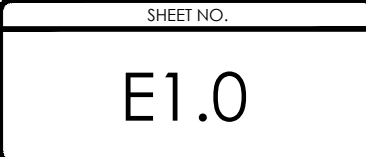
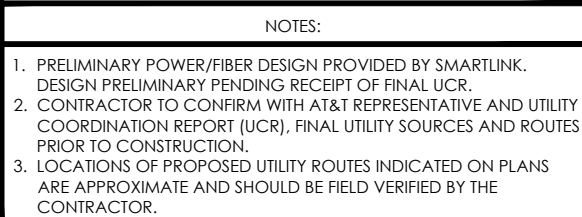
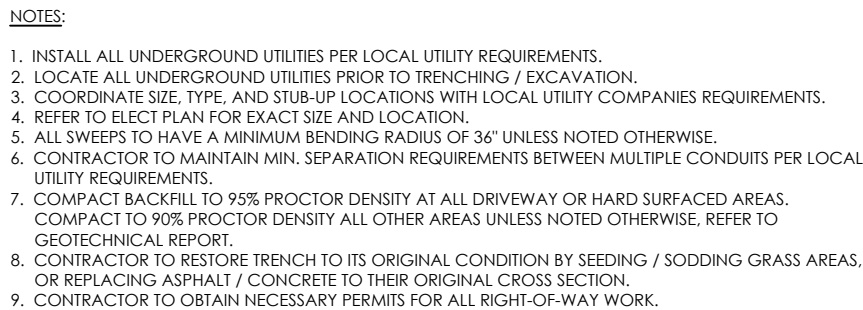
## 5 RF EMISSION SIGNS REQUIRED

#### 4 | FCC SIGNS REQUIRED



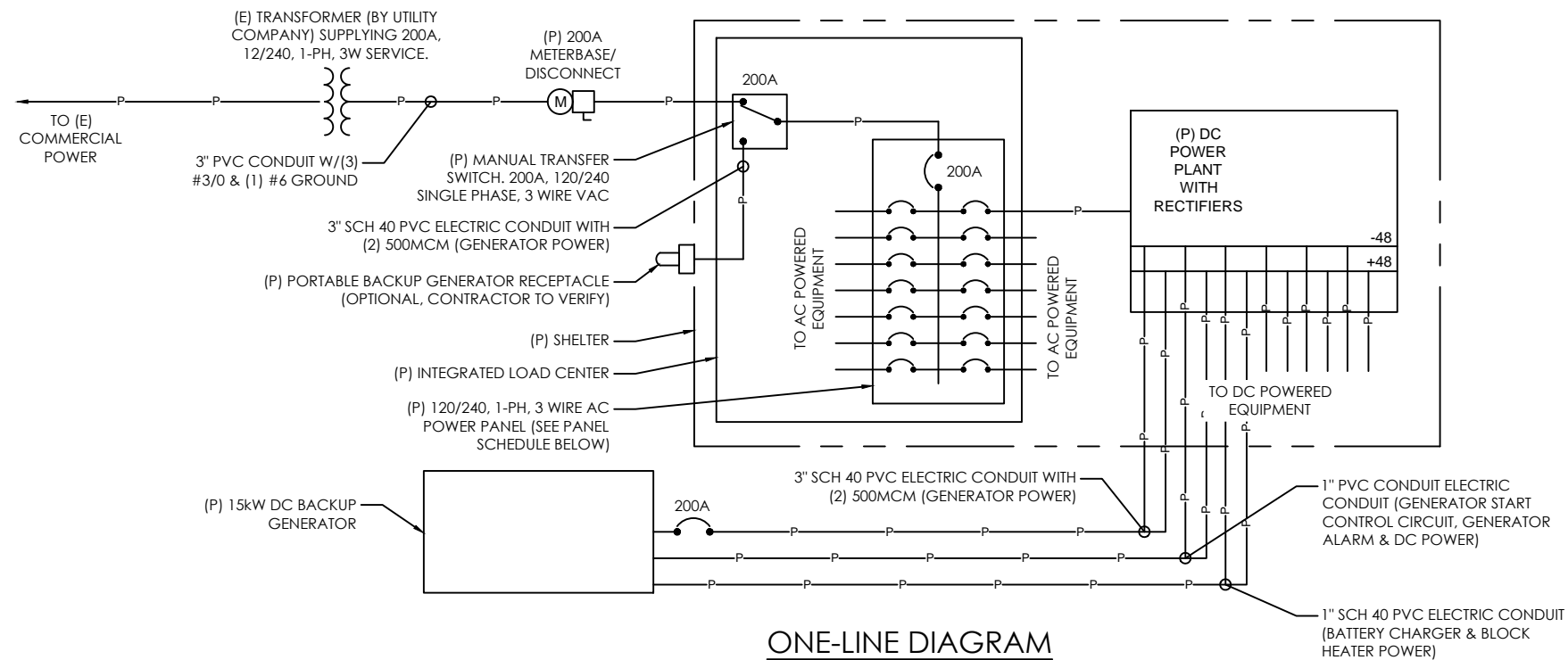








1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS AND THE NEC AS ADOPTED AND AMENDED BY THE LOCAL AUTHORITY HAVING JURISDICTION.
2. ALL CONDUIT ROUTING SHOWN IS SCHEMATIC. CONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT IMPEDED.
3. ALL CIRCUITS SHALL BE SEGREGATED TO MAINTAIN MINIMUM CABLE SEPARATION AS REQUIRED BY THE NATIONAL ELECTRICAL CODE. CABLES SHALL NOT BE INSTALLED IN LADDER-TYPE CABLE TRAYS.
4. EACH END OF EVERY POWER PHASE CONDUCTOR, GROUNDED CONDUCTORS, T1 CONDUCTOR AND CABLES SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE IN CONFORMANCE WITH THE NATIONAL ELECTRICAL CODE.
5. ALL ELECTRICAL COMPONENTS SHALL BE CLEARLY LABELED WITH ENGRAVED LAMACOID PLASTIC LABELS. ALL EQUIPMENT SHALL BE LABELED WITH ITS VOLTAGE RATING, PHASE CONFIGURATION, WIRE CONFIGURATION, AMPACITY, AND BRANCH CIRCUIT I.D.
6. PANELBOARDS AND INTERNAL CIRCUIT BREAKERS SHALL BE CLEARLY LABELED WITH ENGRAVED LAMACOID PLASTIC LABELS.
7. ALL TIE WRAPS SHALL BE CUT FLUSH WITH APPROVED CUTTING TOOL TO REMOVE SHARP EDGES.
8. POWER, CONTROL AND SUPPLEMENTAL GROUNDING CONDUCTORS SHALL BE SINGLE-STRANDED CONDUCTOR, #6AWG OR LARGER, 600V, OIL-RESISTANT THHN OR THWN-2, CLASS B COPPER CABLE RATED FOR 90DEGC WET OR DRY APPLICATION AND LISTED OR LABELED FOR THE APPLICATION USED.
9. POWER AND CONTROL WIRING INSTALLED WITHOUT CONDUIT SHALL BE MULTI-CONDUCTOR, TYPE TC CABLE, #14AWG OR LARGER, 600V, OIL RESISTANT THHN OR THWN-2 CLASS B STRANDED COPPER CABLE RATED FOR 90DEGC WET OR DRY APPLICATIONS WITH OUTER JACKET AND LISTED OR LABELED FOR THE APPLICATION USED.
10. ALL POWER AND AND GROUNDING CONNECTIONS SHALL BE CRIMP-STYLE, COMPRESSION WIRE LUGS AND SPRING CONNECTORS BY THOMAS AND BETTS OR EQUAL. LUGS AND SPRING CONNECTORS SHALL BE RATED FOR OPERATION AT NO LESS THAN 75DEGC.
11. RACEWAY AND CABLE TRAY SHALL BE LISTED AND LABELED FOR USE IN ACCORDANCE WITH NEMA, UL, ANSI, IEEE AND THE NEC.
12. EMT OR IMC SHALL BE USED FOR EXPOSED INDOOR LOCATIONS. EMT SHALL BE USED FOR CONCEALED INDOOR APPLICATIONS.
13. GALVANIZED RIGID CONDUIT, OR IMC SHALL BE USED FOR EXTERIOR APPLICATIONS ABOVE GRADE.
14. RIGID NON-METALLIC CONDUIT SHALL BE USED UNDERGROUND, ENCASED IN CONCRETE UNDER AREAS SUBJECT TO HEAVY VEHICLE TRAFFIC.
15. LIQUID-TIGHT FLEXIBLE METALLIC CONDUIT SHALL BE USED INDOORS OR OUTDOORS WHERE VIBRATION OCCURS OR FLEXIBILITY IS REQUIRED.
16. CONDUIT FITTINGS SHALL BE THREADED OR COMPRESSION-TYPE AND APPROVED FOR THE LOCATION USED. SET-SCREW FITTINGS ARE NOT ALLOWED.
17. CABINETS, BOXES AND WIREWAYS SHALL BE LISTED AND LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI, IEEE AND NEC.
18. WIREWAYS SHALL BE EPOXY-COATED GREY AND INCLUDE A HINGED COVER DESIGNED TO SWING OPEN DOWNWARD, SHALL BE PANDUIT TYPE E OR EQUAL AND RATED NEMA 1 OR BETTER FOR INDOOR USE, NEMA 3R OR BETTER FOR OUTDOOR USE.
19. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES, AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL, SHALL MEET OR EXCEED UL 50 REQUIREMENTS AND RATED NEMA 1 OR BETTER FOR INDOOR USE AND NEMA 3R OR BETTER FOR OUTDOOR USE.
20. METAL RECEPTACLE SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED, OR NON-CORRODING SHEET STEEL, SHALL MEET OR EXCEED UL 514A AND NEMA OS I AND RATED NEMA 1 OR BETTER FOR INDOOR USE AND NEMA 3R OR BETTER FOR OUTDOOR USE.
21. NON-METALLIC SWITCH AND RECEPTACLE BOXES SHALL MEET OR EXCEED NEMA OS 2 AND BE RATED NEMA 1 OR BETTER FOR INDOOR USE AND NEMA 3R OR BETTER FOR OUTDOOR USE.
22. THE CONTRACTOR SHALL NOTIFY AND OBTAIN NECESSARY AUTHORIZATION FROM THE GENERAL CONTRACTOR BEFORE COMMENCING WORK ON AC POWER DISTRIBUTION PANELS AND EQUIPMENT.
23. THE CONTRACTOR SHALL PROVIDE REQUIRED LABELING ON CIRCUIT BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE REQUIREMENTS OF ALL APPLICABLE CODES AND STANDARDS TO SAFEGUARD LIFE AND PROPERTY.
24. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PERMITS, PAYING ALL FEES AND FILING ANY REQUIRED DOCUMENTATION WITH THE JURISDICTION.
25. THE CONTRACTOR IS RESPONSIBLE FOR SCHEDULING ALL INSPECTIONS AS REQUIRED AND INFORM AT&T 24 HOURS IN ADVANCE. CONTRACTOR TO SUBMIT ALL FINAL INSPECTION DOCUMENTS TO OWNER AND AT&T WITHIN 24 HOURS FOLLOWING INSPECTION.



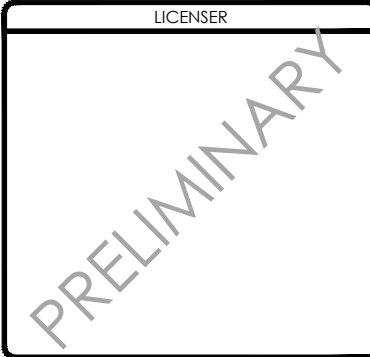
ONE-LINE DIAGRAM

AC POWER PANEL																											
LOAD				LOAD PER PHASE (V.A.)		WIRE COLOR	LOADS CONTINUOUS	LOADS NON-CONTINUOUS	LOADS SUB-PANEL	WIRE SIZE	GROUNDING WIRE SIZE	TRIP	TRIP	GROUNDING WIRE SIZE	WIRE SIZE	LOADS SUB-PANEL	LOADS NON-CONTINUOUS	LOADS CONTINUOUS	WIRE COLOR	LOAD PER PHASE (V.A.)		LOAD					
DESCRIPTION		QTY.	UNIT V.A.	PHASE																PHASE		UNIT V.A.	QTY.	DESCRIPTION			
				A	B																					A	B
1	RECTIFIER #1		1	1400	1400	<div></div>	BLK	X			8	(10)	40	40	(10)	8			X	BLK	1400	<div></div>	1400	1	RECTIFIER #5		2
3			1	1400	<div></div>	1400	RED													RED	<div></div>	1400	1400	1			5
5	RECTIFIER #2		1	1400	1400	<div></div>	BLK	X			8	(10)	40	40	(10)	8			X	BLK	1400	<div></div>	1400	1	RECTIFIER #6		6
7			1	1400	<div></div>	1400	RED													RED	<div></div>	1400	1400	1			8
9	RECTIFIER #3		1	1400	1400	<div></div>	BLK	X			8	(10)	40	40	(10)	8			X	BLK	1400	<div></div>	1400	1	RECTIFIER #7		10
11			1	1400	<div></div>	1400	RED													RED	<div></div>	1400	1400	1			12
13	RECTIFIER #4		1	1400	1400	<div></div>	BLK	X			8	(10)	40	40	(10)	8			X	BLK	1400	<div></div>	1400	1	RECTIFIER #8		14
15			1	1400	<div></div>	1400	RED													RED	<div></div>	1400	1400	1			16
17					<div></div>	BLK													BLK	<div></div>	<div></div>					18	
19					<div></div>	RED				12	12	20							RED	<div></div>	<div></div>					20	
21	GFCI RECEPTACLES		2	180	360	<div></div>	BLK	X			12	(12)	20						BLK	<div></div>	<div></div>					22	
23	OPT. FIBER BOX RECEPTACLE		1	180	<div></div>	RED	X			12	12	20							RED	<div></div>	<div></div>					24	
25	BATTERY CHARGER		1	240	240	<div></div>	BLK	X			12	12	20						BLK	<div></div>	<div></div>					26	
27	BLOCK HEATER		1	1500	<div></div>	RED	X			12	12	20							RED	<div></div>	<div></div>					28	
29	OIL HEATER		1	180	<div></div>	BLK	X			12	12	20							BLK	<div></div>	<div></div>					30	
			SUBTOTAL CONTINUOUS		6,380	7,280															5,600	5,600	SUBTOTAL CONTINUOUS		TOTAL KVA CONTINUOUS X 1.25		31.075
			SUBTOTAL NON-CONTINUOUS		--	--															--	--	SUBTOTAL NON-CONTINUOUS		TOTAL KVA NON-CONTINUOUS		--
			SUBTOTAL SUB-PANEL		--	--															--	--	SUBTOTAL SUB-PANEL		TOTAL KVA SUB-PANEL		--
PANEL DESIGNATION: ELECTRICAL PANEL (ITEM 2)																							TOTAL KVA		31.075		
MAIN LUGS: N/A		MAIN BREAKER: 20A												BRANCH BREAKER TYPE: SIEMENS - BL					TOTAL KVA		31.075						
VOLTAGE: 120/240		CYCLE: 60		PHASE: 1		WIRES: 3		MAIN COPPER BUS: 200A				NEUTRAL: 200A								TOTAL AMPS		129.48					



DRAWN BY: MS  
CHECKED BY: BU

DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

ELEC SCHEDULE,  
DIAGRAM & NOTES

SHEET NO.

E2.0

1.

DEPICTION OF GROUNDING DESIGN IS FOR CONCEPTUAL PURPOSES ONLY. CONTRACTOR TO DETERMINE FINAL ROUTING PER EXISTING SITE CONDITIONS.

2.

GROUNDING SHALL COMPLY WITH LATEST EDITION OF THE NATIONAL ELECTRICAL CODE.

3.

ALL GROUNDING SHALL CONFORM TO THE CURRENT CARRIER STANDARDS.

4.

MINIMUM BENDING RADIUS FOR GROUND CONDUCTOR IS 8", WHEN BENDING IS NECESSARY. GROUND CONDUCTORS ARE TO BE AS STRAIGHT AS POSSIBLE.

5.

ALL ABOVE GRADE GROUND LEADS TO BE SHEATHED IN CARFLEX-X-FLEX™ FLEXIBLE CONDUIT OR APPROVED EQUAL.

6.

ALL GROUND BAR CONNECTIONS ARE TO BE 2 HOLE LUG COMPRESSION TYPE. STACKED CONNECTIONS ARE NOT ACCEPTABLE. BACK TO BACK CONNECTIONS ON OPPOSITE SIDES OF THE GROUND BAR WILL BE PERMITTED.

7.

NO SPLICES PERMITTED IN GROUND CONDUCTORS.

8.

ALL GROUNDING CONNECTORS TO BE CLEAN AND FREE OF PAINT AT THEIR MATING SURFACES AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS. USE PENETROX OR APPROVED EQUAL ANTIOXIDANT GREASE.

9.

ENSURE ALL MECHANICAL CONNECTORS ARE TORQUED TO THE MANUFACTURER'S SPECIFIED VALUES.

10.

MULTIPLE BONDS ON GROUND RODS TO BE SEPARATED BY AT LEAST 6".

11.

MAXIMUM RESISTANCE OF THE COMPLETED GROUND SYSTEM SHALL NOT EXCEED A RESISTANCE OF 5 OHMS TO EARTH.

12.

GROUND WIRES SHALL NOT BE INSTALLED THROUGH HOLES IN ANY METAL OBJECTS OR SUPPORTS TO PRECLUDE ESTABLISHING A "CHOKE" POINT.

13.

FERROUS METAL CLIPS WHICH COMPLETELY SURROUND THE GROUND WIRE SHALL NOT BE USED. METAL CLIPS THAT DO NOT COMPLETELY SURROUND THE GROUND WIRE OR PLASTIC CLIPS ARE ACCEPTABLE.

14.

ALL OUTDOOR CONNECTIONS TO BE EXOTHERMIC CADWELD. INTERIOR CONNECTIONS CAN BE A PROPERLY APPLIED CRIMP TYPE UNLESS OTHERWISE SPECIFIED.

15.

GROUND BARS SHALL NOT BE FIELD MODIFIED.

16.

ALL HORIZONTAL FENCE SECTIONS TO BE GROUNDED WITH 8" SINGLE BARREL GROUND STRAPS.

17.

GROUND RING BURIAL DEPTH SHALL BE 24" AND HAVE A NON-DIRECTIONAL SPLICE.

18.

SOIL RESISTANCE TEST (SRT) SHALL BE COMPLETED PRIOR TO START OF CONSTRUCTION (BY OTHERS) PER AT&T STANDARDS AND MEASUREMENT GUIDELINES. FINAL TESTING OF THE GROUNDING SYSTEM TO BE COMPLETED BY THE CONTRACTOR FOLLOWING CONSTRUCTION. AT&T WIRELESS SHALL BE GIVEN 24 HOURS NOTICE BEFORE TESTING IS TO BE DONE. THE COST ASSOCIATED WITH GROUND TESTING WILL BE AT THE EXPENSE OF THE CONTRACTOR.

19.

PROVIDE #2 TW GREEN JUMPER FROM EACH CABLE BRIDGE POST TO CABLE BRIDGE CHANNEL.

LEGEND

⊗

GROUND TEST WELL

⦿

GROUND ROD

■

CAD WELD CONNECTION

▲

MECHANICAL WELD CONNECTION (DOUBLE HOLE LUG)

●

CONNECT PER MFR SPECIFICATIONS

GB

GROUND BAR

1

GROUNDING PLAN

The diagram illustrates a grounding system for a site with several equipment cabinets and a large circular structure. Key components and callouts include:

- #2 AWG SBTC GROUND LEAD TO (E) TOWER GROUND RING (TYP OF 2)**: Points to a lead connecting to a tower ground ring.
- #2 AWG SBTC GROUND LEAD ATTACHED TO OPPOSITE LOCATIONS ON THE GENERATOR (TYP OF 2)**: Points to leads on a generator.
- #2 AWG SBTC GROUND LEAD TO CABLE BRIDGE SUPPORT POST**: Points to a lead from a support post.
- MASTER GROUND BAR MOUNTED AT REAR OF EQUIPMENT CABINETS**: Points to a central ground bar.
- GROUND TEST WELL; FINAL LOCATIONS PER SITE CONDITIONS (TYP OF 2)**: Points to test well locations.
- PROVIDE 5/8" X 8'-0" COPPER CLAD GROUND RODS; EXACT LOCATION OF GROUND RODS TO BE ESTABLISHED ON SITE; INSTALL APPROX. EVERY 10'-0" (8'-0" MIN./15'-0" MAX.)**: General instruction for rod placement.
- #2 AWG SBTC EQUIP. PAD GROUND RING, GROUND RING BURIAL DEPTH SHALL BE 24" AND HAVE A NON-DIRECTIONAL SPLICE**: Points to an equipment pad ground ring.
- #2 AWG SBTC GROUND LEAD TO GPS ANTENNA (TYP)**: Points to a lead to a GPS antenna.
- (E) CHAIN LINK FENCE, TYP** and **(E) COMPOUND GROUND RING (VERIFY)**: Points to the perimeter fence and its ground ring.
- #2 AWG SBTC GROUND LEAD TO CORNER FENCE POSTS AND EVERY 20' (TYP)**: Points to leads along the fence line.
- PROVIDE NEW SERVICE GROUND PER NEC AND LOCAL CODES FOR (P) METER BANK AND DISCONNECT**: Points to a service ground location.
- #2 AWG SBTC GROUND LEAD TO UTILITY H-FRAME POST (TYP); GROUND ALL H-FRAME CABINETS PER MFR SPECIFICATIONS**: Points to a lead to a utility post.

A north arrow is located in the bottom right corner of the drawing area.

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DRAWING VERSION

VER.	DATE	DESCRIPTION
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LICENSER

PRELIMINARY

PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

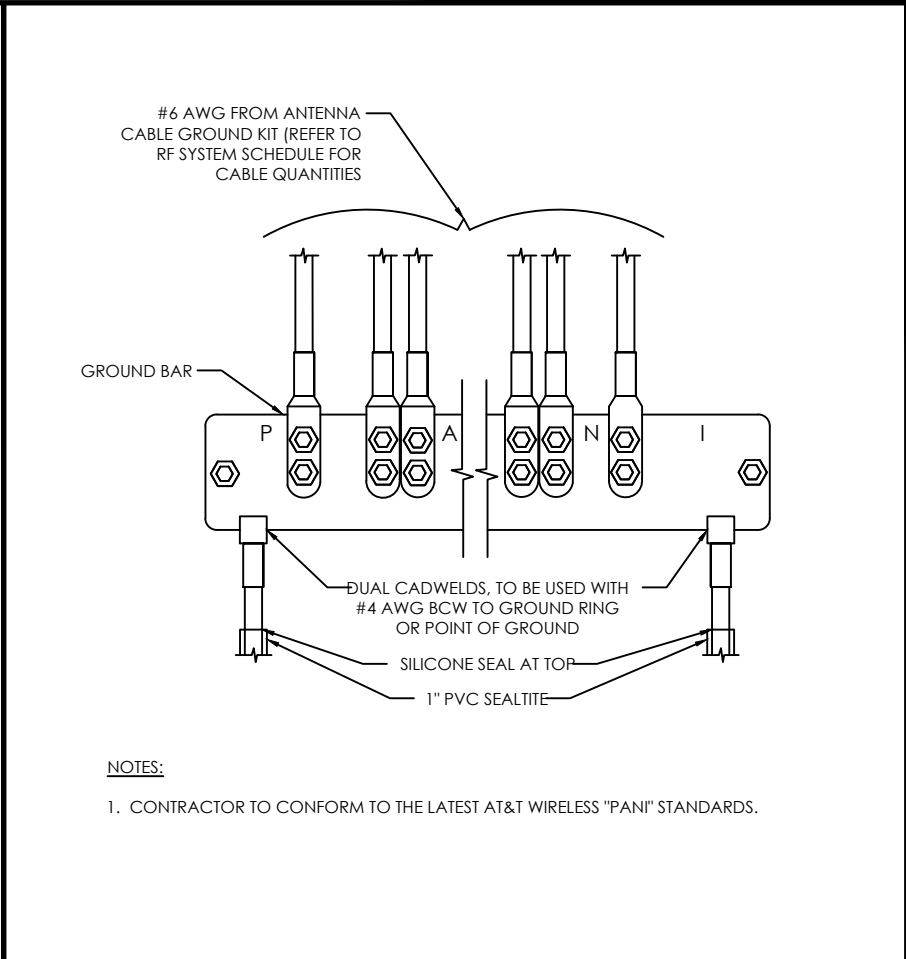
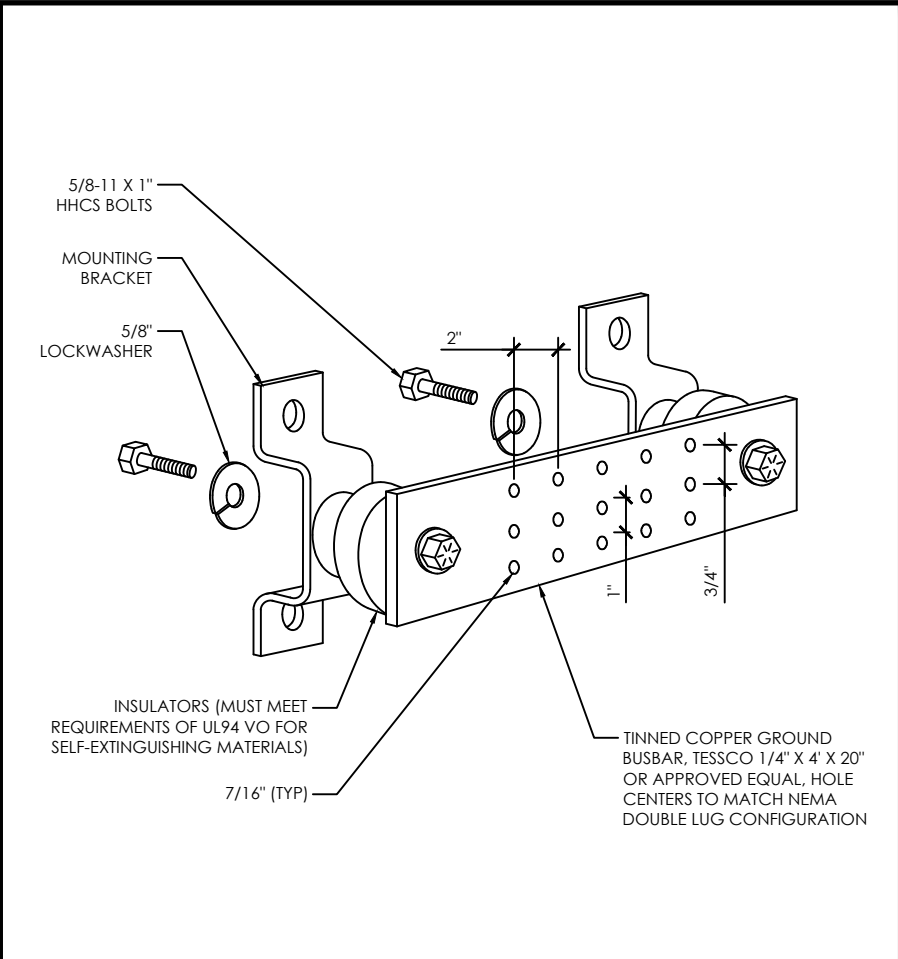
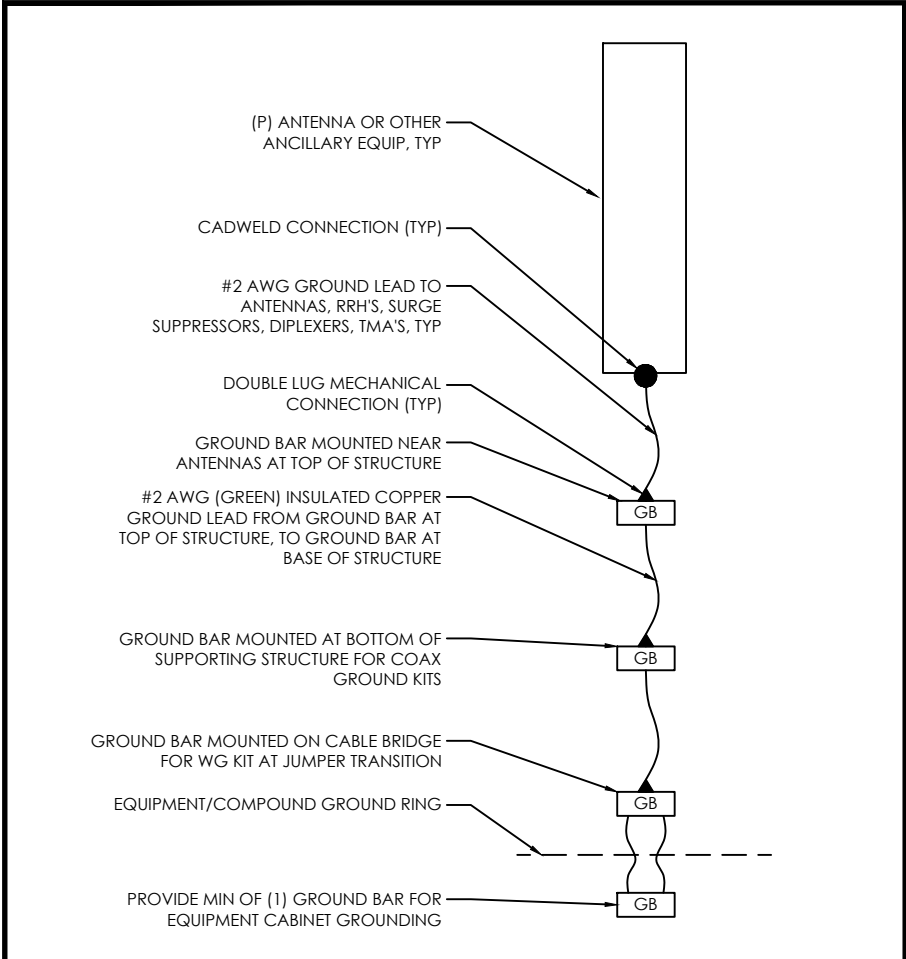
GROUNDING PLAN

SHEET NO.

E3.0

11X17 SCALE: NTS

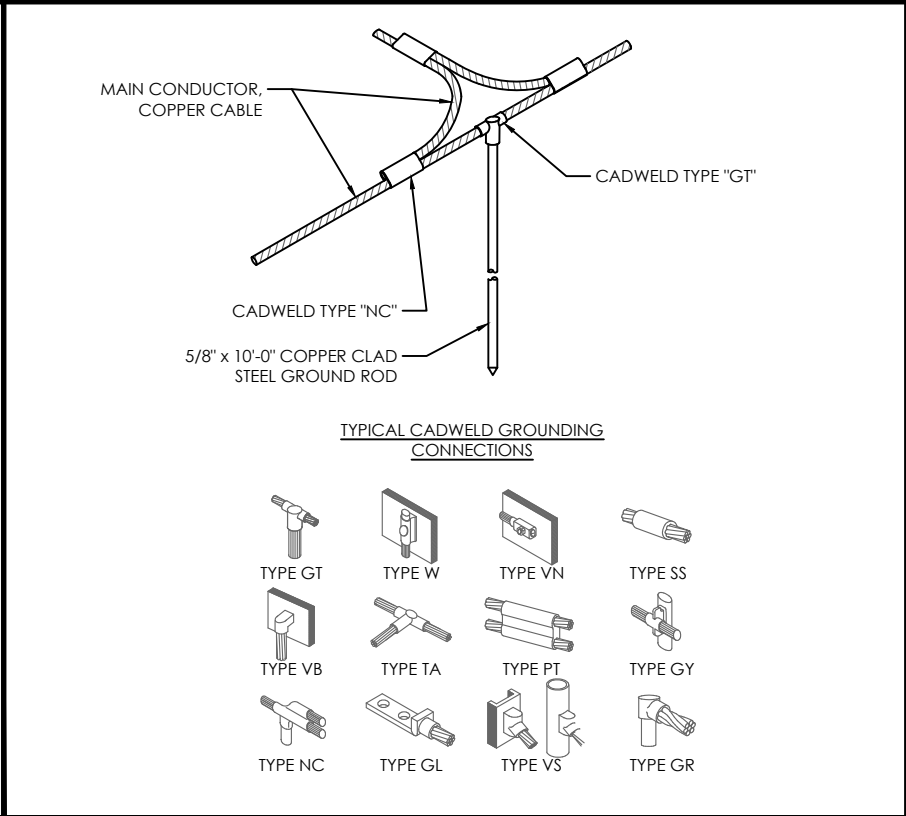
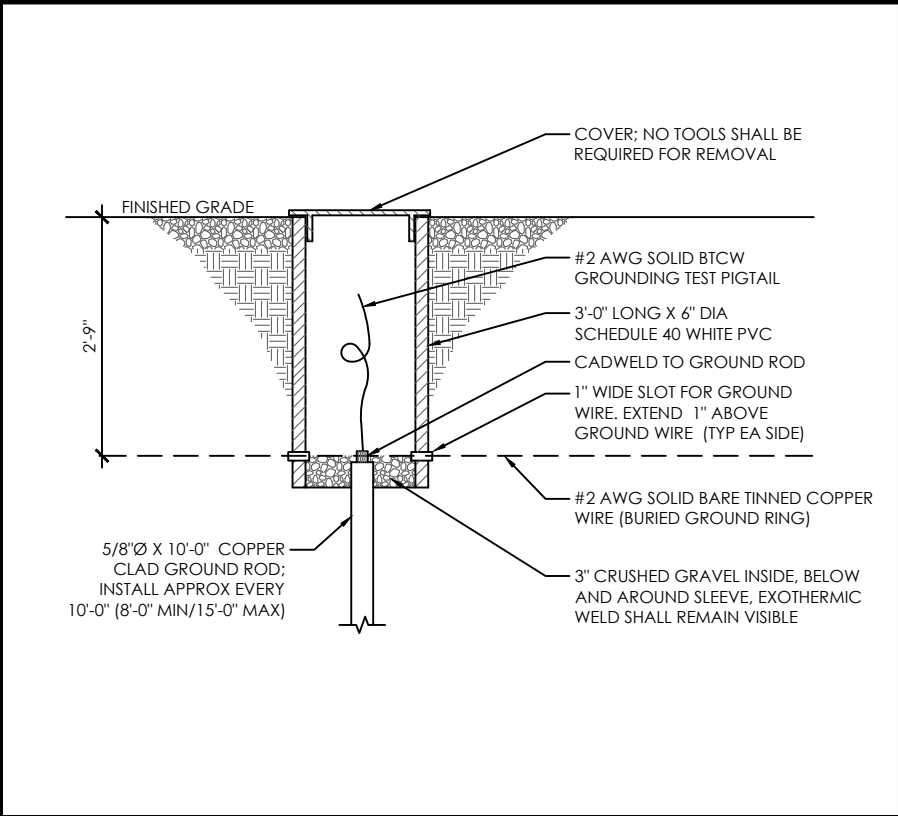
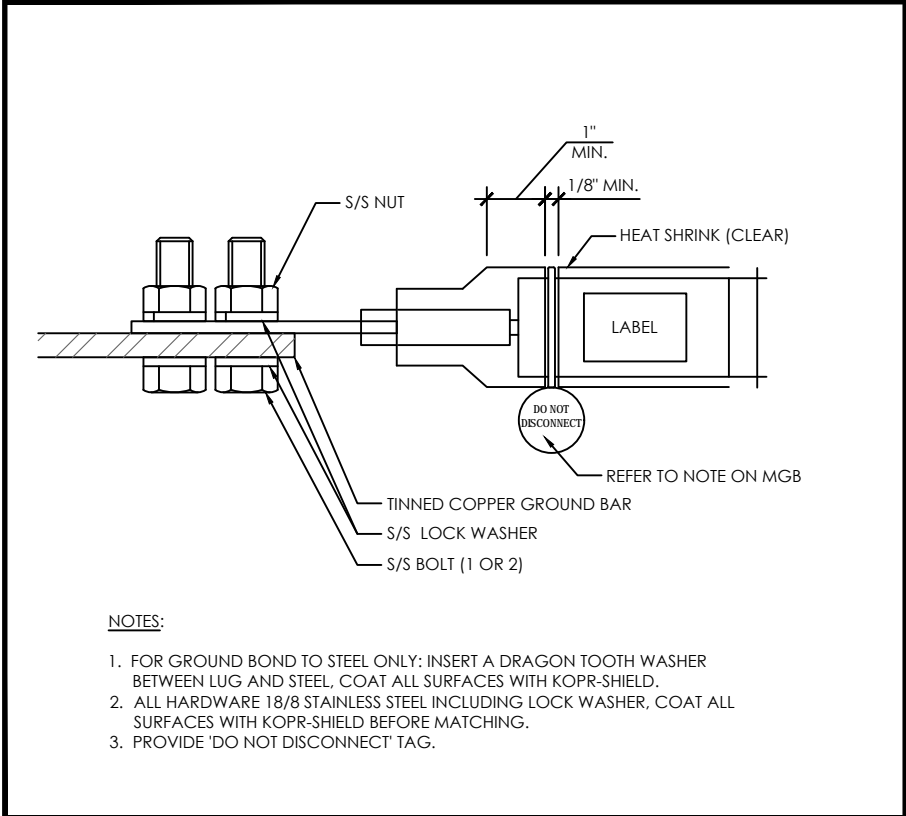
22 X 34 SCALE: NTS



1 ANTENNA / EQUIP GROUNDING 11X17 SCALE: NTS 22 X 34 SCALE: NTS

2 GROUND BAR 11X17 SCALE: NTS 22 X 34 SCALE: NTS

2 GROUND BAR TO GROUND WIRE 11X17 SCALE: NTS 22 X 34 SCALE: NTS



4 TYPICAL LUG 11X17 SCALE: NTS 22 X 34 SCALE: NTS

5 GROUND TEST WELL 11X17 SCALE: NTS 22 X 34 SCALE: NTS

6 GROUND RING / CADWELD CONN 11X17 SCALE: NTS 22 X 34 SCALE: NTS

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PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

GROUNDING  
DETAILS

SHEET NO.

E4.0



GENERAL CONSTRUCTION NOTES

1. ALL WORK SHALL ADHERE TO THE REQUIREMENTS OF THE LOCAL BUILDING CODE (LATEST EDITION), AND ALL OTHER APPLICABLE CODES AND ORDINANCES AS REQUIRED BY THE JURISDICTION.
2. CONTRACTOR SHALL CONSTRUCT SITE IN ACCORDANCE WITH THESE DRAWINGS AND THE CARRIER INTEGRATED CONSTRUCTION STANDARDS FOR WIRELESS SITES (LATEST REVISION). SPECIFICATIONS ARE THE RULING DOCUMENTS, AND ANY DISCREPANCIES BETWEEN THE SPECIFICATIONS AND THESE DRAWINGS SHOULD BE BROUGHT TO THE ATTENTION OF THE ENGINEER OF RECORD (EOR) PRIOR TO PROCEEDING WITH CONSTRUCTION.
3. THE DRAWINGS ARE NOT TO BE SCALED. THESE PLANS ARE INTENDED TO BE A DIAGRAMMATIC OUTLINE ONLY, UNLESS OTHERWISE NOTED. THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT AND APPURTENANCES, AND LABOR NECESSARY TO EFFECT ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
4. CONTRACTOR SHALL VISIT THE JOB SITE AND SHALL FAMILIARIZE HIMSELF WITH ALL CONDITIONS AFFECTING THE PROPOSED WORK AND SHALL MAKE PROVISIONS AS TO THE COST THEREOF. FIELD CONDITIONS INCLUDING DIMENSIONS, AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN IN THE DRAWINGS PRIOR TO PROCEEDING WITH CONSTRUCTION, IS REQUIRED. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE EOR PRIOR TO THE COMMENCEMENT OF WORK. NO COMPENSATION WILL BE AWARDED BASED ON CLAIM OF LACK OF KNOWLEDGE OF FIELD CONDITIONS.
5. DIMENSIONS SHOWN ARE TO FINISH SURFACES UNLESS OTHERWISE NOTED. SPACING BETWEEN EQUIPMENT IS REQUIRED CLEARANCE. THEREFORE, IT IS CRITICAL TO FIELD VERIFY DIMENSIONS, AND SHOULD THERE BE ANY QUESTIONS REGARDING THE CONTRACT DOCUMENTS, EXISTING CONDITIONS AND/OR DESIGN INTENT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE WORK.
6. DETAILS ARE INTENDED TO SHOW DESIGN INTENT. MODIFICATIONS MAY BE REQUIRED TO SUIT JOB DIMENSIONS OR CONDITIONS, AND SUCH MODIFICATIONS SHALL BE INCLUDED AS PART OF THE WORK.
7. CONTRACTOR SHALL RECEIVE CLARIFICATION IN WRITING, AND SHALL RECEIVE IN WRITING AUTHORIZATION TO PROCEED BEFORE STARTING WORK ON ANY ITEMS NOT CLEARLY DEFINED OR IDENTIFIED BY THE CONTRACT DOCUMENTS.
8. CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK USING THE BEST CONSTRUCTION SKILLS AND ATTENTION. CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER CONTRACT, UNLESS OTHERWISE NOTED.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORK AREA, ADJACENT AREAS AND BUILDING OCCUPANTS THAT ARE LIKELY TO BE AFFECTED BY THE WORK UNDER THIS CONTRACT. WORK SHALL CONFORM TO ALL OSHA REQUIREMENTS.
4. CONTRACTOR SHALL COORDINATE HIS WORK WITH THE SUPERINTENDENT OF BUILDINGS & GROUNDS AND SCHEDULE HIS ACTIVITIES AND WORKING HOURS IN ACCORDANCE WITH THE REQUIREMENTS.
11. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING HIS WORK WITH THE WORK OF OTHERS AS IT MAY RELATE TO RADIO EQUIPMENT, ANTENNAS AND ANY OTHER PORTIONS OF THE WORK.
12. INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS UNLESS SPECIFICALLY OTHERWISE INDICATED OR WHERE LOCAL CODES OR REGULATIONS TAKE PRECEDENCE.
13. MAKE NECESSARY PROVISIONS TO PROTECT EXISTING SURFACES, EQUIPMENT, IMPROVEMENTS, PIPING ETC. AND IMMEDIATELY REPAIR ANY DAMAGE THAT OCCURS DURING CONSTRUCTION.
14. IN DRILLING HOLES INTO CONCRETE WHETHER FOR FASTENING OR ANCHORING PURPOSES, OR PENETRATIONS THROUGH THE FLOOR FOR CONDUIT RUNS, PIPE RUNS, ETC., MUST BE CLEARLY UNDERSTOOD THAT REINFORCING STEEL SHALL NOT BE DRILLED INTO, CUT OR DAMAGED UNDER ANY CIRCUMSTANCES (UNLESS NOTED OTHERWISE). LOCATIONS OF REINFORCING STEEL ARE NOT DEFINITELY KNOWN AND THEREFORE MUST BE SEARCHED FOR BY APPROPRIATE METHODS AND EQUIPMENT.
15. REPAIR ALL EXISTING WALL SURFACES DAMAGED DURING CONSTRUCTION SUCH THAT THEY MATCH AND BLEND IN WITH ADJACENT SURFACES.
16. SEAL PENETRATIONS THROUGH FIRE RATED AREAS WITH U.L. LISTED AND FIRE CODE APPROVED MATERIALS.
17. KEEP CONTRACT AREA CLEAN, HAZARD FREE, AND DISPOSE OF ALL DIRT, DEBRIS, AND RUBBISH. EQUIPMENT NOT SPECIFIED AS REMAINING ON THE PROPERTY OF THE OWNER SHALL BE REMOVED. LEAVE PREMISES IN CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST, OR SMUDGES OF ANY NATURE. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ALL ITEMS UNTIL COMPLETION OF CONSTRUCTION.
18. MINIMUM BEND RADIUS OF ANTENNA CABLES SHALL BE IN ACCORDANCE WITH CABLE MANUFACTURERS RECOMMENDATIONS.
19. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF THE WORK, SHALL BE REMOVED AND/OR CAPPED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS WHICH WILL NOT INTERFERE WITH THE EXECUTION OF THE WORK, SUBJECT TO THE APPROVAL OF THE ENGINEER.
20. CONTRACTOR SHALL MINIMIZE DISTURBANCE TO EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION SHALL BE IN CONFORMANCE WITH JURISDICTIONAL OR STATE AND LOCAL GUIDELINES FOR EROSION AND SEDIMENT CONTROL AND COORDINATED WITH LOCAL REGULATORY AUTHORITIES.
21. LIGHT SHADED LINES AND NOTES REPRESENT WORK PREVIOUSLY DONE. DARK SHADED LINES AND NOTES REPRESENT THE SCOPE OF WORK FOR THIS PROJECT. CONTRACTOR SHALL VERIFY IF EXISTING CONSTRUCTION IS COMPLETE. CONTRACTOR SHALL NOTIFY ENGINEER OF ANY EXISTING CONDITIONS THAT DEViate FROM THE DRAWINGS PRIOR TO BEGINNING CONSTRUCTION.
22. CONTRACTOR SHALL SECURE ALL NECESSARY PERMITS AND/OR WIRING CERTIFICATES REQUIRED FOR THE ELECTRICAL SERVICE UPGRADE. IN ADDITION, CONTRACTOR SHALL PROVIDE ALL NECESSARY COORDINATION AND SCHEDULING WITH THE SERVING ELECTRICAL UTILITY AND LOCAL INSPECTION AUTHORITIES.
23. CONTRACTOR TO VERIFY ALL ASPECTS OF THE EXISTING STRUCTURE FOR CONFORMITY WITH THE VALUES SHOWN IN THESE DRAWINGS AND NOTIFY THE E.O.R. IF ANY DISCREPANCIES ARE FOUND.

SITE WORK NOTES

1. DO NOT EXCAVATE OR DISTURB BEYOND THE PROPERTY LINES OR LEASE LINES, UNLESS OTHERWISE NOTED.
2. DO NOT SCALE BUILDING DIMENSIONS FROM DRAWING.
3. SIZE, LOCATION AND TYPE OF ANY UNDERGROUND UTILITIES OR IMPROVEMENTS SHALL BE ACCURATELY NOTED AND PLACED ON AS-BUILT DRAWINGS BY GENERAL CONTRACTOR AND ISSUED TO ARCHITECT/ENGINEER AT COMPLETION OF PROJECT.
4. ALL EXISTING UTILITIES, FACILITIES, CONDITIONS AND THEIR DIMENSIONS SHOWN ON PLANS HAVE BEEN PLOTTED FROM AVAILABLE RECORDS. THE ENGINEER AND OWNER ASSUME NOT RESPONSIBILITY WHATSOEVER AS TO THE SUFFICIENCY OR ACCURACY OF THE INFORMATION SHOWN ON THE PLANS OR THE MANNER OF THEIR REMOVAL OR ADJUSTMENT. CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING EXACT LOCATION OF ALL EXISTING UTILITIES AND FACILITIES PRIOR TO START OF CONSTRUCTION. CONTRACTOR SHALL ALSO OBTAIN FROM EACH UTILITY COMPANY DETAILED INFORMATION RELATIVE TO WORKING SCHEDULES AND METHODS OF REMOVING OR ADJUSTING EXISTING UTILITIES.
5. CONTRACTOR SHALL VERIFY ALL EXISTING UTILITIES BOTH HORIZONTALLY AND VERTICALLY PRIOR TO START OF CONSTRUCTION. ANY DISCREPANCIES OR DOUBTS AS TO THE INTERPRETATION OF PLANS SHALL BE IMMEDIATELY REPORTED TO THE ARCHITECT/ENGINEER FOR RESOLUTION AND INSTRUCTION, AND NO FURTHER WORK SHALL BE PERFORMED UNTIL THE DISCREPANCY IS CHECKED AND CORRECTED BY THE ARCHITECT/ENGINEER. FAILURE TO SECURE SUCH INSTRUCTION MEANS CONTRACTOR WILL HAVE WORKED AT HIS/HER OWN RISK AND EXPENSE.
6. CONTRACTOR SHALL CALL LOCAL DIGGER HOT LINE FOR UTILITY LOCATIONS 48 HOURS PRIOR TO START OF CONSTRUCTION.
7. ALL NEW AND EXISTING UTILITY STRUCTURES ON SITE AND IN AREAS TO BE DISTURBED BY CONSTRUCTION SHALL BE ADJUSTED TO FINISH ELEVATIONS PRIOR TO FINAL INSPECTION OF WORK.
8. GRADING OF THE SITE WORK AREA IS TO BE SMOOTH AND CONTINUOUS IN SLOPE AND IS TO FEATHER INTO EXISTING GRADES AT THE GRADING LIMITS.
9. ALL TEMPORARY EXCAVATIONS FOR THE INSTALLATION OF FOUNDATIONS, UTILITIES, ETC., SHALL BE PROPERLY LAID BACK OR BRACED IN ACCORDANCE WITH CORRECT OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) REQUIREMENTS.
10. STRUCTURAL FILLS SUPPORTING PAVEMENTS SHALL BE COMPACTED TO 95% OF MAXIMUM STANDARD PROCTOR DRY DENSITY.
11. NEW GRADES NOT IN BUILDING AND DRIVEWAY IMPROVEMENT AREA TO BE ACHIEVED BY FILLING WITH APPROVED CLEAN FILL AND COMPACTED TO 95% OF STANDARD PROCTOR DENSITY.
12. ALL FILL SHALL BE PLACED IN UNIFORM LIFTS. THE LIFTS THICKNESS SHOULD NOT EXCEED THAT WHICH CAN BE PROPERLY COMPACTED THROUGHOUT ITS ENTIRE DEPTH WITH THE EQUIPMENT AVAILABLE.
13. ANY FILLS PLACED ON EXISTING SLOPES THAT ARE STEEPER THAN 10 HORIZONTAL TO 1 VERTICAL SHALL BE PROPERLY BENCHED INTO THE EXISTING SLOPE AS DIRECTED BY A GEOTECHNICAL ENGINEER.
14. CONTRACTOR SHALL CLEAN ENTIRE SITE DAILY AFTER CONSTRUCTION SUCH THAT NO PAPERS, THRASH, WEEDS, BRUSH OR ANY OTHER DEPOSITS WILL REMAIN. ALL MATERIALS COLLECTED DURING CLEANING OPERATIONS SHALL BE DISPOSED OF OFF-SITE BY THE GENERAL CONTRACTOR.
15. ALL TREES AND SHRUBS WHICH ARE NOT IN DIRECT CONFLICT WITH THE IMPROVEMENTS SHALL BE PROTECTED BY THE GENERAL CONTRACTOR.
16. ALL SITE WORK SHALL BE CAREFULLY COORDINATED BY GENERAL CONTRACTOR WITH LOCAL UTILITY COMPANY, TELEPHONE COMPANY, AND ANY OTHER UTILITY COMPANIES HAVING JURISDICTION OVER THIS LOCATION.

FOUNDATION, EXCAVATION AND BACKFILL NOTES

1. ALL FINAL GRADED SLOPES SHALL BE A MAXIMUM OF 3 HORIZONTAL TO 1 VERTICAL.
2. ALL EXCAVATIONS PREPARED FOR PLACEMENT OF CONCRETE SHALL BE OF UNDISTURBED SOILS, SUBSTANTIALLY HORIZONTAL AND FREE FROM ANY LOOSE, UNSUITABLE MATERIAL OR FROZEN SOILS, AND WITHOUT THE PRESENCE OF POUNDING WATER. DEWATERING FOR EXCESS GROUND WATER SHALL BE PROVIDED WHEN REQUIRED. COMPACTION OF SOILS UNDER CONCRETE PAD FOUNDATIONS SHALL NOT BE LESS THAN 95% OF THE MODIFIED PROCTOR MAXIMUM DRY DENSITY FOR THE SOIL IN ACCORDANCE WITH ASTM D1557.
3. CONCRETE FOUNDATIONS SHALL NOT BE PLACED ON ORGANIC OR UNSUITABLE MATERIAL. IF INADEQUATE BEARING CAPACITY IS REACHED AT THE DESIGNED EXCAVATION DEPTH, THE UNSATISFACTORY SOIL SHALL BE EXCAVATED TO ITS FULL DEPTH AND EITHER BE REPLACED WITH MECHANICALLY COMPACTED GRANULAR MATERIAL OR THE EXCAVATION SHALL BE FILLED WITH CONCRETE OF THE SAME TYPE SPECIFIED FOR THE FOUNDATION. CRUSHED STONE MAY BE USED TO STABILIZE THE BOTTOM OF THE EXCAVATION. ANY STONE SUB BASE MATERIAL, IF USED, SHALL NOT SUBSTITUTE FOR REQUIRED THICKNESS OF CONCRETE.
4. ALL EXCAVATIONS SHALL BE CLEAN OF UNSUITABLE MATERIAL SUCH AS VEGETATION, TRASH, DEBRIS, AND SO FORTH PRIOR TO BACK FILLING. BACK FILL SHALL CONSIST OF APPROVED MATERIALS SUCH AS EARTH, LOAM SANDY CLAY, SAND AND GRAVEL, OR SOFT SHALE, FREE FROM CLODS OR LARGE STONES OVER 2 1/2" MAX DIMENSIONS. ALL BACK FILL SHALL BE PLACED IN COMPACTED LAYERS.
5. ALL FILL MATERIALS AND FOUNDATION BACK FILL SHALL BE PLACED MAXIMUM 6" THICK LIFTS BEFORE COMPACTION. EACH LIFT SHALL BE WETTED IF REQUIRED AND COMPACTED TO NOT LESS THAN 95% OF THE MODIFIED PROCTOR MAXIMUM DRY DENSITY FOR SOIL IN ACCORDANCE WITH ASTM D1557.
6. NEWLY PLACED CONCRETE FOUNDATIONS SHALL CURE A MINIMUM OF 72 HRS PRIOR TO BACK FILLING.
7. FINISHED GRADING SHALL BE SLOPED TO PROVIDE POSITIVE DRAINAGE AND PREVENT STANDING WATER. THE FINAL (FINISH) ELEVATION OF SLAB FOUNDATIONS SHALL SLOPE AWAY IN ALL DIRECTIONS FROM THE CENTER. FINISH GRADE OF CONCRETE PADS SHALL BE A MAXIMUM OF 4 INCHES ABOVE FINAL FINISH GRADE ELEVATIONS. PROVIDE SURFACE FILL GRAVEL TO ESTABLISH SPECIFIED ELEVATIONS WHERE REQUIRED.
8. NEWLY GRADED SURFACE AREAS TO RECEIVE GRAVEL SHALL BE COVERED WITH GEOTEXTILE FABRIC TYPE: TYPAR-3401 AS MANUFACTURED BY "CONSTRUCTION MATERIAL 1-800-239-3841" OR AN APPROVED EQUIVALENT, SHOWN ON PLANS. THE GEOTEXTILE FABRIC SHALL BE BLACK IN COLOR TO CONTROL THE RECURRENCE OF VEGETATIVE GROWTH AND EXTEND TO WITHIN 1 FOOT OUTSIDE THE SITE FENCING OR ELECTRICAL GROUNDING SYSTEM PERIMETER WHICH EVER IS GREATER. ALL FABRIC SHALL BE COVERED WITH A MINIMUM OF 4" DEEP COMPACTED STONE OR GRAVEL AS SPECIFIED. I.E. FDOT TYPE No. 57 FOR FENCED COMPOUND; FDOT TYPE No. 67 FOR ACCESS DRIVE AREA.

9. IN ALL AREAS TO RECEIVE FILL, REMOVE ALL VEGETATION, TOPSOIL, DEBRIS, WET AND UNSATISFACTORY SOIL MATERIALS, OBSTRUCTIONS, AND DELETERIOUS MATERIALS FROM GROUND SURFACE. PLOW STRIP OR BREAK UP SLOPED SURFACES STEEPER THAN 1 VERTICAL TO 4 HORIZONTAL SUCH THAT FILL MATERIAL WILL BIND WITH EXISTING/PREPARED SOIL SURFACE.
10. WHEN SUB GRADE OR PREPARED GROUND SURFACE HAS A DENSITY LESS THAN THAT REQUIRED FOR THE FILL MATERIAL, SCARIFY THE GROUND SURFACE TO DEPTH REQUIRED, PULVERIZE, MOISTURE-CONDITION AND/OR AERATE THE SOILS AND RE-COMPACT TO THE REQUIRED DENSITY PRIOR TO PLACEMENT OF FILLS.
11. IN AREAS WHICH EXISTING GRAVEL SURFACING IS REMOVED OR DISTURBED DURING CONSTRUCTION OPERATIONS, REPLACE GRAVEL SURFACING TO MATCH ADJACENT GRAVEL SURFACING AND RESTORED TO THE SAME THICKNESS AND COMPACTION AS SPECIFIED. ALL RESTORED GRAVEL SURFACING SHALL BE FREE FROM CORRUGATIONS AND WAVES.
12. EXISTING GRAVEL SURFACING MAY BE EXCAVATED SEPARATELY AND REUSED WITH THE CONDITION THAT ANY UNFAVORABLE AMOUNTS OF ORGANIC MATTER, OR OTHER DELETERIOUS MATERIALS ARE REMOVED PRIOR TO REUSE. FURNISH ANY ADDITIONAL GRAVEL RESURFACING MATERIAL AS NEEDED TO PROVIDE A FULL DEPTH COMPACTED SURFACE THROUGHOUT SITE.
13. GRAVEL SUB SURFACE SHALL BE PREPARED TO REQUIRED COMPACTION AND SUB GRADE ELEVATIONS BEFORE GRAVEL SURFACING IS PLACED AND/OR RESTORED. ANY LOOSE OR DISTURBED MATERIALS SHALL BE THOROUGHLY COMPACTED AND ANY DEPRESSIONS IN THE SUB GRADE SHALL BE FILLED AND COMPACTED WITH APPROVED SELECTED MATERIAL. GRAVEL SURFACING MATERIAL SHALL NOT BE USED FOR FILLING DEPRESSIONS IN THE SUB GRADE.
14. PROTECT EXISTING GRAVEL SURFACING AND SUB GRADE IN AREAS WHERE EQUIPMENT LOADS WILL OPERATE.
15. DAMAGE TO EXISTING STRUCTURES AND/OR UTILITIES RESULTING FROM CONTRACTORS NEGLIGENCE SHALL BE REPAIRED AND/OR REPLACED TO THE OWNERS SATISFACTION AT NO ADDITIONAL COST TO THE CONTRACT.
16. ALL SUITABLE BORROW MATERIAL FOR BACK FILL OF THE SITE SHALL BE INCLUDED IN THE BID. EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT LOCATIONS APPROVED BY GOVERNING AGENCIES AT NO ADDITIONAL COST TO THE CONTRACT.
17. FOUNDATION DESIGN IS BASED UPON 1,500 PSF ALLOWABLE BEARING PRESSURE. INDEPENDENT SOILS TESTING BY A LICENSED GEOTECHNICAL ENGINEER IS STRONGLY RECOMMENDED TO VERIFY SOIL BEARING CAPACITY, SLOPE STABILITY, AND ALL OTHER APPLICABLE SOILS PARAMETERS.

CONCRETE MASONRY NOTES

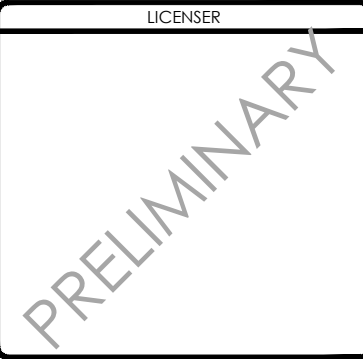
1. CONCRETE MASONRY UNITS SHALL BE MEDIUM WEIGHT UNITS CONFORMING TO ASTM C90, GRADE N-1, (F'm=1,500 PS). MEDIUM WEIGHT (115 PCF).
2. MORTAR SHALL BE TYPE "S" (MINIMUM 1,800 PSI AT 28 DAYS).
3. GROUT SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3,000 PSI AT 28 DAYS.
4. ALL CELLS CONTAINING REINFORCING STEEL OR EMBEDDED ITEMS AND ALL CELLS IN RETAINING WALLS AND WALLS BELOW GRADE SHALL BE SOLID GROUTED.
5. ALL HORIZONTAL REINFORCEMENT SHALL BE PLACED IN BOND BEAM OR LINTEL BEAM UNITS.
6. WHEN GROUTING IS STOPPED FOR ONE HOUR OR LONGER, HORIZONTAL CONSTRUCTION JOINTS SHALL BE FORMED BY STOPPING THE GROUT POUR 1-1/2" BELOW TOP OF THE UPPERMOST UNIT.
7. ALL BOND BEAM BLOCK SHALL BE "DEEP CUT" UNITS.
8. PROVIDE INSPECTION AND CLEAN-OUT HOLES AT BASE OF VERTICAL CELLS HAVING GROUT LIFTS IN EXCESS OF 4'-0" OF HEIGHT.
9. ALL GROUT SHALL BE CONSOLIDATED WITH A MECHANICAL VIBRATOR.
10. CEMENT SHALL BE AS SPECIFIED FOR CONCRETE.
11. REINFORCING BARS - SEE NOTES UNDER "STRUCTURAL CONCRETE NOTES" FOR REQUIREMENTS.
12. PROVIDE ONE BAR DIAMETER (A MINIMUM OF 1/2") GROUT BETWEEN MAIN REINFORCING AND MASONRY UNITS.
13. LOW LIFT CONSTRUCTION, MAXIMUM GROUT POUR HEIGHT IS 4 FEET.
14. ALL CELLS IN CONCRETE BLOCKS SHALL BE FILLED SOLID WITH GROUT, EXCEPT AS NOTED IN THE DRAWINGS OR SPECIFICATIONS.
15. CELLS SHALL BE IN VERTICAL ALIGNMENT, DOWELS IN FOOTINGS SHALL BE SET TO ALIGN WITH CORES CONTAINING REINFORCING STEEL.
16. REFER TO ARCHITECTURAL DRAWINGS FOR SURFACE AND HEIGHT OF UNITS, LAYING PATTERN AND JOINT TYPE.
17. SAND SHALL BE CLEAN, SHARP AND WELL GRADED, FREE FROM INJURIOUS AMOUNTS OF DUST, LUMPS, SHALE, ALKAU OR ORGANIC MATERIAL.
18. BRICK SHALL CONFORM TO ASTM C-62 AND SHALL BE GRADE MW OR BETTER.



DRAWN BY:MS

CHECKED BY:BU

DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION

HR69  
CHENOWETH

200 RIVER ROAD  
THE DALLES, OR 97058

SHEET TITLE

GENERAL NOTES

SHEET NO.

GN1.0



STRUCTURAL CONCRETE NOTES

1.

ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE ACI 318-11 AND THE SPECIFICATION FOR CAST-IN-PLACE CONCRETE.
2.

ALL CONCRETE FOR SLABS ON GRADE, SHELTER FOUNDATION, AND PIER FOUNDATIONS FOR FENCES, ICE BRIDGE, AND H-FRAME SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH  $f_c'$ =3,000 PSI AT 28 DAYS UNLESS NOTED OTHERWISE. SPECIAL INSPECTION REQUIRED AS NOTED.
3.

REINFORCING STEEL SHALL CONFORM TO ASTM A 615, GRADE 60, DEFORMED UNLESS NOTED OTHERWISE. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A 185 WELDED STEEL WIRE FABRIC UNLESS NOTED OTHERWISE. SPLICES CLASS "B" AND ALL HOOKS SHALL BE STANDARD UNLESS NOTED OTHERWISE.
4.

THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCING STEEL UNLESS SHOWN OTHERWISE ON DRAWINGS:

CONCRETE CAST AGAINST EARTH.....3 IN.

CONCRETE EXPOSED TO EARTH OR WEATHER:  
#6 AND LARGER.....2 IN.  
#5 AND SMALLER & WWF.....1 1/2 IN.

CONCRETE NOT EXPOSED TO EARTH OR WEATHER OR NOT CAST AGAINST THE GROUND:  
SLAB AND WALL.....3/4 IN.  
BEAMS AND COLUMNS.....1 1/2 IN.
5.

A 3/4" CHAMFER SHALL BE PROVIDED AT ALL EXPOSED EDGES OF CONCRETE U.N.O. IN ACCORDANCE WITH ACI 301, LATEST EDITION, SECTION 4.
6.

HOLES TO RECEIVE EXPANSION/WEDGE ANCHORS SHALL BE 1/8" LARGER IN DIAMETER THAN THE ANCHOR BOLT, DOWEL OR ROD AND SHALL CONFORM TO MANUFACTURER'S RECOMMENDATION FOR EMBEDMENT DEPTH OR AS SHOWN ON THE DRAWINGS. LOCATE AND AVOID CUTTING EXISTING REBAR WHEN DRILLING HOLES IN ELEVATED CONCRETE SLABS.
7.

USE AND INSTALLATION OF CONCRETE ADHESIVE AND EXPANSION/WEDGE ANCHORS SHALL BE PER ICC & MANUFACTURER'S WRITTEN RECOMMENDED PROCEDURES.
8.

FOUNDATION DESIGN IS BASED ON PRESUMPTIVE SOIL PARAMETERS. IT IS STRONGLY RECOMMENDED THAT INDEPENDENT SOILS TESTING BE PERFORMED BY A LICENSED GEOTECHNICAL ENGINEER TO VERIFY SOIL BEARING CAPACITY, SLOPE STABILITY, AND ALL OTHER RELATED SOIL PARAMETERS.

STRUCTURAL STEEL NOTES

1.

ALL STEEL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE AISC MANUAL OF STEEL CONSTRUCTION. STEEL SECTIONS SHALL BE IN ACCORDANCE WITH ASTM AS INDICATED BELOW:

W-SHAPES: ASTM A992, 50 KSI  
ANGLES, BARS CHANNELS: ASTM A36, 36 KSI  
HSS SECTIONS: ASTM 500, 46 KSI  
PIPE SECTIONS: ASTM A53-E, 35 KSI
2.

ALL EXTERIOR EXPOSED STEEL AND HARDWARE SHALL BE HOT DIPPED GALVANIZED.
3.

ALL WELDING SHALL BE PERFORMED USING E70XX ELECTRODES AND WELDING SHALL CONFORM TO AISC. WHERE FILLET WELD SIZES ARE NOT SHOWN, PROVIDE THE MINIMUM SIZE PER TABLE J2.4 IN THE AISC "MANUAL OF STEEL CONSTRUCTION". PAINTED SURFACES SHALL BE TOUCHED UP. ALL WELDING SHALL BE PERFORMED IN AN APPROVED SHOP.
4.

ALL BOLTS FOR STEEL TO STEEL CONNECTIONS TO BE PER ASTM A325. HOLES TO BE 1/16" DIA. LARGER THAN BOLT, U.N.O.
5.

NON-STRUCTURAL CONNECTIONS FOR STEEL GRATING MAY USE 5/8"Ø ASTM A 307 BOLTS UNLESS NOTED OTHERWISE.
6.

FIELD MODIFICATIONS ARE TO BE COATED WITH ZINC ENRICHED PAINT.
7.

HOLES TO RECEIVE EXPANSION/WEDGE ANCHORS SHALL CONFORM TO MANUFACTURER'S RECOMMENDATION FOR EMBEDMENT DEPTH AND DIAMETER. LOCATE AND AVOID CUTTING EXISTING REBAR OR TENDONS WHEN DRILLING HOLES IN ELEVATED CONCRETE SLABS OR CONCRETE WALLS.
8.

USE AND INSTALLATION OF CONCRETE EXPANSION/WEDGE ANCHOR, SHALL BE PER ICC & MANUFACTURER'S WRITTEN RECOMMENDED PROCEDURES. THIRD PARTY SPECIAL INSPECTION IS REQUIRED FOR CONCRETE EXPANSION ANCHORS (I.E. SIMPSON STRONG-BOLT 2 WEDGE ANCHORS PER ESR-3037). INSTALLATION OF WEDGE ANCHORS IN MASONRY IS NOT PERMITTED.

SPECIAL INSPECTION NOTES

1.

CONTRACTOR SHALL PROVIDE REQUIRED SPECIAL INSPECTIONS PERFORMED BY AN INDEPENDENT INSPECTOR, APPROVED BY CARRIER AND THE LOCAL JURISDICTION, AS REQUIRED BY IBC SECTION 1704 AND 1705 FOR THE FOLLOWING:

A.

STRUCTURAL STEEL:

i.

ALL HIGH STRENGTH BOLT INSTALLATIONS; BOLTING INSPECTION TASKS SHALL BE IN ACCORDANCE WITH TABLES N5.6-1, N5.6-2, AND N5.6-3 PER AISC 360-10.

ii.

FIELD WELDING (IF UTILIZED).

B.

BOLTS AND ANCHORS IN CONCRETE:

i.

RETROFIT ANCHORS IN CONCRETE (ASHESIVE/EPOXY, EXPANSION, WEDGE, OR SCREW TYPE ANCHORS): INSPECT SIZE, LENGTH, CLEANLINESS, AND INSTALLATION PER MANUFACTURER'S RECOMMENDATIONS.

C.

CONCRETE CONSTRUCTION:

i.

VERIFICATION AND INSPECTION OF CONCRETE CONSTRUCTION SHALL BE IN ACCORDANCE WITH IBC SECTION 1705, TABLE 1705.3.

SPECIAL INSPECTION NOTES

2.

PROVIDE SPECIAL INSPECTIONS FOR OTHER ITEMS NOTED ON DRAWINGS TO CONFIRM COMPLIANCE WITH CONTRACT DOCUMENTS.
3.

THE SPECIAL INSPECTOR SHALL PROVIDE A COPY OF THE REPORT TO THE OWNER, ARCHITECT, STRUCTURAL ENGINEER, CONTRACTOR, AND BUILDING OFFICIAL.

INSPECTION OF HIGH-STRENGTH BOLTING (PER AISC 360-10, SECTION N5):

OBSERVATION OF BOLTING OPERATIONS SHALL BE THE PRIMARY METHOD USED TO CONFIRM THAT THE MATERIALS, PROCEDURES AND WORKMANSHIP INCORPORATED IN CONSTRUCTION ARE IN CONFORMANCE WITH THE CONSTRUCTION DOCUMENTS AND THE PROVISIONS OF THE RCSC SPECIFICATION.

- (1)

FOR SNUG-TIGHT JOINTS, PRE-INSTALLATION VERIFICATION TESTING AS SPECIFIED IN TABLE N5.6-1 AND MONITORING OF THE INSTALLATION PROCEDURES AS SPECIFIED IN TABLE N5.6-2 ARE NOT APPLICABLE. THE QCI AND QAI NEED NOT BE PRESENT DURING THE INSTALLATION OF FASTENERS IN SNUG-TIGHT JOINTS.
- (2)

FOR PRETENSIONED JOINTS AND SLIP-CRITICAL JOINTS, WHEN THE INSTALLER IS USING THE TURN-OF-NUT METHOD WITH MATCHMARKING TECHNIQUES, THE DIRECT-TENSION-INDICATOR METHOD, OR THE TWIST-OFF-TYPE TENSION CONTROL BOLT METHOD,MONITORING OF BOLT PRETENSIONING PROCEDURES SHALL BE AS SPECIFIED IN TABLE N5.6-2. THE QCI AND QAI NEED NOT BE PRESENT DURING THE INSTALLATION OF FASTENERS WHEN THESE METHODS ARE USED BY THE INSTALLER.
- (3)

FOR PRETENSIONED JOINTS AND SLIP-CRITICAL JOINTS, WHEN THE INSTALLER IS USING THE CALIBRATED WRENCH METHOD OR THE TURN-OF-NUT METHOD WITHOUT MATCHMARKING, MONITORING OF BOLT PRETENSIONING PROCEDURES SHALL BE AS SPECIFIED IN TABLE N5.6-2. THE QCI AND QAI SHALL BE ENGAGED IN THEIR ASSIGNED INSPECTION DUTIES DURING INSTALLATION OF FASTENERS WHEN THESE METHODS ARE USED BY THE INSTALLER.

AS A MINIMUM, BOLTING INSPECTION TASKS SHALL BE IN ACCORDANCE WITH TABLES N5.6-1, N5.6-2 AND N5.6-3. IN THESE TABLES, THE INSPECTION TASKS ARE AS FOLLOWS:

- O -

OBSERVE THESE ITEMS ON A RANDOM BASIS. OPERATIONS NEED NOT BE DELAYED PENDING THESE INSPECTIONS.
- P -

PERFORM THESE TASKS FOR EACH BOLTED CONNECTION.
- QC -

QUALITY CONTROL TASKS TO BE PERFORMED BY STEEL FABRICATOR OR ERECTOR
- QA -

QUALITY ASSURANCE TASKS TO BE PERFORMED BY A SPECIAL INSPECTION AGENCY OR INDIVIDUALS DEFINED BY AWS B5.1, OR INDIVIDUALS QUALIFIED UNDER THE PROVISIONS OF AWS D1.1/D1.1M SUBCLAUSE 6.1.4

TABLE N5.6-1; INSPECTION TASKS PRIOR TO BOLTING		
INSPECTION TASKS PRIOR TO BOLTING	QC	QA
MANUFACTURER'S CERTIFICATIONS AVAILABLE FOR FASTENER MATERIALS	O	P
FASTENERS MARKED IN ACCORDANCE WITH ASTM REQUIREMENTS	O	O
PROPER FASTENERS SELECTED FOR THE JOINT DETAIL (GRADE, TYPE, BOLT LENGTH IF THREADS ARE TO BE EXCLUDED FROM SHEAR PLANE)	O	O
PROPER BOLTING PROCEDURE SELECTED FOR JOINT DETAIL	O	O
CONNECTING ELEMENTS, INCLUDING THE APPROPRIATE FAYING SURFACE CONDITION AND HOLE PREPARATION, IF SPECIFIED, MEET APPLICABLE REQUIREMENTS	O	O
PRE-INSTALLATION VERIFICAITON TESTING BY INSTALLATION PERSONNEL OBSERVED AND DOCUMENTED FOR FASTENER ASSEMBLIES AND METHODS USED	P	O
PROPER STORAGE PROVIDED FOR BOLTS, NUTS, WASHERS, AND OTHER FASTENER COMPONENTS	O	O
TABLE N5.6-2; NSPECTION TASKS DURING BOLTING		
INSPECTION TASKS DURING BOLTING	QC	QA
FASTENER ASSEMBLIES, OF SUITABLE CONDITION, PLACED IN ALL HOLES AND WASHERS (IF REQUIRED) ARE POSITIONED AS REQUIRED	O	O
JOINT BROUGHT TO THE SNUG-TIGHT CONDITION PRIOR TO THE PRETENSIONING OPERATION	O	O
FASTENER COMPONENT NOT TURNED BY THE WRENCH PREVENTED FROM ROTATING	O	O
FASTENERS ARE PRETENSIONED IN ACCORDANCE WITH THE RCSCSPECIFICATION, PROGRESSING SYSTEMATICALLY FROM THE MOST RIGID POINT TOWARD THE FREE EDGES	O	O
TABLE N5.6-3; INSPECTION TASKS AFTER BOLTING		
INSPECTION TASKS DURING BOLTING	QC	QA
DOCUMENT ACCEPTANCE OR REJECTION OF BOLTED CONNECTIONS	P	P
REQUIRED STRUCTURAL OBSERVATION		
STRUCTURAL OBSERVATION FOR SEISMIC RESISTANCE; STRUCTURE HEIGHT > 75' PER IBC 1704.5.1		

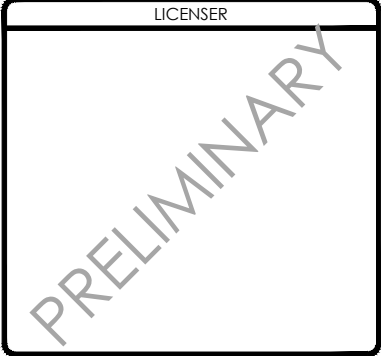
DRAWING ABBREVIATIONS

AFF	ABOVE FINISH FLOOR	LF	LINEAR FEET
AGL	ABOVE GRADE LEVEL	MAX	MAXIMUM
AWG	AMERICAN WIRE GAUGE	MECH	MECHANICAL
AC	AIR CONDITIONING	MFR	MANUFACTURER
ADJ	ADJUSTABLE	MGR	MANAGER
APPROX	APPROXIMATELY	MIN	MINIMUM
AZ	AZIMUTH	MISC	MISCELLANEOUS
BLDG	BUILDING	MTL	METAL
CM	CONSTRUCTION MANAGER	MTZL	METALIZE(D)
CAB	CABINET	MW	MICROWAVE
CL	CENTERLINE	NEC	NATIONAL ELECTRICAL CODE
CLG	CEILING	NIC	NOT IN CONTRACT
CLR	CLEAR	NTS	NOT TO SCALE
CO	COPPER	N/A	NOT APPLICABLE
CONC	CONCRETE	OC	ON CENTER
COND	CONDUIT	OD	OUTSIDE DIAMETER
CONST	CONSTRUCTION	OP	OVERHEAD POWER
CONT	CONTINUOUS	OT	OVERHEAD FIBER
DEMO	DEMOLISH	OPP	OPPOSITE
DIA	DIAMETER	PL	PROPERTY LINE
DIM	DIMENSION	PLYWD	PLYWOOD
DN	DOWN	PM	PROJECT MANAGER
DTL	DETAIL	PROP	PROPERTY
DWG	DRAWING	(P)	PROPOSED
EA	EACH	PT	PRESSURE TREATED
ELECT	ELECTRICAL	RO	ROUGH OPENING
ELEV	ELEVATION	ROW	RIGHT OF WAY
EOR	ENGINEER OF RECORD	RRU/RRH	REMOTE RADIO UNIT
EQ	EQUAL	REQ	REQUIRED
EQUIP	EQUIPMENT	SBTC	SOLID BARE TINNED COPPER
(E)	EXISTING	SF	SQUARE FEET
EXT	EXTERIOR	SHT	SHEET
FIN	FINISH	SPEC	SPECIFICATION
FLR	FLOOR	SQ	SQUARE
FT	FOOT, FEET	SS	STAINLESS STEEL
GA	GAUGE	STL	STEEL
GALV	GALVANIZED	STRUCT	STRUCTURE, STRUCTURAL
GC	GENERAL CONTRACTOR	TOC	TOP OF CONCRETE
GWB	GYPSUM WALL BOARD	TOM	TOP OF MASONRY
GR	GRADE	THRU	THROUGH
GRND	GROUND	TNND	TINNED
HVAC	HEATING, VENTING & AIR CONDITIONING	TYP	TYPICAL
HORIZ	HORIZONTAL	UG	UNDERGROUND
HT	HEIGHT	UNO	UNLESS NOTED OTHERWISE
IBC	INTERNATIONAL BUILDING CODE	UP	UNDERGROUND POWER
ID	INSIDE DIAMETER	UF	UNDERGROUND FIBER
IN	INCH	VIF	VERIFY IN FIELD
INSUL	INSULATION	VERT	VERTICAL
INT	INTERIOR	WP	WATERPROOF
JBOX	JUNCTION BOX	W/	WITH
LB(S)	POUND(S)	W/O	WITHOUT



DRAWN BY:	MS
CHECKED BY:	BU

DRAWING VERSION		
VER.	DATE	DESCRIPTION
1	07/22/20	PRELIM CX DRAWINGS



PROJECT INFORMATION
HR69 CHENOWETH
200 RIVER ROAD THE DALLES, OR 97058

SHEET TITLE
GENERAL NOTES

SHEET NO.
GN2.0

# Option and Non-Tower Structure

Market: PNW (OR)  
Cell Site Number: HR32  
Cell Site Name: The Dalles East  
Search Ring Name: The Dalles East  
Fixed Asset Number: 14566058

## OPTION AND STRUCTURE LEASE AGREEMENT

THIS OPTION AND STRUCTURE LEASE AGREEMENT (“**Agreement**”), dated as of the latter of the signature dates below (the “**Effective Date**”), is entered into by Wasco County, a political subdivision of the State of Oregon, having a mailing address of 511 Washington Street, The Dalles, OR 97058 (“**Landlord**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE, 3<sup>rd</sup> Floor, Atlanta, GA 30319 (“**Tenant**”).

### BACKGROUND

Landlord owns or controls that certain plot, parcel or tract of land, as described on **Exhibit 1**, improved with a structure (the “**Structure**”), together with all rights and privileges arising in connection therewith, located at 419 East 7<sup>th</sup> Street, in the County of Wasco, State of Oregon (collectively, the “**Property**”). Landlord desires to grant to Tenant the right to use a portion of the Property in accordance with this Agreement.

The parties agree as follows:

#### 1. OPTION TO LEASE.

(a) Landlord hereby grants to Tenant an option (the “**Option**”) to lease a portion of the Property consisting of:

- (i) Approximately 400 square feet of ground space, as described on attached **Exhibit 1**, for the placement of Tenant’s Communication Facility;
- (ii) space for any structural steel or other improvements to support Tenant’s equipment as depicted in detailed drawings attached hereto as **Exhibit 1** (collectively, the space referenced in (i) and (ii) is the “**Equipment Space**”);
- (iii) that certain space on the Structure, as generally depicted on **Exhibit 1**, each measuring twenty (20) contiguous linear feet wide and ten (10) contiguous linear feet deep, including the air space above same, where Tenant shall have the right to install its antennas and other equipment (collectively, the “**Antenna Space**”); and
- (iv) those certain areas where Tenant’s conduits, wires, cables, cable trays and other necessary connections are located between the Equipment Space and the Antenna Space, and between the Equipment Space and the electric power, telephone, and fuel sources for the Property (hereinafter collectively referred to as the “**Connection Space**”). Landlord agrees that Tenant shall have the right to install connections between Tenant’s equipment in the Equipment Space and Antenna Space; and between Tenant’s equipment in the Equipment Space and the electric power, telephone, and fuel sources for the Property, and any other improvements at locations approved by Landlord, which approval shall not be unreasonably withheld, delayed or conditioned, and to the extent reasonably possible shall be affixed to the parapet wall and off of the building roof. Landlord further agrees that Tenant shall have the right to install, replace and maintain utility lines, wires, poles, cables, conduits, pipes and other necessary connections over or along any right-of-way extending from the aforementioned public right-of-way to the Premises. The Equipment Space, Antenna Space, and Connection Space, are hereinafter collectively referred to as the “**Premises**.”

(b) During the Option period and any extension thereof, and during the term of this Agreement, Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Property to inspect, examine, conduct soil borings, drainage testing, material sampling, radio frequency testing and other

## Option Non-Tower Structure

geological or engineering tests or studies of the Property (collectively, the "**Tests**"), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant's sole discretion for its Permitted Use, as defined below, of the Premises and include, without limitation, applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively, the "**Government Approvals**"), initiate the ordering and/or scheduling of necessary utilities, and otherwise to do those things on or off the Property that, in the opinion of Tenant, are necessary in Tenant's sole discretion to determine the physical condition of the Property, the environmental history of the Property, Landlord's title to the Property and the feasibility or suitability of the Property for Tenant's Permitted Use, all at Tenant's expense. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Property, whether or not such defect or condition is disclosed by Tenant's inspection. Tenant will restore the Property to its condition as it existed at the commencement of the Initial Option Term (as defined below), reasonable wear and tear and casualty not caused by Tenant excepted. In addition, Tenant shall indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or claims arising directly out of Tenant's Tests.

(c) In consideration of Landlord granting Tenant the Option, Tenant agrees to pay Landlord the sum of Five Thousand Dollars (\$5,000.00) within thirty (30) business days of the Effective Date. The Option will be for an initial term of one (1) year commencing on the Effective Date (the "**Initial Option Term**") and may be renewed by Tenant for an additional one (1) year upon written notification to Landlord and the payment of an additional Five Thousand Dollars (\$5,000.00) no later than ten (10) days prior to the expiration date of the Initial Option Term.

(d) Tenant may not sell, assign or transfer the Option without the written consent of Landlord, in Landlord's sole discretion. Notwithstanding anything in the foregoing to the contrary, Tenant shall have the right to assign the Option without Landlord's written consent (provided Tenant notifies Landlord in writing) (i) to an Affiliate, as defined in Section 24(i) below or, (ii) in connection with a merger, consolidation, or reorganization of Tenant (each, a "Permitted Transferee"). To be effective, any Permitted Transferee shall agree to be subject to the terms hereof and shall assume all of Tenant's obligations and liability under this Agreement as if the Permitted Transferee had been the original Tenant and signed this Agreement. If a Permitted Transferee under this Section 1(d) has net assets equal to or greater than those of Tenant on the Effective Date, Tenant shall be released from all obligations accruing under this Agreement after the date of such assignment.

(e) During the Initial Option Term and any extension thereof, Tenant may exercise the Option by notifying Landlord in writing. If Tenant exercises the Option, then Landlord leases the Premises to the Tenant subject to the terms and conditions of this Agreement. If Tenant does not exercise the Option during the Initial Option Term or any extension thereof, this Agreement will terminate, and the parties will have no further liability to each other.

(f) If during the Initial Option Term or any extension thereof, or during the term of this Agreement if the Option is exercised, Landlord decides to subdivide, sell, or change the status of the zoning of the Premises or Property or in the event of foreclosure, Landlord shall immediately notify Tenant in writing. Any sale of the Property shall be subject to Tenant's rights under this Agreement. Landlord agrees that during the Initial Option Term or any extension thereof, or during the Term of this Agreement if the Option is exercised, Landlord shall not initiate or consent to any change in the zoning of the Premises or Property or impose or consent to any other restriction that would prevent or limit Tenant from using the Premises for the uses intended by Tenant as hereinafter set forth in this Agreement.

## 2. PERMITTED USE.

(a) Subject to zoning conditions and any/all applicable laws and regulations, Tenant may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, associated antennas, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Premises (the "**Communication Facility**"), as well as the right to test, survey and review title on the Property; Tenant further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance

## Option Non-Tower Structure

with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services (collectively, the “**Permitted Use**”). Landlord and Tenant agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Tenant’s Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Landlord’s execution of this Agreement will signify Landlord’s approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Landlord grants Tenant, its subtenants, licensees and sublicensees, the right to use such portions of the Landlord’s contiguous, adjoining or surrounding property (the “**Surrounding Property**”) as may reasonably be required during construction and installation of the Communication Facility subject to all applicable laws and regulations. Subject to zoning conditions and any/all applicable laws and regulations, Tenant has the right to install and operate transmission cables from the equipment shelter or cabinet to the antennas, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the Property’s main entry point to the equipment shelter or cabinet, install a generator and to make other improvements, alterations, upgrades or additions appropriate for Tenant’s Permitted Use, including the right to construct a fence around the Premises or equipment, install warning signs to make individuals aware of risks, install protective barriers, install any other control measures reasonably required by Tenant’s safety procedures or applicable law, and undertake any other appropriate means to secure the Premises or equipment at Tenant’s expense. Subject to Landlord’s approval of Tenant’s plans and specifications, which may not be unreasonably withheld or conditioned, Tenant has the right, to install, modify, supplement, replace, upgrade, expand the Communication Facility (including, for example, increasing the number of antennas or adding microwave dishes) for Tenant’s use or relocate the Communication Facility within the Premises at any time during the Term, but Tenant shall not have the right to expand the area of the Premises. Tenant will be allowed to make such alterations to the Property in order to ensure that the Communication Facility complies with all applicable federal, state or local laws, rules or regulations.

(b) Prior to the initial installation of the Communication Facility, Tenant will supply Landlord with plans and specifications (“**Plans**”) to be reviewed and approved by Landlord prior to commencement of construction. Landlord’s approval will not be unreasonably withheld, conditioned or delayed (and in no event delayed beyond twenty-one (21) days). After Landlord’s (i) failure to respond in writing to Tenant’s proposed Plans within twenty-one (21) days of their receipt; or (ii) failure to provide a written response within twenty one (21) days of receipt of Plans revised by Tenant after comment from Landlord in accordance with this Section, the Plans will be deemed approved. After approval or deemed approval, the Plans will be considered incorporated in this Agreement as **Exhibit 1**. If Landlord disapproves the Plans then the Tenant will provide Landlord with revised Plans, such revisions to be within Tenant’s reasonable discretion. In the event Landlord disapproves of the revised Plans, Tenant may either i) make further revisions to the Plans and submit them to Landlord for review or ii) terminate this Agreement without further liability by providing written notice to Landlord. Tenant maintains the right to perform routine maintenance, repairs, replacements and upgrades without Landlord approval when no changes to the exterior appearance of Tenant’s Communication Facility are made.

### 3. **TERM.**

(a) The initial lease term will be five (5) years (the “**Initial Term**”), commencing on the effective date of written notification by Tenant to Landlord of Tenant’s exercise of the Option (the “**Term Commencement Date**”). The Initial Term will terminate on the fifth (5th) anniversary of the Term Commencement Date.

(b) This Agreement will automatically renew for three (3) additional five (5) year term(s) (each additional five (5) year term shall be defined as an “**Extension Term**”), upon the same terms and conditions set forth herein unless Tenant notifies Landlord in writing of Tenant’s intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or the then-existing Extension Term.

(c) Unless (i) Landlord or Tenant notifies the other in writing of its intention to terminate this Agreement at least six (6) months prior to the expiration of the final Extension Term, or (ii) the Agreement is terminated as otherwise permitted by this Agreement prior to the end of the final Extension Term, this Agreement shall continue in force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter (“**Annual Term**”) until terminated by either party hereto by giving to the

## Option Non-Tower Structure

other party hereto written notice of its intention to so terminate at least six (6) months prior to the end of any such Annual Term. Monthly Rent during such Annual Terms shall be equal to the Rent paid for the last month of the final Extension Term. If Tenant remains in possession of the Premises after the termination of this Agreement, then Tenant will be deemed to be occupying the Premises on a month-to-month basis (the "**Holdover Term**"), subject to the terms and conditions of this Agreement, provided that Rent during any Holdover Term shall be prorated at a monthly rate equal to one hundred fifty percent (150%) of the Rent at expiration or termination. which Holdover Term may be terminated by Landlord or Tenant upon thirty (30) days written notice to the other party.

(d) The Initial Term, any Extension Terms, any Annual Terms and any Holdover Term are collectively referred to as the "**Term**."

### 4. **RENT.**

(a) Commencing on the first day of the month following the date that Tenant commences construction (the "**Rent Commencement Date**"), Tenant will pay Landlord on or before the fifth (5<sup>th</sup>) day of each calendar month in advance, One-Thousand Nine-Hundred and No/100 Dollars (\$1,900.00) (the "**Rent**"), at the address set forth above. In any partial month occurring after the Rent Commencement Date, the Rent will be prorated. The initial Rent payment will be forwarded by Tenant to Landlord within forty-five (45) days after the Rent Commencement Date.

(b) During the Term of this Agreement, the monthly Rent will increase by three percent (3%) annually on each anniversary of the Rent Commencement Date, including during any Extension Term exercised, over the Rent paid during the previous lease year.

(d) All charges payable under this Agreement such as utilities and taxes shall be billed by Landlord within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Landlord and shall not be payable by Tenant. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Landlord. The provisions of this subsection shall survive the termination or expiration of this Agreement. Any charge, fee or expense under this Agreement expressly set forth herein, other than Rent, shall be deemed "**Additional Rent**". Any Additional Rent, shall be paid to Landlord within twenty (20) business days of Tenant's receipt of an invoice, with supporting documentation, or as otherwise expressly set forth in this Agreement.

(e) If any Rent or Additional Rent due under this Agreement are not paid to Landlord within the timeframes set forth, they shall commence to bear interest from thirty (30) days after the date due until fully paid at the lesser rate of (a) Ten Percent (10%) per annum or (b) the maximum rate permitted by law. Neither the accrual nor Tenant's payment of interest to Landlord shall be deemed to cure any default by Tenant under this Agreement.

### 5. **APPROVALS.**

(a) Landlord agrees that Tenant's ability to use the Premises is contingent upon the suitability of the Premises and Property for the Permitted Use and Tenant's ability to obtain and maintain all Government Approvals. Landlord authorizes Tenant to prepare, execute and file all required applications to obtain Government Approvals for the Permitted Use and agrees to reasonably assist Tenant with such applications and with obtaining and maintaining the Government Approvals.

(b) Tenant, at Tenant's sole expense, has the right to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of its choice.

(c) Tenant may also perform and obtain, at Tenant's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and under the Property, necessary to determine if Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system, design, operations or Government Approvals.

### 6. **TERMINATION.** This Agreement may be terminated, without penalty or further liability, as follows:

(a) by either party on thirty (30) days prior written notice, if the other party remains in default under Section 15 of this Agreement after the applicable cure periods;

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(b) by Tenant upon written notice to Landlord, if Tenant is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Tenant; or if Tenant determines, in its sole discretion that the cost of or delay in obtaining or retaining the same is commercially unreasonable;

(c) by Tenant, upon written notice to Landlord, if Tenant determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory for its intended uses;

(d) by Tenant upon written notice to Landlord for any reason or no reason, at any time prior to commencement of construction by Tenant;

(e) by Tenant upon sixty (60) days' prior written notice to Landlord for any reason or no reason, so long as Tenant pays Landlord a termination fee equal to the greater of (a) six (6) months' Rent, or (b) Rent for fifty percent (50%) of the remaining months left in the then current Initial or Extension Term of this Agreement, at the then current rate, provided, however, that no such termination fee will be payable on account of the termination of this Agreement by Tenant under any termination provision contained in any other Section of this Agreement, including the following: Section 5 Approvals, Section 6(a) Termination, Section 6(b) Termination, Section 6(c) Termination, Section 6(d) Termination, Section 11(d) Environmental, Section 18 Condemnation or Section 19 Casualty; or,

(f) by Landlord if any of the following occur: (i) The making by Tenant of any general assignment for the benefit of creditors; (ii) the filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within ninety (90) days); (iii) the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Agreement, where possession is not restored to Tenant within ninety (90) days; or (iv) the attachment, execution or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Agreement where such seizure is not discharged within ninety (90) days.

(g) by Landlord after the fifteenth (15<sup>th</sup>) anniversary of this Agreement for convenience by giving at least one hundred twenty (120) days prior written notice of intent to terminate, without waiving any claims or remedies it may have against Tenant.

7. **INSURANCE.** Without limiting Tenant's indemnification of Landlord, during the Option Term and throughout the Term, Tenant will purchase and maintain in full force and effect such general liability policy as Tenant may deem necessary. Said policy of general liability insurance will at a minimum provide a combined single limit of Three Million and No/100 Dollars (\$3,000,000.00). Tenant shall provide Landlord with certificates of insurance including Landlord as an additional insured and setting forth the required coverage. Notwithstanding the foregoing, Tenant shall have the right to self-insure such general liability coverage. Tenant shall also provide and maintain in force workers' compensation insurance with limits of required by law. Tenant shall also provide Automobile Liability with a combined single limit of One Million and No/100 Dollars (\$1,000,000.00) per accident. All insurance required to be carried by Tenant shall be primary to, and not contributory with, any similar insurance carried by Landlord. Landlord's insurance shall be considered excess insurance only. Certificates of insurance shall be delivered to Landlord. Required liability policies shall include Landlord as an additional insured as respects this Agreement. As often as any such policies shall expire or terminate, renewal or additional policies shall be procured and maintained in like manner and to like extent.

8. **INTERFERENCE.**

(a) Prior to or concurrent with the execution of this Agreement, Landlord has provided or will provide Tenant with a list of radio frequency user(s) and frequencies used on the Property as of the Effective Date. Tenant warrants that its use of the Premises will not interfere with those existing radio frequency uses on the Property, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Landlord will not grant, after the Effective Date, a lease, license or any other right to any third party, if the exercise of such grant may in any way adversely affect or interfere with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will notify Tenant in

## Option Non-Tower Structure

writing prior to granting any third party the right to install and operate communications equipment on the Property.

(c) Landlord will not, nor will Landlord permit its employees, tenants, licensees, invitees, agents or independent contractors to unreasonably interfere in any way with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will cause such interference to cease within twenty-four (24) business hours after receipt of notice of interference from Tenant. In the event any such interference does not cease within the aforementioned cure period, Landlord shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected.

(d) For the purposes of this Agreement, "interference" may include, but is not limited to, any use on the Property or Surrounding Property that causes electronic or physical obstruction with, or degradation of, the communications signals from the Communication Facility.

(e) Tenant's operation of the Communication Facility shall not materially and adversely interfere with the use or enjoyment of the Property by Landlord or tenants or licensees of Landlord or other tenants or occupants of the Property. If such material and adverse interference shall occur, Tenant shall, within forty-eight (48) hours of receipt of written notice thereof from Landlord, commence commercially reasonable, diligent, efforts to correct or eliminate such interference. Any such material and adverse interference to Landlord's operations at the Property shall be deemed a material default under this Agreement and if such interference cannot be corrected by Tenant within the cure period set forth for such herein. Landlord may require Tenant to shut down the power to the Communication Facility, except for intermittent testing, until the interference is eliminated, subject to the right of Tenant to commence to cure such default and diligently prosecute such cure to completion in the event that it cannot be cured within such cure period.

### 9. INDEMNIFICATION.

(a) Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Tenant's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Landlord, its employees, invitees, agents or independent contractors.

(b) Landlord agrees to indemnify, defend and hold Tenant harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Landlord, its employees, invitees, agents or independent contractors, or Landlord's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Tenant, its employees, agents or independent contractors.

(c) The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section 9 and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

### 10. WARRANTIES.

(a) Each of Tenant and Landlord (to the extent not a natural person) each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power, and authority or capacity, as applicable, to enter into this Agreement and bind itself hereto through the party or individual set forth as signatory for the party below.

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(b) Landlord represents, warrants and agrees that: (i) Landlord solely owns the Property as a legal lot in fee simple, or controls the Property by lease or license and solely owns the Structure; (ii) the Property is not and will not be encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Tenant's Permitted Use and enjoyment of the Premises under this Agreement; (iii) Landlord grants to Tenant sole, actual, quiet and peaceful use, enjoyment and possession of the Premises in accordance with the terms of this Agreement without hindrance or ejection by any persons lawfully claiming under Landlord ; (iv) Landlord's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on Landlord; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, then Landlord will, to the extent allowed by law and applicable regulations, provide promptly to Tenant a mutually agreeable subordination, non-disturbance and attornment agreement executed by Landlord and the holder of such security interest in the form attached hereto as **Exhibit 10(b)**.

### 11. ENVIRONMENTAL.

(a) Landlord represents and warrants, to the best of its knowledge and reasonable due diligence, except as may be identified in **Exhibit 11** attached to this Agreement, (i) the Property, as of the Effective Date, is free of hazardous substances, including asbestos-containing materials and lead paint, and (ii) the Property has never been subject to any contamination or hazardous conditions resulting in any environmental investigation, inquiry or remediation. Landlord and Tenant agree that each will be responsible for compliance with any and all applicable governmental laws, rules, statutes, regulations, codes, ordinances, or principles of common law regulating or imposing standards of liability or standards of conduct with regard to protection of the environment or worker health and safety, as may now or at any time hereafter be in effect, to the extent such apply to that party's activity conducted in or on the Property.

(b) Landlord and Tenant agree to hold harmless and indemnify the other from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of the indemnifying party for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding ("**Claims**"), to the extent arising from that party's breach of its obligations or representations under Section 11(a). Landlord agrees to hold harmless and indemnify Tenant from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Landlord for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from subsurface or other contamination of the Property with hazardous substances prior to the Effective Date or from such contamination caused by the acts or omissions of Landlord during the Term. Tenant agrees to hold harmless and indemnify Landlord from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Tenant for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from hazardous substances brought onto the Property by Tenant.

(c) The indemnification provisions contained in this Section 11 specifically include reasonable costs, expenses and fees incurred in connection with any investigation of Property conditions or any clean-up, remediation, removal or restoration work required by any governmental authority. The provisions of this Section 11 will survive the expiration or termination of this Agreement.

(d) In the event Tenant becomes aware of any hazardous materials on the Property, or any environmental, health or safety condition or matter relating to the Property, that, in Tenant's sole determination, renders the condition of the Premises or Property unsuitable for Tenant's use, or if Tenant believes that the leasing or continued leasing of the Premises would expose Tenant to undue risks of liability to a government agency or other third party, then Tenant will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon written notice to Landlord.

12. ACCESS. At all times throughout the Term of this Agreement, Tenant and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access ("**Access**") to and over the Property, from an open and improved public road to the Premises, for the installation, maintenance and operation of the Communication Facility and any utilities serving the Premises. As may be



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described more fully in **Exhibit 1**, to the extent allowed by law. Landlord grants to Tenant an easement for such Access and Landlord agrees to provide to Tenant such codes, keys and other instruments necessary for such Access. Landlord shall execute a letter granting Tenant Access to the Property substantially in the form attached as **Exhibit 12**; upon Tenant's request, Landlord shall execute additional letters during the Term. If Tenant elects to utilize an Unmanned Aircraft System ("UAS") in connection with its installation, construction, monitoring, site audits, inspections, maintenance, repair, modification, or alteration activities at a Property, to the extent Landlord has such authority and so long as such activity does not interfere with the health, safety or welfare of Wasco County, hereby grants Tenant, or any UAS operator acting on Tenant's behalf, express permission to fly over the applicable Property and Premises, and consents to the use of audio and video navigation and recording in connection with the use of the UAS. To the extent it is in Landlord's reasonable control, if Landlord fails to provide the Access granted by this Section 12, such failure shall be a default under this Agreement.

**13. REMOVAL/RESTORATION.** All portions of the Communication Facility brought onto the Property by Tenant will be and remain Tenant's personal property and, at Tenant's option, may be removed by Tenant at any time during the Term. Landlord covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Tenant will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of Landlord that all improvements of every kind and nature constructed, erected or placed by Tenant on the Premises will be and remain the property of Tenant and may be removed by Tenant at any time during the Term. Unless otherwise agreed by the parties, within ninety (90) days of the expiration of the Term, Tenant shall remove all portions of the Communications Facility brought onto the Property by Tenant. Tenant will repair any damage to the Property resulting from Tenant's removal activities. At Landlord's option and written notice to Tenant, any portions of the Communication Facility that Tenant does not remove within ninety (90) days after the later of the end of the Term and cessation of Tenant's operations at the Premises shall be deemed abandoned and owned by Landlord and/or Landlord may remove the Communications Facility and Tenant shall reimburse Landlord for all actual and reasonable documented costs of such removal.

**14. MAINTENANCE/UTILITIES.**

(a) Tenant will keep and maintain the Premises in good condition, reasonable wear and tear and damage from the elements excepted. Landlord will maintain and repair the Property and access thereto, the Structure, and all areas of the Premises where Tenant does not have exclusive control, in good and tenantable condition, subject to reasonable wear and tear and damage from the elements. Tenant will be responsible for maintenance of landscaping on the Premises.

(b) Tenant will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Tenant on the Premises. Landlord will not provide any utility services or sub-metering of utilities to Tenant, and Tenant shall arrange for metering of utilities prior to commencement of this Lease.

(c) With advance notice to Landlord, and so long as it does not impact the health, safety or welfare of the Landlord, Tenant will have the right to install utilities, at Tenant's expense, and to improve present utilities on the Property and the Premises. Subject to the provisions in sub-Section 14(d) below, Landlord hereby grants to any service company providing utility or similar services, including electric power and telecommunications, to Tenant an easement over the Property, from an open and improved public road to the Premises, and upon the Premises, for the purpose of constructing, operating and maintaining such lines, wires, circuits, and conduits, associated equipment cabinets and such appurtenances thereto, as such service companies may from time to time require in order to provide such services to the Premises.

**15. DEFAULT AND RIGHT TO CURE.**

(a) The following will be deemed a default by Tenant and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Agreement within forty-five (45) days after written notice from Landlord specifying the failure. No such failure, however,

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will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant. If Tenant remains in default beyond any applicable cure period, then Landlord will have the right to exercise any and all rights and remedies available to it under law and equity; or (iii) Tenant's violation of any applicable law or regulation; (iv) Tenant's incurable interference with any other cotenants; or (v) Tenant's incurable interference with the health, safety and welfare of Wasco County citizens.

(b) The following will be deemed a default by Landlord and a breach of this Agreement: (i) Landlord's failure to provide Access to the Premises as required by Section 12 within twenty-four (24) business hours after written notice of such failure; (ii) Landlord's failure to cure an interference problem as required by Section 8 within twenty-four (24) business hours after written notice of such failure; or (iii) Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days after written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord. If Landlord remains in default beyond any applicable cure period, Tenant will have: (i) the right to cure Landlord's default and to deduct the reasonable costs of such cure from any monies due to Landlord from Tenant, and (ii) any and all other rights available to it under law and equity.

**16. ASSIGNMENT.** Tenant shall not assign this Agreement, or sub-let or grant any license to use the Premises or any part thereof without the prior written consent of Landlord. This includes an assignment or sub-lease to third parties to use the Premises or to place their own equipment on Tenant's equipment. A consent by Landlord to one such assignment, sub-letting or license shall not be deemed to be a consent to any subsequent assignment, sub-letting or license. An assignment, sub-letting or license without the prior written consent of Landlord or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at Landlord's option, terminate this Agreement. Notwithstanding anything in the foregoing to the contrary, Tenant shall have the right to assign this Agreement upon the same terms and conditions without Landlord's written consent (provided Tenant notifies Landlord in writing) (i) to an Affiliate or, (ii) in connection with a merger, consolidation, or reorganization of Tenant (each, a "**Permitted Transferee**"). To be effective, any Permitted Transferee shall agree to be subject to the terms hereof and shall assume all of Tenant's obligations and liability under this Agreement as if the Permitted Transferee had been the original Tenant and signed this Agreement. If a Permitted Transferee under this Section 16 has net assets equal to or greater than those of Tenant on the Effective Date, Tenant shall be released from all obligations accruing under the Agreement after the date of such assignment

**17. NOTICES.** All notices, requests and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties hereto as follows:

If to Tenant:                   New Cingular Wireless PCS, LLC  
Attn: Network Real Estate Administration  
Re: Cell Site #: HR32; Cell Site Name: The Dalles East (**OR**)  
Fixed Asset #: 14566058  
1025 Lenox Park Blvd NE, 3<sup>rd</sup> Floor  
Atlanta, Georgia 30319

With a copy to:               New Cingular Wireless PCS, LLC  
Attn.: Legal Dept – Network Operations  
Re: Cell Site #: HR32; Cell Site Name: The Dalles East (**OR**)  
Fixed Asset #: 14566058

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208 S. Akard Street  
Dallas, TX 75202-4206

The copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Landlord: Wasco County  
511 Washington Street  
The Dalles, OR 97058

Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

**18. CONDEMNATION.** In the event Landlord receives notification of any condemnation proceedings affecting the Property, Landlord will provide notice of the proceeding to Tenant within forty-eight (48) hours. If a condemning authority takes all of the Property, or a portion sufficient, in Tenant's sole determination, to render the Premises unsuitable for Tenant, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Tenant will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. Tenant will be entitled to reimbursement for any prepaid Rent on a *pro rata* basis.

**19. CASUALTY.** Landlord will provide notice to Tenant of any casualty or other harm affecting the Property within forty-eight (48) hours of the casualty or other harm. If any part of the Communication Facility or the Property is damaged by casualty or other harm as to render the Premises unsuitable, in Tenant's sole determination, then Tenant may terminate this Agreement by providing written notice to Landlord, which termination will be effective upon the thirtieth (30<sup>th</sup>) day after such casualty or other harm. Upon such termination, Tenant will be entitled to collect all insurance proceeds payable to Tenant on account thereof excluding the amount of proceeds equal to any damages to the Premises caused by Tenant or Tenant's use of the Premises, and to be reimbursed for any prepaid Rent on a *pro rata* basis. Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property, but only until such time as Tenant is able to activate a replacement transmission facility at another location; notwithstanding the termination of this Agreement, such temporary facilities will be governed by all of the terms and conditions of this Agreement, including Rent. If Landlord or Tenant undertakes to rebuild or restore the Premises and/or the Communication Facility, as applicable, Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property until the reconstruction of the Premises and/or the Communication Facility is completed. If Landlord determines not to rebuild or restore the Property, Landlord will notify Tenant of such determination within thirty (30) days after the casualty or other harm. If Landlord does not so notify Tenant and Tenant decides not to terminate under this Section 19, then Landlord will promptly rebuild or restore any portion of the Property interfering with or required for Tenant's Permitted Use of the Premises to substantially the same condition as existed before the casualty or other harm. Landlord agrees that the Rent shall be abated until the Property and/or the Premises are rebuilt or restored, unless Tenant places temporary transmission and reception facilities on the Property.

**20. WAIVER OF LANDLORD'S LIENS.** Landlord waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law; Landlord consents to Tenant's right to remove all or any portion of the Communication Facility from time to time in Tenant's sole discretion and without Landlord's consent.

**21. TAXES.**

(a) Landlord is tax exempt. Tenant shall be responsible for any taxes and assessments attributable to and levied upon Tenant's leasehold improvements on the Premises if and as set forth in this Section 21, any personal

## Option Non-Tower Structure

property owned by Tenant, and all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with an assignment of this by Tenant. Nothing herein shall require Tenant to pay any inheritance, franchise, income, payroll, excise, privilege, rent, capital stock, stamp, documentary, estate or profit tax, or any tax of similar nature, that is or may be imposed upon Landlord.

(b) In the event Landlord receives a notice of assessment with respect to which taxes or assessments are imposed on Tenant's leasehold improvements on the Premises, Landlord shall provide Tenant with copies of each such notice immediately upon receipt, but in no event later than thirty (30) days after the date of such notice of assessment. If Landlord does not provide such notice or notices to Tenant in a timely manner and Tenant's rights with respect to such taxes are prejudiced by the delay, Landlord shall reimburse Tenant for any increased costs directly resulting from the delay and Landlord shall be responsible for payment of the tax or assessment set forth in the notice, and Landlord shall not have the right to reimbursement of such amount from Tenant. If Landlord provides a notice of assessment to Tenant within such time period and requests reimbursement from Tenant as set forth below, then Tenant shall reimburse Landlord for the tax or assessments identified on the notice of assessment on Tenant's leasehold improvements, which has been paid by Landlord. If Landlord seeks reimbursement from Tenant, Landlord shall, no later than thirty (30) days after Landlord's payment of the taxes or assessments for the assessed tax year, provide Tenant with written notice including evidence that Landlord has timely paid same, and Landlord shall provide to Tenant any other documentation reasonably requested by Tenant to allow Tenant to evaluate the payment and to reimburse Landlord.

(c) For any tax amount for which Tenant is responsible under this Agreement, Tenant shall have the right to contest, in good faith, the validity or the amount thereof using such administrative, appellate or other proceedings as may be appropriate in the jurisdiction, and may defer payment of such obligations, pay same under protest, or take such other steps as permitted by law. This right shall include the ability to institute any legal, regulatory or informal action in the name of Landlord, Tenant, or both, with respect to the valuation of the Premises. Landlord shall cooperate with respect to the commencement and prosecution of any such proceedings and will execute any documents required therefor. The expense of any such proceedings shall be borne by Tenant and any refunds or rebates secured as a result of Tenant's action shall belong to Tenant, to the extent the amounts were originally paid by Tenant. In the event Tenant notifies Landlord by the due date for assessment of Tenant's intent to contest the assessment, Landlord shall not pay the assessment pending conclusion of the contest, unless required by applicable law.

(d) Landlord shall not split or cause the tax parcel on which the Premises are located to be split, bifurcated, separated or divided without the prior written notice to Tenant.

(e) Tenant shall have the right but not the obligation to pay any taxes due by Landlord hereunder if Landlord fails to timely do so, in addition to any other rights or remedies of Tenant. In the event that Tenant exercises its rights under this Section 21(e) due to such Landlord default, Tenant shall have the right to deduct such tax amounts paid from any monies due to Landlord from Tenant as provided in Section 15(b), provided that Tenant may exercise such right without having provided to Landlord notice and the opportunity to cure per Section 15(b).

(f) Any tax-related notices shall be sent to Tenant in the manner set forth in Section 17.

(g) Notwithstanding anything to the contrary contained in this Section 21, Tenant shall have no obligation to reimburse any tax or assessment for which the Landlord is reimbursed or rebated by a third party.

## **22. SALE OF PROPERTY.**

(a) Landlord may sell the Property or a portion thereof to a third party, provided: (i) the sale is made subject to the terms of this Agreement; and (ii) if the sale does not include the assignment of Landlord's full interest in this Agreement, the purchaser must agree to perform, without requiring compensation from Tenant or any subtenant, any obligation of Landlord under this Agreement, including Landlord's obligation to cooperate with Tenant as provided hereunder.

(b) If Landlord, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or the Surrounding Property, to a purchaser other than Tenant, Landlord shall promptly notify Tenant in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Tenant's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, Landlord or its successor shall send the documents listed

## Option Non-Tower Structure

below to Tenant. Until Tenant receives all such documents, Tenant's failure to make payments under this Agreement shall not be an event of default.

i. New deed to Property

ii. New IRS Form W-9

iii. Full contact information for new Landlord including phone number(s) (c) Landlord agrees not to sell, lease or use any areas of the Property or the Surrounding Property for the installation, operation or maintenance of other wireless communication facilities if such installation, operation or maintenance would unreasonably interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole reasonable discretion. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Tenant, Landlord shall be prohibited from selling, leasing or using any areas of the Property or the Surrounding Property for purposes of any installation, operation or maintenance of any other wireless communication facility or equipment.

(d) The provisions of this Section 22 shall in no way limit or impair the obligations of Landlord under this Agreement, including interference and access obligations.

## 24. MISCELLANEOUS.

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by Landlord and Tenant. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

(b) **Memorandum/Short Form Lease.** Contemporaneously with the execution of this Agreement, the parties will execute a recordable Memorandum of Lease substantially in the form attached as **Exhibit 24(b)**. Either party may record this Memorandum of Lease at any time during the Term, in its absolute discretion. Thereafter during the Term, either party will, at any time upon fifteen (15) business days' prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease.

(c) **Limitation of Liability.** Except for the indemnity obligations set forth in this Agreement, and otherwise notwithstanding anything to the contrary in this Agreement, Tenant and Landlord each waives any claims that each may have against the other with respect to consequential, incidental or special damages, however caused, based on any theory of liability.

(d) **Compliance with Law.** Tenant agrees to comply with all federal, state and local laws, orders, rules and regulations ("Laws") applicable to Tenant's use of the Communication Facility on the Property. Landlord agrees to comply with all Laws relating to Landlord's ownership and use of the Property and any improvements on the Property.

(e) **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

(f) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement. Exhibits are numbered to correspond to the Section wherein they are first referenced. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents, brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates.

(g) **Governing Law.** This Agreement will be governed by the laws of the state in which the Premises are located, without regard to conflicts of law.

(h) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to"; (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably

## Option Non-Tower Structure

withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms “termination” or “expiration” are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement; (viii) the singular use of words includes the plural where appropriate; and (ix) if any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall remain in full force if the overall purpose of the Agreement is not rendered impossible and the original purpose, intent or consideration is not materially impaired.

(i) **Affiliates.** All references to “Tenant” shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any Permitted Use or otherwise exercising the rights of Tenant pursuant to this Agreement. “Affiliate” means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. “Control” of a person or entity means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

(j) **Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination or expiration hereof. In addition, any terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

(k) **W-9.** As a condition precedent to payment, Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Tenant, including any change in Landlord’s name or address.

(l) **Execution/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by Landlord and Tenant. This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

(m) **Attorneys’ Fees.** In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including reasonable attorneys’ fees and expenses. Prevailing party means the party determined by the court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than Landlord, Tenant and their respective Affiliates to recover their fees and expenses.

(n) **WAIVER OF JURY TRIAL.** EACH PARTY, TO THE EXTENT PERMITTED BY LAW, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING UNDER ANY THEORY OF LIABILITY ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE TRANSACTIONS IT CONTEMPLATES.

(o) **No Additional Fees/Incidental Fees.** Unless otherwise specified in this Agreement, all rights and obligations set forth in the Agreement shall be provided by Landlord and/or Tenant, as the case may be, at no additional cost. No unilateral fees or additional costs or expenses are to be applied by either party to the other party, for any task or service including, but not limited to, review of plans, structural analyses, consents, provision of documents or other communications between the parties.

(p) **Further Acts.** Upon request, Landlord will cause to be promptly and duly taken, executed, acknowledged and delivered all such further acts, documents, and assurances as Tenant may request from time to time in order to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement and all transactions and Permitted Use contemplated by this Agreement.

(q) **Force Majeure.** If performance by a party of any portion of this Agreement is made impossible by any prevention, delay, or stoppage caused by strikes; lockouts; labor disputes; acts of God: inability to obtain services, labor, or materials or reasonable substitutes for those items: government actions; civil commotions: fire or other casualty; or other causes beyond the reasonable control of the party obligated to perform, performance

## **Option Non-Tower Structure**

by that party for a period equal to the period of that prevention, delay, or stoppage is excused. Tenant's obligation to pay Rent is not excused.

**[SIGNATURES APPEAR ON NEXT PAGE]**

## Option Non-Tower Structure

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the Effective Date.

**“LANDLORD”**

Wasco County,  
a political subdivision of the State of Oregon

By: \_\_\_\_\_  
Print Name: Scott C. Hege  
Its: Board Chair  
Date: December 16, 2020

**“TENANT”**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]**



**TENANT ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, and acknowledged under oath that he/she is the \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**LANDLORD ACKNOWLEDGMENT**

STATE OF OREGON )  
 ) ss:  
COUNTY OF WASCO )

On the 16<sup>TH</sup> day of December, 2020 before me, personally appeared Scott C. Hege, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

\_\_\_\_\_  
Notary Public: 961414  
My Commission Expires: April 16, 2021

## Option and Non-Tower Structure

### EXHIBIT 1

#### DESCRIPTION OF PROPERTY AND PREMISES

Page 1 of 2

to the Option and Structure Lease Agreement dated \_\_\_\_\_, 20\_\_\_\_, by and between Wasco County, a political subdivision of the State of Oregon, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

A tract of land in Dalles City, County of Wasco, and State of Oregon, described as follows:

All that part of Lot "H", DUFUR'S GRANDVIEW ADDITION and all of that part of Lots 1, 3, 3, 4, 5, and the westerly 20' feet of Lot 6 of Block "B" in BIGELOW'S ADDITION TO DALLEES CITY, which lie northerly of the following described line: Beginning at the Southwest corner of said Lot 1, running thence South 65° 13' East 354.66 feet to a point on the East line of Lot "H", in Dufur's Grandview Addition to Dalles City, said point being North 28° 37' East 37 feet from the Southeast corner of said Lot "H".

All of Lots "G" and "I" in Dufur's Grandview Addition, except the easterly 6 feet of Lot "I".

All of Lots 5 and 6 of Block "A" in Bigelow's Addition to Dalles City.

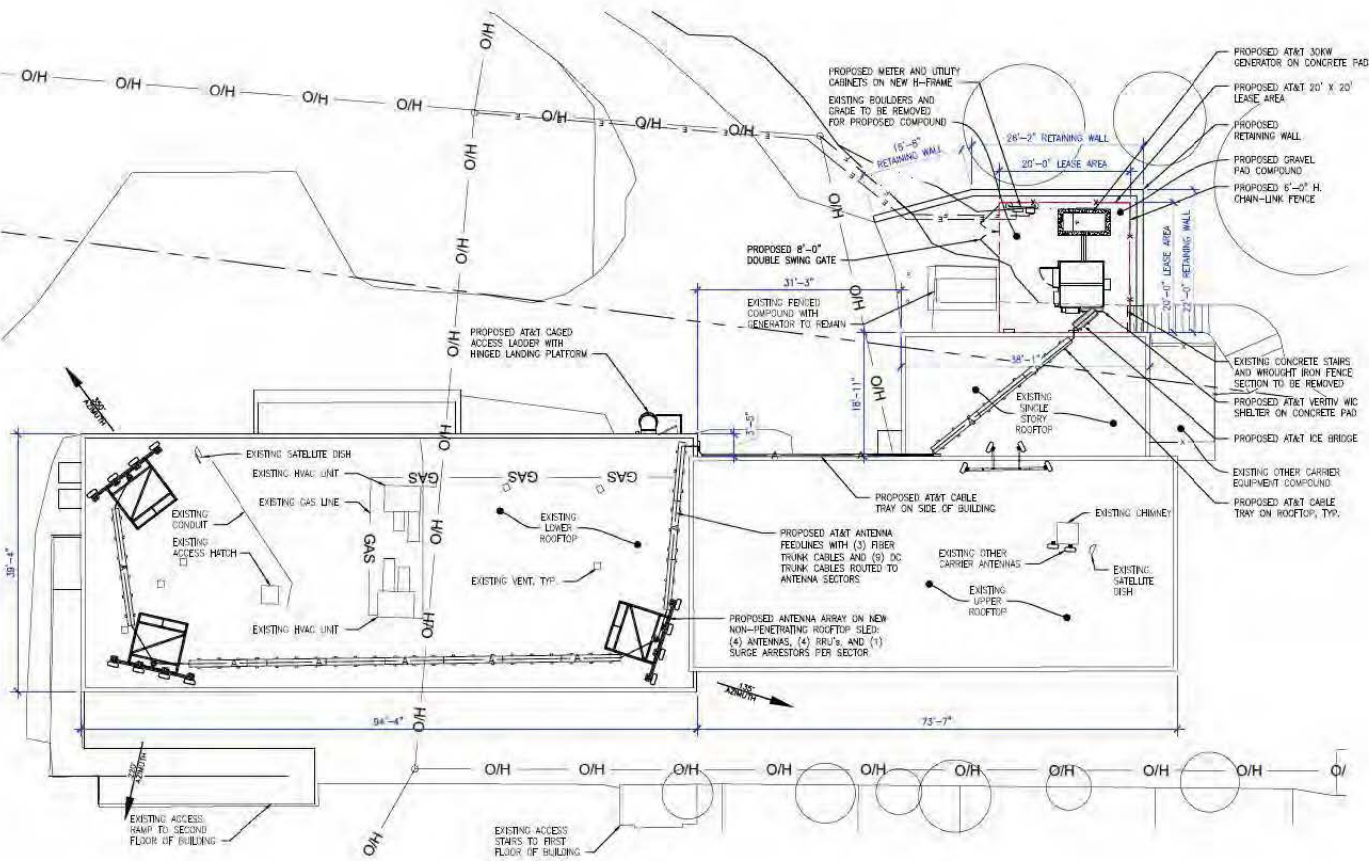
All of the vacated Federal Street lying between Lot 6, Block "A" and Lot 1 of Block "B" in Bigelow's Addition to Dalles City.

A portion of Lots 7 and 8, Block "A" in Bigelow's Addition to Dalles City and a portion of the vacated Federal Street, described as follows: Beginning at the Northeast corner of said Lot 7, thence North 55° 59' West along the northerly line of Lots 7, 8 and 9, 110 feet to the northerly extension of an existing stone wall; thence South 33° 52' West 7 feet; thence South 16° 10' East 48.5 feet; thence South 19° East 20' 57.6 feet; thence South 50° 31' East 27.2 feet to the East line of Lot 7; thence South 55° 59' East 30 feet to the centerline of the vacated Federal Street; thence along said centerline North 33° 36' East 75 feet; thence North 55° 59' West 30 feet to the point of beginning.

SUBJECT TO grant of right of way in perpetuity for all purposes, The Dalles General Hospital, an Oregon corporation, to the Dalles Clinic Building, a co-partnership, dated July 11, 1956 and recorded August 23, 1956 in Book 133, page 544, Deed Records of Wasco County, Oregon.

Option and Non-Tower Structure

The Premises are described and/or depicted as follows:



## Option and Non-Tower Structure

### Notes:

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY TENANT.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.
4. THE TYPE, NUMBER AND MOUNTING POSITIONS AND LOCATIONS OF ANTENNAS AND TRANSMISSION LINES ARE ILLUSTRATIVE ONLY. ACTUAL TYPES, NUMBERS AND MOUNTING POSITIONS MAY VARY FROM WHAT IS SHOWN ABOVE.

## **Option and Non-Tower Structure**

### **EXHIBIT 11**

#### **ENVIRONMENTAL DISCLOSURE**

Landlord represents and warrants that the Property, as of the Effective Date, is free of hazardous substances except as follows:

*NONE*

## **Option and Non-Tower Structure**

### **EXHIBIT 12**

#### **STANDARD ACCESS LETTER**

[FOLLOWS ON NEXT PAGE]

## Option and Non-Tower Structure

Date: \_\_\_\_\_

Building Staff / Security Staff  
Wasco County  
419 E. 7<sup>th</sup> Street  
The Dalles, OR 97058

Re: Authorized Access granted to New Cingular Wireless PCS, LLC

Dear Building and Security Staff,

Please be advised that we have signed a lease with New Cingular Wireless PCS, LLC permitting them to install, operate and maintain telecommunications equipment at the property. The terms of the lease grant New Cingular Wireless PCS, LLC and its representatives, employees, agents and subcontractors ("representatives") 24 hour per day, 7 day per week access to the leased area.

To avoid impact on telephone service during the day, New Cingular Wireless PCS, LLC representatives may be seeking access to the property outside of normal business hours. The representatives have been instructed to keep noise levels at a minimum during their visit.

Please grant the bearer of a copy of this letter access to the property and to leased area. Thank you for your assistance.

\_\_\_\_\_  
Landlord Signature

## **Option and Non-Tower Structure**

### **EXHIBIT 24(b)**

#### **MEMORANDUM OF LEASE**

[FOLLOWS ON NEXT PAGE]



## Option and Non-Tower Structure

### MEMORANDUM OF LEASE

This Memorandum of Lease is entered into on this 16<sup>th</sup> day of December, 2020, by and between Wasco County, a political subdivision of the State of Oregon, having its principal office/residing at 419 East 7<sup>th</sup> Street, The Dalles, OR 97058 (hereinafter called "**Landlord**"), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE 3<sup>rd</sup> Floor NE, Atlanta, GA 30319 ("**Tenant**").

1. Landlord and Tenant entered into a certain Option and Structure Lease Agreement ("**Agreement**") on the 16<sup>th</sup> day of December, 2020, for the purpose of installing, operating and maintaining a communication facility and other improvements. All of the foregoing is set forth in the Agreement.
2. The initial lease term will be five (5) years commencing on the Effective Date of the Agreement, with three (3) successive automatic five (5) year options to renew.
3. The portion of the land being leased to Tenant and associated easements are described in **Exhibit 1** annexed hereto.
4. The Agreement gives Tenant a right of first refusal in the event Landlord receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with the Agreement or an offer to purchase an easement with respect to the Premises.
5. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Lease as of the day and year first above written.

#### **LANDLORD:**

Wasco County,  
a political subdivision of the State of Oregon

By: \_\_\_\_\_  
Print Name: Scott C. Hege  
Its: Board Chair  
Date: December 16, 2020

#### **TENANT:**

New Cingular Wireless PCS, LLC  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]**

**TENANT ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, and acknowledged under oath that he/she is the \_\_\_\_\_ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**LANDLORD ACKNOWLEDGMENT**

STATE OF OREGON )  
 ) ss:  
COUNTY OF WASCO )

On the 16<sup>TH</sup> day of December, 2020 before me, personally appeared Scott C. Hege, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

\_\_\_\_\_  
Notary Public: 961414  
My Commission Expires: April 16, 2020

## Option and Non-Tower Structure

### EXHIBIT 1

#### DESCRIPTION OF PROPERTY AND PREMISES

Page 1 of 2

to the Memorandum of Lease dated December 16, 2020, by and between Wasco County, a political subdivision of the State of Oregon, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

A tract of land in Dalles City, County of Wasco, and State of Oregon, described as follows:

All that part of Lot "H", DUFUR'S GRANDVIEW ADDITION and all of that part of Lots 1, 3, 3, 4, 5, and the westerly 20' feet of Lot 6 of Block "B" in BIGELOW'S ADDITION TO DALLES CITY, which lie northerly of the following described line: Beginning at the Southwest corner of said Lot 1, running thence South 65° 13' East 354.66 feet to a point on the East line of Lot "H", in Dufur's Grandview Addition to Dalles City, said point being North 28° 37' East 37 feet from the Southeast corner of said Lot "H".

All of Lots "G" and "I" in Dufur's Grandview Addition, except the easterly 6 feet of Lot "I".

All of Lots 5 and 6 of Block "A" in Bigelow's Addition to Dalles City.

All of the vacated Federal Street lying between Lot 6, Block "A" and Lot 1 of Block "B" in Bigelow's Addition to Dalles City.

A portion of Lots 7 and 8, Block "A" in Bigelow's Addition to Dalles City and a portion of the vacated Federal Street, described as follows: Beginning at the Northeast corner of said Lot 7, thence North 55° 59' West along the northerly line of Lots 7, 8 and 9, 110 feet to the northerly extension of an existing stone wall; thence South 33° 52' West 7 feet; thence South 16° 10' East 48.5 feet; thence South 19° East 20' 57.6 feet; thence South 50° 31' East 27.2 feet to the East line of Lot 7; thence South 55° 59' East 30 feet to the centerline of the vacated Federal Street; thence along said centerline North 33° 36' East 75 feet; thence North 55° 59' West 30 feet to the point of beginning.

SUBJECT TO grant of right of way in perpetuity for all purposes, The Dalles General Hospital, an Oregon corporation, to the Dalles Clinic Building, a co-partnership, dated July 11, 1956 and recorded August 23, 1956 in Book 133, page 544, Deed Records of Wasco County, Oregon

The Premises are described and/or depicted as follows:

To Follow

## **Option and Non-Tower Structure**

### **W-9 FORM**

[FOLLOWS ON NEXT PAGE]

## Option and Non-Tower Structure

<b>Form W-9</b> (Rev. October 2018) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer Identification Number and Certification</b>  ▶ Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.	<b>Give Form to the requester. Do not send to the IRS.</b>																																																							
<b>Print or type.</b> See Specific Instructions on page 3.	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.																																																								
	<b>2</b> Business name/disregarded entity name, if different from above																																																								
	<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____																																																								
	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>																																																								
	<b>5</b> Address (number, street, and apt. or suite no.) See instructions.	<b>Requester's name and address (optional)</b>																																																							
<b>6</b> City, state, and ZIP code																																																									
<b>7</b> List account number(s) here (optional)																																																									
<b>Part I Taxpayer Identification Number (TIN)</b>																																																									
<p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p><b>Note:</b> If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>																																																									
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<b>Part II Certification</b>																																																									
<p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"><li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and</li><li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</li><li>I am a U.S. citizen or other U.S. person (defined below); and</li><li>The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</li></ol> <p><b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>																																																									
<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶																																																							
<b>General Instructions</b>																																																									
<p>Section references are to the Internal Revenue Code unless otherwise noted.</p> <p><b>Future developments.</b> For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a>.</p> <p><b>Purpose of Form</b></p> <p>An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.</p> <ul style="list-style-type: none"><li>Form 1099-INT (interest earned or paid)</li><li>Form 1099-DIV (dividends, including those from stocks or mutual funds)</li><li>Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)</li><li>Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)</li><li>Form 1099-S (proceeds from real estate transactions)</li><li>Form 1099-K (merchant card and third party network transactions)</li><li>Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)</li><li>Form 1099-C (canceled debt)</li><li>Form 1099-A (acquisition or abandonment of secured property)</li></ul> <p>Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.</p> <p>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</p>																																																									







## GENERAL CONSTRUCTION

1. FOR THE PURPOSE OF CONSTRUCTION DRAWINGS THE FOLLOWING DEFINITIONS SHALL APPLY:  
CONTRACTOR/CM — NEXIUS  
SUB-CONTRACTOR — T.B.D  
OWNER — AT&T WIRELESS
2. ALL SITE WORK SHALL BE COMPLETED AS INDICATED ON THE DRAWINGS AND AT&T PROJECT SPECIFICATIONS.
3. GENERAL CONTRACTOR SHALL VISIT THE SITE AND SHALL FAMILIARIZE HIMSELF WITH ALL CONDITIONS AFFECTING THE PROPOSED WORK AND SHALL MAKE PROVISIONS. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR FAMILIARIZING HIMSELF WITH ALL CONTRACT DOCUMENTS, FIELD CONDITIONS, DIMENSIONS, AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING WITH CONSTRUCTION. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER PRIOR TO THE COMMENCEMENT OF WORK.
4. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES. GENERAL CONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF WORK.
5. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES, AND APPLICABLE REGULATIONS.
6. UNLESS NOTED OTHERWISE, THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES, AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
7. PLANS ARE NOT TO BE SCALED. THESE PLANS ARE INTENDED TO BE A DIAGRAMMATIC OUTLINE ONLY. UNLESS OTHERWISE NOTED, DIMENSIONS SHOWN ARE TO FINISH SURFACES UNLESS OTHERWISE NOTED. SPACING BETWEEN EQUIPMENT IS THE MINIMUM REQUIRED CLEARANCE. THEREFORE, IT IS CRITICAL TO FIELD VERIFY DIMENSIONS, SHOULD THERE BE ANY QUESTIONS REGARDING THE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A CLARIFICATION FROM THE ENGINEER PRIOR TO PROCEEDING WITH THE WORK. DETAILS ARE INTENDED TO SHOW DESIGN INTENT. MODIFICATIONS MAY BE REQUIRED TO SUIT JOB DIMENSIONS OR CONDITIONS AND SUCH MODIFICATIONS SHALL BE INCLUDED AS PART OF WORK AND PREPARED BY THE ENGINEER PRIOR TO PROCEEDING WITH WORK.
8. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
9. IF THE SPECIFIED EQUIPMENT CANNOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE ENGINEER PRIOR TO PROCEEDING.
10. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF WORK AREA, ADJACENT AREAS, AND BUILDING OCCUPANTS THAT ARE LIKELY TO BE AFFECTED BY THE WORK UNDER THIS CONTRACT. WORK SHALL CONFIRM TO ALL OSHA REQUIREMENTS AND THE LOCAL JURISDICTION.
11. GENERAL CONTRACTOR SHALL COORDINATE WORK AND SCHEDULE WORK ACTIVITIES WITH OTHER DISCIPLINES.
12. ERECTION SHALL BE DONE IN A WORKMANLIKE MANNER BY COMPETENT EXPERIENCED WORKMAN IN ACCORDANCE WITH APPLICABLE CODES AND THE BEST ACCEPTED PRACTICE. ALL MEMBERS SHALL BE LAID PLUMB AND TRUE AS INDICATED ON THE DRAWINGS.
13. SEAL PENETRATIONS THROUGH FIRE RATED AREAS WITH UL LISTED MATERIALS APPROVED BY LOCAL JURISDICTION. CONTRACTOR SHALL KEEP AREA CLEAN, HAZARD FREE, AND DISPOSE OF ALL DEBRIS.
14. WORK PREVIOUSLY COMPLETED IS REPRESENTED BY LIGHT SHADED LINES AND NOTES. THE SCOPE OF WORK FOR THIS PROJECT IS REPRESENTED BY DARK SHADED LINES AND NOTES. CONTRACTOR SHALL NOTIFY THE GENERAL CONTRACTOR OF ANY EXISTING CONDITIONS THAT DEViate FROM THE DRAWINGS PRIOR TO BEGINNING CONSTRUCTION.
15. CONTRACTOR SHALL PROVIDE WRITTEN NOTICE TO THE CONSTRUCTION MANAGER 48 HOURS PRIOR TO COMMENCEMENT OF WORK.
16. THE CONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER.
17. THE CONTRACTOR SHALL CONTACT UTILITY LOCATING SERVICES PRIOR TO THE START OF CONSTRUCTION.
18. GENERAL CONTRACTOR SHALL COORDINATE AND MAINTAIN ACCESS FOR ALL TRADES AND CONTRACTORS TO THE SITE AND/OR BUILDING.
19. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SECURITY OF THE SITE FOR THE DURATION OF CONSTRUCTION UNTIL JOB COMPLETION.
20. THE GENERAL CONTRACTOR SHALL MAINTAIN IN GOOD CONDITION ONE COMPLETE SET OF PLANS WITH ALL REVISIONS, ADDENDA, AND CHANGE ORDERS ON THE PREMISES AT ALL TIMES.
21. THE GENERAL CONTRACTOR SHALL PROVIDE PORTABLE FIRE EXTINGUISHERS WITH A RATING OF NOT LESS THAN 2-A OT 2-A:10-B:C AND SHALL BE WITHIN 25 FEET OF TRAVEL DISTANCE TO ALL PORTIONS OF WHERE THE WORK IS BEING COMPLETED DURING CONSTRUCTION.
22. ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC, AND OTHER UTILITIES SHALL BE PROTECTED AT ALL TIMES. AND WHERE REQUIRED FOR THE PROPER EXECUTION OF THE WORK, SHALL BE RELOCATED AS DIRECTED BY THE ENGINEER. EXTREME CAUTION SHOULD BE USED BY THE CONTRACTOR WHEN EXCAVATING OR DRILLING PIERS AROUND OR NEAR UTILITIES. CONTRACTOR SHALL PROVIDE SAFETY TRAINING FOR THE WORKING CREW. THIS SHALL INCLUDE BUT NOT BE LIMITED TO A) FALL PROTECTION, B) CONFINED SPACE, C) ELECTRICAL SAFETY, AND D) TRENCHING & EXCAVATION.
23. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC, AND OTHER UTILITIES, WHICH INTERFERE WITH THE EXECUTION OF THE WORK, SHALL BE REMOVED, CAPPED, PLUGGED OR OTHERWISE DISCONNECTED AT POINTS WHICH WILL NOT INTERFERE WITH THE EXECUTION OF THE WORK, AS DIRECTED BY THE RESPONSIBLE ENGINEER, AND SUBJECT TO THE APPROVAL OF THE OWNER AND/OR LOCAL UTILITIES.
24. THE AREAS OF THE OWNER'S PROPERTY DISTURBED BY THE WORK AND NOT COVERED BY THE TOWER, EQUIPMENT OR DRIVEWAY, SHALL BE GRADED TO A UNIFORM SLOPE, AND STABILIZED TO PREVENT EROSION.
25. CONTRACTOR SHALL MINIMIZE DISTURBANCE TO THE EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION, SHALL BE IN CONFORMANCE WITH THE FEDERAL AND LOCAL JURISDICTION FOR EROSION AND SEDIMENT CONTROL.
26. NO FILL OR EMBANKMENT MATERIAL SHALL BE PLACED ON FROZEN GROUNDING. FROZEN MATERIALS, SNOW OR ICE SHALL NOT BE PLACED IN ANY FILL OR EMBANKMENT.

27. THE SUBGRADE SHALL BE BROUGHT TO A SMOOTH UNIFORM GRADE AND COMPACTED TO 95 PERCENT STANDARD PROCTOR DENSITY UNDER PAVEMENT AND STRUCTURES AND 80 PERCENT STANDARD PROCTOR DENSITY IN OPEN SPACE. ALL TRENCHES IN PUBLIC RIGHT OF WAY SHALL BE BACKFILLED WITH FLOWABLE FILL OR OTHER MATERIAL PRE-APPROVED BY THE LOCAL JURISDICTION.
28. ALL NECESSARY RUBBISH, STUMPS, DEBRIS, STICKS, STONES, AND OTHER REFUSE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN A LAWFUL MANNER.
29. ALL BROCHURES, OPERATING AND MAINTENANCE MANUALS, CATALOGS, SHOP DRAWINGS, AND OTHER DOCUMENTS SHALL BE TURNED OVER TO THE GENERAL CONTRACTOR AT COMPLETION OF CONSTRUCTION AND PRIOR TO PAYMENT.
30. CONTRACTOR SHALL SUBMIT A COMPLETE SET OF AS-BUILT REDLINES TO THE GENERAL CONTRACTOR UPON COMPLETION OF PROJECT AND PRIOR TO FINAL PAYMENT.
31. CONTRACTOR SHALL LEAVE PREMISES IN A CLEAN CONDITION.
32. THE PROPOSED FACILITY WILL BE UNMANNED AND DOES NOT REQUIRE POTABLE WATER OR SEWER SERVICE, AND IS NOT FOR HUMAN HABITAT (NO HANDICAP ACCESS REQUIRED).
33. OCCUPANCY IS LIMITED TO PERIODIC MAINTENANCE AND INSPECTION, APPROXIMATELY 2 TIMES PER MONTH, BY AT&T TECHNICIANS.
34. NO OUTDOOR STORAGE OR SOLID WASTE CONTAINERS ARE NEW.
35. ALL MATERIAL SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST REVISION AT&T MOBILITY GROUNDING STANDARD "TECHNICAL SPECIFICATION FOR CONSTRUCTION OF GSM/GPRS WIRELESS SITES", "TECHNICAL SPECIFICATION FOR FACILITY GROUNDING", ATT-TP-76300, AND ATT-TP-76416, IN CASE OF A CONFLICT BETWEEN THE CONSTRUCTION SPECIFICATION AND THE DRAWINGS, THE DRAWINGS SHALL GOVERN.
36. CONTRACTORS SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS REQUIRED FOR CONSTRUCTION. IF CONTRACTOR CANNOT OBTAIN A PERMIT, THEY MUST NOTIFY THE GENERAL CONTRACTOR IMMEDIATELY.
37. CONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.
38. INFORMATION SHOWN ON THESE DRAWINGS WAS OBTAINED FROM SITE VISITS AND/OR DRAWINGS PROVIDED BY THE SITE OWNER. CONTRACTORS SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.
39. NO WHITE STROBE LIGHTS ARE PERMITTED. LIGHTING IF REQUIRED, WILL MEET FAA STANDARDS AND REQUIREMENTS.

## ANTENNA MOUNTING

40. DESIGN AND CONSTRUCTION OF ANTENNA SUPPORTS SHALL CONFORM TO CURRENT ANSI/TIA-222 OR APPLICABLE LOCAL CODES.
41. ALL STEEL MATERIALS SHALL BE GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123 "ZINC (HOT-DIP GALVANIZED) COATINGS ON IRON AND STEEL PRODUCTS", UNLESS NOTED OTHERWISE.
42. ALL BOLTS, ANCHORS AND MISCELLANEOUS HARDWARE SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A153 "ZINC-COATING (HOT-DIP) ON IRON AND STEEL HARDWARE", UNLESS NOTED OTHERWISE.
43. DAMAGED GALVANIZED SURFACES SHALL BE REPAIRED BY COLD GALVANIZING IN ACCORDANCE WITH ASTM A780.
44. ALL ANTENNA MOUNTS SHALL BE INSTALLED WITH LOCK NUTS, DOUBLE NUTS AND SHALL BE TORQUED TO MANUFACTURER'S RECOMMENDATIONS.
45. CONTRACTOR SHALL INSTALL ANTENNA PER MANUFACTURER'S RECOMMENDATION FOR INSTALLATION AND GROUNDING.
46. ALL UNUSED PORTS ON ANY ANTENNAS SHALL BE CAPPED OFF WITH A DF-CAPKIT OR OTHER AT&T APPROVED METHOD, TO ENSURE ANTENNAS PERFORM AS DESIGNED.
47. PRIOR TO SETTING ANTENNA AZIMUTHS AND DOWNTILTS, ANTENNA CONTRACTOR SHALL CHECK THE ANTENNA MOUNT FOR TIGHTNESS AND ENSURE THAT THEY ARE PLUMB. ANTENNA AZIMUTHS SHALL BE SET FROM TRUE NORTH AND BE ORIENTED WITHIN  $\pm 3^\circ$  AS DEFINED BY THE RFDS. ANTENNA DOWNTILTS SHALL BE WITHIN  $\pm 0.5^\circ$  AS DEFINED BY THE RFDS. REFER TO ND-00246.
48. JUMPERS FROM THE TMA'S MUST TERMINATE TO OPPOSITE POLARIZATION'S IN EACH SECTOR.
49. CONTRACTOR SHALL RECORD THE SERIAL #, SECTOR, AND POSITION OF EACH ACTUATOR INSTALLED AT THE ANTENNAS AND PROVIDE THE INFORMATION TO AT&T.

### TORQUE REQUIREMENTS

51. ALL RF CONNECTIONS SHALL BE TIGHTENED BY A TORQUE WRENCH.
52. ALL RF CONNECTIONS, GROUNDING HARDWARE AND ANTENNA HARDWARE SHALL HAVE A TORQUE MARK INSTALLED IN A CONTINUOUS STRAIGHT LINE FROM BOTH SIDES OF THE CONNECTION.
- A. RF CONNECTION BOTH SIDES OF THE CONNECTOR.
- B. GROUNDING AND ANTENNA HARDWARE ON THE NUT SIDE STARTING FROM THE THREADS TO THE SOLID SURFACE. EXAMPLE OF SOLID SURFACE: GROUND BAR, ANTENNA BRACKET METAL.

## FIBER & POWER CABLE MOUNTING

53. THE FIBER OPTIC TRUNK CABLES SHALL BE INSTALLED INTO CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY. WHEN INSTALLING FIBER OPTIC TRUNK CABLES INTO A CABLE TRAY SYSTEM, THEY SHALL BE INSTALLED INTO AN INTER DUCT AND A PARTITION BARRIER SHALL BE INSTALLED BETWEEN THE 600 VOLT CABLES AND THE INTER DUCT IN ORDER TO SEGREGATE CABLE TYPES. OPTIC FIBER TRUNK CABLES SHALL HAVE APPROVED CABLE RESTRAINTS EVERY (60) SIXTY FEET AND SECURELY FASTENED TO THE CABLE TRAY SYSTEM. NFPA 70 (NEC) ARTICLE 770 RULES SHALL APPLY.
54. THE TYPE TC-ER CABLES SHALL BE INSTALLED INTO CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY AND SHALL BE SECURED AT INTERVALS NOT EXCEEDING (6) SIX FEET. AN EXCEPTION; WHERE TYPE TC-ER CABLES ARE NOT SUBJECT TO PHYSICAL DAMAGE, CABLES SHALL BE PERMITTED TO MAKE A TRANSITION BETWEEN CONDUITS, CHANNEL CABLE TRAYS, OR CABLE TRAY WHICH ARE SERVING UTILIZATION EQUIPMENT OR DEVICES, A DISTANCE (6) SIX FEET SHALL NOT BE EXCEEDED WITHOUT CONTINUOUS SUPPORTING. NFPA 70 (NEC) ARTICLES 336 AND 392 RULES SHALL APPLY.
55. WHEN INSTALLING OPTIC FIBER TRUNK CABLES OR TYPE TC-ER CABLES INTO CONDUITS, NFPA 70 (NEC) ARTICLE 300 RULES SHALL APPLY.

## COAXIAL CABLE NOTES

5. TYPES AND SIZES OF THE ANTENNA CABLE ARE BASED ON ESTIMATED LENGTHS. PRIOR TO ORDERING CABLE, CONTRACTOR SHALL VERIFY ACTUAL LENGTH BASED ON CONSTRUCTION LAYOUT AND NOTIFY THE PROJECT MANAGER IF ACTUAL LENGTHS EXCEED ESTIMATED LENGTHS.
  57. CONTRACTOR SHALL VERIFY THE DOWN-TILT OF EACH ANTENNA WITH A DIGITAL LEVEL.
  58. CONTRACTOR SHALL CONFIRM COAX COLOR CODING PRIOR TO CONSTRUCTION.
  59. ALL JUMPERS TO THE ANTENNAS FROM THE MAIN TRANSMISSION LINE SHALL BE PER AT&T STANDARDS.
  60. ALL COAXIAL CABLE SHALL BE SECURED TO THE DESIGNED SUPPORT STRUCTURE, IN AN APPROVED MANNER, AT DISTANCES NOT TO EXCEED 4'-0" OC.
  61. CONTRACTOR SHALL FOLLOW ALL MANUFACTURER'S RECOMMENDATIONS REGARDING BOTH THE INSTALLATION AND GROUNDING OF ALL COAXIAL CABLES, CONNECTORS, ANTENNAS, AND ALL OTHER EQUIPMENT.
  62. CONTRACTOR SHALL GROUND ALL EQUIPMENT, INCLUDING TMA'S, RRH'S AND COAX CABLES AS A COMPLETE SYSTEM. GROUNDING SHALL BE EXECUTED BY QUALIFIED WIREMEN IN COMPLIANCE WITH MANUFACTURER'S SPECIFICATION AND RECOMMENDATION.
  63. CONTRACTOR SHALL PROVIDE STRAIN-RELIEF AND CABLE SUPPORTS FOR ALL CABLE ASSEMBLIES, COAX CABLES, AND RET CONTROL CABLES. CABLE STRAIN-RELIEFS AND CABLE SUPPORTS SHALL BE APPROVED FOR THE PURPOSE. INSTALLATION SHALL BE IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS AND RECOMMENDATIONS.
  64. CONTRACTOR TO VERIFY THAT EXISTING COAX HANGERS ARE STACKABLE SNAP IN HANGERS. IF EXISTING HANGERS ARE NOT STACKABLE SNAP IN HANGERS THE CONTRACTOR SHALL REPLACE EXISTING HANGERS WITH PROPOSED SNAP IN HANGERS IF APPLICABLE.
- GENERAL CABLE AND EQUIPMENT NOTES
65. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY ANTENNA, TMAS, DIPLEXERS, AND COAX CONFIGURATION, MAKE AND MODELS PRIOR TO INSTALLATION.
  66. ALL CONNECTIONS FOR HANGERS, SUPPORTS, BRACING, ETC. SHALL BE INSTALLED PER TOWER MANUFACTURER'S RECOMMENDATIONS.
  67. CONTRACTOR SHALL REFERENCE THE TOWER STRUCTURAL ANALYSIS/DESIGN DRAWINGS FOR DIRECTIONS ON CABLE DISTRIBUTION/ROUTING.
  68. ALL OUTDOOR RF CONNECTORS/CONNECTIONS SHALL BE WEATHERPROOFED, EXCEPT THE RET CONNECTORS, USING BUTYL TAPE AFTER INSTALLATION AND FINAL CONNECTIONS ARE MADE. BUTYL TAPE SHALL HAVE A MINIMUM OF ONE-HALF TAPE WIDTH OVERLAP ON EACH TURN AND EACH LAYER SHALL BE WRAPPED THREE TIMES. WEATHERPROOFING SHALL BE SMOOTH WITHOUT BUCKLING. BUTYL BLEEDING IS NOT ALLOWED. OTHER APPROVED WEATHERPROOFING METHODS PER AT&T SPECIFICATIONS ARE ALLOWED.
  69. IF REQUIRED TO PAINT ANTENNAS AND/OR COAX:
    - a. TEMPERATURE SHALL BE ABOVE 50° F.
    - b. PAINT COLOR MUST BE APPROVED BY BUILDING OWNER/LANDLORD.
    - c. FOR REGULATED TOWERS, FAA/FCC APPROVED PAINT IS REQUIRED.
    - d. DO NOT PAINT OVER COLOR CODING OR ON EQUIPMENT MODEL NUMBERS.
  70. ALL CABLES SHALL BE GROUNDING WITH COAXIAL CABLE GROUND KITS. FOLLOW THE MANUFACTURER'S RECOMMENDATIONS.
    - a. GROUNDING AT THE ANTENNA LEVEL.
    - b. GROUNDING AT MID LEVEL, TOWERS WHICH ARE OVER 200'-0", ADDITIONAL CABLE GROUNDING REQUIRED.
    - c. GROUNDING AT BASE OF TOWER PRIOR TO TURNING HORIZONTAL.
    - d. GROUNDING OUTSIDE THE EQUIPMENT SHELTER AT ENTRY PORT.
    - e. GROUNDING INSIDE THE EQUIPMENT SHELTER AT THE ENTRY PORT.
  71. ALL PROPOSED GROUND BAR DOWNLEADS ARE TO BE TERMINATED TO THE EXISTING ADJACENT GROUND BAR DOWNLEADS A MINIMUM DISTANCE OF 4'-0" BELOW GROUND BAR. TERMINATIONS MAY BE EXOTHERMIC OR COMPRESSION.

STRUCTURAL STEEL NOTES:

72. ALL STEEL WORK SHALL BE PAINTED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS AND IN ACCORDANCE WITH ASTM A36 UNLESS OTHERWISE NOTED.
73. ALL WELDING SHALL BE PERFORMED USING E70XX ELECTRODES AND WELDING SHALL CONFORM TO AISC. WHERE FILLET WELD SIZES ARE NOT SHOWN, PROVIDE THE MINIMUM SIZE PER TABLE J2.4 IN THE AISC "MANUAL OF STEEL CONSTRUCTION". PAINTED SURFACES SHALL BE TOUCHED UP.
74. BOLTED CONNECTIONS SHALL BE ASTM A325 BEARING TYPE (3/4") CONNECTIONS AND SHALL HAVE MINIMUM OF TWO BOLTS UNLESS NOTED OTHERWISE.
75. NON-STRUCTURAL CONNECTIONS FOR STEEL GRATING MAY USE 5/8" DIA. ASTM A 307 BOLTS UNLESS NOTED OTHERWISE.
76. INSTALLATION OF CONCRETE EXPANSION/WEDGE ANCHOR, SHALL BE PER MANUFACTURER'S WRITTEN RECOMMENDED PROCEDURE. THE ANCHOR BOLT, DOWEL OR ROD SHALL CONFORM TO MANUFACTURER'S RECOMMENDATION FOR EMBEDMENT DEPTH OR AS SHOWN ON THE DRAWINGS. NO REBAR SHALL BE CUT WITHOUT PRIOR CONTRACTOR APPROVAL WHEN DRILLING HOLES IN CONCRETE. SPECIAL INSPECTIONS, REQUIRED BY GOVERNING CODES, SHALL BE PERFORMED IN ORDER TO MAINTAIN MANUFACTURER'S MAXIMUM ALLOWABLE LOADS.
77. ALL EXPANSION/WEDGE ANCHORS SHALL BE STAINLESS STEEL OR HOT DIPPED GALVANIZED. THE ANCHOR BOLT DOWEL AND ROD SHALL BE STAINLESS STEEL WITH STAINLESS STEEL WASHERS.

Carrier:



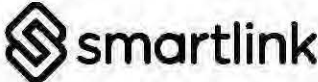
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Prepared For:



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1	REVISED PER COMMENTS	DZ	02/27/
2	ISSUED FOR ZONING	JO	1/15/
3	90% ZONING DRAWING	DZ	05/30/
Rev.	Submittal / Revision	App'd	Date

Designed: DA Date: 02/27/  
Approved: BCO Date: 02/27/

\_\_\_\_\_

Project Number: 4106-A0001-C

Project Title: AT&T SITE ID:  
HR32

FA LOCATION:  
14566058

SITE ADDRESS:  
419 E. 7TH STREET  
THE DALLES, OR 97058

SITE NAME:  
THE DALLES EAST  
LTE 1C

Drawing Scale: AS NOTED      Date: 02/27/20

ZD

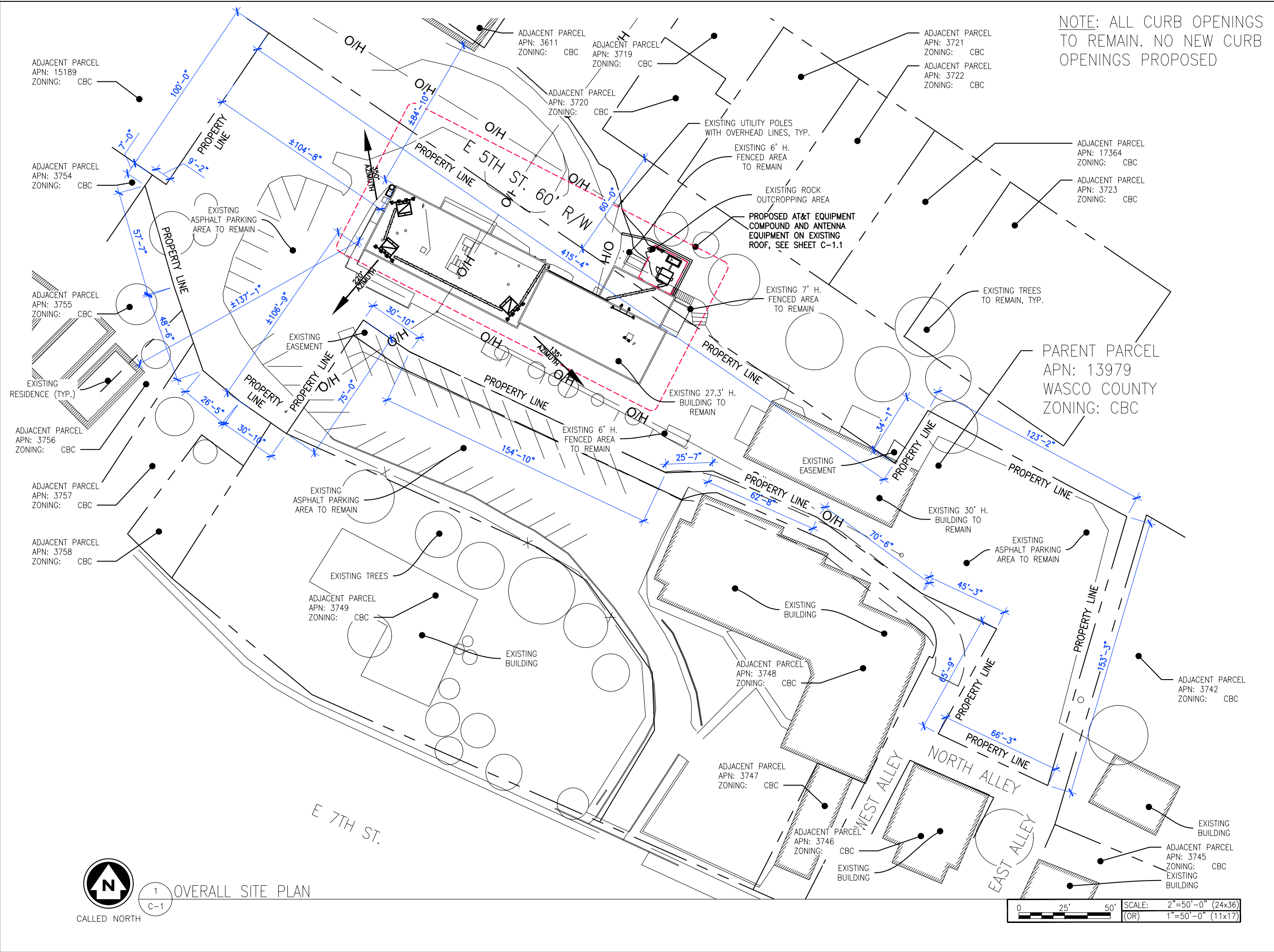
Drawing Title:

## GENERAL NOTES

Drawing Number:

# SP-1





NOTE: ALL CURB OPENINGS  
TO REMAIN. NO NEW CURB  
OPENINGS PROPOSED

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1	REVISED PER COMMENTS	DZ	02/27/20
0	ISSUED FOR ZONING	JO	1/15/20
A	90% ZONING DRAWING	DZ	05/30/19

Rev. Submittal / Revision App'd Date

Designed: DA Date: 02/27/20  
Approved: PCG Date: 02/27/20

Project Number: 4106-A0001-C

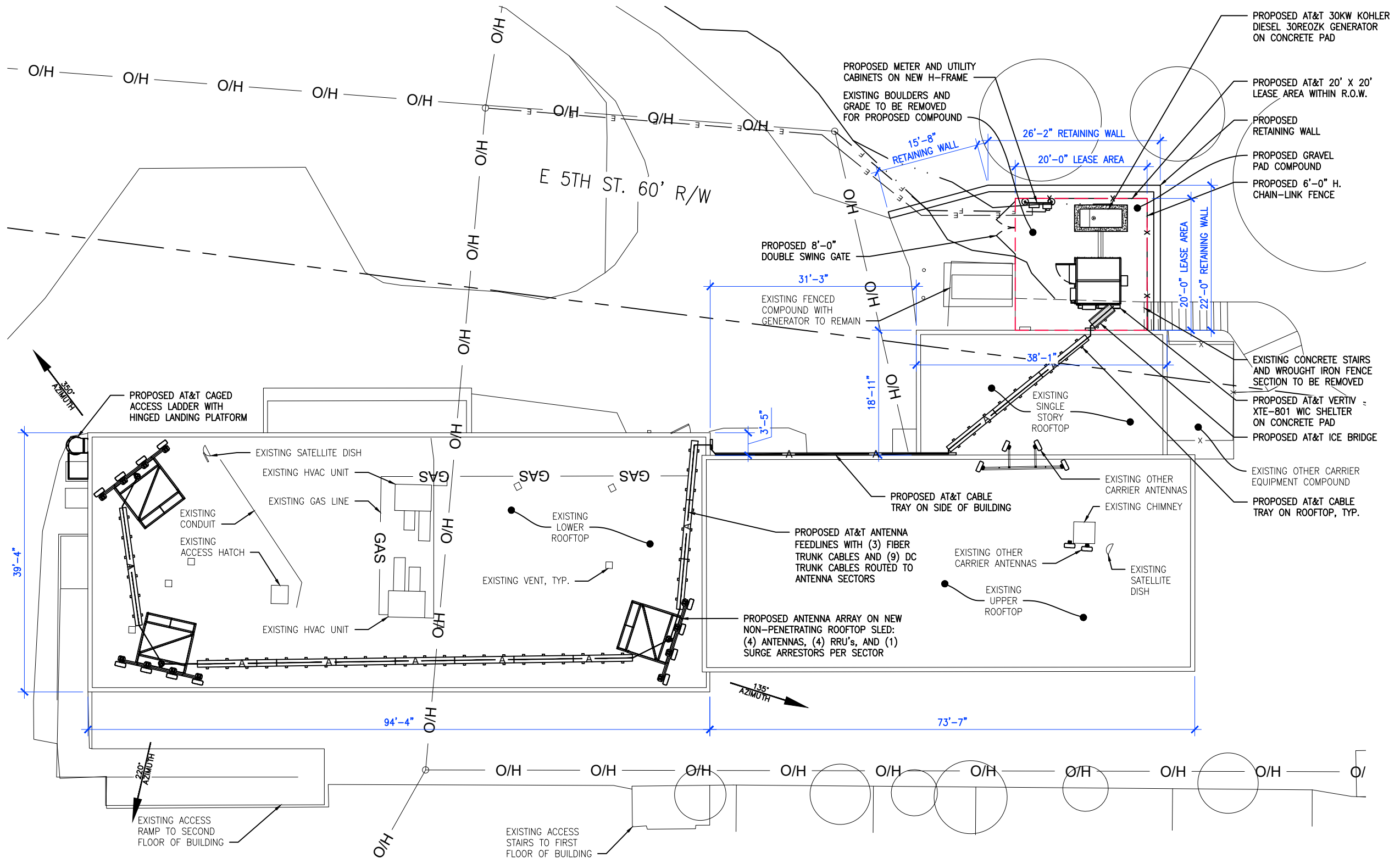
Project Title: AT&T SITE ID:  
HR32  
FA LOCATION:  
14566058  
SITE ADDRESS:  
419 E. 7TH STREET  
THE DALLES, OR 97058  
SITE NAME:  
THE DALLES EAST  
LTE 1C

Drawing Scale: AS NOTED Date: 02/27/20

**ZD**

Drawing Title: SITE PLAN

Drawing Number: C-1



1 ENLARGED SITE PLAN  
C-1.1

0 2' 4' 8'  
SCALE: 1/8"=1'-0" (24x36)  
(OR) 1/16"=1'-0" (11x17)

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Designed: DA Date: 02/27/20  
Approved: PCG Date: 02/27/20

Project Number: 4106-A0001-C

Project Title: AT&T SITE ID: HR32  
FA LOCATION: 14566058  
SITE ADDRESS: 419 E. 7TH STREET  
THE DALLES, OR 97058  
SITE NAME: THE DALLES EAST  
LTE 1C

Drawing Scale: AS NOTED Date: 02/27/20 **ZD**  
Drawing Title: ENLARGED SITE PLAN  
Drawing Number: C-1.1



NOTE:  
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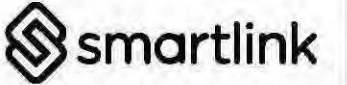
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www.infinigy.com

Prepared For:



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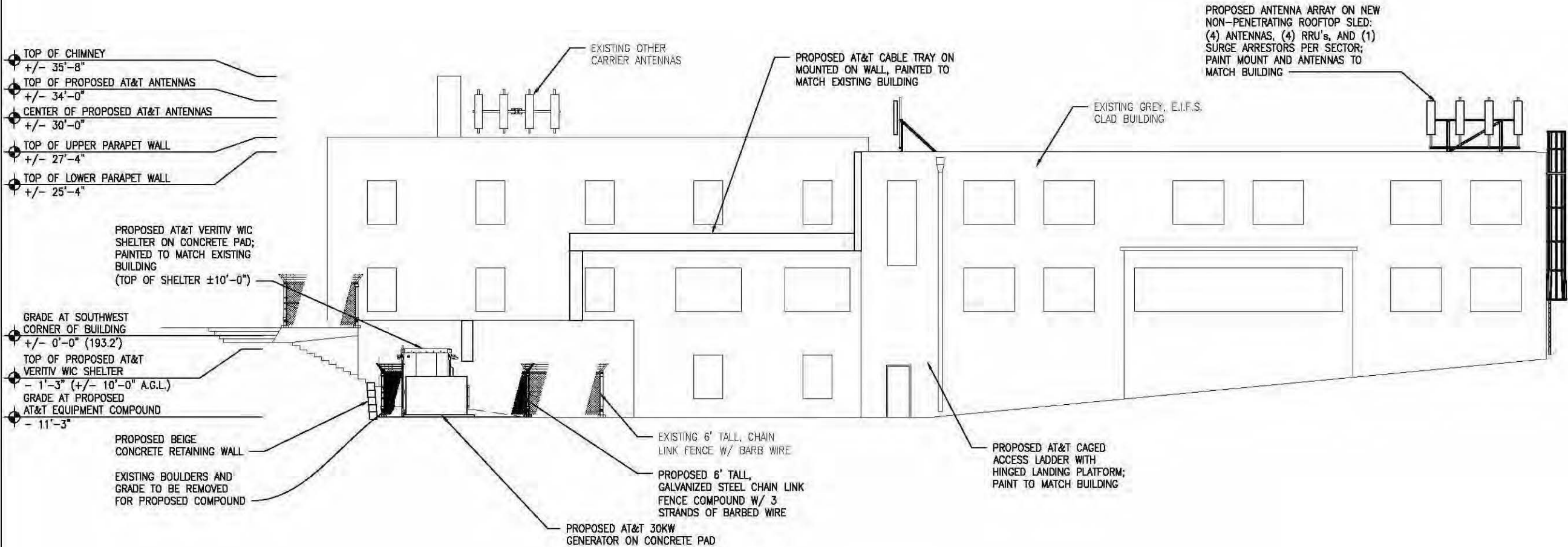
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SITE NAME:  
**THE DALLES EAST**  
LTE 1C

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**ZD**

Drawing Title: ELEVATION

Drawing Number: **C-2**



1 PROPOSED NORTH ELEVATION  
C-2

SCALE: 1/8"=1'-0" (24x36)  
(OR) 1/16"=1'-0" (11x17)

NOTE:  
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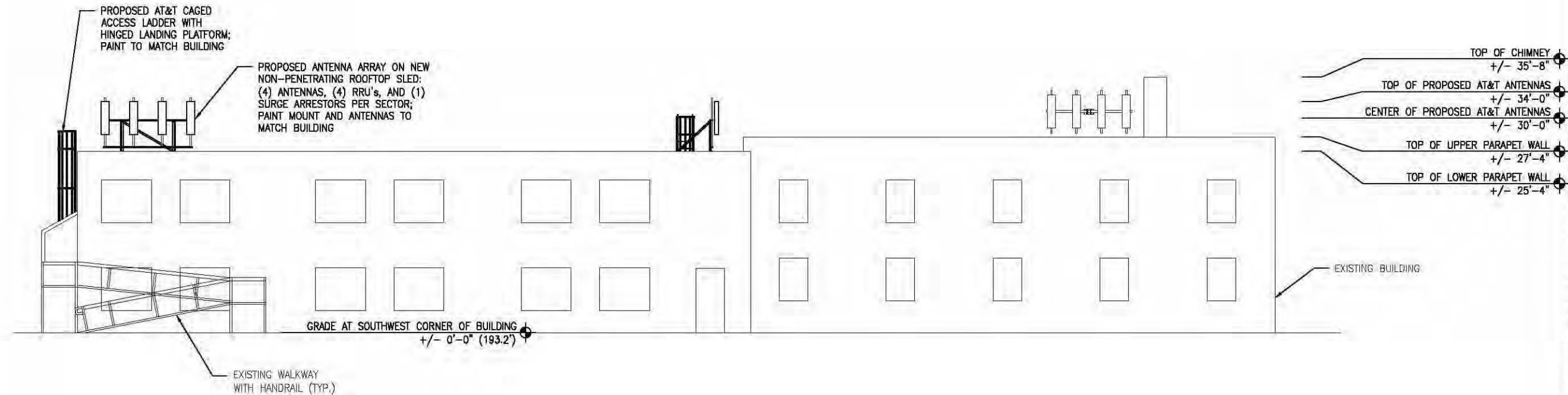
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**ZD**

Drawing Title: ELEVATION

Drawing Number: C-2.1



1 PROPOSED SOUTH ELEVATION  
C-2.1

SCALE: 1/8"=1'-0" (24x36)  
(OR) 1/16"=1'-0" (11x17)



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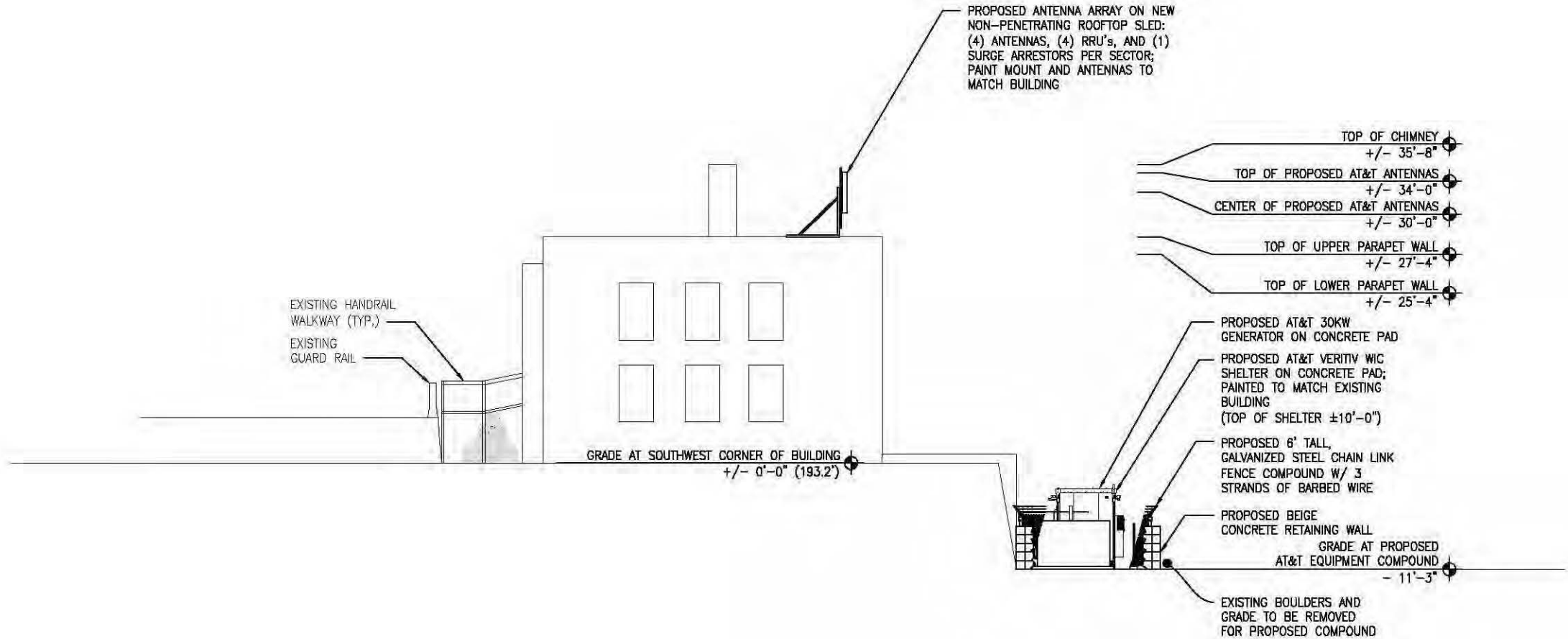
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Drawing Scale: AS NOTED Date: 02/27/20

**ZD**

Drawing Title: ELEVATION

Drawing Number: C-2.2



1 PROPOSED EAST ELEVATION  
C-2.2

SCALE: 1/8"=1'-0" (24x36)  
(OR) 1/16"=1'-0" (11x17)



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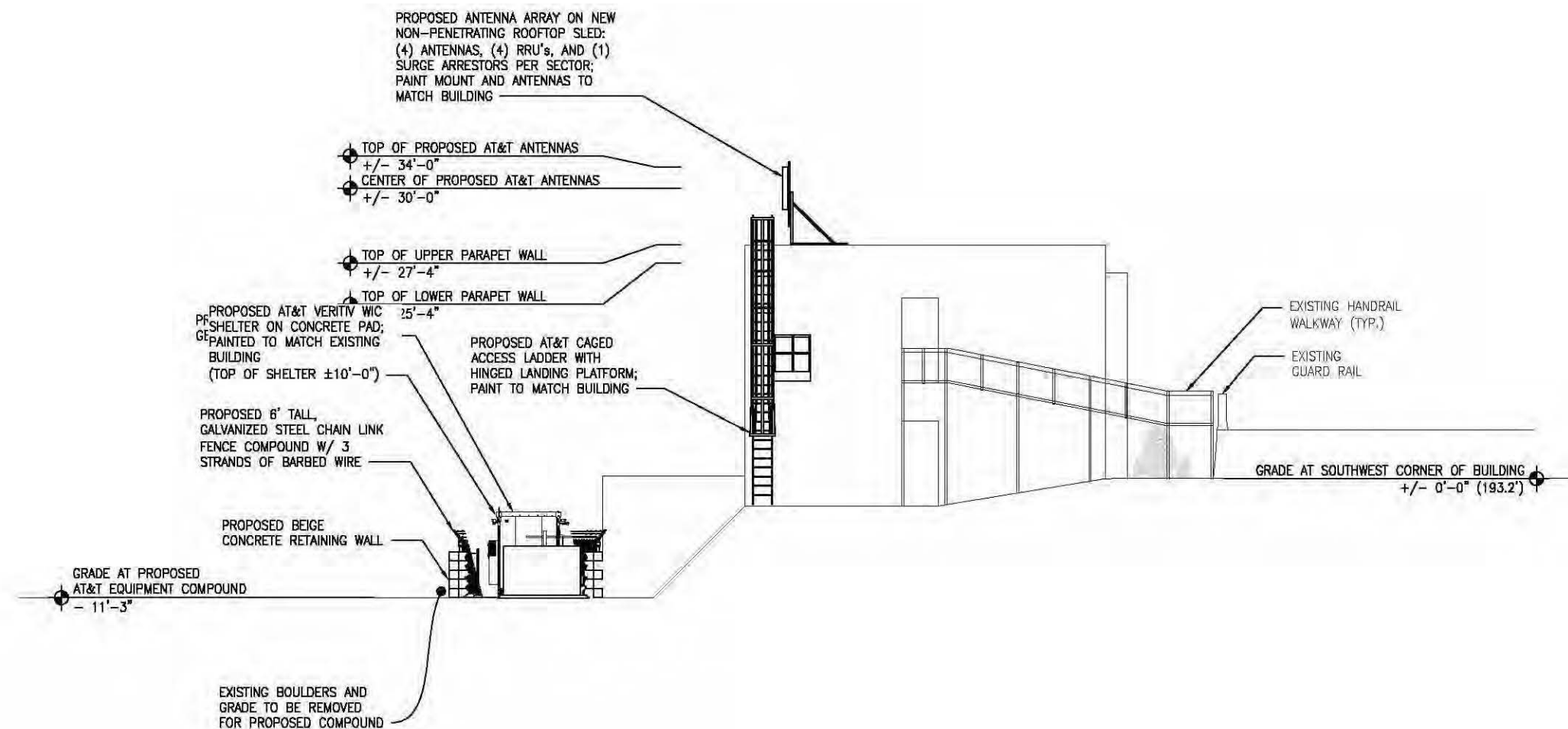
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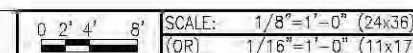
Drawing Scale: AS NOTED Date: 02/27/20

Drawing Title: ELEVATION

Drawing Number: **C-2.3**



1 PROPOSED WEST ELEVATION  
C-2.3



ZD



## MOTION

**SUBJECT:** New Cingular Wireless Leases

---

I move to approve leases and lease memorandums between Wasco County and New Cingular Wireless for the placement of communication facilities on County properties located at 200 River Road and 419 E. 7<sup>th</sup> Street, The Dalles, Oregon.



## DISCUSSION ITEM

### Leneker Team Agreement

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[STAFF MEMO](#)

---

[AGREEMENT](#)

---

[MOTION LANGUAGE](#)

---



## MEMORANDUM

**SUBJECT: Leneker Team Agreement**

---

TO: BOARD OF COUNTY COMMISSIONERS

---

FROM: KATHY CLARK

---

DATE: DECEMBER 8, 2020

### BACKGROUND INFORMATION:

Wasco County engaged the Leneker Team to facilitate training at the 2020 Leadership Summit. Following the summit, the Management Team felt that the training should be ongoing and with the support of the Board, the Leneker Team began virtual trainings and executive coaching sessions as part of the training but we have more work to do. The Management team wants to continue the work that we started in 2020 in the upcoming year. Due to the pandemic we will not be holding a summit in 2021. The work that we are doing with Amy is a better alternative than trying to do a virtual summit.

**Letter of Agreement 20-04**  
**The Leneker Team, LLC and Wasco County**

This Letter of Agreement is entered into by and between The Leneker Team, LLC (CONTRACTOR) and Wasco County (ORGANIZATION) for professional facilitation and coaching services.

**A. Terms and Conditions**

This contract sets forth the terms and conditions under which the ORGANIZATION will compensate the CONTRACTOR for such services and represents the entire agreement between the parties.

No other understandings or representations, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties to this contract.

The period of performance of this contract shall be October 1, 2020 – March 28, 2021.

**B. Statement of Work and Expenses**

Statement of Work and expenses to complete that work.

Date	Event	Cost
TBD	Facilitate up to 7 team development sessions. Sessions are virtual and 90 minutes. Cost per session \$1,200 x 7 sessions = \$8,400. <i>Reflects savings of \$2,100 (normal rate is \$1,500)</i>	\$8,400
TBD	Provide up to 18 hours of 1:1 coaching, multi-party coaching, and conversation facilitation. 18 hours x \$200 = \$3,600 <i>Reflects savings of \$900 (normal rate is \$250)</i>	\$3,600
Total cost		\$12,000



### **C. Billing Procedures and Payment**

ORGANIZATION will pay CONTRACTOR upon acceptance of services provided and receipt of a properly completed invoice, which shall be submitted electronically to the Contract Manager. The CONTRACTOR shall electronically submit an invoice after the work has been performed. The invoice shall include the work performed and total owed.

Payment shall be considered timely if made by the organization within thirty (30) calendar days after receipt of a properly completed invoice. Payment shall be sent to the address that appears on the submitted invoice. No payments in advance or in anticipation of services or supplies to be provided under this contract shall be made by the ORGANIZATION.

### **D. Recording**

ORGANIZATION is prohibited from recording the services performed by CONTRACTOR unless CONTRACTOR grants permission in writing. Should the CONTRACTOR approve the recording of the service, the ORGANIZATION may only share the recording on a password protected, internal platform for up to 60 calendar days – anything outside of that is a violation of this letter of agreement.

## F. Contract Management

The Contract Manager for each of the parties shall be the contact person for all communication and billings regarding the performance of this contract.

CONTRACTOR	ORGANIZATION
Amy Leneker The Leneker Team, LLC 2142 79 <sup>th</sup> Avenue SE Olympia, WA 98501 (360) 529-0290 Amy@TheLenekerTeam.com	Tyler Stone, City Administrator Wasco County 511 Washington Street, Suite 101 The Dalles, OR 97058 541-506-2520

This agreement (3 pages) is hereby accepted and agreed to as written.

CONTRACTOR



Signature

Amy Leneker, Member  
The Leneker Team, LLC

September 17, 2020

Date

ORGANIZATION

Signature

Tyler Stone, Administrator  
Wasco County

Date



## MOTION

**SUBJECT: Leneker Team Agreement**

---

I move to approve the Letter of Agreement between Wasco County and the Leneker Team for professional facilitation and coaching services.



## DISCUSSION ITEM

### **Appointments**

---

[ORDER 20-082 APPOINTING NICOLE BAILEY TO TRI-COUNTY  
HAZARDOUS WASTE STEERING COMMITTEE](#)

---

[ORDER 20-086 APPOINTING RICHARD BALSEY TO LPSCC](#)

---

[MOTION LANGUAGE](#)

---



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF NICOLE BAILEY TO THE TRI-COUNTY HAZARDOUS WASTE STEERING COMMITTEE

**ORDER #20-082**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the The Tri-County Hazardous Waste Steering Committee; and

IT FURTHER APPEARING TO THE BOARD: That John Zalaznik's retirement has left a vacancy on The Tri-County Hazardous Waste Steering Committee; and

IT FURTHER APPEARING TO THE BOARD: That Nicole Bailey is willing and is qualified to be appointed to the Tri-County Hazardous Waste Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Nicole Bailey be and is hereby appointed to The Tri-County Hazardous Waste Steering Committee; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, County Commissioner

\_\_\_\_\_  
Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF RICHARD BALSEY TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL

**ORDER #20-086**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Andrew Carter has retired and withdrawn from LPSCC; and

IT FURTHER APPEARING TO THE BOARD: That Richard Balsey is willing and is qualified to be appointed to the Wasco County Local Public Safety Coordinating Council to a Lay Person Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Richard Balsey be and is hereby appointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2021.

DATED this 16<sup>th</sup> day of December, 2021.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



## MOTION

**SUBJECT:** Appointment Orders

---

I move to approve Orders 20-082 and 20-086 appointing Nicole Bailey to the Tri-County Hazardous Waste Steering Committee and Richard Balsey to the Wasco County Local Public Safety Coordinating Council.



## CONSENT AGENDA

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[MINUTES: 12.2.2020 REGULAR SESSION](#)

---

[REAPPOINTMENTS](#)

---



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION

DECEMBER 2, 2020

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

PRESENT: Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

STAFF: Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

**Agenda Item – Youth Think Agreements**

Prevention Coordinator Debby Jones explained that these agreements are the result of some grant funding through state and federal opioid prevention grants. NORC is an institution affiliated with the University of Chicago. They will be doing extensive training for us and help us create a plan for our county. The focus is prevention and early intervention; this agreement covers the first year. The attorneys are still working out some of the language.

Vice-Chair Schwartz asked who the target audience is for the training. Ms. Jones replied that they would cast a wide net but initially they want to include Mid-Columbia Medical Center, One Community Health, and Mid-Columbia Center for Living, Youth Services and law enforcement. The first project will be to conduct an assessment for interest; that will help to customize training for the audience. This will train adults to conduct SBIRTs (screening, brief intervention and referral to treatment). The program will address both youth and adults.

Ms. Jones went on to say that there was an opioid prevention grant available through the state to Public Health Districts. However, North Central Public Health District did not have the capacity to apply and manage the grant. She worked with NCPHD's Interim Executive Director Shellie Campbell to have the County write for the grant on their behalf and manage the program with NCPHD acting as the fiscal

agent. The grant was awarded and \$60,000 will come to Wasco County; some funds will be retained by NCPHD for administrative costs, reporting and a liaison and some will go to agencies to encourage participation and offset their costs. Funding will also be used to engage Bridges to Change to provide peer mentoring.

Vice-Chair Schwartz asked why money will be coming from NCPHD to Wasco County and then sent to Bridges to Change. Ms. Jones replied that she will be the project director. Community Corrections Manager Fritz Bachman played an important role in determining a special project; this will be a partnership between Youth Think, Bridges to Change and Community Corrections. She added that the grant covers Sherman, Gilliam and Wasco Counties.

Ms. Jones went on to say that Mr. Bachman has been a great partner; the peer mentor program meets the need. Mr. Bachman stated that he has long and good relationship with Bridges to Change; we use them extensively. Through the grant, they wanted to be able to use that program to reach into NORCOR to establish relationships prior to release. He explained that the first few days after release are vulnerable.

Ms. Jones stated that she will be following up with County Counsel for final approval of the legal documents. She expressed her appreciation for the responsiveness of County Counsel and our staff; over the last several months she has heard the frustrations of her counterparts around the state in trying to accomplish goals in the midst of COVID. She said it is a privilege to work at Wasco County where we keep getting the work done.

**{{{Commissioner Kramer moved to approve the letter of agreement with NORC for assistance in the design and implementation of a customized training plan pending legal review. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve the Memorandum of Understanding between North Central Public Health District and Wasco County for the administration of the Overdose Protection Program in Wasco, Sherman and Gilliam Counties and the Memorandum of Agreement between Wasco County and Bridges to Change for the provision of peer mentor services to adults being released from the Northern Oregon Regional Correctional Facility. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**



**Agenda Item – Stimulus Programs**

Mid-Columbia Economic Development District Senior Project Manager Carrie Pipinich reviewed the memo included in the Board Packet along with a summary document (attached) from a recent meeting with community leaders, state colleagues, Mr. Stone, and local Chambers.

Chair Hege asked what is needed from the Board to move this along. Ms. Pipinich replied that the funds have already been awarded and there may be a contract with MCEDD for implementation. Mr. Stone stated that the funds have to be out by the end of the month and he will need authority to move it forward as well as input on moving it to MCEDD for analysis and distribution. He pointed out that MCEDD has done the first four rounds of distribution so they have gotten good at it and it will relieve the County of that work. He said they are rushing to determine criteria for distribution. We want it to be simple and easy and welcome input from the Board. He said right now, just about anyone can apply with a low bar to qualify. If the Board wants to prioritize segments, we need to know that. He acknowledged that this is last minute saying that time is short. He added that there were about 15 at the meeting working on prioritization.

Chair Hege said he hopes that we can get businesses to provide feedback. Ms. Pipinich stated that there were no businesses at the meeting as it would not be appropriate to have them mold a distribution program from which they would directly benefit. She said that MCEDD Project Manager Jacque Schei has done a lot of outreach to get that feedback so that we can include in the decision-making process.

Mr. Stone added that it is not lost on them that the last round of funding was difficult to get into and see benefits. Ms. Pipinich said that the intent is for this round to be a lot simpler and require less paperwork for the businesses. It must be a business in good standing with COVID-related expenses. Eligibility standards are fairly loose; those who had to shut down or significantly modify their business to meet executive orders. There is a standard included related to businesses that could not get into the first rounds of funding. The cap has been set at \$25,000 but the Board can weigh in on that. 501 C3s are eligible – those providing basic needs. They are hoping to have an online form for application as it has been challenging for some of the smaller businesses that cannot print, complete and scan application documents. If needed, the applications can also be printed for those who do not have online access.

Ms. Schei said that they tried to prioritize those who have not received Business Oregon Funding. We may be missing that mid-size business of over 25 employees. Ms. Pipinich went on to say that they will be having the final application and instructions translated into Spanish.

Vice-Chair Schwartz thanked MCEDD for taking this on. She noted that the funding seems to correlate to the freeze. She asked if businesses that have been shut down will be prioritized. Ms. Pipinich responded that they would be – both those in the recent freeze and those in the spring shut-down.

Vice-Chair Schwartz asked when they expect to be ready to go. Ms. Pipinich replied that they have another meeting with stakeholders tomorrow morning. She said they want to open the program next week and have it open for 10 days to accept applications.

Vice-Chair Schwartz asked how they are reaching out to businesses to inform them of the program, saying that she wants to make sure they are looking through a lens of equity, diversity and inclusion. Ms. Pipinich answered that they are working with the Chambers of Commerce, Small Business Development Center, and using their own extensive loan client portfolio. Community partners are also being asked to help along with Economic Development Commissioners. She noted that they also have a robust list of businesses built up over the last few months.

Chair Hege asked if they are using social media. Ms. Pipinich replied affirmatively saying that they will put it on the MCEDD page and ask others to link to it.

Vice-Chair Schwartz said that she thought she had read that seasonal businesses would not be eligible. Ms. Pipinich responded that the baseline requirements from the state did not have that in this funding. The timing made it challenging for the seasonal businesses in previous programs. In this program, they will be able to compare years rather than recent months.

Mr. Stone said he will need authorization to sign and IGA with MCEDD so this work can move forward. He said any other feedback in regard to the program will need to be submitted in the next 12 hours so it can be incorporated into tomorrow's meeting. He said it sounds like the Board is fine with MCEDD implementing the funding distribution.

County Counsel Kristen Campbell stated that she will be on standby to review the

IGA.

**{{{Commissioner Kramer moved to authorize the Administrative Officer to work with our long-standing partner, MCEDD, to keep the Coronavirus Relief Funding project moving forward to reach as many businesses as possible. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

#### Agenda Item – Housing Update

Mid-Columbia Housing Authority Executive Director Joel Madsen reviewed the presentation (attached). He said that what they have seen since the onset of the pandemic is that participants' incomes have fallen which increases the program's contribution to rents for their clients. He reported that they have received supplemental funding which has allowed them to maintain service levels. Other programs assist low-income families in saving funds to make a down payment on a home of their own. Over the last couple of years, they have increased finance management education (Your Money, Your Goals) and have partnered with businesses to offer the program to employees.

Mr. Madsen went on to describe their portfolio of housing – cost to the client is 30% of their income. They are working to develop more homeowner opportunities through future development models. Most recently they were able to help five families but there are more on the waitlist. He reviewed the numbers of those in Wasco County – 369 waiting for rent assistance; 32 waiting for repairs assistance. He noted that the City of The Dalles has committed to sponsoring a CDBG Grant.

Mr. Madsen concluded by outlining some of the things the County could do to support more low-income housing in our area such as targeted construction taxes, sponsoring CDBG Grants and transferring appropriate properties from tax foreclosures to be developed.

Vice-Chair Schwartz thanked Mr. Madsen saying that we hear a lot about housing at the state and national levels; it is good to have a report on what is happening locally. We need to understand the need. She said that it is disconcerting to hear that  $\frac{3}{4}$  are paying more than 50% of their income for rent; that strains the food banks. We need more affordable housing. She said she is interested in pursuing some of the recommendations that Mr. Madsen has put forward and has already talked to staff about the possibility of property transfers. If a foreclosed property does become available, we should have a policy in place to do that.

**Agenda Item – GIS Fee Waiver**

GIS Coordinator Tycho Granville reviewed the memo included in the Board Packet. He said it is not completely clear what data is being requested but it would usually be tax lots which would cost about \$570. It may be of value to our citizens. The City of The Dalles wants to make sure it doesn't impact staff time; Mid-Columbia Fire and Rescue recommended a 50% reduction; PUD had no comment. The last time we had a similar request, it was denied as the BOC felt the contractor should have considered these costs in their bid.

Commissioner Kramer commented that we should send it back to the City of Maupin for details.

Chair Hege asked if Mr. Granville is correct, is that something we would agree to? Commissioner Kramer replied that we can discuss it but he would still like a more specific request. He said without more information, he would follow the path of our past decisions; granting this request would change our established policy.

Vice-Chair Schwartz said she is not sure what our past policy has been but she does agree that we do not know what we are granting. We need the information. However, Maupin is also struggling with housing needs and she would like to support that effort.

The Board directed Mr. Granville to reach out to Maupin for further details and bring it back to the Board in 2 weeks.

**Agenda Item – Election Proclamation**

County Clerk Lisa Gambee stated that there have been two elections this year with 5 local candidates. This proclamation is the formal notice of the election results for local positions.

**{{Vice-Chair Schwartz moved to approve the proclamation declaring the winners of the local Wasco County elections held May 19<sup>th</sup> and November 3<sup>rd</sup> 2020. Commissioner Kramer seconded the motion which passed unanimously.}}**

**Agenda Item – Grant Amendment**

Community Corrections Manager Fritz Bachman stated that this is one of our smaller dedicated grants. At the end of each biennium, if there are excess funds, they are

distributed to the counties. In Wasco County, we use the funding for transitional housing; that is reflected in the budget report.

Commissioner Kramer thanked Mr. Bachman for the excellent work he and his staff are doing.

**{{{Commissioner Kramer moved to approve Amendment 1 to Agreement \$5900 for a Measure 57 funding increase. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

<b>Agenda Item – Sherman County Community Corrections Proposal</b>
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Sheriff Magill said this is an update in the process that was brought to the Board a few months ago. They have worked with staff and Sherman County to put together a budget and personnel plan.

Mr. Bachman reviewed the presentation included in the Board Packet. He said we received a formal request from Sherman County on October 14<sup>th</sup>. They have worked with Finance Director Mike Middleton, Human Resource Director Nichole Biechler and Mr. Stone to develop a plan. He noted that the increase to our work load would be about 14%. Sherman County is currently served by Tri-County Community Corrections and makes up about ½ of their cases.

Vice-Chair Schwartz asked what counties are part of Tri-County Community Corrections. Mr. Bachman replied that it is Sherman, Gilliam and Wheeler Counties.

Mr. Bachman went on to say that state funding will decrease in the next biennium and our slice of the pie has narrowed because of the drop in our case load. All counties are seeing decreases but not as significant as Wasco's decline. Sherman County supervises some misdemeanors which are unfunded by the State. We would be absorbing some of that but will be able to determine the number we take. We already do that in Wasco County but have existing criteria; we would have to establish that with Sherman County as well.

Mr. Bachman reported that the Governor's recommended budget came out yesterday with a \$4 million reduction for Community Corrections. The Community Corrections association will lobby the legislature for an increase. With the change in laws for drug crimes, there will be a decrease in the numbers sentenced and assigned to supervision. The biggest budget cuts are to prisons; as they close, those released will be on supervision. We will learn more through the legislative process.



Mr. Bachman said that they have made budget projections based on Sherman County's historical data – they do not run their NORCOR contributions through their Community Corrections program.

Mr. Bachman said that although they will gain a Probation Officer in this arrangement, we have a Probation Officer retiring at the end of this fiscal year. The biggest costs for taking on Sherman County's Community Corrections is for transitional housing and NORCOR. We currently have 5 Probation Officers and will have 6 for a few months, but will go back to 5. Chair Hege commented that we will have the same number of Probation Officers but more cases. Mr. Bachman agreed but pointed out that our case load continues to decline.

Mr. Bachman stated that his work load will also increase. He explained that Sherman County has their own Local Public Safety Coordinating Council and Board of Commissioner's meetings that will require staff time. We will follow our standards and practices but will want to meet the needs of Sherman County. He said he is asking for a stipend to his salary; the cost would be Sherman County's. If we disconnect from Sherman County in the future, we can just remove the stipend.

Mr. Bachman reviewed the Sherman County Community Correction budget, pointing out that they have accumulated unspent funds over time and have a beginning balance of \$648,381.

Chair Hege asked what Mr. Bachman is looking for from the Board today. Mr. Bachman replied he is seeking endorsement of the proposed plan; an agreement will follow at a future Board session. Sheriff Magill added that legal will take some time to develop a contract so it is important to keep it moving forward.

Mr. Stone stated that on the surface, the arrangement looks fine. He said that he shies away from these kinds of arrangements but as long as we do not see significant cuts in State funding, it is budget neutral or could be positive based on the information provided today.

**\*\*\*The Board was in consensus for staff to move forward with the development of a contract for Wasco County to assume management of Sherman County's Community Corrections program.\*\*\***

Agenda Item – Infection Control Plan

Human Resources Director Nichole Biechler explained that we have met all of the

various deadlines to comply with the most recent guidance from the Governor and OSHA. All of the rest of the requirements are met by the Infection Control Plan including the exposure risk assessment; the Plan is due by December 7<sup>th</sup>. She went on to say that all-staff training has been put together and she is working on making it a Zoom presentation that will be ready before the deadline. All the modifications to the physical spaces have already been accomplished.

Ms. Biechler explained that the Plan is a working document and will need to be updated as guidance changes. She asked that the Board approve the Plan and authorize Human Resources to maintain it as needed. She added that changes will not be extensive, just responses to updated State guidance.

Vice-Chair Schwartz pointed out that our departments will need to be updated as changes are made. Ms. Biechler said that updates will be included in the training plan. She pointed out that guidance for law enforcement is different than for other departments and there will be differences in their training.

**{{Vice-Chair Schwartz moved to approve the 2020 Wasco County Infection Control Plan and to authorize the Human Resources Director to make revisions to the Plan as necessary to maintain compliance with updated guidance. Commissioner Kramer seconded the motion which passed unanimously.}}**

<b>Agenda Item – NCPHD Executive Director Search</b>
--

North Central Public Health District Interim Executive Director Shellie Campbell reviewed the letter, included in the packet, requesting financial support for the search to fill the vacancy for an Executive Director. The funds, \$2,500 from each member County along with \$2,500 from NCPHD, would secure the assistance of a professional service to conduct the search.

Commissioner Kramer said that each community is unique and deserving of the best care and services available. He said this may be an opportunity to discuss the governance of NCPHD in our county; what does unique and best care look like for Wasco County? He said this is not about the current levels and quality of care being provided; just a look at the most effective and efficient delivery of that care.

Vice-Chair Schwartz commented that it is standard practice to look to outside resources to help support this kind of job search. It is difficult for a 9-member board to accomplish this effectively. NCPHD does not know what their budget will be next

year, but they do know they will be very busy. Public Health will pay a portion of the cost; the NCPHD Board really wants to move forward. NCPHD staff is stressed and we need to get an administrator on board; we can't stretch it out any longer. The firm they are looking at has a good process that is expeditious.

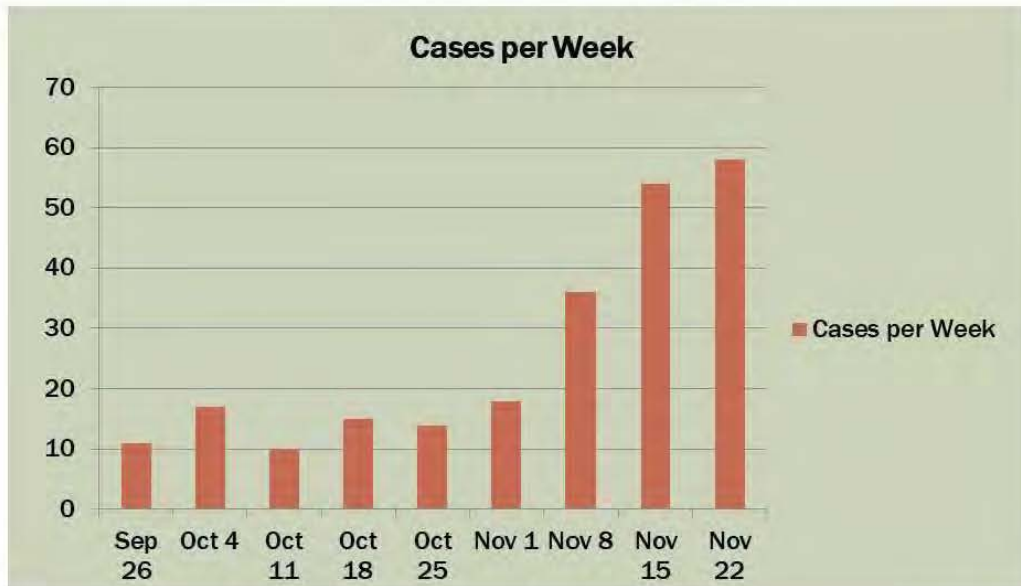
**Agenda Item – COVID Update**

NCPHD Medical Officer Dr. Mimi McDonnell reviewed the following presentation:

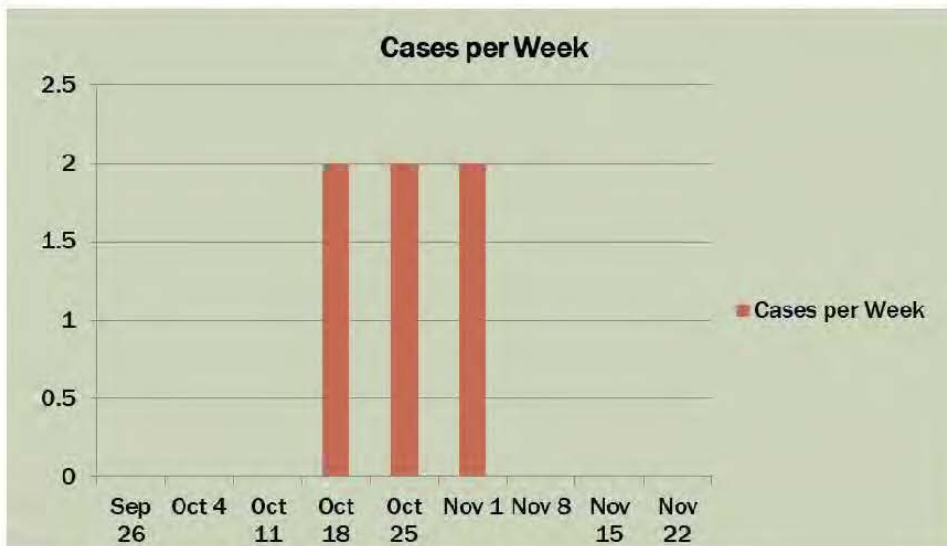
COUNTY DATA TOTAL CASES TO DATE DEATHS AND RECOVERED CASES		
■ Wasco		
▪ Total		538
▪ Recovered		330
▪ Deaths		19
■ Sherman		
▪ Total		23
▪ Recovered		20
■ Gilliam		
▪ Total		23
▪ Recovered		11

The first several slides list totals and outline the progress and current state of the pandemic locally, statewide and nationally. She noted that Wasco County has seen a significant rise in cases over the past few weeks which is similar to what is happening across the state, country and world.

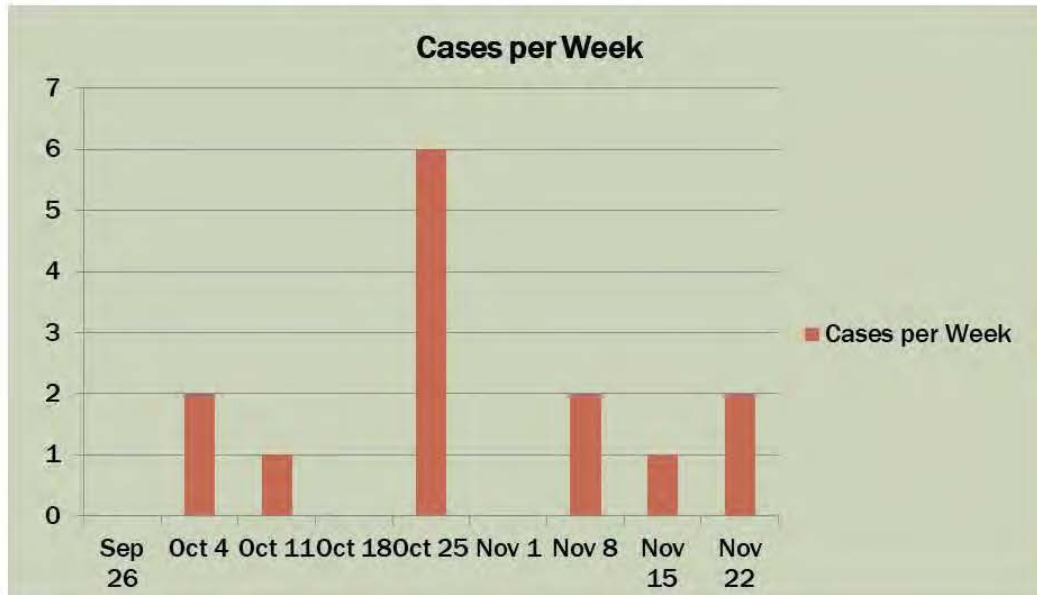
## WASCO CASES OCTOBER/NOVEMBER



## SHERMAN CASES OCTOBER/NOVEMBER



## GILLIAM CASES OCTOBER/NOVEMBER



## OREGON

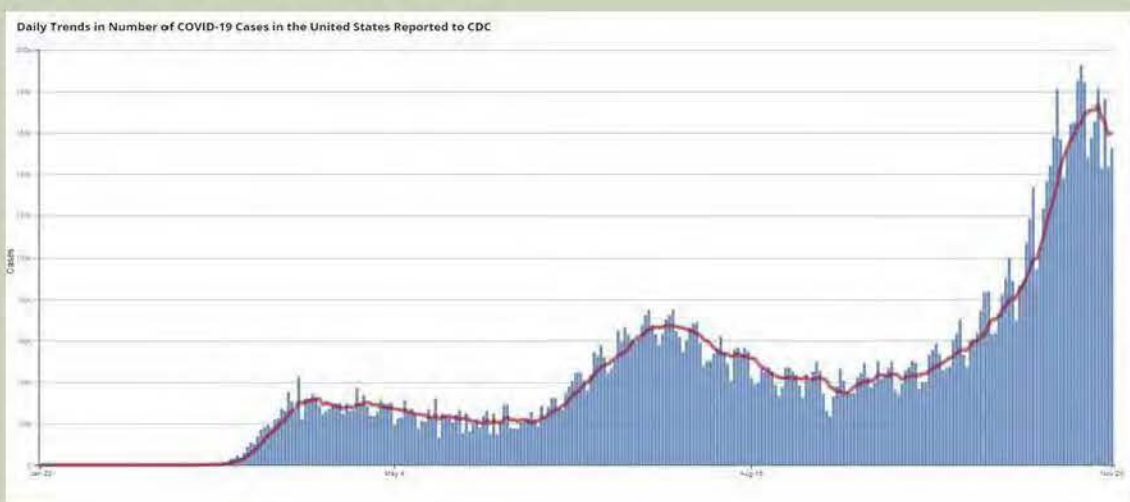
**Oregon Total Cases 76,654**  
**Total Deaths 936**





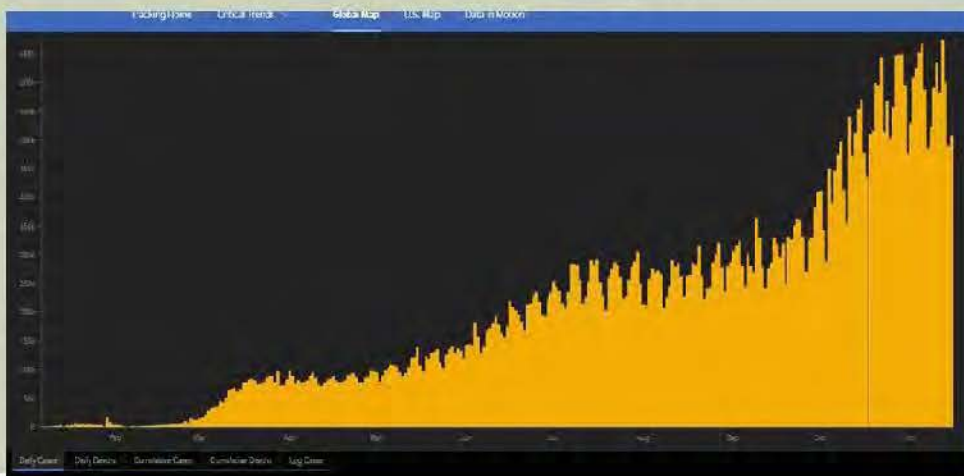
## US

**US Total Cases 13,447,627**  
**Total Deaths 267,302**



## WORLD

**Worldwide Total Cases 63,751,931**  
**Global Deaths 1,477,976**

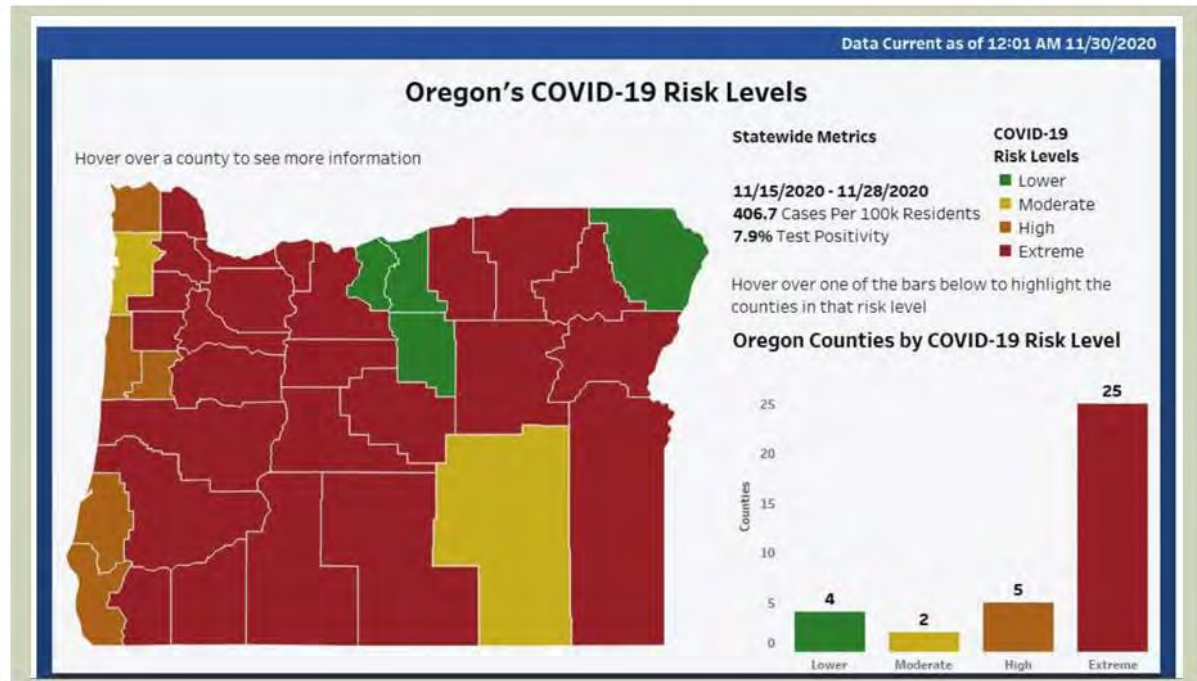


## NEW COUNTY METRICS

Oregon COVID-19 Disease Metrics				
Disease Activity	Lower Risk	Moderate Risk	High Risk	Extreme Risk
Rate of COVID-19 cases per 100,000 over 14 days (counties with 30,000 or more people)	<50.0	50.0 to <100.0	100.0 to <200.0	≥200.0
-or-				
Number of COVID-19 cases over 14 days (counties with less than 30,000 people)	<30	30 to <45	45 to <60	≥60
-and-				
Percentage test positivity over previous 14 days	<5.0%	5.0% to <8.0%	8.0% to <10.0%	≥10.0%

Dr. McDonnell explained that today is the last day of the two-week statewide freeze. The slide above outlines the new metrics being applied by county, dependent upon the state of the virus in each county. Wasco is in the extreme risk category. Counties will be assessed every two weeks to determine where they fall in the risk categories. Counties with populations above 30,000 will be evaluated based on their rate of infections and percent positivity. Wasco County is under 30,000 and will be evaluated based on the number of cases in a 2-week period and the test positivity rate. For counties with less than 15,000, they will not use the test positivity rate. In Wasco County if we have more than 60 cases in a 2-week period, we will be in the extreme risk category. The following slide shows the current county risk levels throughout the state; the vast majority fall in the extreme risk category.

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The following slide outlines the restrictions associated with each risk level.

OF THE DIRECTOR

11. Governor



Activities	Lower Risk	Moderate Risk	High Risk	Extreme Risk
ie Gathering Size — Indoor	Max 10, recommended limit 4 households	Max 8, recommended limit 2 households	Max 6, recommended limit 2 households	Max 6, recommended limit 2 households
ie Gathering Size — Outdoor	Max 12	Max 10	Max 8	Max 6, recommended limit 2 households
g Establishments	Indoor Dining available at 50% capacity, 12:00a Close, Outdoor Dining 300 cap, max 8 per table.	Indoor Dining available at 50% capacity or a max 100 (whichever is smaller), max 6 per table. 11:00p Close, Outdoor Dining 150 cap, max 8 per table	Indoor dining available, not to exceed 25% capacity, max 50 capacity, 11:00p Close Outdoor Dining Available, max capacity 75, max 6 per table, limit 2 households	Takeout highly recommended. dining, max 50 capacity, 11:00p max 6 per table, limit 2 households
and Fitness Establishments (includes gyms, fitness or recreational sports, indoor pools, indoor K-12 league sports, indoor personal training, indoor dance)	Max 50% capacity	Max 50% capacity or 100 total (whichever is smaller)	Max 25% capacity or 50 total (whichever is smaller)	Prohibited
ent Establishments (includes aquariums, indoor arenas, indoor concert halls, indoor gardens, indoor entertainment activities of any kind, indoor event)	Max 50% capacity	Max 50% capacity or 100 total (whichever is smaller)	Max 25% capacity or 50 total (whichever is smaller)	Prohibited
udes Farmers' Markets, Grocery Stores, Convenience stores)	Max 75% of capacity, encourage curbside pick-up	Max 75% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up
or Shopping Centers/Malls	Max 75% of capacity, encourage curbside pick-up	Max 75% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up
Funeral Homes, Mortuaries, Cemeteries	Indoor max 75% capacity 300 outdoor	Indoor max 50% capacity or 150 total (whichever is smaller), 250 outdoor	Indoor max 25% capacity or 150 total (whichever is smaller), 200 outdoor	Indoor max 25% capacity or 100 (whichever is smaller), 150 outdoor
	Limited office work available	Recommend remote work if able	Recommend remote work if able	Require remote work if able, do not return to the public
in and Fitness Establishments (includes outdoor gyms, organizations, outdoor recreational sports, outdoor pools, hiking trails, outdoor campsites, outdoor K-12 sports, sports, outdoor personal training, outdoor dance)	Max 300	Max 150	Max 75	Max 50
ment Establishments (includes Zoos, outdoor gardens, s, outdoor theaters, outdoor stadiums, outdoor event arenas, outdoor concert halls, outdoor entertainment and)	Max 300	Max 150	Max 75	Max 50
	Allowed	Allowed	Allowed	Allowed
	Visitation allowed	Visitation allowed	Visitation allowed	Outside visitation only

subject to more detailed, sector-specific guidance.

detailed sector-specific guidance, all activities assume mask usage, minimum physical distancing, provisions for hand hygiene and enhanced cleaning protocols.

less sheltering, Youth Programs, Childcare, K12 Schools, Higher Education, Drive In Operations and current Division 1 and Professional Athletics exemptions operate under sector specific guidance for all risk levels.

ulture for individuals with disabilities or individuals who speak a language other than English. Call 800-458-7273 for more information.



The following slides focus on the guidelines for counties at the extreme risk level. The capacity for retail stores has been reduced further from where they were during the freeze. The restrictions for faith based institutions have been eased a bit. While general offices should be closed to the public, the guidance is not yet clear for public offices such as city, county and state offices. Personal services are still allowed as the precautions taken for those businesses have been very successful as they are generally one on one services

## GUIDELINES FOR EXTREME RISK

Activity	Extreme Risk
Social Gathering- Indoor	Max 6, rec. limit 2 households
Social Gathering- Outdoor	Max 6, rec. limit 2 households
Eating and Drinking Establishments	Takeout highly rec. Outdoor dining with limits, 11:00 PM close. No indoor dining
Indoor Rec & Fitness	Prohibited
Indoor Entertainment	Prohibited
Retail Stores	Max 50% capacity
Indoor/Outdoor Shopping Centers	Max 50% capacity

## GUIDELINES FOR EXTREME RISK

Activity	Extreme Risk
Faith Institutions, Funeral Homes	Indoor max 25% capacity or 100 total ( whichever smaller), 150 outdoors
Offices	Require remote work if able, close offices* to the public
Outdoor Rec & Fitness	Max 50
Outdoor Entertainment	Max 50
Personal Services	Allowed
Long-Term Care	Outside visitation only

The following slides outline the metrics and current operations for schools in the North Central Public Health District. The smaller schools in Wasco County that have already started in-person education will be allowed to continue. In the beginning of January, our numbers will need to improve significantly in order for them to continue.

## SCHOOL METRICS/COUNTY METRICS 2 WEEK TIME FRAME

Wasco	Case Count	Rate/100,000	%+
11/1 - 14	54	198	2.3
11/8 - 21	92	337	5.0
11/15 - 28	114	418	7.3
Sherman	Case Count	Rate/100,000	%+
11/1 - 14	2	112	0
11/8 - 21	0	0	0
11/15 - 28	0	0	0
Gilliam	Case Count	Rate/100,000	%+
11/1 - 14	2	100	0
11/8 - 21	4	200	0
11/15 - 28	4	200	3.1

## SCHOOL UPDATE

- Condon School in-person
- Arlington School hybrid
- Sherman County School in-person
- Dufur School hybrid
- South Wasco Schools DL/in-person
- St. Mary's Academy in-person
- D-21 DL



Dr. McDonnell reported that we have two ongoing outbreaks at our long-term care facilities. Two residents at the Oregon Veterans Home have passed away since the beginning of the outbreak there. They have done a tremendous job of keeping the spread in check. The other facility has only one case; the more spread we have in the community, the harder it is to keep it out of the long-term care facilities. There have been a couple of workplace outbreaks but they have not been significant. The large numbers are related to individuals. The percentage of our cases that are sporadic (we don't know the source) is well over 30% - probably closer to 40%. That means there is a lot more community spread than we have been seeing.

## LOCAL UPDATES

- LTCF Outbreaks
- Workplace Outbreaks
- Epi Links

## TESTING UPDATE

- Point of care rapid testing HERE!!!
- BinaxNOW Ag Card in use at some local clinics and at NCPHD
- MCMC has antigen testing now
- Testing for COVID-19 and flu available

The slide above outlines what is available for testing in Wasco County. The following slide offers guidance about when to be tested. Dr. McDonnell emphasized

the importance of getting tested even when symptoms are slight. Primary Care Providers (PCP) should be contacted for testing so as not to overwhelm Public Health. If you cannot reach your PCP or do not have one, contact NCPHD. Testing is important to reduce the spread.

## NEW TESTING RECOMMENDATIONS

- If you are a close contact of a person who has COVID-19, please seek out testing through your PCP or NCPHD
- Even if your symptoms are mild, like a runny nose or mild cough, please seek out testing through your PCP or NCPHD

Dr. McDonell encouraged everyone to get their flu vaccine and reported that the federal and state governments as well as local Public Health Authorities, emergency managers, community-based organizations, clinics and long-term health facilities are working on vaccine distribution plans for COVID-19 vaccines.

## VACCINES

- Flu Vax available- please get yours!
- Federal, State & LPHAs working on COVID-19 Vax plans
  - Includes EMS, CBOs, clinics, LTCFs

Dr. McDonnell explained that the ultra-cold storage will require doses to be shipped to distribution hubs where they can maintain the necessary temperature. Once removed from storage, the vaccine can be used within 5-days and still be effective as long as they are properly maintained. Logistics will be a challenge but authorities are planning for that. The vaccine requires two doses, a month apart; she cautioned that it will be individuals' responsibility to make sure they come back for the second dose in a timely fashion.

## COVID VAX

- COVID-19 vax will arrive in OR in mid-December!!!
- First shipment will require ultra-cold storage, shipped to hubs
- Will require 2 doses, 1 month apart
- mRNA technology

## COVID VAX PRIORITIZATION

- Frontline health care workers
- Other health care workers and essential workers
- Residents of long-term care facilities, the elderly
- "Critical populations"
  - Underlying medical conditions
  - Racial and ethnic minority groups
  - Congregate or unsheltered living conditions



The previous slide outlines the likely prioritization of vaccine distribution – the state is still gathering feedback to make a final determination. Some of the prioritization protocols will come from the federal government. While “essential workers” is not well-defined, it will include those in the food industry, education, transportation, water, waste water, law enforcement, etc. The estimate for the first batch coming to Oregon is 30,000 doses.

## WHAT CAN I DO?

- Care for yourself
  - Safety measures
  - Physical, mental, emotional, spiritual
- Care for others
  - Safety measures
  - Consider ways to give

Dr. McDonell talked about what individuals can do to protect themselves and others. We all need to continue to be diligent about wearing masks and practicing hygiene protocols. Observe the safety guidelines. She recognized that the holiday season is already challenging for some and it is important to practice self-care. There is a lot of data about how helping others can help our own mental and emotional health. Consider taking funds that are not being spent for holiday travel and entertainment to contribute to local food banks, shelters and homelessness efforts.

Dr. McDonell commented that in terms of COVID, it is going to be a difficult period over the next two months. She encourage everyone to hang in; it will get better.

Sheriff Magill asked how accurate the quick tests and antigen tests are, saying that they get a lot of questions about that. Dr. McDonell replied that when used for those who are symptomatic or are a close contact of a confirmed case, they are very accurate with a low incidence of false-positives; they are not perfect and not used in

every instance.

Ms. Campbell stated that NCPHD is continuing to hire and train staff; they have seen a 40% increase in staffing since the start of the pandemic. Staff is stretched thin as training is time-consuming and they are challenged to keep up with ever-changing guidance. It is difficult to plan ahead when funding is unstable.

Vice-Chair Schwartz reported that AOC had invited Dr. Jeanne to speak to them about contract tracing protocols; he spoke about how overwhelmed we are and therefore they have dialed back the protocols for tracing. They are limiting it to household contacts and vulnerable populations. Dr. McDonell commented that in our area we have not had to dial back quite that much. We contact workplace contacts and others whenever possible. If we leave a message, we do not call back a second time. They will send a follow-up letter if possible. She said they put a lot of emphasis on workplace and long-term care outbreaks. Counties with larger populations cannot keep up.

Vice-Chair Schwartz said that as things become more dire in Wasco County, she still sees unmasked people in grocery stores; she does not see stores limiting the numbers of people entering. She said she has spoken to store managers and learned that they are not looking to the state for guidance but taking their cues from their corporate headquarters. She said that is concerning; you can go to OSHA and make a complaint. She reported that she has done so and did get a response that included a letter to the store and the store's response.

Vice-Chair Schwartz said that you cannot just walk into the ER and get a test; she asked how that works, noting that it can be expensive to go into the ER especially for those who are uninsured or underinsured. She asked if you can call your PCP and get a same-day test. Dr. McDonell responded that if people are symptomatic and have a PCP they should call there. If it is the weekend, the provider can order the test. Going to the ER should be reserved for those having more serious symptoms. In terms of getting tests – PCP should be the first call, then a local clinic. MCMC also has point of care testing and One Community Health does it Monday, Wednesday and Friday in Wasco County. NCPHD has not advertised and generally meets the testing needs for those they encounter through contact tracing.

Vice-Chair Schwartz noted that NCPHD staff is working overtime. Ms. Campbell confirmed, saying some are doing a significant amount of overtime and vacations have been cancelled. Some are on call 24/7 but they are trying to rotate staff



through that – it is not always possible due to skill sets. She said they need to get an Executive Director in place and will need to have the support of their partners to get that done. It will take upwards of a year to get vaccines widely available. NCPHD continues to hire more staff but are still short-staffed for nurses and are looking for volunteers who can help. They have spent a good deal of time and energy creating necessary new systems in response to the pandemic.

Chair Hege asked where the outbreaks that we know about are coming from. Dr. McDonell replied that across the country and in Oregon, they are happening when people are gathering indoors in groups. It is not happening outdoors or at salons or through hard surface transfers; it is from being in the same room, breathing the same air.

Chair Hege asked if the two week evaluations are rolling. Dr. McDonell replied that data is gathered every week but the determination is not made on rolling statistics. It will be based on two week chunks of time. To achieve a lower level, people need to get tested even for mild symptoms and follow the guidelines. Testing is not a cure but that is how we keep it from spreading unknowingly.

Chair Hege observed that we have to get below 60 cases in a two week period and asked if we have to meet the positivity rate as well – noting that 10% is extreme and we are at 7%. Dr. McDonell replied that it is unclear.

Chair Hege asked how much strain is on health care and public services. Dr. McDonell responded that the strain is people power – MCMC and long-term care facilities are experiencing shortages for direct care which strains and exhausts staff. She said she does not see that getting a lot better any time soon.

Chair Hege asked about the status of PPE in the county. Dr. McDonell said that we are in good shape as far as masks are concerned but gloves are a pinch point. She said she will be talking to Wasco County's Emergency Manager about what resources are available.

Chair Hege asked if waste water testing is still in place. Dr. McDonell said that it is still occurring but is not immediately useful data. It will become useful in the future.

Chair Hege asked about costs for the vaccine. Dr. McDonell stated that from what she understands, individuals will not bear the costs for vaccination; it is a collective cost borne by all. We do not expect a co-pay but that is yet to be confirmed.

Chair Hege expressed his gratitude for all the work that is being done and the time

NCPHD takes to provide these updates.

Forest Service Regional Manager Lynn Burditt reported that they are still monitoring recreation with updates posted to Ready, Set, Gorge. She said they do not anticipate many changes over the winter months. The regional group will be meeting on December 10<sup>th</sup>.

#### Departments – Staff Introduction

County Assessor Jill Amery introduced newly hired Chief Appraiser Paul Chalmers, saying he comes to us from Umatilla County. Chair Hege commented that he has heard many good things about Mr. Chalmers. Mr. Chalmers said that he is honored to have the opportunity and is looking forward to the time when we can engage in person again.

#### Agenda Item – NCPHD Executive Director Search Continued

Chair Hege asked Finance Director Mike Middleton where the funds would come from. Mr. Middleton replied that there are a number of funds from which it could be drawn. He said that it is not that much and will not have a significant impact.

Ms. Campbell commented that she agrees with Vice-Chair Schwartz on the importance of moving this forward and NCPHD appreciates the support.

Commissioner Kramer said he wants to make it clear that he has no issues with NCPHD staff or the work they are doing – they are doing an excellent job. He said that with BOC work sessions on hiatus, it has restricted the Board's ability to have these more in-depth discussions. He explained that he is not a big supporter of IGA 190s and sees this as an opportunity to talk about structure and governance. He said he is just asking the question to have the conversation.

Chair Hege said he would agree that the lack of work sessions has not been good for the Board and he thinks this is a good topic to discuss.

Vice-Chair Schwartz commented that she believes Sherman County has already approved the expense. Ms. Campbell confirmed adding that their approval is contingent on that of Wasco and Gilliam Counties' approval.

**{{Vice-Chair Schwartz moved to approve a \$2,500 contribution from Wasco County to North Central Public Health District to engage an outside firm to conduct a search and recruitment of an Executive Director for NCPHD.**

**Commissioner Kramer seconded the motion.**

**DISCUSSION:**

**Chair Hege commented that he prefers that our contribution be contingent on the approval of a similar contribution from Gilliam and Sherman Counties but is not really concerned.**

**The motion passed unanimously.}}}**

**Agenda Item – Letter to Secretary of Agriculture**

County Counsel Kristen Campbell noted that the Board is aware that the Gorge Commission has published final revisions to their Management Plan. It requires concurrence from the US Secretary of Agriculture. This letter asks the Secretary to carefully review and unwind restrictions to urban growth boundaries (UGB) and suggests convening local authorities to develop an alternative. She said she is looking for feedback and permission to transmit the letter.

Chair Hege commented that this is essentially asking for them to go back to what was in the previous Plan as far as UGB's are concerned. This asks the Secretary to carefully review and unwind the restrictions consistent with what we have asked for throughout the process. There was a work group which was disbanded and we are asking to have that reconvened. As complicated as the existing language is, it at least provides an opportunity.

Mr. Stone said that the hope is we can get back to something that offers opportunities if needs arise. Just listening to Mr. Madsen about housing costs being driven up; the UGB has an impact on that and the new language is even more restrictive. He said that his hope is that we can get to a point where all the stakeholders can sit down and work out a good process. That is not available today. He said he supports the letter.

Commissioner Kramer concurred saying that he is ready to send the letter.

Vice-Chair Schwartz stated that she thinks the Act outlines a process for us to petition the Secretary of Agriculture. She said that the UGB is obviously a bone of contention and it is reasonable to use the provided process to address that. She asked that our senate delegation be copied on the letter. She added that it is a well-written and respectful letter.

Sheila Dooley of Mosier said that the letter talks about the revisions having long-lasting implications for future generations. She commented that the revisions will be reviewed at the next Management Plan update and therefore are not forever. She noted that when it talks about implications, there are also positive implications to the revisions – it increases property values and tourism and provides a better quality of life. She said we need to preserve and protect the national areas in the Gorge, not eliminate them. Once you expand the UGB, you cannot reverse it later. She noted that the letter states that to expand a UGB, you have to have a demonstrable need. She commented that there has been no demonstrable need shown at this time. The 2018 Buildable Lands Inventory done in The Dalles showed a surplus of acres over what has been projected to be needed in the next 20 years – only 232 acres are projected to be needed in that time with 480 available. She said she thinks higher density is a better solution than sprawl into the Scenic Area. Ms. Dooley went on to say that the letter states that there has been very little if any consideration of the County's input. She said that the size of the UGB is a compromise reached after many years of public comment. It was doubled in size from 20 acres and 1% of the UGB to 50 acres cumulative and 2%.

Kate Wilson of The Dalles asked if the letter is objecting to the permanence of the plan or to the actual population growth issues. Chair Hege responded that the current Plan lays out a process for expansion of UGBs; the new proposed Plan takes that out and restricts growth.

Ms. Wilson asked about the other impacted counties, saying that our position would be stronger with consensus. Chair Hege agreed but said we have focused on Wasco County. Other counties are also interested in pursuing this.

Ms. Wilson asked if this is the first recourse. Chair Hege replied that we have been working on this for years and making comments to the Gorge Commission; we feel that we have not been heard.

Ms. Wilson said that she disagrees with Ms. Dooley's comments as far as having more opportunity to expand the UGB.

Chair Hege commented that Ms. Dooley is saying that the plan is to be reconsidered every 10 years but they have not been able to do that – this is the first update in 30 years.

Vice-Chair Schwartz thanked everyone for their comments. She said that in further

review she would like to strike the sentence regarding long reaching impacts. We have acknowledged that it is supposed to be reviewed every 10 years and we can ask for amendments at any time.

Chair Hege asked Planning Director Angie Brewer to comment. Ms. Brewer stated that it is her understanding that you can make requests for amendments to the Plan but you cannot do that at any time. You have to do it every two years and one has just been done. Some of the language they have added specifically says they are not obligated to consider our requests when we make them.

Vice-Chair Schwartz stated that she thinks the letter needs to be factual; impacts are not necessarily long-lasting.

Chair Hege suggested modifying the language, changing “will have” to could have. Ms. Wilson suggested they might also consider removing the word “long-lasting.” Chair Hege and Commissioner Kramer said they were comfortable with those changes.

**{{{Commissioner Kramer moved to approve the letter to the Secretary of Agriculture with the following revisions:**

**Change the following sentence: “As you know, these Revisions will have long lasting implications for more than 75,000 regional residents, future generations, the members of the four tribal governments with sovereign treaty rights, and millions of tourists each year,” to: “As you know, these Revisions may have implications for more than 75,000 regional residents, future generations, the members of the four tribal governments with sovereign treaty rights, and millions of tourists each year.”**

**And to include our senate delegation on the cc list.**

**Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Discussion List – Letter for Maupin Retirement**

**\*\*\*The Board was in consensus to sign and send a letter to Maupin regarding the retirement of long-time City Recorder DeOra Patton.\*\*\***

**Consent Agenda – 11.4.2020 Regular Session Minutes**

**{{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**



**Agenda Item – Executive Session Pursuant to ORS 192.660(2)(h)  
Conferring with Legal Counsel**

At 12:27 p.m. Chair Hege opened an Executive Session explaining the process to be followed.

The Board returned to the Regular Session at 1:09 p.m.

**Commission Call**

Vice-Chair Schwartz reported that there are six pallet homes functioning and occupied in The Dalles. They are located across the City shops on Bargeway. The homeless program is supported by the City of The Dalles which is supplying electricity and porta potties. The maximum capacity is 6 people. Mid-Columbia Community Action Council has received a pot of money to support housing and hotel/motel space. They are working with St. Vincent DePaul on a referral system. She said she would not support a congregate housing model during COVID.

Chair Hege adjourned the meeting at 1:13 p.m.

**Summary of Actions**

**MOTIONS**

- **To approve the letter of agreement with NORC for assistance in the design and implementation of a customized training plan pending legal review.**
- **To approve the Memorandum of Understanding between North Central Public Health District and Wasco County for the administration of the Overdose Protection Program in Wasco, Sherman and Gilliam Counties and the Memorandum of Agreement between Wasco County and Bridges to Change for the provision of peer mentor services to adults being released from the Northern Oregon Regional Correctional Facility.**
- **To authorize the Administrative Officer to work with our long-standing partner, MCEDD, to keep the Coronavirus Relief Funding project moving forward to reach as many businesses as possible.**
- **To approve the proclamation declaring the winners of the local Wasco County elections held May 19<sup>th</sup> and November 3<sup>rd</sup> 2020.**
- **To approve Amendment 1 to Agreement \$5900 for a Measure 57 funding increase.**

- **To approve the 2020 Wasco County Infection Control Plan and to authorize the Human Resources Director to make revisions to the Plan as necessary to maintain compliance with updated guidance.**
- **To approve a \$2,500 contribution from Wasco County to North Central Public Health District to engage an outside firm to conduct a search and recruitment of an Executive Director for NCPHD.**
- **To approve the letter to the Secretary of Agriculture with the following revisions: Change the following sentence: "As you know, these Revisions will have long lasting implications for more than 75,000 regional residents, future generations, the members of the four tribal governments with sovereign treaty rights, and millions of tourists each year," to: "As you know, these Revisions may have implications for more than 75,000 regional residents, future generations, the members of the four tribal governments with sovereign treaty rights, and millions of tourists each year." And to include our senate delegation on the cc list.**
- **To approve the Consent Agenda: 11.4.2020 Regular Session Minutes.**

**CONSENSUS**

- **For staff to move forward with the development of a contract for Wasco County to assume management of Sherman County's Community Corrections program..**
- **To sign and send a letter to Maupin regarding the retirement of long-time City Recorder DeOra Patton.**

Wasco County  
Board of Commissioners

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



## CONSENT ITEM

### Reappointments

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#### WATERSHED COUNCIL APPOINTMENTS

- [BLAINE CARVER – BAKEOVEN](#)
  - [STEVE BYERS - THE DALLES](#)
  - [MARTHA BLAIR – THE DALLES](#)
  - [KRISTEN MCNALL – MOSIER](#)
  - [KATHLEEN FITZPATRICK – MOSIER](#)
  - [TODD STEVENS – MOSIER](#)
  - [WADE ROOT – MOSIER](#)
- 

#### WASCO COUNTY FOREST COLLABORATIVE

- [BOB SJOLUND](#)
  - [LARRY MAGILL](#)
  - [RYAN BESSETTE](#)
  - [JOHN NELSON](#)
- 

#### WASCO COUNTY BUDGET COMMITTEE

- [KEN POLEHN](#)
  - [PAT DAVIS](#)
- 

#### WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION – NAN WIMMERS

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#### LOCAL PUBLIC SAFETY COORDINATING COUNCIL

- [THERESA PETERS](#)
  - [JEFF JUSTESEN](#)
  - [DAN LINDHORST](#)
  - [FRANK KAY](#)
- 

#### WORK FORCE CONSORTIUM – STEVE KRAMER

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#### MT. HOOD ECONOMIC ALLIANCE

- [STEVE KRAMER](#)
  - [KEN BAILEY](#)
- 

#### LOWER JOHN DAY AREA COMMISSION ON TRANSPORTATION

- [DALE MCCABE](#)
  - [DAVE ANDERSON](#)
- 

#### NORTH CENTRAL PUBLIC HEALTH DISTRICT BUDGET COMMITTEE – BILL LENNOX

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#### VETERANS SERVICES ADVISORY COMMITTEE – ROBERT LARSELL

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#### HOSPITAL FACILITY AUTHORITY BOARD OF DIRECTORS – JORGE BARRAGON

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IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF BLAINE CARVER TO THE BAKEOVEN WATERSHED COUNCIL

**ORDER #20-052**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Bakeoven Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Blaine Carver's term on Bakeoven Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Blaine Carver is willing and is qualified to be reappointed to the Bakeoven Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Blaine Carver be and is hereby reappointed to Bakeoven Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF STEVE BYERS TO THE DALLES WATERSHED COUNCIL

**ORDER #20-053**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to The Dalles Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Steve Byers's term on The Dalles Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Steve Byers is willing and is qualified to be reappointed to The Dalles Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Steve Byers be and is hereby reappointed to The Dalles Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF MARTHA BLAIR TO THE DALLES WATERSHED COUNCIL

**ORDER #20-054**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to The Dalles Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Martha Blair's term on The Dalles Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Martha Blair is willing and is qualified to be reappointed to The Dalles Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Martha Blair be and is hereby reappointed to The Dalles Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF KRISTEN MCNALL TO THE MOSIER WATERSHED COUNCIL

**ORDER #20-055**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Kristen McNall's term on the Mosier Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Kristen McNall is willing and is qualified to be reappointed to the Mosier Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Kristen McNall be and is hereby reappointed to the Mosier Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF KATHLEEN FITZPATRICK TO THE MOSIER WATERSHED COUNCIL

**ORDER #20-056**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Kathleen Fitzpatrick's term on the Mosier Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Kathleen Fitzpatrick is willing and is qualified to be reappointed to the Mosier Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Kathleen Fitzpatrick be and is hereby reappointed to the Mosier Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF TODD STEVENS TO THE MOSIER WATERSHED COUNCIL

**ORDER #20-057**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Todd Stevens's term on the Mosier Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Todd Stevens is willing and is qualified to be reappointed to the Mosier Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Todd Stevens be and is hereby reappointed to the Mosier Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF WADE ROOT TO THE MOSIER WATERSHED COUNCIL

**ORDER #20-058**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Wade Root's term on the Mosier Watershed Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Wade Root is willing and is qualified to be reappointed to the Mosier Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Wade Root be and is hereby reappointed to the Mosier Watershed Council; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF BOB SJOLUND TO THE WASCO COUNTY FOREST COLLABORATIVE STEERING COMMITTEE

**ORDER #20-059**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in August of 2015, the Wasco County Forest Collaborative Group was formed by Charter to provide the US Forest Service with proposals for management of the National Forest lands and to support the utilization of forest resources and related opportunities to strengthen local communities; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has agreed to be the appointing body for the Wasco County Forest Collaborative Group; and

IT FURTHER APPEARING TO THE BOARD: That Bob Sjolund's appointment to the Wasco County Forest Collaborative Group Steering Committee expired December 31, 2019; and

IT FURTHER APPEARING TO THE BOARD: That Bob Sjolund is willing and is qualified to be re-appointed to serve on the Wasco County Forest Collaborative Group Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Bob Sjolund be and is hereby appointed to serve on the Wasco County Forest Collaborative Group Steering Committee as the Tribal Representative retroactive to January 1, 2020; said term to expire on December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF LARRY MAGILL TO THE WASCO COUNTY FOREST COLLABORATIVE STEERING COMMITTEE

**ORDER #20-060**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in August of 2015, the Wasco County Forest Collaborative Group was formed by Charter to provide the US Forest Service with proposals for management of the National Forest lands and to support the utilization of forest resources and related opportunities to strengthen local communities; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has agreed to be the appointing body for the Wasco County Forest Collaborative Group; and

IT FURTHER APPEARING TO THE BOARD: That Larry Magill's appointment to the Wasco County Forest Collaborative Group Steering Committee will expire December 31, 2020; and

IT FUTHER APPEARING TO THE BOARD: That Larry Magill is willing and is qualified to be re- appointed to serve on the Wasco County Forest Collaborative Group Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Larry Magill be and is hereby appointed to serve on the Wasco County Forest Collaborative Group Steering Committee as a private landowner; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

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Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF RYAN BESSETTE TO THE WASCO COUNTY FOREST COLLABORATIVE STEERING COMMITTEE

**ORDER #20-061**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in August of 2015, the Wasco County Forest Collaborative Group was formed by Charter to provide the US Forest Service with proposals for management of the National Forest lands and to support the utilization of forest resources and related opportunities to strengthen local communities; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has agreed to be the appointing body for the Wasco County Forest Collaborative Group; and

IT FURTHER APPEARING TO THE BOARD: That Ryan Bessette's appointment to the Wasco County Forest Collaborative Group Steering Committee will expire December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Ryan Bessette is willing and is qualified to be re-appointed to serve on the Wasco County Forest Collaborative Group Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Ryan Bessette be and is hereby appointed to serve on the Wasco County Forest Collaborative Group Steering Committee as the Local Government Representative; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF JOHN NELSON TO THE WASCO COUNTY FOREST COLLABORATIVE STEERING COMMITTEE

**ORDER #20-062**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in August of 2015, the Wasco County Forest Collaborative Group was formed by Charter to provide the US Forest Service with proposals for management of the National Forest lands and to support the utilization of forest resources and related opportunities to strengthen local communities; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has agreed to be the appointing body for the Wasco County Forest Collaborative Group; and

IT FURTHER APPEARING TO THE BOARD: That John Nelson's term on the Wasco County Forest Collaborative Steering Committee will expire December 31, 2020, and

IT FURTHER APPEARING TO THE BOARD: That John Nelson is willing and is qualified to be reappointed to serve on the Wasco County Forest Collaborative Group Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That John Nelson be and is hereby reappointed to serve on the Wasco County Forest Collaborative Group Steering Committee as an At-Large Representative; said term to expire on December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF KEN POLEHN TO THE WASCO COUNTY BUDGET COMMITTEE

**ORDER #20-063**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: Ken Polehn's term on the Wasco County Budget Committee expires December 21, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Ken Polehn is willing and is qualified to be reappointed to the Wasco County Budget Committee for another term.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Ken Polehn be and is hereby appointed to the Wasco County Budget Committee; said term to expire on December 31, 2021.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, County Commissioner

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Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF PAT DAVIS TO THE WASCO COUNTY BUDGET COMMITTEE

**ORDER #20-066**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Pat Davis' term on the Wasco County Budget Committee will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Pat Davis is willing and is qualified to be reappointed to the Wasco County Budget Committee for another term.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Pat Davis be and is hereby reappointed to the Wasco County Budget Committee; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen, County Counsel

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Scott C. Hege, Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF NAN WIMMERS TO THE WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION POSITION #10

**ORDER #20-071**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Nan Wimmers' appointment to the Wasco County Economic Development Commission expires on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Nan Wimmers was filling the #6 position to represent the local Chambers of Commerce; and

IT FURTHER APPEARING TO THE BOARD: That Nan Wimmer is no longer serving on a Chamber Board; and

IT FURTHER APPEARING TO THE BOARD: That At-large position #10 has been vacated on the Economic Development Commission; and

IT FURTHER APPEARING TO THE BOARD; That Nan Wimmers is willing and is qualified to be reappointed to the Economic Development Commission moving to At-Large Position #10.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Nan Wimmers be and is hereby reappointed to the Wasco County Economic Development Commission in Position #10; said term to expire on December 31, 2024.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, County Commissioner

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF THERESA PETERS TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL AT-LARGE POSITION

**ORDER #20-072**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Theresa Peters' term on the Wasco County Local Public Safety Coordinating Council expires on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Theresa Peters is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Theresa Peters be and is hereby appointed to the Wasco County Local Public Safety Coordinating Council in an at-large position; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF JEFF JUSTESEN TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL

**ORDER #20-074**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT APPEARING TO THE BOARD: That Jeff Justesen's term on the Wasco County Local Public Safety Coordinating Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Jeff Justesen is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jeff Justesen be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF DAN LINDHORST TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL

**ORDER #20-075**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT APPEARING TO THE BOARD: That Dan Lindhorst's term on the Wasco County Local Public Safety Coordinating Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Dan Lindhorst is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dan Lindhorst be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF FRANK KAY TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL

**ORDER #20-076**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT APPEARING TO THE BOARD: That Frank Kay's term on the Wasco County Local Public Safety Coordinating Council will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Frank Kay is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Frank Kay be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF STEVEN KRAMER TO THE CENTRAL OREGON WORKFORCE CONSORTIUM

**ORDER #20-073**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in November of 2014, Wasco County entered into an intergovernmental agreement creating the Central Oregon Workforce Consortium; and

IT FURTHER APPEARING TO THE BOARD: That the COWC governing body is to be made up of one elected official from each of the ten identified parties; and

IT FURTHER APPEARING TO THE BOARD: That Steven Kramer's appointment to the COWC governing body will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Steven Kramer is willing and is qualified to be reappointed to the Central Oregon Workforce Consortium to represent Wasco County.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Steven Kramer be and is hereby reappointed as the Wasco County representative to the Central Oregon Workforce Consortium; said term to expire on December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF STEVEN KRAMER TO THE MT. HOOD ECONOMIC ALLIANCE

**ORDER #20-077**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Steven Kramer's term on the Mt. Hood Economic Alliance will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Steven Kramer is willing and is qualified to be reappointed to the Mt. Hood Economic Alliance.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Steven Kramer be and is hereby reappointed to the Mt. Hood Economic Alliance; said term to expire December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF KEN BAILEY TO THE MT. HOOD ECONOMIC ALLIANCE

**ORDER #20-078**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Ken Bailey's term on the Mt. Hood Economic Alliance will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Ken Bailey is willing and is qualified to be reappointed to the Mt. Hood Economic Alliance.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Ken Bailey be and is hereby reappointed to the Mt. Hood Economic Alliance; said term to expire December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF DALE MC CABE AS THE ALTERNATE CITIES OF WASCO COUNTY REPRESENTATIVE ON THE LOWER JOHN DAY AREA COMMISSION ON TRANSPORTATION

**ORDER #20-080**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That County appointments are needed for a Cities of Wasco County Representative and Alternate to serve on the Lower John Day Area Commission on Transportation (LJDACT); and

IT FURTHER APPEARING TO THE BOARD: That Dale McCabe's appointment to the LJDACT expires on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Dale McCabe is willing and is qualified to be reappointed to the to the LDJACT as the alternate representative of the Cities of Wasco County; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dale McCabe be and is hereby reappointed as the alternate Cities of Wasco County representative on the Lower John Day Area Commission on Transportation for a term that expires December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF DAVE ANDERSON AS THE CITIES OF WASCO COUNTY  
REPRESENTATIVE ON THE LOWER JOHN DAY AREA COMMISSION ON TRANSPORTATION

**ORDER #20-079**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That County appointments are needed for a Cities of Wasco County Representative and Alternate to serve on the Lower John Day Area Commission on Transportation (LJDACT); and

IT FURTHER APPEARING TO THE BOARD: That Dave Anderson's appointment to the LJDACT expires on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Dave Anderson is willing and is qualified to be reappointed to the to the LDJACT as the representative of the Cities of Wasco County; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dave Anderson be and is hereby reappointed as the Cities of Wasco County representative on the Lower John Day Area Commission on Transportation for a term that expires December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner





IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF BILL LENNOX TO REPRESENT WASCO COUNTY ON THE NORTH  
CENTRAL PUBLIC HEALTH DISTRICT BUDGET COMMITTEE

**ORDER #20-008**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the North Central Public Health District has requested a representative of Wasco County to serve on their Budget Committee; and

IT FURTHER APPEARING TO THE BOARD: That Bill Lennox's appointment to the North Central Public Health District's Budget Committee expires on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Bill Lennox is willing and is qualified to be reappointed to represent Wasco County on the North Central Public Health District Budget Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Bill Lennox be and is hereby reappointed to represent Wasco County on the North Central Public Health District Budget Committee; said term to expire on December 31, 2021.

DATED this 16<sup>TH</sup> day of December, 2020.

APPROVED AS TO FORM

Wasco County Board of Commissioners

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

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IN AND FOR THE COUNTY OF WASCO

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IN THE MATTER OF THE REAPPOINTMENT OF ROBERT LARSELL TO THE WASCO COUNTY VETERANS  
SERVICE ADVISORY COMMITTEE

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**ORDER #20-083**

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NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Veterans Services Advisory Committee shall consist of seven persons who shall be appointed by the Wasco County Board of Commissioners; and

IT FURTHER APPEARING TO THE BOARD: that Robert Larsell' term will expire on December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Robert Larsell is willing and qualified to be reappointed to the Wasco County Veterans Services Advisory Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Robert Larsell be and is hereby reappointed to the Wasco County Veterans Services Advisory Committee for a term to expire December 31, 2022.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS:**

---

Kristen Campbell, County Counsel

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Scott C. Hege, Commission Chair

---

Kathleen B. Schwartz, Vice Chair

---

Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF JORGE BARRAGON TO THE WASCO COUNTY HOSPITAL FACILITY  
AUTHORITY BOARD OF DIRECTORS

**ORDER #20-084**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That under ORS 441.540 the Board of Commissioners shall appoint a Hospital Facility Board of Directors; and

IT FURTHER APPEARING TO THE BOARD: That Jorge Barragon's appointment to the Hospital Facility Board of Directors expires December 31, 2020; and

IT FURTHER APPEARING TO THE BOARD: That Jorge Barragon is willing and is qualified to be reappointed to the Wasco County Hospital Facility Authority Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jorge Barragon be and is hereby reappointed to the Wasco County Hospital Facility Authority Board of Directors in accordance with ORS 441.540; said term to expire December 31, 2023.

DATED this 16<sup>th</sup> day of December, 2020.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kristen Campbell, County Counsel

**WASCO COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



## AGENDA ITEM

### Wasco County Transportation Plan

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[MCEDD MEMO](#)

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[2020-2024 COORDINATED PLAN](#)

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[MOTION LANGUAGE](#)

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## **Memorandum**

**Date: December 7, 2020**

**To: Wasco County Board of County Commissioners**

**From: Brad Houghton, Deputy Director**

**Re: Wasco County Coordinated Human Services Public Transportation Plan**

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### **Overview**

The Wasco County Coordinated Human Services Transportation Plan (Coordinated Plan) was prepared by the Mid-Columbia Economic Development District and meets state and federal requirements for the Special Transportation Fund (STF) and Statewide Transportation Improvement Fund (STIF) programs.

This plan focuses on addressing the transportation needs of the four target populations residing in Wasco County: older adults, individuals with low incomes, individuals with disabilities, and individuals with limited English proficiency. A Coordinated Plan identifies gaps in services in order to:

- Improve transportation services for the target populations by identifying opportunities to coordinate existing resources
- Provide a strategy to guide investment of financial resources
- Guide the acquisition of future funds and grants

The draft plan was presented to the Wasco County Public Transportation Advisory Committee on May 4, July 6, October 21, and December 7, 2020, for review and input.

### **Stakeholder Interviews**

In-depth stakeholder engagement through one-on-one interviews is reflected throughout the plan and provides a deep understanding of many of the underserved and transportation-challenged communities in Wasco County. The outreach list can be found starting on page 17.

The Demographic Profiles and Analysis chapter (page 29) tells a comprehensive story about the underserved populations of Wasco County, including Native Americans, the Latino Community, Veterans, families living in poverty, residents without houses, and those living in the more remote locations in the county. This work informed the Transportation Needs and Barriers and Strategies sections of this plan. Engagement with these stakeholders should be continued as the Link Public Transit works to implement the recommendations and priorities reflected in the Strategies section.

### **Transportation Needs and Barriers**

Needs, barriers, and gaps are based on information gathered from public meetings, surveys, and stakeholder interviews and can be found starting on page 77 of the Coordinated Plan. Across the target populations, there was great consistency in the identified service needs, gaps, and barriers.

### **Strategies to Address Needs, Barriers, and Gaps**

The prioritized list of strategies to address transportation needs and barriers can be found starting on page 80 of the Coordinated Plan. This prioritized list is the result of multiple meetings with the Wasco County PTAC and the Link staff.

### **Public Comments**

We received comments from the Oregon Department of Human Services and several nonprofit organizations expressing interest in a coordinated effort to address the gaps and opportunities noted in the Coordinated Plan.

**Action Requested**

The Wasco County Board of County Commissioners is requested to approve the Wasco County Coordinated Human Services Public Transportation Plan.



# Wasco County

## Coordinated Human Services Public Transportation Plan



2020-2024

Prepared by:

Mid-Columbia Economic  
Development District

Adopted December 2020

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# Wasco County Coordinated Human Services Public Transportation Plan

## Executive Summary

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The Wasco County Human Services Coordinated Transportation Plan was prepared by the Mid-Columbia Economic Development District (MCEDD) to meet state and federal requirements for Special Transportation Fund (STF) agencies and the State of Oregon's requirements for Statewide Transportation Improvement Fund (STIF) Qualified Entities. MCEDD has operated the LINK Public Transit for Wasco County since 2018, providing operational, management, and administrative services.

The Wasco County Human Services Coordinated Transportation Plan will be referred to as the Coordinated Plan in this document.

## Target Populations

The Coordinated Plan focuses on addressing the transportation needs of four target populations residing in Wasco County:

1. Older Adults and Elders
2. Low income individuals
3. Individuals with disabilities
4. Limited English Proficiency (LEP) individuals

### ***Older Adult and Elder Population***

Wasco County residents are older and more likely to have a disability than the statewide average. Nearly one-fifth of the population of the County is over the age of 65, according to the 2018 American Community Survey, which represents a higher proportion when compared to the State. And although the percent of Wasco County's aging population is forecasted to remain relatively stable, Wasco County's total population is increasing. There will be a growing number of older adults needing to access the transportation programs in the County.

### ***Individuals with Low Incomes***

The federal poverty threshold for a four-person household is \$25,701.<sup>1</sup> This means that in the United States an individual who has an income of less than \$34 per day or a family of four with a total income less than \$69 per day meets the definition of living in poverty. In 2019, 13.4% of people (or more than

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<sup>1</sup> <http://federalstafety.net.com>



1 in 10) living in Wasco County lived below the federal poverty level, higher than the State's proportion of 12.6%.<sup>2</sup>

The Wasco County STIF Plan defines all of Wasco County as an area with a high percentage of low income households: 1) "Low Income Household" is a household the total income of which does not exceed 200% of the poverty guidelines. 2) "High Percentage of Low-Income Households" is defined as higher than the Oregon state average. Data from the 2016 American Community Survey was used to calculate the percentage of low income households in Wasco County at 37% (3900 households) by using the dataset for individuals and converting it to households using the average household size of 2.42 for Wasco County. The Advisory Committee reviewed but rejected census tract-level data, feeling that the low-income Latino population of the County was underrepresented at that geography. As Oregon's state average is 35% of low income households and Wasco County is 37%, all of Wasco County is designated as an area with a high percentage of low-income households in this STIF Plan. Wasco County's Public Transportation Advisory Committee recommended and the Wasco County Board of Commissioners approved defining all of Wasco County as an area with a high percentage of low-income households because the dataset for families and the dataset for individuals are both higher than Oregon state average.

More than 1 in 3 residents of Wasco County (35%) live with incomes below 200% of the federal poverty threshold, or \$25,520. For a family of four, the threshold is a total income of \$49,200.<sup>3</sup>

Residents with low incomes struggle to afford the basic necessities of life, including food, clothing, housing, and transportation. Public transportation can be a lifeline to these families and individuals, giving them access to critical resources and services and also allowing upward mobility by providing affordable transportation to jobs and higher education.

### ***Individuals with Disabilities***

The American Community Survey defines an individual with disabilities as a person who has serious difficulty with four basic areas of functioning – hearing, vision, cognition, and ambulation. At 18.2%, the percentage of people with a disability living in Wasco County is higher than the State's average.<sup>4</sup> Both fixed route and demand-response public transportation services can provide these residents with the ability to live with more independence and to participate more fully in community life.

### ***Limited English Proficiency (LEP) Individuals***

This fourth focal point targets the needs of Limited English Proficiency (LEP) individuals and was added at the recommendation of the 2016 Association of Oregon Counties/ODOT Pilot Project that focused on better coordinating the transportation needs of LEP individuals in Hood River, Wasco and Sherman Counties. This work was first incorporated into the 2016-2020 Coordinated Plan. This Coordinated Plan includes project updates and recommendations for future projects.

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<sup>2</sup> U.S. Census Bureau, American Community Survey, 5-Year Estimates. 2014-2018

<sup>3</sup> U.S. Census Bureau, American Community Survey, 5-Year Estimates. 2014-2018

<sup>4</sup> U.S. Census Bureau, American Community Survey, 5-Year Estimates. 2014-2018

Individuals with limited English language skills face many barriers when accessing public services like transportation. With thoughtful planning and outreach efforts and policies, a transportation provider can help to mitigate these difficulties and can create a more accessible system for all residents.

## What is a Coordinated Plan?

A Coordinated Plan is developed as a tool to help local transportation providers and communities improve transportation services, increase efficiency of service delivery, and expand outreach to meet growing needs. It provides a framework to guide the investment of transportation resources.

As such a resource, this plan will:

1. Evaluate community resources.
2. Assess and document transportation needs of the four target populations.
3. Identify strategies to address gaps in transportation services as well as in efficiencies of service delivery.
4. Establish relative priorities of the strategies.

This document is an update to the 2016-2020 Wasco County Coordinated Transportation Plan. It was updated using information collected from the previous coordinated transportation plan, demographic sources, new surveys and outreach efforts, and current service resources. The Coordinated Plan also includes relevant information from other local and regional planning efforts:

- 2016 Transit Feasibility Analysis (The Dalles Transportation System Plan)
- 2016 North Central Oregon Coordinated Human Services Transportation Pilot Project (MCEDD)
- 2019 Transportation Innovations Through Collective Impact (MCEDD)
- 2019 Community Health Assessment (Columbia Gorge Health Council)

## Coordinated Public Transportation Plan Priorities

A Coordinated Plan is intended to define and prioritize general strategies that the transit service providers can use to address gaps and barriers. High priority strategies to address gaps and barriers, as prioritized by the Wasco County Public Transportation Advisory Committee, fell under six categories. Performance measures linked to the below strategies were created to help the public transportation provider assess how it is meeting these strategies over time.

Sustain Existing Transportation Services	<ul style="list-style-type: none"><li>• Maintain dial-a-ride transportation operations.</li><li>• Maintain shopping bus programs.</li><li>• Coordinate with Columbia Area Transit to</li></ul>
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	continue intercity service to Hood River and Portland.
Operations	<ul style="list-style-type: none"> <li>• Provide for replacement of vehicles that have exceeded their useful life.</li> <li>• Provide funding for vehicle repair and preventative maintenance for safe and reliable transport.</li> <li>• Explore fleet electrification or other Lo/No emission options.</li> <li>• Maintain affordable fares.</li> <li>• Address staff language and cultural training skills to meet the needs of those with Limited English Proficiency.</li> <li>• Adopt strategies to diversify transit staff and hire Spanish speaking drivers and dispatchers.</li> <li>• Adopt appropriate technologies to enhance rider facing tools</li> <li>• Adopt technology that will enhance coordination with other transportation providers.</li> </ul>
Service Expansion	<ul style="list-style-type: none"> <li>• Address employment transportation needs: identify funding and establish cooperative partnerships with employers.</li> <li>• Identify resources to provide access to affordable transportation service in the early morning hours, evenings and weekends.</li> <li>• Continue to expand fixed route services.</li> <li>• Seek funding and partnerships for a Gorge to Portland medical facilities service.</li> </ul>
Stable funding	<ul style="list-style-type: none"> <li>• Continue to leverage all match against state and federal grants.</li> <li>• Identify and utilize potential additional sources/partners to support local operational funding or local match.</li> <li>• Work with the Coordinated Care Organization and Transportation Brokerage to increase</li> </ul>

	share of Non Emergency Medical Transportation rides.
Marketing/Education/Outreach	<ul style="list-style-type: none"> <li>• Improve bilingual marketing and public awareness of the County's transportation services and how to access them.</li> <li>• Address safety and security concerns and needs of a diverse population</li> <li>• Address the ease of using the system for target populations with better connections to natural community points, such as the Next Door, Inc, and Community Health Workers.</li> <li>• Market and promote the system to ensure target populations are aware of the services available.</li> <li>• Develop targeted needs assessment, outreach, and travel training programs for specific populations including Veterans, Native Americans, and people with disabilities.</li> </ul>
Planning and Coordination	<ul style="list-style-type: none"> <li>• Support coordination between the Oregon Health Authority, Oregon Department of Transportation (Public Transportation Division), and the current Coordinated Care Organization to ensure alignment of state agency goals.</li> <li>• Attend the regular meetings of organizations representative of the target populations.</li> <li>• Continue participation in the Gorge TransLink Alliance.</li> <li>• Leverage stronger partnerships with human service agencies.</li> <li>• Leverage partnerships with the Community College, large employers and businesses, local government leaders and staff.</li> </ul>



# Introduction

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## Federal and State Requirements

This Coordinated Plan meets both federal and state requirements for preparation and adoption of a Coordinated Plan. Projects submitted for FTA and State funding must be included in the Coordinated Plan or similarly acceptable adopted plan.

### Federal

With the passage of Federal Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) transportation authorization in 2005, Congress required a “locally developed, coordinated public transit-human services transportation plan” intended to improve transportation services for persons with disabilities, individuals who are elderly, and individuals with lower incomes.

The Federal Transit Administration (FTA) requires recipients of FTA Section 5310 program funds to engage in a coordinated planning process to broaden the dialogue and support coordination between public transportation and human services transportation supporting key target populations. These funds are administered by the states.

### State

The Special Transportation Fund was created in 1985 by the Oregon Legislature. This is allocated by the Oregon Legislature every two years to 42 jurisdictions around the state including Wasco County. It is funded by cigarette tax revenue, excess revenue earned from sales of photo ID Cards, and other funds from the Oregon Department of Transportation. The STF Program provides a flexible, coordinated, reliable and continuing source of revenue in support of transportation services for seniors and people with disabilities of any age. The Oregon Legislature intended that STF funds be used to provide transportation services needed to access health, education, work, and social/recreational opportunities so that seniors and people with disabilities may live as independently and productively as possible. The funds may be used for any purpose directly related to transportation services, including transit operations, capital equipment, planning, travel training and other transit-related purposes.

In 2017, Section 122 of [Keep Oregon Moving](#) (Oregon House Bill 2017) established a new dedicated source of funding for expanding public transportation service in Oregon. The Statewide Transportation Improvement Fund (STIF) was created through a new state payroll tax of one-tenth of 1 percent that is dedicated to funding transportation improvements in Oregon.

Wasco County is the STF agency and the STIF Qualified Entity that receives these state transportation funds. The Wasco County STIF Advisory Committee was established by the Wasco County Board of



County Commissioners on August 1, 2018 in accordance with the state rules for receiving the STIF dollars for Wasco County. In June, 2020, the Wasco County STF and STIF Advisory Committees were merged into one committee called the Wasco County Public Transportation Advisory Committee (PTAC). As operator of the LINK Public Transit, MCEDD serves as staff to this committee and helps the PTAC to develop a STIF Plan that includes a list of projects required to address the transportation needs of people residing in or traveling into and out of the Qualified Entity's area of responsibility.

In June of 2020, the Oregon legislature passed SB 1601, which provided immediate flexibility to use Statewide Transportation Improvement Fund (STIF) Formula funds to maintain existing services and will also consolidate the Special Transportation Fund (STF) with the STIF Formula funds, effective on July 1, 2023.

The State of Oregon requires Special Transportation Fund (STF) agencies to prepare a coordinated human services transportation plan to guide the investment of STF monies and Section 5310 funds to improve transportation programs and services for seniors and people with disabilities. The State of Oregon also requires Statewide Transportation Improvement Fund (STIF) Qualified Entities to have a current approved Coordinated Human Services Public Transportation Plan in order to receive STIF funds.

## Plan Purpose and Intent

The purpose of the plan is to meet federal and state requirements and to provide a framework for transportation providers and Wasco County to maximize transportation investments to assist four target populations: seniors, individuals with low incomes, individuals with disabilities and Limited English Proficiency individuals. It covers a four-year timeframe (2020-2024) and is intended to be reviewed at least every three years or as conditions change.

The Wasco County Coordinated Human Services Public Transportation Plan addresses the existing transportation services and needs of residents in Wasco County, Oregon, and identifies available resources and strategies to create efficiencies, reduce redundancy, and continue to enable high-quality public transportation services. The Coordinated Plan seeks to improve the mobility of all Wasco County residents, focusing on the target populations and ensuring that those who rely on public transportation have access to medical care, jobs, higher education, social connectivity, recreation, and other basic services to maintain quality of life.

### **Foundation for the Wasco County Transit Development Plan**

In 2019 Wasco County received a Transportation and Growth Management Grant to develop a Transit Development Plan for the Link Public Transit. The planning process will launch in the fall of 2020 with the anticipated date of completion in 2021. The information and priorities identified in the Coordinated Plan will be used as part of the Wasco County Transit Development Plan planning process.

## Planning Area

The planning area covered under this coordinated transportation plan is Wasco County, Oregon, established in 1854. Wasco County is located on the northern border of Oregon between Hood River and Sherman counties. The County covers 2,381 square miles with an average of approximately 10 people per square mile.<sup>5</sup> It is bordered by the Columbia River to the north, Deschutes River to the east, Warm Springs Reservation to the south, and Mt. Hood National Forest to the west. Incorporated cities include The Dalles, Dufur, Maupin, Mosier, Antelope, and Shaniko. Antelope (46 people) and Shaniko (36 people)<sup>6</sup> however, are smaller than many CDP's and unincorporated areas. The nearest metropolitan area is Portland, Oregon, 80 miles to the west.

The most northern section of Wasco County is within the Columbia River Gorge National Scenic Area which encompasses six counties across two states, Oregon and Washington, along the Columbia River. This federal designation ties the region together. Residents, including those in the four special populations of this Coordinated Plan, cross jurisdictional borders daily to meet multiple needs.

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<sup>5</sup> US Census Bureau 2010 Census

<sup>6</sup> <https://datausa.io/profile/geo/wasco-county-or#economy>

# Planning Process

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## Public Involvement and Outreach

The Coordinated Plan was updated based on outreach and input from local transit providers, the Public Transportation Advisory Committee, stakeholders, and interested members of the public. Stakeholders include the target populations, agencies with significant contact with the four special needs populations, and entities providing transportation services, human service agencies, community organizations, medical facilities, and the public. Stakeholders were involved in identifying transportation needs of the target populations, the transportation resources available, and strategies to address the needs. Information was gathered through stakeholder interviews, stakeholder meetings, public meetings, and surveys.

One-on-one interviews were held with the Link Public Transit administrators, dispatch staff, and drivers. The Public Transportation Advisory Committee guided the planning and outreach process by identifying stakeholders, giving input on survey findings and strategy and project priorities, and commenting on the draft plan.

## Public Transportation Advisory Committee

The Public Transportation Advisory Committee (PTAC) is appointed by the Wasco County Board of County Commissioners to provide recommendations on funding priorities consistent with the state or federal program guidance for each public transportation fund source and in the best interest of the citizens of Wasco County. PTAC specifically advises and assists Wasco County in carrying out the requirements of three funding programs: the Statewide Transportation Improvement Fund (STIF), the Special Transportation Fund (STF) program, and the Federal Transit Administration's Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310). As such, PTAC serves as the STF Advisory Committee and the STIF Advisory Committee for Wasco County and the Wasco County Board of County Commissioners.

The Public Transportation Advisory Committee members reflect the county's diverse interests, perspectives, geography, and the demographics. The committee includes at least one member each who is a member of or represents the following three groups:

- (a) Low income individuals
- (b) Seniors or people with disabilities
- (c) Public Transportation Service Providers or non-profit entities which provide public transportation service.

Additionally, the PTAC includes up to four (4) additional members may be representatives from any of the following groups:

1. Local governments, including land use planners
2. Nonprofit public transportation service providers
3. Neighboring public transportation service providers
4. Employers
5. Social and human service providers
6. Transit dependent users
7. Social equity advocates
8. Environmental advocates
9. Bicycle and pedestrian advocates
10. People with limited-English proficiency
11. Educational institutions
12. Major destination

Current Public Transportation Advisory Committee members:

- Committee Chair Lee Bryant, representing individuals age 65 or older
- Jim Holycross, representing residents of South Wasco County and people with disabilities
- Kris Boler, Greater Oregon Behavioral Health Inc., representing individuals age 65 or older
- Rita Rathkey, Opportunity Connections, representing people with disabilities
- Maria Pena, North Central Public Health District, representing low-income individuals and people with Limited English Proficiency
- Charlotte Sallee, LINK Public Transportation, representing public transportation service providers
- Louise Sargent, representing individuals age 65 or older

## Public Meetings

Public meetings were held on the following dates for the 2020-2023 plan update

- Wasco County Public Transportation Advisory Committee, The Link Transit Center Conference Room, The Dalles: October 2019, January 2020, May 2020, October 2020, December 2020.
- Public Open House, Columbia Gorge Community College, The Dalles: August 29, 2019
- Wasco County Board of Commissioners, County Building, The Dalles: December 16, 2019; December 2, 2020.

## Surveys

Public, Agency, and On-Board surveys were developed using the templates from the previous Coordinated Plan survey effort, but modified to reflect the new deviated fixed route service and to

include demographic questions. All surveys were available in both paper and online using the Survey Monkey platform. Surveys were translated into Spanish using a local, professional translating service.

Paper surveys were distributed to the Department of Human Services, the Mid-Columbia Senior Center, Area Agency on Aging, Community Health Workers, Mid-Columbia Health Equity Advocates, the Mid-Columbia Housing Authority, the Veterans Service Office in The Dalles, and the Oregon Food Bank in The Dalles. Paper surveys were also distributed at the Public Transportation Open House in August 2019 and the Gorge Connect event on January 30, 2020, that brings together 20+ human service organizations to connect with houseless residents in The Dalles. An onboard paper survey was developed and printed for riders of the Link, but distribution was halted when the Governor's Stay at Home order was implemented in response to the COVID-19 pandemic.

Online survey information and links to access the online surveys were shared with the Community Advisory Council of the Columbia Gorge Health Council, Department of Human Services, Area Agency on Aging, Community Health Workers, North Central Public Health District, Next Door Inc, the Oregon Food Bank in Wasco County, and the Mid-Columbia Senior Center. Survey information and links were posted on the Gorge TransLink and the Link's Facebook pages, the Gorge TransLink website, MCEDD's newsletter, City of Maupin newsletter, and City of Mosier newsletter and website.

The following organizations distributed paper copies and electronic links to a SurveyMonkey survey. Of the total 92 surveys returned, 72 were responses via SurveyMonkey and 20 were paper copies. Of the total, 8 Agency Staff surveys were returned. Highlights from the results can be found in Appendix F.

DHS—Aging and People with Disabilities

DHS—Vocational Rehab

DHS—Self-Sufficiency

Mid-Columbia Center for Living—The Dalles

Mid-Columbia Housing Authority

Opportunity Connections

The Dalles Senior Center

The Dalles Senior Center—Meals on Wheels

Wasco County Veterans Service Office

North Central Public Health

The Next Door, Inc:

- Mid-Columbia Health Equity Advocates
- Abogadores
- Natives on the Big River

Columbia River Community Health Workers Collaborative

Bridges to Health Pathways Huddle

Organizing Latin Advocates

City of Mosier

City of Maupin

Gorge TransLink—website and social media

The Link—social media

## Group Meetings

Where Group Meetings are indicated, the Mobility Manager attended the regular meeting(s) of the individual agency or organization to present information about the development of the Coordinated Plan update and to solicit feedback from the attendees.

## Interviews

Where interviews are indicated, the Mobility Manager conducted a one-on-one interview with an organization representative.

## List of Stakeholders

The following stakeholders participated in meetings, interviews, and/or the survey and gave input on transportation needs, services, gaps and solutions, and feedback on the draft plan.

Primary Staff Contact	Agency	Contact Information	Interview/Group Meeting/Surveys
Staff: Director, Operations Director	The Link Public Transit	(541) 296-7595 <a href="mailto:deputy@mcedd.org">deputy@mcedd.org</a> transportationoperationsdirector@mcedd.org	Interviews, Group Meetings
Jody Warnock: Director Tammy Fuller and Dan Curtis: Case Managers Ilea Bouse: Info and Referral (ADRC/211)	CAPECO: Area Agency on Aging, Oregon Project Independence	541-506-3512 <a href="mailto:jwarnock@capeco-works.org">jwarnock@capeco-works.org</a>	Interviews/Surveys
Scott McKay, Director	Mid-Columbia Senior Center	(541) 296-4788 <a href="mailto:mcseniorcenter@gmail.com">mcseniorcenter@gmail.com</a>	Interview/Group Meetings/Surveys
Scott McKay, Director	Meals On Wheels	(541) 296-4788 <a href="mailto:mcseniorcenter@gmail.com">mcseniorcenter@gmail.com</a>	Interview
Sharon Thornberry; Eva Kahn	Columbia Gorge Food Bank	(541) 370-2333 <a href="mailto:sthornberry@oregonfoodbank.org">sthornberry@oregonfoodbank.org</a>	Interview/Group meetings/Surveys
Jennifer Lopez, The Dalles Office	Eastern Oregon Center for Independent Living (EOCIL)	(541) 889-3119 (541) 370-2810	Interview
Laura Noppenberger, Executive Director	Eastern Oregon Support Services	541-387-3600 <a href="mailto:lnopp@eossb.org">lnopp@eossb.org</a>	Interview/Group meetings/surveys



	Brokerage		
Dr. Mimi McDonnel	North Central Public Health District	mimim@ncphd.org	Interview
Lowel Linder Program Manager Intellectual & Developmental Services	Mid-Columbia Center for Living	541-296-5452 x7750	Interview
Erica Torres, Intake Amanda Ramey	Mid-Columbia Community Action Council/ Partnership	(541) 298-5131 (541) 386-4027	Interview
Joel Madsen, Executive Director	Mid-Columbia Housing Authority	541-296-5462	Interview
Lucas O'Laughlin, Executive Director Shannon O'Brien	One Community Health	sobrien@onecommunityhealth.org	Group meetings/Interviews
Colleena Tenold-Sauter Lisa Viles Supervisor  Aging & People w/Disabilities  Wasco, Sherman, Wheeler, Gilliam & Hood river counties	Oregon Department of Human Services: Seniors and People with Disabilities	Colleena.TENOLD-SAUTER@dhsosha.state.or.us, LISA.M.VILES@dhsosha.state.or.us	Meetings, Interview
Nadja Mcconville Neil Friedrich	Oregon Department of Human Services: Self Sufficiency	541-340-0775 Nadja.mcconville@dhsosha.state.or.us	Interview/Group meetings/Surveys
Elke Towey, Executive	PacificSource, Coordinated Care Organization	elke.towey@pacificsource.com	Interview
Suzanne Cross Coco Yackley	Columbia Gorge Health Council (CGHC)	suzanne@gorgehealthcouncil.org coco@gorgehealthcouncil.org	Group Meetings/Interview/Surveys
Suzanne Cross Senior Project Manager	CGHC: Bridges to Health	suzanne@gorgehealthcouncil.org	Interview/Surveys Meetings

Suzanne Cross Community Health Workers (see The Next Door Inc table)	CGHC: Community Health Workers	suzanne@ gorgehealthcouncil.org	Interview/Surveys/ Group meeting
Celeste Hill-Thomas	Mid-Columbia Medical Center	celesteht@mcmc.net	Group Meetings
Brittany Willson	Providence Memorial Hospital: Volunteers in Action	Brittany.Willson@providence.org	Group meetings/Interview
Lisa Gambiee Kathleen Willis	South Wasco Alliance	<u>lisagambee03@gmail.com</u> kathleenwillis7@gmail.com	Interviews
Russell Jones, Service Officer Patrick Wilbern, Service Officer	Veterans Service Office	(541)506-2502	Interview/Surveys
Fritz Bachman	Wasco County Community Corrections	Fritz.J.Bachman@cc.doc.state.or.us	Group Meetings
Jody Chastain	Tygh School Community Center Bus	(541) 483-2225 (541) 993-8013 tsccbus@yahoo.com	Interview
Virginia Sheer, Director	Canyon Rim Assisted Living Center	541-395-2515	Interview
Sue Knapp, Board member	White River Medical Clinic, Maupin	sue.marie.knapp@gmail.com	Interview/Surveys
Kate Willis, President	South Wasco County Alliance	kathleenwillis7@gmail.com	Interview
Collette Cox, Volunteer and Community Organizer	Waumic Grange, Senior Potlatch, Food Bank	541-544-2243	Interview
Colleen Coleman	City of Mosier	colleen.coleman@cityofmosier.com	Survey Distribution
Kathy Bostick	City of Dufur	dufurbcity@ortelco.net	Interview
Dale McCabe, City Engineer	City of The Dalles	dmccabe@ci.the-dalles.or.us	Interview/Group meetings
Sheridan McClellan, Emergency Manager	Wasco County Emergency	sheridanm@co.wasco.or.us	Interview

	Management		
Dan Spatz; Gerardo Cifuentes; Tiffany Prince, ASG; ASG Student Representatives	Columbia Gorge Community College	(541) 506-6034 dspatz@cgcc.edu	Interview/Group meetings/Surveys/C GCC Survey
Jonathan Fost	Migrant Education Program Director	jfost@cgesd.k12.or.us	Interview
Ubaldo Hernandez	Organizing Latin Advocates (OLA)	ubaldo@columbiariverkeeper.o rg	Group Meeting
Gracen Bookmyer	Circles of Care	gbookmyer@ageplus.org	Interview
Briseida Bolanos	Oregon Human Development Corporation	541-716-4946 Briseida.Bolanos@ohdc.org	Interview
Debra Whitefoot, Director	Nch'i Wana Housing (Native American)	debrawwhitefoot@gmail.com 509-910-8493	Group meetings, interview
Kathy White, Executive Assistant	North Wasco Co PUD	kathy-mcbride@nwascopud.org	Interview
Leadership Team Representatives: <ul style="list-style-type: none"> <li>• DHS Vocational Rehab</li> <li>• DHS: Self- Sufficiency</li> <li>• Columbia Gorge Community College</li> <li>• Oregon Human Development Corporation</li> <li>• Worksource The Dalles (CGCC)</li> </ul>	Northern Local Leadership Team of the East Cascades Workforce Board	ANDREA.J.ROGERS@dhscha.sta te.or.us	Group meeting, interviews
Scott Baker, Director	Northern Wasco County Parks and Rec District	scottb@nwprd.org	Interview
MariRuth Petzing Jonathan Ostar, Consultant	Oregon Law Center: Transit Rider Rights	mpetzing@oregonlawcenter.or g jon.ostar@gmail.com	Interview
Dan Schwanz, Human	Transportation	Dan.Schwanz@transols.com	Interview

Resources (former CAT/Link Director)	Solutions		
Gordon Lee, Driver	Gorge Taxi	Gorgetaxi.com 541-399-5060	Interview
Sarah Kellems, Director	Hood River Shelter Services	director@hoodrivercares.org (509) 637-0771	Interview, Meeting
Darcy Long-Curtiss, Volunteer/City Council member	The Dalles Warming Shelter	longcurtiss@gmail.com	Interview
Dave Lutgens, Executive Director	St Vincent de Paul, The Dalles	541-296-9566	Interview

Programs administered by The Next Door, Inc			
Mid-Columbia Health Equity Advocates (MCHEA)			
Mayra Rosales Alicia Ramirez	Abogados de la Comunidad (The Dalles)	aliciar@nextdoorinc.org mayrar@nextdoorinc.org	Group Meeting
Raymond Estrada	Celilo Community Speaker/Community Health Worker/ Nch'i Wana Housing	raymondestrada102@gmail.com	Group meetings Interview
Dawn LeMieux	Natives Along the Big River	DawnL@nextdoorinc.org	Group meeting/interview
Jessica Smith Paola Escobedo	Community Health Workers: Wasco County	jessicas@nextdoorinc.org	Group meeting/Interview
Dawn LeMieux	Gorge Native American Collaboration	DawnL@nextdoorinc.org	Group meetings
Alicia Ramirez Tonya Sanchez	Latino Family Group	aliciar@nextdoorinc.org	Interview
Liliana Justo-Bello Anna Osborn	Family Engagement/Economic Development Leadership Group: Unidos Por Poder	<u>LilianaB@nextdoorinc.org</u> annao@nextdoorinc.org	Interview

# Regional Planning Efforts

## Transportation Innovations Through Collective Impact

In 2019, Providence Health & Services and PacificSource Community Solutions, the Coordinated Care Organization of the Columbia Gorge Region, awarded a grant to the Mid-Columbia Economic Development District to convene transportation provider and health and wellness organizations in the Gorge to engage in a collaborative process with the goal of identifying key regional transportation gaps and innovative transportation solutions. Over 57 organizations from both Washington State and Oregon were invited and over 40 representatives attended four group sessions to discuss improved mobility access to essential services that would help to increase the quality of life in the Columbia Gorge, especially for vulnerable populations, including rural, low income, elderly, young, disabled, undocumented, and low English proficiency residents and actual or potential users of public transportation. Working through a neutral forum facilitated by the National Policy Consensus Center, interested organizations met four times over the course of five months to get grounded in the current system, identify the most critical gaps to mobility, learn about transportation tools from a transportation expert, and begin to identify solutions appropriate for the Gorge region.

### Consensus Recommendations

The Collaborative agreed to focus on those populations who are not eligible for transportation subsidies and/or are not covered for non-medical ‘wellness’ destinations (e.g. places to play, socialize, etc.). They defined ‘essential services’ to include all places for which wellness is being supported (including and beyond medical appointments).

### Critical Barriers to Service

- Navigation
- Geography
- Availability of service
- Financial cost
- Limit to door-through-door
- Eligibility for service
- Language/Literacy

Mobility Barriers Identified	
Navigation	<ul style="list-style-type: none"><li>• Lack of First mile/last mile/bus stop infrastructure</li><li>• Riders have difficulty making transfers from one bus or service to the next</li><li>• Lack of Education, Training, Confidence of the Rider</li><li>• Extended Service hours needed: weekends, early or late hours, holidays</li><li>• Fare transactions are difficult to manage</li></ul>
Geography	<ul style="list-style-type: none"><li>• Gorge residents need a “hospital van”: a vehicle that provides direct medical trips from Gorge region to Portland hospital facilities</li></ul>

	<ul style="list-style-type: none"> <li>• Intercity Medical Trips (focus between The Dalles and Hood River)</li> <li>• Providers have difficulty serving people who live in remote rural areas</li> <li>• Vehicles have great difficulty accessing higher elevations in poor weather conditions</li> </ul>
Communication and Coordination	<ul style="list-style-type: none"> <li>• Difficult to make transfers from one bus or service to the next</li> <li>• Poor hospital staff to transportation staff discharge communication after medical appointments and hospitalization</li> <li>• Riders have difficulty with information discovery and use (website, paper schedules)</li> <li>• Language and literacy, cultural differences are significant barriers</li> <li>• Better Transportation and Health Agency coordination and communication needed</li> </ul>
Door Through Door Service	<ul style="list-style-type: none"> <li>• Unique challenges in Oregon to serve those who need door through door service</li> <li>• Institutional barriers include Oregon Health Authority policies and liability challenges</li> <li>• Transit drivers are not trained or provided liability coverage to serve clients inside the home (door through door).</li> </ul>

Prioritized Strategies	
Better Coordination	<ul style="list-style-type: none"> <li>• Develop a system of communication and accountability between transportation agencies and health agencies.</li> <li>• Transportation agencies will continue to work together on a regional system</li> <li>• Coordinate a special service to Portland for medical appointments.</li> <li>• Strengthen health and wellness partnerships through the Gorge TransLink Alliance.</li> </ul>
Travel Training	<ul style="list-style-type: none"> <li>• Develop programs to teach both agency staff and riders how to use public transit (travel training and travel ambassadors).</li> <li>• Develop volunteer champion programs.</li> </ul>
Fare System	<ul style="list-style-type: none"> <li>• Create a universal fare system for all transportation providers.</li> <li>• Develop fare mechanisms that can be purchased by social service or other organizations for their clients.</li> </ul>
Door Through Door	<ul style="list-style-type: none"> <li>• Support a third-party system for door through door assistance, using existing volunteer and human service programs.</li> <li>• Coordinate “travel assistant” program with the transit providers.</li> </ul>



## Transportation Innovations Through Collective Impact January-June 2019

Providence Health & Services and PacificSource Columbia Gorge Region CCO awarded a grant to the Mid-Columbia Economic Development District to convene transportation provider organizations and health and wellness organizations in the Gorge to engage in a collaborative process to identify and implement innovative transportation solutions to create improved mobility access to essential services and increase the quality of life in the Columbia Gorge, especially for vulnerable populations, including, rural, low income, elderly, young, disabled, undocumented, and low English proficiency residents and actual or potential users of public transportation.

### Participating Organizations:

#### Oregon: Community Wellness

Providence Health and Services  
Volunteers in Action (Providence)  
Mid-Columbia Medical Center  
PacificSource  
North Central Public Health District  
Greater Oregon Behavioral Health  
Oregon Food Bank  
Department of Human Services  
Community Action Program (ECO)  
Eastern OR Support Services Brokerage

#### Oregon: Transportation

Columbia Area Transit (CAT)  
The Link—Wasco County  
Sherman County Transit  
Gilliam County Transportation  
Wheeler County Transportation

Oregon Dept. of Transportation

#### Bi-state (WA and OR) Organizations

Columbia Gorge Health Council—staff and membership  
Next Door, Inc  
Gorge Grown  
MCEDD  
Aging in the Gorge Alliance  
One Community Health  
Opportunity Connections  
Columbia River Inter-Tribal Fish Commission  
Mid-Columbia Center for Living  
Community Transportation Asso of the NW

#### Washington: Community Wellness

Skyline Hospital  
Human Services Council  
Washington Community Action Program  
People for People

Klickitat County Senior Services

Skamania County Senior Services  
Area Agency on Aging & Disabilities of Southwest Washington  
Skamania Klickitat Community Network  
Washington Gorge Action Programs  
Klickitat County Public Health  
Skamania County Public Health  
Klickitat Valley Health Clinic  
Northshore Medical Clinic  
Southwest WA Accountable Communities of Health  
Klickitat Valley Hospital

#### Washington: Transportation

Mt. Adams Transportation Services  
Skamania County Transit  
Washington Department of Transportation  
Regional Transportation Council  
People for People

## Columbia Gorge Health Council's 2019 Community Health Assessment

The Columbia Gorge Health Council (CGHC) is a 501 (c)3 non-profit focused on healthcare delivery for the Medicaid population in Hood River and Wasco Counties and improving the health of the Columbia Gorge overall. CGHC works in partnership with the regional Coordinated Care Organization, PacificSource Community Solutions (Columbia Gorge Region) and consists of local leaders in health care along with county and community members, providers, and agencies to serve the needs of the poor and vulnerable. Every three years CGHC convenes multiple regional organizations to complete a regional Community Health Assessment (CHA).

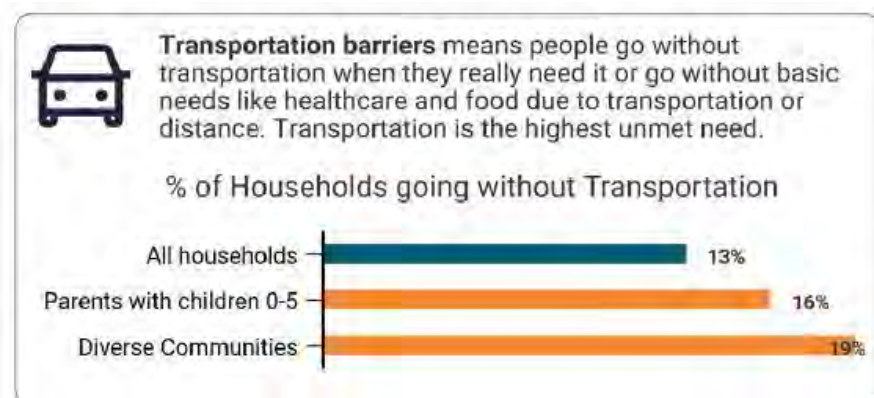
A robust consumer survey process provides the backbone of data for the CHA. The ongoing CHA process has helped the region to develop a common understanding of its health needs while adopting a broad definition of health that includes food, housing, transportation, sense of community, and access, along with traditional physical, mental, and dental health. The purpose of the community health survey is to use a representative population sample and mail-based survey to provide statistically valid

estimates of health and health needs throughout the community, including needs related to the social determinants of health.

The purpose of the community health survey is to 1) use a representative population sample and mail-based survey to provide statistically valid estimates of health and health needs throughout the community, including needs related to the social determinants of health; and 2) to supplement the mailed survey with hand-fielded surveys targeted toward communities of special interest, particularly those likely to be underrepresented in the mail survey. Over 55 organizations within the region helped to hand-field or distribute and collect surveys in 2019.

Hand-fielded surveys are important to capture the input of those residents who change addresses often or don't have a traditional mailing address. These residents are generally those that are the most vulnerable with the highest needs.

The 2019 CHA found that transportation is the highest unmet need in the Columbia Gorge Region, which includes Klickitat, Skamania, Hood River, Wasco, and the tri-county area of Sherman, Gilliam, and Wheeler counties. Survey responses described that a lack of transportation impacted the ability to access health care, food, childcare, social activities, and exercise. Of low income households, 26% report going without transportation, an increase of 4.3% since the 2016 update.



The 2019 Community Health Assessment found that transportation issues are not experienced equally

across all groups of populations in the region. A household of four people in the region living on a total of \$49,200 a year (or 200% Federal Poverty Level) is 15 times more likely to struggle with transportation needs than households earning more than 200% FPL.

On the county level, the 2019 Community Health Assessment found that people in Wasco County have a higher degree of transportation issues than any of the other Columbia Gorge counties studied. 1 in 4 residents are on Medicaid (20.1%) or are uninsured (9.37%)<sup>7</sup>, and of those, 25% are struggling with unmet transportation needs. This means that an estimated 1 in 8 residents in Wasco County do not have the transportation that they need to access health care, food, childcare, social activities, or exercise.<sup>8</sup>

## North Central Region Public Transportation-Human Services Coordination Study

The North Central Region Public Transportation-Human Services Coordination Study (2016) included Hood River, Wasco and Sherman counties and identified both unmet public transportation needs and potential efficiencies in existing services. The study targeted the needs of Limited English Proficiency (LEP) individuals. Because the primary language other than English is Spanish in all three counties, the LEP study primarily focused on the needs of Spanish speaking individuals.

The study's recommendations include co-creating LEP cultural awareness training for transportation service providers, annual outreach by MCEDD's Mobility Manager to Human Services providers to share information and resources on the available transportation services for their clients, and the development of an LEP outreach plan to increase these individuals' awareness and ability to use the public transportation system.

The Association of Oregon Counties/ODOT pilot project study found that most Human Services agencies in Wasco County employ bilingual and bicultural staff. However, transportation service providers report difficulties in hiring qualified bilingual staff, primarily drivers and call center staff. This is a real need and will only intensify under the current population projections. Public transportation services in Wasco County would benefit from employing bilingual, bicultural messaging: advertisements, educational and informational outreach; and by connecting with the Spanish speaking community to co-create effective outreach. The Wasco County Public Transportation Advisory Committee should have at least one committee member from the Spanish-speaking community. The study found that in particular, Spanish-speaking older adults have difficulties overcoming a fear of using a transportation system that may be foreign to them in its operation. As the numbers of elderly Spanish speaking individuals continues to grow in Wasco County, public transportation will need to be responsive by planning for appropriate outreach, travel training, and bilingual services.

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<sup>7</sup> ACS 2014-2018 Estimate

<sup>8</sup> Columbia Gorge Health Council Community Health Assessment, 2019

Recommendations
Outreach <ul style="list-style-type: none"> <li>• Develop an LEP outreach and education plan.</li> <li>• Participate regularly in Latino Community Groups</li> </ul>
Staff training <ul style="list-style-type: none"> <li>• LEP Cultural Awareness Training.</li> <li>• Language training</li> <li>• Language interpretation tools for drivers and dispatchers</li> <li>• Coordinate with Latino groups to find qualified bilingual staff</li> </ul>
Travel Training Programs <ul style="list-style-type: none"> <li>• Spanish-speaking older adults</li> <li>• Develop volunteer travel champion (peer to peer) programs.</li> <li>• Front line staff of Latino Service Organizations and Advocacy Groups</li> </ul>

## The Dalles Transportation System Plan: Transit Feasibility Analysis

The Dalles Transportation System Plan update of 2017 included a focused transit forecast, needs, and feasibility analysis. The study assessed the need for fixed-route transit in The Dalles using population data, Wasco County Coordinated Transportation Plan finding, CAT Hood River-The Dalles-Portland ridership numbers, and origin-destination data. Remix, a transit planning software, was used to develop three routing alternatives in the transit feasibility study section. The data and routing alternatives were used to apply for a 5339 grant and STIF formula funding to launch the Link's first deviated fixed route service in April 2019.

### *Concurrent and Near-Term Planning Efforts*

The following plans will be relevant to this Coordinated Plan and have been launched and are in the process of completion, or are on schedule to be launched in the near future.

### *Gorge Transit Strategy*

In 2019, MCEDD received a \$135,000 grant award from the Oregon Department of Transportation's Statewide Transportation Improvement Intercommunity Discretionary Fund. The grant proposal was designed to expand and preserve the Gorge TransLink Alliance Mobility Manager project, with expansion to include Phase I of the Gorge Regional Transit Strategy project.

Phase I of the Gorge Regional Transit Strategy builds on the recommendations of existing transportation plans in order to set a firm foundation for development of a comprehensive transit strategy for this complex, bi-state region. The Gorge Transit Strategy Phase II will focus on a more

detailed implementation strategy including further data analysis, ridership forecasts, financial planning, and deeper operational assessments.

The Gorge Regional Transit Strategy builds on the work accomplished during the Transportation Innovations Through Collective Impact work sessions, expanding the regional partnerships to focus on key challenges in the Columbia Gorge. All materials of the work accomplished can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

**Improved public transportation options can help address regional challenges:**

- Workforce Mobility
- Affordable Housing
- Tourism and Outdoor Recreation
- Traffic Congestion and Safety
- Access to Higher Education, Jobs, Social, Medical, Recreation
- Environmental

**Project Partners:**

- Public Transportation Service Providers
- Local, State, Fed Government
- Tribal Representatives
- State and Fed Agencies
- Health and Wellness Organizations
- Higher Education
- Local Employers
- Local and Regional Planning entities
- Tourism and Outdoor Recreation
- Active Transportation

## *Wasco County Transit Development Plan*

In 2019, Wasco County received a Transportation Growth Management Plan grant to fund a Transit Development Plan (TDP) with a planning horizon of 20 years. The plan will include:

- A comprehensive outreach process that offers community input on mobility needs and issues
- An existing conditions report including factors that impact mobility and transit use in Wasco County
- An operational and capital plan that meets identified needs and gaps
- A detailed financial and implementation plan that offers a viable and sustainable blueprint through 2040

The TDP will serve as the transit element of the Wasco County Transportation System Plan (TSP). It may also serve as the TSP transit element for the six incorporated cities within Wasco County. The plan will consider fixed route, demand response, and intercommunity services, as well as the infrastructure, technologies, and capital investments needed to support those services. The plan will also consider coordination with other transit providers in the Columbia River Gorge, in recognition of the area's important regional connections.

# Demographic Profiles and Analysis

## Population Data

Wasco County, established in 1854, is home to six cities and five census-designated places (CDPs) with small population concentrations. Wasco County is also home to Celilo Village, the site of one of the oldest continually inhabited tribal centers in the world, and Lone Pine, a Tribal In-lieu/Treaty Fishing Access Site with permanent residents.<sup>9</sup>

<b>Wasco County Total Population</b>	<b>25,866</b>
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<b>Cities</b>	<b>Population</b>
<b>Antelope</b>	74
<b>Dufur</b>	576
<b>Maupin</b>	535
<b>Mosier</b>	431
<b>Shaniko</b>	14
<b>The Dalles</b>	15,320
<b>Census-Designated Places (CDPs)</b>	
<b>Pine Grove</b>	102
<b>Pine Hollow</b>	509
<b>Rowena</b>	301
<b>Tygh Valley</b>	201
<b>Wamic</b>	62
<b>Tribal Communities</b>	
<b>Celilo Village</b>	61
<b>Lone Pine In-lieu Site</b>	40

In addition to the U.S. Census data estimates noted above, recent population data is also available from the Portland State University (PSU) Population Research Center and the State of Oregon's Office of Economic Analysis. The most recent certified population estimates (July 2019) by the PSU Population Research Center shows a five year population growth rate of 4% for Wasco County from 26,105 in 2014 to 27,240 in 2019.<sup>10</sup>

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<sup>9</sup> <https://datausa.io/profile/geo/wasco-county-or#economy>

<sup>10</sup> Oregon Population Forecast Program, Population Research Center, Portland State University. 2019.



The Dalles is the County Seat and the largest population center in the County and serves as a hub for healthcare, commerce, legal services, human services, education, transportation and employment. The top three industries in Wasco County are 1) Health Care & Social Assistance, 2) Retail Trade, and 3) Agriculture, Forestry, Fishing, and Hunting.<sup>11</sup>

## Demographic Data Overview

Planning for special transportation services is contingent upon the need for the service, thus understanding County population demographics and future population projections are important. Data from the American Community Survey 2018, 5-year estimates, were used to provide a fuller snapshot of Wasco County's special needs populations.

Population	Wasco County <sup>1</sup>	Oregon <sup>1</sup>
<b>Total population</b>	25,866	4,081,943
<b>Percentage of population 65 years and over</b>	20.0%	16.7%
<b>Percentage of individuals with a disability</b>	18.2%	14.5%
<b>Percentage of individuals living below the federal poverty level</b>	13.4%	12.6%
<b>Percentage of individuals living below 200% federal poverty level</b>	35%	33%
<b>Percentage of Hispanic or Latino individuals</b>	17.8%	12.8%
<b>Percentage of Veterans</b>	8.9%	6.8%
<b>Percentage of individuals who speak a language other than English at home</b>	15.4%	15.4%
<b>Limited English—Spanish Speaker (by Household)</b>	6%	4%

## Older Adults and Elders

Individuals aged 65 and over comprise 1 in 5 people in Wasco County and this ratio is projected to remain steady in the next 45 years. Wasco County's proportion of adults aged 65 and older is higher than the state's and with overall steady population growth, these numbers will increase.

The expected population changes will intensify demands on the transportation system, requiring more responsive services and additional replacement vehicles to meet the needs of a larger and more complex transit dependent population. Many older adults rely upon public transportation for frequent medical appointments and to safely meet the necessities of life such as access to shopping for food and medicines. Wheelchair-accessible public transportation service is paramount for older adults.

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<sup>11</sup> <https://datausa.io/profile/geo/wasco-county-or#economy>

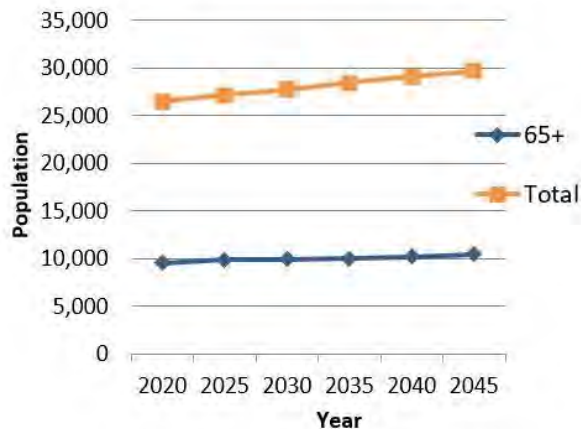
### Total and Older Adult Projected Population Growth, 2020-2045

Populations at the state and county level are projected to grow over the next 25 years. The state's and Wasco County's aging population is projected to increase in proportion to the total population. In the future, the county's aging population will make up a higher proportion of its population compared to the state.

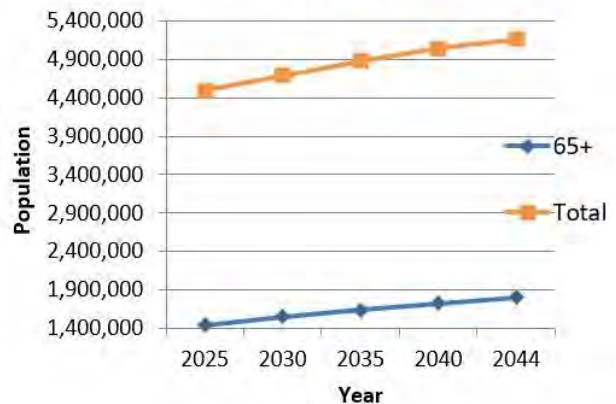
	Wasco County			Oregon		
Year	Total Population	Population 65 and over	Proportion of 65+	Total Population	Population 65 and over	Proportion of 65+
2020	25,866	5,431	21%	4,081,943	1,036,813	25.4%
2025	27,146	9,876	36.4%	4,497,000	1,439,971	32.0%
2030	27,772	9,963	35.9%	4,694,000	1,545,479	32.9%
2035	28,454	10,047	35.3%	4,878,000	1,637,406	33.6%
2040	29,097	10,215	35.1%	5,044,000	1,722,607	34.2%

Source: Oregon Population Forecast Program, Population Research Center, Portland State University (2019 and 2020 proposed).

**Wasco County**



**Oregon**



## Low Income and Poverty

Statistically, 13.4% of the county population lives below the poverty level – more than 1 in 10. A full 35% or more than a third of Wasco County residents live below the 200% poverty level.<sup>12</sup> Using data from the Community Health Assessment, a household of four people in the Columbia Gorge region living on a total of \$49,200 a year (or 200% Federal Poverty Level) is 15 times more likely to struggle with transportation needs than households earning more than 200% FPL.

Celilo Village is an unincorporated Native American community on the Columbia River. Of all the population groups (cities, CDPs, Census Tracts), Celilo Village experiences the highest poverty rate. Fully half of Celilo Village's population lives below the federal poverty rate.

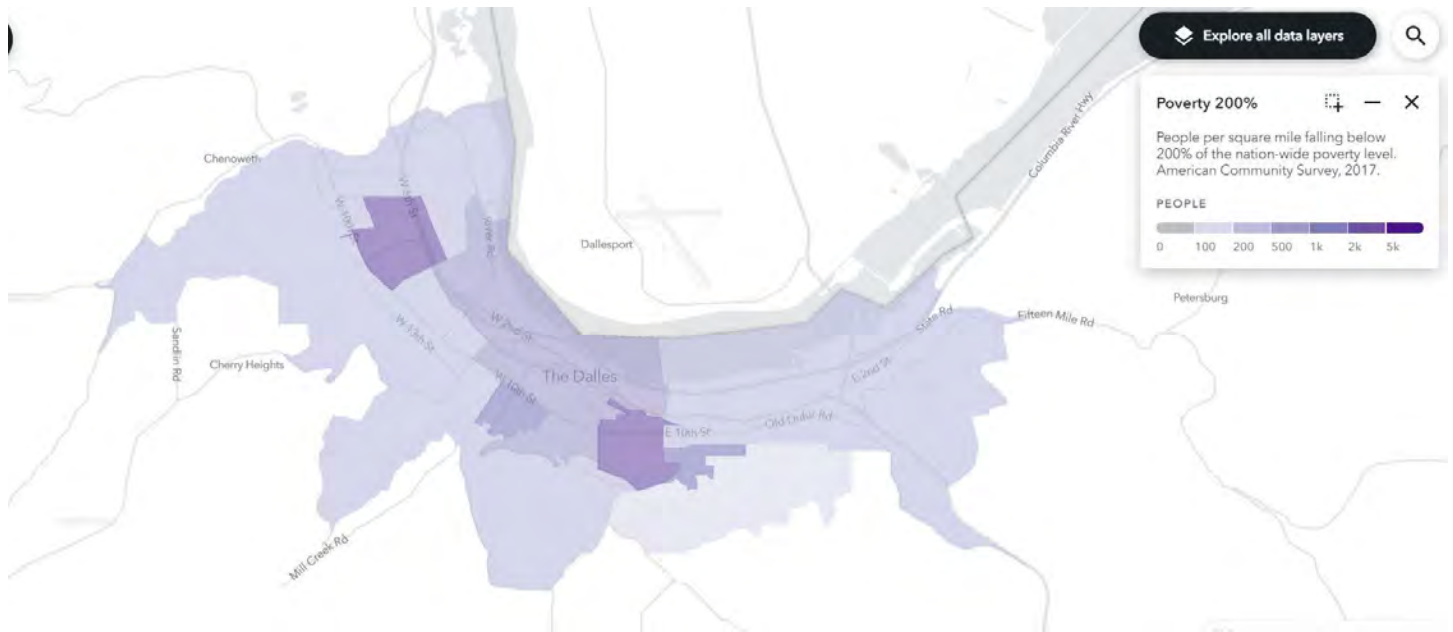
Of the cities, both Shaniko and Antelope also have high rates of residents living in poverty.

Place	Percent of population living below the federal poverty level
Dufur	1.4
Maupin	4.9
Tygh Valley	34.8
Celilo Village	50.8
Antelope	44.6
Shaniko	42.9
Pine Grove	10.8
Pine Hollow	9.1
Wamic	8.1
Mosier	6.5
Warm Springs data found only in Jefferson County	N/A

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<sup>12</sup> American Community Survey (2018 5-yr estimate)





## Transportation and Housing Costs

Individuals with lower incomes may not be able to afford to purchase or maintain a car or a family may only have one vehicle for multiple transportation needs. Public transportation is an important link to vital destinations such as workplaces and human service agencies for seniors, low income, disabled and Limited English Proficiency individuals. Public transportation is crucial to those who most need access to jobs, education, groceries, medical care and social services. Without reliable transportation, these individuals are, in every sense of the word, stranded. The 2019 Community Health Assessment of the Columbia Gorge Health Council found that an estimated 1 in 8 residents in Wasco County do not have the transportation that they need to access health care, food, childcare, social activities, or exercise.

Typically, a household's second-largest expense is transportation. Factoring in both housing and transportation costs provides a more comprehensive way of thinking about the cost of housing and true affordability. The H+T Affordability Index tool (<https://htaindex.cnt.org/>) uses American Community Survey data from 2015 for Wasco County to show that the average housing plus transportation costs are 63% of Wasco County residents' income. A 2017 Housing and Residential Land Needs Assessment prepared by the State of Oregon for The Dalles highlighted that 33% of renters in the City are "severely rent burdened", or paying more than 50% of their household income on rent alone.

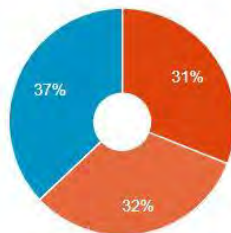
In the past year, fuel prices have declined, but the other costs related to ownership of a private vehicle are continually increasing. A robust public transportation system allows residents to decrease their dependence on ownership of a private vehicle, thus reducing overall household costs significantly. For low-income Americans, the high cost of car ownership means less money is available for housing, food,

healthcare, or other things that improve health and quality of life.

#### Average Housing + Transportation Costs % Income

Factoring in both housing *and* transportation costs provides a more comprehensive way of thinking about the cost of housing and true affordability.

● Housing  
● Transportation  
● Remaining Income



#### Transportation Costs

In dispersed areas, people need to own more vehicles and rely upon driving them farther distances which also drives up the cost of living.



**\$13,831**  
Annual Transportation Costs



**1.88**  
Autos Per Household



**22,452**  
Average Household VMT

Source: <https://htaindex.cnt.org/>

## Individuals with Disabilities

Since the previous Transportation Plan update in 2016, the percentage of individuals living below the poverty level has decreased; however, the percentages of other special needs populations has stayed the same or increased, most notably that of individuals with disabilities (up from 16.8% reported in the 2016 update).

The American Community Survey 2018 Estimates indicate the percentage of Wasco County individuals age 65 and older who are disabled is staying steady at around 42%. An older and disabled Wasco County population puts significant demands on transportation resources such as the need for ADA accessible vehicles in good repair and a capacity to transport individuals who need help. The table below shows population projections for disabled residents for Wasco County.

#### Population Estimate, Wasco County Disabled Individuals.

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates

Wasco County	Total Population Estimate	Percent With a Disability Estimate
Total civilian noninstitutionalized population	25,464	18.2%
Population under 18 years	5,812	7.0%
Population 18 to 64 years	14,766	14.7%
Population 65 years and over	4,886	42.0%

There are many organizations serving people with physical and developmental disabilities in Wasco County, including the Community Developmental Disabilities Program provider, Opportunity



Connections, Eastern Oregon Support Services Brokerage, and the Oregon Department of Human Services: Aging and People with Physical Disabilities, Vocational Rehabilitation, and Developmental Disabilities sections.

Some of these organizations have access to transportation funding and contract with transportation providers to provide rides for their clients. These potential partnerships are discussed further in the Improving Coordination Chapter.

Many people with disabilities already use Wasco County's public transportation system to access medical services, employment, and other services. These transit-experienced individuals could become the transit champions needed to staff a robust travel training program.

## Residents Without Houses

Wasco County has the fourth highest rate of any county in Oregon of people who are experiencing homelessness: 7.4 per 1,000 or 195 total, according to the Oregon Health Authority's 2017 estimate. Data from the Oregon Department of Education shows that almost 4% of K-12 students in Wasco County are homeless, or a total of 141 out of the 3,580 registered in the school year of 2017-2018.<sup>13</sup>

County residents without houses are more likely to need public transportation to access basic resources like food at food pantries, free congregant meals, and warming shelters in the winter. The Hood River Shelter Services reports that sixty percent of the region's homeless have part time or full time jobs, mainly at local gas stations and local fast food restaurants. The Link Public Transit could work with organizations serving these residents to assess their needs and to provide access to public transportation resources and to provide information to frontline staff and clients about how to use the public transit system

Residents of both Wasco and Hood River counties who do not have houses typically move between the two counties to access services. In The Dalles, St. Vincent de Paul offers a day shelter (this service has been suspended due to the pandemic), prepared meals, showers, and laundry. However, a full-time winter night warming shelter is currently only offered in Hood River County, which means that many who self-identify as Wasco County residents live in Hood River County in the coldest winter months.

## Individuals with Limited English Proficiency

Because the primary language spoken in Wasco County other than English is Spanish, Limited English Proficiency efforts have focused mainly on the Hispanic and Latino communities. This is a population that culturally may look to public transportation as a viable means of mobility.

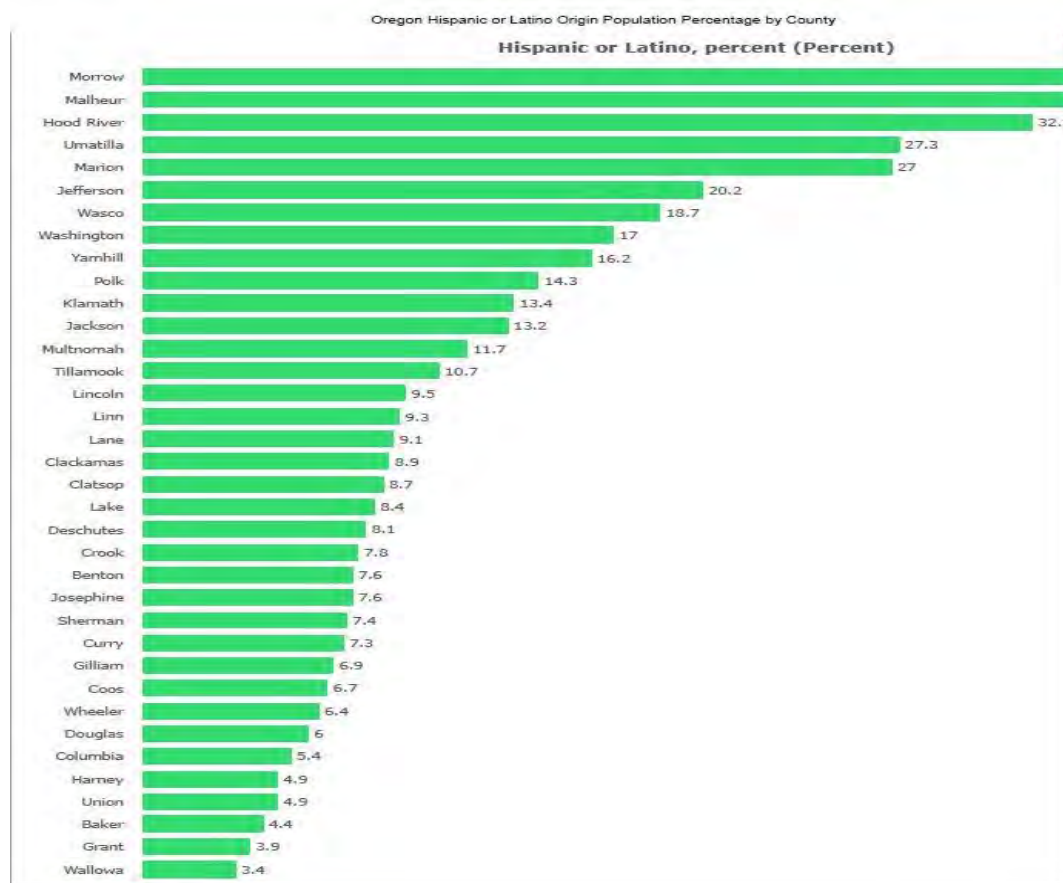
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<sup>13</sup> <https://www.oregon.gov/oha/PH/ABOUT/Documents/indicators/homeless-county.pdf>

The number of Hispanic and Latino individuals also continues to grow and represents a higher percentage in the County as compared to the state average. Census data show the Hispanic/Latino population in Wasco County is growing at a rate of over 2.6% over the past five years.<sup>14</sup>

In South Wasco County, the volunteers at the Barlow Gate Grange Hall in Wamic heard that there was a need for English language classes. For over two years they regularly taught a full class of up to 36 Hispanic community members and migrant workers. The COVID-19 pandemic has caused a suspension of the classes, but the popularity of these classes in this remote and rural area demonstrates the strong presence of the Hispanic community in the entire county and the ongoing need for language services.

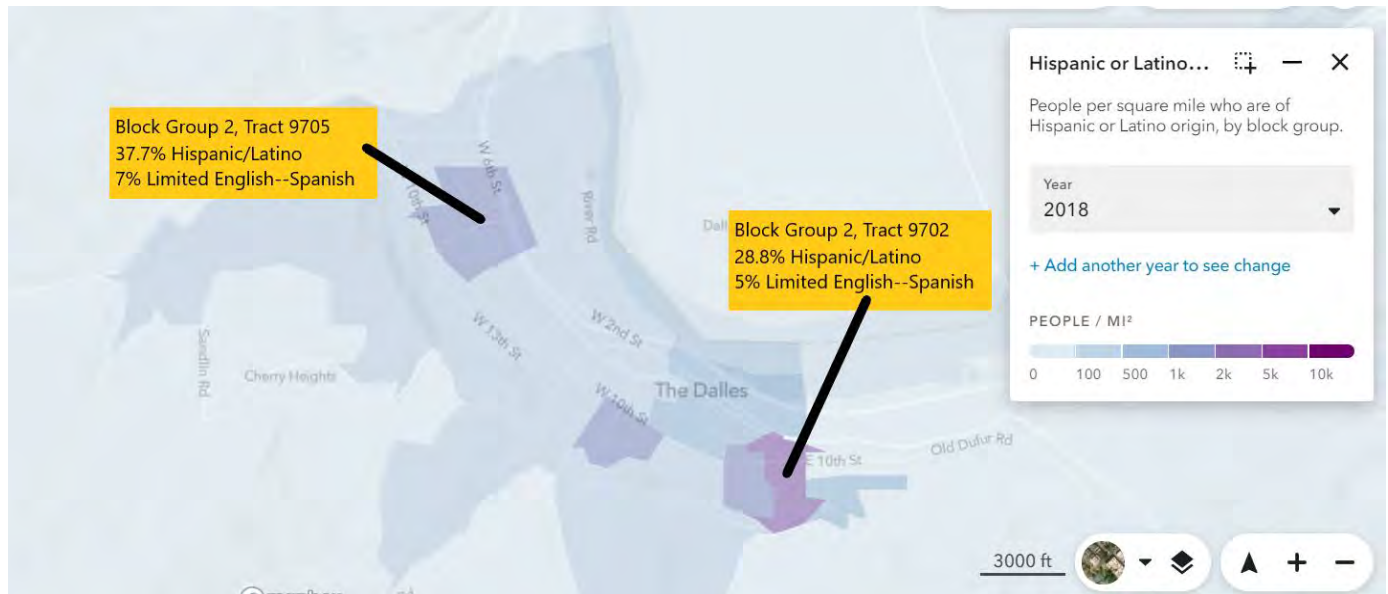
The chart below, taken from <https://www.indexmundi.com> based on data from the American Community Survey 2018 5-yr Estimates), shows that Wasco County has the 7<sup>th</sup> highest population of Hispanic or Latino residents of all counties in the State. Wasco County's Hispanic or Latino resident population is also 5% higher than the State's.



Using the Remix

<sup>14</sup> U.S. Census Bureau, American Community Survey, 5-Year Estimates. 2014-2018 and 2009-2013.

mapping program, the block groups and tracts that show a density of Hispanic or Latino residents are presented in darker purple. The percentages shown reflect data from the American Community Survey 2018 5-yr Estimates.



## Native American Population

Wasco County is home to the 5<sup>th</sup> largest population of Native Americans of all Oregon counties. Four percent of Wasco County residents identify as Native American, more than twice the state's average of 1.8 %. Celilo Village is an unincorporated Native American community located 13 miles east of downtown The Dalles along the Columbia River. Native Americans also live at the Lone Pine Native American in-lieu treaty fishing access site located on 9 acres overlooking The Dalles Dam about 3.5 miles from downtown The Dalles.

The Columbia Plateau is home to four major tribes that share similar languages, cultures, religions, and diets: the Nez Perce Tribe, the Confederated Tribes of the Umatilla Indian Reservation, the Confederated Tribes of the Warm Springs Reservation of Oregon, and the Confederated Tribes and Bands of the Yakama Nation. These four tribes have a long history of interaction, including intermarriage, shared use of common resources like Celilo Falls, and extensive trade.<sup>15</sup>

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<sup>15</sup> [https://www.critfc.org/member\\_tribes\\_overview/](https://www.critfc.org/member_tribes_overview/)



The reservations and ceded lands of the four CRITFC member tribes. The combined area of these four tribes' ceded lands covers 25% of the Columbia Basin.

Source: [https://www.critfc.org/member\\_tribes\\_overview/](https://www.critfc.org/member_tribes_overview/)

In Wasco County, only block group 1 and three tracts (9701, 9707, 9708) show a Native American percentage of the population using data from the American Community Survey 2018 5-year Estimates. These three tracts are the eastern-most tracts of the county and include the Lone Pine in-lieu fishing site and Celilo Village (see map courtesy of REMIX below).

Locally it is estimated by multiple agencies who serve the Lone Pine in-lieu fishing site that 30-40 people reside there full-time, including children. Many of the homes are small travel trailers that have no mailing addresses, so it is not surprising that the residents do not have representation in the Census or other population counts.

Block group 1 tract 9708 that includes Celilo Village shows the highest percent of Native American residents at 4.8% of the total population of the block group, or 64 people.

In early 2020, the Link Public Transit staff and MCEDD Mobility Manager participated in a meeting with representatives from The Next Door Inc (TNDI) who lead the Natives Along the Big River advocacy group, and with other TNDI staff and staff from the Department of Human Services (Self Sufficiency). The discussion was focused on ongoing transportation challenges for Native Americans in Wasco County. One highlighted challenge was that children from the Lone Pine in-lieu site need reliable transportation to the Head Start program at Celilo Village. Providing transportation for the children of these communities was noted as an effective way to begin building trust.

In July 2020, the Mobility Manager began to participate in weekly meetings of the Gorge Native American Collaborative, which regularly includes representatives from Tribal Leadership, the Columbia River Inter-Tribal Fish Commission (CRITFC), nonprofits like Nch'i Wana Housing, and state and federal agencies responsible for serving the Native American people in both states. The immediate focus of the meetings was to mitigate the disproportionate impact that COVID-19 has had on these communities, but with the long-term goal addressing the chronic and historic housing, transportation, health, and education needs. Many of the immediate transportation issues faced by the Native American community in the Columbia River Gorge are gaps that have only been exacerbated by the pandemic.

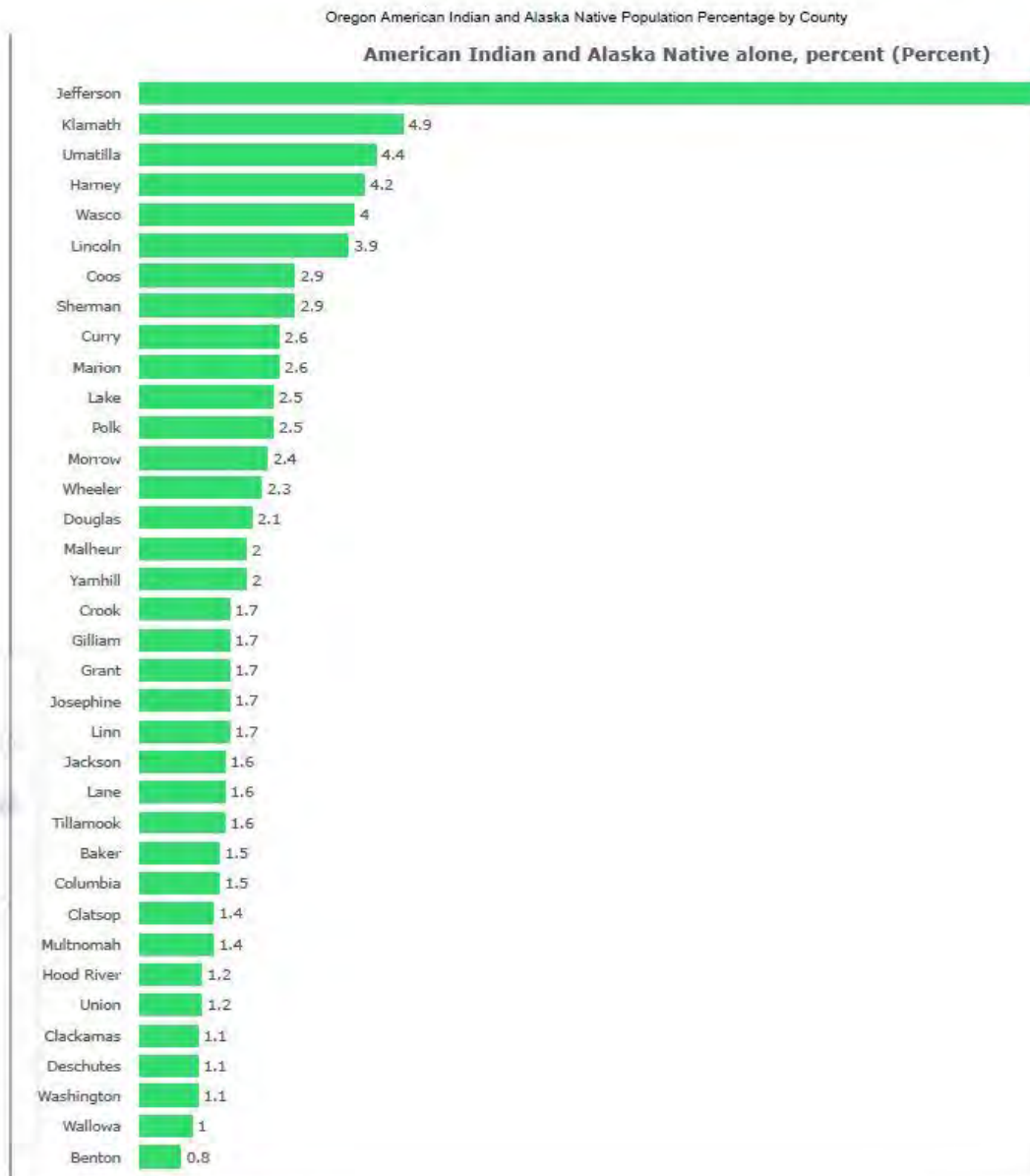
In July and August of 2020, the Mobility Manager worked closely with the five transportation providers to organize needed transportation to testing events sponsored by One Community Health and supported by the large partnership of the Gorge Native American Collaborative.

Building relationships with these communities will take time and a sustained effort. There are deep-seated trust issues that can only be resolved with slow and persistent relationship-building efforts while working alongside long-standing partners like CRITFC. Strategies for next steps include:

- Contract with organizations like Nch'i Wana Housing or The Next Door Inc for survey and outreach services. These partners have established strong ties with the local Native American communities.
- Begin by asking general questions about transportation needs.
- Use culturally appropriate printed transportation materials designed by the local Native American residents.
- Food delivery, shopping services, and transporting children to school or afterschool activities are good services to start with.
- Be patient, don't give up, and prove that you are a reliable partner.







**Value for Oregon (Percent): 1.8%**

Source: *indexmundi.com* with data from the American Community Survey (2014-2018)

## Understanding Wasco County's Families

A good way to understand the challenges that many of Wasco County's families are facing is to look at the school grades K-12 demographic data. Data from the Oregon Department of Education's 2018-19 report card (<https://www.ode.state.or.us>) were used to detail the demographics of two of Wasco County's school districts, North Wasco County School District #21 and Dufur SD #29.

North Wasco School District #21 serves most of northern Wasco County with 4 elementary schools, a middle school, and one high school with a total student enrollment of almost 3,000 students. The



Oregon Department of Education Report Card website data shows that of those students, 38% identify as Hispanic/Latino, and 25% are Ever English Learners. North Wasco County SD 21 has almost twice the percentage of Hispanic or Latino students when compared to the State of Oregon for grades K-12. The school district report card also reports that students speak a total of 17 different languages. The Dufur School District #29 includes both the Lone Pine in-lieu site and Celilo Village and reports that 8% of enrolled students are Native Americans, almost 8 times higher than the percentage state-wide.

Wasco County's school districts have a high rate of students who qualify for free and reduced price lunches, almost twice the state percentage. Wasco County also has a total of 131 students enrolled that are homeless, compared to Hood River County's 45 homeless students and Sherman County's 16 homeless students. The Oregon Department of Education defines a homeless student or youth as "lacking a fixed, regular, and adequate nighttime residence."

Wasco County School Districts' Demographics	N. W. County SD #21	Dufur SD #29	Oregon
<b>Total student enrollment</b>	2,956	336	4,081,943
<b>Percentage of Hispanic or Latino students</b>	38.0%	7.0%	23.4%
<b>Percentage of Native American students</b>	2.0%	8.0%	1.3%
<b>Ever English Learners</b>	25.0%	<10 students	15.4% (Spanish)
<b>Percentage of Students that qualify for free/reduced price lunch</b>	83%	>95.0%	49.0%
<b>Students with Disabilities</b>	17%	14%	7.4%

## Veterans

There are 2,294 Veterans living in Wasco County, almost 9% of the total population. Over 25% of those Wasco County Veterans are disabled and may need transportation services. The largest percentage of Wasco County Veterans served in Vietnam, 3.18 times greater than any other conflict, which means that Wasco County Veterans are older and thus more likely to need transportation services. See graph below.

The Hood River Shelter Services reports that up to 25% of the people they serve from the Wasco and Hood River county area self-identify as Veterans. St. Vincent de Paul in The Dalles reports an estimated 20% of the people that they serve are Veterans.

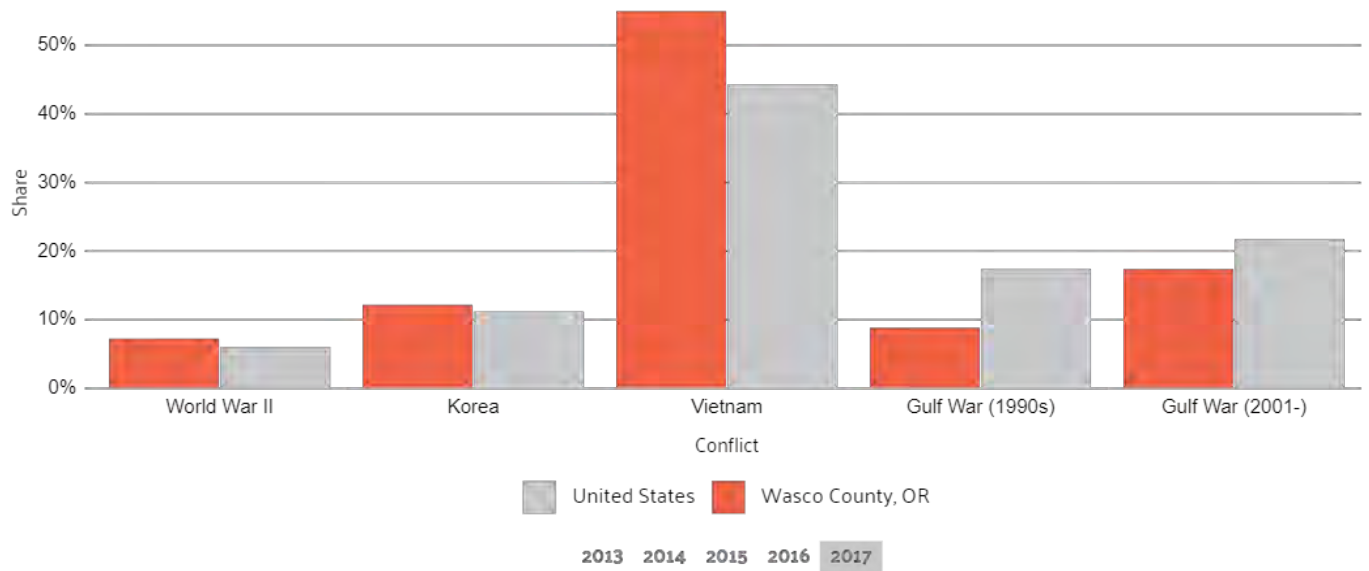
During Governor Kate Brown's Shelter in Place order March through May of 2020, the Gorge Outreach program provided hotel rooms to people without homes in Wasco and Hood River county area and discovered multiple Veterans with combat status who did not know how to access the Veterans services like transportation services for which they were eligible.

The Wasco County Veterans Service Officers report that they are not familiar enough with the Link's transportation services to share this information with Veterans, but would be interested in learning more or collaborating on a transportation project. In general, the Veterans Service Office volunteer at the front desk fields Veterans' requests for transportation, although that position has been eliminated since March of 2020 when the office closed for walk-ins because of COVID-19 precautions.

Because the Link does not provide transportation to Portland, the Link refers calls from Veterans needing transportation to the Veterans Affairs office in Portland or to Sherman County Community Transit.

More specific information about Veterans Transportation services and notes from regional interviews with Veterans Service Officers and the regional transportation providers can be found in Appendix B.

County or State	Veterans	Percent of Population	Disabled Veterans
<b>Wasco County</b>	2,294	8.9%	593
<b>Hood River County</b>	1,166	5%	193
<b>Sherman County</b>	164	10.2%	49
<b>Gilliam County</b>	200	10.5%	32
<b>Wheeler County</b>	154	10.8%	53
<b>Klickitat County</b>	2,343	11%	420
<b>Skamania County</b>	1,238	10.7%	265
<b>Oregon</b>	288,540	7%	67,523
<b>Washington</b>	537,713	7.37%	126,070



Source: *datausa.io* using data from the ACS 2018 5-year estimates

### **Disabled American Veterans (DAV) Van**

**Background:** In response to government cuts to Veterans travel benefits in 1987, the Disabled American Veterans, a non-profit organization, created a national network of volunteer drivers administered by the DAV at VA facilities nationwide. DAV Van Transportation takes veterans to and from VA Hospitals and clinics. The DAV donates vans where needed in order for DAV and Axillary volunteers drive the veterans where they need to go. There is one staff person in Washington DC who manages the nation-wide program. The program has been suspended during the COVID-19 pandemic.

**Service:** All rides must be scheduled at least four days in advance by calling (503) 721-7804. The DAV transportation schedule can be found online.

DAV Vans are NOT Wheelchair Accessible and are not equipped to carry oxygen canisters larger than can be carried in a sling or backpack. DAV riders must be able to access/egress vehicles without any assistance.

### **Counties served by the Mid-Columbia area DAV van:**

1. Sherman
2. Klickitat
3. Gilliam
4. Wheeler
5. Skamania
6. Hood River
7. Wasco

## Summary of Veterans transportation program opportunities and challenges

The general view of transportation providers and Veterans Service Officers interviewed is that the DAV Van program does not work well in the Columbia Gorge region.

A successful regional program will need to include more data and research, good survey work conducting by a Veterans champion (someone from within the Veterans community), and outreach. Rogue Valley Transportation District launched a successful pilot program called [GO Vets](#) that used an Individualized Marketing Program strategy. RVTD also developed a Go Vets toolkit that gives a blueprint for how to conduct a successful Veterans mobility program. Basic information like how to use the wheelchair lift in a public transit vehicle (demand-response or fixed route) was key to convincing Veterans in wheelchairs to use those services.

<b>DAV Van Limitations</b>	<ul style="list-style-type: none"><li>• Does not serve Veterans in wheelchairs or those needing assistance.</li><li>• Veteran needs to find a ride to the pickup/ drop-off points at the scheduled times.</li><li>• Schedule is inconsistent and depends on volunteer drivers.</li><li>• Service to areas outside of the stop in The Dalles and the stop in Hood River depends on the willingness of the driver to leave earlier and return later and drive further.</li></ul>
<b>Challenges</b>	<ul style="list-style-type: none"><li>• Many Veterans are unaware of existing transportation services, both public and Veterans.</li><li>• Many VSOs are unaware of or not familiar with public or Veterans transportation services.</li><li>• It is difficult to reach Veterans with information about services.<ul style="list-style-type: none"><li>▪ Many Veterans would be very uncomfortable in the same vehicle with civilians without individualized training and support tools and techniques (using noise-blocking headsets, sitting in the back of the bus).</li><li>▪ One-call, one-click resources are not successful without individualized training</li></ul></li></ul>
<b>Opportunities</b>	<ul style="list-style-type: none"><li>• Successful outreach is done by forming strong partnerships with other institutions and organizations who serve Veterans (fraternity clubs, Housing Authority, Community College, Easter Seals, VSO).</li><li>• Younger Veterans aren't joiners, but you can reach them through email.</li><li>• Older Veterans are harder to reach through email, but many are on Facebook.</li><li>• Travel Training programs can be successful when planned and implemented thoughtfully. A highly successful program, RVTD's Go Vets, has a toolkit available.</li></ul>

## Income, Employment, and Commute Data

The annual average wage in Wasco County in 2018 was \$40,679<sup>16</sup> compared to the national average of \$51,960 or 78% of the national average.<sup>17</sup> In 2018, Wasco County had a per capita personal income (PCPI) of \$43,658. This PCPI ranked 17th in the state and was 86% of the state average, \$50,843, and 80% of the national average, \$54,446. The 2018 PCPI reflected an increase of 3.5% from 2017.<sup>18</sup> Wasco County's December 2018 seasonally adjusted unemployment rate was 4.4% compared to 4.2% for Oregon and 3.9% nationally.<sup>19</sup>

A 2014-2018 analysis of commuting patterns using U.S. Census data shows a shared labor market inside and outside the Columbia River Gorge. While a majority of Wasco County workers are employed within the county, those who are not travel most frequently to Hood River County and secondly to Multnomah County. Wasco County is the second top work destination for residents of Hood River County. This is illustrative of the interconnectivity of the region's economies and supports the need for greater interconnected regional public transportation.

### Journey to Work:

#### 2018 ACS Commuting Patterns (5-Year 2014-2018)

	Hood River	Sherman	Wasco
Total Workers	11,299	684	11,131
In-County %	86.9%	68.6%	80.5%
Top Work Destination	Multnomah	Wasco	Hood River
2 <sup>nd</sup> Work Destination	Wasco	Multnomah	Multnomah
3 <sup>rd</sup> Work Destination	Klickitat	Yakima	Clackamas
4 <sup>th</sup> Work Destination	Clackamas	Deschutes	Klickitat

Note: Work Destination (for 2017) provided by Census Bureau's On-The-Map <https://onthemap.ces.census.gov/>  
ACS Table S0801-2018 (5-Year) Commuting Characteristics by Sex <https://data.census.gov>

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<sup>16</sup> Oregon Employment Department. 2018. Quality Info Employment and Wages by Industry, Wasco County

<sup>17</sup> U.S. Bureau of Labor Statistics. 2018. National Occupational Employment and Wage Estimates.  
[https://www.bls.gov/oes/2018/may/oes\\_nat.htm](https://www.bls.gov/oes/2018/may/oes_nat.htm)

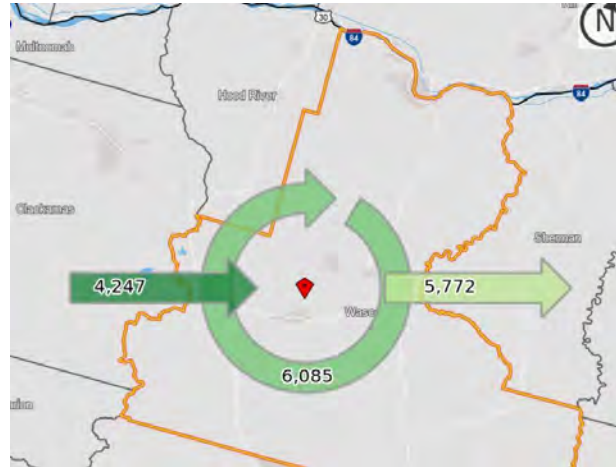
<sup>18</sup> U.S. Bureau of Economic Analysis. 2018. Local Area Personal Income

<sup>19</sup> Oregon Employment Department. 2018. Quality Info Local Area Unemployment Statistics

Inflow/Outflow Job Counts in 2017



4,247 - Employed in Selection Area, Live Outside  
 5,772 - Live in Selection Area, Employed Outside  
 6,085 - Employed and Live in Selection Area



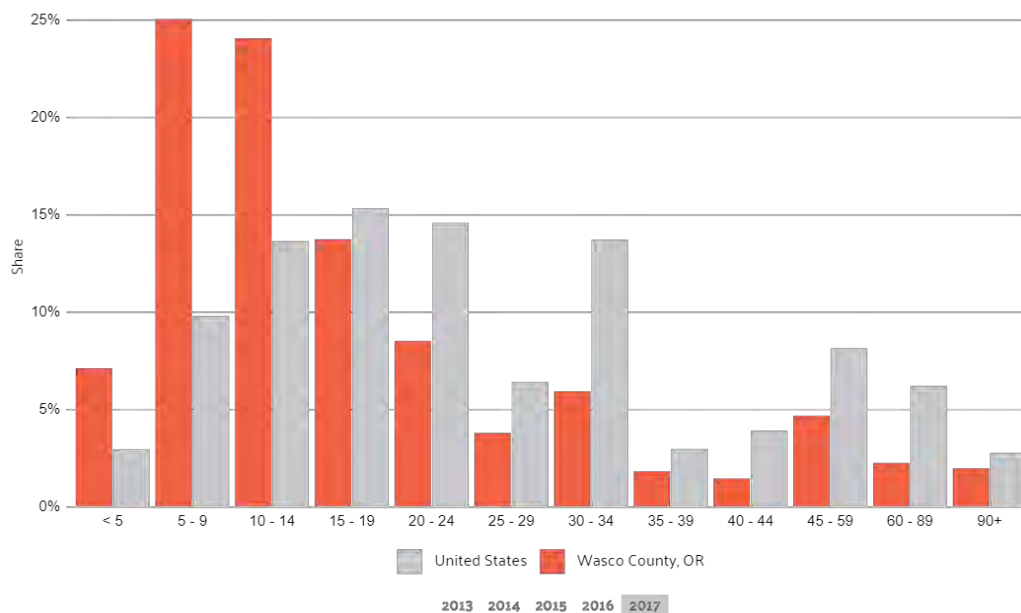
From: Census Bureau's On-The-Map (2017 data)  
<https://onthemap.ces.census.gov/>

**Jobs Counts by Places (Cities, CDPs, etc.)  
 Where Workers Live - Private Primary Jobs  
 2017**

	Count	Share
<b>All Places (Cities, CDPs, etc.)</b>	7,717	100.0%
<b>The Dalles city, OR</b>	3,142	40.7%
<b>Chenoweth CDP, OR</b>	242	3.1%
<b>Hood River city, OR</b>	214	2.8%
<b>Portland city, OR</b>	180	2.3%
<b>Salem city, OR</b>	80	1.0%
<b>Dufur city, OR</b>	74	1.0%
<b>Gresham city, OR</b>	72	0.9%
<b>Goldendale city, WA</b>	60	0.8%
<b>Bend city, OR</b>	58	0.8%
<b>Eugene city, OR</b>	50	0.6%
<b>All Other Locations</b>	3,545	45.9%

The data above illustrate that over 6,000 residents live and work in Wasco County, while almost 6,000 live in Wasco County but work in another county. The breakdown shows the largest percentages of workers traveling outside the county for work are headed for Hood River and Portland.

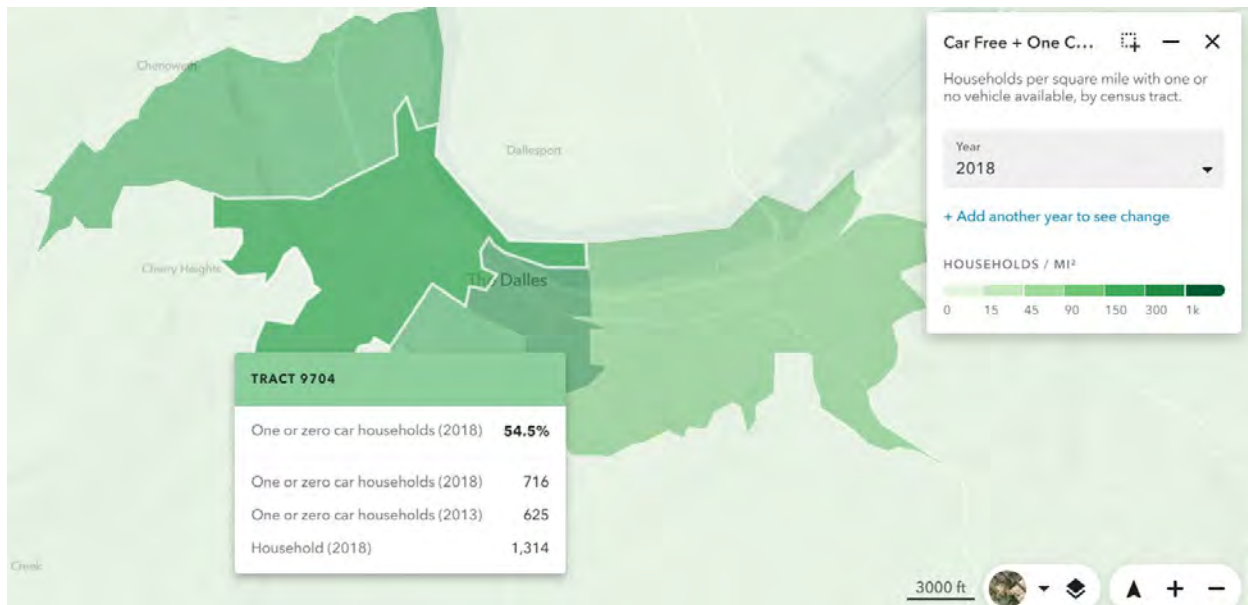
Data from the American Community Survey 2018 5-yr Estimates and the below graph from <https://datausa.io> indicates that mean travel time to work is still well below the state and national average. However, the percentage of “super commutes” over 90 minutes is above the State percentage and most likely reflects the number of people traveling to the Portland or Salem areas to work.



Commute and Personal Vehicle Data	Wasco County <sup>1</sup>	Oregon <sup>1</sup>
Total population	25,866	4,081,943
Mean travel time to work in minutes for workers 16 years and over	17.8 min.	23.7 min.
Percentage of Super-Commutes (over 90 minutes one-way)	1.95%	1.85%
Percentage of 60+ minute commutes	4.0%	6.0%
One-car households	29.0%	32.0%
Car-free households	7.0%	7.0%

The map below was created on Remix's Explore program, which uses American Community Survey 2018 5-yr Estimates data. The map shows that census tract 9704 in The Dalles has the highest percent of one- or no- car households at 54.5%. Households with one or no cars are likely to use fixed route transit service.





Map courtesy of Remix, using American Community Survey data.

## Columbia Gorge Community College Students

The Columbia Gorge Community College (CGCC) has two campuses, one in The Dalles and the other in Hood River. This community college draws students from throughout the Columbia Gorge region, including from Klickitat and Skamania counties in Washington, and is preparing to launch a nursing internship at the Klickitat Valley Hospital in Goldendale, WA. Both Columbia Area Transit and the Link have worked with CGCC staff to develop routes that would serve students and staff wishing to use transit to access either campus or to travel between campuses.

Columbia Area Transit, the Link, and Mt. Adams Transportation Service have discussed development of a student pass system with CGCC staff that would allow a student to purchase a pass at a discounted rate and would also allow them to transfer more easily between providers. While a pass system has not yet been developed, the organizations all identify this project as a high priority.

Over one third of CGCC students are considered low-income or dependents of low-income families. In the school year of 2018/2019, 36% of CGCC students received Federal Pell Grants. For dependent Pell recipients, the median parent annual income was between \$24,000 and \$29,999. For independent Pell recipients, the median student/spouse annual income was between \$12,000 and \$15,999.

Student Demographics		
<b>Total enrollment 2018/2019</b>	1,124	100.00%
<b>American Indian or Alaskan Native</b>	27	2.38%
<b>Hispanic/Latino</b>	324	32.03%

<b>Asian</b>	20	1.88%
<b>Black or African American</b>	8	.68%
<b>Native Hawaiian/Other Pacific Islander</b>	9	.73%
<b>White</b>	710	60.44%
<b>Unknown</b>	26	1.86%

In 2018 the college announced that they would be building a new skill center and student housing building. A student housing survey with 21 respondents included a question about transportation. Fifteen percent of the respondents said that they would use the bus daily while living on campus. Fifteen percent said that they would use the bus occasionally while living on campus.

## Changing Conditions

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Changing conditions will affect the ways in which the target populations travel in the next few years. Public transportation providers must anticipate these changes when planning for current and new services. Changing conditions outlined in this section include House Bill 2017, regional service changes, and Gorge TransLink Alliance projects.

### House Bill 2017: Keep Oregon Moving

With the passage of the Keep Oregon Moving (HB 2017) transportation funding package, the Oregon Legislature made a significant investment in transportation to help further the things that Oregonians value, such as a vibrant economy with good jobs, choices in transportation, a healthy environment, and safe communities.

The public transportation payroll tax generated from a 1/10 of 1% tax on wages will provide sustainable funding for better public transportation in Oregon.

Wasco County is the STF agency and the STIF Qualified Entity that receives these state transportation funds. The Wasco County STIF Advisory Committee was established by the Wasco County Board of County Commissioners on August 1, 2018 in accordance with the state rules for receiving the STIF dollars for Wasco County. In June, 2020, the Wasco County STF and STIF Advisory Committees were merged into one committee called the Wasco County Public Transportation Advisory Committee (PTAC). As operator of the LINK Public Transit, MCEDD serves as staff to this committee and helps the PTAC to develop a STIF Plan that includes a list of projects required to address the transportation needs of people residing in or traveling into and out of the Qualified Entity's area of responsibility.

### The Link Public Transit: Operations and Management Transfer in 2018

On February 1, 2018, operations and management of the Link transportation system was transferred from the Mid-Columbia Council of Governments (MCCOG) to the Mid-Columbia Economic Development District (MCEDD).

### The Link Public Transit: New Programs and Services

**Farmers Market Bus:** In 2018 and 2019, the Link received grant funds from the PacificSource CCO and from Providence Hospital to provide a dial-a-ride service on Saturdays in order for residents to access The Dalles Farmers Market. This program worked supported the Veggie RX program, a fruit and vegetable prescription program designed to address food insecurity and increase intake of fresh produce in the Columbia Gorge. The program empowers health care and social services providers to 'prescribe' vouchers to community members who screen positive for food insecurity. Vouchers can then be used to purchase fresh fruit and vegetables at farmers markets, farm stands and other select

sites. Now that the Link operates Dial-A-Ride on Saturdays as a regular service, residents can access the Farmers Market all season and special private grant funding is no longer needed.

**Summer Swim Bus:** In 2017, the Link partnered with the North Wasco County Parks and Recreation District to offer a shuttle service two days a week for children to access the District's public swimming pool between the hours of 1-3:30 pm. The North Central Public Health District continues to offer free swim passes to children in Wasco County upon request. The Parks and Recreation Director, Scott Baker, is still interested in continuing a similar summer public transportation program for children and thinks that it would be much more successful with more marketing during the school year. Free swim passes for low income families are available through the North Central Public Health District.

**Deviated Fixed Route Service:** The Link Public Transit launched the first deviated fixed route service in April 2019, and expanded that service in 2020.

**Bus Stop Amenities:** The Link has received several grants to purchase and install bus shelters and is working with the City of The Dalles on an installation process.

**New/Expanded services** also include expanded hours (6 am to 6 p m), Saturday Dial-a-Ride service, a shuttle to the southern communities in Wasco County, and a shuttle serving Celilo Village.

## Gorge Translink Alliance: Expansion of Regional Fixed Route Services



In the last three years, Columbia Area Transit, Mt Adams Transportation Service, and the Link Public Transit have launched a significant expansion of fixed route services that connect the region.

The Link Public Transit launched the Deviated Fixed route, a loop route within the City of The Dalles, in April 2019 and increased the headways from 1 hour to 30 minutes in July of 2020. The Link is scheduled to add a second route with new stops in September of 2020.

## GorgeTransLink Alliance: Projects

### **GorgeTransLink.com Website Redevelopment**

The redeveloped Gorgetranslink.com website was launched in 2019 using open source website plugins developed by Trillium Transit Solutions for the NW Connector website (with ODOT funding) and continues to be improved with new technology tools. The new website is rider-focused with a trip planner for individual trips, an interactive regional route map, and timetables and interactive maps produced for each route based on a single template. The route timetables and maps use the GTFS data produced by Trillium Transit Solutions for an ODOT webpage that hosts the files. The GTFS data is then used by the Mapbox and GTFS-to-HTML plugins to present the data as maps and timetables.

### **Everybody Rides/ ¡Todos Arriba! Marketing Campaign**

Designed to provide enhanced awareness of available public transportation resources throughout the five-county region, this public outreach campaign engaged Gorge communities by using creative and innovative public outreach techniques. Campaign products in both Spanish and English included individual videos for each transportation provider, a rack card designed for LEP individuals with a map of the regional services, and Spanish language radio productions for Wasco and Hood River counties.



**Wasco County video: the Gorge Roller Derby**  
21,000 views, 1334 engagements

### **Adoption of a Mobile Fare Application**

In 2018, Columbia Area Transit and Mt. Adams Transportation Services both adopted the mobile fare application Hopthru in order to provide a platform for the Gorge Commuter Pass. The Link adopted HopThru in 2019. Columbia Area Transit later adopted a different mobile fare application called Token Transit in order to support the launch in 2019 of the GORge Pass, an annual transit pass that is available for all to purchase.

## **COVID-19 Pandemic 2020**

On January 31, 2020, the Secretary of the U.S. Department of Health and Human Services declared that a new coronavirus disease, COVID-19, was a public health emergency for the United States. Coronavirus are a group of viruses that can cause respiratory disease with the potential to cause serious illness or loss of life.

On March 8, 2020, Governor Kate Brown declared a State of Emergency for the State of Oregon, stating that the novel infectious coronavirus had created a threat to public health and safety, and constituted a statewide emergency under ORS 401.025(1). On March 23, 2020, Governor Kate Brown issued Executive Order 20-12, Stay Home Save Lives, ordering Oregonians to stay at home, closing specified retail businesses, requiring social distancing measures for other public and private facilities, and imposing requirements for outdoor areas and licensed childcare facilities.

In May and June 2020, select Oregon counties including Wasco County that had met certain criteria were able to open their economies in a phased approach. However, in July there was a worrying increase in the number of new COVID-19 cases reported across the nation and in Oregon.

The long-term impact on the economy is unknown, but the short-term impact has been concerning.

### **Impact to Transit**

While data showing the impacts to public transportation agencies in Oregon has not been analyzed, demand for transit services in Wasco County decreased by about 75% in March and April, as most non-essential medical appointments were cancelled and residents heeded the directive to stay at home. The Link Public Transit responded to the Governor Kate Brown's Stay Home, Save Lives order and Public Transit guidelines on March 23<sup>rd</sup> by immediately decreasing both the deviated fixed and the Dial-A-Ride services, decreasing hours of operation, and eliminating fare charges. The Link's ridership decreased by 70% for the next few months.

The Link's services resumed in June and reflected the State of Oregon's guidance for public transportation providers, which included sanitation procedures, physical distancing for riders, extra protections for drivers, and mask requirements. Columbia Area Transit's intercity service between The Dalles, Hood River, and Portland resumed on June 5<sup>th</sup> with a reduced schedule and by reservation only in order to maintain physical distance requirements between riders.



## Broadband in Wasco County's Remote Areas

Recent broadband projects in the southern portion of Wasco County will potentially have an impact on the transportation needs of these remote areas.

The Maupin fiber optic network project was completed in 2019, connecting residences, businesses, and anchor institutions like the school, library, City Hall, Deschutes Rim Health Clinic, as well as Canyon Rim Senior Living with speeds of up to 1 gigabit per second. Before Maupin built its own fiber optic network, the town had some of the slowest download and upload speeds in the state, putting businesses, healthcare services, and students at a disadvantage.

The health clinic is now able to partner with Mid-Columbia Medical Center in The Dalles for telehealth services and is in discussion with other health care partners like Mid-Columbia Center for Living.

Improvements to connectivity have been made for areas like Tygh Valley, Wamic, and Pine Hollow, although not to the same level enjoyed by Maupin.

## Inclusivity

The challenge of a public transportation agency is to create a safe and welcoming public place for all. During the public outreach process for this Coordinated Plan, leaders and representatives of minority communities were interviewed who described the fears that these populations have of using public transportation in Wasco County, which included:

- Law enforcement boarding the bus to conduct non-targeted searches.
- Possibility that a bus driver will call law enforcement for any reason.
- Bus driver may negatively perceive culturally-specific home arrangements and call a state agency, resulting in family separations.
- Discriminatory comments or attacks from other riders.
- Vulnerability to attacks in public spaces when using public transit (it is difficult to escape when dependent on a transit schedule and unclear what safety entering a public bus can offer anyway).

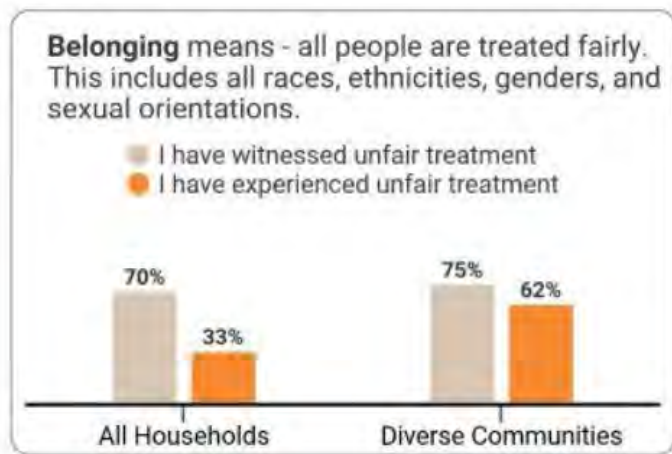
The 2019 Community Health Assessment survey asked two questions about discrimination:

1. Have you experienced unfair treatment some, most, or all the time because of race, ethnicity, gender, or sexual orientation?
2. Have you witnessed others receiving unfair treatment because of race, ethnicity, gender, or sexual orientation?

In Wasco County, the representative population sample indicated that 39% of county residents have had personal experience with unfair treatment because of discrimination and 68.3% have witnessed this discrimination. Region wide, 61.8% of self-identified persons of diverse communities state that



they have personally experienced discrimination and 75.3% have witnessed discrimination towards another person.



Action steps for a transit agency to establish trust and relationships with minority communities could include<sup>20</sup>:

1. Develop a statement of belief that welcomes all people and post it conspicuously.
2. Distribute information about civil rights relevant to using public transit with other transit information.
3. Train drivers and frontline staff in techniques to de-escalate situations regarding rider discrimination or violation of rights (discrimination de-escalation toolkit).
4. Require relevant staff training.

Title VI of the 1964 Civil Rights Act prohibits discrimination against racial or ethnic groups (protected classes) by any federal financial recipient and is enforced by U.S. Department of Transportation (DOT) civil rights regulations which provides that “[n]o person or group of persons shall be discriminated against with regard to the routing, scheduling, or quality of service of transportation service furnished as a part of the project on the basis of race, color, or national origin.”<sup>21</sup>

For transit agencies actually seeking to change the status quo, “equitable” or “inclusive” suggests something more ambitious, important, and challenging: proactively improving access to opportunity for those with the greatest transportation challenges, especially residents in low-income communities and communities of color.

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<sup>20</sup> Interview with Jonathan Ostar, Transit Civil Rights Attorney based in Portland, OR, 8/20/2020

<sup>21</sup> 49 C.F.R. § 21.5(b)(2)

# Transportation Resources in Wasco County

## Vehicle-based Transportation Service Options

Wasco County has a number of vehicle-based transportation options for residents. Included in this list are both private and public transportation providers. Some services are only accessible if the person meets specific eligibility requirements. Some services have geographical limitations or are not ADA accessible.

Transportation Provider	Public/Private	Service Type	Hours	Days	Service Area
The Link Public Transportation, Wasco County	Public	Dial-a-Ride, Deviated Fixed, Shopping bus, NEMT	6 a.m. to 6 p.m.	Monday-Friday Saturdays (9 am-4 pm)	City of The Dalles and select areas in Wasco County
Columbia Area Transit (CAT), Hood River County Transportation	Public	Fixed Route, Dial-A-Ride, ADA Paratransit	6 a.m. to 6:30 p.m.	Monday-Sunday	Hood River, Wasco County, Portland
Mt. Adams Transportation District, Klickitat County	Public	Fixed Route, Dial-A-Ride	8-5 pm	Monday-Friday	Klickitat County, Hood River County, Wasco County, Multnomah County, Yakima County.
PacificSource, CCO Contracts with Logisticare, a Non Emergency Medical Transportation (NEMT) Brokerage	Must meet eligibility requirements	Non Emergent Medical Transportation	7 a.m. to 5 p.m.	Monday - Friday	Hood River, Wasco counties
The Next Door, Inc.	Public – serves eligible clients only	Client transportation	As needed for Klahre House students	As needed	Wasco and Hood River counties

Eastern Oregon Support Services Brokerage	Public – serves eligible clients only	Client transportation reimbursement or contracts with public transit, Taxi	As needed	As needed	13 counties in Eastern Oregon including Wasco, Hood River
Opportunity Connections	Public – serves eligible clients only	Client Transportation via group home vehicles; Supportive Living transportation	As needed	As needed	The Dalles/ Hood River
Mid-Columbia Center for Living	Public – serves eligible clients only	Client Transportation	As needed	As needed	Wasco, Hood River and Sherman counties
CAPECO/ The Dalles Senior Center - The Dalles Meals on Wheels	Public – serves eligible homebound seniors	Delivers home cooked meals, reducing or eliminating the need for transportation	Mon – Fri deliveries	Monday - Friday	Wasco County
Veterans Administration	Serves eligible Veterans only	Medical Transportation – Reimbursement and Beneficiary Travel programs	As needed	As needed	Columbia Gorge and Portland
Disabled American Veterans (DAV)	Serves eligible Veterans Only-- Not ADA accessible	Veterans Transportation to Portland for Medical. Fixed route, no Door to Door.	As needed; Pick-up at Safeway (The Dalles)	Depends on volunteer driver availability	Columbia Gorge and Portland

Oregon Veterans Home	Serves eligible clients only	Client Transportation	As needed	As needed	The Dalles/Portland
Tygh School Community Center Bus (TSCC bus)	Private. Contracts to provide NEMT rides.	Volunteer drivers serving South Wasco. Pricing varies. Shopping bus.	As needed	Monday - Friday	South Wasco County to The Dalles
The Dalles Explorer (Blue Bus)	Visitor-focused/ Seasonal	Partnership of The Dalles Chamber of Commerce, The Dalles Dam Visitor Center, Grayline of Portland	Variable	Monday-Friday, Summer only	Hood River to The Dalles and The Dalles Dam
Five Dollar Taxi, The Dalles	Private company serves the public	Taxi: door-to-door	24/7	Monday - Sunday	City of The Dalles; will transport outside city limits at a charge of
The Dalles Taxi, LLC	Private company serves the public	Taxi: door-to-door	24/7	Sunday and Monday: 6am to 6pm; Tuesday – Saturday operates 24/7	City of The Dalles; will negotiate long trips with interested individuals or under contract to area Human Services Agencies.
Gorge Taxi	Private-- Also contracts to provide NEMT rides	Taxi: Door to Door	Monday Sunday	Hours are changing due to COVID-- 19	The Dalles/Hood River
Flagstone Senior Living, The Dalles	Private	Client Transportation	As needed	As needed	The Dalles
Cherry Heights Living, The Dalles	Private	Client Transportation	As needed	As needed	The Dalles

The Springs at Mill Creek, The Dalles	Private	Client Transportation	As needed	As needed	The Dalles
Nightingale Care Homes, The Dalles	Private	Client Transportation	As needed	As needed	The Dalles
The Dalles Health and Rehabilitation Center	Private	Client Transportation	As needed	As needed	The Dalles
Canyon Rim Manor, Maupin	Private and NEMT Contractor	Client Transportation, NEMT	As needed	As needed	Maupin, Hood River, The Dalles, Bend
Greyhound Lines	Private	Bus- Fixed Route	By schedule	Monday-Sunday	I-84 corridor
Amtrak	Quasi-public	Train- Fixed Route	By schedule	Monday-Sunday	Wishram and Bingen, WA to Portland
Get There Oregon	Public – Free to participate	Carpool/Ride Share/Trip Planner	As arranged	As arranged	State of Oregon (ODOT)
Commute with Enterprise	Private	Vanpool	As arranged	As arranged	Throughout Oregon/Washington

## Active Transportation

A car-dependent community leaves many people without access to basic resources like food, medical services, higher education, jobs, and social and civic opportunities. One third of people living in the U.S. do not drive. Seven percent of households in the Wasco County do not own a vehicle and 29% of households own only one vehicle to share between multiple members of the household.

Children, the elderly, the visually impaired or otherwise physically challenged, those with lower incomes, or those who simply choose to not have access to a car, are among the groups that benefit most when opportunities to safely walk or bicycle are improved. Active transportation modes include walking, biking, wheelchair rolling, and transit.

The walk score of the area around The Dalles Transit Center is 45 points out of 100<sup>22</sup>, which means that the neighborhood is car-dependent and that most errands require a car. In a one-mile radius around The Dalles Transit Center, only 50% of the roadways have sidewalks (per City Engineer). The first part of any transit trip usually requires walking, biking, or rolling to the bus stop, which is why transit is usually included in a discussion about Active Transportation needs.

During this Coordinated Plan’s interview process, many community partners from The Dalles Senior Center, North Wasco Parks and Recreation District, and North Central Public Health District noted that safer walking and biking infrastructure would provide more freedom and independence to youth, older adults, those with low incomes, and others who do not or cannot drive. They also pointed out that if more residents could walk or bike to their destinations, they would not be dependent on a bus schedule, but would have the power to meet their own mobility needs. Lack of safe active transportation infrastructure impacts their ability to access resources, including public transportation services.

## ODOT’s Transportation Options

The Transportation Options, or TO, program focuses on implementation of the Oregon Transportation Options Plan, including: managing demand across the transportation system; educating students and the public on travel options and how to safely use them; connecting veterans, low income populations, communities of color, and others with ways to get to and from work or school; supporting vanpooling; and more.

Transportation Options programs connect people to transportation choices, allowing them to bike, walk, take transit, drive, share rides, and telecommute. TO programs do not address capital infrastructure or service investments – like sidewalks, bike lanes, and transit service. Rather, they provide information and resources to help people learn about their travel options for all types of trips. Transportation Options is also sometimes referred to Transportation Demand Management.

Investments in transportation options can provide numerous benefits to the existing transportation system including cost savings, improved health, and congestion mitigation, and safety.

While ODOT leads a number of statewide efforts to support and encourage transportation options, local partners across the state work on the ground to implement programs. Each local partner customizes their programs to meet the unique needs of the local population, the geography of the community, and the transportation services and infrastructure available.

ODOT partners with MCEDD and with the non-profit Commute Options to support Transportation Options programs in the counties of Wasco, Sherman, and Hood River.

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<sup>22</sup> <https://www.walkscore.com/score/802-chenowith-loop-rd-the-dalles-or-97058>

## Ride Share

In the more remote and rural areas of Wasco County, community leaders report that residents form natural support systems for those who have transportation needs. A trip to the grocery store in the Dalles from some locations in South Wasco County can take up to an hour by car one way, so residents carpool or take on a neighbor's grocery list.

ODOT provides a free ridesharing tool and database called Get There (<https://getthereoregon.org>) that allows residents to find carpool options for their commute, to get to school, or to find a ride to a posted event. The website includes a trip planner which allows people to find information about using other modes like walking or biking. MCEDD's Mobility Manager works with both ODOT and Commute Options to promote this tool in the counties of Wasco, Sherman, and Hood River.

During the year the focus is on employers, targeting employee commute modes, but every October ODOT and its partners work to promote the Get There tool for general public use by hosting a public challenge with prizes for those who participate in logging their transportation options trips.



# The Link Public Transit

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## Service Highlights

- **Deviated Fixed Route:** The Dalles Deviated Fixed Route operates on a loop to key destinations in The Dalles on Monday through Friday, 7:00 AM – 6:00 PM. Rides are \$1.50 each.
- **Dial-a-Ride:** The dial-a-ride, door-to-door public transportation operates Monday through Friday, 6:00 AM – 6:00 PM and on Saturday from 9:00 AM- 4:00 PM. Trips are \$1.50 each way, scheduled in advance and may include other passengers going to different destinations. Riders can be picked up in the communities of The Dalles, Dufur, Mosier, Celilo and points between in unincorporated Wasco County.
- **The Dalles Shopping Bus:** The shopping bus offers door-to-door service to grocery stores and shopping centers in The Dalles on Mondays and Wednesdays from 10:00 AM to 2:00 PM. Cost is \$3.00 for unlimited stops with no shopping bag limit. Our drivers will help load and unload riders' bags (bags must be under 25 pounds). On the 3rd Wednesday of each month, the bus visits Hood River.
- **South County Shuttle:** The LINK has a shuttle every Tuesday that picks up riders in Maupin, Tygh Valley and Dufur for a few hours of shopping and appointments in The Dalles. This service is \$5.00 round trip for pickups in Maupin and Tygh Valley and \$3.00 round trip for pickups in Dufur.
- **Celilo-Lone Pine Shuttle:** Every Friday, The LINK picks up riders at 9:50 AM in Celilo Village and 10:10 AM near the entrance of Lone Pine In-Lieu Site. Riders can get shopping or appointments done in The Dalles and then are returned to Lone Pine and Celilo. This service is \$3 roundtrip and riders are encouraged to book ahead.
- **Bike Capacity:** Most of the Link's cut-away buses will have bike racks by January 2021.

## The Link Public Transit Ridership

Service	Trips for FY19
Dial-A-Ride (not including NEMT contracts)	17,613 trips
NEMT rides	3,836 trips
Shopper Shuttles	994 riders
Total Service Hours	6,990 hours
Total annual Mileage	98,195 miles
Total annual rides	21,449 rides

Ridership on the Fixed Route By Month/Year		Riders Picked up at a Fixed Stop
April	2019	0
May		24
June		28
July		48
August		56
September		71
October		133
November		60
December		56
January	2020	60
February		85
March		76
April		30
May		33
June		48
July		46
August		53

## Common Origins and Destinations

As the major population center and because the public transportation provider currently serves primarily the City of The Dalles, a majority of transportation needs originate within the city.

Wasco County residents often require transportation traveling to and from and within The Dalles as it is a major destination for accessing human service agencies, shopping centers, and medical facilities. Human Service agency staff note that Hood River as the second highest priority destination city, especially for residents who live in or near Mosier, located on the western edge of the county.

A map of common destinations may be found in Appendix D. Common destinations concentrated in The Dalles include the following:

- Medical Care: MCMC Family Medicine, Mid-Columbia Center for Living, Mid-Columbia Medical Center, Fresenius Kidney Care (dialysis).
- Work: various locations, no specific location.
- Shopping and Pharmacy: Safeway, Fred Meyer, Grocery Outlet/Cascade Square, BiMart
- Schools: elementary and middle school primarily, Columbia Gorge Community College
- Veterinarians and Dog Groomers

- Wasco County Library
- Community Action Program (during winter months)
- Post Office
- Mid-Columbia Senior Center (congregant meals)
- Marijuana Dispensaries
- Social visits to other residences

## The Link and Public Transportation Funding

The Link Public Transit's funding sources and actuals from the Link Public Transit FY19 and FY20 are detailed in the tables below. Included are funding sources that the Link may not have received funding from during FY19 or FY20, but could apply to in future cycles.

FY20 includes the months of March-June during the time of statewide COVID-19 quarantine in Oregon. The fare box revenue total (includes Dial A Ride and the Deviated Fixed Route) for FY20 was \$23,968.29, considerably lower than that of FY19 at \$31,372.77. The Link's new Deviated Fixed Route was launched in April of 2019.

FEDERAL Program/Source:	Purpose	Allocation Method	The Link Revenue FY19	The Link Revenue FY20
		ODOT		
FTA 5310/ODOT Seniors and Individuals with Disabilities	Seniors and individuals with disabilities; often limited to capital projects	Formula to STF agencies	\$85,761	\$64,668.21
FTA 5310/ODOT Seniors and Individuals with Disabilities	Eligible projects are operations, mobility management, purchased service, and preventive maintenance.	Discretionary to rural and small urban	\$14,457.95	\$71,081.00
FTA 5311: Formula Grants for Rural Areas	Rural Populations less than 50,000	Formula to Rural providers	\$102,393.06	\$123,680.00
Transit Network and Intercity (5311 f) (see STIF Intercity below)	Bus service between cities and regions	Discretionary to intercity providers	\$11,510	0
FTA 5339: Bus and bus facilities	Vehicles, facilities, equipment	Discretionary rural and small urban via state	\$33,200	\$61,227.00 (Bus/bus

				shelters) \$59,165.00 (vehicle)
FTA 5303/4	Transportation Planning	Discretionary	0	0
STIP Enhance	--		\$4,304.87	\$131,466.13
CARES Act	COVID relief funding to cover COVID-related expenses	Distributed through Formula and through Needs-based programs	N/A	\$17,612.00
FHWA FLAP: Federal Lands Access Program	All transit purposes for services that access federal lands		0	0

STATE Program/Source	Purpose	Allocation Method	The Link Revenue FY19	The Link Revenue FY20
		ODOT		
STF: State of Oregon's Special Transportation Fund (final cycle before STF and STIF are merged for the 2023-25 cycle) =composed of cigarette gas tax, non-highway use gas tax, ID card revenues (General fund removed per 2018 legislature)	Older Adults, people with disabilities	ODOT by formula and discretionary; STF agency discretionary local prioritization	\$67,000	\$67,700
STIF: Statewide Transportation Improvement Fund (Statewide employee tax)	Enhance public transportation	Formula with a base of at least \$100K	\$209,267	\$389,301.00
<ul style="list-style-type: none"> <li>• <u>STIF Discretionary</u></li> <li>• <u>Statewide Transit Network Program</u></li> </ul> --FTA 5311(f) --STIF Intercommunity Fund	Enhance public transportation services	Competitive grant program	0	0
	Improve transit, coordination, reduce GHG, improve active transportation	STIF Intercommunity Fund: Competitive	0	0

Rural Veterans Healthcare Transportation Grant Program (Oregon Lottery funds to the Oregon Department of Veterans' Affairs)	Connect Veterans to healthcare services	Competitive Grant program Managed by ODOT	N//A	0
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Income from "Eligibility Programs" Program/Source	Purpose	The Link revenue FY19	The Link Revenue FY20
PacificSource NEMT benefit	Qualified Medical	93,193.40	\$63,115 *Impacted by COVID-19 March-June *Impacted by new CCO 2.0 Contract
Medicaid: Through contracts with organizations like the local CDDP provider, EOSSB, and others serving the developmentally disabled.	Non-medical Medicaid resources for the developmentally disabled.	0	0

Local sources Program/Source	Purpose	The Link revenue FY19	The Link Revenue FY20
City of The Dalles	Local Assessment	\$10,000	\$20,000
Farebox Revenue—Dial A Ride (Inclusive of ticket sales to organizations)	Farebox	\$31,374.77 DAR and Deviated Fixed (April-June)	\$19,526.11
Farebox Revenue-Deviated Fixed Route	Farebox	See above	\$4,577.18 (Impacted by COVID-19 March-June)
PacificSource	Farmers Market	\$9,685	0
Providence Health Services and Mid-Columbia Medical Center	Farmers Market	\$2,750	0
Greyhound Line	Bus stop	\$3,600 (\$300/month)	\$3,524.37
Greyhound Line	Ticket Sales Commission	N/A Not yet launched during this time period	\$657.20

Lobby Vending Machine	Sales percent	\$400.00	--
Northern Wasco County People's Utility District	Economic Development	\$5,469.55	0

Total Income	FY19	FY20
	\$788,003.59	\$1,392,412.77

#### Local Grant Opportunities

- Google Community Grant (for wifi on the buses)
- Joan Birchell Grant Program: Applicants must be a nonprofit. MCEDD has 501 (c) 3 status with the Four Rivers Nonprofit
- AARP Community Challenge
- Transportation Growth Management Program (DLCD and ODOT)
- Columbia Gorge Health Council Community Grant programs
- PacificSource Foundation

#### Other Local Public Transportation Funding Options:

- Advertising
- Local general funds (City, County)
- Transportation Impact Fees
- Transportation Utility Fees
- System Development Charges
- Special Assessments
- Other nonprofit or private grant programs
- Partner investments in pass purchases (Community College, employers, health care organizations)
- Donations
- Local grants

## Improving Coordination

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As the Link's city-wide fixed-route services and the regional public transit system expands, there are new opportunities to partner with other organizations to meet their client's transportation needs.

### The Gorge TransLink Alliance

Wasco County enjoys a well-established level of coordination between the area's transportation providers through The Link's participation in the Gorge TransLink Alliance, a bi-state coalition of five county's transportation providers, state transportation officials and local agency partners in the Mid-Columbia region. The Alliance is facilitated by MCEDD's Mobility Manager. This individual works closely with Alliance members and other partners to consider local and regional transportation services, service gaps, costs, funding needs, available funding streams, innovative and appropriate technologies. The Mobility Manager is also responsible for identifying opportunities for collaboration and coordination and convening and facilitating these potential partnerships.

To help promote existing transportation services, MCEDD's Mobility Manager conducts community outreach to area organizations serving the needs of vulnerable and special needs populations, as well as to employers and the general public. Quarterly meetings of the Gorge TransLink Alliance are organized and facilitated by the Mobility Manager in order to aid communication and build partnerships, thus fostering an environment where regional transportation concerns can be addressed.

The Mobility Manager position is grant-funded. Gorge TransLink Alliance members support the Mobility Manager position through agency resolutions and Memorandums of Understanding, along with match and in-kind assistance.

### Organizations serving Target Populations

#### **The Community Developmental Disabilities Program**

This program currently in transition as the Mid-Columbia Center for Living's contracted role ends in September 2020. CDDP services include eligibility determination, case management, licensure of Foster Homes and protective service investigations for persons with intellectual and developmental disabilities for Hood River, Wasco, and Sherman counties.

Previously, the Link did have a contract with MCCFL for nonmedical Medicaid transportation services supported by the Local Match funding program, but did not continue the contract.

There is an opportunity for the Link to reach out to the new CDDP provider (not selected at this time) to provide transportation services using Developmental Disability transportation funds to purchase bus



passes, especially for the deviated fixed route services, or to purchase dial-a-ride services. A travel training program should be established and could engage other people with developmental disabilities who are already using the bus system as travel trainers.

### **Opportunity Connections**

Changes in state and federal regulations have resulted in Opportunity Connections, a social services agency that supports adults with intellectual disabilities, no longer operating its sheltered workshop known as the Columbia Gorge Center in Hood River. Rather than providing jobs, Opportunity Connections is now focused on finding jobs within the community for its clients and helping their clients succeed at these jobs. Opportunity Connections workers need transportation to their community job location rather than the previous centralized worksite. Opportunity Connections is dedicated to providing more opportunities for their clients to become more integrated with their communities. Transportation funds would come from the CDDP organization or service brokerages like the Eastern Oregon Support Services Brokerage.

A joint travel training program with Opportunity Connections, the Link, and Columbia Area Transit could train both independent clients and staff to use the fixed route bus services within and between the counties. A travel training program would also include a fare mechanism that would be easy for clients and staff to use as part of the contract.

### **Eastern Oregon Support Services Brokerage (EOSSB)**

The Eastern Oregon Support Services Brokerage provides services to people with intellectual or developmental disabilities in 13 counties including Hood River, Wasco, and Sherman counties. Eligibility is determined through the CDDP. EOSSB also has transportation funds that can be used to provide transportation services to their clients, whether dial-a-ride or a bus pass on the fixed route system. EOSSB contracts with both public and private transportation providers to provide for their clients' varying needs.

### **The Oregon Department of Human Services (ODHS)**

ODHS has many programs that assist older adults and people with disabilities, including Aging and People with Disabilities, Vocational Rehabilitation, Developmental Disabilities, and Self Sufficiency. Staff also participate in the East Cascades Workforce Board Local Leadership Team that includes the Oregon Human Development Corporation and meets at the Columbia Gorge Community College once a month. This Leadership Team has access to transportation funds for the people that they serve and would be interested in purchasing bus passes or participating in an ongoing travel training program.

### **Community Action Program of East Central Oregon (CAPECO)**

CAPECO serves Gilliam, Hood River, Morrow, Sherman, Umatilla, Wasco, and Wheeler counties and focuses on CAPECO focuses on four key social service needs in east central Oregon. Services include the Area Agency on Aging, Oregon Project Independence, Congregant and Meal Delivery, Food Pantries, and the Aging and Disability Resource Connection of Oregon (ADRC). ADRC staff connect their clients to local resources like public transportation services. CAPECO's Senior Advisory Council meets once a quarter in The Dalles and would be an excellent meeting for the Link staff to attend on a regular basis.

### **The Gorge Native American Collaboration**

Facilitated and convened by the Next Door Inc, this bi-state collaborative includes representatives from tribal and community leadership, state agencies, non-profits, health care organizations, and other tribal agencies, with a focus on serving the tribal people who live and work along the Columbia River. Initially the project efforts focused on addressing the severe impacts of COVID-19 on these communities, but project goals have expanded to addressing the chronic needs that were exacerbated by the pandemic. These needs include transportation, housing, education, healthy food access and medical. These meetings represent a rare opportunity for transit agencies to learn more about these communities and to identify ways that public transportation can serve them.

### **The Next Door, Inc (TNDI)**

The Next Door, Inc operates many programs that are community- and advocacy based. These programs empower and create leadership within historically underserved communities like Native Americans, migrant workers, and Latino and Hispanic populations. TNDI also operates a consulting service that gives other organizations access to the communities that TNDI serves by contracting to conduct in-depth needs assessments, extensive survey work, and focus groups.

## **Resiliency: Emergency Management Partnership**

Long before disasters and other events hit, local communities must continually reassess plans and responses to all kinds of emergencies. Transportation is a critical component of these efforts, particularly for non-drivers and people who need mobility assistance during emergency situations or require other means to have access to essentials such as food, medical care, and prescriptions.

Strategies to become a key stakeholder in Wasco County's Emergency Management planning, response, recovery, and mitigation activities include building relationships with the key emergency management officials, identify capabilities and limitations of services and resources, inventory residents and pockets of populations with special needs (physical disabilities, low income, LEP), and engage the organizations who serve those people with emergency planning efforts. Participating in county-led emergency management planning and tabletop exercises is a good way to become integrated into the emergency management systems planning for Wasco County.

The Mid-Columbia Economic Development and Wasco County have approved a Memorandum of Understanding outlining an agreement that in the event of an emergency or disaster MCEDD would provide buses and drivers if available to Wasco County for assistance in transporting threatened citizens.

## Coordinated Care Organizations and Non Emergency Medical Transportation

A **Coordinated Care Organization** is a network of all types of health care providers (physical health care, addictions and mental health care and dental care providers) who work together in their local communities to serve people who receive health care coverage under the Oregon Health Plan (Medicaid). CCOs focus on prevention and helping people manage chronic conditions, like diabetes. This helps reduce unnecessary emergency room visits and gives people support to be healthy.

From January 1, 2020, and over the next four years, the CCOs must focus on the governor's four priority areas: improve the behavioral health system, increase value and pay for performance, focus on social determinants of health and health equity, and maintain sustainable cost growth. The new contract has new requirements for the CCOs, the transportation brokerages they contract with, and the transportation providers that contract with the brokerages to provide direct transportation services.

The CCOs contract with transportation brokerages to provide non-emergency medical transportation, a Medicaid benefit. The largest share of federal transportation funding for human services comes from Medicaid-funded NEMT benefits. PacificSource, the CCO for Wasco County, did not continue the previous transportation brokerage contract with GOBHI, but contracted with Logisticare, a for-profit transportation brokerage based out of Florida.

Conflicting goals are a fundamental challenge to human services and public transportation coordination. Public transportation goals involve transporting as many people as possible in the most cost-effective way possible. Public transportation goals include serving the entire community. For the CCO, transportation is a benefit provided only to eligible clients, with a focus on individual needs, not general public or community needs.

These conflicting goals were highlighted by the 2013 Transportation-Human Services Coordination Study, a collaborative effort by ODOT's Public Transit Division (PTD) and the Oregon Department of Human Services. The study examined the opportunities and barriers for improved coordination of public transportation and human services in Oregon. A primary conclusion of the study was that the greatest potential for improved coordination is at the state agency level. However, currently there is no state mandate for coordination and, with exceptions, coordination among state agencies is limited at best. The 2013 study noted that the absence of a statewide policy forum for discussion of how transportation services will be provided in the State's new Coordinated Care Organizations (CCO) model was an example of the need for collaboration among state agencies and regional and local service providers on coordination policy and implementation.

One of the outcomes of the new OHA requirements and the onboarding of a new transportation brokerage has been a significant drop in use of the local public transportation providers for NEMT rides like the Link, the Tygh School Community Center bus, and Columbia Area Transit. For the Link Public Transit, this will have an impact on the NEMT revenue historically used as match for State and Federal grants. Also, as transportation becomes more and more expensive to provide as a service and as current investor-

subsidized transportation services lose their subsidies, the switch to a taxi-based model may prove unsustainable financially for the State's Medicaid system.

Additionally, some local residents with NEMT benefits are using the Link's Dial-a-Ride service instead of calling the PacificSource transportation brokerage (Logisticare) to use their transportation benefit because they would rather be served by the public system that they trust. This also creates a hardship for the Link Public Transit, as the public transportation system is then forced to cover most of the actual cost of the rides that should be covered by the Oregon Health Plan.

As was noted in the 2013 ODOT Transportation-Human Services Coordination Study, better coordination and communication between DHS, OHA, the CCOs, Oregon Department of Veterans Affairs, and public transportation providers should be established in order to create a coordinated, efficient, and effective transportation system that serves the entire community. The study recommended establishing a Statewide Transportation-Human Services Coordination Initiative to accomplish these objectives:

1. Identify actions to overcome regulatory, jurisdictional, geographic and cultural barriers to coordination.
2. Identify opportunities to improve regional and out-of-region connectivity in public transportation and human services.
3. Identify opportunities to leverage public transportation funding and resources at the state and local levels to achieve cost efficiencies and strengthen the public transportation system.
4. Engage service providers, including Coordinated Care Organizations, in order to increase their awareness about the most efficient and effective transportation service options.
5. Identify opportunities for interagency coordination with veterans programs and public transportation services, barriers to veterans transportation and strategies to address them, and opportunities to improve coordination with brokerages for veterans transportation.

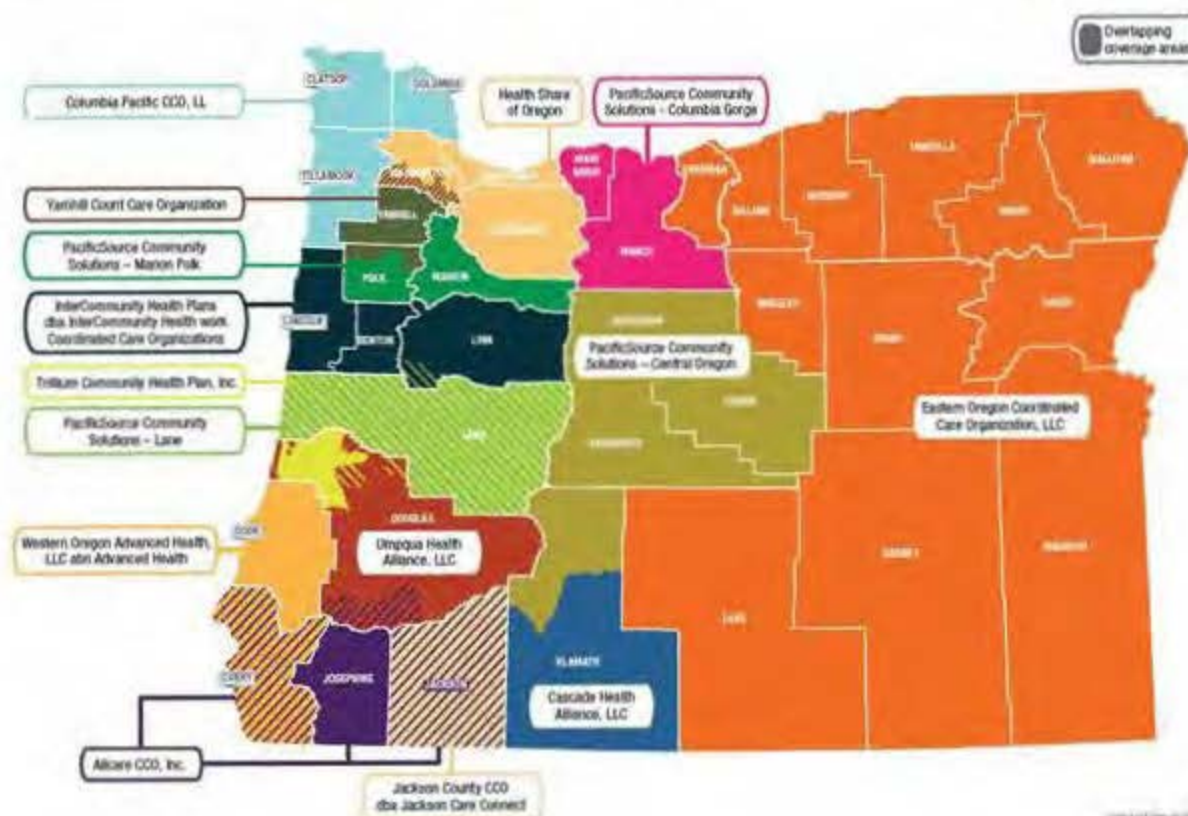
In the long-term, the Link Public Transit could work with the CCO and OHA to clarify OHA's goals and intentions and to continue to communicate the consequences and impacts of those requirements on public transportation providers. In the short-term, the Link Public Transit could partner with other public transportation agencies like CAT to work with the transportation brokerage to identify strategies for better coordination and support for public transportation services.

Federal transportation policy calls for coordination of public transportation with human services transportation to avoid duplicative and overlapping services and to achieve cost savings for all federally funded programs. The Medicaid program is the largest federal program for human services transportation, spending approximately \$3 billion annually on Non-Emergency Medical Transportation (NEMT). The successful coordination of transportation services is affected by the extent to which resources for NEMT are coordinated with and complement public transportation and other human services transportation programs. Because the Medicaid program is administered by states, which are able to set their own rules within federal regulations and guidelines set by the Centers for Medicare and Medicaid Services,

coordination of NEMT with public transit and human services transportation is highly dependent on each state Medicaid agency's policies and priorities.<sup>23</sup>

## Coordinated Care Organization 2.0 Service Areas

Oregon  
**Health**  
Authority



<sup>23</sup> Handbook for Examining the Effects of Non-Emergency Medical Transportation Brokerages on Transportation Coordination (National Academies of Sciences, Transportation Research Board, 2018)

## Circles of Care

The Circles of Care program operates under AGE+, a statewide nonprofit created to support successful aging for all Oregonians. Circles of Care intends to address the challenge that the US has a rapidly growing aging population and not enough resources to meet the needs of older adults, especially those living in rural areas. The mission of this program is to develop solutions within the community to improve the lives of older adults, their families and the communities that they live in. Circles of Care is a volunteer-based program supporting older adults in The Dalles to age in place and to feel more connected to their community. Volunteers help with yard work, transportation, light housecleaning, meal preparation and companionship. Volunteers provide door through door assistance with transportation needs.

The Link Public Transit is coordinating with this new volunteer program in The Dalles, sharing information with residents who may need this service. Circles of Care volunteers could also coordinate with the Link to provide travel training services for residents who might be able to use public transit if they had initial assistance or door through door assistance.

# Transportation Needs and Barriers

Across the target populations, there was great consistency in the identified service needs, gaps, and barriers with a few exceptions for special groups of residents. The list was developed through the analysis of the survey responses and stakeholder meetings and interviews.

Mobility Barriers	
Service Expansion	<ul style="list-style-type: none"> <li>Expanded Dial-a-ride service throughout the entire county: South Wasco County, Dufur and Mosier.</li> <li>Consistent fixed route service between The Dalles and Hood River that includes a stop in Mosier is needed.</li> <li>Weekends and later evenings are needed.</li> <li>Regular service that is dedicated to providing medical trips from Gorge region to Portland Medical Centers.</li> </ul>
Dial-A-Ride	<ul style="list-style-type: none"> <li>30-minute wait window causes anxiety and for some populations is untenable.</li> <li>Reservations must be made in advance (ability to pre-plan required).</li> <li>Riders would like to schedule and receive real-time information about their ride from their phones.</li> </ul>
Geography	<ul style="list-style-type: none"> <li>Intercity Medical Trips (from The Dalles to Hood River)</li> <li>Expanded service throughout the entire county: South Wasco County, Dufur and Mosier.</li> <li>Vehicles have great difficulty accessing higher elevations in poor weather conditions.</li> </ul>
Transit Information	<ul style="list-style-type: none"> <li>No real-time information available.</li> <li>Most riders have difficulty reading a bus schedule.</li> <li>Printed schedules still circulating that are out of date.</li> <li>Riders need transit information at the bus stops.</li> </ul>
Fares	<ul style="list-style-type: none"> <li>Fare transactions are difficult to understand and to manage: exact change, paper tickets, cash only.</li> <li>Tickets only available for purchase at the Transit Center.</li> <li>Cost: \$1.50 or \$3.00 roundtrip is out of reach for some, especially older adults on Medicare without transportation benefits.</li> <li>\$5.00 for the South County Shopping Bus is out of reach for some.</li> <li>People transferring from one provider to another must pay for each leg of the trip.</li> </ul>
Regional Provider	<ul style="list-style-type: none"> <li>Transfers from one bus service to the next are difficult to make.</li> <li>Dispatchers aren't familiar with other providers' updated schedules and policies.</li> </ul>



Coordination	<ul style="list-style-type: none"> <li>• Service and operational procedures are not consistent.</li> </ul>
Organizational Coordination	<ul style="list-style-type: none"> <li>• Poor hospital staff- to- transportation staff discharge communication after medical appointments and hospitalization.</li> <li>• Fare mechanisms are hard to administer to clients, especially when they need to access multiple transit providers.</li> <li>• Human Service Organizations, front line staff, and case workers do not know what public transportation resources exist and do not know how to use them.</li> <li>• Emergency Management preparations for mass evacuations or other needs for public transit.</li> </ul>
Targeted Needs Assessments	<ul style="list-style-type: none"> <li>• Targeted transportation needs assessments for Veterans, Native Americans, Migrant Workers, Latino and Hispanic Communities, Work Force (commuters), South Wasco County.</li> </ul>
Outreach	<ul style="list-style-type: none"> <li>• Some populations need carefully designed outreach programs.</li> <li>• More general outreach needed.</li> </ul>
Travel Training	<ul style="list-style-type: none"> <li>• Some populations need carefully designed travel training programs (Veterans, Native Americans, older adults and elders, youth, people with developmental disabilities).</li> <li>• Ongoing Train the Trainer program needed for Human Service agencies.</li> </ul>
Language and Culture	<ul style="list-style-type: none"> <li>• Drivers and dispatchers need more training in language and cultural differences</li> <li>• Bilingual staff</li> <li>• Bilingual and culturally appropriate transit informational products.</li> <li>• LEP-appropriate or Plain Language for public-facing materials.</li> </ul>
Families	<ul style="list-style-type: none"> <li>• Fare costs for multiple family members traveling at the same time can be prohibitively expensive</li> <li>• Confusion over car seat requirements.</li> </ul>
Door Through Door Service	<ul style="list-style-type: none"> <li>• There are unique challenges in Oregon to serve those who need door through door service.</li> <li>• Institutional barriers include Oregon Health Authority policies and liability challenges.</li> <li>• Transit drivers are not trained or provided liability coverage to serve clients inside the home (door through door).</li> <li>• Most in-home health care programs don't provide enough hours per week to include transportation assistance.</li> </ul>
Safety	<ul style="list-style-type: none"> <li>• General public concerns about contracting COVID-19 on the bus.</li> <li>• Minority and marginalized communities concerned about racism or discrimination on the bus or in the public space.</li> <li>• Fears that the bus driver will call policing authorities, resulting in arrest, deportation, or removal of their children (Latino and Hispanic, Native American communities).</li> </ul>
Rider Engagement	<ul style="list-style-type: none"> <li>• More opportunities for riders to participate in service design.</li> <li>• More opportunities for riders to give feedback about existing services.</li> </ul>

Funding	<ul style="list-style-type: none"> <li>Limited local funding: a significant issue for Wasco County, and relevant mainly to The Link, is the limited amount of local funding that can be used to leverage state and federal funding sources. The Link has no taxing authority to supplement for local match. Local general fund contributions are a common source of local match for non-district providers.</li> </ul>
NEMT	<ul style="list-style-type: none"> <li>Medicaid recipients lose their transportation benefits when they turn 65 yrs old and are transferred to Medicare</li> <li>NEMT ride bookings have decreased since January 1, 2020. NEMT revenue is an important source of revenue for the Link, providing match for state and federal funding,</li> </ul>

## Strategies to Address Needs, Barriers and Gaps

Based upon information gathered from public meetings, surveys, and stakeholder interviews the following are strategies to address Wasco County's transportation needs, barriers and gaps. Strategies affecting seniors are marked by an S, those affecting individuals with disabilities are marked by a D, those affecting low-income individuals are marked by an LI and those affecting Limited English Proficiency individuals are marked by and LEP. The Wasco County Public Transportation Advisory Committee was tasked with determining the Priority rankings for each of the strategies corresponding to an identified transportation need, barrier or service gap. In the chart below, 1 indicates a #1 priority, 2 indicates a #2 priority, and 3 indicates a #3 priority.

### Category: Sustain Existing Transportation Services

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI, LEP)	Resource Capacity
Continue to provide the current dial-a-ride transportation service which is vital to special needs populations.	Maintain dial-a-ride transportation operations.	1	S,D,LI, LEP	Administration capacity exists. Financial resources likely available through STF funding for operations.
Continue to provide current shopping buses which are very popular and highly utilized.	<ul style="list-style-type: none"> <li>• Maintain shopping bus service.</li> <li>• Conduct regularly scheduled review of service to ensure target populations needs are</li> </ul>	3 (High)	S,D,LI, LEP	Administration capacity exists. Financial resources likely available to fund operations.

Maintain intercity service to Hood River to connect with CAT's intercity Portland bus service.	<ul style="list-style-type: none"> <li>• Maintain intercity service to Hood River to connect with CAT's intercity Portland bus service.</li> <li>• Conduct regularly scheduled review of service to ensure target populations needs are being met.</li> </ul>	2 (high)	S,D,LI, LEP	Administration capacity exists. Financial resources likely available to fund operations.
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### Category: Operations

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI, LEP)	Resource Capacity
Fleet Management	<ul style="list-style-type: none"> <li>• Provide for replacement of vehicles that have exceeded their useful life.</li> <li>• Provide funding for ongoing and timely preventative vehicle maintenance to ensure the safety and reliability of the transportation services.</li> <li>• Seek funding for additional vehicles required for any service expansion.</li> <li>• Continue to explore fleet electrification</li> </ul>	1	S,D,LI, LEP	Administration capacity exists. Financial resources likely available through STF funding for operations as well as through other state transportation grants, e.g. 5310.
Maintain affordable fares as cost is an issue for the target populations.	<ul style="list-style-type: none"> <li>• Continue to secure state, Federal and local funding to keep fares minimal.</li> <li>• Explore other fare options and mechanisms, pass systems, and partnerships.</li> </ul>	1	S,D,LI, LEP	Administration capacity exists.

Address scheduling difficulties presented by the need for 24-hour advance notice for dial-a-ride services. Resolve frustration over the 30-minute pick-up window/wait-time for dial-a-ride service.	<ul style="list-style-type: none"> <li>• Better educate target populations about how the transportation system operates and encourage people to use the fixed route service when possible.</li> <li>• Travel training services can help more people to use the fixed route service.</li> <li>• Explore new technologies that can track the bus in real time and allow online or mobile scheduling.</li> </ul>	3 (High)	S,D,LI, LEP	<ul style="list-style-type: none"> <li>• Administration capacity exists.</li> <li>• The Transit Development Plan will explore the feasibility and sustainability of additional fixed route or deviated service within the City of The Dalles.</li> <li>• A travel training program can be shared with Human Services and other Transit Agency partners.</li> </ul>
Expand current payment options.	<ul style="list-style-type: none"> <li>• The Link has already adopted a mobile ticket app, but riders might need outreach and training for higher adoption rate.</li> <li>• Continue to monitor and explore new fare payment systems and technologies.</li> <li>• Explore options for monthly and annual passes.</li> <li>• Review locations and distribution options for purchase of tickets.</li> </ul>	3 (high)	S, D,LI,LEP	<ul style="list-style-type: none"> <li>• Administrative capacity exists.</li> <li>• Special foundation or local/regional grant money may be available for start-up costs when a viable option is identified.</li> </ul>
Address staff language and cultural training skills to meet the needs of those with Limited English Proficiency.	<ul style="list-style-type: none"> <li>• Establish a regular Staff language and cultural training program.</li> <li>• Work with community-based partners to train and hire bilingual staff.</li> </ul>	2 (High)	S,D,LI, LEP	Administrative capacity exists.

Adopt new technologies to address riders' needs and realize more efficiencies.	<ul style="list-style-type: none"> <li>Explore and adopt new technologies to help overcome rider barriers like dispatching software and rider-facing tools.</li> <li>Coordinate with the Gorge TransLink Alliance so that tools are used across the system and enable transfers.</li> </ul>	3 (High)	S,D,LI, LIP	Administrative capacity exists. Transit Development Plan will address this topic. Transit Tech Assessment will provide specific recommendations
Implement the Transit Development Plan to enhance service delivery and better serve the transportation needs of the City of The Dalles.	Use the Transit Development Plan's recommendations as a guide to next steps.	2	S,D,LI, LEP	Administration capacity exists. May require additional financial and staff resources. Some financial resources are likely available through STF & 5310 funding as well as through other state and Federal transportation grants, e.g. discretionary funds; local funds will be necessary as will be fares; private partners may be interested in supporting.
Continue to improve rider experience at bus stops.	<ul style="list-style-type: none"> <li>Rider information tools</li> <li>Benches/seating</li> <li>Shelters</li> </ul>	3 (Medium)	S,D,LI, LEP	Administrative capacity exists.
Continue to expand organizational capacity and seek opportunities to create efficiencies with regional coordination	Work with the Gorge TransLink Alliance to create a more streamlined, efficient, and coordinated regional public transit system.	1 (Medium)	S,D,LI, LEP	Administrative capacity exists. •Transit Development Plan will address this topic.

## Category: Service Expansion

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI, LEP)	Resource Capacity
Expand dial-a-ride service area coverage inclusive of the entire county.	<ul style="list-style-type: none"> <li>Analyze operations to see if efficiencies would provide greater ability to offer more reliable service to outlying areas of the county.</li> <li>Consider public/private partnership to expand services throughout the county.</li> <li>Continue to seek state/federal and private grant funding to support expanded service.</li> </ul>	3 Medium	S,D,LI, LEP	<ul style="list-style-type: none"> <li>Administration capacity exists.</li> <li>Would require additional financial and staff resources.</li> <li>Financial resources are likely available through STF funding as well as through other state and Federal transportation grants, e.g. discretionary funds; local funds would be needed; private partners may be interested in supporting.</li> <li>Transit Development Plan will address this challenge.</li> </ul>
Employment transportation: improve access for individuals in the target populations needing regular public transportation to/from work.	<ul style="list-style-type: none"> <li>Seek state/federal/local and private grant funding to support service expansion to meet workers' needs.</li> <li>Consider cooperative partnership with employers to help fund service expansion.</li> <li>Conduct a survey of employers to clarify needs, identify partners and define potential contributions.</li> <li>Explore incentives for employers to participate.</li> </ul>	3 (High)	D,LI,LEP	<ul style="list-style-type: none"> <li>Administration capacity exists.</li> <li>Would require additional financial and staff resources.</li> <li>Discretionary funding; local funding would be needed; private partners may be interested in supporting.</li> <li>Foundation funds for needs assessment.</li> </ul>



Continue to develop a more robust regional transit network, especially to destinations including Hood River and Portland.	Discuss connections through the Gorge TransLink Alliance.	1	S,D,LI,LEP	Administration capacity exists. Would require additional financial and staff resources.
Expansion of service hours. Expansion to include weekends.	Seek state/federal and private grant funding to support expanded service hours.	3 (High)	D,LI,LEP	Administration capacity exists. Would require additional financial and staff resources.
Expansion to provide a regional van system that goes directly to OHSU, the VA, and other major medical facilities in Portland.	Seek state/federal funding. Partner with health care organizations, the DAV van program or Veterans Service Officers, and non profits.	1	S,D,LI,LEP	Administration capacity exists. Would require additional financial and staff resources.

## Category: Stable Funding

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI,	Resource Capacity
Address limited local funding that can be used to leverage state and federal funding sources.	<ul style="list-style-type: none"> <li>• Continue to seek all Federal and state transportation grants that The LINK is eligible for.</li> <li>• Leverage all match against Federal and state grants.</li> <li>• Engage local groups to advocate for public transportation funds.</li> <li>• Identify potential additional sources/partners to support local operational funding or local match, such as support from the Chamber, the City, Community College etc.</li> <li>• Identify and secure nontraditional sources of local funding, such as support from the business community.</li> <li>• Develop a strategy to discuss the feasibility of establishing a taxing authority through referral to voters to establish a Public Transit District.</li> <li>• Work with PacificSource and OHA to develop NEMT policies that create a stronger partnership with public transit.</li> </ul>	2 (High)	S,D,LI, LEP	The Link currently seeks out and applies for eligible grants. Working with local groups to develop advocates for public transportation requires additional administrative capacity. Work to identify and build collaborative operational support from potential additional sources/partners.

## Category: Marketing/Education/Outreach

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI, LEP)	Resource Capacity
Improve bilingual marketing and public awareness of the County's transportation services and how to access them.	Work with community based partners on marketing and outreach.	2 High	S,D,LI.LEP	Administrative capacity exists.
Continue general outreach to highlight new services available to all. Market and promote the system to ensure target populations are aware of the services available.	<ul style="list-style-type: none"> <li>Continue the work of the "Everybody Rides" campaign for outreach.</li> <li>Distribute material about the transportation system at key sites.</li> <li>Maintain existing promotion routes, including website, Radio and print.</li> <li>Explore effective opportunities to better promote the services offered.</li> </ul>	2 High)	S,D,LI.LEP	Administrative capacity exists.
Address safety and security concerns voiced by Limited English Proficiency stakeholders, Native Americans, older adults and elders, and other target populations.	<ul style="list-style-type: none"> <li>Develop a strong agency statement of support for marginalized groups.</li> <li>Understand a riders' civil rights.</li> <li>Engage in the outreach necessary to learn how to address fears.</li> </ul>	3 (High)	S,D,LI.LEP	Form partnerships with organizations representing target populations.
Needs Assessments	Engage community-based organizations to conduct an in-depth needs assessment for underserved communities like Veterans, Native Americans, migrant workers, individuals without homes.	3 (High)	S,D,LI.LEP	Apply for grants that will fund these activities.

Travel Training	<ul style="list-style-type: none"> <li>• Develop a Travel Training program with other transit agencies and community partners.</li> <li>• Increase connections to Community Health Workers (CHW) and other frontline staff who work directly with clients. Provide marketing materials and information; provide education at training events.</li> <li>• Develop a travel training program that uses leadership and individuals from within these communities to lead the trainings.</li> <li>• Address the ease of using the system for target populations with better connections to the natural communication points, such as Community Health Workers, the Next Door Inc's Advocacy groups, Veterans' organizations, and service providers for older adults and individuals with developmental disabilities.</li> </ul>	3 (High)	S,D,LI.LEP	Apply for grants that will fund these activities. Work with community partners who can lead the program. Apply for grants to fund these activities
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## Category: Planning and Coordination

Identified Transportation Needs/Barriers and Service Gaps	Strategies to Address	Priority	Population Affected(S/D/LI,	Resource Capacity
Increase options for regional travel in the Mid-Columbia area.	Continue participation in the Gorge TransLink Alliance to network and collaborate with the Mid-Columbia transportation service providers. Gorge TransLink Alliance members continue to identify and bring to fruition funding opportunities to support regional transportation connections.	1 (Medium)	S,D,LI.LEP	Capacity currently exists through the Administrators' regular participation in the Gorge TransLink Alliance.
Continued collaboration with Human Services providers is essential to meet the needs of the target population.	Attend regular public Human Service organization meetings to maintain strong working relationships and bolster the ability to respond collaboratively to emerging needs or changing conditions. Many of these organizations have their own transportation budgets that could be used to expand services or leverage grant funds.	2	S,D,LI.LEP	Capacity exists within the current Administration.

Coordinate with local and regional planning processes to develop more transit-supportive land use policies, infrastructure, and communities.	Establish regular communication channels with local and regional planning departments including emergency management. Establish the public transit agency as a key stakeholder in all planning efforts.	3 (Medium)	S,D,LI.LEP	Capacity exists within the current Administration.
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# Plan Review and Adoption

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## 2007-2010 Coordinated Transportation Plan Adoption

The first draft of this coordinated transportation plan was presented to the Wasco County STF committee on January 11, 2007 and to the Wasco County Board of County Commissioners on January 17, 2007. It was discussed at both of these meetings. The draft plan was approved for submission to the Oregon Department of Transportation with the applications to the Public Transit Division Discretionary Grant Program. The final plan was completed in April 2007.

## 2009-2011 Coordinated Transportation Plan Update

Under contract with Association of Oregon Counties, Mid-Columbia Economic Development District began updating the plan for 2009-2011. A draft was presented to the Wasco County STF committee in January and March 2009. The draft plan was also posted on MCEDD's website (<http://www.mcedd.org>) for public review between February 2009 and March 2009. Stakeholders were encouraged to provide feedback. The final plan was approved by the Wasco County STF committee and the Wasco County Court in April 2009.

## 2016-2020 Coordinated Transportation Plan Update

Under an ODOT subcontract with the Hood River County Transportation District, Mid-Columbia Economic Development District began updating the plan for 2016-2019. A draft was presented to MCCOG's Transportation Network's STF Committee on September 21 and October 24, 2016. The draft plan was also posted on MCEDD's website (<http://www.mcedd.org>) for public review between September and October 2016. Stakeholders were encouraged to provide feedback. The final plan was approved by the Wasco County STF committee on October 24, 2016 and by the Wasco County Commissioners on November 2, 2016, and extended through 2020 on August 1, 2018.

## 2020-2023 Coordinated Transportation Plan Update

Using STIF funding, Mid-Columbia Economic Development District completed the Wasco County Coordinated Transportation Plan update in 2020. A draft was presented to the Wasco County Public Transportation Advisory Committee on October 29, 2020. The Wasco County PTAC approved the draft for recommendation to the Wasco County Board of Commissioners on December 3, 2020. The public comment period was open from November 6-20, 2020. The draft plan was posted on MCEDD's



website (<http://www.mcedd.org>), the Gorge TransLink.com, and the Link's and the Gorge TransLink's social media platforms, and was sent as a public notice to the Columbia Gorge News. Stakeholders were emailed directly and encouraged to provide feedback. The final plan was approved by the Wasco County Board of Commissioners on December 16, 2020.

## Future Plan Reviews

This plan is designed to be reviewed and updated at least once every three years. It should be reviewed and updated in 2023/2024 at the latest.

## Appendices

### Appendix A: Updated Fleet Inventory for the Link Public Transit

Operator	Model/ Year	Mileage Estimate	ADA Accessible	Remaining Useful Life*	Seating Capacity
The LINK	2011 Toyota Van	96,371	No	0	6
The LINK	2012 Toyota van	134,829	no	0	6
The LINK	2018 Dodge Van	19,440	Yes	3	5-1
The LINK	2010 Ford Eldorado	167,025	Yes	0	12-2
The LINK	2011 Ford Eldorado	93298	Yes	0	12-2
The LINK	2011 Ford Eldorado	165,161	Yes	0	12-2
The LINK	2014 Ford Elkhart	123,894	Yes	3	12-2
The LINK	2007 Ford Eldorado	129,420	Yes	0	12-2
The LINK	2020 Ford Starcraft	15,650	Yes	5	12-2

\*Note: Useful life is defined as 5 years or 150,000 miles.

## Appendix B: Veterans Transportation Needs and Services

### Oregon Department of Veterans Affairs (ODVA): Veterans Transportation Programs

**Beneficiary Travel:** Reimbursement program for mileage and/or costs incurred while traveling to and from VA health care facilities, to include special modes of transportation and some common carrier transportation, such as bus, taxi, airline, or train travel.

**Veterans Transportation Service (VTS):** A transportation program for non-ambulatory and remote VA patients that provides transport to VA Medical Centers within a 20-mile radius only. Currently only serving Veterans with dialysis or chemotherapy needs (essential medical). All Veterans with federal VA-funded medical appointments are eligible to ride VTS, but first priority is given to wheelchair-bound patients with no other transportation alternatives.

**Special Mode Transportation:** Service is contracted out with private providers such as Metro West and American Medical Response (AMR). Veterans must be eligible for this service by meeting criteria including:

6. 30%+ disability rating
7. The disability itself must require the specific service
8. Must be medically necessary and the physician must place the transportation request
9. Poverty level
10. Transportation benefit cannot be placed through Medicare/Medicaid.

Counties served within this region: Sherman, Klickitat, Gilliam, Wheeler, Crook, Deschutes, Skamania, Cowlitz, Hood River, Wasco.

### Notes from Interviews with Columbia Gorge Transportation Providers and Veterans Service Officers

**Gilliam County Transportation:** GCT does not connect to the DAV van because it is more difficult to schedule the rides to meet the van at the stop in The Dalles than to take the Veteran directly to the VA. GCT feels that the DAV van's schedule is too long day for any person, especially if they are ill or older. GCT uses the Highly Rural Veterans Healthcare Transportation grant program to cover transportation costs to pick up Veterans at their door and transport directly to medical appointments. The grant fully covers the cost of transporting Gilliam County Veterans to their medical appointments in The Dalles, Hood River, or Portland. Gilliam serves between 15-21 unique Veterans per month, with an average of 40-50 trips per month.

**Sherman County Community Transit:** SCCT does not connect to the DAV Van because it is more difficult to schedule the connection rides than taking the Veteran directly to the VA. They are also sensitive to the long day required of Veterans who take the DAV van service. Sherman County uses the Highly Rural Veterans Healthcare Transportation grant money to transport Veterans to medical appointments. These grant funds usually only cover rides that Sherman County provides for 9 months out of the year. Sherman County provides the funds for the rides not covered by the grant, on average \$18,000 per year that must be covered by the general Sherman County Community Transit budget. At one time, the Sherman County VSO did allocate a part of the VSO's budget to transportation and the VSO budget still has a line item for transportation (currently budgeted at \$0). Sherman County's contribution to the VSO budget is \$4,200. Brenna Banstra from ODVA stated that per ORS 406 450, the "pass-through" dollars that fund the VSO's budget do not include Veterans' transportation services.

**Wheeler County Transportation:** Jonathan Asher states that STF grant funds cover any Veterans transportation costs not covered by the Highly Rural Veterans grant.

**The Link, Wasco County:** The Link does not provide transportation to Portland. The Link refers calls from Veterans needing transportation to the Portland VA or to Sherman County Community Transit.

**Columbia Area Transit, Hood River County:** CAT is interested in coordinating with other transportation providers and possibly with the brokerage and PacificSource to provide transportation for Veterans and other residents to OHSU, the Portland VA, and Providence in Portland. Prior to 2018, CAT provided a service 2 days a week that left from Hood River and would make a stop at OHSU. The Link connected to that service in Hood River.

**Tri-County Veterans Service Officer (Gilliam, Wheeler, Sherman), Paul Conway:** Paul doesn't know any Veterans who use the DAV Van. He refers the Veterans who have transportation needs to each county's transportation provider.

**Wasco County Veterans Service Officer, Russell Jones:** Russell has heard that the DAV Van works really well and getting to the VA in Portland is not a problem. He feels that the issue is getting the Veterans to other medical appointments scheduled by Veterans Evaluation Services (VES) or QTC Medical with local providers or those located elsewhere in Portland, Newberg, or Vancouver. He does get 2-3 inquiries per month from Veterans needing transportation services, but usually the VSO volunteer at the front desk fields the calls, so Russell Jones does not have much first-hand knowledge of the transportation challenges of Veterans in Wasco County. Another issue is reaching the Veterans with information about services. The younger Veterans are not joiners (American Legion, DAV, VFW). Many of the older Veterans are on FaceBook.

**Wasco County Veterans Service Office Manager, Elijah Preston:** The primary transportation challenge for Veterans is accessing the VA in Portland. The County Commissioners and County Administrator are very supportive of Veterans services and most likely would bring more resources to a Veterans transportation project.

***Hood River County Veterans Service Officer, Eric Akin:*** The DAV Van program is not working well for Veterans in Hood River County. The DAV Van program serving this region has difficulties finding volunteer drivers. Before the Stay Home, Save Lives directive, there were two drivers on the list. The schedule says that the service is available M-F, but only if they can locate and schedule a volunteer driver. The DAV Van program covers 7 counties: Hood River, Wasco, Sherman, Gilliam, Wheeler, Klickitat, Skamania with specified stops (different stops than what is indicated on the two schedules online). The Director of the program (office in Washington DC) retired in January and has not been replaced. It's very difficult for Veterans to get a ride to the specific stops at the scheduled times. The alternative is a taxi, which is \$160.00 from Hood River to the Portland VA. Many cannot use the regular public bus service because they can't get to the bus stops. 90% of appointments that he is aware of are scheduled for the Portland VA. The DAV van usually sits in the parking lot in Hood River unused. He sees it sitting there when he comes to work. Another reason that Veterans do not use the DAV van could be that there is no outreach or marketing of the program to Veterans in the area. Only 50% of Hood River Veterans are currently aware of the Veterans Service Office in Hood River. 50% awareness is actually an improved number over a few years ago because of the VSO's current strong outreach efforts over the last few years. Eric Akin states that there is a great need for door-to-door transportation service.

***Human Services Council (SW Washington):*** In 2011, the Human Services Council spearheaded a project to put together existing resources in a Veterans Transportation booklet. Their One Call/One Click resource website has a filter for Veterans to discover more transportation resources and is kept current: [tripresourcecenter.org](http://tripresourcecenter.org).

#### ***ODOT Transportation Human Services Coordination Plan (2013)***

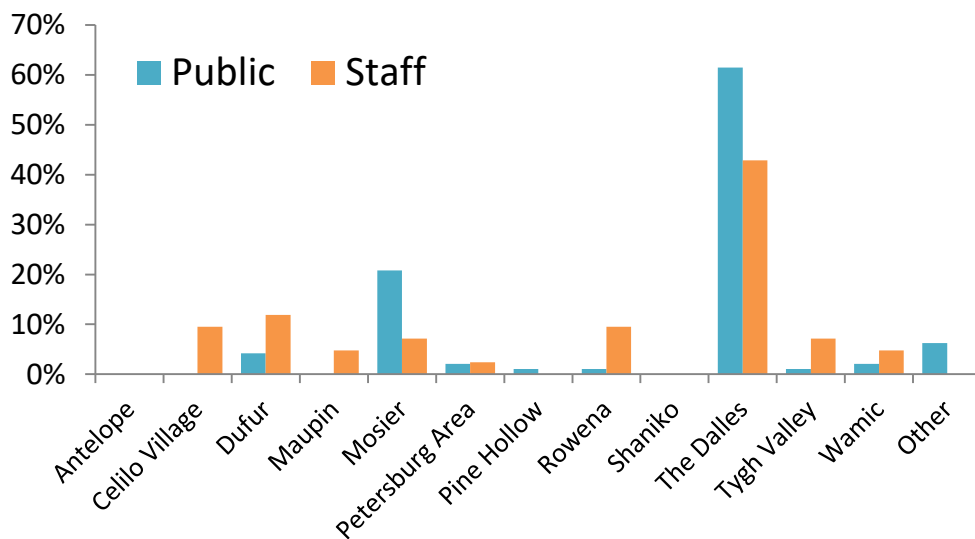
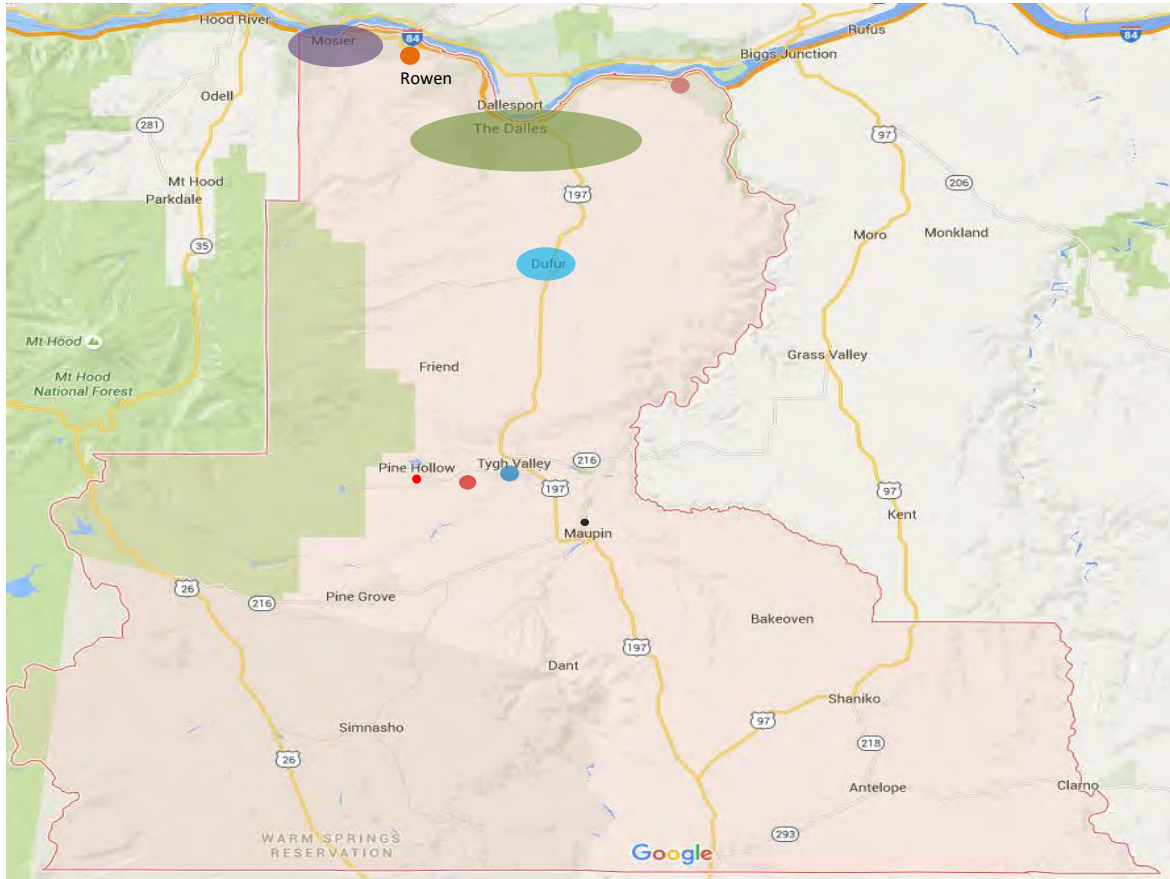
This plan recommended identifying opportunities for interagency coordination with Veterans programs and public transportation services, barriers to Veterans transportation and strategies to address them, and opportunities to improve coordination with brokerages for Veterans transportation. This could include a OHSU/VA dedicated hospital van that services the Columbia Gorge and makes daily trips to medical facilities in Portland.

#### ***Mid-Columbia Action Council***

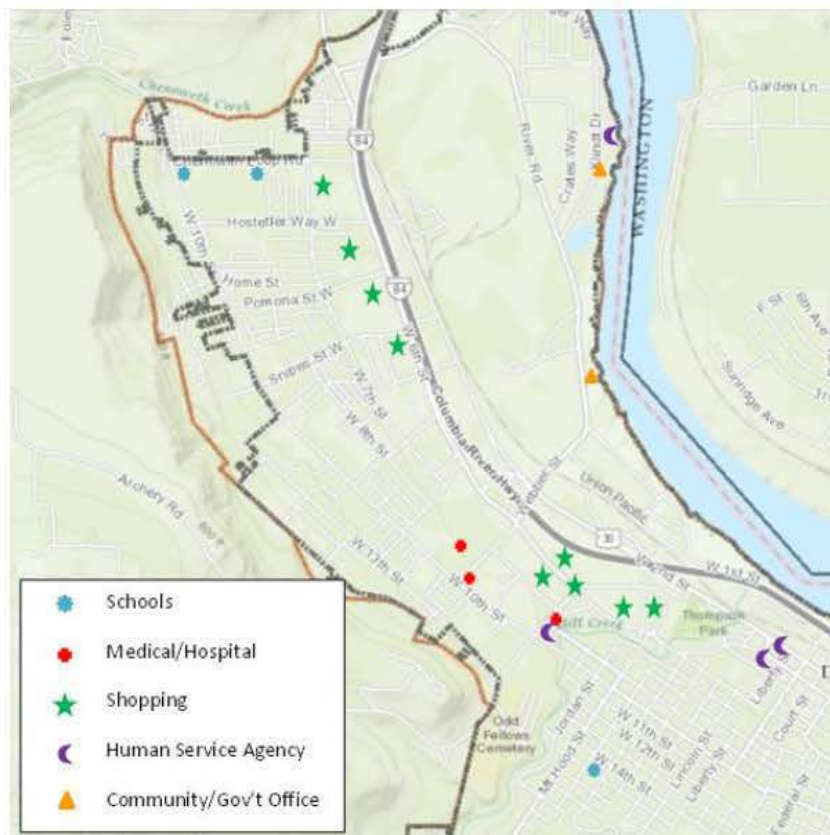
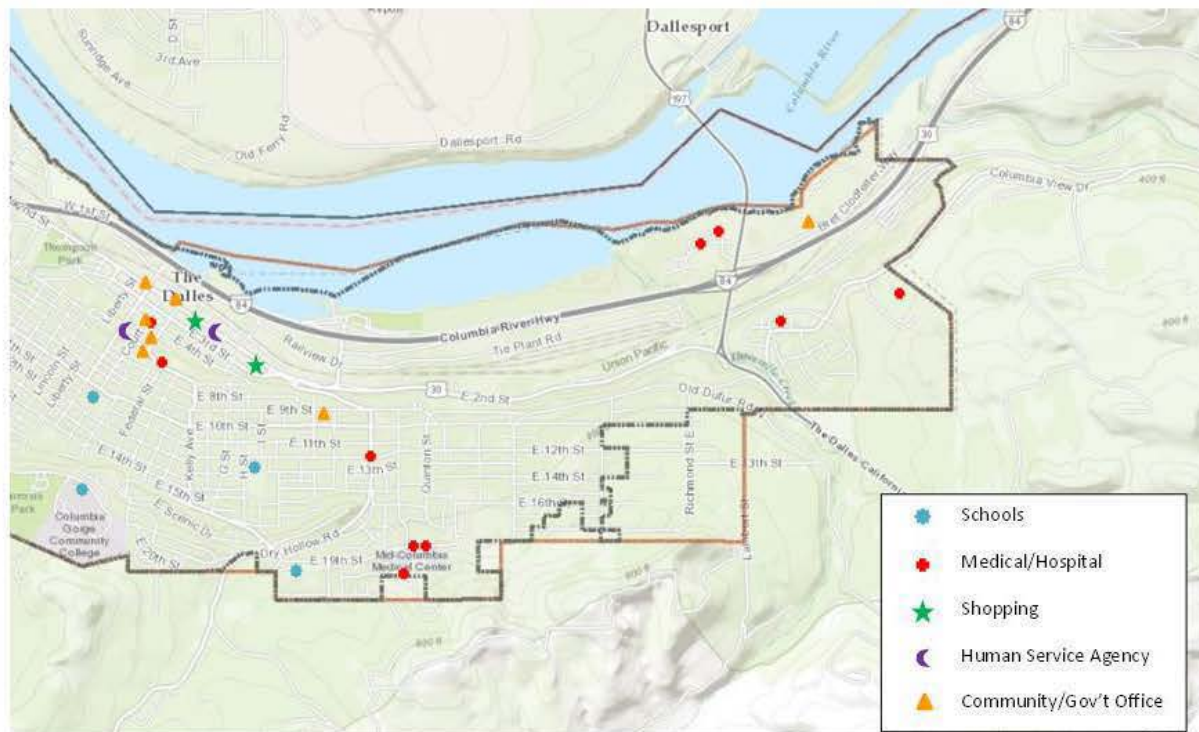
The Mid-Columbia Action Council administers the Supportive Services for Veteran Families in Hood River, Sherman, and Wasco counties. The program provides supportive services for low or very low-income veteran families residing in or transitioning to permanent housing. These services are designed to increase the housing stability of veteran families that are at-risk of or are experiencing homelessness. A Veteran family may be comprised of a single individual or of multiple persons. The head of household or the spouse of the head of household must be a veteran.

## Appendix C: Where do Survey Respondents Live?

Note: Staff responses = where staff think/know their clients live



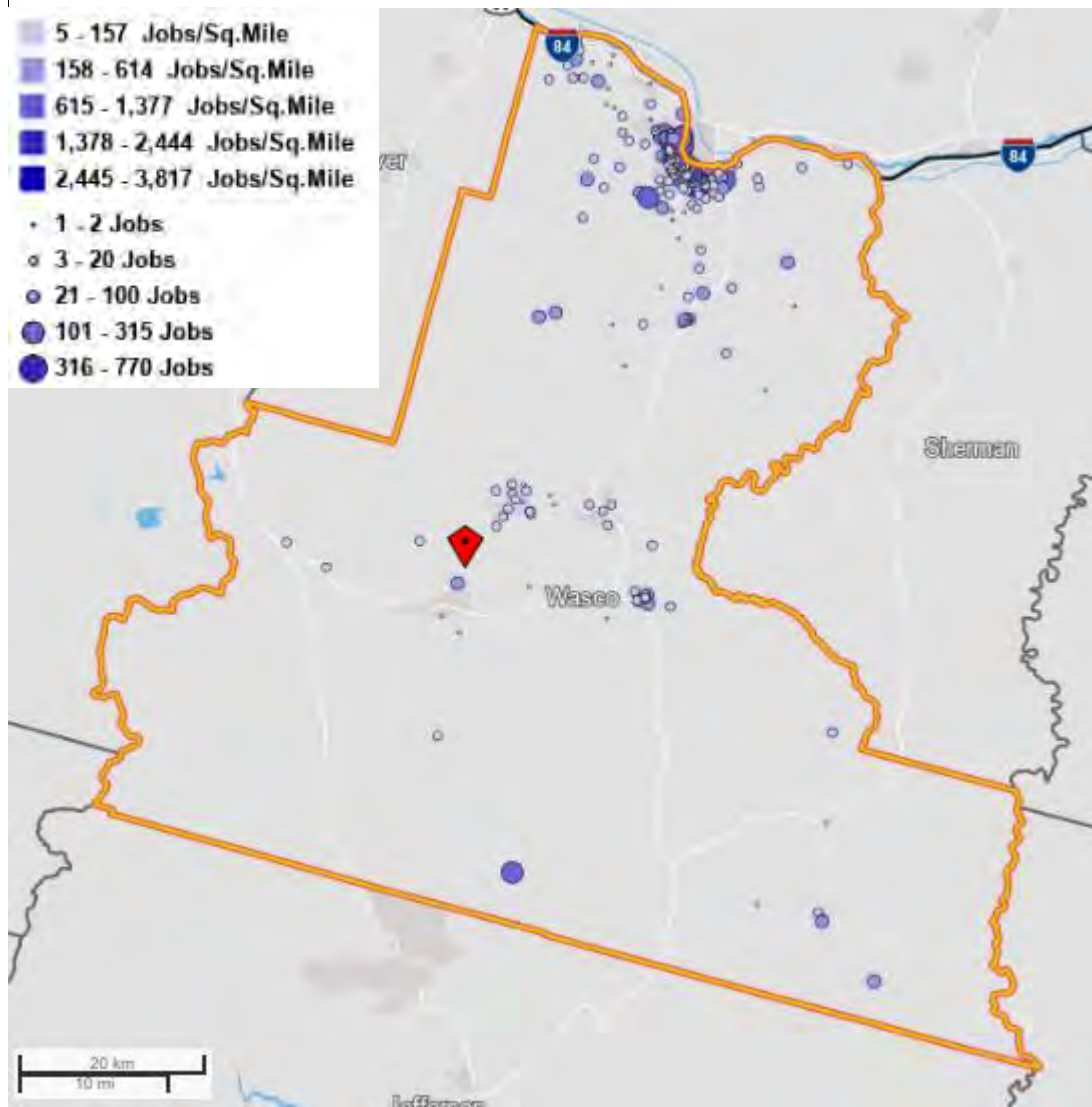
## Appendix D: Primary Destinations Map



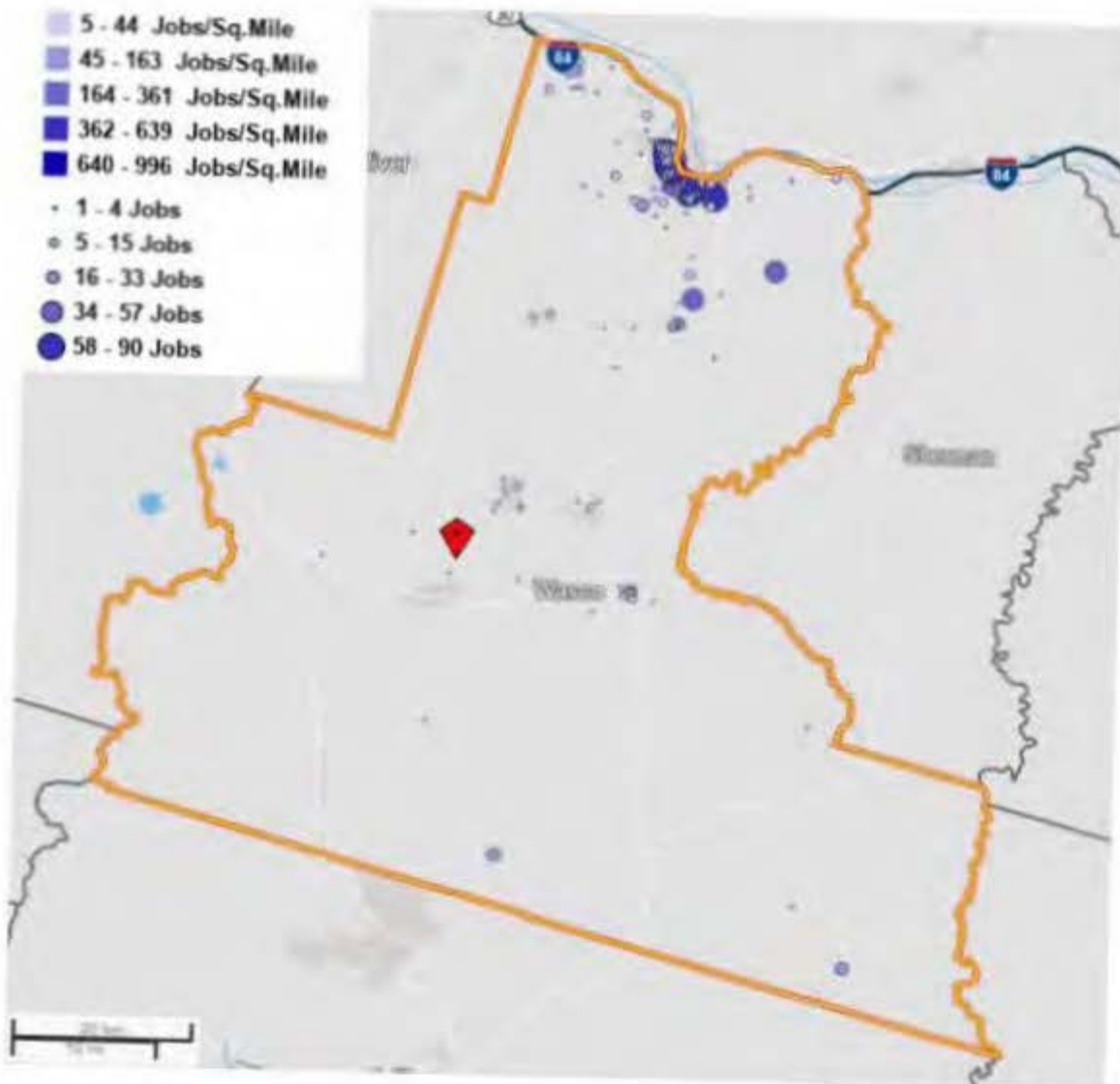


## Appendix E: Distribution of Work Areas

(Data: U.S. Census Bureau OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2017;  
Universe: Counts and Densities of all jobs and all workers)

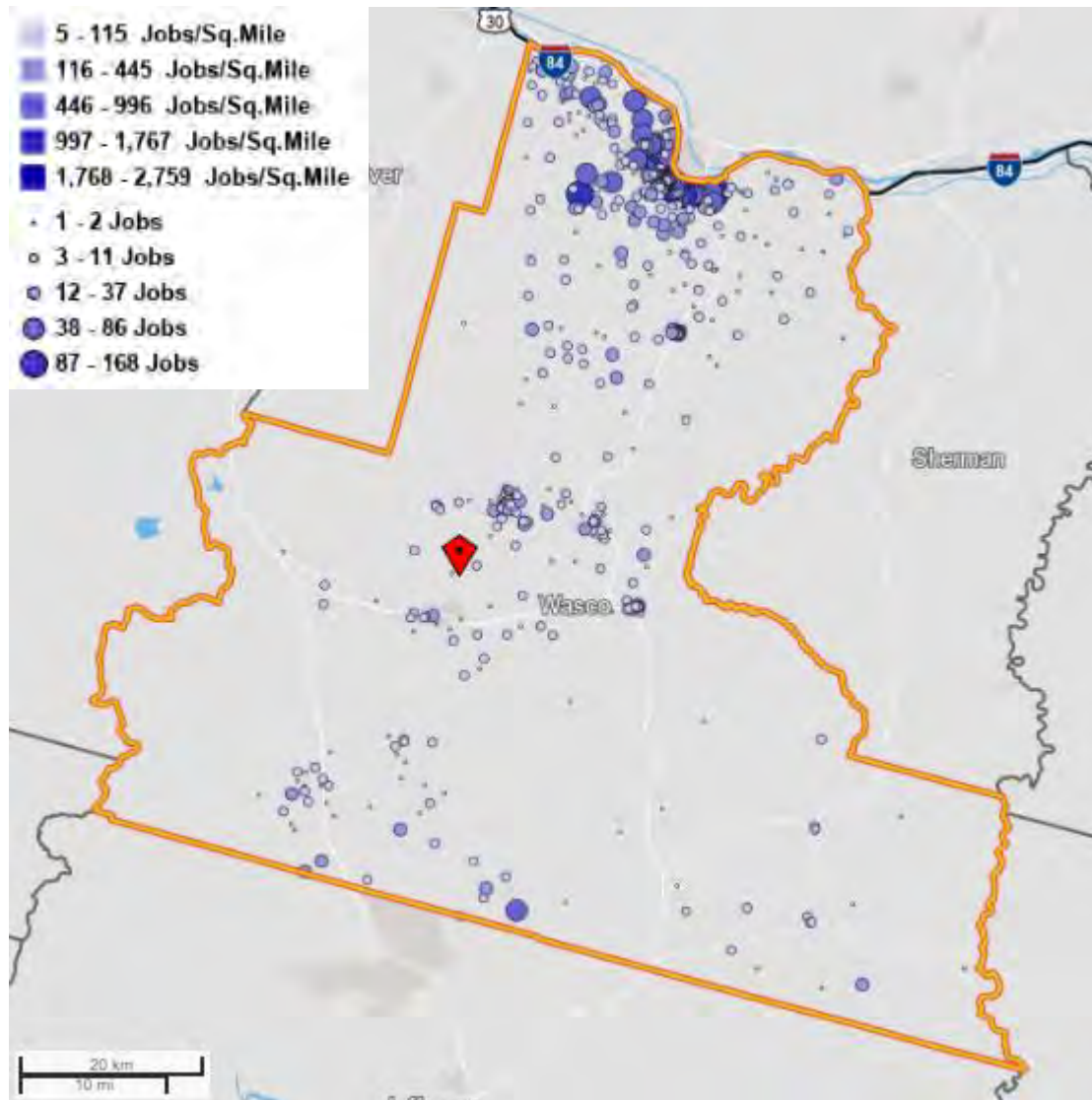


## Distribution of Work Areas for Low Income Workers in Wasco County



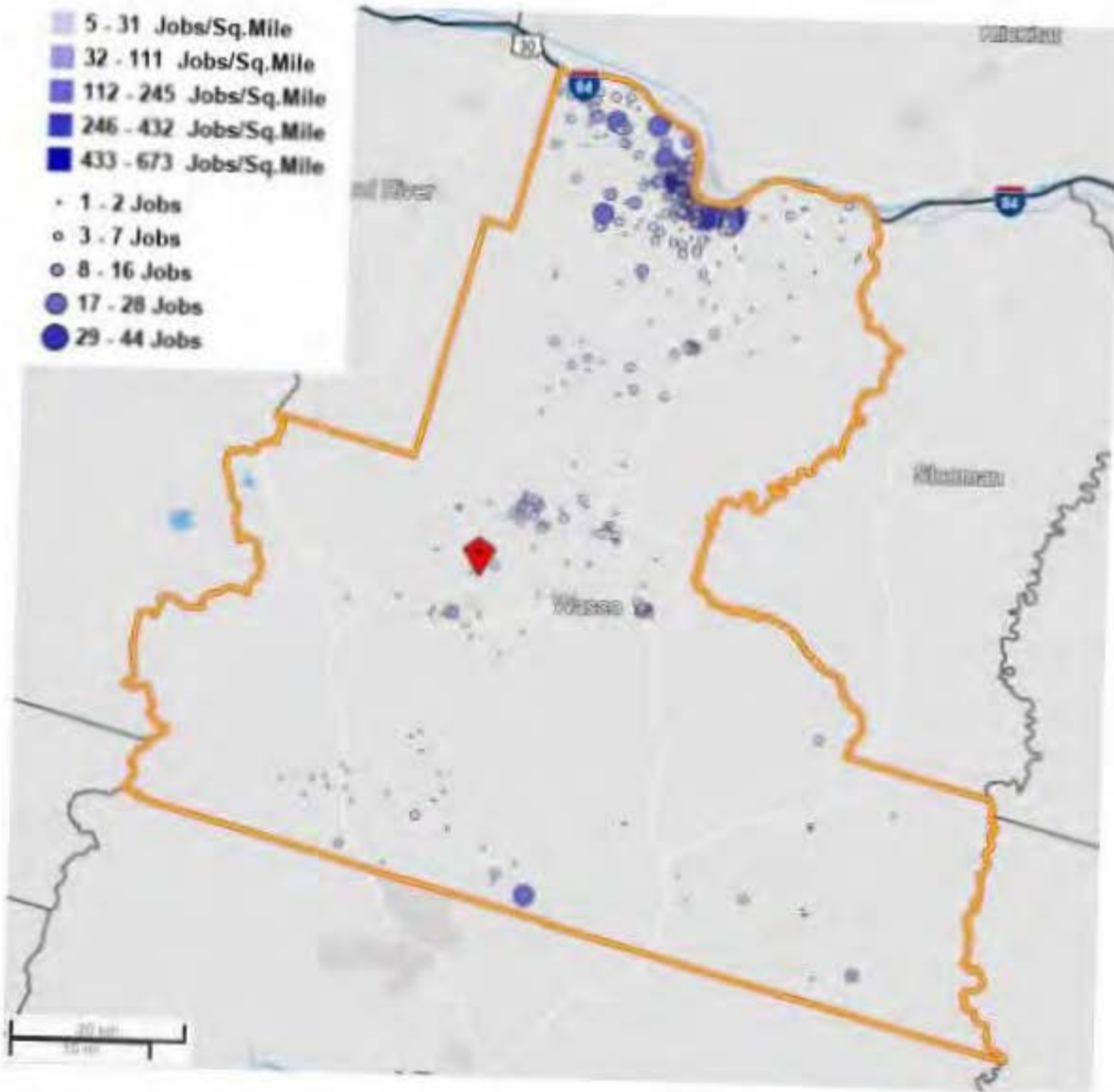
## Distribution of Home Areas for Workers in Wasco County

(Data: U.S. Census Bureau OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2017;  
Universe: Counts and Densities of all jobs and all workers)



## Distribution of Home Areas for Low Income Workers in Wasco County

(Data: U.S. Census Bureau OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2017;  
Universe: Counts and Densities of all jobs and workers making \$1,250 per month or less)

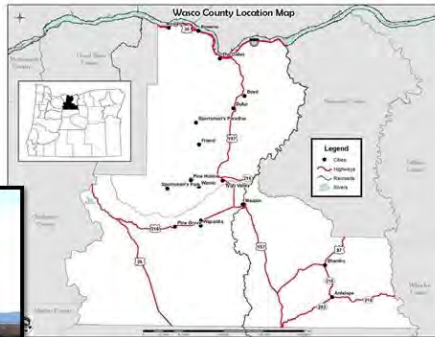




## Appendix F: Survey Response Summary

# Wasco County Community Outreach

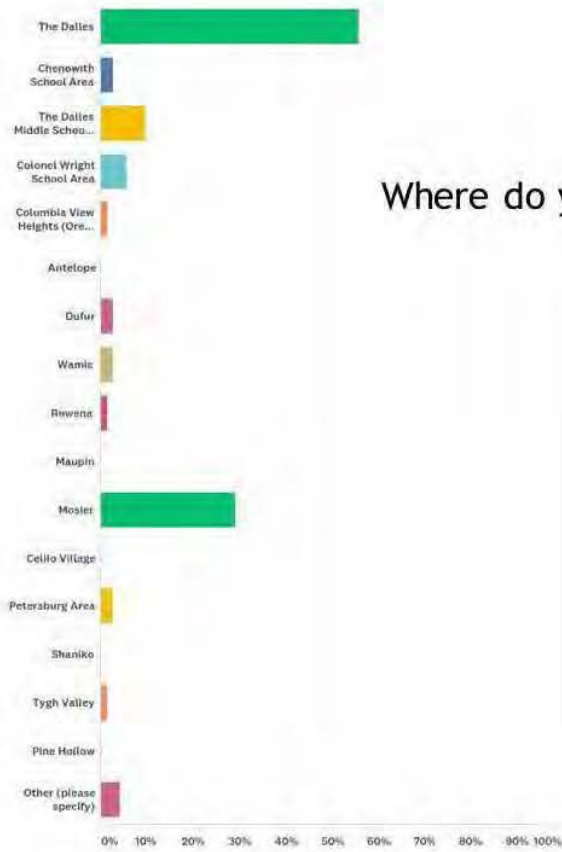
*Summary of Community  
Engagement and Responses*



## Stakeholder Surveys

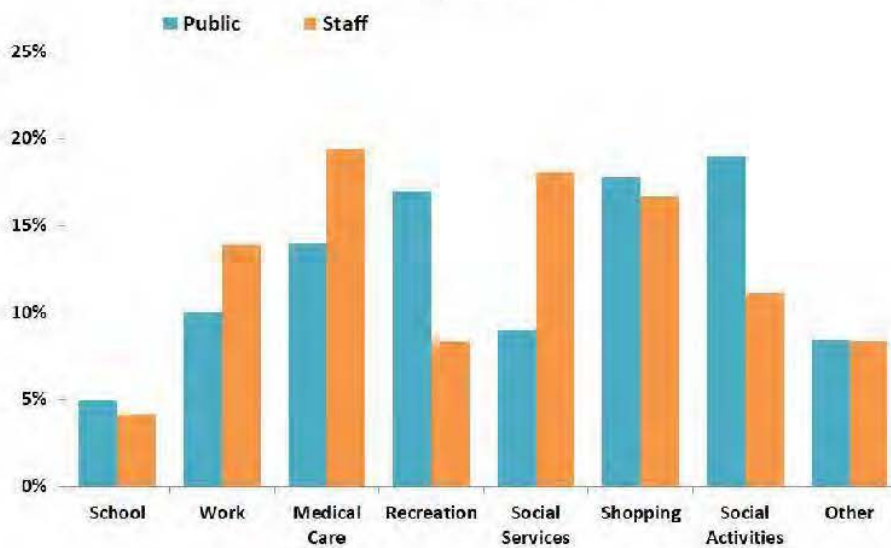
These organizations distributed paper copies and electronic links to a SurveyMonkey survey. 92 public surveys were returned: 72 electronic surveys and 20 paper surveys. 8 Staff surveys were returned: 7 electronic surveys and 1 paper survey.

- |   |   |
|---|---|
| DHS - Aging & People with Disabilities      | • Abogadores                            |
| DHS - Vocational Rehab                      | • Natives on the Big River              |
| DHS - Self-Sufficiency                      | • Columbia River Community Health       |
| Mid-Columbia Center for Living - The Dalles | Worker Collaborative                    |
| Mid-Columbia Housing Authority              | Organizing Latin Advocates              |
| Opportunity Connections                     | City of Mosier                          |
| The Dalles Senior Center                    | City of Maupin                          |
| The Dalles Senior Center - Meals on         | Gorge TransLink-Social Media (FaceBook) |
| WheelsWasco County Veterans Service Office  | The Link-Social Media (Facebook)        |
| North Central Public Health                 | Bridges to Health Pathways Huddle       |
| The Next Door, Inc:                         |   |
| • Mid-Columbia Health Equity Advocates      |   |
| • Latinos en Accion                         |   |

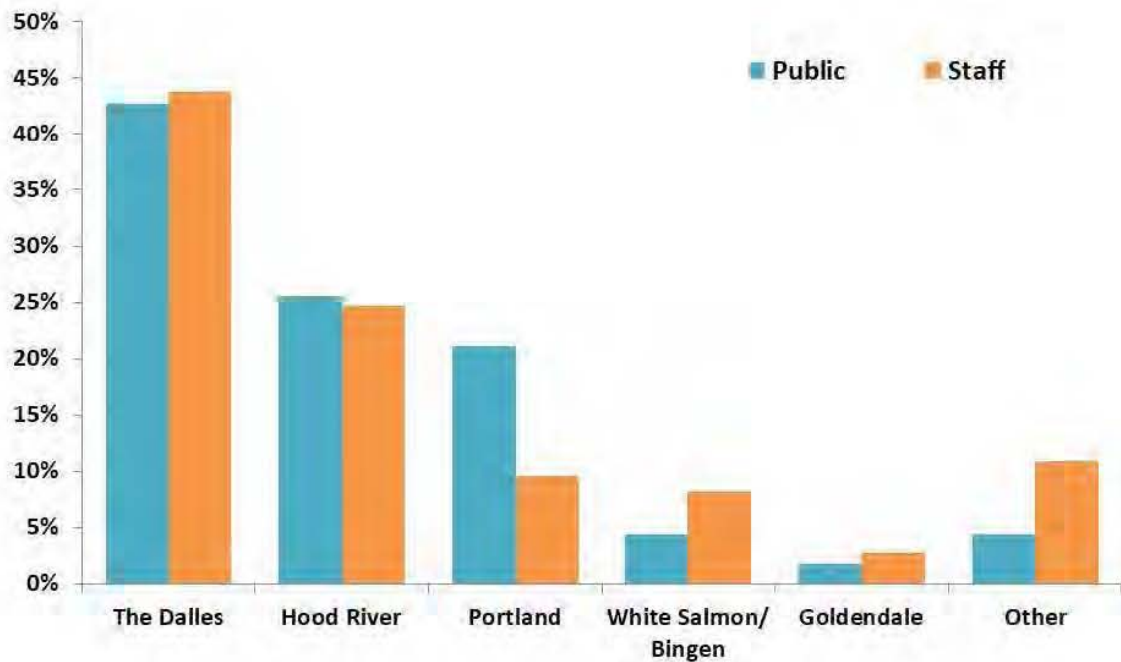


Where do you live in Wasco County?

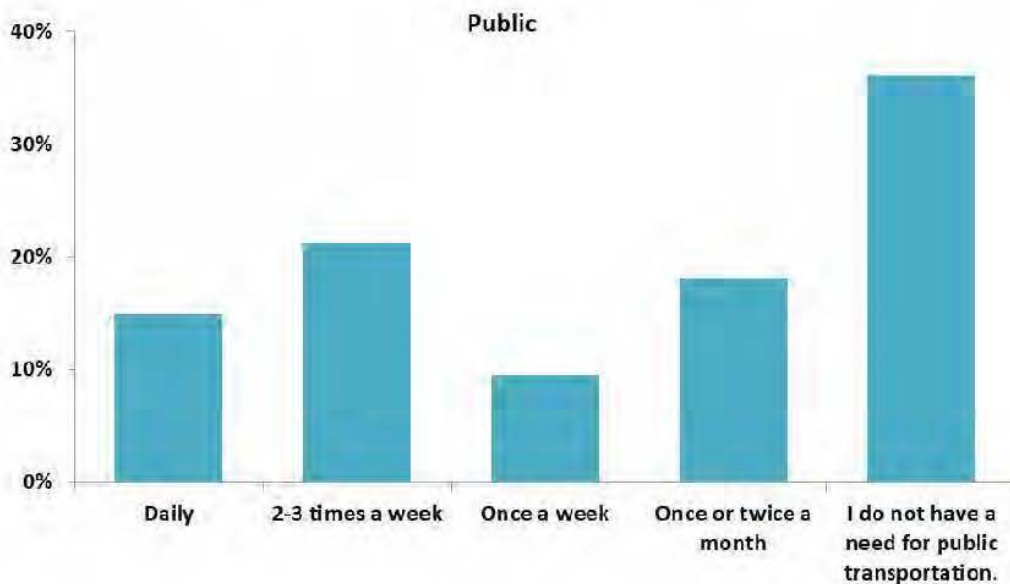
What are your main purposes for using public transportation?



## What are your main destinations when using public transportation?

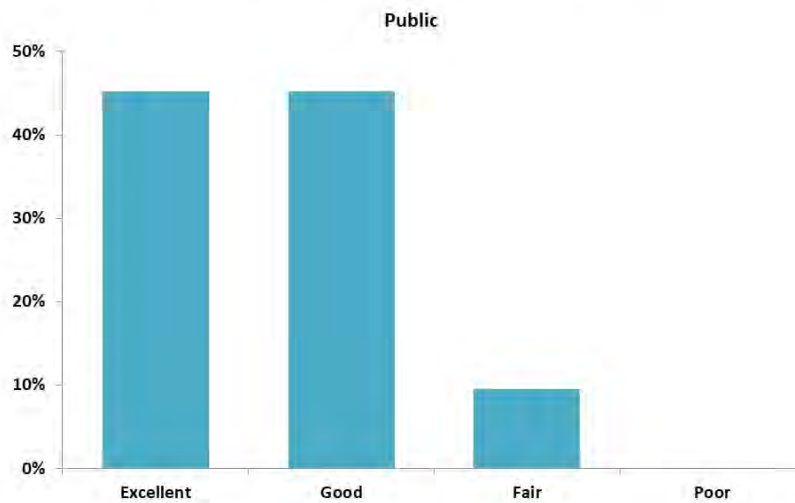


## How often do you have a need for public transportation?

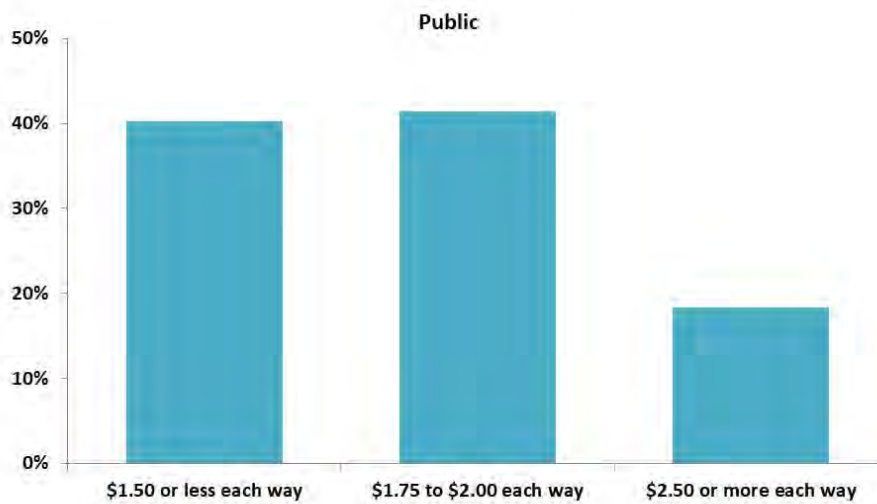




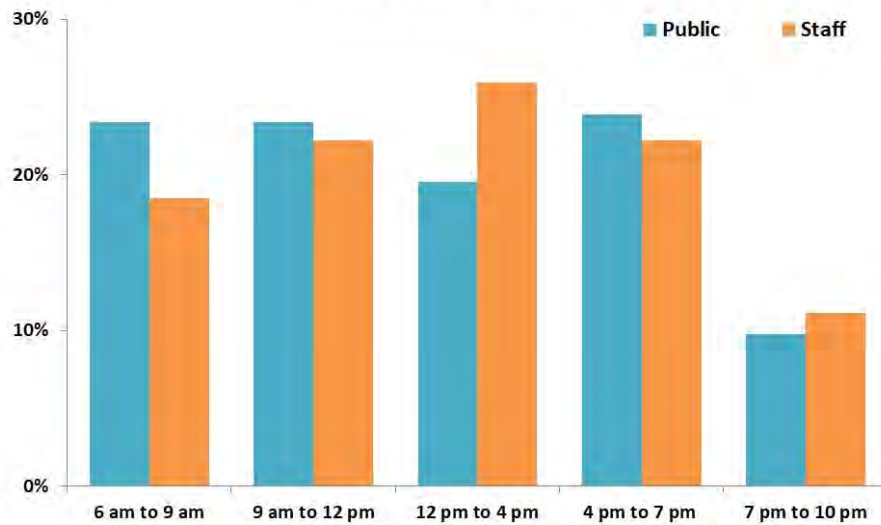
How would you rate the service of The LINK Bus?



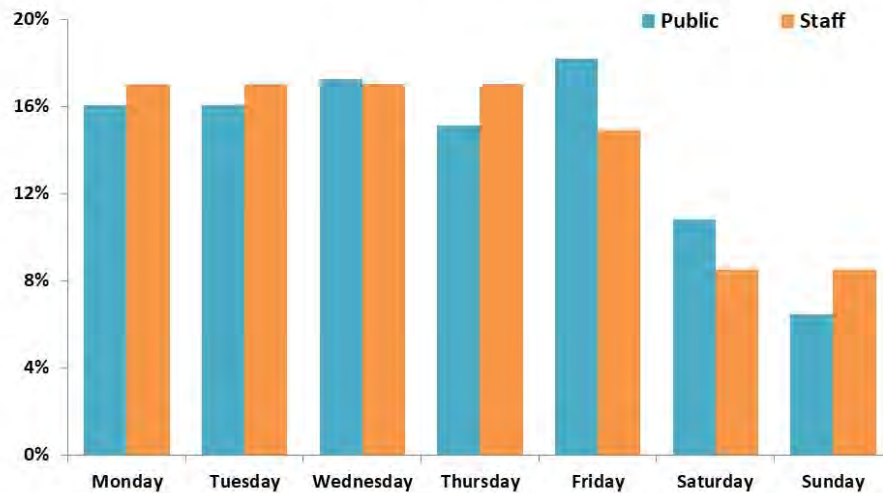
What fare would you be willing to pay for public transit within Wasco County?



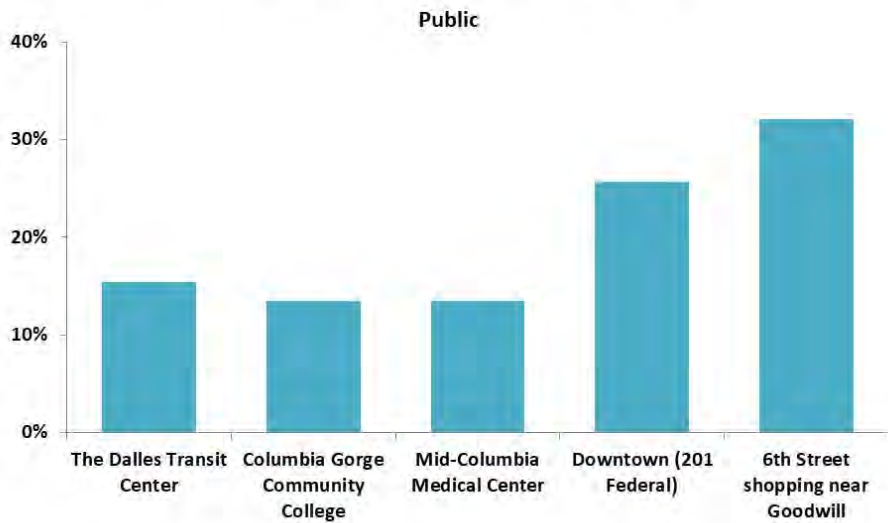
If you use or are thinking about using public transportation, what times of day are you most likely to use it?



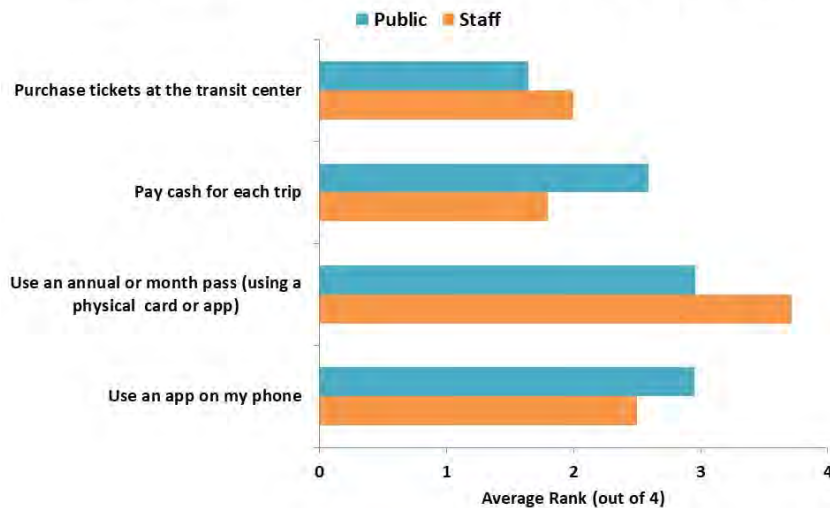
If you use or are thinking about using public transportation, what days of the week are you most likely to use it?



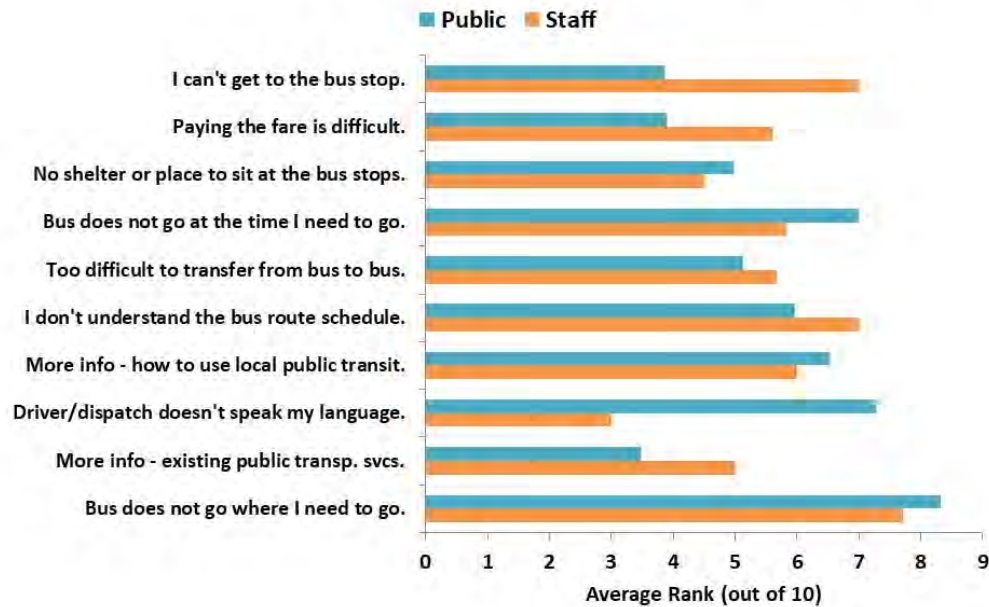
Which of the current stops for the Link's regular bus route in The Dalles would you/do you use?



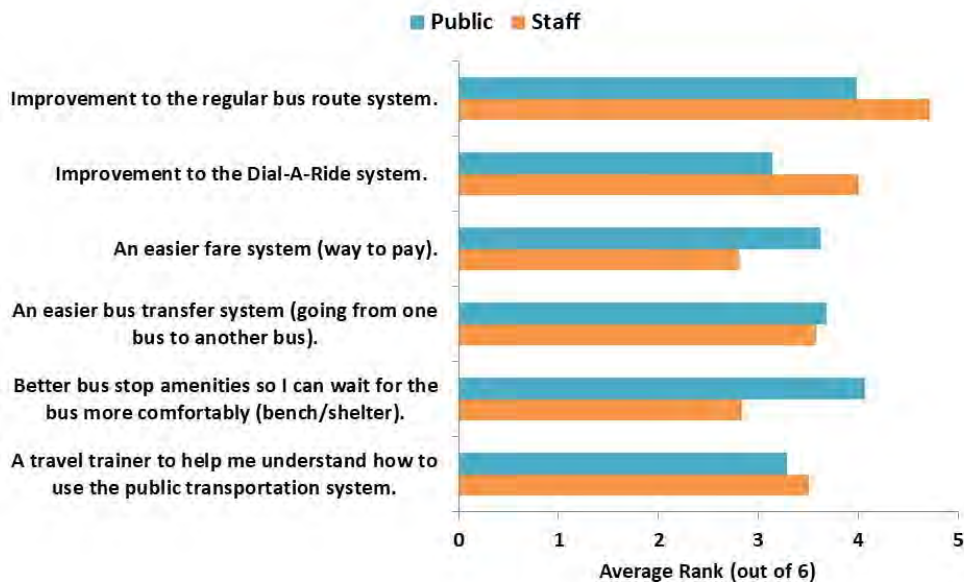
What would be the easiest way for you to pay your fare?



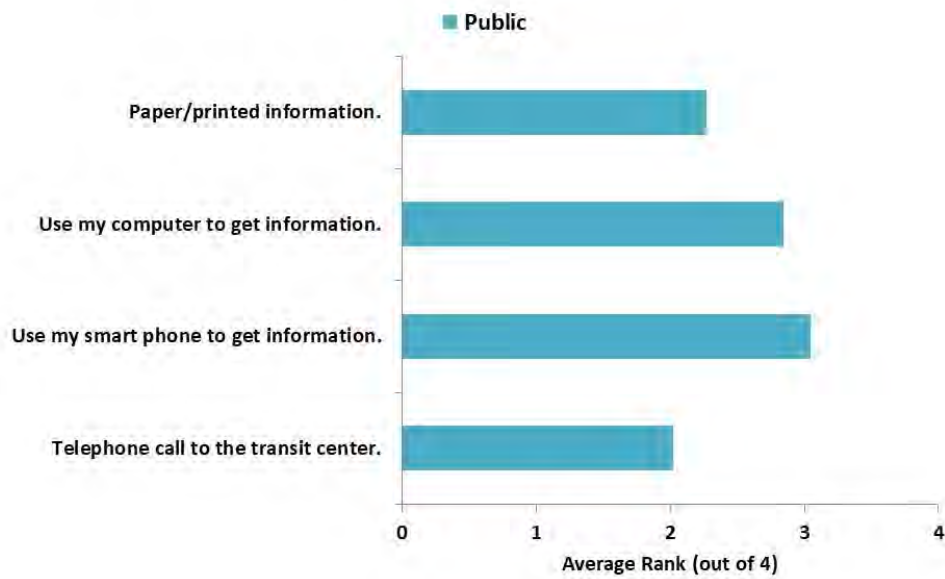
## What are the barriers that make it hard for you to use public transportation?



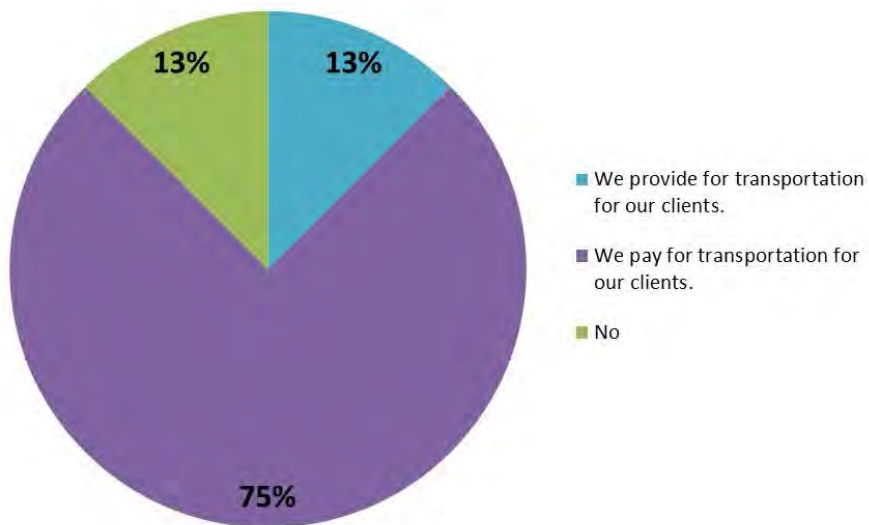
## Ways to improve the public transportation system for the barriers noted.



How would you prefer to get information about the bus?



Staff: Does your organization provide or pay for client transportation?

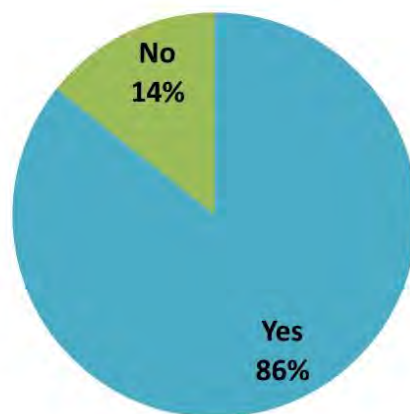


Staff: Please estimate the number of unique clients/week that you assist with transportation and the total number of trips/week provided.

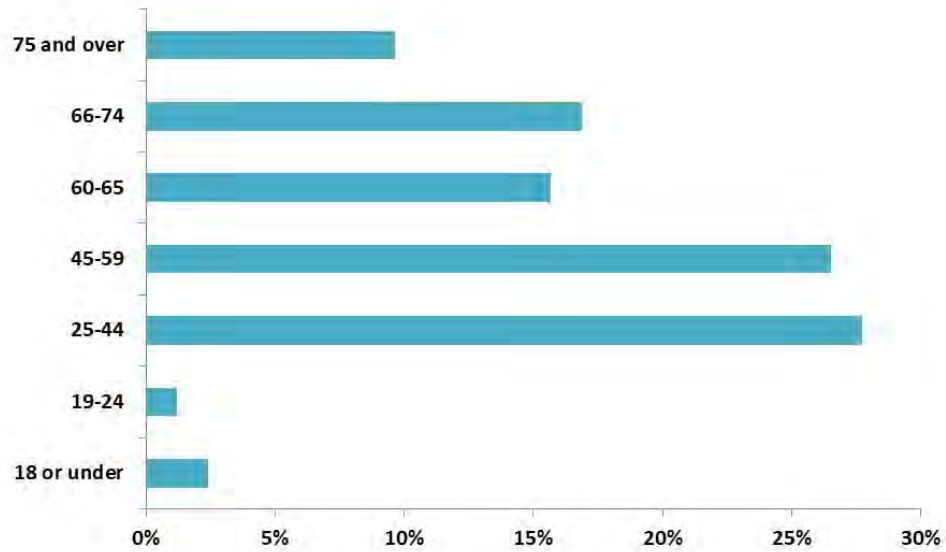
7 staff responded:

- ~20 unique clients per week
- ~21 total trips per week provided

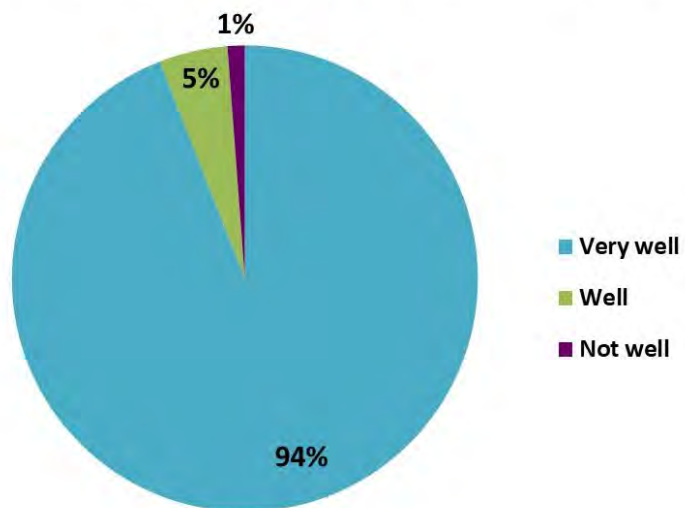
Staff: Do transportation issues interfere with the effectiveness of your organization or agency to serve your clients?



### Public Demographics: Age

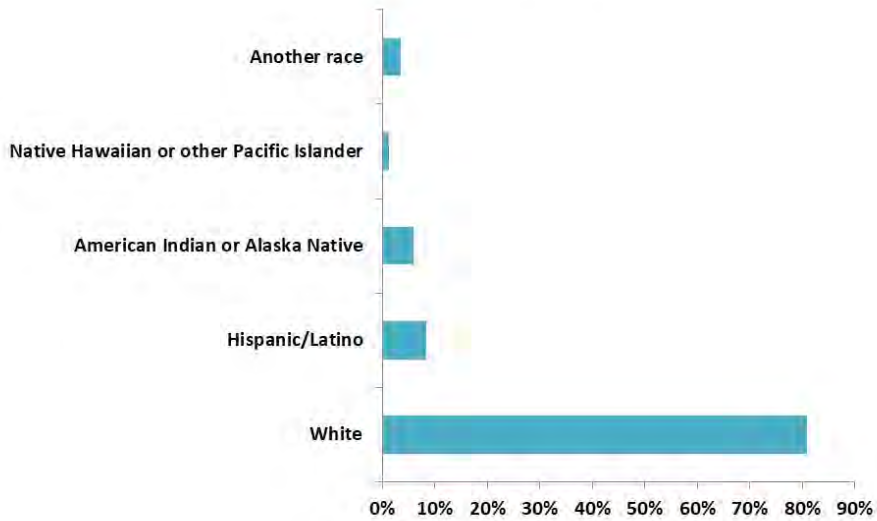


### Public Demographics: How well English is spoken

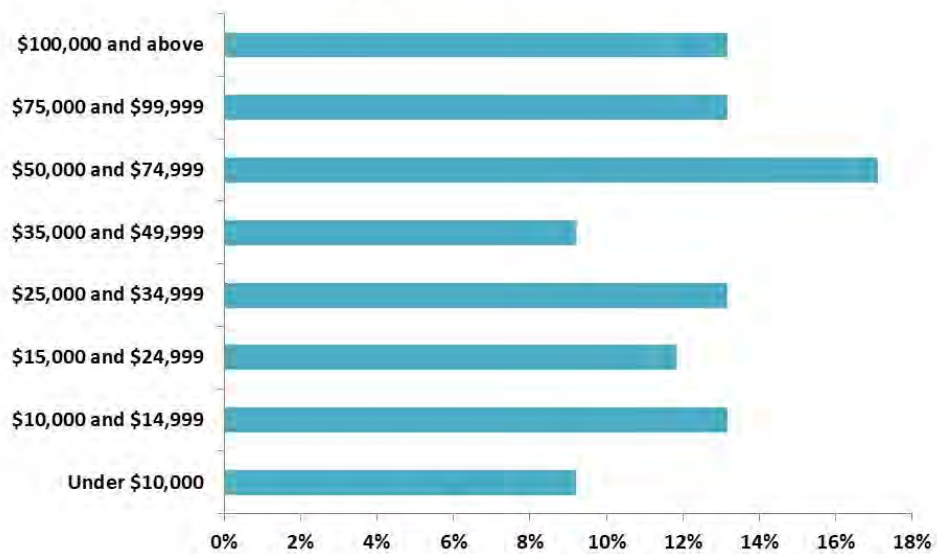




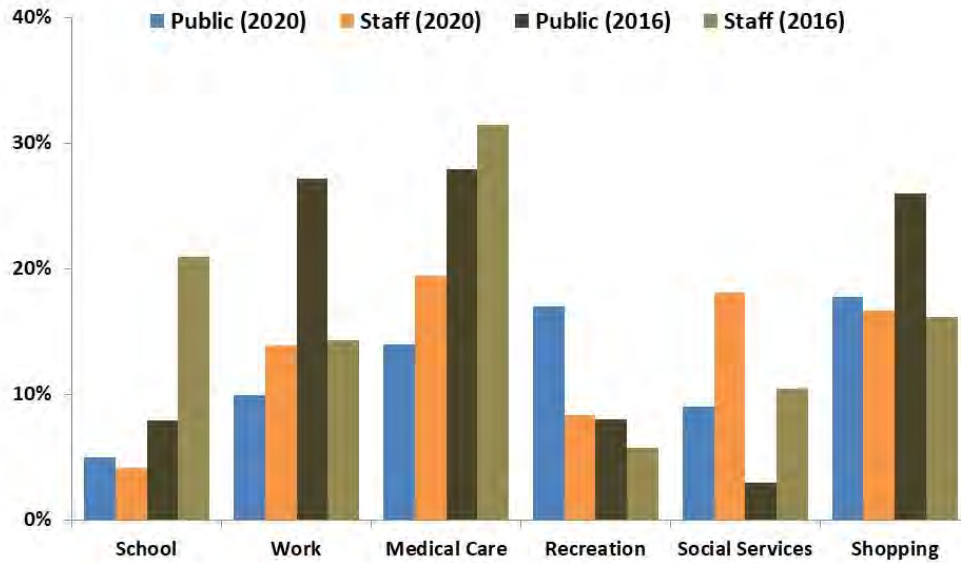
### Public Demographics: Race



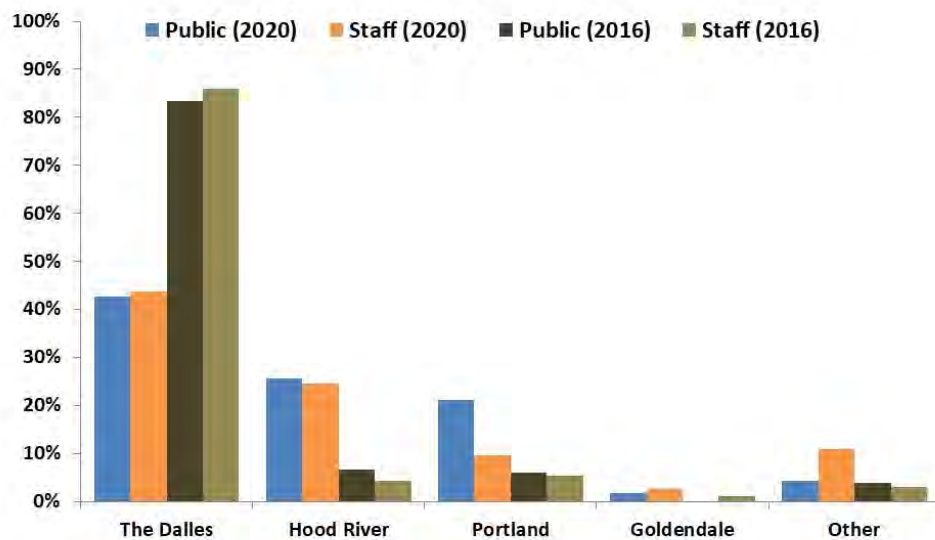
### Public Demographics: Total household income last year before taxes



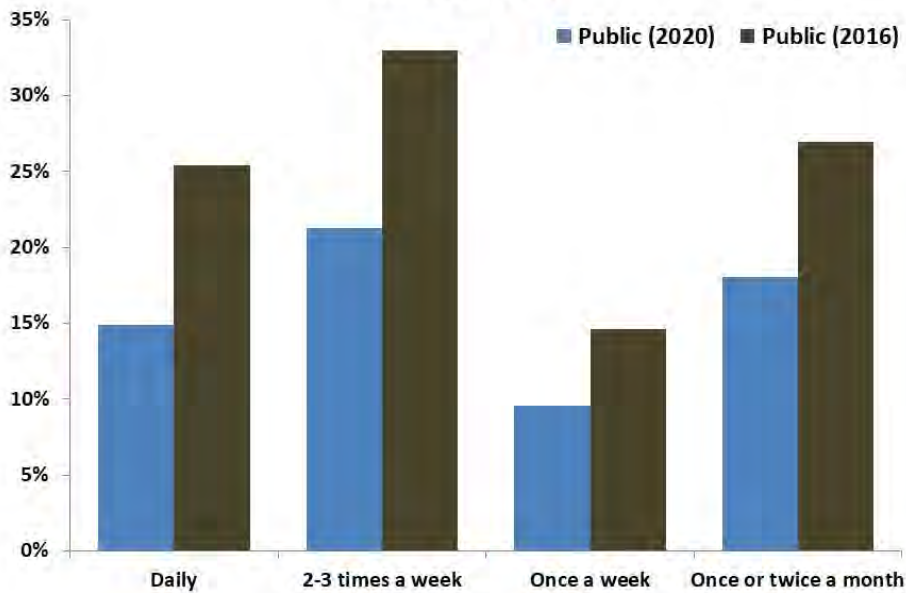
### What are your main purposes for using public transportation? 2020 vs. 2016



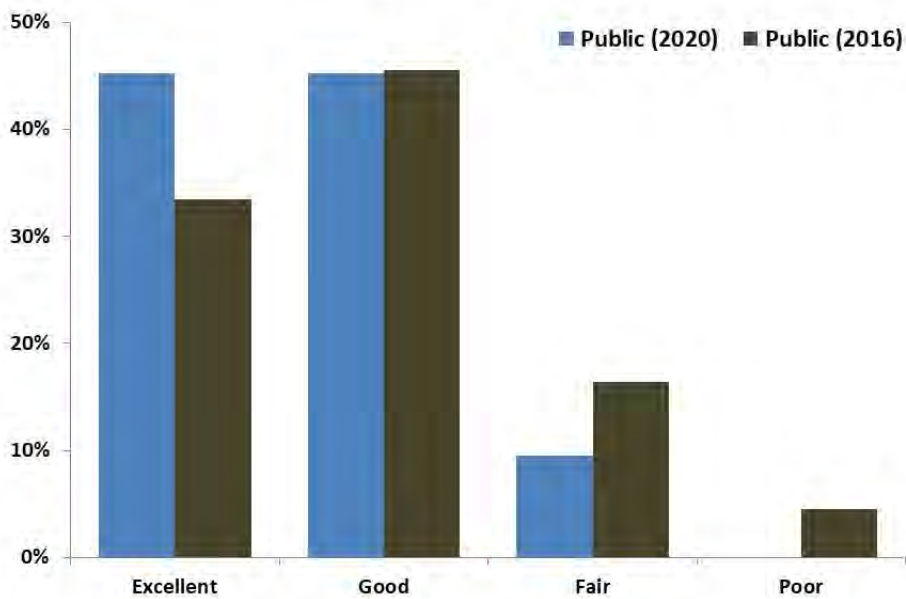
### What are your main destinations when using public transportation? 2020 vs. 2016



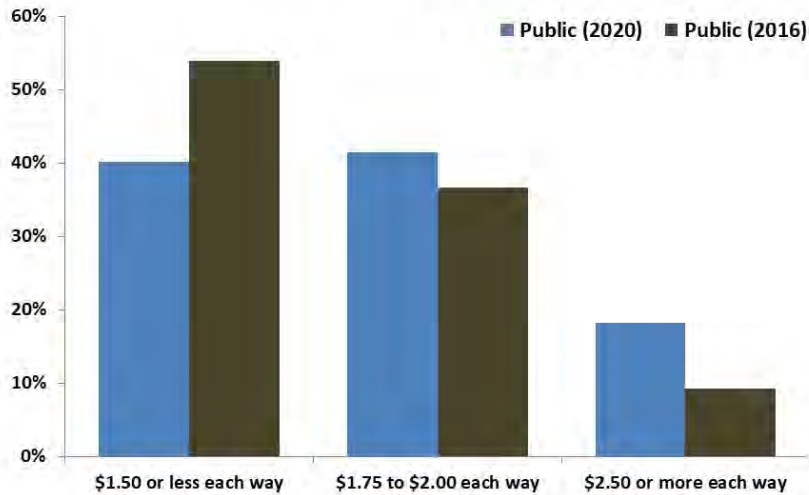
How often do you have a need for public transportation?  
2020 vs. 2016



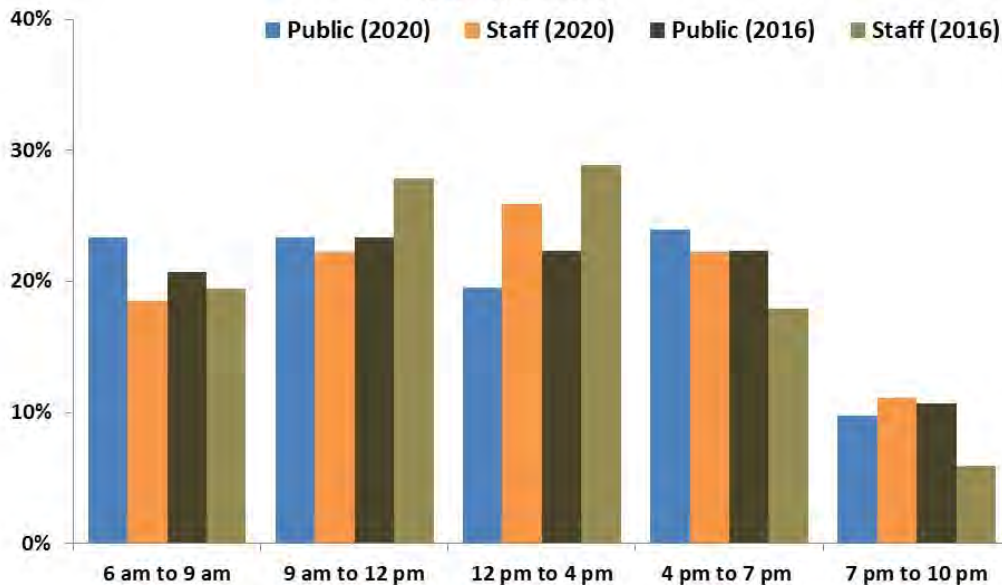
How would you rate the service of The LINK Bus?  
2020 vs. 2016



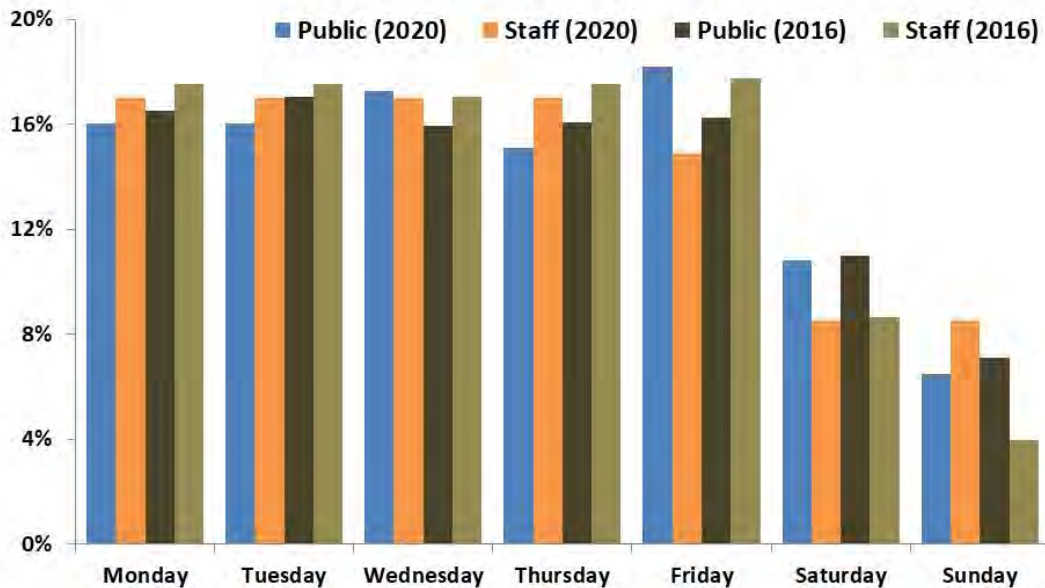
What fare would you be willing to pay for public transit within Wasco County?  
2020 vs. 2016



If you use or are thinking about using public transportation, what times of day are you most likely to use it?  
2020 vs. 2016



If you use or are thinking about using public transportation, what days of the week are you most likely to use it?  
2020 vs. 2016



## Survey Comments

What is working well with Wasco County's public transportation services (the Link)?

- Dial-a-Ride and door to door service
- Helps the elderly
- Vital for people who need to get to a medical appointment
- The buses are everywhere
- Reliable and on time
- Free for OHP clients
- Better than it was in the past
- Nearly always on time
- Drivers and dispatch polite, patient and helpful.
- Without LINK I'd be stuck most of the time in my apartment.
- Great service. Signs posted inside front of buses are good (but not all buses have them).
- Working with various agencies to provide public transport to TD from Portland and airport is huge.
- Friendly staff



## Survey Comments

What needs improvement in Wasco County's public transportation services (the Link)?

- Less wait time to be picked up
- More stops, regular service
- Need more than one day service to Dufur and out lying areas.
- More defined/advertised stops and pickups
- Easier and direct to Portland (stop in HR ok); liked the old Gateway, OHSU, Clackamas Town bus, airport run early in the day.
- LINK on weekends to downtown to merge with CAT. Easy transfers.
- Dufur service on shorter notice-day ahead (noted as a barrier)
- Clearer communication about how the system works at stops.
- Direct transport to and from Portland.
- Shorter wait times, more storage for people that go grocery shopping once a month and a helper for disabled people.
- More service to South County
- Protection from the weather at bus stops. Expanded routes.
- Chairs and benches at all stores where the bus stops.

## Survey Comments

What needs improvement in Wasco County's public transportation services (the Link)?

- Wish all buildings had stops located so you can see when the bus actually stops. Can't see the stop so you have to wait outside and there is no place to sit outside. Sign and label the benches so elderly/disabled have first choice to use this seating.
- I'd like to go to Portland downtown but too many bus transfers and don't know how to get from 205 transfer to downtown.
- Don't want to pay for extra bus trip just to buy passes at Transit Center.
- When you call for a Mosier stop the bus driver forgets to pick you up.
- I was left in the rain with a cast on my foot because the schedule online was incorrect and said "Lewis and Clark Park".
- Need a loop route that allows for flag stops.
- More timely.
- I need to know where the stops are and when the buses are coming and what the schedule is.
- Does not serve all communities. A stop in Mosier would be helpful for kids and commuters.

## Survey Comments

### What needs improvement in Wasco County's public transportation services (the Link)?

- I am uncertain as I can't seem to get a straight answer. Link, local and CAT aren't on the same page with their communication to the general public. Train whoever is answering the phones to have the ability to answer easy questions like: Who (which service - if any) picks up where and when. After spending about 10 minutes each on two phone calls to gain clarity, the individual basically said I should consider a taxi.
- Common sense in all activity, especially during snow storms... re-direct route if needs be and reduce the risk of accidents and incident(s).
- Rides to the College, stops at DHS
- Make it family friendly for young families.
- Service to Mosier to main shopping area. Fixed route from exit 69 to main st, past post office, then back to exit 69 to TDL.

## Survey Comments

### What needs improvement in Wasco County's public transportation services (the Link)?

- The Link needs to make more stops in neighborhoods so that people can walk to the bus. It also needs to be on the same fare system and scheduling line-up as the Cat so people can transfer to Hood River/Portland without having to wait for 30+ minutes and pay another fare.
- More services for those outside of The Dalles (Dufur, Wamic, Maupin, Tygh Valley)
- For me to use it, it would have to be early in the morning every day in order for me to get to work.
- Transportation from Mosier.
- I have never used the Link because it does not go where I need it to go (work, home, Hood River, and Portland). I only use the Cat, and have to drive or bike to the Link station to get on it.



### Summary of survey responses identifying needs and gaps:

Geography	<ul style="list-style-type: none"><li>• The Dalles to OHSU</li><li>• Reaching Rural areas like South Wasco County and Mosier</li></ul>
Navigation	<ul style="list-style-type: none"><li>• First/Last mile to transit stop</li><li>• Transfers: need more coordination between providers to decrease wait times, common fare mechanism needed</li><li>• Travel Training needs</li><li>• Expansion to Weekends, holidays, hours</li><li>• Coordinated Fare system and mechanisms</li><li>• Bus stop enhancements like shelters and benches</li><li>• More stops in The Dalles: CGCC and neighborhoods</li><li>• Difficult to use transit with children (car seats, carrying shopping items)</li><li>• Demand-Response: Window of wait time too long</li><li>• Family pass needed</li></ul>
Communication and Coordination	<ul style="list-style-type: none"><li>• Unclear how to make transfers</li><li>• More communication and coordination needed among providers</li></ul>
Special Needs	<ul style="list-style-type: none"><li>• More assistance for older adults and disabled</li></ul>

## Appendix G: 2020-2023 Plan Adoption

The 2020-2024 Wasco County Coordinated Human Services Transportation Plan was presented to the Wasco County Public Transportation Advisory Committee and approved for recommendation to the Wasco County Board of Commissioners on December 3, 2020. The 2020-2024 Wasco County Coordinated Human Services Transportation Plan was presented to the Wasco County Board of Commissioners for adoption on December 16, 2020.

Adopted by the Wasco County Board of Commissioners:

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Chair

Date



## MOTION

**SUBJECT:** Transportation Plan

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I move to approve and adopt the 2020 Wasco County Coordinated Human Services Public Transportation Plan to supersede all previous Transportation Plans.



## AGENDA ITEM

### GIS Fee Waiver Request

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[12.2.2020 MAUPIN REQUEST LETTER](#)

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[12.2.2020 STAFF MEMO](#)

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[UPDATED MAUPIN FEE WAIVER REQUEST](#)

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[12.16.2020 STAFF MEMO](#)

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City of Maupin  
PO Box 308  
Maupin, OR 97037

Tel: 541-395-2698  
Fax: 541-395-2499


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RE: GIS Fee waiver request

To whom it may concern,

The City of Maupin is beginning the process of our Housing Needs Analysis via a grant from the DLCD. During this process, our partner, ECO Northwest, was told there are fees associated with requesting GIS data, which was not part of our original estimate. We are requesting a waiver of fees through the County on the basis that our grant funding was just cut by 20%. Our HNA partner agreed to limit travel and scope of project to fit within budget but this is another expense they didn't expect. Any help to waive the GIS data fees would be greatly appreciated by the City of Maupin so we can complete this much needed analysis within budget and on time.

Thank you for your consideration,



Kevin A. Lewis  
City Manager  
1-330-281-8336



## MEMORANDUM

**SUBJECT: City of Maupin Fee Waiver Request**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TYCHO GRANVILLE

DATE: 11/3/2020

This is in response to the fee waiver request received October 2020 from the City of Maupin and their contractor. The request is included your packet. I forwarded a copy to our GIS partners for their comments and feedback to the Board. Below are their responses.

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This request, without the specifics of the layers requested, and based on face value only. The request is from a city in Wasco County, meaning local taxpayers may benefit from the requested data, not a corporation looking to increase their profit margin on a project.

Intent and purpose of the use of the data is important. Knowing the intent or purpose may better define the decision on whether or not to grant the fee waiver. Some follow up questions to the City may assist

Ross Turney  
Sherman County Assessor

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I am the Interim Community Development Director in The Dalles, replacing Steve Harris who retired. I'm new to these requests. I support staff's recommendation. An unexpected cost for a reduced budget grant project to address housing needs seems like it may be a good reason. That said, I want to be sure staff can support the request.

Alice Cannon  
Interim Community Development Director in The Dalles

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What about considering a 50% reduction of the overall cost?

Bob Palmer  
Fire Chief, MCFR

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No comment was received from NWCPUD

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My comments are:

1. Not knowing what data they are asking for, I don't know how much the fee waiver is worth (if they just need taxlots, it would be ~ \$570). Time-wise, it does not take too long to bundle up existing data, generally not more than an hour or so.
2. The contractor on this project is a for-profit corporation. The Board denied the last fee waiver request from a local government agency (Northern Wasco County Parks and Rec) working with a private firm who did not account for data acquisition costs in their contract.
3. This is a policy decision so I have no opinion one way or the other on the request.

Thank you for your time.

Tycho Granville, GISP  
GIS Coordinator





City of Maupin  
PO Box 308  
Maupin, OR 97037

Tel: 541-395-2698  
Fax: 541-395-2499

RE: GIS Fee waiver request

To whom it may concern,

The City of Maupin is beginning the process of our Housing Needs Analysis via a grant from the DLCD. During this process, our partner, ECO Northwest, was told there are fees associated with requesting GIS data, which was not part of our original estimate. We are requesting a waiver of fees through the County on the basis that our grant funding was just cut by 20%. Our HNA partner agreed to limit travel and scope of project to fit within budget but this is another expense they didn't expect. Any help to waive the GIS data fees would be greatly appreciated by the City of Maupin so we can complete this much needed analysis within budget and on time.

The purpose of requesting this data is to complete a residential buildable lands inventory (BLI) for the Maupin Urban Growth Boundary. Maupin is in the process of completing a housing capacity analysis (HCA) that is compliant with state regulations including Goal 10 and OAR 660-008. A key element of these requirements includes a residential BLI that relies on accurate, up-to-date information at a taxlot level.

Fee: \$1650.00

GIS layers needed:

- Taxlots (with assessor roll attributes such as building value, year built, etc.)
- Maupin Comprehensive Plan Designations
- Maupin Zoning Districts
- Maupin Urban Growth Boundary
- Maupin City Limits

Thank you for your consideration,

Kevin A. Lewis  
City Manager  
1-330-281-8336



## MEMORANDUM

**SUBJECT: City of Maupin Fee Waiver Request**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TYCHO GRANVILLE

DATE: 12/8/2020

This is a follow up to the fee waiver request received October 2020 from the City of Maupin and their contractor. The Board asked the City for more information. Based on their revised request, itemized costs of the requested GIS data are as follows:

Taxlots within the Maupin Urban Growth Boundary (only): \$568

OR

Taxlots Countywide: \$1,500

(It is not clear to me which of these their project area encompasses. Includes property polygons, landowner names, and mailing addresses)

Assessor database extract: \$300

(13 tables with property values, year built, sales, etc.)

Zoning/Comprehensive Plan Designations: \$45

(1 layer, generically referred to as "zoning", based on Maupin 1980 Comprehensive Plan and modified by later ordinances)

City Limits & Urban Growth Boundary (bundled set): \$45

Total: \$958 - \$1,890

Thank you,

Tycho Granville, GISP  
Wasco County GIS Coordinator



## AGENDA ITEM

### REDD Zones Application Process

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[STAFF MEMO](#)

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[AVANGRID BAKEOVEN SOLAR – APPLICATION 1](#)

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[AVANGRID BAKEOVEN SOLAR – APPLICATION 2](#)

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## MEMORANDUM

**SUBJECT: RREDZ Application Discussion**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MATTHEW KLEBES

DATE: 12/16/2020

### BACKGROUND INFORMATION:

Bakeoven Solar LLC, a subsidiary owned by Avangrid Renewables, LLC., has submitted two Extended Abatement Rural Renewable Energy Development Zone (RREDZ) applications for their project described below:

“Bakeoven Solar Project is an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.”

Earlier this year, Wasco County created a County-wide RREDZ whose purpose is, similar to an enterprise zone, to incentivize renewable energy type developments within Wasco County by temporarily abating taxes (3-5 years) on *new* eligible construction and/or equipment. This encourages business investment and job creation in this specific sector. The application process for a RREDZ closely follows the process established for Enterprise Zone applications.

In the case of an Extended Abatement application, the 4<sup>th</sup> and 5<sup>th</sup> year are subject to a locally negotiated component. Under the Wasco County Joint Enterprise Zone, the negotiated component follows established policy that requires an authorized business to pay 50% of taxes they would normally owe in the 4<sup>th</sup> year of the agreement as a Community Service Fee (CSF) and 75% of the taxes they would normally owe in the 5<sup>th</sup> year of the agreement.

As these are the first applications received under the RREDZ, this Enterprise Zone policy has not yet been applied to a RREDZ application. The applicant has proposed a fixed CSF payment of \$250,000 in each of the 4<sup>th</sup> and 5<sup>th</sup> year for each application. Staff seeks comment from the Commission on utilizing the established Enterprise Zone extended

abatement policy and establishing precedent or, as the RREDZ is distinct from the Enterprise Zone, establishing new guidance.

Finally, the current Wasco County RREDZ has a \$250,000,000 limitation on exemptions. These two applications will utilize a combined \$288,577,105. This leaves no exemption value remaining for future applications. If there are additional parties interested in an RREDZ, the Commission will need to consider and pass another RREDZ with a new exemption level.

Staff has not completed processing the submitted applications. With the requested guidance from the Commission, staff will complete the necessary work and bring back for consideration.

Additional information can be found here <https://www.oregon.gov/energy/facilities-safety/facilities/Pages/BSP.aspx>

**Form OR-EZ-AUTH****Oregon Enterprise Zone Authorization Application\***Complete form and submit to the local enterprise zone manager **before** breaking ground or beginning work at the site.**Applicant**

Enterprise zone or rural renewable energy development zone (where business firm <b>and</b> property will be located) <b>Wasco County Rural Renewable Energy Development Zone</b>		Email	
Name of business firm <b>Bakeoven Solar LLC. a wholly owned subsidiary of Avangrid Renewables, LLC.</b>		Phone <b>( 503 ) 796-6928</b>	
Mailing address <b>1125 NW COUCH ST. STE 700</b>	City <b>PORTLAND</b>	State <b>OR</b>	ZIP code <b>97209</b>
Location of property (street address if different from above) <b>90664 Bakeoven Market Road</b>	City <b>Maupin</b>	State <b>OR</b>	ZIP code <b>97037</b>
County, TRS map ID number, and Tax lot number of site <b>Wasco, 5S-16E-0 , 1201</b>	Contact person <b>BRIAN WALSH</b>	Title <b>Director, Development-West</b>	

My firm expects to first claim standard property tax exemption in (up to three consecutive) year(s): 2023-2025

- ☐ Check here if your firm has or has had another exemption in this enterprise zone.
- ☐ Check here that your firm commits to renew this authorization application. Renew this application on or before April 1 every two calendar years, until the tax exemption on qualified property is claimed.
- ☒ Check here if requesting an **extended abatement** of one or two additional years of exemption. Extended abatement is subject to written agreement with local zone sponsor before this application is approved and to additional state or local requirements.

**Zone manager use only (after written agreement but before authorizing firm):**County average annual wage: \$ \_\_\_\_\_ Year \_\_\_\_\_ Total exemption period: 4 ☐ or 5 ☐ Consecutive years (check one)**Business eligibility****Eligible activity**—Check all activities that apply to proposed investment within the enterprise zone:

- ☐ Manufacturing ☐ Fabrication ☐ Bulk printing ☐ Shipping ☐ Agricultural production ☒ Energy generation
- ☐ Assembly ☐ Processing ☐ Software publishing ☒ Storage ☐ Back-office systems
- ☐ Other—describe the activities that provide goods, products, or services to other businesses (or to other operations of your firm): \_\_\_\_\_

- ☐ Check here if your business firm does or will engage in **ineligible activities** within the enterprise zone (such as retail sales, health care, professional services, or construction). Describe below (or in an attachment) these activities and their physical separation from “eligible activities”: \_\_\_\_\_

**Special cases**—Check all that apply:

- ☐ Check here if a **hotel, motel, or destination resort** in an applicable enterprise zone.
- ☐ Check here if a **retail/financial call center**. Indicate expected percent of customers in local calling area: \_\_\_\_\_ %.
- ☐ Check here if a **“headquarters” facility**. (Zone sponsor must find that operations are statewide–regional in scope and locally significant)
- ☐ Check here if an **electronic commerce investment** in an e-commerce enterprise zone.

**Employment in the enterprise zone** (see worksheets on last page)**Don't** count FTEs, temporary, seasonal, construction, part-time jobs (32 hours or less per week), or employees working at ineligible operations.**Existing Employment**—My business firm's average number of full-time employees **inside the zone** over the past 12 months is zero

- New Employees**— • Hiring is expected to begin on (date or month and year): March 2022
- Hiring is expected to be completed by (month and year): March 2022
- Estimated total number of new employees to be hired with this investment is: 1

**Commitments**—By checking all boxes below, you agree to the following commitments as required by law for authorization:

- ☒ By April 1 of the first year of exemption on the proposed investment in qualified property, I will have increased existing employment within the zone by one new employee or by 10%, whichever is greater.
- ☒ My firm will maintain at least the above minimum level as an annual average employment during the exemption period.
- ☒ When the exemption claim is filed by April 1 following each calendar year of exemption, total employment in the zone will also not have shrunk by more than 85% at one time or by more than 50% twice in a row, compared to the highest such figure with any previous claim.
- ☒ My firm will comply with local additional requirements as contained in: (1) a written agreement for an extended abatement, (2) zone sponsor resolution(s) waiving required employment increase inside zone, or (3) an **urban** enterprise zone's adopted policy, if applicable.
- ☒ My firm will verify compliance with these commitments, as requested by the local zone sponsor, the county assessor or their representative, or as directed by state forms or administrative rules.
- ☒ My firm will enter into a **first-source hiring agreement** before hiring new eligible employees. (This **mandatory** agreement entails an obligation to consider referrals from local job training providers for eligible job openings within the zone during at least the exemption period.)

## Oregon employment outside the enterprise zone

## Check only those that apply:

- ☐ Check here if yours or any commonly controlled firm will curtail operations in the state **beyond 30 miles of the zone boundary and move them into the zone.** Indicate timing, location, number of any job losses, and relationship to the proposed enterprise zone investment:
- ☐ Check here if you are transferring operations into the zone from site(s) in the state **within 30 miles of zone boundary:**  
My firm's average employment at the site(s) outside the enterprise zone boundary over the past 12 months is \_\_\_\_\_ jobs.
- ☐ Check here, if applicable, that your firm commits to increase the combined employment at the site(s) (outside but within 30 miles of zone boundary) and in the zone to 110% of the existing combined level by April 1 and on average during the first year of exemption.

## Proposed investment in qualified property

## Anticipated timing—Enter dates or months/years (non-binding)

Action	Site and building and structures			Machinery and equipment		
	Preparation	Construction*	Placed in service**	Procurement***	Installation	Placed in service**
To commence or begin on	April 2021	March 2022	June 2022	June 2021	August 2021	June 2022
To be completed on		June 2022		June 2022	June 2022	

\* Including new reconstruction, additions to, or modifications of existing building(s) or structure(s).

\*\* This is in the calendar year directly before the very first year of exemption, so on page 1, please indicate the year following as the very first year expected for claiming this exemption.

\*\*\*May precede application by up to three months (includes personal property).

## Special issues:

- ☐ Check here for building/structure acquired/leased for which construction, reconstruction, additions, or modifications began prior to this application (attach executed lease or closing documents, and don't take up occupancy until this application is approved).
- ☐ Check here if anticipating using **Construction in process** tax exemption for qualified property that is still being constructed/installed and isn't yet placed in service and is located on site as of January 1. If so, file *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, by April 1 with the county assessor's office.

**Qualifying property:** Estimates of cost and details about property are not binding, but in order for property to be exempted, its basic type and any major building/structure needs to be at least represented below.

Type of property		Number of each/item	Estimated value	Check if any item will be leased
Real property	Building or structure to be newly constructed	1	\$ 74,170,939.00	<input type="checkbox"/>
	New addition to or modification of an existing building or structure		\$	<input type="checkbox"/>
	Heavy or affixed machinery and equipment		\$	<input type="checkbox"/>
Personal property item(s) costing:	\$50,000 or more	1	\$ 42,772,371.00	<input type="checkbox"/>
	\$1,000 or more (E-commerce zone or used exclusively for production of tangible goods)		\$	<input type="checkbox"/>
Total estimated value of investment			\$ 116,943,310.00	

In addition, describe below (or in an attachment) the overall nature and potential extent of your investment, including preliminary building plans and lists of property items, as appropriate and recommended by zone manager or county assessor (may be kept confidential).

Bakeoven Solar Project is an approved solar photovoltaic energy generation facility, occupying or using up to 2,717 acres, with a nominal generating capacity of approximately 303 megawatts alternating current (MWac). Other components include a 100 MW battery storage system, collector substation, operations and maintenance building, and an approximately 11-mile, 230 kilovolt transmission line. The facility site boundary includes approximately 10,615 acres.

## Declaration

I declare under penalties of false swearing [ORS 305.990(4)] that I have examined this document and attachments, and to the best of my knowledge, they are true, correct, and complete. If any information changes, I will notify the zone manager and the county assessor and submit appropriate written amendments. I understand that my business firm will receive the tax exemption for property in the enterprise zone, only if my firm satisfies statutory requirements (ORS Chapter 285C) and complies with all local, Oregon, and federal laws that are applicable to my business.

**Must be signed by an owner, company executive, or authorized representative of the business firm**

Signature

X Sara Parsons  
7E3638F10E82493

Date

11/13/2020

Title (if not an owner or executive, attach letter attesting to appropriate contractual authority)

Authorized Representative

Local enterprise zone manager and county assessor must approve this application (with *Enterprise Zone Authorization Approval*, Form 150-303-082)



# Oregon Enterprise Zone Authorization Application Instructions

## For more information

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## Applicant

This application form serves to authorize your business firm to receive a standard three-year exemption on qualified property that you will own or lease at the specified location in the enterprise zone or rural renewable energy development zone. The local zone manager and the county assessor's office authorize your firm (not the proposed property).

Another authorization application is necessary for qualified property at a different location in the same or another zone. See "Additional projects and future projects" below.

### Mandatory timing in being authorized:

- Complete and submit this form to the local zone manager before beginning physical project work (construction, installations, etc., including site preparation) or hiring new employees.
- Work may proceed after submission and before approval.
- No exemption is allowed on property for which work began prior to the **effective date** of the zone's designation or amendment to include site, or for any property already assessed in the county by that date.
- After submitting this application but before being authorized, you and the zone manager will hold a **pre-authorization conference**, at which the assessor's office might participate, to formally address special issues or contingencies for qualification.
- If seeking an **extended abatement** of four or five years in total, the written agreement with the zone sponsor may set additional reasonable requirements. In most zones, state law also requires for all of the business firm's employees, who are working in newly created jobs: (a) in the fourth and fifth year, their average wage (taxable income) is at least 100 percent of the most recently available county average wage, and (b) in all four or five years, their average compensation (including benefits) equals or exceeds 130 percent or 150 percent of the county average wage from the time of authorization.

### First year claiming exemption from property taxes:

- The first year of exemption is the year following the year in which the qualified property is "placed in service" as anticipated on page 2, which means when the property is first used or occupied, or is physically ready for use or occupancy, for specifically intended commercial purposes.
- To claim the exemption, you must file with the county assessor after January 1, but on or before April 1, of that first year, using Form OR-EZ-EXCLM, *Oregon Enterprise Zone Exemption Claim*, 150-310-075, and attaching Form OR-EZ-PS, *Oregon Enterprise Zone Property Schedule*, 150-310-076 for the property to be exempted.
- Submit the exemption claim (without property schedule) after each year of exemption, in order to confirm ongoing compliance.

### Keeping authorization active:

- This application needs to be renewed after two full years between January 1 and April 1, if your firm isn't ready to claim an exemption. Submit a letter with the zone manager and assessor stating your continuing interest and intent.
- Failure to submit such a statement every two years (while the zone exists) classifies your authorization as "inactive." A fee is then required in order to claim the exemption.
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## Business eligibility

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150-303-029 (Rev. 10-01-19)

- The program is primarily directed at for-profit organizations that provide goods or services to other business operations.
- **Ineligible operations** include: tourism, retail food service, entertainment, childcare, financial services, property management, housing or construction, retail sales of goods or services, health care, or professional services.
- An eligible **call center** may receive customer requests and orders by various means, but at least 90 percent must originate from areas that would entail a long-distance charge if performed by telephone.
- **E-commerce** investments receive special treatment in certain enterprise zones and in the city of North Plains.
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- More than 60 percent of the enterprise zones have elected to make **hotels, motels, and destination resorts** eligible. The choice may differ among a zone's sponsoring city/county jurisdictions.

## Employment in the enterprise zone

To be authorized, the eligible business firm must commit to satisfy job-creation requirements:

- The number of full-time jobs in the zone must rise and be maintained during the exemption at a minimum of 110 percent of the average level from the time of the authorization application.
- Failure to reach this level precludes the exemption.
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- Your firm must enter into a **first-source hiring agreement** before hiring new employees. The local zone manager will direct you to the contact with the local Oregon Employment Department office.
- Your firm and the zone sponsor are solely responsible for compliance/verification of local additional requirements.
- Also see "Special Issues Worksheet" on the last page.

## Employment outside the enterprise zone

The business firm is disqualified if:

- The transfer of operations into the enterprise zone results in Oregon job losses more than 30 miles from the zone boundary.
- The movement of employees into zone from outside but within 30 miles results in less than a 10 percent increase of the combined employment level in the zone and from where they are transferred.

## Proposed investment in qualified property

To assist eligible business firms in understanding the property tax benefit they may receive for investing in an enterprise zone, the authorization application asks for the best available information on the cost, extent, and timing of planned investments. It is critical for communication among the firm, the local zone manager, and the county assessor.

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In general, any work on new property or to prepare land must begin **only** after this application is submitted. Exceptions include, but are not limited to:

- A project started and abandoned at least six months earlier and still not assessed.
- Demolition, hazard removal, or environmental cleanup.
- Property acquired from another authorized business firm.
- Purchase or lease from a third party of a newly constructed or newly improved building or structure. In this case, work may already be underway or completed, but approval of this application must include a copy of the sale/lease agreement and must happen before use or occupancy of the building or structure.

**Construction in Process:** Property on-site as of January 1 may be exempt for up to two years before being placed in service. Once authorized, file the Form OR-AP-CIPEZ, *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, with the county assessor on or before each April 1, for any qualified property for which work is still underway on January 1. (Not available for centrally assessed/utility or hotel/resort property)

**Property criteria:**

- All property needs to be new, meaning it wasn't used or occupied in the zone more than one calendar year before exemption is claimed.
- Machinery and equipment also must be newly acquired or newly transferred from outside of the county (except for major retrofit or refurbishment of real property idle for 18 months).
- Any or all property may be leased from any party, provided that your firm (the lessee) is obligated to pay the property taxes.
- All real property—buildings, structures, and heavy/affixed machinery and equipment—listed on the exemption claim property schedule must **cost** \$50,000 or more in total.
- Personal property machinery and equipment is readily movable and qualifies subject to a **per-item cost** minimum. An integrated system consisting of various components may be treated as a single item for these purposes.

**Applicable property tax returns must still be filed annually**

**Complete the following worksheets either before or during the pre-authorization consultation with the local zone manager**

**Employment worksheet**

Use this worksheet to determine your business firm's annual average employment over the 12 months preceding the date on which you submit the authorization application, and as required during the period of the enterprise zone exemption:

1. Identify those employees or positions within the zone that are: (a) working a majority of their time in "eligible" activities or in support of those activities; (b) paid on average for more than 32 hours per week; (c) **not** employed solely to construct property; (d) **not** seasonal; and (e) **not** temporary—not hired, leased, or contracted for less than one year or on an as-needed/ad hoc basis. **Don't** use "full-time equivalents" (FTE).
2. Determine the number of the above employees at the end of each pay period, calendar month, or quarter over the prior 12 months.
3. Total the number of employees from each period and divide this sum by the number of periods. If not using **months**, include a suitable attachment in place of the following with your application:

\_\_\_\_\_ (1) + \_\_\_\_\_ (2) + \_\_\_\_\_ (3) + \_\_\_\_\_ (4) +  
\_\_\_\_\_ (5) + \_\_\_\_\_ (6) + \_\_\_\_\_ (7) + \_\_\_\_\_ (8) +  
\_\_\_\_\_ (9) + \_\_\_\_\_ (10) + \_\_\_\_\_ (11) + \_\_\_\_\_ (12) =  
\_\_\_\_\_ ÷ 12 = \_\_\_\_\_ **\*Average annual existing jobs**

4. If your average annual existing jobs\* (from number 3, above) is:  
a) Five or more, multiply by 1.1, as follows:  
\* \_\_\_\_\_ × 1.1 = \_\_\_\_\_, **or**  
b) Less than five, add one, as follows:  
\* \_\_\_\_\_ + 1 = \_\_\_\_\_.
5. Round the total from 4a or 4b to the nearest whole number (for example, 25.49 becomes 25 and 25.50 becomes 26). Your rounded figure is the level of employment required by April 1 of the first year of exemption.

For purposes of compliance, repeat steps 1–3 and 5 above for each calendar year that qualified property is exempt.

**Special issues worksheet**

This worksheet is simply a checklist to guide you through certain issues that may need to be addressed as soon as possible. Check if the answer is "yes" or "maybe."

- ☐ Will the requisite increase of enterprise zone employment be difficult to achieve, even with the new investment? Or could it be somewhat unapparent? In any case, work out verification options with local zone manager. Copies of unemployment insurance reports or other records should be kept on file to assure manager and assessor.
- ☐ If the number of jobs will likely not grow by 10 percent, do you want a local waiver by resolution(s) adopted by zone sponsor with authorization, which may impose additional conditions? Waiver allowed if the overall investment costs \$25 million or more, or with a 10 percent rise in productivity combined with dedicated expenses for workforce training. In a rural renewable energy development zone, a waiver is allowed for \$5-million investments with no added conditions. (Waiver does not affect requirements related to any transfer of jobs into the zone.)
- ☐ Would you like your enterprise zone employment to be combined with the jobs at any 100 percent commonly owned firm/corporation(s)? If so, attach a statement with the name of the other company(s). Without such election, even subsidiaries of the same parent corporation in the zone are treated as distinct business firms.

- ☐ Are you interested in publicly owned and otherwise available real estate that might exist in the zone, and that an authorized business firm generally has a right to buy or lease if promptly developed for authorized use?
- ☐ Would you like to know about local incentives that some local sponsoring governments offer to authorized businesses as part of the enterprise zone package, such as fee waiver, regulatory expedition, and so forth?
- ☐ Will a qualified building be partially occupied by another business/tenant or used for ineligible operations? In such cases, work with the local zone manager to determine the units or proportion of space for the assessor to exempt.
- ☐ Is investment pending the site's inclusion in the zone? This application may be approved under such conditions, but make arrangements with the local zone manager to ensure that any construction or installation work doesn't begin until on or after the effective date of the boundary change. (Same applies to designation of a new enterprise zone.)
- ☐ Is the enterprise zone terminated? This normally precludes authorization or qualification, but an already authorized/qualified firm can "grandfather" and may be authorized up to 10 years after the termination of the zone.

**Form OR-EZ-AUTH****Oregon Enterprise Zone Authorization Application\***Complete form and submit to the local enterprise zone manager **before** breaking ground or beginning work at the site.**Applicant**

Enterprise zone or rural renewable energy development zone (where business firm <b>and</b> property will be located) <b>Wasco County Rural Renewable Energy Development Zone</b>		Email	
Name of business firm <b>Aurora Solar LLC. a wholly owned subsidiary of Avangrid Renewables, LLC.</b>		Phone <b>( 503 ) 796-6928</b>	
Mailing address <b>1125 NW COUCH ST. STE 700</b>	City <b>PORTLAND</b>	State <b>OR</b>	ZIP code <b>97209</b>
Location of property (street address if different from above) <b>90664 Bakeoven Market Road</b>	City <b>Maupin</b>	State <b>OR</b>	ZIP code <b>97037</b>
County, TRS map ID number, and Tax lot number of site <b>Wasco, 5S-16E-0 , 1201</b>	Contact person <b>BRIAN WALSH</b>	Title <b>Director, Development-West</b>	

My firm expects to first claim standard property tax exemption in (up to three consecutive) year(s): 2023-2025☐ Check here if your firm has or has had another exemption in this enterprise zone.☐ Check here that your firm commits to renew this authorization application. Renew this application on or before April 1 every two calendar years, until the tax exemption on qualified property is claimed.☒ Check here if requesting an **extended abatement** of one or two additional years of exemption. Extended abatement is subject to written agreement with local zone sponsor before this application is approved and to additional state or local requirements.**Zone manager use only (after written agreement but before authorizing firm):**County average annual wage: \$ \_\_\_\_\_ Year \_\_\_\_\_ Total exemption period: 4 ☐ or 5 ☐ Consecutive years (check one)**Business eligibility****Eligible activity**—Check all activities that apply to proposed investment within the enterprise zone:☐ Manufacturing ☐ Fabrication ☐ Bulk printing ☐ Shipping ☐ Agricultural production ☒ Energy generation☐ Assembly ☐ Processing ☐ Software publishing ☒ Storage ☐ Back-office systems☐ Other—describe the activities that provide goods, products, or services to other businesses (or to other operations of your firm): \_\_\_\_\_☐ Check here if your business firm does or will engage in **ineligible activities** within the enterprise zone (such as retail sales, health care, professional services, or construction). Describe below (or in an attachment) these activities and their physical separation from “eligible activities”: \_\_\_\_\_**Special cases**—Check all that apply:☐ Check here if a **hotel, motel, or destination resort** in an applicable enterprise zone.☐ Check here if a **retail/financial call center**. Indicate expected percent of customers in local calling area: \_\_\_\_\_ %.☐ Check here if a **“headquarters” facility**. (Zone sponsor must find that operations are statewide–regional in scope and locally significant)☐ Check here if an **electronic commerce investment** in an e-commerce enterprise zone.**Employment in the enterprise zone** (see worksheets on last page)**Don't** count FTEs, temporary, seasonal, construction, part-time jobs (32 hours or less per week), or employees working at ineligible operations.**Existing Employment**—My business firm's average number of full-time employees **inside the zone** over the past 12 months is zero**New Employees**— • Hiring is expected to begin on (date or month and year): August 2022• Hiring is expected to be completed by (month and year): August 2022• Estimated total number of new employees to be hired with this investment is: 1**Commitments**—By checking all boxes below, you agree to the following commitments as required by law for authorization:☒ By April 1 of the first year of exemption on the proposed investment in qualified property, I will have increased existing employment within the zone by one new employee or by 10%, whichever is greater.☒ My firm will maintain at least the above minimum level as an annual average employment during the exemption period.☒ When the exemption claim is filed by April 1 following each calendar year of exemption, total employment in the zone will also not have shrunk by more than 85% at one time or by more than 50% twice in a row, compared to the highest such figure with any previous claim.☒ My firm will comply with local additional requirements as contained in: (1) a written agreement for an extended abatement, (2) zone sponsor resolution(s) waiving required employment increase inside zone, or (3) an **urban** enterprise zone's adopted policy, if applicable.☒ My firm will verify compliance with these commitments, as requested by the local zone sponsor, the county assessor or their representative, or as directed by state forms or administrative rules.☒ My firm will enter into a **first-source hiring agreement** before hiring new eligible employees. (This **mandatory** agreement entails an obligation to consider referrals from local job training providers for eligible job openings within the zone during at least the exemption period.)

## Oregon employment outside the enterprise zone

## Check only those that apply:

- ☐ Check here if yours or any commonly controlled firm will curtail operations in the state **beyond 30 miles of the zone boundary and move them into the zone.** Indicate timing, location, number of any job losses, and relationship to the proposed enterprise zone investment:
- ☐ Check here if you are transferring operations into the zone from site(s) in the state **within 30 miles of zone boundary:**  
My firm's average employment at the site(s) outside the enterprise zone boundary over the past 12 months is \_\_\_\_\_ jobs.
- ☐ Check here, if applicable, that your firm commits to increase the combined employment at the site(s) (outside but within 30 miles of zone boundary) and in the zone to 110% of the existing combined level by April 1 and on average during the first year of exemption.

## Proposed investment in qualified property

## Anticipated timing—Enter dates or months/years (non-binding)

Action	Site and building and structures			Machinery and equipment		
	Preparation	Construction*	Placed in service**	Procurement***	Installation	Placed in service**
To commence or begin on	April 2021	April 2022	November 2022	June 2021	April 2022	November 2022
To be completed on		November 2022		November 2022	November 2022	

\* Including new reconstruction, additions to, or modifications of existing building(s) or structure(s).

\*\* This is in the calendar year directly before the very first year of exemption, so on page 1, please indicate the year following as the very first year expected for claiming this exemption.

\*\*\*May precede application by up to three months (includes personal property).

## Special issues:

- ☐ Check here for building/structure acquired/leased for which construction, reconstruction, additions, or modifications began prior to this application (attach executed lease or closing documents, and don't take up occupancy until this application is approved).
- ☐ Check here if anticipating using **Construction in process** tax exemption for qualified property that is still being constructed/installed and isn't yet placed in service and is located on site as of January 1. If so, file *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, by April 1 with the county assessor's office.

**Qualifying property:** Estimates of cost and details about property are not binding, but in order for property to be exempted, its basic type and any major building/structure needs to be at least represented below.

Type of property		Number of each/item	Estimated value	Check if any item will be leased
Real property	Building or structure to be newly constructed	1	\$ 87,098,699.00	<input type="checkbox"/>
	New addition to or modification of an existing building or structure		\$	<input type="checkbox"/>
	Heavy or affixed machinery and equipment		\$	<input type="checkbox"/>
Personal property item(s) costing:	\$50,000 or more	1	\$ 84,535,090.00	<input type="checkbox"/>
	\$1,000 or more (E-commerce zone or used exclusively for production of tangible goods)		\$	<input type="checkbox"/>
Total estimated value of investment			\$ 171,633,789.00	

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**Must be signed by an owner, company executive, or authorized representative of the business firm**

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X Sara Parsons

Date

11/18/2020

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\_\_\_\_\_ (5) + \_\_\_\_\_ (6) + \_\_\_\_\_ (7) + \_\_\_\_\_ (8) +  
\_\_\_\_\_ (9) + \_\_\_\_\_ (10) + \_\_\_\_\_ (11) + \_\_\_\_\_ (12) =  
\_\_\_\_\_ ÷ 12 = \_\_\_\_\_ **\*Average annual existing jobs**

4. If your average annual existing jobs\* (from number 3, above) is:  
a) Five or more, multiply by 1.1, as follows:  
\* \_\_\_\_\_ × 1.1 = \_\_\_\_\_, **or**  
b) Less than five, add one, as follows:  
\* \_\_\_\_\_ + 1 = \_\_\_\_\_.
5. Round the total from 4a or 4b to the nearest whole number (for example, 25.49 becomes 25 and 25.50 becomes 26). Your rounded figure is the level of employment required by April 1 of the first year of exemption.

For purposes of compliance, repeat steps 1–3 and 5 above for each calendar year that qualified property is exempt.

**Special issues worksheet**

This worksheet is simply a checklist to guide you through certain issues that may need to be addressed as soon as possible. Check if the answer is "yes" or "maybe."

- ☐ Will the requisite increase of enterprise zone employment be difficult to achieve, even with the new investment? Or could it be somewhat unapparent? In any case, work out verification options with local zone manager. Copies of unemployment insurance reports or other records should be kept on file to assure manager and assessor.
- ☐ If the number of jobs will likely not grow by 10 percent, do you want a local waiver by resolution(s) adopted by zone sponsor with authorization, which may impose additional conditions? Waiver allowed if the overall investment costs \$25 million or more, or with a 10 percent rise in productivity combined with dedicated expenses for workforce training. In a rural renewable energy development zone, a waiver is allowed for \$5-million investments with no added conditions. (Waiver does not affect requirements related to any transfer of jobs into the zone.)
- ☐ Would you like your enterprise zone employment to be combined with the jobs at any 100 percent commonly owned firm/corporation(s)? If so, attach a statement with the name of the other company(s). Without such election, even subsidiaries of the same parent corporation in the zone are treated as distinct business firms.

- ☐ Are you interested in publicly owned and otherwise available real estate that might exist in the zone, and that an authorized business firm generally has a right to buy or lease if promptly developed for authorized use?
- ☐ Would you like to know about local incentives that some local sponsoring governments offer to authorized businesses as part of the enterprise zone package, such as fee waiver, regulatory expedition, and so forth?
- ☐ Will a qualified building be partially occupied by another business/tenant or used for ineligible operations? In such cases, work with the local zone manager to determine the units or proportion of space for the assessor to exempt.
- ☐ Is investment pending the site's inclusion in the zone? This application may be approved under such conditions, but make arrangements with the local zone manager to ensure that any construction or installation work doesn't begin until on or after the effective date of the boundary change. (Same applies to designation of a new enterprise zone.)
- ☐ Is the enterprise zone terminated? This normally precludes authorization or qualification, but an already authorized/qualified firm can "grandfather" and may be authorized up to 10 years after the termination of the zone.



## AGENDA ITEM

### Watershed Council Annual Report

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[2020 WATERSHED COUNCIL REPORT](#)

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# WASCO COUNTY AREA WATERSHED COUNCILS ***2019-2020*** Annual Report

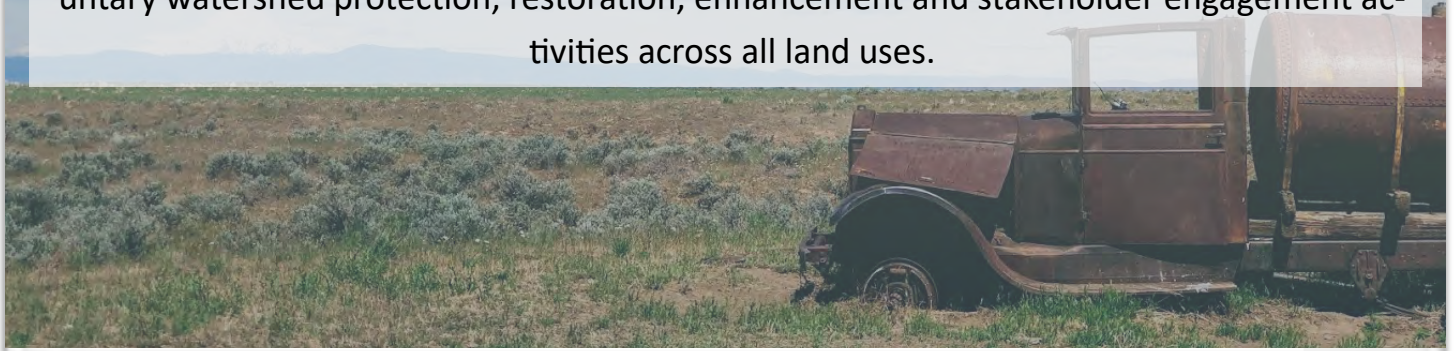
Accomplishments and highlights on Watershed Council activities from the last fiscal year including: successful grants, completed projects, monitoring efforts and other watershed enhancement happenings.

Prepared by:  
Watershed Coordinator, Abbie Forrest  
&  
FAST Coordinator, Drake Gilbert



# Wasco County Area Watersheds

Working collaboratively with communities and landowners to develop and carry out voluntary watershed protection, restoration, enhancement and stakeholder engagement activities across all land uses.



## A message from the Coordinator

June 2020 marked 5 years for me as the Watershed Coordinator for Wasco County Watersheds. I started with the SWCD the Summer of 2013 and since have learned more about conservation, watersheds, wildlife habitat and enhancement practices that I ever knew possible. I wanted to take this opportunity to say, thank you. Thank you to all of the Watershed Council members, the SWCD, our agency partners and our great landowners for helping me learn what makes Wasco County Conservation so successful. The partnerships between the Watershed Councils and SWCD has been praised throughout the state of Oregon and I am proud to be a part of it. The 2019-2020 fiscal year was full of successful projects and watershed council activities. I hope you enjoy the highlights documented throughout this report.

A handwritten signature in cursive script, reading "Jessie Jones".



**Officer elections are held at the July meeting at the start of every fiscal year.**

### **Fiscal Year 2019-2020 officers were:**

Chair—Pat Davis. Pat is the Chair for the White River Watershed Council. He also sits on the SWCD Board as an Associate Director.

Vice Chair—Bob Krein. Bob is the Chair for the Bakeoven/Buck Hollow Watershed Council and is an SWCD Director.

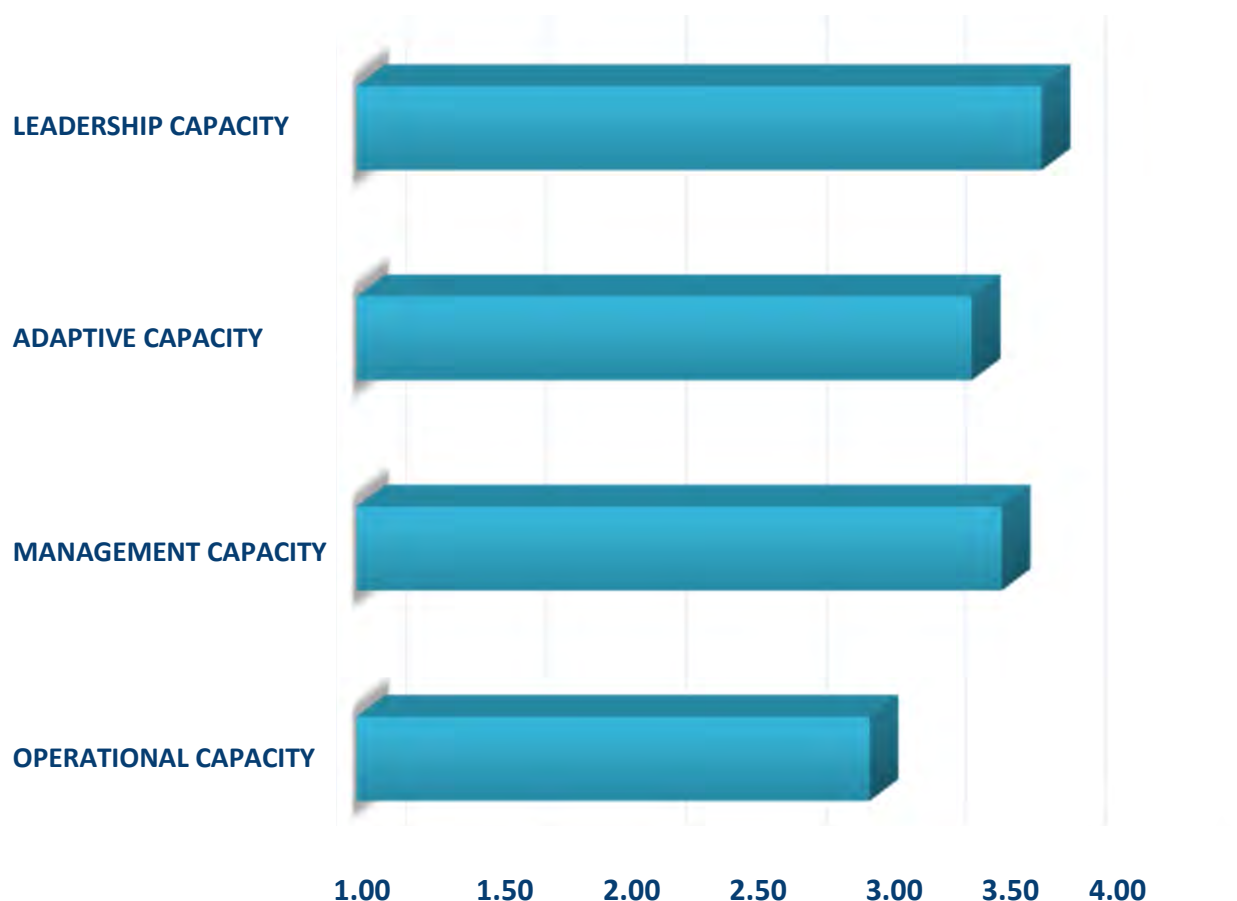
Secretary— Bryce Molesworth. Bryce is the Co-Chair for the Mosier Watershed Council and an SWCD Board Associate Director.

Coordinating members include Mosier Watershed Council Co-Chair Kristen McNall, The Dalles Council Co-Chairs Ken Bailey and Steve Byers, as well as Fifteenmile Watershed Council Co-Chairs Bill Hammel and Phil Kaser.

**The Wasco County Coordinating Board** is an overarching umbrella council that was generated to help prioritize projects and streamline the process of capacity funding for local councils through OWEB. Established in October of 2014, the Coordinating Board has been a strategic tool for all Wasco County Watersheds. The beginning of the fiscal year was a fresh start with a new biennial work plan and capacity grant through OWEB. Coordinating Board meetings were held on a quarterly basis from July 2019 through April 2020. The COVID-19 situation altered the last 2 meetings the Coordinating Board had, due to strict social distancing guidelines (our regularly scheduled individual watershed council meetings were cancelled). Although meetings were not held in person, the board held teleconference meetings that allowed Council Chairs an opportunity to provide updates on projects in their areas, share ideas for future restoration work in the watershed and to provide technical recommendations and support.

In October the Coordinating Board completed the Watershed Council Evaluation Assessment Tool provided by OWEB, which encourages Council Chairs to evaluate their respective councils based on four different assessment capacities that include: leadership, adaptive management, and operational (capacity). Each assessment capacity has descriptive element rating levels with level 1 being the lowest and level 4 being the highest possible score. Board members use the outcome of this annual assessment tool to reflect on council communication and progress as well as set goals for future council development. Results from the 2019 assessment are below.

### **OWEB Organizational Capacity Assessment Summary**



# Mosier

*Projects prioritized by the Mosier Watershed Council include: Commingling Well Education, Commingling Well Evaluation Prioritization and Replacement, E.coli Monitoring, Commingling Well Repair Funding Strategies, Identifying Water Conservation Opportunities and Invasive Weed Treatment Plans.*

Mosier Watershed Council Meetings were held on a quarterly basis throughout the 2019-2020 fiscal year. Priority projects were a highlight at every meeting with updates on funding, monitoring, or on the current status of project implementation.

The Mosier Million Project was wrapped up and monitoring has commenced. Four irrigation wells and nine domestic wells were completed. Eleven wells were decommissioned (two reconditioned); work was started on one additional well. The project total cost topped \$1,230,962.39; the state legislature appropriated \$1,000,000 (administered through OWRD), Wasco County SWCD \$186,485.04 (not including staff time), irrigation well owner costs of \$38,958.45, and domestic well owner costs of \$5,518.90. If this project is successful, ground water levels are anticipated to start improving within the next year. Monitoring is being conducted by OWRD. OWRD has been instrumental in these well projects and provide Spring and Fall groundwater level trend updates to the watershed council.



Working in tandem to improve the ground water declines in Mosier is the continuation of the Deep Well project. The first deep well was completed last fiscal year, and in April the funding for the second deep well was secured through collaboration with the SWCD and willing landowners who have committed hundreds of thousands of dollars to sustaining Mosier's Water Supply. Person Well Drilling was contracted to drill the second deep well as they have the experience from drilling the first deep well along with knowledge of Columbia River Basalt aquifers. The second deep well has a projected depth of 1,500 feet targeting the Grande Ronde aquifer and is expected to supply 350 gallons a minute. Construction is to start Fall of 2020.



Groundwater is a top priority and concern, but the Mosier Watershed Council has also had a focus on surface water projects. Research in the Mosier Area has shown that the groundwater and surface water are interconnected and groundwater levels impact stream flows and vice versa. With the completion of the Mosier Million, and the second Deep Well project underway, the Surface Water Committee has begun work on a Sampling Analysis Protocol (SAP) Plan for water quality monitoring in Mosier Creek. Council member Todd Stevens has voluntarily collected E.coli samples in Mosier Creek over the past several years and assisted the subcommittee with strategizing a plan based on his previous experience. The samples that have been previously collected show spikes in E.coli concentrations that exceed water quality standards for recreational waters. The surface water subcommittee identified the parameters: *E.coli*, temperature, and turbidity to be gathered at every sample location to help identify areas of concern within the watershed. Along with the water quality monitoring, the council has been working to develop outreach materials for streamside landowners on best management practices. SWCD staff will collect these samples and provide monitoring updates to the watershed council, as well as submit the collected data to DEQ for quality assurance. Monitoring was planned to start Spring of 2020 but due to COVID-19 and limited funding from our partners, the project has been postponed and monitoring is now expected to start Spring 2021.





# The Dalles

*Projects prioritized by The Dalles Watershed Council include: Annual Volunteer Planting, Education and Outreach, Annual presentations from ODFW, Effectiveness Monitoring, E.coli Monitoring, Pesticide Stewardship Partnership (PSP), Riparian and Wetlands Restoration and Fish Passage Improvements*

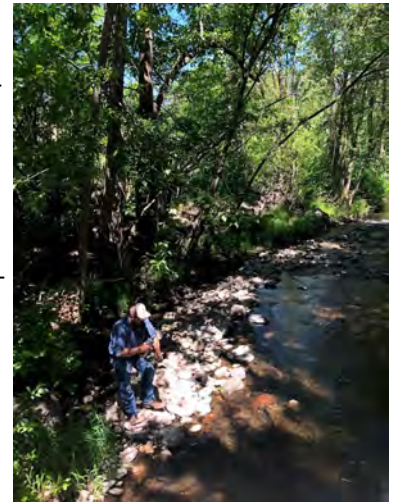
The Dalles Watershed Council held quarterly meetings that provided updates to the council and community members on the many collaborations and monitoring efforts that are being conducted in the watershed. The Dalles Council heard from agency partners including the Confederated Tribes of Warm Springs, DEQ, ODFW, NRCS and ODA throughout this past fiscal year.

The Dalles Watershed Council has placed a heavy priority upon *E.coli* monitoring within the watershed, with the Mill Creek *E.coli* sampling program wrapping up its 10<sup>th</sup> consecutive year in 2019. The overarching goal of the 2019 sampling season was to find the source of *E.coli* contamination within Skyline Tributary, a small tributary of Mill Creek with consistently high levels of *E.coli*. In an attempt to determine if high *E.coli* levels could possibly be explained by human contamination, water samples were taken in the fall within the tributary and tested for the presence of caffeine. The caffeine tests determined that caffeine was not present within the samples provided, failing to provide evidence of human contamination within the tributary. Further tests for human contamination are being considered by the watershed council, including testing for chemical compounds commonly found in shampoos and soaps.

Mill Creek Side Channel Effectiveness Monitoring continued in 2019 with fish tagging and monitoring being led by ODFW fish biologists. A rotary screwtrap was placed at River Mile (RM) 1.9 and monitored daily throughout the Spring. Species of interest that were tagged include Steelhead (target species) as well as Cutthroat trout, Coho salmon, and although they aren't tagged, lamprey are documented. Unfortunately, this year's steelhead returns were the lowest they've ever been within Mill Creek. It is thought that poor ocean conditions and drought are the root cause of these low returns. Looking towards next year, steelhead monitoring will continue in Mill Creek, and will be expanded to include Chenoweth and Threemile Creeks through another Effectiveness Monitoring grant that was secured with funding through OWEB during the Spring grant cycle.

Another component of the effectiveness monitoring with the Side Channel project is Temperature. Temperature loggers (also known as hobos) were installed on June 26, 2019 and were pulled on October 31, 2019. SWCD Technician Ryan Bessette, collects and analyzes the data produced by these loggers, and presents the information annually to the council. The 2019 hobo temperature data showed a mostly consistent trend with the last several years. The data shows a 7-day running trend, above and below the side channel. There was a several day timeframe in 2019 that showed the temperature reaching into the "red" which was the result of somebody/something taking the hobo out of the creek which ultimately was measuring air temperature. Aside from the temperature data being compromised for that short time, the side channel had flow most of the year and showed a mostly consistent positive trend with the last several years.

The Dalles Council last year partnered with the SWCD to host the Annual SWCD Tree Sale. Although this was a highlight for the council in 2019, 2020 was cancelled due to COVID-19 and the safety of our staff, volunteers, and patrons. Though this sale was cancelled, the council is looking forward to next years event.



# White River

*Projects prioritized by the White River Watershed Council include: Badger Ditch Piping, Juniper Flat Ditch Piping, Irrigation Efficiency & Streamflow Restoration and Participation in the Wasco County Forest Collaborative Group*

The White River Watershed Council has been hosting annual meetings over the course of the last several years to keep community members up to speed on the large RCPP Project that was started in 2015. In February 2020, the White River Watershed Council hosted a neighborhood meeting which included updates from many of our partner agencies including, Farm Service Agency (FSA), Natural Resource Conservation Service (NRCS), Wy'East RC&D, OSU Extension, ODFW and the SWCD. Many community members take advantage of this format and use this time to learn about current programs that are available for producers, as well as any upcoming deadlines for many of their conservation programs.

Although the White River Watershed Council hasn't met as actively as others in the county there are plenty of things happening throughout the watershed. The last fiscal year showed many advancements in the RCPP Project and all of the irrigation upgrades this project entails.

One element of the RCPP project that was accomplished this year was the completion of the point of diversion change, construction of the new diversion, fish screen, and new pipeline connecting the fish screen; as well as the installation of a new pumping system for the Lindell Dam Removal and Irrigation Efficiency Upgrade project. The only remaining aspect of this particular project is the removal of the old dam which is planned for October of 2020.

Along with the Lindell Dam Removal project is the Highline ditch project which has been progressing towards completion. At the end of the fiscal year this project was close to getting the preliminary determination finalized for surface water diversions. Josh Thompson and Shilah Olson have been working closely with OWRD on Point of Diversion (POD) changes. Ground water rights are moving along through the agency but at the end of the fiscal year, did not have a projected timeline on final approval.

In 2018, the Threemile Culvert Forest Service Road Crossing project was funded through a stewardship grant between the Wasco County SWCD and United States Forest Service. The Threemile Culvert project's goals outlined by the SWCD, are to design and implement a replacement of the existing upstream passage barrier with an adequate aquatic organism passage at the Threemile Creek Forest Service Road 4811 crossing. The replacement crossing must be able to safely pass the 100-year discharge flows. Although the White River Watershed Council was not associated with this particular stewardship grant, the council has shown much interest in this project and has requested regular updates from the SWCD technicians and contractors who are directly involved. This past year the contracting process was concluded and awarded to Crestline Construction. Construction is set to start Fall of 2020.





# Fifteenmile

*Projects prioritized by the Fifteenmile Council include: Lamprey monitoring from the CTWS, Groundwater monitoring, Stream sediment studies, MUS Feasibility Study Pilot Project, FAST Irrigation program, Fish passage barrier elimination, Irrigation Water Conservation Projects and Instream leasing*

The Fifteenmile Watershed Council held quarterly meetings from September through February. The Fifteenmile Council was very busy this past fiscal year from strategizing an underground storage pilot project to implementing the FAST program.

2019 was a fairly uneventful year for the FAST program due to lower than normal summer temperatures. Twelve irrigators were enrolled in Option 1 of the program, with three irrigators being enrolled in Option 2 of the program. Option 1 is a full commitment agreement to completely curtail water use if an alert is issued, while Option 2 is a no commitment, voluntary curtailment of water usage. No FAST stream temperature alerts were issued during the 2019 season due to a relatively moderate summer, and warming events coinciding with producers shutting off irrigation for haying. The 2019 season demonstrated a key benefit for irrigators enrolled in option one of the program, as they were compensated for their cooperation regardless of the fact that no stream temperature alerts were issued.



The ODA Strategic Implementation Area (SIA) for Chenoweth Creek has recently ended, and a new SIA has begun on Eightmile Creek. SIA's are areas designated by the ODA and local watershed councils that will become the focus of extra monitoring and outreach in coming years. Monitoring parameters that have been approved for the Eightmile Creek SIA are *E.coli* sampling, streamside visual assessments, macroinvertebrate monitoring, and temperature monitoring. The goal of the Eightmile SIA is to try and detect trends in riparian vegetation and *E.coli* within the watershed, and see if projects implemented within the creek have made positive improvements for the monitoring parameters. SIA's are typically four years long, with a reassessment roughly two to three years after implementation. SIA's are a collaborative effort from many of the partner agency's that are heavily involved in the Fifteenmile watershed through stream sediment studies, and a Fifteenmile Creek monitoring group led by our friends at ODA.



The Managed Underground Storage (MUS) Project Phase 1 wrapped up last Winter and the council has been taking the next steps to build a small scale pilot project. Our contractors at GSI Water Solutions and GeoSystems Analysis, performed test pits and infiltrometer testing at nine locations over the course of three days to narrow down a site for this project. Soil characterization tests, as well as basin designs and cost estimates were compiled and presented to compare pro's and con's of each potential location. With the willingness and generosity of a private landowner, a site was selected for the small scale pilot project. During OWEB's Spring grant cycle, two grants (Stakeholder Engagement and Technical Assistance) were submitted to compliment one another as the council continues to navigate the design, monitoring and pilot aspects of this project, while identifying an operator and owner for the storage facility.

Lamprey monitoring is conducted by the Confederated Tribes of Warm Springs, who provide annual updates on the monitoring in the Fifteenmile Basin. Lamprey are of cultural and ecological importance and unfortunately have been declining in numbers. The number of returning adults in recent decades has had a significant reduction in numbers, and even more so in the last two years. In 2018 the Bonneville count of returning adults was 43,427; in 2019 there was only 19,974. The tribes capture lamprey off the rocks at Cushing Falls, and use the PIT Tagging system to monitor them. Density surveys are also conducted from the mouth all the way up to the Forest Service boundary. Although the adult return numbers were low for the 2019 monitoring season, density surveys were more successful and show a positive trend in the Fifteenmile Basin.





# Bakeoven / Buck Hollow

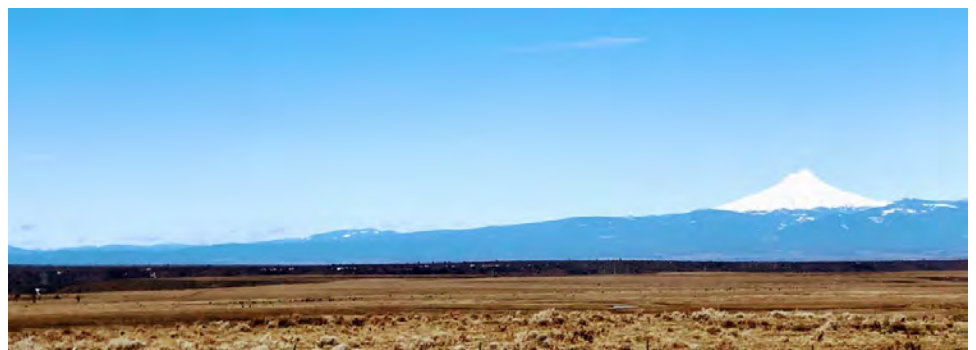
*Projects prioritized by the Bakeoven / Buck Hollow Watershed Council include: the completion of the Bakeoven Rangeland Technical Assistance Grant*

The Bakeoven / Buck Hollow Watershed Council held their annual meeting this year in conjunction with the South Wasco County neighborhood meeting. Community and Watershed residents received updates on conservation and compensation programs from our partner agencies and discussed new sensitive habitat maps that were being proposed by our local County Planning Department. Once the neighborhood meeting concluded the council got to work reviewing objectives and deliverables prepared by Karen Lamson regarding the Bakeoven Rangeland Technical Assistance grant that is being funded through OWEB.

The Bakeoven Technical Assistance grant was put on hold after the 2018 fires that swept through Wasco County. Many landowners that were affected participated in seeking government help to spray and reseed their land that was destroyed by these fires. The restoration efforts were implemented through EQIP contracts and a technical assistance grant through OWEB. The disturbed areas that were reseeded were not allowed to be grazed for 2 years to allow the newly seeded plants time for proper root establishment and the other vegetation time to recover.

SWCD technicians spent two days gathering rangeland inventories for the 9 participating landowners whose ranches span across the entire Bakeoven Watershed. The technicians met with landowners to discuss their resource concerns, map out potential projects, and inventory the current rangeland conditions. The landowners participating in this grant shared similar concerns regarding the lack of efficient livestock water, interior fences for more managed livestock distribution, as well as the abundance of noxious plant species. Technicians gathered all of this information and will use it to develop Range Management plans for each landowner and the trend reports will be presented to the council at their next meeting in November 2020.

The Bakeoven/Buck Hollow Watershed Council has been offline for the past several years by not being formally recognized by the County. Three members of the Bakeoven/Buck Hollow Watershed were formally appointed by the Wasco County Board of Commissioners at their meeting in March: Bob Krein, Blaine Carver and Jerod Warnock.

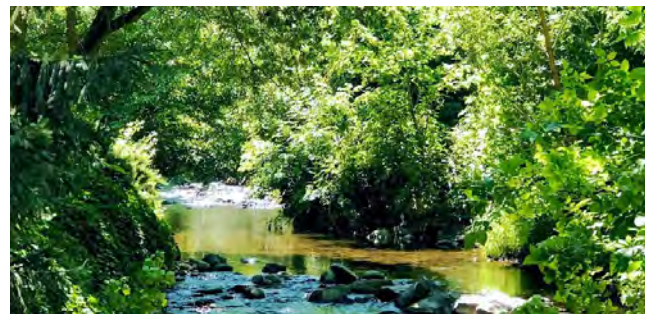
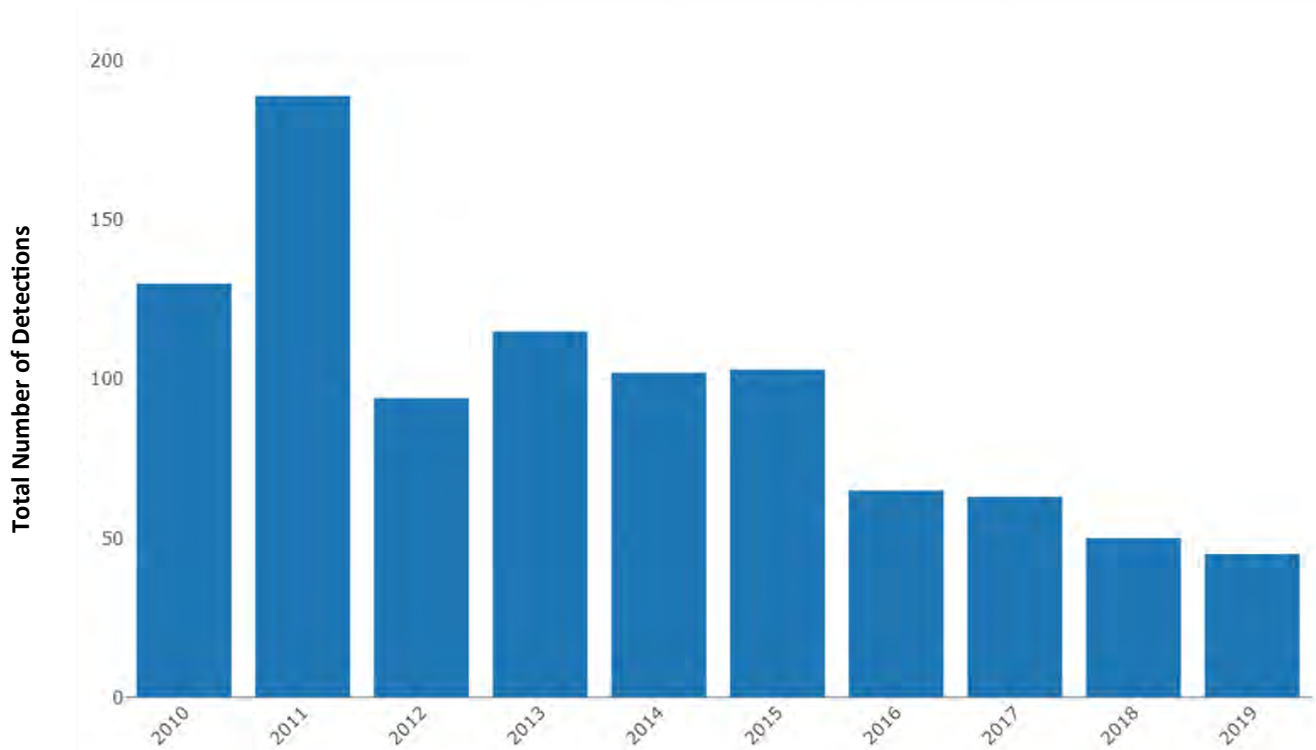


# *Pesticide Stewardship Partnership (PSP) Program*

Projects aren't just limited to watershed boundaries. Many of Wasco County's projects span across watershed lines and sometimes even county wide. One of those is the Pesticide Stewardship Partnership (PSP) Program,. What started in The Dalles back in 2010-2011 has now been implemented in three different streams throughout the northern portion of Wasco County. The Dalles Watershed Council and Fifteenmile Watershed Council are participants in this program and work with DEQ and ODA to monitor for current use pesticides in surface waters from drift and runoff. This program has brought awareness to our area growers who have willingly implemented pest management practices to protect our streams and aquatic life against spray drift and runoff.

In 2019 there were 15 water sampling events; weekly from late March through mid-April, weekly from late May through the end of July, and two sampling events in September. There are approximately 130 insecticides, herbicides and fungicides that are analyzed as well as their breakdown products. Below is a comparison of the total number of pesticide detections in the Wasco Basin since the beginning of this program. In 2019 there were less than 50 detections, with only three of those detections exceeding the benchmark for aquatic species. The 2019 season had the lowest number of pesticide detections since monitoring started in 2010.

**Total Number of Pesticide Detections in the Wasco Basin**





# Snowpack, Water Supply Outlook, and Streamflow

Scott Oviatt, Hydrologist with NRCS annually attends the Fifteenmile Watershed Council meeting to provide an update on the snow conditions leading into the current years irrigation season. This past year the Mosier watershed council was also interested in the snowpack conditions to forecast the upcoming irrigation season, as well as receive an update on the discharge rates from the USGS gaging sites at Mosier Creek and Tucker Bridge.

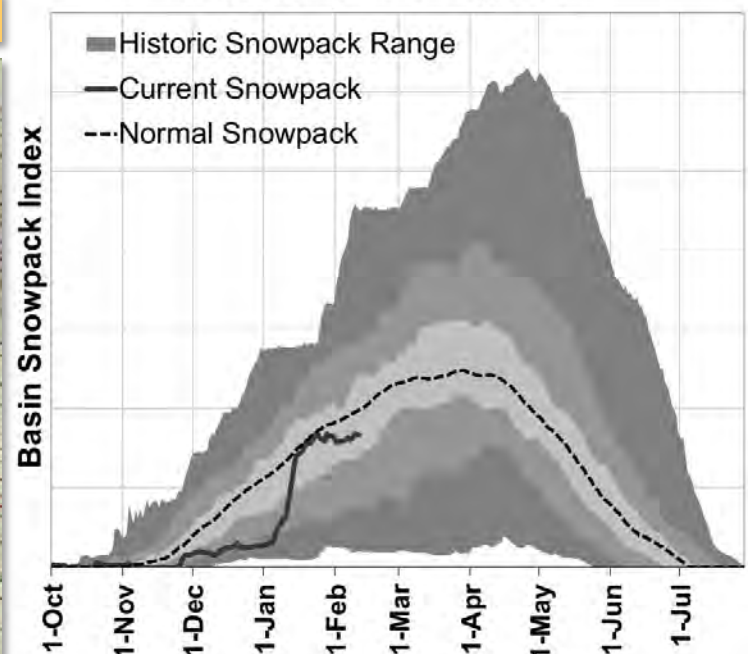
Wasco County was at 97% of normal as of February 10<sup>th</sup>; compared to the forecast on January 1<sup>st</sup>, which only showed a grim 45% of normal snowpack for our area. Peak snowpack levels aren't typically seen until mid to late March.

NRCS and the USFS are making progress on the installation of the latest SNOTEL Site which is set to be installed on the High Prairie snow course at the edge of the wilderness area near the snowmobile shelter. The new Snotel site will mean more accurate data and water supply forecasts for landowners and irrigators in the Fifteenmile basin.

## Location for the new SNOTEL Site on High Prairie

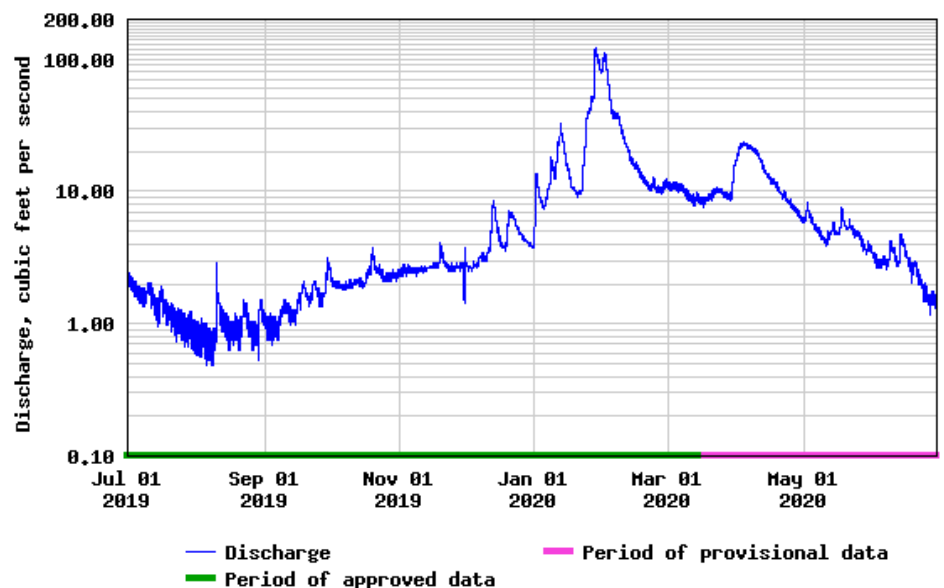


## Mountain Snowpack



USGS 14113200 MOSIER CREEK NEAR MOSIER, OR

Stream volume forecasts are available for three different locations for our area as the runoff is on the North East side of Mt. Hood. Those locations are labeled as Columbia River at The Dalles, WF Hood River near Dee and Hood River at Tucker Bridge. The USGS also has real time discharge rates for Mosier Creek that is operated in cooperation with the Wasco County SWCD and the Mosier Watershed Council. The graph to the right was the discharge rate for last fiscal year at the Mosier gaging station.



## Activities for the 2019-2021 biennium include:

**Stakeholder Engagement:** Annual Presentations to the County Commissioners, East Cascades Oak Partnership, Commingling Well Education, Volunteer Planting, SWCD Tree Sale, Education and Outreach, Annual Presentations from agency partners—ODFW, OWRD, DEQ, ODA & CTWS, Wasco County Forest Collaborative Group

**Organizational Development:** Increase visibility, Convene quarterly meetings, Work Plan maintenance, Board member elections & Self Evaluations

**Monitoring and Assessment:** Pesticide Stewardship Partnership, E.coli Monitoring, Lower Mill Creek Side Channel Effectiveness Monitoring & Stream Sediment Studies

**Restoration:** Commingling Well Evaluation Prioritization, Invasive Weed Treatment Plan, South Fork of Mill Creek Weir Replacement, 15mile FAST, Fish Passage Barrier Elimination, Irrigation Water Conservation Projects, Instream Leasing, Badger Ditch Piping, Juniper Flat Ditch Piping, Irrigation Efficiency & Streamflow Restoration

**Planning:** Commingling Well Repair Funding Strategy, Water Conservation Opportunities, Wetlands Resto-

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There are 35 line items in the 2019-2021 Wasco County Area Watershed Councils Work Plan. Many are active grants, some are goals and others are capacity grant requirements set in place by OWEB. Each of the project specific activities listed above are developed and prioritized at the local council level. The Coordinating Board reviews the progress of each of these activities and provides updates to the SWCD Board.

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## Watershed Council Members

### Mosier

Kristen McNall  
Bryce Molesworth  
Colleen Coleman  
Todd Stevens  
Wade Root  
Susan Gabay  
Ken Lite  
Peter Dalke  
Jim Reed  
Phil Evans  
Karen Bailey  
Mike Igo

### The Dalles

Ken Bailey  
Steve Byers  
John Nelson  
Mark Poppoff  
Martha Blair

### Fifteenmile

Phil Kaser  
Bill Hammel  
David Brewer  
Bill Markman  
Merle Keys  
Martin Underhill  
Gary Van Orman  
Monte Wasson  
Mike Kelly  
Jim Olson  
Bob Durham

### White River

Pat Davis  
Herb Snodgrass  
Robert Larsell  
Roy Grace  
Kenneth Martin  
Dan Van Vactor  
Gil Helm  
Vicki Matthew

### Bakeoven/ Buck Hollow

Bob Krein  
Jerod Warnock  
Blaine Carver



# ***Thank You***

To all of those that make each Wasco County Watershed Project a success. It would not be possible without the partnerships and collaboration from these folks and our community members.

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## **Our Partners:**

Wasco County SWCD

Oregon Watershed Enhancement Board

Natural Resource Conservation Service

Oregon Water Resources Department

Oregon Department of Agriculture

Confederated Tribes of Warm Springs

Wasco County Board of Commissioners

Local Irrigation Districts

Oregon Department of Fish & Wildlife

United States Forest Service

Oregon Department of Forestry

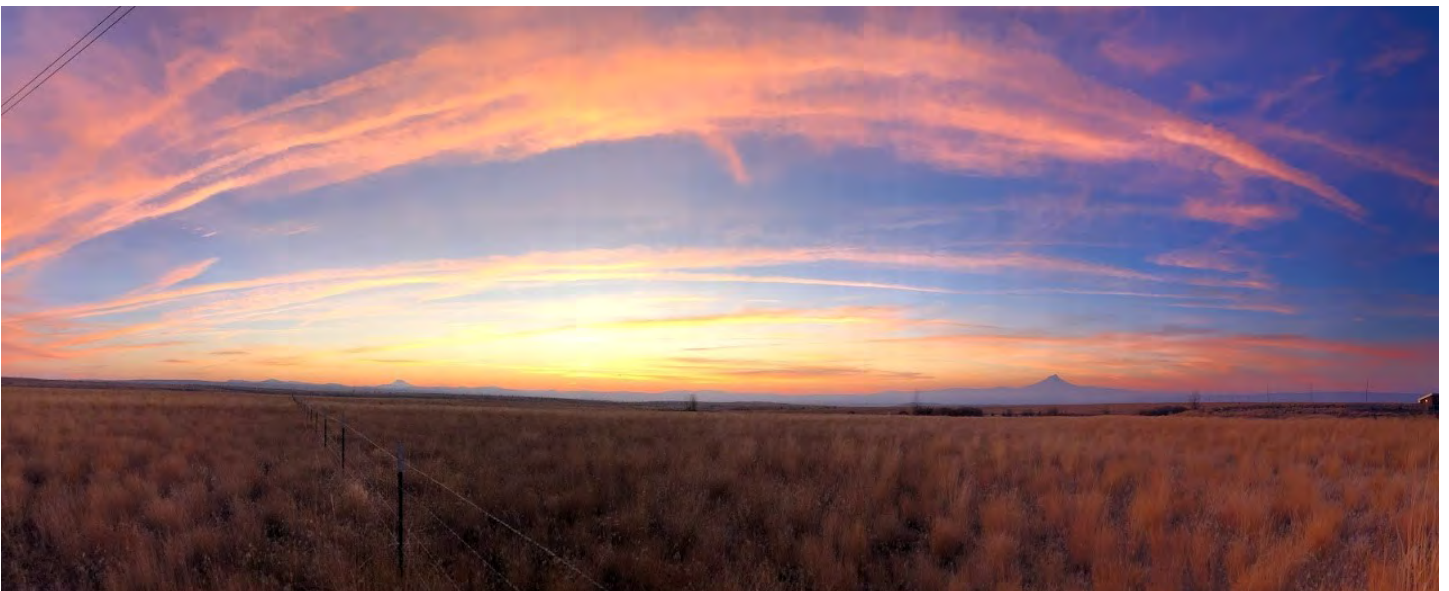
Farm Service Agency

The Freshwater Trust

National Marines Fisheries Service

Wy'East RC & D

Oregon Department of Environmental Quality





## AGENDA ITEM

### Finance

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[MONTHLY REPORTS](#)

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[PERS SIDE ACCOUNTS](#)

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[AUDIT](#)

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## FINANCE ITEM

### Monthly Reports

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[SEPTEMBER DIRECTOR'S REPORT](#)

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[SEPTEMBER FINANCIALS](#)

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[SEPTEMBER RECONCILIATIONS](#)

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[OCTOBER DIRECTOR'S REPORT](#)

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[OCTOBER FINANCIALS](#)

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[OCTOBER RECONCILIATIONS](#)

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## Wasco County Financial Report – September 2020

This report is for the 3<sup>rd</sup> month of the fiscal year – FY21. The statements are not audited and for Management's use. As this is the 3<sup>rd</sup> month of the new fiscal period, the straight-line assumption of budget use is 25.0%.

### Discussion of Revenues

#### General Fund

- Property tax revenues are \$20,206, this is all in prior year taxes collected and is \$15,998 less than last fiscal year at this point. The total execution is 0.2% as opposed to the 0.4% from last fiscal year.
- Licenses, fees & permits are up \$11,326 primarily due to the solid waste host fee. This is an execution rate of 19.2% versus last fiscal year of 20.8%.
- Intergovernmental revenue – non-single audit is \$57,304 more than last fiscal year primarily due to the timing of the marijuana tax funds (\$38K).
- Intergovernmental revenue – single audit is up \$266,711 and executing at 8,334%. Seems rather dramatic but this is where the unbudgeted COVID funding is recorded.
- Investment earnings are severely down. This is due to extremely low interest rates for the LGIP and the low potential yield rates for securities investments
  - Investments had been made in callable securities which provide better yield. The decrease in rates has mean that the securities invested in have been called or matured and comparable, acceptable investments have not been available. The funds have been kept in the LGIP to generate some return which has consistently been better than the market yield available to the County investing.
- Assessment & Taxation as a department is worth calling out for revenue for the fact that there is only \$21 difference between the fiscal years at this point.
- The County Clerk is executing at 29.1% primarily due to License, fees & permits executing at 31.1%
  - Recording fees continues to be the driving force driven by low rates and deed conveyances (\$17,551 more than last fiscal year).
- Sheriff's Office is executing at 29.4% versus 18.9% last fiscal year for a gain of \$38,768.
  - \$21,174 of the gain is due to the Marine Patrol as the County is now able to recover these costs due to staffing
  - Law Enforcement has an increase of \$11,652 due to Forest patrol and Oregon State Parks reimbursements – these are reimbursement type grants and show a greater use of the time than in the prior fiscal year.
- Administrative Services is at 88.7% overall primarily due to Employee & Administrative Services receiving Miscellaneous Fees for \$96,595 when only \$100 was budgeted. The funds received are for reimbursement from NCPHD for isolation housing related directly to COVID.

- This is in addition to Information Services executing at 56.7% due to Recording Fees at 44.0% of budget (\$28,259 total) and charges for services are fully paid for several outside government entities
- Facilities received miscellaneous income of \$64,750 due to rent received from the Wildfire Command area
- The DA's office is executing at 42.9% versus 57.6% last year at this time. This is a \$6,298 increase in revenue despite the decrease in execution rate.
- Planning is executing at 44.3%, this is all to the good but it is \$7,588 less than last fiscal year.
  - \$4,050 of the decrease is due to a grant in FY20 but not in FY21;
  - Only \$3,448 of the decrease is due to a decrease in License, fees & permits
- Youth Services and Youth Think (Prevention Division) are executing at a combined 15.7%. This is slightly less than the 18.2% last fiscal year and is a combined decrease of \$5,149 year over year.

#### Public Works

- Interest is just over 1/3 the interest earned at this time last year – just to restate interest rates have significantly decreased as discussed under the General Fund
- Motor vehicle funds are down \$53,585 from last year
- Charges for services is down \$16,508 due to Petroleum products sold – this may be a timing issue but will need a couple more months to verify.

#### Building Codes – General

- Permits are down \$138K compared to last FY with an execution of 8.8%
  - The major portion of the decrease is a decrease in the Construction Excise Tax of \$59K – this is a flow through so will be offset by a decreased expense
  - Structural permits are down by \$81K – this is the most concerning statistic. As of August, the decrease was \$42K so this means September itself is \$39K less than last September

#### Building Codes – Electrical

- Permits are up \$6K compared to last FY with an execution rate of 21.9%

#### All Other Funds

- All funds are making progress compared to last fiscal year, the Fair, Park and Museum will continue to fall behind due to COVID and other emergency situations in the County.

### Discussion of Expenses

#### General Fund

- All Departments are within the straight-line budget expectations.
- Transfers are executing as planned

## Public Works

- Personnel is under the budget expectations – executing at 22.5%
- M&S execution is 36.4% compared to last year at 41.7%
- Overall execution is 27.5% compared to 24.7% from last FY
  - While the overall execution rate is higher, the actual expense is \$27K less year over year.

## Building Codes – General

- Total expense is \$127K – which is a \$56K decrease over last FY
  - Total revenue was \$139K, this means the fund balance is growing at this point by \$12K
  - This is inflated due to the Building Official leaving as of the end of August

## Building Codes – Electrical

- Total expense is \$47K – a decrease of \$15K from last FY
  - Total revenue was \$30K making total loss \$17K to date
  - The loss would have been more, but the Building Official left as of the end of August

## Community Corrections

- Overall expense is executing at 26.8% compared to 19.3% last fiscal year; this is a year over year increase of \$74K
  - The Justice Reinvestment Distribution of \$82K was a non-linear expense and is the cause of the spending execution bump and increased expense; when factored out, expenses are down

## County Fair Fund

- Despite not having a Fair, there are expenses that will be paid
- The annual insurance is paid out in July which is \$30K
- Expenses are down last FY (\$80K less)
  - Well, no Fair so this is the majority of the savings the fund will experience for the year

## Museum

- Expenses are executing at 25.1% compared to 15.5% last FY – this is a \$6K increase
  - This is due to a project for \$7K finished and paid in July

## All other Funds

- Nothing is out of the budget expectations

## Summary

- Personnel Costs are executing at 17.1%
  - This includes the budgeted funding of an additional PERS Side Account; if this is factored out, budget execution is 22.2%
- Materials & Services overall are executing at 12.7% versus 13.1% last fiscal year at this time
  - No points not already noted stand out
- Capital only has \$162K in spending or 1.3% budget execution
  - Public Works has spent \$122K on a new truck
- Investments are executing at 18.4% - the overall interest is down \$22K year over year.
  - As discussed earlier, interest rates are down.
- Building Codes Review
  - Building Codes – General at 3 months has a gain of \$12K;
    - Is this a bump or part of a new trend? This needs to be watch to determine
    - The Building Official left as of 8/31/2020 – this salary savings would not account for the total change; further examination will be required
  - Building Codes – Electric at 3 month has a loss of \$17K; annualized this has the potential to be around +/- \$68K
    - For perspective, the fund balance as of 6/30/2020 is \$868,023; at this rate, the fund could operate for over 12 years (over time the cost structures change making it probable this would accelerate with time.)
    - Partially, this is due to salary savings with the Building Official leaving as of 8/31/2020a but does not account for the full improvement (As of August the loss was \$16K so the effect of September was only to lose \$1K – a significant improvement.)

## Reconciliations

- Reconciliations for September are attached
  - All have been reviewed by County Administrator & the County Treasurer



# Wasco County Monthly Report

## General Fund Revenue - September 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
<b>GENERAL FUND</b>							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	10,001,863	-	-	0.0%	0.0%	#DIV/0!	-
PRIOR YEARS TAXES	280,000	20,206	36,204	7.2%	12.9%	-44.2%	(15,998.43)
PILT	50,000	-	-	0.0%	0.0%	#DIV/0!	-
PROPERTY TAXES-R Total	10,331,863	20,206	36,204	0.2%	0.4%	-44.2%	(15,998.43)
LICENSES FEES & PERMITS-R	1,449,565	277,783	266,457	19.2%	20.8%	4.3%	11,326.24
INTERGOV'T REV - NON SINGLE AUDIT-R	906,715	288,977	231,673	31.9%	28.4%	24.7%	57,303.59
INTERGOV'T REV - SINGLE AUDIT-R	3,200	266,711	-	8334.7%	0.0%	#DIV/0!	266,710.54
INVESTMENT EARNINGS-R	225,200	16,658	99,698	7.4%	50.3%	-83.3%	(83,039.96)
RENTS-R	11,922	2,200	2,200	18.5%	18.6%	0.0%	0.03
MISCELLANEOUS-R	257,834	89,091	111,211	34.6%	75.1%	-19.9%	(22,120.57)
TRANSFERS IN-R	562,426	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND RESOURCES-R Total	13,748,725	961,625	747,444	7.0%	5.5%	28.7%	214,181.44
NON-DEPARTMENTAL RESOURCES-R Total	13,748,725	961,625	747,444	7.0%	5.5%	28.7%	214,181.44
ASSESSMENT & TAXATION-R	30,550	20,447	20,468	66.9%	71.8%	-0.1%	(20.70)
COUNTY CLERK-R							
COUNTY CLERK-R	168,220	57,292	39,741	34.1%	29.2%	44.2%	17,550.85
ELECTIONS-R	30,170	349	200	1.2%	1.1%	74.3%	148.52
COUNTY CLERK-R Total	198,390	57,640	39,941	29.1%	25.9%	44.3%	17,699.37
SHERIFF-R							



## Wasco County Monthly Report

### General Fund Revenue - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
EMERGENCY MANAGEMENT-R	60,656	17,517	11,500	28.9%	19.5%	52.3%	6,016.87
MARINE PATROL-R	56,142	26,335	5,161	46.9%	9.8%	410.3%	21,173.96
LAW ENFORCEMENT-R	223,632	56,156	44,579	25.1%	20.9%	26.0%	11,577.00
SHERIFF-R Total	340,430	100,008	61,240	29.4%	18.9%	63.3%	38,767.83
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	56,268	46,412	56.7%	46.8%	21.2%	9,856.75
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	96,733	100	8411.6%	8.7%	96632.9%	96,632.87
FACILITIES-R	209,201	121,749	68,909	58.2%	31.0%	76.7%	52,840.93
ADMINISTRATIVE SERVICES-R Total	309,601	274,751	115,420	88.7%	35.7%	138.0%	159,330.55
ADMINISTRATION-R	973,110	201,589	135,656	20.7%	13.9%	48.6%	65,932.53
DISTRICT ATTORNEY-R	311,728	133,798	127,500	42.9%	57.6%	4.9%	6,298.42
PLANNING-R	168,100	74,511	82,099	44.3%	49.3%	-9.2%	(7,588.00)
PUBLIC WORKS-R							
SURVEYOR-R	18,675	5,550	4,080	29.7%	25.2%	36.0%	1,470.00
WATERMASTER-R	1,865	-	1,865	0.0%	100.0%	-100.0%	(1,865.00)
PUBLIC WORKS-R Total	20,540	5,550	5,945	27.0%	32.9%	-6.6%	(395.00)
PREVENTION DIVISION-R							
YOUTH SERVICES-R	58,225	4,397	7,671	7.6%	8.8%	-42.7%	(3,273.71)
YOUTHTHINK SERVICES-R	159,000	29,750	31,625	18.7%	24.6%	-5.9%	(1,875.34)
PREVENTION DIVISION-R Total	217,225	34,147	39,296	15.7%	18.2%	-13.1%	(5,149.05)
<b>GENERAL FUND Total</b>	<b>16,318,399</b>	<b>1,864,066</b>	<b>1,375,008</b>	<b>11.4%</b>	<b>8.6%</b>	<b>35.6%</b>	<b>489,057.39</b>
<b>Revenue Total</b>	<b>16,318,399</b>	<b>1,864,066</b>	<b>1,375,008</b>	<b>11.4%</b>	<b>8.6%</b>	<b>35.6%</b>	<b>489,057.39</b>



# Wasco County Monthly Report

## General Fund Expense - September 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E							
ASSESSMENT & TAXATION-E	875,646	177,038	219,300	20.2%	24.5%	-19.3%	(42,262.61)
ASSESSMENT & TAXATION-E Total	875,646	177,038	219,300	20.2%	24.5%	-19.3%	(42,262.61)
COUNTY CLERK-E							
COUNTY CLERK-E	247,845	59,414	62,442	24.0%	24.5%	-4.8%	(3,027.61)
ELECTIONS-E	115,016	15,360	17,280	13.4%	15.5%	-11.1%	(1,920.43)
COUNTY CLERK-E Total	362,861	74,774	79,722	20.6%	21.7%	-6.2%	(4,948.04)
SHERIFF-E							
EMERGENCY MANAGEMENT-E	98,311	26,291	19,689	26.7%	19.3%	33.5%	6,602.02
MARINE PATROL-E	65,462	27,036	5,161	41.3%	9.8%	423.8%	21,874.98
LAW ENFORCEMENT-E	2,389,588	513,756	508,898	21.5%	21.8%	1.0%	4,857.84
SHERIFF-E Total	2,553,361	567,083	533,748	22.2%	21.5%	6.2%	33,334.84
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,040,351	215,605	259,420	20.7%	25.3%	-16.9%	(43,815.14)
COUNTY COMMISSION-E	239,128	59,503	57,052	24.9%	24.4%	4.3%	2,451.36
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,048,499	245,732	238,969	23.4%	23.5%	2.8%	6,762.78
FACILITIES-E	1,452,606	149,006	158,070	10.3%	7.4%	-5.7%	(9,064.08)
ADMINISTRATIVE SERVICES-E Total	3,780,584	669,846	713,511	17.7%	16.2%	-6.1%	(43,665.08)
ADMINISTRATION-E							
ADMINISTRATION-E	813,660	194,270	210,741	23.9%	26.7%	-7.8%	(16,471.55)
PASS-THROUGH GRANTS-E	825,594	138,789	83,404	16.8%	10.1%	66.4%	55,384.72
NORCOR-E	1,646,908	408,260	385,482	24.8%	25.7%	5.9%	22,778.79





## Wasco County Monthly Report

### General Fund Expense - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
VETERANS-E	158,916	35,274	35,205	22.2%	22.3%	0.2%	69.15
SPECIAL PAYMENTS-E	521,181	110,987	113,556	21.3%	22.6%	-2.3%	(2,569.01)
ADMINISTRATION-E Total	3,966,259	887,580	828,388	22.4%	21.9%	7.1%	59,192.10
DISTRICT ATTORNEY-E	744,169	151,479	161,130	20.4%	22.8%	-6.0%	(9,650.88)
PLANNING-E	864,432	187,195	193,149	21.7%	21.5%	-3.1%	(5,954.75)
PUBLIC WORKS-E							
SURVEYOR-E	54,617	13,113	11,968	24.0%	22.9%	9.6%	1,145.04
WATERMASTER-E	3,730	1,608	27	43.1%	0.7%	5931.2%	1,581.27
PUBLIC WORKS-E Total	58,347	14,721	11,995	25.2%	21.4%	22.7%	2,726.31
PREVENTION DIVISION-E							
YOUTH SERVICES-E	694,628	138,505	158,860	19.9%	23.2%	-12.8%	(20,354.45)
YOUTHTHINK SERVICES-E							
PERSONAL SERVICES-E	89,887	22,379	22,060	24.9%	24.2%	1.4%	319.68
MATERIALS & SERVICES-E	132,893	18,198	20,841	13.7%	13.8%	-12.7%	(2,642.79)
YOUTHTHINK SERVICES-E Total	222,780	40,578	42,901	18.2%	17.7%	-5.4%	(2,323.11)
PREVENTION DIVISION-E Total	917,408	179,083	201,761	19.5%	21.8%	-11.2%	(22,677.56)
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	193,145	48,286	63,282	25.0%	25.0%	-23.7%	(14,995.74)
TRANSFER TO CAP ACQUISITION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO OPERATING RESERVE	2,400,000	600,000	-	25.0%	0.0%	#DIV/0!	600,000.00
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	2,639,645	694,786	109,782	26.3%	3.0%	532.9%	585,004.26
GENERAL FUND EXPENDITURES-E Total	2,639,645	694,786	109,782	26.3%	3.0%	532.9%	585,004.26
NON-DEPARTMENTAL EXPENDITURES-E Total	2,639,645	694,786	109,782	26.3%	3.0%	532.9%	585,004.26
<b>GENERAL FUND Total</b>	<b>16,762,712</b>	<b>3,603,585</b>	<b>3,052,486</b>	<b>21.5%</b>	<b>16.8%</b>	<b>18.1%</b>	<b>551,098.59</b>
<b>Expense Total</b>	<b>16,762,712</b>	<b>3,603,585</b>	<b>3,052,486</b>	<b>21.5%</b>	<b>16.8%</b>	<b>18.1%</b>	<b>551,098.59</b>



# Wasco County Monthly Report

## Public Works Fund - September 2020

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	45,000	8,615	19,089	19.1%	47.7%	-54.9%	(10,474.08)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	2,377	#DIV/0!	#DIV/0!	-100.0%	(2,376.54)
INVESTMENT EARNINGS-R Total	45,000	8,615	21,466	19.1%	53.7%	-59.9%	(12,850.62)
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	-	1,590	-	#DIV/0!	0.0%	#DIV/0!	1,590.00
PUBLIC WORKS RESOURCES-R Total	45,000	10,205	21,466	22.7%	49.7%	-52.5%	(11,260.62)
NON-DEPARTMENTAL RESOURCES-R Total	45,000	10,205	21,466	22.7%	49.7%	-52.5%	(11,260.62)
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	1,497	3,655	12.5%	30.5%	-59.1%	(2,158.75)
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,750,000	332,910	386,495	12.1%	15.4%	-13.9%	(53,585.84)
STATE GRANT/REIMBURSEMENT	80,000	33,984	-	42.5%	0.0%	#DIV/0!	33,984.00
STP FUND EXCHANGE	280,848	-	-	0.0%	0.0%	#DIV/0!	-
STATE PERMITS	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
INTERGOV'T REV - NON SINGLE AUDIT-R Total	3,110,848	366,894	386,495	11.8%	13.5%	-5.1%	(19,601.84)
INTERGOV'T REV - SINGLE AUDIT-R	482,937	-	176	0.0%	0.1%	-100.0%	(175.88)
MISCELLANEOUS-R	2,500	-	3,438	0.0%	137.5%	-100.0%	(3,437.84)



## Wasco County Monthly Report

### Public Works Fund - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
SALE OF FIXED ASSETS-R	40,000	-	-	0.0%	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R							
CONT WORK-OTHER GOVT	75,000	23,434	22,912	31.2%	30.5%	2.3%	522.53
PETROLEUM PRODUCTS - 21 CENTS	12,000	3,691	3,500	30.8%	29.2%	5.5%	191.09
PETROLEUM PRODUCTS SOLD	140,000	21,774	38,996	15.6%	30.0%	-44.2%	(17,221.75)
CHARGES FOR SERVICES-R Total	227,000	48,900	65,408	21.5%	30.1%	-25.2%	(16,508.13)
PUBLIC WORKS-R Total	3,875,285	417,290	459,172	10.8%	14.1%	-9.1%	(41,882.44)
WEED & PEST-R	227,000	4,531	26,741	2.0%	11.5%	-83.1%	(22,210.00)
PUBLIC WORKS-R Total	4,102,285	421,821	485,914	10.3%	13.9%	-13.2%	(64,092.44)
PUBLIC WORKS FUND Total	4,147,285	432,026	507,379	10.4%	14.4%	-14.9%	(75,353.06)
<b>Revenue Total</b>	<b>4,147,285</b>	<b>432,026</b>	<b>507,379</b>	<b>10.4%</b>	<b>14.4%</b>	<b>-14.9%</b>	<b>(75,353.06)</b>
<b>Expense</b>							
<b>PUBLIC WORKS FUND</b>							
<b>PUBLIC WORKS-E</b>							
<b>PUBLIC WORKS-E</b>							
PERSONAL SERVICES-E	1,955,094	440,462	460,371	22.5%	24.4%	-4.3%	(19,909.57)
MATERIALS & SERVICES-E	1,350,300	492,094	607,901	36.4%	41.7%	-19.1%	(115,807.69)
CAPITAL OUTLAY-E	495,000	125,555	-	25.4%	0.0%	#DIV/0!	125,554.90
PUBLIC WORKS-E Total	3,800,394	1,058,110	1,068,272	27.8%	31.7%	-1.0%	(10,162.36)
<b>WEED &amp; PEST-E</b>							
PERSONAL SERVICES-E	100,426	29,123	32,301	29.0%	31.2%	-9.8%	(3,178.94)
MATERIALS & SERVICES-E	135,800	23,078	37,194	17.0%	27.4%	-38.0%	(14,115.45)
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
WEED & PEST-E Total	236,226	52,201	69,495	22.1%	29.0%	-24.9%	(17,294.39)
PUBLIC WORKS-E Total	4,036,620	1,110,311	1,137,768	27.5%	31.5%	-2.4%	(27,456.75)
<b>NON-DEPARTMENTAL EXPENDITURES-E</b>							
PUBLIC WORKS EXPENDITURES-E	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
PUBLIC WORKS FUND Total	4,036,620	1,110,311	1,137,768	27.5%	24.7%	-2.4%	(27,456.75)
<b>Expense Total</b>	<b>4,036,620</b>	<b>1,110,311</b>	<b>1,137,768</b>	<b>27.5%</b>	<b>24.7%</b>	<b>-2.4%</b>	<b>(27,456.75)</b>



# Wasco County Monthly Report Building Codes - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

## Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>BUILDING CODES - GENERAL</b>							
<b>Revenue</b>							
NON-DEPARTMENTAL RESOURCES-R							
INVESTMENT EARNINGS-R	38,154	7,480	9,007	19.6%	36.0%	-17.0%	(1,527.05)
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL RESOURCES-R Total	238,154	7,480	9,007	3.1%	4.0%	-17.0%	(1,527.05)
BUILDING CODES-R							
LICENSES FEES & PERMITS-R							
STATE 12% SURCHARGE COLLECTION	100,000	7,917	12,866	7.9%	12.9%	-38.5%	(4,948.14)
STRUCTURAL PERMIT	589,892	61,848	143,199	10.5%	24.3%	-56.8%	(81,351.11)
MECHANICAL PERMIT	70,000	20,094	13,961	28.7%	2.4%	43.9%	6,133.30
MANUFACTURED DWELLING PLACEMENT	196,631	888	888	0.5%	0.5%	0.0%	-
PLUMBING PERMIT	95,000	18,980	16,146	20.0%	2.7%	17.5%	2,833.50
LICENSES FEES & PERMITS-R Total	1,051,523	109,727	187,059	10.4%	9.1%	-41.3%	(77,332.45)
MISCELLANEOUS-R	300,000	22,131	81,833	7.4%	27.3%	-73.0%	(59,701.95)
BUILDING CODES-R Total	1,351,523	131,858	268,892	9.8%	11.4%	-51.0%	(137,034.40)
<b>Revenue Total</b>	<b>1,589,677</b>	<b>139,338</b>	<b>277,899</b>	<b>8.8%</b>	<b>10.7%</b>	<b>-49.9%</b>	<b>(138,561.45)</b>
<b>Expense</b>							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILD CODES-ELECTRICAL	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-



## Wasco County Monthly Report Building Codes - September 2020

<b>BUILDING CODES-E</b>							
PERSONAL SERVICES-E	472,828	103,488	119,483	21.9%	19.3%	-13.4%	(15,995.29)
<b>MATERIALS &amp; SERVICES-E</b>							
ADMINISTRATIVE COST	29,329	7,332	6,000	25.0%	31.0%	22.2%	1,332.02
CONTRACTED SERVICES	12,000	8,451	21,968	70.4%	183.1%	-61.5%	(13,517.19)
DUES & SUBSCRIPTIONS	2,500	786	1,453	31.4%	121.1%	-45.9%	(667.24)
EQUIPMENT - REPAIR & MAINTENANCE	2,000	-	626	0.0%	5.2%	-100.0%	(626.37)
GAS & OIL	10,800	322	471	3.0%	4.4%	-31.7%	(149.16)
LEGAL NOTICES & PUBLISHING	900	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	18,750	419	7,909	2.2%	109.9%	-94.7%	(7,490.12)
POSTAGE	300	11	-	3.7%	0.0%	#DIV/0!	11.00
RENT	14,076	3,519	3,060	25.0%	25.0%	15.0%	459.00
SUPPLIES - OFFICE	4,000	1,701	5,326	42.5%	2219.1%	-68.1%	(3,624.92)
TELEPHONE	3,880	401	613	10.3%	204.2%	-34.6%	(212.16)
TRAVEL & MILEAGE	275	-	5	0.0%	2.1%	-100.0%	(5.00)
VEHICLE - REPAIR & MAINTENANCE	3,000	530	968	17.7%	27.3%	-45.3%	(438.77)
CONSTRUCTION EXCISE TAX (CET) PAYOUT	300,000	-	-	0.0%	0.0%	#DIV/0!	-
STATE 12% SURCHARGE REMIT	100,000	-	15,296	0.0%	15.3%	-100.0%	(15,295.93)
<b>MATERIALS &amp; SERVICES-E Total</b>	<b>501,810</b>	<b>23,471</b>	<b>63,696</b>	<b>4.7%</b>	<b>13.3%</b>	<b>-63.2%</b>	<b>(40,224.84)</b>
CAPITAL OUTLAY-E	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>BUILDING CODES-E Total</b>	<b>1,574,638</b>	<b>126,959</b>	<b>183,179</b>	<b>8.1%</b>	<b>10.8%</b>	<b>-30.7%</b>	<b>(56,220.13)</b>
<b>Expense Total</b>	<b>1,774,638</b>	<b>126,959</b>	<b>183,179</b>	<b>7.2%</b>	<b>8.5%</b>	<b>-30.7%</b>	<b>(56,220.13)</b>
<b>BUILDING CODES - GENERAL Total</b>	<b>3,364,315</b>	<b>266,297</b>	<b>461,078</b>	<b>7.9%</b>	<b>9.7%</b>	<b>-42.2%</b>	<b>(194,781.58)</b>
<b>BUILDING CODES - ELECTRICAL</b>							
<b>Revenue</b>							
<b>NON-DEPARTMENTAL RESOURCES-R</b>							
INVESTMENT EARNINGS-R	1,000	1,505	8	150.5%	0.0%	18159.6%	1,496.35
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>NON-DEPARTMENTAL RESOURCES-R Total</b>	<b>201,000</b>	<b>1,505</b>	<b>8</b>	<b>0.7%</b>	<b>0.0%</b>	<b>18159.6%</b>	<b>1,496.35</b>
<b>BUILDING CODES-R</b>							
<b>LICENSES FEES &amp; PERMITS-R</b>							
STATE 12% SURCHARGE COLLECTION	12,000	2,719	2,439	22.7%	20.3%	11.5%	279.92
ELECTRICAL PERMIT	120,000	25,828	21,056	21.5%	8.5%	22.7%	4,772.15
RENEWABLE ELECTRICAL ENERGY	1,000	511	526	51.1%	#DIV/0!	-2.9%	(15.00)
<b>LICENSES FEES &amp; PERMITS-R Total</b>	<b>133,000</b>	<b>29,058</b>	<b>24,021</b>	<b>21.8%</b>	<b>9.3%</b>	<b>21.0%</b>	<b>5,037.07</b>
MISCELLANEOUS-R	-	128	1,065	#DIV/0!	#DIV/0!	-88.0%	(937.77)
<b>BUILDING CODES-R Total</b>	<b>133,000</b>	<b>29,186</b>	<b>25,086</b>	<b>21.9%</b>	<b>9.7%</b>	<b>16.3%</b>	<b>4,099.30</b>
<b>Revenue Total</b>	<b>334,000</b>	<b>30,690</b>	<b>25,095</b>	<b>9.2%</b>	<b>5.2%</b>	<b>22.3%</b>	<b>5,595.65</b>



# Wasco County Monthly Report Building Codes - September 2020

Expense							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILDING CODES	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES-E							
PERSONAL SERVICES-E	198,497	39,669	56,335	20.0%	24.3%	-29.6%	(16,666.00)
MATERIALS & SERVICES-E							
ADMINISTRATIVE COST	14,273	3,568	2,318	25.0%	25.0%	53.9%	1,250.01
CONTRACTED SERVICES	1,000	-	-	0.0%	0.0%	#DIV/0!	-
DUES & SUBSCRIPTIONS	800	262	-	32.7%	0.0%	#DIV/0!	261.97
EQUIPMENT - REPAIR & MAINTENANCE	1,000	-	-	0.0%	0.0%	#DIV/0!	-
GAS & OIL	7,475	167	472	2.2%	6.6%	-64.6%	(305.21)
LEGAL NOTICES & PUBLISHING	600	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	2,000	-	-	0.0%	0.0%	#DIV/0!	-
POSTAGE	175	-	-	0.0%	0.0%	#DIV/0!	-
RENT	9,384	2,184	2,040	23.3%	25.0%	7.1%	144.00
SUPPLIES - OFFICE	560	35	367	6.3%	229.5%	-90.3%	(331.74)
TELEPHONE	1,250	121	189	9.7%	94.7%	-35.8%	(67.85)
TRAVEL & MILEAGE	196	-	-	0.0%	0.0%	#DIV/0!	-
VEHICLE - REPAIR & MAINTENANCE	500	804	331	160.9%	14.0%	143.0%	473.41
STATE 12% SURCHARGE REMIT	12,000	-	-	0.0%	0.0%	#DIV/0!	-
MATERIALS & SERVICES-E Total	51,213	7,143	5,718	13.9%	9.2%	24.9%	1,424.59
BUILDING CODES-E Total	249,710	46,812	62,053	18.7%	21.1%	-24.6%	(15,241.41)
<b>Expense Total</b>	<b>449,710</b>	<b>46,812</b>	<b>62,053</b>	<b>10.4%</b>	<b>8.3%</b>	<b>-24.6%</b>	<b>(15,241.41)</b>
<b>BUILDING CODES - ELECTRICAL Total</b>	<b>783,710</b>	<b>77,502</b>	<b>87,148</b>	<b>9.9%</b>	<b>7.1%</b>	<b>-11.1%</b>	<b>(9,645.76)</b>



# Wasco County Monthly Report

## All Funds Revenue Expense

### September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
911 COMMUNICATIONS FUND	1,275,197	194,966	211,271	15.3%	17.4%	-7.7%	(16,305.56)
911 EQUIPMENT RESERVE	31,184	7,704	7,913	24.7%	25.7%	-2.6%	(208.88)
CDBG GRANT FUND	-	-	116,499	#DIV/0!	20.8%	-100.0%	(116,499.19)
CLERK RECORDS FUND	9,350	2,644	2,411	28.3%	26.8%	9.6%	232.54
COMMUNITY CORRECTIONS FUND	1,900,438	440,816	423,250	23.2%	23.8%	4.2%	17,566.57
COUNTY FAIR FUND	226,607	87,594	118,261	38.7%	54.2%	-25.9%	(30,666.64)
COUNTY SCHOOL FUND	424,240	65,633	66,326	15.5%	15.6%	-1.0%	(692.57)
COURT FACILITIES SECURITY FUND	32,000	8,514	7,576	26.6%	26.1%	12.4%	938.06
DISTRICT ATTORNEY	3,100	134	1,305	4.3%	31.4%	-89.7%	(1,171.12)
FACILITY CAPITAL RESERVE	717,409	44,644	29,822	6.2%	59.6%	49.7%	14,821.35
FOREST HEALTH PROGRAM FUND	42,967	1,002	2,028	2.3%	4.7%	-50.6%	(1,026.25)
<b>GENERAL FUND</b>	<b>16,318,399</b>	<b>1,864,066</b>	<b>1,375,008</b>	<b>11.4%</b>	<b>8.6%</b>	<b>35.6%</b>	<b>489,057.39</b>
GENERAL OPERATING RESERVE	2,500,970	616,110	10,629	24.6%	0.3%	5696.6%	605,481.19
HOUSEHOLD HAZARDOUS WASTE FUND	449,800	77,919	82,975	17.3%	18.6%	-6.1%	(5,055.51)
KRAMER FIELD FUND	450	95	206	21.1%	68.6%	-53.9%	(111.02)
LAND CORNER PRESERVATION FUND	30,900	13,656	7,992	44.2%	27.7%	70.9%	5,664.02
LAW LIBRARY FUND	31,570	19,090	25,885	60.5%	82.4%	-26.3%	(6,794.84)
MUSEUM	79,692	29,919	52,548	37.5%	46.6%	-43.1%	(22,628.89)
PARKS FUND	99,300	14,857	25,450	15.0%	27.2%	-41.6%	(10,593.69)
PUBLIC WORKS FUND	4,147,285	432,026	507,379	10.4%	14.4%	-14.9%	(75,353.06)
ROAD RESERVE FUND	58,060	14,182	25,948	24.4%	2.5%	-45.3%	(11,766.39)
SPECIAL ECON DEV PAYMENTS FUND	3,363,363	4,685	1,777	0.1%	0.1%	163.6%	2,908.25
YOUTH THINK FUND	-	-	750	#DIV/0!	#DIV/0!	-100.0%	(750.00)





# Wasco County Monthly Report

## All Funds Revenue Expense

### September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
CAPITAL ACQUISITIONS FUND	43,213	10,489	23,285	24.3%	80.3%	-55.0%	(12,796.56)
BUILDING CODES - GENERAL	1,589,677	139,338	277,899	8.8%	10.7%	-49.9%	(138,561.45)
BUILDING CODES - ELECTRICAL	334,000	30,690	25,095	9.2%	5.2%	22.3%	5,595.65
<b>Revenue Total</b>	<b>33,709,171</b>	<b>4,120,773</b>	<b>3,429,490</b>	<b>12.2%</b>	<b>10.0%</b>	<b>20.2%</b>	<b>691,283.40</b>
<b>Expense</b>							
911 COMMUNICATIONS FUND	1,347,548	293,320	301,316	21.8%	24.9%	-2.7%	(7,996.15)
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	602,000	-	(17,018)	0.0%	-3.0%	-100.0%	17,017.90
CLERK RECORDS FUND	12,800	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,925,571	515,344	441,660	26.8%	19.3%	16.7%	73,683.23
COUNTY FAIR FUND	200,946	47,667	127,914	23.7%	65.5%	-62.7%	(80,246.92)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	450	712	3.7%	4.6%	-36.8%	(262.07)
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	212,426	-	-	0.0%	0.0%	#DIV/0!	-
<b>GENERAL FUND</b>	<b>16,762,712</b>	<b>3,603,585</b>	<b>3,052,486</b>	<b>21.5%</b>	<b>16.8%</b>	<b>18.1%</b>	<b>551,098.59</b>
GENERAL OPERATING RESERVE	7,661,853	197,697	3,124,533	2.6%	37.9%	-93.7%	(2,926,836.36)
HOUSEHOLD HAZARDOUS WASTE FUND	562,283	39,747	70,379	7.1%	13.4%	-43.5%	(30,632.32)
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,298	5,662	5,459	23.3%	22.3%	3.7%	203.23
LAW LIBRARY FUND	49,829	5,698	4,666	11.4%	10.1%	22.1%	1,031.74
MUSEUM	91,024	22,828	16,687	25.1%	15.5%	36.8%	6,141.25
PARKS FUND	149,758	16,033	30,524	10.7%	21.1%	-47.5%	(14,490.95)
PUBLIC WORKS FUND	4,036,620	1,110,311	1,137,768	27.5%	24.7%	-2.4%	(27,456.75)
ROAD RESERVE FUND	5,336,217	-	801,000	0.0%	13.4%	-100.0%	(801,000.00)
SPECIAL ECON DEV PAYMENTS FUND	4,022,754	73,750	5,000	1.8%	0.2%	1375.0%	68,750.00
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,971,646	36,387	29,166	0.9%	0.8%	24.8%	7,221.00
BUILDING CODES - GENERAL	1,774,638	126,959	183,179	7.2%	8.5%	-30.7%	(56,220.13)
BUILDING CODES - ELECTRICAL	449,710	46,812	62,053	10.4%	8.3%	-24.6%	(15,241.41)
<b>Expense Total</b>	<b>52,805,217</b>	<b>6,142,248</b>	<b>9,377,465</b>	<b>11.6%</b>	<b>16.5%</b>	<b>-34.5%</b>	<b>(3,235,217.62)</b>



# Wasco County Monthly Report

## Personnel All Funds - September 2020

Filters

Fd	(All)
Cat	51000

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	758,049	158,276	189,477	20.9%	24.2%	-16.5%	(31,201.32)
COUNTY CLERK-E	301,261	67,210	72,995	22.3%	23.7%	-7.9%	(5,785.13)
SHERIFF-E	2,305,097	501,495	466,669	21.8%	21.3%	7.5%	34,826.19
ADMINISTRATIVE SERVICES-E	1,977,977	467,283	466,927	23.6%	23.6%	0.1%	355.40
ADMINISTRATION-E	132,028	33,405	32,580	25.3%	23.9%	2.5%	824.81
DISTRICT ATTORNEY-E	647,625	143,892	147,507	22.2%	24.3%	-2.5%	(3,614.63)
PLANNING-E	776,459	174,483	177,722	22.5%	21.9%	-1.8%	(3,239.03)
PUBLIC WORKS-E	40,617	10,078	10,102	24.8%	23.7%	-0.2%	(24.01)
PREVENTION DIVISION-E	748,445	154,319	172,805	20.6%	23.4%	-10.7%	(18,485.29)
<b>GENERAL FUND Total</b>	<b>7,687,558</b>	<b>1,710,441</b>	<b>1,736,784</b>	<b>22.2%</b>	<b>22.8%</b>	<b>-1.5%</b>	<b>(26,343.01)</b>
<b>PUBLIC WORKS FUND</b>	<b>2,055,520</b>	<b>469,584</b>	<b>492,673</b>	<b>22.8%</b>	<b>24.7%</b>	<b>-4.7%</b>	<b>(23,088.51)</b>
911 COMMUNICATIONS FUND	1,024,997	228,306	225,768	22.3%	25.4%	1.1%	2,538.22
COMMUNITY CORRECTIONS FUND	875,122	195,310	185,198	22.3%	21.5%	5.5%	10,111.70
COUNTY FAIR FUND	18,766	4,601	4,608	24.5%	24.0%	-0.2%	(7.26)
GENERAL OPERATING RESERVE	3,000,000	-	3,124,533	0.0%	100.0%	-100.0%	(3,124,533.00)
HOUSEHOLD HAZARDOUS WASTE FUND	152,362	22,764	23,231	14.9%	13.9%	-2.0%	(466.83)
LAND CORNER PRESERVATION FUND	18,298	4,542	4,534	24.8%	23.8%	0.2%	8.22
MUSEUM	42,392	9,741	9,393	23.0%	22.0%	3.7%	347.68
PARKS FUND	43,788	10,736	10,753	24.5%	24.0%	-0.2%	(16.75)
ROAD RESERVE FUND	801,000	-	801,000	0.0%	100.0%	-100.0%	(801,000.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



## Wasco County Monthly Report

### Personnel All Funds - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
BUILDING CODES - GENERAL	472,828	103,488	119,483	21.9%	19.3%	-13.4%	(15,995.29)
BUILDING CODES - ELECTRICAL	198,497	39,669	56,335	20.0%	24.3%	-29.6%	(16,666.00)
<b>Expense Total</b>	<b>16,391,128</b>	<b>2,799,181</b>	<b>6,794,292</b>	<b>17.1%</b>	<b>41.4%</b>	<b>-58.8%</b>	<b>(3,995,110.83)</b>



# Wasco County Monthly Report

## Materials Service All Funds - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	117,597	18,762	29,824	16.0%	26.7%	-37.1%	(11,061.29)
COUNTY CLERK-E	61,600	7,565	6,728	12.3%	11.5%	12.4%	837.09
SHERIFF-E	248,264	65,588	67,079	26.4%	23.1%	-2.2%	(1,491.35)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	474,884	121,449	142,430	25.6%	34.2%	-14.7%	(20,981.18)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	112,818	13,137	19,530	11.6%	19.6%	-32.7%	(6,393.54)
FACILITIES-E	362,905	67,692	73,225	18.7%	18.2%	-7.6%	(5,533.76)
ADMINISTRATION-E	3,573,231	854,175	795,808	23.9%	23.5%	7.3%	58,367.29
DISTRICT ATTORNEY-E	93,702	7,587	13,623	8.1%	13.7%	-44.3%	(6,036.25)
PLANNING-E	87,973	12,712	15,427	14.4%	17.5%	-17.6%	(2,715.72)
PUBLIC WORKS-E	17,730	4,643	1,893	26.2%	14.1%	145.3%	2,750.32
PREVENTION DIVISION-E	168,963	24,764	28,956	14.7%	15.5%	-14.5%	(4,192.27)
<b>GENERAL FUND Total</b>	<b>5,319,667</b>	<b>1,198,072</b>	<b>1,194,523</b>	<b>22.5%</b>	<b>23.2%</b>	<b>0.3%</b>	<b>3,549.34</b>
PUBLIC WORKS FUND	1,486,100	515,172	645,095	34.7%	40.4%	-20.1%	(129,923.14)
911 COMMUNICATIONS FUND	249,218	57,513	68,048	23.1%	27.6%	-15.5%	(10,534.37)
CLERK RECORDS FUND	8,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,050,449	320,034	256,462	30.5%	18.0%	24.8%	63,571.53
COUNTY FAIR FUND	182,180	43,066	123,306	23.6%	70.0%	-65.1%	(80,239.66)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	450	712	3.7%	4.6%	-36.8%	(262.07)
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



## Wasco County Monthly Report

### Materials Service All Funds - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
GENERAL OPERATING RESERVE	4,661,853	197,697	-	4.2%	0.0%	#DIV/0!	197,696.64
HOUSEHOLD HAZARDOUS WASTE FUND	359,921	16,983	19,148	4.7%	6.0%	-11.3%	(2,165.49)
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	6,000	1,120	925	18.7%	16.8%	21.1%	195.01
LAW LIBRARY FUND	49,829	5,698	4,666	11.4%	10.1%	22.1%	1,031.74
MUSEUM	48,632	13,087	7,293	26.9%	12.6%	79.4%	5,793.57
PARKS FUND	75,970	5,297	19,771	7.0%	28.3%	-73.2%	(14,474.20)
ROAD RESERVE FUND	1,336,217	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	3,617,754	68,750	-	1.9%	0.0%	#DIV/0!	68,750.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	501,810	23,471	63,696	4.7%	13.3%	-63.2%	(40,224.84)
BUILDING CODES - ELECTRICAL	51,213	7,143	5,718	13.9%	9.2%	24.9%	1,424.59
<b>Expense Total</b>	<b>19,528,103</b>	<b>2,473,552</b>	<b>2,409,345</b>	<b>12.7%</b>	<b>13.1%</b>	<b>2.7%</b>	<b>64,207.15</b>



# Wasco County Monthly Report

## Capital All Funds - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
GENERAL FUND	1,115,842	286	11,398	0.0%	0.6%	-97.5%	(11,112.00)
PUBLIC WORKS FUND	495,000	125,555	-	25.4%	0.0%	#DIV/0!	125,554.90
COUNTY FAIR FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	50,000	-	28,000	0.0%	70.0%	-100.0%	(28,000.00)
MUSEUM	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	867	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	3,199,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,971,646	36,387	29,166	0.9%	0.8%	24.8%	7,221.00
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND	-	-	(17,018)	#DIV/0!	-3.0%	-100.0%	17,017.90
BUILDING CODES - GENERAL	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>Expense Total</b>	<b>12,604,449</b>	<b>162,228</b>	<b>51,546</b>	<b>1.3%</b>	<b>0.3%</b>	<b>214.7%</b>	<b>110,681.80</b>

# Wasco County Monthly Report

## Transfers - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

### Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	48,286.26	63,282	25.0%	25.0%	-23.7%	(14,995.74)
911 EQUIPMENT RESERVE	30,000.00	7,500.00	7,500	25.0%	25.0%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>GENERAL FUND</b>	<b>562,426.00</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>	<b>#DIV/0!</b>	<b>-</b>
GENERAL OPERATING RESERVE	2,443,333.00	600,000.00	-	24.6%	0.0%	#DIV/0!	600,000.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>707,286.26</b>	<b>122,282</b>	<b>16.5%</b>	<b>1.9%</b>	<b>478.4%</b>	<b>585,004.26</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	7,500.00	7,500	10.2%	10.2%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>GENERAL FUND</b>	<b>2,639,645.00</b>	<b>694,786.26</b>	<b>109,782</b>	<b>26.3%</b>	<b>3.0%</b>	<b>532.9%</b>	<b>585,004.26</b>
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



## Wasco County Monthly Report

### Transfers - September 2020

LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	5,000.00	5,000	1.2%	1.0%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>707,286.26</b>	<b>122,282</b>	<b>16.5%</b>	<b>1.9%</b>	<b>478.4%</b>	<b>585,004.26</b>



## Wasco County Monthly Report Reserve Funds - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
911 EQUIPMENT RESERVE	31,184	7,704	7,913	24.7%	25.7%	-2.6%	(208.88)
FACILITY CAPITAL RESERVE	717,409	44,644	29,822	6.2%	59.6%	49.7%	14,821.35
GENERAL OPERATING RESERVE	2,500,970	616,110	10,629	24.6%	0.3%	5696.6%	605,481.19
ROAD RESERVE FUND	58,060	14,182	25,948	24.4%	2.5%	-45.3%	(11,766.39)
CAPITAL ACQUISITIONS FUND	43,213	10,489	23,285	24.3%	80.3%	-55.0%	(12,796.56)
<b>Revenue Total</b>	<b>3,350,836</b>	<b>693,129</b>	<b>97,598</b>	<b>20.7%</b>	<b>2.1%</b>	<b>610.2%</b>	<b>595,530.71</b>
<b>Expense</b>							
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	7,661,853	197,697	3,124,533	2.6%	37.9%	-93.7%	(2,926,836.36)
ROAD RESERVE FUND	5,336,217	-	801,000	0.0%	13.4%	-100.0%	(801,000.00)
CAPITAL ACQUISITIONS FUND	3,971,646	36,387	29,166	0.9%	0.8%	24.8%	7,221.00
<b>Expense Total</b>	<b>20,057,010</b>	<b>234,084</b>	<b>3,954,699</b>	<b>1.2%</b>	<b>17.4%</b>	<b>-94.1%</b>	<b>(3,720,615.36)</b>



# Wasco County Monthly Report Investment - September 2020

## Filters

Fd	(Multiple Items)
Cat	417

## Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Budget Executed	Budget Executed	Year % Change	
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	3,000	826	970	27.5%	107.8%	-14.9%	(144.47)
911 EQUIPMENT RESERVE	1,184	204	367	17.3%	46.4%	-44.3%	(162.51)
CDBG GRANT FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CLERK RECORDS FUND	600	113	197	18.8%	#DIV/0!	-42.6%	(84.03)
COMMUNITY CORRECTIONS FUND	20,000	2,801	6,212	14.0%	62.1%	-54.9%	(3,410.46)
COUNTY FAIR FUND	1,500	526	772	35.0%	85.7%	-31.9%	(246.16)
COUNTY SCHOOL FUND	200	33	92	16.3%	45.8%	-64.3%	(58.94)
COURT FACILITIES SECURITY FUND	2,000	550	855	27.5%	42.7%	-35.6%	(304.57)
DISTRICT ATTORNEY	100	27	52	27.2%	32.4%	-47.5%	(24.58)
FACILITY CAPITAL RESERVE	115,409	28,274	27,991	24.5%	56.0%	1.0%	283.12
FOREST HEALTH PROGRAM FUND	2,700	1,002	1,721	37.1%	63.7%	-41.8%	(719.15)
GENERAL FUND	225,000	17,977	94,317	8.0%	47.7%	-80.9%	(76,340.12)
GENERAL OPERATING RESERVE	57,637	16,110	9,261	28.0%	37.0%	74.0%	6,848.93
HOUSEHOLD HAZARDOUS WASTE FUND	9,000	1,733	2,531	19.3%	50.6%	-31.5%	(797.98)
KRAMER FIELD FUND	450	95	183	21.1%	60.9%	-48.1%	(87.84)
LAND CORNER PRESERVATION FUND	900	265	410	29.5%	45.6%	-35.3%	(144.61)
LAW LIBRARY FUND	1,570	383	793	24.4%	56.6%	-51.6%	(409.50)
MUSEUM	4,992	696	1,317	14.0%	36.6%	-47.1%	(620.72)
PARKS FUND	4,800	813	1,553	16.9%	77.6%	-47.6%	(739.64)
PUBLIC WORKS FUND	45,000	8,615	19,089	19.1%	47.7%	-54.9%	(10,474.08)
ROAD RESERVE FUND	58,060	14,182	22,121	24.4%	52.7%	-35.9%	(7,939.13)
SPECIAL ECON DEV PAYMENTS FUND	6,000	4,685	1,615	78.1%	40.4%	190.1%	3,070.52



## Wasco County Monthly Report Investment - September 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	43,213	10,489	20,480	24.3%	70.6%	-48.8%	(9,991.54)
BUILDING CODES - GENERAL	38,154	7,480	7,903	19.6%	31.6%	-5.4%	(423.04)
BUILDING CODES - ELECTRICAL	1,000	1,505	8	150.5%	0.0%	18159.6%	1,496.35
INTEREST EARNED Total	642,469	119,385	220,809	18.6%	47.6%	-45.9%	(101,424.15)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	5	8	2.4%	4.1%	-41.5%	(3.37)
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,324)	21,119	#DIV/0!	#DIV/0!	-106.3%	(22,442.80)
<b>Revenue Total</b>	<b>642,669</b>	<b>118,066</b>	<b>241,936</b>	<b>18.4%</b>	<b>52.1%</b>	<b>-51.2%</b>	<b>(123,870.32)</b>

## Reconciliation Report September 2020 Reconciliations

### Wasco County

1. Main Checking
  - a. On banking reconciliation sheet
  - b. All balance
2. Unseg Checking
  - a. On banking reconciliation sheet
  - b. All balance
3. Charter Appeal
  - a. On banking reconciliation sheet
  - b. All balance
4. LGIP – County
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for Wasco County
5. LGIP – Building Codes
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for the Building Codes
  - d. Sherman County has not requested the balance which is due to Sherman. This has been discussed and Sherman County is considering leaving Wasco County holding the funds for them due to Building Codes potentially being processed through Wasco County.
6. AP GL to Subledger
  - a. Balances – No variances
  - b. Added a column to separate out the Pcards AP
  - c. Includes the Qlife AP reconciliation
7. AR GL to Subledger
  - a. Balances – No variances
  - b. Includes the Qlife AR reconciliation
8. Tax Receivable Eden to Ascend
  - a. Balances – No variances
9. Tax Receipts Eden to Ascend
  - a. Balances – No variances
  - b. New layout for the reconciliation – Should be more straight-forward and clear
10. Transfers in – Transfers out
  - a. Balances; transfers-in = transfers-out
  - b. Part of the monthly reporting
11. PERS Recap Payroll Register to PERS Invoice
  - a. Balances – No variances

- b. Adjustments due to timing are common but now there will be ongoing adjustments for 3 people due to already retired in PERS and working. The PERS system requires us to contribute but PERS can't/won't take the funds yet. We are accruing the cost so when PERS can/will take the amount due (PERS has created the codes as of late November – this should be adjusted in the November reconciliations). The accrual has crossed fiscal years as it grows.

12. Investing

- a. Will be reviewed by the Investment Committee
- b. Reconciled and balances
- c. In compliance with Investment Policy
- d. Not investing more currently due to very low rates of return – LGIP is better

Qlife

- 1. Checking – Bank of the West
  - a. Balances – no variances
- 2. LGIP
  - a. Balances – no variances
- 3. AP GL to Subledger
  - a. Balances – No Variances
  - b. Included on the County's reconciliation
- 4. AR GL to Subledger
  - a. Balances – No Variances

Included on the County's reconciliation

Reviewed

  
ELIJAH

Date

12 3 20

Reviewed

Tyler Stone

Date

12/3/2020

- electronically reviewed & approved by email  
- see attached email



Mike Middleton &lt;mikem@co.wasco.or.us&gt;

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## Reconciliations

2 messages

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**Mike Middleton** <mikem@co.wasco.or.us>

Thu, Dec 3, 2020 at 7:27 AM

To: Tyler Stone &lt;tylers@co.wasco.or.us&gt;, Elijah Preston &lt;elijahp@co.wasco.or.us&gt;

Tyler and Elijah,

Attached are the reconciliation packets for September and October.

We can review these either in person or virtually (The meeting has a google meeting attached to it). If done virtually, an email can be used as an electronic approval.

I have read most of the book - finishing it this morning - and watched the video regarding budget processes. I have some thoughts and see ways for this to work. I do think we are doing some of these ideas already, it just isn't stated flatly.

**Mike Middleton | Finance Director**  
**FINANCE**



mikem@co.wasco.or.us | www.co.wasco.or.us

541-506-2770 | Fax 541-506-2771

511 Washington Street, Suite 207 | The Dalles, OR 97058

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### 2 attachments

 **Reconciliation 2020-09 September.pdf**  
3766K **Reconciliation 2020-10 October.pdf**  
4471K

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**Tyler Stone** <tylers@co.wasco.or.us>

Thu, Dec 3, 2020 at 9:01 AM

To: Mike Middleton &lt;mikem@co.wasco.or.us&gt;

Looks good. Thanks

Tyler Stone  
Administrative Officer  
Wasco County  
511 Washington St. Suite 101  
The Dalles, OR 97058  
541-506-2552  
www.co.wasco.or.us

[Quoted text hidden]



# Reconciliation checklist Fiscal Year 2020

Reconciliation	Month											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Main Checking	X	X	X	X								
Unseg	X	X	X	X								
Charter Appeal	X	X	X	X								
LGIP - County	X	X	X	X								
LGIP - Building Codes	X	X	X	X								
AP GL to Subledger	X	X	X	X								
AR GL to Subledger	X	X	X	X								
Tax Receivable Eden to Ascend	X	X	X	X								
Tax Receipts Eden to Ascend	X	X	X	X								
Transfers in - Transfers out	X	X	X	X								
PERS Recap Payroll Register to PERS invoice	X	X	X	X								
Investing	X	X	X	X								

## Qlife

Checking	X	X	X	X								
LGIP	X	X	X	X								
AP GL to Subledger	X	X	X	X								
AR GL to Subledger	X	X	X	X								

**Bank Reconciliation  
September 2020**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Business Codes - 790.11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	37,778,570.20	411,584.12	1,220,245.16	271,984.05	1,479,029.58	41,161,413.11	Beginning Balance per Eden	37,778,570.20	411,584.12	1,217,913.49	271,984.05	1,215,940.04	40,895,991.90
Deposits			116,206.75		377,516.24	493,722.99	Debits	651,698.06	337.36	145,319.59	2.22	1,604,012.67	2,401,369.90
Other Deposits	619,156.84		9,139.50		969,532.86	1,597,829.20							-
Interest	31,207.89	337.36		2.22		31,547.47							-
Withdrawals	(606,871.03)		(156,202.02)		(894,386.31)	(1,657,459.36)	Credits	(608,205.06)		(206,237.05)		(1,865,488.40)	(2,679,930.51)
Fees	(0.70)					(0.70)							-
Summary Post (Cleared Checks)			(30,896.12)		(859,679.13)	(890,575.25)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	37,822,063.20	411,921.48	1,158,493.27	271,986.27	1,072,013.24	40,736,477.46	Ending Balance per Cash by Fund	37,822,063.20	411,921.48	1,156,996.03	271,986.27	954,464.31	40,617,431.29
Outstanding Withdrawals						-							-
Outstanding Checks			(1,497.24)		(116,457.17)	(117,954.41)							-
Outstanding Payroll Checks					(1,091.76)	(1,091.76)							-
CC & Other Deposits in Transit						-							-
Other						-							-
Adjusted Balance	37,822,063.20	411,921.48	1,156,996.03	271,986.27	954,464.31	40,617,431.29	Adjusted Balance	37,822,063.20	411,921.48	1,156,996.03	271,986.27	954,464.31	40,617,431.29
							Variance	-	-	-	-	-	-
							Recon Mike	Recon Mike	Recon Mike	Recon Mike	Recon Mike	Recon Mike	
							10/30/20	10/30/20	10/30/20	10/30/20	10/30/20	10/30/20	
							Relevant JV adjustments						

Outstanding checks - Unseg					
Check #	Check Date	Vendor	Status	Clear/Void	Check amount
56053	5/18/2018	17072 KATHLEEN B RHEDER TRUST			50.62
56129	8/31/2018	15762 CENTRALIZED REFUNDS CORELOGIC			1,000.00
56166	10/24/2018	17157 JOHN BRYANT			32.92
56269	12/18/2018	17190 DOUGLAS BELOOF			137.73
56382	3/14/2019	17247 BRANDON & SUSAN BANKOWSKI			16.01
56423	5/29/2019	17106 KARISSA L WAY HAMM			201.94
56622	1/22/2020	17422 KENNETH A BAUSCH			11.20
56642	2/21/2020	17427 DALE PLILER			14.99
56689	5/29/2020	17041 PAUL R POTTER			10.18
56690	6/5/2020	17456 GRACIELA CARDENAS			10.45
56755	9/14/2020	17422 KENNETH A BAUSCH			11.20
					<hr/> 1,497.24

Deposits in Transit - Unseg			
Receipt #	Date	Source	Amount
			<hr/>

Outstanding checks - Main - AP					
Check #	Check Date	Vendor	Status	Clear/Void	Check amount
2061	9/25/2020	14958 ASIFLEX	C	10/14/2020	1,707.25
103898	12/13/2013	14956 MARIA DEL PILAR COX			50.00
103925	12/13/2013	13095 AMY O'NEAL			85.10
106301	9/19/2014	13468 CDW GOVERNMENT INC			128.68
107010	12/19/2014	16431 PATRICIA NEIGHBOR			4.50
107585	3/13/2015	14958 ASIFLEX			112.50
108556	7/24/2015	16041 FRONTIER TELENET			150.00
108600	7/31/2015	12020 AMERITITLE			101.00
110702	4/29/2016	15540 WEBROCK DESIGN			150.00
110994	6/10/2016	16246 BUCIO RUSSELL			10.35
112497	12/16/2016	16822 ASCENCION ALEJANDREZ			44.00
112536	12/16/2016	00303 OREGON STATE			143.00
112634	12/30/2016	16827 TAWNY CRAMER			24.97
113894	6/23/2017	08515 REDWOOD TOXICOLOGY LABORATORY			519.70
114111	7/21/2017	16775 OFFICE DEPOT			101.81
114591	9/22/2017	07752 DAY MANAGEMENT CORPORATION			5.31
114632	9/29/2017	00115 CITY OF THE DALLES			94.88
114881	10/27/2017	15766 BUSINESS NETWORK GORGE OWNED			250.00
115129	12/8/2017	08967 MARK BALES			85.00
115145	12/8/2017	13625 DISH NETWORK			89.03
116221	5/10/2018	15808 REFLECTIVE JANITORIAL			358.99
116347	6/1/2018	15474 ASET INC			675.00
116761	7/26/2018	17114 BRENDA GARCIA-GALLEGOS			110.09
117183	9/14/2018	15684 KATHLEEN CLARK			110.51
117897	1/4/2019	09279 SHARON MERACLE			98.90
118742	5/10/2019	16667 RYAN DELCO			9.75
119289	7/19/2019	08377 AT&T MOBILITY			150.42

119325	7/19/2019	12755 TAILORED SOLUTIONS CORPORATION			356.00
119796	9/27/2019	17337 AMBER AUGUSTUS			1,024.00
119980	10/18/2019	17236 NOLAN RANDALL			172.00
121005	3/13/2020	16706 CHRIS SCHANNO			295.00
121098	4/3/2020	01069 POTTER WEBSTER COMPANY			160.87
121799	8/10/2020	12365 HAVEN	V	10/19/2020	30,667.38
121938	8/28/2020	16667 RYAN DELCO	C	10/15/2020	175.00
121950	8/28/2020	00697 OREGON STATE			132.50
121951	8/28/2020	00697 OREGON STATE			132.50
121986	9/4/2020	16367 GREG SCHAFFELD			1,934.56
121994	9/10/2020	14680 OR PAROLE & PROBATION OFFICERS	C	10/2/2020	300.00
122002	9/14/2020	17464 STEPHEN BRADLEY	C	10/8/2020	180.00
122018	9/14/2020	16041 FRONTIER TELENET	C	10/9/2020	150.00
122040	9/14/2020	15808 REFLECTIVE JANITORIAL	C	10/13/2020	247.88
122065	9/18/2020	00211 CITY OF DUFUR	C	10/2/2020	105.41
122067	9/18/2020	17050 CMI SOFTWARE CORP	C	10/2/2020	300.00
122084	9/18/2020	15808 REFLECTIVE JANITORIAL	C	10/13/2020	600.00
122101	9/25/2020	15127 ALLSTREAM	C	10/5/2020	2,267.14
122102	9/25/2020	14259 BEERY ELSNER & HAMMOND LLP	C	10/2/2020	154.08
122104	9/25/2020	16772 BRIDGES TO CHANGE INC	C	10/1/2020	15,838.00
122105	9/25/2020	05335 CASCADE MOTORS	C	10/9/2020	452.92
122106	9/25/2020	15541 CENTURY LINK	C	10/1/2020	157.88
122108	9/25/2020	16742 CLEANNET OF THE	C	10/1/2020	5,114.82
122109	9/25/2020	17451 COLUMBIA CENTER FOR ARTS	C	10/8/2020	1,800.00
122110	9/25/2020	12017 COLUMBIA GORGE NEWS			1,721.25
122112	9/25/2020	15804 DS WATERS OF AMERICA, INC.	C	10/6/2020	25.97
122113	9/25/2020	16096 EVERBRIDGE, INC			8,268.75
122115	9/25/2020	08793 H2OREGON BOTTLED WATER INC	C	10/2/2020	6.50
122123	9/25/2020	12173 NORCOR JUVENILE DETENTION	C	10/2/2020	748.00
122124	9/25/2020	11693 NORTHERN OREGON CORRECTIONS	C	10/2/2020	21,042.51
122128	9/25/2020	13594 QUALITY LIFE INTERGOVERNMENTAL	C	10/2/2020	1,380.00
122129	9/25/2020	16367 GREG SCHAFFELD	C	10/8/2020	475.12
122130	9/25/2020	17470 STALKER RADAR	C	10/5/2020	8,786.60
122132	9/25/2020	07574 U S CELLULAR	C	10/2/2020	39.87
122133	9/25/2020	17443 XTR VALUE SERVICES LLC	C	10/20/2020	2,500.00
122134	9/25/2020	16540 YOUTH EMPOWERMENT SHELTER			50.00

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113,133.25

**Outstanding checks - Main - Treasury**

Check #	Check Date	Vendor	Status	Clear/Void	Check amount
52747	3/13/2012	16006 MARION M JOHNSON			302.11
53212	4/5/2013	16193 THOMAS RYE			31.23
53217	4/12/2013	16194 GJINOS INVESTMENTS LLC			117.81
53221	4/17/2013	16199 MARY DEIGHTON			326.73
53379	10/25/2013	16260 BRIAN JACKSON			29.05
53538	12/13/2013	16244 ROBINSON TAIT, P.S			12.06
54517	3/18/2016	16664 STEPHEN & LORENE HUNT			121.35
55199	10/12/2017	16977 DAVID S, DDS, PC PERRY			29.28
55200	10/12/2017	16976 KYLE & JENNIFER MICHAELS			18.12
55321	12/5/2017	17002 WFG NATIONAL TITLE			47.09
55322	12/5/2017	17011 AMANDA WILLIAMS			27.23

55359	12/21/2017	17020 TSD LLC				493.06
55442	3/2/2018	17041 PAUL R POTTER				16.77
55569	6/25/2019	17015 ALDRIDGE PITE LLP				182.10
55600	11/22/2019	17377 NICOLAS BECKMANN				18.40
55605	11/22/2019	17385 JOHN CIMINO				65.47
55611	11/22/2019	17371 JENNIFER M DUARTE				73.45
55640	11/22/2019	17384 WFG LENDER SERVICES LLC				93.69
55641	11/22/2019	17002 WFG NATIONAL TITLE				18.92
55712	9/18/2020	16340 CELLEBRITE USA, INC	C	10/14/2020		1,300.00
						<hr/> 3,323.92

**Outstanding checks - Main - Payroll**

Check #	Bank	Date	Paid to Status	Can/Vd Date	Pay Period	Dir	Dep	Amount
207246	PAYROLL BAN		01/25/2012 KUTTNER, LAURIE		01/01/12 - 1		0.00	29.01
209045	PAYROLL BAN		05/23/2014 MCMANMAN, LEONA		05/01/14 - 1		0.00	58.71
209459	PAYROLL BAN		02/10/2015 SAVAGE, CORINNE		01/16/15 - 1		0.00	12.79
209504	PAYROLL BAN		03/20/2015 SAVAGE, CORINNE		03/01/15 - 1		0.00	8.53
211338	PAYROLL BAN		08/25/2020 WATERBURY, JAY	10/08/2020	09/01/20-01		0.00	982.72
								<hr/> - 1,091.76

AP subledger to GL Recon

Recon Mike M 12/2/20

Open AP invoice Report

Fund	Fund Name	AP Report	21101 GL	21160 GL Pcard	GL Total	Difference	% Variance
101	General	99,447.12	94,869.45	4,577.67	99,447.12	-	0.0%
150	Building Codes - General	3,694.46	3,664.48	29.98	3,694.46	-	0.0%
160	Building Codes - Electrical	1,614.15	1,614.15	-	1,614.15	-	0.0%
202	Public Works	160,605.88	159,524.64	1,081.24	160,605.88	-	0.0%
203	County Fair	940.99	901.02	39.97	940.99	-	0.0%
204	County School Fund	-	-	-	-	-	#DIV/0!
205	Land Corner Preservation	186.80	186.80	-	186.80	-	0.0%
207	Household Hazardous Waste	982.21	844.05	138.16	982.21	-	0.0%
208	Special Economic Development	50,000.00	50,000.00	-	50,000.00	-	0.0%
209	Law Library	-	-	-	-	-	#DIV/0!
210	District Attorney	-	-	-	-	-	#DIV/0!
211	Museum	509.61	466.64	42.97	509.61	-	0.0%
220	911 Communications	10,159.36	8,962.13	1,197.23	10,159.36	-	0.0%
223	Parks	1,906.21	1,906.21	-	1,906.21	-	0.0%
227	Community Corrections	9,199.43	9,199.43	-	9,199.43	-	0.0%
229	Court Facilities Security	-	-	-	-	-	#DIV/0!
327	General Operating Reserve	13,423.10	9,939.74	3,483.36	13,423.10	-	0.0%
330	CDBFG Grant	-	-	-	-	-	#DIV/0!
600	Qlife	135.96	135.96	-	135.96	-	0.0%
601	Qlife Capital	3,400.00	3,400.00	-	3,400.00	-	0.0%
602	Qlife Maupin	-	-	-	-	-	#DIV/0!
704	Mint	-	-	-	-	-	#DIV/0!
706	Library District	-	-	-	-	-	#DIV/0!
707	OSU Extention District	-	-	-	-	-	#DIV/0!
780	Treasurers Pass-Thru trust	-	-	-	-	-	#DIV/0!
786	Property Tax Collection Trust	-	-	-	-	-	#DIV/0!
		356,205.28	345,614.70			10,590.58	

**September 2020 AR General Ledger to AR Subledger Reconciliation**  
**Reconciled by Mike M 12/2/2020**

Fund	GL 13201	GL Adj	GL	AR Aging by Fund Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	134,921.07	-	134,921.07	134,921.07	-	134,921.07	-
150	-	-	-	-	-	-	-
160	127.50	-	127.50	127.50	-	127.50	-
202	3,993.04	-	3,993.04	3,993.04	-	3,993.04	-
203	1,800.00	-	1,800.00	1,800.00	-	1,800.00	-
205	-	-	-	-	-	-	-
207	-	-	-	-	-	-	-
208	-	-	-	-	-	-	-
210	-	-	-	-	-	-	-
211	-	-	-	-	-	-	-
220	66,801.80	-	66,801.80	66,801.80	-	66,801.80	-
223	-	-	-	-	-	-	-
227	-	-	-	-	-	-	-
229	-	-	-	-	-	-	-
232	-	-	-	-	-	-	-
237	-	-	-	-	-	-	-
326	-	-	-	-	-	-	-
330	-	-	-	-	-	-	-
600	92,770.78	-	92,770.78	92,770.78	-	92,770.78	-
601	-	-	-	-	-	-	-
602	-	-	-	-	-	-	-
704	-	-	-	-	-	-	-
705	-	-	-	-	-	-	-
706	-	-	-	-	-	-	-
707	-	-	-	-	-	-	-
	300,414.19	-	300,414.19	300,414.19	-	300,414.19	-



# September 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 10/30/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
101.13101 - Property Taxes Principal Receivable		547,812.64	(3,928.21)	104,422.42	439,462.01	439,462.01	-
101.13102 - Property Taxes Interest Receivable		6,678.47	22,687.66	24,153.67	5,212.46	5,212.46	-
101.13103 - Miscellenous Receivable		25,102.12	6,943.54	9,698.51	22,347.15	22,347.15	-
706.13101 - Property Taxes Principal Receivable		83,997.12	(604.35)	16,084.34	67,308.43	67,308.43	-
706.13102 - Property Taxes Interest Receivable		667.51	2,524.16	2,632.38	559.29	559.29	-
707.13101 - Property Taxes Principal Receivable		31,824.24	(228.89)	6,092.20	25,503.15	25,503.15	-
707.13102 - Property Taxes Interest Receivable		252.32	955.39	996.32	211.39	211.39	-
801.13101 - Property Taxes Principal Receivable		447.42	(3.19)	84.33	359.90	359.90	-
801.13102 - Property Taxes Interest Receivable		5.56	18.56	19.71	4.41	4.41	-
802.13101 - Property Taxes Principal Receivable		77,978.75	(554.74)	14,944.02	62,479.99	62,479.99	-
802.13102 - Property Taxes Interest Receivable		986.66	3,268.33	3,499.11	755.88	755.88	-
803.13101 - Property Taxes Principal Receivable		348.07	(2.60)	64.31	281.16	281.16	-
803.13102 - Property Taxes Interest Receivable		3.75	14.35	14.84	3.26	3.26	-
804.13101 - Property Taxes Principal Receivable		59,123.71	(426.00)	11,307.98	47,389.73	47,389.73	-
804.13102 - Property Taxes Interest Receivable		723.79	2,456.56	2,615.57	564.78	564.78	-
806.13101 - Property Taxes Principal Receivable		328.60	(2.31)	62.15	264.14	264.14	-
806.13102 - Property Taxes Interest Receivable		4.04	13.37	14.32	3.09	3.09	-
807.13101 - Property Taxes Principal Receivable		103,215.05	(748.68)	20,054.94	82,411.43	82,411.43	-
807.13102 - Property Taxes Interest Receivable		1,385.20	4,423.52	4,778.85	1,029.87	1,029.87	-
808.13101 - Property Taxes Principal Receivable		486,329.11	(3,499.21)	93,078.65	389,751.25	389,751.25	-
808.13102 - Property Taxes Interest Receivable		5,972.86	20,182.67	21,513.15	4,642.38	4,642.38	-
809.13101 - Property Taxes Principal Receivable		484.63	(3.43)	92.04	389.16	389.16	-
809.13102 - Property Taxes Interest Receivable		5.69	20.31	21.26	4.74	4.74	-
810.13101 - Property Taxes Principal Receivable		71,687.08	(466.20)	14,880.86	56,340.02	56,340.02	-
810.13102 - Property Taxes Interest Receivable		1,199.93	3,553.69	3,908.09	845.53	845.53	-
812.13101 - Property Taxes Principal Receivable		9,808.90	(70.51)	1,872.38	7,866.01	7,866.01	-
812.13102 - Property Taxes Interest Receivable		121.96	402.27	431.48	92.75	92.75	-
814.13101 - Property Taxes Principal Receivable		213.26	(1.74)	37.35	174.17	174.17	-
814.13102 - Property Taxes Interest Receivable		2.22	8.61	8.72	2.11	2.11	-
817.13101 - Property Taxes Principal Receivable		15.65	-	-	15.65	15.65	-
817.13102 - Property Taxes Interest Receivable		0.03	-	-	0.03	0.03	-
818.13101 - Property Taxes Principal Receivable		89,745.34	(648.67)	17,130.44	71,966.23	71,966.23	-
818.13102 - Property Taxes Interest Receivable		1,084.83	3,730.62	3,959.11	856.34	856.34	-
830.13101 - Property Taxes Principal Receivable		267.78	(1.90)	43.90	221.98	221.98	-
830.13102 - Property Taxes Interest Receivable		1.98	5.70	6.43	1.25	1.25	-
831.13101 - Property Taxes Principal Receivable		4,271.18	(29.68)	841.56	3,399.94	3,399.94	-
831.13102 - Property Taxes Interest Receivable		41.73	127.67	139.81	29.59	29.59	-
832.13101 - Property Taxes Principal Receivable		16,693.25	(119.71)	3,186.54	13,387.00	13,387.00	-
832.13102 - Property Taxes Interest Receivable		126.13	502.34	518.25	110.22	110.22	-
833.13101 - Property Taxes Principal Receivable		4,252.93	(30.44)	801.93	3,420.56	3,420.56	-
833.13102 - Property Taxes Interest Receivable		31.65	122.91	127.58	26.98	26.98	-
835.13101 - Property Taxes Principal Receivable		330.38	(2.46)	57.37	270.55	270.55	-
835.13102 - Property Taxes Interest Receivable		0.54	9.62	8.41	1.75	1.75	-
836.13101 - Property Taxes Principal Receivable		184,793.71	(1,327.69)	35,362.70	148,103.32	148,103.32	-
836.13102 - Property Taxes Interest Receivable		1,459.13	5,520.69	5,757.49	1,222.33	1,222.33	-
850.13101 - Property Taxes Principal Receivable		2,830.41	(30.64)	541.21	2,258.56	2,258.56	-
850.13102 - Property Taxes Interest Receivable		27.36	111.92	114.55	24.73	24.73	-
851.13101 - Property Taxes Principal Receivable		6,841.59	(49.24)	1,321.32	5,471.03	5,471.03	-
851.13102 - Property Taxes Interest Receivable		57.55	209.17	220.06	46.66	46.66	-
852.13101 - Property Taxes Principal Receivable		612.43	(4.33)	116.51	491.59	491.59	-
852.13102 - Property Taxes Interest Receivable		4.96	18.11	18.98	4.09	4.09	-
853.13101 - Property Taxes Principal Receivable		4,854.02	(35.50)	932.49	3,886.03	3,886.03	-
853.13102 - Property Taxes Interest Receivable		39.18	146.57	153.00	32.75	32.75	-
854.13101 - Property Taxes Principal Receivable		179,319.76	(1,270.12)	34,816.38	143,233.26	143,233.26	-
854.13102 - Property Taxes Interest Receivable		1,505.73	5,522.60	5,794.05	1,234.28	1,234.28	-
856.13101 - Property Taxes Principal Receivable		7.72	-	-	7.72	7.72	-
856.13102 - Property Taxes Interest Receivable		0.03	-	-	0.03	0.03	-
857.13101 - Property Taxes Principal Receivable		69,176.73	(488.80)	13,293.30	55,394.63	55,394.63	-
857.13102 - Property Taxes Interest Receivable		554.00	2,051.48	2,150.50	454.98	454.98	-
858.13101 - Property Taxes Principal Receivable		1,626.76	(2.91)	785.46	838.39	838.39	-
858.13102 - Property Taxes Interest Receivable		199.08	27.23	186.63	39.68	39.68	-
860.13101 - Property Taxes Principal Receivable		19,369.11	(139.19)	3,707.42	15,522.50	15,522.50	-
860.13102 - Property Taxes Interest Receivable		153.77	581.50	606.49	128.78	128.78	-

# September 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 10/30/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
861.13101 - Property Taxes Principal Receivable		11,549.14	(35.47)	2,421.02	9,092.65	9,092.65	-
861.13102 - Property Taxes Interest Receivable		109.24	374.43	401.08	82.59	82.59	-
862.13101 - Property Taxes Principal Receivable		31,568.98	(226.97)	5,990.83	25,351.18	25,351.18	-
862.13102 - Property Taxes Interest Receivable		228.37	943.83	965.12	207.08	207.08	-
864.13101 - Property Taxes Principal Receivable		12,522.70	(90.50)	2,403.38	10,028.82	10,028.82	-
864.13102 - Property Taxes Interest Receivable		100.35	373.52	390.76	83.11	83.11	-
878.13101 - Property Taxes Principal Receivable		448.92	(3.18)	84.72	361.02	361.02	-
878.13102 - Property Taxes Interest Receivable		3.04	14.14	14.06	3.12	3.12	-
879.13101 - Property Taxes Principal Receivable		5,811.82	(41.56)	1,137.34	4,632.92	4,632.92	-
879.13102 - Property Taxes Interest Receivable		52.41	180.60	191.99	41.02	41.02	-
880.13101 - Property Taxes Principal Receivable		13,558.31	(94.87)	2,693.98	10,769.46	10,769.46	-
880.13102 - Property Taxes Interest Receivable		121.58	431.75	454.79	98.54	98.54	-
881.13101 - Property Taxes Principal Receivable		91,654.66	(674.55)	17,569.38	73,410.73	73,410.73	-
881.13102 - Property Taxes Interest Receivable		741.70	2,755.67	2,883.63	613.74	613.74	-
882.13101 - Property Taxes Principal Receivable		0.79	-	-	0.79	0.79	-
882.13102 - Property Taxes Interest Receivable		0.02	-	-	0.02	0.02	-
883.13101 - Property Taxes Principal Receivable		11,562.95	(109.73)	1,687.39	9,765.83	9,765.83	-
883.13102 - Property Taxes Interest Receivable		1.01	116.94	96.73	21.22	21.22	-
884.13101 - Property Taxes Principal Receivable		11,702.43	-	2,002.47	9,699.96	9,699.96	-
884.13102 - Property Taxes Interest Receivable		-	119.63	105.78	13.85	13.85	-
		2,298,745.51	75,473.46	531,578.27	1,842,640.70	1,842,640.70	-

# September Ascend to Eden Revenue Recon

Eden GL#	fmt_tax_year	Sum of period	Eden	Adj	Eden Total	Ascend - Eden
101.00.1101.410.103		20,205.78	-	20,205.78	20,205.78	-
101.18.5117.52999		(1.39)	-	(1.39)	(1.39)	-
706.97.3706.422.114		2,927.04	-	2,927.04	2,927.04	-
707.97.3707.422.114		1,108.82	-	1,108.82	1,108.82	-
783.97.3783.422.127		6,166.07	-	6,166.07	6,166.07	-
783.97.3783.422.128		1,745.49	-	1,745.49	1,745.49	-
801.98.2801.422.114		16.39	-	16.39	16.39	-
802.98.2802.422.114		2,885.19	-	2,885.19	2,885.19	-
803.98.2803.422.114		12.44	-	12.44	12.44	-
804.98.2804.422.114		2,187.73	-	2,187.73	2,187.73	-
806.98.2806.422.114		12.05	-	12.05	12.05	-
807.98.2807.422.114		3,859.50	-	3,859.50	3,859.50	-
808.98.2808.422.114		17,997.92	-	17,997.92	17,997.92	-
809.98.2809.422.114		17.86	-	17.86	17.86	-
810.98.2810.422.114		2,917.29	-	2,917.29	2,917.29	-
812.98.2812.422.114		362.68	-	362.68	362.68	-
814.98.2814.422.114		7.19	-	7.19	7.19	-
818.98.2818.422.114		3,316.99	-	3,316.99	3,316.99	-
830.98.2830.422.114		8.66	-	8.66	8.66	-
831.98.2831.422.114		152.38	-	152.38	152.38	-
832.98.2832.422.114		580.74	-	580.74	580.74	-
833.98.2833.422.114		146.76	-	146.76	146.76	-
835.98.2835.422.114		10.72	-	10.72	10.72	-
836.98.2836.422.114		6,428.22	-	6,428.22	6,428.22	-
850.98.2850.422.114		88.36	-	88.36	88.36	-
851.98.2851.422.114		239.95	-	239.95	239.95	-
852.98.2852.422.114		21.25	-	21.25	21.25	-
853.98.2853.422.114		168.50	-	168.50	168.50	-
854.98.2854.422.114		6,327.90	-	6,327.90	6,327.90	-
857.98.2857.422.114		2,427.62	-	2,427.62	2,427.62	-
858.98.2858.422.114		117.73	-	117.73	117.73	-
860.98.2860.422.114		674.72	-	674.72	674.72	-
861.98.2861.422.114		491.17	-	491.17	491.17	-
862.98.2862.422.114		1,095.86	-	1,095.86	1,095.86	-
864.98.2864.422.114		436.88	-	436.88	436.88	-
878.98.2878.422.114		15.38	-	15.38	15.38	-
879.98.2879.422.114		205.68	-	205.68	205.68	-
880.98.2880.422.114		487.43	-	487.43	487.43	-
881.98.2881.422.114		3,169.67	-	3,169.67	3,169.67	-
883.98.2883.422.114		284.85	-	284.85	284.85	-
884.98.2884.422.114		469.82	-	469.82	469.82	-
		89,795.29	-	89,795.29	89,795.29	-

Recon Mike M 10/30/2020



# Wasco County Monthly Report

## Transfers - September 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	48,286.26	63,282	25.0%	25.0%	-23.7%	(14,995.74)
911 EQUIPMENT RESERVE	30,000.00	7,500.00	7,500	25.0%	25.0%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
GENERAL FUND	562,426.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	2,443,333.00	600,000.00	-	24.6%	0.0%	#DIV/0!	600,000.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>707,286.26</b>	<b>122,282</b>	<b>16.5%</b>	<b>1.9%</b>	<b>478.4%</b>	<b>585,004.26</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	7,500.00	7,500	10.2%	10.2%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND							
NON-DEPARTMENTAL EXPENDITURES-E	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND Total	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-

# Wasco County Monthly Report

## Transfers - September 2020

GENERAL FUND	2,639,645.00	694,786.26	109,782	26.3%	3.0%	532.9%	585,004.26
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	5,000.00	5,000	1.2%	1.0%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>707,286.26</b>	<b>122,282</b>	<b>16.5%</b>	<b>1.9%</b>	<b>478.4%</b>	<b>585,004.26</b>

PERS Recap  
 For the Year Ended 6/30/2021  
 Create using PERS Monthly Invoice  
 Wasco County

		6%								
	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustments	Total Remittance	PERS Invoice	variance
JULY	600,575.34	36,034.53	92,244.21	2.32	-	(0.36)	(3,355.24)	124,925.46	124,925.46	-
AUGUST	599,256.77	35,955.46	91,598.17	2.32	-	0.10	(3,260.35)	124,295.70	124,295.70	-
SEPTEMBER	592,513.99	35,550.93	90,857.98	2.32	-	(0.11)	(3,197.18)	123,213.94	123,213.94	-
OCTOBER										
NOVEMBER										
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
Total	1,792,346.10	107,540.92	274,700.36	6.96	-	(0.37)	(9,812.77)	372,435.10	372,435.10	-

PERS Units  
 Emp# 4096      2.32 per month  
                     2.32

Adjustments	
Coleman	(314.96) Retiree working not billed yet
McNeel	(873.27) Retiree working not billed yet
Schwartz	(909.10) Retiree working not billed yet
Stauffer	(1,099.85) Retiree working not billed yet
<hr/>	
	(3,197.18)

PERS has the charge now for retirees returning to work - but the system can't charge yet. So we are accruing and will pay the amount to PERS when PERS is ready. They are not ready yet.

CUSIP/Sec-ID	Type		Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity
						0.00%				
76116FAE7	US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	33.60%	2.55%	2.55%	15	5
76116FAG2	US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	33.60%	2.71%	2.71%	107	36
478160CD4	Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	32.80%	2.96%	2.96%	519	170
		5 years								
		total					100.00%	2.74%	2.74%	
							Average	Weighted Ave		
		Time to average maturity					0.59 Years	0.58 Years		

General Ledger

Time to average maturity  
\*.12101

Investment by Agency

	% Portfolio	Max	Comply
Federal Home Loan Bank	0.000%	33%	YES
Federal Home Loan Mortgage Corp	0.000%	33%	YES
Federal Natl Mortgage Assn	0.000%	33%	YES
Federal Farm Credit Bank	0.000%	33%	YES
RFCSP Strip Principal	2.702%	33%	YES
	0.000%	33%	YES
Total US Agencies	2.702%	100%	YES
Corporate Bond Johnson & Johnson	1.303%	100%	YES
LGIP	95.995%	49,000,000	YES

LGIP Yield	
August	0.91%
Investments at	
Less than LGIP	
Count	0
Value	
%	0.0%

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	38,353,034.20
US Agency Securities	100.0%	2.7%	YES	Under 1 year	50%	38,886,670.20
Per US Agency	33.0%	2.7%	YES	Under 3 years	75%	39,399,954.20
Oregon Short Term Fund	50,400,000	37,822,063	YES	Under 5 years	100%	39,399,954.20
Bankers' Acceptance	25.0%	0.0%	YES			
Time Deposits/Savings	50.0%	0.0%	YES			
Certificates of Deposit per Institution	25.0%	0.0%	YES			
Repurchase Agreements	5.0%	0.0%	YES			
Corporate Debt (Total)	15.0%	0.0%	YES			
Corporate Commercial Paper	15.0%	0.0%	YES			
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES			
Corporate Bonds	10.0%	1.3%	YES			
Corp Bonds Per Issuer	2.5%	1.3%	YES			
Municipal Debt (Total)	10.0%	0.0%	YES			
Municipal Commercial Paper	10.0%	0.0%	YES			
Municipal Bonds	10.0%	0.0%	YES			



Par	Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 8/31/2020	Called/ Matured/Purchased	Mark to Market	Book Value 9/30/2020
531,000.00	531,000.00	499,961.17	-	499,961.17	530,971.00	530,885.00		86.00	530,971.00
534,000.00	534,000.00	499,812.00	-	499,812.00	533,636.00	533,458.00		178.00	533,636.00
500,000.00	500,000.00	488,547.34	968.75	489,516.09	513,284.00	514,508.00		(1,224.00)	513,284.00
1,565,000.00	1,565,000.00	1,488,320.51	968.75	1,489,289.26	1,577,891.00	1,578,851.00	-	(960.00)	1,577,891.00
Eden GL									1,577,891.00
									960.00
				-	-	-		-	-
				-	-	-		-	-
				-	-	-		-	-
				-	-	-		-	-
				999,773.17	1,064,607.00	1,064,343.00		264.00	1,064,607.00
				-	-	-		-	-
				-	-	-		-	-
				489,516.09	513,284.00	514,508.00		(1,224.00)	513,284.00
				37,822,063.20	37,822,063.20	37,822,063.20		-	37,822,063.20
				39,311,352.46	39,399,954.20	39,400,914.20		(960.00)	39,399,954.20
Actual %	Comply			0.01%	3,782.21	315.18			
97%	YES	9,849,988.55	9,849,988.55						
99%	YES	19,699,977.10	9,849,988.55						
100%	YES	29,549,965.65	9,849,988.55						
100%	YES	39,399,954.20	9,849,988.55						

## September 2020 Bank Reconciliation

Recon Mike 10/19/20

Main Checking Bank						LGIP Account Bank					
		Eden 600	Eden 601	Eden 602	Eden Total			*.11403 Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	615,279.40	181,711.43	259,216.31	163,316.10	604,243.84	Beginning Balance	1,507,459.63	39,153.32	1,465,848.77	2,457.54	1,507,459.63
Credits	49,140.00				-	Deposits					
Deposits	54,160.00	54,160.00	80,491.67	-	134,651.67	Debit Dividends/Interest	1,235.62	128.50	1,010.74	96.38	1,235.62
Withdrawals					-	Withdrawals					
Checks	209,795.99	48,920.84	189,556.72	1,145.74	239,623.30	Credit Other Decreases					
Ending Balance	508,783.41	186,950.59	150,151.26	162,170.36	499,272.21	Ending Balance	1,508,695.25	39,281.82	1,466,859.51	2,553.92	1,508,695.25
Deposits in Transit						Ending GL	1,508,695.25				
Outstanding Checks	\$9,511.20				-	LGIP Variance	-	10.4%	81.8%	7.8%	
Adjusted Balance	499,272.21	186,950.59	150,151.26	162,170.36	499,272.21	Interest Allocation Rate					
Checking Variance	-										
Aristo Networks	5412		\$7,911.20								
Oregon Trail Insurance	5421		\$1,600.00								
			\$9,511.20								

## Wasco County Financial Report – October 2020

This report is for the 4<sup>th</sup> month of the fiscal year – FY21. The statements are not audited and for Management's use. As this is the 4<sup>th</sup> month of the new fiscal period, the straight-line assumption of budget use is 33.3%.

### Discussion of Revenues

#### General Fund

- Property tax revenues are \$1,530,606 and are \$602,127 more than last fiscal year at this point. The total execution is 14.8% as opposed to the 9.3% from last fiscal year.
  - This seems to be a timing issue as looking in the tax receipts for November there appears to be a +/- \$300K decrease.
- Licenses, fees & permits are down \$128,843 primarily due to the solid waste host fee not being received in October – it arrived on November 12<sup>th</sup>. This is an execution rate of 19.2% versus last fiscal year of 31.8%.
- Intergovernmental revenue – non-single audit is \$44,625 more than last fiscal year primarily due to the increase in the marijuana tax funds (\$9K) and timing on the liquor tax (\$18K).
- Intergovernmental revenue – single audit is up \$266,711 and executing at 8,334%. Seems rather dramatic but this is where the unbudgeted COVID funding is recorded as noted in the September report.
- Investment earnings are severely down. This is due to extremely low interest rates for the LGIP and the low potential yield rates for securities investments. Year over year the decrease is \$88K.
  - Investments had been made in callable securities which provide better yield. The decrease in rates has mean that the securities invested in have been called or matured and comparable, acceptable investments have not been available. The funds have been kept in the LGIP to generate some return which has consistently been better than the market yield available to the County's investing.
- Assessment & Taxation as a department is down \$3K primarily due to lower redemption fees.
- The County Clerk is executing at 38.8% primarily due to License, fees & permits executing at 45.5%.
  - Recording fees continues to be the driving force driven by low rates and deed conveyances (\$19,890 more than last fiscal year).
- Sheriff's Office is executing at 34.5% versus 26.1% last fiscal year for a gain of \$32,609.
  - \$21,174 of the gain is due to the Marine Patrol as the County is now able to recover these costs due to staffing
  - Law Enforcement has an increase of \$16,456 due to Oregon State Parks reimbursements – this is a reimbursement type grants and show a greater use of the time than in the prior fiscal year.

- Administrative Services is at 117.3% overall primarily due to Employee & Administrative Services receiving Miscellaneous Fees for \$171,595 when only \$100 was budgeted. The funds received are for reimbursement from NCPHD for isolation housing related directly to COVID.
  - This is in addition to Information Services executing at 66.3% due to Recording Fees at 60.8% of budget (\$34,050 total) and charges for services are fully paid for several outside government entities
  - Facilities received miscellaneous income of \$64,750 due to rent received from the Wildfire Command area
- The DA's office is executing at 43.7% versus 58.5% last year at this time. This is a \$6,800 increase in revenue despite the decrease in execution rate.
- Planning is executing at 47.9%, this is all to the good but it is \$15,000 less than last fiscal year.
  - \$4,050 of the decrease is due to a grant in FY20 but not in FY21;
  - \$10,973 of the decrease is due to a decrease in Land Use Permit
    - Execution is 28.2% versus 41.8% last year at this time
- Youth Services and Youth Think (Prevention Division) are executing at a combined 16.7%. This is less than the 22.2% last fiscal year and is a combined decrease of \$11,443 year over year.

#### Public Works

- Interest is just under 1/2 the interest earned at this time last year – just to restate interest rates have significantly decreased as discussed under the General Fund
- Motor vehicle funds are down \$27,851 from last year
  - This is a \$26K improvement over last month
- Charges for services is down \$51,142
  - Petroleum products sold – this was only \$18K of the difference which is less than last month so this was primarily a timing issue
  - Contract work for other governments is down \$32K – whether this is timing or not will show in future periods but should still be watched.

#### Building Codes – General

- Permits are down \$158K compared to last FY with an execution of 14.4%
  - The major portion of the decrease is a decrease in the Construction Excise Tax of \$63K – this is a flow through so will be offset by a decreased expense
  - Structural permits are down by \$82K – this is the most concerning statistic. As of September, the decrease was \$81K so this means October itself only increased the decrease by \$1K

#### Building Codes – Electrical

- Permits are down \$1K compared to last FY with an execution rate of 25.7%
- The investment earnings actually put the fund at an increase of \$1K in the year to year comparison.

- There was no fund balance in the prior fiscal year, now there is and the interest – though very low – has been helpful

#### Community Corrections

- The fund is executing at 50.4% compared to 27.4% last fiscal year; this is due to the timing on grant receipts for a difference of \$469,794

#### All Other Funds

- All funds are making progress compared to last fiscal year, the Fair, Park and Museum will continue to fall behind due to COVID and other emergency situations in the County.

### Discussion of Expenses

#### General Fund

- All Departments are within the straight-line budget expectations.
- Transfers are executing as planned

#### Public Works

- Personnel is under the budget expectations – executing at 25.5%
- M&S execution is 38.7% compared to last year at 49.3%
- Overall execution is 29.9% compared to 30.5% from last FY
  - The year to year comparison is \$200K less as of October 31<sup>st</sup>.

#### Building Codes – General

- Total expense is \$183K – which is a \$148K decrease over last FY
  - Total revenue was \$204K, this means the fund balance is growing at this point by \$21K
  - This is inflated due to the Building Official leaving as of the end of August

#### Building Codes – Electrical

- Total expense is \$58K – a decrease of \$23K from last FY
  - Total revenue was \$36K making total loss \$22K to date
  - The loss would have been more, but the Building Official left as of the end of August

#### All other Funds

- Nothing is out of the budget expectations or that has not been discussed in prior reports

### Summary

- Personnel Costs are executing at 19.8%

- This includes the budgeted funding of an additional PERS Side Account; if this is factored out, budget execution is 25.8%
- Materials & Services overall are executing at 16.7% versus 17.5% last fiscal year at this time
  - No points not already noted stand out
- Capital only has \$238K in spending or 1.9% budget execution
  - Public Works has spent \$122K on a new truck in September
  - \$75K was spend on vehicles for the Sheriff's Office
- Investments are executing at 23.8% - the overall interest is down \$140K year over year.
  - As discussed earlier, interest rates are down.
  - In the prior report for September, the overall decrease was stated to be \$22K, this was a misstatement. The \$22K was the portion of the decrease due to Mark to Market differences between the years. The actual decrease as of September 30<sup>th</sup> was \$124K which means October added \$16K to the decrease.
- Building Codes Review
  - Building Codes – General at 4 months has a gain of \$21K;
    - Is this a bump or part of a new trend? This needs to be watch to determine
    - The Building Official left as of 8/31/2020 – this salary savings would not account for the total change; further examination will be required
  - Building Codes – Electric at 4 months has a loss of \$22K; annualized this has the potential to be around +/- \$66K
    - For perspective, the fund balance as of 6/30/2020 is \$868,023; at this rate, the fund could operate for over 12 years (over time the cost structures change making it probable this would accelerate with time.)
    - Partially, this is due to salary savings with the Building Official leaving as of 8/31/2020 but does not account for the full improvement. October lost \$5K of the total loss to date.

## Reconciliations

- Reconciliations for October are attached
  - All have been reviewed by County Administrator & the County Treasurer



# Wasco County Monthly Report

## General Fund Revenue - October 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
<b>GENERAL FUND</b>							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	10,001,863	1,479,468	858,133	14.8%	8.9%	72.4%	621,334.72
PRIOR YEARS TAXES	280,000	51,138	67,761	18.3%	24.2%	-24.5%	(16,622.68)
PILT	50,000	-	2,585	0.0%	8.6%	-100.0%	(2,585.00)
PROPERTY TAXES-R Total	10,331,863	1,530,606	928,479	14.8%	9.3%	64.9%	602,127.04
LICENSES FEES & PERMITS-R	1,449,565	277,783	406,627	19.2%	31.8%	-31.7%	(128,843.39)
INTERGOV'T REV - NON SINGLE AUDIT-R	906,715	352,214	396,838	38.8%	48.6%	-11.2%	(44,624.62)
INTERGOV'T REV - SINGLE AUDIT-R	3,200	266,711	-	8334.7%	0.0%	#DIV/0!	266,710.54
INVESTMENT EARNINGS-R	225,200	22,446	110,278	10.0%	55.7%	-79.6%	(87,831.82)
RENTS-R	11,922	2,933	2,933	24.6%	24.8%	0.0%	0.04
MISCELLANEOUS-R	257,834	115,243	139,296	44.7%	94.1%	-17.3%	(24,053.87)
TRANSFERS IN-R	562,426	-	75,812	0.0%	6.2%	-100.0%	(75,812.00)
GENERAL FUND RESOURCES-R Total	13,748,725	2,567,935	2,060,263	18.7%	15.1%	24.6%	507,671.92
NON-DEPARTMENTAL RESOURCES-R Total	13,748,725	2,567,935	2,060,263	18.7%	15.1%	24.6%	507,671.92
ASSESSMENT & TAXATION-R	30,550	21,785	25,087	71.3%	88.0%	-13.2%	(3,302.43)
COUNTY CLERK-R							
COUNTY CLERK-R	168,220	76,527	55,184	45.5%	40.5%	38.7%	21,343.10
ELECTIONS-R	30,170	379	351	1.3%	1.9%	7.8%	27.24
COUNTY CLERK-R Total	198,390	76,905	55,535	38.8%	35.9%	38.5%	21,370.34
SHERIFF-R							





## Wasco County Monthly Report

### General Fund Revenue - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
EMERGENCY MANAGEMENT-R	60,656	17,517	21,345	28.9%	36.2%	-17.9%	(3,828.13)
MARINE PATROL-R	56,142	26,335	5,161	46.9%	9.8%	410.3%	21,173.96
LAW ENFORCEMENT-R	223,632	73,522	58,259	32.9%	27.3%	26.2%	15,263.31
SHERIFF-R Total	340,430	117,374	84,765	34.5%	26.1%	38.5%	32,609.14
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	65,777	55,849	66.3%	56.3%	17.8%	9,928.00
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	171,733	100	14933.3%	8.7%	171632.9%	171,632.87
FACILITIES-R	209,201	125,749	92,724	60.1%	41.7%	35.6%	33,025.48
ADMINISTRATIVE SERVICES-R Total	309,601	363,259	148,673	117.3%	46.0%	144.3%	214,586.35
ADMINISTRATION-R	973,110	327,774	290,518	33.7%	29.8%	12.8%	37,256.02
DISTRICT ATTORNEY-R	311,728	136,273	129,473	43.7%	58.5%	5.3%	6,799.67
PLANNING-R	168,100	80,579	95,576	47.9%	57.4%	-15.7%	(14,996.50)
PUBLIC WORKS-R							
SURVEYOR-R	18,675	5,785	6,320	31.0%	39.0%	-8.5%	(535.00)
WATERMASTER-R	1,865	-	1,865	0.0%	100.0%	-100.0%	(1,865.00)
PUBLIC WORKS-R Total	20,540	5,785	8,185	28.2%	45.3%	-29.3%	(2,400.00)
PREVENTION DIVISION-R							
YOUTH SERVICES-R	58,225	6,589	11,981	11.3%	13.8%	-45.0%	(5,392.30)
YOUTHTHINK SERVICES-R	159,000	29,750	35,800	18.7%	27.9%	-16.9%	(6,050.34)
PREVENTION DIVISION-R Total	217,225	36,339	47,781	16.7%	22.2%	-23.9%	(11,442.64)
<b>GENERAL FUND Total</b>	<b>16,318,399</b>	<b>3,734,009</b>	<b>2,945,857</b>	<b>22.9%</b>	<b>18.3%</b>	<b>26.8%</b>	<b>788,151.87</b>
<b>Revenue Total</b>	<b>16,318,399</b>	<b>3,734,009</b>	<b>2,945,857</b>	<b>22.9%</b>	<b>18.3%</b>	<b>26.8%</b>	<b>788,151.87</b>



# Wasco County Monthly Report

## General Fund Expense - October 2020

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E							
ASSESSMENT & TAXATION-E	875,646	201,087	288,212	23.0%	32.2%	-30.2%	(87,125.36)
ASSESSMENT & TAXATION-E Total	875,646	201,087	288,212	23.0%	32.2%	-30.2%	(87,125.36)
COUNTY CLERK-E							
COUNTY CLERK-E	247,845	67,214	82,945	27.1%	32.5%	-19.0%	(15,731.01)
ELECTIONS-E	115,016	24,637	22,543	21.4%	20.2%	9.3%	2,094.04
COUNTY CLERK-E Total	362,861	91,850	105,487	25.3%	28.7%	-12.9%	(13,636.97)
SHERIFF-E							
EMERGENCY MANAGEMENT-E	98,311	30,283	26,714	30.8%	26.2%	13.4%	3,569.28
MARINE PATROL-E	65,462	30,667	5,389	46.8%	10.3%	469.1%	25,278.02
LAW ENFORCEMENT-E	2,389,588	716,605	668,544	30.0%	28.7%	7.2%	48,060.44
SHERIFF-E Total	2,553,361	777,555	700,647	30.5%	28.2%	11.0%	76,907.74
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,040,351	232,707	318,730	22.4%	31.1%	-27.0%	(86,022.50)
COUNTY COMMISSION-E	239,128	67,795	75,861	28.4%	32.5%	-10.6%	(8,065.41)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,048,499	319,618	324,998	30.5%	31.9%	-1.7%	(5,379.75)
FACILITIES-E	1,452,606	185,921	207,921	12.8%	9.7%	-10.6%	(22,000.11)
ADMINISTRATIVE SERVICES-E Total	3,780,584	806,042	927,510	21.3%	21.0%	-13.1%	(121,467.77)
ADMINISTRATION-E							
ADMINISTRATION-E	813,660	297,633	226,719	36.6%	28.7%	31.3%	70,914.06
PASS-THROUGH GRANTS-E	825,594	291,076	215,599	35.3%	26.1%	35.0%	75,476.92
NORCOR-E	1,646,908	543,419	513,976	33.0%	34.3%	5.7%	29,443.91



## Wasco County Monthly Report

### General Fund Expense - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
VETERANS-E	158,916	42,286	47,417	26.6%	30.1%	-10.8%	(5,131.26)
SPECIAL PAYMENTS-E	521,181	148,171	152,005	28.4%	30.3%	-2.5%	(3,833.82)
ADMINISTRATION-E Total	3,966,259	1,322,586	1,155,716	33.3%	30.6%	14.4%	166,869.81
DISTRICT ATTORNEY-E	744,169	215,726	217,746	29.0%	30.8%	-0.9%	(2,019.09)
PLANNING-E	864,432	215,317	260,862	24.9%	29.0%	-17.5%	(45,545.34)
PUBLIC WORKS-E							
SURVEYOR-E	54,617	14,519	16,274	26.6%	31.1%	-10.8%	(1,755.35)
WATERMASTER-E	3,730	1,082	247	29.0%	6.6%	338.0%	834.89
PUBLIC WORKS-E Total	58,347	15,601	16,521	26.7%	29.5%	-5.6%	(920.46)
PREVENTION DIVISION-E							
YOUTH SERVICES-E	694,628	157,675	215,191	22.7%	31.4%	-26.7%	(57,516.35)
YOUTHTHINK SERVICES-E							
PERSONAL SERVICES-E	89,887	25,549	29,309	28.4%	32.2%	-12.8%	(3,760.68)
MATERIALS & SERVICES-E	132,893	28,852	31,545	21.7%	20.9%	-8.5%	(2,692.70)
YOUTHTHINK SERVICES-E Total	222,780	54,401	60,854	24.4%	25.1%	-10.6%	(6,453.38)
PREVENTION DIVISION-E Total	917,408	212,076	276,045	23.1%	29.8%	-23.2%	(63,969.73)
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	193,145	64,382	84,376	33.3%	33.3%	-23.7%	(19,994.32)
TRANSFER TO CAP ACQUISITION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
TRANSFER TO OPERATING RESERVE	2,400,000	800,000	-	33.3%	0.0%	#DIV/0!	800,000.00
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	2,639,645	910,882	130,876	34.5%	3.6%	596.0%	780,005.68
GENERAL FUND EXPENDITURES-E Total	2,639,645	910,882	130,876	34.5%	3.6%	596.0%	780,005.68
NON-DEPARTMENTAL EXPENDITURES-E Total	2,639,645	910,882	130,876	34.5%	3.6%	596.0%	780,005.68
<b>GENERAL FUND Total</b>	<b>16,762,712</b>	<b>4,768,721</b>	<b>4,079,623</b>	<b>28.4%</b>	<b>22.5%</b>	<b>16.9%</b>	<b>689,098.51</b>
<b>Expense Total</b>	<b>16,762,712</b>	<b>4,768,721</b>	<b>4,079,623</b>	<b>28.4%</b>	<b>22.5%</b>	<b>16.9%</b>	<b>689,098.51</b>



# Wasco County Monthly Report

## Public Works Fund - October 2020

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	45,000	10,669	24,596	23.7%	61.5%	-56.6%	(13,927.21)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	2,377	#DIV/0!	#DIV/0!	-100.0%	(2,376.54)
INVESTMENT EARNINGS-R Total	45,000	10,669	26,972	23.7%	67.4%	-60.4%	(16,303.75)
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	-	1,060	-	#DIV/0!	0.0%	#DIV/0!	1,060.00
PUBLIC WORKS RESOURCES-R Total	45,000	11,729	26,972	26.1%	62.5%	-56.5%	(15,243.75)
NON-DEPARTMENTAL RESOURCES-R Total	45,000	11,729	26,972	26.1%	62.5%	-56.5%	(15,243.75)
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	2,703	4,940	22.5%	41.2%	-45.3%	(2,236.75)
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,750,000	569,167	597,018	20.7%	23.8%	-4.7%	(27,850.73)
STATE GRANT/REIMBURSEMENT	80,000	33,984	-	42.5%	0.0%	#DIV/0!	33,984.00
STP FUND EXCHANGE	280,848	-	-	0.0%	0.0%	#DIV/0!	-
STATE PERMITS	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
INTERGOV'T REV - NON SINGLE AUDIT-R Total	3,110,848	603,151	597,018	19.4%	20.8%	1.0%	6,133.27
INTERGOV'T REV - SINGLE AUDIT-R	482,937	176	176	0.0%	0.1%	0.2%	0.29
MISCELLANEOUS-R	2,500	-	3,543	0.0%	141.7%	-100.0%	(3,542.84)



# Wasco County Monthly Report

## Public Works Fund - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
SALE OF FIXED ASSETS-R	40,000	-	-	0.0%	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R							
CONT WORK-OTHER GOVT	75,000	23,434	55,772	31.2%	74.4%	-58.0%	(32,337.73)
PETROLEUM PRODUCTS - 21 CENTS	12,000	3,691	4,668	30.8%	38.9%	-20.9%	(976.81)
PETROLEUM PRODUCTS SOLD	140,000	33,220	51,047	23.7%	39.3%	-34.9%	(17,827.11)
CHARGES FOR SERVICES-R Total	227,000	60,346	111,488	26.6%	51.4%	-45.9%	(51,141.65)
<b>PUBLIC WORKS-R Total</b>	<b>3,875,285</b>	<b>666,377</b>	<b>717,165</b>	<b>17.2%</b>	<b>22.0%</b>	<b>-7.1%</b>	<b>(50,787.68)</b>
WEED & PEST-R	227,000	10,439	41,505	4.6%	17.9%	-74.8%	(31,065.72)
<b>PUBLIC WORKS-R Total</b>	<b>4,102,285</b>	<b>676,816</b>	<b>758,669</b>	<b>16.5%</b>	<b>21.7%</b>	<b>-10.8%</b>	<b>(81,853.40)</b>
<b>PUBLIC WORKS FUND Total</b>	<b>4,147,285</b>	<b>688,545</b>	<b>785,642</b>	<b>16.6%</b>	<b>22.2%</b>	<b>-12.4%</b>	<b>(97,097.15)</b>
<b>Revenue Total</b>	<b>4,147,285</b>	<b>688,545</b>	<b>785,642</b>	<b>16.6%</b>	<b>22.2%</b>	<b>-12.4%</b>	<b>(97,097.15)</b>
<b>Expense</b>							
<b>PUBLIC WORKS FUND</b>							
<b>PUBLIC WORKS-E</b>							
<b>PUBLIC WORKS-E</b>							
PERSONAL SERVICES-E	1,955,094	499,007	604,200	25.5%	32.0%	-17.4%	(105,193.03)
MATERIALS & SERVICES-E	1,350,300	522,868	718,801	38.7%	49.3%	-27.3%	(195,933.52)
CAPITAL OUTLAY-E	495,000	125,555	-	25.4%	0.0%	#DIV/0!	125,554.90
<b>PUBLIC WORKS-E Total</b>	<b>3,800,394</b>	<b>1,147,430</b>	<b>1,323,001</b>	<b>30.2%</b>	<b>39.3%</b>	<b>-13.3%</b>	<b>(175,571.65)</b>
<b>WEED &amp; PEST-E</b>							
PERSONAL SERVICES-E	100,426	33,405	41,287	33.3%	39.8%	-19.1%	(7,882.18)
MATERIALS & SERVICES-E	135,800	23,840	41,082	17.6%	30.3%	-42.0%	(17,241.41)
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
<b>WEED &amp; PEST-E Total</b>	<b>236,226</b>	<b>57,245</b>	<b>82,369</b>	<b>24.2%</b>	<b>34.4%</b>	<b>-30.5%</b>	<b>(25,123.59)</b>
<b>PUBLIC WORKS-E Total</b>	<b>4,036,620</b>	<b>1,204,675</b>	<b>1,405,370</b>	<b>29.8%</b>	<b>39.0%</b>	<b>-14.3%</b>	<b>(200,695.24)</b>
<b>NON-DEPARTMENTAL EXPENDITURES-E</b>							
<b>PUBLIC WORKS EXPENDITURES-E</b>	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
<b>NON-DEPARTMENTAL EXPENDITURES-E Total</b>	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
<b>PUBLIC WORKS FUND Total</b>	<b>4,036,620</b>	<b>1,204,675</b>	<b>1,405,370</b>	<b>29.8%</b>	<b>30.5%</b>	<b>-14.3%</b>	<b>(200,695.24)</b>
<b>Expense Total</b>	<b>4,036,620</b>	<b>1,204,675</b>	<b>1,405,370</b>	<b>29.8%</b>	<b>30.5%</b>	<b>-14.3%</b>	<b>(200,695.24)</b>



## Wasco County Monthly Report Building Codes - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>BUILDING CODES - GENERAL</b>							
<b>Revenue</b>							
NON-DEPARTMENTAL RESOURCES-R							
INVESTMENT EARNINGS-R	38,154	9,945	11,266	26.1%	45.1%	-11.7%	(1,321.38)
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL RESOURCES-R Total	238,154	9,945	11,266	4.2%	5.0%	-11.7%	(1,321.38)
BUILDING CODES-R							
LICENSES FEES & PERMITS-R							
STATE 12% SURCHARGE COLLECTION	100,000	11,775	17,802	11.8%	17.8%	-33.9%	(6,027.02)
STRUCTURAL PERMIT	589,892	99,724	182,133	16.9%	30.9%	-45.2%	(82,409.55)
MECHANICAL PERMIT	70,000	22,380	22,208	32.0%	3.8%	0.8%	172.00
MANUFACTURED DWELLING PLACEMENT	196,631	1,998	1,776	1.0%	0.9%	12.5%	222.04
PLUMBING PERMIT	95,000	22,228	29,942	23.4%	5.1%	-25.8%	(7,714.00)
LICENSES FEES & PERMITS-R Total	1,051,523	158,105	253,861	15.0%	12.3%	-37.7%	(95,756.53)
MISCELLANEOUS-R	300,000	36,697	99,400	12.2%	33.1%	-63.1%	(62,702.77)
BUILDING CODES-R Total	1,351,523	194,802	353,261	14.4%	14.9%	-44.9%	(158,459.30)
<b>Revenue Total</b>	<b>1,589,677</b>	<b>204,746</b>	<b>364,527</b>	<b>12.9%</b>	<b>14.1%</b>	<b>-43.8%</b>	<b>(159,780.68)</b>
<b>Expense</b>							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILD CODES-ELECTRICAL	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-



## Wasco County Monthly Report Building Codes - October 2020

<b>BUILDING CODES-E</b>							
PERSONAL SERVICES-E	472,828	115,951	154,002	24.5%	24.9%	-24.7%	(38,051.20)
<b>MATERIALS &amp; SERVICES-E</b>							
ADMINISTRATIVE COST	29,329	9,776	7,611	33.3%	39.4%	28.5%	2,165.36
CONTRACTED SERVICES	12,000	15,392	36,142	128.3%	301.2%	-57.4%	(20,749.69)
DUES & SUBSCRIPTIONS	2,500	786	1,453	31.4%	121.1%	-45.9%	(667.24)
EQUIPMENT - REPAIR & MAINTENANCE	2,000	-	626	0.0%	5.2%	-100.0%	(626.37)
GAS & OIL	10,800	488	906	4.5%	8.4%	-46.1%	(417.98)
LEGAL NOTICES & PUBLISHING	900	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	18,750	1,227	8,705	6.5%	120.9%	-85.9%	(7,477.50)
POSTAGE	300	66	-	22.0%	0.0%	#DIV/0!	66.00
RENT	14,076	4,692	4,080	33.3%	33.3%	15.0%	612.00
SUPPLIES - OFFICE	4,000	1,847	5,801	46.2%	2417.0%	-68.2%	(3,954.08)
TELEPHONE	3,880	588	799	15.2%	266.3%	-26.4%	(210.60)
TRAVEL & MILEAGE	275	-	138	0.0%	57.6%	-100.0%	(138.17)
VEHICLE - REPAIR & MAINTENANCE	3,000	621	983	20.7%	27.7%	-36.8%	(361.38)
CONSTRUCTION EXCISE TAX (CET) PAYOUT	300,000	23,200	80,887	7.7%	27.0%	-71.3%	(57,686.54)
STATE 12% SURCHARGE REMIT	100,000	8,162	28,490	8.2%	28.5%	-71.4%	(20,327.84)
<b>MATERIALS &amp; SERVICES-E Total</b>	<b>501,810</b>	<b>66,846</b>	<b>176,620</b>	<b>13.3%</b>	<b>36.8%</b>	<b>-62.2%</b>	<b>(109,774.03)</b>
CAPITAL OUTLAY-E	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>BUILDING CODES-E Total</b>	<b>1,574,638</b>	<b>182,796</b>	<b>330,621</b>	<b>11.6%</b>	<b>19.5%</b>	<b>-44.7%</b>	<b>(147,825.23)</b>
<b>Expense Total</b>	<b>1,774,638</b>	<b>182,796</b>	<b>330,621</b>	<b>10.3%</b>	<b>15.4%</b>	<b>-44.7%</b>	<b>(147,825.23)</b>
<b>BUILDING CODES - GENERAL Total</b>	<b>3,364,315</b>	<b>387,542</b>	<b>695,148</b>	<b>11.5%</b>	<b>14.7%</b>	<b>-44.3%</b>	<b>(307,605.91)</b>
<b>BUILDING CODES - ELECTRICAL</b>							
<b>Revenue</b>							
<b>NON-DEPARTMENTAL RESOURCES-R</b>							
INVESTMENT EARNINGS-R	1,000	2,109	8	210.9%	0.0%	25491.5%	2,100.50
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>NON-DEPARTMENTAL RESOURCES-R Total</b>	<b>201,000</b>	<b>2,109</b>	<b>8</b>	<b>1.0%</b>	<b>0.0%</b>	<b>25491.5%</b>	<b>2,100.50</b>
<b>BUILDING CODES-R</b>							
<b>LICENSES FEES &amp; PERMITS-R</b>							
STATE 12% SURCHARGE COLLECTION	12,000	3,220	3,366	26.8%	28.0%	-4.3%	(145.27)
ELECTRICAL PERMIT	120,000	30,351	29,606	25.3%	12.0%	2.5%	745.57
RENEWABLE ELECTRICAL ENERGY	1,000	416	639	41.6%	#DIV/0!	-34.9%	(223.00)
<b>LICENSES FEES &amp; PERMITS-R Total</b>	<b>133,000</b>	<b>33,987</b>	<b>33,610</b>	<b>25.6%</b>	<b>13.0%</b>	<b>1.1%</b>	<b>377.30</b>
MISCELLANEOUS-R	-	128	1,150	#DIV/0!	#DIV/0!	-88.9%	(1,022.77)
<b>BUILDING CODES-R Total</b>	<b>133,000</b>	<b>34,115</b>	<b>34,760</b>	<b>25.7%</b>	<b>13.4%</b>	<b>-1.9%</b>	<b>(645.47)</b>
<b>Revenue Total</b>	<b>334,000</b>	<b>36,224</b>	<b>34,769</b>	<b>10.8%</b>	<b>7.3%</b>	<b>4.2%</b>	<b>1,455.03</b>





## Wasco County Monthly Report Building Codes - October 2020

Expense							
NON-DEPARTMENTAL EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO GENERAL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
TRANSFER OUT TO BUILDING CODES	200,000	-	-	0.0%	0.0%	#DIV/0!	-
TRANSFERS OUT-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	200,000	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES-E							
PERSONAL SERVICES-E	198,497	44,975	70,751	22.7%	30.5%	-36.4%	(25,776.39)
MATERIALS & SERVICES-E							
ADMINISTRATIVE COST	14,273	4,758	3,091	33.3%	33.3%	53.9%	1,666.68
CONTRACTED SERVICES	1,000	-	-	0.0%	0.0%	#DIV/0!	-
DUES & SUBSCRIPTIONS	800	262	-	32.7%	0.0%	#DIV/0!	261.97
EQUIPMENT - REPAIR & MAINTENANCE	1,000	-	-	0.0%	0.0%	#DIV/0!	-
GAS & OIL	7,475	272	577	3.6%	8.0%	-52.9%	(305.57)
LEGAL NOTICES & PUBLISHING	600	-	-	0.0%	0.0%	#DIV/0!	-
MEALS LODGING & REGISTRATION	2,000	406	-	20.3%	0.0%	#DIV/0!	406.00
POSTAGE	175	-	-	0.0%	0.0%	#DIV/0!	-
RENT	9,384	2,912	2,720	31.0%	33.3%	7.1%	192.00
SUPPLIES - OFFICE	560	35	422	6.3%	263.7%	-91.6%	(386.48)
TELEPHONE	1,250	182	249	14.6%	124.4%	-26.9%	(66.95)
TRAVEL & MILEAGE	196	-	-	0.0%	0.0%	#DIV/0!	-
VEHICLE - REPAIR & MAINTENANCE	500	1,864	416	372.9%	17.5%	348.7%	1,448.92
STATE 12% SURCHARGE REMIT	12,000	2,706	2,710	22.5%	22.6%	-0.2%	(4.22)
MATERIALS & SERVICES-E Total	51,213	13,397	10,185	26.2%	16.4%	31.5%	3,212.35
BUILDING CODES-E Total	249,710	58,372	80,936	23.4%	27.5%	-27.9%	(22,564.04)
<b>Expense Total</b>	<b>449,710</b>	<b>58,372</b>	<b>80,936</b>	<b>13.0%</b>	<b>10.9%</b>	<b>-27.9%</b>	<b>(22,564.04)</b>
<b>BUILDING CODES - ELECTRICAL Total</b>	<b>783,710</b>	<b>94,596</b>	<b>115,705</b>	<b>12.1%</b>	<b>9.5%</b>	<b>-18.2%</b>	<b>(21,109.01)</b>



# Wasco County Monthly Report

## All Funds Revenue Expense

### October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
911 COMMUNICATIONS FUND	1,275,197	217,317	369,105	17.0%	30.3%	-41.1%	(151,787.72)
911 EQUIPMENT RESERVE	31,184	10,257	10,507	32.9%	34.1%	-2.4%	(249.96)
CDBG GRANT FUND	-	-	475,623	#DIV/0!	84.9%	-100.0%	(475,623.43)
CLERK RECORDS FUND	9,350	3,537	3,187	37.8%	35.4%	11.0%	350.14
COMMUNITY CORRECTIONS FUND	1,900,438	956,986	492,051	50.4%	27.7%	94.5%	464,934.96
COUNTY FAIR FUND	226,607	86,627	126,950	38.2%	58.2%	-31.8%	(40,323.46)
COUNTY SCHOOL FUND	424,240	65,856	66,429	15.5%	15.7%	-0.9%	(573.27)
COURT FACILITIES SECURITY FUND	32,000	11,114	10,068	34.7%	34.7%	10.4%	1,046.60
DISTRICT ATTORNEY	3,100	177	1,338	5.7%	32.2%	-86.8%	(1,160.33)
FACILITY CAPITAL RESERVE	717,409	59,563	41,308	8.3%	82.6%	44.2%	18,254.51
FOREST HEALTH PROGRAM FUND	42,967	1,267	2,541	2.9%	5.9%	-50.1%	(1,273.76)
<b>GENERAL FUND</b>	<b>16,318,399</b>	<b>3,734,009</b>	<b>2,945,857</b>	<b>22.9%</b>	<b>18.3%</b>	<b>26.8%</b>	<b>788,151.87</b>
GENERAL OPERATING RESERVE	2,500,970	820,263	13,721	32.8%	0.4%	5878.3%	806,542.41
HOUSEHOLD HAZARDOUS WASTE FUND	449,800	78,777	120,299	17.5%	27.0%	-34.5%	(41,522.48)
KRAMER FIELD FUND	450	120	260	26.6%	86.7%	-53.9%	(140.33)
LAND CORNER PRESERVATION FUND	30,900	18,354	11,756	59.4%	40.7%	56.1%	6,598.47
LAW LIBRARY FUND	31,570	19,198	26,124	60.8%	83.2%	-26.5%	(6,925.80)
MUSEUM	79,692	33,034	57,724	41.5%	51.2%	-42.8%	(24,689.45)
PARKS FUND	99,300	25,631	32,461	25.8%	34.6%	-21.0%	(6,829.20)
PUBLIC WORKS FUND	4,147,285	688,545	785,642	16.6%	22.2%	-12.4%	(97,097.15)
ROAD RESERVE FUND	58,060	17,936	32,538	30.9%	3.1%	-44.9%	(14,602.22)
SPECIAL ECON DEV PAYMENTS FUND	3,363,363	5,861	2,144	0.2%	0.1%	173.3%	3,716.31
YOUTH THINK FUND	-	-	750	#DIV/0!	#DIV/0!	-100.0%	(750.00)



# Wasco County Monthly Report

## All Funds Revenue Expense

### October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Year Budget Executed	Year % Change	
CAPITAL ACQUISITIONS FUND	43,213	13,254	29,365	30.7%	101.3%	-54.9%	(16,110.79)
BUILDING CODES - GENERAL	1,589,677	204,746	364,527	12.9%	14.1%	-43.8%	(159,780.68)
BUILDING CODES - ELECTRICAL	334,000	36,224	34,769	10.8%	7.3%	4.2%	1,455.03
<b>Revenue Total</b>	<b>33,709,171</b>	<b>7,108,653</b>	<b>6,057,043</b>	<b>21.1%</b>	<b>17.6%</b>	<b>17.4%</b>	<b>1,051,610.27</b>
<b>Expense</b>							
911 COMMUNICATIONS FUND	1,347,548	335,118	395,029	24.9%	32.6%	-15.2%	(59,911.72)
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	602,000	-	418,351	0.0%	74.7%	-100.0%	(418,351.08)
CLERK RECORDS FUND	12,800	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,925,571	612,366	603,964	31.8%	26.4%	1.4%	8,402.12
COUNTY FAIR FUND	200,946	52,167	134,666	26.0%	69.0%	-61.3%	(82,498.80)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	600	862	5.0%	5.6%	-30.4%	(262.07)
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	212,426	-	-	0.0%	0.0%	#DIV/0!	-
<b>GENERAL FUND</b>	<b>16,762,712</b>	<b>4,768,721</b>	<b>4,079,623</b>	<b>28.4%</b>	<b>22.5%</b>	<b>16.9%</b>	<b>689,098.51</b>
GENERAL OPERATING RESERVE	7,661,853	201,280	3,124,533	2.6%	37.9%	-93.6%	(2,923,252.82)
HOUSEHOLD HAZARDOUS WASTE FUND	562,283	56,065	95,745	10.0%	18.2%	-41.4%	(39,679.49)
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,298	6,512	7,281	26.8%	29.7%	-10.6%	(768.73)
LAW LIBRARY FUND	49,829	7,688	6,633	15.4%	14.3%	15.9%	1,055.78
MUSEUM	91,024	25,227	25,363	27.7%	23.6%	-0.5%	(135.36)
PARKS FUND	149,758	17,981	37,538	12.0%	25.9%	-52.1%	(19,556.87)
PUBLIC WORKS FUND	4,036,620	1,204,675	1,405,370	29.8%	30.5%	-14.3%	(200,695.24)
ROAD RESERVE FUND	5,336,217	-	801,000	0.0%	13.4%	-100.0%	(801,000.00)
SPECIAL ECON DEV PAYMENTS FUND	4,022,754	102,412	80,812	2.5%	3.4%	26.7%	21,600.24
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,971,646	37,027	29,166	0.9%	0.8%	27.0%	7,861.00
BUILDING CODES - GENERAL	1,774,638	182,796	330,621	10.3%	15.4%	-44.7%	(147,825.23)
BUILDING CODES - ELECTRICAL	449,710	58,372	80,936	13.0%	10.9%	-27.9%	(22,564.04)
<b>Expense Total</b>	<b>52,805,217</b>	<b>7,669,009</b>	<b>11,657,475</b>	<b>14.5%</b>	<b>20.6%</b>	<b>-34.2%</b>	<b>(3,988,465.30)</b>



# Wasco County Monthly Report

## Personnel All Funds - October 2020

Filters

Fd	(Multiple Items)
Cat	51000

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	758,049	178,916	251,333	23.6%	32.1%	-28.8%	(72,416.76)
COUNTY CLERK-E	301,261	76,310	97,546	25.3%	31.6%	-21.8%	(21,236.55)
SHERIFF-E	2,305,097	610,242	621,796	26.5%	28.3%	-1.9%	(11,554.17)
ADMINISTRATIVE SERVICES-E	1,977,977	531,319	621,285	26.9%	31.4%	-14.5%	(89,966.34)
ADMINISTRATION-E	132,028	38,696	43,280	29.3%	31.8%	-10.6%	(4,583.54)
DISTRICT ATTORNEY-E	647,625	192,259	198,155	29.7%	32.6%	-3.0%	(5,896.16)
PLANNING-E	776,459	200,356	236,362	25.8%	29.1%	-15.2%	(36,006.04)
PUBLIC WORKS-E	40,617	11,392	13,372	28.0%	31.4%	-14.8%	(1,979.21)
PREVENTION DIVISION-E	748,445	174,753	231,905	23.3%	31.4%	-24.6%	(57,152.24)
<b>GENERAL FUND Total</b>	<b>7,687,558</b>	<b>2,014,243</b>	<b>2,315,034</b>	<b>26.2%</b>	<b>30.5%</b>	<b>-13.0%</b>	<b>(300,791.01)</b>
<b>PUBLIC WORKS FUND</b>	<b>2,055,520</b>	<b>532,412</b>	<b>645,487</b>	<b>25.9%</b>	<b>32.4%</b>	<b>-17.5%</b>	<b>(113,075.21)</b>
<b>911 COMMUNICATIONS FUND</b>	<b>1,024,997</b>	<b>258,995</b>	<b>303,961</b>	<b>25.3%</b>	<b>34.1%</b>	<b>-14.8%</b>	<b>(44,966.57)</b>
<b>COMMUNITY CORRECTIONS FUND</b>	<b>875,122</b>	<b>220,525</b>	<b>250,167</b>	<b>25.2%</b>	<b>29.1%</b>	<b>-11.8%</b>	<b>(29,641.36)</b>
<b>COUNTY FAIR FUND</b>	<b>18,766</b>	<b>5,078</b>	<b>6,091</b>	<b>27.1%</b>	<b>31.8%</b>	<b>-16.6%</b>	<b>(1,013.06)</b>
<b>GENERAL OPERATING RESERVE</b>	<b>3,000,000</b>	<b>-</b>	<b>3,124,533</b>	<b>0.0%</b>	<b>100.0%</b>	<b>-100.0%</b>	<b>(3,124,533.00)</b>
<b>HOUSEHOLD HAZARDOUS WASTE FUND</b>	<b>152,362</b>	<b>25,492</b>	<b>30,739</b>	<b>16.7%</b>	<b>18.5%</b>	<b>-17.1%</b>	<b>(5,247.55)</b>
<b>LAND CORNER PRESERVATION FUND</b>	<b>18,298</b>	<b>5,142</b>	<b>5,997</b>	<b>28.1%</b>	<b>31.5%</b>	<b>-14.3%</b>	<b>(855.41)</b>
<b>MUSEUM</b>	<b>42,392</b>	<b>11,012</b>	<b>12,410</b>	<b>26.0%</b>	<b>29.0%</b>	<b>-11.3%</b>	<b>(1,398.03)</b>
<b>PARKS FUND</b>	<b>43,788</b>	<b>11,849</b>	<b>14,319</b>	<b>27.1%</b>	<b>32.0%</b>	<b>-17.2%</b>	<b>(2,469.67)</b>
<b>ROAD RESERVE FUND</b>	<b>801,000</b>	<b>-</b>	<b>801,000</b>	<b>0.0%</b>	<b>100.0%</b>	<b>-100.0%</b>	<b>(801,000.00)</b>
<b>WEED &amp; PEST CONTROL FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>-</b>
<b>YOUTH THINK FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>-</b>



## Wasco County Monthly Report Personnel All Funds - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
BUILDING CODES - GENERAL	472,828	115,951	154,002	24.5%	24.9%	-24.7%	(38,051.20)
BUILDING CODES - ELECTRICAL	198,497	44,975	70,751	22.7%	30.5%	-36.4%	(25,776.39)
<b>Expense Total</b>	<b>16,391,128</b>	<b>3,245,672</b>	<b>7,734,491</b>	<b>19.8%</b>	<b>47.1%</b>	<b>-58.0%</b>	<b>(4,488,818.46)</b>



# Wasco County Monthly Report

## Materials Service All Funds - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
<b>GENERAL FUND</b>							
ASSESSMENT & TAXATION-E	117,597	22,171	36,879	18.9%	33.1%	-39.9%	(14,708.60)
COUNTY CLERK-E	61,600	15,541	7,941	25.2%	13.6%	95.7%	7,599.58
SHERIFF-E	248,264	167,313	78,851	67.4%	27.2%	112.2%	88,461.91
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	474,884	125,622	161,451	26.5%	38.8%	-22.2%	(35,828.62)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	112,818	54,561	31,586	48.4%	31.6%	72.7%	22,974.16
FACILITIES-E	362,905	94,254	98,739	26.0%	24.6%	-4.5%	(4,484.97)
ADMINISTRATION-E	3,573,231	1,209,000	1,112,436	33.8%	32.9%	8.7%	96,564.22
DISTRICT ATTORNEY-E	93,702	23,467	19,590	25.0%	19.8%	19.8%	3,877.07
PLANNING-E	87,973	14,961	24,501	17.0%	27.8%	-38.9%	(9,539.30)
PUBLIC WORKS-E	17,730	4,209	3,150	23.7%	23.5%	33.6%	1,058.75
PREVENTION DIVISION-E	168,963	37,323	44,140	22.1%	23.6%	-15.4%	(6,817.49)
<b>GENERAL FUND Total</b>	<b>5,319,667</b>	<b>1,768,422</b>	<b>1,619,265</b>	<b>33.2%</b>	<b>31.5%</b>	<b>9.2%</b>	<b>149,156.71</b>
PUBLIC WORKS FUND	1,486,100	546,708	759,883	36.8%	47.6%	-28.1%	(213,174.93)
911 COMMUNICATIONS FUND	249,218	66,123	81,068	26.5%	32.9%	-18.4%	(14,945.15)
CLERK RECORDS FUND	8,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,050,449	391,841	353,798	37.3%	24.9%	10.8%	38,043.48
COUNTY FAIR FUND	182,180	47,089	128,574	25.8%	73.0%	-63.4%	(81,485.74)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	51,000	-	(19)	0.0%	0.0%	-100.0%	18.50
DISTRICT ATTORNEY	12,100	600	862	5.0%	5.6%	-30.4%	(262.07)
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



## Wasco County Monthly Report

### Materials Service All Funds - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
GENERAL OPERATING RESERVE	4,661,853	201,280	-	4.3%	0.0%	#DIV/0!	201,280.18
HOUSEHOLD HAZARDOUS WASTE FUND	359,921	30,574	37,005	8.5%	11.5%	-17.4%	(6,431.94)
KRAMER FIELD FUND	35,750	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	6,000	1,370	1,283	22.8%	23.3%	6.8%	86.68
LAW LIBRARY FUND	49,829	7,688	6,633	15.4%	14.3%	15.9%	1,055.78
MUSEUM	48,632	14,216	12,953	29.2%	22.3%	9.7%	1,262.67
PARKS FUND	75,970	6,133	23,220	8.1%	33.2%	-73.6%	(17,087.20)
ROAD RESERVE FUND	1,336,217	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	3,617,754	97,412	-	2.7%	0.0%	#DIV/0!	97,412.24
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	501,810	66,846	176,620	13.3%	36.8%	-62.2%	(109,774.03)
BUILDING CODES - ELECTRICAL	51,213	13,397	10,185	26.2%	16.4%	31.5%	3,212.35
<b>Expense Total</b>	<b>19,528,103</b>	<b>3,259,698</b>	<b>3,211,331</b>	<b>16.7%</b>	<b>17.5%</b>	<b>1.5%</b>	<b>48,367.53</b>





# Wasco County Monthly Report

## Capital All Funds - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Expense</b>							
GENERAL FUND	1,115,842	75,175	14,448	6.7%	0.8%	420.3%	60,727.13
PUBLIC WORKS FUND	495,000	125,555	-	25.4%	0.0%	#DIV/0!	125,554.90
COUNTY FAIR FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	50,000	-	28,000	0.0%	70.0%	-100.0%	(28,000.00)
MUSEUM	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	867	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	3,199,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,971,646	37,027	29,166	0.9%	0.8%	27.0%	7,861.00
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND	-	-	418,351	#DIV/0!	74.7%	-100.0%	(418,351.08)
BUILDING CODES - GENERAL							
BUILDING CODES-E							
BUILDING CODES ALLOCATED-E							
CAPITAL OUTLAY-E	600,000	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL Total	600,000	-	-	0.0%	0.0%	#DIV/0!	-
<b>Expense Total</b>	<b>12,604,449</b>	<b>237,757</b>	<b>489,965</b>	<b>1.9%</b>	<b>3.1%</b>	<b>-51.5%</b>	<b>(252,208.05)</b>

# Wasco County Monthly Report

## Transfers - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	64,381.68	84,376	33.3%	33.3%	-23.7%	(19,994.32)
911 EQUIPMENT RESERVE	30,000.00	10,000.00	10,000	33.3%	33.3%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>GENERAL FUND</b>	<b>562,426.00</b>	<b>-</b>	<b>75,812</b>	<b>0.0%</b>	<b>6.2%</b>	<b>-100.0%</b>	<b>(75,812.00)</b>
GENERAL OPERATING RESERVE	2,443,333.00	800,000.00	-	32.7%	0.0%	#DIV/0!	800,000.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>925,881.68</b>	<b>221,688</b>	<b>21.6%</b>	<b>3.5%</b>	<b>317.7%</b>	<b>704,193.68</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	10,000.00	10,000	13.6%	13.6%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND							
NON-DEPARTMENTAL EXPENDITURES-E	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
CDBG GRANT FUND Total	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-

## Wasco County Monthly Report

### Transfers - October 2020

<b>GENERAL FUND</b>	<b>2,639,645.00</b>	<b>910,881.68</b>	<b>130,876</b>	<b>34.5%</b>	<b>3.6%</b>	<b>596.0%</b>	<b>780,005.68</b>
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	5,000.00	80,812	1.2%	16.8%	-93.8%	(75,812.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>925,881.68</b>	<b>221,688</b>	<b>21.6%</b>	<b>3.5%</b>	<b>317.7%</b>	<b>704,193.68</b>



## Wasco County Monthly Report Reserve Funds - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Revenue</b>							
911 EQUIPMENT RESERVE	31,184	10,257	10,507	32.9%	34.1%	-2.4%	(249.96)
FACILITY CAPITAL RESERVE	717,409	59,563	41,308	8.3%	82.6%	44.2%	18,254.51
GENERAL OPERATING RESERVE	2,500,970	820,263	13,721	32.8%	0.4%	5878.3%	806,542.41
ROAD RESERVE FUND	58,060	17,936	32,538	30.9%	3.1%	-44.9%	(14,602.22)
CAPITAL ACQUISITIONS FUND	43,213	13,254	29,365	30.7%	101.3%	-54.9%	(16,110.79)
<b>Revenue Total</b>	<b>3,350,836</b>	<b>921,272</b>	<b>127,439</b>	<b>27.5%</b>	<b>2.8%</b>	<b>622.9%</b>	<b>793,833.95</b>
<b>Expense</b>							
911 EQUIPMENT RESERVE	60,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,027,294	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	7,661,853	201,280	3,124,533	2.6%	37.9%	-93.6%	(2,923,252.82)
ROAD RESERVE FUND	5,336,217	-	801,000	0.0%	13.4%	-100.0%	(801,000.00)
CAPITAL ACQUISITIONS FUND	3,971,646	37,027	29,166	0.9%	0.8%	27.0%	7,861.00
<b>Expense Total</b>	<b>20,057,010</b>	<b>238,307</b>	<b>3,954,699</b>	<b>1.2%</b>	<b>17.4%</b>	<b>-94.0%</b>	<b>(3,716,391.82)</b>



# Wasco County Monthly Report Investment - October 2020

## Filters

Fd	(Multiple Items)
Cat	417

## Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Budget Executed	Budget Executed	Year % Change	
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	3,000	957	1,199	31.9%	133.2%	-20.2%	(242.19)
911 EQUIPMENT RESERVE	1,184	257	460	21.7%	58.3%	-44.2%	(203.59)
CDBG GRANT FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CLERK RECORDS FUND	600	144	258	24.0%	#DIV/0!	-44.1%	(113.68)
COMMUNITY CORRECTIONS FUND	20,000	3,372	7,507	16.9%	75.1%	-55.1%	(4,134.94)
COUNTY FAIR FUND	1,500	668	981	44.5%	109.0%	-31.9%	(313.08)
COUNTY SCHOOL FUND	200	79	195	39.7%	97.6%	-59.3%	(115.82)
COURT FACILITIES SECURITY FUND	2,000	700	1,117	35.0%	55.9%	-37.3%	(417.20)
DISTRICT ATTORNEY	100	35	66	34.6%	41.4%	-47.8%	(31.61)
FACILITY CAPITAL RESERVE	115,409	37,695	39,477	32.7%	79.0%	-4.5%	(1,781.23)
FOREST HEALTH PROGRAM FUND	2,700	1,267	2,234	46.9%	82.7%	-43.3%	(966.66)
GENERAL FUND	225,000	22,802	104,896	10.1%	53.0%	-78.3%	(82,093.62)
GENERAL OPERATING RESERVE	57,637	20,263	12,353	35.2%	49.4%	64.0%	7,910.15
HOUSEHOLD HAZARDOUS WASTE FUND	9,000	2,191	3,280	24.3%	65.6%	-33.2%	(1,088.92)
KRAMER FIELD FUND	450	120	237	26.6%	79.0%	-49.4%	(117.15)
LAND CORNER PRESERVATION FUND	900	338	531	37.6%	59.0%	-36.3%	(192.66)
LAW LIBRARY FUND	1,570	492	1,032	31.3%	73.7%	-52.4%	(540.46)
MUSEUM	4,992	873	1,731	17.5%	48.1%	-49.5%	(857.23)
PARKS FUND	4,800	1,025	2,003	21.4%	100.1%	-48.8%	(977.85)
PUBLIC WORKS FUND	45,000	10,669	24,596	23.7%	61.5%	-56.6%	(13,927.21)
ROAD RESERVE FUND	58,060	17,936	28,711	30.9%	68.4%	-37.5%	(10,774.96)
SPECIAL ECON DEV PAYMENTS FUND	6,000	5,861	1,982	97.7%	49.6%	195.7%	3,878.58



## Wasco County Monthly Report Investment - October 2020

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	43,213	13,254	26,560	30.7%	91.6%	-50.1%	(13,305.77)
BUILDING CODES - GENERAL	38,154	9,945	10,162	26.1%	40.6%	-2.1%	(217.37)
BUILDING CODES - ELECTRICAL	1,000	2,109	8	210.9%	0.0%	25491.5%	2,100.50
INTEREST EARNED Total	642,469	153,052	271,576	23.8%	58.5%	-43.6%	(118,523.97)
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	8	10	3.9%	4.8%	-18.1%	(1.73)
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(364)	21,119	#DIV/0!	#DIV/0!	-101.7%	(21,482.80)
<b>Revenue Total</b>	<b>642,669</b>	<b>152,696</b>	<b>292,704</b>	<b>23.8%</b>	<b>63.1%</b>	<b>-47.8%</b>	<b>(140,008.50)</b>

## Reconciliation Report October 2020 Reconciliations

### Wasco County

1. Main Checking
  - a. On banking reconciliation sheet
  - b. All balance
2. Unseg Checking
  - a. On banking reconciliation sheet
  - b. All balance
3. Charter Appeal
  - a. On banking reconciliation sheet
  - b. All balance
4. LGIP – County
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for Wasco County
5. LGIP – Building Codes
  - a. On banking reconciliation sheet
  - b. All balance
  - c. Only the balance for the Building Codes
  - d. Sherman County has not requested the balance which is due to Sherman. This has been discussed and Sherman County is considering leaving Wasco County holding the funds for them due to Building Codes potentially being processed through Wasco County.
6. AP GL to Subledger
  - a. Balances – No variances
  - b. Added a column to separate out the Pcards AP
  - c. Includes the Qlife AP reconciliation
7. AR GL to Subledger
  - a. Balances – No variances
  - b. Includes the Qlife AR reconciliation
8. Tax Receivable Eden to Ascend
  - a. Balances – No variances
9. Tax Receipts Eden to Ascend
  - a. Balances – No variances
  - b. New layout for the reconciliation – Should be more straight-forward and clear
10. Transfers in – Transfers out
  - a. Balances; transfers-in = transfers-out
  - b. Part of the monthly reporting
11. PERS Recap Payroll Register to PERS Invoice
  - a. Balances – No variances



- b. Adjustments due to timing are common but now there will be ongoing adjustments for 3 people due to already retired in PERS and working. The PERS system requires us to contribute but PERS can't/won't take the funds yet. We are accruing the cost so when PERS can/will take the amount due (PERS has created the codes as of late November – this should be adjusted in the November reconciliations). The accrual has crossed fiscal years as it grows.

12. Investing

- a. Will be reviewed by the Investment Committee
- b. Reconciled and balances
- c. In compliance with Investment Policy
- d. Not investing more currently due to very low rates of return – LGIP is better

Qlife

- 1. Checking – Bank of the West
  - a. Balances – no variances
- 2. LGIP
  - a. Balances – no variances
- 3. AP GL to Subledger
  - a. Balances – No Variances
  - b. Included on the County's reconciliation
- 4. AR GL to Subledger
  - a. Balances – No Variances

Included on the County's reconciliation

Reviewed

  
Eliza

Date

12 3 20

Reviewed

Tyler Stone

Date

12/3/20

- Approved & Reviewed electronically  
- See attached email for approval



Mike Middleton &lt;mikem@co.wasco.or.us&gt;

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## Reconciliations

2 messages

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**Mike Middleton** <mikem@co.wasco.or.us>

Thu, Dec 3, 2020 at 7:27 AM

To: Tyler Stone &lt;tylers@co.wasco.or.us&gt;, Elijah Preston &lt;elijahp@co.wasco.or.us&gt;

Tyler and Elijah,

Attached are the reconciliation packets for September and October.

We can review these either in person or virtually (The meeting has a google meeting attached to it). If done virtually, an email can be used as an electronic approval.

I have read most of the book - finishing it this morning - and watched the video regarding budget processes. I have some thoughts and see ways for this to work. I do think we are doing some of these ideas already, it just isn't stated flatly.

**Mike Middleton | Finance Director**  
**FINANCE**



mikem@co.wasco.or.us | www.co.wasco.or.us

541-506-2770 | Fax 541-506-2771

511 Washington Street, Suite 207 | The Dalles, OR 97058

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### 2 attachments

 **Reconciliation 2020-09 September.pdf**  
3766K **Reconciliation 2020-10 October.pdf**  
4471K

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**Tyler Stone** <tylers@co.wasco.or.us>

Thu, Dec 3, 2020 at 9:01 AM

To: Mike Middleton &lt;mikem@co.wasco.or.us&gt;

Looks good. Thanks

Tyler Stone  
Administrative Officer  
Wasco County  
511 Washington St. Suite 101  
The Dalles, OR 97058  
541-506-2552  
www.co.wasco.or.us

[Quoted text hidden]

# Reconciliation checklist Fiscal Year 2020

Reconciliation	Month											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Main Checking	X	X	X	X								
Unseg	X	X	X	X								
Charter Appeal	X	X	X	X								
LGIP - County	X	X	X	X								
LGIP - Building Codes	X	X	X	X								
AP GL to Subledger	X	X	X	X								
AR GL to Subledger	X	X	X	X								
Tax Receivable Eden to Ascend	X	X	X	X								
Tax Receipts Eden to Ascend	X	X	X	X								
Transfers in - Transfers out	X	X	X	X								
PERS Recap Payroll Register to PERS invoice	X	X	X	X								
Investing	X	X	X	X								

## Qlife

Checking	X	X	X	X								
LGIP	X	X	X	X								
AP GL to Subledger	X	X	X	X								
AR GL to Subledger	X	X	X	X								

**Bank Reconciliation  
October 2020**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Business Codes 11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	37,822,063.20	411,921.48	1,158,493.27	271,986.27	1,072,013.24	40,736,477.46	Beginning Balance per Eden	37,822,063.20	411,921.48	1,156,996.03	271,986.27	954,464.31	40,617,431.29
Deposits			1,995,002.07		928,455.89	2,923,457.96	Debits	589,811.98	317.94	6,122,153.40	2.30	2,614,619.40	9,326,905.02
Other Deposits	559,497.10		4,051,634.52		1,220,739.16	5,831,870.78							-
Interest	28,981.55	317.94		2.30		29,301.79							-
Withdrawals	(552,712.52)		(85,979.80)		(1,002,104.38)	(1,640,796.70)	Credits	(554,045.45)	-	(171,547.48)		(2,861,922.22)	(3,587,516.15)
Fees	(0.60)					(0.60)							-
Summary Post (Cleared Checks)			(6,374.61)		(895,344.22)	(901,718.83)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	37,857,828.73	412,239.42	7,112,775.45	271,988.57	1,323,759.69	46,978,591.86	Ending Balance per Cash by Fund	37,857,828.73	412,239.42	7,107,601.95	271,988.57	707,161.49	46,356,820.16
Outstanding Withdrawals						-							-
Outstanding Checks			(5,173.50)		(599,220.90)	(604,394.40)							-
Outstanding Payroll Checks					(17,377.30)	(17,377.30)							-
Credit Card Deposits in Transit						-							-
Other						-							-
Adjusted Balance	37,857,828.73	412,239.42	7,107,601.95	271,988.57	707,161.49	46,356,820.16	Adjusted Balance	37,857,828.73	412,239.42	7,107,601.95	271,988.57	707,161.49	46,356,820.16
Variance							(0.00)						
Relevant JV adjustments							Recon Mike 12/2/2020 Recon Mike 11/30/2020 Recon Mike 12/2/2020 Recon Mike 12/2/2020 Recon Mike 12/2/2020						

### Outstanding checks - Unseg

Check #	Check Date	Vendor	Status	Clear/Void	Check total
56053	5/18/2018	17072 KATHLEEN B RHEDER TRUST			50.62
56129	8/31/2018	15762 CENTRALIZED REFUNDS CORELOGIC			1,000.00
56166	10/24/2018	17157 JOHN BRYANT			32.92
56269	12/18/2018	17190 DOUGLAS BELOOF			137.73
56382	3/14/2019	17247 BRANDON & SUSAN BANKOWSKI			16.01
56423	5/29/2019	17106 KARISSA L WAY HAMM			201.94
56622	1/22/2020	17422 KENNETH A BAUSCH			11.20
56642	2/21/2020	17427 DALE PLILER			14.99
56689	5/29/2020	17041 PAUL R POTTER			10.18
56690	6/5/2020	17456 GRACIELA CARDENAS			10.45
56755	9/14/2020	17422 KENNETH A BAUSCH			11.20
56761	10/8/2020	00211 CITY OF DUFUR			152.40
56770	10/16/2020	17484 DUSTIN ALLDREDGE	C	11/5/2020	1,439.27
56771	10/16/2020	17486 RONALD & BERNA CARPENTER			381.81
56772	10/16/2020	17488 JACKS MINI MARKET			114.54
56774	10/16/2020	17483 LABRADOR PROPERTIES LLC	C	11/3/2020	58.95
56776	10/16/2020	17489 RIVERVIEW LAND LLC			108.06
56778	10/23/2020	17487 SCOTT GAYER	C	11/2/2020	72.32
56779	10/30/2020	17499 PATRICK CALDWELL	C	11/3/2020	59.27
56780	10/30/2020	17467 COMPANY OF OREGON FIDELITY NATIONAL TITLE	C	11/3/2020	26.25
56781	10/30/2020	17490 SUSAN OPBROEK	C	11/4/2020	672.24
56782	10/30/2020	17497 US BANK HOME MORTGAGE			37.34
56783	10/30/2020	17498 VON BORSTEL ASSOCIATES INC			553.81
					<hr/> 5,173.50

### Outstanding checks - Main - AP

Check #	Check Date	Vendor	Status	Clear/Void	Check total
103898	12/13/2013	14956 MARIA DEL PILAR COX			50.00
103925	12/13/2013	13095 AMY O'NEAL			85.10
106301	9/19/2014	13468 CDW GOVERNMENT INC			128.68
107010	12/19/2014	16431 PATRICIA NEIGHBOR			4.50
107585	3/13/2015	14958 ASIFLEX			112.50

108556	7/24/2015	16041 FRONTIER TELENET			150.00
108600	7/31/2015	12020 AMERITITLE			101.00
110702	4/29/2016	15540 WEBROCK DESIGN			150.00
110994	6/10/2016	16246 BUCIO RUSSELL			10.35
112497	12/16/2016	16822 ASCENCION ALEJANDREZ			44.00
112536	12/16/2016	00303 OREGON STATE			143.00
112634	12/30/2016	16827 TAWNY CRAMER			24.97
113894	6/23/2017	08515 REDWOOD TOXICOLOGY LABORATORY			519.70
114111	7/21/2017	16775 OFFICE DEPOT			101.81
114591	9/22/2017	07752 DAY MANAGEMENT CORPORATION			5.31
114632	9/29/2017	00115 CITY OF THE DALLES			94.88
114881	10/27/2017	15766 BUSINESS NETWORK GORGE OWNED			250.00
115129	12/8/2017	08967 MARK BALES			85.00
115145	12/8/2017	13625 DISH NETWORK			89.03
116221	5/10/2018	15808 REFLECTIVE JANITORIAL			358.99
116347	6/1/2018	15474 ASET INC			675.00
116761	7/26/2018	17114 BRENDA GARCIA-GALLEGOS			110.09
117183	9/14/2018	15684 KATHLEEN CLARK			110.51
117897	1/4/2019	09279 SHARON MERACLE			98.90
118742	5/10/2019	16667 RYAN DELCO			9.75
119289	7/19/2019	08377 AT&T MOBILITY			150.42
119325	7/19/2019	12755 TAILORED SOLUTIONS CORPORATION			356.00
119796	9/27/2019	17337 AMBER AUGUSTUS			1,024.00
119980	10/18/2019	17236 NOLAN RANDALL			172.00
121005	3/13/2020	16706 CHRIS SCHANNO			295.00
121098	4/3/2020	01069 POTTER WEBSTER COMPANY			160.87
121950	8/28/2020	00697 OREGON STATE			132.50
121951	8/28/2020	00697 OREGON STATE			132.50
121986	9/4/2020	16367 GREG SCHAFFELD			1,934.56
122113	9/25/2020	16096 EVERBRIDGE, INC			8,268.75
122134	9/25/2020	16540 YOUTH EMPOWERMENT SHELTER	C	11/6/2020	50.00
122161	10/2/2020	14720 KAY TENOLD	C	11/3/2020	500.00
122179	10/9/2020	00214 CITY OF ANTELOPE			40.00
122217	10/9/2020	14729 THERAPEUTIC SOLUTIONS INC	C	11/2/2020	590.00
122232	10/15/2020	16321 MARK SCOTT			90,000.00

122247	10/16/2020	17457 LINDSAY MILLER			1,000.00
122259	10/16/2020	15808 REFLECTIVE JANITORIAL			267.49
122268	10/16/2020	11305 WAMIC WATER	C	11/5/2020	36.50
122275	10/23/2020	16403 CRATES POINT	C	11/4/2020	150.00
122276	10/23/2020	15804 DS WATERS OF AMERICA, INC.	C	11/2/2020	195.39
122279	10/23/2020	12365 HAVEN			30,667.38
122285	10/23/2020	13594 QUALITY LIFE INTERGOVERNMENTAL	C	11/2/2020	1,380.00
122286	10/23/2020	15808 REFLECTIVE JANITORIAL			400.00
122290	10/23/2020	16546 SPARKLE CAR WASH, LLC	C	11/3/2020	7.10
122292	10/23/2020	17443 XTR VALUE SERVICES LLC			2,500.00
122298	10/30/2020	15127 ALLSTREAM	C	11/4/2020	2,329.32
122299	10/30/2020	08377 AT&T MOBILITY	C	11/3/2020	278.63
122300	10/30/2020	16964 BELL DESIGN COMPANY			3,622.25
122301	10/30/2020	13468 CDW GOVERNMENT INC	C	11/5/2020	940.27
122302	10/30/2020	15541 CENTURY LINK	C	11/6/2020	2,923.09
122303	10/30/2020	15541 CENTURY LINK	C	11/4/2020	233.94
122304	10/30/2020	15541 CENTURY LINK	C	11/5/2020	158.00
122305	10/30/2020	11656 CIS TRUST	C	11/2/2020	167,929.43
122306	10/30/2020	07752 DAY MANAGEMENT CORPORATION	C	11/2/2020	93.75
122307	10/30/2020	06539 BUSINESS SERVICES DEPARTMENT OF CONSUMER &	C	11/2/2020	10,867.96
122308	10/30/2020	12768 GALLS, LLC	C	11/3/2020	207.57
122309	10/30/2020	08656 GORGE NETWORKS	C	11/2/2020	676.10
122310	10/30/2020	15596 HATTENHAUER ENERGY CO LLC	C	11/3/2020	2,329.04
122311	10/30/2020	00198 HOOD RIVER COUNTY	C	11/5/2020	595.00
122312	10/30/2020	13443 IBS INCORPORATED	C	11/3/2020	303.22
122313	10/30/2020	11670 INTERSTATE AUTO PARTS			454.80
122314	10/30/2020	08541 LIFE MAP ASSURANCE COMPANY	C	11/3/2020	799.90
122315	10/30/2020	04545 MID COLUMBIA CENTER FOR LIVING	C	11/6/2020	2,264.05
122316	10/30/2020	11193 MUTUAL OF OMAHA	C	11/3/2020	2,540.10
122317	10/30/2020	03547 NATIONAL ASSN OF COUNTIES	C	11/4/2020	504.00
122318	10/30/2020	14297 NORTH WASCO SCHOOL DISTRICT 21			23,200.08
122319	10/30/2020	11693 NORTHERN OREGON CORRECTIONS	C	11/6/2020	182,368.14
122320	10/30/2020	16841 SMOAK & STEWART, P.C. OGLETREE, DEAKINS, NASH	C	11/3/2020	9,513.00
122321	10/30/2020	11847 OIL CAN HENRY'S	C	11/3/2020	41.38
122322	10/30/2020	16979 OREGON CORRECTIONS ENTERPRISES	C	11/3/2020	293.07



122323	10/30/2020	07061 POLICE OREGON STATE	C	11/2/2020	450.00
122324	10/30/2020	00317 PACIFIC POWER & LIGHT	C	11/3/2020	54.64
122325	10/30/2020	00219 PORT OF THE DALLES	C	11/5/2020	28,662.24
122326	10/30/2020	15808 REFLECTIVE JANITORIAL			225.00
122327	10/30/2020	03903 RICOH USA, INC.	C	11/3/2020	290.97
122328	10/30/2020	00099 DUANE A SIGL	C	11/3/2020	1,627.00
122329	10/30/2020	16213 TECHNOLOGY INTEGRATION GROUP	C	11/3/2020	753.20
122330	10/30/2020	00300 THE OPTIMIST PRINTERS	C	11/3/2020	410.00
122331	10/30/2020	01943 WAMIC MARKET LLC	C	11/6/2020	174.33
122332	10/30/2020	00407 WASCO ELECTRIC COOPERATIVE INC	C	11/2/2020	271.98
122333	10/30/2020	15109 RON WEBBER			1,330.00
					<hr/>
					593,638.98

**Outstanding checks - Main - Treasury**

Check #	Check Date	Vendor	Status	Clear/Void	Check total
52747	3/13/2012	16006 MARION M JOHNSON			302.11
53212	4/5/2013	16193 THOMAS RYE			31.23
53217	4/12/2013	16194 GJINOS INVESTMENTS LLC			117.81
53221	4/17/2013	16199 MARY DEIGHTON			326.73
53379	10/25/2013	16260 BRIAN JACKSON			29.05
53538	12/13/2013	16244 ROBINSON TAIT, P.S			12.06
54517	3/18/2016	16664 STEPHEN & LORENE HUNT			121.35
55199	10/12/2017	16977 DAVID S, DDS, PC PERRY			29.28
55200	10/12/2017	16976 KYLE & JENNIFER MICHAELS			18.12
55321	12/5/2017	17002 WFG NATIONAL TITLE			47.09
55322	12/5/2017	17011 AMANDA WILLIAMS			27.23
55359	12/21/2017	17020 TSD LLC			493.06
55442	3/2/2018	17041 PAUL R POTTER			16.77
55569	6/25/2019	17015 ALDRIDGE PITE LLP			182.10
55600	11/22/2019	17377 NICOLAS BECKMANN			18.40
55605	11/22/2019	17385 JOHN CIMINO			65.47
55611	11/22/2019	17371 JENNIFER M DUARTE			73.45
55640	11/22/2019	17384 WFG LENDER SERVICES LLC			93.69
55641	11/22/2019	17002 WFG NATIONAL TITLE			18.92

55717 10/9/2020 17482 FBI PORTLAND UNIT US MARSHALS SERVICES

3,558.00

5,581.92

**Outstanding checks - Main - Payroll**

Check #	Bank	Date	Paid to	Status	Can/Vd Date	Pay Period	Dir	Dep	Amount
207246	pr		01/25/2012	KUTTNER, LAURIE	01/00/1900	01/01/12 -		0.00	29.01
209045	pr		05/23/2014	MCMANMAN, LEON,	01/00/1900	05/01/14 -		0.00	58.71
209459	pr		02/10/2015	SAVAGE, CORINNE	01/00/1900	01/16/15 -		0.00	12.79
209504	pr		03/20/2015	SAVAGE, CORINNE	01/00/1900	03/01/15 -		0.00	8.53
211352	pr		10/15/2020	SCOTT, MARK	01/00/1900	10/01/20 -		0.00	17,268.26
									<u>17,377.30</u>

AP subledger to GL Recon  
Recon Mike M 12/2/20

Open AP invoice Report

Fund	Fund Name	AP Report	21101 GL	21160 GL Pcard	GL Total	Difference	% Variance
101	General	126,275.54	93,184.29	33,091.25	126,275.54	-	0.0%
150	Building Codes - General	4,944.94	3,821.68	1,123.26	4,944.94	-	0.0%
160	Building Codes - Electrical	3,072.20	1,606.20	1,466.00	3,072.20	-	0.0%
202	Public Works	54,671.33	51,276.28	3,395.05	54,671.33	-	0.0%
203	County Fair	977.49	150.88	826.61	977.49	-	0.0%
204	County School Fund	-	-	-	-	-	#DIV/0!
205	Land Corner Preservation	186.79	186.79	-	186.79	-	0.0%
207	Household Hazardous Waste	2,211.68	844.04	1,367.64	2,211.68	-	0.0%
208	Special Economic Development	-	-	-	-	-	#DIV/0!
209	Law Library	-	-	-	-	-	#DIV/0!
210	District Attorney	-	-	-	-	-	#DIV/0!
211	Museum	439.35	396.38	42.97	439.35	-	0.0%
220	911 Communications	9,047.16	7,849.93	1,197.23	9,047.16	-	0.0%
223	Parks	876.48	352.06	524.42	876.48	-	0.0%
227	Community Corrections	13,973.17	11,035.20	2,937.97	13,973.17	-	0.0%
229	Court Facilities Security	-	-	-	-	-	#DIV/0!
327	General Operating Reserve	5,544.40	-	5,544.40	5,544.40	-	#DIV/0!
330	CDBFG Grant	-	-	-	-	-	#DIV/0!
600	Qlife	9,244.92	9,244.92	-	9,244.92	-	0.0%
601	Qlife Capital	3,349.60	3,349.60	-	3,349.60	-	0.0%
602	Qlife Maupin	-	-	-	-	-	#DIV/0!
704	Mint	-	-	-	-	-	#DIV/0!
706	Library District	-	-	-	-	-	#DIV/0!
707	OSU Extention District	-	-	-	-	-	#DIV/0!
780	Treasurers Pass-Thru trust	-	-	-	-	-	#DIV/0!
786	Property Tax Collection Trust	-	-	-	-	-	#DIV/0!
		234,815.05	183,298.25	51,516.80	234,815.05	-	

# October 2020 AR General Ledger to AR Subledger Reconciliation

Reconciled by Mike M 12/2/2020

Fund	GL 13201	GL Adj	GL	AR Aging by Fund Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	136,757.40	-	136,757.40	136,757.40	-	136,757.40	-
150	-	-	-	-	-	-	-
160	-	-	-	-	-	-	-
202	2,799.82	-	2,799.82	2,799.82	-	2,799.82	-
203	1,800.00	-	1,800.00	1,800.00	-	1,800.00	-
205	-	-	-	-	-	-	-
207	-	-	-	-	-	-	-
208	-	-	-	-	-	-	-
210	-	-	-	-	-	-	-
211	-	-	-	-	-	-	-
220	6,125.00	-	6,125.00	6,125.00	-	6,125.00	-
223	-	-	-	-	-	-	-
227	351,452.25	-	351,452.25	351,452.25	-	351,452.25	-
229	-	-	-	-	-	-	-
232	-	-	-	-	-	-	-
237	-	-	-	-	-	-	-
326	-	-	-	-	-	-	-
330	-	-	-	-	-	-	-
600	72,592.78	-	72,592.78	72,592.78	-	72,592.78	-
601	-	-	-	-	-	-	-
602	-	-	-	-	-	-	-
704	-	-	-	-	-	-	-
705	-	-	-	-	-	-	-
706	-	-	-	-	-	-	-
707	-	-	-	-	-	-	-
	571,527.25	-	571,527.25	571,527.25	-	571,527.25	-

# October 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon - Mike M 11/17/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
101.13101 - Property Taxes Principal Receivable		547,812.64	10,646,447.33	1,611,261.82	9,582,998.15	9,582,998.15	-
101.13102 - Property Taxes Interest Receivable		6,678.47	26,248.55	27,714.56	5,212.46	5,212.46	-
101.13103 - Miscellaneous Receivable		25,102.12	7,018.54	9,906.51	22,214.15	22,214.15	-
706.13101 - Property Taxes Principal Receivable		83,997.12	1,635,849.07	247,618.77	1,472,227.42	1,472,227.42	-
706.13102 - Property Taxes Interest Receivable		667.51	2,872.11	2,980.33	559.29	559.29	-
707.13101 - Property Taxes Principal Receivable		31,824.24	620,669.59	93,938.51	558,555.32	558,555.32	-
707.13102 - Property Taxes Interest Receivable		252.32	1,087.20	1,128.13	211.39	211.39	-
801.13101 - Property Taxes Principal Receivable		447.42	8,619.66	1,304.28	7,762.80	7,762.80	-
801.13102 - Property Taxes Interest Receivable		5.56	21.49	22.64	4.41	4.41	-
802.13101 - Property Taxes Principal Receivable		77,978.75	1,460,387.66	221,744.93	1,316,621.48	1,316,621.48	-
802.13102 - Property Taxes Interest Receivable		986.66	3,773.25	4,004.03	755.88	755.88	-
803.13101 - Property Taxes Principal Receivable		348.07	6,908.68	1,041.56	6,215.19	6,215.19	-
803.13102 - Property Taxes Interest Receivable		3.75	16.60	17.09	3.26	3.26	-
804.13101 - Property Taxes Principal Receivable		59,123.71	1,150,693.40	174,176.39	1,035,640.72	1,035,640.72	-
804.13102 - Property Taxes Interest Receivable		723.79	2,842.19	3,001.20	564.78	564.78	-
806.13101 - Property Taxes Principal Receivable		328.60	6,378.96	964.85	5,742.71	5,742.71	-
806.13102 - Property Taxes Interest Receivable		4.04	15.45	16.40	3.09	3.09	-
807.13101 - Property Taxes Principal Receivable		103,215.05	(748.68)	25,151.56	77,314.81	77,314.81	-
807.13102 - Property Taxes Interest Receivable		1,385.20	5,098.57	5,453.90	1,029.87	1,029.87	-
808.13101 - Property Taxes Principal Receivable		486,329.11	9,543,818.72	1,443,703.49	8,586,444.34	8,586,444.34	-
808.13102 - Property Taxes Interest Receivable		5,972.86	23,351.67	24,682.15	4,642.38	4,642.38	-
809.13101 - Property Taxes Principal Receivable		484.63	9,347.26	1,415.21	8,416.68	8,416.68	-
809.13102 - Property Taxes Interest Receivable		5.69	23.46	24.41	4.74	4.74	-
810.13101 - Property Taxes Principal Receivable		71,687.08	1,201,616.75	185,266.47	1,088,037.36	1,088,037.36	-
810.13102 - Property Taxes Interest Receivable		1,199.93	4,034.68	4,389.08	845.53	845.53	-
812.13101 - Property Taxes Principal Receivable		9,808.90	197,093.73	29,752.82	177,149.81	177,149.81	-
812.13102 - Property Taxes Interest Receivable		121.96	466.04	495.25	92.75	92.75	-
814.13101 - Property Taxes Principal Receivable		213.26	4,429.77	663.26	3,979.77	3,979.77	-
814.13102 - Property Taxes Interest Receivable		2.22	10.03	10.14	2.11	2.11	-
817.13101 - Property Taxes Principal Receivable		15.65	-	-	15.65	15.65	-
817.13102 - Property Taxes Interest Receivable		0.03	-	-	0.03	0.03	-
818.13101 - Property Taxes Principal Receivable		89,745.34	1,722,305.82	260,971.20	1,551,079.96	1,551,079.96	-
818.13102 - Property Taxes Interest Receivable		1,084.83	4,316.81	4,545.30	856.34	856.34	-
830.13101 - Property Taxes Principal Receivable		267.78	5,530.72	826.23	4,972.27	4,972.27	-
830.13102 - Property Taxes Interest Receivable		1.98	6.74	7.47	1.25	1.25	-
831.13101 - Property Taxes Principal Receivable		4,271.18	81,785.60	12,417.97	73,638.81	73,638.81	-
831.13102 - Property Taxes Interest Receivable		41.73	145.07	157.21	29.59	29.59	-
832.13101 - Property Taxes Principal Receivable		16,693.25	322,111.70	48,789.05	290,015.90	290,015.90	-
832.13102 - Property Taxes Interest Receivable		126.13	571.61	587.52	110.22	110.22	-
833.13101 - Property Taxes Principal Receivable		4,252.93	87,099.24	13,121.11	78,231.06	78,231.06	-
833.13102 - Property Taxes Interest Receivable		31.65	140.42	145.09	26.98	26.98	-
835.13101 - Property Taxes Principal Receivable		330.38	6,874.59	1,030.05	6,174.92	6,174.92	-
835.13102 - Property Taxes Interest Receivable		0.54	11.02	9.81	1.75	1.75	-
836.13101 - Property Taxes Principal Receivable		184,793.71	3,663,653.25	553,752.68	3,294,694.28	3,294,694.28	-
836.13102 - Property Taxes Interest Receivable		1,459.13	6,284.54	6,521.34	1,222.33	1,222.33	-
850.13101 - Property Taxes Principal Receivable		2,830.41	30,706.00	4,929.59	28,606.82	28,606.82	-
850.13102 - Property Taxes Interest Receivable		27.36	124.80	127.43	24.73	24.73	-
851.13101 - Property Taxes Principal Receivable		6,841.59	125,161.44	19,054.42	112,948.61	112,948.61	-
851.13102 - Property Taxes Interest Receivable		57.55	237.55	248.44	46.66	46.66	-
852.13101 - Property Taxes Principal Receivable		612.43	11,960.89	1,809.05	10,764.27	10,764.27	-
852.13102 - Property Taxes Interest Receivable		4.96	20.63	21.50	4.09	4.09	-
853.13101 - Property Taxes Principal Receivable		4,854.02	92,086.28	13,971.53	82,968.77	82,968.77	-
853.13102 - Property Taxes Interest Receivable		39.18	166.64	173.07	32.75	32.75	-
854.13101 - Property Taxes Principal Receivable		179,319.76	3,484,008.39	527,886.73	3,135,441.42	3,135,441.42	-
854.13102 - Property Taxes Interest Receivable		1,505.73	6,265.79	6,537.24	1,234.28	1,234.28	-
856.13101 - Property Taxes Principal Receivable		7.72	-	-	7.72	7.72	-
856.13102 - Property Taxes Interest Receivable		0.03	-	-	0.03	0.03	-
857.13101 - Property Taxes Principal Receivable		69,176.73	1,371,054.78	207,319.09	1,232,912.42	1,232,912.42	-
857.13102 - Property Taxes Interest Receivable		554.00	2,337.57	2,436.59	454.98	454.98	-
858.13101 - Property Taxes Principal Receivable		1,626.76	(2.91)	788.10	835.75	835.75	-
858.13102 - Property Taxes Interest Receivable		199.08	27.83	187.23	39.68	39.68	-
860.13101 - Property Taxes Principal Receivable		19,369.11	378,603.42	57,290.29	340,682.24	340,682.24	-
860.13102 - Property Taxes Interest Receivable		153.77	661.70	686.69	128.78	128.78	-
861.13101 - Property Taxes Principal Receivable		11,549.14	269,282.99	40,442.94	240,389.19	240,389.19	-
861.13102 - Property Taxes Interest Receivable		109.24	421.60	448.25	82.59	82.59	-
862.13101 - Property Taxes Principal Receivable		31,568.98	623,809.74	94,272.16	561,106.56	561,106.56	-
862.13102 - Property Taxes Interest Receivable		228.37	1,074.84	1,096.13	207.08	207.08	-

# October 2020 Ascend to Eden Taxes Receivable Reconciliation

Recon - Mike M 11/17/2020

Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
864.13101 - Property Taxes Principal Receivable		12,522.70	245,529.60	37,153.53	220,898.77	220,898.77	-
864.13102 - Property Taxes Interest Receivable		100.35	425.39	442.63	83.11	83.11	-
878.13101 - Property Taxes Principal Receivable		448.92	8,364.90	1,269.41	7,544.41	7,544.41	-
878.13102 - Property Taxes Interest Receivable		3.04	16.00	15.92	3.12	3.12	-
879.13101 - Property Taxes Principal Receivable		5,811.82	105,445.31	16,077.05	95,180.08	95,180.08	-
879.13102 - Property Taxes Interest Receivable		52.41	204.64	216.03	41.02	41.02	-
880.13101 - Property Taxes Principal Receivable		13,558.31	237,746.77	36,402.48	214,902.60	214,902.60	-
880.13102 - Property Taxes Interest Receivable		121.58	487.95	510.99	98.54	98.54	-
881.13101 - Property Taxes Principal Receivable		91,654.66	1,568,990.85	240,186.10	1,420,459.41	1,420,459.41	-
881.13102 - Property Taxes Interest Receivable		741.70	3,134.84	3,262.80	613.74	613.74	-
882.13101 - Property Taxes Principal Receivable		0.79	-	-	0.79	0.79	-
882.13102 - Property Taxes Interest Receivable		0.02	-	-	0.02	0.02	-
883.13101 - Property Taxes Principal Receivable		11,562.95	293,412.19	43,134.70	261,840.44	261,840.44	-
883.13102 - Property Taxes Interest Receivable		1.01	159.47	139.26	21.22	21.22	-
884.13101 - Property Taxes Principal Receivable		11,702.43	497,453.10	71,914.08	437,241.45	437,241.45	-
884.13102 - Property Taxes Interest Receivable		-	179.99	166.14	13.85	13.85	-
Totals		2,298,745.51	41,828,789.83	6,455,349.36	37,672,185.98	37,672,185.98	-



# October Ascend to Eden Revenue Recon

Eden GL#	fmt_tax_year	Sum of period	Eden	Adj	Eden Total	Ascend - Eden
101.00.1101.410.102		1,479,468.01	1,479,468.01	-	1,479,468.01	-
101.00.1101.410.103		30,932.28	30,932.28	-	30,932.28	-
101.18.5117.52999		28.99	28.99	-	28.99	-
706.97.3706.422.114		4,558.90	4,558.90	-	4,558.90	-
706.97.3706.422.115		227,323.48	227,323.48	-	227,323.48	-
707.97.3707.422.114		1,727.73	1,727.73	-	1,727.73	-
707.97.3707.422.115		86,250.39	86,250.39	-	86,250.39	-
783.97.3783.422.127		6,750.47	6,750.47	-	6,750.47	-
783.97.3783.422.128		1,875.16	1,875.16	-	1,875.16	-
801.98.2801.422.114		25.06	25.06	-	25.06	-
801.98.2801.422.115		1,197.82	1,197.82	-	1,197.82	-
802.98.2802.422.114		4,362.98	4,362.98	-	4,362.98	-
802.98.2802.422.115		202,942.85	202,942.85	-	202,942.85	-
803.98.2803.422.114		19.45	19.45	-	19.45	-
803.98.2803.422.115		960.05	960.05	-	960.05	-
804.98.2804.422.114		3,349.42	3,349.42	-	3,349.42	-
804.98.2804.422.115		159,904.62	159,904.62	-	159,904.62	-
806.98.2806.422.114		18.36	18.36	-	18.36	-
806.98.2806.422.115		886.42	886.42	-	886.42	-
807.98.2807.422.114		5,771.67	5,771.67	-	5,771.67	-
808.98.2808.422.114		27,554.18	27,554.18	-	27,554.18	-
808.98.2808.422.115		1,326,239.66	1,326,239.66	-	1,326,239.66	-
809.98.2809.422.114		27.37	27.37	-	27.37	-
809.98.2809.422.115		1,298.95	1,298.95	-	1,298.95	-
810.98.2810.422.114		3,882.55	3,882.55	-	3,882.55	-
810.98.2810.422.115		166,984.05	166,984.05	-	166,984.05	-
812.98.2812.422.114		555.68	555.68	-	555.68	-
812.98.2812.422.115		27,388.53	27,388.53	-	27,388.53	-
814.98.2814.422.114		11.74	11.74	-	11.74	-
814.98.2814.422.115		615.59	615.59	-	615.59	-
818.98.2818.422.114		5,087.40	5,087.40	-	5,087.40	-
818.98.2818.422.115		239,339.55	239,339.55	-	239,339.55	-
830.98.2830.422.114		14.83	14.83	-	14.83	-
830.98.2830.422.115		768.54	768.54	-	768.54	-
831.98.2831.422.114		228.67	228.67	-	228.67	-
831.98.2831.422.115		11,365.14	11,365.14	-	11,365.14	-
832.98.2832.422.114		909.85	909.85	-	909.85	-
832.98.2832.422.115		44,761.93	44,761.93	-	44,761.93	-
833.98.2833.422.114		233.26	233.26	-	233.26	-
833.98.2833.422.115		12,103.43	12,103.43	-	12,103.43	-
835.98.2835.422.114		18.79	18.79	-	18.79	-
835.98.2835.422.115		955.29	955.29	-	955.29	-
836.98.2836.422.114		10,042.96	10,042.96	-	10,042.96	-
836.98.2836.422.115		509,110.87	509,110.87	-	509,110.87	-
850.98.2850.422.114		131.56	131.56	-	131.56	-



# October Ascend to Eden Revenue Recon

Eden GL#	fmt_tax_year	Sum of period	Eden	Adj	Eden Total	Ascend - Eden
850.98.2850.422.115		4,269.70	4,269.70	-	4,269.70	-
851.98.2851.422.114		368.23	368.23	-	368.23	-
851.98.2851.422.115		17,393.25	17,393.25	-	17,393.25	-
852.98.2852.422.114		32.97	32.97	-	32.97	-
852.98.2852.422.115		1,662.09	1,662.09	-	1,662.09	-
853.98.2853.422.114		262.28	262.28	-	262.28	-
853.98.2853.422.115		12,796.83	12,796.83	-	12,796.83	-
854.98.2854.422.114		9,665.59	9,665.59	-	9,665.59	-
854.98.2854.422.115		484,147.95	484,147.95	-	484,147.95	-
857.98.2857.422.114		3,787.63	3,787.63	-	3,787.63	-
857.98.2857.422.115		190,524.25	190,524.25	-	190,524.25	-
858.98.2858.422.114		3.24	3.24	-	3.24	-
860.98.2860.422.114		1,051.05	1,051.05	-	1,051.05	-
860.98.2860.422.115		52,612.02	52,612.02	-	52,612.02	-
861.98.2861.422.114		657.42	657.42	-	657.42	-
861.98.2861.422.115		37,411.67	37,411.67	-	37,411.67	-
862.98.2862.422.114		1,725.99	1,725.99	-	1,725.99	-
862.98.2862.422.115		86,686.35	86,686.35	-	86,686.35	-
864.98.2864.422.114		682.39	682.39	-	682.39	-
864.98.2864.422.115		34,119.63	34,119.63	-	34,119.63	-
878.98.2878.422.114		24.14	24.14	-	24.14	-
878.98.2878.422.115		1,162.41	1,162.41	-	1,162.41	-
879.98.2879.422.114		310.32	310.32	-	310.32	-
879.98.2879.422.115		14,653.43	14,653.43	-	14,653.43	-
880.98.2880.422.114		725.56	725.56	-	725.56	-
880.98.2880.422.115		33,039.14	33,039.14	-	33,039.14	-
881.98.2881.422.114		4,950.11	4,950.11	-	4,950.11	-
881.98.2881.422.115		218,045.78	218,045.78	-	218,045.78	-
883.98.2883.422.114		716.06	716.06	-	716.06	-
883.98.2883.422.115		40,773.78	40,773.78	-	40,773.78	-
884.98.2884.422.114		869.62	869.62	-	869.62	-
884.98.2884.422.115		69,102.35	69,102.35	-	69,102.35	-
		5,932,217.71	5,932,217.71	-	5,932,217.71	-

Recon Mike M 11/17/2020

# Wasco County Monthly Report

## Transfers - October 2020

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
<b>Transfer In</b>							
911 COMMUNICATIONS FUND	193,145.00	64,381.68	84,376	33.3%	33.3%	-23.7%	(19,994.32)
911 EQUIPMENT RESERVE	30,000.00	10,000.00	10,000	33.3%	33.3%	0.0%	-
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
GENERAL FUND	562,426.00	-	75,812	0.0%	6.2%	-100.0%	(75,812.00)
GENERAL OPERATING RESERVE	2,443,333.00	800,000.00	-	32.7%	0.0%	#DIV/0!	800,000.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer In Total</b>	<b>4,282,404.00</b>	<b>925,881.68</b>	<b>221,688</b>	<b>21.6%</b>	<b>3.5%</b>	<b>317.7%</b>	<b>704,193.68</b>
<b>Transfer Out</b>							
911 COMMUNICATIONS FUND	73,333.00	10,000.00	10,000	13.6%	13.6%	0.0%	-
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
<b>CDBG GRANT FUND</b>							
NON-DEPARTMENTAL EXPENDITURES-E	602,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
<b>CDBG GRANT FUND Total</b>	<b>602,000.00</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>-</b>
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	162,426.00	-	-	0.0%	0.0%	#DIV/0!	-

# Wasco County Monthly Report

## Transfers - October 2020

GENERAL FUND	2,639,645.00	910,881.68	130,876	34.5%	3.6%	596.0%	780,005.68
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	405,000.00	5,000.00	80,812	1.2%	16.8%	-93.8%	(75,812.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - ELECTRICAL	200,000.00	-	-	0.0%	0.0%	#DIV/0!	-
<b>Transfer Out Total</b>	<b>4,282,404.00</b>	<b>925,881.68</b>	<b>221,688</b>	<b>21.6%</b>	<b>3.5%</b>	<b>317.7%</b>	<b>704,193.68</b>



PERS Recap  
 For the Year Ended 6/30/2021  
 Create using PERS Monthly Invoice  
 Wasco County

6%

	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustments	Total Remittance	PERS Invoice	variance
JULY	600,575.34	36,034.53	92,244.21	2.32	-	(0.36)	(3,355.24)	124,925.46	124,925.46	-
AUGUST	599,256.77	35,955.46	91,598.17	2.32	-	0.10	(3,260.35)	124,295.70	124,295.70	-
SEPTEMBER	592,513.99	35,550.93	90,857.98	2.32	-	(0.11)	(3,197.18)	123,213.94	123,213.94	-
OCTOBER	622,971.50	37,378.37	96,134.52	2.32	-	(0.17)	(2,500.37)	131,014.67	131,014.67	-
NOVEMBER										
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
Total	2,415,317.60	144,919.29	370,834.88	9.28	-	(0.54)	(12,313.14)	503,449.77	503,449.77	-

PERS Units  
 Emp# 4096      2.32 per month  
                          2.32

Adjustments

Coleman	(322.04)	Retiree working not billed yet
McNeel	(873.28)	Retiree working not billed yet
Schwartz	(909.10)	Retiree working not billed yet
Stauffer	(1,105.15)	Retiree working not billed yet
Carey-Sorenson	353.65	Timing Issue
Johnson	355.55	Timing Issue
	(2,500.37)	

PERS has the charge now for retirees returning to work - but the system can't charge yet. So we are accruing and will pay the amount to PERS when PERS is ready. They are not ready yet.

Investing Reconciliation  
US Bank Safekeeping

Recon Mike M 12/2/2020

10/31/2020

CUSIP/Sec-ID	Type		Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity
76116FAE7	US Government Securities	RFCSP Strip Principa	DI	5/30/2018	10/15/2020	33.60%	2.55%	2.55%	(16)	(5)
76116FAG2	US Government Securities	RFCSP Strip Principa	DI	7/27/2018	1/15/2021	33.60%	2.71%	2.71%	76	26
478160CD4	Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	32.80%	2.96%	2.96%	488	160

5 years

total

100.00%

2.74%

2.74%

Average

0.50 Years

Weighted Ave

0.49 Years

General Ledger

Time to average maturity

\*.12101

Investment by Agency

Federal Home Loan Bank

% Portfolio

Max

Comply

Federal Home Loan Mortgage Corp

Federal Natl Mortgage Assn

Federal Farm Credit Bank

RFCSP Strip Principal

Total US Agencies

Corporate Bond Johnson & Johnson

LGIP

97.311%

49,000,000

YES

LGIP Yield

October

0.91%

Investments at

Less than LGIP

Count

0

Value

%

0.0%

Total Invested

Limits

Max %

Portfolio

Comply

US Treasury

100.0%

0.0%

YES

US Agency Securities

100.0%

1.4%

YES

Per US Agency

33.0%

1.4%

YES

Oregon Short Term Fund

50,400,000

37,857,829

YES

Bankers' Acceptance

25.0%

0.0%

YES

Time Deposits/Savings

50.0%

0.0%

YES

Certificates of Deposit per Institution

25.0%

0.0%

YES

Repurchase Agreements

5.0%

0.0%

YES

Corporate Debt (Total)

15.0%

0.0%

YES

Corporate Commercial Paper

15.0%

0.0%

YES

Corp Commercial Paper Per Issuer

2.5%

0.0%

YES

Corporate Bonds

10.0%

1.3%

YES

Corp Bonds Per Issuer

2.5%

1.3%

YES

Municipal Debt (Total)

10.0%

0.0%

YES

Municipal Commercial Paper

10.0%

0.0%

YES

Municipal Bonds

10.0%

0.0%

YES

Maturity Limits

Min

Actual \$

Under 60 Days

25%

37,857,828.73

Under 1 year

50%

38,391,637.73

Under 3 years

75%

38,903,941.73

Under 5 years

100%

38,903,941.73

Par	Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 9/30/2020	Called/ Matured/Purch ased	Mark to Market	Book Value 10/31/2020	
531,000.00	531,000.00	499,961.17	-	499,961.17	-	530,971.00	(530,971.00)	-	-	
534,000.00	534,000.00	499,812.00	-	499,812.00	533,809.00	533,636.00		173.00	533,809.00	
500,000.00	500,000.00	488,547.34	968.75	489,516.09	512,304.00	513,284.00		(980.00)	512,304.00	
1,565,000.00	1,565,000.00	1,488,320.51	968.75	1,489,289.26	1,046,113.00	1,577,891.00	(530,971.00)	(807.00)	1,046,113.00	
Eden GL									1,046,113.00	1,738.00
									-	
									-	
									-	
									-	
				999,773.17	533,809.00	1,064,607.00		173.00	533,809.00	
				-	-	-		-	-	
				489,516.09	512,304.00	513,284.00		(980.00)	512,304.00	
				37,857,828.73	37,857,828.73	37,857,828.73		-	37,857,828.73	
				39,347,117.99	38,903,941.73	39,435,719.73		(807.00)	38,903,941.73	
Actual %	Comply									
97%	YES	9,725,985.43	9,725,985.43							
99%	YES	19,451,970.87	9,725,985.43							
100%	YES	29,177,956.30	9,725,985.43							
100%	YES	38,903,941.73	9,725,985.43							

# October 2020 Bank Reconciliation

Main Checking						LGIP Account					
Bank	Eden 600	Eden 601	Eden 602	Eden Total		Bank	*.11403	Eden 600	Eden 601	Eden 602	Eden
Begininng Balance	508,783.41	186,950.59	150,151.26	162,170.36	499,272.21	Beginning Balance	1,508,695.25	39,281.82	1,466,859.51	2,553.92	1,508,695.25
Credits						Deposits	-		-		-
Deposits	84,311.39	80,792.00	31,351.67	3,516.39	115,660.06	Dividends/Interest	1,164.50	130.42	938.59	95.49	1,164.50
Withdrawals					-	Withdrawals	-				
Checks	70,372.66	47,217.43	69,079.38	1,109.74	117,406.55	Credit	Other Decreases				
Ending Balance	522,722.14	220,525.16	112,423.55	164,577.01	497,525.72	Ending Balance	1,509,859.75	39,412.24	1,467,798.10	2,649.41	1,509,859.75
Deposits in Transit	-					Ending GL	1,509,859.75				
Outstanding Checks	\$25,196.42				-	LGIP Variance	-	11.2%	80.6%	8.2%	
Adjusted Balance	497,525.72	220,525.16	112,423.55	164,577.01	497,525.72	Interest Allocation Rate					
Checking Variance	-					Mike 11/30/2020					
Mike 11/30/2020											
Aristo Networks	5425		\$9,059.00								
Commstructure	5430		\$11,563.75								
Gorge Networks	5431		\$1,144.19								
Graybar Electric	5432		\$3,429.48								
			\$25,196.42								





## FINANCE ITEM

### PERS

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[STAFF MEMO](#)

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[LUMP SUM PAYMENT CONSIDERATIONS](#)

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[INVOICE – 11.18.2020 SIDE ACCOUNT](#)

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12/03/2020

From: Mike Middleton  
Finance Director, Wasco County  
To: Board of County Commissioners  
Re: 2<sup>nd</sup> PERS Side Account

Commissioners,

The fiscal year 2021 (FY21) budget presented to the Budget Committee had a proposed budget expansion of \$3,840,000 to set up an additional PERS Side Account. The Budget Committee voted to include this proposed expansion and the Board of County Commissioners included it in the Adopted Budget. There was concern this may not be a good use of resources due to the COVID pandemic potentially impacting property tax and other revenues.

This memo is to address the concerns and move forward with the PERS Side Account as budgeted. Reviewing the property tax receipts for the fiscal year to date through November 30<sup>th</sup>, 2020 shows a year over year increase of \$243,893 or 2.7%. While COVID has impacted revenues, it has not put the County in a bad position regarding the revenues collected for property tax.

The total amount planned to be used is \$3,840,000. Of this, \$2,400,000 will come from general revenues that would otherwise be put into the General Operating Reserve fund and utilize \$600,000 of the fund balance in this fund. The Public Works Department will contribute \$801,000 from reserve fund balance and the Building Codes funds will contribute \$39,000 from fund balances.

The PERS Side Account is projected to generate a rate savings of 3.72%. The County is looking at a rate increase on July 1<sup>st</sup>, 2021 of 2.51% on OPSRP General Service employees – this will allow the rate to actually decrease in the next biennial cycle. Effectively, instead of a 21% cost increase, there would be a 10% cost decrease.

If the payment is made before the January 1<sup>st</sup>, 2021 date, the additional PERS Side Account will be a part of the December 31<sup>st</sup>, 2020 valuation which is used for rate setting in future biennial periods.

In summary, I am asking for consensus to move forward with the budgeted plan as the funds are available and this will not have an adverse effect on the County operations in the near or long term. The benefits are significant and will have long-lasting benefits to the cost structure of the County.

I have attached two additional documents from Oregon PERS regarding the proposed Side Account

## **Oregon Public Employees Retirement System**

### **Lump Sum Payment Considerations**

#### **Executive Summary**

Establishing a side account via a lump sum payment is one of the most significant long-term decisions that an OPERS employer can make. If the funds for the lump sum payment are obtained from a pension obligation bond ("POB") then establishing a side account is a financial choice to trade a fixed payment (the POB repayment schedule) for a variable reward (an offset in OPERS employer contribution rates). The borrowed POB proceeds are invested in equities and other investment classes in the OPERS fund, with the investment policy set by the Oregon Investment Council (OIC). The OPERS fund has no guarantees for near-term or long-term future levels of investment return. The determination as to whether an employer ends up "money ahead" or "money behind" for establishing a side account will be closely linked to future PERS fund investment returns compared to POB borrowing costs over a limited time period. That determination will play out over a fairly short timeframe as investment returns in the first few years immediately after establishing a side account are highly influential in determining if an employer wins or loses in the long run on its financial decision. Once several years have passed since the establishment of the side account, enough of the side account's principal has been deployed as employer contribution rate offsets that even a significant reversal of the initial years' returns may not alter the winning or losing course set by early year investment results.

As noted above, the determination whether an employer will be a financial winner or loser from establishing a side account cannot be known in advance. In contrast, one consequence of a side account that can be known in advance is increased volatility in the employer's contribution rate. The largest source of contribution rate volatility for OPERS employers has been actual biennial investment performance compared to the long-term investment return assumption set by the PERS Board, in consultation with the system's actuary. Employer contribution rates are set such that over the long-term benefits for retired members are fully funded from the only two available sources of funding: contributions and investment earnings.

#### ***Benefits = Contributions + Investment Earnings***

Current contribution rate levels are set in a manner that the benefit funding equilibrium noted above will occur if actual future investment earnings equal the long-term assumption. Of course, actual fund investment earnings in any given biennium will not equal the long-term assumption. Because of this, contribution rate adjustments are made every two years to "course correct" for actual recent investment experience. If investments underperform compared to the assumption, contribution rates will increase to account for assumed earnings not achieved. Of course, if investment returns outperform assumption then contribution rates will decrease. The magnitude of the contribution rate change is closely related to the amount an employer has invested in the PERS fund. Employers with side accounts have increased their investment levels by pre-paying a portion of their employer contributions for future employee payrolls. As such, the contribution rate adjustments for actual investment experience are necessarily larger for side account employers than those for employers that have not elected to pre-pay contributions via a side account. More detail on side accounts and the leveraging effect they have on employer contribution rates, and employer rate setting principles can be found in a March 2011 presentation to the PERS Board by the system actuary that is available at: [http://www.oregon.gov/pers/docs/financial\\_reports/0328\\_financial\\_modeling.pdf](http://www.oregon.gov/pers/docs/financial_reports/0328_financial_modeling.pdf)

## **Lump Sum Payment Treatment by PERS**

For non-pooled employers, a lump sum payment establishes a new side account for the employer. A portion of the side account is used each year to reduce the otherwise applicable employer contribution rate for pension liabilities.

For pooled employers, a lump sum payment first applies towards the remaining balance of any transition liability that is being amortized. If the lump sum payment exceeds the amount of any transition liability, a side account is established. A portion of the side account is used each year to reduce the otherwise applicable employer contribution rate for pension liabilities.

Once a side account is established, the portion of the fund used to offset contributions is calculated as the level percentage of payroll amortization payment that is expected to use the entire side account by the end of the side account amortization period. The amortization period is the same as used for the Tier 1/Tier 2 amortization base established in the most recent rate-setting actuarial valuation. For example, a side account created in 2012 or 2013 would be amortized over the same period used for the Tier 1/Tier 2 base established in the December 31, 2011 valuation. This results in an amortization period ending December 31, 2031. Each year, the side account is credited with actual regular account earnings or losses. At each biennial employer rate setting valuation, the remaining balance in the side account is re-amortized over the remaining amortization period.

The calculation of the contribution offset amounts uses the current assumptions and methods adopted by the PERS Board. Changes to these assumptions and methods in the future would change the amount of contribution offset calculated for an employer.

In essence, lump sum payments are treated as pre-paid contributions that are credited with the actual investment experience until they are used for otherwise required contributions. The amount used for otherwise required contributions is determined by the actuary following the methods outlined in this document. The employer is still responsible for making any remaining regularly scheduled contributions based on the rate calculated by the actuary.

**Example.** If an employer with a \$20 million payroll makes a \$10 million side account payment as of December 31, 2012, the immediate reduction in the employer rate would be 3.82%, which is the percentage of payroll that amortizes the \$10 million payment over 19 years assuming a 3.75 percent growth in payroll and an 8 percent investment return.

## **Risks, Rewards and Limitations**

### Investment Return

The largest risk and potential for reward stems from the investment return on a side account. Each biennium, the side account is re-amortized based on the market value of the side account reflecting the actual earnings credited to the account and the actual payments from the account. As of its most recent biennial review conducted in July 2011, the PERS Board selected an eight percent annual investment return assumption. Actual returns will be much more volatile and may not ever equate to an average return of eight percent.

If the actual return on side account assets is greater than eight percent and all other assumptions are met, the reduction in employer contribution rates will be greater than the initial estimate. If the actual return is less than eight percent and all other assumptions are met, the reduction in employer contribution rates will be less than the initial estimate.

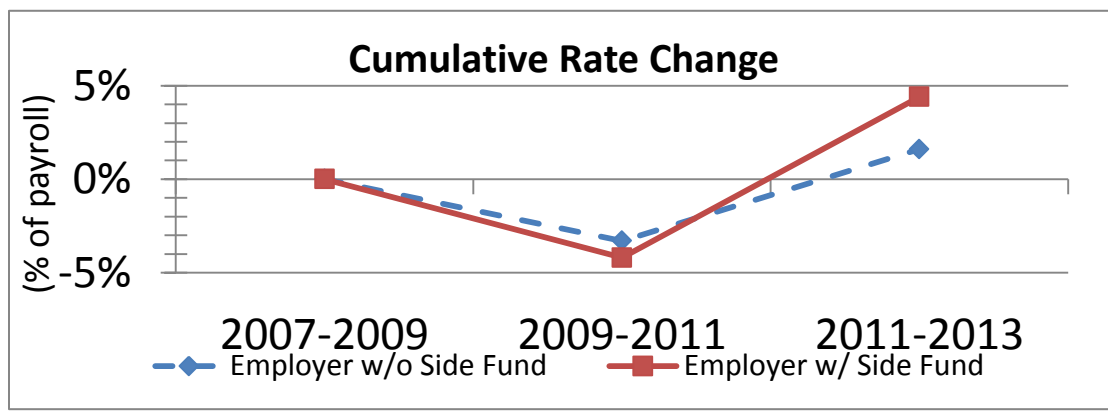
An employer issuing bonds or otherwise borrowing in order to make the lump sum payment, will need to assess the risk of side account investment returns against the fixed cost of borrowing. **Such a**

transaction is not analogous to refinancing a fixed-rate mortgage. Instead, it is an investment decision with a risk/reward profile similar to investing on margin.

Based on the experience of PERS employers who have previously created side accounts, as well as analyses performed by the PERS actuary, the following aspects of the risks associated with side accounts have become apparent:

- While side accounts are typically established with the expectation of reducing overall PERS-related contributions, if investment returns on the side account fall short of the assumption, the reduction in employer PERS rates could be less than the payments on bonds issued to finance the investment.
- Though side accounts are amortized over a long period, the investment return on the fund in early years has an outsized impact on the ultimate success of the strategy. This is because gains or losses in early years affect a relatively larger balance that has not yet been drawn down significantly by providing contribution offsets. Early year losses followed by gains in later years may cause the combination of side account reductions and bond repayments to produce a higher total PERS-related contribution than would have been the case without a side account. This can be the case even if the cumulative return over the life of the amortization period exceeds the interest rate charged on the bond.
- A side account introduces leverage and increases the volatility of the net PERS contribution rate paid by an employer. Employers with side accounts see larger rate reductions when investment returns are better than expected and larger rate increases when investments underperform compared to employers without side accounts.
- The impact of the side account rate offset is not limited by the “contribution rate collar” currently employed by the PERS Board.

The following illustration, presented at the August 28, 2012 PERS Board meeting, illustrates the increased volatility that a representative PERS employer saw in their net contribution rate over a three biennium period as a result of having a side account. The solid line represents the change in the employer's rate reflecting the experience of their side account; the dashed line represents the change in their rate they would have paid in the absence of a side account.



#### Payroll Changes

The amortization schedule for a side account depends on the assumed future growth in payroll from the latest actuarial valuation. Currently, that assumption is 3.75 percent annual growth in payroll. Differences between an employer's actual payroll compared to assumed levels will affect the remaining balance of the side account and the associated reduction in the employer rate in future years. A smaller growth in payroll will result in a greater reduction in employer rates in future years. A greater increase in payroll will result in a smaller reduction in employer rates in future years. Dramatic changes in payroll

compared to the assumed 3.75 percent annual growth could significantly change the pattern of a side account's amortization compared to the original expectation.

**Example.** The following table illustrates what happens to the employer rate reduction in year two under different investment return and payroll growth scenarios for the same example used above that resulted in a 3.82% reduction in employer rates in the first year. Note that side account rate reductions are calculated each biennium based on the appropriate rate-setting actuarial valuation.

Year Two Reduction in Employer Contribution Rate Under Various Scenarios				
		Actual Year One Annual Investment Return		
		0%	8%	16%
Payroll Growth	1.75%	3.60%	3.90%	4.20%
	3.75%	3.53%	3.82%	4.11%
	5.75%	3.45%	3.74%	4.03%

As shown above, if the assumptions are met, the employer rate reduction remains the same in year two. The rate reduction changes, however, if there is any variance from the assumptions. Note that the same factors that decrease side account rate reductions may also increase pension contribution rates (before reflecting rate reductions). In other words, not only could an employer receive less assistance from a side account in these scenarios, but in those same scenarios the employer may be responsible for higher contribution rates even prior to the reflection of the side account's rate offset. For example, when investment returns are low, the overall contribution requirement for PERS increases at the same time the rate reduction from the side account used to help pay those contributions decreases.

Sustained variation from the assumptions will compound the impact on employer rates. The following table illustrates what happens to the employer rate reduction in year four assuming the different investment return and payroll growth scenarios are sustained for the first three years.

Year Four Reduction in Employer Contribution Rate Under Various Scenarios Assuming all Scenarios are Sustained for Three Years				
		Actual Annual Years 1-3 Investment Return		
		0%	8%	16%
Payroll Growth	1.75%	3.18%	4.08%	5.12%
	3.75%	2.98%	3.82%	4.80%
	5.75%	2.80%	3.58%	4.50%

#### Limit on Reduction in Rate

The rate reduction associated with a side account can only be applied to the pension plan portion of the employer rate. That is, the rate attributable to the retiree healthcare plan must be paid directly and cannot be offset by a side account. While the rate reduction applies to PERS rates charged on both Tier 1/Tier 2 and OPSRP payroll, it cannot reduce the pension rate charged on a payroll category to less than zero. It also cannot be applied toward any IAP contribution that an employer may "pick up" for members.

Ultimately, the risk is that the side account can create a surplus that can't be used as quickly as originally scheduled and has less immediate impact on contribution rates than originally expected. This could

occur either through investment returns above expectation or by a significant reduction in payroll compared to assumption.

#### Assumption Changes

Every biennium, PERS reviews the assumptions and methods that are used in its actuarial valuations and frequently modifies them to better reflect the anticipated experience of the system. These assumptions and methods affect the value of the liabilities, the assets, and the unfunded accrued liability. They can also affect the pattern of the amortization of a side account. For example, reducing the investment return assumption or increasing the length of the amortization period would also reduce the employer rate reduction from a side account. Reducing the assumed payroll increase rate would increase the current employer rate reduction from a side account.

#### Other Changes

PERS is subject to changes from a variety of other sources that may also affect the impact of a side account on employer contribution rates including 1) current and future litigation; 2) future changes in PERS Board policies; 3) future changes in accounting and federal requirements; and 4) future changes in state statutes or in the interpretation of state statutes.

#### Amount of Lump Sum Payments

In accordance with the governing administrative rules, employers with an unfunded actuarial liability (UAL) in the most recent valuation that wish to make a lump sum payment can have the PERS actuary calculate the effect of three different payment amounts at up to two potential payment dates. The three payment amounts are 1) 100% of the employer's estimated UAL calculated in accordance with the rule, 2) the minimum payment amount per the rule, and 3) a separate amount specified by the employer.

While the administrative rule requires the illustration of a lump sum payment equal to 100% of the estimated UAL for an employer, please note that there is no compelling logic to equate the size of a lump sum payment with this amount. The estimated UAL is not a fixed debt of the employer; rather, it is a single point in time estimate of liabilities attributable to service already earned in excess of the assets accumulated to pay those benefits. This number can change significantly from one valuation to the next, particularly during times of asset volatility.

**The size of a lump sum payment (and any associated side account created) should be determined based on an employer's risk tolerance and assessment of the investment decision, not solely in terms of a single point in time estimate of PERS funded status.**

#### Other Considerations

**In addition to these and other potential PERS risk variables that might affect the anticipated value of an employer's lump-sum payment in the future, employers should be aware of the following:**

- 1. Estimates of lump-sum payment amounts provided by PERS are based on the fair market value UAL as of the last valuation date (Dec. 31, 2011). The estimates do not represent the true UAL responsibility of the employer at the time the payment is made or in the future;*
- 2. Employers making lump-sum payments will still be responsible for any and all pension liabilities attributed to them;*
- 3. Lump-sum payments, once made, become the property of the trust, although employers will be given full credit for lump-sum payments in the calculation of their employer rates; and*



4. *PERS provides no guarantees regarding assumed earnings rates, the crediting of earnings, or other actuarial assumptions or methods that may affect the anticipated value of lump-sum payments.*



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December 1, 2020

**VIA E-MAIL**

MaryMichelle Sosne  
Actuarial Business Specialist  
Oregon PERS

**Re: Supplemental Payment for PERS Employer No. 2020  
Wasco County**

Dear MaryMichelle:

The purpose of this letter is to provide Wasco County with the appropriate information to understand the impact on their employer contribution rate of potentially making a supplemental payment prior to January 1, 2021 under OAR 459-009-0084 (as amended effective December 6, 2019).

In accordance with the relevant administrative rule, the calculations of the estimated unfunded actuarial liability (UAL) shown in this letter are based on the December 31, 2019 actuarial valuation.

A summary of the employer contribution rate reduction for three different potential supplemental payment amounts is shown in the tables below.

Reduction in Employer Rate Effective January 1, 2021			
	100% UAL	Minimum	Alternate
Supplemental Payment Amount	\$8,991,243	\$250,000	\$3,840,000
<b>Scheduled Employer Tier 1/Tier 2</b>			
SLGRP UAL Rate	10.36%	10.36%	10.36%
Pre-SLGRP Pooled UAL Rate	(1.68%)	(1.68%)	(1.68%)
Transition Liability/(Surplus) Rate	(2.26%)	(2.26%)	(2.26%)
Existing Side Account Rate Offset	(4.33%)	(4.33%)	(4.33%)
<b>Total Tier 1/Tier 2 Pension UAL</b>	<b>2.09%</b>	<b>2.09%</b>	<b>2.09%</b>
<b>Revised Employer Tier 1/Tier 2 UAL</b>			
SLGRP UAL Rate	10.36%	10.36%	10.36%
Pre-SLGRP Pooled UAL Rate	(1.68%)	(1.68%)	(1.68%)
Transition Liability/(Surplus) Rate	(2.26%)	(2.26%)	(2.26%)
Existing Side Account Rate Offset	(4.33%)	(4.33%)	(4.33%)
Rate Offset from New Side	(8.70%)	(0.24%)	(3.72%)
<b>Total Tier 1/Tier 2 Pension UAL</b>	<b>(6.61%)</b>	<b>1.85%</b>	<b>(1.63%)</b>
<b>Total Rate Reduction</b>	<b>(8.70%)</b>	<b>(0.24%)</b>	<b>(3.72%)</b>

Offices in Principal Cities Worldwide

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The table above illustrates the reduction in the employer contribution rate effective January 1, 2021, scheduled to be paid on Tier 1/Tier 2, OPSRP General Service, and OPSRP Police & Fire payrolls, subject to a floor of 0% of payroll in the total pension contribution rate.

The rate reduction shown in the table will be revised after each biennial “rate setting” actuarial valuation that produces revised employer contribution rates, as discussed below under “Amortization Schedules”. The change in rate reduction from period to period will depend on an employer’s actual payroll experience and, if a side account rate offset exists, the actual investment earnings credited to the side account.

The remainder of this letter provides details related to these calculations. The document produced by PERS entitled “Lump Sum Payment Considerations” is considered an integral part of this letter, and should be referred to for a general explanation of the potential risks and rewards of making a supplemental payment.

### **SUPPLEMENTAL PAYMENT AMOUNTS**

Supplemental payments requiring an actuarial calculation that are made by employers with a positive estimated net Tier 1/Tier 2 unfunded actuarial liability (UAL) are governed by OAR 459-009-0084 (with certain terms defined under OAR 459-009-0086). Employers estimated to have a negative Tier 1/Tier 2 UAL on the supplemental payment date are governed by OAR 459-009-0090. The estimated Tier 1/Tier 2 UAL is equal to the actual Tier 1/Tier 2 UAL as of the December 31, 2019 actuarial valuation, projected to the supplemental payment effective date based on the actuarial assumptions used in the valuation and the employer rates in effect since the valuation date.

The UAL of an actuarial pool is allocated to individual employers based on the proportion of the total Tier 1/Tier 2 and OPSRP payroll in the pool attributable to the individual employer. The State and Local Government Rate Pool (SLGRP) UAL as of December 31, 2019 is increased for interest at the annual rate of 7.20 percent and decreased for contributions on the projected payroll at the pension UAL rate. The SLGRP UAL is projected to the date of the supplemental payment and the portion of the total UAL that is attributable to an individual employer is recalculated based on estimated Tier 1/Tier 2 and OPSRP payroll as of the supplemental payment date. Payroll for both the SLGRP Pool and the individual employer is assumed to increase at an annual rate of 3.50 percent. Note that this projection does not recognize any gains or losses for actual investment or demographic experience different from valuation assumptions since the December 31, 2019 actuarial valuation.

For employers with existing side accounts, the employer’s side account is also projected to the supplemental payment effective date and is reflected in the calculation of the estimated 100% UAL amount as of the payment date.

For employers in the SLGRP, the employer’s transition liability or surplus, created when the employer joined the SLGRP, is also projected to the supplemental payment effective date and is reflected in the calculation of the estimated 100% UAL amount as of the payment date.

Wasco County is estimated to have a positive net pension UAL at the supplemental payment date, and any supplemental payment made requiring an actuarial calculation is governed by OAR 459-009-0084 (with certain terms defined under OAR 459-009-0086). Under these administrative rules, the effect of a supplemental payment is illustrated for three different

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amounts: the estimated 100% UAL amount as of the payment date, a minimum supplemental payment amount equal to the lesser of 25 percent of the estimated 100% UAL amount or \$250,000, and an alternate amount if requested by the employer. For Wasco County, the alternate amount shown is \$3,840,000.

The following table shows the data used in the calculation as well as the estimated UAL as of the supplemental payment effective date.

Allocation of UAL as of December 31, 2020	
A. Combined Payroll (January 2021 - December 2021) – Wasco County	\$7,562,060
B. Combined Payroll (January 2021 - December 2021) – Rate Pool	\$7,005,728,260
C. Projected UAL for Rate Pool as of December 31, 2020	\$12,904,513,275
D. UAL allocated to Wasco County as of December 31, 2020 (A ÷ B x C)	\$13,929,273

The estimated 100% UAL amount at the most recent valuation date as well as the potential supplemental payment dates are shown below, along with projected total employer payroll for the subsequent 12 months.

	December 31, 2019 Actuarial Valuation	Estimated Amount January 1, 2021
Allocated Tier 1/Tier 2 UAL	\$13,749,512	\$13,929,273
Side Account balance (existing)	(\$4,077,067)	(\$4,031,472)
Transition Liability/(Surplus)	(\$1,032,712)	(\$906,558)
<b>Net Allocated Tier 1/Tier 2 UAL</b>	<b>\$8,639,733</b>	<b>\$8,991,243</b>
Annual Projected Payroll	\$7,306,338	\$7,562,060

The PERS Board's amortization policy for newly established side accounts is to align the amortization period with the new Tier 1/Tier 2 UAL base established in the most recent rate-setting actuarial valuation. As a result, any new side accounts established between December 31, 2019 and December 31, 2021 will be amortized as a level percentage of projected payroll over the period ending December 31, 2039. The rate offsets associated with new side accounts shown in this letter reflect this amortization period, along with the assumed wage inflation rate of 3.50% per year, and an estimated interest accrual of 7.20% per year.

Side account rate offsets will be revised after each actuarial valuation that produces revised employer contribution rates, based on the actual amount of rate relief from the supplemental payment and the actual earnings credited to the remaining unamortized supplemental payment. Actual experience will differ from the assumptions underlying the amounts shown in this letter and may produce results that differ materially and significantly from the initial rates and the long-term estimates.

## ACTUARIAL BASIS AND QUALIFICATIONS

In preparing this letter, we relied, without audit, on information (some oral and some in writing) supplied by Oregon PERS. This information includes, but is not limited to, statutory provisions, employee data, and financial information. We found this information to be reasonably consistent and comparable with information used for other purposes. The results depend on the integrity of

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this information. If any of this information is inaccurate or incomplete our results may be different and our calculations may need to be revised.

Other than the exceptions and additions discussed in this letter, the data, methods, assumptions, and plan provisions used to calculate employer contribution rates are the same as those used in the December 31, 2019 system-wide actuarial valuation report. That information, including a discussion of the inherent limitations of use of actuarial valuation results, is herein incorporated to this letter by reference.

The December 31, 2019 valuation results were developed using models that employ standard actuarial techniques for pension valuations. Results were rolled forward from the valuation date to the supplemental payment date using the assumptions and methods described in this letter.

All costs, liabilities, rates of interest, and other factors for the System have been determined on the basis of actuarial assumptions and methods which are individually reasonable (taking into account the experience of the System and reasonable expectations); and which, in combination, offer a reasonable estimate of anticipated experience affecting the System.

Future actuarial measurements may differ significantly from the current measurements presented in this estimate due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of this estimate, we did not perform an analysis of the potential range of future measurements. The Board has the final decision regarding the valuation assumptions and adopted the assumptions used in the December 31, 2019 actuarial valuation in October 2019.

Actuarial computations presented in this letter are for purposes of providing an initial adjustment to employer contribution rates to reflect potential supplemental payment amounts. As such, they cannot be relied upon for financial reporting or other purposes, and calculations for purposes other than this use may be significantly different from the estimates contained in this letter. Accordingly, additional determinations may be needed for other purposes.

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No third party recipient of Milliman's work product should rely upon Milliman's work product. Such recipients should engage qualified professionals for advice appropriate to their own specific needs.

The consultants who worked on this assignment are retirement actuaries. Milliman's advice is not intended to be a substitute for qualified legal or accounting counsel.

The signing actuaries are independent of the plan sponsor. We are not aware of any relationship that would impair the objectivity of our work.

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and accurate and has been prepared in accordance with generally recognized and

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MaryMichelle Sosne  
December 1, 2020  
Page 5

accepted actuarial principles and practices which are consistent with the principles prescribed by the Actuarial Standards Board and the *Code of Professional Conduct and Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States* published by the American Academy of Actuaries. I am a member of the American Academy of Actuaries and meet the Qualification Standards to render the actuarial opinion contained herein.

If you have any questions about our response or need any additional information, please let us know.

Sincerely,



Scott D. Preppernau, FSA, EA  
Principal and Consulting Actuary

SDP:lre  
encl.

cc: Matt Larrabee

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## FINANCE ITEM

### AUDIT

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[FISCAL YEAR 20 WASCO COUNTY FINANCIAL STATEMENTS](#)

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# **WASCO COUNTY , OREGON**

## **FINANCIAL REPORT**

**FOR THE YEAR ENDED JUNE 30, 2020**



**12700 SW 72<sup>nd</sup> Ave.  
Tigard, OR 97223**

**Wasco County, Oregon**  
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**For the Year Ended June 30, 2020**

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**Wasco County, Oregon**  
**Elected Officials and Agent of Record**  
**For the year ended June 30, 2020**

**WASCO COUNTY BOARD OF COMMISSIONERS**

Commissioner	Scott Hege The Dalles, Oregon 97058
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Commissioner	Kathy Schwartz The Dalles, Oregon 97058
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Commissioner	Steve Kramer Dufur, Oregon 97058
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**OTHER ELECTED OFFICIALS:**

Treasurer	Elijah Preston The Dalles, Oregon 97058
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Clerk	Lisa Gambie The Dalles, Oregon 97058
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Sheriff	Lane Magill The Dalles, Oregon 97058
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District Attorney	Eric Nisley The Dalles, Oregon 97058
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**OTHER:**

Insurance Agent of Record	Mike Courtney The Stratton Agency 318 W 2 <sup>nd</sup> St The Dalles, Oregon 97058
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**PAULY, ROGERS AND CO., P.C.**  
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(503) 620-2632 ♦ (503) 684-7523 FAX  
[www.paulyrogersandcocpas.com](http://www.paulyrogersandcocpas.com)

December 2, 2020

To the Board of Commissioners  
Wasco County

## **INDEPENDENT AUDITORS' REPORT**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Wasco County as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Qualitylife Intergovernmental Agency, which represent 7%, 8%, and 3%, respectively of the assets, net position and revenues of the County. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Qualitylife Intergovernmental Agency, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Wasco County, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison schedules presented as Required Supplementary Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

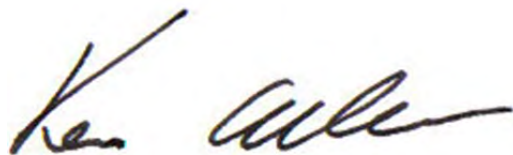
### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary and other information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The listing of board members containing their term expiration dates, located before the table of contents, and the other information, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

## **Reports on Other Legal and Regulatory Requirements**

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 2, 2020, on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

A handwritten signature in blue ink, appearing to read "Ken Allen", is written over a horizontal line.

Kenneth Allen, CPA  
PAULY, ROGERS AND CO., P.C.



**Wasco County, Oregon**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**For the Year Ended June 30, 2020**

This discussion and analysis is intended to be an easily readable analysis of Wasco County's financial activities based on currently known facts, decisions or conditions. This analysis focuses on current year activities and should be read in conjunction with the financial statements in the audit.

**REPORT LAYOUT**

This discussion and analysis is intended to serve an introduction to Wasco County's basic financial statements. The County's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The first several statements are highly condensed and present a government-wide view of the County's finances including the Statement of Net Position and the Statement of Activities.

**Government-Wide Financial Statements**

*Statement of Net Position:* The focus of the Statement of Net Position is to present the difference between Assets, Liabilities and Deferred Inflows/Outflows divided into three components: net investment in capital assets, restricted and unrestricted. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

*Statement of Activities:* The focus of the Statement of Activities is to present the major program costs and match major resources with each. To the extent a program's cost is not recovered by grants and direct charges, it is paid from general taxes and other resources. This Statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.

The government wide financial statements include two service districts as discretely presented component units. Requests for copies of the separately issued financial statements for the service districts should be addressed to Wasco County, 511 Washington Street, Room 207, The Dalles, Oregon 97058.

**Fund Financial Statements**

Following the government-wide statements is a section containing fund financial statements. The County's major funds are presented in their own column and the remaining funds are combined into a column titled "Non-Major Governmental Funds". For each major fund, a Budgetary Comparison Statement is presented. Readers who wish to obtain information on non-major funds can find it in the Combining Schedules of Non-Major Funds and/or the Supplemental Information-Budgetary Comparison Schedules sections of this report.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the financial data provided in the government-wide and fund financial statements.

Finally, completing the document is a series of other financial and statistical schedules, and the reports by the independent certified public accountants, as required by statute.

The MD&A is intended to explain the significant changes in financial position and differences in operations between the current and prior years.

## COUNTY AS A WHOLE

### GOVERNMENT-WIDE FINANCIAL STATEMENTS

This section discusses and analyzes significant difference between fiscal year 2020 and fiscal year 2019. A condensed version of the Primary Government Statement of Net Position at June 30, 2020 and 2019 follows:

**TABLE 1**  
NET POSITION AS OF YEAR END

	June 30, 2020	June 30, 2019
<b>ASSETS</b>		
Cash and Investments	\$ 38,005,099	\$ 32,373,853
Other Assets	7,594,263	4,362,459
Capital Assets	17,475,746	10,616,205
<b>TOTAL ASSETS</b>	<b>63,075,108</b>	<b>47,352,517</b>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Related to Pensions & OPEB	8,409,089	4,404,181
<b>TOTAL DEFERRED OUTFLOW OF RESOURCES</b>	<b>8,409,089</b>	<b>4,404,181</b>
<b>LIABILITIES</b>		
Other Liabilities	1,203,704	1,576,236
Long Term Liabilities	915,581	860,352
Net Pension Liabilities	12,470,271	10,284,389
<b>TOTAL LIABILITIES</b>	<b>14,589,556</b>	<b>12,720,977</b>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Related to Pensions & OPEB	911,777	1,146,476
<b>TOTAL DEFERRED INFLOW OF RESOURCES</b>	<b>911,777</b>	<b>1,146,476</b>
<b>NET POSITION</b>		
Investing in Capital Assets Net of Related Debt	17,475,746	10,616,205
Restricted	10,885,434	11,196,078
Unrestricted	27,621,684	16,076,962
<b>TOTAL NET POSITION</b>	<b>\$ 55,982,864</b>	<b>\$ 37,889,245</b>

#### Governmental Activities

As noted earlier, net position may serve over time as a useful indicator of the County's financial position. The County's assets exceeded liabilities by \$55,982,864 at the close of fiscal year 2020.

A large portion of the County's net position reflects investment in capital assets (land, buildings, improvements, machinery and equipment, bridges and infrastructure), net of accumulated depreciation and the debt used to acquire the assets. Fixed Assets account for just over 31% of the total Net Assets of the County.

The total net position increased by \$18,093,619 or 47.8%.

- Cash and investments increased \$5,631,246 due to the addition of the new Building Codes department which added two (2) funds and a total of \$4,360,760 and retaining fund in the Special Economic Development fund (this is being held for planned support of a construction project for the local community college \$644,763.
- Receivables (a component of Other Assets in the table above) increased \$2,814,458 due to a receivable in the Special Economic Development fund for an initial abatement payment of \$1,116,909 and the completion of the Center for Living building has resulted in a receivable from the Mid-Columbia Center For Living (MCCFL) due to the Capital Facility Reserve fund (considered a part of the General fund) resulting a receivable increase of \$1,991,980.
- Depreciable assets increased \$6,859,541 primarily due to completion of the Center for Living building and booking this asset.
- Deferred Outflows of resources increased \$4,004,908 primarily due to the creation of the PERS side account and the resulting value changes based on the actuarially determined values.

**Table 2**  
**STATEMENT OF ACTIVITIES**  
For the fiscal years ending June 30th

	FY2020	FY2019
Program revenues		
Charges for Services	\$ 11,984,268	\$ 4,583,715
Operating Grants and Contributions	3,266,076	9,171,163
Capital Grants and Contributions	358,054	1,659,747
General Revenues		
Taxes for General Purpose	10,018,908	9,687,413
Other Taxes	887,975	1,369,347
Interest	861,632	1,077,320
Miscellaneous	1,407,451	692,052
Transfers from Other Government	4,434,136	-
Gain (Loss) on Joint Venture	237,284	447,729
Gain (Loss) on Sale of Capital Assets	-	-
Total Program and General Revenues	<u>33,455,784</u>	<u>28,688,486</u>
Expenses		
General Government	5,488,957	16,167,277
Public Safety	4,589,325	5,819,539
Highway and Streets	4,118,556	3,887,788
Health and Welfare	831,317	906,730
Culture and Recreation	334,010	389,401
Total Expense	<u>15,362,165</u>	<u>27,170,735</u>
Change in Net Assets	18,093,619	1,517,751
Net Position, beginning	37,889,245	36,371,494
Net Position, ending	<u>\$ 55,982,864</u>	<u>\$ 37,889,245</u>

Governmental Activities

The ending net position is an increase of \$18,093,619 or 47.7%.

- Charges for Services increased \$7,400,553.
  - ◊ The new Building Codes department increased the Charges for services by \$853,234.
  - ◊ Highways and streets appears to have increased by \$2,859,870 but this is actually due to changing where funds are reported as last fiscal year this was in the Operating Grants and Contributions so helps to explain the decrease in that area.
  - ◊ The Special Economic Development fund received increased abatement revenues of \$2,008,055. Not all the revenue was received and/or distributed and resulted in the fund balance increasing \$1,523,006
- The General fund received \$260,855 in Corona Virus Relief Funds under a grant that was new to FY20
- With the establishment of the new Building Codes department, \$4,434,136 was transferred in as the Wasco County share of the remaining fund balance from the closure of the Mid-Columbia Council of Governments.
- The capitalization of the Center for Living building was a \$7,684,432 decrease in the expenses for general government in the Statement of Net Activity

#### BUDGETARY HIGHLIGHTS

The General Fund revenue exceeded the revised budget amount by \$856,003. This was primarily due to Miscellaneous revenue \$600,826 more than budgeted. \$260,855 of this was due to Corona Virus Relief funds.

The General Fund Departments controlled costs and managed to come in under budget by 17.5% (\$2,541,437). Employee and Administrative Services (EAS) accounts for 63.5% (\$1,614,584) of this savings. The EAS savings is primarily due to projects budgeted in Buildings for remodel work that was not done in the fiscal year. Administration Department came in at \$323,713 (17.7% of total savings) under budget spread out over several areas but mostly due to pass through funds. The Sheriff's Office came in \$310,340 (12.2% of total savings) under budget - \$289,966 of this was due to personnel savings.

Combining the revenue exceeding budget with the expenses under the budget amount, the County had revenues exceeding expenditures by \$3,762,920 instead of the budgeted expense exceeding the revenue by \$(949,861). Part of the difference is due to unexpended contingency funds of \$1,315,3410. After other financing sources/uses the change in fund balance is \$659,593

The Public Works fund was budgeted for expenditures to exceed revenues resulting in the planned use of fund balance. Revenues exceeded the budget by \$222,299 while expenses were under budget by \$273,403 and contingency funds were untouched for a budget gain of \$2,225,332. This results in an excess of revenues over expenditures of \$422,175 instead of using \$1,803,154 of fund balance. After the planned transfer to the Road Reserve fund, the net change in fund balance is a decrease of \$577,822

Fiscal year 2020 was the first fiscal year of the two (2) funds for the Building Codes department. As such, the budgets were overbuilt. The revenues came in at \$1,633,314 and \$183,989 under budget for the Building Codes – General and Building Codes – Electrical funds respectfully. The expenditures were also overbuilt with a budgetary savings of \$2,199,148 and \$313,243 (including budgeted contingency funds) respectfully. The operations of both funds resulted in a use of fund balance (\$123,597 for General and \$91,193 for Electrical). Due to the transfers in from the closure of Mid-Columbia Council of Governments neither fund is in danger of a negative fund balance in the near future.

The Special Economic Development fund exceeded the revenue budget by \$1,126,166 primarily due to the start of another phase of abatement not in the budget. Additionally, not all of the funds were transferred or spent out due to saving funds for a contribution to the Columbia Gorge Community College construction project and a need for the county and the city to decide how to distribute the funds for the latest abatement.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

As of June 30, 2020 the County had invested over \$33.3 million in capital assets, after depreciation the net value of the assets is \$17.5 million.

**TABLE 3**  
CAPITAL ASSETS SUMMARY

	Beginning Balance	Additions	Deletions	Ending Balance
<b>Land</b>	<b>1,370,320</b>	-	-	<b>1,370,320</b>
<i>Depreciable Assets</i>				
Buildings	8,189,527	7,562,873		15,752,400
Furniture & Equipment	10,823,616	121,559	(180,815)	10,764,360
Infrastructure	5,433,139			5,433,139
	24,446,282	7,684,432	(180,815)	31,949,899
<i>Accumulated Depreciation</i>				
Buildings	4,295,783	233,887		4,529,670
Furniture & Equipment	8,453,903	191,158		8,645,061
Infrastructure	2,450,711	219,031		2,669,742
	15,200,397	644,076	-	15,844,473
<b>Depreciable Assets - Net</b>	<b>9,245,885</b>	<b>7,040,356</b>	<b>(180,815)</b>	<b>16,105,426</b>
<b>Net Fixed Assets</b>	<b>10,616,205</b>	<b>7,040,356</b>	<b>(180,815)</b>	<b>17,475,746</b>

The net value of the fixed assets increased primarily due to the capitalization of the Center for Living building.

## DEBT OUTSTANDING

At the close of the fiscal year, the only long term liabilities (debt) for the County consisted of Compensated Absences, OPEB obligation and the Net Pension Liability.

**TABLE 4**  
DEBT OUTSTANDING

	Beginning Balance	Additions	Deletions	Ending Balance	Due in One Year
<i>Governmental Activities</i>					
Compensated Absences	160,074	155,423	(160,074)	155,423	155,423
<i>OPEB Obligation</i>	700,278	99,621	(39,741)	760,158	
Net Pension Liability	10,284,389	2,185,882	-	12,470,271	
<b>Total Long Term Liabilities</b>	<b>11,144,741</b>	<b>2,440,926</b>	<b>(199,815)</b>	<b>13,385,852</b>	<b>155,423</b>

## ECONOMIC FACTORS

Wasco County's permanent rate is \$4.2523 per thousand. This absolute limitation on tax revenues and the County's dependence on property taxes do not allow it to keep pace with increased demands for services. Counties are highly susceptible to economic pressures given the large reliance on property

taxes to fund County services. This creates a certain amount of financial uncertainty for Counties as we move through economic cycles. Budgeting in this type of an environment where such a large percent of a county's budget can be impacted by market conditions creates challenges for forecasting budgets into the future. Property taxes represent approximately 64% of total General Fund revenues. The County does monitor all of its resources and determines the need for program adjustments or fee increases accordingly.

The impact of the COVID lockdown is still being determined. In the short term, the county has been able to implement remote work for many staff members. The safety protocols put in place do put restrictions on the normal functioning of business. However, most departments have not been fiscally impacted directly. The exceptions being the Fair, RV Park and Museum as all three have been closed and had significant cancelations due to COVID.

#### 2020 – 2021 YEAR BUDGET

The budget for fiscal year 2021 has been compiled. The major guideline is to maintain the current service levels. Any additional service must be supported by a sustainable revenue source. Budgets also considered the impact of COVID where reasonably determinable.

#### FINANCIAL CONTACT

The County's financial statements are designed to be presented to users (citizens, taxpayers, customers, investors and creditors) with a general overview of the County's finances and to demonstrate the County's accountability. If you have questions about the report or need additional financial information, please contact the County's Finance Director at 511 Washington Street, Room 207, The Dalles Oregon 90758.

**Wasco County, Oregon**  
**Statement of Net Position**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>Primary Governmental Activities</b>	<b>Component Units</b>
<b>Assets</b>		
Cash and investments	\$ 38,005,099	\$ 2,354,271
Receivables, net of allowances for uncollectibles		
Property taxes	579,593	116,741
Other	3,921,506	-
Inventory	443,658	-
Prepays	301,828	-
Investment in joint venture	2,347,678	-
Capital assets:		-
Non-depreciable capital assets	1,370,320	-
Depreciable capital assets, net of depreciation	16,105,426	-
Total assets	<u>63,075,108</u>	<u>2,471,012</u>
<b>Deferred Outflows of Resources</b>		
Deferred outflow of resources - pension	8,247,068	-
Deferred outflow of resources - OPEB	162,021	-
Total deferred outflows of resources	<u>8,409,089</u>	<u>-</u>
<b>Liabilities</b>		
Accounts payable	544,791	-
Accrued liabilities	658,913	-
Non-current liabilities		
Compensated absences	155,423	-
OPEB obligation	760,158	-
Net pension liability	12,470,271	-
Total liabilities	<u>14,589,556</u>	<u>-</u>
<b>Deferred Inflows of Resources</b>		
Deferred inflow of resources - pension	885,387	
Deferred inflow of resources - OPEB	26,390	-
Total deferred inflows of resources	<u>911,777</u>	<u>-</u>
<b>Net Position</b>		
Net investment in capital assets	17,475,746	-
Restricted for:		
General government	40,713	-
Public safety	1,651,347	-
Highways and streets	8,601,709	-
Health and welfare	-	-
Culture and recreation	591,665	-
Unrestricted	27,621,684	2,471,012
Total net position	<u>\$ 55,982,864</u>	<u>2,471,012</u>



Wasco County, Oregon  
Statement of Activities  
For the year ended June 30, 2020  
(all amounts are in dollars)

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities	Component Units
Primary Government						
General government	\$ 5,488,957	\$ 2,867,520	\$ 3,260,991	\$ -	\$ 639,554	\$ -
Public Safety	4,589,325	2,819,240	-	-	(1,770,085)	-
Highways and streets	4,118,556	3,730,295	-	-	(388,261)	-
Health and welfare	831,317	2,267,502	-	358,054	1,794,239	-
Culture and recreation	334,010	299,711	5,085	-	(29,214)	-
Total primary government	15,362,165	11,984,268	3,266,076	358,054	246,233	-
Component Unit						
Component units	\$ 1,960,593	\$ -	\$ -	\$ -		\$ (1,960,593)
General Revenues:						
Property taxes					10,018,908	2,097,710
Other taxes					887,975	-
Interest and investment earnings					861,632	59,713
Miscellaneous					1,407,451	21,416
Transfer from other government					4,434,136	
Gain (loss) on joint venture					237,284	
Total general revenues					17,847,386	2,178,839
Change in net position					18,093,619	218,246
Net position - beginning					37,889,245	2,252,766
Net position - ending					\$ 55,982,864	\$ 2,471,012

**Wasco County, Oregon**  
**Balance Sheet - Governmental Funds**

**June 30, 2018**

(all amounts are in dollars)

	<b>General</b>	<b>Public Works</b>	<b>Total Non-Major Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Assets</b>				
Cash and investments	17,404,623	8,533,502	12,066,974	38,005,099
Receivables:				
Taxes	579,593	-	-	579,593
Other	2,396,475	188,293	1,336,738	3,921,506
Prepays	301,828	-	-	301,828
Inventories	-	443,658	-	443,658
Total assets	<u>20,682,519</u>	<u>9,165,453</u>	<u>13,403,712</u>	<u>43,251,684</u>
<b>Liabilities</b>				
Accounts payable	367,372	53,461	123,958	544,791
Accrued liabilities	505,163	66,625	87,125	658,913
Total Liabilities	<u>872,535</u>	<u>120,086</u>	<u>211,083</u>	<u>1,203,704</u>
<b>Deferred inflows of resources:</b>				
Unavailable revenue	2,464,095	-	-	2,464,095
Total deferred inflows of resources	<u>2,464,095</u>	<u>-</u>	<u>-</u>	<u>2,464,095</u>
<b>Fund Balances</b>				
Nonspendable	301,828	443,658	-	745,486
Restricted	-	8,601,709	4,072,482	12,674,191
Committed	8,150,095	-	5,178,667	13,328,762
Assigned	-	-	3,941,480	3,941,480
Unassigned	8,893,966	-	-	8,893,966
Total fund balances	<u>17,345,889</u>	<u>9,045,367</u>	<u>13,192,629</u>	<u>39,583,885</u>
Total liabilities, deferred inflows of resources and fund balances	<u>20,682,519</u>	<u>9,165,453</u>	<u>13,403,712</u>	<u>43,251,684</u>

**Wasco County, Oregon**  
**Reconciliation of the Balance Sheet of Governmental Funds**  
**to the Statement of Net Position**  
**June 30, 2020**  
(all amounts are in dollars)

Total fund balances - governmental funds	\$	39,583,885
--	----	------------

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Capital assets	\$ 33,320,219	
Accumulated depreciation	<u>(15,844,473)</u>	17,475,746

Investments in joint ventures are not financial resources and, therefore are not reported in the funds

2,347,678

Certain non-current assets and deferred outflows of resources recorded in the Statement of Net Position expended in the governmental funds:

Deferred outflows of resources - pension	8,247,068	
Deferred outflows of resources - OPEB	<u>162,021</u>	8,409,089

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:

Net pension liability	(12,470,271)	
Other post employment benefits payable	(760,158)	
Compensated absences payable	<u>(155,423)</u>	(13,385,852)

Deferred inflows of resources on the Statement of Net Position represent amounts that were not available to fund current expenditures, and therefore are not reported in the governmental funds. However unavailable revenue in the governmental funds is considered available in the Statement of Activities:

Deferred inflows of resources - pension	(885,387)	
Deferred inflows of resources - OPEB	(26,390)	
Unavailable revenue	<u>2,464,095</u>	<u>1,552,318</u>

Total net position - governmental activities	\$	<u>55,982,864</u>
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**Wasco County, Oregon**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Governmental Funds**  
**For the year ended June 30, 2019**  
(all amounts are in dollars)

	<b>General</b>	<b>Public Works</b>	<b>Total Non-Major Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Property taxes	\$ 10,018,908	\$ -	\$ -	\$ 10,018,908
Licenses, fees and permits	2,128,922	19,549	1,373,401	3,521,872
Intergovernmental	2,086,376	3,151,650	2,817,290	8,055,316
Federal revenues	-	-	-	-
Charges for services	92,754	497,508	395,915	986,177
Fines and restitution	38,297	-	38,706	77,003
Investment earnings	485,594	175,871	200,167	861,632
Rents	231,875	-	-	231,875
Internal services	-	-	-	-
Grants and donations	-	-	3,624,130	3,624,130
Miscellaneous	1,155,867	13,469	236,300	1,405,636
Pass-through payments	1,815	-	-	1,815
Total revenues	<u>16,240,408</u>	<u>3,858,047</u>	<u>8,685,909</u>	<u>28,784,364</u>
<b>Expenditures</b>				
Current:				
Assessor	803,251	-	-	803,251
Clerk	327,610	-	4,363	331,973
Sheriff	2,175,652	-	3,159,690	5,335,342
Employee and administrative services	2,794,759	-	-	2,794,759
Administration	6,692,725	-	3,344,532	10,037,257
District attorney	706,736	-	27,273	734,009
Planning	784,541	-	307,643	1,092,184
Public works	55,528	4,134,407	22,762	4,212,697
Youth services	844,462	-	-	844,462
Total expenditures	<u>15,185,264</u>	<u>4,134,407</u>	<u>6,866,263</u>	<u>26,185,934</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,055,144</u>	<u>(276,360)</u>	<u>1,819,646</u>	<u>2,598,430</u>
Other Financing Sources (Uses)				
Transfer from other government	(263,515)	-	4,697,651	4,434,136
Transfers from other funds	4,155,525	1,000,000	304,628	5,460,153
Transfers to other funds	(3,624,161)	(1,000,000)	(835,992)	(5,460,153)
Gain/loss on the sale of fixed assets	26,690	-	-	26,690
Total other financing sources (uses)	<u>294,539</u>	<u>-</u>	<u>4,166,287</u>	<u>4,460,826</u>
Net change in fund balances	1,349,683	(276,360)	5,985,933	7,059,256
Fund balances - beginning	15,996,206	9,321,727	7,206,696	32,524,629
Fund balances - ending	<u>\$ 17,345,889</u>	<u>\$ 9,045,367</u>	<u>\$ 13,192,629</u>	<u>\$ 39,583,885</u>

**Wasco County, Oregon**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes**  
**in Fund Balances of Governmental Funds to the Statement of Activities**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

Net change in fund balances - governmental funds	\$	7,059,256
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This amount is the difference between capital outlays and depreciation in the current period.

Capital asset expenditures	\$ 7,684,432		
Gain/loss on disposal of capital assets	154,125		
Current year depreciation expense	<u>(644,076)</u>		7,194,481

The County has an equity interest in a joint venture. The allocated gain or (loss) from this investment is not a current financial resource and therefore is not reported in the governmental funds.

237,284

Revenues in the funds that do not provide current financial resources are not reported as revenues in the Statement of Activities as follows:

Change in unavailable revenues	2,464,095
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Changes in deferred inflows of resources not available to fund current expenditures and therefore not reported in the governmental funds

Related to pensions and OPEBs	3,259,854
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in compensated absences	4,651		
Change in other post employment benefits	59,880		
Change in pension liability	<u>(2,185,882)</u>		<u>(2,121,351)</u>

Change in net position - governmental activities	\$	<u>18,093,619</u>
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**Wasco County, Oregon**  
**Statement of Fiduciary Net Position**  
**June 30, 2019**

(all amounts are in dollars)

	<u><b>Trust Fund</b></u>	<u><b>Agency Funds</b></u>
<b>Assets</b>		
Cash with treasurer	75,493	2,256,511
Taxes receivable		
Accounts receivable		1,602,411
Total assets	<u>75,493</u>	<u>3,858,922</u>
<b>Liabilities</b>		
Accounts payable	99	-
Due to other governments	-	3,858,922
Total Liabilities	<u>99</u>	<u>3,858,922</u>
<b>Net Position</b>	<u><u>75,493</u></u>	<u><u>                    </u></u>

**Wasco County, Oregon**  
**Statement of Changes in Fiduciary Net Position - Trust Only**  
**MINT Trust Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

**Additions:**

Investment earnings	1,519
Miscellaneous	<u>18,584</u>
Total Additions	<u>20,103</u>

**Deductions**

Materials and services	<u>18,383</u>
Change in net position	1,720
Net position held for MINT-beginning	<u>73,773</u>
<b>Net Position held for MINT-ending</b>	<u><u>75,493</u></u>



**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

The accounting policies of Wasco County, Oregon conform to the generally accepted accounting principles (GAAP) as applicable to governments. The following is a summary of the more significant policies:

**A. REPORTING ENTITY:**

Wasco County, Oregon is a non-home rule county governed by an elected Board of County Commissioners consisting of three County Commissioners, one of whom serves as County Chair. Other elected officials include the County Clerk, County Treasurer, County Sheriff, County Assessor and County District Attorney.

As required by GAAP, these financial statements present the County and its component units – legally separate entities for which the County is considered to be financially accountable. Financial accountability is defined by GASB 61, as appointment of a voting majority of the component unit's board and either a) the ability to impose its will on the organization, or b) the possibility that the component unit will provide a financial benefit or impose a financial burden on the primary government.

Wasco County reports two component units. These are the Wasco County 4-H and Extension Service District and the Wasco County Library Service District. These Districts began operations July 1, 2008 and are included in the County's statements as discretely presented component units. Each District has separate audited financial statements available upon request through Wasco County.

**B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS:**

The statement of net position and the statement of activities display information about the primary government (the County) and its component unit. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the County. Governmental activities generally are financed through taxes, intergovernmental revenues and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the County and for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

The fund financial statements provide information about the County's funds, including its fiduciary funds and blended component units. Separate statements for each fund category governmental, proprietary and fiduciary-are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PREPARATION:

The government-wide, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The County considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Property taxes, sales taxes, franchise taxes, licenses and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

Property taxes, franchise taxes, licenses, and interest associated with the current period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the County.

GASB 34 establishes criteria (percentage of the assets, liabilities, revenues or expenditure/expense of either fund category or the governmental and enterprise funds combined) for the determination of major funds. Nonmajor funds are combined in a single column in the fund financial statements. The County reports the following major governmental funds:

GENERAL FUND: This is the County's primary operating fund and is always considered a major fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

PUBLIC WORKS FUND: This fund accounts for revenues and expenditures used in constructing and maintaining County roads.

Additionally, the County reports the following fund types:

SPECIAL REVENUE FUNDS: These funds are primarily operating funds that account for revenue derived from specific taxes or other revenue sources, which are legally restricted to finance particular functions or activities. When a special revenue fund is not an operating fund, transfers are made from the special revenue fund to the operating funds authorized to make the expenditures.

CAPITAL PROJECTS FUNDS: Expenditures for major construction projects or equipment acquisitions are accounted for in the capital projects funds.

FIDUCIARY FUNDS: Trust and Agency funds are used to account for assets held by the County in a trustee capacity. Agency funds are custodial in nature and do not involve measurement of result of operations.

D. ASSETS, LIABILITIES AND NET POSITION:

1. *Cash, Cash Equivalents, and Investments:* State statutes authorize the County to invest in obligations of the U.S. Treasury, certificates of deposit, U.S. government agency securities, instrumentalities of U.S. government-sponsored corporations, commercial paper, bankers' acceptances, repurchase agreements and the State of Oregon Treasurer's Local Government Investment Pool (LGIP). Additionally, Oregon Revised Statutes require that deposits be made with approved depository banks. Local Government Investment Pool balances are backed by the full faith and credit of the State of Oregon.

The County maintains a cash and investment pool for all of the County's funds. Monies within the cash and investment pool are identified by fund and by type. Interest earned on the cash and investment pool is allocated to the individual funds based on the individual fund's average cash balance for the period in which the interest was earned. The cash and investment pool possesses the general characteristics of a demand deposit account since the cash and investment pool has sufficient liquidity in that any fund may deposit or withdraw cash at any time without notice or penalty.

2. *Inventories and Prepaid Expenses:* Inventory-type items are considered to be an expenditure when purchased. Except for the Public Works Fund, the amount of inventory at year end was not considered significant and is not reported on the balance sheet. The Public Works Fund inventory is recorded at valued at cost using the first-in/first-out (FIFO) method.. Certain payments to vendors reflect costs applicable to future accounting periods and are reported as prepaid expenses.
3. *Fund Balance:* In the fund financial statements, Government Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) defines the different type of fund balances a government entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts be properly reported within one of the five fund balance components below:

Nonspendable – Includes amounts that cannot be spent because of either 1) not in spendable form or 2) legally or contractually required to be maintained intact.

Restricted – Consists of amounts that can only be spent for specific purpose stipulated by external resource providers, constitutional provisions or enabling legislation.

Committed – Consists of amounts that can only be used for the specific purposes determined by a formal action of the County's highest level of decision-making authority, which includes resolutions. Those committed amounts cannot be used for any other purpose unless the County removes or changes the specified use by taking the same type of action (resolution) it employed previously to commit the amounts.

Assigned – Consists of amounts intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. The authority for assigning fund balance is expressed by the Board of Commissioners, or their designee as established in the County's Fund Balance Policy.

Unassigned – The residual classification of fund balance includes all spendable amounts that have not been restricted, committed or assigned.

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use, it is the County's policy to use committed resources first, then assigned and then unassigned as needed.

Below is a schedule of ending fund balances, based on the standards in GASB 54:

Fund Balances	Public Works			Total all Funds
	General Fund	Fund	Non-Major Funds	
<b>Total Nonspendable</b>	<b>301,828</b>	<b>443,658</b>	<b>-</b>	<b>745,486</b>
<b>Restricted:</b>				
Public Works Fund	-	3,300,936	-	3,300,936
Road Reserve Fund	-	5,300,773	-	5,300,773
County Fair Fund	-	-	163,140	163,140
County School Fund	-	-	346	346
Land Corner Perservation Fund	-	-	91,164	91,164
Forest Health Fund	-	-	374,479	374,479
Law Library Fund	-	-	142,079	142,079
Parks Fund	-	-	286,100	286,100
Community Corrections Fund	-	-	755,712	755,712
Court Facilities Fund	-	-	200,893	200,893
Clerk Records Fund	-	-	40,713	40,713
Economic Development Fund	-	-	1,761,672	1,761,672
911 Communications Fund	-	-	256,184	256,184
<b>Total Restricted</b>	<b>-</b>	<b>8,601,709</b>	<b>4,072,482</b>	<b>12,674,191</b>
<b>Committed:</b>				
Building Codes - General Fund	-	-	3,444,760	3,444,760
Building Codes - Electrical Fund	-	-	868,024	868,024
Household Hazardous Waste Fund	-	-	615,266	615,266
District Attorney Fund	-	-	10,836	10,836
Museum Fund	-	-	239,781	239,781
Kramer Field Fund	35,433	-	-	35,433
Equipment Reserve Fund	64,079	-	-	64,079
Facility Reserve Fund	2,791,832	-	-	2,791,832
General Operating Reserve Fund	5,258,751	-	-	5,258,751
<b>Total Committed</b>	<b>8,150,095</b>	<b>-</b>	<b>5,178,667</b>	<b>13,328,762</b>
<b>Assigned:</b>				
Capital Acquisition Fund	-	-	3,941,480	3,941,480
<b>Total Assigned</b>	<b>-</b>	<b>-</b>	<b>3,941,480</b>	<b>3,941,480</b>
<b>Total Unassigned</b>	<b>8,893,966</b>	<b>-</b>	<b>-</b>	<b>8,893,966</b>
<b>Fund Balances</b>	<b>\$ 17,345,889</b>	<b>\$ 9,045,367</b>	<b>\$ 13,192,629</b>	<b>\$ 39,583,885</b>

4. *Capital Assets:* Include property and equipment, infrastructure and land, and are reported in the government-wide financial statements. Capital assets (other than infrastructure) are defined by the County as assets with an initial individual cost of more than \$5,000 and an estimated useful life of more than one year. Infrastructure assets are defined by the County as assets with an initial, individual cost of more than \$50,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the County, are depreciated using the straight-line method over the following estimated useful lives:

Equipment and Software	5 to 45 years
Buildings and Improvements	45 to 100 years
Infrastructure	25 to 100 years

5. *Compensated Absences:* Vacation time for employees who are members of bargaining units accumulates based on the number of years of service, ranging from 10 to twenty working days per year. Vacation pay is vested when earned.

Vacation time for employees who are not member of bargaining units is awarded based on the number of years of service, ranging from 10 to 20 working days per year. Vacation is awarded January 1, of any given year for all employees hired before August 1<sup>st</sup>, 2017. Vacation is awarded on the anniversary date of any given year for all employees hired after August 1<sup>st</sup>, 2017. The liability for compensated absences reported in the government-wide consists of unpaid, accumulated annual and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

Sick leave accumulates at the rate of twelve (12) days per year for full time employees. There is no limit on accumulation, and it is not compensable upon termination of employment.

6. *Investment in Joint Ventures:* Investment in joint ventures with other governments is reported at cost plus or minus the County's share of operating income or loss utilizing the equity method of accounting for investments.
7. *Long-Term Obligations:* In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are treated as period costs in the year of issue and are shown as other financial uses. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as debt service expenditures..

8. *Property tax revenues and receivables:* Property taxes are collected by the Wasco County Tax Collector and distributed to County Funds monthly. The fund financial statements reflect property taxes as revenue when collected by the Tax Collector and available to the County to pay current period expenditures. The government-wide financial statements reflect property taxes as revenue in the year levied.

Property taxes receivable at year end have been reported on the balance sheet. No allowance has been made for uncollectible taxes since past history has shown losses to be minimal. In the fund financial statements, taxes receivable considered not available for payment of current year expenditures have been offset as deferred inflows of resources – unavailable revenue.

Property taxes are levied on July 1<sup>st</sup> pursuant to Oregon Revised Statute 310.030. Taxes are payable in full on November 15<sup>th</sup> or are payable in installments the last of which is due on May 15<sup>th</sup> of the year following the year in which imposed. Taxes become delinquent on real property if not paid by May 15<sup>th</sup>. On January 1<sup>st</sup> and July 1<sup>st</sup>, tax liens attach to person and real property respectively to secure payment of all taxes, penalties and interest ultimately imposed. Personal property is subject to summary seizure and the responsible taxpayer is subject to warrant service 30 days after the delinquency date. Foreclosure proceedings begin on real property after three years from the date taxes become delinquent.

9. *Deferred outflows/inflows of resources:* In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflow of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the Statement of Net Position will sometime report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

10. *Pensions:* Substantially all of the District's employees are participants in the State of Oregon Public Employees Retirement System (PERS). For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of PERS and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

11. *Interfund Activity:*

Transfers – Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Operating interfund transactions are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers.

Receivables and Payables – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds” (i.e., current portion of interfund loans).

12. *Use of Estimates:* the financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenues and expenses during the period reported. These estimates include assessing the collectability of accounts receivable, use and recoverability of inventory and the useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically and the effects of revisions are reflected in the financial statements in the period determined to be necessary. Actual results could differ from the estimates.
13. *Other Post-Employment Benefits (OPEB) Obligations:* The County's net OPEB obligation is recognized as a liability and the Annual Required Contribution (ARC) is expensed, as determined by the County's actuary, in the government-wide financial statements.
14. *Fair Value Inputs and Methodologies and Hierarchy:* Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based up on the activity level in the market for the security type and the inputs used to determine their fair value, as follows:
- Level 1 – unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access
  - Level 2 – other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets or liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market-corroborated inputs)
  - Level 3 – unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund's own assumptions used in determining the fair value of investments)
15. *Net Position:* Net position is comprised of the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net Investment in Capital Assets – consists of all capital assets, net of accumulated depreciation and reduced by any outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. A portion of Net Position is restricted for Debt Service and for System Development.

Unrestricted net position – consists of all other assets that are not included in the other categories previously mentioned.



Sometimes the County will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the County's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY:**

**A. BUDGETS AND BUDGETARY ACCOUNTING:**

Budgets are prepared on the modified accrual basis for all funds. Except for the Fiduciary Fund, all of which are agency funds that account for "pass-through" transactions, the County adopts annual budgets for each of its funds, and sub-funds as determined appropriate, as required by state law. The resolution, authorizing appropriations for each fund, sets the level by which expenditures cannot lawfully exceed appropriations. The levels of control established by the resolution are: personnel services, materials and services, debt service, capital outlay and transfers out. The County's published budget contains more specific detailed information for the above mentioned expenditure categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriation resolution. Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control. Such transfers require approval of the Board of County Commissioners. Appropriations lapse at year-end.

The County adopted resolutions for appropriation transfers which adjusted the fiscal year 2019-2020 original Budget, as well as several appropriation transfers. Expenditures of the various funds were within authorized appropriations.

**NOTE 3 – DETAILED NOTES ON ALL FUNDS:**

**A. CASH AND INVESTMENTS:**

The County maintains a pool of cash and investments that are available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as cash and investments. Interest earned on pooled cash and investments is allocated to participating funds based upon their combined cash and investment balances. Cash and Investments (recorded at cost) for the County, its discretely presented component units and fiduciary funds, are as follows:

**Deposits with Financial Institutions**

Petty Cash	\$	3,183
Demand Deposits		2,882,809
Investments		39,805,384
Total Cash and Investments		<u>42,691,376</u>

The County Investment of cash funds is regulated by Oregon Revised Statutes. Under these guidelines, cash funds may be invested in bank accounts, general obligation issues of the United States and its agencies, certain states and certain guaranteed investments issued by banks. During the year, the County purchased investment instruments, but did not participate in any repurchase of reverse repurchase agreements.

#### DEPOSITS:

*Custodial Credit Risk* is the risk that, in the event of a bank failure, the County's deposits may not be returned. The Federal Depositary Insurance Corporation (FDIC) provides Insurance for the County's deposits with financial institutions up to \$250,000 each for the aggregate of all non-interest bearing accounts and the aggregate of all interest bearing accounts at each institution. Deposits in excess of FDIC coverage with institutions participating in the Oregon Public Funds Collateralization Program. Oregon Revised Statutes and County policy require depository institutions to maintain on deposit, with the collateral pool manager, securities having a value not less than 10% of their quarter-end public fund deposits if they are well capitalized, 25% of their quarter-end public fund deposits if they are adequately capitalized, or 110% of their quarter-end public fund deposits if they are undercapitalized or assigned to pledge 110% by the Office of the State Treasurer. As of June 30, 2020, the total bank balance per the bank statements was \$2,923,346. Of these deposits, \$250,000 was covered by federal depository insurance. The remainder, if any, is collateralized the Oregon Public Funds Collateralization Program (PFCP).

#### INVESTMENTS:

State statutes authorize investment primarily in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, certain commercial papers and the State Treasurer's Investment Pool, among others. Investments are valued at fair value as required by GASB 72. The categorization of a value determined for investments is based on the pricing transparency of the investments and is not necessarily an indication of the risks associated with investing in those securities. Security pricing is provided by a third-party, and is reported monthly to the County by its custodian bank. US Government agencies fall into level 1 of the fair value hierarchy. Banker's acceptances and LGIP fall under level 2 of the fair value hierarchy.

Investment Type	Maturity	Cost
Local Government Investment Pool	1 Day	\$ 37,701,169
US Government Agency Securities	Less than 1 year	1,588,857
Corporate Bond	Under 3 years	515,358
		<u>\$ 39,805,384</u>

*Investment Pool:* Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund appears to be in compliance with all portfolio guidelines at June 30, 2020. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool.

We intend to measure these investments at book value since it approximates fair value. The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the

Oregon Short Term Fund's audited financial report. As of June 30, 2020, the fair value of the position in the LGIP is 100.88% of the value of the pool shares as reported in the Oregon Short Term Fund audited financial statements. Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. The County's position in the Pool at June 30, 2020 is stated at cost which approximates the fair value.

*Custodial Credit Risk – Investments* is the risk that, in the event of failure of the counterparty (e.g., broker dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The County's investment policy provides that broker/dealers and financial institutions meet certain qualifications which are reviewed annually.

*Credit Risk – Investments* is the risk an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The State of Oregon Local Government Investments Pool is unrated. The minimum weighted average credit rating of the portfolio's rated investments shall be Aa/AA/AA.

*Concentration of Credit Risk – Investments* is the risk of loss attributed to the magnitude of an entity's investment in a single issuer. The County diversifies the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in the over-investing in specific instruments, individual financial institutions or maturities.

*Interest Rate Risk – Investments* is the risk interest rates will increase after investments are purchased. The County mitigates this risk by matching investment maturities to expected cash outflows. Unless matched to a specific cash flow requirement, the County does not invest in securities maturing more than five years from the date of settlement. The maximum average maturity of the County's portfolio cannot exceed 2.5 years at any time.

*Foreign Currency Risk – Investment* is the risk of loss caused by investing in foreign currencies. The County's investment policy mitigates this risk by prohibiting investments not U.S. dollar denominated. Therefore, the County is not exposed to this risk.

Issue Type	Maximum % Holdings	Minimum Ratings Moody's / S&P / Fitch
US Treasury Obligations	100%	None
US Agency Securities	100%	-
Per Agency (Senior Obligations Only)	33%	-
Oregon Short Term Fund	Maximum allowed per ORS 294.810	-
Bankers' Acceptances	25% <sup>(1)</sup>	A1+/P1/F1+
Time Deposits/Savings Accounts/Certificates of Deposit <sup>(2)</sup>	50%	-
Per Institution	25%	
Repurchase Agreements	5%	-

Corporate Debt (Total)	15% <sup>(3)</sup>	-
Corporate Commercial Paper	15% <sup>(3)</sup>	
Per Issuer	2.5% <sup>(4)</sup>	A1/P1/F1
Corporate Bonds	10% <sup>(3)</sup>	
Per Issuer	2.5% <sup>(4)</sup>	Aa2/AA/AA
Municipal Debt (Total)	10%	-
Municipal Commercial Paper	10%	A1/P1/F
Municipal Bonds	10%	1

<sup>(1)</sup> 25% Maximum per ORS 294.035(D)

<sup>(2)</sup> As authorized by ORS 294.035(3)(d)

<sup>(3)</sup> 35% Maximum per ORS 294.035(D)

<sup>(4)</sup> 5% Maximum per ORS 294.035(D)

#### B. CAPITAL ASSETS:

The following schedule shows the changes in the Capital Assets for the year ended June 30, 2020:

	Beginning Balance	Additions	Deletions	Ending Balance
<b>Land</b>	<b>1,370,320</b>			<b>1,370,320</b>
<i>Depreciable Assets</i>				-
Buildings	8,189,527	7,562,873		15,752,400
Furniture & Equipment	10,823,616	121,559	(180,815)	10,764,360
Infrastructure	5,433,139			5,433,139
	24,446,282	7,684,432	(180,815)	31,949,899
<i>Accumulated Depreciation</i>				
Buildings	4,295,783	233,887		4,529,670
Furniture & Equipment	8,453,903	191,158		8,645,061
Infrastructure	2,450,711	219,031		2,669,742
	15,200,397	644,076	-	15,844,473
<b>Depreciable Assets - Net</b>	<b>9,245,885</b>	<b>7,040,356</b>	<b>(180,815)</b>	<b>16,105,426</b>
 Net Fixed Assets	 10,616,205	 7,040,356	 (180,815)	 17,475,746

Depreciation expense for the year was charged to the following programs:

General Government	110,102
Public Safety	126,885
Highways & Streets	247,542
Health & Welfare	136,469
Culture & Recreation	23,078
	<u>644,076</u>

#### C. INVESTMENT IN JOINT VENTURES:

The QualityLife Intergovernmental Agency (QLife) is jointly owned by the City of The Dalles and Wasco County, Oregon , each party owning 50 percent. QLife operates a fiber optic network to the residents and businesses

in The Dalles, Wasco County and the new Maupin Project. The Maupin project started in the fiscal year ended June 30, 2016 and will be a separate operating network from the one that serves the City and Wasco County. Revenues earned by QLife are expended for the continued operations and maintenance of the network. Upon dissolution of QLife, the net position would be shared 50 percent each to the City and Wasco County. QLife is governed by a five-member board comprised of two appointees from the City, two appointees from Wasco County and a fifth member appointed by the other four. The County's net investment and its share of the operation results of QLife are reported in the County's governmental activities. Net position of the County's governmental fund increased \$237,284 for a net gain in fiscal year ended June 30, 2020. The County's investment in QLife of \$2,347,678 can be accounted for using the equity method. Complete financial statements for QLife can be obtained from Wasco County Finance Office, 511 Washington St, The Dalles, OR 97058.

#### D. LONG-TERM DEBT:

##### *Changes in Long-Term Liabilities:*

Long-term liability activity for the year ended June 30, 2020 was as follows:

<i>Governmental Activities</i>	Beginning Balance	Additions	Deletions	Ending Balance	Due in One Year
Compensated Absences	160,074	155,423	(160,074)	155,423	155,423
OPEB Obligation	700,278	99,621	(39,741)	760,158	-
Net Pension Liability	10,284,389	2,185,882	-	12,470,271	-
Total Long-Term Liabilities	11,144,741	2,440,926	(199,815)	13,385,852	155,423

#### EMPLOYEE PENSION PLANS:

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Comprehensive Annual Financial Report which can be found at:

<http://www.oregon.gov/pers/documents/financials/CAFR/2018-CAFR.pdf>

If the link is expired please contact Oregon PERS for this information.

- a. *PERS Pension (Chapter 238).* The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.

- i. *Pension Benefits.* The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than

25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

- ii. *Death Benefits.* Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided on or more of the following contributions are met:
    - member was employed by PERS employer at the time of death,
    - member died within 120 days after termination of PERS covered employment,
    - member died as a result of injury sustained while employed in a PERS-covered job, or
    - member was on an official leave of absence from a PERS-covered job at the time of death.
  - iii. *Disability Benefits.* A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.
  - iv. *Benefit Changes After Retirement.* Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes. The cap on the COLA will vary based on the amount of the annual benefit.
- b. *OPSRP Pension Program (OPSRP DB).* The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.
- i. *Pension Benefits.* This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:  
*Police and fire:* 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.  
  
*General service:* 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.  
  
A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.
  - ii. *Death Benefits.* Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.
  - iii. *Disability Benefits.* A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

- iv. *Benefit Changes After Retirement.* Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. The cap on the COLA will vary based on the amount of the annual benefit.

*Contributions* – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2017 actuarial valuation, which became effective July 1, 2019. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2020 were \$5,091,777, excluding amounts to fund employer specific liabilities and including a lump sum payment establishing an account to pay down the County's net pension liability. The breakdown of the payment is \$1,127,244 for normal yearly costs and \$3,964,533 for the account to pay down the liability (referred to as a "Side Account"). In addition approximately \$100,516 in employee contributions were paid or picked up by the County in fiscal 2020. At June 30, 2020, the County reported a net pension liability of \$12,470,271 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2017. The County's proportion of the net pension liability was based on a projection of the County's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. As of the measurement date of June 30, 2019 and 2018, the County's proportion was .072 percent. Pension expense for the year ended June 30, 2020 was \$2,030,387.

The rates in effect for the year ended June 30, 2020 were:

- (1) Tier 1/Tier 2 – 19.80%
- (2) OPSRP general services – 11.52%
- (3) OPSRP police and fire – 16.29%
- (4) Rate Credit (starting in August) reduced all rates by 4.3%

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 687,699	\$ -
Changes in assumptions	1,691,735	-
Net difference between projected and actual earnings on pension plan investments	-	353,520
Net changes in proportionate share	684,675	310,704
Differences between County contributions and proportionate share of contributions	91,182	221,163
Subtotal - Amortized Deferrals (below)	3,155,291	885,387
County contributions subsequent to measuring date	5,091,777	N/A
Deferred outflow (inflow) of resources	\$ 8,247,068	\$ 885,387

Deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:



Year ending June 30,	Amount
2021	\$ 1,146,045
2022	215,719
2023	509,248
2024	367,173
2025	31,718
Thereafter	-
Total	\$ 2,269,903

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated March 4, 2020. Oregon PERS produces an independently audited CAFR which can be found at:

<http://www.oregon.gov/pers/documents/GASB2020/GASB-68-Individual-Employer-Schedules.pdf>

*Actuarial Valuations:* The employer contribution rates effective July 1, 2019 through June 30, 2021, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

*Actuarial Methods and Assumptions:*

Valuation Date	December 31, 2018 rolled forward to June 30, 2019
Experience Study Report	2018, Published December 31, 2019
Actuarial cost method	Entry Age Normal
Amortization method	Amortized as a level percentage of payroll as layered amortization bases over a closed period; Tier One/Tier Two UAL is amortized over 20 years and OPSRP pension UAL is amortized over 16 years
Asset valuation method	Market value of assets
Inflation rate	2.50 percent
Investment rate of return	7.20 percent
Projected salary increase	3.50 percent overall payroll growth
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/.15%) in accordance with Moro decision, blend based on service.
Mortality	Healthy retirees and beneficiaries: RP-2014 Healthy annuitant, sex-distinct, generational with Unisex, Social Security Data Scale, with collar adjustments and set-backs as described in the valuation. Active members: RP-2014 Employees, sex-distinct, generational with Unisex, Social Security Data Scale, with collar adjustments and set-backs as described in the valuation. Disabled retirees: RP-2014 Disabled retirees, sex-distinct, generational with Unisex, Social Security Data Scale.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2018 Experience Study which is reviewed for the four-year period ending December 31, 2018.

*Assumed Asset Allocation:*

<b>Asset Class/Strategy</b>	<b>Low Range</b>	<b>High Range</b>	<b>OIC Target</b>	<b>Actual Allocation</b>
Debt Securities	15.0%	25.0%	20.0%	20.1%
Public Equity	32.5%	42.5%	37.5%	36.4%
Real Estate	9.5%	15.5%	12.5%	11.1%
Private Equity	14.0%	21.5%	17.5%	21.4%
Alternative Equity	0.0%	12.5%	12.5%	8.9%
Opportunity Portfolio	0.0%	3.0%	0.0%	2.1%
<b>Total</b>			<b>100.0%</b>	<b>100.0%</b>

*(Source: June 30, 2019 PERS CAFR; p. 100)*

*Long-Term Expected Rate of Return:*

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2017 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Annual Arithmetic Return</b>	<b>Compound Annual (Geometric) Return</b>	<b>Standard Deviation</b>
Core Fixed Income	8.00%	3.59%	3.49%	4.55%
Short-Term Bonds	8.00%	3.42%	3.38%	2.70%
Bank/Leveraged Loans	3.00%	5.34%	5.09%	7.50%
High Yield Bonds	1.00%	6.90%	6.45%	10.00%
Large/Mid Cap US Equities	15.75%	7.45%	6.30%	16.25%
Small Cap US Equities	1.31%	8.49%	6.69%	20.59%
Micro Cap US Equities	1.31%	9.01%	6.80%	22.90%
Developed Foreign Equities	13.13%	8.21%	6.71%	18.70%
Emerging Market Equities	4.13%	10.53%	7.45%	27.35%
Non-US Small Cap Equities	1.88%	8.67%	7.01%	19.75%
Private Equity	17.50%	11.45%	7.82%	30.00%
Real Estate (Property)	10.00%	6.15%	5.51%	12.00%
Real Estate (REITS)	2.50%	8.26%	6.37%	21.00%
Hedge Fund of Funds - Diversified	2.50%	4.36%	4.09%	7.80%
Hedge Fund - Event-driven	0.63%	6.21%	5.86%	8.90%
Timber	1.88%	6.37%	5.62%	13.00%
Farmland	1.88%	6.90%	6.15%	13.00%
Infrastructure	3.75%	7.54%	6.60%	14.65%
Commodities	1.88%	5.43%	3.84%	18.95%
<i>Assumed Inflation - Mean</i>			<i>2.50%</i>	<i>1.85%</i>

(Source: June 30, 2019 PERS CAFR; p. 72-74)

**Discount Rate:** The discount rate used to measure the total pension liability was 7.20 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the County's proportionate share of the net pension liability to changes in the discount rate – The following presents the County's proportionate share of the net pension liability calculated using the discount rate of 7.20 percent, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.20 percent) or 1-percentage-point higher (8.20 percent) than the current rate.

	1% Decrease (6.20%)	Discount Rate (7.20%)	1% Increase (8.20%)
County's proportionat share of the net pension liability (asset)	19,970,032	12,470,271	6,194,004

*Changes Subsequent to the Measurement Date:*

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer's reporting date that are expected to have a significant effect on the employer's share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2019 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

*Deferred Compensation Plan:* A deferred compensation plan is available to employees wherein they may execute an individual agreement with the County for amounts earned by them to not be paid until a future date when certain circumstances are met. These circumstances are: termination by reason of death, disability, resignation, or retirement. Payment to the employee will be made over a period not to exceed 15 years. The deferred compensation plan is one which is authorized under IRC Section 457 and has been approved in its specifics by a private ruling from the Internal Revenue Service. The assets of the plan are held by the administrator for the sole benefit of the plan participants and are not considered assets or liabilities of the County.

*OPSRP Individual Account Program (OPSRP IAP):*

*Plan Description:* Employees of the County are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member's IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

*Pension Benefits:* Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

*Death Benefits:* Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

*Contributions:* Employees of the County pay six (6) percent of their covered payroll. The County paid \$100,516 in contributions to member IAP accounts for the year ended June 30, 2020. The County did not make any optional contributions to member IAP accounts for the year ended June 30, 2020.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700, Tigard, OR 97281-3700.

**E. OTHER POST-EMPLOYMENT BENEFITS:**

**Post-employment Health Insurance Subsidy**

**Plan Description**

The County administers a single-employer defined benefit healthcare plan that covers both active and retired participants. The plan provides post-retirement healthcare benefits for eligible retirees and their dependents through the County's group health insurance plans. The County's post-retirement plan was established in accordance with Oregon Revised Statutes (ORS) 243.303 which states, in part, that for the purposes of establishing healthcare premiums, the calculated rate must be based on the cost of all plan members, including both active employees and retirees. Because claim costs are generally higher for retiree groups than for active members, the premium amount does not represent the full cost of coverage for retirees. The resulting additional cost, or implicit subsidy, is required to be valued under GASB Statement 75 related to Other Post-Employment Benefits (OPEB). Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations of the OPEB plan reflect a long-term perspective. The valuation date was July 1, 2018 and the measurement date was June 30, 2019.

**Funding Policy**

The County has not established a trust fund to finance the cost of post-employment health care benefits related to implicit rate subsidies. Premiums are paid by retirees based on the rates established for active employees. Additional costs related to an implicit subsidy are paid by the County on a pay-as-you-go basis. There is no obligation on the part of the County to fund these benefits in advance.

**Actuarial Methods and Assumptions**

The County engaged an actuary to perform a valuation as of June 30, 2019 using the Entry Age Normal, level percent of salary Actuarial Cost Method. Mortality rates were based on the RP-2000 healthy white collar male and female mortality tables, set back one year for males. Mortality is projected on a generational basis using Scale BB for males and females. Demographic assumptions regarding retirement, mortality, and turnover are based on Oregon PERS valuation assumptions as of December 31, 2015. Election rate and lapse assumptions are based on experience implied by valuation data for this and other Oregon public employers.

Changes in the Net OPEB Liability

	CIS Plan Increase/ Decrease
<b>OPEB Liability at June 30, 2019</b>	<b>700,278</b>
<b>Changes for the year:</b>	
OPEB Expense (Credit)	99,621
Beginning Investment Deferral	-
Ending Investment Deferral	-
Deferred Outflows:	
Beginning Proportion/Cont Def	-
Ending Proportion/Cont Def	-
Contributions During Measurement Period	(39,741)
<b>Balance as of June 30, 2020</b>	<b>760,158</b>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate and Trend Rates

The following analysis presents the net OPB liability using a discount rate of 3.50% as well as what the County's net OPEB liability would be if it was calculated using a discount rate that is one percentage point lower (2.50%) or one percentage point higher (4.50%) than the current rate.

	Decrease <b>2.50%</b>	Discount Rate <b>3.50%</b>	Increase <b>4.50%</b>
Total CIS OPEB Liability	824,002	760,158	701,054
	1% Decrease	Current Trend Rate	1% Increase
Total CIS OPEB Liability	677,244	760,158	858,233

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB Benefits:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	-	(5,489)
Changes in assumptions	110,058	(20,901)
County contributions subsequent to measuring date	51,963	-
Deferred outflow (inflow) of resources	162,021	(26,390)

Amounts Reported as deferred outflows or inflows of resources related to pension will be recognized in pension expense as follows:

Year Ending June 30,	Annual Recognition
2021	11,577
2022	11,577
2023	11,577
2024	11,577
2025	11,577
Thereafter	25,783
Total	83,668

#### F. INTERFUND TRANSFERS:

The following table reflects the interfund transfers completed during the year ended June 30, 2020.

Fund#	Fund Name	GASB 54 Fund	Transfers In	Transfers Out
101	General Fund	General Fund	757,659	3,624,161
150	Building Codes - General	Non-Major Governmental Fund	-	132,398
160	Building Codes - Electrical	Non-Major Governmental Fund	-	37,679
202	Public Works Fund	Public Works Fund	-	1,000,000
324	911 Equipment Reserve Fund	General Fund	30,000	-
323	Youth Think Fund	Non-Major Governmental Fund	-	111,770
327	General Operating Reserve Fund	General Fund	3,367,866	-
203	Fair Fund	Non-Major Governmental Fund	29,000	-
208	Economic Development Fund	Non-Major Governmental Fund	-	480,812
211	Museum Fund	Non-Major Governmental Fund	22,500	-
220	911 Communications Fund	Non-Major Governmental Fund	253,128	73,333
321	Road Reserve Fund	Public Works Fund	1,000,000	-
Total All Transfers			5,460,153	5,460,153

#### G. DEFERRED COMPENSATION

The County offers a deferred compensation plan created in accordance with the Internal Revenue Code Section 457. This plan, available to all full time employees, permits employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseen emergency. All amounts of compensation deferred under the plan are held in trust by the plan administrator for the sole benefit of the participants.

#### H. TAX ABATEMENTS

Wasco County has authorized tax-exempt status for five qualified firms within the County: Escape The Dalles, Integrated 3D, NuCulture, 15 Mile Ventures LLC, and Design LLC. All properties are required to meet State and Federal funding requirements which include annual physical inspections and an annual audit of financial activity and programmatic compliance. The property tax exemption may be removed if the property is being used for any purpose other than the provisions of low income housing, or if the property is no longer eligible under the stated provisions of ORS 307.540 to 307.548. Section E of the renewal application requires the applicant to acknowledge compliance with the requirements annually. For fiscal year ending June 30, 2020,



the foregone property tax revenue for the all taxing districts in the County as a whole is \$27,830,290 while the County's share is \$6,029,810.

#### **NOTE 4 – OTHER INFORMATION:**

##### **A. RISK MANAGEMENT**

The County is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the County carries commercial insurance with nominal deductible levels. Losses over the past three years have not exceeded the insurance coverage.

Liabilities are reported when it is probable that a loss occurred and the amount of the loss can be reasonable estimated. Any liability for claims or judgements would be reported in the appropriate governmental fund.

The County has elected to finance the liability for unemployment compensation benefits to County employees by reimbursing the State of Oregon Employment Division for the County's actual costs for unemployment benefits.

##### **B. JOINTLY GOVERNED ORGANIZATIONS**

Wasco County, Oregon, in conjunction with Sherman County, Hood River County, and Gilliam County, has created a regional jail facility in Wasco County known as Northern Oregon Corrections (NORCOR). The board of NORCOR is composed of five members, one from each of the participating governments, along with one sheriff. Wasco County budgeted expenditures to NORCOR for the year ended June 30, 2020 totaled \$1,633,133 with actual expenditures being \$1,645,452. The difference between budget to actual is based on medical care usage. Financial information for this entity may be obtained from the Administrator, Northern Oregon Corrections, 201 Webber Road, The Dalles, OR 97058.

Wasco County, Oregon, in conjunction with Sherman County and Gilliam County, has created a public health department in Wasco County known as North Central Public Health District (NCPHD). The board of NCPHD is composed of nine members total, one from each of the participating governments along with two other members from each County. Wasco County budgeted expenditures to NCPHD for the year ended June 30, 2020 total \$427,337. Actual expenditures are the same as budgeted. Financial information for this district may be obtained from the Finance Manager, North Central Public Health District, 419 E 7<sup>th</sup> Street, The Dalles, OR 97058.

##### **C. RELATED PARTIES**

During the year, the County had the following related party transactions. Qlife revenues from clerk fees, computer, GIS and administrative services totaled \$58,671 and expenditures totaled \$16,560. At June 30, 2020 the County has a \$0, balance to the Agency for services received.

##### **D. CONTINGENCIES**

The COVID-19 outbreak in the United States has caused disruption through mandated and voluntary closure of government and business activities. These developments are expected to impact County revenues. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration. Therefore, the County expects this matter to negatively impact its operating results. However, the related financial impact and duration cannot be reasonably estimated at this time.

**Required Supplementary Information**

**Wasco County, Oregon**  
**Schedule of Changes in Other Post-Employment Benefits and Related Ratios**  
**For the last three fiscal years**

	<b>Year Ended Jun 30, 2020</b>	<b>Year Ended Jun 30, 2019</b>	<b>Year Ended Jun 30, 2018</b>
<b>Total Other Post Employment Benefits Liability at June 30, Prior Year</b>	<b>\$ 700,278</b>	<b>\$ 586,655</b>	<b>606,828</b>
<u>Changes for the year:</u>			
Service Cost	48,704	37,058	39,536
Interest	28,224	21,347	17,795
Changes in Benefit Terms	-	-	-
Differences between expected and actual experience	-	-	-
Effect of economic/demographic gains or losses	-	(7,179)	-
Changes in assumptions or other input	22,693	117,737	(33,198)
Employer Contributions	-	-	-
Benefit Payments	(39,741)	(55,340)	(44,306)
Net changes for the year	59,880	113,623	-20,173
<b>Total Other Post Employment Benefits Liability at June 30, Current Year</b>	<b>\$ 760,158</b>	<b>\$ 700,278</b>	<b>586,655</b>
<b>Fiduciary Net Position - Beginning</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Contributions - Employer	39,741	55,340	44,306
Contributions - Employee	-	-	-
Net Investment Income	-	-	-
Benefit Payments	(39,741)	(55,340)	(44,306)
Administrative Expense	-	-	-
Net changes for the year	-	-	-
<b>Fiduciary Net Position - Ending</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Net Liability for Other Post Employment Benefits - End of Year</b>	<b>\$ 760,158</b>	<b>\$ 700,278</b>	<b>586,655</b>
Fiduciary Net Position as a percentage of the total Single Employer Pension Liability	0%	0%	0%
Covered Payroll	\$ 7,202,930	\$ 6,632,738	6,693,117
Net Single Employer Pension Plan as a Percentage of Covered Payroll	11%	11%	9%

## Required Supplementary Information

### Wasco County, Oregon Schedule of the Proportionate Share of the Net Pension Liability For the last seven fiscal years

Year Ended June 30,	Proportion of the net pension liability (asset) (a)	Proportionate share of the net pension liability (asset) (b)	Covered payroll (c)	Proportionate share of the net pension liability (asset) as a percentage of its covered payroll (b/c)	Plan fiduciary net position as a percentage of the total pension liability
2020	0.06788966%	12,470,271	6,632,738	188.01%	82.10%
2019	0.06788966%	10,284,389	6,605,716	155.69%	82.10%
2018	0.06336891%	8,542,153	6,924,289	123.37%	83.10%
2017	0.06589545%	9,892,442	6,032,943	163.97%	80.50%
2016	0.06589548%	9,892,442	5,852,439	169.03%	91.90%
2015	0.07752839%	4,451,263	6,480,919	68.68%	103.60%
2014	0.09664647%	4,932,011	6,480,919	76.10%	91.97%

The amounts presented for each fiscal year were actuarially determined at December 31 and rolled forward to the measurement date.

This schedule is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

## Required Supplementary Information (Continued)

### Wasco County, Oregon Schedule of Contributions For the last seven fiscal years

Year ended June 30,	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Covered payroll	Contributions as a percent of covered payroll
	(a)	(b)	(a-b)	(c)	(b/c)
2020	\$ 1,127,685	\$ 1,127,685	\$ -	\$ 7,202,930	15.66%
2019	1,003,234	1,003,234	-	6,632,738	15.13%
2018	1,025,704	1,025,704	-	6,605,716	15.53%
2017	774,484	774,484	-	6,924,289	11.19%
2016	686,501	686,501	-	6,032,943	11.38%
2015	604,704	604,704	-	5,852,439	10.33%
2014	692,025	692,025	-	6,480,919	10.68%

The amounts presented for each fiscal year were actuarially determined at December 31 and rolled forward to the measurement date.

This schedule is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**101 General Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Property taxes	\$ 9,973,636	\$ 9,973,636	\$ 10,018,908	\$ 45,272
Licenses, fees, and permits	1,701,030	1,701,030	2,128,922	427,892
Intergovernmental	2,383,816	2,383,816	2,086,376	(297,440)
Charges for services	98,809	98,809	92,754	(6,055)
Fines and forfeitures	40,000	40,000	38,297	(1,703)
Rents	213,027	213,027	231,875	18,848
Pass-through payments	3,100	3,100	1,815	(1,285)
Investment earnings	198,056	198,056	267,704	69,648
Miscellaneous	239,451	239,451	840,277	600,826
Total revenues	<u>14,850,925</u>	<u>14,850,925</u>	<u>15,706,928</u>	<u>856,003</u>
<b>Expenditures</b>				
Current by Department:				
Assessor	859,396	859,396	803,251	56,145
Clerk	367,046	367,046	327,610	39,436
Sheriff	2,485,992	2,485,992	2,175,652	310,340
Employee and administrative services	4,409,343	4,409,343	2,794,759	1,614,584
Administration	3,775,182	3,775,182	3,451,469	323,713
District attorney	707,147	707,147	706,736	411
Planning	899,045	899,045	784,541	114,504
Public works	56,018	56,018	55,528	490
Youth services	926,276	926,276	844,462	81,814
Contingencies	1,315,341	1,315,341	-	1,315,341
Total expenditures	<u>15,800,786</u>	<u>15,800,786</u>	<u>11,944,008</u>	<u>3,856,778</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(949,861)</u>	<u>(949,861)</u>	<u>3,762,920</u>	<u>4,712,781</u>
<b>Other Financing Sources (Uses)</b>				
Sale of fixed assets	4,000	4,000	26,690	22,690
Transfers from other governments	-	-	(263,515)	
Transfers from other funds	1,215,271	1,215,271	757,659	(457,612)
Transfers to other funds	(3,624,162)	(3,624,162)	(3,624,161)	1
Total other financing sources (uses)	<u>(2,404,891)</u>	<u>(2,404,891)</u>	<u>(3,103,327)</u>	<u>(434,921)</u>
Net change in fund balances	<u>(3,354,752)</u>	<u>(3,354,752)</u>	<u>659,593</u>	<u>4,277,860</u>
Fund balances - beginning	7,878,296	7,878,296	8,536,201	657,905
Fund balances - ending	<u>\$ 4,523,544</u>	<u>\$ 4,523,544</u>	<u>9,195,794</u>	<u>\$ 4,935,765</u>

Reconciliation to GAAP Fund Balance

233 Kramer Field Fund	35,433
324 911 Equipment Reserve Fund	64,079
326 Facility Capital Reserve Fund	2,791,832
327 General Operating Reserve Fund	5,258,751
Total GAAP Fund Balance	<u>17,345,889</u>

The notes to the financial statements are an integral part of this statement

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**202 Public Works**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees and permits	\$ 12,000	\$ 12,000	\$ 19,549	\$ 7,549
Intergovernmental	3,016,606	3,016,606	3,151,650	135,044
Charges for services	449,000	449,000	497,508	48,508
Internal services	3,180	3,180	3,180	-
Investment earnings	40,000	40,000	73,409	33,409
Miscellaneous	12,500	12,500	10,289	(2,211)
Total revenues	<u>3,533,286</u>	<u>3,533,286</u>	<u>3,755,585</u>	<u>222,299</u>
<b>Expenditures</b>				
Current:				
Public Works	3,606,810	3,606,810	3,333,407	273,403
Contingencies	1,729,630	1,729,630	-	1,729,630
Total expenditures	<u>5,336,440</u>	<u>5,336,440</u>	<u>3,333,407</u>	<u>2,003,033</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,803,154)</u>	<u>(1,803,154)</u>	<u>422,178</u>	<u>2,225,332</u>
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	-	-	-	-
Transfers to other funds	(1,000,000)	(1,000,000)	(1,000,000)	-
Total other financing sources (uses)	<u>(1,000,000)</u>	<u>(1,000,000)</u>	<u>(1,000,000)</u>	<u>-</u>
Net change in fund balances	<u>(2,803,154)</u>	<u>(2,803,154)</u>	<u>(577,822)</u>	<u>2,225,332</u>
Fund balances, budgetary basis - beginning	3,690,206	3,690,206	4,322,416	632,210
Fund balances, budgetary basis - ending	<u>\$ 887,052</u>	<u>\$ 887,052</u>	<u>\$ 3,744,594</u>	<u>\$ 2,857,542</u>
Reconciliation to GAAP Fund Balance				
321 Road Reserve Fund			<u>5,300,773</u>	
Total GAAP Fund Balance			<u>\$ 9,045,367</u>	

The notes to the financial statements are an integral part of this statement

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**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Non-Major Governmental Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>Total Nonmajor Governmental Funds</b>
<b>Assets</b>			
Cash and investments	8,125,494	3,941,480	12,066,974
Receivables	1,336,738	-	1,336,738
Total assets	<u>9,462,232</u>	<u>3,941,480</u>	<u>13,403,712</u>
<b>Liabilities</b>			
Accounts payable	123,958	-	123,958
Accrued liabilities	87,125	-	87,125
Total liabilities	<u>211,083</u>	<u>-</u>	<u>211,083</u>
<b>Fund Balances</b>			
Restricted	4,072,482	-	4,072,482
Committed	5,178,667	-	5,178,667
Assigned	-	3,941,480	3,941,480
Total fund balances	<u>9,251,149</u>	<u>3,941,480</u>	<u>13,192,629</u>
Total liabilities and fund balances	<u>9,462,232</u>	<u>3,941,480</u>	<u>13,403,712</u>

**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Non-Major Governmental Funds**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>Total Nonmajor Funds</b>
<b>Revenues</b>			
Licenses, fees, and permits	\$ 1,373,401	\$ -	\$ 1,373,401
Intergovernmental	2,817,290	-	2,817,290
Charges for services	395,915	-	395,915
Fines and restitution	38,706	-	38,706
Grants and donations	3,266,076	358,054	3,624,130
Investment Earnings	115,874	84,293	200,167
Miscellaneous	236,300	-	236,300
Total Revenues	<u>8,243,562</u>	<u>442,347</u>	<u>8,685,909</u>
<b>Expenditures</b>			
Current by Department:			
Clerk	4,363	-	4,363
Sheriff	3,159,690	-	3,159,690
Administration	2,913,881	430,651	3,344,532
District attorney	27,273	-	27,273
Household hazardous waste	307,643	-	307,643
Public works	22,762	-	22,762
Youth services	-	-	-
Total expenditures	<u>6,435,612</u>	<u>430,651</u>	<u>6,866,263</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,807,950</u>	<u>11,696</u>	<u>1,819,646</u>
<b>Other Financing Sources (Uses):</b>			
Transfers from other governments	4,697,651	-	4,697,651
Transfers from other funds	304,628	-	304,628
Transfers to other funds	(835,992)	-	(835,992)
Total other financing sources (Uses)	<u>4,166,287</u>	<u>-</u>	<u>4,166,287</u>
Net change in fund balances	5,974,237	11,696	5,985,933
Fund balances - beginning	3,276,912	3,929,784	7,206,696
Fund balances - ending	<u>\$ 9,251,149</u>	<u>\$ 3,941,480</u>	<u>\$ 13,192,629</u>

**SPECIAL REVENUE FUNDS**  
NONMAJOR GOVERNMENTAL FUNDS

**\*\*** These funds do not meet the GASB 54 definition of Special Revenue Funds and are included in the General Fund in the GAAP-basis financial statements. They are budgeted as Special Revenue Funds under Oregon Budget Law.

**BUILDING CODES - GENERAL FUND:** Revenues and expenditures from the operation of the Building Codes function not related to Electrical Building Codes are recorded in this fund. The primary source of revenue is the issuance of building permits. Expenditures are primarily related to inspections and processing of permits.

**BUILDING CODES - ELECTRICAL FUND:** Revenues and expenditures from the operation of the Building Codes function related to Electrical Building Codes are recorded in this fund. The primary source of revenue is the issuance of electrical building permits. Expenditures are primarily related to inspections and processing of electrical permits.

**COUNTY FAIR FUND:** Revenues and expenditures from the operation of the County Fair are recorded in this fund. The primary source of revenue for the Fair is money earned from the annual County Fair operation. Revenues are also received from the State Video Lottery Commission. Expenditures are mainly for the fair and year-round maintenance of the fairgrounds.

**COUNTY SCHOOL FUND:** The County School Fund is used to account for the receipt of forest reserve rental revenues and distributions from the State of Oregon Common School Fund. By law, these funds are distributed to the school districts in Wasco County.

**LAND CORNER PRESERVATION FUND:** This fund accounts for revenues and expenditures for the surveying of all section corners in Wasco County. Revenues are mainly fees charged for recording and interest on investments.

**FOREST HEALTH FUND:** The County receives Federal Title III money to be used to maintain the health of forests within County boundaries. Revenues are from grants and interest on investments. Expenditures are for materials and services.

**HOUSEHOLD HAZARDOUS WASTE FUND:** Income is from the Oregon Department of Environmental Quality grants and surcharges on local garbage services. Monies are expended for the Sanitarian and the Public Health Business Manager to supervise the collection of fees and the contracting of services and building projects relating to the disposal of household hazardous waste.

**LAW LIBRARY FUND:** This fund is used to maintain a law library within the County. Revenues are mainly from filing fees and expenditures are for materials and services.

**PARKS FUND:** This fund receives RV and campsite fees to pay for a park manager and operations for Hunt Park.

**COMMUNITY CORRECTIONS FUND:** This fund accounts for revenues from state grants and fees from participants in the community corrections program. Expenditures are for operations of the program.

**COURT FACILITIES SECURITY FUND:** This fund accounts for revenues from assessments on court fines. Expenditures are for materials and services.

**YOUTH THINK (formerly COMMISSION ON CHILDREN AND FAMILIES (CCF)):** This fund accounts for state and federal grants. The grants are used to redirect state and federal child and family services to the local level.

**CLERK RECORDS FUND:** Oregon law requires a separate fund to account for a recording fee. The revenue is used to acquire storage and create and maintain a retrieval system for County records.

**SPECIAL ECONOMIC DEVELOPMENT PAYMENTS FUND:** This fund accounts for Enterprise Zone Tax Abatement Agreement Project fees. Fees are then distributed for local services or infrastructure.

**DISTRICT ATTORNEY FUND:** This fund accounts for forfeiture proceeds. Victim and Drug Court donation balances in the General Fund are also transferred into this fund. Expenditures are for materials and services and capital expenditures. This fund is included in the General Fund in the GAAP-basis financial statements.

**MUSEUM FUND:** Revenues are mainly from donations and contributions from the City of The Dalles and Wasco County. Expenditures are for personnel services, materials and services, and capital expenditures.

**911 COMMUNICATIONS FUND:** The County administers the 911 emergency center for all of the emergency services providers in Wasco County. Revenues are primarily from intergovernmental agreements and phone taxes. Expenditures are for 911 operations. This fund is included in the General Fund in the GAAP-basis financial statements.

**\*\* KRAMER FIELD FUND:** This fund accounts for monies remaining after the construction of Kramer Field. Revenue is from interest earned on investments. Expenditures are for materials and services. This fund is included in the General Fund in the GAAP-basis financial statements.

**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Special Revenue Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>Building Codes - General Fund</b>	<b>Building Codes - Electrical Fund</b>	<b>County Fair Fund</b>	<b>County School Fund</b>	<b>Land Corner Preservation Fund</b>	<b>Forest Health Fund</b>
<b>Assets</b>						
Cash and investments	\$ 3,482,051	\$ 878,709	\$ 166,081	\$ 24,078	\$ 92,331	\$ 374,479
Receivables	-	-	600	-	-	-
Total assets	<u>\$ 3,482,051</u>	<u>\$ 878,709</u>	<u>\$ 166,681</u>	<u>\$ 24,078</u>	<u>\$ 92,331</u>	<u>\$ 374,479</u>
<b>Liabilities</b>						
Accounts payable	\$ 21,477	\$ 5,527	\$ 1,575	\$ 23,732	\$ 556	\$ -
Accrued liabilities	15,814	5,158	1,966	-	611	-
Total liabilities	<u>37,291</u>	<u>10,685</u>	<u>3,541</u>	<u>23,732</u>	<u>1,167</u>	<u>-</u>
<b>Fund Balances</b>						
Restricted	-	-	163,140	346	91,164	374,479
Committed	<u>3,444,760</u>	<u>868,024</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>3,444,760</u>	<u>868,024</u>	<u>163,140</u>	<u>346</u>	<u>91,164</u>	<u>374,479</u>
Total liabilities and fund balances	<u>\$ 3,482,051</u>	<u>\$ 878,709</u>	<u>\$ 166,681</u>	<u>\$ 24,078</u>	<u>\$ 92,331</u>	<u>\$ 374,479</u>

**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Special Revenue Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>Household Hazardous Waste Fund</b>	<b>Law Library Fund</b>	<b>Parks Fund</b>	<b>Community Corrections Fund</b>	<b>Court Facilities Security Fund</b>
<b>Assets</b>					
Cash and investments	\$ 588,135	\$ 143,336	\$ 283,359	\$ 826,445	\$ 200,893
Receivables	38,009	-	5,116	-	-
Total assets	<u>\$ 626,144</u>	<u>\$ 143,336</u>	<u>\$ 288,475</u>	<u>\$ 826,445</u>	<u>\$ 200,893</u>
<b>Liabilities</b>					
Accounts payable	\$ 8,152	\$ 1,257	\$ 1,404	\$ 44,150	\$ -
Accrued liabilities	2,726	-	971	26,583	-
Total liabilities	<u>10,878</u>	<u>1,257</u>	<u>2,375</u>	<u>70,733</u>	<u>-</u>
<b>Fund Balances</b>					
Restricted	-	142,079	286,100	755,712	200,893
Committed	<u>615,266</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>615,266</u>	<u>142,079</u>	<u>286,100</u>	<u>755,712</u>	<u>200,893</u>
Total liabilities and fund balances	<u>\$ 626,144</u>	<u>\$ 143,336</u>	<u>\$ 288,475</u>	<u>\$ 826,445</u>	<u>\$ 200,893</u>

**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Special Revenue Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<u>Youth Think Fund</u>	<u>Clerk Records Fund</u>	<u>Special Economic Development</u>	<u>District Attorney</u>	<u>Museum Fund</u>
<b>Assets</b>					
Cash and investments	\$ -	\$ 40,713	\$ 644,763	\$ 10,836	\$ 243,761
Receivables	-	-	1,116,909	-	-
Total assets	<u>\$ -</u>	<u>\$ 40,713</u>	<u>\$ 1,761,672</u>	<u>\$ 10,836</u>	<u>\$ 243,761</u>
<b>Liabilities</b>					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 2,843
Accrued liabilities	-	-	-	-	1,137
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,980</u>
<b>Fund Balances</b>					
Restricted	-	40,713	1,761,672	-	-
Committed	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,836</u>	<u>239,781</u>
Total fund balances	<u>-</u>	<u>40,713</u>	<u>1,761,672</u>	<u>10,836</u>	<u>239,781</u>
Total liabilities and fund balances	<u>\$ -</u>	<u>\$ 40,713</u>	<u>\$ 1,761,672</u>	<u>\$ 10,836</u>	<u>\$ 243,761</u>

**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Special Revenue Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>911</b>	
	<b><u>Communications</u></b>	<b><u>Total</u></b>
<b>Assets</b>		
Cash and		
investments	\$ 125,524	\$ 8,125,494
Receivables	176,104	1,336,738
Total assets	<u>\$ 301,628</u>	<u>\$ 9,462,232</u>
<b>Liabilities</b>		
Accounts payable	\$ 13,285	\$ 123,958
Accrued liabilities	32,159	87,125
Total liabilities	<u>45,444</u>	<u>211,083</u>
<b>Fund Balances</b>		
Restricted	256,184	4,072,482
Committed	<u>-</u>	<u>5,178,667</u>
Total fund balances	<u>256,184</u>	<u>9,251,149</u>
Total liabilities and fund balances	<u>\$ 301,628</u>	<u>\$ 9,462,232</u>



**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Special Revenue Funds**  
**For the year ended June 30, 2019**  
(all amounts are in dollars)

	<b>Building Codes - General Fund</b>	<b>Building Codes - Electrical Fund</b>	<b>County Fair Fund</b>	<b>County School Fund</b>	<b>Land Corner Preservation Fund</b>	<b>Forest Health Fund</b>
<b>Revenues</b>						
Licenses, fees, and permits	\$ 511,307	\$ 93,020	\$ 100,449	\$ -	\$ 38,208	\$ -
Intergovernmental	-	-	53,167	247,679	-	40,420
Charges for services	-	-	-	-	-	-
Fines and restitution	-	-	-	-	-	-
Grants and contributions	-	-	-	-	-	-
Investment earnings	31,667	8	3,506	1,349	1,805	7,426
Miscellaneous	215,019	2,213	7,200	-	-	-
<b>Total Revenues</b>	<b>757,993</b>	<b>95,241</b>	<b>164,322</b>	<b>249,028</b>	<b>40,013</b>	<b>47,846</b>
<b>Expenditures</b>						
Current by Department:						
Clerk	-	-	-	-	-	-
Sheriff	-	-	-	-	-	-
Administration	881,590	186,434	169,399	248,767	-	-
District attorney	-	-	-	-	-	-
Household hazardous waste	-	-	-	-	-	-
Public works	-	-	-	-	22,762	-
<b>Total expenditures</b>	<b>881,590</b>	<b>186,434</b>	<b>169,399</b>	<b>248,767</b>	<b>22,762</b>	<b>-</b>
Excess (deficiency) of revenues over (under) expenditures	(123,597)	(91,193)	(5,077)	261	17,251	47,846
<b>Other Financing Sources (Uses):</b>						
Transfers from other governments	3,700,755	996,896	-	-	-	-
Transfers from other funds	-	-	29,000	-	-	-
Transfers to other funds	(132,398)	(37,679)	-	-	-	-
<b>Total other financing sources (Uses)</b>	<b>3,568,357</b>	<b>959,217</b>	<b>29,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>3,444,760</b>	<b>868,024</b>	<b>23,923</b>	<b>261</b>	<b>17,251</b>	<b>47,846</b>
Fund balances - beginning	-	-	139,217	85	73,913	326,633
<b>Fund balances - ending</b>	<b>\$ 3,444,760</b>	<b>\$ 868,024</b>	<b>\$ 163,140</b>	<b>\$ 346</b>	<b>\$ 91,164</b>	<b>\$ 374,479</b>

**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Special Revenue Funds**  
**For the year ended June 30, 2019**  
(all amounts are in dollars)

	<b>Household Hazardous Waste Fund</b>	<b>Law Library Fund</b>	<b>Parks Fund</b>	<b>Community Corrections Fund</b>	<b>Court Facilities Security Fund</b>	<b>Youth Think/CCF Fund</b>
<b>Revenues</b>						
Licenses, fees, and permits	\$ 429,404	\$ 24,961	\$ 15,888	\$ 116,440	\$ -	\$ -
Intergovernmental	-	-	60,134	1,774,504	-	-
Charges for services	12,200	-	-	-	-	-
Fines and restitution	-	-	-	-	38,706	-
Grants and contributions	-	-	-	-	-	-
Investment earnings	11,161	3,304	6,442	22,725	3,870	-
Miscellaneous	10,856	-	-	-	-	-
Total Revenues	<u>463,621</u>	<u>28,265</u>	<u>82,464</u>	<u>1,913,669</u>	<u>42,576</u>	<u>-</u>
<b>Expenditures</b>						
Current by Department:						
Clerk	-	-	-	-	-	-
Sheriff	-	-	-	2,040,082	-	-
Administration	-	-	81,486	-	(18)	-
District attorney	-	25,211	-	-	-	-
Household hazardous waste	307,643	-	-	-	-	-
Public works	-	-	-	-	-	-
Total expenditures	<u>307,643</u>	<u>25,211</u>	<u>81,486</u>	<u>2,040,082</u>	<u>(18)</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	<u>155,978</u>	<u>3,054</u>	<u>978</u>	<u>(126,413)</u>	<u>42,594</u>	<u>-</u>
<b>Other Financing Sources (Uses):</b>						
Transfers from other governments	-	-	-	-	-	-
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	-	-	-	-	-	(111,770)
Total other financing sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(111,770)</u>
Net change in fund balances	155,978	3,054	978	(126,413)	42,594	(111,770)
Fund balances - beginning	459,288	139,025	285,122	882,125	158,299	111,770
Fund balances - ending	<u>\$ 615,266</u>	<u>\$ 142,079</u>	<u>\$ 286,100</u>	<u>\$ 755,712</u>	<u>\$ 200,893</u>	<u>\$ -</u>

**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Special Revenue Funds**  
**For the year ended June 30, 2019**  
(all amounts are in dollars)

	<b>Clerk Records Fund</b>	<b>Special Economic Development</b>	<b>District Attorney</b>	<b>Museum Fund</b>	<b>911 Communications</b>
<b>Revenues</b>					
Licenses, fees, and permits	\$ 8,074	\$ -	\$ -	\$ 35,650	\$ -
Intergovernmental	-	-	-	22,500	618,886
Charges for services	-	-	-	-	383,715
Fines and restitution	-	-	-	-	-
Grants and contributions	-	3,258,055	2,936	5,085	-
Investment earnings	853	11,336	199	5,711	4,512
Miscellaneous	-	-	-	1,012	-
<b>Total Revenues</b>	<b>8,927</b>	<b>3,269,391</b>	<b>3,135</b>	<b>69,958</b>	<b>1,007,113</b>
<b>Expenditures</b>					
Current by Department:					
Clerk	4,363	-	-	-	-
Sheriff	-	-	-	-	1,119,608
Administration	-	1,265,573	-	80,650	-
District attorney	-	-	2,062	-	-
Household hazardous waste	-	-	-	-	-
Public works	-	-	-	-	-
<b>Total expenditures</b>	<b>4,363</b>	<b>1,265,573</b>	<b>2,062</b>	<b>80,650</b>	<b>1,119,608</b>
Excess (deficiency) of revenues over (under) expenditures	<b>4,564</b>	<b>2,003,818</b>	<b>1,073</b>	<b>(10,692)</b>	<b>(112,495)</b>
<b>Other Financing Sources (Uses):</b>					
Transfers from other governments	-	-	-	-	-
Transfers from other funds	-	-	-	22,500	253,128
Transfers to other funds	-	(480,812)	-	-	(73,333)
<b>Total other financing sources (Uses)</b>	<b>-</b>	<b>(480,812)</b>	<b>-</b>	<b>22,500</b>	<b>179,795</b>
<b>Net change in fund balances</b>	<b>4,564</b>	<b>1,523,006</b>	<b>1,073</b>	<b>11,808</b>	<b>67,300</b>
<b>Fund balances - beginning</b>	<b>36,149</b>	<b>238,666</b>	<b>9,763</b>	<b>227,973</b>	<b>188,884</b>
<b>Fund balances - ending</b>	<b>\$ 40,713</b>	<b>\$ 1,761,672</b>	<b>\$ 10,836</b>	<b>\$ 239,781</b>	<b>\$ 256,184</b>

**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Special Revenue Funds**  
**For the year ended June 30, 2019**  
(all amounts are in dollars)

	<u><b>Total</b></u>
<b>Revenues</b>	
Licenses, fees, and permits	\$ 1,373,401
Intergovernmental	2,817,290
Charges for services	395,915
Fines and restitution	38,706
Grants and contributions	3,266,076
Investment earnings	115,874
Miscellaneous	236,300
Total Revenues	<u>8,243,562</u>
<b>Expenditures</b>	
Current by Department:	
Clerk	4,363
Sheriff	3,159,690
Administration	2,913,881
District attorney	27,273
Household hazardous waste	307,643
Public works	22,762
Total expenditures	<u>6,435,612</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,807,950</u>
<b>Other Financing Sources (Uses):</b>	
Transfers from other governments	4,697,651
Transfers from other funds	304,628
Transfers to other funds	<u>(835,992)</u>
Total other financing sources	
(Uses)	<u>4,166,287</u>
Net change in fund balances	5,974,237
Fund balances - beginning	3,276,912
Fund balances - ending	<u><u>\$ 9,251,149</u></u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**150 Building Codes - General Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 2,066,307	\$ 2,066,307	\$ 511,307	\$ (1,555,000)
Investment earnings	25,000	25,000	31,667	6,667
Miscellaneous	300,000	300,000	215,019	(84,981)
Total revenues	<u>2,391,307</u>	<u>2,391,307</u>	<u>757,993</u>	<u>(1,633,314)</u>
<b>Expenditures</b>				
Current:				
Administration	1,698,938	1,698,938	881,590	817,348
Contingencies	1,381,800	1,381,800	-	1,381,800
Total expenditures	<u>3,080,738</u>	<u>3,080,738</u>	<u>881,590</u>	<u>2,199,148</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(689,431)</u>	<u>(689,431)</u>	<u>(123,597)</u>	<u>565,834</u>
<b>Other Financing Sources (Uses)</b>				
Transfers from other governments	-	-	3,700,755	3,700,755
Transfers from other funds	200,000	200,000	-	(200,000)
Transfers to other funds	<u>(450,000)</u>	<u>(450,000)</u>	<u>(132,398)</u>	<u>317,602</u>
Total other financing sources (uses)	<u>(250,000)</u>	<u>(250,000)</u>	<u>3,568,357</u>	<u>3,818,357</u>
Net change in fund balances	<u>(939,431)</u>	<u>(939,431)</u>	<u>3,444,760</u>	<u>4,384,191</u>
Fund balances, budgetary basis - beginning	<u>2,621,743</u>	<u>2,621,743</u>	<u>-</u>	<u>(2,621,743)</u>
Fund balances, budgetary basis - ending	<u>\$ 1,682,312</u>	<u>\$ 1,682,312</u>	<u>\$ 3,444,760</u>	<u>\$ 1,762,448</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**150 Building Codes - Electrical Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 259,230	\$ 259,230	\$ 93,020	\$ (166,210)
Investment earnings	20,000	20,000	8	(19,992)
Miscellaneous	-	-	2,213	2,213
Total revenues	<u>279,230</u>	<u>279,230</u>	<u>95,241</u>	<u>(183,989)</u>
<b>Expenditures</b>				
Current:				
Administration	293,827	293,827	186,434	107,393
Contingencies	205,839	205,839	-	205,839
Total expenditures	<u>499,666</u>	<u>499,666</u>	<u>186,434</u>	<u>313,232</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(220,436)</u>	<u>(220,436)</u>	<u>(91,193)</u>	<u>129,243</u>
<b>Other Financing Sources (Uses)</b>				
Transfers from other governments	-	-	996,896	996,896
Transfers from other funds	200,000	200,000	-	(200,000)
Transfers to other funds	<u>(450,000)</u>	<u>(450,000)</u>	<u>(37,679)</u>	<u>412,321</u>
Total other financing sources (uses)	<u>(250,000)</u>	<u>(250,000)</u>	<u>959,217</u>	<u>1,209,217</u>
Net change in fund balances	<u>(470,436)</u>	<u>(470,436)</u>	<u>868,024</u>	<u>1,338,460</u>
Fund balances, budgetary basis - beginning	<u>655,436</u>	<u>655,436</u>	<u>-</u>	<u>(655,436)</u>
Fund balances, budgetary basis - ending	<u>\$ 185,000</u>	<u>\$ 185,000</u>	<u>\$ 868,024</u>	<u>\$ 683,024</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**203 County Fair Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 109,943	\$ 109,943	\$ 100,449	\$ (9,494)
Intergovernmental	53,167	53,167	53,167	-
Contributions and donations	18,000	18,000	-	(18,000)
Investment earnings	900	900	3,506	2,606
Miscellaneous	7,200	7,200	7,200	-
Total revenues	189,210	189,210	164,322	(24,888)
<b>Expenditures</b>				
Current:				
Administration	195,251	195,251	169,399	25,852
Contingencies	33,000	33,000	-	33,000
Total expenditures	228,251	228,251	169,399	58,852
Excess (deficiency) of revenues over (under) expenditures	(39,041)	(39,041)	(5,077)	33,964
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	29,000	29,000	29,000	-
Total other financing sources (uses)	29,000	29,000	29,000	-
Net change in fund balances	(10,041)	(10,041)	23,923	33,964
Fund balances, budgetary basis - beginning	104,106	104,106	139,217	35,111
Fund balances, budgetary basis - ending	\$ 94,065	\$ 94,065	\$ 163,140	\$ 69,075

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**204 County School Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Intergovernmental	\$ 424,040	\$ 424,040	\$ 247,679	\$ (176,361)
Investment earnings	200	200	1,349	1,149
Total revenues	424,240	424,240	249,028	(175,212)
<b>Expenditures</b>				
Current:				
Administration	424,440	424,440	248,767	175,673
Excess (deficiency) of revenues over (under) expenditures	(200)	(200)	261	461
Net change in fund balances	(200)	(200)	261	461
Fund balances, budgetary basis - beginning	200	200	85	(115)
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 346	\$ 346



**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**205 Land Corner Preservation Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 28,000	\$ 28,000	\$ 38,208	\$ 10,208
Investment earnings	900	900	1,805	905
Total revenues	28,900	28,900	40,013	11,113
<b>Expenditures</b>				
Current:				
Public Works	24,513	24,513	22,762	1,751
Contingency	39,940	39,940	-	39,940
Total expenditures	64,453	64,453	22,762	41,691
Excess (deficiency) of revenues over (under) expenditures	(35,553)	(35,553)	17,251	52,804
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(35,553)	(35,553)	17,251	52,804
Fund balances, budgetary basis - beginning	75,057	75,057	73,913	(1,144)
Fund balances, budgetary basis - ending	\$ 39,504	\$ 39,504	\$ 91,164	\$ 51,660

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**206 Forest Health Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Intergovernmental	\$ 40,267	\$ 40,267	\$ 40,420	\$ 153
Investment earnings	2,700	2,700	7,426	4,726
Total revenues	42,967	42,967	47,846	4,879
<b>Expenditures</b>				
General government:				
Materials and services	50,000	50,000	-	50,000
Contingencies	204,658	204,658	-	204,658
Excess (deficiency) of revenues over (under) expenditures	(211,691)	(211,691)	47,846	259,537
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	(119,459)	(119,459)	-	119,459
Total other financing sources (uses)	(119,459)	(119,459)	-	119,459
Net change in fund balances	(331,150)	(331,150)	47,846	378,996
Fund balances - beginning	331,150	331,150	326,633	(4,517)
Fund balances - ending	\$ -	\$ -	\$ 374,479	\$ 374,479

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**207 Household Hazardous Waste Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 420,000	\$ 420,000	\$ 429,404	\$ 9,404
Charges for services	12,200	12,200	12,200	-
Miscellaneous	8,100	13,600	10,856	(2,744)
Investment earnings	5,000	5,000	11,161	6,161
Total revenues	<u>445,300</u>	<u>450,800</u>	<u>463,621</u>	<u>12,821</u>
<b>Expenditures</b>				
Current:				
Household hazardous waste	527,028	356,801	307,643	49,158
Contingencies	<u>159,499</u>	<u>159,499</u>	<u>-</u>	<u>159,499</u>
Total expenditures	<u>686,527</u>	<u>516,300</u>	<u>307,643</u>	<u>208,657</u>
Net change in fund balances	(241,227)	(65,500)	155,978	221,478
Fund balances - beginning	<u>441,227</u>	<u>441,227</u>	<u>459,288</u>	<u>18,061</u>
Fund balances - ending	<u>\$ 200,000</u>	<u>\$ 375,727</u>	<u>\$ 615,266</u>	<u>\$ 239,539</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**209 Law Library Fund Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 30,000	\$ 30,000	\$ 24,961	\$ (5,039)
Investment earnings	1,400	1,400	3,304	1,904
Total revenues	31,400	31,400	28,265	(3,135)
<b>Expenditures</b>				
Current:				
District attorney	46,229	46,229	25,211	21,018
Contingencies	110,300	110,300	-	110,300
Total expenditures	156,529	156,529	25,211	131,318
Excess (deficiency) of revenues over (under) expenditures	(125,129)	(125,129)	3,054	128,183
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(125,129)	(125,129)	3,054	128,183
Fund balances, budgetary basis - beginning	142,625	142,625	139,025	(3,600)
Fund balances, budgetary basis - ending	\$ 17,496	\$ 17,496	\$ 142,079	\$ 124,583

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**223 Parks Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees and permits	\$ 27,000	\$ 27,000	\$ 15,888	\$ (11,112)
Intergovernmental	64,719	64,719	60,134	(4,585)
Miscellaneous	-	-	-	-
Investment income	2,000	2,000	6,442	4,442
Total revenues	<u>93,719</u>	<u>93,719</u>	<u>82,464</u>	<u>(11,255)</u>
<b>Expenditures</b>				
Current:				
Administration	144,704	144,704	81,486	63,218
Contingencies	60,000	60,000	-	60,000
Total expenditures	<u>204,704</u>	<u>204,704</u>	<u>81,486</u>	<u>123,218</u>
Net change in fund balances	(110,985)	(110,985)	978	111,963
Fund balances, budgetary basis - beginning	268,670	268,670	285,122	16,452
Fund balances, budgetary basis - ending	<u>\$ 157,685</u>	<u>\$ 157,685</u>	<u>\$ 286,100</u>	<u>\$ 128,415</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**227 Community Corrections Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses and permits	\$ 95,000	\$ 95,000	\$ 116,440	\$ 21,440
Intergovernmental	1,670,000	\$ 1,670,000	1,774,504	104,504
Reimbursements	-	-	-	-
Investment income	10,000	10,000	22,725	12,725
Total revenues	<u>1,775,000</u>	<u>1,775,000</u>	<u>1,913,669</u>	<u>138,669</u>
<b>Expenditures</b>				
Current:				
Sheriff	2,283,998	2,283,998	2,040,082	243,916
Contingencies	550,340	550,340	-	550,340
Total expenditures	<u>2,834,338</u>	<u>2,834,338</u>	<u>2,040,082</u>	<u>794,256</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,059,338)</u>	<u>(1,059,338)</u>	<u>(126,413)</u>	<u>932,925</u>
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,059,338)</u>	<u>(1,059,338)</u>	<u>(126,413)</u>	<u>932,925</u>
Fund balances, budgetary basis - beginning	<u>1,149,650</u>	<u>1,149,650</u>	<u>882,125</u>	<u>(267,525)</u>
Fund balances, budgetary basis - ending	<u>\$ 90,312</u>	<u>\$ 90,312</u>	<u>\$ 755,712</u>	<u>\$ 665,400</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**229 Court Facilities Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Fines and restitution	\$ 27,000	\$ 27,000	\$ 38,706	\$ 11,706
Investment income	2,000	2,000	3,870	1,870
Total revenues	29,000	29,000	42,576	13,576
<b>Expenditures</b>				
Current:				
Administration	43,000	43,000	(18)	43,018
Contingencies	135,562	135,562	-	135,562
Total expenditures	178,562	178,562	(18)	178,580
Net change in fund balances	(149,562)	(149,562)	42,594	192,156
Fund balances, budgetary basis - beginning	149,562	149,562	158,299	8,737
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 200,893	\$ 200,893

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**232 Youth Think Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Total revenues	-	-	-	-
<b>Expenditures</b>				
Current:				
Youth services	-	-	-	-
Total expenditures	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	-	-	-	-
Transfers to other funds	(120,000)	(120,000)	(111,770)	8,230
Total other financing sources (uses)	(120,000)	(120,000)	(111,770)	8,230
Net change in fund balances	(120,000)	(120,000)	(111,770)	8,230
Fund balances, budgetary basis - beginning	120,000	120,000	111,770	(8,230)
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ -	\$ -



**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**237 Clerk Records Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Fees	\$ 9,000	\$ 9,000	\$ 8,074	\$ (926)
Investment income	-	-	853	853
Total revenues	9,000	9,000	8,927	(73)
<b>Expenditures</b>				
Current:				
County clerk	11,550	11,550	4,363	7,187
Contingencies	34,653	34,653	-	34,653
Total expenditures	46,203	46,203	4,363	41,840
Net change in fund balances	(37,203)	(37,203)	4,564	41,767
Fund balances, budgetary basis - beginning	37,203	37,203	36,149	(1,054)
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 40,713	\$ 40,713

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**208 Special Economic Development Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Contributions and donations	\$ 2,139,225	\$ 2,139,225	\$ 3,258,055	\$ 1,118,830
Intergovernmental	-	-	-	-
Investment income	4,000	4,000	11,336	7,336
Total revenues	<u>2,143,225</u>	<u>2,143,225</u>	<u>3,269,391</u>	<u>1,126,166</u>
<b>Expenditures</b>				
Current:				
Administration	<u>1,992,924</u>	<u>1,992,924</u>	<u>1,265,573</u>	<u>727,351</u>
Excess (deficiency) of revenues over (under) expenditures	<u>150,301</u>	<u>150,301</u>	<u>2,003,818</u>	<u>1,853,517</u>
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	<u>(480,812)</u>	<u>(480,812)</u>	<u>(480,812)</u>	<u>-</u>
Total other financing sources (uses)	<u>(480,812)</u>	<u>(480,812)</u>	<u>(480,812)</u>	<u>-</u>
Net change in fund balances	<u>(330,511)</u>	<u>(330,511)</u>	<u>1,523,006</u>	<u>1,853,517</u>
Fund balances, budgetary basis - beginning	<u>254,699</u>	<u>254,699</u>	<u>238,666</u>	<u>(16,033)</u>
Fund balances, budgetary basis - ending	<u>\$ (75,812)</u>	<u>\$ (75,812)</u>	<u>\$ 1,761,672</u>	<u>\$ 1,837,484</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**210 District Attorney Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Donations and contributions	\$ 4,000	\$ 4,000	\$ 2,936	\$ (1,064)
Investment earnings	160	160	199	39
Total revenues	4,160	4,160	3,135	(1,025)
<b>Expenditures</b>				
Current:				
District attorney	15,323	15,323	2,062	13,261
Contingencies	-	-	-	-
Total expenditures	15,323	15,323	2,062	13,261
Excess (deficiency) of revenues over (under) expenditures	(11,163)	(11,163)	1,073	12,236
<b>Other Financing Sources (Uses)</b>				
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(11,163)	(11,163)	1,073	12,236
Fund balances, budgetary basis - beginning	11,163	11,163	9,763	(1,400)
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 10,836	\$ 10,836

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**211 Museum Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Licenses, fees, and permits	\$ 39,000	\$ 39,000	\$ 35,650	\$ (3,350)
Intergovernmental	22,500	22,500	22,500	-
Donations	6,500	6,500	5,085	(1,415)
Miscellaneous	18,565	18,565	1,012	(17,553)
Investment earnings	3,600	3,600	5,711	2,111
Total revenues	90,165	90,165	69,958	(20,207)
<b>Expenditures</b>				
Current:				
Administration	107,338	107,338	80,650	26,688
Contingencies	177,904	177,904	-	177,904
Total expenditures	285,242	285,242	80,650	204,592
Excess (deficiency) of revenues over (under) expenditures	(195,077)	(195,077)	(10,692)	184,385
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	22,500	22,500	22,500	-
Net change in fund balances	(172,577)	(172,577)	11,808	184,385
Fund balances, budgetary basis - beginning	231,311	231,311	227,973	(3,338)
Fund balances, budgetary basis - ending	\$ 58,734	\$ 58,734	\$ 239,781	\$ 181,047

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**220 911 Communications**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Charges for services	\$ 341,231	\$ 341,231	\$ 383,715	\$ 42,484
Intergovernmental	621,730	621,730	618,886	(2,844)
Miscellaneous	100	100	-	(100)
Investment income	900	900	4,512	3,612
Total revenues	<u>963,961</u>	<u>963,961</u>	<u>1,007,113</u>	<u>43,152</u>
<b>Expenditures</b>				
Current:				
Sheriff	1,136,646	1,136,646	1,119,608	17,038
Contingencies	62,906	62,906	-	62,906
Total expenditures	<u>1,199,552</u>	<u>1,199,552</u>	<u>1,119,608</u>	<u>79,944</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(235,591)</u>	<u>(235,591)</u>	<u>(112,495)</u>	<u>123,096</u>
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	253,129	253,129	253,128	1
Transfers to other funds	(73,333)	(73,333)	(73,333)	-
Total other financing sources (uses)	<u>179,796</u>	<u>179,796</u>	<u>179,795</u>	<u>1</u>
Net change in fund balances	<u>(55,795)</u>	<u>(55,795)</u>	<u>67,300</u>	<u>123,097</u>
Fund balances, budgetary basis - beginning	55,795	55,795	188,884	133,089
Fund balances, budgetary basis - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 256,184</u>	<u>\$ 256,186</u>

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**233 Kramer Field Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Investment income	\$ 300	\$ 300	\$ 766	\$ 466
<b>Expenditures</b>				
Current:				
Administration	34,484	34,484	-	34,484
Net change in fund balances	(34,184)	(34,184)	766	34,950
Fund balances, budgetary basis - beginning	34,184	34,184	34,667	483
Fund balances, budgetary basis - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,433</u>	<u>\$ 35,433</u>

## **RESERVE FUNDS**

The County has four reserve funds that are used for budgetary purposes only. These funds are combined with the General Fund or the Public Works Fund in the GAAP-basis financial statements.

**ROAD RESERVE FUND:** This fund is used to accumulate money for future road equipment purchases and construction projects. Resources are from interest on investments and transfers in. Expenditures are for materials and services and capital outlay. This fund is included with the Public Works Fund in the GAAP-basis financial statements.

**911 EQUIPMENT RESERVE FUND:** This fund accumulates money for the purchase of 911 equipment. Revenues are from interest on investments and transfers in. This fund is included in the General Fund in the GAAP-basis financial statements.

**FACILITY CAPITAL RESERVE FUND:** This fund accumulates money for capital expenditures required by County facilities. Resources are from interest on investments and transfers in. This fund is included in the General Fund in the GAAP-basis financial statements.

**GENERAL OPERATING RESERVE FUND:** This fund accumulates money to support operations as determined by the County Commissioners. Resources are from interest on investments and transfers in. This fund is included in the General Fund in GAAP-basis financial statements.

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**321 Road Reserve Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>			<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Actual Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Investment income	\$ 42,000	\$ 42,000	\$ 102,462	\$ 60,462
<b>Expenditures</b>				
Current:				
Public works	5,972,857	5,972,857	801,000	5,171,857
Excess (deficiency) of revenues over (under) expenditures	(5,930,857)	(5,930,857)	(698,538)	5,232,319
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	1,000,000	1,000,000	1,000,000	-
Total other financing sources (uses)	1,000,000	1,000,000	1,000,000	-
Net change in fund balances	(4,930,857)	(4,930,857)	301,462	5,232,319
Fund balances, budgetary basis - beginning	4,930,857	4,930,857	4,999,311	68,454
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 5,300,773	\$ 5,300,773



**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**324 911 Equipment Reserve Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>			<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Actual Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Investment income	\$ 790	\$ 790	\$ 1,287	\$ 497
<b>Expenditures</b>				
Current:				
Sheriff	30,000	30,000	-	30,000
Contingencies	32,435	32,435	-	32,435
Total expenditures	62,435	62,435	-	62,435
Excess (deficiency) of revenues over (under) expenditures	(61,645)	(61,645)	1,287	62,932
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	30,000	30,000	30,000	-
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	30,000	30,000	30,000	-
Net change in fund balances	(31,645)	(31,645)	31,287	62,932
Fund balances, budgetary basis - beginning	31,645	31,645	32,792	1,147
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 64,079	\$ 64,079

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**326 Facility Capital Reserve Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>			<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Actual Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Investment income	\$ 50,000	\$ 50,000	\$ 139,725	\$ 89,725
Miscellaneous	-	-	315,590	315,590
Total revenues	50,000	50,000	455,315	405,315
<b>Expenditures</b>				
Current:				
Administration	4,633,223	4,633,223	-	4,633,223
Excess (deficiency) of revenues over (under) expenditures	(4,583,223)	(4,583,223)	455,315	5,038,538
<b>Other Financing Sources (Uses)</b>				
Interfund Loans			-	
Transfers to other funds	-	-	-	-
Transfers from other funds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(4,583,223)	(4,583,223)	455,315	5,038,538
Fund balances, budgetary basis - beginning	4,583,223	4,583,223	2,336,517	(2,246,706)
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 2,791,832	\$ 2,791,832

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**327 General Operating Reserve Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Investment Income	\$ 25,000	\$ 25,000	\$ 76,112	\$ 51,112
Miscellaneous	-	-	-	-
Total revenues	25,000	25,000	76,112	51,112
<b>Expenditures</b>				
Current:				
Administration	8,239,125	8,239,125	3,241,256	4,997,869
Contingencies	-	-	-	-
Total expenditures	8,239,125	8,239,125	3,241,256	4,997,869
Excess (deficiency) of revenues over (under) expenditures	(8,214,125)	(8,214,125)	(3,165,144)	5,048,981
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	3,367,866	3,367,866	3,367,866	-
Total other financing sources (uses)	3,367,866	3,367,866	3,367,866	-
Net change in fund balances	(4,846,259)	(4,846,259)	202,722	5,048,981
Fund balances, budgetary basis - beginning	4,846,259	4,846,259	5,056,029	209,770
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 5,258,751	\$ 5,258,751

**Wasco County, Oregon**  
**Combining Balance Sheet**  
**Non-Major Capital Project Funds**  
**June 30, 2020**  
(all amounts are in dollars)

	<b>Capital Acquisitions Fund</b>	<b>Total Capital Project Funds</b>
<b>Assets</b>		
Cash and investments	3,941,480	3,941,480
Receivables	-	-
Total assets	<u>3,941,480</u>	<u>3,941,480</u>
<b>Liabilities</b>		
Accounts payable	-	-
Accrued liabilities	-	-
Unearned revenue	-	-
Advances from other funds	-	-
Total liabilities	<u>-</u>	<u>-</u>
<b>Fund Balances</b>		
Restricted	-	-
Assigned	3,941,480	3,941,480
Total fund balances	<u>3,941,480</u>	<u>3,941,480</u>
Total liabilities and fund balances	<u>3,941,480</u>	<u>3,941,480</u>

**Wasco County, Oregon**  
**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Non-Major Capital Project Funds**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Capital Acquisitions Funds</b>	<b>CDBG Grant Funds</b>	<b>Total Capital Project Funds</b>
<b>Revenues</b>			
Investment Earnings	\$ 84,293	\$ -	\$ 84,293
Grants and donations	-	19,117	19,117
Contributions	-	338,937	338,937
Total Revenues	<u>84,293</u>	<u>358,054</u>	<u>442,347</u>
<b>Expenditures</b>			
Current:			
Administration	<u>45,701</u>	<u>384,950</u>	<u>430,651</u>
Excess (deficiency) of revenues over (under) expenditures	<u>38,592</u>	<u>(26,896)</u>	<u>11,696</u>
<b>Other Financing Sources:</b>			
Loan proceeds	-	-	-
Transfers from other funds	-	-	-
Total other financing sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>
Total :	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>38,592</u>	<u>(26,896)</u>	<u>11,696</u>
Fund balances - beginning	<u>3,902,888</u>	<u>26,896</u>	<u>3,929,784</u>
Fund balances - ending	<u><u>\$ 3,941,480</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 3,941,480</u></u>

**CAPITAL PROJECT FUNDS**  
**NONMAJOR GOVERNMENTAL FUNDS**

**CAPITAL ACQUISITIONS FUND:** This fund accumulates money for future capital improvements. Resources are from interest on investments and transfers in.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):** This fund accounts for a federal grant to be used for construction of a building on behalf of the Mid-Columbia Center for Living.

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**322 Capital Acquisition Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Investment income	\$ 29,000	\$ 29,000	\$ 84,293	\$ 55,293
<b>Expenditures</b>				
Current:				
Administration	3,852,873	3,852,873	45,701	3,807,172
Excess (deficiency) of revenues over (under) expenditures	(3,823,873)	(3,823,873)	38,592	3,862,465
<b>Other Financing Sources (Uses)</b>				
Transfers from other funds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(3,823,873)	(3,823,873)	38,592	3,862,465
Fund balances, budgetary basis - beginning	3,823,873	3,823,873	3,902,888	79,015
Fund balances, budgetary basis - ending	\$ -	\$ -	\$ 3,941,480	\$ 3,941,480

**Wasco County, Oregon**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual - Budgetary Basis**  
**330 CDBG Grant Fund**  
**For the year ended June 30, 2020**  
(all amounts are in dollars)

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Investment income	\$ 300	\$ 300	\$ -	\$ (300)
Grants	142,438	142,438	19,117	(123,321)
Contributions	-	-	338,937	338,937
Total revenues	<u>142,738</u>	<u>142,738</u>	<u>358,054</u>	<u>215,316</u>
<b>Expenditures</b>				
Current:				
Administration	560,000	560,000	384,950	175,050
Contingencies	-	-	-	-
Total expenditures	<u>560,000</u>	<u>560,000</u>	<u>384,950</u>	<u>175,050</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(417,262)</u>	<u>(417,262)</u>	<u>(26,896)</u>	<u>390,366</u>
<b>Other Financing Sources (Uses)</b>				
Loan proceeds	417,262	417,262	-	(417,262)
Total other financing sources (uses)	<u>417,262</u>	<u>417,262</u>	<u>-</u>	<u>(417,262)</u>
Net change in fund balances	-	-	(26,896)	(26,896)
Fund balances, budgetary basis - beginning	-	-	26,896	26,896
Fund balances, budgetary basis - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**Schedule of Changes In Assets and Liabilities****Agency Funds****For the year ended June 30, 2020**

(all amounts in dollars)

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>
<b>Assets</b>				
Cash with treasurer	6,084,006	87,819,372	91,646,867	2,256,511
Taxes receivable	1,645,102	29,707,996	29,750,687	1,602,411
Total assets	<u>7,729,108</u>	<u>117,527,368</u>	<u>121,397,554</u>	<u>3,858,922</u>
<b>Liabilities</b>				
Due to other governments	7,729,108	117,527,368	121,397,554	3,858,922
Total liabilities	<u>7,729,108</u>	<u>117,527,368</u>	<u>121,397,554</u>	<u>3,858,922</u>

**Schedule of Accountability of Elected Officials**  
**For year ended June 30, 2020**

	<u>County Treasurer</u>	<u>County Clerk</u>	<u>County Sheriff</u>	<u>Assessor/Tax Collector</u>
Beginning Balance	38,039,352	200	200	150
Receipts	28,456,347	331,973	5,335,342	803,251
Disbursements	<u>(26,158,596)</u>	<u>(331,973)</u>	<u>(5,335,342)</u>	<u>(803,251)</u>
Ending Balance	<u><u>40,337,103</u></u>	<u><u>200</u></u>	<u><u>200</u></u>	<u><u>150</u></u>

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### **Independent Auditor's Report Required by Oregon State Regulations**

We have audited the basic financial statements of Wasco County as of and for the year ended June 30, 2020, and have issued our report thereon dated December 2, 2020. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards.

#### **Compliance**

As part of obtaining reasonable assurance about whether the Wasco County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295)
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Highway revenues used for public highways, roads, and streets.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe Wasco County was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

#### **OAR 162-10-0230 Internal Control**

In planning and performing our audit, we considered the internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

This report is intended solely for the information and use of the Council, Audit Committee, management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

Kenneth Allen, CPA  
PAULY, ROGERS AND CO., P.C.



## AGENDA ITEM

### District Meetings

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[LINK TO WASCO COUNTY LIBRARY SERVICE DISTRICT BOARD PACKET](#)

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[LINK TO WASCO COUNTY 4H & EXTENSION SERVICE DISTRICT BOARD PACKET](#)

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## AGENDA ITEM

### Executive Session

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[PURSUANT TO ORS 192.660\(2\)\(H\) CONFERRING WITH LEGAL COUNSEL](#)

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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