



AGENDA: REGULAR SESSION

WEDNESDAY, JULY 17, 2019

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE 511 WASHINGTON STREET, SUITE 302, THE DALLES, OR

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u>ORMAP Agreement</u> ; <u>Leadership Summit Notes</u> ; <u>Property Sales</u> ; <u>Appointments</u> ; <u>Finance Report</u> <u>Consent Agenda</u> (Items of a routine nature: minutes, documents, items previously discussed.) <u>Minutes: 5.22.2019 Town Hall</u> ; <u>6.26.2019 Special Session</u> ; <u>7.3.2019 Regular Session</u>
9:30 a.m.	<u>Planning Ordinance 19-005 2nd Hearing</u> – Kelly Howsley-Glover
9:40 a.m.	<u>Fair Board Strategic Plan</u> – Carrie Pipinich/Collena Tenold-Sauter
10:00 a.m.	<u>Skills Center Update</u> – Dan Spatz
10:15 a.m.	<u>Executive Session pursuant to 192.660(2)(h) Conferring with Legal Counsel</u>
10:30 a.m.	<u>Work Session</u>
	BREAK
5:30 p.m.	<u>Wasco County 2nd Amendment Resolution</u> to be held in Courtroom 301 in the Wasco County Courthouse
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 17, 2019

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance.

Discussion Item – ORMAP Agreement

Survey Technician Ivan Donahue reviewed the memo included in the packet along with the map. He added that they have hired two high school students as summer temps to do the work on the ground for the remapping project.

Vice-Chair Hege asked for an explanation of the exception areas. Mr. Donahue stated that the Warm Springs Reservation and the National Forest are untaxable county lots; there are no survey controls or mapping for those areas. Vice-Chair Hege asked if the lines could be off for those areas. County Surveyor Brad Cross explained that the precision mapping would not be the same as these would be township-scale maps; the amount of effort that would be required would not be worth the investment of time and money.

Planning Director Angie Brewer added that we do not have rules that apply to the Tribe but there are some private holdings on the reservation. Vice-Chair Hege asked if there are tax lots on the reservation. Ms. Brewer replied that she believes there are tax lots that can be viewed but they may not be parcels; there is some ownership.

Vice-Chair Hege asked if there is some possibility of us doing the mapping in-house. County Assessor Jill Amery responded that the current ORMAP agreement was written to allow us time to determine who will do the mapping. She said it will

take Harney County 30-60 days to determine if they have the capacity. She stated she and others are exploring other avenues as well. We have the option of a one-year extension from the State to get the work done. Mr. Cross added that there may be ORMAP funding available to train someone to do the mapping in-house.

{{{Chair Kramer moved to approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #DOR-185-19. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – Leadership Summit Notes

Vice-Chair Hege commented that this is an outstanding record of what happened. He noted that on page 22 the enterprise zone payment was \$800,000 rather than \$850,000.

{{{Commissioner Schwartz moved to approve the 2019 Wasco County Management Team Leadership Summit Session Notes with the noted correction. Vice-Chair Hege seconded the motion which passed unanimously.}}}

County Clerk Lisa Gambée announced that two recall petitions have been filed against Governor Kate Brown. If either goes through, there will be a November election. There may also be a January election making 4 elections in a 12-month period – three in this fiscal year and one in next fiscal year. She stated we are budgeted for two elections in this fiscal year. We would be reimbursed but it would take some time.

Ms. Gambée went on to say the January election is about school funding. There is a group working to put it on the ballot for voters in a referral. Some of the school funding was opposed by manufacturers; they may withdraw their opposition. If that is the case, the January election could be cancelled.

Discussion Item – Property Sales

Ms. Amery said there is a triangle-shaped piece of property that qualifies to be sold in a sealed bid to adjoining property owners. She suggested a minimum bid of \$1,000 to recover County costs.

Commissioner Schwartz asked if there is a building on the property. Ms. Amery replied that this piece of property had previously belonged to the same owner as the property to the east. When that property was sold, they failed to sell the smaller piece with it. There may be a small shed on the smaller piece being sold

now.

Vice-Chair Hege asked if this is part of a right-of-way. Ms. Amery responded affirmatively. Vice-Chair Hege asked that if it were part of the lot, would it be buildable. Ms. Brewer replied that it would not but they may be able to vacate it. Our policy is to have them cancel and combine but the zoning will be complicated.

{{{Vice-Chair Hege moved to approve going forward with the sale of the property with a minimum bid of \$1,000. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Ms. Amery reported a request by the contiguous property owners to purchase the VFW property. She said she had hoped to get through the process today but has been waiting for a legal opinion. She asked the Board to consider approving it now pending legal review so it can move forward. She explained that one of the buyers is a Planning Commissioner – County Counsel sees no liability for the County. The buyer has disclosed the purchase to the Ethics Commission. The bid is \$20,000 and has already been wired to the County.

{{{Vice-Chair Hege moved to approve the sale of the VFW property pending legal approval of the necessary documents. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Agenda Item – Ordinance 19-005

Chair Kramer opened the hearing at 9:05 a.m. He explained the process for the hearing and asked the following questions:

Does any Commission member wish to disqualify themselves for any personal or financial interest in this matter? There were none.

Does any member of the audience wish to challenge the right of any Commission member to hear this matter? There were none.

Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.

Long-Range Planner Dr. Kelly Howsley-Glover stated there is no new information; she is here to answer questions.

Vice-Chair Hege said he did some research on the number of short-term rental units – a lot of them are one owner with several rentals on the same property. He said he is not convinced this is a big issue and he does not like the idea of making regulations that are unnecessary. He said he would like to change the language saying we “shall” adopt regulations to we “may” adopt regulations.

Commissioner Schwartz noted there was a lot of public input indicating they want the use allowed but regulated. She stated that she does not disagree with the language change.

Dr. Howsley-Glover said the “shall” demonstrates our intent to look at short-term rentals in the LUDO with the intention of adding it to the uses. Ms. Brewer added that part of the reason we heard so clearly from the public is that investors have no confidence since it is neither allowed nor prohibited. This way we can make sure the use is lawful, whether or not it is regulated.

Mr. Stone suggested we change “regulate” to “address.” Vice-Chair Hege replied that that change would be fine.

{{Vice-Chair Hege moved to approve Ordinance 19-005 in the matter of the Wasco County Planning Commission’s request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to Land Use Planning Goals 10 and 14 in Chapters 10 and 14 of Wasco County 2040, the Comprehensive Plan (file number 921- 18-000214), changing the language in the short-term rental section from “shall regulate” to “shall address.” Commissioner Schwartz seconded the motion which passed unanimously.}}

The hearing was closed at 9:44 a.m.

Agenda Item – CGCC Skills Center Update
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Columbia Gorge Community College Resource Development Director Dan Spatz reviewed a presentation (attached) regarding plans to build an on-campus skills center.

Commissioner Schwartz asked if the housing and skills center have been combined into one building. Mr. Spatz replied that they are separate.

Vice-Chair Hege asked who has been engaged for geotech services. Mr. Spatz

responded that they have hired Earth Engineers.

Vice-Chair Hege noted that the RFP has no budget for the project management team. Mr. Spatz stated that it was included in their proposal.

Commissioner Schwartz observed that there is nothing in this timeline for the programming. Mr. Spatz responded that they plan to have that information by a certain time. He said they are working out the priorities; currently exploring aviation mechanics. He said some of the other programs being considered are welding, diesel mechanics, HVAC and construction. He added that they are also looking at a cost savings for the housing – perhaps modular units and/or reducing the number of units to achieve a 90-95% occupancy rate.

Discussion List - Appointments

Ms. White reminded the Board of the IGA they recently approved for the formation of the Forest Classification Committee. The agreement includes requirements for Hood River and Wasco County to appoint two members each to serve on the Committee. At the previous meeting, the Board was in consensus for Chair Kramer to be one of the two appointments. Dave Anderson served previously and Unit Forester Kristin Dodd encouraged his reappointment as he has history and context that will support the process.

{{Vice-Chair Hege moved to approve Orders 19-106 and 19-107 appointing Steve Kramer and Dave Anderson to the Wasco/Hood River Forestland Classification Committee. Commissioner Schwartz seconded the motion which passed unanimously.}}

Ms. White explained that there is a vacancy on both the Special Transportation Funds Advisory Committee and the Statewide Transportation Improvement Funds Advisory Committee. She stated that MCEDD is very excited about these appointments as Mr. Holycross has a planning and transit background and brings the perspective of someone who navigates the world with a disability. She added that in the future, MCEDD hopes to combine the two committees into one to avoid the double appointments with differing terms.

{{Commissioner Schwartz moved to approve Orders 19-108 and 19-109 appointing Jim Holycross to the Wasco County Special Transportation Funds Advisory Committee and the Statewide Transportation Improvement Funds Advisory Committee. Vice-Chair Hege seconded the motion which passed unanimously.}}

Agenda Item – Fair Board Strategic Plan

MCEDD RARE Tatiana Eckhart said MCEDD has worked with the Fair Board to develop a strategic Plan for the Fair and Hunt Park. She stated that for over a century Hunt Park has served as a gathering place. As they worked on the plan, they looked at ways to enhance and maximize utilization year round. The plan focuses on actions to support a sustainable fair organization and year-round use of the facility. Ms. Eckhart continued her review of the plan.

Fair Board President Collena Tenold-Sauter stated the process gave the Board more focus and helped them to move forward. She said the well-thought-out process included stakeholder input and provided a lot of useful data. The final document will support grant applications. She said they appreciate the Board of Commissioners review and welcome their comments.

Commissioner Schwartz said it is a great document – there is a lot of work to be done, but it is encouraging. She commented that she is impressed by the work each board member does to put on the fair. She stated that more help would be good.

Ms. Tenold-Sauter reported that last year they were able to hire a media specialist which made the marketing more effective. She said they got a very good price for the work.

MCEDD Project Manager Carrie Pipinich noted that one of the reasons the plan suggests adding two members to the Board is to acknowledge the amount of work it takes to put on the Fair, plus the Plan adds on to that.

Vice-Chair Hege asked if they felt there was good input from the Fair Board and 4H. Ms. Eckhart replied that there was a fair amount of feedback. She reported that they met with 4H leaders and attended one of their meetings for feedback. Ms. Pipinich added that they also went to the Extension office. She said they tried to focus on how the facility is used year-round.

Vice-Chair Hege observed that the citizens of Tygh Valley are critical partners; they have questions and concerns. He asked if input was gathered from that group. Ms. Pipinich replied affirmatively saying they hope to get more once they post the Plan online.

Vice-Chair Hege noted reduced participation in the SWOTT analysis. He asked

how they plan to improve the relationship with 4H. He commented that they are critically important and feel they do not have a voice. Ms. Tenold-Sauter replied that there are a couple of contentious items that specific people are unhappy about. She stated she went to the 4H pre-fair meeting to talk to leaders; it went well and the feedback was good. She reported that they have a lot more 4H leaders attending Fair Board meetings. She said that it is a balance between goals for the two organizations. She stated there have also been communication problems that Lynette Black has been great about improving. She said she thinks it's getting better as members of the two organizations attend each other's meetings.

Vice-Chair Hege expressed his appreciation for the improved relationship. He suggested that if they add two positions to the Fair Board, they should consider making one of them a representative from 4H. Ms. Tenold-Sauter reported they have tried to recruit for that but they don't seem to have the time. Vice-Chair Hege said that the Fair Board would create the position, but it would be 4H's job to fill it.

Tygh Valley resident Bill Brackman stated he has lived adjacent to the Fair Grounds for 15 years. He reported that the facility is deteriorating rapidly and is significantly worse than when he moved there. He said the Fair Board, which works very hard to put on the Fair, does not have the skills, time or money to improve the facility. He observed that it will take staff to do that. He reported visiting fair grounds at other counties and found them in much better condition. He said Crook County has 5-7 full-time, year-round staff. Chair Kramer noted that Crook County supports that with proceeds from the race track.

Ms. Gambee, also a resident of Tygh Valley, agreed that Hunt Park will need infrastructure improvements for expanded uses. She observed that the Board often is challenged to get a quorum for meetings as the members are all ag people who are at their busiest in the months around the Fair. She said the Strategic Plan provides a path forward but it is very ambitious and probably not achievable by a board of five.

Mr. Stone said the park/fair is supported by lottery funding and RV park funding. He reported that work has been done on the grounds – the Ken Wood kitchen was two years ago; prior to that was the RV expansion. In the future there will be upgrades to water and electrical systems. He said the work is slow and challenging; we have to have grants or take money from the general fund. He stated the buildings are 100 years old – some just need to be torn down and

rebuilt.

Mr. Stone went on to say that this process sets the stage for improvements – it is why the County invested dollars to have MCEDD work with the Fair Board. He said he agrees the Board needs to go to seven members with some component of marketing management and an onsite caretaker. He explained that it will be a redistribution of existing funds unless we can obtain grant funding. He said he is very pleased they are doing this work which will be a good foundation for grant applications.

Mr. Stone continued by saying we are also working with the Soil and Water Conservation District to resolve some of the water issues common to that region of the county. They are trying to remove irrigation ditches and replace them with wells.

Chair Kramer recessed the session at 10:50 a.m.

The session reconvened at 10:53 a.m.

Agenda Item – Budget Adjustment
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Finance Director Mike Middleton reviewed the memo included in the Board Packet.

Youth Think Prevention Coordinator Debby Jones said this has been a great learning experience for her; Mr. Middleton has been very helpful and supportive.

Mr. Stone commented that these grants need to go through project accounting to prevent this from happening. Chair Hege asked what steps are in place to prevent this occurrence. Mr. Middleton replied that he had not expected such a large draw down in the last month of the fiscal year. He said he will be working with Ms. Jones and monitoring the fund more closely. Ms. Jones added that this is the first time some of the Youth Think funds had to be dispersed to another entity. She said she had not communicated well with the Youth Services Director because she did not understand the finance process.

*****The Board was in consensus for the Finance Director to make the proposed adjustments in the Surveyor Fund and the Youth Think Fund.*****

Chair Kramer announced that the scheduled Executive Session has been

cancelled.

Agenda Item - Work Session

Chair Kramer opened a Work Session at 11:15 a.m.

HAZARDOUS WASTE PROGRAM

Ms. Brewer announced that the Tri-County Hazardous Waste Steering Committee has met and would like to move to an option to divert batteries for recycling. There will be an agreement that the Steering Committee would like Wasco County to execute as the lead agency.

Ms. Brewer went on to say that the existing recycling agreement was executed in 2010 and will need to be updated. In the meantime, we get a pricing sheet associated with the agreement. Historically, the HHW Coordinator has signed the annual rate sheet; she asked if the Board wants to see that as well.

Chair Kramer commented that the battery agreement will be a significant cost savings.

{{{Vice-Chair Hege moved to approve the battery recycling agreement pending legal review. Commissioner Schwartz seconded the motion which passed unanimously.}}}

*****The Board was in consensus to have the annual price sheet associated with the recycling program reviewed and approved by the Tri-County Hazardous Waste Steering Committee.*****

Discussion ensued regarding the recycling market. Chair Kramer reported that Waste Connections is working with us toward a solution. He said he is hoping the Governor will sign the plastic bag bill which will remove our number one contaminant; plastic straws and a medicine take-back bill are also on her desk.

URBAN VISIONING

Chair Kramer reported that he voted to keep Urban Renewal as an advisory committee to remain under the supervision of the city Council. Commissioner Schwartz noted that Urban Renewal became frustrated when City Council would vote down their projects. She asked what would be the adverse consequences.

Chair Kramer replied that is how it is supposed to work – the Committee is responsible to the Council and the Council is responsible to the people. Making them independent removes them from public accountability.

BLUE ZONES

Chair Kramer stated that he does not have the time to continue his participation in the Blue Zones project nor does he see any value in it. He said this is really a City of The Dalles program and the County was engaged in this kind of work long before the Blue Zones. We don't need to pay a for-profit organization to do work we can do ourselves. He reported that the Blue Zones staff would like to have perspective from at least one commissioner. He said he does not know who will pay for the work once the initial three years are completed. Ms. Brewer noted that for the money spent, Public Health could have hired someone full-time to do this work.

SHERMAN COUNTY BUILDING CODES

Vice-Chair Hege reported having met with commissioners from Sherman County along with Wasco County Building Official John Rodriguez and Mr. Stone. He said they were advised that if they want us to do something, they will have to make a formal request. He said they have not made that request but meet today; he expects to hear from them after that meeting.

Mr. Stone reported meeting with Gilliam, Wheeler and Sherman County about the Building Codes reserve funds, discussing the history and distribution. He said they agreed to consider a 10% distribution for Gilliam and Sherman County; Wheeler is going with the State. He said he is not confident that Gilliam will accept that distribution model although it is a significant increase to the State calculation. We have received payment from the State for the Wasco County work they have taken in.

ADMINISTRATIVE SERVICES DIRECTOR

Mr. Stone reported that the Facilities Manager has announced he will retire at the end of the year. He said he and Human Resources Manager Nichole Biechler have been working to create a new position that would increase the capacity of facilities leadership to include PIO, grant writing, marketing, managing the Fair and Museum and taking on project management for QLife. He said his goal is for the

new position to be a wash regarding costs by pulling from the departments it supports. That may not be entirely possible, but there will be some offset. The primary role would still be facilities with an expanded look at future planning.

Ms. Biechler observed that this is not really a new position. Rather it is a combination of the Facility Manager and the role Mr. Stone played prior to becoming the Administrative Officer. She stated that for succession planning there is some urgency to fill the position in time to transfer the institutional knowledge from the current Facilities Manager.

Mr. Middleton added that the Fair and Museum will benefit from the guidance as both are currently managed by volunteer boards.

*****The Board was in consensus to move forward with the new Administrative Officer position for posting by the end of August.*****

COMPENSATION – DEPUTIES/SERGEANTS

Commissioner Schwartz commented that we need patrol sergeants – at present we have none. She referenced a memo from CIS to Sheriff Magill.

Discussion ensued around a variety of strategies to address the situation. Commissioner Schwartz said she is concerned about the pay discrepancy between patrol deputies and sergeants. Ms. Biechler observed that morale is low in that department and she is concerned about overloading the remaining sergeant. Mr. Stone stated that we need to make these adjustments through our compensation program, not through public opinion – we have a professional who looks at these issues considering the organization as a whole. Mr. Stone went on to say that staff has been working on this issue; pay equity has changed the conversation. He said this should be filtered through HR Answers.

Vice-Chair Hege noted the Board does not deal with the day-to-day; we look to staff to do the leg work. This problem is not easy to fix and it needs to be fixed. He said it is irritating that there was a memo in May that the Board and Administrative Officer have not seen – that is a breakdown in communication that needs to be addressed. He stated that Mr. Stone should have received all of this information. Mr. Stone agreed, saying he should have been advised prior to the contact with the insurance company. Chair Kramer concurred saying it is unacceptable.

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SOUTH COUNTY DEPUTY

Discussion occurred regarding the committee meeting about staffing in the Sheriff's Department. Commissioner Schwartz said she would like to have more information and be able to ask questions.

Vice-Chair Hege offered to step off of the committee in order to allow Commissioner Schwartz to step on. He said this will not be a quick process – it will take several months. Mr. Stone advised that Commissioner Schwartz can get updates from Vice-Chair Hege and can send constituents to him with their questions.

Commissioner Schwartz suggested that Vice-Chair Hege may be more qualified to serve on the committee but the disadvantage is that she won't have the opportunity to ask questions. Vice-Chair Hege said he will intensify his efforts to communicate and can carry the questions to the group. Commissioner Schwartz offered to attend any meetings Vice-Chair Hege cannot.

PACIFIC POWER

Commissioner Schwartz said she would participate in the Pacific Power Table Top Exercise.

COMMISSION CALL

Vice-Chair Hege reported that the NACo Conference was good. He mentioned one or two sessions that were particularly memorable. He noted that AOC's disorganization at the conference was frustrating to him and others. He stated he plans to write a letter to the AOC Board regarding their national leadership recruitment – if other members of the Board of Commissioners are interested in signing, he will offer that opportunity. Chair Kramer said he would be happy to sign.

Vice-Chair Hege announced that he is involved in an ethics complaint due to the improper noticing of an executive session at Mid-Columbia Center for Living. He said there will likely be a letter of education with additional ethics training. He advised that Commissioners make sure the Boards on which they serve have staff that know what they are doing.

Chair Kramer recessed the meeting at 1:53 p.m.

The session resumed at 5:30 p.m. in Room 301 of the Courthouse.

Agenda Item – 2nd Amendment Resolution

Chair Kramer announced that the Board wants to hear from the public. He said that there is a sign-in sheet for those who wish to speak. Speakers are to remain civil and respectful and will be allowed 2-3 minutes. He said that if someone has already expressed a viewpoint similar to yours, please do not repeat – merely express your agreement.

Brent Knoff submitted and read a written statement (attached).

Michael Knoff said that 17 signed a pledge to honor, protect and defend the constitution as written. He said he stands by that.

Mike Courtney submitted and read a written statement (attached).

Eric Schmidt said he is here on behalf of The Dalles Rifle and Pistol Club; he submitted and read a written statement (attached).

Steve Murray identified himself as a veteran and said he own several guns and has hunted since young. He said he opposes the resolution. The Commissioners took an oath to support the constitution – this calls out one amendment. These matters are left to the Supreme Court; the resolution would exceed the Board's authority. The Supreme Court will decide if it is lawful or not. If we get to that point, then we can ignore all laws we do not care for it. Leave it to the Supreme Court.

Vice-Chair Hege asked County Counsel to respond. Does the resolution say that we will not follow the law? County Counsel Brad Timmons said the resolution just recognizes the authority of the constitution.

Erin Vance questioned the wording of the resolution. Paragraph 3 and 4 outline what is written in the constitution - to that end, they are redundant as the 2nd amendment is part of the constitution as a whole. Paragraph 5 says the majority of guns will never be used in a crime – that needs data to support it otherwise it is just an opinion. The 1st statement affirms its support for “rights” – the word “responsibility” is as important as “rights” and “liberties.” We need to have responsible gun owners and law enforcement is responsible to enforce the laws.

ORS 166.170 has two sections: First says it expressly grants the authority to regulate guns solely in the legislative assembly; Second section says no county, city or municipality can enact civil or criminal ordinances that supersede or is contrary to state law. An article or amendment grants the authority to pass laws so long as they obey the state and federal constitution. I do not support an ordinance but if you do pass this resolution as a statement – I would suggest you tighten up the language to support both state and federal constitution.

Claude Davis said he wants to know who started this. I assume you took an oath to uphold the constitution.

Dan Brophy said he has the heartfelt desire to retain the second amendment as written in all cases and at all times. A lot of us fought for that.

Connie Krummrich submitted and read a written statement (attached).

Matthew Chasen said he is writing a rebuttal to those who oppose the second amendment. Let's go back 229 years when it was signed. They attempted to have the forethought on any situation citizens would encounter and wrote laws for all citizens. All were enacted in the level of importance. When laws are written and passed, the most important are first. Without one the other cannot stand. If the words are altered or misconstrued it is a 230 year mistake. I believe when they wrote it was to defend against tyranny – to speak your mind and defend yourself. The right to bear arms "shall not be infringed" This country is the envy of the civilized world.

Eugene Sherar submitted a 1956 paper made by the County Court to work on the old cannery building and turn it into a rifle range. When you go to the 1st and 2nd amendment, the first thing the British tried to do was to take the weapons. The 1st amendment is supported by the second amendment. The fourth is about seizure of property. I don't think that crazy people or criminals should have guns, but others should. The 10th amendment reserves the rights to the people if the state goes against the federal constitution.

Lisa Nevara, a retired Nurse Practitioner, said she and neighbors were held up by guns and were witness to domestic violence. She said she feels strongly that the right to own guns should not outweigh the right to be safe. The AMA and Nurses Association support sensible gun laws. Public health did the best job of stating what we can do to prevent gun violence.

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Erin Haines of The Dalles thanked the Board for all they have done in consideration of this resolution and the respect for the public forum and the support it shows. I urge you to consider Mr. Courtney's statement. Part the funds for enforcing the gun safety laws would be county funding; that funding could go to support mental health – that is where the funding would help. We isolated it to review because it is the one being discussed. I have 250 signatures that support the resolution/ordinance (attached).

John Rogers of Mosier: I have lived here for 4 years. What troubles me is that this resolution is a stop gap to an ordinance. The ordinance would give authority to the Sheriff. The reason we have a constitutional government is to not allow one person to be in charge. That would undermine the rule of law. The resolution is a slippery slope. You already took an oath to support the constitution.

Vice-Chair Hege asked what ordinance he is referencing. Mr. Rogers replied it is the one that was submitted.

Steve Cassus of Mosier: When I read the ORS that govern the use of firearms I could see that a lot of thought went into those laws. It is difficult to both enforce safety and to ensure the 2nd amendment rights. I think you are tiptoeing into something that will detract from that. You need to be cautious and thoughtful.

Rob Barnett: I have been a security enforcement officer and did not as a kid understand the 2nd amendment until 9-1-1. The 2nd amendment supports all the others. Our military has fought and died to protect it. We stand ready as citizens to step up to defend ourselves and our community. I know decisions are difficult – thank you for listening.

Debbie Farrer: I understand the purpose is to comment on the resolution. I support 2nd amendment rights. A citizen asked the county to consider to an ordinance that would ask Law Enforcement to ignore the law – the three-percenters and oath keepers. They support lawlessness. I appreciate the intent to affirm support for the law of the land. You cannot single out one or two laws. "Strongly?" Does this mean that you would be less supportive of other laws? You took an oath to uphold the constitution – this is redundant, and could be misconstrued. No resolution would be better than this resolution. If you want to pass a resolution, then pass one supporting all laws.

Bob Hakrill: To the petitioners - I have to say, I think thou doth protest too much.

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Everyone is an advocate of supporting the 2nd amendment. I am a citizen and that means being willing to follow the constitution. All agree to abide by the governing agencies above them. This resolution is a very slippery slope – does the State not have to abide by federal laws, the counties do not have follow state law and citizens can choose what they want to follow? Let's let the legislators and scholars hash this out.

Bruce Schwartz – All has been said.

Rusty Whitney: I support 2nd amendment. My dad taught me how to shoot at the age of six. Gun control confuses me – some states are more successful than others in preventing unwanted deaths. But many times it is impossible to enforce. He provided a chart (attached) looking at the number of gun deaths compared to the strictness of the gun laws. Hawaii has the lowest death rate and the most guns per citizen.

Marilyn Wilks submitted and read a written statement (attached).

Judy Merrill: Thank each one and those who shared their professional experiences. A friend shared this story – back in the 1700s there were horse and buggies. There were not regulations; there was no need. Then came the automobile. Over time there have been a lot of rules and regulations to make us safe. The rules are still changing to improve safety. Safety belts, car seats, etc. I agree that this is a slippery slope.

Serena Smith – A well-regulated militia is allowed in the law already. My first response to the resolution is that if you are not law abiding, you should not be able to own guns. Presumably, law enforcement are law abiding citizens who will do their job and enforce the law

Cathleen Cantrell submitted and read a written statement (attached).

Joann Ward – I wish we would get away from black and white thinking. People who want gun safety laws are just as patriotic as anyone else. Looking at gun laws in Oregon – people should have guns locked up and no one needs assault rifles. I am not against guns, I am for gun safety. I discovered you have already sent in a letter in January, 2015, that is against gun laws. Read letter from January 2015. I wouldn't be surprised if you vote this in.

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Kate Wilson of The Dalles: I believe our bill of rights is important. I am concerned about the legal ramifications of this resolution. How are you going to enforce it and then not. What are you saying? I think this is not the normal procedure. The idea was to try to get something in similar to sanctuary cities. What sovereign rights do you have over the state? You have had an 8-month window from other counties – what has happened to those who have passed similar documents? How will this affect the right to carry? If you are not enforcing some laws, won't that change the picture? What about people that have to pass background checks to do their jobs?

Mike Ballinger: Thank you for the opportunity for public discourse. I am in favor of the rule of law and want the second amendment retained. There are those who are fearful that it is under threat of appeal. I am defending the English language – it takes about a well-regulated militia. We are a nation of laws. Every right that is guaranteed has responsibilities. This is just a political nod to those who are fearful. I think it is a false fear. The second word that needs to be considered is “infringement” – it is not encroachment. It is not under threat of appeal. You can compare statistics to other civilized countries. Infringement is repeal – it is not under threat of appeal. When cars first came, we had no regulations and that resulted in terrible losses. We cannot continue with all the guns without laws that make it safe. I think the energy should go to protecting the second amendment for making gun safety paramount.

Tom Labone of The Dalles: Infringement in Merriam Webster – an encroachment or trespass on a right or privilege.

Jim Wilcox: I found out in the last four years that I am a racist because I do not agree with others. If you take out Chicago, D.C. and New York we aren't in the top five for gun violence; yet those states have the strictest gun laws. Highest deaths are in the places with the highest restrictions. The people arguing against this resolution are the same ones who do not want to Eddy Eagle to teach gun safety at the schools. From about 1990 on we have been creating a nation of victims. When you are seconds away from needing help, you are minutes away from having law enforcement. Mass shootings – people get the weapons illegally. The states did not share information. Infringement – get your information from good sources not the media. We need to educate the kids about firearms . . . they will be much more respectful of the weapons. I encourage you to move forward with the resolution and move on to an ordinance. This is a nonviolent statement.

Chair Kramer said we have heard a lot of comments tonight and at this point there

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is a lot of information to gather. He stated that he is not in favor of a resolution or ordinance as it restricts us and our law enforcement. He said he did take an oath of office and supports all twenty-seven amendments. He commented that he feels this resolution would need work if we move in that direction. What we are missing federally and at the state is the mental health issue. He said he is attending a mental health conference this weekend and would like to take that message to Salem where they have cut the budget for mental health.

Vice-Chair Hege said he generally agrees with Chair Kramer. He expressed his appreciation for the turn out. It seems clear that everyone supports the 2nd amendment. He said he wants to think about what we have heard. He said he is curious about Counsel's thoughts on the comments.

Mr. Timmons said he thinks it is important to clarify the purpose of the resolution in the packet. He said that at a Board of Commissioners meeting, Erin Haines brought a couple of samples of ordinances and made a presentation. Chair Kramer indicated that there would be a response. He said he was asked to review a variety of adopted documents throughout the state and draft a working document that would create discussion such as was had tonight. This was based mostly on a Columbia County resolution. That is how it started. The ordinance that is being referred to is likely the one Ms. Haines submitted – we did not draft that.

Mr. Timmons went on to say that the constitution is read as a whole – the order in which amendments were adopted has no effect the weight or importance of an individual amendment. Articles of Confederation did not work, between the state rights and strong central government. In order to pass it, the states asked for the bill of rights to be passed to protect state rights. One is not more important than the other. An ordinance prescribes rules of conduct under the powers delegated by the state of Oregon – a burn ban is an example. A resolution is more an expression of opinion and policy.

Commissioner Schwartz said she thought it would be helpful to read the oath of office: *I, Kathleen Schwartz, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Oregon, and the laws thereof, and the policies of Wasco County. I will faithfully and honorably perform the duties of WASCO COUNTY COMMISSIONER to which I have been elected to the best of my ability, so help me God.* She stated that in regard to the resolution, the Board does not see it before the public. She said she appreciates the public testimony and hearing from colleagues. She said

she especially appreciates the comment that it would be important for us to do our homework to see what has happened elsewhere as a result of passage. She commented that she would not vote on this without getting answers to many of the questions raised.

*****The Board was in consensus to continue the 2nd Amendment Resolution conversation and look at options.*****

Chair Kramer commented that it will either come back or quietly fade. We will continue to uphold the constitution of the United States and the State of Oregon.

The session was adjourned at 7:03 p.m.

Summary of Actions

MOTIONS

- **To approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #DOR-185-19.**
- **To approve the 2019 Wasco County Management Team Leadership Summit Session Notes with the noted correction.**
- **To approve going forward with the sale of the property with a minimum bid of \$1,000.**
- **To approve the sale of the VFW property pending legal approval of the necessary documents.**
- **To approve Ordinance 19-005 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to Land Use Planning Goals 10 and 14 in Chapters 10 and 14 of Wasco County 2040, the Comprehensive Plan (file number 921- 18-000214), changing the language in the short-term rental section from "shall regulate" to "shall address."**
- **To approve Orders 19-106 and 19-107 appointing Steve Kramer and Dave Anderson to the Wasco/Hood River Forestland Classification Committee.**
- **To approve Orders 19-108 and 19-109 appointing Jim Holycross to the Wasco County Special Transportation Funds Advisory Committee and the Statewide Transportation Improvement Funds Advisory Committee.**
- **To approve the batter recycling agreement pending legal review.**

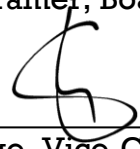
CONSENSUS

- **For the Finance Director to make the proposed adjustments.**
- **To have the annual price sheet associated with the recycling program reviewed and approved by the Tri-County Hazardous Waste Steering Committee.**
- **To move forward with the new Administrative Officer position for posting by the end of August.**
- **To continue the 2nd Amendment Resolution conversation and look at options.**

Wasco County
Board of Commissioners



Steven D. Kramer, Board Chair



Scott C. Hege, Vice-Chair



Kathleen B. Schwartz, County Commissioner



DISCUSSION LIST

[ORMAP AGREEMENT](#) – Ivan Donahue

[LEADERSHIP SUMMIT NOTES](#) – Lisa Gambia

[PROPERTY SALES](#) – Jill Amery

[APPOINTMENTS](#) – Kathy White

[FINANCE REPORT](#) – Mike Middleton



DISCUSSION ITEM

ORMAP Agreement

[STAFF MEMO](#)

[MAP](#)

[ORMAP AGREEMENT](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: ORMAP Mapping Status

TO: BOARD OF COUNTY COMMISSIONERS

FROM: IVAN DONAHUE

DATE: JUNE 26, 2019

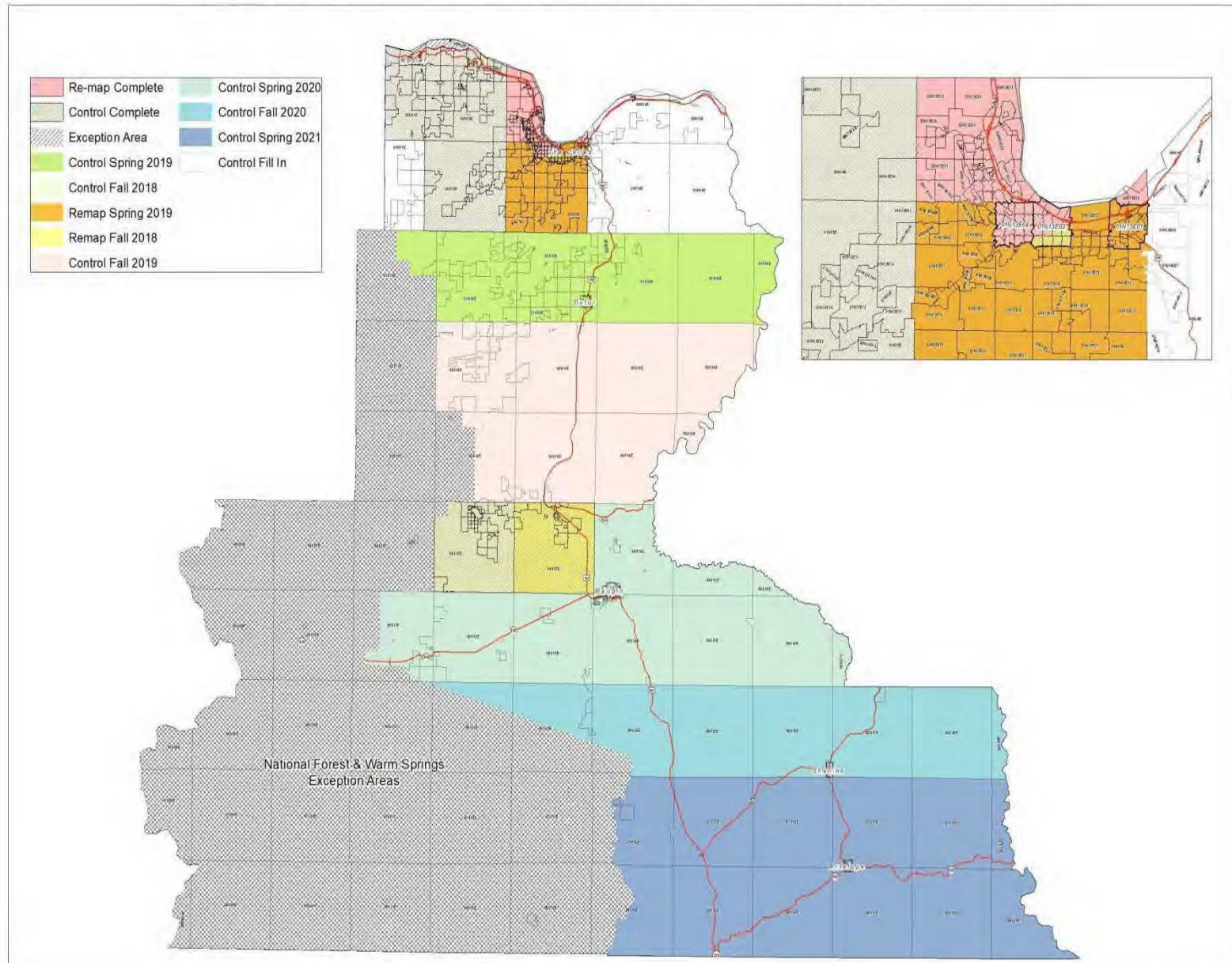
Background Information

Currently we have completed survey control for the following townships and ranges: 2N 11E which contains the city of Mosier, 2N 12E where the community of Rowena and Sevenmile road are located, 2N 13E & 1N 13E that covers almost all of the city of The Dalles limits, 4S 13E the Tygh Valley area, 4S 12E that has Pine Hollow & the town of Wamic. Finally 4S 11E section 14 which contains Sportsman Park aka Rock Creek reservoir has just been completed.

We have completed new assessors tax maps for township and range 2N 13E which is North west city limits of the Dalles and Section 4 & 3 which are in the city limits. The current grant Fall 2018 we are expecting to have township and range 4S 13E Tygh Valley completed by December 31 2019 and a small portion of The Dalles section 2 city limits.

The current grant will cover township 1S ranges 11E to 16E which would cover the city of Dufur. The remapping portion would work on completing more sections for the city of the Dalles. We also have two temporary workers from The Dalles high school working on this current grant. This allows us to encourage local youths opportunities to work in the surveyor's field.

Wasco County ORMAP Anticipated Control Schedule - Revised 7/3/2019



Date: 7/1/2019



0 2.5 5 10 15 20
Miles

This product is for informational purposes and has not been prepared for or is suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the quality of the information.



**DEPARTMENT OF REVENUE
ORMAP INTERGOVERNMENTAL AGREEMENT
CONTRACT #DOR-185-19**

This Agreement is entered into by and between the State of Oregon, acting by and through the Department of Revenue ("Department") and Wasco County ("County").

WHEREAS, under ORS 306.135 the Department is charged with developing a base map system to facilitate and improve the administration of the ad valorem property tax system;

WHEREAS, pursuant to ORS 190.110, the Department may cooperate, by agreement or otherwise, with a unit of local government in performing the duties imposed upon it by ORS 306.135.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Department and the County agree to the following:

I. EFFECTIVE DATE OF AGREEMENT; AWARD; PROJECT COMPLETION

- A. Effective Date of Agreement. This Agreement shall become effective on the date this Agreement has been signed by every party and all required approvals have been obtained.
- B. Award. The Department shall provide funds in the amount of **\$90,984.00** (the "Award") to the County to fund all or part of the activities set forth in Exhibit A ("Proposal") which is attached hereto and by this reference made a part hereof. The part of the activities set forth in the Proposal which is funded by the Award shall be called the "Project". All of the activities set forth in the Proposal, whether funded by the Department or by other sources, shall be referred to as the "Total Project". (If there are no other funders beside the Department for the activities described in the Proposal, the Total Project is the same as the Project.) The Department shall not be obligated to provide to the County, and the County shall not use the Award other than for costs for the Project.
- C. Project Completion. County agrees to complete the Total Project in accordance with the terms and specifications of the Proposal by **June 30, 2020** ("Project Completion Date"). Final billing for the Project shall be submitted to the Department on or before **July 31, 2020**.

II. DISBURSEMENTS.

- A. Disbursement of Funds by the Department. Subject to Section IV, upon receipt of the County's request for disbursement, the Department shall disburse the

Award to the County on a cost reimbursement basis. The Department may, in its sole discretion, impose a minimum or maximum dollar amount for each disbursement request or limit the frequency of disbursement requests.

- B. Overpayment. In the event that the aggregate amount of the Department's disbursements hereunder exceeds the costs of the County for the Project, the County agrees to refund to the Department the amount paid in excess of such costs within thirty (30) days of final billing by the County or the Project Completion Date, whichever is earlier.
- C. Disallowed Costs. The County agrees that payment(s) under this Agreement shall be subject to offset or reduction for amounts previously paid hereunder which are found by the Department not to constitute allowable costs under this Agreement. If such disallowed amount exceeds the payment(s); the County shall immediately upon demand pay the Department the amount of such excess.
- D. Cost Savings. Any cost savings realized on the Total Project shall be prorated between the funding sources based on the percentage of their respective cash contributions as set forth in the Proposal. In no event shall the Department pay for more than its pro rata share of the County's actual out-of-pocket cost of the Total Project.
- E. No Duplicate Payment. The County shall not be compensated for, or receive any other duplicate, overlapping or multiple payments for the same work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party.

III. REPRESENTATIONS AND WARRANTIES

County represents and warrants to the Department that (1) it has the power and authority to enter into and perform this Agreement, (2) this Agreement, when executed and delivered, shall be a valid and binding obligation of County enforceable in accordance with its terms, (3) the Total Project shall be performed in a good and workmanlike manner and in accordance with the highest professional standards, (4) those persons performing work on the Total Project shall, at all times during the term of this Agreement, be qualified, professionally competent and duly licensed to perform work on the Total Project, and (5) Exhibit A presents a good faith estimate of the costs of the Total Project and the Project and accurately states the amount of other funds, whether in cash or through binding commitment(s), available for payment of the costs of the Total Project.

IV. CONDITIONS TO DISBURSEMENT

- A. Conditions Precedent to Disbursement. The Department shall not be obligated to disburse any funds hereunder for Project costs unless (1) there exists no event of default or default which with notice or lapse of time or both will become an event of default hereunder, and (2) the Department has received from the County (i) a request for disbursement signed by a duly authorized representative of the County (which shall, among other things, state that the County has or will have sufficient funds to complete the Total Project by the Project Completion Date), (ii) an itemized invoice and (iii) such other documentation as the Department may require, all in form and substance satisfactory to the Department; further, the Department shall only be obligated to disburse Award funds to the extent that the portion of the Award represented by the aggregate amount of all disbursements made through the date of the disbursement request (including the amount of the disbursement request) does not exceed the percentage of the Project completed through the date of the disbursement request, as determined by the Department.
- B. Conditions Precedent to Final Disbursement. The Department shall not be obligated to make final disbursement hereunder until a final payment request and such documentation as may be required by the Department, all in form and substance satisfactory to the Department, shall be submitted by the County to the Department. Final payment will be made to the County within forty-five (45) days of approval by the Department.

V. COVENANTS

- A. Assignment. If the County hires a contractor(s) to do all or part of the Project, the County shall remain liable for compliance with the terms and conditions of this Agreement and shall not in any way be relieved of any of its obligations under this Agreement. The County shall be responsible for all cost overruns.
- B. Payments. To the extent required by state and federal law, the County agrees to:
1. Make payment promptly as due to all contractors, subcontractors, vendors and other persons supplying labor and/or materials for the Project; and
 2. All employers, including County, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). County shall require and ensure that each of its subcontractors complies with these requirements.

- C. Liabilities. County shall perform its obligations under this Agreement as an independent contractor. Each party shall be responsible exclusively with respect to its employees, for providing for employment-related benefits and deductions that are required by law, including but not limited to federal and state income tax deductions, workers' compensation coverage, and contributions to the Public Employees Retirement System.

Each party shall be responsible, to the extent required by law (including the Oregon Tort Claims Act, ORS 30.260-30.300), only for the acts, omissions or negligence of its own officers, employees or agents.

- D. Compliance with Applicable Law. The County shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to this Agreement. The Department's performance under this Agreement is conditioned upon the County's compliance with the provisions of ORS 279B.220, 279B.235, 279B.230 and 279B.270, as amended from time to time, which are incorporated by reference herein. The parties shall, to the maximum extent economically feasible in the performance of this Agreement, use recycled paper (as defined in ORS 279A.010(ee)), recycled PETE products (as defined in ORS 279A.010(ff)), and other recycled products (as "recycled product" is defined in ORS 279A.010(gg))
- E. Records Maintenance. The County shall maintain all fiscal records relating to this Agreement in accordance with generally accepted accounting principles and the Oregon Local Budget Law, ORS 294.305 to 294.565.. In addition, the County shall maintain any other records pertinent to this Agreement in such a manner as to clearly document the County's performance. The County's accounting procedures shall provide for an accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. Controls shall be established which are adequate to ensure that all expenditures reimbursed under this Agreement are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
- F. Access. The County acknowledges and agrees that the Department and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives shall have access to such fiscal records and other books, documents, papers, plans and writings of the County that are pertinent to this Agreement to perform examinations and audits and make copies, excerpts and transcripts. The County shall retain and keep accessible all such fiscal records, books, documents, papers, plans and writings for a minimum of five (5) years, or such longer period as may be required by applicable law, following final payment under this Agreement, or until the conclusion of any audit, controversy, or litigation arising out of or related to this Agreement, whichever date is later.

- G. Project Ownership. The Department acknowledges and agrees that the Project is the exclusive property of the County. The County acknowledges and agrees that the Department is not responsible or liable in any manner for the completion or maintenance of the Project or Total Project.

VI. TERMINATION; REMEDIES

- A. Termination for Convenience. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party; provided, however, that the County shall, within thirty (30) days of such termination, reimburse the Department for all funds disbursed by the Department hereunder to the extent that the amount of funds disbursed exceeds the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department; provided further that until the County has fully reimbursed the Department for such funds, the County shall comply with the terms of this Agreement.
- B. Termination Because of Non-Appropriation or Project Ineligibility.
1. The Department, at any time upon prior written notice to the County, may terminate this Agreement if the Department fails to receive funding or appropriations, limitations, or other expenditure authority at levels sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to pay for the allowable costs of the Project to be funded hereunder or any state law, regulation or guideline is modified, changed or interpreted in such a way that the Total Project, or any portion of the Total Project, is no longer eligible for Award funds.
 2. In the event insufficient funds are appropriated by the County for its share of the costs of the Total Project and the County has no other lawfully available funds, then the County may terminate this Agreement at the end of its current fiscal year, with no further liability to the Department. The County shall deliver to the Department written notice of such termination within thirty (30) days of its determination of such shortfall.
- C. Termination for Default. The Department may, at any time upon thirty (30) days prior written notice to the County, terminate this Agreement if:
1. The design and implementation of the Total Project is not pursued with due diligence; or
 2. The cadastral portions of the Total Project do not conform to the Department of Revenue Oregon Cadastral Map System; or

3. The County fails to receive funding for portions of the Total Project from outside sources as described in its Proposal; or
 4. The County, without the prior written approval of the Department, uses the funds provided by the Department hereunder in a way other than the Project described in the Proposal.
 5. The County violates any other provision of this Agreement.
- D. Rights and Remedies. The County shall, within thirty (30) days of its receipt of the notice described in Section VI.C above, reimburse the Department for all funds disbursed hereunder to the extent that the funds disbursed exceed the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department as of the date of County's receipt of the notice described in Section VI.C above. Further, the Department shall have any and all rights and remedies available at law or in equity.

VII. GENERAL PROVISIONS

- A. Force Majeure. Neither the Department nor the County shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strike, public carrier, act of God, act of a public enemy or a public authority or a cause which cannot be reasonably foreseen or provided against.
- B. Persons Not to Benefit. No member of or delegate to Congress, resident commissioner, officer, agent or employee of the United States of America, member of the Oregon Legislative Assembly, elected official of the State of Oregon, or official, agent, or employee of the State of Oregon, or elected member, officer, agent, or employee of any political subdivision, municipality or municipal corporation of the State of Oregon shall derive any unfair knowledge or financial benefit from this Agreement that is not offered to others in a competitive process.
- C. No Third Party Beneficiaries. The Department and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.
- D. Successors and Assigns. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Department and County and their respective successors and assigns; provided however that the County may not

assign this Agreement or any interest therein without the prior written consent of the Department, which consent may be withheld for any reason.

- E. Severability. The Department and the County agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provisions held to be invalid.
- F. Notice. Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid, to the Department or the County at the address or number set forth on the signature page of this Agreement, or to such other addresses or numbers as either party may hereafter indicate pursuant to this Section. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. Any communication or notice by personal delivery shall be deemed to be given when actually delivered.
- G. Counterparts. This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement binding all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement so executed shall constitute an original.
- H. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between the Department and/or other agency or department of the State of Oregon and the County that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether it is sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any Claim or from the jurisdiction of any court. COUNTY, BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS.
- I. Merger Clause; Amendment; Waiver. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE DEPARTMENT AND THE COUNTY ON THE SUBJECT MATTER HEREOF. NO MODIFICATION OR

CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH THE DEPARTMENT AND THE COUNTY, AND NO CONSENT OR WAIVER SHALL BE EFFECTIVE UNLESS IN WRITING AND SIGNED BY THE PARTY AGAINST WHOM SUCH CONSENT OR WAIVER IS BEING ENFORCED. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. THE DELAY OR FAILURE OF THE DEPARTMENT TO ENFORCE ANY PROVISION OF THIS AGREEMENT SHALL NOT CONSTITUTE A WAIVER BY THE DEPARTMENT OF THAT PROVISION OR ANY OTHER PROVISION. THE COUNTY, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS.

DEPARTMENT:

State of Oregon, acting by and through its
Department of Revenue
Authorized Agency Signature

By: _____

Ralph Amador, Chief Financial Officer

Date: _____

COUNTY:

Wasco County

By: _____

Title: _____

Date: _____

Telephone: _____

Fax No: _____

EXHIBIT A

AWARD LETTER
COUNTY GRANT PROPOSAL



Oregon

Kate Brown, Governor

**Department of Revenue
Property Tax Division**

955 Center St NE

PO Box 14380

Salem, OR 97309-5075

www.oregon.gov/dor

June 6, 2019

Ivan Donahue
Survey & Engineer Technician
2705 E 2nd St.
The Dalles, OR 97058

Dear Mr. Donahue

I am pleased to inform you that the Department of Revenue has approved your request for funding through the ORMAP program. You will soon receive a contract to formalize the ORMAP grant agreement with the Department of Revenue. The agreement will be effective from July 1, 2019 through June 30, 2020.

Listed below are the deliverables as outlined in your grant request. In order to expedite the payment process for you, please use the "ORMAP Invoice" form, you can download a copy from the ORMAP site. Please state the correct contract number on the chart and complete the information requested for each task or deliverable.

Contract Number:		
Task	Deliverable	Award Amount
1	288 Control points	\$33,984.00
2	1,500 Taxlots	\$57,000.00
Total		\$90,984.00

If you have questions, please contact the ORMAP Coordinator, Philip McClellan (503-586-8128).

Best wishes for a successful project.

With regards,

Bram N. Ekstrand
Property Tax Assistance and Oversight Section Manager
Oregon Department of Revenue

cc: Wasco County Assessor
DOR Finance Department
File

ORMAP Grant Application

Section I. County and Grant Information			
A. County: Wasco		B. Funding Cycle: Spring 2019	
C. Project will help meet ORMAP Goal(s): 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 X 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>		D. Fund Request: \$90,984	
Section II. Summary of Project			Department Assessment
A. Brief Overview of the Request			<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Wasco County is seeking \$90,984 to remap 1500 taxlot polygons and capture 288 control points to continue the conversion of Wasco County tax maps to meet ORMAP technical specifications. This is the 7 th phase of a multi-year project.			
Scope and Deliverables			
<i>Check</i>	<i>Deliverables</i>	<i>Brief description of the deliverables</i>	
X	Tax Lot Conversion	1500 polygons in 1N 13E Sections 1-12	
X	Tax Map Conversion	Index maps in 1N 13E Sections 1-12 containing 1500 polygons	
X	Control Points	288 control points collected by the Surveyor in preparation for County remapping of 1S township	
<input type="checkbox"/>	Development		
<input type="checkbox"/>	Other Assistance		
<input type="checkbox"/>	Other Deliverable		
<input type="checkbox"/>	Hardware/Software		
B. Projected Project Completion Date (projects should not exceed one year)			
December 31, 2019			
C. Total Costs of Project (add lines as necessary)			
Deliverable	Number of Items	Cost per Item	Total Cost
Control Points	288	\$118	\$33,984
Tax lot remapping	1500	\$38	\$57,000
D. Partnerships and Contributions (add lines as necessary)			
Partner	Contribution		
Wasco County Surveyor	GPS equipment, computers, vehicle with gear		
Wasco County Assessor & GIS staff, map research and review	\$6000		
Total Match	\$6000		
E. Assessor's Signature & Date:			
F. Fiscal Coordinator – Name & Contact Number:		Tyler Stone, County Administrator 541-506-2520	
G. Project Coordinator – Name & Title:		Ivan Donahue Survey & Engineer Technician	

E-mail address:	ivand@co.wasco.or.us
Phone Number:	541-506-2656
Mailing Address:	2705 E 2 nd St. The Dalles, OR 97058

Section III. Detail Project Information –Answer all questions

A. Overview

1. Describe what the project is trying to accomplish.

This project will remap 1500 polygons (using control points captured in the Spring 2017 & Fall 2017 grants) and collect an additional 288 control points in preparation for continuing the remapping in follow-on grants. At the completion of the entire project all Wasco County taxlots will meet ORMAP technical specifications consistent with Goal 6.

2. What part(s) of the county does this project cover (Township, Range, and Sections, if applicable)?

Remapping of 1N 13E Sections 1-12 that had control points gathered in the Spring 2017 & Fall 2017 grant cycles.

Capture of 288 control points in Township 1S Range 11E, 12E, 13E, 14E, 15E and 16E (78 index maps and 930 polygons).

3. What is the status/outcome of all previously funded ORMAP projects? (Please include funding cycles and a “status map” of your county.)

Spring 2016: 100% Complete

Fall 2016: 100% Complete

Spring 2017: 100% Complete

Fall 2017: 100% Complete

Spring 2018: Expected completion date June 2019

Fall 2018: Expected completion date December 2019

See attached Wasco County ORMAP Status Map Spring 2019

4. Describe, in detail, your technical approach to the project (such as, mapping methodology).

A. Review existing documents

B. The Surveyor will research control points in the office.

C. The technicians will find corners in the field and collect coordinates for control points, working under the direct supervision of the surveyor, to sub- foot accuracy using real-time GPS. The county maintains survey grade GPS equipment. Providing this equipment to the project is an additional cost match

5. Describe the project deliverables.

Tax Maps containing 1500 polygons meeting ORMAP technical specifications and Oregon Department of Revenue cartographic specifications.

288 Control points with Sub-Foot Accuracy. GPS data file will contain similar to the following information for each point: Northing, Easting, Reference Survey Number, Observation Date, Observation Id, Township, Range, Section, Corner (< 1' accuracy, ddd – mm - 000 coordinate format, WGS84)

6. Who will be doing the work (county staff, contractor, or DOR staff)? Please define their roles.

- Wasco County Surveyor will collect the control points.
- A service provider to be determined, hereinafter referred to as “Service Provider”, will perform the tax lot remapping.
- Wasco County GIS and Assessor staff will provide assistance with locating general location of preferred points and QC on final products.

7. How will the county cartographer integrate the deliverables into the County’s maintenance plan?

The “Service Provider” will maintain the tax lot maps for Wasco County. This project will have no impact on maintenance.

8. Provide a project timeline with milestones or completion dates.

Control point collection and remapping of tax lots will begin in July 2019 with completion in June 2020.

9. Does this project have any partnerships? If yes, please identify them.

No.

10. Describe any innovations utilized by this project.

The results of this project are intended to utilize the ESRI Parcel Fabric technology to improve relative and positional accuracy of data maintained in the ORMAP ESRI data schema format. The new GPS points will be conveyed to BLM for possible input and update of calculated CadNSDI data.

11. Detail Costs (who is paying for what).

Wasco County Assessor & GIS Staff - \$6000 (Wasco County)

Wasco County Surveyor - \$33,984 (Grant)

“Service Provider” remapping - \$57,000 (Grant)

B. Quality Control

1. Who will be responsible for quality control (QC)?

Wasco County Surveyor

2. Will county cartography staff review the deliverables?

No. Deliverables will be reviewed by the “Service Provider”

3. Will there be a review by Department of Revenue’s cartography staff?

If requested

4. Describe QC procedures.

Survey control points will meet County survey specifications for mapping. County staff will review each map provided by the “Service Provider” by visually inspecting the map. The new product will be compared to previous maps and inconsistencies will be investigated.

C. Project Detail

1. Is this project an “edge matching project”? If so, how much of the county boundary will be completed?

No.

2. Is this project part of an ongoing or multi-phased remapping project?

Yes. This is the 7th phase of a planned multi-year project.

3. What percentage of the county tax lots and tax maps meet the ORMAP technical specifications?

	Total Countywide	Meet Tech Specs	Percent Complete
Tax Lots	16,446	3,375	20.5%
Tax Maps	665	96	14.4%

There is no documentation listing which index maps meet ORMAP technical specifications. Review by the Department of Revenue and the “Service Provider” staff state many of the maps are “fairly close”. Therefore, the percent complete above is worst-case; other taxlots/index maps may meet technical specifications, there is just no way to tell.

4. Upon completion of this project will your county meet goal 6 (100% of tax maps meeting technical specification)?

No. This is the seventh part of a planned multiyear project.

5. Is this project part of a multi-county effort? If so, please explain.

No.

6. Will the project cost be affected if it is not fully funding this cycle?

Possibly if labor costs increase so will the amounts requested in follow-on grants.

D. Data Availability

1. Does the county have a data sharing agreement with the State?

Yes

GIS Framework Data License –signed 2005

GIS Cadastral Data Sharing License Agreement v1.3 – signed 2009

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 – signed 2016

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 (2017) – signed 2017

2. Identify any data restrictions or licensing issues.

There are no data restrictions or licenses required. Data is shared with other public agencies and funding partners at no cost and sold to all other parties.

E. Background Information

Any other information that you feel may help support the project.

This project continues Wasco County on the path to having all of its tax lots meet ORMAP specifications. It is forecast to take approximately 4 years depending on funding from ORMAP and our in-house capacity (see below).

The outline of our plan is to have the surveyors get one funding cycle "ahead" of the “Service Provider” in their collection of control points. Then any issues with the collection of additional control points will not hold up the “Service Provider”. In addition, the surveyors will have some capacity if there are a few additional points that need to be captured to help the current cycle of remapping.

The collection of the control points for this grant will complete township 1 South.

The Surveyor plans to collect all control points with urban accuracy (sub foot) regardless of their location in the county. Positional accuracy of less than that makes the final product of little value for the surveying community.

F. Other Issues - Please identify.

None.

G. Racial and Ethnic Impact Statement

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. ☐ The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

2. ☐ The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

3. ☒ The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this _____ day of March, 2019, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Signature: _____

Printed Name: Nichole Biechler Title: Wasco County Human Resources Manager

¹“Minority persons” are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

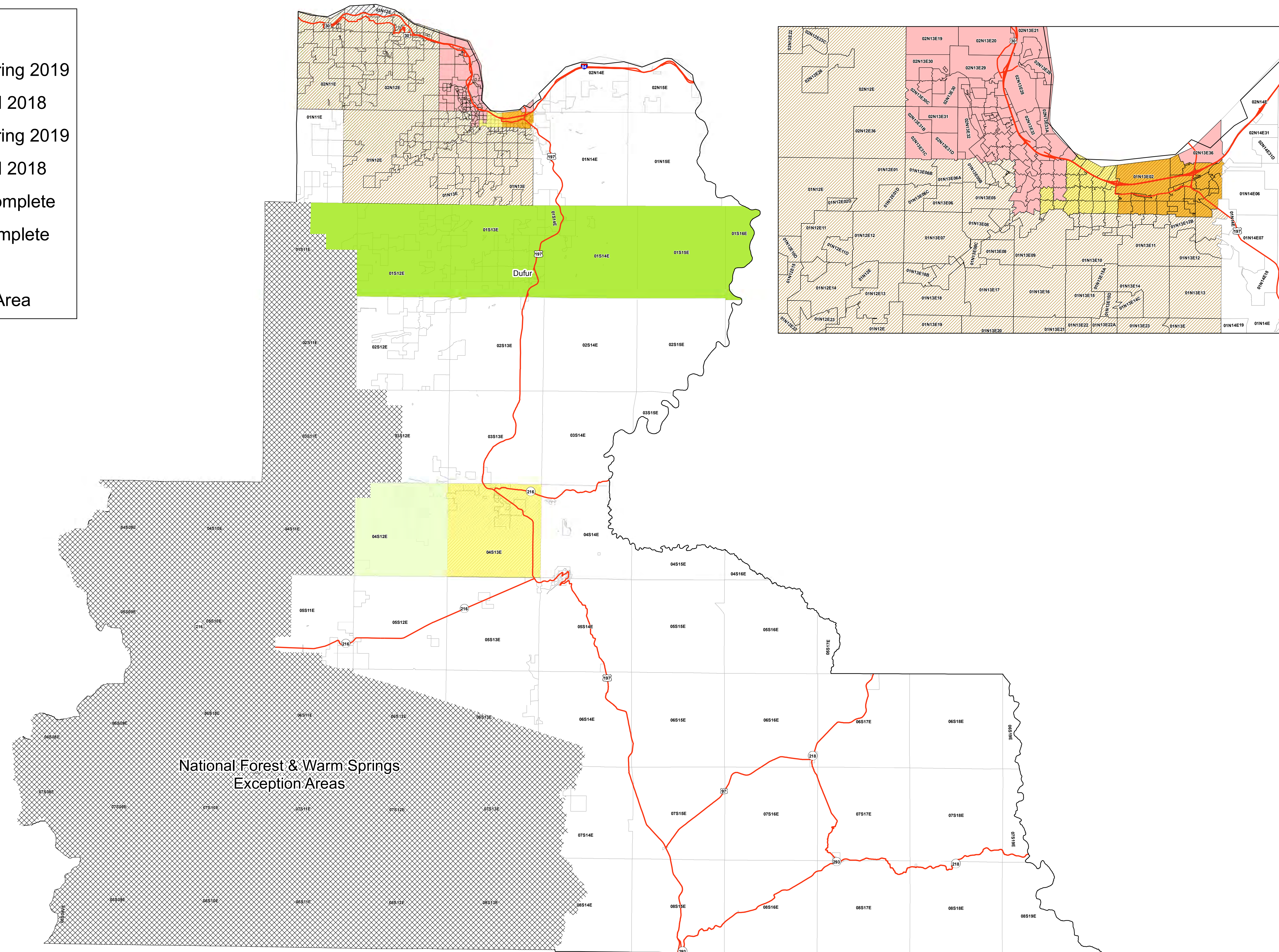
Submit completed forms to:

Mail	Contact Information
ORMAP Project Coordinator Oregon Department of Revenue Property Tax Division 955 Center St. NE Salem OR 97301-2555	Tel: 503-586-8128 Fax: 503-945-8737 or.map@state.or.us

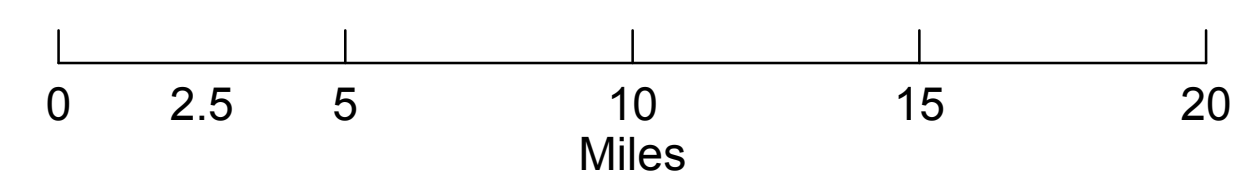
Wasco County ORMAP Status Map Spring 2019

Legend

- Control Spring 2019
- Control Fall 2018
- Remap Spring 2019
- Remap Fall 2018
- Re-map Complete
- Control Complete
- Not Started
- Exception Area



Date: 3/13/2019



This product is for informational purposes and has not been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





MOTION

SUBJECT: ORMAP Agreement

I move to approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #DOR-185-19.



DISCUSSION ITEM

2019 Leadership Summit Notes

[FINAL SUMMIT NOTES - 2019](#)

[MOTION LANGUAGE](#)

Summit 2019

Session Notes



Summit 2019 Overview

The Wasco County Leadership Summit was held in April 2019 at the Washington Family Ranch. Attendees included Wasco County elected officials, County Administrator and senior management.

The purpose of this year's Summit was to create the time and space for county leaders and managers to discuss the future state of Wasco County. How do we plan now to ensure services are available in the years to come? What unique and innovative ideas can we put into play? What's at stake if we fail?

The group was asked, "If we could change the future in the next three days, what would we change?"

- Stable financing
- Extend the culture to our partner agencies so they would feel the love and trust us
- Keep the bus full once we get the right employees on it
- Let go of the past

The group shared their goals for Summit:

- Shared focus
- Better understanding of where everyone is at
- Information about what's happening in the county
- Re-energize
- Cultural recharge
- Looking forward so we continue to Pioneer Pathways to Prosperity
- Hear other people's perspectives
- Get to know people better and the departments they run
- Map of where we are and where we're going
- Shared vision
- An better understanding of our roles and how we fit into the organization
- Strategic roadmap for going forward

SAFETY AGREEMENT

Our Safety Agreement provides a guideline for how we interact with each other in a way that allows "the truth to be heard." Each person was asked to share what is important to include to feel they can safely participate:

- Hold "it" harmless against me for questions
- Civility and respect, professional
- Trust each other
- Speak your mind, speak the truth
- Don't be easily offended, forgive if offended
- Say what you need to say, don't hold back
- Say what you mean, but don't be mean when you say it
- Question for clarification
- Allow people to complete their thought
- Don't make it personal – work from a neutral perspective vs personal perspective
- Listen, presume the best of others

- Be patient
- WHAT it is instead of WHO

TRAUMA AND EMPOWERMENT TRIANGLES

This session topic talks about the unhealthy relationships and behaviors we can fall into when faced with a traumatic or tense situation. Recognizing that you're on the "triangle" allows you to use healthier responses and step out of the drama.

What is the drama triangle?

- Original triangle was called the Dreaded Drama Triangle, but now it's called Trauma Triangle
- There are three roles on the Trauma Triangle – persecutor, rescuer and the victim
- People move around on the triangle – shifting roles depending on the situation
- Most of us are looking to blame. It's a natural reaction to go to "whose fault is it?"
- Blame is discharging discomfort and anger. Blaming is corrosive in relationships.

Keep Calm and Stop the Drama!

- Sometimes the best move is to NOT play the game
- Step off – be sensitive, compassionate, accountable and with solutions focus
- Stop looking outside of ourselves for approval – you choose your attitude
- Your value does not decrease based on someone's inability to see your worth

Strive for Understanding – Listen Actively

- Be attentive
- Ask open-ended questions
- Ask probing questions
- Request clarification
- Paraphrase
- Be attuned to and reflect feelings
- Summarize

Getting off the triangle

- Recognize that you're on it
- Don't let people push your buttons
- Remember your lessons from kindergarten - the 5 Lessons from Dr. Seuss:
 - There is no one alive who is Youer than You
 - Why fit in when you were born to stand out?
 - You can steer yourself in any direction you choose
 - Be who you are and say what you feel – those who matter don't mind
 - Behave as if this was the last day you will be remembered

CRUCIAL CONVERSATIONS, CRUCIAL ACCOUNTABILITY

This session topic gave a high level overview of why and how to have conversations that might be uncomfortable but crucial to conduct.

- WHAT is the conversation I should hold, and IF I should hold it
- Should I even address this conversation – look at CPR: content, patterns and relationship
- Be prepared to have a conversation before holding it
- Master your Story by seeking out all the “whys” of the problem

Crucial Conversations

Start with heart

- Stay in dialogue – ask why, don’t address when your angry; don’t be the only one doing the talking
- Make it Safe – trust needs to be established. Use the four paths to powerful listening (Ask, Mirror, Paraphrase, Prime). If you say something wrong, admit it and apologize with authenticity and move on.
- Don’t get hooked by emotion (or hook them) – share the facts, tell your story, ask for the other person’s story, talk tentatively, encourage testing
- Agree on a mutual purpose – commit to seek a mutual purpose, recognize the purpose behind the strategy, invent a mutual purpose, brainstorm new strategies
- Separate facts from story – helps to take emotion of it and prevents “filling in the void”. If there is still disagreement, use the ABCs, Agree, Build and Compare
- Agree on a Clear Action Plan. There are four methods of decision making: Command, Consult, Vote and Consensus. Choose which one to use by asking these questions: 1) Who cares, 2) Who knows, 3) Who must agree

Crucial Accountability

Accountability Discussion

- It’s not a one-time conversation
- If it’s a problem with motivation, make it motivating!
- If it is a problem with ability, make it easy!

After an accountability discussion

- Create a complete plan, be specific about what comes next
- Use two forms of follow-up: check up, and check back

ON TO THE FUTURE!

With the foundational topics in place, we launched right into our main topics. One note is that this year’s Summit included “TedTalk” style of topics – short segments that introduced a session, designed to get people thinking about things in a new way. Many of the topics came from the book “Transformational Leadership,” which was this year’s management reading assignment. Others were selected personally from topics that were meaningful to the presenter. All participants at the Summit presented topics as part of our leadership development.

Day 1

TL TOPIC #1: WILL THIS MATTER IN 5 YEARS?

The themes of Chapter 56 in Transformational Leadership were:

- People tend to make “big deals” of things, which puts added pressure that doesn’t really exist
- Diffuse the pressure by asking whether this will matter in 5 years
- Keep a healthy perspective
- Do our best regardless of the outcome
- From the Commissioners’ perspective – it’s about collaboration, having conversations; realizing that it’s interesting work and not as hard as what happens in your personal life; understanding that you can’t take it personally when people are upset and try to make a big deal of something. It can be enjoyable and challenging, but also tough and the thanks are few and far between.

SWOTT ANALYSIS 2019

The bullets below were compiled from individual management answers based on the similarity of issues raised. We then discussed these bullets and how they might impact our actions.

STRENGTHS

- Customer Service – quick, positive responses to customers; improved interactions; relationship building with customers and partners, thoughtful, supportive, caring
- Team Work – foster a team environment; strong sense of team; consider impacts to fellow employees; inter-departmental relationships; active participation with other teams; supportive staff; cross functional team successes

Discussion:

- What else might be considered a strength from a citizen’s standpoint? Accessibility of information for citizens; ability to get a person for an answer. Having a solutions approach versus just saying no.
- What would citizens say our strengths should be? Fiscal responsibility is one area, and we think we’ve done a good job on moving from deficit spending to being fiscally responsible and sustainable. Citizens also expect transparency in government, and that’s a moving target for us and them. There needs to be education about how our processes work – it’s hard to have enough time to educate while explaining it in a way that can be understood by that person. Sometimes this involves working with other agencies so they understand and streamline their processes as well. When it comes to transparency, people are looking at it through the lens of national politics and what’s happening at that level – they are predisposed to look at us that way. Messaging is important. Citizens don’t really know what we do and think we do everything.

WEAKNESSES

- Budget constraints/compensation/wages and benefits – we can't compete for employees; employee retention – people are being poached or leaving for more money; can't keep our A Players
- Capacity – too many projects for too few people; constant high workload

Discussion:

- How do these weaknesses impact our services? It's really hard for the Planning Dept. to offer continuity of service when there's turnover – it's hard to develop systems and processes. Being able to retain people in her department is critical. This question (how does it impact services) is critical in evaluating whether our compensation is working against us – Planning Services are impacted by turnover, and the Sheriff's Office is impacted by the lack of supply at a State and National level, which impacts all levels of government.
- What are citizen's expectations of service?
- Is our compensation policy hurting us or is it a sound financial plan?
We need to remember that a dollar in salary has other associated costs, and you can't just raise salaries without understanding the additional impact. Compensation isn't just financial – it's also feeling valued. Paying more doesn't mean it would be enough. What are the other creative ways we can provide perks? Many of our employees are millennials who have a very different perspective on length of stay with one employer. Can length of vacation be a better perk?
- AHA Moment – we need to bring employees into the market approach conversation so they understand it. Need to do that with senior management too since not all of us understand it.
- Why is it that some of us are more invested than others?
- For employees who are topped out, they lose overall given the impact of insurance increases, etc.
- Capacity – is some of this self-inflicted/self-imposed?
- At department level – some teams have had discussions around what can be added vs what can be maintained. Need to discuss before implementing anything new. What's the priority?

OPPORTUNITIES

- Partnerships – share services with other agencies; co-location of similar services; consolidated or collaborative services; privatizing or contracting for certain services.
- Grants – special project grants or agreements; actively seek out support and financial assistance
- Peer support; local trainings; cross training; community outreach. Tap local talent – utilize local experience and professionals

Discussion:

- Are some IGAs or partnerships a weakness – are they hurting the County? Do the partners hold up their end of the agreements? Are the partners accountable?
Each one of our partners is unique so it's hard to apply a "one size fits all" approach.
- One approach that was discussed is to get an increase in the phone tax to help provide the revenue needed for extra people. He also sent someone to a grant-writing class to help apply for new money. Has to prove to partners that they're doing everything they can to help the problem. The nearby 911 centers are looking at consolidating the costs/infrastructure of providing those services.
- Some of these are low-hanging fruit. Are there other proactive opportunities we could brainstorm? Gilliam County goes out and builds roads to provide infrastructure to new wind farms. Is there something along those lines we could pursue?
- Planning has some partnerships that make it complex to manage, especially at budget time

THREATS

- Competing markets – other employers with higher wages and benefits. Hard to attract or retain employees, do succession planning.
- Shortage of living wage jobs, combined with skills gap in local population to meet needs.
- PERS – unfunded liabilities; increased county costs – contribution rate
- Cost of Living – lack of affordable housing, high utility costs, high taxes from combination of special districts and county, rising healthcare and insurance costs
- Aging infrastructure of Wasco County the government and Wasco County the community
- Natural disasters – potential (earthquakes) and realized (fire, flood)
- Increasing cost of public safety with decreasing state/federal support – opioid epidemic, mental health, etc.

Discussion:

- Is the County for the people, by the people or of the people? How proactive do we want to be as an agency in addressing issues like sanitation, etc.

TRENDS

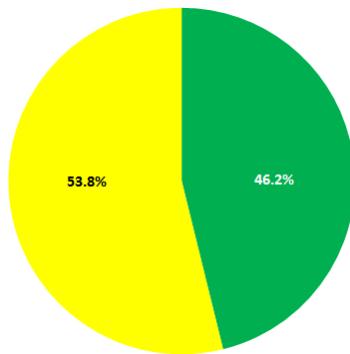
- Changing workforce – age, backgrounds, skills, outlook, mobility, use of technology
- Development in rural areas – wind, solar, marijuana, changing land uses – new demands on infrastructure and services
- Cyber security issues – protecting privacy, accounts, systems, data, etc.
- Homelessness and mental illness – Oregon has the nation's 2nd highest rate of unsheltered homeless and ranks 1st in the nation for rate of homeless children and youth

Discussion:

- State is trending to push more expenses for State services to counties rather than funding it themselves. Holding out carrot of funding only to pull it back.
- Increase in focused advocacy groups and their impact on local services. We should consider being proactive in building relationships to move issues forward. Have respectful conversations. Lack of wanting to work on consensus from outside groups. Positive side is increased citizen engagement.
- Fires – is this a trend? Increasing issues around smoke. Shift in policy that impacts the types of fires occurring and who deals with them.
- Age of our water supply, buildings. Part of the THREAT section.
- Less revenue to meet needs – sensitivity to new taxes

GOOD TO GREAT CONCEPTS

A survey was sent out prior to Summit to gauge how our management team thinks we've done in terms of incorporating the concepts from *Good to Great* by Jim Collins, our reading assignment in 2016. In the charts that follow, green means "this is working well," yellow means "this is kind of working," red means "this is not working," and blue which means "not applicable or I haven't used this in my team."



On the Bus – 54% think this is “kind of working”

The Bus is your organization. Most people assume that great bus drivers (read: business leaders) immediately start the journey by announcing to the people on the bus where they’re going—by setting a new direction or by articulating a fresh corporate vision.

In fact, leaders of companies that go from good to great start not with “where” but with

“who.” They start by getting the right people on the bus, the wrong people off the bus, and the right people in the right seats. And they stick with that discipline—first the people, then the direction—no matter how

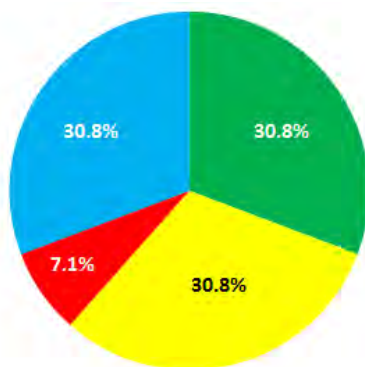
dire the circumstances.

- Working – interviewing and hiring for right cultural fit; by hiring for culture our productivity, innovation and implementation have exploded; we have encouraged people who are not the right fit to get off the bus (but this is slow).
- Not Working – termination has to be evidenced based which makes it difficult to get people off the bus; we still have some people on the bus who are not the right fit; its hard to be patient when hiring for A players; we’ve lost a few great people – we need to work harder at retention

Discussion:

What do retention strategies look like? Offer assistance for spouses to find jobs, have childcare assistance, the All Staff Training and employee recognition are new strategies we’ve put in place, keep the culture moving forward

The Right Seat on the Bus – split almost evenly between “working,” “kind of working” or “NA”



Someone might be good to have on your bus – but maybe they are not in exactly the right seat... not assigned to the right role.

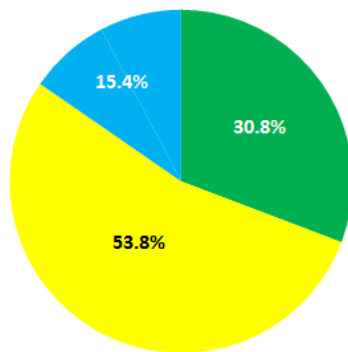
Whenever possible, give a person the chance to prove himself or herself in a different seat, before drawing the conclusion that he or she is a wrong person on the bus.

- Working - paying attention to people’s skills and interests and providing opportunities when they come up; we are making strides in having open, honest conversations with staff about their skill set; we are assigning tasks and projects based on skill sets which creates efficiencies
- Not Working – we’re too small an organization to have room to move people; limited opportunities for advancement; A players are hard to keep on C+ salaries

Discussion:

How can we be creative about this, which feeds into retention, etc. Can we do a job share? Can we have an employee help out in another department for one day a week? Cross departmental projects? Cross functional teams are another strategy we employ. What are the impacts of doing these strategies – there’s a ripple effect

Pushing the Flywheel – 54% “kind of working,” 31% said it’s “working”



Picture a huge, heavy flywheel—a massive metal disk mounted horizontally on an axle, about 30 feet in diameter, 2 feet thick, and weighing about 5,000 pounds. Now imagine that your task is to get the flywheel rotating on the axle as fast and

long as possible. Pushing with great effort, you get the flywheel to inch forward, moving almost imperceptibly at first. You keep pushing and, after two or three hours of persistent effort, you get the flywheel to complete one entire turn. You

keep pushing, and the flywheel begins to move a bit faster, and with continued great effort, you move it around a second rotation. You keep pushing in a consistent direction. Three turns ... four ... five ... six ... the

flywheel builds up speed ... seven ... eight ... you keep pushing ... nine ... ten ... it builds momentum ... eleven ... twelve ... moving faster with each turn... twenty ... thirty ... fifty ... a hundred.

Then, at some point—breakthrough! The momentum of the thing kicks in in your favor, hurling the flywheel forward, turn after turn ... whoosh! ... its own heavy weight working for you. You’re pushing no harder than during the first rotation, but the flywheel goes faster and faster. Each turn of the flywheel builds upon work done earlier, compounding your investment of effort. A thousand times faster, then ten thousand, then a hundred thousand. The huge heavy disk flies forward, with almost unstoppable momentum.

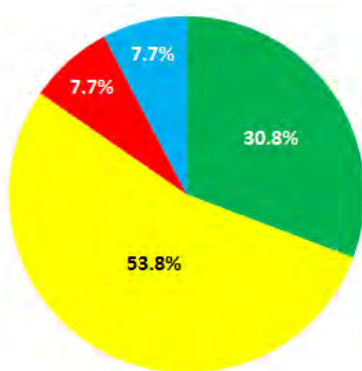
- Working – we’ve made more progress than we give ourselves credit for; we aren’t starting from scratch; we’ve seen movement (results) in processes AND projects, both in departments and in cross-functional teams
- Not Working – with staff turnover or not enough staff, it’s hard to keep momentum going forward; still getting up-to-speed on bigger projects (wheel needs more pushing); there’s inconsistency in messaging

Discussion:

The inconsistency was based in part on getting complacent about the flywheel moving on a project level – the focus shifted. The gravel sometimes gets in the way of the momentum. Recognize that it takes effort to keep a good habit going. The slowing has happened at the County-wide level, in part because the focus shifts to the department level. We need to be more accountable ourselves and be consistent in how we message.

Climate Where Truth is Heard – 54% think this is “kind of working”

This is allowing everyone the opportunity to be heard – not just have their say. Discussions should not be confrontational but conversational with respect for diverse points of view. Listening should be open and curious. Facts are not disguised or covered up. Here are the four basic practices that lead to a climate where truth is heard:



-- Lead with questions, not answers. Do not present the group with the answers and then try to motivate them to follow. Have the humility to grasp the fact that you do not yet understand enough to have the answers and then to ask the questions that will lead to the best possible insights.

-- Engage in dialogue and debate, not coercion. Remember, the goal is for everyone to be engaged in a search for the best solutions – not to convince everyone that you are right.

-- Conduct autopsies, without blame. With the right people on the bus, you should almost never need to assign blame but need only to search for understanding and learning to improve future performance.

-- Build “red flag” mechanisms. Do not ignore “ugly” facts/circumstances – highlight, examine and act on the reality. Employees should be encouraged to “raise the red flag” when they see something “going off the rails.”

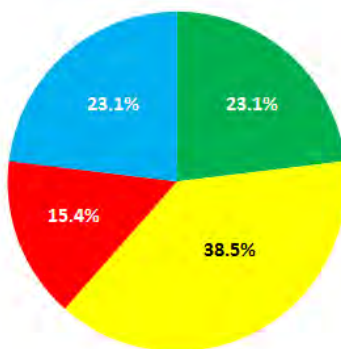
- Working – communication is happening at all level, although it can still be difficult when the topic is tense; red flags and autopsies seem to be working best
- Not Working – sometimes we avoid topics/conversations to avoid conflict; our history at the county impacts how we react to people/topics; saying something in a “safe” environment showed up on an evaluation which shouldn’t be allowed to happen.

Discussion:

A “safe zone” doesn’t mean you have a get-out-of-jail-free card. We have to address issues where they need to be addressed. Safety Agreement doesn’t mean there aren’t consequences if there’s a serious issue.

Autopsy Without Blame – 38.5% think this is “kind of working”

The process of examining WHAT went wrong rather than WHO went wrong creates an environment where truth can be told and heard to improve work relationships and processes.



- Working - Some teams are using this, although are more of a “debrief” than autopsy to determine how to move forward; keeping the “blame” out of the conversation allows for better solutions
- Not Working – the focus should be on WHAT happened, not WHO made it happen; autopsies are perceived as a negative thing (something to fear) rather than being used for improvement; we need to be more consistent about doing them

Discussion:

We need to do a better job of doing autopsies. These are constructive opportunities as long as the Safety Agreement is in place.

TEDTALK: GAMING

This presentation included an overview of the history of games, the various types of games, and how the principles of gaming can be applied in the work place. The results of playing a social game were intriguing!

Day 2

RECAP OF PREVIOUS DAY - AHA MOMENTS

- How do we get the rest of the Wasco County team to buy into the goals and aspirations of what we're trying to do like the senior management team does? The All Staff Training was a great start.
- PIO and messaging – how can we do a better job of handling messaging? How can we be more consistent about what we say? How do we do it in an organized, intentional way? A PIO is a very different skill set than a communications specialist – which one is needed more? Can the same person handle both roles?
- Even though things may not move forward on a list, the awareness of them seems to move the item. We can't solve everything at once, but things begin to bubble up.
- Retention – this is an important topic and there's a hope we can brainstorm/discuss how to let employees know they're valued without relating it to cash incentive. Each department is different, and we need to consider those different needs/issues when developing a plan so it's not a "one size fits none." Can we do a "menu" of items that would appeal to employees? People want choice.

TEDTALK: "YOUR MONEY OR YOUR LIFE"

This presentation was based on the book "Your Money or Your Life" by Vicki Robin. The premise of the book is that money is a trade for your "life energy." To have a healthy relationship with money, you need to understand how much money an hour of "life energy" is worth. This allows you to understand whether the areas you spend your money are worth the time you had to work to get the money – and more importantly – to look at whether you are spending your money (time) in alignment with your values. To evaluate your spending, ask three questions about the money spent:

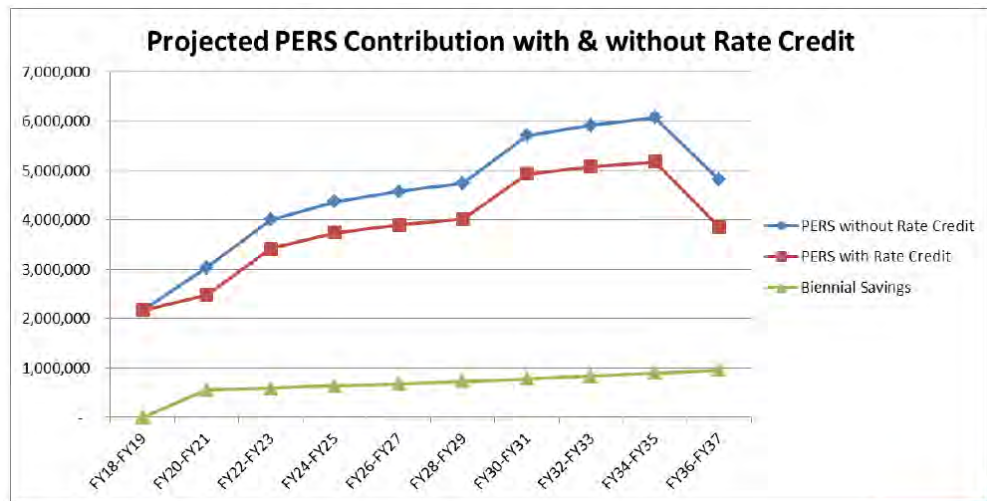
- Did I receive fulfillment, satisfaction and value in proportion to the life energy spent?
- Is this expenditure of life energy in alignment with my values and life purpose?
- How might this expenditure change if I didn't have to work for money?

As a government agency, we need to recognize that tax revenue is a trade for a citizen's life energy. When we look at expenditures, are we spending the money in alignment with what our citizens value, and in alignment with our organizational values? And at the end of the day, are our expenditures moving the County closer to – or further from – *Pioneering Pathways to Prosperity*?

FINANCIAL REVIEW AND FORECAST

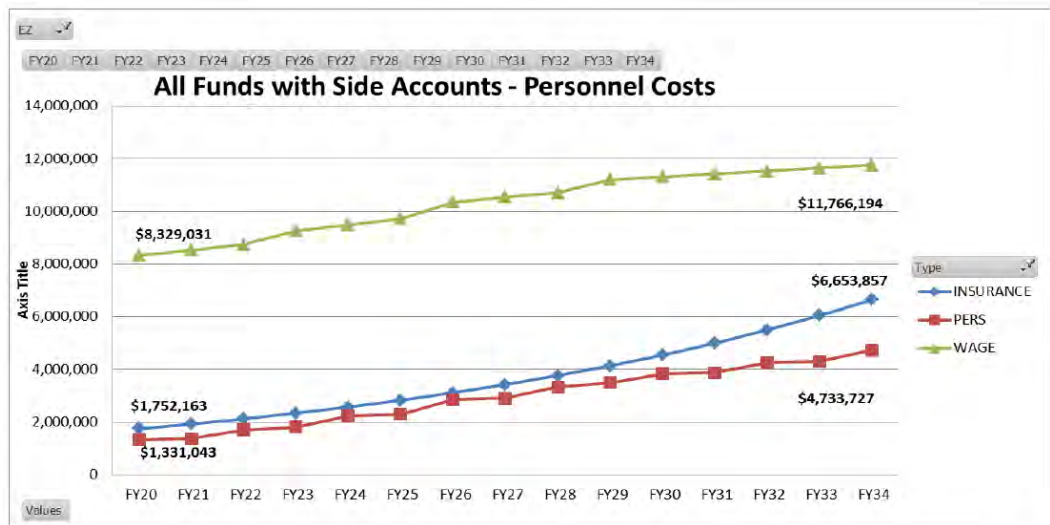
This presentation by the Financial Director focused on the financial forecast for Wasco County under various scenarios/impacts – PERS' unfunded account liability (UAL), personnel costs, rising cost of benefits, etc.

1. What are forecasts? Think of them as headlights on the road – the farther down the road you can see, the better able you are to react to what shows up. Keep in mind that plans change, especially once they're put into play. They not only change, but they HAVE to change and be flexible.
2. Disclaimers – budget is a work in progress, are based on assumptions which can and WILL change based on management decisions. Projections are headlights, not train tracks.
3. **Known Risks** – PERS, personnel as a whole, rising costs
 - a. PERS options – do nothing (the State will take care of it), leave PERS, fund PERS side account



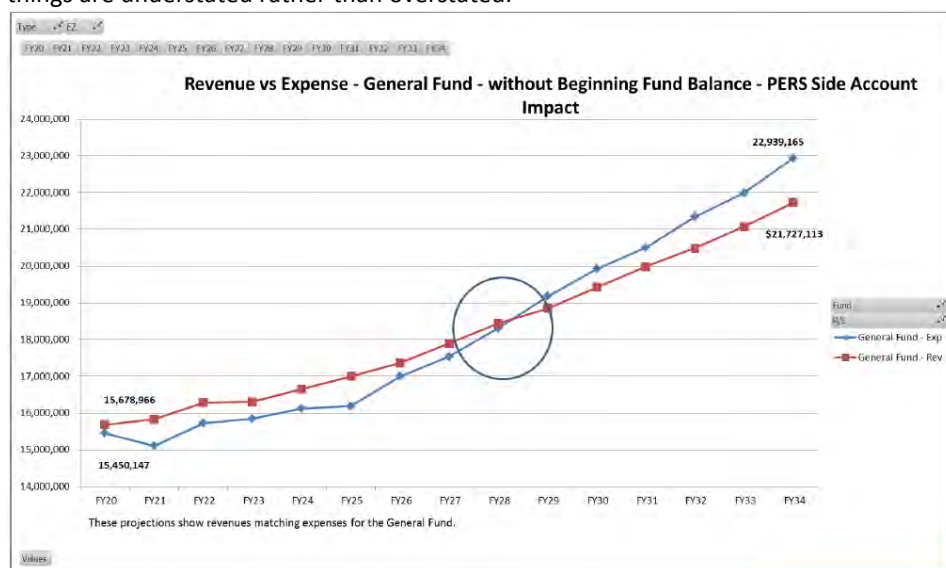
- i. There are some options with the State, but unrealistic
- ii. Leave PERS – we still have the Unfunded Actuarial Liability (UAL) does not go away. Our portion of UAL is \$12 million and slowly decreasing
- iii. Set up a Side Account - \$3.8M gets a 3.97% rate credit. Projected benefit is \$6.6M. State is supposed to have a 25% match but that's not likely to happen. Amortized over 20 years. Used to offset a portion of the employer's future PERS rate. Held separate from other employer reserves – the State can't take it and use for other purposes.
- iv. Discussion – the County is legally limited in how we can invest because of risk, so the maximum we can realistically earn is 3%. Mike doesn't have the time given all the other duties to manage investing on top of it, even if there was the legal flexibility.

- b. Personnel – it's not the wage, it the benefits driving the increase

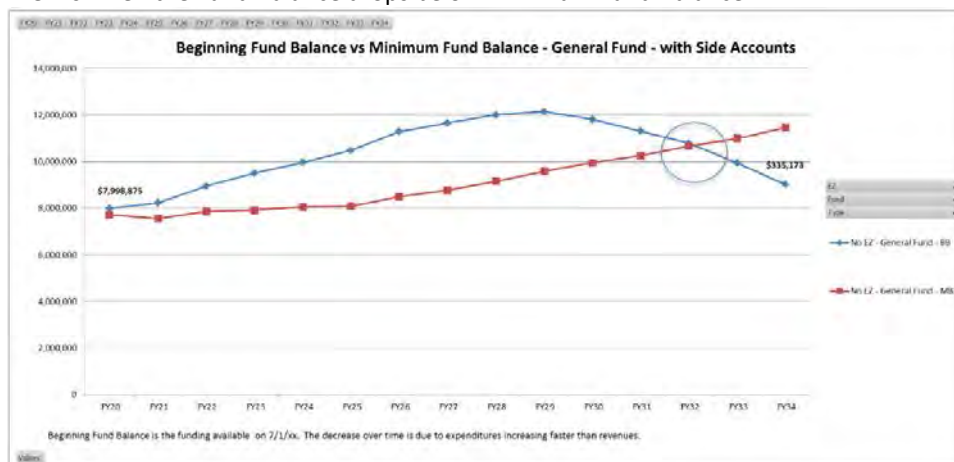


- i. 15 years we will more than double our personnel costs. Salary is one component, but the cost of insurance and PERS account for another 2/3rds on top of it – PERS will cost \$3 million extra which is the same amount as the salary increase. In 20 years, \$1 in today's wage will equal \$2.78 fully loaded.
 - ii. Property tax can be limited by falling market and/or compression. Average rate growth in taxes is 4.22%. This equals \$293,726 average increase a year. A 3% Cost of Living Increase would quickly eat up the property tax increase.
 - iii. State is decreasing funding – Community Corrections is anticipating a cut. Public Works has taken a \$2M hit due to Legislative changes over 10 years. They had to cut staff by 30% because of it. Some funds within the budget are almost entirely funded by State dollars.
 - iv. Partner Funding has shared expenses (NORCOR, 911, NCPHD). This puts pressure on our budget because we're at risk of an expense increase we weren't expecting or controlling.
- c. How to address known risks:
- i. Using Fund Balance – this works for short term issues
 - ii. Service reduction – have to cut staff typically
 - iii. Utilize reserves to have a less drastic response
 - iv. Revamp department processes/priorities – use technology, outsource or collaborate
4. Unknown Risks
- a. Bubbles in the economy
 - b. Another Bernie Madoff?
 - c. Worldcom, Enron, Lehman Brothers collapse
 - d. All impact the economy – fraud, risks
5. How is Wasco County doing?
- a. FY20 is good
 - b. Across all funds, \$33.3 M in cash and investment as of 4/19/19. We have some governmental funds and special revenue funds, enterprise funds, capital funds, trust funds, reserve funds
 - c. Reserve Funds
 - i. Road Reserve \$4.9M

- ii. Capital Acquisition \$3.8M
 - iii. Facility Capital Reserve \$3.8M
 - iv. General Operating Reserve \$4.5M
 - v. 911 Reserve \$27K
- d. FY19 Budget are within expectations
- e. Overall, we're in a healthy position
- 6. Back to the Future – Overview of the General Fund
 - a. FY28 is where we have a crossover of expenses to revenue, taking out Beginning Fund Balances and doing the PERS Side Account. Design LLC Abatement funds of \$405K are included, but will be ending starting in FY22. Property tax from Design LLC starts coming into the county in 2022-2023. The lowest denominator was chosen in projections so that things are understated rather than overstated.

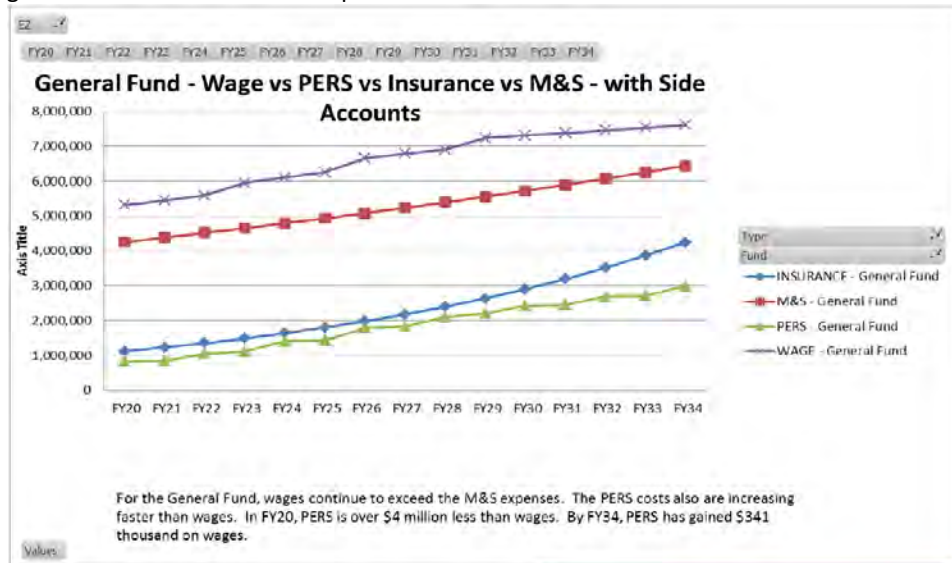


- b. FY32 is when the Fund Balance drops below Minimum Fund Balance

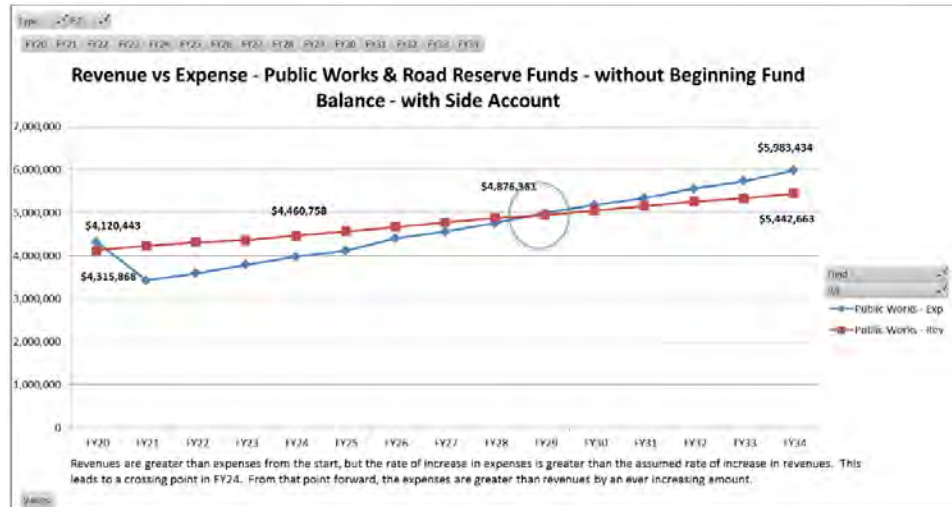


- c. In FY20, Personnel is 63% of operations and Materials & Services are 36%; by FY34 Personnel is 71% and M&S is 29%. Personnel growth is 7%, M&S is 3%.

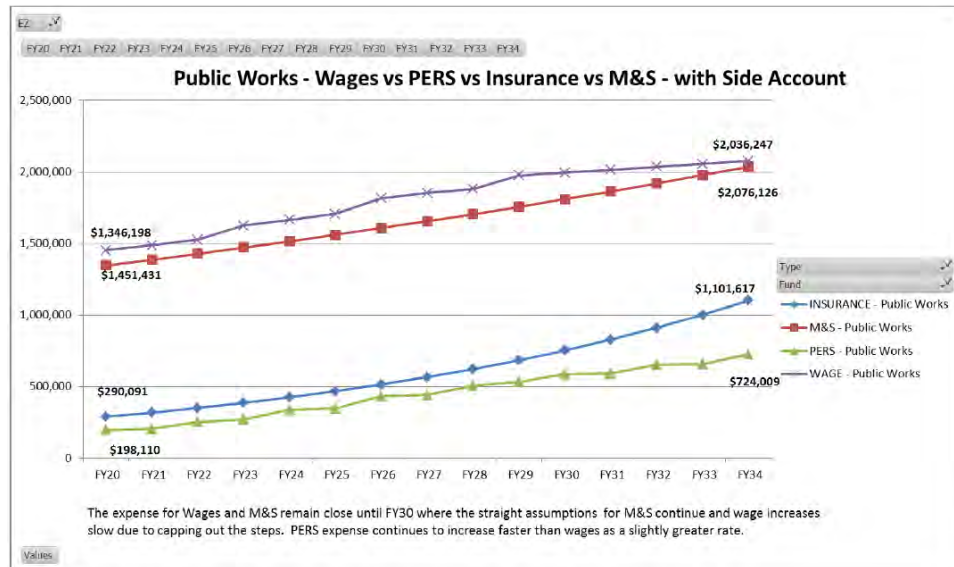
- d. Average increase in revenue from Property Taxes since FY06 is 4.6%. Average expense growth rate is 5.8-6.1% due to personnel.



7. Back to the Future – Overview of Public Works
- a. Expenses will exceed revenue after FY29, and will exceed revenue in FY20 due to transferring \$1M to the Road Reserve Fund (planned expense to fund PERS Side Account)

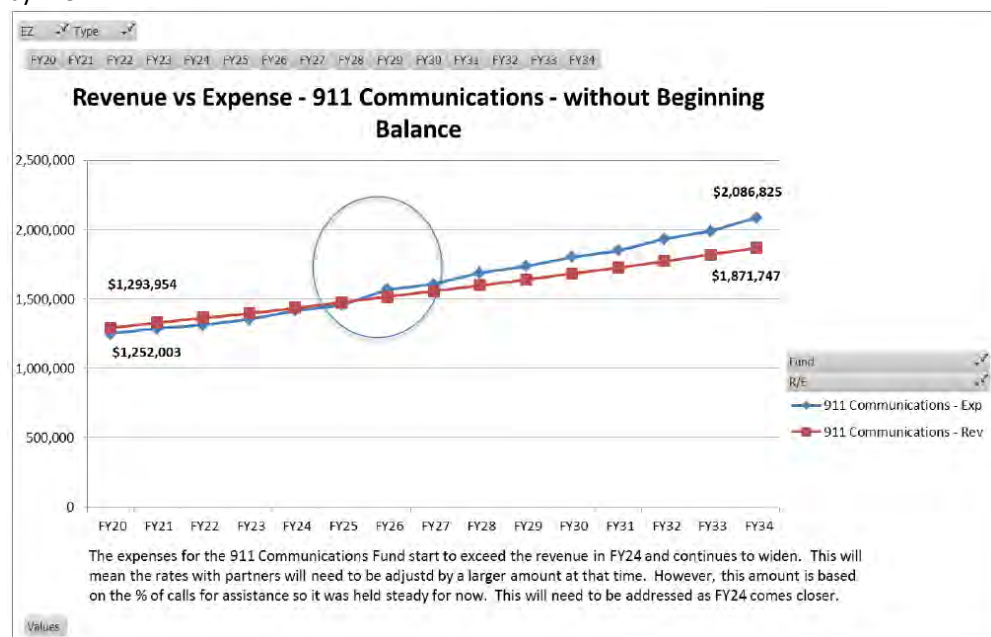


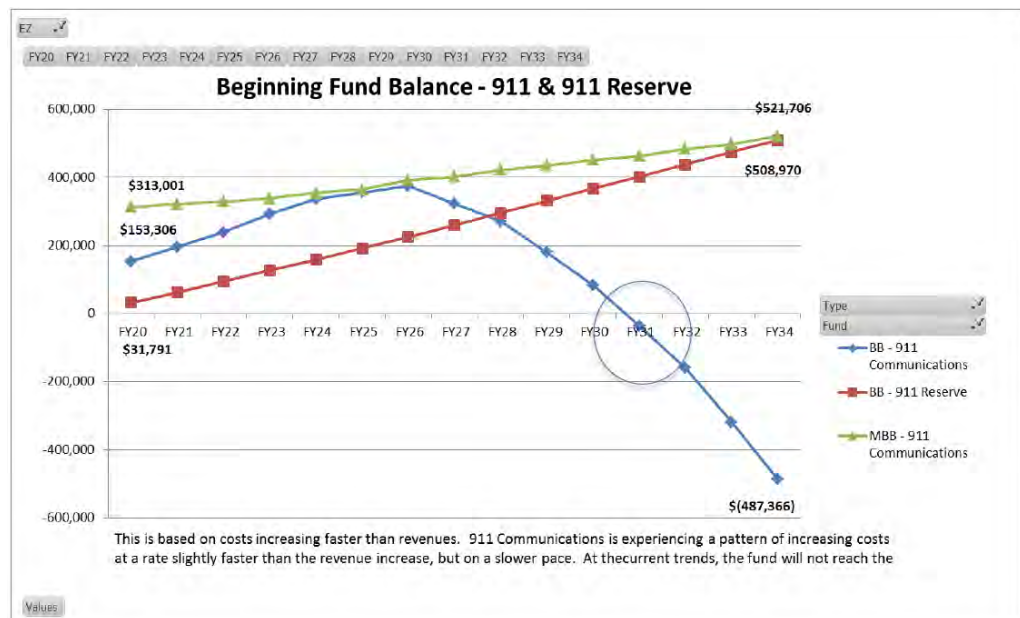
- b. Personnel is a lesser percent of the total expense for Public Works which enables more stability. This is the result of the mix of Personnel to M&S, and management's focus on the numbers.



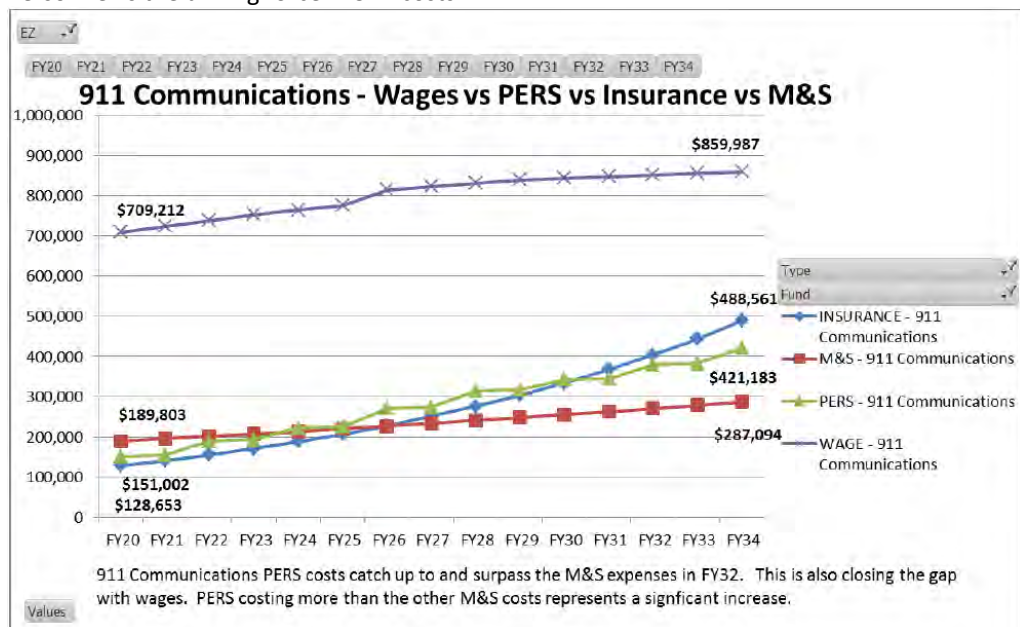
8. Back to the Future – 911 Communications Overview

- Financial health has been improving – balance has been positive since October
- A third of funding comes from the phone tax, the remaining 2/3rds is: 60% from The Dalles, 29% from Wasco County and 11% Mid-Columbia Fire and Rescue
- Expenses exceed Revenues after FY25, after that Fund Balance dives and will go negative by FY31



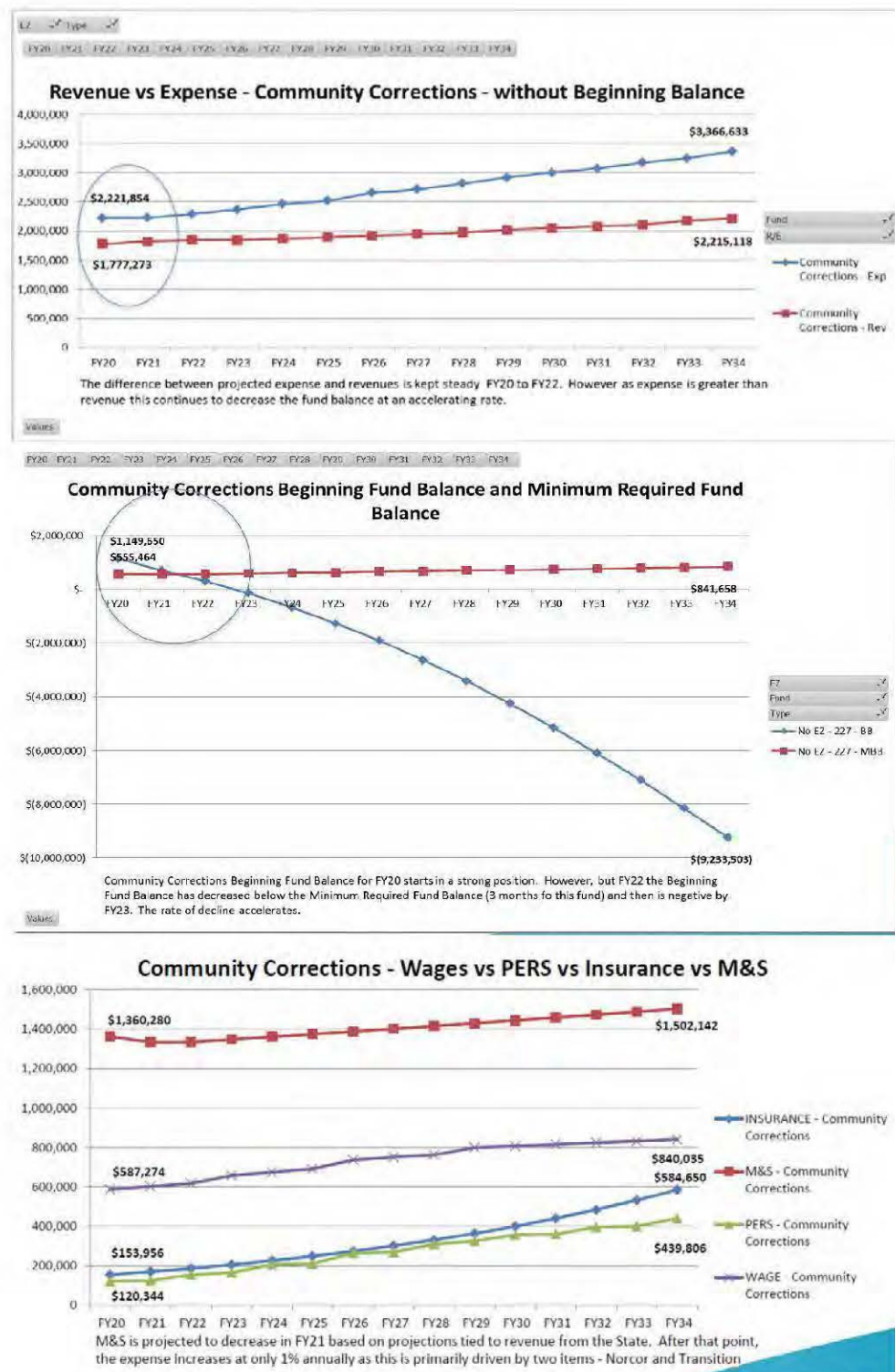


d. Personnel is the driving force in 911 costs:



9. Back to the Future – Community Corrections Overview

- Expenses already exceed revenue. FY20 will use \$445K of Fund Balance. Fund Balance will be below Minimum by FY22, goes negative in FY23. This is driven by an expected decrease in State Funding, support for NORCOR and Transitional Housing (\$1.1M of the \$1.4M FY20 budget), and personnel.



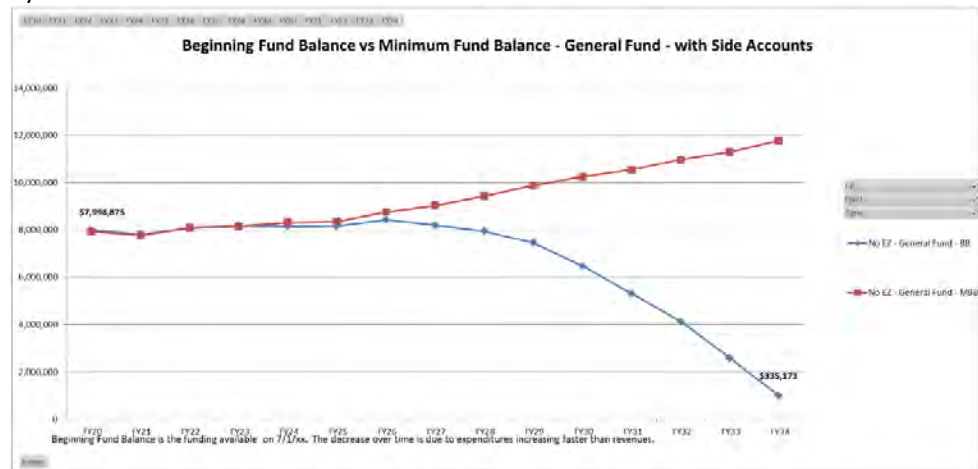
- b. The plan is to be conservative on the State Funding estimate, let normal attrition decrease the Mentor roles, and review the contract with the transitional housing provider.

10. Overview – Other Small Funds

- a. Fair – growing slowly but couldn't exist without the tie to the Hunt Park Fund.
- b. Park Fund – this is a relatively new split, as was combined with the Fair Fund previously. It has a solid and growing fund base.
- c. Fort The Dalles Museum – growing slowly. Must manage the expectations of the Museum Commission for funding and growth.

11. “What If” Scenarios of impact on General Fund from adding Personnel

- a. One additional position (say Deputy): expense exceeds revenue just before FY28 instead of just after, fund balance is less than Minimum two years sooner (FY30)
- b. Two additional positions: expense exceeds revenue two years sooner (FY26), fund balance drops below Minimum four years earlier (FY28)
- c. Three positions: expense equals revenue in FY22-26, fund balance drops below Minimum by FY24



12. “What If” impact of decreased State Funds

- a. Already have base assumptions for no growth in taxes and reduced State funding. The various scenarios don't have much of a difference for the General Fund, but have a definite impact on specific departments like Community Corrections.

13. “What If” impact of decreased Federal Funds

- a. Decreased Federal funds mostly impact Public Works, where the fund balance would be below Minimum in FY33. There would be no additional impact to 911 or Community Corrections.

MONOPOLY MONEY, PART I: DEPARTMENT LEVEL

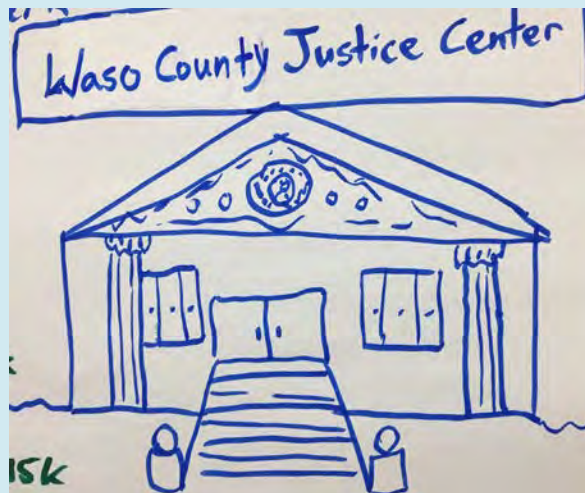
These two segments called “Monopoly Money” were designed to prompt discussion around use of County funds from a philosophical standpoint – how do we determine what is prudent use of taxpayer dollars while still supporting “Pioneering Pathways to Prosperity.”

In Part 1, each department was given \$100k as a one-time amount of money and asked to decide how they would spend it. Alternatively, the \$100k could be given to another department where they might make better use of it. Here’s what each department came up with (bold text indicates the most important project for each team).

Department	How they would spend \$100,000
Administrative Services	\$25k to employee initiatives and \$75k to community projects; OR Give all \$100k to Human Resources for their budget
Assessment & Taxation	Give all \$100k to Sheriff’s Office for their Justice Center idea
Public Works	Hire a consultant to design bridge repairs for 7 load-limited bridges (\$100k). Other ideas included: Increase Pavement Preservation program; pay for 10,000 cubic yards of rock crushing; begin funding Fleet Replacement program; increase safety training (send to out-of-area training); increase PERS Side Account funding
Youth Services	\$45k to purchase a truck and trailer for Community Work Service; \$20k on a technology upgrade for all staff; \$20k on professional development (training and certification); \$15k for research and data analysis services
Clerk’s Office	\$30k to finish back-indexing of land records; \$10k to create a “museum display” in our historic records vault; \$60k to create a dedicated Elections Processing Center; OR Give all \$100k to the Sheriff’s Office for their Justice Center
Finance Office	\$50k Vehicle Fleet Maintenance software; \$150k for Tyler Total Content Management Software
District Attorney’s Office	\$25k to create a secure entry to their office; \$8k to remove their old filing cabinet system; \$20k to remodel their office; \$15k to remodel a room in the basement to use as a victim’s/grand jury meeting space; \$2k on management training; \$30k left to give to the Sheriff’s Office; OR \$100k to the Sheriff’s Office if there’s sufficient funds to build a Justice Center
Planning Department	\$75k to hire a Legal Parcel Determination Planner for one year; \$25k on records scanning; OR \$100k for co-location with Assessor and other building services departments
Information Services	Training/salary bonuses; 10GB switches and Optics for fiber between buildings; department retreat; Increase SPLUNK; OR split the \$100k between Finance, Assessment & Taxation, Sheriff’s Office and Roads technology needs
911	\$15k for secure parking area; \$40k for a 911 vehicle; \$15k for a new printer/copier; \$30k to upgrade computers; OR \$100k to the Sheriff’s Office to build a Justice Center
Community Corrections	\$5k to have their building keyed for security upstairs; \$25k for startup costs for a sex offender rehab house; \$25k for startup costs for a Female Next Step House; OR \$100k to the Sheriff’s Office to build a Justice Center

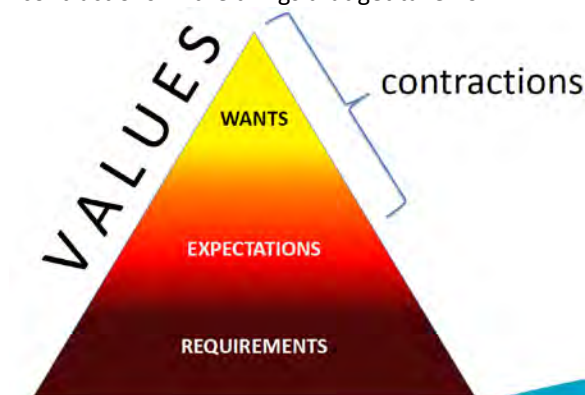
Sheriff's Office

\$20k for courthouse security; \$10k for scanning of documents; \$70k Up Pave Radio (?); OR use \$100k in addition to the other 8 departments who would donate their \$100k to **build a Wasco County Justice Center**, located next to NORCOR, that would house all Public Safety agencies in one complex (NORCOR, Sheriff's Office, DA's Office, Youth Services, 911, Community Corrections, Wasco County Circuit Court, City of The Dalles Police and the local Oregon State Police). This would be in conjunction with creating a long-term Safety District to finance public safety in Wasco County.

**TL TOPIC #2 – WHAT DO YOU PLAN TO NEGLECT?**

Chapter 47 in Transformational Leadership focused on the following concepts:

- We don't want to neglect things, but sometimes there's too much to do. How do you decide what to neglect?
- Triangle – *Requirements* are the base, *Expectations* in the middle, and *Wants* are at the top.
- All of these are impacted at some level by values. On the opposite side from values are the "contractions" – the things that get taken off.



- What do we like – Quick, Quality, or Low Cost? You can't always have all three:



So what do you plan to neglect?

- Imagine your department is a house:
 - There's a foundation - requirements that we have to do, like Zero-Based Budgeting
 - There's a Floor (and framing) – what fits after Zero Based Budgeting?
 - There's the Ceiling/Roof – the Vision and Values of Wasco County. How do they fit in?
- What's so hard about choosing what to neglect? Don't want to lower quality, don't want to weaken relationships, don't want to miss opportunities
- What values fit? This is likely to be the litmus test for what to neglect (or not).

MONOPOLY MONEY PART II: WASCO COUNTY LEVEL

Before moving into the second segment of Monopoly Money, a history of the Enterprise Zone Agreement and the funds that are derived from it were presented.

Enterprise Zone Funds –

- Relates only to property taxes. You are assigned a value, there are tax codes applied to it, and that determines your tax
- Enterprise Zones are special areas where the corporate taxes are reduced for a length of time in an effort to attract new business to the area.
- Our EZ is a joint agreement between the County and the City of The Dalles.
- There have been three deals with Google. Each deal has an initial payment before the annual payment.
 - 2005 – initial deal. \$250k a year for 15 years in lieu of taxes. At the beginning it was carved into other projects, and is a 50-50 split, or \$125k each year.
 - 2015 Deal 2 – bigger amount. Now its \$850k per year for 15 years. The agreement was 35% the City, 35% the County, 30% the school district to split. A little more angst now because there's more money involved. There are 11 taxing districts in that zone.
 - 2017 Deal 3 was a “per cubic foot” arrangement, over \$2MM per year for 15 years (roughly \$30MM). Now the other districts are wondering what they get out of the deal since it's abatement of taxes. Commissioner Hege and the former Mayor of The Dalles met with each district to discuss options. Legally, this agreement has the most flexibility to

determine what are done with the dollars, based on a 50-50 split. Scott's thought is to look at splitting the funds based on the original tax split when the zone was created.

- At the start, a port couldn't be a sponsor – just cities and counties.
- When the first agreement expires, our budget is based on just the minimum \$50k per year coming to us.
- The community college project is money coming from project #3, \$3.5 million of the \$30M is committed to the project at the college.
- We have smaller projects that are 3-5 years and a LT Rural EZ option which are 7-15 years in length. Google is the only LT Rural project.
- The new solar and wind renewable energy projects are a different type of project but can be similarly structured. Do we have a philosophy around how to handle the abatements or incentives on these projects?
- The property taxes on the current land are not sufficient to cover the services provided – at least that is the perception of some of the districts.

Exercise 2 – How would teams spend money at the County-wide level

In this exercise, the participants were randomly split into teams and given \$1MM to spend at a County-wide level over the next 20 years. Here's what each team said:

Team 1

This team looked at how to spend the money using the lens of our vision statement, *Pioneering Pathways to Prosperity* – what makes our citizens prosper? Their idea was to create a County Reinvestment Fund by putting the \$1MM each year into a “pot with a lid” and skim off the fat (i.e. interest) each year to use for:

- Community projects matching fund
- Pay off PERS Unfunded Actuarial Liability (current total is \$8MM after this year's \$3.7MM funding)
- Support County department needs

While this would be a small amount, it would be steady and potentially last forever.

Team 2

Team 2's idea in year 1 would be to review core services across all funds and do an assessment of capacity issues. They would also look at adding security measures across all County facilities. After Year 1, some additional ideas were:

- Evaluate and add back personnel in 911, Sheriff's Office and Public Works
- Invest in compensation planning
- Create opportunities for the unincorporated areas of the county
- Add to the reserves for disasters and capital improvements

Team 3

Team 3's focus was on how to protect, preserve and improve core services. They came up with an approach to spend 50% on protection measures, and 50% on preserve/improve. Protection included adding to reserve funds to create a safety net, and protecting against the PERS impact. Preserve and improve ideas included:

- Address compensation concerns, provide a sustainable solution (whole package)

- Capital improvements (sewers, facilities, etc) for both small communities as well as county properties
- Create a County Campus and liquidate the old stuff

Team 4

Team 4 developed a variety of ideas that could be pursued, without specifying any particular order of importance:

- One campus for all County services
- Put the money into our PERS offset
- Pay salaries based on a market point of 100%
- Fund all technology solutions needed at the County
- Do the Assessment & Taxation software and tech upgrade which would also be available to districts
- Use to pay the County's cost for NORCOR
- Create a County Training College
- Distribute the money to districts for projects
- Give the money to MCEDD for economic development
- Start a "Community Fund" to help address items from the SWOTT analysis (mental health, homeless, infrastructure needs)
- Add one Deputy

TL TOPIC #3: "THIS IS YOUR LIFE. ARE YOU WHO YOU WANT TO BE?" AND "YOU CAN'T WIN LIKE THAT... CAN YOU?"

The themes of Chapters 44 and 45 in Transformational Leadership were:

- Dream Big, Think Small
- Do the best you can, with what you have, right where you are
- Simply make a start – if you don't start today, it will always be more challenging to start tomorrow
- Be careful you don't sacrifice everything that is **ACTUALLY** important in your life at the altar of **potentially** winning
- Write down your priorities in life, and put those priorities **first** in how you spend your time

WORK LIFE BALANCE

This session started with the video "How to make work-life balance work," a TedTalk by Nigel Marsh: "There's a lot of work-life balance fluff. There are thousands of people who work long hours at a job they hate, to buy stuff they don't want, to impress people they don't like. We need to take responsibility of designing our own lives, or someone will design it for you. You can't let your life balance on 'I'll enjoy it when I retire.'"

We need to attend to our spiritual life, our emotional life, our physical life, in addition to our work life. The small things matter – it doesn't have to be a big transformation.

The facilitator led a discussion around the question of “What are we currently doing in our teams to help with balance?”

- Allowing a 4-10 work shift
- Giving a more flexible schedule – work through lunch and get off early, etc. having a different hourly schedule while still getting in the hours
- Some people try to schedule a specific day to have a lighter load
- Lunch with spouse every day, or kids
- Setting boundaries:
 - “Clocking Off” - some people make sure they don’t take their work home. He doesn’t even take any work-related equipment home (like his work phone).
 - Schedule time for home projects in his schedule
 - Reserve weekend time for hobbies
- Messaging about boundaries –
 - Set hours and stick to them
 - Look at it from the “Will this matter in 5 years?” perspective
 - Trust is a big part of allowing flexibility
 - What’s the impact to the team and the citizen is a big message. If we can allow the flexibility without negative impact to either we’re okay.
- What about working from home?
 - One size doesn’t fit all
 - Need to consider the impact of teams doing different things
- What are other things we do to make work enjoyable?
 - IS had a pork party when they retired their server called Wilbur
 - What makes people happy when they walk through the door – what are small things we can do in our desk areas and office environment

TL TOPIC #4: “WE REINFORCE WHAT WE VALUE”

The themes of Chapter 21 in Transformational Leadership were:

- A “score” is just a snapshot in time of performance, and should only be a small part of the equation when evaluating someone.
- Character traits should factor more heavily in a leader’s decision process: attitude, gratitude, effort, how you treat others, self-talk and body language
- Constantly analyze your system to make sure you are rewarding and valuing the process, and who people become in the process

EXTREME GOVERNMENT MAKEOVER / PROCESS IMPROVEMENT REVIEW

In the summer of 2018, four county teams (Planning, Surveyor, Assessment & Taxation and Clerk’s Office) participated in a two-day Process Improvement training that focused on the process of creating and recording a plat. The lessons learned in that training were used to highlight and reinforce the concepts from “Extreme Government Makeover,” our management book assignment from two years ago. Some of the concepts from the book that were covered included:

- Government really only has one problem – a capacity problem

- To solve the capacity problem, we need to “straighten the pipes” (streamline how we provide services)
- To straighten pipes, use the concepts of Faster (make systems faster), Better (maintain quality), and Cheaper (attack common cost drivers) on your processes
- Understand that the focus should be on Work Time (the amount of time where work/labor is actually occurring), and cutting Elapsed Time (the total amount of time a process takes from the customer’s perspective)

The presenters showed the “before and after” process maps and the measureable results from “straightening the pipes.” Each team has continued to refine/improve their individual department processes, and will reviewing these changes as a group this summer.

STATE OF THE COUNTY

What’s going well?

- Customer Service
- Focus on the customer and how different those might be
- We have an amazing management team
- Breaking down silos and working across departments
- We are hiring right
- Progress on many projects and cross functional teams
- Creating an intentional culture

What are our concerns?

- Communication
- Capacity
- Succession planning

Day 3

RECAP OF PREVIOUS DAY – AHA MOMENTS

- Monopoly Money – was interesting at both levels: to see the new ideas, but to have some departments who are on the edge of providing basic services with aging equipment, etc.
- Glad to talk about Enterprise Zone funds and know more about those agreements. This type of program does build economic development in our communities. The fees they pay are higher than our top taxpayer in the County.
- The Summit has been phenomenal for new people. Previously he thought we could have it at Discovery Center, but after being at this location he understands how much more of an impact it has on our conversations.
- That play is an important way to engage, and it makes you realize how smart people are on the team

- The Monopoly Game made one manager realize that because they support other teams, it was hard to think about what to do for HIS team. Another liked the collaboration of teams to discuss the ways they could share funds to do more
- Discussions around money raised as many questions as it answered. There is more to learn.
- The ability to reconnect with each other was super important
- The presentation on Your Money or Your Life and the point that tax revenue is an exchange for citizen's life energy.
- Expected more fireworks given the topics, but was impressed that everything remained respectful and professional.
- Seeing the diverse skills and abilities we have, the different presentations. Oh, and that we still don't follow the rules.
- Seeing the personalities emerge when we don't have to be in our regular work personality
- The TedTalks and Transformational Leadership topics – very engaging
- A great team of people
- Was surprised about the discussion around underlying tensions since it isn't apparent on the surface
- Was impressed by all of the information we discussed and put up on sheets, is hoping that we type it up and revisit it after the Summit to move ideas forward.
- Question about how citizens think we're doing and whether we could do a survey to get feedback again
- Walked into the room and was amazed at the energy of everyone – the discussions, the working together
- Was surprised that so many teams were willing to give their money to another team with a big idea
- Loved the engagement, hanging out, getting to know people better.
- For \$3k for 20 people to be here is very cost effective

TEDTALK ON FAMILY

This presentation focused on the concept of “family” and how the lessons from being part of a family can be applied at work.

- Families come in all different types and combinations
- Core Elements
 - Family is people – kinship or an underlying sense of oneness
 - Family is love – it should play a central role in all of our relationships
 - How about Wasco County – do we have Love? Are we a family? We're getting there.
 - How do we encourage it? Random acts of kindness, a kind word, encouragement and support
 - 100% LOVE means Living Our Values Everyday
- Managing families are not always easy. What are some approaches?
 - Agile Development – workers organized in small groups, to things in small amounts of time, with weekly reviews and daily feedback. Bring this into the home with a family meeting, should take under 20 minutes
 - Do things in small chunks
 - Everyone is accountable
 - Identify the problem and find out how you can solve the issue
 - You can't underestimate the power of the checkmark - introduce a checklist

- Quick review – what worked well, what didn't, what are we going to work on in the week ahead
- Adapt All the Time – be flexible, let parents out of the straight jacket that they know all the answers, be open-minded and let the best answer win
- Empower your children – enlist them in their own upbringing. Parental authority, but give guidance. People who plan their own goals take more control over their lives. Let people succeed and fail on their own.
- Tell Your Story – define your mission and core values. Create a mission statement. What's important to your family and family's values? Spend less time on what you did wrong – focus on what you did right. Family mission statement identifies what you do right, put it on the wall. Where did your family come from – explain the family history and legacy.
- Discover your core values and combine this with the dynamic of “preserve the core/stimulate progress”

BUILDING RELATIONSHIPS AND INFUSING COUNTY CULTURE

- We are all human!
- Building relationships at the County can be hard because we are in different departments and even in separate buildings
- What do we need as humans? Maslow's Hierarchy of Needs:
 - Physiological Needs
 - Safety Needs
 - Love & Belonging Needs
 - Esteem Needs
 - Self-Actualization Needs
- What do we need as employees?
 - Money – I'm only here for the money
 - Job Security – I'm here for the money AND security
 - Camaraderie – I like who I work with
 - Importance – what I do makes a difference
 - Self-actualization – I love working here and I inspire others
- What is it that we do at Wasco County?
 - We provide SERVICE. We're interacting with people.
- What are the benefits to the organization by building relationships for providing quality service?
 - Productivity
 - Happy family/team
 - Trust
 - Commitment
 - Consistency
 - Loyalty
 - Safety
 - Reliability
 - Belonging
 - Friendship
 - Don't want to let their team down
 - Meet expectations
 - Job satisfaction

- Creativity
 - Willing to take healthy risks
- The Top 5 Benefits:
 1. Resiliency/Bounce back
 2. Engagement
 3. Creativity
 4. Productivity
 5. Retention
- Relationships Are Primary!
 - Recognize your employee as a whole person
- Appreciation Survey Results
 - Most people prefer works of affirmation and quality time. If this was your team, how might you approach them differently? Keep in mind, the group result needs to have attention to the rest of the results as well. Think about ALL individuals!
- Setting the stage for success encouraging staff to build inter-staff relationships
 - Emotional literacy
 - Practice active listening – shift your paradigm
 - See something from another person’s view – we all see the ball differently
 - Appreciate and gratitude. Gratitude is an attitude.
 - Positive attitude – attitude is contagious
 - Set and manage boundaries – draw the line so people know what to expect
 - Never gossip – it’s corrosive and toxic
- Leadership is not a position or a title
 - You have people on your team who are leaders – support them!
- What’s in your toolbox?
 - We have books we’ve read
 - Colleagues to work with and bounce ideas off
 - Videos or other training
 - What are some of the things you’re doing in your teams?
 - Food/potluck events
 - Food competitions (with trophies)
 - Foosball/games
 - Bulletin board with stats and photos, a recognition board
 - Touching base with team members before heading out of the building: being visible and accessible to staff
 - Help each other outside of work – have each other on speed dial
 - Daily morning meetings, talk about personal life too
 - Annual awards banquet to recognize employees
 - Be accommodating to work-life balance. Tickets for 2 hours off.
 - Sit down and chat, laugh together. Provide flexibility to manage their own day and tasks
 - Nerf gun wars
 - Insider jokes
 - Call on each other

EMPLOYEE RECOGNITION

- How do we recognize and celebrate employee achievements?
- 8 Common Ways Organizations screw it up
 1. When it's all about the money – you'll only build a staff that works for monetary gain
 2. Contests don't work – they create a cadre of non-winners which erodes morale and engagement
 3. Assuming everyone responds to the same motivation
 4. When praise only comes from on high – it can't be dispensed only from the boss. Peer to peer is more powerful.
 5. When recognition arrives late – it can go flat quickly. It's best when it's delivered quickly.
 6. When sounds generic – be specific rewards for specific activities
 7. When things become narrowly focused on hard goals – make room for soft accomplishments, especially those that support the core values
 8. When it becomes on autopilot only – don't let it become a flavor of the month
- The 5 B's of Recognition
 1. Be Quick – it should occur as close to performance as possible
 2. Be Specific – what is the recognition for? Behavior, actions, etc.
 3. Be Accurate – have your facts straight when its time to acknowledge an employee. Ensure you know their name
 4. Be Fair – be sure to recognize the team effort, celebrate the unsung heroes who helped behind the scenes
 5. Be Well-balanced – make sure the value of your reward matches the degree of achievement.
- What are we doing, and which of the 5 B's are they hitting?

LOVE Notes	1, 2 and 3
Years of Service Recognition	2, 3, 4, 5
SO Annual Award Banquet (combines peer award and department-specific award)	2, 3, 4, 5
DA Gold Star Award (wood plaque with a gold star which gets given to a teammate to have on their desk)	1, 2, 3
Compliment Your Co-Worker (staff meeting)	1, 2, 3, 4
Log of Accomplishments (Sheriff's Office)	1, 2, 3

- Is what we're doing enough? What are some ideas?
 - We're doing things at the department level, but the All Staff Training was the first time we'd done it at a county-wide level. It takes it up a level to have staff recognized in front of ALL employees.
 - Trying to reward employees can be hard because if it's a gift, then you feel obligated to do something for all employees to be fair. Then it's too much time/energy and you stop doing anything.
 - In a local kindergarten teacher's class, the kids at a table can earn a "table award" based on the group's behavior throughout the week. She also has a "trinket" bowl where kids who earn a reward can select what they want.
 - Have our teams take the survey so we understand how they like to be appreciated
 - Pass along words of praise from citizens, do it in front of teammates
 - Occasionally give them time off when they've worked really hard

- What's our plan? When should it be at the department level or organization level?

What	Who	When
Anniversary Recognition	HR tracks, team gives it	On their anniversary
Years of Service Award	Organization	At the All Staff Training Day
Compliment Your Co-worker, Love Notes	Individuals	At the occurrence

We need to understand that appreciation impacts both the person and the people around them who see it being done.

TL TOPIC #5: YOU'VE LOST YOUR PRIVILEGE, SEE YOU TOMORROW

The themes of Chapter 35 in Transformational Leadership were:

- We want to develop people who pursue excellence because they want to pursue it
- How do you set healthy boundaries with your team? Let people know expectations and when they aren't holding up their end
- Sometimes we need a time out – a reset – and time to reflect on whether we're on our game
- This is not to be used as a disciplinary action – it's a heads up to the employee that they're having a difficult day and need to come back tomorrow ready to go
- How they react is very telling on whether they are engaged or not

RECAP OF THE ALL-STAFF TRAINING DAY

The team discussed and provided feedback on the recent All-Staff Training Day:

- Liked the guest speakers and especially the keynote speaker
- Need to tighten up the timing
- Loved the tables with mixed staff
- Great first start
- Consider having a theme where the big topic of the morning becomes the basis of the afternoon breakouts to learn specific skills
- There was no negative feedback received from citizens about being closed

TL TOPIC #6: LET IT BURN

The themes of Chapter 35 in Transformational Leadership were:

- Autonomy. Autonomous people are those who can self-govern themselves.
- Translated to our workforce reveals that small mistakes and failures whether individually or the team are healthy and good. Why? Because this creates a learning experience, building trust and an environment to operate within a growth mindset moving forward.
- The more we create opportunities for autonomy, the more our teams can begin to operate out of love in trying to grow into their greatest potential, rather than operating out of fear of making mistakes. They will learn to make better decisions.
- How do we encourage autonomy?
 - Mistakes will be made – don't stress

- Hire autonomous people
- Build trust
- Create choices with boundaries
- Empower employees
- Provide the tools to reach the goals
- Discussion: focusing on the action/skill to correct when a mistake is made is way more helpful than to be negative or focusing on who made the mistake

SUCCESSION PLANNING

We won't be here forever. How do we have a plan for passing on the baton?

- Wasco County has a Succession Planning Guide developed by HR
- Things to Consider:
 - Identify skill gaps and training needs – do we have employees that are appropriate to move into the role that's been vacated?
 - Are we retaining institutional knowledge
 - How will we help the next person build the relationships that the person leaving had?
 - Replacing highly specialized competencies
 - Be aware of potential obstacles (resistance to change, organizational silos, etc)
 - Know the components of great programs
- Discussion:
 - How does it work when two people from a department are both interested?
 - What if someone has an interest in another department, and how do we support it?
 - We should be having conversations continually with employees about the career path they want to pursue

Readiness Pool Nomination Summary

Name	Support of Agency Values	Leadership Promise	Interpersonal Skills	Demonstration of Results	Developmental Orientation
Applicant A	S	S	S	P	S
Applicant B	S	S	P	P	S
Applicant C	P	P	S	S	P
Applicant D	P	S	P	S	P
Applicant E	P	P	P	P	S
Applicant F	D	P	P	P	P

S = Strength
P = Proficiency
D = Developmental Need

- How far out should we be planning? The higher level the position, the longer out you should be planning. Look at the factors on page 9 to help determine what areas need most planning.

Sample: Completed Succession Planning Status Worksheet

Position Title	Incumbent Name	Retirement Status	Criticality	Number of Staff Ready Now	Number of Staff Ready in 1-2 Years	Succession Planning Priorities
Admin. Services Director	John Dow	A	1	1	1	
IT Director	Elvira Mann	B	1	0	2	X
Finance Director	Max Weight	A	1	1	2	
HR Manager	Jenna Snow	A	1	2	3	
Retirement Status: A: Retirement likely within 1 year B: Retirement likely within 3 years C: Retirement eligible within 5 years				Criticality: 1: Critical - Must "hit the ground running" 2: Very Important - Fully functional within 6 months		

- Involve your staff every step of the way.
- There's a legal issue around asking someone when they're going to retire. A better question is to ask them their plans for the next 5 years. Can use the Succession Plan to start the conversation
- How do we apply these principles to elected officials and recruiting the next official? One of the ways is when you have an official getting ready to retire/not run, you plan ahead to have them resign mid-term so the BOCC can appoint someone into the role and give them time to get their feet wet before filing for candidacy.
- Sometimes when the Director position isn't going to retire soon, you might need to look a couple of levels down in your staff in case people leave in the meantime. Develop them so they can take over somewhere else, and then recruit them to come back later.
- This is a plan for the success of a department, knowing that in ANY role you'll have people move in and out and the team needs to be able to stay strong with those changes. It's less about retirement and more about staff changes.

Looking forward...

At the end of Summit, participants were asked to share "What one word would you use to describe the Summit experience, or what insight did you have?"

- Our flywheel still needs some pushing, but we've come a long way in 4 years
- Gratitude for the process and re-energized
- Re-energized and a belief we can "do this"
- "Re-united and it feels so good!"
- Productive
- Solid topics and really good stuff
- Connectivity and the fact that we even do it speaks to our values. Gestalt.
- Progress - we set some big concepts in play four years ago, and we've come a long way to incorporating those concepts

- Proud of the work we've done, committed to the work yet to come
- Informative
- Challenge is a good thing
- Shared experience, which leads to progress
- Re-focused, and excited about sharing concepts with his team
- Bonding – understanding each other at a
- Supercalifragilisticexpialidocious – most excellent! Real word is “nurturing”
- Enlightening, eye-opening
- Energizing

PARKING LOT ITEMS:

- Discuss how to have better unified messaging. Need for a Public Information Officer?
- Look at hosting a Government open house – meet the face of your county
- Provide a full-blown review of the current compensation matrix – HR Answers is coming into our next management meeting. Include insurance and benefits as part of the discussion.
- Talk about Capacity from Weaknesses – we didn't discuss due to time
- County Counsel – threat assessment about septic issues in unincorporated areas
- Review SWOTT in closer detail to pick out the most critical items to address or plan for?
- Answer question about how to do a 4-10 schedule with a small staff

APPROVED THIS 17TH DAY OF JULY, 2019.

WASCO COUNTY BOARD OF COMMISSIONERS

Steven D. Kramer, Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: Summit Notes

I move to approve the 2019 Wasco County Management Team Leadership Summit Session Notes.



DISCUSSION ITEM

Property Sales

[STAFF MEMO](#)

[ORDER 19-110 AUTHORIZING PRIVATE SALE](#)

[TITLE MAP](#)

[AERIAL MAP](#)

[APPLICABLE STATUTE](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Wasco County Owned Land

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JILL AMERY

DATE: 7/10/2019

BACKGROUND INFORMATION:

Tax account number 1759, 2N 13E 29 CC 600 was acquired by tax foreclosure. The property has a real market value less than \$15,000 and is unsuitable for construction or placement of a dwelling. As a result I am requesting the Board of County Commissioners authorize the sale of said property via an offering to contiguous property owners in guidance with Wasco County Policy # 2016 D and Oregon Revised Statute 275.225. I recommend a minimum bid requirement of \$1,000 due to the associated expenses and prior tax foregone to the local districts.

Thank you.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AUTHORIZING THE PRIVATE SALE OF A TAX FORECLOSED PROPERTY

ORDER #19-110

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, Wasco County acquired, through foreclosure of liens for delinquent real property taxes, certain real property located in Wasco County, more particularly described as 2N 13E 29 CC 600, tax account number 1759 (the "Property").

WHEREAS, ORS 275.225 allows the County to sell County owned property, as is and with no representations or warranties, including property acquired through tax foreclosure, at a private sale if the property meets certain conditions with respect to value and applicable zoning and building codes.

WHEREAS, the Property has a real market value of \$170, on the assessment roll prepared for the County, consistent with the requirement of the ORS 275.225(1)(b).

WHEREAS, the location and size of the Property make it unsuitable for the construction or placement of a dwelling thereon under applicable zoning ordinances and building codes, as provided under ORS 275.225(1)(b).

WHEREAS the County will consider offers to be not less than \$1,000, an amount the Board finds to be a reasonable price for the Property in conformity with ORS 275.225.

IT IS THEREFORE ORDERED that the Wasco County Assessor/Tax Collector is directed to publish notice of this sale in a newspaper of general circulation as provided under ORS 275.225(2).

IT IS FURTHER ORDERED that not earlier than 15 days after publication of the notice, the Board of Commissioners may authorize the execution of a deed.

DATED this 17th day of July, 2019.

APPROVED AS TO FORM:

Brad Timmons, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



1/16 COR

9-7

9-9

WASCO TITLE INC.
512 Washington Street
The Dalles, OR 97058

This map is made solely for the purpose of assisting in locating said premises and the Company assumes no liability for variations, if any, in directions and location ascertained by actual survey.
WASCO TITLE, INC.
Order# 14-51030N



#1759

W 1ST ST

2017 ORS 275.225¹

Sale of county land by private sale

- **conditions**
- **notice**
- **terms**

- (1) Notwithstanding ORS 275.110 (Order to sell certain county lands) to 275.220 (Procedure upon default or breach under land sale contract), the governing body of a county may authorize the sale of county land by private sale as provided in this section if each parcel of county land to be sold:
 - (a) Has a real market value of less than \$15,000 on the assessment roll prepared for the county; **and**
 - (b) Is unsuited for the construction or placement of a dwelling under applicable zoning ordinances and building codes.
- (2) The governing body of the county may publish a notice of the private sale of county land described in subsection (1) of this section in a newspaper of general circulation in the county. The notice must contain a description of the land and must indicate the real market value of the land.
- (3) Not earlier than 15 days after publication of the notice, an officer or employee of the county authorized by the governing body of the county to sell the land may sell all or a part of the land, at private sale without further notice, at a price the governing body of the county considers reasonable.
- (4) A sale under this section must be made in the manner provided by ORS 275.190 (Cash or installment sale) (1). [1989 c.305 §1; 1997 c.805 §1; 2005 c.243 §7; 2007 c.231 §1; 2007 c.435 §1]

Note: 275.225 (Sale of county land by private sale) was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 275 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

¹ Legislative Counsel Committee, *CHAPTER 275—County Lands*, https://www.oregonlegislature.gov/bills_laws/ors/ors275.html (2017) (last accessed Mar. 30, 2018).



MOTION

SUBJECT: Private Sale

I move to approve Order 19-110 Authorizing the Private Sale of Tax Foreclosed Property.



DISCUSSION ITEM

Appointments

[STAFF MEMO](#)

[ORDER 19-106 APPOINTING STEVE KRAMER TO FORESTLAND
CLASSIFICATION COMMITTEE](#)

[ORDER 19-107 APPOINTING DAVE ANDERSON TO FORESTLAND
CLASSIFICATION COMMITTEE](#)

[JIM HOLYCROSS APPLICATION](#)

[ORDER 19-108 APPOINTING JIM HOLYCROSS TO STF](#)

[ORDER 19-109 APPOINTING JIM HOLYCROSS TO STIF](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Appointments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: JULY 10, 2019

Background Information

FOREST CLASSIFICATION COMMITTEE APPOINTMENTS

At the April 17, 2019 Board Session, Unit Forester Kristin Dodd appeared before the Board requesting the reformation of the Wasco/Hood River Forestland Classification Committee. She returned at the June 5th session with the agreement forming the committee which was approved and signed by the Board of Commissioners.

The agreement includes requirements for Hood River and Wasco County to appoint two members each to serve on the Committee. The Board was in consensus for Chair Kramer to be one of the two appointments. Dave Anderson served previously and Ms. Dodd encouraged his reappointment as he has history and context that will support the process.

STF/STIF APPOINTMENTS

MCEDD Deputy Director, along with the two committees, is very excited about Jim Holycross' appointments. Mr. Holycross has a planning and transit background and brings the perspective of someone who navigates the world with a disability.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF STEVE KRAMER TO THE WASCO /HOOD RIVER FORESTLAND
CLASSIFICATION COMMITTEE

ORDER #19-106

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Oregon Department of Forest has requested the County establish the Wasco/Hood River Forestland Classification Committee as authorized under ORS 526.310; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has entered into an agreement with the Department of Forestry and Hood River County to establish said committee; and

IT FURTHER APPEARING TO THE BOARD: That this agreement requires the Board of Commissioners of each county to appoint two members to serve on said committee; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Steve Kramer is willing and is qualified to be appointed to the Wasco/Hood River Forestland Classification Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Steve Kramer be and is hereby appointed to the Wasco/Hood River Forestland Classification Committee to serve at the pleasure of the Board.

DATED this 17th day of July, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS:

Brad Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF DAVE ANDERSON TO THE WASCO /HOOD RIVER FORESTLAND
CLASSIFICATION COMMITTEE

ORDER #19-107

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Oregon Department of Forest has requested the County establish the Wasco/Hood River Forestland Classification Committee as authorized under ORS 526.310; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County has entered into an agreement with the Department of Forestry and Hood River County to establish said committee; and

IT FURTHER APPEARING TO THE BOARD: That this agreement requires the Board of Commissioners of each county to appoint two members to serve on said committee; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Dave Anderson is willing and is qualified to be appointed to the Wasco/Hood River Forestland Classification Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dave Anderson be and is hereby appointed to the Wasco/Hood River Forestland Classification Committee to serve at the pleasure of the Board.

DATED this 17th day of July, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS:

Brad Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



INFORMATION AND QUALIFICATION FORM

Wasco County Special Transportation Funds Advisory Committee

&

Wasco County Statewide Transportation Improvement Advisory Committee

VOLUNTEER POSITIONS
WASCO COUNTY, OREGON

BACKGROUND

The Special Transportation Funds Advisory Committee (STF) is an essential component of a successful STF Program. The purpose of the committee is to represent the people who are served by the STF Program. The advisory committee considers how STF funds should be spent and provides the governing body with information about their community's special transportation needs. The Committee is intended to provide advice to the County in the selection of projects to ensure that the projects will benefit seniors and persons with disabilities. The Wasco County Special Transportation Funds Advisory Committee reviews grant applications requests and updates on the required Human Service Transportation Coordination Plan.

The Statewide Transportation Improvement Funds Advisory Committee (STIF) assists the Commissioners in tasks and duties supporting local and regional transportation services funded through the State Transportation Service Providers by:

- Reviewing and advising staff on the development of the Local STIF Plan, consistent with the guidelines promulgated by State administering agencies.
- Reviewing all projects proposed for inclusion within the STIF Plan and prioritizing the approved projects, including the funding level for each project to be included within the STIF Plan
- Developing a process for monitoring and evaluating projects to ensure that Public Transportation Providers that have received funds are applying the funds in accordance with and for the purposes described within their project proposal.
- If requested, and in the manner directed by the Commissioners, reviewing and advising staff on the methodology for distribution of STIF Formula Program monies allocated to Wasco County
- Review of STIF Discretionary applications upon request.

**WASCO COUNTY STF & STIF ADVISORY
COMMITTEES APPLICATION**
APPLICATION

Provide personal qualifications for this specific volunteer position.

Supplementary information may be attached. Do not provide confidential information.

Name:

Jim Holverson

Address:

Phone (home):

Phone (work):

E-mail address:

Signature:

Date:

6/27/2019

Number of years as a Wasco County resident:

Most Recent 3 years

Your objectives/goals? Desired contributions and accomplishments?

To make a difference volunteering for my community

Education (school, college, training, apprenticeships, degrees, etc.)

Portland State Univ; School of Urban
Affairs; Master of Urban
Planning w/ Transportation focus

Date(s):

Date(s):

Date(s):

Date(s):

Experience (work, volunteering, leadership roles, achievements etc.)

Planning director various locations

Date(s):

Transportation planner various locations

Date(s):

Land use planning various counties + cities + Regional Government

Date(s):

Board of directors for White River Health district presently

Date(s):

WASCO COUNTY STF & STIF ADVISORY
COMMITTEES APPLICATION

General Comments/Additional Relevant Information

I would like to volunteer my time and experience
To better my Region, County, City.

Send completed form to:

Jessica Metta, MC EDD
Wasco County
511 Washington Street, Suite 101
The Dalles OR 97058
(541) 506-2520
(541) 506-2551 (fax)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JIM HOLYCROSS TO THE WASCO COUNTY SPECIAL TRANSPORTATION FUNDS ADVISORY COMMITTEE

ORDER #19-108

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco County Special Transportation Funds Advisory Committee; and

IT FURTHER APPEARING TO THE BOARD: That Jim Holycross is willing and is qualified to be appointed to the Wasco County Special Transportation Funds Advisory Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jim Holycross be and is hereby appointed to the Wasco County Special Transportation Funds Advisory Committee; said term to expire on June 30, 2021.

DATED this 17th day of January, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Brad Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JIM HOLYCROSS TO THE WASCO COUNTY STATEWIDE
TRANSPORTATION IMPROVEMENT FUNDS ADVISORY COMMITTEE

ORDER #19-109

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco County Statewide Transportation Improvement Funds Advisory Committee; and

IT FURTHER APPEARING TO THE BOARD: That Jim Holycross is willing and is qualified to be appointed to the Wasco County Statewide Transportation Improvement Funds Advisory Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jim Holycross be and is hereby appointed to the Wasco County Statewide Transportation Improvement Funds Advisory Committee; said term to expire on June 30, 2022.

DATED this 17th day of January, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Brad Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: Appointments

Forestland Classification: I move to approve Orders 19-106 and 19-107 appointing Steve Kramer and Dave Anderson to the Wasco/Hood River Forestland Classification Committee.

STF/STIF: I move to approve Orders 19-108 and 19-109 appointing Jim Holycross to the Wasco County Special Transportation Funds Advisory Committee and the Statewide Transportation Improvement Funds Advisory Committee.



DISCUSSION ITEM

June Finance Report

[BUDGET ADJUSTMENT REQUEST FOR APPROVAL](#)

[DIRECTOR'S REPORT](#)

[JUNE FINANCIALS](#)



7/10/2019

To: Board of County Commissioners
From: Mike Middleton – Finance Director
Re: End of the Fiscal Year adjustments

Commissioners,

In the year-end closing process, two issues have come up where budgetary appropriations are exceeded. One is very minor but the other is by \$28,953.90. As the June 30th date has already passed, a budget change is not an option.

The choices are either to allow the overages to remain – which results in an automatic audit finding for violating Oregon Local Budget Law – or move the costs to appropriate fund/departments. The move (adjustment) is the preferred choice and detailed below.

The small adjustment is for the Surveyor in the General Fund. This is a change of \$80 to pull the Fund/Department into budgetary compliance. The change is a decrease to General Fund/Surveyor/Health Insurance of \$80 match to an increase to Public Works/Public Works/Health Insurance. The position is split between the funds already. The overage is due to a change in the insurance costs from the budgeted projection. The actual difference was \$1,760 but most of the difference is covered by savings in the Materials & Services.

The significant over-budget is in the Youth Think fund. The total amount of the overage is \$28,953. This is on a Materials & Services budget of \$85,043 so constitutes and overspend of 34%. The fund does have funds to cover the expense (contingency and unappropriated) but does not have appropriation authority. This is the fund that is being closed out to the General Fund to be part of the Youth Services Department.

To resolve this, I propose moving \$17,000 of the Contracted Services expense to the General Fund/Youth Services/Contracted Services. More would be moved, but there is not enough budgetary appropriation to move more. The remaining \$11,953 can be moved to General Fund/Administration/Special Projects. Both of these areas are reasonable places to have incurred the expense. The remaining fund balance will be transferred to the General Fund in FY20 so the fund is held harmless.

I am asking for consent from the Board of County Commissioners to proceed with the year-end adjustments proposed in this memo.

Wasco County Financial Report – For June 2019 – 1st Review

This report is the 1st review of the end of the fiscal year FY19. The statements are not audited and will have additional year end accruals added in the closing process. At this point, all expenses and revenues should be nearly completely executed so for analysis using 100% of the budget for comparison is appropriate.

Discussion of Revenues

General Fund

- Property Taxes are 100.2% of the budget execution compared with a year-end rate of 99.8% last fiscal year-end. The current total is \$502K more than last fiscal year-end.
 - Current Taxes are 99.3% execution while the difference is more than made up with PILT and Prior Years collections
 - Another two (2) months of accruals of property taxes will be recorded. This is the “60 Day Receipts” referred to.
 - The rule per GASB applies to “revenues received in the new fiscal year available to pay expenses of the prior fiscal year.” This is determined to be 60 days or two (2) months.
 - Last fiscal year, this accrual was \$84K – FY19 should expect a similar accrual
- Licenses, Fees & Permits have executed at 107.0% compared with 125.6% last fiscal year. The current amount is \$38K less than the last fiscal year-end. This is due to accruals that will show up in the next review as part of the fiscal year closing process.
 - The accrual should increase the revenue in this area by more than \$100K
- Intergovernmental Revenue – Non single audit – has remained behind last year. Budget execution is at 89.7% compared to 134.7% at last fiscal year-end. This results in being \$162K less than last year-end.
 - Once again – accruals will change this amount. With the accruals, full budget execution will be reached.
- Net interest/investment earnings are \$349K. This is a budget execution of 387.0%.
 - Only a year-end mark to market adjustment remains to be done but should not significantly impact this expense.
- County Clerk is execution at 99.5% - any year-end accruals will be minimal.
- The Sheriff’s Office is execution at an overall rate of 72.0% compared to 104.3% last fiscal year-end. Three factors explain this:
 - Emergency Management is down due to the grant paperwork not being filed due to staff turnover. The grant reimburses for a position and if the position is vacant there is no reimbursement.
 - Law Enforcement had \$30K budgeted as expected revenue for patrolling The Dalles Watershed. While this was planned on, the patrol was not needed so there will be no revenue in the area.
 - Year-end accruals for grant/state funds

- Planning is at a budget execution of 119.0%. This amount is \$202K more than last fiscal year-end.
 - A bit misleading as the budget was increased by \$150K for Construction Excise Tax flow through. This has brought in \$134K to date. This is only for this year and will be a part of the Building Codes budgets in the next fiscal year. With this considered, the actual amount over last year is \$68K and the execution rate is actually higher.
 - Year-end accruals will increase the revenue
- Public Works – Surveyor is doing great. The budget execution is 427.0% due to the ORMAP grant in this area.
- Youth Services/Prevention Division has a budget execution of 219.6%. This is due to 1065 Corrections Assess revenue coming in at \$54K when only 25K was budgeted. Nearly \$7K of the amount is due to FY18 work – as discussed in prior reports. This has been considered in the FY20 budget build.
 - Further, there has been \$17K for payroll reimbursement for work with Norcor. This is a continuation of the service discussed in the February report. This was not considered in the budget as it was not known when it was built. This is time the Youth Services Director is working with the Juvenile aspect of Norcor.

Public Works Fund

- Net budget execution for interest earnings is 286.1% or \$80,094.
- Motor Vehicle Funds are coming in as planned and the amount is currently at 83.3% budget execution. Due to timing, this is as planned. Another two payments will be accrued.
- Grant Reimbursements are now at 135.8% budget execution.
- Weed & Pest is now at 119.4% budget execution - \$43K more than budgeted
 - Same as last month
- Overall revenue budget execution for Public Works is 85.6%.

911 Communications

- Overall budget execution is 93.8% compared to 101.2% last fiscal year-end. The revenues are \$63K more than last fiscal year-end.
 - There are accrual coming so the budget will be fully executed
 - Phone Tax payment for the last quarter – should be over \$86K
 - MCFR payment has not arrived but will be accrued in for another \$8K

CDBG Grant Fund

- The budget execution for revenue is at 63.4% - \$3.6M – and progressing as planned.
 - More of the funds are on the balance sheet for the loan between funds.
 - See expense side as there is a budget complication

Community Corrections Fund

- Total budget execution 79.1% - \$567K less than last fiscal year-end
 - Accruals coming for quarterly distributions – should be about \$465K so will be down from last FY and less than full budget execution

All Other Funds

- Nothing stands out of the remaining revenues. The budget executions are in line with the expectations.

Discussion of Expense

General Fund

- Overall, the General Fund budget execution is 83.7% which is well under the full budget execution rate.
- Public Works – Surveyor & Watermaster have a total budget execution of 100.0% - only \$4 under the appropriation.
 - This was over by \$76 but a change was made with the Public Works Fund as the Surveyor is split
 - The cause was under-budgeting the Health Insurance significantly.
 - While this solution does not require a Budget Change, Management is requesting the BOCC approve a motion to approve the adjustment. There is a memo attached to the report detailing the adjustment, reason and request for approval.
- Youth Services has a budget execution of 99.6%
 - This would not be this high, but the Youth Think Fund was overbudget by \$29K. To bring this in line with the level of budget appropriation, \$17K was moved to Youth Services. The remaining has been moved to Special Projects
 - While this put an additional burden on the General Fund, in FY20 the Youth Think Fund is being closed out to the General Fund and the Contingency and Unappropriated fund will give a minimum beginning fund balance of \$54K so this can be used to keep the General Fund whole.
 - While this solution does not require a Budget Change, Management is requesting the BOCC approve the adjustment. There is a memo attached to the report detailing the adjustment, reason and request for approval.
- Transfers out are on track as budgeted
 - Year-end process will increase the transfers out to the Operating Reserve and Facilities Capital Replacement Reserve based on the increased property tax collection in the budget changes processed in FY19.

Public Works Fund

- Overall, the Public Works fund is executing at 97.9%
- There are no problem areas, additional accruals may occur – at this point the fund has \$81K to work with

- The total expenditure – not including transfers – is only \$35K more than last fiscal year

CDBG Fund

- Budget execution is currently at 92.6% - however with accruals, this will increase to 100% and be fully expended. This is still in process of closing out the fiscal year

911 Communications

- Currently, the fund is at an execution rate of 93.9%
- The majority of the amount under the budget is due to M&S costs
 - M&S is at 79.2%, or \$46K under budget – this should be more than any expected accruals

Youth Think Fund

- The fund is 100% executed
- This is after the adjustment the Finance Director is recommending in the attached recommendation
 - The fund overspent the budget by \$28,953. This was in the M&S area on a budget of \$85,043 so is very significant
 - The attached memo details the difficulty and the proposed solution with a request for approval.

All Other Funds

- All other funds are within the budgetary expectations for the end of the fiscal year

Summary

- Personnel costs across all funds are at 94.2% execution
 - Public Works in the General Fund is at 102.1% for \$778
 - County Fair is at 113.2%
 - Land Corner Preservation is at 101.8%
 - Park Fund is at 108.3%
 - Youth Think Fund is at 100.4%
 - In all instances except Public Works in the General Fund and Youth Think, the overage is covered by the M&S savings
 - The Public Works in the General Fund (Surveyor) and Youth Think are discussed in the attached memo
- M&S costs across all funds are at 86.7% execution
 - Assessment & Taxation has an execution of 108.0% - this is made up by savings in the Personnel Budget
 - Prevention Division has an execution of 132.5% - this is made up by savings in the Personnel Budget

- \$17,000 of the total expense is due to the recommended adjustment addressing the Youth Think budget overage in the attached memo
- Capital Outlay for all funds is at 22.6% budget execution
 - This will increase with year-end accruals – specifically for the CDBG Fund
- Transfers In = Transfers Out.
 - A few year-end adjustment remain based on budget increases in property tax and waiting to verify the increase.
- Reserve Funds have an execution of 1.0% overall. This is due to spending in the Capital Acquisition Fund purchasing vehicles and equipment for Building Codes
 - These amounts will be reimbursed to the General Fund in FY20 by Building Codes
- The Investing report shows interest/investing income at \$970,303 for the fiscal year
 - \$702K of this was interest, \$267K was mark to market
 - The current fund balances are generating nearly \$1M to support County operations

Reconciliations

Reconciliations are not attached to this report. The last reconciliation were presented at the July 3rd BOCC meeting (Reconciliations for May). The June reconciliations are not complete at this time.



Wasco County Monthly Report

General Fund Revenue - June 2019 - 1st Review

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	9,249,136	9,182,912	8,680,798	99.3%	101.2%	5.8%	502,113.86
PRIOR YEARS TAXES	280,000	283,256	315,227	101.2%	61.7%	-10.1%	(31,970.87)
PILT	30,000	108,749	109,764	362.5%	365.9%	-0.9%	(1,014.95)
PROPERTY TAXES-R Total	9,559,136	9,574,917	9,105,789	100.2%	99.8%	5.2%	469,128.04
LICENSES FEES & PERMITS-R	1,121,435	1,199,969	1,237,981	107.0%	125.6%	-3.1%	(38,012.22)
INTERGOV'T REV - NON SINGLE AUDIT-R	592,774	531,679	693,951	89.7%	134.3%	-23.4%	(162,271.65)
INTERGOV'T REV - SINGLE AUDIT-R	3,200	2,936	3,262	91.7%	101.9%	-10.0%	(325.81)
INVESTMENT EARNINGS-R							
INTEREST EARNED	90,000	278,443	129,092	309.4%	322.7%	115.7%	149,350.69
UNSEG TAX INTEREST EARNED	200	203	52	101.3%	26.1%	288.7%	150.44
MARK-TO-MARKET	-	70,436	(80,895)	#DIV/0!	#DIV/0!	-187.1%	151,331.33
INVESTMENT EARNINGS-R Total	90,200	349,082	48,249	387.0%	120.0%	623.5%	300,832.46
RENTS-R	11,800	11,846	11,800	100.4%	116.4%	0.4%	46.50
MISCELLANEOUS-R							
COLUMBIA BASIN NURSING HOME PAYMENTS	40,000	40,000	40,000	100.0%	100.0%	0.0%	-
MISC RECEIPTS	2,000	53,521	59,065	2676.0%	#DIV/0!	-9.4%	(5,543.75)
RETURNED CHECK CHARGE	300	500	645	166.7%	215.0%	-22.5%	(145.00)
MISC REVENUE	-	14,087	6,414	#DIV/0!	#DIV/0!	119.6%	7,673.52
CONSTRUCTION EXCISE TAX (CET)	105,501	184,147	137,652	174.5%	136.0%	33.8%	46,495.13
MISCELLANEOUS-R Total	147,801	292,255	243,775	197.7%	172.3%	19.9%	48,479.90
TRANSFERS IN-R	680,000	503,820	504,976	74.1%	76.0%	-0.2%	(1,156.37)
GENERAL FUND RESOURCES-R Total	12,206,346	12,466,503	11,849,783	102.1%	103.2%	5.2%	616,720.85



Wasco County Monthly Report

General Fund Revenue - June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
NON-DEPARTMENTAL RESOURCES-R Total	12,206,346	12,466,503	11,849,783	102.1%	103.2%	5.2%	616,720.85
ASSESSMENT & TAXATION-R	19,450	42,566	37,280	218.8%	179.2%	14.2%	5,286.69
COUNTY CLERK-R							
COUNTY CLERK-R	163,500	146,014	165,018	89.3%	131.1%	-11.5%	(19,004.75)
ELECTIONS-R	15,800	32,445	20,289	205.4%	243.0%	59.9%	12,156.64
COUNTY CLERK-R Total	179,300	178,459	185,307	99.5%	138.1%	-3.7%	(6,848.11)
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	33,118	62,691	56.2%	106.3%	-47.2%	(29,573.26)
MARINE PATROL-R	56,154	58,617	56,462	104.4%	101.1%	3.8%	2,154.66
LAW ENFORCEMENT-R	277,860	191,088	243,240	68.8%	104.6%	-21.4%	(52,151.97)
SHERIFF-R Total	392,979	282,822	362,393	72.0%	104.3%	-22.0%	(79,570.57)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	107,250	104,993	123,245	97.9%	114.9%	-14.8%	(18,252.00)
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,250	2,672	7,086	213.8%	194.1%	-62.3%	(4,413.48)
FACILITIES-R	287,095	301,987	252,807	105.2%	103.9%	19.5%	49,179.70
ADMINISTRATIVE SERVICES-R Total	395,595	409,652	383,138	103.6%	108.2%	6.9%	26,514.22
ADMINISTRATION-R							
ADMINISTRATION-R	26,200	17,822	25,912	68.0%	98.9%	-31.2%	(8,090.37)
PASS-THROUGH GRANTS-R	529,652	374,488	174,595	70.7%	94.2%	114.5%	199,893.15
NORCOR-R	34,572	34,573	34,250	100.0%	139.8%	0.9%	322.13
VETERANS-R	87,944	66,780	92,644	75.9%	211.7%	-27.9%	(25,863.98)
ADMINISTRATION-R Total	678,368	493,662	327,401	72.8%	117.0%	50.8%	166,260.93
DISTRICT ATTORNEY-R	221,484	188,266	195,609	85.0%	85.1%	-3.8%	(7,343.16)
PLANNING-R	311,980	371,123	169,418	119.0%	88.1%	119.1%	201,704.16
PUBLIC WORKS-R							
SURVEYOR-R	14,200	60,640	57,765	427.0%	473.5%	5.0%	2,875.00
WATERMASTER-R	1,865	1,865	1,865	100.0%	100.0%	0.0%	-
PUBLIC WORKS-R Total	16,065	62,505	59,630	389.1%	424.0%	4.8%	2,875.00
PREVENTION DIVISION-R							
YOUTH SERVICES-R	45,175	99,182	58,707	219.6%	138.8%	68.9%	40,474.65
PREVENTION DIVISION-R Total	45,175	99,182	58,707	219.6%	138.8%	68.9%	40,474.65
GENERAL FUND Total	14,466,742	14,594,740	13,628,665	100.9%	104.1%	7.1%	966,074.66
Revenue Total	14,466,742	14,594,740	13,628,665	100.9%	104.1%	7.1%	966,074.66



Wasco County Monthly Report

General Fund Expense - June 2019 - 1st Review

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	791,428	786,831	757,201	99.4%	99.0%	3.9%	29,629.85
COUNTY CLERK-E							
COUNTY CLERK-E	236,970	237,051	227,273	100.0%	103.8%	4.3%	9,778.14
ELECTIONS-E	101,438	75,630	83,364	74.6%	80.9%	-9.3%	(7,733.23)
COUNTY CLERK-E Total	338,408	312,682	310,637	92.4%	96.5%	0.7%	2,044.91
SHERIFF-E							
EMERGENCY MANAGEMENT-E	96,702	52,447	89,770	54.2%	65.5%	-41.6%	(37,322.40)
MARINE PATROL-E	56,154	32,725	53,186	58.3%	93.8%	-38.5%	(20,461.27)
LAW ENFORCEMENT-E	2,161,418	1,917,292	2,125,719	88.7%	97.0%	-9.8%	(208,426.47)
SHERIFF-E Total	2,314,274	2,002,465	2,268,675	86.5%	95.1%	-11.7%	(266,210.14)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,044,918	966,041	861,671	92.5%	86.3%	12.1%	104,369.26
COUNTY COMMISSION-E	215,719	213,894	207,683	99.2%	100.3%	3.0%	6,211.01
EMPLOYEE & ADMINISTRATIVE SERVICES-E	950,953	909,600	847,326	95.7%	94.9%	7.3%	62,273.31
FACILITIES-E	1,639,338	642,341	670,240	39.2%	73.3%	-4.2%	(27,899.79)
ADMINISTRATIVE SERVICES-E Total	3,850,928	2,731,875	2,586,921	70.9%	85.9%	5.6%	144,953.79
ADMINISTRATION-E							
ADMINISTRATION-E	645,665	415,389	641,026	64.3%	89.6%	-35.2%	(225,637.58)
PASS-THROUGH GRANTS-E	531,152	360,401	190,930	67.9%	111.1%	88.8%	169,470.66
NORCOR-E	1,352,590	1,344,362	1,467,756	99.4%	99.9%	-8.4%	(123,394.34)
VETERANS-E	142,599	139,424	143,214	97.8%	94.2%	-2.6%	(3,790.18)
SPECIAL PAYMENTS-E	477,746	485,203	415,609	101.6%	95.8%	16.7%	69,593.14
ADMINISTRATION-E Total	3,149,752	2,744,778	2,858,536	87.1%	97.1%	-4.0%	(113,758.30)
DISTRICT ATTORNEY-E	680,795	636,361	624,999	93.5%	89.2%	1.8%	11,362.18



Wasco County Monthly Report

General Fund Expense - June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
PLANNING-E	993,905	862,044	692,864	86.7%	92.1%	24.4%	169,180.03
PUBLIC WORKS-E							
SURVEYOR-E	44,075	44,083	41,818	100.0%	87.4%	5.4%	2,265.38
WATERMASTER-E	3,730	3,718	3,340	99.7%	138.3%	11.3%	377.80
PUBLIC WORKS-E Total	47,805	47,801	45,158	100.0%	89.9%	5.9%	2,643.18
PREVENTION DIVISION-E							
YOUTH SERVICES-E	635,977	633,307	615,316	99.6%	99.4%	2.9%	17,991.43
PREVENTION DIVISION-E Total	635,977	633,307	615,316	99.6%	99.4%	2.9%	17,991.43
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	248,918	248,918	183,987	100.0%	100.0%	35.3%	64,931.00
TRANSFER TO CAP ACQUISITION FUND	850,000	850,000	700,000	100.0%	100.0%	21.4%	150,000.00
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	1,150,000	850,000	700,000	73.9%	100.0%	21.4%	150,000.00
TRANSFER TO OPERATING RESERVE	1,150,500	850,000	825,867	73.9%	88.8%	2.9%	24,133.00
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	3,445,918	2,845,418	2,456,354	82.6%	95.9%	15.8%	389,064.00
GENERAL FUND EXPENDITURES-E Total	3,445,918	2,845,418	2,456,354	82.6%	95.9%	15.8%	389,064.00
NON-DEPARTMENTAL EXPENDITURES-E Total	3,445,918	2,845,418	2,456,354	82.6%	95.9%	15.8%	389,064.00
GENERAL FUND Total	16,249,190	13,603,561	13,216,660	83.7%	93.7%	2.9%	386,900.93
Expense Total	16,249,190	13,603,561	13,216,660	83.7%	93.7%	2.9%	386,900.93



Wasco County Monthly Report

Public Works Fund - June 2019 - 1st Review

Filters

Fd	202
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	28,000	53,082	28,919	189.6%	82.6%	83.6%	24,163.30
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK-TO-MARKET	-	27,012	(30,396)	#DIV/0!	#DIV/0!	-188.9%	57,408.20
INVESTMENT EARNINGS-R Total	28,000	80,094	(1,477)	286.1%	-4.2%	-5521.1%	81,571.50
TRANSFERS IN-R	-	-	195,153	#DIV/0!	88.5%	-100.0%	(195,152.95)
INTERNAL SERVICES-R	3,180	3,180	3,180	100.0%	100.0%	0.0%	-
PUBLIC WORKS RESOURCES-R Total	31,180	83,274	196,855	267.1%	76.1%	-57.7%	(113,581.45)
NON-DEPARTMENTAL RESOURCES-R Total	31,180	83,274	196,855	267.1%	76.1%	-57.7%	(113,581.45)
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	15,987	14,208	133.2%	167.1%	12.5%	1,779.25
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,449,182	2,041,156	2,087,010	83.3%	105.7%	-2.2%	(45,854.58)
STATE GRANT/REIMBURSEMENT	75,000	101,820	84,790	135.8%	169.6%	20.1%	17,030.00
STP FUND EXCHANGE	276,389	-	269,349	0.0%	101.1%	-100.0%	(269,348.54)
STATE PERMITS	-	838	1,232	#DIV/0!	#DIV/0!	-32.0%	(394.25)
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,800,571	2,143,814	2,442,381	76.5%	106.6%	-12.2%	(298,567.37)
INTERGOV'T REV - SINGLE AUDIT-R	553,633	531,567	513,823	96.0%	418.5%	3.5%	17,743.91
MISCELLANEOUS-R	1,000	10,257	13,807	1025.7%	1380.7%	-25.7%	(3,550.24)
SALE OF FIXED ASSETS-R	10,000	5,000	4,283	50.0%	42.8%	16.8%	717.50



Wasco County Monthly Report

Public Works Fund - June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
CHARGES FOR SERVICES-R	210,000	231,213	291,718	110.1%	182.3%	-20.7%	(60,504.81)
PUBLIC WORKS-R Total	3,587,204	2,937,838	3,280,220	81.9%	126.5%	-10.4%	(342,381.76)
WEED & PEST-R	225,000	268,696	328,018	119.4%	149.1%	-18.1%	(59,321.16)
PUBLIC WORKS-R Total	3,812,204	3,206,534	3,608,237	84.1%	128.2%	-11.1%	(401,702.92)
PUBLIC WORKS FUND Total	3,843,384	3,289,808	3,805,093	85.6%	123.8%	-13.5%	(515,284.37)
Revenue Total	3,843,384	3,289,808	3,805,093	85.6%	123.8%	-13.5%	(515,284.37)
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,819,046	1,752,062	1,693,576	96.3%	90.4%	3.5%	58,486.02
MATERIALS & SERVICES-E	1,369,985	1,372,207	1,335,935	100.2%	107.1%	2.7%	36,271.17
CAPITAL OUTLAY-E	30,000	26,588	68,245	88.6%	29.0%	-61.0%	(41,657.01)
PUBLIC WORKS-E Total	3,219,031	3,150,857	3,097,756	97.9%	92.3%	1.7%	53,100.18
WEED & PEST-E							
PERSONAL SERVICES-E	101,551	105,035	103,153	103.4%	105.0%	1.8%	1,882.52
MATERIALS & SERVICES-E	145,600	128,981	135,869	88.6%	85.8%	-5.1%	(6,887.77)
CAPITAL OUTLAY-E	-	-	12,890	#DIV/0!	51.6%	-100.0%	(12,890.26)
WEED & PEST-E Total	247,151	234,017	251,912	94.7%	89.4%	-7.1%	(17,895.51)
PUBLIC WORKS-E Total	3,466,182	3,384,873	3,349,669	97.7%	92.1%	1.1%	35,204.67
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
NON-DEPARTMENTAL EXPENDITURES-E Total	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
PUBLIC WORKS FUND Total	3,466,183	3,384,873	5,349,669	97.7%	94.9%	-36.7%	(1,964,795.33)
Expense Total	3,466,183	3,384,873	5,349,669	97.7%	94.9%	-36.7%	(1,964,795.33)



Wasco County Monthly Report

All Funds Revenue Expense

June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,193,501	1,119,072	1,055,763	93.8%	101.2%	6.0%	63,309.61
911 EQUIPMENT RESERVE	30,050	78,203	1,615	260.2%	107.7%	4742.4%	76,587.72
CDBG GRANT FUND	5,733,605	3,630,756	705,571	63.3%	13.5%	414.6%	2,925,184.68
CLERK RECORDS FUND	9,700	9,412	10,264	97.0%	137.3%	-8.3%	(851.90)
COMMUNITY CORRECTIONS FUND	1,961,772	1,551,748	2,119,146	79.1%	132.1%	-26.8%	(567,398.50)
COUNTY FAIR FUND	191,932	220,803	201,746	115.0%	99.8%	9.4%	19,057.83
COUNTY SCHOOL FUND	417,765	301,498	241,769	72.2%	84.2%	24.7%	59,729.61
COURT FACILITIES SECURITY FUND	28,000	29,516	28,990	105.4%	105.0%	1.8%	525.98
DISTRICT ATTORNEY	4,130	3,645	4,292	88.3%	104.7%	-15.1%	(647.22)
FACILITY CAPITAL RESERVE	1,180,000	974,694	738,559	82.6%	103.4%	32.0%	236,135.30
FOREST HEALTH PROGRAM FUND	2,700	10,136	40,534	375.4%	10666.8%	-75.0%	(30,397.34)
GENERAL FUND	14,466,742	14,594,740	13,628,665	100.9%	104.1%	7.1%	966,074.66
GENERAL OPERATING RESERVE	1,223,833	1,057,632	866,036	86.4%	91.7%	22.1%	191,596.31
HOUSEHOLD HAZARDOUS WASTE FUND	422,800	424,054	428,665	100.3%	131.0%	-1.1%	(4,611.03)
KRAMER FIELD FUND	300	863	390	287.7%	236.6%	121.0%	472.61
LAND CORNER PRESERVATION FUND	34,600	31,052	34,288	89.7%	99.4%	-9.4%	(3,235.87)
LAW LIBRARY FUND	31,400	27,555	24,607	87.8%	80.2%	12.0%	2,948.55
MUSEUM	85,500	89,308	94,391	104.5%	101.8%	-5.4%	(5,083.37)
PARKS FUND	88,000	94,139	95,199	107.0%	115.3%	-1.1%	(1,060.18)
PUBLIC WORKS FUND	3,843,384	3,289,808	3,805,093	85.6%	123.8%	-13.5%	(515,284.37)
ROAD RESERVE FUND	42,001	120,293	2,026,640	286.4%	100.5%	-94.1%	(1,906,346.36)
SPECIAL ECON DEV PAYMENTS FUND	1,252,800	1,265,481	1,206,757	101.0%	97.1%	4.9%	58,723.90
YOUTH THINK FUND	154,400	110,553	119,672	71.6%	74.3%	-7.6%	(9,119.46)
CAPITAL ACQUISITIONS FUND	879,000	941,851	736,245	107.2%	103.0%	27.9%	205,606.00



Wasco County Monthly Report

All Funds Revenue Expense

June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
BUILDING CODES - GENERAL	-	238,189	-	#DIV/0!	#DIV/0!	#DIV/0!	238,189.33
BUILDING CODES - ELECTRICAL	-	15,095	-	#DIV/0!	#DIV/0!	#DIV/0!	15,094.50
Revenue Total	33,277,915	30,230,099	28,214,898	90.8%	91.2%	7.1%	2,015,200.99
Expense							
911 COMMUNICATIONS FUND	1,164,917	1,093,471	1,016,519	93.9%	96.4%	7.6%	76,951.46
911 EQUIPMENT RESERVE	30,051	-	241,795	0.0%	100.0%	-100.0%	(241,795.00)
CDBG GRANT FUND	5,807,027	5,374,649	769,576	92.6%	14.3%	598.4%	4,605,073.23
CLERK RECORDS FUND	10,217	6,204	11,488	60.7%	62.1%	-46.0%	(5,283.98)
COMMUNITY CORRECTIONS FUND	2,442,047	2,150,271	1,813,233	88.1%	100.0%	18.6%	337,038.14
COUNTY FAIR FUND	183,688	176,463	186,939	96.1%	99.8%	-5.6%	(10,476.39)
COUNTY SCHOOL FUND	443,115	301,420	230,490	68.0%	73.7%	30.8%	70,930.23
COURT FACILITIES SECURITY FUND	43,000	17,472	11,677	40.6%	27.2%	49.6%	5,794.74
DISTRICT ATTORNEY	16,141	7,139	8,384	44.2%	48.2%	-14.9%	(1,245.33)
FACILITY CAPITAL RESERVE	4,558,036	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	16,249,190	13,603,561	13,216,660	83.7%	93.7%	2.9%	386,900.93
GENERAL OPERATING RESERVE	4,720,748	-	128,635	0.0%	3.4%	-100.0%	(128,635.00)
HOUSEHOLD HAZARDOUS WASTE FUND	488,314	314,233	327,843	64.4%	91.9%	-4.2%	(13,609.70)
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	22,181	20,272	20,939	91.4%	89.4%	-3.2%	(666.78)
LAW LIBRARY FUND	46,364	24,216	23,536	52.2%	50.1%	2.9%	679.14
MUSEUM	114,904	103,437	75,288	90.0%	70.9%	37.4%	28,149.23
PARKS FUND	117,525	71,420	66,052	60.8%	88.6%	8.1%	5,367.52
PUBLIC WORKS FUND	3,466,183	3,384,873	5,349,669	97.7%	94.9%	-36.7%	(1,964,795.33)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,570,169	1,281,820	1,204,318	81.6%	92.2%	6.4%	77,502.18
YOUTH THINK FUND	168,089	168,089	122,785	100.0%	75.0%	36.9%	45,304.24
CAPITAL ACQUISITIONS FUND	4,011,036	181,589	289,837	4.5%	7.8%	-37.3%	(108,248.35)
Expense Total	50,697,410	28,280,599	25,115,664	55.8%	53.6%	12.6%	3,164,935.18



Wasco County Monthly Report

Personnel All Funds - June 2019 - 1st Review

Filters	
Fd	(Multiple Items)
Cat	51000

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	706,449	695,093	677,941	98.4%	100.6%	2.5%	17,151.11
COUNTY CLERK-E	289,743	271,176	274,156	93.6%	103.0%	-1.1%	(2,979.86)
SHERIFF-E	2,075,933	1,800,139	2,007,477	86.7%	96.8%	-10.3%	(207,337.89)
ADMINISTRATIVE SERVICES-E	1,854,057	1,836,963	1,726,339	99.1%	102.0%	6.4%	110,623.87
ADMINISTRATION-E	124,521	124,259	130,897	99.8%	96.0%	-5.1%	(6,638.05)
DISTRICT ATTORNEY-E	563,767	554,248	532,646	98.3%	88.0%	4.1%	21,601.82
PLANNING-E	791,854	713,560	642,651	90.1%	94.3%	11.0%	70,908.98
PUBLIC WORKS-E	36,575	37,353	36,222	102.1%	94.5%	3.1%	1,131.30
PREVENTION DIVISION-E	602,885	589,469	581,720	97.8%	100.2%	1.3%	7,749.25
GENERAL FUND Total	7,045,784	6,622,260	6,610,049	94.0%	97.9%	0.2%	12,210.53
PUBLIC WORKS FUND	1,920,597	1,857,097	1,796,729	96.7%	91.1%	3.4%	60,368.54
911 COMMUNICATIONS FUND	865,287	840,150	850,108	97.1%	99.3%	-1.2%	(9,958.39)
COMMUNITY CORRECTIONS FUND	792,121	730,168	712,466	92.2%	97.9%	2.5%	17,702.62
COUNTY FAIR FUND	15,097	17,091	21,231	113.2%	99.4%	-19.5%	(4,140.20)
HOUSEHOLD HAZARDOUS WASTE FUND	152,189	89,761	106,637	59.0%	115.7%	-15.8%	(16,875.95)
LAND CORNER PRESERVATION FUND	16,581	16,872	18,439	101.8%	102.9%	-8.5%	(1,566.74)
MUSEUM	39,254	35,499	35,467	90.4%	103.0%	0.1%	31.85
PARKS FUND	35,230	38,163	26,019	108.3%	99.6%	46.7%	12,144.10
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	83,046	83,337	81,017	100.4%	103.1%	2.9%	2,320.69
Expense Total	10,965,186	10,330,399	10,258,161	94.2%	97.0%	0.7%	72,237.05



Wasco County Monthly Report

Materials Service All Funds - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	84,979	91,738	79,259	108.0%	87.3%	15.7%	12,478.74
COUNTY CLERK-E	48,664	41,505	36,481	85.3%	65.4%	13.8%	5,024.77
SHERIFF-E	238,341	202,326	261,198	84.9%	101.2%	-22.5%	(58,872.25)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	410,293	337,118	361,440	82.2%	87.6%	-6.7%	(24,322.50)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	110,518	80,678	83,848	73.0%	63.4%	-3.8%	(3,169.67)
FACILITIES-E	340,340	335,622	362,498	98.6%	98.6%	-7.4%	(26,876.08)
ADMINISTRATION-E	2,905,231	2,620,490	2,528,414	90.2%	95.4%	3.6%	92,076.83
DISTRICT ATTORNEY-E	117,028	82,113	92,353	70.2%	96.4%	-11.1%	(10,239.64)
PLANNING-E	202,051	148,484	50,213	73.5%	70.8%	195.7%	98,271.05
PUBLIC WORKS-E	11,230	10,448	8,936	93.0%	75.0%	16.9%	1,511.88
PREVENTION DIVISION-E	33,092	43,838	33,596	132.5%	87.8%	30.5%	10,242.18
GENERAL FUND Total	4,501,767	3,994,360	3,898,235	88.7%	93.1%	2.5%	96,125.31
PUBLIC WORKS FUND	1,515,585	1,501,188	1,471,804	99.1%	104.7%	2.0%	29,383.40
911 COMMUNICATIONS FUND	226,297	179,988	166,411	79.5%	84.0%	8.2%	13,576.85
CLERK RECORDS FUND	10,217	6,204	6,488	60.7%	48.1%	-4.4%	(283.98)
COMMUNITY CORRECTIONS FUND	1,649,926	1,420,103	1,030,655	86.1%	103.0%	37.8%	389,447.52
COUNTY FAIR FUND							
ADMINISTRATION-E	168,590	159,372	165,708	94.5%	99.9%	-3.8%	(6,336.19)
COUNTY FAIR FUND Total	168,590	159,372	165,708	94.5%	99.9%	-3.8%	(6,336.19)
COUNTY SCHOOL FUND	443,115	301,420	230,490	68.0%	73.7%	30.8%	70,930.23
COURT FACILITIES SECURITY FUND	43,000	17,472	11,677	40.6%	27.2%	49.6%	5,794.74
DISTRICT ATTORNEY	16,141	7,139	6,584	44.2%	42.2%	8.4%	554.67



Wasco County Monthly Report

Materials Service All Funds - June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	299,125	224,472	209,706	75.0%	82.8%	7.0%	14,766.25
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	3,400	-	61.8%	0.0%	#DIV/0!	3,399.96
LAW LIBRARY FUND	46,364	24,216	23,536	52.2%	50.1%	2.9%	679.14
MUSEUM	69,150	67,938	37,082	98.2%	51.6%	83.2%	30,856.45
PARKS FUND	62,295	33,257	40,033	53.4%	82.6%	-16.9%	(6,776.58)
SPECIAL ECON DEV PAYMENTS FUND	975,169	773,000	698,641	79.3%	97.5%	10.6%	74,358.55
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	85,043	84,752	41,768	99.7%	49.1%	102.9%	42,983.55
Expense Total	10,151,135	8,798,281	8,038,821	86.7%	93.5%	9.4%	759,459.87



Wasco County Monthly Report

Capital All Funds - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,255,721	141,523	252,022	11.3%	41.0%	-43.8%	(110,498.91)
PUBLIC WORKS FUND	30,000	26,588	81,135	88.6%	31.2%	-67.2%	(54,547.27)
COUNTY FAIR FUND	1	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	100	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	37,000	-	11,500	0.0%	100.0%	-100.0%	(11,500.00)
MUSEUM	6,500	-	2,739	0.0%	136953.5%	-100.0%	(2,739.07)
911 COMMUNICATIONS FUND	3,926	3,926	-	100.0%	#DIV/0!	#DIV/0!	3,926.00
PARKS FUND	20,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	70,112	#DIV/0!	82.5%	-100.0%	(70,112.00)
CLERK RECORDS FUND	-	-	5,000	#DIV/0!	100.0%	-100.0%	(5,000.00)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	181,589	289,837	4.5%	7.8%	-37.3%	(108,248.35)
911 EQUIPMENT RESERVE	30,051	-	179,753	0.0%	100.0%	-100.0%	(179,753.00)
FACILITY CAPITAL RESERVE	4,543,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,720,748	-	128,635	0.0%	3.4%	-100.0%	(128,635.00)
CDBG GRANT FUND	5,807,027	5,374,649	769,576	92.6%	14.3%	598.4%	4,605,073.23
Expense Total	25,380,763	5,728,275	1,790,309	22.6%	8.0%	220.0%	3,937,965.63

Wasco County Monthly Report

Transfers - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	248,918.00	248,918.00	246,029	100.0%	100.0%	1.2%	2,889.00
911 EQUIPMENT RESERVE	30,000.00	73,333.00	-	244.4%	#DIV/0!	#DIV/0!	73,333.00
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	1,150,000.00	850,000.00	700,000	73.9%	100.0%	21.4%	150,000.00
GENERAL FUND	680,000.00	503,819.72	504,976	74.1%	76.0%	-0.2%	(1,156.37)
GENERAL OPERATING RESERVE	1,193,833.00	850,000.00	825,867	71.2%	88.8%	2.9%	24,133.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	195,153	#DIV/0!	88.5%	-100.0%	(195,152.95)
ROAD RESERVE FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
CAPITAL ACQUISITIONS FUND	850,000.00	850,000.00	700,000	100.0%	100.0%	21.4%	150,000.00
Transfer In Total	4,204,252.00	3,427,570.72	5,223,525	81.5%	94.8%	-34.4%	(1,795,954.32)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	73,333.00	-	100.0%	#DIV/0!	#DIV/0!	73,333.00
911 EQUIPMENT RESERVE	-	-	62,042	#DIV/0!	100.0%	-100.0%	(62,042.00)
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	1,800	#DIV/0!	100.0%	-100.0%	(1,800.00)
FACILITY CAPITAL RESERVE	15,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	3,445,918.00	2,845,418.00	2,456,354	82.6%	95.9%	15.8%	389,064.00
LAND CORNER PRESERVATION FUND	-	-	2,500	#DIV/0!	100.0%	-100.0%	(2,500.00)
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	595,000.00	508,819.72	505,676	85.5%	85.7%	0.6%	3,143.63
WEED & PEST CONTROL FUND	-	-	195,153	#DIV/0!	88.5%	-100.0%	(195,152.95)

Wasco County Monthly Report
Transfers - June 2019 - 1st Review

Transfer Out Total	4,204,252.00	3,427,570.72	5,223,525	81.5%	94.8%	-34.4%	(1,795,954.32)
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Wasco County Monthly Report

Reserve Funds - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 EQUIPMENT RESERVE	30,050	78,203	1,615	260.2%	107.7%	4742.4%	76,587.72
FACILITY CAPITAL RESERVE	1,180,000	974,694	738,559	82.6%	103.4%	32.0%	236,135.30
GENERAL OPERATING RESERVE	1,223,833	1,057,632	866,036	86.4%	91.7%	22.1%	191,596.31
ROAD RESERVE FUND	42,001	120,293	2,026,640	286.4%	100.5%	-94.1%	(1,906,346.36)
CAPITAL ACQUISITIONS FUND	879,000	941,851	736,245	107.2%	103.0%	27.9%	205,606.00
Revenue Total	3,354,884	3,172,673	4,369,095	94.6%	99.5%	-27.4%	(1,196,421.03)
Expense							
911 EQUIPMENT RESERVE	30,051	-	241,795	0.0%	100.0%	-100.0%	(241,795.00)
FACILITY CAPITAL RESERVE	4,558,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,720,748	-	128,635	0.0%	3.4%	-100.0%	(128,635.00)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	181,589	289,837	4.5%	7.8%	-37.3%	(108,248.35)
Expense Total	18,235,488	181,589	660,267	1.0%	4.1%	-72.5%	(478,678.35)



Wasco County Monthly Report Investment - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	417

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	155	1,449	847	934.8%	546.4%	71.1%	601.99
911 EQUIPMENT RESERVE	50	4,212	1,615	8423.6%	107.7%	160.8%	2,596.82
CDBG GRANT FUND	200	931	731	465.3%	365.6%	27.3%	199.30
CLERK RECORDS FUND	300	604	437	201.4%	249.8%	38.2%	167.11
COMMUNITY CORRECTIONS FUND	10,000	20,408	14,576	204.1%	364.4%	40.0%	5,831.64
COUNTY FAIR FUND	864	1,581	1,115	183.0%	237.3%	41.8%	466.08
COUNTY SCHOOL FUND	200	1,177	1,076	588.4%	538.0%	9.4%	100.74
COURT FACILITIES SECURITY FUND	1,000	2,605	1,634	260.5%	408.4%	59.5%	971.43
DISTRICT ATTORNEY	130	199	166	153.1%	166.3%	19.7%	32.78
FACILITY CAPITAL RESERVE	30,000	96,681	38,559	322.3%	275.4%	150.7%	58,122.22
FOREST HEALTH PROGRAM FUND	2,700	5,049	3,325	187.0%	874.9%	51.9%	1,724.70
GENERAL FUND	90,000	278,443	129,092	309.4%	322.7%	115.7%	149,350.69
GENERAL OPERATING RESERVE	30,000	68,313	40,169	227.7%	286.9%	70.1%	28,143.38
HOUSEHOLD HAZARDOUS WASTE FUND	2,500	6,629	3,649	265.2%	243.3%	81.7%	2,980.05
KRAMER FIELD FUND	300	560	390	186.6%	236.6%	43.4%	169.37
LAND CORNER PRESERVATION FUND	600	1,150	696	191.7%	139.3%	65.1%	453.67
LAW LIBRARY FUND	1,400	2,356	1,694	168.3%	242.0%	39.1%	662.34
MUSEUM	2,000	3,983	2,937	199.2%	244.7%	35.6%	1,046.43
PARKS FUND	2,000	4,395	2,836	219.7%	493.2%	55.0%	1,559.06
PUBLIC WORKS FUND	28,000	53,082	28,919	189.6%	82.6%	83.6%	24,163.30
ROAD RESERVE FUND	42,000	79,003	54,518	188.1%	320.7%	44.9%	24,485.60
SPECIAL ECON DEV PAYMENTS FUND	2,800	9,062	4,882	323.7%	221.9%	85.6%	4,180.87
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report

Investment - June 2019 - 1st Review

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	900	1,104	1,206	122.7%	#DIV/0!	-8.5%	(102.18)
CAPITAL ACQUISITIONS FUND	29,000	59,214	36,245	204.2%	241.6%	63.4%	22,969.06
INTEREST EARNED Total	277,099	702,190	371,314	253.4%	248.5%	89.1%	330,876.45
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	203	52	101.3%	26.1%	288.7%	150.44
MARK-TO-MARKET	-	267,910	(169,566)	#DIV/0!	#DIV/0!	-258.0%	437,476.24
Revenue Total	277,299	970,303	201,800	349.9%	134.9%	380.8%	768,503.13



CONSENT AGENDA

[MINUTES: 5.22.2019 TOWN HALL](#)

[6.26.2019 SPECIAL SESSION](#)

[7.3.2019 REGULAR SESSION](#)



**WASCO COUNTY BOARD OF COMMISSIONERS
MAUPIN TOWN HALL
MAY 22, 2019**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Stephanie Krell, Office Manager
Tyler Stone, Administrative Officer

At 5:36 PM Chair Kramer opens the Town Hall Meeting at the Maupin City Park Community Building.

Chair Kramer explains what the Board of Commissioners does and reviews the various committees/boards on which they serve or participate. He continues by explaining that this Town Hall is an opportunity to hear directly from the public.

Mayor Lynn Ewing notes that citizens are reporting their overwhelming satisfaction with the new broadband system and that there are only a few residents remaining to be connected.

Citizen, Kathy Ritchie mentions a discussion she had with an Oregon State librarian who suggested Maupin put in place an ID policy for short-term use of the library. This would specifically benefit tourists, rafters, fishermen and others that would like to check out items from the library while visiting Maupin.

Chair Kramer agrees that putting a policy in place would be a great idea and suggests she speak with the Executive Director of the Wasco County Library who can bring a proposal to the Library Board.

Citizen, Dave Dixon expresses concern over the road upkeep in Antelope and wants assurance from the Commissioners that the road maintenance will be kept

up. He adds that the Wasco County road technician based in Wamic has been doing a great job thus far.

Mr. Stone wonders if his concern surrounds a blading issue which Mr. Dixon clarifies that his concern is general maintenance due to the high traffic. Citizen, Herb McKay adds that it is the most heavily used road in the area.

Chair Kramer assures that he will follow up with the Wasco County Road Department to be sure that the road is not ignored.

Citizen, Mr. Mindt explains that when he purchased a home in Maupin four year ago, he expressed concern to the then Mayor over the junk cars along the downtown streets. Mr. Mindt said that city officials responded saying that there was nothing that could be done due to a position vacancy for a city ordinance officer. Since then, the position has been filled but Mr. Mindt reports that the ordinance officer told him that there is nothing he could do about the junk cars without city council support.

Mayor Ewing notes that until Barnett Towing or the adjacent gas station takes action, the city council's hands are tied. He also mentions that Barnett Towing has been put on notice and progress has been made. Mr. Mindt believes that legislation coming from the Department of Environmental Quality could create an even bigger problem for the city of Maupin.

Maupin City Councilor, Suzanne Knapp adds that the City Council has a well head protection plan that is outdated but shows key areas where protection for aquifers lie and agrees that the junk yard is a high-risk area. She continues by saying that the city needs to update the map and better educate the public to keep contaminates from the water.

Chair Kramer says the Wasco County Commissioners will follow up with City Council and the Mayor to help facilitate and offer suggestions to resolve these issues and encourages Mr. Mindt to express his concern at the City Council meeting to follow during public comment.

Citizen, Randy Bechtol wants to discuss well head protection surrounding water usage of a company on the other side of the Deschutes River. He wonders who has the authority in Wasco County to regulate how much water is pumped to prevent the wells from running dry.

Mr. Stone replies that the state and local watermasters are housed in the Wasco County Public Works building and suggests that Mr. Bechtol have a conversation with them to be sure that all rules are being followed.

There are no further public comments or concerns so the Commissioners update the citizens of Maupin on items they are currently working on.

Commissioner Schwartz introduces herself and encourages the community to reach out with any questions or concerns they may have. Citizen, Donna Henderson commends Commissioner Schwartz on her follow-through and thanks her for replying to her email.

Chair Kramer updates the community and notes that during the budget process, the Commissioners were informed by the Sheriff's Office that they have a need to add deputies on patrol in South County. Chair Kramer adds that the County is already facing challenges with filling open positions because of the shortages occurring across the state. During the budget process, they concluded to form a committee to address the reasons surrounding the difficulties of filling the roster. Chair Kramer hopes to have a plan in place by fall to remedy the retainment issues but remarks that Sheriff Magill has the authority to place an additional deputy to patrol the South County area.

Mr. Bechtol comments that as a business owner, he appreciates the deputy's quick response time but that they can be heavy handed when responding to calls, boarding on harassment. He asks the Commissioners to pass this comment along to the Sheriff. Commissioner Schwartz is surprised by his comment on response time because she has received letters of concern from the community over response time and remarks that this is the first complaint she has heard of deputy's using excessive force. She mentions that she was also under the impression that the committee would have a plan in place after the budget processes commences and would like more information on the process but she looks forward to what will come from the newly formed committee.

Chair Kramer also updates the community on hazardous waste and recycling collections. Hazardous waste collections are increasing but he does not see the same trend with recycling. Chair Kramer notes that he is working on this issue with the State Legislature and hopes the governor will adopt a program to assist in remedying the low recycling participation. He also adds that he is hopeful that the

medicine “take back” program with pharmacies will pass in Salem as well. Lastly, Chair Kramer says that the Wasco County Forest Collaborative has initiated their first project to protect homes from Rock Creek down to Wamic and Pine Hollow and will update with more information at a later date.

Vice-Chair Hege updates the community that the QLife and City of Maupin fiber project has been completed with the exception of a few minor loose ends. He adds that Maupin likely has the fastest internet speeds in the County.

Vice-Chair Hege also remarks that he is working with the Lower Deschutes Interagency Task Force and Lower Deschutes Managers Group to make sure agency staff are heard and comments taken into account on topics like economic development. One item Vice-Chair Hege is hoping to bring to City Council in conjunction with the Managers Group is a frequent user pass for the river because of the expense and current policy in place. He adds that BLM and certain Tribes are not on board with changing the process so he encourages citizens to write letters to those that sit on the committee and propose a change.

Chair Kramer concludes the meeting and thanks the citizens for attending. The Town Hall is concluded at 6:21 PM.

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION
JUNE 26, 2019**

PRESENT: Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

ABSENT: Steve Kramer, Chair

At 1:00 p.m. Vice-Chair Hege opened the Special Session with the Pledge of Allegiance. Changes to the Agenda:

- ODOT Fund Exchange Agreement

At 1:00 p.m. Vice-Chair Hege recessed from the Special Session to open hearings for the Library Service District and the 4H and Extension Service District

The Special Session reconvened at 1:16 p.m.

Agenda Item – Budget Adoption Hearing
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At 1:16 p.m., Vice-Chair Hege opened a public hearing for the adoption of the 2019/2020 Wasco County Budget.

Finance Director and Budget Officer Mike Middleton stated that he recommends some changes to the proposed budget and reviewed the memo included in the Board Packet.

Vice-Chair Hege opened the floor to public comment.

Rodger Nichols commented that it is a pleasure to watch the Board doing such an excellent job.

There being no further comments, Chair Hege closed the hearing to public testimony and opened deliberations.

{{{Commissioner Schwartz moved to approve Resolution 19-011 adopting the Fiscal Year 2020 Budget, Tax Levy and Appropriations for Wasco County with changes as presented and outlined in the budget detail. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – ESRI Software Agreement Renewal

GIS Coordinator Tycho Granville explained that this is a three year agreement with no changes from the previous agreement for software that supports our GIS program.

Vice-Chair Hege asked how it has been to work with ESRI. Mr. Granville responded that they have been great to work with and it is much needed software. He said a lot of things are working more efficiently now.

Vice-Chair Hege commented that it would be great to have some training available on how to use the online GIS tool located on the County's website. Mr. Nichols suggested a You Tube video might be useful. Mr. Granville reported that there is a slide show available.

Commissioner Schwartz asked if we have maps for fire protection, water supply and power lines. Mr. Granville replied that we have some and work closely with the fire districts and Forest Service; the utilities usually hold their information as confidential.

{{{Commissioner Schwartz moved to approve the renewal of the ESRI Small Enterprise Agreement for County and Municipality Government. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – Fund Exchange Agreement

Public Works Director Arthur Smith explained that the Board recently signed a similar agreement for projects being done in Fiscal Year 2019. This agreement is for projects being done in Fiscal Year 2020 – approximately 27 miles of chip seal work.

{{{Commissioner Schwartz moved to approve ODOT 2019 Fund Exchange Agreement 33636 for surface restoration of Wasco County Roads. Vice-Chair Hege seconded the motion which passed unanimously.}}}

A general discussion ensued regarding the processes for various appointments made by the Board of Commissioners. Ms. White will provide to the Board a list of current appointments that indicates if the appointment is made directly or is based on a recommendation of the organization or an advisory committee.

The session was adjourned at 1:47 p.m.

Summary of Actions

MOTIONS

- **To approve Resolution 19-011 adopting the Fiscal Year 2020 Budget, Tax Levy and Appropriations for Wasco County with changes as presented and outlined in the budget detail.**
- **To approve the renewal of the ESRI Small Enterprise Agreement for County and Municipality Government.**
- **To approve ODOT 2019 Fund Exchange Agreement 33636 for surface restoration of Wasco County Roads.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 3, 2019

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance.

Discussion Item – APHIS Work Plan

Mr. Stone explained that this is the standard work plan for predator management. We pay them a small amount which they match to provide a level of predator control in Wasco County.

{{Commissioner Schwartz moved to approve the 2019-2020 USDA APHIS Wildlife Services Work and Financial Plan. Vice-Chair Hege seconded the motion which passed unanimously.}}

Discussion Item – Appointments

WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION (EDC)

Ms. White explained that the EDC has two vacant positions - one representing utilities and the other representing the Port of The Dalles. She said there is an application in the Board Packet for Justin Brock. The EDC has reviewed the application and is recommending his appointment to fill the position vacated by Stan Kelsey.

Ms. White went on to say the Port of The Dalles recommends a representative to serve on the EDC and is recommending Mike Courtney to fill the position being vacated by Kathy Ursprung. She noted that the term expiration in the order is incorrect and should be December 31, 2022.

{{Vice-Chair Hege moved to approve Orders 19-102 and 19-105 appointing

Justin Brock to Position 11 and Mike Courtney to Position 4 on the Wasco County Economic Development Commission with a correction to Order 19-105 to expire December 31, 2022. Commissioner Schwartz seconded the motion which passed unanimously.}}

FORT DALLES MUSEUM COMMISSION

Ms. White said there is a vacancy on the Museum Commission. The Commission is recommending Jeff Wolfanger's appointment.

{{Commissioner Schwartz moved to approve Order 19-103 appointing Jeff Wolfanger to the Wasco County/City of The Dalles Museum Commission. Vice-Chair Hege seconded the motion which passed unanimously.}}

PLANNING COMMISSION

Vice-Chair Hege explained that he is a member of a group that vets applicants to the Wasco County Planning Commission. He said they had three really great applicants and interviewed them all. Marcus Swift is an attorney with a background that includes land use. The group offered him the appointment which he accepted.

{{Vice-Chair Hege moved to approve Order 19-104 appointing Marcus Swift as Alternate #2 on the Wasco County Planning Commission. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion Item – Reconciliations

Finance Director Mike Middleton reviewed the report included in the Board Packet.

Consent Agenda – Reappointments & Minutes

{{Chair Kramer moved to approve the Consent Agenda. Vice-Chair Hege seconded the motion which passed unanimously.}}

Agenda Item – Warm Springs Weed Control Agreement

Public Works Director Arthur Smith stated we have received a request from the Confederated Tribes of Warm Springs to continue noxious weed spraying for 2019. He said we are doing this on a year to year basis to accommodate the upcoming retirement of our Weed Master Merle Keys. He stated that Mr. Keys is one of the few with the certification to do this work. Chair Kramer commented that Mr. Keys has a good relationship with the Tribe.

Commissioner Schwartz pointed out that the contract cover letter mentions a

Wasco County Weed Board. She asked if we actually have a Weed Board. Mr. Smith replied that we had one but they were not active for years and therefor were disbanded.

{{{Vice-Chair Hege moved to approve the Agreement with the Confederated Tribes of Warm Springs Reservation for the provision of noxious weed control services. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Agenda Item – Road Vacation

Mr. Smith stated he recently received a road vacation petition from Doug Lee. Mr. Lee purchased property on Catron Road and then discovered a large portion of County right-of-way as well as a piece of the road that goes through his property but was never built . . . it only exists on paper. He would like to vacate the portions of Catron Road that go through his property. Mr. Smith went on to say that most of it goes through an orchard; it is great that Mr. Lee found it. He said that this order for a report is the first step in the road vacation process.

{{{Vice-Chair Hege moved to approve Order 19-090 in the matter of directing the Public Works Director to prepare his report on the proposed vacation of a portion of Catron Road. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Agenda Item – Harney & Lane County Mapping Agreements

County Assessor/Tax Collector Jill Amery stated that Lane County will no longer be doing our mapping; the two amendments terminate the two IGAs with Lane County. Vice-Chair Hege asked why they will no longer be doing the work. Ms. Amery replied that their main employee doing this work moved to another position; they gave us and three or four other counties three weeks' notice. This same employee also works part-time for Harney County and will be doing some of the work for us through the agreement with Harney County. She said the price will be the same. She said there are still details to be worked out but she is comfortable with the arrangement and grateful for the opportunity.

Ms. Amery went on to say that she is still working out the ORMAP remapping. Harney County is looking at how long it will take to get that work done before agreeing to take it on. She said she hopes to have an agreement by the next Board Session.

{{{Commissioner Schwartz moved to approve Amendment 2 to the Lane County Tax Map Remapping Work IGA and Amendment 2 to the Lane County

IGA for Tax Map Maintenance and Geographic Information Systems to terminate both IGAs effective June 30, 2019. Vice-Chair Hege seconded the motion which passed unanimously.}}

{{Commissioner Schwartz moved to approve the Intergovernmental Agreement for Tax Map Maintenance between Harney County and Wasco County. Vice-Chair Hege seconded the motion which passed unanimously.}}

Ms. Amery announced that the CAFFA Grant has been approved at \$17 million to be divided among the counties; \$17,302 will be Wasco County's share. The Department of Revenue has not been fully funded for the last several years; this year they are fully funded and have filled all positions. She said that will change the conversation around funding for the counties.

Mr. Stone commented that we used to get 30% of the funding and is now down to 17%; the State continues to shift the burden to the counties while they fully fund themselves.

Vice-Chair Hege asked how full staffing at the State will change our situation. Ms. Amery replied that they are in change mode which could work for or against us. She said the Association is putting together a list of issues and needs and will have a new president in August.

Departments - Clerk

Wasco County Clerk and liaison to South Wasco Park and Recreation District Lisa Gambia reported that Chair Kramer attended the SWPRD meeting yesterday to present them with a check from the County to help fund the boat ramp project at Pine Hollow.

Agenda Item – 2nd Public Hearing Planning Ordinance Update 19-004

At 9:30 a.m. Chair Kramer opened a public hearing for 921-18-000109 and 921-18-000215, a review of a recommendation made by the Wasco County Planning Commission. He reviewed the process for the hearing and asked the following questions:

Does any Commission member wish to disqualify themselves for any personal or financial interest in this matter? There were none.

Does any member of the audience wish to challenge the right of any Commission member to hear this matter? There were none.

Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.

Long-Range Planner Dr. Kelly Howsley-Glover said nothing has changed since the first presentation of the Ordinance at the June 5, 2019 hearing.

Vice- Chair Hege asked if there will be an opportunity for the public to comment. Chair Kramer opened the floor for public comment. There was none.

{{{Commissioner Schwartz moved to approve Ordinance 19-004 In the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the comprehensive plan related to land use planning goals 5 and 12 in Chapters 5 and 12 of Wasco County 2040, the Comprehensive Plan (File Numbers 921018-000109 and 921-18-000215). Vice-Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – 1st Public Hearing Planning Ordinance Update – 19-005

At 9:35 a.m. Chair Kramer opened a public hearing for 921-18-000214, a review of a recommendation made by the Wasco County Planning Commission.

He reviewed the process for the hearing and asked the following questions:

Does any Commission member wish to disqualify themselves for any personal or financial interest in this matter? There were none.

Does any member of the audience wish to challenge the right of any Commission member to hear this matter? There were none.

Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter? There were none.

Dr. Howsley-Glover reviewed the presentation included in the Board Packet. She stated that she held a series of five events to get feedback from the community.

Dr. Howsley-Glover went on to say that we really need to address the housing issues in our county. We have limitations on what we can permit with density generally limited to single family dwellings. She said the parcel size is also challenging; we feel we need more flexibility. She said they reviewed the law and looked at best practices to present those options to the public. It became clear what they most embraced. This was a high-level look for future planning.

Vice-Chair Hege asked about accessory dwelling units (ADUs) in the context of what is available today. Dr. Howsley-Glover replied that we allow hardship dwellings that are not permanent if an applicant can demonstrate the need for

consistent care for someone who is elderly or disabled. In that case, you can place a manufactured home or R.V. which must be on the same septic and well as the main structure. The property would not be eligible for division. She added that we can also allow an historic home to be designated as an accessory dwelling.

Commissioner Schwartz asked if for farms there can be additional housing for working staff. Dr. Howsley-Glover responded you can if you demonstrate the need; in that case they do not need to be on the same well and septic.

Vice-Chair Hege asked about permits for tiny homes in Wasco County. Dr. Howsley-Glover responded that if stick-built to code, we might be able to permit it; but might not due to the width. She said we do have a couple of permitted tiny homes in Wasco County.

Commissioner Schwartz asked how you differentiate between an R.V. and a tiny home. Planning Director Angie Brewer replied that R.V.s are produced by licensed manufacturers and therefore are already built to a certain code and undergo inspections. Tiny homes are a semantics nightmare as people have different definitions. She said they are often on chassis and DIY-built without going through the same rigorous inspection; they often cannot meet the fire safety code. She said it is an issue everywhere.

Dr. Howsley-Glover reviewed the Planning Commission's recommendations.

Vice-Chair Hege asked if this is the section where soil classifications would be addressed. Dr. Howsley-Glover replied that those classifications are state laws we are required to enforce; we advocate for more local control. She stated that Class 6 is considered productive soil; we can permit non-farm dwellings on Classes 7 and 8. She explained that the soil classification challenge process is difficult and expensive.

Ms. Brewer added that another wrinkle is the State uses outdated soil maps so we are not using current information. She said Dr. Howsley-Glover has done a lot of research in an effort to help citizens. She commented that central and eastern Oregon counties are being held to Willamette Valley standards and it is really not comparable.

Vice-Chair Hege said it seems silly at best; we should take the issue to AOC.

PUBLIC COMMENT

Ms. Gambee asked if there is allowable housing with infrastructure; she asked if a community would have to create that infrastructure. Dr. Howsley-Glover replied that it would depend on population density; it is really to make sure there is

enough water.

Vice-Chair Hege noted that LUDO requires a 10 acre minimum for rural residential. Dr. Howsley-Glover concurred, stating that rural service is 4 acres and with infrastructure it could be 2 acres. She observed that we have a lot of non-conforming parcels which are not eligible for division.

Vice-Chair Hege read the title of the proposed Ordinance into the record:

Ordinance 19-005 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to Land Use Planning Goals 10 and 14 in Chapters 10 and 14 of Wasco County 2040, the Comprehensive Plan (file number 921-18-000214)

Agenda Item – Revenue Policy

Finance Manager Kayla Nelson explained this is the first in a series of policies and reviewed the memo included in the Board Packet. She said this policy establishes:

- Acceptable forms of payment
- Finance Department review
- How one-time payments can be used
- Internal Controls
- Responsibilities
- Credit memos
- The Board's role in approving grant applications
- Authority to establish procedures
- When grant funds can create new positions
- The process to limit expanding personnel without supporting revenue

Commissioner Schwartz asked if this has been vetted by the Management Team. Mr. Stone replied that these are already in practice; the policy just formalizes it.

Commissioner Schwartz said she would like to see it go to the Management Team first. Mr. Stone said we can do that but this should be Commission-directed policy; before we open it to twenty different opinions, it would be good to have Board direction to put guard rails on that discussion.

Vice-Chair Hege stated he thinks it is a good policy; surprised we did not already have finance policies in place. He asked if we reviewed other policies. Ms. Nelson replied that they reviewed other counties' policies as well as talking to their finance staff. She said some have no policies, some have an all-in-one policy and

others have individual policies. Most of this is language from other counties with input from Mr. Stone and Mr. Middleton.

Chair Kramer said he appreciates having it. He said it is a living document; if it is not working, we can make changes.

{{Vice-Chair Hege moved to approve the Wasco County Revenue Policy. Commissioner Schwartz seconded the motion which passed unanimously.}}

Agenda Item – Transportation Grant Agreements

MCEDD Deputy Director Jessica Metta reminded the Board they had previously approved the grant applications association with these two grants which came in at the amounts requested. She said each grant has a slightly different focus.

Vice-Chair Hege asked if there is any discussion regarding electric buses. Ms. Metta responded that at this time there are no electric buses in our size range.

{{Vice-Chair Hege moved to approve the Oregon Department of Transportation Rail and Public Transit Division Agreement Number 33604 providing capital and operating funds for the provision of public transportation to seniors and individuals with disabilities and the general public in Wasco County. Chair Kramer seconded the motion which passed unanimously.}}

{{Chair Kramer moved to approve the Oregon Department of Transportation Rail and Public Transit Division Agreement Number 33507 funding maintenance and expansion of existing transportation programs for the provision of public transportation to seniors and individuals with disabilities in Wasco County. Commissioner Schwartz seconded the motion which passed unanimously.}}

Agenda Item – EDC Quarterly Report

MCEDD Project Manager Carrie Pipinich reviewed the report included in the Board Packet, highlighting:

- Unincorporated Communities Committee is focusing more work on one place rather than spreading themselves too thinly. Right now the work is focused in Wamic.
- Small Cities Committee has added Maupin, Mosier and Dufur to look at infrastructure projects. They are engaged in training and connecting leaders to resources.
- Planning processes – Maupin is looking at next steps such as adequate

employment plans. Maupin is in compliance and has enough land but not all of it is accessible.

- QLife – wrapping up the Maupin broadband project. We are working with the City of Maupin and the Chamber on how to best utilize the new broadband; there will be business training in the fall.
- Open for Business Committee – Education with City of The Dalles as they look at grant funding for their urban growth area; they are looking for brownfields. Right now they are applying to EPA for \$600,000 to do contamination and sight redevelopment studies.
- Opportunity Zones – Engaging with development communities and support investments that are in line with community goals.

Vice-Chair Hege asked about the status of the work with the Fair Board. Ms. Pipinich replied that she is working to bring their strategic Plan to the Board of Commissioners. She said they have not had much feedback from the Fair Board. Ms. Gambee said it is on the agenda for Monday's Fair Board meeting.

Commission Call

Vice-Chair Hege said he attended the first meeting of the Wasco County Compensation Committee which will be a 7-month process. The first meeting was mostly education for the team around pay equity and job descriptions.

Mr. Stone said there will likely be an addendum to HR Answers agreement to compensate them for the work they will be doing to help us address Pay Equity.

Vice-Chair Hege commented that the new security level for mobile devices has been challenging. Mr. Stone stated that he has had a couple of conversations with the Information Systems Director about whether or not this is the right solution. Managing calendars and contacts has been a bit issue. We are evaluating and looking at other alternatives.

Vice-Chair Hege said he is also serving on a committee looking at staffing in the Sheriff's Department as it relates to coverage throughout the county. They are looking at the call load among other factors. What came out of the first meeting was a list of data we will need to move forward.

Commissioner Schwartz announced she attended Senator Merkley's town hall as well as a Household Hazardous Waste meeting. She went on to say that NORCOR did not get funding from the State but have a commitment from Representative Bonham to strategize for the short session. They are putting together a non-partisan commission.

Chair Kramer said he has been asked to participate in visioning for urban renewal. He will want to have a unified position from the Board.

Vice-Chair Hege said that on the 11th, he and Mr. Stone along with the County Treasurer will be attending the annual NACo Conference in Las Vegas.

Commissioner Schwartz announced that the NORCOR Board has agreed to do an evaluation of the current administrative structure. That process started at the last meeting and will be followed by a work session in the fall to hash that out with staff. There were a fair amount of concerns brought forward.

Chair Kramer announced that Senate Bill 339 which would have included cultivated lands as eligible to form fire associations was defeated. The Central Wasco group will likely move toward forming a fire district.

Mr. Stone stated that the County now owns a fully functioning Building Codes Department; we are working out the bugs as they come up. He said we are pushing some plan reviews to the Clair Company to reduce the backlog from the State; they were 16-20 weeks behind and sent most of that to us. He said that we have more than 80 in the queue. He said that plan review is an interactive process – contractors submit plans which are returned to them for additional information and then resubmitted; that loop can occur several times prior to approval. He stated that Clair Company has been very responsive and have already knocked out 15 reviews. He said that this is a cost to a program that may or may not be able to sustain that service. He concluded by saying that all staff are hired and the vehicles are here and being logoed. He said that will be an evening meeting next week to introduce contractors to staff.

The Board complimented Mr. Stone and his team for the great work in transitioning the program to Wasco County.

The session was adjourned at 11:00 a.m.

Summary of Actions

MOTIONS

- **To approve Order 19-090 in the matter of directing the Public Works Director to prepare his report on the proposed vacation of a portion of Catron Road.**
- **To approve Orders 19-102 and 19-105 appointing Justin Brock to Position 11 and Mike Courtney to Position 4 on the Wasco County Economic Development Commission with a correction to Order 19-105**

to expire December 31, 2022.

- **To approve Order 19-103 appointing Jeff Wolfanger to the Wasco County/City of The Dalles Museum Commission.**
- **To approve Order 19-104 appointing Marcus Swift as Alternate #2 on the Wasco County Planning Commission.**
- **To approve the Consent Agenda Reappointments:**
 - **Order 19-083 Reappointing Rich Remington to Board of Review**
 - **Order 19-084 Reappointing David Cooper to Board of Review**
 - **Order 19-085 Reappointing Jerry Duling to Board of Review**
 - **Order 19-086 Reappointing Rodger Nichols to CRGC**
 - **Order 19-087 Reappointing Debby Jones to HUB board**
 - **Order 19-088 Reappointing Kristina Coleman to Library Board**
 - **Order 19-089 Reappointing John Hutchison to BOPTA**
 - **Order 19-091 Reappointing Vickie Ellett to BOPTA**
 - **Order 19-092 Reappointing Scott Hege to BOPTA**
 - **Order 19-093 Reappointing Ruby Mason to BOPTA**
 - **Order 19-094 Reappointing Louise Sargent to STF Advisory**
 - **Order 19-095 Reappointing Lee Bryant to STF Advisory**
 - **Order 19-096 Reappointing Louise Sargent to STIF Advisory**
 - **Order 19-097 Reappointing Lee Bryant to STIF Advisory**
 - **Order 19-098 Reappointing Steve Kramer to Urban Renewal**
 - **Order 19-099 Reappointing Phil Kaser to 15-Mile**

Watershed

- **Order 19-100 Reappointing Bob Durham to 15-Mile Watershed**
- **Order 19-101 Reappointing Martin Underhill to 15-Mile Watershed**
- **Minutes: 6.5.2019 Regular Session & 6.12.2019 Regular Session**
- **To approve the Agreement with the Confederated Tribes of Warm Springs Reservation for the provision of noxious weed control services.**
- **To approve the Agreement with the Confederated Tribes of Warm Springs Reservation for the provision of noxious weed control services.**
- **To approve Order 19-090 in the matter of directing the Public Works Director to prepare his report on the proposed vacation of a portion of Catron Road.**
- **To approve Amendment 2 to the Lane County Tax Map Remapping Work IGA and Amendment 2 to the Lane County IGA for Tax Map Maintenance and Geographic Information Systems to terminate both IGAs effective June 30, 2019.**
- **To approve the Intergovernmental Agreement for Tax Map Maintenance between Harney County and Wasco County.**
- **To approve Ordinance 19-004 In the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the comprehensive plan related to land use planning goals 5 and 12 in Chapters 5 and 12 of Wasco County 2040, the Comprehensive Plan (File Numbers 921018-000109 and 921-18-000215).**
- **To approve the Wasco County Revenue Policy.**
- **To approve the Oregon Department of Transportation Rail and Public Transit Division Agreement Number 33604 providing capital and operating funds for the provision of public transportation to seniors and individuals with disabilities and the general public in Wasco County.**
- **To approve the Oregon Department of Transportation Rail and Public Transit Division Agreement Number 33507 funding maintenance and**

expansion of existing transportation programs for the provision of public transportation to seniors and individuals with disabilities in Wasco County.

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



AGENDA ITEM

Planning Ordinance Updates – Ordinance 19-005

[ORDINANCE 19-005](#)

[MOTION LANGUAGE](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE WASCO COUNTY PLANNING COMMISSION'S REQUEST TO APPROVE PROPOSED PERIODIC REVIEW LEGISLATIVE AMENDMENTS TO UPDATE THE COMPREHENSIVE PLAN RELATED TO LAND USE PLANNING GOALS 10 AND 14 IN CHAPTERS 10 and 14 OF WASCO COUNTY 2040, THE COMPREHENSIVE PLAN (FILE NUMBER 921-18-000214)

ORDINANCE # 19-005

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, the Wasco County Planning Commission and the Wasco County Board of Commissioners directed the Wasco County Planning Department to pursue Voluntary Periodic Review to update the Wasco County Comprehensive Plan on 5 October 2016; and

WHEREAS, Wasco County entered Periodic Review on 20 February 2018 with approval from the Department of Land Conservation and Development's (DLCD) approval of a work plan; and

WHEREAS, the tenth task on the work plan was to make amendments to Goal 10 (Housing) and Goal 14 (Urbanization) to make the language consistent with current Wasco County Planning Department practice and state law and reformat the language in to the new Wasco County 2040 (Comprehensive Plan) format; and

WHEREAS, the tenth task on the work plan was to make amendments to provide more flexibility for housing options and development opportunities; also

WHEREAS, extensive public outreach was conducted to ascertain publicly value solutions for housing and economic development strategies; also

WHEREAS, each Periodic Review task is approved and submitted to DLCD after completion for acknowledgment; and

WHEREAS, the Wasco County Planning Department sent notification to DLCD pursuant to ORS 197.610 on 5 April 2019; and

WHEREAS, all property owners were sent notice of proposed Periodic Review update to the Comprehensive Plan in March 2017 and March 2019; and

WHEREAS, that on 4 June 2019, at the hour of 3:00 PM in the lower level classroom at The Discovery Center the Wasco County Planning Commission held the first legally notified public hearing to review recommendations by staff and the advisory group, background information, and receive public testimony on work task 10. The Planning

Commission then closed the public hearing and with a vote of 5 to 0, with two members absent, recommended approval to the Wasco County Board of Commissioners; and

WHEREAS, that on 3 July 2019 at the hour of 9:30 AM at the Wasco County Courtroom #302, located at 511 Washington St, The Dalles, Oregon, the Wasco County Board of Commissioners met to conduct the first of two legally notified public hearings on the above matter. The Board of County Commissioners reviewed recommendations by the Wasco County Planning Commission, staff's presentation, and received testimony from the public. The Board of County Commissioners tentatively approved the amendments; and

WHEREAS, that on 16 July 2019 at the hour of 9:30 AM at the Wasco County Courtroom #302, located at 511 Washington St, The Dalles, Oregon, the Wasco County Board of Commissioners met to conduct the second of two legally notified public hearings on the above matter. The Board of County Commissioners reviewed recommendations by the Wasco County Planning Commission, staff's presentation, and received testimony from the public. The Board of County Commissioners , by a vote of __ to __, approved the amendments and conducted the second reading, recommending submittal to DLCD; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That the request by the Wasco County Planning Department for a legislative amendment to the Wasco County Comprehensive Plan, to be renamed Wasco County 2040, in conjunction with Periodic Review work plan task 10 hereby approved; and

WHEREAS, Pursuant to Oregon Administrative Rules 660-025-0130, submission of a completed work task is required to DLCD for acknowledgment as part of Periodic Review, and once the work tasks are acknowledged they will be effective.

DATED this 17th day of July, 2019.

APPROVED AS TO FORM:

Brad Timmons, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steve D. Kramer, Commission Chair

ATTEST:

Scott Hege, Vice-Chair

Kathy White, Executive Assistant

Kathy Schwartz, County Commissioner



MOTION

SUBJECT: Planning Ordinance

I move to approve Ordinance 19-005 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Comprehensive Plan related to Land Use Planning Goals 10 and 14 in Chapters 10 and 14 of Wasco County 2040, the Comprehensive Plan (file number 921-18-000214)



AGENDA ITEM

Fair Board Strategic Plan

[STAFF MEMO](#)

[2019 WASCO COUNTY FAIR STRATEGIC PLAN](#)

Memorandum

Date: July 9, 2019
To: Wasco County Board of Commissioners
From: Tatiana Eckhart and Carrie Pipinich, EDC Staff
Re: Wasco County Fair Board Strategic Plan Update

Over the last year MCEDD has worked with the Wasco County Fair Board to support development of a strategic plan for their organization, the Fairgrounds and Hunt Park. The plan is focused on a healthy fair organization through ensuring that the facilities are being used to their potential. This also has a positive economic impact on the surrounding area by drawing more visitors to the area and increasing use of an amenity for residents as well.

Planning Process

Staff interviewed relevant community stakeholders, facility users, board members, and other fairgrounds to identify key challenges and future opportunities for the Wasco County Fairgrounds and Hunt Park as well as strategies that have worked well for other fair entities and grounds. After the initial information collection was completed, the Fair Board participated in two strategic planning retreats. Staff presented a draft of the strategic plan to the Board at the Fair Board meeting in May for initial feedback before beginning any public input process or engagement with other stakeholders. After gathering public comments and incorporating appropriate changes to the plan, staff anticipates working with the Fair Board to support adoption of the plan this fall. Additionally, the EDC will continue to engage with the Board to begin implementation of the plan over the coming year.

Strategic Plan Highlights

Vision: The Wasco County Fairgrounds and Hunt Park is the heart of the community. The grounds are busy year-round with residents and visitors gathering to celebrate the traditions of the past while forming new paths for the future. The Wasco County Fair and Rodeo provides a place for families to connect, inspiration for the community's youth, cultural experiences, and fun for generations to come.

The goals below and related strategies in the draft Strategic Plan focus on accommodating a greater range of events and visitors to reinforce the facility's role as a historically and culturally significant gathering place while also serving as an economic asset to Wasco County.

Goals:

1. Increase Use of the Fairgrounds and Hunt Park year-round
2. The facilities at Hunt Park and Wasco County Fairgrounds support an excellent user experience for events of all sizes.

3. The Wasco County Fairgrounds and Hunt Park is safe and accessible for all users.
4. Provide exceptional customer service to users at the Fairgrounds and Hunt Park both during Fair and throughout the year.
5. The Wasco County Fair Board organization is strong and sustainable.

Please note that while there are a significant number of action items incorporated into the plan, each section includes priorities for moving toward the relevant goal.

Given the many, diverse actions incorporated in the plan, staff has developed several recommendations to support additional capacity for the Fair Board in achieving their vision for the organization, the Fairgrounds and Hunt Park moving forward. These recommendations include:

1. **Add two new Board members to the Fair Board** with the goal of diversifying member skills and supporting identified priorities to move the vision for the County Fair and the Fairgrounds and Hunt Park forward.
2. **Establish clearly defined roles for Board positions** to increase the overall efficiency of the Board's activities and ensure that key needs for the facility and the County Fair are being addressed.
3. **Hire part-time seasonal staff members** to assist with customer service and other duties at Hunt Park and the Fairgrounds in the busy summer season.
4. **Build and maintain positive partnerships** with other organizations and key stakeholders in the region to create opportunities for collaboration.

Request

1. Please review the Draft Wasco County Fair Board Strategic Plan and provide feedback on the proposed direction and actions incorporated.

DRAFT WASCO COUNTY FAIR BOARD



STRATEGIC PLAN

ACKNOWLEDGEMENTS

Wasco County Board of County Commissioners

Steve Kramer, Chair

Scott Hege

Kathy Schwartz

Wasco County Fair Board and Staff

Colleena Tenold-Sauter, Chair

Ken Polehn, Vice-Chair

Chris Schanno

Thelma Alsup

Cynthia Kortge

Randy Seibel

Kay Tenold, Fair Manager

Zach Harvey, Caretaker of the Fairgrounds and Hunt Park

Consultants

Mid-Columbia Economic Development District

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EXECUTIVE SUMMARY

For over a century the Wasco County Fairgrounds and Hunt Park has served as a vibrant gathering space for families and groups. It provides a space where the County's youth can engage in educational hands-on agricultural learning and cultural pastimes of the County are preserved and celebrated. In addition to being the home of the Wasco County Fair and Rodeo, the facility also serves as an event space with many RV and tent sites that hosts public and private events year-round for locals and visitors. However, after many years of use, most of the buildings and infrastructure on the grounds require renovations and upgrades to keep up with modern event demands.

The Wasco County Fair Board manages the Fairgrounds and Hunt Park throughout the year in addition to producing the annual Wasco County Fair and Rodeo. With an all-volunteer Board and limited staffing, budget and capacity restraints act as an obstacle to reinvesting in the facility. This document provides an action plan for the Fair Board as they work to ensure the facility is being used to its maximum potential in order to support a sustainable fair organization as well as increase its positive impact on the surrounding community.

Vision: The Wasco County Fairgrounds and Hunt Park is the heart of the community. The grounds are busy year round with residents and visitors gathering to celebrate the traditions of the past while forming new paths for the future. The Wasco County Fair and Rodeo provides a place for families to connect, inspiration for the community's youth, cultural experiences, and fun for generations to come.

Priorities

Increase Use of the Fairgrounds and Hunt Park

- Develop a strong online presence through the County Fairgrounds' website and on social media with increased information on the facility and events.
- Increase signage on Hwy 197 to more clearly share facility amenities with potential users.
- Update the rates scheduled for facilities rentals and make available online and with local partners.
- Develop partnerships with local chambers and businesses to leverage a larger reach for locals and visitors alike. Ex: Bluegrass Festival.

- Explore opportunities to host additional events that bring users to the facility throughout the year, either through partnerships with event organizers or as an organization. This should include working with organizations interested in restarting the All Indian Rodeo. Others: Wild Horse Racing Association.

Enhance the User Experiences

- Develop a site master plan. As part of this process, develop an inventory that prioritizes building improvements based on useful life as well as cost estimates for building and facility renovations or replacements. Include an infrastructure master plan in this process.
- Work with Wasco Electric Co-Op to ensure effective, safe power supply for the facility that consolidates meters and upgrades infrastructure to meet current needs. Incorporate opportunities for energy efficiency in these upgrades.

Safety and Accessibility for All Users

- Explore if additional ADA accessible restrooms and showers are needed.
- Work with local first responders and Wasco County Emergency Management to explore appropriate roles for the facility during natural disasters, formalizing its role as an emergency shelter, and ensuring the necessary improvements to meet that role are defined and made.

Provide Excellent Customer Service to Users Year-Round

- Provide an on-site camp host during the summers to be proactive about addressing needs. Explore additional opportunities to generate revenue (ex. firewood, increased revenue capture, etc.) that might provide resources for this position.
- Explore developing an online reservation system that highlights the facilities available as well as allows for visitors to plan ahead.

Ensure that the Wasco County Fair Board is Sustainable and Viable

- Build and maintain positive relationships with community partners to increase opportunities for community-focused projects and use of the facility.
- Develop an online ticketing system for the Fair through affordable ticketing websites.
- Continue to increase entertainment options, activities, and vendors to enhance the attendee experience.

Recommendations

1. **Add two new Board members to the Fair Board** with the goal of diversifying member skills and supporting identified priorities to move the vision for the County Fair and the Fairgrounds and Hunt Park forward.
2. **Establish clearly defined roles for Board positions** to increase the overall efficiency of the Board's activities and ensure that key needs for the facility and the County Fair are being addressed.
3. **Hire part-time seasonal staff members** to assist with customer service and other duties at Hunt Park and the Fairgrounds in the busy summer season.
4. **Build and maintain positive partnerships** with other organizations and key stakeholders in the region to create opportunities for collaboration.

This strategic plan focuses on developing strategies to build on the facility's strengths and working together to address critical challenges. The Fair Board will cultivate further opportunities for events and visitors through increasing awareness of the facility as well as investing in the grounds themselves to ensure they can accommodate a variety of event types. They will also focus on upgrading basic infrastructure and increasing accessibility at the facility to meet users' needs moving forward. In addition to these hard investments to create a positive user experience, the Board will also work to ensure quality customer service. Reaching these goals will support a strong Fair Board organization and reinforce the role that the County Fair, the Fairgrounds, and Hunt Park play for the Wasco County community.



INTRODUCTION

For over a century the Wasco County Fairgrounds and Hunt Park has served as a vibrant gathering space for families and groups. It provides a space where the County's youth can engage in educational hands-on agricultural learning and cultural pastimes of the County are preserved and celebrated. In addition to being the home of the Wasco County Fair and Rodeo, the facility also serves as an event space that hosts public and private events year-round for locals and visitors as well as a campground with many RV and tent sites. However, after many years of use, most of the buildings and infrastructure on the grounds require renovations and upgrades to keep up with modern event demands and better accommodate users.



This planning process was undertaken by the Fair Board to develop a strategy to support the facility and the organization into the future. Through this process the Fair Board developed a set of tangible goals and actions to reinforce the Fair Board's role in managing this valuable community, economic and cultural asset to support organizational sustainability and maintain a positive impact on the community in Wasco County. The Fair Board remains committed to ensuring that the Wasco County Fair and Rodeo, as well as the Fairgrounds and Hunt Park facility, is able to thrive so that families, residents, and visitors of Wasco County can continue to enjoy the facility and the County Fair for years to come.



To develop this plan, research, stakeholder interviews, and board retreats were incorporated into the process. During the initial research stages a series of stakeholder interviews were conducted to identify current challenges and future opportunities for the Fairgrounds and Hunt Park facility. Interviewees included members of the Wasco County Fair Board, significant community partners, and user groups of the Fairgrounds and Hunt Park. Staff also interviewed managers and coordinators of a number of similar-sized fairgrounds in Oregon and Washington to compare organizational structures and learn about successful strategies implemented at other facilities to improve revenue streams and maintain sustainability. Two board planning retreats were also incorporated into the process to develop the components of the strategic plan based on the Board's feedback and overall vision. With this input, the below plan was drafted for the Wasco County Fair Board and the facilities it manages.

Background and Context

The sections below provides a foundation for exploring steps the Wasco County Fair Board can take to promote utilization of the Fairgrounds year-round, financial sustainability of the organization and continued reinvestment in the facility and the County Fair itself.

Role of the Fair Board

The roles and responsibilities of County Fair Boards are guided by Oregon Revised Statutes [Chapter 565](#). Key items include:

1. Any county may hold county and industrial fairs, but only one county fair shall be held in each county.
2. In counties holding county fairs, the county court of such county shall appoint a board consisting of not less than three nor more than seven members, to be known as the county fair board. Members of the county fair board must be residents of the county, except that the county court may elect to appoint not more than one board member who is a resident of the adjoining county.
3. The members of a county fair board shall, as soon as their bonds have been filed and approved, meet and organize by electing a president and selecting a secretary. The secretary is not required to be a member of the board.
4. The county fair board has the exclusive management of the ground and all other property owned, leased, used or controlled by the county and devoted to the use of the county fair, and is entrusted and charged with the entire business management and financial and other affairs of such fair.
5. Each county that holds a county fair shall establish and maintain a fair fund. The fair fund may be expended only for the promotion and operation of the county fair and to provide, maintain and improve county fairgrounds, buildings, facilities and improvements on the county fairgrounds for the county fair and other events authorized by the county fair board.
6. All moneys received from activities conducted at the county fair or at the county fairgrounds or facilities, and all moneys received by a county fair as the licensee for pari-mutuel wagering on races conducted at or on behalf of the fair shall be deposited in the county fair fund
7. In order that the fairgrounds and buildings may be utilized to the fullest extent for pleasure, recreation and public benefit, the board shall at all times have the authority to provide park facilities for the public or to issue licenses and



grant permits for the holding of any exhibitions, shows, carnivals, circuses, dances, entertainments or public gatherings upon the fairgrounds ...The board shall fix the sum to be paid for such permits and licenses...The moneys received from the issuance of such permits and licenses shall be deposited to the credit of the fair fund and warrants drawn against it the same as upon the disbursement of any other fair funds.

In addition to producing the Wasco County Fair and Rodeo each year, the Wasco County Fair Board has taken on the additional responsibility of managing Hunt Park through an agreement with Wasco County. The Fair Board is responsible for maintaining and promoting Hunt Park's grounds and facilities year-round and providing services to users utilizing the RV and tent camping the park provides.

Current Operational Structure of the Wasco County Fair Board

The Wasco County Fair Board is a five member, volunteer board, with one alternate seat appointed. The only formal roles on the Board are annually elected Chair and Vice Chair roles. However, all of the members of the Fair Board take on a variety of roles and responsibilities throughout the year. These roles include support for facility projects as well as planning and hosting the annual County Fair and Rodeo.

In addition to the Board the organization works with a contracted, part-time Fair Manager who also serves as the Fair Board secretary and manages the event reservations for the facility as a whole. There is one full-time County staff that serves as the Caretaker of the Fairgrounds and Hunt Park. This staff is responsible for the general maintenance and upkeep of the facility as well as providing customer service for campers and events at Hunt Park. Additionally, the County supports the Board with its Finance Department keeping financial records, handling receipts at the Fair, and supporting the budget process.

The Wasco County Fair Board operates with two separate and distinct budgets for the County Fair/Fairgrounds and for Hunt Park. Both of the Board's annual budgets are established with input from the Fair Board and go through Wasco County's regular budget process. The revenue and expenses processed for each fund then remain separate to support investment in the facilities and the Fair. Revenue sources include camping fees, facility rental fees, annual lottery fund allocations to support the Fair, and revenue from the Fair event itself through vendor and entrance fees as well as revenue sharing with the carnival. In Fiscal Year 2018 and 2019 Hunt Park's approximate annual budget was \$322,690 and \$343,898 respectively. During the same years the approximate budget for the County Fair and the Fairgrounds were \$283,973 and \$251,042.



Current Trends

The Wasco County Fair and Rodeo was first established in 1885, and is one of Oregon's oldest active county fairs. In March 2019, the Wasco County Fair was recognized by *The Oregonian* as Oregon's second oldest 'heritage tradition' after the Oregon State Fair. For Tygh Valley in particular, the history of the Fairgrounds is intertwined with the history and culture of the community. The Wasco County Fair and Rodeo, as well as the Fairgrounds and Hunt Park, is ingrained into Wasco County's sense of place.

Though coordinating the Wasco County Fair and Rodeo has historically been the primary activity of the Fair Board, the organization is also responsible for managing the Fairgrounds and Hunt Park facility year-round. The facility provides a gathering space that can bring people together with a blend of event and camping space. The Board is increasing efforts to capitalize on the facility as a location for events and visitors throughout the year. As the population in Wasco County continues to steadily grow, there are opportunities to draw in additional users if the Board can capitalize on the scenic, secluded nature of the facility to attract locals in addition to visitors. Additionally, tourism has continued to grow in the Columbia River Gorge to the North and Central Oregon to the South, creating an increase in visitors to Wasco County seeking unique experiences.



Specific opportunities for the Fair Board to consider in their efforts include:

- **Recreation:** Hunt Park is close Mt. Hood, the Deschutes River, White River Falls, and a range of outdoor activities associated with those places. Through the Park's camping and day use recreation opportunities, the Fairgrounds aligns with state recreation provider identified priorities for the region. Serving these needs well could create a draw for users accessing the abundance of recreation nearby.
- **Agritourism:** Wasco County continues to be grounded in agriculture, and agriculturally-focused events and exhibits have consistently remained central to the facility, particularly during the County Fair. With continued visitor interest in connecting with agritourism and culinary experiences, there are opportunities for the Fair Board to capitalize on these trends.
- **Historic/Cultural:** Today the unique, old-time country atmosphere of the Fairgrounds remains a treasured aspect of the facility. Building on this in an authentic way could support targeted events or activities that attract visitors to the park.

By developing strategies to better accommodate a greater range of events and visitors, the Wasco County Fair Board can build on the Fairgrounds and Hunt Park's role as a historically and culturally significant gathering place while also serving as an economic asset to Wasco County. Managing the Fairgrounds and Hunt Park creates an opportunity to leverage the facility's use as an event space to make additional investments in the physical space while reinforcing the sustainability of the Fair Board organization through diversified income streams. This ultimately supports a positive attendee experience at the Wasco County Fair and Rodeo.

SWOT ANALYSIS

The Wasco County Fair Board developed a strengths-weaknesses-opportunities-threats analysis that incorporated feedback from community stakeholders and the Fair Board's own assessments of the strengths and challenges that their organization and the Fairgrounds and Hunt Park facility faces moving forward. This analysis provides an in-depth opportunity to examine the variety of broad factors that affect the success and long term viability of the Fair Board and fairgrounds facility.

	Strengths	Weaknesses	Opportunities	Threats
Infrastructure and Facilities	<ul style="list-style-type: none"> • Beautiful and secluded grounds in a scenic landscape. • Traditional country fair atmosphere. • Positive associations for the Fair/facility in the community. • Positive experiences by event organizers keep them coming back every year. • Family-friendly environment. • Located near many recreational opportunities (fishing, hunting, ATV, cycling, rafting, hiking, etc). • Summer season the Fairgrounds and Hunt Park is busy as different buildings on the Fairgrounds are rented for various events and gatherings. 	<ul style="list-style-type: none"> • Buildings and infrastructure are in need of significant investments to support use into the future. • Poor internet connectivity. • Buildings don't have a cohesive feel for the visitor. • Lack of amenities to accommodate a range of event sizes and types. • Water quality. • Distance to facility as well as perception of travel time. 	<ul style="list-style-type: none"> • Enhancing facilities could support increased utilization leveraging increased tourism, interest in events, and culinary/agritourism. 	<ul style="list-style-type: none"> • There are already multiple facilities in the area for meetings and/or gatherings. • Expenses of maintaining infrastructure for different Fair events.
Safety and Accessibility	<ul style="list-style-type: none"> • Local fire department. • ADA compliant restrooms. 	<ul style="list-style-type: none"> • Remote location deters some visitors from utilizing the facility. • Some facilities are not easily accessible for older adults or those with disabilities. 	<ul style="list-style-type: none"> • Expand and improve signage around the area promoting the facility. 	<ul style="list-style-type: none"> • Increased wildfire activity in the area.

	Strengths	Weaknesses	Opportunities	Threats
Marketing	<ul style="list-style-type: none"> Increasing social media presence in the last several years. 	<ul style="list-style-type: none"> Do not have a strong online presence. Minimal marketing of the facility for camping/events. Public events at the facility other than County Fair are not marketed. 	<ul style="list-style-type: none"> Develop affordable online platforms to raise awareness year-round. Market the facility to locals. 	<ul style="list-style-type: none"> Staying relevant in today's market while staying true to the Fairgrounds' history.
Event Opportunities	<ul style="list-style-type: none"> Facility layout enables a variety of types of events and activities, from small to large. Build on progress to improve attendance and participation at Fair events. Leverage existing users to explore new opportunities. 	<ul style="list-style-type: none"> Locals aren't using the facility as much as out-of-town groups. 	<ul style="list-style-type: none"> Capitalize on niche events and relevant trends that attract new patrons to the facility. Increased interest in outdoor activities available in the area. Growing tourism in Oregon focusing on new and unique experiences. Restarting the All Indian Rodeo. Explore new opportunities to bring in major events (such as concerts, festivals, etc.) Joint promotion of events and facility, including events not put on by Fair Board. 	<ul style="list-style-type: none"> Overall Fair attendance remains lower than historically. Carnival instability. Perceptions around value for cost. Rodeo as a sport is struggling.
Organizational Development	<ul style="list-style-type: none"> Long-term commitment of volunteer Board members and the community to the facility. 	<ul style="list-style-type: none"> Resources (staff time, funding) to maintain the facilities are currently stretched too thin. Lack of a consistent funding stream. 	<ul style="list-style-type: none"> Continuation of legislative allocations and opportunities to grow this resource. 	<ul style="list-style-type: none"> The Fair Board relies heavily on volunteers for fulfilling its responsibilities. Reduced participation in core fair activities like 4H.



VISION, MISSION, AND GUIDING PRINCIPLES

Vision: The Wasco County Fairgrounds and Hunt Park is the heart of the community. The grounds are busy year round with residents and visitors gathering to celebrate the traditions of the past while forming new paths for the future. The Wasco County Fair and Rodeo provides a place for families to connect, inspiration for the community's youth, cultural experiences, and fun for generations to come.

Mission Statement: The Wasco County Fair Board hosts a successful County Fair that promotes youth development and meaningful community experiences while enhancing the Wasco County Fairgrounds and Hunt Park to ensure they serve as a family gathering place throughout the year.

Guiding Principles:

1. Celebrating cultural diversity and enhancing economic opportunity in South Wasco County.
2. Creating a vibrant gathering space to build community and foster a sense of pride in Wasco County while maintaining and building on the traditional feel of the grounds.
3. Inspiring the community's youth through opportunities for education and personal growth.
4. Providing family-friendly entertainment for many generations.



IMPLEMENTATION

Goals, Strategies, and Action Steps

Priorities:

- Develop a strong online presence through the County Fairgrounds’ website and on social media.
- Increase signage on Hwy 197 to more clearly share facility amenities with potential users.
- Update the rates scheduled for facilities rentals and make available online and with local partners.
- Develop partnerships with local chambers and businesses to leverage a larger reach for locals and visitors alike. Ex: Bluegrass Festival.
- Explore opportunities to host additional events that bring users to the facility throughout the year, either through partnerships with event organizers or as an organization.

Goal	Strategy	Action	Leader, Partner(s)	Timeline
Goal 1 Increase use of the Wasco County Fairgrounds and Hunt Park year round.	1.1 Improve public awareness of the facility.	*1.1.1 Develop a strong online presence through the County Fairgrounds’ website and on social media.	Colleena, Mike	1-2 years
		*1.1.2 Increase signage on Hwy 197 to more clearly share facility amenities with potential users.	Zach, Chris	1-3 years
		*1.1.3 Update the rates scheduled for facilities rentals and make available online and with local partners.	Kay	1-2 years
		1.1.4 Develop a clear, authentic brand that builds on the strengths and history of the facility to raise its profile.		
		1.1.5 Explore partnership opportunities and resources available through local destination marketing organizations (ex. Chambers of Commerce), regional destination marketing organizations, and Travel Oregon to highlight the grounds as well as public events.		
		1.1.6 Market Fairgrounds as an event facility and Hunt Park as a camping destination—separate marketing tactics.		
	1.2 Diversify user groups for event space and camping.	*1.2.1 Develop partnerships with local chambers and businesses to leverage a larger reach for locals and visitors alike. Ex: Bluegrass Festival.	Kay, Rest of Board	1-3 years
		*1.2.2 Explore opportunities to host additional events that bring users to the facility throughout the year, either through partnerships with event organizers or as an organization. This should include working with organizations interested in restarting the All Indian Rodeo. Others: Wild Horse Racing Association	Thelma	1-4 years
		1.2.3 Market the facility as a multipurpose facility available to rent for private and public events and gatherings.		
		1.2.4 Capitalize on niche events and relevant trends that attract new visitors to the facility. These could include corporate retreats, weddings, family reunions, church groups, road rallies, cyclists, or other events.		
		1.2.5 Incorporate bilingual marketing to attract a wider variety of patrons.		

Priorities:

- Develop a site master plan. As part of this process, develop an inventory that prioritizes building improvements based on useful life as well as cost estimates for building and facility renovations or replacements.
- Develop an infrastructure master plan as part of the site master plan.
- Work with Wasco Electric Co-Op to ensure effective, safe power supply for the facility that consolidates meters and upgrades infrastructure to meet current needs. Incorporate opportunities for energy efficiency in these upgrades.

Goal	Strategy	Action	Leader, Partner(s)	Timeline
Goal 2 The facilities at Hunt Park and the Wasco County Fairgrounds are able to support an excellent user experience for events of all sizes.	2.1 Enhance the functionality of the buildings throughout the facility to meet current and future needs while building upon the character of the fairgrounds.	*2.1.1 Develop a site master plan. As part of this process, develop an inventory that prioritizes building improvements based on useful life as well as cost estimates for building and facility renovations or replacements.	Entire Board, Wasco County	3-10 years
		2.1.2 Explore opportunities to ensure at least one building is usable for meetings or indoor events throughout the year.		
	2.2 Create a cohesive feel throughout the facility in a way that preserves the characteristic atmosphere of the grounds.	2.2.1 Develop one general theme/style for all of the buildings.		
		2.2.2 While incorporating updates to the facility moving forward, start by doing façade improvements to buildings that have useful life remaining in them that uses that style.		
		2.2.3 Create a welcoming entrance that more clearly marks the entrance to the grounds.		
	2.3 Enhance the facilities to better accommodate large groups and events.	2.3.1 Upgrade and maintain the restroom and shower facilities in order to improve their reliability and functionality.		
		2.3.2 Expand the kitchen capacity, particularly the freezer and oven space to meet the needs of larger user groups.		
	2.4 Renovate and modernize the infrastructure of the facility to better meet the needs of users and improve user experiences.	*2.4.1 Develop an infrastructure master plan as part of the site master plan.	Entire Board, Wasco County	3-10 years
		*2.4.2 Work with Wasco Electric Co-Op to ensure effective, safe power supply for the facility that consolidates meters and upgrades infrastructure to meet current needs. Incorporate opportunities for energy efficiency in these upgrades.	Zach, Chris, Jeff Davis	6-10 years
		2.4.3 Improve internet connectivity throughout the entire facility to diversify the types of events that can be held at the facility.		
		2.4.4 Upgrade water and sewer systems.		

Priorities:

- Explore if additional ADA accessible restrooms and showers are needed.
- Work with local first responders and Wasco County Emergency Management to explore appropriate roles for the facility during natural disasters and the necessary improvements to meet that role.
 - First, explore options to becoming a designated emergency shelter.

Goal	Strategy	Action	Leader, Partner(s)	Timeline
Goal 3 The Wasco County Fairgrounds and Hunt Park is safe and accessible for all users.	3.1. Increase accessibility and ease of use for disabled and elderly patrons throughout the facility.	3.1.1 Repair the current standing grandstands and add more bleachers around the arena.	Ken	1-2 years
		3.1.2 Explore alternative mechanisms to assist elderly and disabled patrons in moving easily to key facilities throughout the grounds.		
		3.1.3 Include more benches and/or tables under treed, shaded areas.		
	3.2 Expand accessibility and safety at the arena for all patrons and users.	*3.2.1 Explore if additional ADA accessible restrooms and showers are needed.		
		3.2.2 Expand wheelchair-accessible seating throughout grandstands.	Ken, Thelma	
		3.2.3 Work with user groups for the arena early in the year to ensure that the facility is ready for safe use by riders and animals during key events.		
	3.3 Develop a more efficient parking system.	3.3.1 Repair the signage on the parking poles in the parking lot to enhance clarity.	Zach	
		3.3.2 Enhance use of the designated parking area for disabled patrons closer to the entrance of the grounds.		
	3.4 Plan for emergencies or natural disasters.	*3.4.1 Work with local first responders and Wasco County Emergency Management to explore appropriate roles for the facility during natural disasters and the necessary improvements to meet that role. <ul style="list-style-type: none">• First, explore options to becoming a designated emergency shelter.	Kay, County Emergency Management, Forest Service	1-2 years
		3.4.2 Develop or update a Safety Procedures Plan for the facility that includes an Emergency Evacuation plan and make it available for distribution.	Kay	1-3 years

Priorities:

- Provide an on-site camp host during the summers to be proactive about addressing needs Explore additional opportunities to generate revenue (ex. firewood, increased revenue capture, etc.) that might provide resources for this position.
- Explore developing an online reservation system that highlights the facilities available as well as allows for visitors to plan ahead.

Goal	Strategy	Action	Leader, Partner(s)	Timeline
Goal 4 Provide exceptional customer service to users of the Fairgrounds and Hunt Park both during the Fair and throughout the year.	4.1 Ensure campers and events utilizing the facilities have superior customer service.	*4.1.1 Provide an on-site camp host during the summers to be proactive about addressing needs Explore additional opportunities to generate revenue (ex. firewood, increased revenue capture, etc.) that might provide resources for this position.	Entire Board	1-2 years
		*4.1.2 Explore developing an online reservation system that highlights the facilities available as well as allows for visitors to plan ahead.	Colleena, Thelma, Wasco County	
		4.1.3 Develop a facility rounds check list and schedule to ensure appropriate maintenance and cleaning of facilities is occurring regularly.	Colleena, Zach	3-6 years
		4.1.4 Implement a system that tracks camping fees to ensure that all overnight visitors are paying for the services provided.		
		4.1.5 Explore customer service training opportunities for front line staff.		
	4.2 Improve wayfinding for better navigation throughout the facility.	4.2.1 Refurbish the directional signage in Hunt Park.	Zach	
		4.2.2 Restore the campsite markings in the RV Park to clarify site locations.	Zach	

Priorities:

- Build and maintain positive relationships with community partners to increase opportunities for community-focused projects and use of the facility.
- Develop an online ticketing system for the Fair through affordable ticketing websites.
- Continue to increase entertainment options, activities, and vendors to enhance the attendee experience.

Goal	Strategy	Action	Leader, Partner(s)	Timeline
Goal 5 The Wasco County Fair Board organization is strong and sustainable.	5.1 Build and maintain positive partnerships with critical partners for the Fair and the facility.	*5.1.1 Build and maintain positive relationships with community partners to increase opportunities for community-focused projects and use of the facility.	Entire Board	Ongoing
		5.1.2 Host an annual appreciation event for key volunteers, local partners, and sponsors that celebrates the year’s accomplishments	Entire Board	3-5 years
		5.1.3 Reach out to local chambers and tourism-focused organizations for potential partnership and sponsorship opportunities.	Kay, Chris	3-6 years
	5.2. Increase financial stability and transparency.	5.2.1 Continue to keep detailed and clear financial records with support from Wasco County.	Kay	
		5.2.2 Develop a fundraising strategy to support improvement projects for the facility. Include local fundraisers as well as grant resources.		
		5.2.3 Enhance sponsorship outreach to increase investment in the Fair itself.	Kay, Chris	3-6 years
	5.3 Ensure a strong organizational foundation for the Fair Board.	5.3.1 Develop bylaws and procedures that further define representation on the Board and Board member roles to support the Fair and the facility.	Colleena, Ken	1-3 years
		5.3.2 Expand the size of the Board for additional capacity.		
		5.3.3 Regularly review and update position descriptions for employees in conjunction with the County to ensure they meet current needs.	Colleena	Ongoing
		5.3.4 Review the Action Plan and identify priorities for the coming year annually.	Entire Board	Ongoing
	5.4 Continue to enhance the Wasco County Fair Experience.	*5.4.1 Develop an online ticketing system for the Fair through affordable ticketing websites.	Entire Board	6-10 years
		*5.4.2 Continue to increase entertainment options, activities, and vendors to enhance the attendee experience.	Kay, Zach, Chris, Vendors	Ongoing
		5.4.3 Annually review and update fair strategies to meet changing conditions.	Entire Board	Ongoing
		5.4.4 Explore opportunities to incorporate new 4H tech activities into the Fair further.		

Organizational Structure Recommendations

With the strategies and actions laid out to move toward achieving the Wasco County Fair Board's vision for the facility and its organization, the recommendations below are intended to explore ways to support additional capacity building. Currently the members of the Fair Board coordinate the Wasco County Fair and Rodeo each year as well as work with staff to support outside events and operate and maintain the Fairgrounds and Hunt Park.

1. In Oregon, a Fair Board is allowed to have up to 7 members. Currently in Wasco County, the Board has only five full board positions. The Fair Board should **add two new Board members** with the goal of diversifying member skills to support identified strategies to move forward the vision for the County Fair and the facility as well as increase capacity to complete the work required to move these strategies forward.
2. The Fair Board should **establish clearly defined roles for Board positions** to increase the overall efficiency of the Board's activities and ensure that key needs for the facility and the County Fair are both addressed. Defining these roles would also help the Fair Board identify additional capacity needed through new board positions and partnership opportunities.
3. The Wasco County Fair Board should **hire part-time seasonal staff members** to assist with customer service and other duties at Hunt Park and the Fairgrounds in the busy summer season. During stakeholder interviews feedback was generally unanimous in the belief that Hunt Park should also have an on-site camp host during the summer and events to support quality customer service and ensure user fees are collected.
4. Given the current resource constraints, the Fair Board should focus on **building and maintaining positive partnerships** with other organizations and key stakeholders in the region. Identifying shared interests can lead to opportunities for collaboration on projects that otherwise would not be possible. Potential partnerships could include working with the Chambers of Commerce, garden clubs, OSU Extension and 4H, schools, and other community groups.

APPENDICES

A. Potential Funding Sources

B. Current Facilities and Uses

C. Fairgrounds and Hunt Park Camping Map

D. Process Information

a. Interview Questions

b. Interviewee List

c. Condensed Interview Responses: Key Themes

E. Wasco County Fair Participant Survey Results

APPENDIX A. Potential Funding Sources

• Foundation Grants

- Ford Family Foundation—Community Building Spaces Capital Grant
- Oregon Community Foundation
- Meyer Memorial Trust
- Wasco Electric Co-op Economic Development Grant

• Governmental Grant and Loan funds

- Oregon Parks and Recreation—County Opportunity Grants
- National Parks Service—Outdoor Recreational Grant Program
- USDA Community Facilities Grant and Loan Program

• Fundraising events

- Silent auctions, Harvest meal fundraiser

• Corporate sponsorships

• Individual donors

• In-kind:

- Volunteer work parties
- partnership development



APPENDIX B. Current Facilities and Uses

The Wasco County Fairgrounds incorporates multiple buildings that are used for a variety of purposes during Fair season and throughout the rest of the year. The largest building on the grounds is the Commercial Building, an enclosed 5,000 square foot space with concrete floors and basketball hoops. There are also several other buildings and a kitchen facility on the grounds that are able to be rented year-round and are used for a variety of purposes and events. The Fairgrounds also includes horse and livestock barns and grandstands that can seat up to 950 people overlooking an arena with a designated racetrack.

Hunt Park is a 25-acre open park co-located within the Fairgrounds facility and incorporates tent and RV campgrounds with enough space to accommodate groups of up to 1,000 people. The park has 120 RV hookups with power and water options available and numerous tent camping sites. Both tent and RV campgrounds also have access to conveniently located bathroom and shower facilities. The grounds also hold two distinct kitchens. A covered outdoor kitchen is equipped with five commercial gas stoves, sinks that supply hot and cold water, and refrigeration storage. Multiple picnic tables are located next to the outdoor kitchen and serve as outdoor eating areas. The indoor kitchen, named the Dew Drop Inn, is also equipped with multiple stoves as well as grills, ovens, refrigerated storage, and sinks with hot and cold water capabilities. The Dew Drop also contains a dining room that seats up to 60 people.

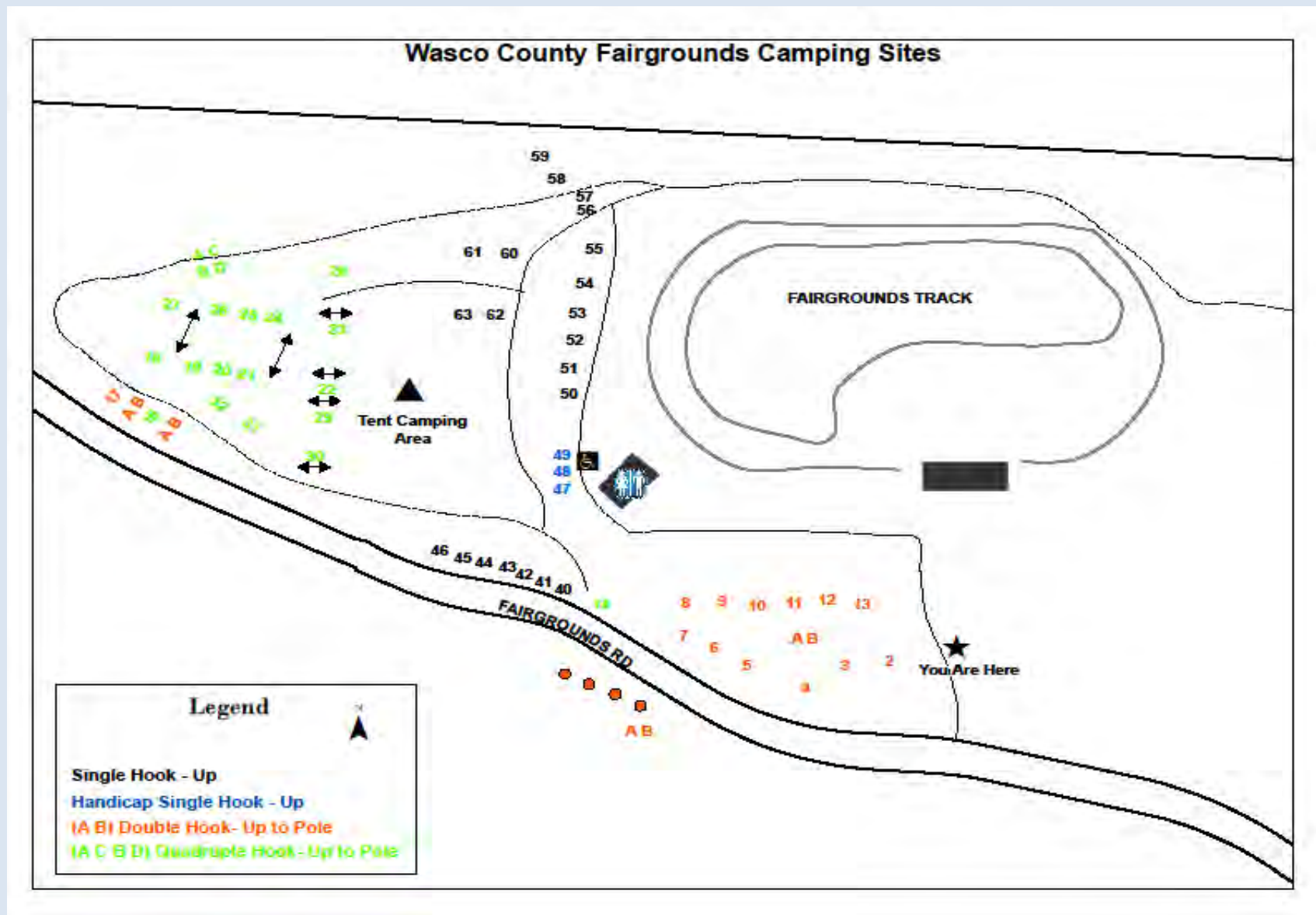


Comprehensive List

- Commercial Building
- 4-H Building
- Exhibit Building
- Open Class Building
- Fine Arts Building
- Crafts Building
- Native American Building
- Fair Office
- Three horse barns
- Goat barn
- Swine barn
- Beef/sheep barn
- Sheep arena
- Small animal building
- Arena and racetrack
- Dew Drop Inn
- Ken Webb Kitchen
- Outdoor Kitchen
- The East bathrooms
 - Includes 6 showers: 3 men's showers, 3 women's showers
- The West bathrooms—ADA Compliant
 - Includes 6 showers: 3 men's showers, 3 women's showers
- Three storage sheds
- Irrigation pump house
- Well house



APPENDIX C. Fairgrounds and Hunt Park Camping Map



APPENDIX D. Interviews

a. Interview Questions for Wasco County Stakeholders

1. What role does the Wasco County Fairgrounds/Hunt Park play for the Wasco County community or your organization today?
2. What is your vision for the Fairgrounds/Hunt Park in the future?
3. What facilities at the Fairgrounds/Hunt Park meet your needs currently?
4. What improvements are needed to achieve your vision for the future of the fair and its grounds? Are there any needed improvements that should take priority?
5. What are the primary barriers to better service, maintenance, coordination, and/or hosting for events, visitors, etc.? What is working well today?
6. What current or future trends that may impact visitors or events at the Fairgrounds/Hunt Park should we be aware of?
7. Is there anything else you would like to share about the Fairgrounds?

Interview Questions for other Fairgrounds

1. What types of facilities are incorporated in your fairgrounds (ex. Campgrounds, event sites, commercial kitchens, etc.)?
2. What, if any, issues have you had in maintaining and making necessary upgrades to those facilities?
3. What types of users does your fairgrounds have outside of the annual County Fair?
4. What are your primary sources of funding for operations/maintenance as well as major improvement projects?
5. What is your approach to staffing your fairgrounds and management for that staff?

b. Interview List

- **Kay Tenold**, Fair Manager
- Wasco County Fair Board
 - **Ken Polehn**
 - **Colleena Tenold-Sauter**
 - **Chris Schanno**
 - **Thelma Alsup**
- **Zach Harvey**, Caretaker of the Wasco County Fairgrounds and Hunt Park; full-time staff
- **Lynette Black**, OSU Extension Office
- **Gaylene Howell**, Wasco County Youth Livestock Auction
- **4-H Organization Leaders**
 - **Steve Kramer**, Wasco County Board of Commissioners
 - **Kathy Schwartz**, Wasco County Board of Commissioners
 - **Lisa Farquharson**, President of The Dalles Area Chamber of Commerce
- Annual user groups of the Wasco County Fairgrounds and Hunt Park:
 - **Debra Holbrook**, Tygh Valley Bluegrass Jamboree
 - **Ron Holmgren**, Apostolic Lutheran Church
 - **Mathias Califf**, Gateway Church
- Hood River County Fairgrounds
- Tillamook County Fairgrounds
- Lincoln County Fairgrounds
- Skamania County Fairgrounds
- Jefferson County Fairgrounds
- Eastern Oregon Trade and Event Center (Umatilla Fairgrounds)

c. Condensed Stakeholder Interview Responses: Common Themes

The information below presents themes that were taken from the interview responses and condensed in order to provide a summary of the feedback gathered.

Value of the Fairgrounds and Hunt Park

- The Wasco County Fairgrounds and Hunt Park serves as a **central gathering place for large groups and a variety of community events.**
- The Fairgrounds and Hunt Park **hold meaningful ties to the surrounding community.**
 - The Wasco County Fair has been a significant part of the heritage of many community members; families have been going to the Fairgrounds/Hunt Park for generations
 - The Fairgrounds and Hunt Park is relevant to the surrounding community today like it was decades ago; the viability and sustainability of the facility is important to the community.
- The Fairgrounds/Hunt Park is **characterized by its unique, old-time “country” atmosphere.**
- Many visitors and groups are drawn to the Fairgrounds/Hunt Park because of its **strategic location near numerous recreational outdoor opportunities and outside of a larger city.**
- Beautiful location, secluded and spread out grounds.
- The Fairgrounds and Hunt Park is rented out a lot in the summer but not used much other times of the year.
- Groups and events that have used the Fairgrounds and Hunt Park have had really positive experiences at the grounds, have enjoyed their time there, and continue to return.

Facilities and Infrastructure

Design: The majority of stakeholders interviewed stated that they wished to maintain the classic atmosphere of the grounds by preserving the style and **“traditional County Fair feel”** of the buildings. The historic structure and feel of the buildings contributes to the unique character of the Fairgrounds and sets it apart from other fairgrounds in the state.

- Restore and refurbish buildings but don’t tear buildings completely down.
- Develop one general theme/style for all buildings to enhance overall cohesiveness.

Renovation:

- As one of the largest buildings on the grounds, the **Commercial Building** could be much better utilized. With better acoustics and insulation the Commercial Building could be used year round for a variety of events, including music. Incorporate restrooms as a part of the building would allow for rental of just this portion of the facility.

- Renovate the **4-H and Exhibit Buildings** so they can be used year-round and for multiple purposes other than just the Fair. Particularly, so that 4H clubs can utilize the facility more effectively year round.
- Renovate or replace the **Fine Arts Building**. The entire building is currently unusable for the public and only used for storage purposes.
- **Upgrade restroom and shower facilities**. Large groups (100+ people) have encountered issues in the past when showers have stopped working and/or toilets have been out of order, thereby slowing down the pace of the entire group.
- Add a Commercial Kitchen or **expand the storage space** in the Outdoor, Ken Webb, or Dewdrop Kitchen. This should include larger freezers and ovens to provide more food space for larger groups.

Feedback Priorities:

- **Completely rebuild the horse barns**. The horse barns are not viable in their current condition and horse owners are becoming increasingly wary of keeping their horses there.
- **Repair or replace grandstand seating and set up additional seating around the arena**. The grandstands are older and their condition is deteriorating. There is also a need for additional seating to be put in place around the arena as well as handicap accessible seating areas.

Infrastructure:

- **Upgrade water, sewer, and drainage systems.**
 - The grounds are wet during the winter due to the high water table.
- **Improve internet connectivity**—Poor connectivity in the area could negatively impact future operations as visitors become increasingly dependent on technology/cell phones.
 - The lack of connectivity in the area acts as a barrier to certain events and activities, such as robotics competitions.
 - Improving internet connectivity could potentially draw in more tech-based events to the grounds that require high-speed internet.
 - The challenging cell service is also an issue for public safety.

Accessibility and Safety

- Develop greater **accessibility routes/pathways from the parking lot to the grounds and throughout the grounds** in order to enhance user-friendliness. There are currently no designated paths for people in wheelchairs/disabled persons or the elderly.
- **Develop or update a comprehensive Safety and Procedures Plan** that includes procedures for what to do in the event of fire and other safety hazards and include it on the Fairgrounds/Hunt Park website in addition to making it available for users.
- Create **more efficient parking** and improve signage on the parking poles in the parking lot.
- Add more shaded spots and benches around the grounds for resting.

Marketing

- Significantly **increased online promotion** for the Fairgrounds and Hunt Park will raise general awareness about the facility and its opportunities for both private and public use. This includes the website as well as social media platforms and partner websites.
- **If the Fairgrounds/Hunt Park was marketed it could attract more visitors.**
- **The WCFB should promote other events open to the public at the Fairgrounds/Hunt Park besides the County Fair** in order to develop the Fairgrounds'/Hunt Park's reputation as a multi-use facility.
- **Keeping website updated** to can potential visitors know about upcoming events, facility operations, camping opportunities, etc.

Event Opportunities

- The facility should continue to be **multifaceted and multipurpose** in order to attract a greater range of visitors and events, thereby diversifying revenue streams.
- There is increasing popularity in technology and gaming events—hosting more events such as these could potentially bring in younger crowds to the facility.
- The WCFB should **capitalize on outdoor trends** such as an increase of bicyclists traveling via the Old Scenic Bikeway and recreation focused events to attract visitors to camp at Hunt Park.
- The Fairgrounds should establish opportunities **work with the Native American community and host more events in partnership**. This is an opportunity to enhance understanding of local tribes and promote the history of Tygh Valley and the tribes in the surrounding area.

Campground

Hunt Park provides a scenic and secluded outdoor space for people looking for tent and RV camping opportunities in the area. However, general camping rules and payment procedures are quite lenient, and stakeholders identified several areas in which the reservation process and overall camping efficiency can be improved with the goal of attracting more campers and increasing campground revenue.

- During stakeholder interviews feedback was generally unanimous in the belief that **Hunt Park should have an on-site camp host**, at minimum during the summers, for greater supervision and accommodation of visitors camping at Hunt Park.
- **There needs to be a system in place that ensures all overnight visitors pay their camping dues.** Current camping payments are based on the honor system, creating room for exploitation and leading to a lack of oversight and accountability for overnight visitor payments.
 - There is an opportunity for the WCFB to increase its camping revenue if someone is on-site to collect payments from visitors or otherwise ensures that all overnight visitors at Hunt Park pay their camping dues.
 - Tracking all visitor camping payments will help increase the accuracy of data relating to the amount of visitors camping at Hunt Park annually as well as how much revenue is truly generated each year from camping dues.

- This also increases the interactions with visitors and provides opportunity to ensure they have a positive experience staying at the park.
- The **reservation process should be streamlined** and made more user-friendly.
 - **Develop an online reservation portal on the Wasco County Fairgrounds and Hunt Park website to increase reservation transparency.**
 - As the use of online technology becomes increasingly mainstream, the lack of ability to make camping reservations online might deter potential campers, particularly those who are planning trips in advance.
 - User groups have had difficulty making reservations for their gatherings in the past due to the informal process. One group stated that they would prefer to go through a clear-cut reservation process and receive a confirmation notice afterwards to avoid any confusion and ensure that their reservation is certain. This also includes developing clear check in/check out processes.
 - Posting clear rates for reserving the various portions of the facility online would also support transparency as well as enable users to compare options for their events more easily.
- Improve the directional signage in Hunt Park, including campsite markings in the RV Park to enhance clarification between separate RV sites and hookups.

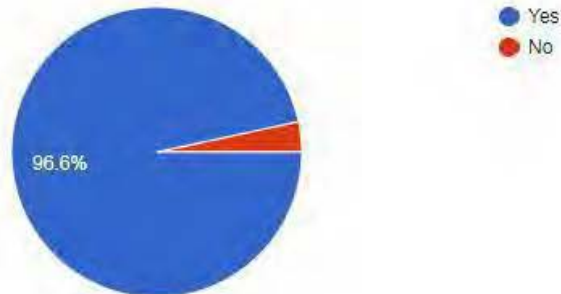
Organizational Transparency and Accountability

- **Develop Fair Board Bylaws and Procedures document** or update an existing document if one has previously been created.
- **Define roles and responsibilities for each Board member** in order to ensure that key needs for the facility are being addressed as well as the Fair. Additionally, this will allow for clear communication and accountability.
- The Wasco County Fair Board should have **measurable goals** in order to get things done.
 - Thinking only about the big picture can get overwhelming, especially with limited resources. It's important to outline a set of goals to accomplish as well as estimated timelines, and then work on accomplishing those individual goals one step at a time.
- Members of the Fair Board should have a variety of skills and expertise and should elect new Board members with the goal of diversifying member skills and assets.
- Increase transparency for Fair Board finances.
 - Detailed financial reports can serve as justifications to the public for the various decisions the Fair Board makes in relation to County Fair expenses and revenue streams as well as overall profitability level

APPENDIX E. Wasco County Fair Attendee Survey

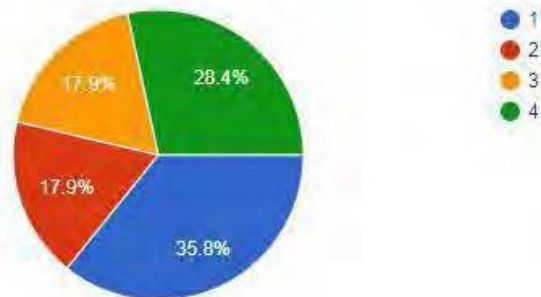
Did you go to the Wasco County Fair this year?

177 responses



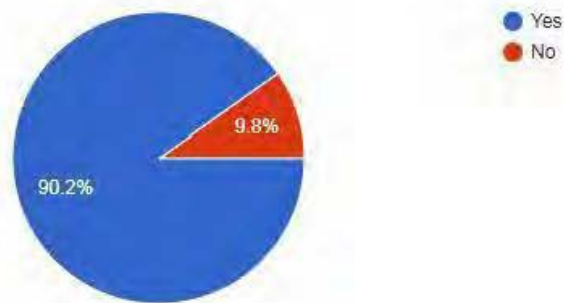
How many days did you spend at the Wasco County Fair & Rodeo this year?

95 responses



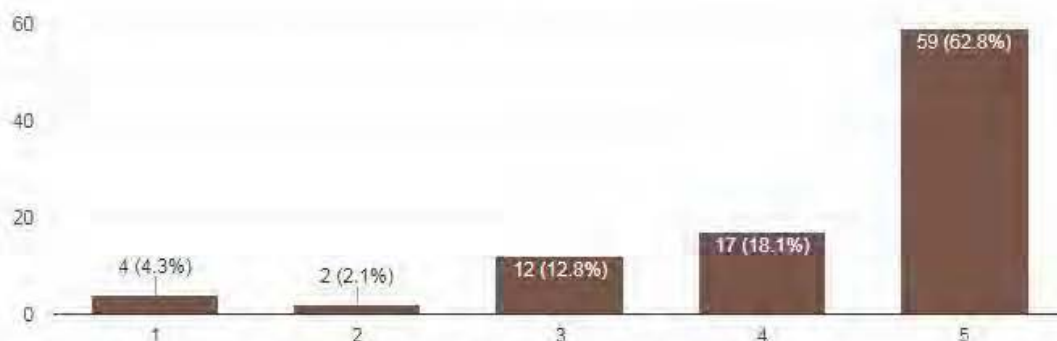
Have you been to the Fair in previous years?

92 responses



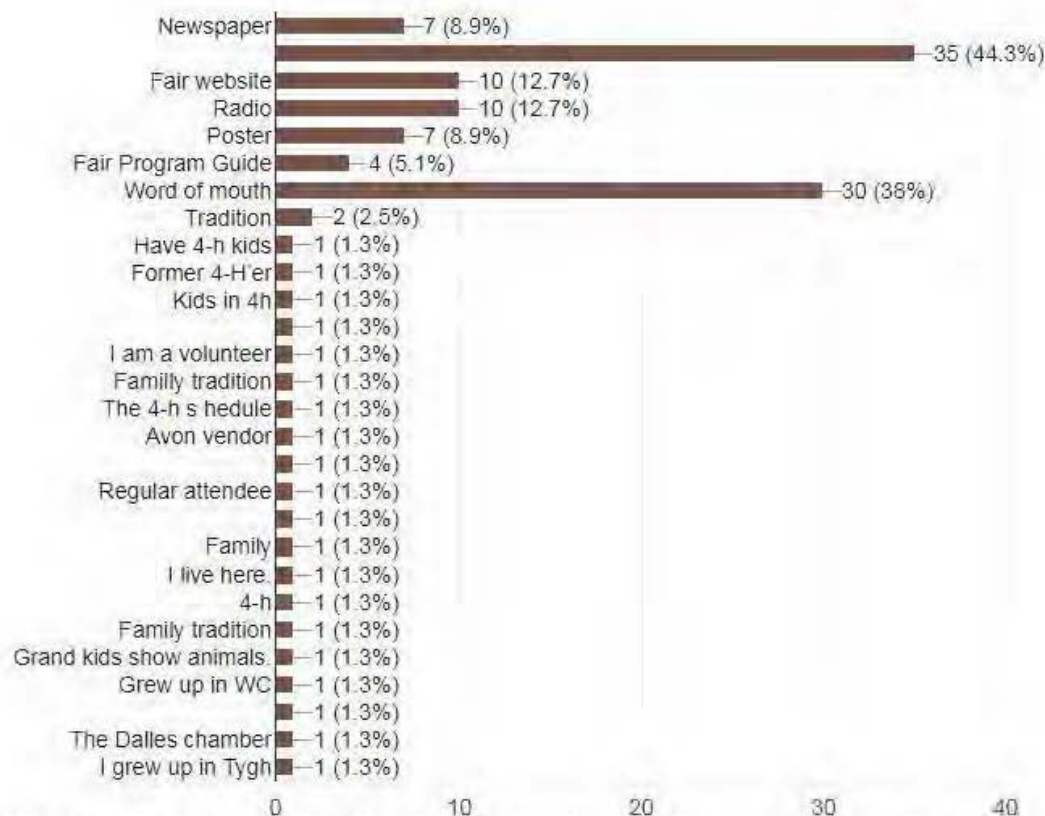
How likely are you to attend the Fair in the future?

94 responses



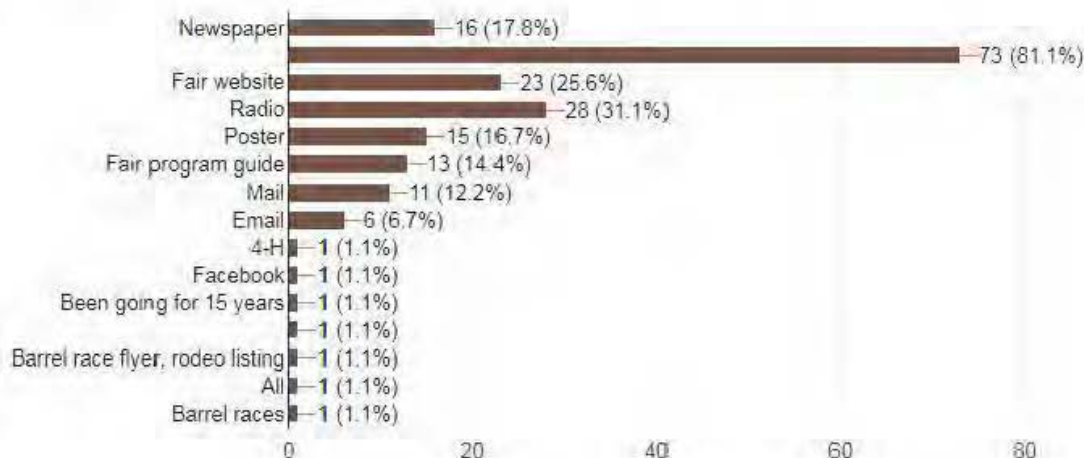
How did you hear about the Wasco County Fair & Rodeo?

79 responses



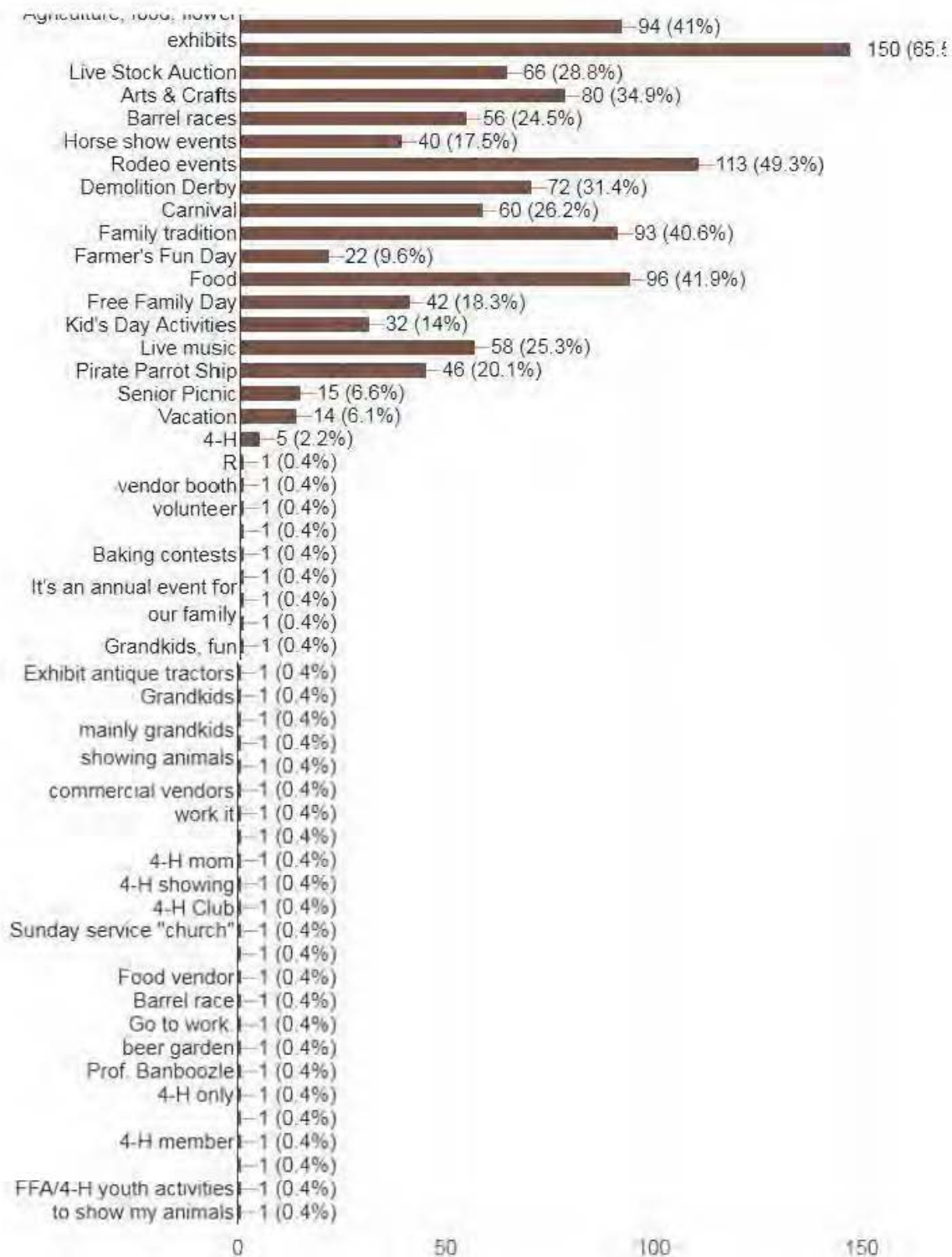
What is the best method for letting you know about the Fair in the future?

90 responses



Why do you attend the Fair?

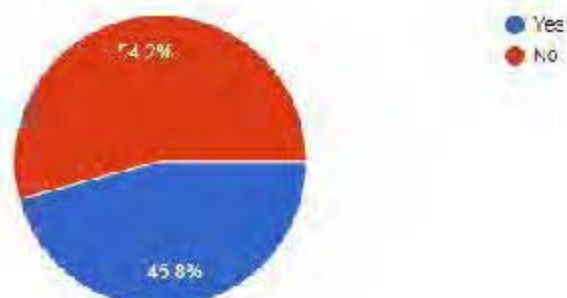
229 responses



Fair Participation

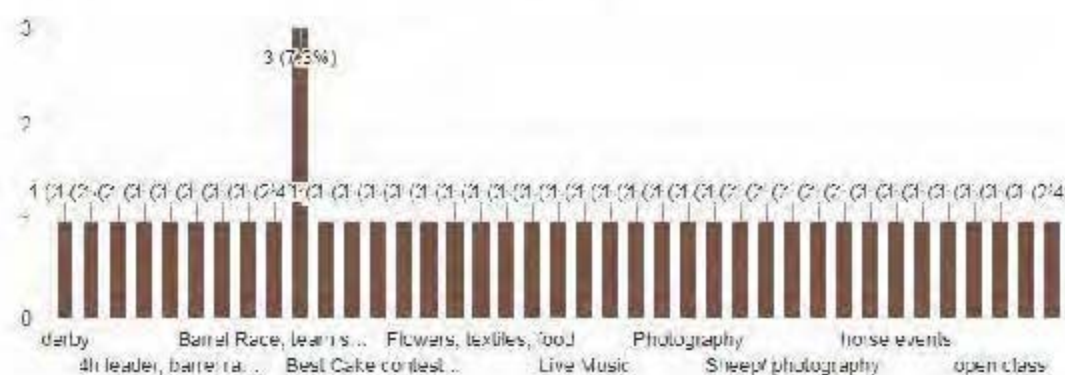
Are you participating in any events or have you entered any exhibits this year?

16 responses



What events/exhibits are you participating in?

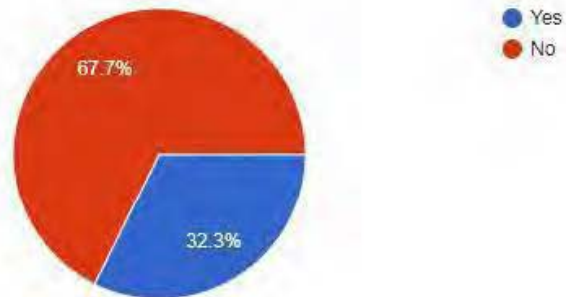
11 responses



Camping

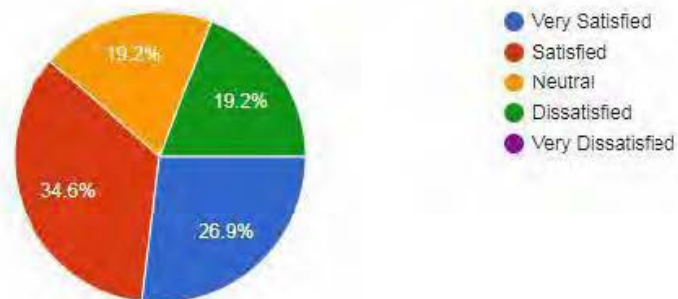
Are you camping at the Fair this year?

96 responses



What is your overall satisfaction with the camping facilities?

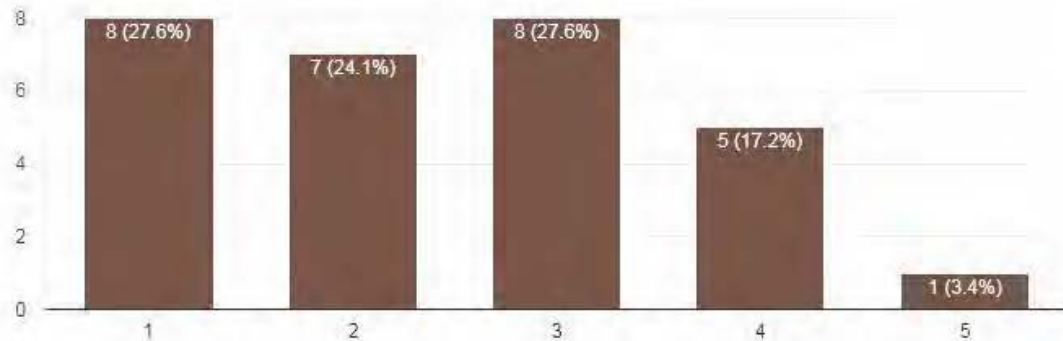
26 responses



Fair Vendors and Facilities

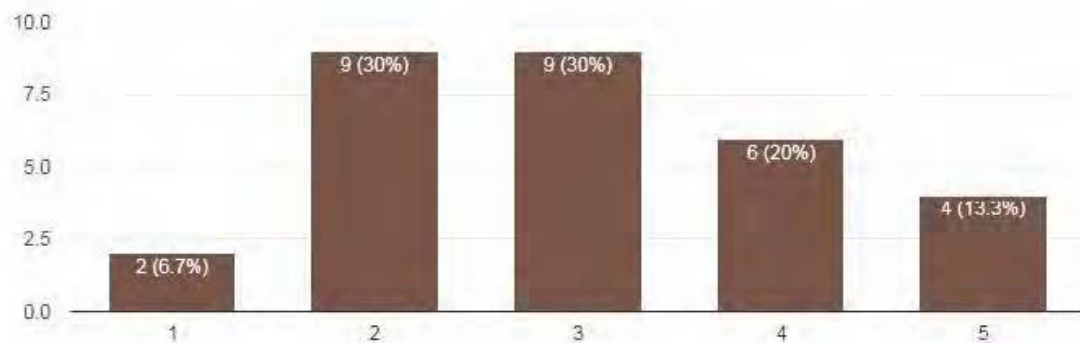
How would you rate the variety of food options at the Fair?

29 responses



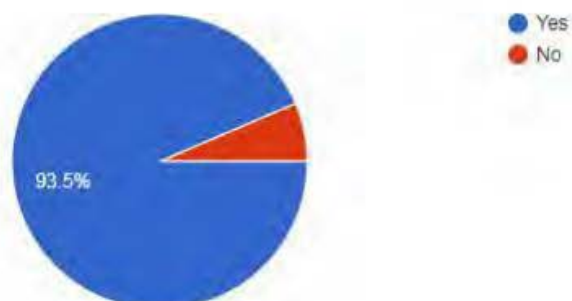
How would you rate the variety of vendors at the Fair?

30 responses



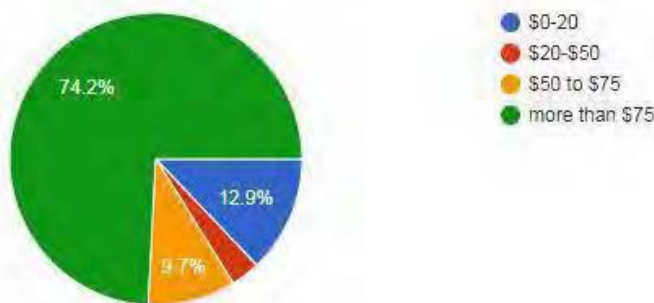
Were there enough bathrooms available at the Fair?

37 responses



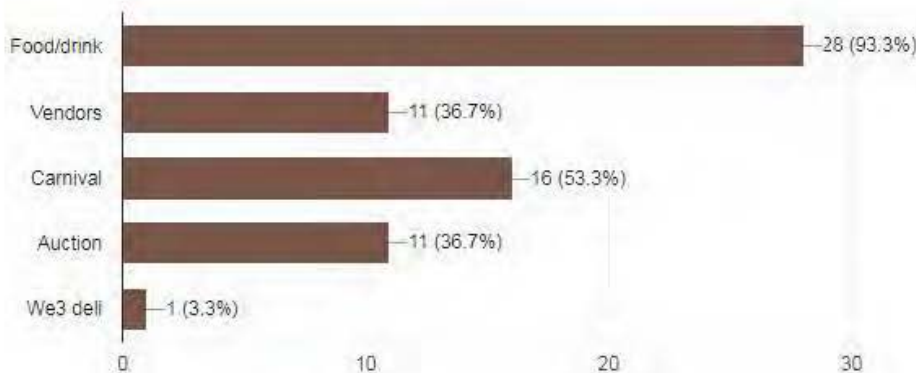
About how much money did you spend at the Fair (not including your entry fee)?

31 responses



Where did you spend your money?

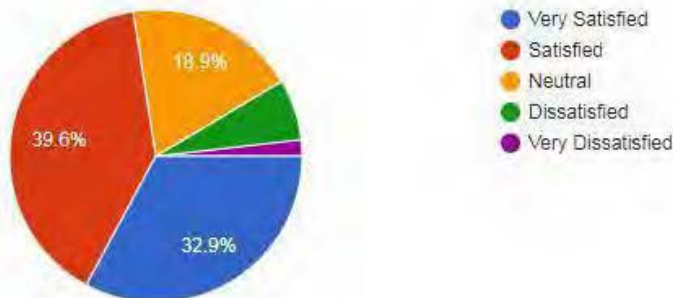
30 responses



Overall Fair Experience

Overall, how satisfied are you with your experience at the Fair this year?

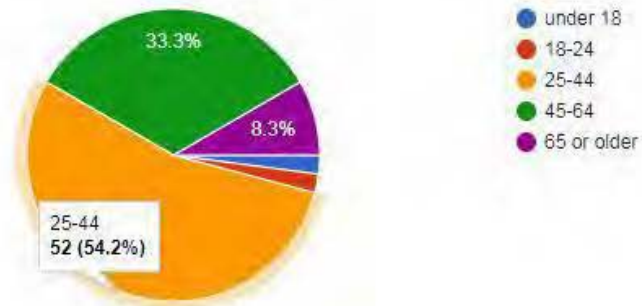
222 responses



Lastly, a few questions about you:

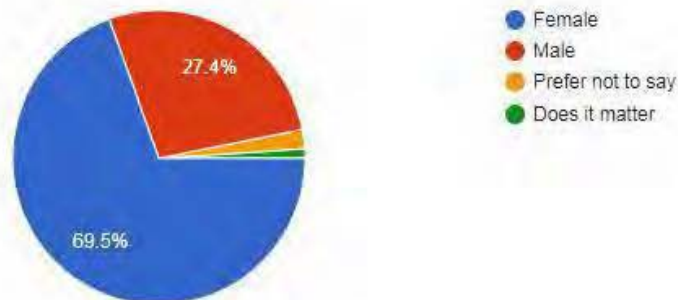
How old are you?

96 responses



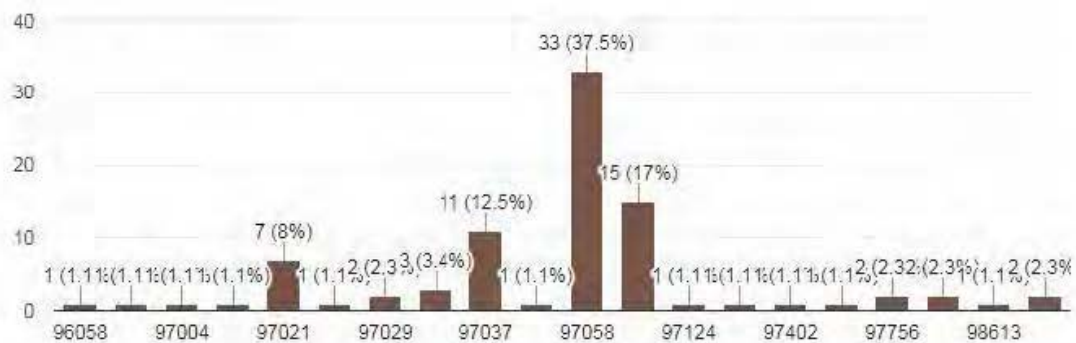
What is your gender?

95 responses



What is your zip code?

88 responses



Do you have any suggested improvements for the camping facilities?	What types of foods would you like to see in the future?
Grass should be mowed!	fried chicken, watermelon
Limbs on trees need to be trimmed so you can get to your site, sewer	hand dipped corn dogs, real curly fries
Shade trees	Absolutely loved the Mexican food cart this year, so much so that we plan to go to their restaurant in Bingen in the near future!
Keep bathrooms clean	Hamburger, frenchfries and ononrings. American food
Green grass would be nice	This year was great
Better/Bigger electrical services, breakers popped off	good
The bathrooms need to be cleaned! The shower walls were discusting!!	Thai food. More traditional Native American food vendors. Pastries & more dessert options. Loved the BBQ truck, Mexican and Chinese vendors!
Need to water roads more. The dust was bad.	thai
Better internet/cell coverage	foooooooooooooood
Fair	more bbq
none...can't stop the noise and dust....part of the experience	Breakfast food
Clean mildew from ladies shower walls.	Tacos
full hookups in the superintendent area	What other vendors or types of vendors would you like to see in the future?
More reliable internet/WiFi & Vendors that accept Credit Cards. Also, please do a better job at promoting the schedule of events, bands & artists and attractions! Concerts especially suffered low attendance, most likely because the public was not aware! Radio, newspaper, website & social media should have a list of bands/events per day at a minimum and ideally the full schedule should be promoted at least a month in advance.	More vendor booths in general!
nope	western boots/clothing, Harbor Freight
n/a	It is always great to browse around and do some shopping.
water to the tent sites	More Games
light fixtures in horse barns again	school physicals, cell phone chargers
Mow prior to camper arriving	local booths run by schools (volleyball, basketball, football, fha, etc)..dunk
All good.	Hats or clothing besides eccentric ones.
Yes, the bees were bad in campground, the grass needed mowed and	See above
General maintenance and upkeep was very lacking	more car, atv, and farm equipment vendors
Could be better kept, watered, mowed, etc.	veeeeeeeendors
Would like to see better control over RV parking - a mess this year,	western wear-cowboy hats, etc.
Easier water access for horses	tack and horse supplies

	Any and all are fun
	More vendors. And displays like it used to be
What are the three activities you liked best at the Fair this year?	
Nothing	all of em
food, horse events, livestock	Baking contest, carnival, barns
The 4-h youth and animals, sorting	Demolition derby exhibits and piarates parrots
Seeing friends, various food options. Rodeo	Indian dancing, rodeo, parrot
pirate/parrot show, arts and craft exhibits, carnival	rodeo, 4-h activities, camping
Animal exhibits, horse events and stage performances.	open class, visiting with people, encouraging friends to enter items next year
Animals and kids	display of old fair posters
Rodeo	carnival, pirate parrot ship, live music
4h livestock show, auction, livestock barns	rodeo, demolition derby, music
4-H activities/shows	native dancers, live music, livestock
Rodeo, carnival, concert	community building - fun, music, displays
The the round robin of champions, the animals, and the rodeo.	Due Dropdown(???); history exhibit, auction
Animals, Rodeo & Food	Arts & Crafts; 4-H animals; 4-H exhibits
exhibits, visiting, contests	Sorting, rodeo, livestock
Music, the bands on Friday night ,Saturday night and Sunday afternoon were amazing!	the parrots, horse races, sunday breakfast
I enjoyed the livestock shows, I enjoyed seeing the exhibits and the food vendors	animals, the food vendors
Rodeo, demolition derby	4-H exhibits, barrel race, and youth livestock auction.
Livestock shows, rodeo, pirate parrot	Camping, showing animals, senior lunch, rodeo, free breakfast, seeing friends.
Parrots, rodeo, native culture	Barrel race, rodeo, carnival
Demolition derby, animal exhibits and music	Livestock,
4H exhibits, open class exhibits, Indian exhibits	Rodeo, livestock show, auction
Rodeo, 4H exhibits and livestock Auction	Barrel race rodeo carnival
Farmers Fun Day, Rodeo, Barrel Racing	Barrel race, rodeo
Rodeo, Crafts & Derby	Rodeo, barrel race, sorting
Carnival, exhibits, food	Flying carnival, dance & rodeo
We only go for the derby, we like the food and to see the animals	derby, rodeo, rides
derby	eat, derby, rodeo
Derby	showmanship, turtle, booths

Family free day, demolition derby, parrot pirate show	Pig 4-H market, rodeo, pirate parrot show
Demo derby/carnival/parrot show	live music, Senior Picnic, animal exhibits
Exhibits,	fair, food, shopping
rodeo ,demo derby,social gathering	4-H/animals
pie, cake, cookie contest, rodeo, kids day	animal exhibits, rodeo events, 4-H exhibits
rodeo carnival pirate show	4-H exhibits, animals, vendors
Peewee showman, bull riding and horse races.	mama pig, Indian artwork, Roberto the Parrot (puppet)
livestock shows, piglets, veteran band.	animal exhibits, historical exhibits, ag exhibits
derby	animals, farm kids
Derby	carnival, rodeo
Beer garden, rodeo, food	livestock, food, people
exhibits both open class and 4H rodeo religious service	Animal - 4-H, exhibits, arts
Bands, entertainers (pirate, ventriloquist & Professor Bamboozle) and the Demo Derby.	Animal shows
rode, auction, beer garden	picnic, animal, vendors
auction, 4h beef, 4h open class	animals, parrot ship, rides
Carnival, pirate parrot show,	all animal exhibits, demolition derby, rodeo
Arts & Crafts, Animals, Rodeo	Derby, food, free day
livestock showing, open class exhibits, textile exhibit	carnival, Free Family Day
animal exhibits	rides, food, entertainment
Kid's animal presentations, family time, displays & food	livestock auction, barrel races
animals/judging, exhibits, people	livestock, textile exhibit
Derby, Rodeo, Carnival	livestock shows, livestock auction, animal barns
shopping, food, animal exhibits	Pictures of history - Wasco County, animals
Rodeo	4-H, Wasco County history, Animals
Rodeo	vendors, animals, food
4-H, food, exhibits	wild horse race, FFA/4-H livestock shows, livestock auction
animal exhibits, 4-H exhibits	rodeo, pig show
sheep showing, art, eating	animals, rodeo, family
rodeo, food, barrel races	rabbit show, guinea pig show, small animal round robin
rodeo, horse shows, arts & crafts	food court, round robin, animal shows
round robin, rodeo, adult showmanship	swine showmanship, Pepe tacos, beef show
4-H auction, 4-H show, demolition derby	animals, rodeo, crafts
seeing animals, visiting with people, pirate show	rodeo, animals, music
4-H, rodeo, sorting	carnival
Arts & Crafts, animals, music	animals, shows, carnival
Demolition Derby, rodeo events, livestock auction	derby
rodeo	animals

Barrel race	Pirate Parrot Ship, arts & crafts, carnival
Barrel race	Pirate Parrot Ship, food, main stage contests
Barrel Race, Livestock Auction, Team Sorting	4-H, food booths
Demolition derby, animal exhibits, carnival food, home vendors	the paint booth, ice cream, fair
goat show/all the display's/visiting with friends/music was great	rodeo, carnival, animal exhibits
Demo derby, pirate, food vendors	Parrot Pirate, livestock and native exhibits
Rodeo, exhibits, animals, and the history info	Barrel racing
The Animal barns, pirate ship, carinval	horse events, animal exhibits, rodeo
Derby	animals, rides, rodeo
Barrel race, farmers fun day	4-H, rodeo, livestock auction
Rides for my niece, Pee-wee shows, baking contests	barrels, Farmer's Fun Day, showmanship
Auction, animals and exhibits	rodeo, animal exhibits, demolition derby
Rodeo, carnival, barrel race	ranch sorting, rodeo, showmanship
Bull riding, animals, food	Indian races, rodeo, parrots
Music rodeo exhibits	pirate show, derby, carnival
Rodeo, Pirate show	rodeo, derby, carnival
4-H activities, rodeo, music	rodeo, arts & crafts, Pirate Parrot Ship
demo, food, music	food, exhibits, family
food, rides, fun shows	4-H exhibits, art exhibits, atmosphere
NDN tacos, Rez Dogs	animals, pirate show
Demo, free entertainment, food	pirate show, animals, roder
rodeo, open sheet showmanship (\$15 to buy someone in, \$5 to get out), Demolition Derby	birds, food, republian (?)
seeing the rabbits, seeing the piglets, seeing the parrots	derby, rodeo, music
Arts & Crafts, food, activities	derby, rodeo, good company
animal show, seeing what the youth did, the tortoise	derby, rodeo, camping
4-H shows	4-H/FFA ag shows and auction, renewing friendships and acquaintances, fair food
Art, flowers, cow sorting	rides, shows, baby pigs
livestock shows	rodeo, animals, food
4-H animals, displays	rodeo, animals, bands
4-H displays, Pirate Parrot Ship, rodeo	showmanship
animals, auction, rodeo	
small animals, 4-H exhibits, goats	
the animals, people watching, fair food	
Pirate Parrot Ship	

4-H, FFA, rodeo	
kids showing animals, exhibits, auction	
horse events, Pirate Parrot Ship, livestock judging	
What else would you like to see at the Fair that isn't here this year?	
More food options	More young children choices like bounce house
A known band!	The racing pigs/tractor pull was fun last year, my kids were bummed they weren't back. Kids rodeo events.
more participation in 4 H exhibits	antique displays & judging, cast iron cooking contests
bring the style show back on Thursday evenings, better/different entertainment (seems like Jeager Bumz are there every year). More exhibits, exhibits seemed to be down	more vendors
Nothing, keep it up!	more rides!
I thought it was good.	all good!
water fountains, more tables with shade cloths, 5K run, places to sit near stage	more commercial exhibits
bleachers, hand sanitizers that were filled.	Mounted grand entry in the rodeo
More family entertainment, things that will bring people out from The Dalles.	Kids horse races
More vendors, activities for teens, places to sit while watching the performers,	more rides and more employees to operate the rides
More vendors	More activities for kids to do throughout the day besides the carnival.
Pig race	Not sure
More food vendors	More 4h exhibits
All good tho seemed smaller	More people
Lawn mower racing or tractor pull	The ground worked the same for both rodeo performances
Pony rides, better cell/internet service	There was plenty to do honestly
better carnival	Better events guide, bigger area for auction, a carnival will draw more kids but not my thing. Sunday parking stunk, putting a bunch of us in the back forty leaving a huge area open. Didn't seem fair
More merchant booths and activities for kids	better/more rides, more vending options (hats, clothes, etc.)
more vendors local bussiness's supporting	free and fun activities (ex. cornhole)
Na	More information about when events were going to be showing - I miss not getting Fair books.
More carnival rides	A schedule for events on stage.
More commercial exhibits	Scentsy
better carnival	Dog stuff?

pig racing	Signs from the freeway
i really missed grand entry and queen runouts.	Need more direction signs.
more derby	not sure!
Professional band, dunk tank, family games, main stage entertainment, educational pioneer camp teach the Oregon trail, gold panning	the fashion review, 4-H
Better carnival	Nothing. All good.
More seating	Happy with what's here.
rodeo needs grand marshal, grand entry, no belguim horses	more shops
Musical instrument vendors (i.e. Native American drums, wind instruments, etc).	n/a
more open class exhibits	Big name entertainment
Face painting, jumping house for kids, Climb in balloons on water, family bingo, cake walk	jackpot team roping
More ag	something entertaining for adults - loved the camel ride last year!
Adult entertainment, music	Like the open sheet showmanship but a greased pig \$20 buy in with \$10 buy out.
Would love to see more 4-H exhibits.	reptile show
cell phone service	petting zoo
nothing	There needs to be activities for the preteen - teens. They are bored!
more tractors	A real fair. Great with 4-H. Dissatisfied with the rest.
Interactive activities - blacksmithing, candle making, other old skills that are nearly lost.	More rabbits.
Need more vendors please!! More community performances. Music in the commercial building.	pig races
tractor pull	More exhibits - need to work harder in getting people to show their talent.
More commercial exhibits and participation.	More activities for kids. Things like laser tag, bounce houses, a dance.
more shady areas	saw dust
historic farm equipment, more exhibits	Integration with tech - drones, AI, auto(?) cars
entertainment	More focus on 4-H.

Move to a location that will drop the public outside of the FFA/4-H families. This in order to preserve and perpetuate a healthy understanding of ag business and its youth programs to the greater public. I've been involved with the WCF&R for the last 28 years. These past two years on this late weekend has been my only disappointing years due to drop in attendance of the 4-H/FFA families divided by devotion to the county or state fairs. Vendors have also expressed less desire to return to Tygh Valley due to increased costs with fewer numbers to recover their costs. Closer to The Dalles will inevitably draw resources from an even greater general public attendance, thus drawing on resources from outside the bread and butter of the 4-H/FFA families. The USSR fails due to their closed economic/society. Let the WCF&R not follow the same foolishness. The WCF&R Board must look north of Tygh Valley to survive into the future.	The 4-H barn is lacking exhibits. I missed seeing the cooking contests done by the 4-H kids. Having activities other than the carnival. Some examples: cornhole, bocce ball, helicopter rides, paintball course, obstacle course, climbing wall, blow up boppers, Legos, club sponsored petting zoo, comedian, open mic, R.C. cars, pumpkin launching, a Fair scavenger hunt, a schedule of events. Also a place for changing diapers and nursing babies.
Bike allowed - entrance only, locked up - do not ride through (?). Pigs please come back (?).	More rides.
more rides - bracelets are excellent; bring pigs	Move to a week earlier as in past.
Better food seating.	The rides start earlier and set up sooner instead of an hour before opening.
more vendors/food	More vendors and rides.
more people	water slide
Granny's Doughnuts	More rides, mechanical bull.
Dutch Bros.	More rides and vendors.
Entertainment, i.e., big name singers (concerts)	more rides
Hope to see all 4-H displays.	Big name concerts
More fun family activities.	more rides and food vendors
Find somebody to sing national anthem.	dog events
Petting zoo	dancing
More 4H and FFA exhibits, more craft items and vendors, better labeling on where participants are from	My exhibits
I loved it all	nothing
Truck pull	Motocross
Rides!	Beer garden closer to the stage.
More food	newer music
more horse racing, laser light show	Better food, not all fried.
A demo win.	more guinea pigs

More family bonding activities.	better rides
Walk on the wild side.	more shavings
The slide turned into a water slide.	Better carnival, pig races.
Very good this year.	more people
bull riding, petting zoo	racing pigs
A better carnival and more reasonable food prices	More and better rides, live music.
Larger barrel races	More hobby places, off road hobby show groups, interactive stuff!
	More bull riders please! I love the rodeo.

Please share any other comments you have about this year's Fair.

The Derby was better this year, then the past couple years. So glad they kept it going and not dragging it out. I would like to say please dont let people ride out on the fenders of the cars, felt this was very dangerous. The truck class needs to change. Maybe a import class would be a better turn out.

Needs to have some sort of known name band or entertainment! More focus on the 4-H program as they are the majority of the people that attend

The carnival group was a rough crowd. They were smoking around their rides and kids, they had foul mouths, yelling at the kids and cussing. Very

Fair book needs to be out earlier, hard to figure out what to enter when the fair book comes out so late. Derby seemed rigged by the two brothers.

Would have like to have advertising more in advance. The social media presence was just ok. Also, the presale carnival wristbands weren't available as of 2 days before the fair began, should be available up until Wednesday evening at least.

The fair date is terrible!!! The kids are what makes the fair!!!! If the kids and their projects are important to the fair board, the fair dates should be

Maybe start the rodeo a little earlier. That way people who aren't camping can enjoy the dancing a little earlier.

There needs to be more lights in the parking field

It is too bad it is such a long drive.

I think it is ridiculous that you can not enter certain area if you won the previous year. Where does that happen in real life? Isn't the best, the best? Does this apply to the winner of bull riding or the best show person? All this does is discourage participation, which should be the opposite. The queen of the kitchen last year did not eve participate this year, and food entries were way down.

The grounds are just not as appealing as they were about 5 years ago. Felt dirty and weedy.way too dusty....exhibit buildings were dirty and disgusting

The Friday night Grand entry was an embarrassment, there was only one truck load of Indians and then the national anthem began to play (someone

A shuttle provided from The Dalles has a potential to bring many more fair goers.

Would love better carnival rides or change the date back to its original weekend.

Fair seems more expensive this year than in past years, food vendors ran out of food that was disappointing considering there very few

Really appreciated the senior picnic, heard the ice cream social was nice, would have liked more time since our senior bus left right after lunch.

It was better then last year. It has been getting better the last three years.

It was very dusty, asthmatic daughter had hard time breathing. Lack of information available on days events.

Food prices are a bit high for such a small fair

had a nice time.
I wish there were more participants in the derby, the food I wanted at the bbq truck ran out of food before we got some and the funnel cake place closed at 4 pm when we were planing on getting one after the derby and since we only go to the derby a lot of the animals are already gone home by the time we get there on Sunday which was about 11 am.
Na
Why wasn't there an American flag flying at Fridays rodeo, Where was the fair queen
better advertising
i would like to see more stuff for the kids on thursday. one of my favorite things as a child out there was farmers fun day.
It would be nice if there was service so you could check what was going on or if you posted event lineup near the camping restrooms for those that
I'd like to see new members on the fair board a fresh look at the fair. What is currently happening to the fair under this current board is appalling less public engagement. Something needs to be done
room in open class dirty, mouse infected and unhealthy
Overall, it was great! Good job everyone, keep it up! Most annoying downside was the lack of internet & cell connectivity.
auction should be saturday afternoon, like every other fair in the state
Love that place and this county
I see that you have now put restrictions on how much someone can win at something-if they've won in something, they can't win the same thing next year. Shame on you. This is ridiculous. Is this the same for livestock too? You take the fun out of any event with liberal boundaries and the idea that "everyone's a winner." The events are for fun and kids/adults need to experience winning and losing the right and fair/honest way. You take away any hope for someone to do good at something because they end up being punished for it by not being able to get the same chance to win the following year for doing good at something. If there is an issue with the judges and favoritism, then numbers should be placed on all entries and entered instead of names and faces so it's fair. But don't punish people for being good at something and taking away their motivation to try and continue to be good for future entries for whatever it may be.
Yup
It was super clean, grass was green, and we really enjoyed it.
Totally disgusted with the "grand entry" of the rodeo. No queen, no flag presentation. You can do better than that. Embarrassing.
We loved fair! This was our first year with 4-h-ers in Wasco Co. but my husband & I both grew up in Hood River Co. & in 4-h. we really appreciate that here the focus of the fair was not the carnival, but the kids & their projects. Can you bring in bigger name acts and more stuff to sell? Yes, but let's not. Keep the focus on what Wasco Co. is about, and maybe even highlight more traditional farm or "homesteading" activities, like a cheesemaking or canning demo/class or an adult tractor pull or bbq competition (over real fire, not propane). Please keep the home town feel.
Great Fair - Thanks for all the effort and hard work!
the rides are horrible. That is the only reason we went. We stood for 20 mins waiting for the workers to stop flirting with the food vendor to operate
Entrance fee is too high. Also would rather have the fair held on the dates it used to be so people can also attend surrounding counties fairs too.
I didn't know with 3 fairs in area going on at same time.
Change fair date so kids can show at both county and state

Carnival was janky and crap, if we changed dates for a carnival at least get one worth having. I didn't see any increase in attendance from the carnival this year and would like to see proof otherwise.
Ground was great friday, and rock hard Saturday
Thank you to everyone who helped make it a fun fair!
Great job! Thanks
We came down from Portland for the weekend to enjoy the rodeo & exhibits.
Better directions on road - times???
Change the dates back.
Time for opening on the sites!
anywhere.
Change fair dates back to where it was! Better cell service. Events book (program).
Earlier in season - don't compete with school starting and other local fairs.
Love the all natural soaps and rubs!
Earlier in August so it does not compete with high school sports.
hours of operation on website
Put back the date of fair to previous years' dates!!! Communicate with public changes you propose to make, give public chance for input.
Put date of fair back to where it was.
schedule, time on activity
Sad to see a declining participation in the activities.
Sign telling people what's going on each day.
Wasco County needs to work with the surrounding counties on their timing. It's not much fun to have to buy animals at three auctions on back to back days.
It was great, wish there was more seating for derby and more security so people aren't standing in front and blocking people views. Also would like it if
See more entries-maybe the super. of the different displays could promote their area.
Loved the fair this year and the rides! So awesome! Thank you, see you next year!
I noticed a decline in people I normally see there. Before setting the dates of the fair check with neighboring counties (Klickitat, Hood River, Sherman) on when they are holding theirs.
Pirate parrot show was a pathetic political event.
Rodeo should start earlier, 5 pm for example.
Great job from last year
Change date to the week prior. It interferes with State Fair and 2 other county fairs. Provide an a.m./p.m. shuttle bus, especially on rodeo days. Charge a bus fare.
It was annoying having vendors and others driving through the main area while there are kids running around. I've worked at the fair in the past and this was only allowed in special circumstances not accepted as the norm.

Why didn't you attend this year's Fair?	
Didn't think there would be anything interesting. Too far of a drive.	
Granddaughter was at another fair. We would have gone the night of the barrel race .	
Busy, liked the earlier date it used to be	
Work	
My horse is hurt	
State fair	



AGENDA ITEM

CGCC Skills Center Update

[INTRODUCTORY EMAIL](#)

[PLAN PROPOSAL](#)

[PROJECT TIMELINE](#)

Packet Documents

Dan Spatz <dspatz@cgcc.edu>

Wed, Jul 10, 2019 at 8:21 AM

To: Kathy White <kathyw@co.wasco.or.us>

Cc: Marta Yera Cronin <mcronin@cgcc.edu>, Tiffany Prince <tprince@cgcc.edu>, Danny Dehaze <ddehaze@cgcc.edu>, Jacob Toda <jtoda@cgcc.edu>, Michael Mallery <mmallery@cgcc.edu>

Hi, Kathy,

Here's the final (and accepted) proposal from PlanB Consultancy, our project management firm.

Also attached is this week's timeline update.

To this information, I would add in preparation for next week's BOC presentation that we have conducted a Request for Qualifications to select an architectural and engineering firm; three finalists have been short-listed and we anticipate sending an RFP to these candidates late next week.

The State of Oregon conducted its Article XI-G bond sale June 4. We have three years from that date to complete the project. The attached timeline proposes a shorter period, leading to completion in 2021.

Best regards,

- Dan



TREATY OAK REGIONAL SKILLS CENTER AND STUDENT HOUSING



5/28/2019

Proposal for Project
Management Services

Prepared by

PLANB
CONSULTANCY

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Columbia Gorge Community College
Jacob Toda, Facilities Director
400 East Scenic Drive, Building 1, Room 1.052
The Dalles, OR 97058

May 28, 2019

RE: Request for Proposals for Project/Construction Management: Treaty Oak Regional Skills Center and Student Housing

Dear Mr. Toda and Members of the Selection Committee:

PlanB Consultancy (PlanB) is excited to partner with Columbia Gorge Community College to successfully deliver the much needed and exciting Treaty Oak Regional Skills Center and new Student Housing projects. PlanB is Portland's leading expert in Project Management and comprehensive Owner's Representative services. We ensure that stakeholder needs are met and that design and construction occur through a transparent, educated, and efficient process. Our experience is varied, as we have worked extensively with both private and public clients, from high-tech clean rooms to education campuses and public buildings. This gives us a strong understanding of best practices in the built environment, from pre-construction through to operations and maintenance.

We understand that the College is not an expert in construction projects; nor do you to be when you have an experienced, trustworthy, and knowledgeable team on your side to make sure that all areas of the building process are done in a highly productive, transparent, and cost-effective way. PlanB has guided other similar clients through all of the phases of the building process, having been providing similar services for public and private entities nationally and internationally for over 13 years. Our process is focused on providing effective, implementable solutions, tailored to your unique needs, and our team is building our reputation as a solid, forward-thinking, trustworthy company. We save our clients' money and help them get the best value from their construction projects.

Our diverse project team has expertise owning, operating, designing, and building academic facilities for both universities and community colleges. In addition, our team is made up of:

- Certified Project Management Professionals (PMP) who have provided Owner's Representative and Project Management Services for construction projects up to \$1.5B,
- Registered Professional Engineers (PE's) who understand the nuances of the design and construction cycles, and
- Cross-discipline Quantity Surveyors (Cost Estimators) with an unmatched estimating track record for the local market across all contracting methods, clients and project types and a documented estimating accuracy within 3% on projects up to \$1.5B. We leverage their expertise to negotiate costs on our clients' behalf.

PlanB accepts all terms and conditions contained in this RFP. We are looking forward to supporting the efforts of Columbia Gorge Community College to deliver these exciting projects and are ready to represent and promote the College's best interest throughout all phases of this work. We encourage you to call our client contacts listed in our references, as they are the most qualified to speak to the value we bring. For any questions related to this proposal, please contact me (Ian Burns); contact information below.

Sincerely,



Ian R. Burns
Chairman and Owner
503-850-9876
iburns@planbconsult.net



1. WORK HISTORY AND SERVICE AREA

Provide a general description of your firm, including its service area, volume of services, length of time in the industry, and financial stability. Include specific information on types and sizes of projects recently completed.



PlanB Consultancy, Inc. (PlanB) has provided project/construction management and owner's representative services to education, governmental, and private clients since our inception in 2006. PlanB has extensive project management experience with educational entities, including Portland Community College, the University of Portland, and the Bend-La Pine School District. We also work with local public agencies including current work with the City of Oregon City as the Owner's Representative/Project Manager of their new Police and Municipal Courts Building, as well as their new Operations Center, and the City of Tualatin as Owner's

Representative/Project Manager for the new Tualatin Service Center.

We work with numerous public entities including Multnomah County, the Department of Administrative Services, City of White Salmon, the City of Portland, Oregon City, Metro, Port of Portland, King County and the Port of Seattle, and the City of Gresham. Other recent work includes ongoing Project Controls work for The Leader in Silicon Innovation, as well as scheduling and cost estimating work for various other high-tech companies. This breadth of experience allows us compare best practices from a range of industries, helping us to better understand and meet the diverse needs of local and state governments, not-for-profits, school districts and small and mid-sized businesses. We are one of the leading government service providers in Oregon and Washington and are a financially stable company.

PlanB is also providing Owner's Representation services to several Fortune 500 companies locally, nationally, and internationally. Through our project management and project control services we have saved our clients over \$100 million and have been actively engaged in planning projects ranging in size from \$50,000 to \$1.5 billion. We have successfully helped our clients keep their projects on budget and on schedule. We find the best value, with the highest standards of quality.

The main PlanB office is in Lake Oswego, Oregon, less than two hours from The Dalles, allowing us to be onsite as needed for the College. PlanB is strengthening our presence in Eastern Oregon. Our founder and owner, Ian Burns, lives in White Salmon, just a short 30 minutes from The Dalles.



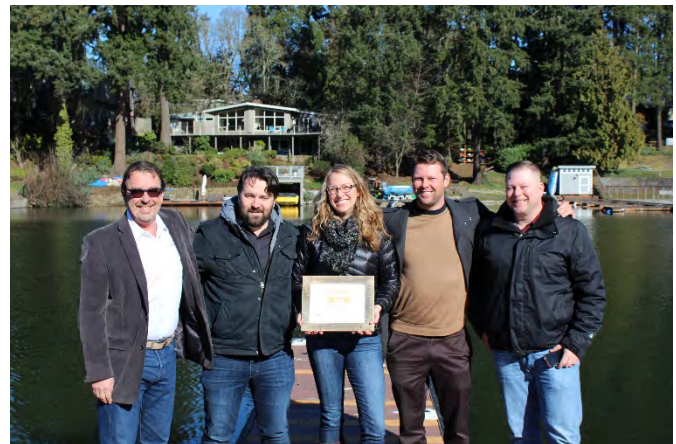
As an Oregon company, sustainability is one of PlanB's core beliefs and most important goals. We are certified Gold with Clackamas County's Leaders in Sustainability program, and recently were awarded the honor of being one of 2019's 100 Best Green Workspaces in Oregon. At PlanB we believe that corporate success and social and environmental stewardship are interdependent, and that our responsibility goes beyond mere



regulatory compliance. We believe that a healthy, educated workforce and sustainable resources are crucial to creating the shared value that is needed for our society to thrive. Conducting our business in an ethical way, taking into account our impact economically, social and environmentally – this is the ethos we bring to our practice and our Corporate Social Responsibility policy. PlanB gives 10% of our income back to the community, and our giving reaches a variety of people and programs, in a variety of ways. For the past eight years, PlanB has been engaged with the Port of Portland in providing pro bono mentoring to their mentor protégé program. Our success is measured by the growth of our protégés and their work in the community. Companies like Convergence Architecture have helped us come full circle, from mentoring to working with them as partners in the industry.

In addition, community service and volunteerism are encouraged and valued at PlanB. Many of our employees volunteer in their free time at hospitals and schools. Others participate in fundraising walks; PlanB recently supported an employee walking in “Sole Support for Parkinson’s” that allowed that employee to eclipse his fundraising goal by 300% and recently made a substantial donation to My Little Waiting Room at St. Vincent Medical Center, which is designed to reduce the stress of hospital visits for patients and visitors. My Little Waiting Room cares for infants through 10-year-olds at no cost, supported entirely by donations. This year, PlanB has volunteered at the Oregon Food Bank twice, with another volunteer opportunity coming up in June. We also have a team walking in the Heart and Stroke Walk in downtown Portland on June 1.

Our in-office reduction and recycling efforts are thorough. We use paperless alternatives whenever possible, offer well-marked recycling bins for plastic, paper, metal, and glass, and use 30% post-consumer fiber recycled paper for printing and copying. We offer reusable dishware in the office and use green-certified cleaning products. In addition, PlanB puts a strong emphasis on renewable energy; our office energy-use is entirely offset through wind power. We also have a strong relationship with the Energy Trust of Oregon, and work extensively with them in retro-commissioning studies, knowledge which informs our own energy use as well. Our office and parking lighting is energy-efficient and use natural sunlight from our office’s many windows whenever possible. Finally, at our office, carpooling and use of alternative transportation is encouraged. We offer a flexible working schedule for employees, saving gas and cutting down on pollution by encouraging working from home when being in the office isn’t required.



All of this adds up to a strong, reliable company that is growing and successful because we care deeply about our people—our employees, our clients, our community, and our environment. We learn from everything we do, we don’t get our feelings hurt in business, and we put our clients first, giving you peace of mind that we are looking out for your best interests and allowing you to get the best value from your projects.

2. EXPERIENCE WITH OREGON K-12, COMMUNITY COLLEGE, OR UNIVERSITY PROJECTS

Describe your firm's relevant Oregon experience as a construction project manager on educational projects in the last five (5) years. Provide a description of at least three (3) projects, each valued at over \$12 million.

Portland Community College | PORTLAND, OR



CLIENT: Portland Community College
ROLE: Project Management/ Owner's Representative Services
PROJECT DURATION: April 2017 to (Expected Completion) June 2019
VALUE: \$13 million

The PlanB team, led by Mark Bailey, has provided on-site project management services at Portland Community College's multiple campuses since 2017. Tasks include all aspects of planning, acquisition, design, and execution of construction contracts. These projects range from major structural refurbishment of the Operations building to classroom retrofits and sustainment projects with up to 17 concurrent projects active at one time. Our team worked with PCC staff to optimize the procurement process through increased scope definition efforts, cost management, and best value contractor selection.

Bend-La Pine School District | BEND, OREGON



CLIENT: Bend-La Pine School District
ROLE: Program Management/ Owner's Representative Services
PROJECT DURATION: 2017 to current
VALUE: \$173 million

The PlanB team was engaged by Bend-La Pine School District to provide program management and oversight to ensure the success of the 2017 \$216M bond program for projects including:

- New high school in southeast Bend
- New elementary school in Bend
- Instructional space modernization, secure entry and roof replacement at Pilot Butte Middle School
- Construction of a new gym and two new classrooms at Marshall High School

- Replacing classroom cabinets, replacing all existing lights with LED, installing fans in all instructional spaces, adding secure entry at Lava Ridge Elementary School
- ADA upgrades, parking lot re-configuration and secure entry at Sky View Middle School
- Secure entries at High Lakes Elementary School, Pine Ridge Elementary School, Ponderosa Elementary School, Summit High School, Westside Village Magnet at Kingston School and William E. Miller Elementary School

Due to local market conditions, the pool of contractors interested in performing the construction projects had historically been limited due to increasing project costs. To mitigate this effect, our team reached out to qualified contractors during the conceptual design stages to gauge interest and build support within the contracting community. This resulted in greater competition during the bidding process from the larger pool of bidders providing a better value to the District. The PlanB team also instituted a lessons learned database into which District staff input information bi-weekly on how their respective projects are performing. The database captures not only challenges, but also project successes, which are reviewed by staff prior to the start of each project phase to ensure the same mistakes are not repeated twice and that successes are compounded.

University of Portland, Franz Campus on the River | PORTLAND, OR



CLIENT: University of Portland

ROLE: Project Management/Owner's Representative Services

PROJECT DURATION: November 2017 to October 2021

VALUE: \$80 million

The University of Portland has experienced exponential growth over the past 15 years. After many years of negotiation, the University was able to acquire additional property, which will grow the athletics footprint as well as relocate the physical plant. PlanB has been hired to partner with the University as the program manager for the more than five major components which will complete the new River Campus. Currently under design are a new tennis facility, a row center, a track and field project, and a physical plant building, which is a two-story, tilt-up construction and will house all key campus Maintenance and Facilities staff and equipment. Utility and infrastructure requirements for the development are also part of this project. PlanB created budgets and schedules for this work and is managing against the University's initial targets. PlanB is the program manager overseeing all aspects of design, schedule, and cost management on the project. Our team works as the Owner's primary point of contact to interface with the multitude of design teams, contractors, sub-consultants, stakeholders, legal representatives, and public agencies such as the City of Portland to ensure the project is delivered at the best possible price with the highest quality. To do this, our team has worked with University of Portland staff to optimize the procurement process, negotiate with sub-consultants and A&E teams to obtain bids and design services, and worked as the coordinator for permits and greenway review to keep the five construction projects on schedule.

Aloha High School | BEAVERTON, OR



CLIENT: Beaverton School District

ROLE: Cost Estimating

PROJECT DURATION: 2018-2019

VALUE: \$19 million

PlanB, with OH Architecture, worked with the Beaverton School District to seismically upgrade Aloha High School with a set amount of grant money from the state. The project consisted of two levels of estimating. The first level of estimating was for a 30% Design Drawing. Bryan Gray, for PlanB, estimated all disciplines involved (Concrete, structural, masonry, woods, plastics, thermal & moisture, architectural, plumbing, mechanical and electrical). He broke out the school into three separate estimates (directed by OH Architecture and Planning) that totaled on one summary sheet. The second level of estimation was for a 60% Construction Drawing. The same estimating task was performed with more detail due to a more complete set of drawings. For both levels of estimation, Bryan presented estimates to Beaverton School District and was responsible for a detailed estimate of drawings provided, tailored to the Client's needs and delivered in a timely manner.

3. COST CONTROL

Describe your firm's approach and performance regarding cost control, adherence to project budgets, and compliance with work schedules.

PlanB takes an integrated approach to Project Management and Owner's Representation. While many PM teams include only project managers, our project team includes experts in Project Management, Engineering, Construction, Building Operations, Commissioning, and Cost Engineering and Schedule Management. These experts provide added expertise and value to deliver projects on time, on budget, and with the lowest life cycle costs. Our team members are experienced, have worked extensively with multiple educational institutions and public agencies, and we bring best practices from work on private sector mega-projects. Our expertise and approach enable PlanB to provide the maximum value and service to the Columbia Gorge Community College.

The PlanB team is especially strong in the area of cost control. One of our most notable team strengths is with Quantity Surveying (QS), a professional qualification recognized globally that focuses on expert knowledge of construction contracts and costs. QS is much more involved than cost estimating, the most similar field in the U.S., taking cost estimating a step further by looking at all aspects of cost, not just the numbers. Quantity surveyors are not only cost estimators; they have a more encompassing professional qualification that includes cost engineering, contract review, procurement, and project management. PlanB's Quantity Surveyors are certified with the Royal Institute of Chartered Surveyors (RICS), which has globally-recognized standards that ensure quality and trust in every project. RICS standards documents lay out the ethical-, conduct- and competence-related standards for the profession. This allows our team to control construction costs more

efficiently, and our experience with numerous public and private entities gives us the ability to be proactive about cost management, allowing us to better adhere to project budgets.

Quantity Surveying adds value at every project phase.



We also know how vital it is for the success of a project to stay on schedule, as costs only rise as projects are delayed. We focus all aspects of our project management to keeping projects on schedule, or even ahead of schedule, as this is one of the best ways to control cost. A recent PlanB success was with a hotel project in Vancouver, Washington. PlanB provided a careful analysis of contractor proposals that showed that the low bidder was not the most economical solution for the project. Value Engineering efforts with the chosen contractor then resulted in substantial cost savings. PlanB also provided coordination solutions that allowed the project to start earlier than originally thought possible, by tracking design revisions and the building permit process. Finally, PlanB helped to design an equitable solution for site weather proofing that involved cement treating the soil. This provided a project site that allowed work to continue throughout the rainy season, and got the project back on schedule after it had started falling behind.

In summary, to support the College in delivering this project, PlanB will work in a collaborative fashion to ensure successful execution of the project. We will:

- Work collaboratively and transparently with the College project team and stakeholders.
- Represent the College's objectives and management criteria to ensure your best interests are always put forward.
- Actively manage cost throughout the project to ensure the College is obtaining the best value with the lowest facility lifecycle cost.

- Perform as a trusted advisor during Architect and Contractor acquisition, conduct contract negotiations on the owner's behalf, and represent the College throughout all facets of the project's life.
- Liaison with all project members to coordinate communications and documentation while keeping the owner informed of progress, issues, and solutions per the communications plan.
- Manage the design process to ensure the facility is functional, efficient, constructible, maintainable, and provides the lowest cost of ownership while providing suggestions to improve the design or reduce costs.
- Provide project oversight and track construction status throughout the project via regular project schedule and status updates.
- Ensure that all potential project-related issues are addressed, and drive for timely solutions to challenges and clear communications to ensure each member of the project team is aware of their role in resolving challenges.
- Perform site visits to maintain the project schedule and document jobsite progress during construction.
- Facilitate resolution of conflicts with contractors to avoid costly delays and arbitration.
- Develop and negotiate effective contracts and costs with designers and contractors to ensure the College is getting the best value from contractors and consultants.
- Assist with and/or perform commissioning services (depending on the College's needs) to ensure the realization of project goals and energy performance metrics.

4. PROJECT SCHEDULING

Describe your firm's capacity to accomplish the work in the required time.

PlanB intends to assign six staff to this project, backed up by the full PlanB team of 52. These staff have the capacity and ability to ramp up their project involvement to meet project needs. We ensure our team members are cross trained (through our communications and resource planning) and are in the loop with project status (especially the PM and deputy PM roles), which ensures that key staff members are always available on short notice with little to no ramp up time. All of the proposed team members can allocate between 40% to 80% of their time to this project, with the level of effort varying based on the tasks and needs of the project, including periods of increased activity.

We know the importance of a project staying on schedule, as every day there is a delay, it increases the project cost. Therefore, our team is willing to work more on weeks that more work is needed to stay on schedule, and you can rest assured that we will get the job done right.

5. FIRM'S KNOWLEDGE AND EXPERIENCE

a. Describe your firm's knowledge of other factors relevant to design and construction of college facilities.

PlanB is experienced with all aspects of the design and construction of college facilities. From master planning, design engineering, constructability, project management, commissioning, closeout, and operations and maintenance our team has been an active participant in these phases of work. This enables our team to actively forecast project challenges in order to proactively manage the project and get the work done on schedule and on budget with the highest standards of quality.

Through our experience with Portland Community College (PCC), our team understands the value of good project planning, having robust design standards, and working with project stakeholders to gain acceptance and working with students, faculty, and project stakeholders to schedule work such as to minimize the disruption to operations. As PCC has a variety of campuses throughout the Portland Metro area, our team works with designers to ensure projects are designed according to PCC's uniform design standards such that projects are cost effective maintainable throughout their lifecycle.

Working with the University of Portland, PlanB has worked to manage the individual construction projects as well as the overall River Campus expansion program. This entails balancing program funding amongst the competing projects, balancing project resources, and ensuring that cost are adequately controlled and managed in order to meet the University's donor's and oversight boards expectations for expenditures.

In addition to these projects, our project manager, Dan Tedrow, worked for six years at the Naval Postgraduate School as the resident Mechanical Engineer. Dan oversaw all aspects of planning, design, construction and operations for 25+ buildings including workshops, dormitories, academic facilities, and the associated infrastructure for the university.

This experience delivering construction projects at the Naval Postgraduate School shaped our approach and has provided our team with a unique owner-focused perspective as our team has owned and operated facilities and experienced the long term cost impacts of facility ownership.



b. Describe your firm's professional experience in the following areas:

i. Capital improvement and new construction of educational facilities;

The PlanB team is experienced in all aspects of capital improvement and new construction of educational facilities. From our work at the Naval Postgraduate School, Portland Community College, University of Portland and others, we understand the unique requirements that educational facilities have and are well positioned to successfully execute projects and get the work done.

ii. Public communications;

We are experts in Public Communication and work hard to identify stakeholders early and ensure their needs are met. We person to person communication to the maximum possible extent possible and utilize visual means of communication to communicate technical components to non-technical audiences. We are currently providing public communications for two project's in Oregon City and One in Tualatin.

iii. Construction documents;

The CGCC team is comprised of consultants experienced with all phases of design, constructability review, and construction. We understand design and the ripple effect design decisions make to the long term cost of owning and maintaining facilities.

iv. Working with the CM/GC form of contracting;

The PlanB team is currently working on 5 CM/GC projects in various stages of design and construction. We are experts at developing, executing, and actively managing these construction contracts.

v. Construction observation; and

PlanB routinely performs facility condition assessments, new building commissioning, and site observations for a variety of construction contracts. We have developed our own tablet based jobsite documentation software to enable our team to rapidly survey a job site, develop an issues log, and provide project stakeholders site visit reports with minimal delay. Our project manager holds the Army Corps of Engineer 40 hour construction safety training as well as the Army Corps Quality Control Certification that focuses on construction observations and jobsite documentation.

vi. Cost containment.

The PlanB team utilizes Total Cost Management in order to adequately forecast and manage project costs, oversee and review third party estimates, and manage scope and cost growth through an established change review board. If needed, our team has qualified cost consultants that can perform AACE level 1 cost estimates with a high level of accuracy.

c. Include information on your firm's support-technology capabilities.

PlanB utilizes the following software to execute construction projects:

- Primavera
- Microsoft Project
- Success Estimator
- OTTO-software
- E-Builder (on a case by case basis)

6. REFERENCES

Provide a reference contact person and phone number for every school project (over \$1 million) completed by your firm in the last five (5) years.

Portland Community College: Donna Bezio, 971-722-8045

Bend-La Pine School District: Andy High, Chair of School Board, 541-382-1438

University of Portland: Jim Ravelli, VP Operations, 503-943-7540

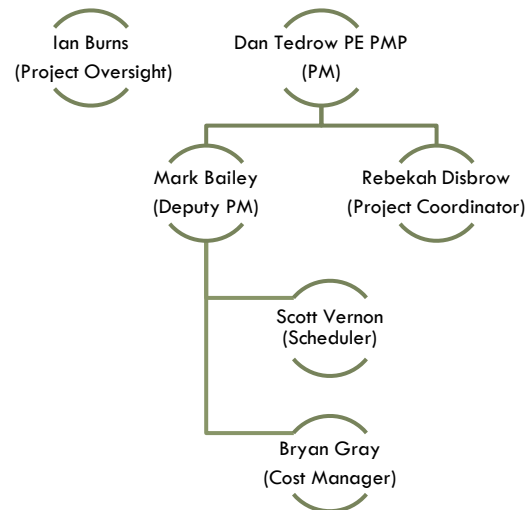
Aloha High School: Andrew Pearson, Associate Principal, OH Planning+Design, 971.200.7208

7. KEY PERSONNEL AND STAFFING

Identify personnel who will have responsibility for the College's projects. Include names, titles, and experience, and any biographical information on principals and key members. Provide a project organization chart showing proposed staffing for the work to be accomplished.

The projected team members include:

- Ian Burns, Owner and Chairman (Project Oversight)
- Daniel Tedrow, Associate Partner (Project Manager)
- Mark Bailey, Senior Consultant (Deputy Project Manager)
- Rebekah Disbrow, Consultant (Project Coordinator)
- Scott Vernon, Senior Consultant (Scheduler)
- Bryan Gray, Consultant (Cost Manager)



Dan Tedrow (Project Manager) and Mark Bailey (Deputy Project Manager/Construction Manager) will be the primary points of contact for the College, managing day-to-day tasks throughout design and construction. Rebekah Disbrow (Project Coordinator) will assist with organization and planning. Scott Vernon (Scheduler) will lead scheduling during the pre-design phase, and will monitor and update the schedule as needed throughout the design and construction phases. Bryan Gray (Cost Manager) will provide cost management services including a review of the design estimates, change orders, and contract bids. Please see the appendix for resumes of proposed staff.

8. PROJECT LEADERSHIP

Discuss how your firm will provide leadership for the program and will facilitate teamwork and communication among all the parties involved.

The PlanB team understands the importance of clear communication among all team members and stakeholders within a project. Large construction projects have many moving parts, and we know that the best way to save money is when those parts are moving and working together towards the whole. Well over 80% of excellent project management is good communication. To effectively communicate, the PlanB team defines roles carefully.

- **Ian Burns will provide macro-level, strategic oversight of the project, connecting with College stakeholders and guiding the team towards successful project completion throughout all construction stages.**
- Dan Tedrow, as Project Manager, will be the responsible for all project management tasks and successful execution of the project.
- Mark Bailey will be responsible for day to day coordination of the project and will assist Dan with generation of project documents.
- Rebekah Disbrow will coordinate meeting schedules, meeting minutes, and assist with the many parts of the documentation process so that communications are clear and transparency is easy to show.
- Scott Vernon will provide schedule development, maintenance, review, and track key metrics such as earned value and cost performance indexes. The tools will assist the PM team with cost tracking and ensuring the project is within budget.
- Bryan Gray will assist with cost management, analysis, and cost savings implementation, backed up by PlanB's team of Quantity Surveyors.

In addition, the PlanB team takes the following initial steps at the very beginning of our involvement with a project:

- **Define Communication Expectations Upfront:** To facilitate a deeper understanding of the College's needs and goals for this project, PlanB will hold a kick-off meeting that will include all key stakeholders. Led by PlanB's Project Manager, Dan Tedrow, and attended by key team members, the purpose of the meeting would be to understand the College's needs, goals, transparency, and decision-making requirements, as well as to understand what outcomes you will measure success against. These desired outcomes will be documented and continuously referred to as our means for ensuring your project meets and hopefully exceeds your objectives. We strive to ensure that communications are clear, that the decision making process is well documented, and that our Project Management services can be executed in the most effective and efficient manner.
- **Develop a working Communication Plan:** The PlanB team will develop a robust communication plan, as part of the overall project management plan. This document will list the stakeholders, their communication preferences, and define any informational needs such as weekly meetings, monthly check-ins, etc. This document will be available to the CGCC team and will be updated throughout the project to ensure communication guidelines are updated and followed throughout the project. During the kick-off meeting, the team will work with College staff to determine communication preferences and expectations. This will include the preferred format of communications and how information should reach stakeholders. Depending on preferences, this will determine how information is sent to stakeholders or placed on a SharePoint site (or other) to view at their leisure.
- **Upfront and Continuous Project Planning:** After the initial kick-off meeting with the College, PlanB will dive heavily into the planning process. In our experience, thorough and thoughtful planning leads to smooth execution and a positive experience throughout the design and construction process. Working collaboratively with the College, we will develop a comprehensive Work Breakdown Structure using our experience on educational construction projects and the scope of work in the RFP as a baseline document. Developing this document collaboratively ensures that all work items are captured, due diligence is performed, and that all stakeholders can approve the projected work items. Using a responsibility matrix, each task is assigned a lead and allocated resources for completion. These tasks are then developed into a comprehensive cost-loaded schedule, which our team will use to manage the project and update monthly as the project progresses. In addition, we will hold weekly team meetings to review project performance, new tasks, completed tasks, and upcoming information with the CGCC team.

In these ways, the PlanB team will provide leadership to guide these projects through all phases of work. You can be confident that we will be your trusted guide through the entire construction process, leading to a successful outcome with the best possible value.

9. FEES AND COMPENSATION

Provide a current rate sheet for your firm. Include rates for consultants proposed to perform the work described in this RFP.

Current Firm Rate Sheet

Technical Expert/Oversight	Project Manager	Deputy Project Manager	Senior Scheduler	Cost Estimator/Project Engineer	Project Coordinator	Project Consultant
\$210	\$155	\$135	\$165	\$135	\$115	\$135

Consultant Hourly Rates

Ian Burns	Daniel Tedrow	Mark Bailey	Scott Vernon	Bryan Gray	Rebekah Disbrow
Technical Expert/Oversight	Project Manager	Deputy Project Manager	Senior Scheduler	Cost Estimator/Project Engineer	Project Coordinator
\$210	\$155	\$135	\$165	\$135	\$115

10. EQUITY IN PUBLIC CONTRACTING

Describe any efforts used by your firm to solicit and use certified Minority/Women Business Enterprises (M/WBE), Emerging Small Business (ESB), or Disadvantaged Business Enterprises (DBE). Discuss your firm's ownership status and employment practices regarding women, minorities, and emerging small businesses or historically underutilized businesses.

If applicable, detail how your firm supports the following equity practices:

- *Actively recruit, hire, and retain staff at all organizational levels that reflect the demographics of the area;*
- *Identify and counteract biased practices that perpetuate disparities and lead to disproportionate levels of success; and/or*
- *Support employees to engage in culturally responsive practices and delivery of quality service.*

PlanB started as an Emerging Small Business (ESB) but graduated out of the program. However, we are a Small Contractor and Supplier (SCS #1049) in King County Washington and always work to utilize MBE/DBE/WBE/SDB Businesses whenever possible as our partners. We actively seek out these businesses through participation with Oregon Association of Minority Businesses (OAME), as well as events such as the Governor's Marketplace in Salem, Oregon.

PlanB is an equal opportunity employer. Our firm is committed to a policy of equal employment opportunity without regard to race, color, religion, gender, national origin, age, mental or physical disability, veteran status, sexual persuasion, or any other classification protected by federal, state, or local law. Equal Employment Opportunity applies to all personnel practices, including (but not limited to) recruitment, hiring, training, promotion, termination, leaves of absence, compensation, discipline, evaluation, benefits, transfers, educational assistance, and social and recreational activities. Our goal is to establish and maintain a work environment free from discrimination, coercion, and harassment. While the firm will not hire or promote any person who is not qualified for a job, we wish for our firm to be known as one that welcomes women, minority, disabled, and veteran applicants at all job levels and encourage their hire and promotion. In fact, the PlanB workforce is now made up of 10% veterans.

Our employees are our most valuable resource. We provide a healthy and safe environment, which affords our staff and their families the opportunity to develop in order to maximize their potential. All employees of PlanB - regardless of gender identity or race- receive the same access to training, mentoring and professional development. Individuals are provided training and mentorship as needed by individuals with more expertise in the skillsets for which the trainees are receiving. Any employee can also request professional development training. Training that helps the employee excel at their PlanB position is paid for (fees, curriculum materials, travel) by PlanB.

Appendix 1: Resumes



Ian has over 35 years of experience in strategic client assessment, management, and process development—locally, nationally, and globally. He has served in the roles of principal, program manager, project manager, procurement specialist, and contracts administrator. His responsibilities have included all aspects of project delivery, private and public performance audits (including construction that is procured by competitively bid, design-build, CM/GC, and negotiated performance-based contracts), execution of construction best practices in project planning and contract management, performance of risk assessments, and value engineering. He has a strong working relationship with numerous public and private entities, and his creative thinking leads to unique problem solving and strong business relationships.

Relevant Experience

As owner and founder of PlanB Consultancy, Ian is responsible for many parts of the business. In his different roles, he has been responsible for providing cost estimating, capital planning, asset management, feasibility studies, and contract/construction administration to WSDOT, ODOT, Oregon Metro, Port of Portland, Portland Public Schools, Sound Transit, Bend-La Pine School District, Port of Seattle, The Leader in Silicon Innovation, King County, Portland State University, West Linn-Wilsonville School District, and Northwest Investment Specialists. Specific projects have included independent cost targets/estimates and cost validations, and review of projects at various design levels to provide accurate and fully evaluated cost estimates. He has also provided evaluation of construction project controls and review/management of construction budgets, overview of effective project controls, assistance in the management of scope, schedule, budget, procurement and contract administration, and change order control. Ian's project management systems evaluation and implementation and review of existing project delivery processes has helped establish standard procedures and protocols, benchmarks against industry standards and effectively improved the delivery of construction projects and the maintenance of the constructed environment.

King County Wastewater Treatment Division, Seattle, WA

Ian has been the Program Manager for King County WTD on PlanB's last two engagements with King County. PlanB provided life cycle costing, third party estimates, training to project reps and project managers and various other tasks, all of which came in on budget and on schedule.

Portland State University, Portland, OR

Ian evaluated the Facility and Planning Department (F&PD) of Portland State University's (PSU) existing project processes and protocols, benchmarked against industry best practice. Project Issues and Solutions: The Report provided insight into areas of project management, contracting processes and procedures and made recommendations for the further mitigation of risk and cost. It identifies areas where procedures and practices should be developed or techniques introduced to provide more robust project controls and to improve the flow of project information.

The Leading Company in Silicon Innovation, Hillsboro, OR

PlanB has a master agreement to supply worldwide QS services to this Client including: Budget estimating, Project controls, Procurement advice, Interim and final payment recommendations.

EDUCATION

Master of Public Administration, Portland State University
Bachelor of Science, Portland State University



Dan is a Project Manager and Mechanical Engineer with a record of excellence in design, operations, project management, commissioning, controls, quality assurance, and the implementation of best practices to reduce lifecycle costs and improve client satisfaction on complex construction projects. Dan has been both an engineer and a facility owner, which affords him a unique perspective in understanding how small design problems can cause enormous operational issues. Dan is adept at using technology to increase operational efficiencies and utilizes his technical abilities, systems-level approach, and communication skills to ensure projects are completed on time, on budget, and in accordance with the project documents.

Relevant Experience

Naval Facilities Engineering Command South West – Mechanical Engineer/Construction Manager, Various Locations CA

Dan performed cradle to grave Project Management and construction oversight on multiple new construction, renovation, mechanical retro-fit, and energy efficiency construction projects at numerous U.S. Navy military facilities. Duties included all aspects of project management including: scheduling, cost management, coordination with project stakeholders, oversight of project team, requirements generation, contracts preparation, risk management, claims mitigation, engineering and construction oversight, RFI management, and training of Operations and Maintenance staff. Combined value of projects was over \$400M with all new buildings achieving a minimum of LEED Silver status. Select projects include:

- Naval Postgraduate School - Spanagel Hall and Root Hall renovation and mechanical retro-fit, Construction cost \$35M
- Naval Postgraduate School - Glasgow Hall mechanical retro-fit - Construction Cost \$2.5M
- Naval Postgraduate School - Herrmann Hall heating system upgrades - Construction Cost \$2M
- Naval Postgraduate School Halligan Hall heating system upgrades - Construction Cost \$3.2M
- Naval Postgraduate School - Watkins Hall mechanical retro-fit - Construction Cost \$7.5M
- Naval Postgraduate School - P-197 Business School Building - Construction Cost \$10M
- Fleet Numerical Meteorological Center - P-174 Naval Research Laboratory Meteorology building - Construction Cost \$15M
- China Lake Naval Weapons Station - P-719V Weapons and Armament Facility - Construction Cost \$68M

Dudley Knox Library Mechanical Retrofit, Naval Postgraduate School, Monterey, CA

Dan worked as the project manager on this construction project. Duties included working with library and collections staff to identify project requirements, understand scheduling and access constraints, and developing and overseeing a design-build construction contract. Dan developed the contract, performed design and construction oversight, developed closeout punch lists, and worked with stakeholders during construction to ensure the upgraded heating and ventilation systems met the library staff's needs.

Washington County Jail Control Survey and Retro-commissioning - ETO, Hillsboro, OR

Dan led the PlanB team in performing a comprehensive controls and building HVAC survey of the Washington County Jail. The existing antiquated Reliable Control system was at the end of its useful life. In addition, the facility staff desired a reduction in energy usage as well as increased usability from a more modern control system. The team surveyed the facility, developed system diagrams, performed functional performance tests, and identified a number of potential energy measures, which, when implemented, could reduce the facility's energy usage by nearly 50%, saving them upwards of \$300k per year. Dan then developed a control replacement scope of work and cost estimate to implement the recommended controls upgrade during a subsequent phase of the project.

EDUCATION

Bachelor of Science, Mechanical Engineering, California Polytechnic State University

CERTIFICATIONS

Licensed Professional Mechanical Engineer (Oregon #88582PE) (Washington #51823) (California #M35617)

Project Management Institute, Project Management Professional (2017)



Mark Bailey | Deputy Project Manager | PlanB Consultancy

Mark has over 20 years of diverse experience in the Semi-Conductor construction industry as a Project Manager, Contract Administrator, and Quantity Surveyor. His responsibilities have included managing several teams including office personnel, safety (EHS), and field personnel (Superintendents, General Foremen). Mark values transparency and clarity, engaging face-to-face with Clients to report on after-action reviews, financials and to schedule status updates.

Relevant Experience

Portland Community College, Project Manager, Portland, OR

The PlanB team, led by Mark Bailey, has provided on-site project management services at Portland Community College's multiple campuses since 2017. Tasks include all aspects of planning, acquisition, design, and execution of construction contracts. These projects range from major structural refurbishment of the Operations building to classroom retrofits and sustainment projects with up to 17 concurrent projects active at one time. Our team worked with PCC staff to optimize the procurement process through increased scope definition efforts, cost management, and best value contractor selection.

Stantec, PM/Superintendent, Hillsboro, OR

Mark manages multiple projects from start to finish including writing scope of work documents, confirming customer acceptance, and engaging design for pricing. His other responsibilities include: chairing design reviews with Client, requesting RFPs from contractors, reviewing for normalization, awarding work accordingly, chairing kick-off meetings, ensuring job hazard analyses are up-to-date, reviewing Pre-Task Plans, establish schedules, performing pull plans and chairing weekly status update meetings with trades and Clients.

AMTS (Applied Mechanical Technical Solutions, Project Coordinator Sort Labs, Hillsboro, OR

As Project Coordinator, Mark chairs weekly owner update meetings. He tracks and reports on several projects including weekly status updates for different Tool Owners, Project Managers, and Design firms, attends initial design Go /No/Go meetings (to establish if projects were ready to start based on all information be readily available from vendors and tool owners), performs 1st and 2nd design reviews to ensure scope of work is correct with all trades, tools owners and adds input for possible VE (Value Engineering) for final Issue for Construction drawings. Mark attends multiple discipline (Mechanical, Process, Electrical, Architectural, Fire Protection, Rigging) work group meetings to discuss project specs, submittals, RFI's, schedules, and implementation. He engages in Lean LPS (Last Planner System) with all trades. Mark also resolves any conflicting issues or possible roadblocks with all disciplines, helps drive all projects (including ensuring positive open lines of communication) meet required schedule dates, and provides quality assurance.

Omega Morgan, Project Manager, Portland, OR

Start-up of architectural division and manage multi projects at the same time, initiate and review deliverables before passing on to customers, minimize potential risks on projects by including JHA (Job Hazard Analysis) safety input, field walking all projects (at beginning and completion), execute project work plans and revise as required to meet changing needs and requirements, meet and exceed client expectations, continuously seek opportunities to increase customer satisfaction and deepen client relationships. Prepare and submit, RFPs, bids, and ROMS. Draft and submit change orders. Attend pre and post bid meetings with owners and General Contractors. Prepare and submit BOQ's (Bill of Quantities) per agreed SOR's (Schedule of Rates) to quantity surveyor for reconciliation.



Scott Vernon | Scheduler | PlanB Consultancy

Scott has over 40 years' experience in all phases of Construction Project Management, specifically as a Scheduling Manager. He has performed in a wide variety of construction projects including Clean Room Environments, Pharmaceutical Manufacturing, Wastewater Conveyance and Treatment Systems, Commercial Construction, Educational Facilities, Communication System Upgrades, Industrial Manufacturing, and Scientific Research Facilities. Scott has demonstrated the ability to coordinate and interface with senior management as well as project stakeholders using strong written, verbal and presentation skills for effective internal and external communication.

Relevant Experience

Best Western Premier Hotel – Fishers Landing, WA

Construction Manager / Owner's Representative – JLP Investments – Best Western Premiere Hotel. Managed construction process and Hotel Fit Out for 132 room luxury hotel in Vancouver.

Kirby Nagelhout Construction Company – Beaverton, OR & Bend, OR Scheduling consultant and MS Project Software trainer to contractor on 5 elementary school projects in Beaverton & Bend, OR. Developed master schedules, developed reports for contractor's clients, trained Project Teams in schedule process and monthly updating cycles.

King County | Wastewater Treatment Division; Seattle, WA

Lead Scheduler – King County Water Treatment District. Developed and monitored master schedules for two Water Treatment projects in King County – Coal Creek Phase 2 and South Plant Biogas

Micron Building 51 Research Fab – Boise, ID

Developed and monitored master schedule for General Contractor. Produced reports and indicators to provide updates for contractor and owner.

Leading Company in Silicon Innovation | Hillsboro, OR

Schedule Integration Manager. Managed coordination of owner's milestone schedule with project construction schedule to ensure that project goals were met. Relevant Project experience includes:

- **SC IMO "Get Well" Program, Santa Clara, CA.** Monitored procurement matrix to interface with Project Schedule, produced Schedule Integration (SIT) document and ran weekly SIT Meeting, produced variety of weekly reports for management to show project status.
- **D1X Program, Hillsboro, OR.** Served as owner's representative to monitor schedules on 6 different projects that made up the D1X Program at a Chip Fabrication site, including 480,000 SF of clean room space.

EDUCATION

Bachelor of Science, Construction Engineering Management, Oregon State University

AFFILIATIONS

Oregon Chapter – Associated General Contractors – Member

Mt. Hood Ski Patrol – Member

CERTIFICATIONS

Primavera Contract Manager, Certified Trainer (Oracle / Primavera Systems)

Primavera P6 Course 101 & 102, Advanced User (Oracle / Primavera Systems)

Primavera Project Planner P3 e/c, Advanced User (Primavera Systems)

OEC (Outdoor Emergency Care) Certified as a Member of the Mount Hood Ski Patrol



Rebekah Disbrow | Project Coordinator | PlanB Consultancy

As a consultant at PlanB, Rebekah has been involved with a wide range of projects. She helps with project coordination, leads PlanB's sustainability and community service outreach work, and edits PlanB's internal newsletter. Her strengths and experience revolve around research, writing, and editing, and she has created and presented an internal Technical Writing Presentation to PlanB employees, using her skills from over eleven years of university teaching to organize, present, and share information. Rebekah has also taken responsibility for much of PlanB's recent business development by organizing the writing of proposals and helping to create and build new business relationships.

Relevant Experience

City of Gresham Wastewater Treatment Plant, Asset Management Consulting and Implementation, Gresham, OR

The City of Gresham Wastewater Treatment Plant (WWTP) has been increasing their asset management focus for the past fifteen years, but found themselves with a new Operations contractor and a new Computer Maintenance Management System (CMMS). PlanB was hired to help with the strategic asset management planning and implementation for the WWTP. Rebekah has helped with Asset Management implementation by organizing monthly meetings where information is gathered and she has helped with documentation and writing of a Strategic Asset Management Plan, Asset Management Standards, and process workflows for the WWTP. She is in charge of meeting agendas, minutes, and with the overall coordination of the project.

Oregon Department of Transportation, Facilities Efficiency Review, Salem, OR

PlanB assisted the ODOT Facilities Management team in streamlining processes, efficiencies, energy management, infrastructure management and operation, and maintenance cost tracking, in order to increase efficiency within the Facilities Program. Rebekah supported the PlanB team with benchmarking research, contacting peer Departments of Transportation to learn more about how transportation Facilities departments are operated and how funding is allocated. She also helped with the final writing and editing of the detailed report that directed ODOT in strategic and master planning for their Facilities Branch.

King County Metro Transit, Energy Projects, Seattle, WA

Rebekah helped with organization, planning, and creating PlanB's kick-off presentation for commissioning, energy analysis, and engineering analysis work with King County Metro Transit.

Bend-La Pine School District, Bond Oversight, Bend, OR

PlanB began working with the Bend-La Pine School District in 2013 with a performance review of their Bond money. PlanB was hired again in 2016 to provide Bond oversight of a \$237 million dollar construction bond, to help show careful stewardship of the public funds. As part of the PlanB team, Rebekah provided research, writing, and editing support for this project, looking at Bond money and proactive reporting of usage of Bond funds for District construction projects and upgrades.

EDUCATION

Master of Arts, TESOL, Portland State University (4.0 GPA)
Bachelor of Arts (cum laude), Creative Writing and Literature, Pacific University
Fundamentals of Technical Writing course, Portland Community College

SOFTWARE

Microsoft Office, including Excel, Word, PowerPoint, Outlook and Visio



Bryan Gray | Cost Management | PlanB Consultancy

Bryan is diligent and self-motivated, with 20 years of experience in the construction industry including Plumbing, Mechanical, Fire Sprinklers, Hydronic Heating, Controls, Low voltage wiring, Structural and Architectural. He is a strong communicator, well organized and able to adapt to any environment. It is one of Bryan's values to build strong and lasting relationships with clients, and he has worked with a variety of clients with different needs. Bryan has the ability to manage, direct and complete projects meeting and exceeding expectations.

Relevant Experience

Portland Community College | Portland, OR

Bryan recently completed cost management work for Portland Community College, performing cost management services for a Geology laboratory upgrade. Work included cost analysis and estimating of the laboratory systems including HVAC and plumbing systems, and a reconfiguration of the laboratory spaces to meet future research needs.

Advanced Technology Group | Hillsboro OR

As an Estimator and Project Manager, Bryan completed Architectural, Plumbing/Mechanical projects for High Tech, Commercial and Medical Industries. He assisted in design/build projects in various applications. Bryan also coordinated scheduling with all trades involved to ensure a timely and successful completion of project while maintaining strong and positive relationships. He worked with clients to complete their vision within their budget, reviewed plans and specifications to produce accurate estimations of material and scope of work, provided detailed drawings to clients for design/assist scope of work, and followed facility specifications to ensure project met and exceeded expectations.

Consolidated Supply Co. | Tigard OR

As an Estimator and Project Manager, Bryan estimated projects based on schedule and written specs as well as current costs and vendor quotes. Bryan worked with contractors to set fixture quantities and delivery timelines, planned materials and schedule deliveries based on contractor needs, negotiated pricing with vendors to get best possible cost for given projects, managed customer job accounts, and kept in contact with customers to manage changing schedules.

Skaates Plumbing Co. | Burlingame CA

Working as a Foreman and Plumber, Bryan provided many services including scheduling material and fixture deliveries to job sites. He estimated cost of material projects, laid out materials based upon each project, assigned crew tasks based upon skill level, repaired radiant heating systems and tank-less water heaters, and performed pipe fixing for steam and gas systems.

ATS Inc. | Richmond CA

As a project manager, Bryan produced part orders for production teams, tracked multiple orders while in production phase to keep customers updated on progress, created cost quotes for projects using blue prints for industrial ducting systems, scheduled shipments of project materials with multiple freight companies, and managed quality consistency of the product and timely turnaround of purchase orders.

EDUCATION

Chabot College, PHCC Plumbing School – 2 year program; Fusion Welding Certification, 2/1" – 8"

SOFTWARE

Microsoft Office, Microsoft Project, Sage, Timberline



Treaty Oak Regional Skill Center and Student Housing

Updated 07.9.2019





AGENDA ITEM

Executive Session

[PURSUANT TO ORS 192.660\(2\)\(H\) CONFERRING WITH LEGAL COUNSEL
REGARDING LITIGATION](#)



AGENDA ITEM

Work Session

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



AGENDA ITEM

Wasco County Second Amendment Resolution

[RESOLUTION 19-011 IN SUPPORT OF THE US CONSTITUTION 2ND AMENDMENT](#)

[MOTION LANGUAGE](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF A RESOLUTION SUPPORTING SECOND AMENDMENT RIGHTS

RESOLUTION 19-011

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, in accordance with ORS 204.020, each County Commissioner on the Board of Commissioners for Wasco County has taken an oath to “support the constitution of the United States and of this state, and faithfully carry out the office” of County Commissioner; and

WHEREAS, the Second Amendment to the Constitution of the United States of America states: “A well-regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed.”; and

WHEREAS, Article 1, Section 27 of the Oregon Constitution states: “The people shall have the right to bear arms for the defense [sic] of themselves, and the State, but the Military shall be kept in strict subordination to the civil power.”; and

WHEREAS, the Board of County Commissioners for Wasco County (the “Board”) recognizes the constitution of the United States and the Constitution of Oregon as the documents that protect and preserve our republic and liberty; and

WHEREAS, the majority of lawfully owned firearms in Oregon and the United States will never be used in a crime.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board [strongly] affirms its commitment to the rights and liberties enshrined within the Constitution of the United States of America and the Constitution of Oregon, including the right to keep and bear arms; and
2. The Board [strongly] supports the right of the people to keep and bear arms as stated in the Constitution of the United States of America and the Constitution of Oregon, as interpreted by the United States Supreme Court and the Oregon Supreme Court; and

3. The Board remains committed to the removal of firearms from those who have legally forfeited their rights due to conviction of certain felonies and criminal behavior involving firearms and those adjudicated mentally ill and a danger to themselves or others.

DATED this 17th day of July, 2019.

APPROVED AS TO FORM:

Brad Timmons, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: 2nd Amendment Resolution

I move to approve Resolution 19-011 supporting second amendment rights.

COLUMBIA GORGE COMMUNITY COLLEGE Treaty Oak Regional Skills Center and Student Housing PROJECT MANAGEMENT FIRM INTRODUCTION



PLANB
CONSULTANCY



July 16, 2019

Today's Agenda

Background

Project Team

PlanB Approach and Project Delivery

PlanB Value

Project Schedule

Project Reporting

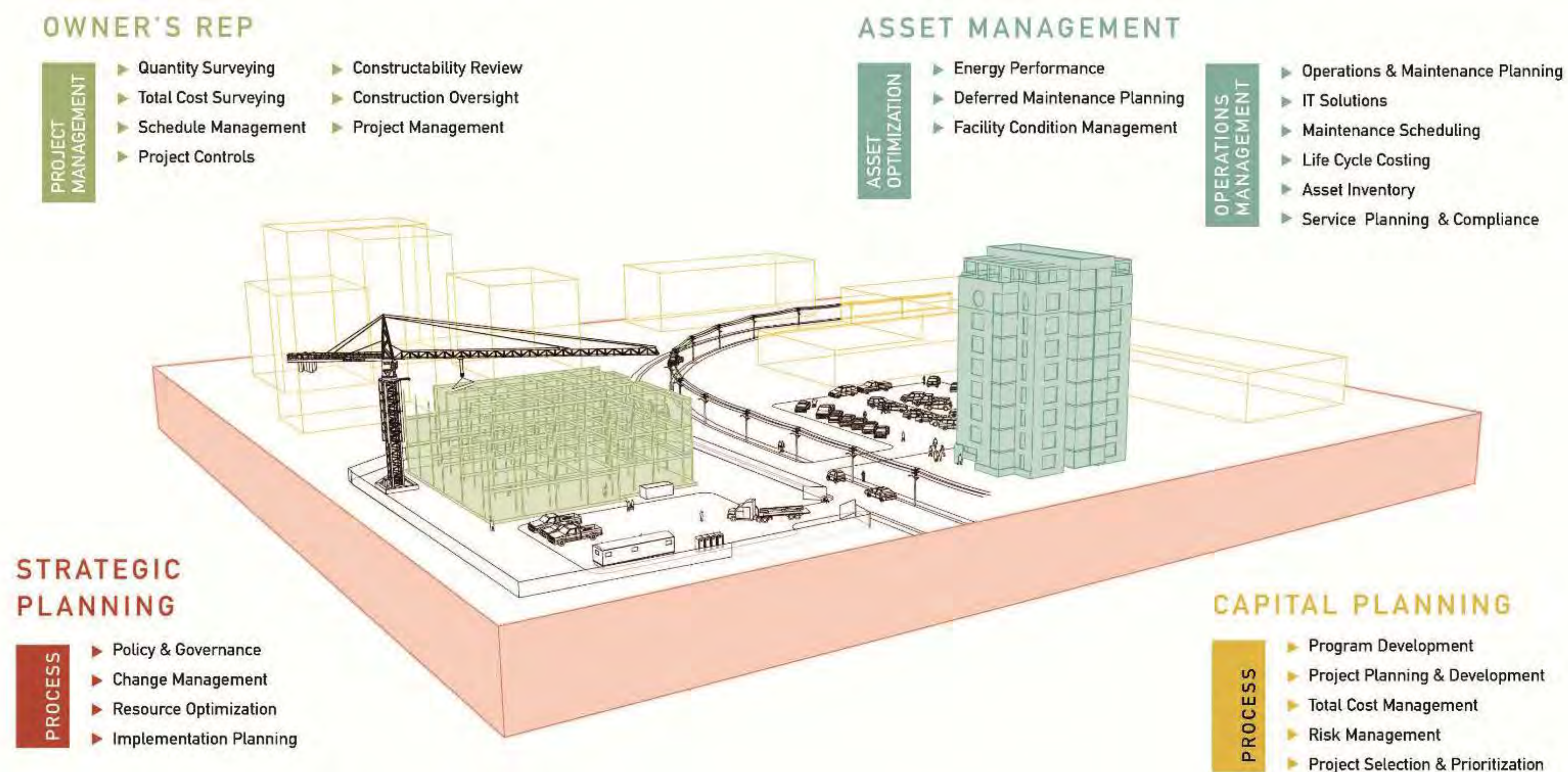
Risk Management

Where we are now

Questions?

Background

Founded: 2006



Sample Client List

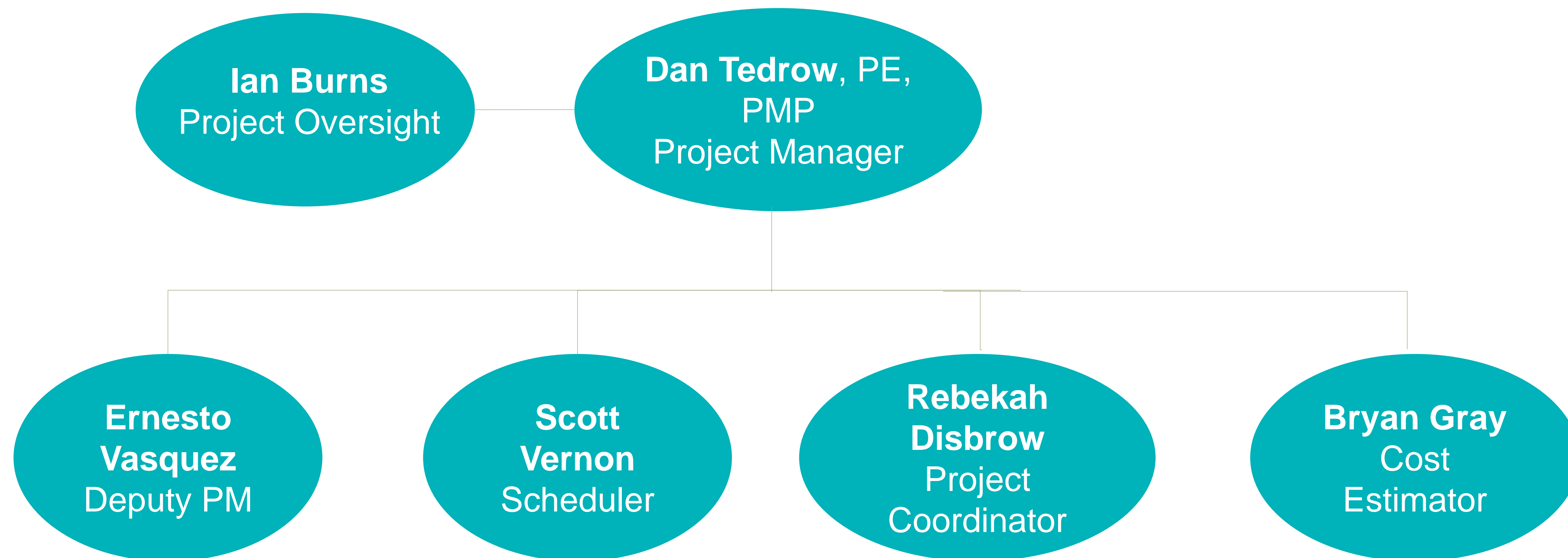
- Bend-La Pine School District
- City of White Salmon
- Oregon City Police and Municipal Courts Building
- City of Tualatin Service Center Project
- City of Portland Facilities Asset Management
- Multnomah County Courthouse
- Yamhill County Courthouse
- Washington County Courthouse
- City of Gresham Asset Management
- Portland Community College
- University of Portland
- Beaverton School District
- City of Portland 911 Building
- King County LOOP Vehicle Maintenance Facility
- Oregon Metro Asset Management

Background



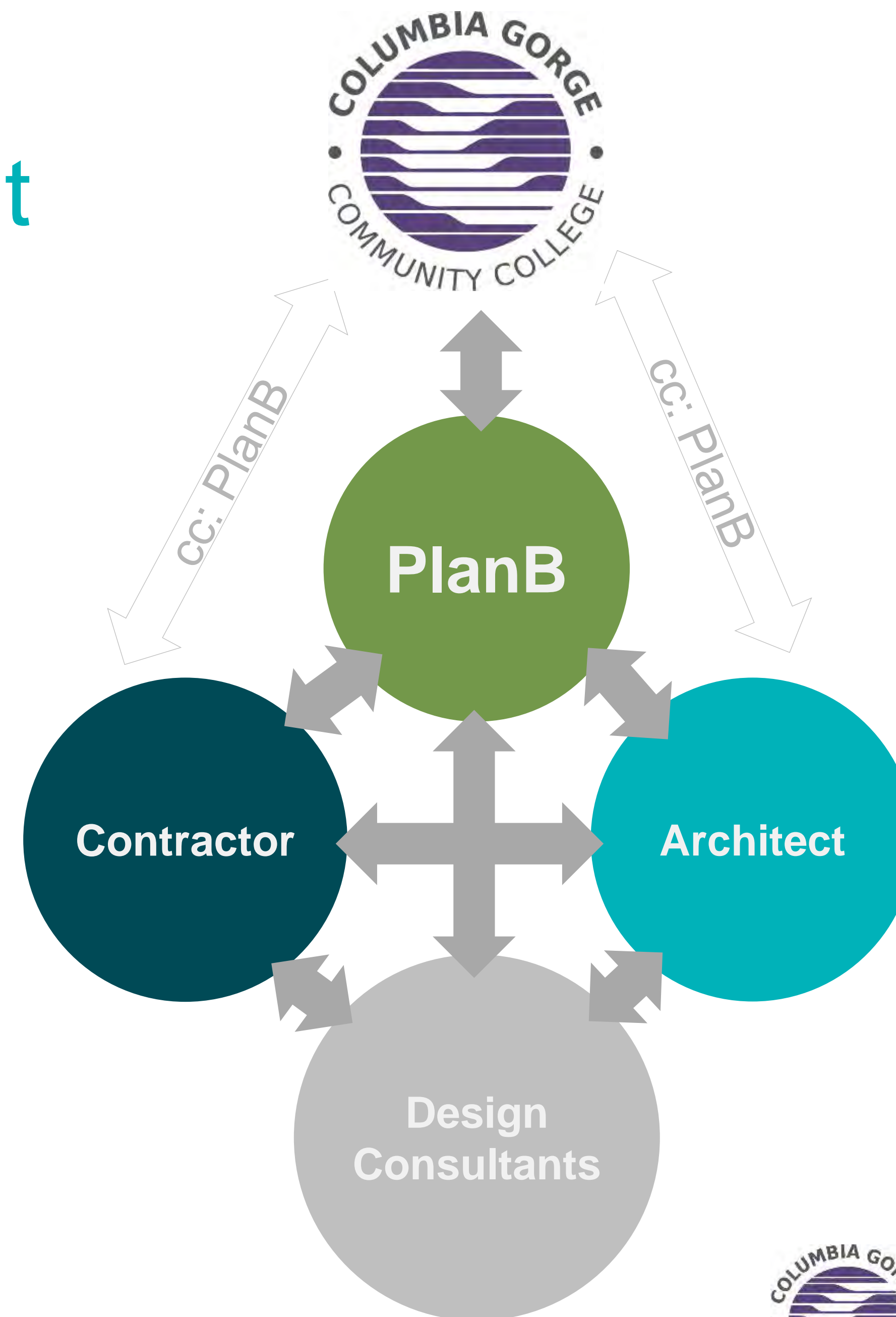
PlanB Consultancy

CGCC Project Management Team

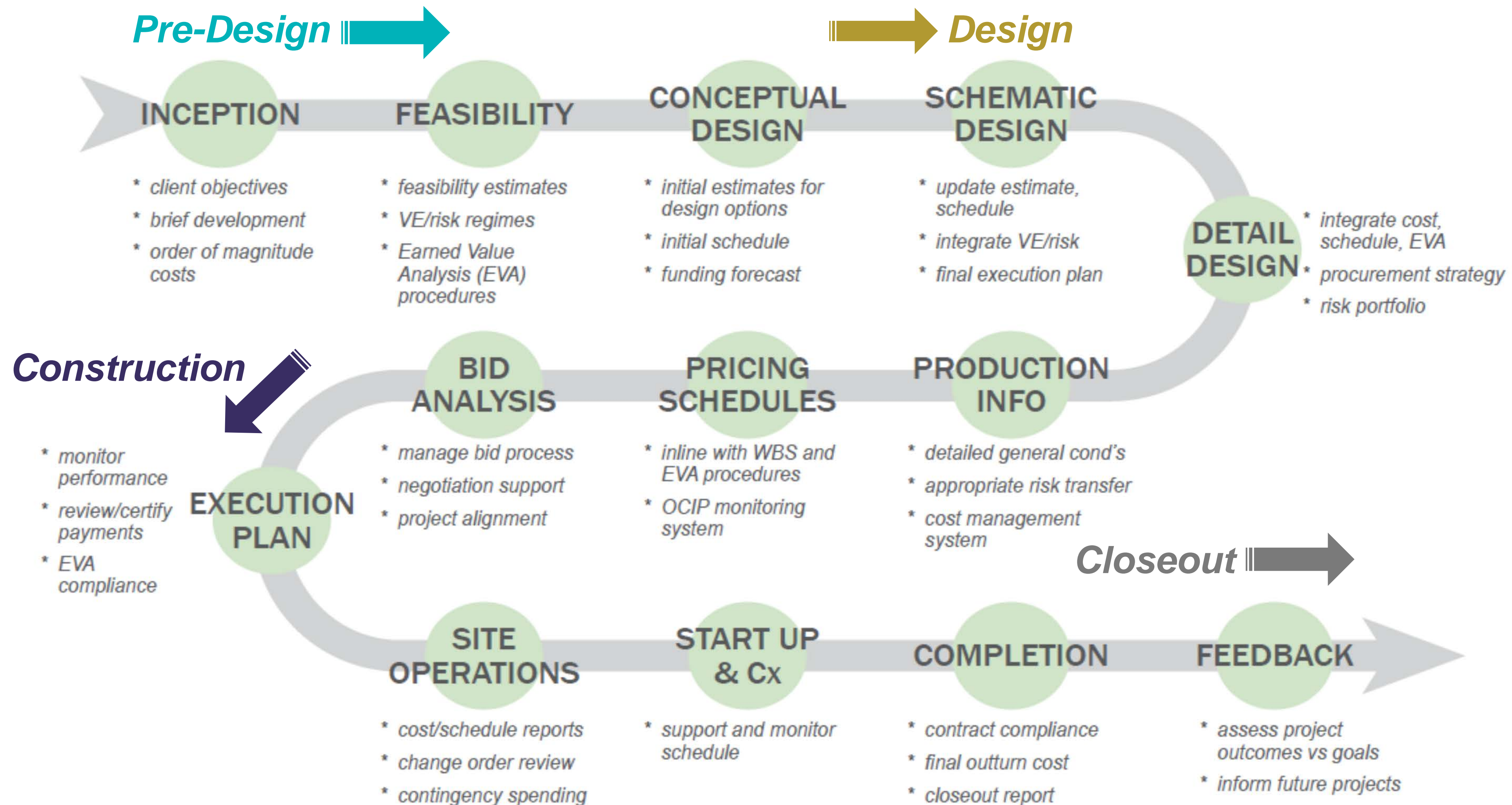


PlanB Consultancy Collaborative and Transparent

- ☐ Build trust
- ☐ Clear expectations
- ☐ Identify stakeholders
- ☐ Define communication expectations
- ☐ Understand time constraints
- ☐ Incorporate lessons learned from ongoing work in White Salmon and Bend
- ☐ Emphasize direct and verbal communication



PlanB Consultancy Project Delivery



PlanB Value

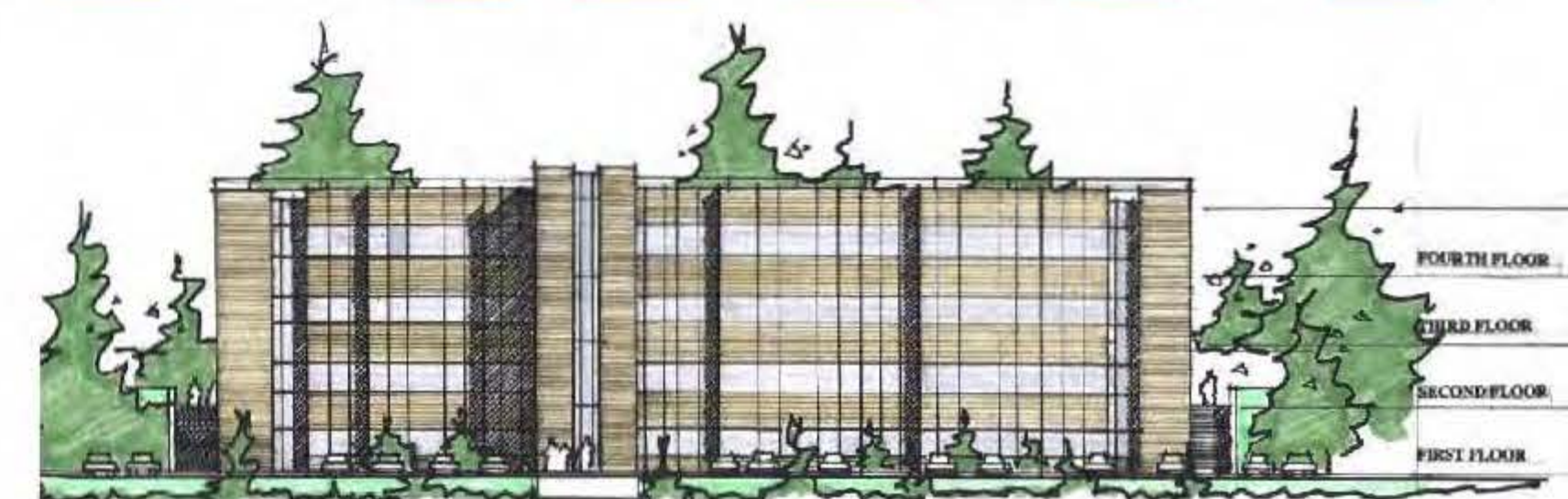
- ❑ Team of professionals – PMP, PE, RICS
- ❑ Lots of education experience (PCC, NPS, UP, Bend-La Pine)
- ❑ Integrated cost management throughout the project
- ❑ Experience in successfully delivering mega and public university sector projects
- ❑ PlanB is fully committed to your project
- ❑ We are excited to help the College build a lasting community asset!

Columbia Gorge Community College Scope



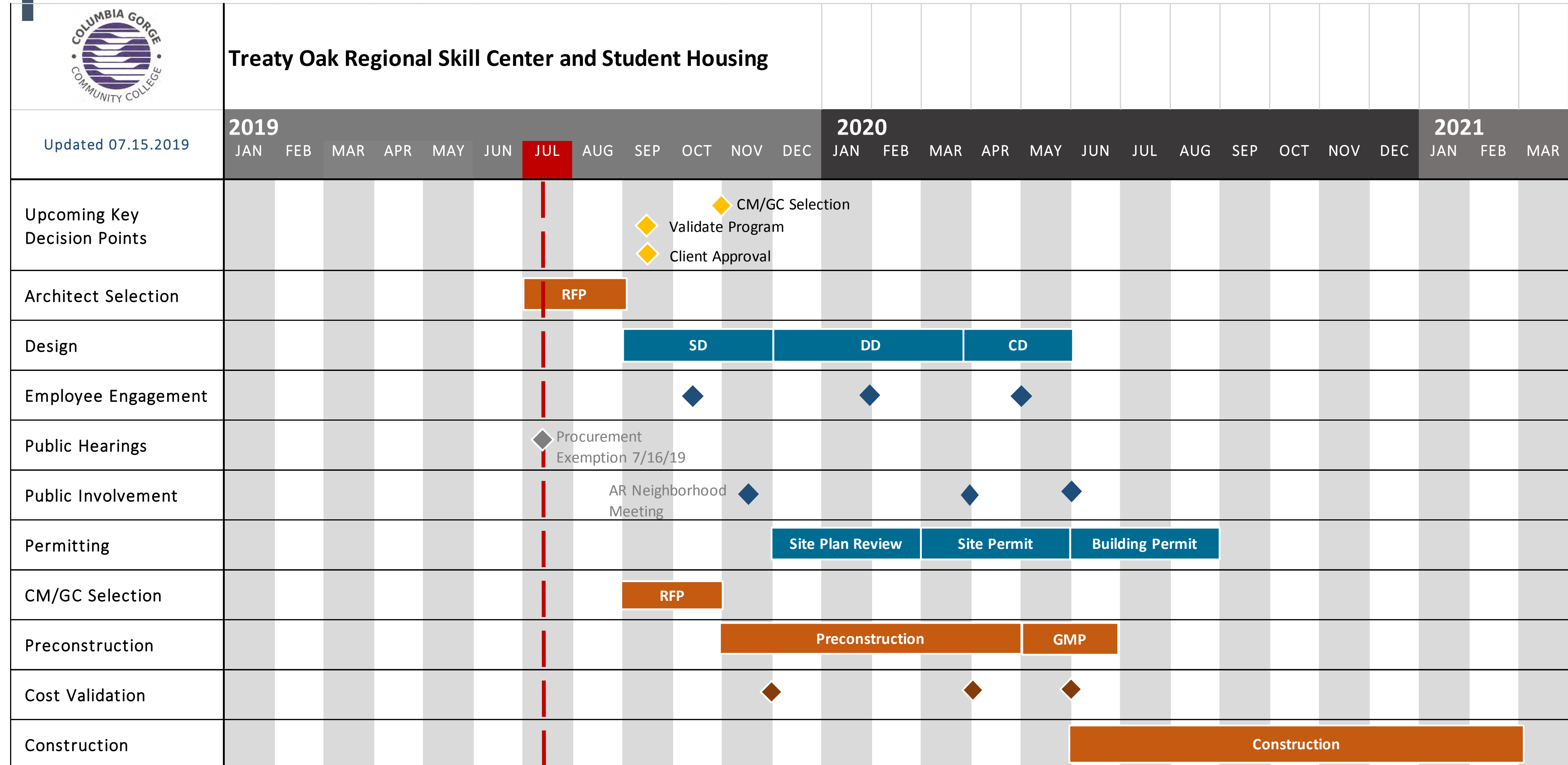
PROJECT CHARTER

1. General Project Information				
Project Name:	Treaty Oak Regional Skills Center and Student Housing			
Project Manager:	PlanB Consultancy – Dan Tedrow			
Project Sponsor:	Dr. Marta Yera Cronin			
Description of Project:	Project management of skill center and housing design, pre-construction and construction			
2. Project Team				
Role	Name	Title	Telephone	E-mail
Project Sponsor	Marta Cronin*	President	(541) 506-6103	mcronin@cgcc.edu
Project Management	Dan Tedrow	Proj. mangr.		dtedrow@planbconsult.net
CGCC primary contact	Dan Spatz*	ED/Int. Adv.	(541) 340-9883	dspatz@cgcc.edu
Facilities lead	Jacob Toda*	Fac. director	(541) 506-6070	jtoda@cgcc.edu
Infrastructure/IT lead	Danny Dehaze*	ED/Infrastrc.	(541) 506-6097	ddehaze@cgcc.edu



Columbia Gorge Community College


Project Schedule



Columbia Gorge Community College

Cost Management

Total Budget \$14.6M

<div>  <div> Columbia Gorge Community College Treaty Oaks Regional Skill Center and Student Housing BUDGET STATUS REPORT Last Updated: 7-9-2019 </div> </div>						
	Original Budget	Current Projected Budget	Variance (\$)	Variance (%)	Actual Costs to Date	% Spent of Projected Budget
CONSTRUCTION COST:						
Cost of Work - Construction	\$ 8,865,345	\$ 8,874,145	\$ (8,799.84)	0%	\$ -	0%
Design/Estimating Contingency (5%)	\$ 443,267	\$ 443,267	\$ -	0%	\$ -	0%
Construction Contingency (5%)	\$ 443,267	\$ 443,267	\$ -	0%	\$ -	0%
Escalation and Bidding Contingency (5%)	\$ 443,267	\$ 443,267	\$ -	0%	\$ -	0%
Green Energy Costs Mandated per Oregon State (1.5%)	\$ 132,980	\$ 132,980	\$ -	0%	\$ -	0%
Art Requirement per Oregon State (1%)	\$ 88,653	\$ 88,653	\$ -	0%	\$ -	0%
Bonds, Insurance (1.85%)	\$ 323,585	\$ 323,585	\$ -	0%	\$ -	0%
CM/GC Fee (3.65%)	\$ 164,009	\$ 164,009	\$ -	0%	\$ -	0%
Subtotal	\$ 10,904,375	\$ 10,904,375	\$ -	0%	\$ -	0%
DIRECT DESIGN COSTS:						
Architecture / Engineering / Interiors / Low Voltage / Commissioning	\$ 2,100,000	\$ 2,100,000	\$ -	0%	\$ -	0%
CM/GC Pre-Construction	\$ 50,000	\$ 50,000	\$ -	0%	\$ -	0%
Land Use Attorney	\$ 20,000	\$ 20,000	\$ -	0%	\$ -	0%
Land / Building Survey / TOPO	\$ 25,000	\$ 25,000	\$ -	0%	\$ -	0%
Arborist / Tree Surgeon	\$ 5,000	\$ 5,000	\$ -	0%	\$ -	0%
Historic Conservationist	\$ 25,000	\$ 25,000	\$ -	0%	\$ -	0%
Geotechnical Reports and Inspections	\$ 20,000	\$ 11,200	\$ 8,800.00	44%	\$ -	0%
Traffic Impact Analysis	\$ 10,000	\$ 10,000	\$ -	0%	\$ -	0%
Hazmat Assessment / Abatement	\$ 10,000	\$ 10,000	\$ -	0%	\$ -	0%
Construction Testing and Special Inspections	\$ 30,000	\$ 30,000	\$ -	0%	\$ -	0%
Miscellaneous (Marketing, Postcards, Prints/Reprographics)	\$ 10,000	\$ 10,000	\$ -	0%	\$ -	0%
Unknown Additional Services Contingency (5%)	\$ 114,750	\$ 114,750	\$ -	0%	\$ -	0%
Sub Total	\$ 2,419,750	\$ 2,419,750	\$ -	0%	\$ -	0%
ADMINISTRATION:						
Project Management / Owners Representative	\$ 273,000	\$ 273,000	\$ -	0%	\$ 20,782.50	8%
Sub Total	\$ 273,000	\$ 273,000	\$ -	0%	\$ 20,783	

Columbia Gorge Community College

Cost Management

Scope definition

- “Needs” and the “wants”
- Limit change

Remove Risk

- Getting contractor and subcontractor input (buyoff)
- Active risk register

Cost Validation

- Actively manage costs
- PlanB cost estimate validation. PlanB estimate review, looking for areas of scope gaps and missing design.
- Design to budget
- Value engineering

Columbia Gorge Community College Project Reporting

□ Weekly team meetings

□ Monthly Project Status Reports

PROJECT STATUS REPORT

To: CGCC Board
From: Dan Tedrow
Report Date: July 2nd, 2019

RE: CGCC Treaty Oak Project
PM Status Report #1

CLIENT PROJECT MANAGER: Dan Spatz

Status Legend To color status row, click in cell, choose design, and select color

ON TRACK. Moving along nicely, no significant concerns at this time.

CAUTION. Must be addressed or may be escalated to off-track mode. Project Manager has implemented corrective action.

OFF TRACK. Causing significant impact to the project. Project Manager needs assistance from Sponsor or others to correct.

Monthly Project Summary

WORK COMPLETED IN JUNE 2019:

PRECONSTRUCTION:

- Project Kick-off Meeting held.
- Project Charter developed.
- Preliminary Project & Milestone schedule developed and implemented.
- Project Management Plan developed and implemented.
- Weekly Status Meetings started, meeting minutes format developed and implemented.
- CGCC Treaty Oaks team developed a project scope requirements document to facilitate Design RFP process.
- Developed Professional Services Agreement for a Geotech consultant.
- Developed draft A&E RFP form for design architect / engineer. Submitted to CGCC Treaty Oaks team for review and approval.

BUDGET

- Current project budget for both the Skills Center and Housing Building is \$14.6M.
- PlanB tracking on budget

SCHEDULE

Current Preliminary Schedule shows the following Milestones (see Attachment 'A' for Preliminary Schedule):

- Design RFP – Target awarded end of August 2019
- CMGC RFP – Proposals due end of October 2019, sooner if possible
- Construction Start is Early June 2020

Columbia Gorge Community College Project Risk Management

Risk Number	Category	Risk Identification Event	Risk Impact	Risk Probability	Risk Score	Mitigation Strategy	Mitigation Plan
1.00		Pre-Design					
1.01	Scope	If additional road work upgrades are required, then project costs will increase, and the project can go over budget.	3	3	9	RISK - ACCEPT	A&E will plan project accordingly
1.02	Cost	If cost cost overruns occur on project, then the scope will be cut, resulting in an unacceptable project to sponsor	5	3	15	RISK - AVOID	Actively work to minimize cost increase. Have CGCC prioritize SOW items
1.03	Time	If there is no established project sponsor, then decision making can be delayed, resulting in time overruns on project.	4	5	20	RISK - AVOID	Marta is the project sponsor
1.04	Scope	If no project charter, then project scope will not be definitively defined, resulting in reduced likelihood of project success	4	4	16	RISK - AVOID	CGCC Developed project charter
1.05	Scope	If no established stakeholder list, then potential for missed expectations on the project, and added cost due to scope creep during design	4	4	16	RISK - AVOID	Have CGCC develop stakeholder management plan
1.06	Scope	IGA Exhibit A calls for a minimum \$7M investment in skill center. If this \$7M is for COW, not total cost, then project will be over budget, resulting in the housing facility being severely cut	5	4	20	RISK - AVOID	Have CGCC clarify that this amount is not for COW.
1.07	Quality	If A&E includes dedicated industrial designer, then building will incorporate best practices, resulting in enhanced functionality			0	OPPORTUNITY - EXPLOIT	Put industrial design wording into A&E RFP

Columbia Gorge Community College

Where we are now

- Kicked off project
- Developed Project Management Plan to administer project
- Have an approved Project Charter
- Due diligence underway; Geotech proposal received
- Reached out to The Dalles to discuss permitting
- Requirements generation

Columbia Gorge Community College Continued...Where we are now

- RFP for Architect out
- Building support in contracting community for project
- Exploring alternative construction methods, including outreach for modular buildings
- Exemption for CM/GC process
- CGCC working on requirements documentation

Columbia Gorge Community College

Next Steps

- Architect proposals due Aug 2nd,
- Architect onboard Sept 1st
- Obtain Geotech - target 7/22
- CM/GC RFP
- Begin Schematic design
- Exemption for CM/GC process

PlanB Consultancy

696 McVey Avenue
Suite 202
Lake Oswego, OR 97034

THANKYOU



OUR EMAIL

info@planbconsult.net



OUR PHONE

503 850 9876



OUR WEBSITE

www.planbconsult.net

COUNTY COURT PROCEEDINGS

January 10, 1957

Members present: James A. Hunt, Judge, O. W. Kortge and Walt Carte, Commissioners.

The Court granted permission to the following committee of three to organize a Wasco County Rifle Range in the basement of the Seufert Cannery Building:

Ronald Sjoblom
Bill Kortge
Rex Thornton

Meeting adjourned.

FILED 1957 JAN 10

JAH:JH

Brent Knopf
407 W.7th Street
The Dalles OR. 97058

**Submitted to be part of the record of this public hearing
regarding the 2nd Amendment Resolution on July 17, 2019.**

Wasco County Board of Commissioners,

First, I want to thank you for considering this resolution to protect our county from attacks on our constitution. It appears that you have heard the concerns of our county and have responded.

The way the second amendment was written was not only an affirmation that its citizens are its true first defense i.e. the militia, but as most articles and amendments in the constitution, a restriction of the government. The Language used "shall not be infringed" is final.

The fact that this resolution even needed to happen is a sign of our times. Most use firearms as tools. Whether that is for providing food for our families, protecting livestock, or heaven forbid to protect our families and ourselves.

I want to thank you again for standing firm and honoring the oath each of you swore to uphold the constitution of the United States and the Constitution of Oregon.

Respectfully Submitted
Brent Knopf

Wasco County Court Session July 17, 2019


Second Amendment Resolution

I want to thank the commissioners for having this public discussion on the 2nd Amendment resolution.

By way of a hobby I am a genealogist. My people's stories began in Ireland, Scotland, Prussia, Bavaria, Germany and America. As I search individual families I started paying attention to what the driving forces were in their lives and their countries and the forms of government they had. At various points in time my people sought opportunities to immigrate to America. They brought skills and traditions that contribute to the building of this country. I had grandfathers, uncles, and cousins that fought in the Revolutionary War, Civil War and consecutive conflicts since America's beginning. Journalist Tom Brokaw pinned the book *The Greatest Generation*. He interviewed people from my parent's era and took entries from their diaries and journals. If anyone present today was alive in the late 1930s to 1945 you lived a part of the story Tom wrote about. An anonymous book review stated "This book demonstrates how society should be, they fought for our country and many others as well at a time in their lives where they should have been having fun and going to college." As the Axis Powers, Italy, Germany and Japan, rolled their war machines across the world with the intent of expanding their ideologies and territories they wiped out countries, cultures, individual lives and liberties. If my dad, Sargent John E Moore 41st Infantry Division Company H US Army, aka Jungleers were present today he could tell you reasons he and his brothers joined up. The tide of patriotism ran high, young men wanted to serve so badly they lied about their age. Such was the case with photo journalist of Company H, local resident Lafie Foster. Dad could share about living, fighting and survival; how we had never fought combat in the jungles and tropics of New Guinea, the crash course trainings received on the sandy beaches, how we were not prepared for such humidity, uniforms literally rotted off our men, their salt and malaria tablets dissolved in their pockets, jungle diseases were contracted and many died. Moral ran low as the war was being fought on many fronts around the world and supplies and reinforcements did not always arrive but miracles happened. There is much more to tell but I want to move forward to a recent time. If my cousin was here he could tell about his two tours he served in Vietnam. He was shipped back home so wounded and full of shrapnel that he was not allowed to return for a third duty although he plead to do so. I have with me today his cap he gave to my mother before his passing. Two pins attached, his airborne pin as well as his purple heart. He has a son that has followed in his footsteps to serve and is making a career in the Air Force. Most recently I asked three veteran friends about the why, the how come they wanted to serve, and what they saw. All three were 18 when they enlisted. One retired after 20+ years of service in the Air Force. While serving he was put in a position that if a foreign or domestic enemy tried to take away our Constitutional rights he was there to defend. Another became an Army Ranger. He wanted to honor his grandpa who served in a special forces group during WWII. His goal in joining the Army was to uphold and defend the Constitution of the United States of America and to hold at bay tyrants and dictators from encroaching on our or allied lands. He then said the area he served in was 180 degrees different from the United States in that there were no rights to speak freely, from the time of birth they were told what to do and what jobs they would perform throughout their lives. The final veteran said he served for 5 years and did so to make a difference. He took the military oath to protect our Constitutional rights against all foreign and domestic enemies. He noticed where he was stationed lifestyles were very restricted. Religious freedom

was not tolerated other than the dominate one in the country, however every household was required by law to have a rifle in their home, they armed their citizens. I think these last examples show a greatness such as the greatest generation based on their desire to serve and make an oath to defend our constitution. I have three oaths of office that you county commissioners have signed to do the exact thing in that you have solemnly swore before God to support and defend the Constitution of the United States of America and the laws there of. The Founding Fathers listed, following our first most important right, the second most important right which states the right of the people to keep and bear arms shall not be infringed. I would admonish you to abide by your oath.

Sincerely submitted,

A handwritten signature in black ink that reads "Kathleen Cantrell". The script is cursive and fluid, with the first name and last name clearly legible.

Kathleen Cantrell

Dufur, Oregon

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

Dear commissioners,

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On a local level, you have some power to mitigate this injustice. Since the 1990's Oregon's judicial branch has ruled that local laws regarding gun policy cannot supersede State Laws. However, they have also upheld many local ordinances that have circumvented the legislature. In Oregon, there is a movement amongst counties to become "sanctuary counties", as an example of demonstrating what is in the best interests of the Oregonians within their communities. We are neither Portland nor Salem, and the policies of Portland and Salem are not the best for our community.

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This matter requires your urgent attention as certain lawmakers are swiftly taking action in Salem.

Thank you for your consideration,

Signed:

NAME	ADDRESS	EMAIL	DATE
Ben Turner	220 NE Second St Dufur	benturner55@yahoo	5-14-2019
Charles L. Anderson	340 NW 3rd St Dufur 97021	seahawk@yahoo.com	5-17-19
Quinn Ann	340 NW 3rd St Dufur OR 97021	anderson1702@yahoo.com	5-17
Prime Douglas	1509 east st The Dalles OR		
Steve H. Klammer	1111 Roberts St The Dalles OR	97058	

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

~~Lee C. Kautsky~~ ~~Sherman Co.~~
Steven Mosher 1111 Roberts St. The Dalles OR. 97058
Connie W. Collins 1111 Roberts St. T.D. 97058
Dan Swick 3207 W 7th HA T.O. Oregon 97058
SALLY TEMPLE 3707 SANDLIN RD T.D. OR 97058
MARK McDaniel 214 E 4th Place. T. Dor 97058
Jacqueline McKinstry 2806 W. 7th St. 12 The Dalles, OR 97058
~~Don M. Lewis~~ 6004 Hwy 30 W, The Dalles OR 97058
~~James S. Smith~~ 6301 Hwy 197 TYGH VALLEY OR 97063
~~James H. Edwards~~ 2220 W. 8th St., The Dalles, OR 97058
~~James H. Edwards~~ 1413 E 21st ST, THE DALLES, OR 97058
~~James H. Edwards~~ 715 EAST 19th ST The Dalles OR 97058
Charles Overmyer 4109 Chenoweth RD c-8 The Dalles. 97058
Robert D. Teuscher 1515 E 10th The Dalles OR. 5/21/19
Ada S Teuscher 1515 E 10th The Dalles, OR 5/21/19
Mr. Marshall 3640 W 13th St. B-6 the Dalles 97058
Sunny FURNISH 3640 W. 13th St. B-6 the Dalles OR. 97058
Rika Farrell 3040 W. 13th St. #B-6 The Dalles OR 97058
Jennifer M. Fawcett 1318 E 9th St The Dalles, OR 97058
Robby D. Fitzgibbon 703 Federal # the Dalles OR 9705 6-22-19
Amy J. Fawcett 1636 E 19 The Dalles OR 97058 6-25-19
Zoe B. Sorell 1903 W. Service Dr The Dalles OR 97058-1079 6-25-19
Vicki L. Fawcett 1525 E 11th St The Dalles OR 97058
G. L. Fawcett 2100 Lewis Street The Dalles OR 97058

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

NAME	ADDRESS	EMAIL	DATE
STEVE WATKINS	6902 WEHL'S RD THE DALES	WATKINSSTEVEN6@gmail.com	6-28-19
Steve M WATKINS	6900 Wells Rd T.D.	smwat2408@gmail.com	
Floyd Baskins Jr.	701 Garrison St.	floydbs@qorco.net	
Ken Plummer	5039 Cherry Heights Rd. T.D.	kenplummer7@gmail	7/6/19
Kim Plummer	5039 Cherry Hts Rd T.D.	kcsmyky-87@hotmail.com	7/6/19
JON HELLQUIST	202 Railroad Ave Maupin	jonh@centurytel.net	7/16/19
David R Brophy	2121 14 th ST T.D.	POINTEMAN63@yahoo.com	7-16-19
Ken Miller	600 Wash St. T.D.		7-17-19
NATHAN WELLS	1012 COURT ST THE DALES OR 97058	Nathanwells97058@gmail.com	7-17-19
E. SCHMIDT	4100 ORRIST RD THE DALES OR		7/17/19
Darrell JONES	2470 Smith Rd.		7/17/19

2ND AMENDMENT RIGHTS PETITION

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Thank you for your consideration,

Signed:

NAME

ADDRESS

EMAIL

DATE

Amanda Miller	PO Box 277 Outw OR	amanda.sm1985@gmail.com	5/7/19
Tyson Sumner 748	1214 E 11 th St, The Dalles, OR 97086	tysonsum@yahoo.com	5/7/19
Brian Thielke	2914 W 10 th St, The Dalles, OR, 97058	bthielke@gmail.com	5/7/19
Collin Eder	403 E 8 th St, The Dalles, OR 97058	collin.eder@gmail.com	5/7/19

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Thank you for your consideration,

Signed:

NAME

ADDRESS

EMAIL

DATE

John E. Ward

2635 Ward Rd

6/8/19

2ND AMENDMENT RIGHTS PETITION

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Thank you for your consideration,

Signed:

NAME

ADDRESS

Wamic, EMAIL

DATE 5/16/19

Dan & Diane Miller 80015 Dodson Rd Oreg millerdiane78@gmail.com

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

NAME

ADDRESS

EMAIL

DATE

Donna Rho	1166 Pine St W The Dalles OR		4-21-19
Dana Fewell	PO BOX 1163 MORO OR 97059		4-21-19
Nicole Babbs	1117 Blakely Dr The Dalles, OR		4-23-19
Katherine Buckley	4000 Browns Creek Rd. The Dalles, OR		4-23-19
Neghan Rhea	2538 Carroll RD Mosier OR		4/23/19
Ruthie Ellis	410 1/2 E 2nd street		4-23-19
Jimmie Miller	1405 Oregon St. The Dalles, OR 97058		4/24/19
Kickie Muen	706 E 18TH ST THE DALLES OR 97058		4/24/19
Dana J. Lee	706 E 18th St The Dalles OR		4/24/19
Sharon Bowen	3022 W 10th The Dalles OR 97058		5/15/19
Kathleen Maxwell	4691 Browns Creek Rd, The Dalles, OR		5/15/19
MARY LINDA PISHION	4300 Browns Crk. Rd The Dalles, OR		5/15/19
Charlotte Sallee	6862 Chenoweth Rd The Dalles OR 97058		5/15/19
Stuart Sallee	6862 Chenoweth Rd, The Dalles, OR 97058		5/15/19
Hewitt Hillis	7440 Mill Creek Rd, The Dalles, OR 97058		5/15/19
Kathy Brookberg	222 W 14 The Dalles 97058		5/15/19

2ND AMENDMENT RIGHTS PETITION

Wasco County Resolution ORDINANCE

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Thank you for your consideration,

Signed:

NAME	ADDRESS	EMAIL	DATE
Barbara Pizzolo	1721 E 8th St The Dalles	barbarapizzolo@yahoo.com	04-19-19
Shacie Clark	P.O. Box 262 Dufur	Sales@drawingshop.com	04-19-19
Wendy Oliver	1015 Lewis St The Dalles	bb1010jct@gmail.com	4/20/19
Ashley Lambrecht	410 W 11th St		4/20/19
Maria Finn	1900 E 21st St. The Dalles, OR	soledadff@gmail.com	4/21/19

2ND AMENDMENT RIGHTS PETITION

4/19/19

W. Erzen Wiley 209 W. 4th St. The Dalles, OR 97058

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

NAME	EMAIL	ADDRESS	DATE
MICHAEL W. J. KEY	2437 E. 1 ST ST. T. J.	2437 E. 1 ST ST. T. J.	4-19-19
Mark A. Jubit	mjubitz@gmail.com	324 Ponderosa Way, Bend, OR	4-24-19
Lauren C. Jubit	lauren.jubit@gmail.com	324 Ponderosa Way, Bend, OR	4/24/19
Wittich Kietel	ssqtd@gmail.com	324 Ponderosa Way, Bend, OR	4-24-19
Scott Mengis	scottmengis@gmail.com	324 Ponderosa Way, Bend, OR	4/25/19
Bill Getz	William.getz@fiv.com	324 Ponderosa Way, Bend, OR	4/26/19
Mike Slusher	mslusher@ortelco.net	324 Ponderosa Way, Bend, OR	4/26/19
Eric Dunn	801 East 1 st	801 East 1 st	4/26/19
Colette Carpenter	codie@gorgecountry.media	801 East 1 st	4-26-19
Lynda S. Pellissier	pellissier@gorge.net	801 East 1 st	4-26-19
Amos Pishon	4300 Browns Crk Rd The Dalles, Ore.	4300 Browns Crk Rd The Dalles, Ore.	5-15-19
Michael J. Hoover	1502 E 21 st St. The Dalles, OR	1502 E 21 st St. The Dalles, OR	5-16-19
Katie Hoover	1502 E 21 st St. The Dalles, OR	1502 E 21 st St. The Dalles, OR	5-16-19
David McLaughlin	312 W. 4 th St. The Dalles, OR	312 W. 4 th St. The Dalles, OR	5-16-19
David Rockwell	2720 Old Dufur Rd The Dalles	2720 Old Dufur Rd The Dalles	5-16-19
Scott Cantrell	1420 W. 13 th St. The Dalles OR	1420 W. 13 th St. The Dalles OR	5-17-19
Devin Smith	217 W. 4 th St - The Dalles OR	217 W. 4 th St - The Dalles OR	5-17-19
Melissa Gray	2732 Old Dufur Rd The Dalles OR	2732 Old Dufur Rd The Dalles OR	5-18-19
Jim Gray	2732 Old Dufur Rd The Dalles OR	2732 Old Dufur Rd The Dalles OR	5-18-19
Don Bright	3016 W. 10 th The Dalles	3016 W. 10 th The Dalles	4-19-19
Matthew Claussen	7250 Mill Creek Rd The Dalles	7250 Mill Creek Rd The Dalles	5/20/19
Kathleen Cantrell	81692 Dufur Vly Rd Dufur OR 97021	81692 Dufur Vly Rd Dufur OR 97021	5/20/19
Benny Tibbets	1310 Kelly Ave The Dalles OR 97058	1310 Kelly Ave The Dalles OR 97058	5-25-19
Timothy L. Siper	1105 Morton St E, The Dalles OR 97058	1105 Morton St E, The Dalles OR 97058	5/27/19

2ND AMENDMENT RIGHTS PETITION

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Signed:

NAME	ADDRESS	EMAIL	DATE
<i>Jimmy Long</i>	<i>PO Box 15 The Dalles, OR</i>		<i>4-24-19</i>
<i>Ed Wilson</i>	<i>2322 E. 12th The Dalles</i>		<i>4-24-19</i>
<i>John</i>	<i>1722 E 15th St The Dalles, OR</i>		<i>4-24-19</i>
<i>James Wilson</i>	<i>766 E 18th The Dalles OR 97053</i>		<i>4/24/19</i>
<i>Neil A. Schul</i>	<i>701 W. 18th St. The Dalles, OR</i>		<i>4/24/19</i>

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Signed:

NAME	ADDRESS	EMAIL	DATE
Brent Kneft	407 W. 7 th St. The Dalles		4/20/19
Jeffery Goudy	515 W. 15 th St 97058		4/20/19
JAMES SHORAW	1133 EMERSON DR 97058	snakebitgrunt@gmail.com	4/20/19

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Signed:

NAME

ADDRESS

EMAIL

DATE

Jessica Peterson
[Signature]

4-24-2019

25.4.2019

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

NAME	ADDRESS	EMAIL	DATE
Michael Hunt	Wamie OR	minlinc09@gmail.com	5/22
James Nelson	Wamie OR	JamesHVAc62@yahoo.com	5/22
Brenda Howell	Wamie		5/22
Charles Lacroix	Wamie OR	CLacroix@gmail.com	5/22
Flori Dean Ferrell	Wamie, OR		5/22
Steve Ferrell	Wamie, OR		5/22
Tom M. McDowell	WAMIE OR		5/22
Linda Cox	Wamie	Linda58cox@gmail.com	5/22
Rachel Brace	Wamie OR		5-22-2019
Derek Scott	Wamie		5-22-2019
Debra Napoli	Wamie		5-22-19
Lloyd Goken	Wamie OR		5-22-19
Randy Marshall	55065 Smock Rd	rmcattle@hughes.net	5/22/2019
Harley Orlando	Wamie OR		5-22-19
Bo Nelson	Wamie O.R.		5-22-19
Tom	Wamie OR		5-22-19
Mike & Vicki	Wamie OR		5-22-19
Randy Laver	Wamie OR		5-22-19
Steve	Wamie OR		5/22/19
Lytle Brittain	Wamie OR		5/22/19
Russ Allen	Wamie OR		5-22-19
Clara O'Brien	WAMIE, OR.		5-23-19
David O'Brien	Wamie OR		5-23-19
Carl O'Brien	Wamie O.S		5-23-19
Tanner Crawford	Dallas, OR		5/23
Star Shepherd	Wamie Oregon		5-23-19
Paul Crawford	Dallas OR		5/23
Rob Callaway	Treatline OR		5/22/19

Wasco County Ordinance

DATE _____

Thorn Laurent	1305 NE 159th PL	97230	5/23
Ray L. Johnson	301 S Mary B Rd		5/23
Russell M Cole	833 Mosier Dr	97040	5-23
Tim Adair			5-24-19
Lois Martin	105 N. Lakeview Rd.		5-24-19
Ashley Veenker	191 N. Sentosa Lake Rd.	Tygh Valley, 97063	5-24-19
Dan + Diane Miller	8001.5 Padson Rd.	Winnic, OR 97063	
Melissa Huntley	5 S County Rd Winnic, OR	melanddoug@gmail.com 97063	
Doug Huntley	5 S County Rd Winnic, OR	97063 melanddoug@gmail.com 97063	
Charles Evans	83410 Tygh Valley Rd		5-24-19
Ryan Delco	Tygh Valley OR		5/25/19
Paul R. Perry	Tygh Valley		5/25/19
Sue O'Brien	Pine Hollow		5/25/19
William H. Harty	Pine Hollow		7/14/19

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On a local level, you have some power to mitigate this injustice. Since the 1990's Oregon's judicial branch has ruled that local laws regarding gun policy cannot supersede State Laws. However, they have also upheld many local ordinances that have circumvented the legislature. In Oregon, there is a movement amongst counties to become "sanctuary counties", as an example of demonstrating what is in the best interests of the Oregonians within their communities. We are neither Portland nor Salem, and the policies of Portland and Salem are not the best for our community.

What you can do is choose to write an ordinance that prohibits the use of public monies in the enforcement of laws that restrict the individual right to keep and bear arms regardless of the proposed new restrictions on weapons. It would be an ordinance that would uphold the Oath of Office put upon our law enforcement communities, including our Wasco County Sheriff.

This matter requires your urgent attention as certain lawmakers are swiftly taking action in Salem.

Thank you for your consideration,

Signed:

NAME	ADDRESS	EMAIL	DATE
Justin Seabourn	3302 W 7th St	The Dalles, OR	04/26/19
Josh Osborne	2651 E 10th St	The Dalles OR	04/26/19
Andrew Jackson	1517 Hermits Way	TD, OR 97058	4/27/19
Jenny Dage	160 NW 4th St	Clatsop Ore 97021	4/30/19
Tim Wells	1012 Court St.	The Dalles OR 97058	4/30/19
Jason D BAKER	801 E 20th	The Dalles	7/11/19

2ND AMENDMENT RIGHTS PETITION

Wasco County Resolution

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Thank you for your consideration,

Signed:

NAME	ADDRESS	EMAIL	DATE
Ellis P. Rager	703 Spey Rd. Maupin OR, 97037	ellisr2016@gmail.com	4-19-19
Malcolm H. Beebe	77519 Hwy 210 Maupin OR 97037	geomalc-bb@yahoo.com	4-19-19
Wayne L. VanDolah	P.O. Box 88 Maupin OR	none	4-19-19
Timothy C. Hogenkamp	1200 N US Hwy 197, P.O. Box 75 Maupin OR	t-hogenkamp@yahoo.com	4/19/19
Rodney A. Woodside	P.O. Box 5 Maupin OR 97037	Rodney-AVE@yahoo.com	4/20/19

2ND AMENDMENT RIGHTS PETITION

Wasco County Resolution

NAME	ADDRESS	EMAIL	DATE
Jay HELMIST	PO Box 403 Maupin, OR 97037	johh@centurytel.net	20 April 19
Roger HURD	Box 252 Maupin, OR 97037		4-20-19
Dan Pangborn	77532 Hwy 216 Maupin Ore		
Steven Davis	5487 E Juniper Flat Rd Maupin OR 97037		
Jeff Brasethal	Maupin OR 97030	Page1234@mail.com	4/21/19
Chad Rager	703 Spay Rd. Maupin OR		4-21-19
Brandon Ashley	94060 Fred Ashley Rd Tygh Valley OR		970634-21-19
Alyssa Donnell	1513 E 21 st ST THE DALLES, OR 97058	alysa-donnell@yahoo.com	4/21/19
ASHLEY WOODS	BRASATHAL MAUPIN OR 97030		4/21/19
Michelle Burnett	83393 Fred Ashley R	tygh1977@yahoo.com	4/21/19
GARY LAMBERT	" "	" "	" "
TRAVIS MITCHELL	144 S LOUISA RD, TYGH VALLEY, OR 97063	TRAVIS-MITCHELL117@YAHOO	
Jesse K Mitchell	144 S Louisa Rd, Tygh Valley, OR 97063	Mitchell/Jess56@gmail.com	4/21/19
Noel J Rager	703 Spay Rd, Maupin, OR	Alp@roast.com	4/21/19
Nace Mitchell	1403 4 th Hwy 197 Maupin OR		97037
Tina Shulds	84060 Fred Ashley Rd Tygh Valley, OR		97063
Carol Mitchell	1465 Nustway Ln, Maupin, 97037	junrag@hotmail.com	4-21-19
Susan Mitchell	144 S. Louisa Rd, Tygh Valley, OR 97063		4-21-19
Virginia Fuller	PO Box 433 Maupin, OR 97037		4-21-19
Pamela Ashley	PO Box 181 Maupin, OR 97037		4-21-19
Stephen D. Amant	PO Box 21 Maupin Ore. 97037		4-22-19
Raymond	144 S. Louisa Rd. Maupin OR 97037		4-22-19
Jack Beebe	77519 Hwy 216 Maupin OR 97037		4-25-19
Michael L. Waini	P.O. Box 304 Maupin, OR 97037		4/29/19
Steven Faugher	PO BOX 41 Dufur OR 97021		4/30/19
Cristie Amaraal	PO Box 21 Maupin, OR 97037		4/30/19

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

NAME	ADDRESS	EMAIL	DATE
James Birchfield	1135 Mike Rd Tygh Valley OR		05-22-19
Sara Wane	79828 79828 Dodson Rd Wamic, OR		5/22/19
Ryan Mordja	305 S. Mary B Rd Wamic OR		5/22/19
Jason Ware	79828 Dodson Rd Wamic, OR		5/23/19
Kwilla Wilflea	80190 Pioneer St Wamic OR		5/22/19
Mandy Hyatt	Wamic, OR		5/22/19
Don Doherty	Wamic OR		5/22/19
Susan Smith	Wamic, OR		5-22-19
Richard Smith	Wamic, OR		5-22-19
Larry & Cox	Wamic, Or.		5-22-19
Ron Decker	Wamic OR		5-22-19
Deanne Halgren	Wamic OR		5-22-19
Al Bost	Wamic OR		5-22-19
Steve Newberry	Wamic OR		5/22/19
Don J. Newberry	Wamic, OR		5/22/19
Robert A. Newberry	Wamic OR		5/22/19
JAMES PETERSEN	WAMIC OR		5-22-2019
John Bussard	Wamic OR		5-22-2019
Bill Spitsyn	Wamic OR		5/22/2019
John J. Lantry			
Mark Hovell	7 S. County Rd Wamic OR		5/22/2019
Basil Bick	51 Alameda Ct		5/22/2019
THOMAS MOO	282 S Molly Ann Tygh Valley OR 97063		5/22/19
JOHN HAGER	1814 KEG RD WAMIC OR		5/22/19
Timothy Allen	Tygh Valley		5/22/19
Dak Hall	Tygh Valley		5/22-19
Jimmy Ayers	Pine Grove		5-22-19

2ND AMENDMENT RIGHTS PETITION

Wasco County Ordinance

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Thank you for your consideration,

Signed:

NAME	ADDRESS	EMAIL	DATE
Ric Jones	338 Golf Course Rd	ric-jones500@hotmail.com	5/21/19
Dorischoff	715 S. Oak Rd.	dorischoff2004@yahoo.com	
Joy Scher	54893 Smock Rd	possumlodge@	5/21/19
Paul Scher	Same as above	↑ ↑	↑
Ben Jones	P.O. Box 263 TYGH VALLEY	Ben@tyghvalley.com	5/21/2019

2ND AMENDMENT RIGHTS PETITION

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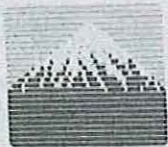
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Signed:

NAME	ADDRESS	EMAIL	DATE
Tristen Jones	5586 Chenoweth RD	socal22-or@live.com	4/24/19
Brayson Schacher	5586 CHENOWETH RD		4/24/19
Greg Schacher	3430 Pleasant Ridge RD	gregsch@cosuc.org	4/25/19
Ken Wilson	PO Box 468	bl.wilson@shaw.com	4/25/19
Reed W. Wilson	PO Box 468	ken.wilson@shaw.com	4/25/19



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JOHN D. WILLER, D.O.
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CHRIS BARBOUR, O.D., PhD.
B. JEFFREY PULK, O.D., F.A.A.O.
Optometric Physicians

...bringing service into focus

Wasco County Commissioners

May 15, 2019

Dear Commissioners,

I fully support the Second Amendment Sanctuary Ordinance as presented in the petitions you are receiving tonight.

When you took your oath of office, you promised, among other things, to uphold the Constitution of the United States. This includes the Second Amendment as it legally stands today, not as you may want it to be or think it should be. The right of the individual to keep and bear arms is the settled law of the land. Infringement upon it is intolerable and a violation of your oath of office. An infringement is an infringement, no matter how "reasonable" you may think it is.

I urge you to either comply with the oath you took by supporting this Second Amendment Sanctuary Ordinance or resign due to your unwillingness to uphold your oath of office.

Sincerely,

John D Willer DO
Cascade Eye Center Hood River and The Dalles
Columbia Laser Skin Center The Dalles
Columbia Gorge Surgery Center The Dalles

RESPONSE TO PROPOSED WASCO COUNTY RESOLUTION SUPPORTING SECOND AMENDMENT RIGHTS

From: Connie Krummrich The Dalles, OR

July 17th, 2019

The United States comprises 5% of the global population and possesses nearly half of the world's civilian-owned guns.

Resolution 19-011 redundantly describes Second Amendment RIGHTS to own these guns.

It is well-established that our country has an enormous gun violence problem compared with other high-income countries, with higher rates of homicide, mass shootings, and firearm-related suicide.

Consequently, state lawmakers have accepted the RESPONSIBILITY to regulate guns in order to protect public safety. These are common sense regulations which do not deny anyone deserving to own a gun to possess one. In Oregon, it is recognized in ORS 166.170 that the authority to regulate firearms is vested solely in the State Legislative Assembly.

In part 6 (3.) of the Resolution under consideration, it is stated that the Board remains committed to two areas of state gun legislation: the removal of firearms from those convicted of certain felonies and criminal behavior and from those adjudicated as mentally ill and a danger to themselves and others.

The Resolution as written is incomplete in that it fails to state that the Board is committed to two additional pieces of Oregon legislation:

X SB 941 which requires background checks for all gun purchases, including private party firearm transfers;

X And-- OR 737—the "Red Flag Law"—which states that if a person appears to be in imminent danger of hurting themselves or another person, a police officer or a member of the person's family or household may petition the court for a one-year order that would prohibit the person from possessing a deadly weapon.

My question to the Board: Are you willing to add references to these laws in the Resolution in order to accurately acknowledge Oregon gun legislation?

Moreover—Any Resolution regarding gun issues and signed by the Wasco County Board of Commissioners should affirm that the Board is dedicated to the RULE OF LAW. The statement could read: "The Board remains committed to the enforcement of ALL gun legislation enacted by the State of Oregon and the Federal government."

Connie Krummrich



Wasco County Court Session July 17, 2019

Second Amendment Resolution

I want to thank the commissioners for having this public discussion on the 2nd Amendment resolution.

By way of a hobby I am a genealogist. My people's stories began in Ireland, Scotland, Prussia, Bavaria, Germany and America. As I search individual families I started paying attention to what the driving forces were in their lives and their countries and the forms of government they had. At various points in time my people sought opportunities to immigrate to America. They brought skills and traditions that contribute to the building of this country. I had grandfathers, uncles, and cousins that fought in the Revolutionary War, Civil War and consecutive conflicts since America's beginning. Journalist Tom Brokaw pinned the book *The Greatest Generation*. He interviewed people from my parent's era and took entries from their diaries and journals. If anyone present today was alive in the late 1930s to 1945 you lived a part of the story Tom wrote about. An anonymous book review stated "This book demonstrates how society should be, they fought for our country and many others as well at a time in their lives where they should have been having fun and going to college." As the Axis Powers, Italy, Germany and Japan, rolled their war machines across the world with the intent of expanding their ideologies and territories they wiped out countries, cultures, individual lives and liberties. If my dad, Sargent John E Moore 41st Infantry Division Company H US Army, aka Jungleers were present today he could tell you reasons he and his brothers joined up. The tide of patriotism ran high, young men wanted to serve so badly they lied about their age. Such was the case with photo journalist of Company H, local resident Lafie Foster. Dad could share about living, fighting and survival; how we had never fought combat in the jungles and tropics of New Guinea, the crash course trainings received on the sandy beaches, how we were not prepared for such humidity, uniforms literally rotted off our men, their salt and malaria tablets dissolved in their pockets, jungle diseases were contracted and many died. Moral ran low as the war was being fought on many fronts around the world and supplies and reinforcements did not always arrive but miracles happened. There is much more to tell but I want to move forward to a recent time. If my cousin was here he could tell about his two tours he served in Vietnam. He was shipped back home so wounded and full of shrapnel that he was not allowed to return for a third duty although he plead to do so. I have with me today his cap he gave to my mother before his passing. Two pins attached, his airborne pin as well as his purple heart. He has a son that has followed in his footsteps to serve and is making a career in the Air Force. Most recently I asked three veteran friends about the why, the how come they wanted to serve, and what they saw. All three were 18 when they enlisted. One retired after 20+ years of service in the Air Force. While serving he was put in a position that if a foreign or domestic enemy tried to take away our Constitutional rights he was there to defend. Another became an Army Ranger. He wanted to honor his grandpa who served in a special forces group during WWII. His goal in joining the Army was to uphold and defend the Constitution of the United States of America and to hold at bay tyrants and dictators from encroaching on our or allied lands. He then said the area he served in was 180 degrees different from the United States in that there were no rights to speak freely, from the time of birth they were told what to do and what jobs they would perform throughout their lives. The final veteran said he served for 5 years and did so to make a difference. He took the military oath to protect our Constitutional rights against all foreign and domestic enemies. He noticed where he was stationed lifestyles were very restricted. Religious freedom

was not tolerated other than the dominate one in the country, however every household was required by law to have a rifle in their home, they armed their citizens. I think these last examples show a greatness such as the greatest generation based on their desire to serve and make an oath to defend our constitution. I have three oaths of office that you county commissioners have signed to do the exact thing in that you have solemnly swore before God to support and defend the Constitution of the United States of America and the laws there of. The Founding Fathers listed, following our first most important right, the second most important right which states the right of the people to keep and bear arms shall not be infringed. I would admonish you to abide by your oath.

Sincerely submitted,

Kathleen Cantrell
Kathleen Cantrell
Dufur, Oregon

July 17, 2019

Dear Wasco County Commissioners Kramer, Hege and Schwartz,

I am here tonight to speak against the adoption of County Resolution 19-011, "Supporting Second Amendment Rights", which I find totally redundant since these rights are already fully supported in our federal and state constitutions. I find this resolution wholly unnecessary since our county is already required to enforce the laws of the state of Oregon and of our nation.

If ^{you} the Commissioners are seeking ways to better protect citizens I suggest ~~they~~ ^{you} draft a resolution that seeks to shelter our children from gun violence. If you would like to establish a committee to address ways to protect children from gun violence I would be happy to help in that effort.

I am a retired elementary teacher who has had the miserable and very real experience of hiding in a bathroom with my students during a school lockdown while an armed man was loose on the school yard. Sharing the terror of this experience with my students is something I will never forget. We were fortunate that the situation was quickly, and non-violently, disarmed by our skilled law enforcement officials. I am, however, sure the children were left with emotional scars from that experience despite our efforts to calm them.

Meanwhile, as far as I am concerned, you can toss County Resolution 19-011 in the shredder.

Sincerely,



Marolyn Wilks
6377 Mill Creek Road
The Dalles, Oregon 97058
541-296-6636

Mike Courtney
2437 E. 18th St.
The Dalles OR 97058-3985

Wasco County Commission

Subject: 2nd Amendment

Commissioners:

First, thank you, for your service to Wasco County, and thank you, for considering the petition to adopt an ordinance protecting our 2nd Amendment rights, in Wasco County.

I recognize that, this evening, we are discussing a "resolution" rather than an ordinance. While this is a step in the right direction, and demonstrates that the Wasco County Commission believes in the Constitutional provisions of the 2nd Amendment, a "resolution" does not offer the permanence of commitment that would be shown by an ordinance. As we, all, know, a resolution is a show of intent, while an ordinance offers some permanence, beyond the current commission.

Frankly, as a lifelong Oregonian, I am disappointed that we even need to have this discussion. However, following the failure of S978, the current super majority in the Oregon Legislature has committed to get that bill, or a similar one passed, at the next opportunity. I'm not going to belabor you with the details, of that legislation. We, all, know what it says.

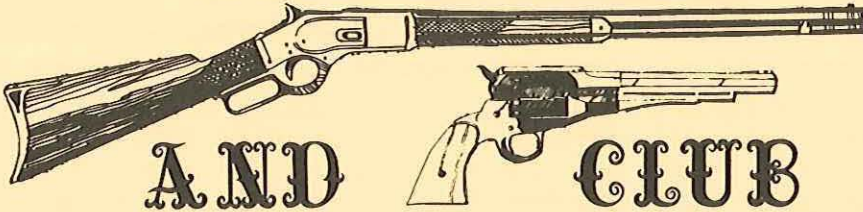
My request, to you, is for a commitment that Wasco County will not enforce, or allow Wasco County tax dollars to be spent on compliance with S978 or similar legislation. That commitment can best be shown by adoption of an ordinance, rather than the proposed "resolution".

Thank you.

Mike Courtney

Rewrite?

THE DALLES AND CLUB



Date:

To: Board of Wasco County Commissioners
Scott Hege, Wasco County Commissioner
Steven Kramer, Wasco County Commissioner
Kathy Schwartz, Wasco County Commissioner

RE: Letter in support of a Wasco County Second Amendment Sanctuary Ordinance

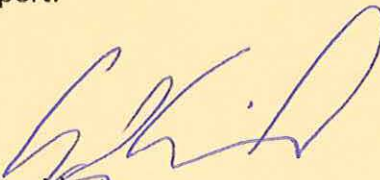
In 1938, The Dalles Rifle & Pistol Club, was incorporated in the state of Oregon. It's membership objectives are to give encouragement among the citizens of our community of the benefits of organized rifle and pistol shooting and in providing a better knowledge of safe handling and proper care of firearms.

Recently the members of The Dalles Rifle & Pistol Club have voiced their concern with pending laws in Salem that would threaten and curtail the Second Amendment rights of firearm owners in all of Oregon, as well as Wasco County.

Our membership urges the Board of County Commissioners to support our County Sheriff in protecting our Second Amendment rights, from any state laws which threaten our constitutional and rightful ownership of firearms.

We trust that the Board of Commissioners will swiftly place and approve the proposed Wasco County Second Amendment Sanctuary Ordinance at the next opportune meeting.

We respectfully thank you for your support.



, President

The Dalles Rifle & Pistol Club

Mike Courtney
2437 E. 18th St.
The Dalles OR 97058-3985

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Preventing Gun Violence



Guns have potential to greatly amplify violence, as they can inflict serious — often deadly — injuries on many people in a short time. In the United States, gun violence is a major public health problem and a leading cause of premature death.

Burden of Gun Violence

The burden of gun violence in the United States vastly outpaces that in comparable countries:

- Eighty percent of all firearm deaths in about two dozen populous, high-income countries — Australia, France, Italy, Spain, the United Kingdom and 18 others — occur in the U.S., and 87 percent of all children ages 0-14 killed by firearms in this group of nations are U.S. children killed in the United States.¹
- Each year, 38,000 people in the United States die as a result of gun violence, and almost 85,000 more suffer non-fatal gun injuries.²

Gun violence affects people of all ages and races in the U.S. but has a disproportionate impact on young adults, males and racial/ethnic minorities:

- Among U.S. residents ages 15-24, homicide is the fourth leading cause of death for non-Hispanic whites. For those 15-34, homicide is the second leading cause of death for Hispanics and the leading cause of death for non-Hispanic blacks.³

Guns are a weapon of choice for mass homicides and suicide:

- While most gun violence does not involve a mass shooting, in 2017 there were 346 mass shootings, killing 437 people and injuring another 1,802.⁴
- Guns are the leading method of suicide in the U.S., accounting for half of all suicide deaths. Although most people attempting suicide choose drug overdose, only 2 percent of these drug overdose attempts end in death, compared with 85-91 percent of gun suicide attempts.⁵

Gun violence cost the U.S. \$229 billion in 2015, or an average of \$700 per gun in America:⁷

- The societal costs of firearm assault injury include work loss, medical/mental health care, emergency transportation, police/criminal justice activities, insurance claims processing, employer costs and decreased quality of life.

Rights to gun ownership should not outweigh the rights of all members of society to be safe.

Gun Violence is Preventable

Gun violence is not inevitable. It can be prevented through a comprehensive public health approach that keeps families and communities safe.

A public health approach to preventing gun violence recognizes that violence is contagious and can become epidemic within a society.^{8,9} Primary prevention involves the use of core public health activities to interrupt the transmission of violence: (1) conducting surveillance to track gun-related deaths and injuries, gain insight into the causes of gun violence and assess the impact of interventions; (2) identifying risk factors associated with gun violence (e.g., poverty and depression) and resilience or protective factors that guard against gun violence (e.g., youth access to trusted adults); (3) developing, implementing and evaluating interventions to reduce risk factors and build resilience; and (4) institutionalizing successful prevention strategies.^{9,10}

Importantly, prevention does not require predicting who will be violent. Just as aviation safety regulations make air travel safer for everyone, common-sense measures to prevent gun violence make communities safer for everyone.

What is Needed?

To enhance America's public health response to gun violence, we need:

- **Better Surveillance.** In 2017, the National Violent Death Reporting System collected data from 40 states, the District of Columbia, and Puerto Rico. Information on firearm fatalities from all 50 states and the District of Columbia would provide a more complete picture of gun violence in the United States.¹¹ In fiscal year 2018, Congress provided \$23.5 million to expand the NVDRS to all 50 states. We need to maintain this funding for nationwide implementation because the data collected would prove invaluable for the design of targeted gun violence prevention strategies.
- **More Research.** Several laws have effectively restricted federally funded research related to gun violence, as well as access to complete crime gun data.^{12,13,14} Yet information is needed to fill critical research gaps. For example, there is almost no credible evidence that right-to-carry laws increase or decrease violent crime, almost no empirical evidence to support dozens of violence prevention programs for children, scant data on the effects of different gun safety technologies on violence and crime, and scant data on the link between firearms policy and suicidal behavior.^{15,16} We must expand the collection of data and research related to gun violence and other violent crime deaths in order to better understand the causes and develop appropriate solutions. Congress should provide unrestricted funding to the Centers for Disease Control and Prevention for research into the causes of gun violence.
- **Common-Sense Gun Policies.** APHA supports requiring criminal background checks for all firearms purchases, including those sold at gun shows and on the Internet. Currently unlicensed private firearms sellers are exempt from conducting criminal background checks on buyers at gun shows or over the Internet, giving felons, the mentally ill and others prohibited from owning firearms access to weapons. We also support reinstating the federal ban on assault weapons and high-capacity ammunition magazines, which expired in 2004.
- **Expanded Access to Mental Health Services.** Funding for mental health services has been declining, and funding for the Substance Abuse and Mental Health Services Administration continues to be threatened by budget cuts including cuts due to sequestration. We must ensure that state, local and community-based behavioral health systems have the resources they need to provide much-needed care.

- **Resources for School and Community-Based Prevention.** APHA supports comprehensive measures in community and school-based prevention, early intervention strategies and preparedness initiatives to prevent gun violence and prepare our communities and schools in the event of an emergency. We support providing on-site mental health services, including through school-based health centers, a common-sense approach to ensure that children and youth are able to access appropriate treatment and services. SBHCs also support all students' mental health by creating school-wide programs that address bullying, violence, anger, depression and other social and emotional issues that impede academic achievement.
- **Gun Safety Technology.** Although specialized gun trigger locks and safes are on the market today,¹⁷ more needs to be done; there is little ongoing investment and research into gun safety technology. APHA supports innovative technology that can prevent unauthorized gun access and misuse, including unintentional shootings.

References

- ¹ Hemenway D, Richardson EG. (2011). Homicide, suicide and unintentional firearm fatality: comparing the United States with other high-income countries, 2003. *J Trauma*, 70(1), 238-43.
- ² CDC. WISQARSTM. Report run 24 February 2018. Atlanta, GA: CDC National Center for Injury Prevention and Control. Available at: http://webappa.cdc.gov/sasweb/ncipc/dataRestriction_inj.html.
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The American Public Health Association champions the health of all people and all communities. We strengthen the public health profession, promote best practices and share the latest public health research and information. We are the only organization that influences federal policy, has a nearly 150-year perspective and brings together members from all fields of public health.

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American Nurses Association Urges Nurses to Help Stop Gun Violence

NEWS PROVIDED BY

American Nurses Association →

Jun 25, 2016, 05:03 ET

WASHINGTON, June 25, 2016 /PRNewswire-USNewswire/ -- In the wake of the Orlando, FL, massacre, the American Nurses Association (ANA) issued a declaration today calling for sensible gun control measures, including one that lifts a ban on the Centers for Disease Control and Prevention from studying gun violence. ANA held its annual Membership Assembly this week in Washington, DC. ANA is the premiere professional association representing the interests of the nation's 3.6 million registered nurses (RNs).

"Now is the time to enact meaningful gun control legislation at the state and federal level to protect society," said ANA President Pamela F. Cipriano, PhD, RN, NEA-BC, FAAN. "We all must join with other members of our community and at every level of civil society in dialogue and action to address the underlying issues that result in hate and motivate unspeakable acts of violence."

The declaration follows ANA's Lobby Day on June 23, when almost 300 nurses from across the country went to Capitol Hill to share their perspectives and concerns about key nursing and health care issues, including safe nurse staffing, access to home health care, and gun violence.

The declaration reads (in part):

- WHEREAS, in recent years, our country has endured unspeakable acts of violence with the common thread in each of these mass-casualty tragedies being easy access to guns.
- 3 • WHEREAS, the easy access to guns and inadequate access to mental health services contributes to an unsafe environment.
- WHEREAS, at an alarming rate, registered nurses and other health professionals, in emergency departments, hospitals and clinics across the country, are called upon to care for victims of mass shootings, homicides, suicides, and accidental shootings.
- WHEREAS, ANA commends the nurses and entire health care team at Orlando Regional Medical Center and the other receiving facilities for their dedication and professionalism during this tragic event.
- 2 • WHEREAS, of grave concern to ANA are all human rights violations, including hate crimes. The Code of Ethics for Nurses with Interpretive Statements calls on nurses to respect all cultures, value systems, sexual orientation or gender expression and act to change those aspects of social structures that detract from health and well-being.
- 4 • WHEREAS, since 1994, ANA has considered gun violence to be a public health issue with subsequent policy action calling on the need for limits on the availability of

handguns, a ban on assault weapons, and a waiting period and background check of purchasers.

The American Nurses Association (ANA) is the premier organization representing the interests of the nation's 3.6 million registered nurses. ANA advances the nursing profession by fostering high standards of nursing practice, promoting a safe and ethical work environment, bolstering the health and wellness of nurses, and advocating on health care issues that affect nurses and the public. ANA is at the forefront of improving the quality of health care for all.

SOURCE American Nurses Association

Related Links

<http://www.nursingworld.org>

PRESS RELEASES

AMA calls gun violence "a public health crisis"

JUNE 14, 2016

CHICAGO — In the wake of the worst mass shooting in American history and with more than 6,000 deaths already in 2016 from gun violence, the American Medical Association (AMA) today adopted policy calling gun violence in the United States "a public health crisis" requiring a comprehensive public health response and solution. Additionally, at the Annual Meeting of its House of Delegates, the AMA resolved to actively lobby Congress to overturn legislation that for 20 years has prohibited the Centers for Disease Control and Prevention (CDC) from researching gun violence.

"With approximately 30,000 men, women and children dying each year at the barrel of a gun in elementary

health crisis of gun violence," said AMA President Steven J. Stack, M.D. "Even as America faces a crisis unrivaled in any other developed country, the Congress prohibits the CDC from conducting the very research that would help us understand the problems associated with gun violence and determine how to reduce the high rate of firearm-related deaths and injuries. An epidemiological analysis of gun violence is vital so physicians and other health providers, law enforcement, and society at large may be able to prevent injury, death and other harms to society resulting from firearms."

The AMA has numerous, long-standing policies that support increasing the safety of firearms and their use, and reducing and preventing firearm violence. Our AMA "recognizes that uncontrolled ownership and use of firearms, especially handguns, is a serious threat to the public's health inasmuch as the weapons are one of the main causes of intentional and unintentional injuries and deaths" (H-145.997). AMA policy supports legislation calling for a waiting period before purchasing any form of firearm in the U.S. (H-145.991, H-145.992, and H-

Moreover, AMA policy supports stricter enforcement of present federal and state gun safety legislation, and the imposition of mandated penalties for crimes committed with the use of a firearm, including the illegal possession of a firearm (Policy H-145.999). All of these policies were originally adopted in the late 1980s, when there was a national focus on handguns in part because access to relatively inexpensive handguns had led to an increase in rates of homicide, especially among young people. These policies have been repeatedly reaffirmed since then by the AMA House of Delegates.

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About the American Medical Association

The American Medical Association is the physicians' powerful ally in patient care. As the only medical association that convenes 190+ state and specialty

players in health care. The AMA leverages its strength by removing the obstacles that interfere with patient care, leading the charge to prevent chronic disease and confront public health crises and, driving the future of medicine to tackle the biggest challenges in health care.

AMA Press Center Gun Violence

July 17, 2019

Dear Wasco County Commissioners Kramer, Hege and Schwartz,

I am here tonight to speak against the adoption of County Resolution 19-011, "Supporting Second Amendment Rights", which I find totally redundant since these rights are already fully supported in our federal and state constitutions. I find this resolution wholly unnecessary since our county is already required to enforce the laws of the state of Oregon and of our nation.

If ^{you} the Commissioners are seeking ways to better protect citizens I suggest ~~they~~^{you} draft a resolution that seeks to shelter our children from gun violence. If you would like to establish a committee to address ways to protect children from gun violence I would be happy to help in that effort.

I am a retired elementary teacher who has had the miserable and very real experience of hiding in a bathroom with my students during a school lockdown while an armed man was loose on the school yard. Sharing the terror of this experience with my students is something I will never forget. We were fortunate that the situation was quickly, and non-violently, disarmed by our skilled law enforcement officials. I am, however, sure the children were left with emotional scars from that experience despite our efforts to calm them.

Meanwhile, as far as I am concerned, you can toss County Resolution 19-011 in the shredder.

Sincerely,



Marolyn Wilks
6377 Mill Creek Road
The Dalles, Oregon 97058
541-296-6636

To: Wasco County Commissioners
From : Deborah Ferrer, The Dalles, OR
Date: July 17, 2019

Thank you for giving us a chance to speak today. I support the 2nd Amendment. I also support laws that clarify and update the needs of a changing population and changing weapons. I understand that the purpose of this hearing is to comment on the Commission's draft Resolution Supporting Second Amendment Rights. But, **I believe we need to do so in the context of why this Resolution was drafted in the first place:** that a Wasco County citizen asked the Commission to adopt a "2nd Amendment Preservation Ordinance," stating that local law enforcement would **not** enforce certain federal and Oregon laws. Let that sink in: That ordinance would direct Wasco County law enforcement to **ignore** US and Oregon laws. This ordinance is being promoted in many areas, primarily by two militia groups - The Three Percenters and The Oathkeepers. It is incredibly disturbing to me that these groups have pledged **armed resistance** against any restrictions to what they view as their unlimited right to bear arms. I hope we never see this kind of lawlessness in Wasco County.

Now, back to your draft Resolution... I truly appreciate what I believe is the intent of this document, to affirm that Wasco County will not abandon the rule of law. However, I believe this Resolution, as written, doesn't quite get there.

Specifically, in the section under "Be it resolved," number 3, you have singled out two particular laws which you "remain committed to." I can't help but wonder if this means you are **NOT** committed to other gun laws? For instance, are you opposed to expanded background checks? Are you opposed to the law closing the so-called "Boyfriend Loophole?" Would you oppose future laws that may be enacted in Oregon?

I also object to the use of the word "strongly" in parentheses in the first two numbered sections of the resolution. Does this mean that you might "weakly" or only "slightly" support other rights? I would expect you to support all rights granted by our Constitution equally. The use of the word "strongly" implies to me that perhaps the right to bear arms is somehow more important than other rights, which was not the intent of the framers of our Constitution.

You all took an oath of office in which you promised to uphold the Constitution and the Laws of Oregon and the United States. This Resolution is redundant to that oath and, as written, confuses the matter to the extent that certain individuals and groups might believe they can ignore certain laws they find objectionable. I believe that NO resolution is better than this one, as written.

However, if you feel the need to make a statement in the form of a resolution, I urge you to **unambiguously state that you are committed to upholding ALL laws, federal and state, pertaining to firearms, and that you recognize the appropriate place to settle disputes of constitutionality lies with the courts, not local county governments.**

Thank you for listening, and thank you for your service to Wasco County. I recognize your job is often difficult and under-appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Deborah Ferrer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Deborah Ferrer

They are both deadly weapons.

Title and Tag at Each Point of Sale
Driver Training
Written Test
Practical Test
Health Requirements
Liability Insurance on Each Vehicle
Renewals and Inspections at Intervals

**IF GUNS WERE AS
REGULATED AS CARS**



SENSIBLE SOLUTIONS

Title and Tag at Each Point of Sale
Gun Training
Written Test
Practical Test
Health Requirements
Liability Insurance on Each Gun
Renewals and Inspections at Intervals

Regulation is not infringement. Registration, licensing, training, testing, insurance, inspection do not constitute infringement. Infringe: from the Latin: "to actively break the terms of".