



AGENDA: REGULAR SESSION

WEDNESDAY, APRIL 3, 2019

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE, RM #302, 511 WASHINGTON ST, THE DALLES, OR 97058

PUBLIC COMMENT: *Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.*

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require and interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u>Regional Solutions Cities Representative Recommendation</u> ; <u>Summit Ridge Wind Project Letter of Support</u> ; <u>Finance Report</u> ; <u>Vehicle Purchase</u> <u>Consent Agenda</u> (Items of a routine nature: minutes, documents, items previously discussed.) <u>Minutes: 3.20.2019 Regular Session</u>
9:30 a.m.	<u>Municipal Court Transition Proposal</u> – Gene Parker/Angie Wilson
9:45 a.m.	<u>Pine Hollow Boat Ramp Project</u> – Bill Brackman
10:00 a.m.	<u>Budget Adjustment</u> – Mike Middleton
10:10 a.m.	<u>Legal Counsel RFQ</u>
10:30 a.m.	<u>Work Session</u> – to be held in the Deschutes Conference Room (B08)
BREAK	
2:00 p.m.	<u>Annual NORCOR Inspection</u> – to take place at the Northern Oregon Regional Corrections Facility, 211 Webber Street, The Dalles, OR
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 3, 2019**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

ABSENT: Kathy Schwartz, County Commissioner

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Changes to the Agenda:

- Work Session removed from the Agenda

Discussion Item – Regional Solutions Appointment Recommendation
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Mr. Stone reminded the Board that the County needs to make a recommendation for a cities representative from Wasco County to serve on the Regional Solutions Committee. After brief discussion, the Board directed staff to create and send a letter to all the municipalities asking for names of people who would be willing to serve in that capacity.

Discussion Item – Vehicle Purchase

Sheriff Lane Magill reported that he and Finance Director Mike Middleton have been working on this issue; saying that we are not the only organization in the state or country dealing with the issue. He explained that we got our order for vehicles in on time but Ford cancelled their run of that model, deciding to move on to the 2020 platform. He stated that it has been very frustrating for agencies and dealerships. He added that if we cannot get the vehicles by June 30, 2019, we will have to move the budgeted funds to the next fiscal year.

Mr. Middleton stated that this circumstance is causing us to run behind on the rotation of vehicles to other departments. He said that they are looking at a new process to help protect us from this kind of circumstance in the future.

Discussion List – Summit Ridge Wind Project Support Letter

Vice-Chair Hege stated that this project has been in the County for ten years and has been acquired by a new entity which believes it will have an agreement with Pacific Power. He explained that the Department of Energy is considering a renewal of the permit and the company is asking for a letter of support from the Board of Commissioners. He added that the Energy Facility Siting Council (EFSC) is responsible for siting the project.

PUBLIC COMMENT

Karen Murray of The Dalles stated that she would like to speak in opposition to the letter of support and provided a written statement (attached) to the Board. She stated that the project will have negative scenic impacts to the Lower Deschutes River where she and her husband raft, fish and camp for relaxation; to hear the wind turbines from the river would be intrusive and not good for tourism or those seeking peace and quiet. She added that it would threaten the bald and golden eagle population. She said that she is in favor of wind energy but this is not the right place.

Vice-Chair Hege responded that her comments would be appropriate to EFSC which has the authority to make that change; the Board of Commissioners does not have that authority. He noted that she is not alone in her comments.

Steve Murray of The Dalles stated that he is in favor of wind energy; we need more renewable energy. He said that his concern is that the County is premature in endorsing the project before adjustments to the permit are complete. He agreed that the project is a little too close to the river; the turbines will impact fishing. He asked that the Board hold off on the letter until the permit and siting work is complete.

Vice-Chair Hege again encouraged people to contact EFSC with the siting concerns. He explained that this letter is just in support of the power purchase agreement; EFSC oversees the regulatory process.

Peter Cornell of Hood River stated that he is with Friends of the Gorge. He said that this has been one of the most controversial projects in the State with over 1,000 negative comments submitted. He provided the Board with a map of the project (attached), saying that it will change the character and feel of The Dalles, and surrounding areas – making it a more industrial landscape. He said that the letter will just add fuel to the fire.

John Nelson of The Dalles asked the origin of the letter. Vice-Chair Hege replied that the developer asked for a letter to the power purchaser, noting that it has not been developed previously because it lacked a power purchase agreement. He stated that he asked them to send him a template for the letter; he modified that letter and is proposing it to the Board.

Mr. Nelson read a letter to the editor of The Dalles Chronicle written by Vice-Chair Hege years ago in opposition to a wind project on 7-Mile. He noted that the letter is in stark contrast to the letter being presented today and asked what has changed for him between then and now. He pointed out that the letter to the editor called for time to develop rules and guidelines to protect the scenic area.

Vice-Chair Hege responded that the 7-Mile project was different from this one and since that time, Wasco County has done an update to their energy ordinance and identified places where renewable energy made sense. Through that process, it was determined that 7-Mile would not be a place where renewable energy makes sense. He added that there are stringent rules in the Scenic Area. He reiterated that all this letter is for is to tell the energy company that we support the project if it meets all the EFSC criteria.

Mr. Nelson commented that this is a bigger project than what was proposed for 7-Mile. He added that Senator Merkley is pushing for more wind turbines. He said that he agrees with everything that was in the letter to the editor.

Widge Johnson of The Dalles said that any letter sent by the Board represents citizens of Wasco County and should reflect their opinion. She said she thinks any decision to send the letter should wait until Commissioner Schwartz has returned and had input.

Chair Kramer noted that there is a work session planned for the 10th and suggested tabling the decision until that time. Vice-Chair Hege concurred.

Agenda Item – Municipal Court Proposal

City of The Dalles Attorney Gene Parker stated that the documents in the packet represent his initial effort as to how a transition of Municipal Court cases to circuit court might take place. He said that the City realizes that this will increase costs to the District Attorney and Circuit Court and therefore the City is offering some compensation through the agreement. He said that he believes there have been some discussions between the City Manager and County Administrator; it is a short agreement and will need to be modified based on discussions with stakeholders.

Mr. Stone stated that he asked for the memo that is included in the packet. Mr. Parker added that he is currently handling cases where an arrest occurs with the District Attorney's help; the City is still handling citations and will continue to handle traffic violations, Mental Health Court and ordinance violations. He said the City would like to have the Mental Health Court as a service continue as it is a real benefit to the community.

Mr. Stone observed that the City is in the driver's seat as they are not required to have a Municipal Court. The decision is theirs and by default, the County would take those cases and would have to do so with or without compensation. He said that the City is being a good partner in offering to help compensate the County for the additional work. He said that the District Attorney will likely come back to us through the budget process to hire a clerk to help with the added workload. He explained that it is approximately 200 cases a year with about 10% of them going to trial. Judge Stauffer pointed out that even if a case does not go to trial, Circuit Court is likely to see them a number of times which will take time for both the District Attorney's Office and Circuit Court.

Mr. Stone stated that we do not have a choice and the proposed agreement is a win-win.

Judge Stauffer said that she was asked to look into the Mental Health Court as a priority and she has done so. She stated that protocols do not allow cases to be transferred back and forth from Circuit Court to Mental Health Court. She explained that we could have a community-based group that could hold "court" before a crime is charged; Judge Olsen is willing to come here to do that. She stated that she has not talked to Mid-Columbia Center for Living as it would be premature to do so.

City Finance Director Angie Wilson said that the County does have a choice; the City wants to be a good partner – if the County does not want it, the City can continue to run it or look at other alternatives.

Mr. Stone suggested that it might be good to bring everyone in the same room to have this conversation. Chair Kramer said that he would support that. He said he would like to see the District Attorney's comments to the drafted proposal.

Vice-Chair Hege asked what the impact would be to Circuit Court. Judge Stauffer replied that since there is a conflict for Judge Wolf for criminal cases, she is the only one hearing them. The additional case load will slow things down but Circuit Court takes what comes.

District Attorney Eric Nisley said that if the cases come, his office will prosecute them. He added that the City is being very generous.

Mr. Parker said that the City plans to keep the traffic cases that City officers cite. City of The Dalles Police Chief Pat Ashmore said that they have tried to look at what is best for the citizens in terms of public safety. He said that the piece they have not looked at is Circuit Court. He said that the City wants to be a good partner.

Vice-Chair Hege commented that the issue of Mental Health Court is something that is huge in our society and something we need to address. It is not an easy issue but we need to work through it. Chief Ashmore said that he has talked to Mid-Columbia Center for living for their professional opinion and will be able to provide some insight.

Agenda Item – Pine Hollow Boat Ramp Project Bid Outcomes

Brian Manning, President of the South Wasco Park and Recreation District (SWPRD) stated that SWPRD is a non-taxing district that relies on grant funding and private donations. He went on to say that for the last three years, SWPRD has been trying to raise funds to repair or replace both the north and south boat ramps at the Pine Hollow Reservoir. The first bid process resulted in bids that were \$140,000 higher than budgeted.

Mr. Manning went on to say that one of the main reasons for the high bids was the late-year RFP so when they went out for the second bid, they did so early in the year. The recent bid process resulted in a low bid that is \$75,000 over budget. He said that he is here looking to the Board for guidance on next steps. Some of the avenues the District Board has discussed are to find a way to come up with the additional funds and talk to other contractors for better prices. He noted that time is running short; Badger Irrigation District leases property to SWPRD and that lease requires the boat ramp project to be complete by November 1, 2019.

Les Denny of Wamic stated that he has talked to several contractors in the area and they think they can do it for a lot less. Vice-Chair Hege asked why they did not bid.

Tiffany Hillman, co-owner of Wamic Store, said that she thinks it has to do with the contractors not being able to use the state bid system; if they could bid as they do in the private sector, they would bid. She said that she would like to see the project support local contractors.

Travis Hillman, co-owner of Wamic Store, said that looking at this as a licensed and bonded local contractor, the only way to do it locally would be to do it in partnership with other local contractors. He said that as proposed, it is a daunting project and local contractors do not have time for the overwhelming amount of paper work required by a state bid process. He pointed out that the original ramps were built by locals before the process became so onerous. He pointed out that Pine Hollow, Wamic and Rock Creek represent the biggest unincorporated area in the county – just 17 of the properties in that area would generate enough property taxes in one year to pay for the project deficit. He added that a past County Court supported the road and boat ramps at Pine Hollow – Wasco County assumed that responsibility and the current Board should uphold those decisions.

Mr. Manning said that SWPRD has already spent \$4,000 in permits to get this project done. The reservoir is already busy with recreation enthusiasts. He said that SWPRD followed the rules set for us by the state granting agencies funding the project. He explained that they were obligated to get the bid documents from Oregon State Marine Board – 94 pages for two concrete slabs. He said that he was not aware that local contractors would not likely see the bid in the state process; he gave the bid documents to a local contractor who explained that the complexity of the bid documents keeps him from being able to bid the project.

Vice-Chair Hege agreed that public contracting is challenging and a lot of contractors do not want to work in that environment. He commented that those regulations will not go away. He reported that he has a call into the Oregon State Marine Board and is trying to make that connection. He said that he knows the funders want to help make this happen and he is hopeful that the County can consider helping out. He said that he wants to encourage SWPRD that there may be a path forward. He said that they can go through the process with the lowest bidder to negotiate a lower price which may be helpful. He said that the County understands the frustration and disappointment as well as the importance of the project; we want to help. Hopefully, we can find a way to get to the finish line.

Further discussion ensued regarding the level of local contributions and tourist contributions to the SWPRD.

Mr. Hillman asked that the Commission develop a master plan for the area regarding the County's role in maintaining and developing the area. Chair Kramer commented that incorporation might be in the future. He said that he hopes Vice-Chair Hege will hear back from OSMB; the Board will talk about this project at next week's work session. He thanked the South Wasco Park and Recreation District for all the work they have done.

Discussion Item – Finance Report

Mr. Middleton reviewed the report included in the Board Packet highlighting the higher than expected property tax revenue which is a 99.1% of budget with 3 months left in the fiscal year. He noted that we will have a budget adjustment later in the meeting to recognize those funds.

Mr. Middleton also pointed out that due to the inclement February weather, Public Works has exceeded their overtime budget by \$6,000. He stated that no change is needed at this time and they will continue to monitor it closely. He went on to say that the Fair and Hunt Park are over on personnel expenses as the caretaker added his family to his insurance plan which increased the expenditure beyond what was budgeted. However, there is no need for an adjustment at this time.

Mr. Middleton noted that he was not able to get the reconciliation documents completed for this meeting but they will be presented at the next session.

Vice-Chair Hege asked about the Surveyor's budget in regard to the ORMAP grant. Mr. Middleton responded that there was miscommunication as to where the funding was budgeted; staff is working to get it adjusted.

Agenda Item – Budget Adjustment

Mr. Middleton stated that with the increased tax revenue he wants to have the ability to transfer out to the General Operating Reserve Fund and the Facility Capital Reserve Fund. He noted that the transfers are under the 10% threshold that would trigger the need for a budget hearing and also does not put all our eggs in one basket. He stated that the adjustment will help with planning the budget for the next fiscal year.

*****Vice-Chair Hege moved to approve Resolution 19-003 in the matter of increasing appropriations and additional revenue within a fund. Chair Kramer seconded the motion which passed unanimously.*****

Agenda Item – Legal Counsel Request for Qualifications (RFQ)

Vice-Chair Hege stated that he had agreed, at previous meeting, to draft and RFQ based on earlier discussions. He said that this document is just a draft and intended to be a starting point for more conversation.

Mr. Stone said that the County has a contract with Timmons for which we have to give notice in order to entertain an RFQ. He stated that he spoke to Mr. Timmons yesterday; he cannot be here but provided a memo (attached) saying he intends

to honor the contract. He went on to say that the relationship between Campbell Phillips and Timmons Law will be determined by them; Mr. Timmons will have to determine how to provide the services. He stated that he let Mr. Timmons know that we will be putting out an RFQ.

Vice-Chair Hege suggested that we can bring staff together to help with the RFQ process. Mr. Stone said that there are two or three who would have an interest in participating.

Ms. Campbell said that in terms of the transition for efficiency and continuity, she would ask that the Board consider an arrangement similar to that for the land use and union negotiation attorneys.

Chair Kramer said that we can have our Administrative Officer deal with this as we move forward. Mr. Stone said he will have to give it some thought.

Agenda Item – NORCOR Inspection

Ms. White provided the Board with Correctional Facility inspection forms developed by City/County Insurance and forwarded to her by Vice-Chair Hege. She read a portion of the statute governing the inspection of correctional facilities by County officials:

The county court or board of commissioners of each county is the inspector of the local correctional facilities in the county. The court or board shall visit local correctional facilities operated by the county at least once in each regular term and may visit local correctional facilities within the county that are not operated by the county. When the court or board visits a local correctional facility, it shall examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined.

Ms. White pointed out the broad nature of the statute and suggested that they could use whatever parts of the inspection form seemed relevant to them.

Consent Agenda – 3.20.2019 Minutes

{{Vice-Chair Hege moved to approve the Consent Agenda. Chair Kramer seconded the motion which passed unanimously.}}

Commission Call

Chair Kramer said that he has a letter from the Forest Collaborative that he will be moving on to Congressman Greg Walden's office in support of a grant for more thinning on the Pine Hollow interface related to the Rocky Burn Project. He said

that it is time sensitive and he will, therefore, sign it on his own rather than asking for full-board signatures.

The session was adjourned at 10:26 a.m.

Summary of Actions

MOTIONS

- **To approve Resolution 19-003 in the matter of increasing appropriations and additional revenue within a fund.**
- **To approve the Consent Agenda – 3.20.2019 Regular Session Minutes.**

Wasco County
Board of Commissioners



Steven D. Kramer, Board Chair



Scott C. Hege, Vice-Chair



Kathleen B. Schwartz, County Commissioner



DISCUSSION LIST

[REGIONAL SOLUTIONS CITIES REPRESENTATIVE
RECOMMENDATION](#)

[SUMMIT RIDGE WIND PROJECT LETTER OF SUPPORT](#) – Scott Hege

[FINANCE REPORT](#) – Mike Middleton

[VEHICLE PURCHASE](#) – Mike Middleton/Lane Magill



DISCUSSION ITEM

Regional Solutions Cities Representative Recommendation

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



DISCUSSION ITEM

Summit Ridge Wind Project Letter of Support

[PROPOSED LETTER OF SUPPORT](#)



BOARD OF COUNTY COMMISSIONERS

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Pioneering pathways to prosperity.

April 3, 2019

Puget Sound Energy
Attn: Mr. Scott Williams, Head of Permitting
355 – 110th Avenue NE
Bellevue, WA 98004

Subject: Wasco County Support for Summit Ridge Wind Farm

Dear Mr. Williams:

We, the undersigned Commissioners of Wasco County, support the Summit Ridge Wind project. The proposed project has been in planning for many years and could be the first large scale renewable energy project in Wasco County. We look forward to seeing the project move to construction after all the work that has gone towards harnessing the wind to produce renewable energy.

Summit Ridge should employ hundreds during its construction, provide some well-paid long term jobs, and inject significant dollars in our local economy. Having a long term contract with Puget Sound Energy will help provide a stable long term work environment that can be the springboard for other clean energy projects within the County.

The site of project is on privately owned lands that have been in some of our Wasco County families for generations. All of us have actively worked with the developers of Summit Ridge and the Oregon Department of Energy to assure Summit Ridge is designed and constructed in accordance with all Oregon Department of Energy and Wasco County standards.

Wasco County will benefit from having Summit Ridge within our County and we want to assure you the project has our support.

Thank you for your consideration.

Sincerely,

Steven D. Kramer, Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, Commissioner



DISCUSSION ITEM

Finance Report

[DIRECTOR'S REPORT](#)

[FEBRUARY FINANCIALS](#)

Wasco County Financial Report – For February 2019

This report covers through February 2019 – the eighth month of the fiscal year FY19. The statements are not audited and are for management use. To analyze the amounts, a good measure is the straight-line assumption. This may not be appropriate for all revenues and expenses, but it is a good place to start. For February, the straight-line assumption for budget execution is 66.7% (8/12).

Discussion of Revenue

General Fund

- Property taxes are 99.1% of budget execution – compared with 97.6% last year at this time. This is \$487K more than last year at this time. Looking ahead into March, property taxes have reached \$9.04M. Last fiscal year for April – June, an additional \$530K in revenue came in. If the current fiscal year follows this model, property taxes received could reach \$9.5M. For this reason, there will be a budget change request on the BOCC Agenda for 4/3/19 to recognize the additional revenue and move it to the reserve funds.
- Licenses, Fees and Permits is executing at 68.4% of the budget plan. This is very comparable to last fiscal year at this time (69.3%) even with a higher budget target. The current receipts are \$84K more than last FY at this time. The driving force is the Solid Waste Host Fee as has been noted in prior months.
- Intergovernmental Revenue – Non single audit – has remained behind last year. As mentioned in prior reports, this is primarily due to the marijuana distribution. The marijuana distribution for the 3rd quarter has arrived and was just over \$23K. At this pace, the projected ending balance for the fiscal year should be about \$89K – which is \$9K more than projected last month. This is being taken into account for the FY20 budget build process. Overall, the category is \$25K behind last year, of this the Marijuana distribution is \$35K behind last year, so the other lines of revenue are making up the difference.
- Net investment earnings are now \$130K with an execution rate of 144.5% after the mark to market adjustment. The adjustment is a non-cash transaction done to meet Governmental Accounting Standards Board reporting requirements. Interest earnings – an actual cash transaction - are now \$229K with an execution rate of 255.0%. At this rate, the actual interest earnings should reach \$265K by year end. This is up from the \$250K projected last month. The Mark-To-Market adjustment was done for February resulting in an additional \$5K in net interest. This is discussed in the Summary section of this report.
- There is no change in the Transfers- In revenue for February. The budget execution remains at 71.4%.
- County Clerk revenues are only executing at 57.7%. This is behind last fiscal year's execution rate of 86.9% and also \$15K behind. This is primarily due to Recording Fees being down \$17K from last fiscal year. The current gap from the straight-line execution is 8.9% - basically just over one (1) month.
- The Sheriff's Office – Emergency Management has state revenue budgeted to fund the program. This amount budgeted in FY19 is \$47,465 – none of which has been received as of 3/27/19. This

does not match up with the pattern of receipts from last fiscal year. Finance staff are investigating this issue. It could be the revenue has been recorded in a different line – but that is not apparent on the face of the issue. It may be related to the agreement not being finalized until December (?). Either way, there will be an answer next month.

- Sheriff's Office – Law Enforcement is \$21K less than last year and only executing at 51.8% versus 71.8% last year. This is due to a couple items. First, the Oregon State Parks agreement is over \$10K behind last fiscal year and Traffic Fines are \$5K behind last year.
 - Both of these seem to be tied to staffing levels in the department. Oregon State Parks revenue should be made up this spring/summer and be on track. While lower than last fiscal year, the budget should be surpassed so this will not generate a problem. It should be a consideration in the budget for FY20 being built though. The line item execution is at 82.5% already – so about 20% ahead of what is planned.
 - Further, the budget had included revenue for The Dalles Watershed Patrol. This was a contract that was believed to be needed by The Dalles but ended up with City Police able to cover the duty so the County Sheriff has received no revenue although budgeted.
- Planning has a budget execution of 88.9% which shows the department is exceeding projections.
 - This is actually down from last month's 165.2% budget execution. The reason is a budget change was passed by the BOCC on March 6th, 2019 (Res# 19-002) to provide a budget revenue and expense for the Construction Excise Tax (CET) running through the Planning Department. This is a pass through that belongs in Building Codes. However, since the State took Building Codes on a temporary basis, they were not willing to process the CET.
 - State Grant/Reimbursements were budgeted at \$8,500 but \$33,678 has been received. This was reimbursement from the DEQ for utilizing the Code Enforcement Truck in FY18.
- Public Works – Surveyor has a budget execution of 443.1% - due primarily to the \$48K in the ORMAP grant not budgeted here. This should be moved but has not happened yet. It should happen in March.
- Youth Services/Prevention Division has a budget execution of 134.8%. This is due to 1065 Corrections Assess revenue coming in at \$42K when only 25K was budgeted. Nearly \$7K of the amount is due to FY18 work. At the rate of progress, I would estimate this to increase at least another \$5K by year end. This should be considered in the FY20 budget build.
 - Further, there has been \$7K for payroll reimbursement for work with Norcor. This is for Nov – Jan at \$2,382 per month. By the end of the fiscal year this should be another \$11,900. None of this was considered in the budget as it was not known when it was built. This is time the Youth Services Director is working with the Juvenile aspect of Norcor.

Public Works Fund

- Interest earned and recognized is executing at 123.3% or \$35K. This is offset by the non-cash mark-to-market adjustment. Current net budget execution is 16.9%

- Motor Vehicle Funds are coming in as planned and the amount is currently at 61.3% budget execution. Due to timing, this is as planned.
- Weed & Pest budget execution is still at 85.1%. This is \$9K more than last year at this point. There were no new revenues for Weed & Pest in February.

911 Communications

- Overall budget execution is 62.2% compared to 53.9% last fiscal year at this point. The revenues are \$42K more than last fiscal year.
- Cash balance (Cash + LGIP + Investing) is \$154K. this shows the fund is growing as planned, meeting revenues and controlling expenses. This will be needed to make the payment at the year-end for the consoles.

CDBG Grant Fund

- The budget execution for revenue is at 63.0% - \$3.3M – and progressing as planned.

County Fair Fund

- Total budget execution 99.5% - \$14K more than last fiscal year – primarily due to the Lottery funds arriving in February for \$53,167
- Donations have not come in for the current fiscal year. These typically start in May-June for the following Fair in August. This is budgeted at \$12K and currently has \$0 received.

Museum Fund

- February is a slow month. However, overall budget execution is at 77.3% - up 2% from January.
- Contributions are still behind. This is due to not having a fund raising event in September due to timing and maintenance happening. This line will not reach the budgeted amount for FY19.
- The Dalles contribution is up to 6 months so they remain two months behind due to timing.

All Other Funds

- Nothing stands out of the remaining revenues. The budget executions are in line with the expectations.

Discussion of Expense

General Fund

- Overall, the General Fund budget execution is 58.3% which is under the straight-line assumption of 66.7%.
- Transfers out are on track as budgeted.
- All departments are under the straight-line assumption except Public Works – Surveyor. The amount of the budget is small and the issue was caused by supplies purchased which caused a spike.

- Last month Planning was over the straight-line assumption but are now within the limit. This would be due to the budget change done on March 6th, 2019 (Res# 19-002) for the Construction Excise Tax (CET) flow through.

Public Works Fund

- Overall, the Public Works fund is executing at 62.7% - this is below the straight-line assumption.
- Public Works Personnel is executing at 64.5% of budget. This is under the straight-line assumption but ahead of the 56.3% execution last year at this time.
 - This is despite the overtime paid in February due to the weather. The Overtime budget line has been exceeded by \$6k – currently executing at 120.5%. Personnel will need to be monitored closely in the spring and summer months.
 - The amount in personnel is \$118K more than last fiscal year at this time.
- Materials & Services are at 61.0% compared to 60.9% last fiscal year
 - The dollar increase is \$76K
- Weed & Pest is executing at 56.4% compared to 52.4% last fiscal year. The overall spending is \$9K less.

County Fair Fund

- Expense is currently at 85.0% execution. This is an increase of 2.2% from last month. If this rate of increase can be maintained, the fund will finish the year on target.
- Currently, revenues exceed expenses by \$34K – this is due to the Lottery funds arriving. This means the fund balance will be growing.

All Other Funds

- All other funds are within the budgetary straight-line assumption or expectations.

Summary

Personnel costs across all funds are at 63.0% budget execution. County Fair & Parks funds are over the straight-line assumption due to insurance costs – the funds split an employee and a change was made to the employees insurance coverage. The expected overage is covered by savings in other areas.

Last fiscal year the budget execution was 59.5%. the value of the year to year increase as of February 28th is \$617K.

Materials & Services across all funds is at 57.40% execution. This is \$499K more than last fiscal year. All funds going above the straight-line assumption have been discussed above. All the budgets are proceeding as planned.

Capital spending has reached 14.2% budget execution. The CDBG Grant fund increased another \$600K to \$3.3M. This is progress on the Center For Life building.

Transfers balance (Transfers-in = Transfers-out). Most transfers are occurring on an even monthly basis except for the Museum and Fair which are fully completed. Additionally other transfers are waiting for triggering events – Facility Capital Reserve and Forest Health Program Funds.

Reserve Funds have not spent any amounts so continue to grow fund balance as amounts are transferred in and interest accumulates.

In the Investing report, it shows the net revenue execution as 66.5%. This is right on target and considers the non-cash mark-to-market adjustment. For February, \$59K in interest was received bringing the total to \$488K for the year to date. This is \$241K more than last year at this time.

Reconciliations

The February reconciliations have not been finished as of the date of this report. The reconciliations will be completed before the end of the month (March) and included in the next financial report to the BOCC.



Wasco County Monthly Report

General Fund Revenue - February 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	8,776,136	8,844,528	8,377,604	100.8%	97.6%	5.6%	466,923.83
PRIOR YEARS TAXES	280,000	157,540	137,325	56.3%	26.9%	14.7%	20,214.73
PILT	30,000	-	358	0.0%	1.2%	-100.0%	(357.91)
PROPERTY TAXES-R Total	9,086,136	9,002,068	8,515,287	99.1%	93.4%	5.7%	486,780.65
LICENSES FEES & PERMITS-R	1,121,435	767,494	683,236	68.4%	69.3%	12.3%	84,257.55
INTERGOV'T REV - NON SINGLE AUDIT-R	592,774	384,365	409,797	64.8%	79.3%	-6.2%	(25,432.11)
INTERGOV'T REV - SINGLE AUDIT-R	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INVESTMENT EARNINGS-R							
INTEREST EARNED	90,000	229,486	100,388	255.0%	251.0%	128.6%	129,098.76
UNSEG TAX INTEREST EARNED	200	184	37	91.8%	18.4%	398.3%	146.75
MARK-TO-MARKET	-	(99,350)	-	#DIV/0!	#DIV/0!	#DIV/0!	(99,350.26)
INVESTMENT EARNINGS-R Total	90,200	130,320	100,425	144.5%	249.8%	29.8%	29,895.25
RENTS-R	11,800	8,867	8,867	75.1%	87.5%	0.0%	-
MISCELLANEOUS-R	147,801	205,956	146,021	139.3%	103.2%	41.0%	59,934.12
TRANSFERS IN-R	680,000	503,820	454,127	74.1%	68.4%	10.9%	49,693.12
GENERAL FUND RESOURCES-R Total	11,733,346	11,002,889	10,317,760	93.8%	89.9%	6.6%	685,128.58
NON-DEPARTMENTAL RESOURCES-R Total	11,733,346	11,002,889	10,317,760	93.8%	89.9%	6.6%	685,128.58
ASSESSMENT & TAXATION-R	19,450	28,648	27,214	147.3%	130.8%	5.3%	1,434.21
COUNTY CLERK-R							
COUNTY CLERK-R	163,500	94,329	109,312	57.7%	86.9%	-13.7%	(14,982.25)



Wasco County Monthly Report

General Fund Revenue - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
ELECTIONS-R	15,800	5,006	2,689	31.7%	32.2%	86.2%	2,317.07
COUNTY CLERK-R Total	179,300	99,336	112,001	55.4%	83.5%	-11.3%	(12,665.18)
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	11,500	40,167	19.5%	68.1%	-71.4%	(28,667.00)
MARINE PATROL-R	56,154	58,617	54,946	104.4%	98.4%	6.7%	3,670.83
LAW ENFORCEMENT-R	277,860	133,591	154,227	48.1%	66.3%	-13.4%	(20,636.09)
SHERIFF-R Total	392,979	203,707	249,339	51.8%	71.8%	-18.3%	(45,632.26)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	107,250	76,603	91,250	71.4%	85.1%	-16.1%	(14,646.75)
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,250	1,310	5,195	104.8%	142.3%	-74.8%	(3,884.95)
FACILITIES-R	287,095	202,151	174,231	70.4%	71.6%	16.0%	27,920.18
ADMINISTRATIVE SERVICES-R Total	395,595	280,063	270,675	70.8%	76.4%	3.5%	9,388.48
ADMINISTRATION-R	469,101	193,917	155,288	41.3%	55.5%	24.9%	38,628.19
DISTRICT ATTORNEY-R	221,484	100,127	95,292	45.2%	41.4%	5.1%	4,834.28
PLANNING-R	311,980	277,267	115,882	88.9%	60.3%	139.3%	161,385.13
PUBLIC WORKS-R							
SURVEYOR-R							
LICENSES FEES & PERMITS-R	14,000	14,915	12,275	106.5%	102.3%	21.5%	2,640.00
INTERGOV'T REV - NON SINGLE AUDIT-R	-	48,000	-	#DIV/0!	#DIV/0!	#DIV/0!	48,000.00
MISCELLANEOUS-R	200	-	-	0.0%	0.0%	#DIV/0!	-
SURVEYOR-R Total	14,200	62,915	12,275	443.1%	100.6%	412.5%	50,640.00
WATERMASTER-R	1,865	1,865	-	100.0%	0.0%	#DIV/0!	1,865.00
PUBLIC WORKS-R Total	16,065	64,780	12,275	403.2%	87.3%	427.7%	52,505.00
PREVENTION DIVISION-R							
YOUTH SERVICES-R							
LICENSES FEES & PERMITS-R	2,500	1,364	1,665	54.6%	66.6%	-18.1%	(301.00)
INTERGOV'T REV - NON SINGLE AUDIT-R	38,500	40,227	11,597	104.5%	30.1%	246.9%	28,629.55
MISCELLANEOUS-R	4,175	8,662	3,442	207.5%	264.8%	151.6%	5,219.55
FINES & RESTITUTION-R	-	9,795	-	#DIV/0!	#DIV/0!	#DIV/0!	9,794.94
CONTRIBUTIONS & DONATIONS-R	-	865	7,325	#DIV/0!	#DIV/0!	-88.2%	(6,460.05)
YOUTH SERVICES-R Total	45,175	60,912	24,029	134.8%	56.8%	153.5%	36,882.99
PREVENTION DIVISION-R Total	45,175	60,912	24,029	134.8%	56.8%	153.5%	36,882.99
GENERAL FUND Total	13,784,475	12,311,645	11,379,756	89.3%	86.9%	8.2%	931,889.42
Revenue Total	13,784,475	12,311,645	11,379,756	89.3%	86.9%	8.2%	931,889.42



Wasco County Monthly Report

General Fund Expense - February 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	791,428	516,779	473,353	65.3%	61.9%	9.2%	43,425.84
COUNTY CLERK-E							
COUNTY CLERK-E	236,970	156,239	138,858	65.9%	63.4%	12.5%	17,381.17
ELECTIONS-E	101,438	44,943	48,068	44.3%	46.7%	-6.5%	(3,125.32)
COUNTY CLERK-E Total	338,408	201,182	186,927	59.4%	58.0%	7.6%	14,255.85
SHERIFF-E							
EMERGENCY MANAGEMENT-E	96,702	50,164	55,856	51.9%	40.7%	-10.2%	(5,691.74)
MARINE PATROL-E	56,154	30,677	24,969	54.6%	44.0%	22.9%	5,707.69
LAW ENFORCEMENT-E	2,161,418	1,301,407	1,316,207	60.2%	60.1%	-1.1%	(14,799.36)
SHERIFF-E Total	2,314,274	1,382,249	1,397,032	59.7%	58.6%	-1.1%	(14,783.41)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,044,918	714,711	568,502	68.4%	56.9%	25.7%	146,208.53
COUNTY COMMISSION-E	215,719	143,004	127,832	66.3%	61.8%	11.9%	15,172.33
EMPLOYEE & ADMINISTRATIVE SERVICES-E	950,953	594,121	511,771	62.5%	57.3%	16.1%	82,350.05
FACILITIES-E	1,639,338	417,274	405,208	25.5%	44.3%	3.0%	12,065.95
ADMINISTRATIVE SERVICES-E Total	3,850,928	1,869,110	1,613,313	48.5%	53.6%	15.9%	255,796.86
ADMINISTRATION-E							
ADMINISTRATION-E	645,665	330,792	371,374	51.2%	51.9%	-10.9%	(40,582.23)
PASS-THROUGH GRANTS-E	321,885	107,238	85,680	33.3%	49.8%	25.2%	21,558.14
NORCOR-E	1,352,590	909,764	972,162	67.3%	66.1%	-6.4%	(62,398.42)
VETERANS-E	142,599	92,969	89,792	65.2%	59.0%	3.5%	3,176.77
SPECIAL PAYMENTS-E	477,746	344,867	279,728	72.2%	64.5%	23.3%	65,139.29
ADMINISTRATION-E Total	2,940,485	1,785,629	1,798,736	60.7%	61.1%	-0.7%	(13,106.45)



Wasco County Monthly Report

General Fund Expense - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
DISTRICT ATTORNEY-E	680,795	402,688	374,268	59.1%	53.4%	7.6%	28,419.09
PLANNING-E	993,905	565,471	394,760	56.9%	52.5%	43.2%	170,710.11
PUBLIC WORKS-E	47,805	32,768	26,321	68.5%	52.4%	24.5%	6,446.28
PREVENTION DIVISION-E	635,977	407,569	375,565	64.1%	60.7%	8.5%	32,003.82
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	248,918	165,945	122,658	66.7%	66.7%	35.3%	43,287.36
TRANSFER TO CAP ACQUISITION FUND	850,000	566,667	700,000	66.7%	100.0%	-19.0%	(133,333.36)
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	850,000	566,667	700,000	66.7%	100.0%	-19.0%	(133,333.36)
TRANSFER TO OPERATING RESERVE	977,500	566,667	700,000	58.0%	75.3%	-19.0%	(133,333.36)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	2,972,918	1,912,445	2,269,158	64.3%	88.6%	-15.7%	(356,712.72)
GENERAL FUND EXPENDITURES-E Total	2,972,918	1,912,445	2,269,158	64.3%	88.6%	-15.7%	(356,712.72)
NON-DEPARTMENTAL EXPENDITURES-E Total	2,972,918	1,912,445	2,269,158	64.3%	88.6%	-15.7%	(356,712.72)
GENERAL FUND Total	15,566,923	9,075,889	8,909,434	58.3%	63.1%	1.9%	166,455.27
Expense Total	15,566,923	9,075,889	8,909,434	58.3%	63.1%	1.9%	166,455.27



Wasco County Monthly Report

Public Works Revenue Expense - February 2019

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	28,000	34,518	21,155	123.3%	60.4%	63.2%	13,363.35
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK-TO-MARKET	-	(29,778)	-	#DIV/0!	#DIV/0!	#DIV/0!	(29,778.33)
INVESTMENT EARNINGS-R Total	28,000	4,740	21,155	16.9%	60.4%	-77.6%	(16,414.98)
TRANSFERS IN-R	-	-	194,658	#DIV/0!	88.3%	-100.0%	(194,657.55)
INTERNAL SERVICES-R	3,180	2,120	2,120	66.7%	66.7%	0.0%	-
PUBLIC WORKS RESOURCES-R Total	31,180	6,860	217,932	22.0%	84.2%	-96.9%	(211,072.53)
NON-DEPARTMENTAL RESOURCES-R Total	31,180	6,860	217,932	22.0%	84.2%	-96.9%	(211,072.53)
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	7,708	8,028	64.2%	94.5%	-4.0%	(320.75)
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,449,182	1,501,680	1,142,755	61.3%	57.9%	31.4%	358,924.48
STATE GRANT/REIMBURSEMENT	75,000	20,240	-	27.0%	0.0%	#DIV/0!	20,240.00
STP FUND EXCHANGE	276,389	-	-	0.0%	0.0%	#DIV/0!	-
STATE PERMITS	-	838	-	#DIV/0!	#DIV/0!	#DIV/0!	838.00
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,800,571	1,522,758	1,142,755	54.4%	49.9%	33.3%	380,002.48
INTERGOV'T REV - SINGLE AUDIT-R	553,633	175	174	0.0%	0.1%	0.3%	0.61
MISCELLANEOUS-R	1,000	8,770	11,823	877.0%	1182.3%	-25.8%	(3,052.73)
SALE OF FIXED ASSETS-R	10,000	5,000	401	50.0%	4.0%	1146.1%	4,598.75



Wasco County Monthly Report

Public Works Revenue Expense - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
CHARGES FOR SERVICES-R	210,000	160,743	157,993	76.5%	98.7%	1.7%	2,750.19
PUBLIC WORKS-R Total	3,587,204	1,705,154	1,321,175	47.5%	50.9%	29.1%	383,978.55
WEED & PEST-R							
CHARGES FOR SERVICES-R	225,000	191,527	200,104	85.1%	91.0%	-4.3%	(8,577.44)
WEED & PEST-R Total	225,000	191,527	200,104	85.1%	91.0%	-4.3%	(8,577.44)
PUBLIC WORKS-R Total	3,812,204	1,896,680	1,521,279	49.8%	54.1%	24.7%	375,401.11
PUBLIC WORKS FUND Total	3,843,384	1,903,540	1,739,211	49.5%	56.6%	9.4%	164,328.58
Revenue Total	3,843,384	1,903,540	1,739,211	49.5%	56.6%	9.4%	164,328.58
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,819,046	1,172,567	1,054,367	64.5%	56.3%	11.2%	118,200.52
MATERIALS & SERVICES-E	1,369,985	836,160	759,705	61.0%	60.9%	10.1%	76,454.59
CAPITAL OUTLAY-E	30,000	26,588	7,659	88.6%	3.3%	247.1%	18,929.00
PUBLIC WORKS-E Total	3,219,031	2,035,315	1,821,731	63.2%	54.3%	11.7%	213,584.11
WEED & PEST-E							
PERSONAL SERVICES-E	101,551	74,251	66,768	73.1%	68.0%	11.2%	7,483.14
MATERIALS & SERVICES-E	145,600	65,074	81,817	44.7%	51.7%	-20.5%	(16,743.05)
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
WEED & PEST-E Total	247,151	139,326	148,586	56.4%	52.8%	-6.2%	(9,259.91)
PUBLIC WORKS-E Total	3,466,182	2,174,641	1,970,317	62.7%	54.2%	10.4%	204,324.20
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
NON-DEPARTMENTAL EXPENDITURES-E Total	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
PUBLIC WORKS FUND Total	3,466,183	2,174,641	3,970,317	62.7%	70.4%	-45.2%	(1,795,675.80)
Expense Total	3,466,183	2,174,641	3,970,317	62.7%	70.4%	-45.2%	(1,795,675.80)



Wasco County Monthly Report

All Other Funds Revenue Expense - February 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,193,501	742,613	562,046	62.2%	53.9%	32.1%	180,566.53
911 EQUIPMENT RESERVE	30,050	20,143	1,454	67.0%	96.9%	1285.1%	18,688.55
CDBG GRANT FUND	5,233,605	3,299,705	10,595	63.0%	0.2%	31044.2%	3,289,110.00
CLERK RECORDS FUND	9,700	5,600	6,783	57.7%	90.7%	-17.4%	(1,183.14)
COMMUNITY CORRECTIONS FUND	1,961,772	1,080,665	1,236,518	55.1%	77.1%	-12.6%	(155,852.80)
COUNTY FAIR FUND	191,932	190,469	177,045	99.2%	87.6%	7.6%	13,424.51
COUNTY SCHOOL FUND	417,765	77,897	69,752	18.6%	24.3%	11.7%	8,145.00
COURT FACILITIES SECURITY FUND	28,000	17,518	13,631	62.6%	49.4%	28.5%	3,887.20
DISTRICT ATTORNEY	4,130	2,505	2,187	60.7%	53.3%	14.5%	318.00
FACILITY CAPITAL RESERVE	880,000	575,421	722,588	65.4%	101.2%	-20.4%	(147,167.50)
FOREST HEALTH PROGRAM FUND	2,700	683	1,913	25.3%	503.5%	-64.3%	(1,230.16)
GENERAL FUND	13,784,475	12,311,645	11,379,756	89.3%	86.9%	8.2%	931,889.42
GENERAL OPERATING RESERVE	1,050,833	676,050	723,743	64.3%	76.7%	-6.6%	(47,692.60)
HOUSEHOLD HAZARDOUS WASTE FUND	422,800	268,711	252,383	63.6%	77.1%	6.5%	16,327.28
KRAMER FIELD FUND	300	45	232	14.9%	140.5%	-80.7%	(187.00)
LAND CORNER PRESERVATION FUND	34,600	19,081	22,833	55.1%	66.2%	-16.4%	(3,752.12)
LAW LIBRARY FUND	31,400	24,255	25,025	77.2%	81.5%	-3.1%	(770.53)
MUSEUM	85,500	66,081	63,819	77.3%	68.8%	3.5%	2,262.72
PARKS FUND	88,000	55,503	55,925	63.1%	67.7%	-0.8%	(421.74)
PUBLIC WORKS FUND	3,843,384	1,903,540	1,739,211	49.5%	56.6%	9.4%	164,328.58
ROAD RESERVE FUND	42,001	11,773	2,031,495	28.0%	100.7%	-99.4%	(2,019,721.32)
SPECIAL ECON DEV PAYMENTS FUND	1,252,800	1,206,735	1,158,940	96.3%	93.3%	4.1%	47,795.68
YOUTH THINK FUND	154,400	17,517	40,656	11.3%	25.3%	-56.9%	(23,139.62)
CAPITAL ACQUISITIONS FUND	879,000	574,791	721,436	65.4%	100.9%	-20.3%	(146,644.33)



Wasco County Monthly Report

All Other Funds Revenue Expense - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
Revenue Total	31,622,648	23,148,946	21,019,966	73.2%	67.9%	10.1%	2,128,980.61
Expense							
911 COMMUNICATIONS FUND	1,164,917	709,982	640,689	60.9%	60.8%	10.8%	69,292.94
911 EQUIPMENT RESERVE	30,051	-	91,795	0.0%	38.0%	-100.0%	(91,795.00)
CDBG GRANT FUND	5,307,027	3,275,251	49,372	61.7%	0.9%	6533.8%	3,225,879.07
CLERK RECORDS FUND	10,217	-	3,129	0.0%	16.9%	-100.0%	(3,129.38)
COMMUNITY CORRECTIONS FUND	2,442,047	1,468,597	1,105,382	60.1%	61.0%	32.9%	363,214.23
COUNTY FAIR FUND	183,688	156,149	171,035	85.0%	91.3%	-8.7%	(14,885.71)
COUNTY SCHOOL FUND	443,115	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	376	2,482	0.9%	5.8%	-84.9%	(2,106.22)
DISTRICT ATTORNEY	16,141	5,033	6,690	31.2%	38.4%	-24.8%	(1,657.04)
FACILITY CAPITAL RESERVE	4,258,036	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	15,566,923	9,075,889	8,909,434	58.3%	63.1%	1.9%	166,455.27
GENERAL OPERATING RESERVE	4,547,748	-	218,205	0.0%	5.7%	-100.0%	(218,205.00)
HOUSEHOLD HAZARDOUS WASTE FUND	488,314	200,915	178,514	41.1%	50.0%	12.5%	22,401.31
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	22,181	13,627	14,793	61.4%	63.2%	-7.9%	(1,165.71)
LAW LIBRARY FUND	46,364	15,427	14,776	33.3%	31.4%	4.4%	651.46
MUSEUM	114,904	72,522	42,812	63.1%	40.3%	69.4%	29,710.57
PARKS FUND	117,525	47,627	32,427	40.5%	43.5%	46.9%	15,199.87
PUBLIC WORKS FUND	3,466,183	2,174,641	3,970,317	62.7%	70.4%	-45.2%	(1,795,675.80)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,570,169	1,184,320	1,133,468	75.4%	86.8%	4.5%	50,851.67
YOUTH THINK FUND	168,089	92,636	78,273	55.1%	47.8%	18.3%	14,362.52
CAPITAL ACQUISITIONS FUND	4,011,036	31,170	273,838	0.8%	7.4%	-88.6%	(242,668.00)
Expense Total	49,042,143	18,524,162	16,937,431	37.8%	36.2%	9.4%	1,586,731.05



Wasco County Monthly Report

All Personnel All Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	51000

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	706,449	453,550	419,251	64.2%	62.2%	8.2%	34,299.69
COUNTY CLERK-E	289,743	176,830	167,708	61.0%	63.0%	5.4%	9,121.33
SHERIFF-E	2,075,933	1,243,702	1,252,789	59.9%	60.4%	-0.7%	(9,087.63)
ADMINISTRATIVE SERVICES-E	1,854,057	1,217,907	1,045,438	65.7%	61.7%	16.5%	172,468.86
ADMINISTRATION-E	124,521	82,582	82,297	66.3%	60.4%	0.3%	285.06
DISTRICT ATTORNEY-E	563,767	366,849	322,330	65.1%	53.3%	13.8%	44,519.44
PLANNING-E	791,854	455,192	377,722	57.5%	55.4%	20.5%	77,469.48
PUBLIC WORKS-E	36,575	24,436	22,702	66.8%	59.2%	7.6%	1,734.20
PREVENTION DIVISION-E	602,885	391,516	356,423	64.9%	61.4%	9.8%	35,093.54
GENERAL FUND Total	7,045,784	4,412,564	4,046,660	62.6%	60.0%	9.0%	365,903.97
PUBLIC WORKS FUND	1,920,597	1,246,819	1,121,135	64.9%	56.8%	11.2%	125,683.66
911 COMMUNICATIONS FUND	865,287	567,582	522,593	65.6%	61.0%	8.6%	44,989.20
COMMUNITY CORRECTIONS FUND	792,121	501,356	429,049	63.3%	58.9%	16.9%	72,307.04
COUNTY FAIR FUND	15,097	11,202	12,931	74.2%	60.5%	-13.4%	(1,729.70)
HOUSEHOLD HAZARDOUS WASTE FUND	152,189	58,889	63,559	38.7%	69.0%	-7.3%	(4,670.38)
LAND CORNER PRESERVATION FUND	16,581	11,061	12,293	66.7%	68.6%	-10.0%	(1,232.35)
MUSEUM	39,254	23,533	21,923	60.0%	63.7%	7.3%	1,609.82
PARKS FUND	35,230	24,421	15,889	69.3%	60.9%	53.7%	8,532.65
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	83,046	55,174	49,913	66.4%	63.5%	10.5%	5,260.57
Expense Total	10,965,186	6,912,601	6,295,946	63.0%	59.5%	9.8%	616,654.48



Wasco County Monthly Report

All Materials Services for All Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	84,979	63,228	54,102	74.4%	59.6%	16.9%	9,126.15
COUNTY CLERK-E	48,664	24,353	19,218	50.0%	34.5%	26.7%	5,134.52
SHERIFF-E	238,341	138,547	144,243	58.1%	55.9%	-3.9%	(5,695.78)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	410,293	257,625	284,619	62.8%	69.0%	-9.5%	(26,994.24)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	110,518	48,254	50,408	43.7%	38.1%	-4.3%	(2,153.63)
FACILITIES-E	340,340	213,629	209,349	62.8%	56.9%	2.0%	4,280.08
ADMINISTRATION-E	2,695,964	1,703,019	1,682,762	63.2%	63.5%	1.2%	20,256.99
DISTRICT ATTORNEY-E	117,028	35,838	51,938	30.6%	54.2%	-31.0%	(16,100.35)
PLANNING-E	202,051	110,279	17,038	54.6%	24.0%	547.3%	93,240.63
PUBLIC WORKS-E	11,230	8,331	3,619	74.2%	30.4%	130.2%	4,712.08
PREVENTION DIVISION-E	33,092	16,053	19,142	48.5%	50.0%	-16.1%	(3,089.72)
GENERAL FUND Total	4,292,500	2,619,155	2,536,438	61.0%	60.6%	3.3%	82,716.73
PUBLIC WORKS FUND	1,515,585	901,234	841,523	59.5%	59.8%	7.1%	59,711.54
911 COMMUNICATIONS FUND	226,297	122,400	118,096	54.1%	59.6%	3.6%	4,303.74
CLERK RECORDS FUND	10,217	-	3,092	0.0%	22.9%	-100.0%	(3,091.56)
COMMUNITY CORRECTIONS FUND	1,649,926	967,240	676,333	58.6%	67.6%	43.0%	290,907.19
COUNTY FAIR FUND							
ADMINISTRATION-E	168,590	144,947	158,103	86.0%	95.3%	-8.3%	(13,156.01)
COUNTY FAIR FUND Total	168,590	144,947	158,103	86.0%	95.3%	-8.3%	(13,156.01)
COUNTY SCHOOL FUND	443,115	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	376	2,482	0.9%	5.8%	-84.9%	(2,106.22)
DISTRICT ATTORNEY	16,141	5,033	4,890	31.2%	31.3%	2.9%	142.96



Wasco County Monthly Report

All Materials Services for All Funds - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	299,125	142,026	108,454	47.5%	42.8%	31.0%	33,571.69
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	2,567	-	46.7%	0.0%	#DIV/0!	2,566.64
LAW LIBRARY FUND	46,364	15,427	14,776	33.3%	31.4%	4.4%	651.46
MUSEUM	69,150	48,989	18,388	70.8%	25.6%	166.4%	30,600.75
PARKS FUND	62,295	23,206	16,539	37.3%	34.1%	40.3%	6,667.22
SPECIAL ECON DEV PAYMENTS FUND	975,169	675,500	678,641	69.3%	94.7%	-0.5%	(3,141.45)
WEED & PEST CONTROL FUND	-	-	727	#DIV/0!	#DIV/0!	-100.0%	(727.19)
YOUTH THINK FUND	85,043	37,462	28,360	44.1%	33.3%	32.1%	9,101.95
Expense Total	9,941,868	5,705,562	5,206,843	57.4%	60.6%	9.6%	498,719.44



Wasco County Monthly Report

All Capital for All Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,255,721	131,725	57,178	10.5%	9.3%	130.4%	74,547.29
PUBLIC WORKS FUND	30,000	26,588	7,659	88.6%	2.9%	247.1%	18,929.00
COUNTY FAIR FUND	1	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	100	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	37,000	-	6,500	0.0%	56.5%	-100.0%	(6,500.00)
MUSEUM	6,500	-	2,500	0.0%	125000.0%	-100.0%	(2,500.00)
911 COMMUNICATIONS FUND	3,926	-	-	0.0%	#DIV/0!	#DIV/0!	-
PARKS FUND	20,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CLERK RECORDS FUND	-	-	38	#DIV/0!	0.8%	-100.0%	(37.82)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	31,170	273,838	0.8%	7.4%	-88.6%	(242,668.00)
911 EQUIPMENT RESERVE	30,051	-	91,795	0.0%	51.1%	-100.0%	(91,795.00)
FACILITY CAPITAL RESERVE	4,243,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,547,748	-	218,205	0.0%	5.7%	-100.0%	(218,205.00)
CDBG GRANT FUND	5,307,027	3,275,251	49,372	61.7%	0.9%	6533.8%	3,225,879.07
Expense Total	24,407,763	3,464,734	707,084	14.2%	3.2%	390.0%	2,757,649.54

Wasco County Monthly Report

Transfers In Out for All Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	248,918.00	165,945.36	122,658	66.7%	49.9%	35.3%	43,287.36
911 EQUIPMENT RESERVE	30,000.00	20,000.00	-	66.7%	#DIV/0!	#DIV/0!	20,000.00
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	850,000.00	566,666.64	700,000	66.7%	100.0%	-19.0%	(133,333.36)
GENERAL FUND	680,000.00	503,819.72	454,127	74.1%	68.4%	10.9%	49,693.12
GENERAL OPERATING RESERVE	1,020,833.00	566,666.64	700,000	55.5%	75.3%	-19.0%	(133,333.36)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	194,658	#DIV/0!	88.3%	-100.0%	(194,657.55)
ROAD RESERVE FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
CAPITAL ACQUISITIONS FUND	850,000.00	566,666.64	700,000	66.7%	100.0%	-19.0%	(133,333.36)
Transfer In Total	3,731,252.00	2,441,265.00	4,922,942	65.4%	89.3%	-50.4%	(2,481,677.15)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	20,000.00	-	27.3%	#DIV/0!	#DIV/0!	20,000.00
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	1,800	#DIV/0!	100.0%	-100.0%	(1,800.00)
FACILITY CAPITAL RESERVE	15,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	2,972,918.00	1,912,445.28	2,269,158	64.3%	88.6%	-15.7%	(356,712.72)
LAND CORNER PRESERVATION FUND	-	-	2,500	#DIV/0!	100.0%	-100.0%	(2,500.00)
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	595,000.00	508,819.72	454,827	85.5%	77.1%	11.9%	53,993.12
WEED & PEST CONTROL FUND	-	-	194,658	#DIV/0!	88.3%	-100.0%	(194,657.55)
Transfer Out Total	3,731,252.00	2,441,265.00	4,922,942	65.4%	89.3%	-50.4%	(2,481,677.15)



Wasco County Monthly Report Reserve Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
FACILITY CAPITAL RESERVE	880,000	575,421	722,588	65.4%	101.2%	-20.4%	(147,167.50)
GENERAL OPERATING RESERVE	1,050,833	676,050	723,743	64.3%	76.7%	-6.6%	(47,692.60)
ROAD RESERVE FUND	42,001	11,773	2,031,495	28.0%	100.7%	-99.4%	(2,019,721.32)
CAPITAL ACQUISITIONS FUND	879,000	574,791	721,436	65.4%	100.9%	-20.3%	(146,644.33)
Revenue Total	2,851,834	1,838,035	4,199,261	64.5%	95.7%	-56.2%	(2,361,225.75)
Expense							
FACILITY CAPITAL RESERVE	4,258,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,547,748	-	218,205	0.0%	5.7%	-100.0%	(218,205.00)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	31,170	273,838	0.8%	7.4%	-88.6%	(242,668.00)
Expense Total	17,732,437	31,170	492,043	0.2%	3.1%	-93.7%	(460,873.00)



Wasco County Monthly Report

Investing for All Funds - February 2019

Filters

Fd	(Multiple Items)
Cat	417

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	155	502	447	324.0%	288.7%	12.2%	54.80
911 EQUIPMENT RESERVE	50	127	1,454	253.0%	96.9%	-91.3%	(1,327.72)
CDBG GRANT FUND	200	817	528	408.3%	264.0%	54.7%	288.73
CLERK RECORDS FUND	300	411	255	136.8%	145.4%	61.3%	156.00
COMMUNITY CORRECTIONS FUND	10,000	14,129	8,307	141.3%	207.7%	70.1%	5,821.93
COUNTY FAIR FUND	864	893	648	103.4%	137.9%	37.8%	245.22
COUNTY SCHOOL FUND	200	397	276	198.7%	137.8%	44.2%	121.75
COURT FACILITIES SECURITY FUND	1,000	1,763	917	176.3%	229.3%	92.3%	846.14
DISTRICT ATTORNEY	130	146	100	112.0%	100.3%	45.1%	45.24
FACILITY CAPITAL RESERVE	30,000	42,365	22,588	141.2%	161.3%	87.6%	19,776.55
FOREST HEALTH PROGRAM FUND	2,700	3,391	1,913	125.6%	503.5%	77.2%	1,477.11
GENERAL FUND	90,000	229,486	100,388	255.0%	251.0%	128.6%	129,098.76
GENERAL OPERATING RESERVE	30,000	44,977	23,743	149.9%	169.6%	89.4%	21,234.12
HOUSEHOLD HAZARDOUS WASTE FUND	2,500	4,304	1,972	172.1%	131.5%	118.2%	2,331.36
KRAMER FIELD FUND	300	383	232	127.7%	140.5%	65.3%	151.39
LAND CORNER PRESERVATION FUND	600	774	401	129.0%	80.2%	92.9%	372.67
LAW LIBRARY FUND	1,400	1,622	1,033	115.8%	147.6%	57.0%	588.77
MUSEUM	2,000	2,742	1,746	137.1%	145.5%	57.0%	995.14
PARKS FUND	2,000	2,973	1,651	148.7%	287.2%	80.1%	1,321.97
PUBLIC WORKS FUND	28,000	34,518	21,155	123.3%	60.4%	63.2%	13,363.35
ROAD RESERVE FUND	42,000	53,496	31,495	127.4%	185.3%	69.9%	22,000.86
SPECIAL ECON DEV PAYMENTS FUND	2,800	7,140	3,264	255.0%	148.3%	118.8%	3,875.99
WEED & PEST CONTROL FUND	-	-	4	#DIV/0!	#DIV/0!	-100.0%	(3.56)



Wasco County Monthly Report

Investing for All Funds - February 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	900	820	614	91.1%	#DIV/0!	33.5%	205.80
CAPITAL ACQUISITIONS FUND	29,000	39,372	21,436	135.8%	142.9%	83.7%	17,936.59
INTEREST EARNED Total	277,099	487,546	246,567	175.9%	165.0%	97.7%	240,978.96
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	184	37	91.8%	18.4%	398.3%	146.75
MARK-TO-MARKET	-	(303,261)	-	#DIV/0!	#DIV/0!	#DIV/0!	(303,261.45)
Revenue Total	277,299	184,468	246,604	66.5%	164.8%	-25.2%	(62,135.74)



DISCUSSION ITEM

Vehicle Purchase

[SHERIFF'S MEMO](#)

[FINANCE MEMO](#)



SHERIFF'S OFFICE

511 Washington St., Ste.102 • The Dalles, OR 97058
p: [541] 506-2580 • f: [541] 506-2581 • www.co.wasco.or.us

Pioneering pathways to prosperity.

To: Wasco County Board of Commissioners

From: Sheriff Magill

Re: 2018/19 Vehicle Purchases

Dear Commissioners:

As part of the budget process each year a number of vehicles are approved for purchase for the Sheriff's Office. In July 2018 the office requested RFP's from four (4) different Ford dealerships for Police Interceptors and Ray Schultens Motors was selected to provide the mentioned vehicles. These vehicles were selected and an order placed late July 2018 by the dealership.

After the above order was placed this agency inquired about the delivery and it was estimated this could take place in late fall or early winter of 2018. As the year progressed the Sheriff's Office was notified by Schultens Motors (late Jan. 2019) that Ford was discontinuing the model year that had been ordered and we would have to wait for the next model year. At this time I we began to negotiate with Schultens for the purchase of 2020 Interceptors.

Over the last two months Schultens has tried tirelessly to work with "Ford Fleet" to get our vehicles ordered but are put off by the regional management team, who as advised the earliest we could receive our vehicles was late June 2019. They were advised by myself this was not an option and to go back to Ford and advise them of this. They returned with the option of a color change to move the order up sooner. Our agency agreed and changed the color.

As of this time Ford has advised the vehicles are ordered and production will begin June 1st, however they cannot guarantee delivery by June 30th 2019. While serious consideration by this agency has been made to change our vehicle platform/fleet entirely it was decided this would be too costly for the county and the citizens we serve.

I am hopeful the vehicles will be received no later than June 30th 2019, however if this isn't the case we would request the allocated 2018/19 vehicle budget be pushed out to the 2019/20 budget year.



SHERIFF'S OFFICE

511 Washington St., Ste.102 • The Dalles, OR 97058
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On a future note, the Sheriff's Office has been working with Finance Directory Mike Middleton on a way we can move forward for next year's purchase(s), giving us more security for the timely purchase and delivery of vehicles for the agency and the county in general.

Thank you for your time and consideration and please feel free to contact myself or Mike for further questions.

Sincerely,

Lane Magill
Wasco County Sheriff



3/26/19

To: Board of County Commissioners
From: Mike Middleton – Finance Director
Re: FY19 Vehicle Purchase

The procurement of vehicles for FY19 has been long and is getting longer. At the start of the fiscal year, Sheriff Magill promptly placed an order for vehicles – following correct policy and procedure.

What followed were complications and delays caused by the manufacturer. The local vendor is caught in the center. To summarize, the County ordered vehicles in late July of 2018 which have still not been delivered and delivery cannot be guaranteed by June 30th 2019. Nearly a year of lead time for four (4) standard vehicles seems excessive. Sheriff Magill and I have discussed the difficulties.

The initial response to the difficulty is to cancel the order. While this may feel good, it does not resolve the problem. Due to the vehicle rotation process the County uses to reduce costs, there are four (4) departments waiting for the rotated out patrol cars. Each of these vehicles is high mileage and well over 100K miles. (The newest is 9 years old, the oldest is 16 years old.) Not rotating for a year will exacerbate the problem as there are departments counting on replacement vehicles in next fiscal year also.

A second consideration is to look at changing the fleet standard. The problem there is a change to the standard vehicle used increases costs. Currently, as a patrol vehicle is rotated out, the equipment (radio, cage, lights, etc.) is moved to the new vehicle. Changing vehicles would require replacing the equipment and increase the overall cost. And since these are fleet vehicles, changing the fleet standard would guarantee further delays.

My recommendation is to continue with the current purchase and hopefully take possession before June 30th. If it appears this will not happen, Finance and the Sheriff's Office will bring a budget change forward to be able to make the purchase after July 1st. The inability to purchase the vehicles in FY19 would just increase the ending fund balance – which becomes the beginning fund balance for the next fiscal year. This will be an to consider at that time.

Either way, the vehicles will not be able to be outfitted and put on the road before July 1st, so there will be considered in the creation process of the FY20 budget.

At this point, we wanted to keep the BOCC informed. Additionally, this is a good time for the Commissioners to ask any specific questions or provide different direction than the path currently being followed.



CONSENT AGENDA

[MINUTES: 3.20.2019 REGULAR SESSION](#)



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MARCH 20, 2019**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Changes to the Agenda:

- Cities Representative Recommendation for Regional Solutions
- Time Adjustment – all items after Community Corrections will be moved up by 10 minutes

Public Comment - NORCOR

Connie Krummrich of The Dalles stated that she wanted to comment regarding Northern Oregon Regional Correctional (NORCOR) facility's agreement with Immigration and Customs Enforcement (ICE). She said that she move to The Dalles in 1975 and applied her degrees in sociology to social work in the area. Through that work she has met many immigrants from Mexico and witnessed the change in local demographics – 34% of our local student population is Hispanic.

Ms. Krummrich went on to say that rhetoric has intensified around immigration issues; she believes that the county jail should not be a prison for immigrants with ICE serving as a significant part of the NORCOR budget. She said that this topic deserves discussion – it is a trap to have to fill beds to keep the jail open and the practice leads to fear and divisiveness. She pointed out that there have already been two law suits and there will likely be more to come; if ICE money goes away, what would the budget look like?

Ms. Krummrich continued by saying that NORCOR is the only public entity in Oregon with an ICE contract; many others around the country have abandoned their relationship with ICE. She pointed out that there are ethical issues, citing the length of stay for and ICE detainee which can be months as compared to a non-ICE detainee which is on average seven to fourteen days. The difference in the length of stay makes it a prison rather than a jail. She concluded by saying that other prisoners would be allowed family visits and to have legal resources that are denied ICE prisoners. She said that she belongs to a group that wants to work with the county governments to make changes for ICE as well as for all detainees.

Chair Kramer thanked her for her input.

Discussion Item – Medical Examiner (ME) Agreement Amendment #1

Vice-Chair Hege said that this amendment adjusts the per-hour costs outlined in the 2015 agreement for Medical Examiner services. County Medical Examiner Miriam McDonell said that her role is to evaluate deaths that are homicide, suicide, accident or otherwise unexpected. The position must be filled by someone who is a physician or doctor of osteopathic medicine who can be available by phone and on scene to conduct interviews and sign death certificates. She explained that if the position is vacant, the Public Health Officer acts as the ME in the interim; she has been serving in that capacity since 2015.

Dr. McDonnell stated that the number of cases increased by 50% during 2017-2018 and in response, North Central Public Health District has recruited and hired a medical death investigator to help with the work load. NCPHD receives funds for the ME – that is true for all the member counties. To be able to pass along the true costs, they are increasing the administrative fee to 10%.

Commissioner Schwartz thanked Dr. McDonell for her work and asked if this funding comes out of the District Attorney's budget. Mr. Stone replied that it does but it is still a general fund expense.

{{Vice-Chair Hege moved to approve the first amendment to the Medical Examiner Services Agreement between Wasco County and North Central Public Health District. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion List – Resiliency Program Memorandum of Understanding

Finance Manager Kayla Nelson explained that this is a collaborative effort between Hood River and Wasco Counties for the Coordinated Care Building Resiliency grant program. She said that all the funding comes through Wasco County and we are contracting with Hood River for some of the work.

Vice-Chair Hege asked how much is going to Hood River. Ms. Nelson responded that it is \$41,000.

{{{Commissioner Schwartz moved to approve the Memorandum of Understanding between Wasco County’s Youth Think and Hood River’s Prevention Department for the Building Resiliency in Columbia River Gorge Project funded through the Columbia Gorge Health Council. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion List – Cap and Trade Letter

Chair Kramer asked Commissioner Schwartz to explain the short term fuel credits and assessment of impacts, asking who will be doing that assessment. Commissioner Schwartz replied that she would think the legislature would be conducting the assessment – it is a suggestion that came from the Governor’s advisor. The short-term credit would give both the state and county government some time to make that evaluation.

Chair Kramer said that he struggles with the bill as it is not clear and seems to be taking money from one place, moving it to another and then back again. He said that he is fine with sending the letter but wanted his concerns heard. He stated that he would like to have the letter sent to all the committee members rather than just the co-chairs.

Vice-Chair Hege asked what the idea is behind the short-term fuel credits. Commissioner Schwartz replied that those in rural areas would have credits for no increased fuel costs in the short term to allow us time to adjust the final tax; the same language is being used for industry. Chair Kramer observed that it will be a bookkeeping nightmare.

*****The Board was in consensus to send the Cap and Trade comment letter to all members of the Joint Committee on Carbon Reduction.*****

Discussion List – Appointments

Ms. White explained that a number of years ago the Planning Department added two alternate positions to the Planning Commission as a way to ensure continuity and allow Commissioners the opportunity to become familiar with the process before being appointed as a full commissioner. When a commissioner retires from the Planning Commission, the first alternate is appointed to the vacancy and the second alternate moves into the first alternate position; the department, Planning Commission members and Board of Commissioners then recruits for the second alternate position.

Vice-Chair Hege added that there is an advisory committee made up of representatives from the City of The Dalles Planning Department, Wasco County Planning Department and the Board of Commissioners who vet applicants and make a recommendation to the Board of Commissioners for the appointment.

Commissioner Schwartz asked how we recruit. Ms. White replied that in her experience, advertising has not worked; members of the Planning Commission, the Planning Department and the Board of Commissioners work to recruit new members.

Ms. White went on to explain that Bruce Lumper has been a non-voting member of the Tri-County Household Hazardous Waste Steering Committee for a number of years. His appointment has lapsed; this will re-instate him to that position. Chair Kramer added that Mr. Lumper has been with the Steering Committee from the beginning and the Committee would like to keep him.

{{{Vice-Chair Hege moved to approve Orders 19-075 and 19-076 appointing Kathleen Willis to Position #6 and LeRoy Booth as Alternate #1 on the Wasco County Planning Commission. Commissioner Schwartz seconded the motion which passed unanimously.}}}

{{{Chair Kramer moved to approve Order 19-077 reappointing Bruce Lumper as a non-voting member of the Tri-County Hazardous Waste Steering Committee. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – Marine Patrol Services Agreement

Sheriff Lane Magill stated that while his office is facing reduced staffing and currently does not have anyone to place into the marine program for patrol. To make sure those services are provided, he has worked out an agreement with Hood River County, which has a full-time marine patrol program, to provide those services on behalf of Wasco County. He said that Hood River has seen the draft but he has not heard back from them; if approved today, he will work with Hood River County for final approval.

Vice-Chair Hege asked if we are passing through funding that we get from the Oregon State Marine Board (OSMB) to Hood River for these services. Sheriff Magill replied that we are; it is part of the agreement for them to provide services only up to the amount provided for by OSMB funding – no general fund dollars will go to this program. He said that funding has been reduced to \$52,000 this year and could drop another 19% through the State budget process. He said that there is no match for the funding.

County Counsel Kristen Campbell added that she has a good relationship with Hood River's County Counsel and she expects no changes. However, if there are any significant changes, the agreement will be brought back to the Board for approval.

{{Vice-Chair Hege moved to approve the Intergovernmental Agreement between Wasco County and Hood River for Marine Patrol Services. Commissioner Schwartz seconded the motion which passed unanimously.}}

Sheriff Magill said that he has gotten positive feedback on yesterday's all-staff training and appreciated the moment of silence for Judge Hulse who passed away recently. He stated that Judge Hulse led the County through the difficult times when the Rajneesh were active in the County.

Consent Agenda Item – ORMAP Application

Chair Kramer noted that the intent of having the ORMAP application on the Consent Agenda was so staff would not have to take time away from their work to attend the Board Session; instead the information could be presented when the grant agreement becomes available. Since this is an ongoing program. With applications and agreements every six months, it seems unnecessary to have staff continue to repeat the same information each time. However, due to a

miscommunication, staff is present; he moved the item from the Consent Agenda to be presented.

Survey and Engineering Technician Ivan Donahue explained that the grant project is designed to remap all of the tax lots in Oregon to bring them into alignment to within one-foot of their actual location on the ground. He stated that this is the seventh grant application to do survey control and mapping work for an area that covers 24 by 6 miles, including the City of Dufur. The mapping project will continue for approximately four more years.

Mr. Donahue went on to say that Lane County does our mapping work based on the survey control data we provide. They are still working on remapping portions of The Dalles but some mapping work has been completed and is available to the public through our GIS interactive map. County Surveyor Brad Cross added that Lane County's work will take an additional two years beyond the four years it will take for us to complete the survey control work. The entire project will be about ten years from start to finish.

*****The Board was in consensus for staff to move forward with the application process for the ORMMap Grant.*****

Agenda Item – Wellness Policy and Action Plan

Community Corrections Manager Fritz Bachman stated that until recently, he, along with County Surveyor Brad Cross, acted as Co-Chairs for the Wasco County Wellness Committee. Office Specialist Chelsea Perritt has stepped into that role. However, prior to that change, the Committee made some minor revisions to the policy and overhauled the action plan to make it current; the plan clarifies priorities based on employee surveys and includes reach-in talks, CIS wellness programs, the annual Health Fair, monthly walks and a community garden. He stated that the change to the Policy adds language to allow flexibility for committee meetings with a minimum standard of quarterly meetings. He added that Wasco County has been designated a certified blue zones work site; although most of the work towards wellness was already taking place, the certification connects us to the broader community for wellness. He concluded by recognizing those who laid the ground work for the formation of the Wellness Committee including Arthur Smith, Angie Brewer, Debby Jones and Adam Fourcade.

{{Vice-Chair Hege move to approve the revised Wasco County Workplace

Wellness Policy and Action Plan to supersede all previously adopted Wellness Policies. Commissioner Schwartz seconded the motion which passed unanimously.}}

Agenda Item – Department of Corrections Systems IGA

Mr. Bachman reported that at last fall's meeting the Community Corrections Directors approved the idea of each county contributing to the engagement of a contractor for the first step of a years-long process to upgrade the software systems that manage corrections cases. It is incumbent upon each Director/Manager to bring it to their governing body.

Mr. Bachman went on to explain that the current system is antiquated – designed in the 1980s and updated in the 1990s. The system is still DOS based with many limitations. The goal is to have a more modern system that will do case management rather than just providing a data base. This first step will be to analyze the system and needs and will inform the process going forward.

Mr. Bachman said the State is asking for each county to contribute based on the proportions of offenders in their county; that is 1% for Wasco County for a total one-time contribution of \$1,157. He stated he has room for this expense in his materials and services budget and he supports the expenditure. He noted that this is the first step in what is sure to be a very long process.

Commissioner Schwartz asked if this will be in the annual budget. Mr. Bachman replied that no system could be purchased and implemented without State legislation; the financial burden would be too high for the counties. This just ensures the capacity to move forward with information that will support legislation. He said he does not expect future funding requests for this project.

Ms. Campbell added that she has vetted the contract and agrees that it is a small piece of a larger project. Mr. Bachman noted that even if we do not participate, the project would move forward but he supports this as an investment in the future. If there were to be a request for larger amounts, there would be considerable pushback from the counties.

Some discussion ensued regarding signing authority and it was determined that it is appropriate for the Chair to be the sole signer.

{{{Commissioner Schwartz moved to approve the Department of Corrections

Intergovernmental Agreement #5781 to pay a share of the cost for the Department of Corrections to obtain Contractor Services to perform a business analysis as presented. Vice-Chair Hege seconded the motion which passed unanimously.}}

Agenda Item – NACo TestIt

Mr. Stone said that he asked to have the NACo app added to the Discussion List to get the information out to the media. He stated that there is a lot of money available through the federal government for broadband expansion in underserved areas. However, a lot of the big industry players are capturing that funding by reporting coverage they identify in a small spot and representing that as evidence that the entire rural area is being covered. The National Association of Counties wants to really understand what the coverage is and has launched an app that will test the connection speed and send the data to NACo to create an accurate map for coverage. That work will support getting services in the areas where it is needed.

Agenda Item – Sherman/Wasco County/ODOT Weed Control IGA

Public Works Director Arthur Smith said that this is the first time we have received an agreement like this from the Oregon Department of Transportation (ODOT). This is requesting that Wasco County, a third party not involved in the actual work, sign the agreement as an acknowledgement that Sherman County staff may have to travel on roads within Wasco County to get to areas in Sherman County in order to do the work for ODOT.

Mr. Stone asked if this assigns liability to us in any way. Ms. Campbell replied that this does not add or subtract anything that already exists in common law. Mr. Smith added that Sherman County has to be insured and bears the liability for any accidents.

{{Commissioner Schwartz moved to approve IGA #33066 between Wasco County and the State of Oregon granting Sherman county access through Wasco County right-of-ways for Oregon Department of Transportation weed control projects. Vice-Chair Hege seconded the motion which passed unanimously.}}

Agenda Item – Recording Page Demonstration

County Clerk Lisa Gambie said that one of the main components of the County's mission is to find innovative ways for citizens to interface with the County.

Previously, records searches had to be done in the Clerk's office; this January we made use of our provider's resources to make that search available online. It is easy to enter records going forward but difficult to bring past records into the system as indexing is a long and tedious process. Although we have records back to 1854, currently we only have records indexed back to the 1980s. Staff is working on the backlog but it will take time. Ms. Gambee demonstrated how to use the system to gain detail for property records.

Vice-Chair Hege asked what limitations still exist. Ms. Gambee replied that you still have to come to the office to get marriage records; if you need certified copies, you have to come to the office and there are no documents available on line that are prohibited by statute such as voter registrations or military DD214s.

Rodger Nichols asked if this applies to commercial/industrial properties. Ms. Gambee replied that it does. Mr. Rodgers commented that this is 100% Love out to the community. Ms. Gambee agreed adding that it also meets the County's mission statement – Pioneering Pathways to Prosperity.

Public Comment – Wasco County Fair Board

Ken Polehn, Fair Board member, reported that there are new officers for the Fair Board – Collena Tenold-Sauter is Chair; Chris Schanno is Vice-Chair. He said they would like to have a 7-member board to include two alternates; currently they have only one alternate. He said that the Board hopes to continue to work with MCEDD to get everything squared away for the Fair Board.

Mr. Stone asked how the work with MCEDD is progressing. Mr. Polehn replied that it is slow work; in three sessions they got through their purpose statement and started the strengths and weaknesses analysis. He said he thinks the work is good for the Fair and good for the County.

Commissioner Schwartz asked how long Mr. Polehn has served on the Fair Board. He replied that he has served for about ten years with the last two as Chair. He said they try to rotate that position every couple of years.

Ms. Gambee said the Fair Board also discussed leaving enough time with MCEDD to help them write grants; Chair Tenold-Sauter pointed out that the foundational work has to be completed first to support the grant process. Mr. Polehn concluded by saying that the Fair Board has a meeting with Wasco County Finance tomorrow to work on budgeting.

Agenda Item – Legal Counsel

Vice-Chair Hege said that he has been doing some work on a request for qualifications process – creating a draft document to move the process forward. Chair Kramer said that what came out of the last management team meeting is that they want to have this move forward.

Discussion Item – Regional Solutions Cities Representative

Mr. Stone read a request from Nate Stice, Regional Solutions Coordinator for the North Central Region (Hood River, Sherman and Wasco Counties):

“With the departure of Steve Lawrence, we have a vacancy on the advisory committee for a Wasco County Cities’ representative. The advisory committee traditionally has had one representative for each county and one cities’ representative per county. In the past, we have asked the commissions to provide input on those appointments. These seats are typically held by a mayor, council member, or city manager.”

Commissioner Schwartz asked for more information on the purpose of the advisory committee. The group explained that the committees are located throughout the to recognize the unique needs of each Oregon region, and the importance of working locally to identify priorities, solve problems, and complete projects.

The committees work with state agencies to ensure that projects are finished as quickly and cost-effectively as possible. With representatives from state agencies and each county there are usually 20-30 people at each meeting.

Mr. Stone stated that when the North Central Region was first formed the state allocated approximately \$2 million in funding for the work; that has been reduced over the years. He said that the first year, Sherman County did housing initiatives and Wasco County did broadband and some housing – it was difficult to get builders interested in the work for low-income housing.

Further discussion ensued regarding the possible candidates for the recommendation.

Consent Agenda – 3.6.2019 Minutes

{{Vice-Chair Hege moved to approve the consent agenda. Commissioner Schwartz seconded the motion which passed unanimously.}}

Commission Call

Commissioner Schwartz reported that she just received the proposed NORCOR Budget; the first budget meeting is tomorrow at 10:00 a.m. Vice-Chair Hege asked if there was an agreement last year that to hold the county contributions steady for two years. Mr. Stone replied that there was but he has heard that there will be a significant increase.

Chair Kramer stated that the County Budget process is moving forward on schedule.

Mr. Stone said he just received the opinion from the Attorney General regarding the Building Codes program; it seems to hold the opinion that you cannot contract out the entire program. Ms. Campbell said she would get a short summary out.

Chair Kramer announced that he and Mr. Stone will be meeting with representatives proposing a Central Wasco County Fire District; they met last Friday with stakeholders to talk over ideas for moving forward. The push is to get the rural fire districts up to speed for training, bylaws, insurance, etc. They are proposing that the County forms a district with no tax base.

The session was adjourned at 10:50 a.m.

Summary of Actions

MOTIONS

- **To approve the first amendment to the Medical Examiner Services Agreement between Wasco County and North Central Public Health District.**
- **To approve the Memorandum of Understanding between Wasco County's Youth Think and Hood River's Prevention Department for the Building Resiliency in Columbia River Gorge Project funded through the Columbia Gorge Health Council.**
- **To approve Orders 19-075 and 19-076 appointing Kathleen Willis to Position #6 and LeRoy Booth as Alternate #1 on the Wasco County Planning Commission.**
- **To approve Order 19-077 reappointing Bruce Lumper as a non-voting member of the Tri-County Hazardous Waste Steering Committee.**
- **To approve the Intergovernmental Agreement between Wasco County and Hood River for Marine Patrol Services.**

- **To approve the Department of Corrections Intergovernmental Agreement #5781 to pay a share of the cost for the Department of Corrections to obtain Contractor Services to perform a business analysis as presented.**
- **To approve IGA #33066 between Wasco County and the State of Oregon granting Sherman county access through Wasco County right-of-ways for Oregon Department of Transportation weed control projects.**
- **To approve the consent agenda – 3.6.2019 Regular Session Minutes.**

CONSENSUS ITEMS

- **To send the Cap and Trade comment letter to all members of the Joint Committee on Carbon Reduction.**
- **For staff to move forward with the application process for the ORMAP Grant for spring 2019.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



AGENDA ITEM

Municipal Court Transition Proposal

[CITY ATTORNEY MEMO](#)

[DRAFT AGREEMENT](#)

[MOTION LANGUAGE](#)

MEMORANDUM

TO: Tyler Stone, Administrative Officer

FROM: Gene Parker, City Attorney GP

DATE: March 21, 2019

RE: Transition Plan for transfer of prosecution of Municipal Court criminal cases

I have initiated the process of preparing a draft of an intergovernmental agreement between the City and Wasco County, related to the provision of prosecution services for criminal cases that have been filed in the Municipal Court, to be prosecuted by the Wasco County District Attorney's Office. One of the first steps that would need to occur would be the adoption of a resolution by the City Council transferring the jurisdiction of criminal cases from the Municipal Court to the Wasco County Circuit Court. I anticipate that this resolution could be presented to the City Council in April or early May, depending upon how soon the Board of County Commissioners provide you with direction to proceed with the process of having responsibility for prosecution of these cases turned over to the District Attorney's Office.

I anticipate the City's resolution would provide that the transfer of jurisdiction of the criminal cases would be effective as of July 1, 2019. In the draft IGA, I have included language that the City will pay the sum of \$80,000 to the County to be used for the costs of the prosecution services to be provided by the District Attorney's Office. The draft IGA anticipates this payment would be made on July 1, 2019. The draft IGA provides the County and the District Attorney's Office will have the discretion to determine how the sum of \$80,000 would be expended. If the County and DA's office determined that additional staff would need to be hired, it is possible we would need to discuss whether the sum of \$80,000 would need to be paid sooner than July 1.

The District Attorney's Office is currently handling some misdemeanor cases where a defendant is arrested and held in NORCOR, which cases have been prosecuted in the Municipal Court. If the proposed plan moves forward, I would expect that during the month of April the parties would work on the final terms of the intergovernmental agreement, and that agreement could be presented to the Board of Commissioners and City Council in April or May. Once the agreement was finalized, I would expect that my office and the District Attorney's office would then proceed to work on the details of preparing to have all criminal misdemeanor cases filed in the Wasco County Circuit Court beginning on July 1, 2019.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF THE DALLES AND WASCO COUNTY
FOR THE PROVISION OF CRIMINAL
PROSECUTION SERVICES**

This Agreement is made this ____ day of _____, 2019, by and between the City of The Dalles, a municipal corporation of the State of Oregon, hereinafter referred to as the “CITY”, and Wasco County, a political subdivision of the State of Oregon formed under the Oregon Constitution and ORS Chapter 203, hereinafter referred to as the “COUNTY”.

WHEREAS, the State of Oregon has declared it to be a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.101 et. seq; and

WHEREAS, pursuant to Chapter V, Section 23(7) of the City Charter, the City Council adopted Resolution No. 19-____ on the ____ day of _____, 2019, transferring certain functions associated with misdemeanor criminal cases in the Municipal Court, to the Wasco County Circuit Court; and

WHEREAS, the Wasco County District Attorney’s Office has responsibility for prosecution of misdemeanor cases filed in the Wasco County Circuit Court; and

WHEREAS, the CITY has presented a proposal to Wasco County to provide compensation to assist the COUNTY with the additional costs of prosecution of misdemeanor criminal charges in the Wasco County Circuit Court by the Wasco County District Attorney’s Office, as a result of the adoption by the CITY of Resolution No. 19-____;

NOW, THEREFORE, IN CONSIDERATION OF THE RECITALS ABOVE, THE PARTIES AGREE AS FOLLOWS:

Section 1. County Duties. In consideration of the compensation to be paid to the COUNTY under Section 2, the COUNTY agrees that through the Wasco County District Attorney’s Office, legal services will be provided by the Wasco County District Attorney’s Office in the form of prosecution of misdemeanor criminal offenses which have been prosecuted previously in the CITY Municipal Court. CITY and COUNTY understand and agree the COUNTY and the Wasco County District Attorney’s Office shall have the discretion to determine how the funds provided by CITY under Section 2 shall be expended in the provision of the prosecution services by the Wasco County District Attorney’s Office, and that the Wasco County District Attorney’s Office shall have prosecutorial discretion to determine what cases are prosecuted by the District Attorney’s Office.

Section 2. City’s Duties. Beginning on May 1, 2019, CITY shall pay COUNTY the sum of eighty thousand and no/dollars (\$80,000). Said sum shall be paid annually each year that this agreement remains in effect.

Section 3. Term. The initial term of this Agreement shall commence upon May 1, 2019, and shall continue until April 30, 2020. Thereafter, this Agreement will be renewed on an annual basis with the term that begins on May 1, 2020, unless either party provides written notice of intent to terminate this Agreement at least one hundred eighty days (180) days prior to April 30th of each year thereafter. This Agreement may also be terminated at any time by mutual agreement of both parties.

Section 4. Status as Independent Contractor. In the performance of the work duties and obligations required of the Wasco County District Attorney's Office under this Agreement, it is mutually understood and agreed that said office is at all times acting and performing as an independent contractor. No relationship of employer/employee is created by this Agreement. The CITY shall neither have nor exercise any control over the methods by which the Wasco County District Attorney's Office shall perform its work and functions. The sole interest and responsibility of the CITY is to assure the services covered by this Agreement shall be performed and rendered in a competent, efficient, and satisfactory manner. The Wasco County District Attorney's Office shall not have any claims under this Agreement against the CITY for vacation pay, sick leave, retirement benefits, Social Security benefits, worker's compensation benefits, unemployment or other employee benefits of any kind.

Section 5. Indemnification. Each party shall indemnify, hold harmless, and defend the other, its officials, agents and employees, from and against any and all claims, damages, losses and expenses, including attorney fees, arising in or from its performance of, or failure to perform, this Agreement. The extent of CITY'S obligations under this subsection is limited to CITY'S obligations under the Oregon Constitution and the provisions of ORS 30.260 through 30.300.

Section 6. Nonappropriation. The obligation of each party to perform its duties under this Agreement is conditioned upon the party receiving funding, appropriations, limitation, allotment, or other expenditure authority sufficient to allow the party, in the exercise of its reasonable administrative discretion, to meet its obligations under this Agreement.

Section 7. Notices. Any notice required to be given under this Agreement or required by law shall be in writing and delivered to the parties at the following addresses:

CITY OF THE DALLES

City Manager
313 Court Street
The Dalles, OR 97058

WASCO COUNTY

Administrative Officer
511 Washington Street
The Dalles, OR 97058

Section 8. Applicable Laws. The law of the State of Oregon shall be used in construing this Agreement and enforcing the rights and remedies of the parties.

Section 9. Merger. There are no other undertakings, promises or Agreements, either oral or in writing, other than that which is contained in this Agreement. Any amendments to this Agreement shall be in writing and executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective dates shown below.

CITY OF THE DALLES

WASCO COUNTY

By: _____
Julie Krueger, City Manager

By: _____
Tyler Stone, Administrative Officer

Date: _____

Date: _____

ATTEST:

Izetta Grossman, CMC City Clerk

Approved as to form:

Approved as to form:

Gene E. Parker, City Attorney

Kristen Campbell, Wasco County Counsel

Date: _____

Date: _____



MOTION

SUBJECT: Municipal Court

IGA for the Provision of Criminal Prosecution Services: I move to approve the Intergovernmental Agreement between the City of The Dalles and Wasco County for the provision of criminal prosecution services.



AGENDA ITEM

Pine Hollow Boat Ramp Project

[SOUTH WASCO PARK & RECREATION DISTRICT MEMO](#)

[BID LOG](#)

South Wasco Park and Recreation District Memo

March 29, 2019

Re: Pine Hollow Boat Ramp Project Bid Process

Bids were received on March 27, 2019 for the above mentioned project. The apparent low bidder is Legacy Contracting, Inc. of Stayton, OR. at a total bid amount of \$294,286.50.

As the low bid is approximately \$75,000 higher than the funds that the District has available to do this work, the District will be unable to award this contract at this time.

Attached is a PDF file containing information on all of the bids received.

William Brackman
Treasurer, South Wasco Park and Recreation District

SOUTH WASCO PARK AND RECREATION DISTRICT CONTRACT 2019-01
BOATING FACILITY IMPROVEMENTS AT NORTH & SOUTH SHORE BOAT RAMPS ON PINE HOLLOW RESERVOIR
BID OPENING MARCH 27, 2019 2:00 PM

BIDDER NUMBER	BIDDER'S NAME	SOUTH RAMP BID	NORTH RAMP BID	TOTAL BID	NOTES
1	VAN NEVEL CONCRETE & CURB	\$88,846.20	\$242,319.00	\$331,165.20	
2	ELK MOUNTAIN CONSTRUCTION	\$110,600.00	\$238,547.00	\$349,147.00	
3	JAMES DEAN CONSTRUCTION	\$79,917.00	\$226,840.00	\$306,757.00	
4	LEGACY CONTRACTING, INC.	\$92,447.50	\$201,839.00	\$294,286.50	
5	BEAM EXCAVATING	\$119,442.00	\$301,895.00	\$421,337.00	
6	DESCHUTES CONSTRUCTION	\$94,208.00	\$228,295.50	\$322,503.50	
7	CRESTLINE CONSTRUCTION	\$98,745.00	\$215,980.00	\$314,725.00	
8					
N/A	OSMB ESTIMATE	\$58,000.00	\$150,000.00	\$208,000.00	



AGENDA ITEM

Budget Adjustment

[STAFF MEMO](#)

[RESOLUTION 19-003](#)

[MOTION LANGUAGE](#)



3/26/19

To: Board of County Commissioners
From: Mike Middleton – Finance Director
Re: Budget Change due to Property Tax Collections

As of March 26th, Current Property Tax revenue for fiscal year 2019 is \$68K ahead of the total budgeted for the fiscal year – this includes the prior budget adjustment of \$127,500. When comparing to the prior fiscal year, the months of April - June of 2018 brought in \$529K in property tax (including PILT funds of \$109K). With this as a basis, Property Tax revenue for FY19 could be as much as \$614K more than the original budgeted amount and \$487K more than the adjusted budget.

If nothing is done, this would increase the ending fund balance. I believe it would be more productive to move the funds to the General Operating Reserve and the Facility Capital Reserve. Additionally, increasing the current budget will allow for more accurate forecasting in the future.

At this time, an additional budget change is requested of \$488,000 split between the two reserve funds – Facility Capital Reserve and General Operating Reserve. In the budget being built for FY20, there are requests to utilize these funds for specific one-time projects and having the additional funding in the reserves will be a place to start. This is not to assume the projects will be approved – that is still part of the budget process.

To move the funds, the unbudgeted revenues must be budgeted in the General Fund along with a transfer to the General Operating Reserve, Facility Capital Reserve and the corresponding entries to keep the budget balanced. This amount is requested to be budgeted at \$473,000. Then, as the additional funds are realized, the transfer to the reserve will be processed.

The proposed budget change resolution is attached. The proposed change is summarized below:

Fund/Department	Amount	Increase/Decrease
General Fund/Property Tax	\$473,000	Increase
General Fund/Transfer Out	\$473,000	Increase
General Operating Reserve/Transfer In	\$173,000	Increase



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General Operating Reserve/Materials & Services	\$173,000	Increase
Facility Capital Reserve/Transfer In	\$300,000	Increase
Facility Capital Reserve/Materials & Services	\$300,000	Increase

The budget changes are under the 10% threshold for the funds involved so a public hearing will not be needed. Less is planned for the General Operating Reserve as this already had a budget adjustment done for \$127,500 done 11/4/18 on Resolution 18-015. This keeps the two funds fairly even.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF INCREASING APPROPRIATIONS AND ADDITIONAL REVENUE WITHIN A FUND

RESOLUTION #19-003

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That there are requests for an increase in General Fund tax revenue and transfer budgets; and

IT FURTHER APPEARING TO THE BOARD: That the transfer in to the General Operating Reserve and Facility Capital Reserve will need to be offset by an increase in the Fund expenditures; and

IT FURTHER APPEARING TO THE BOARD: That the planned revenues in General Fund property tax exceeds the estimate used for the Adopted Wasco County Budget for Fiscal Year 2017-2018; and

IT FURTHER APPEARING TO THE BOARD: The total of the budgetary adjustment is under the 10% threshold of the funds involved operations budget.

NOW, THEREFORE, IT IS HEREBY RESOLVED: That \$473,000 in General Fund revenue (property tax) increase in the budget is offset by an increase in the General Fund transfers out (transfer out to General Operations Reserve and Facility Capital Reserve Funds) of \$173,000 and \$300,000 respectively and match in General Operations Reserve Fund and Facility Capital Reserve Fund transfers in (from General Fund) of \$173,000 and \$300,000 respectively and an increase in General Operations Reserve and Facility Capital Reserve expense (materials & service) of \$173,000 and \$300,000 respectively. The fiscal year 2019 budget is hereby amended as follows:

Fund	Classification	Increase/Decrease	
101	General Fund revenue (property tax)	\$473,000	Increase
101	General Fund expense (transfers out)	\$473,000	Increase

RESOLUTION 19-003: Budget Adjustment

327	General Operating Reserve revenue (transfer in)	\$173,000	Increase
327	General Operating Reserve expense (materials & service)	\$173,000	Increase
326	General Operating Reserve revenue (transfer in)	\$300,000	Increase
326	General Operating Reserve expense (materials & service)	\$300,000	Increase

DATED this 3rd day of April, 2019.

APPROVED AS TO FORM:

Kristen Campbell, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steve D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: Budget Adjustment

Budget Resolution: I move to approve Resolution 19-003 in the matter of increasing appropriations and additional revenue within a fund.



AGENDA ITEM

Legal Counsel – Request for Qualifications

[STAFF MEMO](#)

[PROPOSED RFQ](#)



MEMORANDUM

SUBJECT: RFQ for Legal Services

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: 3.29.2019

BACKGROUND INFORMATION:

Changes in the structure of the firm currently contracted as Counsel for Wasco County offer an opportunity for the County to re-evaluate our needs. The Board has expressed an interest in exploring what is available through an RFQ process; Commissioner Hege volunteered to create a draft document to provide structure to that process. That draft is included in the packet as a starting point for Board discussion and input toward a final draft should the Board elect to move forward with an RFQ for legal services.

REQUEST FOR QUALIFICATIONS COUNTY ATTORNEY SERVICES

ISSUED: Insert RFQ release date
RESPONSES DUE: Insert date

DRAFT

Wasco County, Oregon
511 Washington Street
The Dalles, Oregon 97058

Purpose:

Wasco County ("County") is soliciting Requests for Qualifications (RFQ) from qualified attorneys to serve as its general counsel ("County Attorney"). It is the intent of the County to engage legal counsel services from an individual attorney or attorneys from a qualified law firm. The County may select multiple firms to serve its specific needs, but its preference is to select a single entity for general legal services. The County seeks these services to begin on or around (enter date here).

Interested parties are invited to submit qualifications for the provision of these services. In order to be considered, submissions must address each of the requests for information included in this document. In addition, information regarding rates and fees outlined must be submitted in a separate sealed envelope titled "Proposed Fees."

All addenda, notices, additional information, etc. will be posted to Wasco County website at www.wascocounty.org.

One (1) original plus one (1) digital copy of the proposal must be sealed and returned to:

Wasco County
Attn: Tyler Stone, Administrative Officer
511 Washington Street, The Dalles, OR 97058
Email: tylers@co.wasco.or.us

Submission deadline is 4:00 PM on (enter date here).

All submissions must be plainly marked with "County Attorney Services RFQ."

Background:

Wasco County is a county jurisdiction in Oregon with nearing 30,000 residents (needs more work here...stuff about county, size, legal history, something??)

Scope of Services:

The County Attorney is required to provide legal advice and counsel to the County on a variety of matters pertaining to county government operations. The applying attorney or firm must be licensed in the State of Oregon. Demonstrate that respondent is a current member in good standing of the State Bar of Oregon.

The successful firm will provide Wasco County with general or specific legal guidance related, but not limited, to:

- Shall provide timely legal counsel, research and/or advisory opinions for the County Administrator, Board of Commissioners, and all Department Heads of the Wasco County Government while ensuring all requests for legal services are promptly addressed with the highest priority.
- Shall represent Wasco County in litigation proceedings directed against the government and directed by the government.
- Shall review and/or draft proposed ordinances, policies and regulations for the County Administrator and Board of Commissioners approval.
- Shall work, as needed, with appropriate department heads in the interpretation, implementation, and adherence to all applicable ordinances to ensure compliance.
- Shall assist with all legal issues related to the acquisition, disposal, transfer, and management of real estate and property.
- Shall ensure that adequate training is delivered, regarding these ordinances, to reduce the County's liability.
- When requested, attend meetings of the Wasco County Board of Commissioners, and participate in departmental meetings at the request of the Department Head and County Administrator.
- Shall ensure all legally binding documents and correspondence involving the government are accurate, legally sufficient, and support the intent and vision of the Wasco County Board of Commissioners.
- Other legal services as needed

Submission Requirements:

The following are required components for a submission to be considered complete:

Cover letter:

- Identification of principal contact person.
- Brief identification of roles of different team members
- Provide a discussion about the intended approach to the scope of work
- A statement concerning the ability of the firm/individual to perform tasks assigned by the County in a timely fashion

Qualifications of team members:

- Areas of expertise and years of relevant experience of team members
- Professional background
- Education
- Certifications
- Listing of county clients and roles held

Insurance coverage:

A certificate of insurance, issued by an insurance carrier licensed in the State of Oregon, for the firm/individual, showing the amount of professional liability insurance and all other insurance coverage in place as of the date of the response.

Additional Information:

- At least three professional references that Wasco County may contact in order to validate the respondents experience, trustworthiness, high ethical standards.
- A description of any potential conflict of interest or appearance of impropriety, relating to other clients of the firm or employees of Wasco County that could be created by providing services to the County.

Fees (to be submitted in separate sealed envelope labeled "Proposed Fees"):

- The firm's willingness to work under a retainer arrangement, the amount of such retainer and the types of work covered by that retainer.
- A listing of all hourly rates of all staff expected to provide services under this contract
- A list of anticipated reimbursable expenses and the rates charged for each, such as clerical support fees, photocopies, faxes, telephone costs, travel expenses.
- The firm's policy on charges regarding travel time to the County offices and what impact, if any, distance will affect attendance at meetings in The Dalles.

The County reserves the right to renegotiate terms as needed to obtain the most cost advantageous services.

Selection Criteria:

It is the intent of Wasco County to award the contract to the most qualified firm(s) or individual(s) that best meets the needs and interests of Wasco County. A (enter number) (#) member selection committee consisting of (enter description here) will make the contract award recommendation. The Wasco County Board of Commissioners will make the final decision.

Submissions in response to this RFQ will be judged by the selection criteria and the results of the selection committee interview.

The following selection criteria shall be considered in awarding a contract for the services described herein:

1. Qualifications of the individuals who will perform the tasks and the amount of their respective participation
2. Experience in providing the professional services requested by the County (references related thereto will impact this criteria)
3. Ability to perform the tasks in a timely manner, including staffing and familiarity with the subject matter and Wasco County (references will impact this area)
4. Thoroughness and completeness of the applicant's submittal
5. Interview

Not all individuals/firms submitting qualifications may be interviewed. The County reserves the right to reject any and all submittals, to re-advertise or to otherwise proceed when the best interest of the County will be realized. The County will not be responsible for any costs by the firm in preparing, submitting or presenting its response to the RFQ. This RFQ does not commit the County to award a contract. All responses will be treated as confidential unless otherwise required by law.

Submission Deadline:

Submissions must be received by 4 PM on (enter date here). All responses will be opened publicly in the County Administrator's office at that time and taken under advisement. Responses received after the time stipulated will not be accepted.

General Terms and Conditions:

There are no expressed or implied obligations for Wasco County to reimburse responding firms for any expenses incurred in preparing proposals in response to this RFQ.

The County reserves the right to request clarifications regarding information submitted as well as request additional information from one or more parties submitting qualifications.

No proposals may be withdrawn or revoked for a period of 60 days after date of opening.

Ownership of all data, materials, and documentation prepared for and submitted in response to this RFQ shall belong exclusively to Wasco County and will be considered a public record and subject to public inspection in accordance with Oregon public records laws.

The Wasco County Board of Commissioners reserves the right to reject any or all proposals, call for new proposals, to waive any informalities in a proposals, and to select the qualified parties. The Wasco County Board of Commissioners reserves the right to accept, reject, and/or negotiate any and all proposals or parts of proposals deemed by the Board to be in the best interest of citizens of Wasco County.

This RFQ shall be governed in all respects by the laws of the State of Oregon and the successful proposing parties shall comply with all applicable federal, state, and local laws and regulations.

By submitting their qualifications, all proposing parties certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other person or party in connection with their proposals, and that they have not conferred on any Wasco County employee having official responsibility for this procurement transaction of any payment, loan, subscription, advance, deposit of money, services, or anything of value of more than nominal value, present or promise, unless consideration of substantially equal or greater value was exchanged.

By submitting their qualifications, all proposing companies certify that they are not currently debarred from submitting bids or proposals on contracts by any agency of the State of Oregon and the federal government, nor are they an agent of any person or entity that is currently debarred from submitting bids on contracts by any agency of the State of Oregon or the federal government.



AGENDA ITEM

Work Session

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



AGENDA ITEM

Annual NORCOR Inspection

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

CITY OF MAUPIN

P.O. Box 308
408 Deschutes Ave
Maupin, OR 97037

Tel: 541-395-2698
fax: 541-395-2499
e-mail: maupincity@centurytel.net

April 2, 2019

Dear Commissioners,

I am writing in regard to the proposed Summit Ridge Wind Turbine Project.

I will admit that as mayor of a small Wasco County city, I have sometimes been jealous of the extra funds available to small cities in neighboring Sherman County. Regardless of their actual ability to generate clean and green electricity, these wind farms do generate additional funds in the form of taxes and fees for the county.

However, I would not want to sacrifice the views from the Wild and Scenic Deschutes River corridor just to be able to receive these funds. Any intrusion into the view-shed of this remarkable local resource is a violation of the spirit of the laws which designated it as a National Wild and Scenic River. I cannot imagine being camped along this beautiful river on a multiple day rafting or fishing trip only to look up into the night sky and see a red blinking light atop a wind turbine. Or to be standing in the river, pole in hand, fish fighting on the line, and see those towers and their moving blades extending above the rim of the canyon.

While I do not think we need to block every wind farm project, we do have to be careful about siting them in locations that negatively impact the natural beauty of our region. That natural beauty is what creates our tourism economy which is the lifeblood of our small city.

Please consider placing some reasonable restrictions on the locations and visibility of this project if it is allowed to move forward.

Sincerely,

Lynn Ewing, Mayor of Maupin

Wasco County Commissioners

April 2, 2019

Wasco County Courthouse

The Dalles, Oregon 97058

Dear Wasco County Commissioners:

I would like to go on record opposing the Summit Ridge Wind Farm that is proposed for Wasco County. This project would have negative scenic impacts to the Lower Deschutes River and the Columbia River Gorge National Scenic Area with its giant wind turbines spinning 24/7 and red blinking lights at night. My husband and I use the Lower Deschutes River for rafting, fishing and camping which includes rest and relaxation. Being able to hear and see these wind turbines from the river would not be enjoyable for me. It would be intrusive!! I really don't think this would be good for tourism and for anyone wanting peace and quiet. It also would threaten bald and golden eagles in that they use the area and they could be injured or killed by the turbine blades.

So, for the eagles, for the tourists, for the locals, PLEASE reconsider your endorsement of the Summit Ridge Wind Farm.

Thank you for your consideration.

Sincerely,

Karen Gartland Murray

2645 E. 11th Street

The Dalles, OR 97058

CITY OF MAUPIN

P.O. Box 308
408 Deschutes Ave
Maupin, OR 97037

Tel: 541-395-2698
fax: 541-395-2499
e-mail: maupincity@centurytel.net

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Sincerely,

Lynn Ewing, Mayor of Maupin

Approved By
 Jeffery W. Smith, P.E.
 Senior Facilities Engineer
 Oregon State Marine Board

Prepared By:
 Joe Glossop
 Facilities Engineering
 01/28/19

**BOATING FACILITY IMPROVEMENTS
 AT THE SOUTH & NORTH BOAT RAMPS ON PINE HOLLOW RESERVOIR
 FOR
 SOUTH WASCO PARK & RECREATION DISTRICT**

**Engineer's Final Cost Estimate
 (CONFIDENTIAL)**

South Ramp

Item	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	4,375.00	4,375.00
Bonds & Insurance	1	LS	1,300.00	1,300.00
Project Layout & Materials Testing	1	LS	1,100.00	1,100.00
Sedimentation Fence	220	LF	2.50	550.00
Asphalt Removal & Disposal ¹	5	CY	100.00	500.00
Ramp Removal & Disposal ¹	36	CY	100.00	3,600.00
Excavation for Ramp & Riprap ¹	100	CY	20.00	2,000.00
Load & Deliver Owner Furnished Riprap ²	60	CY	20.00	1,200.00
Riprap Placement	60	CY	40.00	2,400.00
Aggregate Base (Supply & Deliver)	50	TONS	15.00	750.00
Aggregate Base (Install)	50	TONS	20.00	1,000.00
Aggregate Subbase (Supply & Deliver)	55	TONS	15.00	825.00
Aggregate Subbase (Install)	55	TONS	20.00	1,100.00
Geotextile Fabric Riprap	1100	SF	1.50	1,650.00
Geotextile Fabric	1500	SF	0.50	750.00
Launch Ramp CIP	1500	SF	20.00	30,000.00
Trench Drain	20	LF	150.00	3,000.00
4" Outfall Pipe	10	LF	20.00	200.00
Trapped Catch Basin	1	LS	1,500.00	1,500.00
Credit Sign	1	LS	200.00	200.00
Total				58,000.00

**Engineer's Final Cost Estimate
(CONFIDENTIAL)**

North Ramp

Item	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	11,430.00	11,430.00
Bonds & Insurance	1	LS	3,500.00	3,500.00
Project Layout & Materials Testing	1	LS	3,000.00	3,000.00
Sedimentation Fence	200	LF	2.50	500.00
Floating Silt Curtain	100	LF	25.00	2,500.00
Upland Excavation & Disposal ¹	360	CY	10.00	3,600.00
Asphalt Removal & Disposal ^{1 & 3}	5250	SF	0.50	2,625.00
Ramp Removal & Disposal ¹	10	CY	100.00	1,000.00
Excavation for Ramp & Riprap ¹	155	CY	20.00	3,100.00
Load & Deliver Owner Furnished Riprap ²	115	CY	20.00	2,300.00
Riprap Placement	115	CY	40.00	4,600.00
Aggregate Base (Supply & Deliver)	460	TONS	15.00	6,900.00
Aggregate Base (Install)	460	TONS	20.00	9,200.00
Aggregate Subbase (Supply & Deliver)	115	TONS	15.00	1,725.00
Aggregate Subbase (Install)	115	TONS	20.00	2,300.00
Geotextile Fabric Riprap	2100	SF	1.50	3,150.00
Geotextile Fabric	3040	SF	0.50	1,520.00
Launch Ramp CIP	3040	SF	20.00	60,800.00
3" Asphaltic Concrete	115	TONS	110.00	12,650.00
Type C CIP Concrete Curb	140	LF	40.00	5,600.00
Trench Drain	20	LF	150.00	3,000.00
4" Outfall Pipe	15	LF	20.00	300.00
Trapped Catch Basin	1	LS	1,500.00	1,500.00
Stormwater Infiltration Swale ⁴	1	LS	3,000.00	3,000.00
Credit Sign	1	LS	200.00	200.00
			Total	150,000.00

Grand Total (North+South Ramp)	208,000.00
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Notes:

1. Off-site disposal
 2. Owner furnished riprap located approximately 13 miles from project site.
 3. Average 2" asphalt thickness
 4. Complete - Includes excavation, amended soil, and drain rock.
- Estimated cost is total contract cost and includes contractor's profit and overhead.
- This estimate is to remain confidential until the bid opening, at which time it is to be announced in public after all other bids have been opened.

BID FORM

**BOATING FACILITY IMPROVEMENTS
AT THE SOUTH & NORTH BOAT RAMPS ON PINE HOLLOW RESERVOIR
FOR
SOUTH WASCO PARK & RECREATION DISTRICT**

South Ramp

Item	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	\$9000.00	\$9000.00
Bonds & Insurance	1	LS	\$8000.00	\$8000.00
Project Layout & Materials Testing	1	LS	\$750.00	\$750.00
Sedimentation Fence	220	LF	\$6.00	\$1320.00
Material removal for Trench Drain & CB ¹	5	CY	\$33.50	\$167.50
Ramp Removal & Disposal ¹	36	CY	\$125.00	\$4500.00
Excavation for Ramp & Riprap ¹	100	CY	\$33.00	\$3300.00
Aggregate Subbase (Supply & Deliver)	55	TONS	\$26.50	\$1457.50
Aggregate Subbase (Install)	55	TONS	\$23.50	\$1292.50
Aggregate Base (Supply & Deliver)	50	TONS	\$26.50	\$1325.00
Aggregate Base (Install)	50	TONS	\$27.00	\$1350.00
Load & Deliver Owner Furnished Riprap ²	60	CY	\$42.00	\$2520.00
Riprap Placement	60	CY	\$22.00	\$1320.00
Riprap Geotextile Fabric	1100	SF	\$0.75	\$825.00
Subgrade Geotextile Fabric	1500	SF	\$0.65	\$975.00
CIP Concrete Launch Ramp	1500	SF	\$26.50	\$39750.00
Trench Drain	20	LF	\$235.00	\$4700.00
Trapped Catch Basin	1	LS	\$2100.00	\$2100.00
4" Outfall Pipe	10	LF	\$59.00	\$590.00
Credit Sign	1	LS	\$755.00	\$755.00
Total				\$92,447.50

Bidder: Legacy Contracting IncDate: March 26, 2019**North Ramp**

Item	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	\$20,000.00	\$20,000.00
Bonds & Insurance	1	LS	\$8,000.00	\$8,000.00
Project Layout & Materials Testing	1	LS	\$7325.0	\$7,325.00
Sedimentation Fence	200	LF	\$6.00	\$1,200.00
Floating Silt Curtain	100	LF	\$74.50	\$7,450.00
Upland Excavation & Disposal ¹	360	CY	\$16.50	\$5,940.00
Asphalt Removal & Disposal ^{1 & 3}	5250	SF	\$0.55	\$2,887.50
Ramp Removal & Disposal ¹	10	CY	\$185.00	\$1,850.00
Excavation for Ramp & Riprap ¹	155	CY	\$22.00	\$3,410.00
Aggregate Subbase (Supply & Deliver)	115	TONS	\$26.00	\$2,990.00
Aggregate Subbase (Install)	115	TONS	\$24.00	\$2,760.00
Aggregate Base (Supply & Deliver)	460	TONS	\$26.00	\$11,960.00
Aggregate Base (Install)	460	TONS	\$16.55	\$7,613.00
Load & Deliver Owner Furnished Riprap ²	115	CY	\$32.25	\$3,708.75
Riprap Placement	115	CY	\$23.50	\$2,702.50
Riprap Geotextile Fabric	2100	SF	\$0.65	\$1,365.00
Subgrade Geotextile Fabric	3040	SF	\$0.45	\$1,368.00
CIP Concrete Launch Ramp	3040	SF	\$21.00	\$63,840.00
3" Asphaltic Concrete	115	TONS	\$190.00	\$21,850.00
Type C CIP Concrete Curb	140	LF	\$68.00	\$9,520.00
Trench Drain	20	LF	\$236.00	\$4,720.00
Trapped Catch Basin	1	LS	\$2,100.00	\$2,100.00
4" Outfall Pipe	15	LF	\$55.00	\$825.00
Stormwater Infiltration Swale ⁴	1	LS	\$5,800.00	\$5,800.00
Credit Sign	1	LS	\$655.00	\$655.00
Total				\$201,839.75

Grand Total (Base and Additive)	\$294,287.25
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Notes:

1. Off-site disposal at Owner furnished location per Specifications
2. Owner furnished riprap located approximately 13 miles from project site.
3. Average 2" asphalt thickness
4. Complete - Includes excavation, amended soil, and drain rock.
5. Estimated cost is total contract cost and includes contractor's profit and overhead.
6. Unless otherwise noted, items include supply and installation.

Bidder's Authorized Representative: Jeff Howell

Authorized Representative's Signature: _____

State Contractor's License No. 185342Contractor's Federal Tax I.D. No. 80-0335364



TIMMONS LAW PC

April 3, 2019

Steve Kramer, Chair
Kathy Schwartz
Scott Hege
Wasco County Commissioners
511 Washington Street, Suite 302
The Dalles, OR 97058

RE: Wasco County Counsel

Dear Commissioners:

This will confirm that Timmons Law PC will continue to provide county counsel services to Wasco County under the existing contract that renewed through December 31, 2019. Attorneys Jeff Wallace, Meredith Barnes, Dan McGill (pending admission to Oregon Bar) and I will provide services in various roles.

We will continue our work on open litigation matters, and we will work in the near future to transition Kristen Campbell's portion of the work to attorneys within Timmons Law. Ms. Campbell has most recently worked as a subcontractor with Timmons Law, but provided notice that she will no longer work as a subcontractor beginning April 4, 2019.

Our firm is proud to serve as Wasco County Counsel - since January 1, 2015 - and I value our relationship that began in 2010 on a few small matters. The recent changes in our firm were unexpected, and going forward we will strive to adapt our personnel, including possibly hiring a new attorney, to continue to provide legal services to Wasco County. I understand the Board of Commissioners is considering putting forth a Request for Qualifications for legal services. If that is the case, Timmons Law will look forward to that opportunity.

Sincerely,

TIMMONS LAW PC

Bradley V. Timmons
brad@timmonslaw.com