



AGENDA: REGULAR SESSION

WEDNESDAY, OCTOBER 2, 2019

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE 511 WASHINGTON STREET, SUITE 302, THE DALLES, OR

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u>Fish & Wildlife PILT</u> ; <u>Museum Commission Bylaws</u> ; <u>DA Cell Phone Stipend</u> ; <u>BOPTA Appointment</u> ; <u>Federal Lands Subcommittee Representation</u> ; <u>All-Lands Proposal Letter of Support</u> ; <u>Finance Report</u> <u>Consent Agenda: 9.10.2019 Town Hall Minutes</u> ; <u>9.18.2019 Regular Session Minutes</u> ; <u>Ambulance Service Area Agreement Extensions</u> (Items of a routine nature: minutes, documents, items previously discussed.)
9:30 a.m.	<u>Resident Deputy Trespass Policy</u> } Lane Magill
9:50 a.m.	<u>Establishing Petty Cash Authority</u> – Kayla Nelson
10:00 a.m.	<u>Oregon Parks & Rec Grant Application</u> – Stephanie Krell
10:10 a.m.	<u>Legal Counsel RFQ</u> – Tyler Stone
10:30 a.m.	<u>Executive Session</u> – Pursuant to ORS 192.660(2)(H) Conferring with legal counsel regarding litigation
11:00 a.m.	<u>Work Session</u> – to be held in the Deschutes Conference Room (B08)
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
OCTOBER 2, 2019**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Additions to the Discussion List:

- SAIF Update – Breanna Wimber

Discussion Item – SAIF Update

Stratton Insurance Agent Breanna Wimber explained that SAIF is the County's worker's compensation insurance carrier and has declared their annual dividend. That dividend is distributed to clients through two formulas. One formula is based on the total dividend; the other is based on individual safety records. Wasco County received a little more than \$19,000 from the division and an additional amount in excess of \$4,000 due to our safety record.

Chair Kramer commended staff on their excellent safety record which benefits all the citizens of Wasco County.

Discussion Item – Fish and Wildlife Payment in Lieu of Taxes (PILT)

County Assessor Jill Amery provided and updated spreadsheet (attached) outlining the Fish and Wildlife payment. She reviewed the memo included in the Board Packet.

Vice-Chair Hege asked if Fish and Wildlife is the only government entity required to pay PILT. Ms. Amery responded that although there are other entities that may some form of payment, Fish and Wildlife is the only one called out in this statute. There are circumstances under which an entity would pay.

*****The Board was in consensus to send the Letter of Notice to Oregon Fish and Wildlife for their payment in lieu of taxes.*****

Ms. Amery reported that although the tax roll has not been certified, she expects it to be over \$42,000,000 which is a significant increase from last year. She said that some of the historical buildings have come back on the roll and new construction and reappraisal are some of the factors playing into the increase. She noted that as values have gone up, compression has been reduced for the taxing districts. She commented that the Tax Collectors Association has produced some educational videos, some of which are on our County website.

Discussion Item – Museum Commission Bylaws

Elizabeth Wallis, President of the Fort Dalles Museum Commission, explained that the fund raising arm of the Museum was incorrectly identified in the document and they have added language that outlines the conditions under which the Commission may request the removal of a member. She thanked the Board for their continued support.

Ms. Wallis went on to describe some of the work being done at the museum, including the expansion of the vehicle building, the addition of gravel pathways, a heating system for the Anderson house and upgrades to technology and the website. Some of the improvements have been funded through PUD and Google grants. Future plans include wood preservative for the Anderson house and landscaping. They also want to expand their advertising to attract more traffic; the tour boats have been a boon but the Museum Commission does not want to rely on that for their income.

{{{Commissioner Schwartz moved to approve the revised Wasco County/City of The Dalles Museum Commission Bylaws, to supersede all preceding bylaws for the Commission. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – District Attorney's Cell Phone Stipend

Mr. Stone stated that when this came before the Board a number of years ago, we said it was a State responsibility as the District Attorney is a State employee. It is coming back before the Board now for consideration.

Chair Kramer commented that this is for the benefit of our deputies to be able to reach the DA. Sheriff Magill stated that it does happen, but he cannot say how often; it is more in the summer than other times of the year.

Commissioner Schwartz observed that we provide staff for the DA in partnership with the State to provide services. She stated that it seems like a reasonable expenditure.

Finance Director Mike Middleton said that he has done some research and can see the logic on either side; it is not a clear decision.

Chair Kramer asked if this amount is in line with what others are receiving as a phone stipend. Mr. Middleton replied affirmatively.

Vice-Chair Hege asked if there was a resolution for the previous request. Mr. Middleton indicated that there was. Vice-Chair Hege said he would prefer to have something like that to clearly outline what it is and why the stipend exists. Ms. White suggested that they can approve the stipend today and she could put that resolution on the consent agenda for the next Board session.

{{{Commissioner Schwartz moved to approve a monthly \$50 mobile phone stipend for the District Attorney, contingent on a resolution to document the process. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – BOPTA Appointment

Chair Kramer stated that he spoke with Mr. Schanno who clearly understands the commitment he is making and is excited to be part of the process. Vice-Chair Hege commented that Mr. Schanno has experience that will be helpful to the Board. He said that he likes to make sure that it is citizens making these decisions. He added that staff does a great job at resolving issues so that they do not need to go to the Board of Property Tax Appeals.

{{{Vice-Chair Hege moved to approve Order 19-117 appointing Chris Schanno to the Wasco County Board of Property Tax Appeals. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Resident Deputy

Sheriff Lane Magill reviewed the report included in the Board Packet, highlighting the improved safety, information gathering and response times for residents of the southern portion of the county. He noted that there is sufficient funding to have it only cost somewhere between \$5,000 and \$25,000 from General Fund.

Commissioner Schwartz stated that she has received some compelling stories

from south county residents and has been convinced that this needed to be explored. She commented that the report is thorough and she appreciates all the work. She went on to say that she is confused about the funding and asked if an additional vehicle would be needed. Sheriff Magill replied that there are four vehicles budgeted for this year and that will drop to three next year; that is enough for the fleet even with the resident deputy.

Vice-Chair Hege observed that we will be putting more miles on the vehicles before rotating them out of the fleet. Sheriff Magill confirmed, saying that the new Expeditions have far lower maintenance costs and last longer.

Vice-Chair Hege asked if the residency requirement is required or just preferred. He pointed out that it can be costly and disruptive for someone to move their family to meet that requirement. Sheriff Magill responded that this will be a special assignment and included in the collective bargaining agreement. The expectation is for that person to live in the southern part of the county and fully integrate there. He noted that his father was a resident deputy; it is not an uncommon practice. He said that looking at it from a financial aspect, the cost of living is virtually the same from one part of the county to another. He said that it is important to note that we select people that fit our philosophy and culture. This is a unique position but not different from a hiring perspective – we already have a number of deputies interested in the position.

Vice-Chair Hege asked if Human Resources has signed off on the position. Sheriff Magill replied that he has had conversations with the Human Resources Director and they will be working through it. He said that there are a lot of agencies that have resident deputies. Questions will be asked all along the way to make sure it continues to be the right fit.

Vice-Chair Hege asked if overtime will be reduced as a result of the new position. Sheriff Magill stated that theoretically overtime should shrink; at a minimum we will maintain and not increase – it is very difficult to predict those numbers. Vice-Chair Hege commented that he would expect that a pool of overtime funds would not be opened up for voluntary overtime. Sheriff Magill agreed, saying that will be significantly reduced.

Vice-Chair Hege pointed out that it appears that there could easily be a reduction in materials and services to help offset the cost of the additional position. He said he would expect to see that money move to fund this position. Sheriff Magill said that would be the hope.

Vice-Chair Hege said that it seems logical that if this deputy were to be pulled into the northern part of the county it would only be on an emergency basis. Sheriff Magill stated that it would only happen in extreme circumstances.

Vice-Chair Hege said that the sustainability of this position is not guaranteed; if positions need to be trimmed in the future, this would be the first to be trimmed. Sheriff Magill said that this is a long-term position. If the work force needs to be trimmed in the future, it would be good to have a conversation then about what the current needs are and make the decision based on that information. He predicted that calls will increase in the beginning and then decrease over time as relationships are built.

Vice-Chair Hege said that we will talk about needs throughout the county; we are stepping out to add this position. Sheriff Magill acknowledged the unusual circumstance of adding a new position saying that we have gone through a process and he has been held accountable by the Management Team.

Mr. Stone stated that the County has held the position of not adding new positions unless temporary or grant funded. The Assessor has eliminated all of their temps and the Planning Director has only one remaining temp. Based on the research, the Sheriff's Office can support this position this year. He said he will ask, going forward, that dollars move appropriately to pay for the position. He said it is acceptable to move forward; the budget process will help us keep this within our philosophy.

Vice-Chair Hege asked that details be brought back to the Board as data becomes available. Mr. Stone stated that we will get information through the finance report and will ask that the Sheriff return with ongoing reports. Sheriff Magill stated that he will be happy to bring that information to the Board. He pointed out that it is likely that the position will not be up and running for at least six months.

{{{Commissioner Schwartz moved to approve the addition of a Resident Deputy Position to be dedicated to the southern part of Wasco County. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – Trespass Policy

Sheriff Magill reported that the City of The Dalles has passed an ordinance regarding the parking of recreational vehicles within city limits. One of the side effects of the ordinance is a spill over to the county. Abandoned tows for an RV are expensive - \$2,500. The County has liability issues if they are abandoned on County property. He asked if we have a policy regarding trespassing.

Mr. Stone replied that we follow the State statute for managing that. Sheriff Magill commented that they can move forward to address the issue on that basis. Commissioner Schwartz asked to be kept informed of the extent of the problem.

Agenda Item – Petty Cash Authority

Finance Manager Kayla Nelson reviewed the memo included in the Board Packet. She stated that this will become part of a larger policy, but the order needed to happen now for the establishment of the Building Codes petty cash fund.

Vice-Chair Hege asked if there are other petty cash funds. Ms. Nelson responded affirmatively, saying that they are mostly treated as cash drawers in offices that take in fees. She said she would like to see those funds shrink but this will allow staff to make those adjustments without coming to the Board each time.

{{Chair Kramer moved to approve Order 19-118 in the matter of establishing petty cash fund authority. Vice-Chair Hege seconded the motion which passed unanimously.}}

Agenda Item – Executive Session Pursuant to ORS 192.660(2)(h)

At 10:30 a.m. Chair Hege recessed from regular session to open an Executive Session pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The session reconvened at 11:37 and recessed to relocate to the Deschutes Conference Room.

Agenda Item – Work Session

NORCOR MANAGEMENT STRUCTURE

NORCOR Juvenile Facility Manager and Wasco County Youth Services Director Molly Rogers stated that she and NORCOR Adult Facility Manager and Sherman County Sheriff Brad Lohrey have tried to play to their strengths and are working to make their two positions equal for consistency across the organization. Moving forward, there will be discussions around making the two positions salaried rather than hourly.

Commissioner Schwartz noted that community relations have improved significantly; Ms. Rogers and Sheriff Lohrey work well together. She stated that it is often difficult to know who to get answers from in the organization and

therefore, answers are not always readily available. She stated that when you have co-administrators, it is an obstacle to having a unified facility. She said there are pros and cons to either management structure.

Ms. Rogers said that she hopes to address the management structure at the upcoming NORCOR Board meeting – looking at the budget impacts of each structure as well as what we are looking for if or when we go back to an administrative officer.

Sheriff Lohrey said that he has been on the NORCOR Board for twenty years; in all that time it has been adult and juvenile and has sometimes been contentious. He stated that under the current structure it is one NORCOR. He said there was a lot of noise around NORCOR and he wanted to stop that noise by reaching out and building relationships with the community. In the next year to eighteen months, we will have a plan in place that will continue far beyond us. He said that having oversight is very different than being on the Board and has given him insight into what we potentially need. Our goal is to work ourselves out of a job and put us on a path that we and our community can take pride in – all four counties need to be part of that.

BUILDING CODES UPDATE

Building Codes staff introduced themselves and discussion ensued regarding ongoing training and cross-training. Mr. Stone stated that he wants to present some information regarding program costs for work done both within the borders of Wasco County and outside – should we take on provision of services for Sherman County. He said that they divided the county into regions and estimated travel costs that would be over and above the base fee. He commented that he now understands why MCCOG asked for a 40% increase in fees – they had not increased fees in many years and should have been increasing regularly. They only got a 20% increase and fees have not increased since that time. He explained that if we take Sherman County, services would be provided on the same day that we provide service to the southern portion of Wasco County which would have an impact on services within our county.

Mr. Middleton provided handouts outlining costs by region (attached) and reviewed them with the Board. Mr. Stone pointed out that even with the proposed increases, we are still looking at negative numbers. Wasco County approaches budgeting to create sustainable services. He said that we could increase the fees further to eliminate negatives but he believes it will be better to increase incrementally over the years to bring it to sustainable. Building Official John

Rodriguez commented that the reserves are for the lean years rather than to supplement in robust years. We should not blow through our savings. He pointed out that we are not a city that is in six square miles – we are spread out geographically which creates a lot of travel time; our permit fees need to reflect that.

Mr. Stone went on to say that we will need to have a decision regarding fees at the next Board session. He said that we could propose an increase to the base rate but that is not equitable to the more populous areas. He stated that he supports increases by region; Sherman County supports that approach as long as we are doing it here as well as in Sherman County. He said that is really no different than if we contract for services – they charge a base rate plus travel.

Mr. Middleton said that travel is what will kill the department; we do not want to use up the reserves – they are for lean times. He said he does not have a projection for how long that will take; as we do the job, there will be better data. Mr. Rodriguez added that the State can run with lower fees because they subsidize their program. The State gets 12% from every building program in the state even when the State is not running the program.

Mr. Stone said that we will need to communicate to our contractors and Sherman County. Several of the inspectors have begun conversations with contractors and reported that they are open to the increases – they are very excited to have a local program and did not like the State model. Permit Tech Kylee Ruby said that people like consistency and are positive about the local program. Commissioner Schwartz reported that she has had contractors seek her out to compliment the program.

Chair Kramer called a recess at 1:08 p.m.

The Work Session reconvened at 1:12 p.m.

ENTERPRISE ZONE FUNDS

Discussion ensued regarding the historical use of enterprise zone funds. Commissioner Schwartz asked when the Board will be discussing distribution of the upcoming payment. Chair Kramer commented that it would be premature to discuss that until the funds are deposited which should happen at the end of the year. Discussion will probably take place after the first of the year.

Commissioner Schwartz asked about current negotiations and the possibility of an update. Mr. Stone stated that it is a very slow process that sometimes takes years.

David Jacobs, representing the Mid-Columbia Fire District, said that he wants to keep the dialog going. The Fire Board is concerned with how the distribution is being decided and questions the transparency of the process. The District would like to see more information from the County and City concerning progress as things move forward and would also like to know about meetings where this will be discussed. Ms. White suggested that members of the Fire Board can sign up on the County website to receive meeting agendas. He said they believe they should have a voice.

Agenda Item – Consent Agenda

{{Vice-Chair Hege moved to approve the Consent Agenda. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion Item – Federal Lands Subcommittee Representation

*****The Board was in consensus to designate Chair Kramer as Wasco County's representative on the AOC Federal Lands Subcommittee.*****

Discussion Item – Joint Chiefs All-Lands Proposal Letter of Support

Chair Kramer stated that this is a grant program for restoration work on the forest and does not derive any resources from logging. He said that this has been vetted by the Forest Collaborative partners – they are in support.

*****The Board was in consensus to sign the letter of support for the Central Wasco County All-Lands Project.*****

Work Session – Continued

DEQ GRANT APPLICATION

Mr. Stone stated that there is a grant available for which the County can apply with the intent of purchasing a bailer and creating a bailing facility. He said that he just learned about the grant and although it might be a more appropriate fit for the Tri-County Household Hazardous Waste Steering Committee, they do not meet again before the grant submission deadline. We can apply but it would be for the recycling program in a public/private partnership. He went on to say that Chair Kramer started the conversation with him some time ago when they began to look for a place for a bailing facility. We are taking trucks with 12 tons of materials that should carry 30 tons – we can do that if we have the facility to compress and bail the recyclable materials. He apologized for the lateness of the request and said he assumes no general fund dollars will be required. Chair Kramer confirmed that this would not require any general fund dollars.

Bruce Lumper, non-voting member of the Tri-County Household Hazardous Waste Steering Committee, said that this is way ahead of the game and the Committee can meet by phone if necessary. This needs to be reviewed and discussed.

Mr. Stone responded that the grant is due in two days and that is not enough time to pull the committee together. He said that we understand the process and that it will have to go to the Committee. Application for the grant does not mean we have to accept the grant if awarded; there will be time to bring it to the Committee but there is urgency for the application.

Vice-Chair Hege asked for more detail about the grant. Planning Director Angie Brewer said that it is a grant for up to \$600,000. A bailer costs approximately \$180,000. The Committee can reject the grant if it is awarded but Wasco County would have to be the applicant at this point. She said this is a grant for which the County has successfully applied in the past.

Mr. Lumper stated that this proposal is 99% privatization to get recycling back on track; it is not a public/private partnership – that is a false statement.

Commissioner Schwartz asked if it isn't possible for Wasco County to apply for the grant and the bailer then belong to Wasco County. Chair Kramer stated that is what we are proposing. Commissioner Schwartz commented that who uses it would be future discussion; a bailer is a good thing to move us forward. Mr. Lumper said he believes we have gotten them before under those circumstances and authorized private use.

Vice-Chair Hege said that he is not opposed to the grant application but would want the Committee on-board with the long-term plan. Mr. Stone said that is what we all want; right now we are just pressed for time to get the application in.

Chair Kramer stated that Mr. Lumper's comment for privatization is inaccurate. He added that things are changing and we cannot keep doing things the way we have been. Mr. Stone added that what we have asked is to move forward with exploring a concept. Commissioner Schwartz said that this is a good thing for the community.

*****The Board was in consensus for staff to move forward with the grant application submission for a bailer and bailing facility.*****

Chair Kramer said that we have a piece of property that came available for a potential private/public partnership. It is a concept – we want to ask the question. He said that what we are asking the Committee to support is a feasibility study for

a bailing facility and potential hazardous waste collection site on a contracted basis.

Mr. Stone continued by saying that the ongoing issue is that recyclables, with the exception of cardboard, are going to the landfill. Chair Kramer stated that Hood River has agreed to pay higher costs to have the company haul it to Portland to divert it from the land fill. Waste Connections is losing money and may have to request an increase.

Vice-Chair Hege asked if we have considered that approach or would it be better to have a bailer? Mr. Stone replied that trucking is one of the primary cost driver – paying more is just paying more, it does not solve the problem. We started having that conversation and began to talk to the industry experts. Out of that came the idea of a holistic program – rather than another rate increase, let's take the dollars we have, both public and private, to build the processing facility. That addresses the costs and reduces loss. The ask is that the private company do that without any interruption to service level for hazardous waste, collection events, etc. He added that we would also like to see some of our rural recycling collection points brought back. Mr. Stone also corrected Mr. Lumper's statement regarding this not being a public/private partnership, saying that it is – both the program and Waste Connections would have to contribute significant funds and assume risks such as a long term lease in order to make this a reality.

Vice-Chair Hege said he has no problem with looking at doing it better but he wants the Committee to have that discussion and build consensus. Moving forward without consensus spells the beginning of the end.

Commissioner Schwartz said she would like to hear from the Committee as to what other options there might be. Ms. Brewer noted that we are the only waste shed in the state that is not recycling.

Agenda Item – Legal Counsel RFQ
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Mr. Stone outlined the process followed to this point. He reported that we received one submission – Campbell Phillips - in response to the Request for Qualifications; current County Counsel did not submit. He said that a team vetted the submission and interviewed the submitter who met all criteria. The team's recommendation is to accept the proposal and continue to discuss having Timmons for certain things. Mr. Stone reported that after a conversation with Mr. Timmons, he may not be willing to do that.

Commissioner Schwartz observed that we use specialty attorneys for other issues. She asked why we would not do the same if we needed a litigator for something out of the ordinary – it does not have to be Timmons. Vice-Chair Hege added that the firm we choose may be able to supply that – they will have to prove themselves.

Chair Kramer asked if the team was unanimous in their support. Ms. Brewer replied that the team talked about the possibility of going out again hoping for more submissions – they did not settle on this recommendation because there was only one option.

Further discussion ensued regarding costs – it will be considerably less expensive – and supplemental services. Ms. Amery pointed out that neither firm fits our needs exactly so the question becomes how we best address that challenge. She said that Campbell-Phillips meets our needs for the majority of the time – they look and feel like the best fit. In either case, we would have to supplement services.

Commissioner Schwartz said that we look for specialists for land use, union negotiations, etc. Ms. Amery added that we often can get advice from other counties and their counsel. Commissioner Schwartz said we do not have to settle on Timmons for litigation. Ms. Amery said that if she needs someone for a “one-off,” it would be easier to have someone on retainer. Vice-Chair Hege said we can find that firm whether it is Timmons or someone else. Unless we get a huge firm, we will not find someone who can meet all needs. Human Resources Director Nichole Biechler noted that we also have legal through CIS.

Vice-Chair Hege said he is fine with the recommendation but would like the term to be less than three years – there needs to be a probationary period. Mr. Stone commented that there is language that will have to be changed.

Agenda Item – Oregon Parks and Rec Grant Application

Administrative Services Office Manager Stephanie Krell explained that this is a grant application for the Hunt Park campgrounds. We are asking the Board to authorize Mr. Stone to sign off on the application. This will continue the work that was started in 2012. There is a 25% match requirement that can come from the Park general fund which currently has a balance of \$277,000; the match would be \$70,000.

Vice-Chair Hege said he does not want to see more RV spaces if the ones we have are not being utilized or maintained. Mr. Stone noted that an increase in the

number of spaces will increase payments from the State to support maintenance.

(Vice-Chair Hege left the meeting at 2:20 p.m. to attend another meeting.)

Ms. Krell said that the grant has requirements for ADA and green infrastructure – those components were built into the original scope of work.

Commissioner Schwartz asked if this falls in line with the Fair Board's strategic plan. Ms. Krell replied that she does not know but has spoken to Fair Manager Kay Tenold who is very supportive. Mr. Stone said that he sent the grant application opportunity to the Fair Board but they did not respond which was true the last time. He said that we want to address the water distribution and electrical issues; that is infrastructure that can be built to support the RV sites. He said it really takes a paid staff member to move these things forward. He stated that if we are serious about it being a wonderful event site, we will have to have a fulltime manager.

{{Chair Kramer moved to approve Resolution 19-011 authorizing Wasco County to apply for a County Opportunity Grant from the Oregon Parks and Recreation Department for development at Hunt Park and delegating authority to Tyler Stone to sign the application. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion Item – Finance Report

Mr. Middleton reviewed the report included in the Board Packet. He stated that he and Mr. Stone are reviewing the PERS side account for possible further deposits. He reported that the County saved \$13,000 in one pay period as a result of our initial deposit into the side account.

Agenda Item – Out of Executive Session

*****The Board was in consensus to have staff make a recommendation for a Hearings Officer to preside over the Filbin Conditional Use Permit Appeal.*****

Work Session – Continued

ALL-STAFF TRAINING

Ms. Biechler explained that the Cross Trainers Team has been exploring possible keynote speakers and training facilitators for the 2020 All-Staff Training Day. Costs for keynote speakers are significant – anywhere from \$2,500 to \$100,000; \$5,000 seems to be a reasonable amount on the lower end of the spectrum. She noted that the team is interested in contracting with Karen Milsap who speaks on how your

mindset impacts outcomes; we have negotiated her rate down to \$5,000 plus \$1,000 for travel. In addition, we would like to bring someone in for training. The team would ask for a budget of up to \$15,000 for the day which would work out to approximately \$100 per person for the full day of training.

*****The Board was in consensus to authorize a budget of up to \$15,000 for the 2020 All-Staff Training Day.*****

ADMINISTRATIVE SERVICES DIRECTOR

Commissioner Schwartz asked if there have been any applicants for the position. Ms. Biechler replied that they have narrowed it to five applicants; however, one has already accepted a position elsewhere. Out of the remaining four viable applicants, two have municipal experience but not the facilities experience. The majority are extremely educated but that education is not necessarily related to what we are seeking.

Ms. Biechler reported that there may be a lot of grievances filed throughout the state around the suggested legislative changes to PERS and job descriptions. It could come up here as well. The legislation is tightening our hands. Mr. Stone said that he is concerned that they will make it pay equity across organizations rather than just within and organizations.

The session was adjourned at 3:10 p.m.

Summary of Actions

MOTIONS

- **To approve the revised Wasco County/City of The Dalles Museum Commission Bylaws, to supersede all preceding bylaws for the Commission.**
- **To approve a monthly \$50 mobile phone stipend for the District Attorney, contingent on a resolution to document the process.**
- **To approve Order 19-117 appointing Chris Schanno to the Wasco County Board of Property Tax Appeals.**
- **To approve the addition of a Resident Deputy Position to be dedicated to the southern part of Wasco County.**
- **To approve Order 19-118 in the matter of establishing petty cash fund authority.**
- **To approve the Consent Agenda – 9.10.2019 Dufur Town Hall Minutes; 9.18.2019 Regular Session Minutes; Ambulance Service Area**

Agreements for Areas 1-8.

- **To approve Resolution 19-011 authorizing Wasco County to apply for a County Opportunity Grant from the Oregon Parks and Recreation Department for development at Hunt Park and delegating authority to Tyler Stone to sign the application**


CONSENSUS ITEMS

- **To send the Letter of Notice to Oregon Fish and Wildlife for their payment in lieu of taxes.**
- **To designate Chair Kramer as Wasco County's representative on the AOC Federal Lands Subcommittee.**
- **To sign the letter of support for the Central Wasco County All-Lands Project.**
- **For staff to move forward with the grant application submission for a bailer and bailing facility.**
- **To have staff make a recommendation for a Hearings Officer to preside over the Filbin Conditional Use Permit Appeal.**
- **To authorize a budget of up to \$15,000 for the 2020 All-Staff Training Day.**

Wasco County
Board of Commissioners



Steven D. Kramer, Board Chair



Scott C. Hege, Vice-Chair



Kathleen B. Schwartz, County Commissioner



DISCUSSION LIST

[FISH AND WILDLIFE PILT](#) – Jill Amery

[MUSEUM COMMISSION BYLAWS](#) – Elizabeth Wallis

[DA CELL PHONE STIPEND](#) – Mike Middleton

[BOPTA APPOINTMENT](#) – Kathy White

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DISCUSSION ITEM

Oregon Department of Fish and Wildlife Payment in Lieu of Taxes

[ASSESSOR'S MEMO](#)

[TAX BILL SUMMARY](#)

[NOTICE LETTER TO ODF&W](#)



MEMORANDUM

SUBJECT: 2019-20 Oregon Department of Fish & Wildlife In Lieu of Tax Payments

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JILL AMERY

DATE: 10/2/2019

BACKGROUND INFORMATION:

PURSUANT TO ORS 496.340 THE OREGON DEPARTMENT OF FISH & WILDLIFE MAKES AN ANNUAL IN LIEU TAX PAYMENT FOR PROPERTY THAT WOULD NORMALLY BE EXEMPT FROM TAXATION. THE AMOUNT PAYABLE IS EQUAL TO THE AD VALOREM TAX THAT WOULD HAVE BEEN CHARGED AGAINST THE PROPERTY IF IT HAD BEEN ASSESSED TO A TAXABLE OWNER.

THE ATTACHED SPREADSHEET IDENTIFIES SAID PROPERTY ALONG WITH THE APPLICABLE ACREAGE, REAL MARKET VALUE AND TAXABLE ASSESSED VALUE.

THE TAXES ARE CURRENTLY NOT AVAILABLE AND ARE MISSING FROM THE SPREADSHEET. WE ARE WAITING FOR ALL OF OUR SHARED VALUES TO COME IN FROM OTHER COUNTIES THAT WE SHARE BONDS WITH IN ORDER TO COMPLETE PROCESSES NECESSARY TO CALCULATE THE FINAL TAX.

THIS INFORMATION WILL BE PROVIDED TO THE BOARD AS SOON AS POSSIBLE. PURSUANT TO ORS 496.340 WE MUST MAIL THE SIGNED BOC ORDER ALONG WITH THE TAX BILL SUMMARY NO LATER THAN OCTOBER 15, 2019.

STATE OF OREGON DEPT OF FISH/WILDLIFE TAX BILL SUMMARY 2019-20					To BOC by Oct 15th		
ACCOUNT #	MAP #	ACRES	RMV	TAXABLE AV	TAX	DISCOUNT	NET TAX DUE
8686	01N15 E00 00100	823.24	\$ 838,740	\$ 8,300	\$ -	\$ -	\$ -
8687	01N16 E00 00100	82.24	\$ 116,610	\$ 830		\$ -	\$ -
8838	01S16 E00 00100	39.00	\$ 19,870	\$ 390		\$ -	\$ -
8968	01S16 E00 01100	48.02	\$ 24,460	\$ 480		\$ -	\$ -
8999	02N15 E00 00100	15.18	\$ 89,040	\$ 150		\$ -	\$ -
9010	02N15 E00 01700	264.41	\$ 291,040	\$ 27,010		\$ -	\$ -
9593	01S16 E00 02100	29.90	\$ 15,310	\$ 300		\$ -	\$ -
9759	03S12 E00 01000	3342.59	\$ 1,410,300	\$ 201,560		\$ -	\$ -
9762	03S12 E00 01600	511.66	\$ 171,600	\$ 41,840		\$ -	\$ -
9763	03S12 E00 01700	160.00	\$ 53,660	\$ 13,080		\$ -	\$ -
9765	03S12 E00 01800	320.00	\$ 107,320	\$ 26,170		\$ -	\$ -
9790	03S13 E00 02400	1310.43	\$ 684,770	\$ 63,460		\$ -	\$ -
9791	03S13 E00 02500	617.47	\$ 317,490	\$ 12,620		\$ -	\$ -
10100	02S12 E00 06400	100.00	\$ 33,540	\$ 8,180		\$ -	\$ -
10348	03S12 E00 01000	1766.84	\$ 712,230	\$ 105,935		\$ -	\$ -
10351	03S12 E00 03000	472.46	\$ 158,450	\$ 38,630		\$ -	\$ -
10369	03S13 E00 02500	1128.85	\$ 578,150	\$ 11,510		\$ -	\$ -
10404	04S11 E00 00200	320.00	\$ 106,820	\$ 27,450		\$ -	\$ -
10412	04S12 E00 00300	44.00	\$ 22,540	\$ 450		\$ -	\$ -
10500	03S12 E00 01000	4706.29	\$ 3,208,780	\$ 500,674		\$ -	\$ -
10501	03S12 E00 01900	10.00	\$ 3,670	\$ 80		\$ -	\$ -
10502	03S12 E00 02000	116.55	\$ 77,100	\$ 48,302		\$ -	\$ -
10503	03S12 E00 01800	1437.04	\$ 481,950	\$ 117,510		\$ -	\$ -
10512	03S12 E00 03000	313.25	\$ 105,060	\$ 25,610		\$ -	\$ -
10513	03S13 E00 02500	400.00	\$ 204,860	\$ 4,030		\$ -	\$ -
10514	03S13 E00 03400	80.00	\$ 40,970	\$ 810		\$ -	\$ -
10515	03S13 E00 03600	77.60	\$ 39,740	\$ 780		\$ -	\$ -
10666	04S11 E00 00700	80.00	\$ 26,830	\$ 6,540		\$ -	\$ -
10667	04S11 E00 00600	960.00	\$ 744,970	\$ 57,725		\$ -	\$ -
10670	04S11 E00 00900	130.00	\$ 317,140	\$ 76,935		\$ -	\$ -
10672	04S11 E00 01100	120.00	\$ 235,020	\$ 55,240		\$ -	\$ -
10673	04S11 E00 01200	160.00	\$ 198,200	\$ 39,558		\$ -	\$ -
10878	04S12 E04 00100	4.10	\$ 2,100	\$ 40		\$ -	\$ -
10885	04S12 E00 00800	2995.27	\$ 1,697,450	\$ 222,247		\$ -	\$ -
10928	04S12 E00 03000	197.78	\$ 279,730	\$ 45,417		\$ -	\$ -
10954	04S12 E31 00300	239.40	\$ 122,610	\$ 2,440		\$ -	\$ -
11533	05S11 E00 00200	78.25	\$ 87,980	\$ 17,923		\$ -	\$ -
11534	05S11 E00 00300	158.35	\$ 177,470	\$ 28,868		\$ -	\$ -
11535	05S11 E00 00400	3578.35	\$ 3,092,460	\$ 537,730		\$ -	\$ -
11536	05S11 E00 00500	200.00	\$ 84,810	\$ 9,000		\$ -	\$ -
12354	05S11 E00 01100	40.00	\$ 16,770	\$ 1,910		\$ -	\$ -
12355	05S11 E00 01400	79.09	\$ 28,340	\$ 5,950		\$ -	\$ -
12356	05S11 E00 01900	119.07	\$ 109,720	\$ 21,136		\$ -	\$ -
12358	05S11 E00 01500	79.09	\$ 26,490	\$ 6,550		\$ -	\$ -
12359	05S11 E00 01700	155.47	\$ 50,860	\$ 14,410		\$ -	\$ -
12360	05S11 E00 01300	19.55	\$ 10,010	\$ 200		\$ -	\$ -
12361	05S11 E00 01200	18.63	\$ 21,480	\$ 3,521		\$ -	\$ -
12362	05S11 E00 02000	1200.83	\$ 450,250	\$ 78,950		\$ -	\$ -
12363	05S11 E00 01800	475.45	\$ 189,140	\$ 21,120		\$ -	\$ -
12368	05S11 E00 02500	568.79	\$ 384,730	\$ 47,090		\$ -	\$ -
12369	05S11 E24 00100	79.09	\$ 35,130	\$ 3,470		\$ -	\$ -
12370	05S11 E24 00200	160.00	\$ 130,770	\$ 17,935		\$ -	\$ -
12371	05S11 E24 00300	74.90	\$ 33,410	\$ 2,660		\$ -	\$ -
13183	05S11 E25A 01000	13.70	\$ 7,020	\$ 140		\$ -	\$ -
16685	03S12 E00 02701	80.00	\$ 29,650	\$ 5,390		\$ -	\$ -
16686	04S11 E00 00101	200.00	\$ 67,080	\$ 16,350		\$ -	\$ -
	TOTALS	30,802.18	\$ 18,571,690	\$ 2,632,586	\$ -	\$ -	\$ -

Discount if payment received by November 15th.



Pioneering pathways to prosperity.

Oregon Department of Fish & Wildlife
4034 Fairview Industrial Dr. SE
Salem, OR 97302

**NOTICE OF DETERMINATION OF VALUE OF REAL PROPERTY OWNED BY OREGON
DEPARTMENT OF FISH & WILDLIFE, PURSUANT TO ORS 495.340(4)**

Notice of real property valuation pursuant to ORS 496.340 (4) is hereby given this date by attaching hereto a statement of the value of each property. The values used are the same as all other farm use and forest use properties, pursuant to ORS 496.340(2)(a). The statement also lists the payment due each property, computed by applying the same consolidated rate as all other properties within each code area, and limited by Section 11b, Article XI or the Oregon Constitution (Ballot Measure 5) and Sections 11 and 11a, Article XI (Ballot Measure 50).

Said attached is marked Exhibit A and by this reference is hereby made a part of this notice.

Dated this 2nd day of October, 2019.

Steven D. Kramer
Chair, Wasco County Board of Commissioners

ENCLOSURE: Exhibit A



DISCUSSION ITEM

Museum Commission Bylaws

[STAFF MEMO](#)

[MUSEUM COMMISSION'S REVISED BYLAWS](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Wasco County/City of The Dalles Museum Commission Bylaws

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: SEPTEMBER 23, 2019

Background Information

The Museum Commission has made the following revisions to their bylaws:

- 1) Removed mention of the Foundation, which was incorrectly included as one of the names the Commission is known by, and
- 2) Included language that outlines the conditions under which the Commission may request the removal of a member.

**By Laws of the
Wasco County/City of The Dalles
Museum Commission**

ARTICLE I - NAME

Section I. The Name of the Organization shall be the Wasco County/City of The Dalles Museum Commission. Alternatively known as the Fort Dalles Museum and Anderson Homestead Commission

ARTICLE II - PURPOSE/MISSION STATEMENT

Section I. The purpose of the Museum Commission is to provide oversight of operations.

Section II. The Mission of Fort Dalles Museum and Anderson Homestead is to be dedicated to the preservation, conservation, education and interpretation of the military, architectural, agricultural, transportation and diverse cultural history that is unique to the Wasco County Area
(Adopted by the Wasco County City of The Dalles Museum Commission on July 2, 2013)
[Revised April 12th, 2016]

ARTICLE III – GOVERNING BODY

Section I. The Wasco County/City of The Dalles Commission members are volunteers appointed by Wasco County and the City of The Dalles.

1. The Commission shall consist of 7 representatives, as follows:
2. Three (3) are appointed by the City of The Dalles and must reside within the City limits.
3. Four (4) are appointed by Wasco County and must reside within Wasco County.
4. A Quorum, for the purpose of taking action, shall consist of 4 members.

Section II. The Commission's role is to determine the mission; set policy; develop long range strategic plans and goals, work with the Museum Director and staff to further the museum's mission; monitor, assess and review performance and progress and manage museum resources effectively, with exception of such fiscal personnel decisions that are reserved by Wasco County/City of The Dalles.

Section III.

1. The Commission may have up to two (2) Ex-Officio members, appointed by the Commission. They will have all the privileges and responsibilities of Commissioners, except for voting privileges.
2. The Museum Commission has an Ex-Officio position on the Historic Landmarks

Commission.

3. The Fort Dalles Museum/Anderson Homestead Foundation may have an Ex Officio member on the Museum Commission.

ARTICLE IV - MUSEUM COMMISSION OFFICERS

Section I OFFICER POSITIONS AND TERMS

1. Officers of the Museum Commission include President, Vice-President, Secretary and Treasurer.
2. Officers are nominated and elected by the members of the Museum Commission.
3. Election of Officers will be held at the first meeting of the new calendar year. The new Officers will take office immediately upon election.
4. Officers are elected for a one year term.
5. Officers may serve consecutive terms without limits.

ARTICLE V - DUTIES OF OFFICERS

Section I President

1. The President shall be selected from the members of the Museum Commission in good standing and shall preside over all meetings of the museum commission.
2. The President shall have the usual powers and duties customarily vested in the office of President of the Commission and shall perform other duties as may be assigned to the President by the Commission.
3. Represent or send representative to City and County budget meetings.
4. Act as liaison and spokesperson between the Museum Commission Board and other public or private entities, including Wasco County Commissioners and the City of The Dalles.
5. Make appointments as called for in the Bylaws and in the Policy.
6. The President of the Museum Commission shall have the authority to nominate and appoint ex-officio members, upon confirmation by vote of the museum commission.
7. Act as liaison between commission and staff.

Section II. Vice President

- 1 The Vice President shall carry out the duties of the President in the absence or incapacity of the President.

Section III. Secretary

- 1 The Secretary shall keep permanent and complete records of all Museum Commission meetings.

Section IV. Treasurer

1. The treasurer shall monitor the care and custody of all funds and money of the organization.

ARTICLE VI - CONFLICTS OF INTEREST

Section I. Conflicts of interest by Commission members with regard to personal or family business and the Museum, both material and financial, must be disclosed.

ARTICLE VII – DUTY OF LOYALTY

Section I. Commission members should do their best to preserve the ideals and goals of the Museum Commission when serving on boards of other organizations that could create a conflict of loyalty for the Museum Commission or for Fort Dalles Museum.

ARTICLE VIII – DUTY OF TRUST

Section I. Every Museum Commission member should be familiar with the organization's governing documents, including: By-Laws and Policies, as well as the State of Oregon ORS statutes, City and County ordinance and policies, as provided by Wasco County and the City of The Dalles.

ARTICLE IX – TERM OF OFFICE

Section I.

1. Commission members shall serve a term of three (3) years as continued or as chosen by the Board of Wasco County Commissioners or City of The Dalles City Council.

2. All terms for Wasco County positions begin on January 1. All terms for City of The Dalles positions begin on May 1.

3. Terms are not limited.

4. A letter of resignation is requested when a Commission member wishes to step down.

5. Vacancies as in (4) above or by death or revocation of a member by residency requirements or other issues shall be advertised by the authoritative body, Wasco County/City of The Dalles OR those entities may use the recommendations of the Museum Commission for a replacement to fill a term.

6. The Museum Commission may recommend the termination of a member, if

1. the member has missed three (3) consecutive regular meetings without proper notification as determined by the Commission,

2. If a Commission member displays a pattern of disruptive or disrespectful behavior, Fort Dalles Commission may take a vote to recommend removal. The President shall approach the City Manager and/or County Commissioners to

request removal of said member prior to the expiration of their term.

ARTICLE X - MEETINGS

Section I.

1. Meetings are open to the public and held monthly on the second Tuesday at 6pm, unless scheduled otherwise. Notices of meetings are publicly posted in Newspaper calendars and by other means as necessary.

2. Special meetings may be called as needed.

3. Executive Sessions may be called in accordance with the State of Oregon Public Records and Meeting Law.

ARTICLE XI – PERFORMANCE REVIEW - DIRECTOR/MANAGER

Section I.

1. The Museum Commission shall conduct a performance evaluation of the Museum Director and or Museum Manager(s) on an annual basis in accordance to the policy of Wasco County.

2. Results and discussion of such reviews will be part of an Executive Session.

ARTICLE XII - COMMITTEES

Section I.

1. In general, the Museum Commission will act as a Committee of the Whole in matters of Finance, By-Laws, Nominating, Fundraising and Public Relations.

2. The Commission may form Committees, as needed and to assist with operation of the Museum. Such may include, but are not limited to: Collections, Publicity, Personnel and or Volunteer recruitment, employee review, Membership, Buildings and Grounds, Maintenance and others that may assist staff.

ARTICLE XIII - AMENDMENTS

Section I.

1. The Museum Commission may amend the By-Laws by a majority vote at a regular or special meeting, provided prior written notice has been given in accordance with the State of Oregon Public Records and Meetings Law.

2. The amendment will be the subject of two meetings. A vote shall occur at the Second.

We ask the commissioners to listen and be respectful of each other's opinions and support the vote of the majority.

The By-Laws of the Wasco County/City of The Dalles Commission are hereby amended by a quorum of the Commission and approved by the Wasco County Commission and City of The Dalles City Council.

Fort Dalles Museum and
Anderson Homestead Commission:

President Elizabeth Wallis

Vice President Eric B. Healey

Secretary Nalea Thompson

Treasurer Nalea Thompson

Member Mike Walker

Member Donna L. Lawrence

Member [Signature]

The Dalles City Council

Mayor Rich Mays Julius Amey

Rod Runyon Rod Runyon

Tim McGlothlin Timothy J. McGlothlin

Darcy Long-Curtiss Darcy Long-Curtiss

Linda Miller Linda Miller

Russ Brown Russ Brown

Wasco County Commission

Scott Hege _____

Steve Kramer _____

Kathy Schwartz _____

Dated: _____



MOTION

SUBJECT: Wasco County/City of The Dalles Museum Commission Bylaws

I move to approve the revised Wasco County/City of The Dalles Museum Commission Bylaws; to supersede all preceding bylaws for the Museum Commission.



DISCUSSION ITEM

District Attorney's Cell Phone Stipend

[STAFF MEMO](#)



MEMORANDUM

SUBJECT: District Attorney - Cell Phone Use Stipend

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: SEPTEMBER 26, 2019

Background Information

Wasco County has a business need to ensure that County Deputies have cell phone access to the District Attorney when criminal investigations warrant the District Attorney's involvement. To meet this need for access, It is proposed that Wasco County will a stipend of \$50.00 per month to the District Attorney for utilization of his personal cell phone for this purpose.



DISCUSSION ITEM

Board of Property Tax Appeals Appointment

[STAFF MEMO](#)

[CHRIS SCHANNO BOPTA APPLICATION](#)

[ORDER 19-117 APPOINTING CHRIS SCHANNO TO BOPTA](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: 2019 Board of Property Tax Appeals Board Appointment

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LISA GAMBEE, WASCO COUNTY CLERK

DATE: 10/16/2019

The Wasco County Board of Property Tax Appeals (BOPTA) 2019 season will begin in November when tax statements are mailed out. Each year, the Wasco County Board of County Commissioners appoints 3-5 members of the public to serve on the BOPTA Board.

With the resignation of long-time board member Ken Polehn, I have asked Chris Schanno to serve as a member of the BOPTA Board. Chris is a real estate agent, member of the Planning Commission, and a developer – a background that is excellent for understanding land values in Wasco County. His board application is attached which provides more detail on his qualifications for this appointment.

I am respectfully requesting the BOCC support this choice and appoint Chris Schanno to the Wasco County BOPTA Board.

INFORMATION AND QUALIFICATION FORM

BOARD OF PROPERTY TAX APPEALS POOL

VOLUNTEER POSITIONS
REPRESENTATIVE FROM
WASCO COUNTY, OREGON

BACKGROUND

The Board of Property Tax Appeals consists of three non office-holding residents of Wasco County. The Board of Property Tax Appeals is responsible for hearing taxpayer appeals for reduction of the real market or assessed value of property. The term of each member begins on the date of appointment and ends on June 30, or when a successor is appointed. Members assigned to a Board receive a stipend of \$75 per day when the Board meets and must complete online training prior to the hearings process.

APPLICATION

Provide personal qualifications for the specific volunteer position.
Supplementary information may be attached. Do not provide confidential information.

POSITION DESCRIPTION: Board of Property Tax Appeals Pool Member

Name: Chris Schanno

Address: [REDACTED], THE DALLES, OR 97058

Phone (home): [REDACTED]

Phone (work): [REDACTED]

E-mail: [REDACTED]

Signature: [Signature]

Date: 9-18-19

Number of years as a Wasco County resident: 45

Your objectives/goals? Desired contributions and accomplishments?

Education (school, college, training, apprenticeships, degrees, etc.)

The Dalles High School

Date: [REDACTED]

Oregon State University

Date(s): [REDACTED]

Date(s): _____

Date(s): _____

Experience (work, volunteering, leadership roles, achievements etc.)

Wasco County Planning Commission Date(s): - present

Wasco County Fair Board Date(s): - present

Oregon Real Estate Broker Date(s): - present

Self employed Farmer Date(s): - present

General Comments (vocational/professional licenses, awards, recognition, etc.)

Date(s): _____

Date(s): _____

Date(s): _____

Date(s): _____

Why do you want to serve on the Board of Property Tax Appeals

I can help bring a common sense approach to
the board.

Do you have any conflicts of interest? Non-Office holding residents of the County cannot be:

- Members of the governing body
- Members of the governing body of a school district
- Members of the governing body of a taxing district
- An employee of the County, including all elected officials
- An employee of a taxing district of the county

Would you feel comfortable in your discussion with other Board Members in speaking out in front of the petitioner and assessor representative even though your comments might not favor one side or the other?

Yes

Are you able to take criticism leveled at "you" even though it means County Assessor and/or government in general?

Yes

How familiar are you with the real estate market in Wasco County?

I am a Real Estate Broker

Briefly explain your understanding of Measures 5 & 50 and the Oregon Property Tax System:

My knowledge is not extensive, but I believe 50 says not of 3% unless there is improvements made. 5 sets limits for educational and governmental taxes.

What experience have you had reading maps?

Yes

What experience have you had reading appraisals?

As a broker, I have gone through several.

Are there comments you wish to make that would help us in making our decision regarding recommendation of you as a member of the pool of the Board of Property Tax Appeals?

I also am a developer. We currently are developing the Lone Pine subdivision, and own a decent sized ranch consisting of mainly EFA ground.

Send completed form to:

Wasco County Planning Department
2705 East 2nd Street
The Dalles OR 97058
(541) 506-2560
fax (541) 506-2561



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF CHRIS SCHANNO TO THE WASCO COUNTY BOARD OF PROPERTY TAX APPEALS CHAIR PERSONS POOL AND NONOFFICE HOLDING POOL

ORDER #19-117

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That under ORS 309.067(1)(b) the Board of Commissioners shall appoint non-office-holding members to serve on the Board of Property Tax Appeals; and

IT FURTHER APPEARING TO THE BOARD: That Chris Schanno is willing and is qualified to be appointed to the Wasco County Board of Property Tax Appeals.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Chris Schanno be and is hereby appointed to the Wasco County Board of Property Tax Appeals in accordance with ORS 309.067(1)(b) for a period beginning October 1, 2019, through June 30, 2020.

DATED this 2nd day of October, 2019.

APPROVED AS TO FORM:

Brad Timmons, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: BOPTA APPOINTMENT

I move to approve Order 19-117 appointing Chris Schanno to the Wasco County Board of Property Tax Appeals.



DISCUSSION ITEM

Federal Lands Subcommittee Representation

[ASSOCIATION OF OREGON COUNTIES COMMUNICATION](#)

FEDERAL LAND MANAGEMENT SUBCOMMITTEE

OF THE AOC NATURAL RESOURCES POLICY STEERING COMMITTEE

email - smorgan@oregoncounties.org

Phone - 541-430-0004

September 20, 2019

Dear Wasco County Commissioners,

The Federal Lands Sub Committee will be approving the 2020 budget at the meeting scheduled for October 14, 2019. This letter serves to notify you that you need to designate a Commissioner to vote on behalf of your county.

Your county has paid 2019 membership dues to the Federal Land Management Subcommittee and is a member in good standing of the Board of Directors of the Subcommittee as defined in the by-laws. Your county is entitled to one vote.

To appoint the voting member, the by-laws state in Article II, Sec 3 (b): The member county must appoint one of its governing body members to vote on its behalf. The county makes the appointment of its voting member by a letter signed by the majority of the governing body and delivered to subcommittee staff when it pays its dues to the subcommittee. If the county changes its voting member, it must do so by letter signed by the majority of the governing body and delivered to subcommittee staff.

The budget for the 2020 year will be voted on at the Federal Lands Subcommittee Meeting that will be held on October 14, 2019, at 7:00am at the Local Gov't Center as part of AOC Day. To be eligible to vote I need a letter designating your voting commissioner by that date.

Please forward your designation letter to me at your earliest convenience to be eligible to vote on the budget at the October 14th meeting.

As always, please don't hesitate to contact me if you have questions or need more information.

Sincerely,

Susan Morgan

AOC Policy Manager for Natural Resources & Revenue
Staff to the Federal Lands Management Subcommittee
541-430-0004 – Cell
smorgan@oregoncounties.org - email



DISCUSSION ITEM

All-Lands Proposal Letter of Support

[INTRODUCTORY EMAIL](#)

[LETTER OF SUPPORT](#)

From: Wasco County Forest Collaborative <wascoforest@gmail.com>
Date: September 25, 2019 at 13:30:48 PDT
To: Steve Kramer <stevek@co.wasco.or.us>
Cc: Kameron C -FS <kcsam@fs.fed.us>, "Lancaster, Richard E -FS" <rlancaster@fs.fed.us>, daniel.esposito@or.usda.gov
Subject: Joint Chiefs Proposal - Letter of Support Request

Hello Commissioner Kramer,

Please find attached a draft letter of support for the Central Wasco County All-Lands Project. As you know, the Wasco County Forest Collaborative recently moved into the implementation phase of the Rocky Restoration Project. Agency partners at NRCS, Forest Service, ODF, and ODFW have been working together to identify opportunities to treat state and private forestlands adjacent to the Rocky Project area.

Support from Wasco County is critical to the projects success and we hope you'll be willing to submit a letter of support for the project. Letters of support are due on October 15, 2019. Please submit the letter of support to myself or any of our colleagues that are cc'd on this email. I've included co-leads on the project from NRCS and the Forest Service in case you have any questions or need additional information.

I look forward to hearing from you.

All the best,
Andrew
541.288.4107



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

Re: Central Wasco County All-Lands Joint Chiefs Proposal

October 2, 2019

To Whom It May Concern:

The Central Wasco County Joint Chiefs Proposal is an exciting opportunity to accelerate the implementation of more than 40,000 acres in a high priority landscape. The project area includes the Rocky Restoration Project on National Forest System lands, Oregon Department of Fish and Wildlife White River Wildlife Refuge, and private forestlands in the Pine Hollow Wildland Urban Interface (WUI). These treatment areas have been identified as high priority in the Wasco County Community Wildfire Protection Plan (CWPP), Oregon Department of Forestry Landscape Scale Oak Habitat Restoration Initiative, NRCS East Cascades Forest Health Conservation Implementation Strategy (CIS), and the East Cascades Oak Woodland Conservation Opportunity Area as identified by the Oregon Conservation Strategy by the Oregon Department of Fish and Wildlife.

The Central Wasco County Joint Chiefs proposal builds on a strong history of collaboration. The Wasco County Forest Collaborative, an appointed body of diverse members, worked for four years with the Mount Hood National Forest to design the Rocky Restoration Project. In parallel, agency partners from Natural Resource Conservation Service, USDA Forest Service, Oregon Department of Fish and Wildlife, Oregon Department of Forestry, and Wasco County Soil and Water Conservation District worked together to identify strategic adjacent lands that would help the community achieve our landscape-scale resiliency goals. Cross-boundary treatments are essential to the success of this effort given the checkerboard nature of many of the federal, state, and private forestlands in the area. In the interest of meeting that goal, this project will utilize the first Good Neighbor Authority (GNA) agreement on the Barlow Ranger District and will leverage state forestry resources to complete work on federal, state, and private lands.

Wildfire risk reduction is a high priority across the West, and particularly in Wasco County, an often-overlooked part of the Mount Hood National Forest. Wasco County has experienced large wildfires in recent years that have threatened high value natural resource assets and communities. In 2018 the Substation Fire burned more than 78,000 acres and in the same year the Box Car Fire burned more than 100,000 acres, both entirely within Wasco County. The Central Wasco County Joint Chiefs proposal encompasses the majority of the historic Rocky Burn, a wildfire that burned much of the project area in 1973. Immediate action is needed to ensure that future wildfires will not adversely impact the unique Oregon White Oak habitat and human communities in the project area.

Forest restoration and wildfire risk reduction treatments will achieve multiple resource objectives through this project including improved wildlife habitat, restoration of natural process and functions, protection of soil resources, and production of timber and local biomass to forest products businesses. There is an urgent need to accelerate the implementation of these treatments and we appreciate your careful consideration of this important request.

Please let us know if you have any questions or need any additional information. You can also contact the project co-leads directly by reaching out to Dan Esposito, NRCS District Conservationist (daniel.esposito@or.usda.gov), and Kameron Sam, Barlow District Ranger (kcsam@fs.fed.us).

Sincerely,
Wasco County Board of Commissioners

Steven D. Kramer, Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



DISCUSSION ITEM

Finance Report

[DIRECTOR'S REPORT](#)

[AUGUST FINANCIALS](#)

Wasco County Financial Report – For August 2019

This report is for the 2nd month in the new fiscal year – FY20. The statements are not audited and may be changed as transactions, reconciliations and reviews occur. At this point, a straight-line assumption of 16.7% budget execution is a good place for analysis to start. This may not be relevant on all accounts but is a starting point.

Discussion of Revenues

General Fund

- No property tax revenues are shown as all the amounts received have been accrued to FY19. This is what is referred to as the “60 Day Rule”. This is the same as last year.
 - The “60 Day Rule” is a standard issued by the Government Accounting Standards Board (GASB) stating tax revenues received just after the start of a new fiscal period should be considered revenue of the prior period as long as the receipt comes in within time to meet obligations of the prior fiscal period. 60 Days has been a standard accepted time frame and is used by Wasco County.
 - In August \$30,110 was received in property tax revenue that has been accrued back to last fiscal year. This is in addition to the \$82,405 received in July for a total of \$112,515.
- Licenses, Fees & Permits are on track at 10.2% budget execution – this compares favorably to the 10.1% budget execution at this point last year. The amount has increased by \$16K over last fiscal year which is 14.2%.
- Intergovernmental revenue is up from last year. Partially this is due to receiving the Amusement Tax (\$4K) in August as well as Liquor Tax (\$15K). The primary driver though is the \$63K received from Video Poker. This is due to a change in the financial structure for the county and is as planned.
 - In prior years, these funds were received into the Economic Development Fund and then transferred to the General Fund. This was changed as there was no need to process the transaction this way and it added additional complexity as well as inflating the overall appropriated budget.
- Interest earnings are executing at 42.3% of the budget. This compares to 95.5% budget execution last year. The difference in execution rates is primarily due to better projection amounts.
 - The earnings are over the straight-line execution due to the receipt of the large investment interest payout in July (paid semi-annually).
 - The overall interest is down due to a lower amount in the LGIP. This is because of paying out the nearly \$4M for the PERS Side Account as of 7/30/19. If this had not been paid out, there would have been an additional \$8-9K in interest.
- No transfers in have occurred yet
- Assessment & Taxation is executing at 38.3% compared to 37.2% at this time last year. This is on track and is an increase over last year of \$4K.

- County Clerk is under last year by \$1,800. This is due to Recording Revenue & Marriage License Revenue coming in lower than last year at this time.
 - The overall execution percentage is still greater than last year's execution percentage.
- Sheriff's Office is executing at an overall 15.5% compared to 18.5% last fiscal year. The overall revenue is down \$18K over last year.
 - This is primarily due to Intergovernmental Revenue - Non Single Audit being down \$15K.
 - These are funds for BLM, Forest Patrol & Oregon State Parks and are all reimbursement based grants
 - Due to staffing, the patrols these sources reimburse for were down. No patrol = no reimbursement. The funds are still available, and will be utilized as staffing level increases.
- Administrative Services are executing at 20.9% so this is in line with expectations, however the total is \$18K less than last fiscal year. This is due to timing issues primarily with the Charges for Services for the Information Technology/Systems.
 - This is a timing issue and is made up in September.
- District Attorney's Office has a large jump in revenue. This is due to the \$80K received from The Dalles that was not included in the revenue budget.
 - There is a down-side to extra funds – there is a catch. There will be a budget change requested to accommodate additional expenses that will be incurred.
 - The department will be gaining a Paralegal to deal with the situation as well as the setup for the office space. These are increased expenses and will require a budget change when the costs are determined.
- Youth Services is executing at 19.8% overall compared to 23.7% last fiscal year. The total revenue has increased \$32K
 - The increase is primarily due to taking on the Youth Think in the General Fund now instead of being a separate fund – this is \$31K of the increase.

Public Works

- Interest Earnings are executing at 29.3% which is \$2K more than last fiscal year. Although the execution last year was 34.6%, the budgeted amount for FY20 is more accurate.
- The STP Fund exchange is correct as this has been verified as for FY20 – the variance is due to timing issues.
- All revenues are in line with expectations and comparable to last fiscal year. Overall revenue execution is 14.8%.

Building Codes – General

- New department with no year to year comparison
- \$198K through August year to date – this does not include the \$1.1M from the state for permits paid to the state prior to June 30th – This is being considered beginning fund balance since it was from a prior FY

- Originally the State was going to send it prior to June 30th but that didn't happen
 - Overall budget execution is 9.0%
- To make the budgeted amount (not including transfers), the fund needs to generate an average of \$164K per month;
 - This average still has not been achieved as of August
 - Partially, this could be the department coming up to speed, Finance is continuing to watch the department

Building Codes – Electrical

- New department with no year to year comparison
- \$18K for through August year to date – there is no allocation in beginning fund balance yet
- To make the budgeted amount (not including transfers), the fund needs to generate \$21K per month
 - This average still has not been achieved as of August
 - Partially, this could be the department coming up to speed, Finance is continuing to watch the department

Reserve funds

- Minimal revenues as only interest in recorded
- None of the transfers in are recorded yet
 - None planned for most as part of the PERS Side Account Funding plan
 - None to General Operating Reserve yet – will be coming; Not done yet due to managing cash flow
 - This is the same note as last month's report

Special Economic Development Fund

- Execution is down \$51K – this is due to moving the Video Poker revenue directly to the General Fund instead of flowing into this fund and then transferring out.

911 Equipment Reserve

- Revenue is down due to transfers in not scheduled yet. These are caught up and scheduled as of September.

911 Communications

- Performing as expected
 - Related news, funding from the phone taxes will increase approximately \$65K for FY20 due to a phone tax increase. The increase should be another \$100K+ in FY21.
 - Apparently a legislator is proposing additional legislation to take the increase here and apply to a different program. Joe Davit (911 Manager) has more details

CDBG Grant Fund

- This fund will be finishing the project soon so will not be a straight-line nor will it match last year as it is ramping down and finishing up – as planned.

All other funds

- Within budget expectations and historical trends

Discussion of Expense

General Fund

- Overall the budget execution is 11.2% - will under the straight-line 16.7%
- All areas/departments are under the 16.7% straight-line assumption except Information Technology/Systems & Administration
 - Information Technology/Services has Materials & Services of 28.52% budget execution but this is typical based on historical trends – spending is to level through the year
 - Administration also has a non-linear spending pattern and is within historical trend expectations.
- Transfers
 - The transfers to Fair & the Museum have been completed to 100%
 - The transfer to 911 is two (2) month's support as planned
 - Nothing has been transferred to the reserve fund for the PERS side account yet
 - Watching cash flow to select optimal time – will be November

Public Works

- Overall budget execution is 18.7% - less of budget execution than last year at this time
- Personnel is at 16.6% so right on target
- Materials & Supplies executing at 33.7%
 - Primarily due to nearly the full budget for emulsified asphalt being expended
 - Planned by the Public Works department

County Fair

- Already at 56.6% budget execution
 - Expected – similar to last year but significantly less
 - The Fair is in August so the ramp up is quick
- Materials & Services executing at 61.0% compared to 72.1% last year – expense is down \$14K at this point
 - May be some timing issues, this is being watched closely
- Compare revenues up \$7,500 and expenses down \$14,000 equals a fund balance gain of almost \$22K

General Operating Reserve & Road Reserve Fund

- Both made significant planned payments to fund the PERS Side Account
- This was reported last month

All Other Funds

- All funds are within the budget straight-line assumption
- Including the new funds – Building Codes

Summary

- Personnel costs across all funds are 35.8% of the budget
 - This is due to the nearly \$4M paid to fund the PERS Side Account
 - Comes from General Operating Reserve, Road Reserve, Building Codes – General, & Building Codes – Electrical
 - After PERS Side Account is removed, the overall budget execution is within budget
 - PERS rate credit will reduce the rate 4.3% for PERS costs
 - Just the 1st payroll of August (for the period of 8/1 - 8/15) saved the County +\$13K
 - Annualizing that will be a savings across all funds of \$286K.
- M&S costs across all funds are at 9.0% of budget execution
 - A couple departments have exceeded the straight-line assumption but this is expected due to the spike at the start of the year and/or establishing a new department
- Capital Outlay is at 0.4% budget execution across all funds
 - Only costs is \$2K in CDBG grant – there will be more

Reconciliations

July reconciliations are complete, but have not been reviewed by the County Administrator and Treasurer yet due to timing considerations. This will be submitted to the BOCC after this review has been performed.



Wasco County Monthly Report

General Fund Revenue - August 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	9,463,636	-	-	0.0%	0.0%	#DIV/0!	-
PRIOR YEARS TAXES	280,000	-	-	0.0%	0.0%	#DIV/0!	-
PILT	30,000	-	-	0.0%	0.0%	#DIV/0!	-
PROPERTY TAXES-R Total	9,773,636	-	-	0.0%	0.0%	#DIV/0!	-
LICENSES FEES & PERMITS-R	1,278,280	129,808	113,652	10.2%	10.1%	14.2%	16,155.94
INTERGOV'T REV - NON SINGLE AUDIT-R	816,311	82,286	-	10.1%	0.0%	#DIV/0!	82,285.90
INTERGOV'T REV - SINGLE AUDIT-R	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INVESTMENT EARNINGS-R							
INTEREST EARNED	197,856	83,787	85,960	42.3%	95.5%	-2.5%	(2,172.77)
UNSEG TAX INTEREST EARNED	200	6	5	3.2%	2.3%	38.9%	1.81
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(3,397)	6,958	#DIV/0!	#DIV/0!	-148.8%	(10,355.24)
INVESTMENT EARNINGS-R Total	198,056	80,396	92,922	40.6%	103.0%	-13.5%	(12,526.20)
RENTS-R	11,846	1,467	1,467	12.4%	12.4%	0.0%	-
MISCELLANEOUS-R	148,026	84,906	70,518	57.4%	47.7%	20.4%	14,388.32
TRANSFERS IN-R	1,215,271	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND RESOURCES-R Total	13,444,626	378,863	278,559	2.8%	2.3%	36.0%	100,303.96
NON-DEPARTMENTAL RESOURCES-R Total	13,444,626	378,863	278,559	2.8%	2.3%	36.0%	100,303.96
ASSESSMENT & TAXATION-R	28,500	10,912	7,244	38.3%	37.2%	50.6%	3,668.07
COUNTY CLERK-R							
COUNTY CLERK-R	136,150	26,388	28,055	19.4%	17.2%	-5.9%	(1,666.50)
ELECTIONS-R	18,350	-	60	0.0%	0.4%	-100.0%	(60.00)



Wasco County Monthly Report

General Fund Revenue - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
COUNTY CLERK-R Total	154,500	26,388	28,115	17.1%	15.7%	-6.1%	(1,726.50)
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	11,500	11,500	19.5%	19.5%	0.0%	-
MARINE PATROL-R	52,536	-	-	0.0%	0.0%	#DIV/0!	-
LAW ENFORCEMENT-R	213,160	33,101	51,511	15.5%	18.5%	-35.7%	(18,410.28)
SHERIFF-R Total	324,661	44,601	63,011	13.7%	16.0%	-29.2%	(18,410.28)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	15,958	39,355	16.1%	36.7%	-59.5%	(23,397.25)
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	-	-	0.0%	0.0%	#DIV/0!	-
FACILITIES-R	222,525	51,394	46,376	23.1%	16.2%	10.8%	5,017.48
ADMINISTRATIVE SERVICES-R Total	322,925	67,352	85,731	20.9%	21.7%	-21.4%	(18,379.77)
ADMINISTRATION-R	973,310	133,384	56,257	13.7%	8.3%	137.1%	77,126.81
DISTRICT ATTORNEY-R	221,484	115,326	33,252	52.1%	15.0%	246.8%	82,073.93
PLANNING-R	166,600	72,218	62,312	43.3%	20.0%	15.9%	9,905.93
PUBLIC WORKS-R							
SURVEYOR-R	16,200	3,035	2,720	18.7%	19.2%	11.6%	315.00
WATERMASTER-R	1,865	1,865	-	100.0%	0.0%	#DIV/0!	1,865.00
PUBLIC WORKS-R Total	18,065	4,900	2,720	27.1%	16.9%	80.1%	2,180.00
PREVENTION DIVISION-R							
YOUTH SERVICES-R	87,025	11,815	10,706	13.6%	23.7%	10.4%	1,108.63
YOUTHTHINK SERVICES-R							
INTERGOV'T REV - NON SINGLE AUDIT-R	93,000	30,875	-	33.2%	#DIV/0!	#DIV/0!	30,875.34
INTERGOV'T REV - SINGLE AUDIT-R	22,500	-	-	0.0%	#DIV/0!	#DIV/0!	-
CHARGES FOR SERVICES-R	12,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
CONTRIBUTIONS & DONATIONS-R	1,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTHTHINK SERVICES-R Total	128,500	30,875	-	24.0%	#DIV/0!	#DIV/0!	30,875.34
PREVENTION DIVISION-R Total	215,525	42,690	10,706	19.8%	23.7%	298.7%	31,983.97
GENERAL FUND Total	15,870,196	896,634	627,908	5.6%	4.3%	42.8%	268,726.12
Revenue Total	15,870,196	896,634	627,908	5.6%	4.3%	42.8%	268,726.12



Wasco County Monthly Report

General Fund Expense - August 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E							
ASSESSMENT & TAXATION-E	895,396	149,449	125,747	16.7%	15.9%	18.8%	23,701.45
ASSESSMENT & TAXATION-E Total	895,396	149,449	125,747	16.7%	15.9%	18.8%	23,701.45
COUNTY CLERK-E							
COUNTY CLERK-E	255,245	42,531	38,439	16.7%	16.2%	10.6%	4,092.66
ELECTIONS-E	111,801	9,690	8,544	8.7%	8.4%	13.4%	1,146.06
COUNTY CLERK-E Total	367,046	52,221	46,983	14.2%	13.9%	11.2%	5,238.72
SHERIFF-E							
EMERGENCY MANAGEMENT-E	102,092	13,171	16,704	12.9%	17.3%	-21.2%	(3,533.15)
MARINE PATROL-E	52,536	4,178	17,878	8.0%	31.8%	-76.6%	(13,700.00)
LAW ENFORCEMENT-E	2,331,364	348,894	357,012	15.0%	16.5%	-2.3%	(8,117.43)
SHERIFF-E Total	2,485,992	366,243	391,593	14.7%	16.9%	-6.5%	(25,350.58)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,024,526	199,318	246,473	19.5%	23.6%	-19.1%	(47,155.72)
COUNTY COMMISSION-E	233,643	38,167	34,782	16.3%	16.1%	9.7%	3,385.60
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,018,325	157,896	145,416	15.5%	15.3%	8.6%	12,480.01
FACILITIES-E	2,132,849	82,435	107,070	3.9%	6.5%	-23.0%	(24,634.47)
ADMINISTRATIVE SERVICES-E Total	4,409,343	477,817	533,741	10.8%	13.9%	-10.5%	(55,924.58)
ADMINISTRATION-E							
ADMINISTRATION-E	790,520	179,413	171,657	22.7%	26.6%	4.5%	7,756.64
PASS-THROUGH GRANTS-E	825,594	81,209	16,750	9.8%	3.2%	384.8%	64,459.00
NORCOR-E	1,499,390	128,494	256,552	8.6%	19.0%	-49.9%	(128,058.02)
VETERANS-E	157,685	23,722	22,377	15.0%	15.7%	6.0%	1,345.43
SPECIAL PAYMENTS-E	501,993	77,945	75,267	15.5%	15.8%	3.6%	2,677.54



Wasco County Monthly Report

General Fund Expense - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
ADMINISTRATION-E Total	3,775,182	490,784	542,603	13.0%	17.2%	-9.6%	(51,819.41)
DISTRICT ATTORNEY-E	707,147	108,208	98,139	15.3%	14.4%	10.3%	10,068.25
PLANNING-E	899,045	128,998	125,790	14.3%	12.7%	2.6%	3,208.71
PUBLIC WORKS-E							
SURVEYOR-E	52,288	7,916	6,612	15.1%	15.0%	19.7%	1,304.66
WATERMASTER-E	3,730	16	13	0.4%	0.4%	18.8%	2.48
PUBLIC WORKS-E Total	56,018	7,932	6,625	14.2%	13.9%	19.7%	1,307.14
PREVENTION DIVISION-E							
YOUTH SERVICES-E	684,241	104,034	101,162	15.2%	15.9%	2.8%	2,871.97
YOUTHTHINK SERVICES-E							
PERSONAL SERVICES-E	91,036	14,779	-	16.2%	#DIV/0!	#DIV/0!	14,778.74
MATERIALS & SERVICES-E	150,999	17,639	-	11.7%	#DIV/0!	#DIV/0!	17,639.31
YOUTHTHINK SERVICES-E Total	242,035	32,418	-	13.4%	#DIV/0!	#DIV/0!	32,418.05
PREVENTION DIVISION-E Total	926,276	136,452	101,162	14.7%	15.9%	34.9%	35,290.02
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	253,129	42,188	41,486	16.7%	16.7%	1.7%	701.66
TRANSFER TO CAP ACQUISITION FUND	-	-	141,667	#DIV/0!	16.7%	-100.0%	(141,666.66)
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	141,667	#DIV/0!	12.3%	-100.0%	(141,666.66)
TRANSFER TO OPERATING RESERVE	3,124,533	-	141,667	0.0%	12.3%	-100.0%	(141,666.66)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	3,424,162	88,688	512,986	2.6%	14.9%	-82.7%	(424,298.32)
GENERAL FUND EXPENDITURES-E Total	3,424,162	88,688	512,986	2.6%	14.9%	-82.7%	(424,298.32)
NON-DEPARTMENTAL EXPENDITURES-E Total	3,424,162	88,688	512,986	2.6%	14.9%	-82.7%	(424,298.32)
GENERAL FUND Total	17,945,607	2,006,792	2,485,370	11.2%	15.3%	-19.3%	(478,578.60)
Expense Total	17,945,607	2,006,792	2,485,370	11.2%	15.3%	-19.3%	(478,578.60)



Wasco County Monthly Report Public Works Fund - August 2019

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	40,000	13,474	8,087	33.7%	28.9%	66.6%	5,387.50
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(1,764)	1,606	#DIV/0!	#DIV/0!	-209.8%	(3,369.41)
INVESTMENT EARNINGS-R Total	40,000	11,711	9,693	29.3%	34.6%	20.8%	2,018.09
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	3,180	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS RESOURCES-R Total	43,180	11,711	9,693	27.1%	31.1%	20.8%	2,018.09
NON-DEPARTMENTAL RESOURCES-R Total	43,180	11,711	9,693	27.1%	31.1%	20.8%	2,018.09
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	1,257	-	10.5%	0.0%	#DIV/0!	1,256.50
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,506,144	157,309	164,668	6.3%	6.7%	-4.5%	(7,359.10)
STATE GRANT/REIMBURSEMENT	75,000	-	-	0.0%	0.0%	#DIV/0!	-
STP FUND EXCHANGE	283,225	266,106	-	94.0%	0.0%	#DIV/0!	266,105.52
STATE PERMITS	500	-	838	0.0%	#DIV/0!	-100.0%	(838.00)
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,864,869	423,415	165,506	14.8%	5.9%	155.8%	257,908.42
INTERGOV'T REV - SINGLE AUDIT-R	151,737	-	175	0.0%	0.0%	-100.0%	(174.95)
MISCELLANEOUS-R	2,500	752	3	30.1%	0.3%	29993.6%	749.84
SALE OF FIXED ASSETS-R	10,000	-	5,000	0.0%	50.0%	-100.0%	(5,000.00)
CHARGES FOR SERVICES-R	217,000	52,260	38,954	24.1%	18.5%	34.2%	13,305.44



Wasco County Monthly Report Public Works Fund - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed	Budget Executed		
PUBLIC WORKS-R Total	3,258,106	477,683	209,638	14.7%	5.8%	127.9%	268,045.25
WEED & PEST-R	232,000	8,727	5,065	3.8%	2.3%	72.3%	3,661.86
PUBLIC WORKS-R Total	3,490,106	486,410	214,703	13.9%	5.6%	126.6%	271,707.11
PUBLIC WORKS FUND Total	3,533,286	498,120	224,395	14.1%	5.8%	122.0%	273,725.20
Revenue Total	3,533,286	498,120	224,395	14.1%	5.8%	122.0%	273,725.20
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,890,402	313,540	301,557	16.6%	16.6%	4.0%	11,983.12
MATERIALS & SERVICES-E	1,459,450	491,291	393,965	33.7%	28.8%	24.7%	97,325.48
CAPITAL OUTLAY-E	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
PUBLIC WORKS-E Total	3,367,352	804,831	722,110	23.9%	22.4%	11.5%	82,720.60
WEED & PEST-E							
PERSONAL SERVICES-E	103,658	22,687	21,252	21.9%	20.9%	6.8%	1,434.71
MATERIALS & SERVICES-E	135,800	33,199	12,964	24.4%	8.9%	156.1%	20,234.16
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
WEED & PEST-E Total	239,458	55,886	34,217	23.3%	13.8%	63.3%	21,668.87
PUBLIC WORKS-E Total	3,606,810	860,716	756,327	23.9%	21.8%	13.8%	104,389.47
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS FUND Total	4,606,810	860,716	756,327	18.7%	21.8%	13.8%	104,389.47
Expense Total	4,606,810	860,716	756,327	18.7%	21.8%	13.8%	104,389.47



Wasco County Monthly Report

All Funds Revenue Expense

August 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,217,090	225,969	92,333	18.6%	7.7%	144.7%	133,636.17
911 EQUIPMENT RESERVE	30,790	267	5,000	0.9%	16.6%	-94.7%	(4,732.67)
CDBG GRANT FUND	560,000	116,499	299,918	20.8%	5.2%	-61.2%	(183,419.18)
CLERK RECORDS FUND	9,000	1,578	1,718	17.5%	17.7%	-8.2%	(140.36)
COMMUNITY CORRECTIONS FUND	1,775,000	413,415	243,078	23.3%	12.4%	70.1%	170,336.80
COUNTY FAIR FUND	218,210	114,798	107,251	52.6%	55.9%	7.0%	7,547.69
COUNTY SCHOOL FUND	424,240	0	175	0.0%	0.0%	-99.9%	(174.99)
COURT FACILITIES SECURITY FUND	29,000	4,901	4,842	16.9%	17.3%	1.2%	58.97
DISTRICT ATTORNEY	4,160	71	175	1.7%	4.2%	-59.1%	(103.19)
FACILITY CAPITAL RESERVE	50,000	14,742	154,786	29.5%	13.1%	-90.5%	(140,043.80)
FOREST HEALTH PROGRAM FUND	42,967	1,064	994	2.5%	36.8%	7.1%	70.54
GENERAL FUND	15,870,196	896,634	627,908	5.6%	4.3%	42.8%	268,726.12
GENERAL OPERATING RESERVE	3,192,866	5,389	155,519	0.2%	12.7%	-96.5%	(150,129.31)
HOUSEHOLD HAZARDOUS WASTE FUND	445,300	43,354	38,106	9.7%	9.0%	13.8%	5,247.92
KRAMER FIELD FUND	300	114	121	37.9%	40.4%	-6.1%	(7.33)
LAND CORNER PRESERVATION FUND	28,900	5,228	5,757	18.1%	16.6%	-9.2%	(529.60)
LAW LIBRARY FUND	31,400	25,446	24,473	81.0%	77.9%	4.0%	973.27
MUSEUM	112,665	39,971	30,417	35.5%	35.6%	31.4%	9,554.19
PARKS FUND	93,719	23,337	16,050	24.9%	18.2%	45.4%	7,287.24
PUBLIC WORKS FUND	3,533,286	498,120	224,395	14.1%	5.8%	122.0%	273,725.20
ROAD RESERVE FUND	1,042,000	13,642	16,377	1.3%	39.0%	-16.7%	(2,735.20)
SPECIAL ECON DEV PAYMENTS FUND	2,143,225	1,147	52,341	0.1%	4.2%	-97.8%	(51,194.26)
YOUTH THINK FUND	-	750	1,453	#DIV/0!	0.9%	-48.4%	(703.27)
CAPITAL ACQUISITIONS FUND	29,000	12,656	153,802	43.6%	17.5%	-91.8%	(141,145.18)



Wasco County Monthly Report

All Funds Revenue Expense

August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
BUILDING CODES - GENERAL	2,191,307	198,096	-	9.0%	#DIV/0!	#DIV/0!	198,095.76
BUILDING CODES - ELECTRICAL	467,230	17,548	-	3.8%	#DIV/0!	#DIV/0!	17,547.52
Revenue Total	33,541,851	2,674,736	2,256,987	8.0%	6.8%	18.5%	417,749.05
Expense							
911 COMMUNICATIONS FUND	1,209,979	204,479	202,193	16.9%	17.4%	1.1%	2,285.84
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	2,239	1,112,701	0.4%	19.2%	-99.8%	(1,110,461.90)
CLERK RECORDS FUND	11,550	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	2,283,998	235,269	361,304	10.3%	14.8%	-34.9%	(126,034.89)
COUNTY FAIR FUND	195,251	110,566	124,103	56.6%	67.6%	-10.9%	(13,536.93)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	-	0.0%	0.0%	#DIV/0!	(18.50)
DISTRICT ATTORNEY	15,323	334	451	2.2%	2.8%	-26.0%	(117.05)
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	169,459	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	17,945,607	2,006,792	2,485,370	11.2%	15.3%	-19.3%	(478,578.60)
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	527,028	50,318	29,259	9.5%	6.0%	72.0%	21,059.69
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,513	3,604	3,117	14.7%	14.1%	15.6%	486.41
LAW LIBRARY FUND	46,229	2,700	2,868	5.8%	6.2%	-5.9%	(168.55)
MUSEUM	107,338	10,211	26,073	9.5%	22.7%	-60.8%	(15,862.29)
PARKS FUND	144,704	13,716	16,340	9.5%	13.9%	-16.1%	(2,624.31)
PUBLIC WORKS FUND	4,606,810	860,716	756,327	18.7%	21.8%	13.8%	104,389.47
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
SPECIAL ECON DEV PAYMENTS FUND	2,397,924	5,000	8,000	0.2%	0.5%	-37.5%	(3,000.00)
YOUTH THINK FUND	120,000	-	18,081	0.0%	10.8%	-100.0%	(18,081.48)
CAPITAL ACQUISITIONS FUND	3,852,873	29,166	-	0.8%	0.0%	#DIV/0!	29,166.00
BUILDING CODES - GENERAL	1,748,938	121,641	-	7.0%	#DIV/0!	#DIV/0!	121,640.59
BUILDING CODES - ELECTRICAL	731,827	46,325	-	6.3%	#DIV/0!	#DIV/0!	46,325.38
Expense Total	55,876,480	7,628,589	5,146,187	13.7%	10.2%	48.2%	2,482,401.88



Wasco County Monthly Report

Personnel All Funds - August 2019

Filters

Fd	(Multiple Items)
Cat	51000

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	783,899	127,081	115,319	16.2%	16.3%	10.2%	11,762.22
COUNTY CLERK-E	308,444	49,095	45,898	15.9%	15.8%	7.0%	3,197.88
SHERIFF-E	2,196,056	320,618	345,439	14.6%	16.6%	-7.2%	(24,820.69)
ADMINISTRATIVE SERVICES-E	1,976,782	314,635	303,681	15.9%	16.4%	3.6%	10,953.98
ADMINISTRATION-E	136,037	21,850	20,612	16.1%	16.6%	6.0%	1,238.17
DISTRICT ATTORNEY-E	608,041	99,590	91,307	16.4%	16.2%	9.1%	8,283.37
PLANNING-E	810,869	119,784	108,433	14.8%	13.7%	10.5%	11,350.66
PUBLIC WORKS-E	42,588	6,767	5,926	15.9%	16.2%	14.2%	840.49
PREVENTION DIVISION-E	739,358	114,200	97,699	15.4%	16.2%	16.9%	16,500.53
GENERAL FUND Total	7,602,074	1,173,621	1,134,314	15.4%	16.1%	3.5%	39,306.61
PUBLIC WORKS FUND	1,994,060	336,227	322,809	16.9%	16.8%	4.2%	13,417.83
911 COMMUNICATIONS FUND	890,232	153,838	151,858	17.3%	17.6%	1.3%	1,979.26
COMMUNITY CORRECTIONS FUND	860,560	124,382	116,343	14.5%	14.7%	6.9%	8,039.39
COUNTY FAIR FUND	19,171	3,131	2,492	16.3%	16.5%	25.7%	639.87
GENERAL OPERATING RESERVE							
ADMINISTRATION-E	3,124,533	3,124,533	-	100.0%	#DIV/0!	#DIV/0!	3,124,533.00
GENERAL OPERATING RESERVE Total	3,124,533	3,124,533	-	100.0%	#DIV/0!	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	166,607	15,561	18,703	9.3%	12.3%	-16.8%	(3,141.83)
LAND CORNER PRESERVATION FUND	19,013	3,037	2,701	16.0%	16.3%	12.5%	336.41
MUSEUM	42,773	6,251	5,671	14.6%	14.4%	10.2%	579.78
PARKS FUND	44,734	7,306	5,813	16.3%	16.5%	25.7%	1,492.95
ROAD RESERVE FUND							
PUBLIC WORKS-E	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00



Wasco County Monthly Report Personnel All Funds - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
ROAD RESERVE FUND Total	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	13,749	#DIV/0!	16.6%	-100.0%	(13,748.63)
BUILDING CODES - GENERAL	618,637	87,376	-	14.1%	#DIV/0!	#DIV/0!	87,376.24
BUILDING CODES - ELECTRICAL	231,906	42,494	-	18.3%	#DIV/0!	#DIV/0!	42,494.12
Expense Total	16,415,300	5,878,758	1,774,453	35.8%	16.2%	231.3%	4,104,305.00



Wasco County Monthly Report

Materials Service All Funds - August 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	111,497	22,368	10,428	20.1%	12.3%	114.5%	11,939.23
COUNTY CLERK-E	58,602	3,126	1,085	5.3%	2.2%	188.1%	2,040.84
SHERIFF-E	289,936	45,624	46,154	15.7%	19.4%	-1.1%	(529.89)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	416,443	117,438	150,003	28.2%	36.6%	-21.7%	(32,565.25)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	99,818	11,386	8,100	11.4%	7.3%	40.6%	3,286.06
FACILITIES-E	401,300	31,057	58,757	7.7%	17.3%	-47.1%	(27,699.37)
ADMINISTRATION-E	3,383,145	468,933	521,991	13.9%	18.0%	-10.2%	(53,057.58)
DISTRICT ATTORNEY-E	99,106	8,617	6,832	8.7%	5.8%	26.1%	1,784.88
PLANNING-E	88,176	9,215	17,357	10.5%	8.6%	-46.9%	(8,141.95)
PUBLIC WORKS-E	13,430	1,165	699	8.7%	6.2%	66.8%	466.65
PREVENTION DIVISION-E	186,918	22,253	3,463	11.9%	10.5%	542.6%	18,789.49
GENERAL FUND Total	5,148,371	741,183	824,870	14.4%	18.3%	-10.1%	(83,686.89)
PUBLIC WORKS FUND	1,595,250	524,489	406,930	32.9%	26.8%	28.9%	117,559.64
911 COMMUNICATIONS FUND	246,414	50,641	45,335	20.6%	20.0%	11.7%	5,306.58
CLERK RECORDS FUND	6,750	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,423,438	110,887	244,961	7.8%	14.8%	-54.7%	(134,074.28)
COUNTY FAIR FUND							
ADMINISTRATION-E	176,080	107,435	121,611	61.0%	72.1%	-11.7%	(14,176.80)
COUNTY FAIR FUND Total	176,080	107,435	121,611	61.0%	72.1%	-11.7%	(14,176.80)
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	-	0.0%	0.0%	#DIV/0!	(18.50)
DISTRICT ATTORNEY	15,323	334	451	2.2%	2.8%	-26.0%	(117.05)



Wasco County Monthly Report

Materials Service All Funds - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
GENERAL OPERATING RESERVE	4,914,592	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	320,421	6,757	10,555	2.1%	3.5%	-36.0%	(3,798.48)
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	567	417	10.3%	7.6%	36.0%	150.00
LAW LIBRARY FUND	46,229	2,700	2,868	5.8%	6.2%	-5.9%	(168.55)
MUSEUM	58,065	3,959	20,402	6.8%	29.5%	-80.6%	(16,442.07)
PARKS FUND	69,970	6,410	10,527	9.2%	16.9%	-39.1%	(4,117.26)
ROAD RESERVE FUND	1,171,857	-	-	0.0%	#DIV/0!	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,917,112	-	3,000	0.0%	0.3%	-100.0%	(3,000.00)
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	4,333	#DIV/0!	5.1%	-100.0%	(4,332.85)
BUILDING CODES - GENERAL	80,301	34,264	-	42.7%	#DIV/0!	#DIV/0!	34,264.35
BUILDING CODES - ELECTRICAL	49,921	3,831	-	7.7%	#DIV/0!	#DIV/0!	3,831.26
Expense Total	17,747,518	1,593,438	1,696,259	9.0%	16.7%	-6.1%	(102,820.90)



Wasco County Monthly Report

Capital All Funds - August 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,771,000	3,300	13,200	0.2%	1.1%	-75.0%	(9,900.00)
PUBLIC WORKS FUND	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
COUNTY FAIR FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	40,000	28,000	-	70.0%	0.0%	#DIV/0!	28,000.00
MUSEUM	6,500	-	-	0.0%	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	1,734	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	4,000,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,852,873	29,166	-	0.8%	0.0%	#DIV/0!	29,166.00
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	2,239	1,112,701	0.4%	19.2%	-99.8%	(1,110,461.90)
BUILDING CODES - GENERAL							
BUILDING CODES-E							
BUILDING CODES ALLOCATED-E							
CAPITAL OUTLAY-E	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
Expense Total	15,597,630	62,705	1,152,489	0.4%	4.5%	-94.6%	(1,089,783.90)

Wasco County Monthly Report

Transfers - August 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	253,129.00	42,188.00	41,486	16.7%	16.7%	1.7%	701.66
911 EQUIPMENT RESERVE	30,000.00	-	5,000	0.0%	16.7%	-100.0%	(5,000.00)
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	-	-	141,667	#DIV/0!	12.3%	-100.0%	(141,666.66)
GENERAL FUND	1,215,271.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	3,167,866.00	-	141,667	0.0%	11.9%	-100.0%	(141,666.66)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	141,667	#DIV/0!	16.7%	-100.0%	(141,666.66)
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer In Total	6,117,766.00	93,688.00	522,986	1.5%	12.4%	-82.1%	(429,298.32)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	-	5,000	0.0%	6.8%	-100.0%	(5,000.00)
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	119,459.00	-	-	0.0%	0.0%	#DIV/0!	-

Wasco County Monthly Report

Transfers - August 2019

GENERAL FUND	3,424,162.00	88,688.00	512,986	2.6%	14.9%	-82.7%	(424,298.32)
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	480,812.00	5,000.00	5,000	1.0%	0.8%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND							
NON-DEPARTMENTAL EXPENDITURES-E	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND Total	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer Out Total	6,117,766.00	93,688.00	522,986	1.5%	12.4%	-82.1%	(429,298.32)



Wasco County Monthly Report Reserve Funds - August 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 EQUIPMENT RESERVE	30,790	267	5,000	0.9%	16.6%	-94.7%	(4,732.67)
FACILITY CAPITAL RESERVE	50,000	14,742	154,786	29.5%	13.1%	-90.5%	(140,043.80)
GENERAL OPERATING RESERVE	3,192,866	5,389	155,519	0.2%	12.7%	-96.5%	(150,129.31)
ROAD RESERVE FUND	1,042,000	13,642	16,377	1.3%	39.0%	-16.7%	(2,735.20)
CAPITAL ACQUISITIONS FUND	29,000	12,656	153,802	43.6%	17.5%	-91.8%	(141,145.18)
Revenue Total	4,344,656	46,697	485,483	1.1%	14.5%	-90.4%	(438,786.16)
Expense							
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
CAPITAL ACQUISITIONS FUND	3,852,873	29,166	-	0.8%	0.0%	#DIV/0!	29,166.00
Expense Total	22,528,078	3,954,699	-	17.6%	0.0%	#DIV/0!	3,954,699.00



Wasco County Monthly Report Investment - August 2019

Filters

Fd	(Multiple Items)
Cat	417

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	900	756	73	84.0%	47.4%	930.0%	682.92
911 EQUIPMENT RESERVE	790	296	-	37.5%	0.0%	#DIV/0!	296.24
CDBG GRANT FUND	300	-	175	0.0%	87.5%	-100.0%	(175.05)
CLERK RECORDS FUND	-	137	88	#DIV/0!	29.3%	56.0%	49.30
COMMUNITY CORRECTIONS FUND	10,000	4,689	2,495	46.9%	24.9%	88.0%	2,194.37
COUNTY FAIR FUND	900	564	154	62.6%	17.8%	265.4%	409.36
COUNTY SCHOOL FUND	200	0	0	0.1%	0.1%	-16.7%	(0.04)
COURT FACILITIES SECURITY FUND	2,000	597	380	29.8%	38.0%	57.1%	216.91
DISTRICT ATTORNEY	160	36	34	22.4%	26.1%	5.3%	1.81
FACILITY CAPITAL RESERVE	50,000	15,884	9,105	31.8%	30.4%	74.5%	6,779.11
FOREST HEALTH PROGRAM FUND	2,700	1,209	626	44.8%	23.2%	93.2%	583.07
GENERAL FUND	197,856	83,787	85,960	42.3%	95.5%	-2.5%	(2,172.77)
GENERAL OPERATING RESERVE	25,000	6,242	9,570	25.0%	31.9%	-34.8%	(3,327.93)
HOUSEHOLD HAZARDOUS WASTE FUND	5,000	1,785	729	35.7%	29.2%	144.9%	1,055.97
KRAMER FIELD FUND	300	128	88	42.8%	29.2%	46.3%	40.58
LAND CORNER PRESERVATION FUND	900	288	170	32.1%	28.4%	69.4%	118.21
LAW LIBRARY FUND	1,400	543	314	38.8%	22.4%	73.0%	229.09
MUSEUM	3,600	904	574	25.1%	28.7%	57.4%	329.69
PARKS FUND	2,000	1,104	581	55.2%	29.0%	90.1%	523.28
PUBLIC WORKS FUND	40,000	13,474	8,087	33.7%	28.9%	66.6%	5,387.50
ROAD RESERVE FUND	42,000	15,536	10,858	37.0%	25.9%	43.1%	4,678.12
SPECIAL ECON DEV PAYMENTS FUND	4,000	1,248	685	31.2%	24.5%	82.3%	563.20
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report Investment - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	-	-	243	#DIV/0!	27.0%	-100.0%	(242.92)
CAPITAL ACQUISITIONS FUND	29,000	14,406	8,422	49.7%	29.0%	71.1%	5,983.87
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	25,000	5,502	-	22.0%	#DIV/0!	#DIV/0!	5,501.84
BUILDING CODES - GENERAL Total	25,000	5,502	-	22.0%	#DIV/0!	#DIV/0!	5,501.84
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
BUILDING CODES - ELECTRICAL Total	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
INTEREST EARNED Total	464,006	169,123	139,409	36.4%	50.3%	21.3%	29,713.97
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	6	5	3.2%	2.3%	38.9%	1.81
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	(13,170)	30,206	#DIV/0!	#DIV/0!	-143.6%	(43,376.78)
Revenue Total	464,206	155,959	169,620	33.6%	61.2%	-8.1%	(13,661.00)



CONSENT AGENDA

[9.10.2019 DUFUR TOWN HALL MINUTES](#)

[9.18.2019 REGULAR SESSION MINUTES](#)

[AMBULANCE SERVICE AREA CONTRACT
EXTENSIONS](#)



**WASCO COUNTY BOARD OF COMMISSIONERS
DUFUR TOWN HALL
SEPTEMBER 10, 2019**

PRESENT: Scott Hege, Vice-Chair
 Kathy Schwartz, County Commissioner
 Steve Kramer, Vice-Chair

STAFF: Kathy White, Executive Assistant
 Tyler Stone, Administrative Officer

Chair Kramer opened the Town Hall at 6:03 p.m. and introduced the Board members. Each Commissioner reviewed the various committees and projects in which they are currently involved.

Chair Kramer talked about the newly adopted drug take back program. A citizen asked if there would be designated pharmacies. Chair Kramer responded that all pharmacies would be required to have drop boxes; the program will be funded by the pharmaceutical companies.

Mayor Keys asked Vice-Chair Hege if his upcoming trip to Washington D.C. is with a regional group. Vice-Chair Hege replied that they work through NACo and try to collaborate with Oregon and Washington delegates for a unified message.

Mr. Powell asked if there will be bus service to the southern portion of Wasco County; he pointed out that there are citizens who need to use that rather than driving themselves. Commissioner Schwartz replied that the transportation committee is looking at that. She stated that there is some service to south county areas, but citizens need to plan ahead. She added that one of the goals is to link the various transportations systems together to reach further.

Mayor Keys commented that veterans often need to travel to the Veterans Hospital in Portland. Commissioner Schwartz responded that the local VSO can help with those arrangements.

Mr. Stone commented that we have one of the best Veterans Services Offices in the state. He encouraged people to connect with the for veterans services; we

WASCO COUNTY BOARD OF COMMISSIONERS
DUFUR TOWN HALL
SEPTEMBER 10, 2019
PAGE 2

have significantly higher success rates.

Vice-Chair Hege asked what are the biggest challenges facing Dufur. Some of the responses were:

- Attracting families
- Cosmetic Upgrades
- Attracting more businesses
- Infrastructure improvements

Further discussion ensued regarding various approaches to these challenges. Vice-Chair Hege encouraged citizens to contact the Board of Commissioners if they need help navigating state or federal agencies.

Mr. Powell commented that Dufur has fiber optic but still does not have high speed internet access. Vice-Chair Hege responded that QLife, managed by Wasco County, is a middle mile provider but does provide service to homes. He commented that Dufur does have fiber but it is the service provider that will need to improve speeds. He noted that Dufur's fiber infrastructure is better than many areas of the county and it is hard to understand why the speeds are not better. He encouraged citizens to begin communicating with their provider and insist on better service. Chair Kramer suggested they start by looking at their franchise agreement.

The Town Hall was adjourned at 6:54 p.m.

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 18, 2019**

PRESENT: Steve Kramer, Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

ABSENT: Scott Hege, Vice-Chair

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Additions to the Discussion List:

- County Counsel Request for Qualifications - Update

Agenda Item – Columbia River Gorge Grant Agreement

Planning Director Angie Brewer explained that this biennial non-competitive grant has historically been signed by the Planning Director. She stated that to keep in alignment with how other grants are processed, she is bringing it to the Board for approval. She noted that the Planning Department generates annual reports associated with the grant. Funding from the grant program is distributed to each of the Scenic Area counties that implement the Columbia River Gorge Commission rules. The distribution amount is formulaic.

Chair Kramer commented that the amount of the grant has been the same for many years – it has not kept pace with costs. He suggested that the Board of Commissioners needs to lobby for an increase. Mr. Stone concurred saying that one large application can use all the funding and more.

Commissioner Schwartz asked how long we have been receiving this funding. Ms. Brewer replied that she believes we have gotten the funding since 1993. She added that Hood River attempted to increase their funding through this program and were denied.

{{{Commissioner Schwartz moved to approve the 2019-2021 Department of Land Conservation and Development Gorge Grant Agreement. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Bakeoven Solar Project Comments

Brian Walsh, Bakeoven Solar Project Developer, stated that he is here to answer questions. He noted that the application comments are still a work in progress. Although the project is for a 303 megawatt facility, it will be completed in phases – the first phase is 60 watts. He pointed out that the phased approach will be less impactful to housing and infrastructure in the Maupin area. He added that they have learned about the housing shortage in rural communities; many of the workers will commute in from other areas.

Matt Hutchison, Bakeoven Solar Project Program Manager, stated that they approach the project from a worst-case-scenario perspective. He said they will add language to outline the phased construction. He reported that they are reaching out to the County and the State for traffic control. He said getting this feedback is helpful.

Planning Director Angie Brewer reviewed the proposed comment letter which is a formal response to each of the six responsibilities assigned to the Board of Commissioners acting as the Local Review Board. She said that there are no significant red flags; however, clarifying the numbers is important to the local governments so they can mitigate the impact of the project on citizens, businesses and infrastructure.

Chair Kramer stated that he has concerns around the emergency services available in the area. They are staffed by volunteers and there are not a lot of them; they will be easily overwhelmed. He said there needs to be a plan for that as well as fire hazards. He said that he is happy to have the project in the county but wants to mitigate issues proactively.

Commissioner Schwartz said that she echoes Chair Kramer's support of the project and concerns around fire protection; the local districts are struggling and that is a concern. She asked if there will be weed mitigation. Ms. Brewer replied that they do have that as part of their application process. Associate Planner Daniel Dougherty said it will be a condition of approval.

Commissioner Schwartz asked if there is a plan for dust suppression. Ms. Brewer replied that it is part of their water needs plan. Commissioner Schwartz asked if there is a plan for scrap. Ms. Brewer replied that it is part of their application but

we have no comments for that piece. She pointed out that number six in the comments refers to emergency services – below that it identifies burdens on local infrastructure. Commissioner Schwartz stated that she would call out housing specifically.

Mr. Walsh observed that there are a number of large projects in the area that will likely conclude prior to the start of this project. That should open up some housing opportunities for their workers. He said that they do have a weed management plan and are working with the County Weed Master. He said they will also engage in reseeded at the conclusion of the project. He noted that the local landowners have recently formed the Bakeoven/Shaniko Fire District and they will support that effort financially as well as establishing fire breaks.

Mr. Stone commented that this could be a shot in the arm for Maupin. He stated that the County has RV spots in Tygh Valley. If the company wants long-term use of those spots, we need to have that conversation now. He said there should also be conversations about the need for fiber optics.

Chair Kramer noted that the County Road Department is preparing for a chip seal on Bakeoven. Public Works Director Arthur Smith said that the road will have a year to cure before the solar project begins. He added that as part of the road use agreement, we will make sure that damage is addressed. Ms. Brewer stated that they can add that to comments for resource impact.

Mr. Walsh stated that it is part of the State process that they have to meet local zoning codes. He said let them know if there is anything that they need to provide now.

*****The Board was in consensus for the Planning Director to submit Wasco County Board of Commissioners/Planning Department Comments on the Preliminary Application for Site Certificate for the Bakeoven Solar Project.*****

Agenda Item –ActOn Agreement

Prevention Coordinator Debby Jones said due to staff turnover at both ActOn and the County, this has been in the process for three years. During that time, she has been using the software product on a month to month basis. This will allow us to pay for the services on an annual basis; reviewing for usefulness and costs at each renewal.

Commissioner Schwartz pointed out that there is an automatic 5% annual increase in costs built into the agreement. She encouraged Ms. Jones to explore that

further. She asked if anyone else within the County organization is using this product. Ms. Jones replied that they have discussed that possibility but it would significantly impact the rates as they are capped at a certain level for Youth Think. She said that it would just require a new contract that allowed for broader use.

{{{Commissioner Schwartz moved to approve the ActOn Software Order Form and associated Master Services Agreement. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Road Vacation Hearing

At 9:30 a.m. Chair Kramer opened a hearing regarding the Catron Road Vacation application. He explained the process for the hearing and asked Public Works Director Arthur Smith to present.

Mr. Smith stated that earlier this year he received a petition to vacate a portion of Catron Road. He brought that petition to the Board of Commissioners where he was directed to prepare a report. He did so and presented the report to the Board. Since the petitioner does not own all the adjacent properties, a hearing is required; he stated that he has completed all the noticing required by statute; no comments have come in to his office. He stated that only a small portion of the road has been used; most of it is orchard and brush. He said that the County has no interest in connecting that road and add it to the road system; therefore, he recommends approval of the vacation.

There were no public comments or questions from the Board. Chair Kramer closed the hearing at 9:40 a.m.

{{{Chair Kramer moved to approve Order 19-116 in the matter of the vacation of a portion of Catron Road, located in Section 18, Township 2 North, Range 12 East, Willamette Meridian; lying west of Dry Creek Road and Southeast of Mosier, Oregon and being approximately 9.40 miles in length. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Chair Kramer called for a recess at 9:37 a.m.

The Session reconvened at 9:43 a.m.

Agenda Item – Wasco County Landfill Longevity Report

Waste Connections District Manager Kevin Green introduced Brian Evola who will be taking over his position next week. Mr. Green reviewed the report included in the Board Packet. He pointed out that due to improved compaction, the lifespan of the current landfill has been extended for the first time in several years. He added

that they are planning construction that will give them an additional nine acres of space. They are also looking at the potential of expansion opportunities; that is in the early stages.

Commissioner Schwartz asked how the landfill is accessed. Mr. Green replied that they use Hwy 97; Steel Road would not be appropriate.

Chair Kramer said he is happy to hear about the extended lifespan. He said that he hopes new technology and renewed recycling will extend it further.

Agenda Item – Early Learning Hub Update

Director of Four Rivers Early Learning Hub Christa Rude reviewed a handout she distributed to the Commissioners (attached). She explained that they now have a staff of three to create a network of early childhood systems that are family-centered and ensure that all children have equal opportunities to help them be school ready and successful. They work with partners across the five sectors: early learning, health, human services, K-12 education, and private sector to ensure positive family outcomes. They contract with Hood River for administrative support and are partnering with GOHBI to share staff.

Ms. Rude went on to say that funding has remained flat for this biennium. Sherman County has been the backbone agency for the Hub; they want to step away from that role, so the Hub is exploring alternatives that will allow them to be under one umbrella to be more cohesive. She reported that the Board is active and engaged.

Ms. Rude stated that for programming they have three goals:

- Kindergarten Readiness
- Stable and Attached families
- Coordinating agencies who are working towards early learning success

She then reviewed the programming and initiatives they have in place.

Ms. Rude stated that she has been working with Regional Solutions on the issue of quality daycare in the region as it impacts local businesses. Nate Stice, North Central Region Coordinator for Regional Solutions, said that businesses want to participate in a solution as does the State. Ms. Rude noted that there are people who will not enter the workforce due to lack of quality care.

Commissioner Schwartz commented that employers have a role in that and may need to change their model of how we work. Ms. Rude stated that she not only sees it as an investment in the productivity of the current workforce, but an

investment the future workforce.

Chair Kramer commented that the East Cascade Works needs to be brought into the conversation. Ms. Rude responded that she has an upcoming meeting.

Agenda Item – Get There Proclamation

MCEDD Mobility Manager Kathy Fitzpatrick reviewed the presentation included in the packet. She stated that agencies in our region are very supportive of expanding transit services and residents are adopting and using the resource. Mobile ticketing and other technologies are making it easy for people to navigate and use the system. There are plans to build a number of bus shelters to provide seating and shelter for passengers waiting for transportation.

Ms. Fitzpatrick went on to describe their marketing campaign which includes videos, rack cards and social media. Community engagement has humanized drivers and riders, creating relationships that support success. The Get There Challenge is an annual effort that gets a lot of people participating.

{{{Commissioner Schwartz moved to approve the Wasco County Get There Challenge Partnership Proclamation. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Transportation and Growth Management Program

MCEDD Deputy Director Jessica Metta announced that we have been awarded the TGM Grant to support the creation of a 20-year master plan for public transit. The grant provides \$125,000 in funding and requires a 12% match which will come from Statewide Transportation Improvement Funds. She reported that she has worked with ODOT around the match language but they do not want to limit the match to \$20,000 should costs rise.

Chair Kramer commented that he will not stand in the way of the project but thinks the current language is cloudy and poses a risk that costs will rise beyond our control.

Ms. Metta responded that if the project goes up to \$175,000, which appears to be the maximum cost, the match would rise to \$21,000. She stated that it is in everyone's best interest to keep costs down.

{{{Commissioner Schwartz moved to approve the 2019 Transportation and Growth Management Grant Acceptance Form. Chair Kramer seconded the motion which passed unanimously.}}}

Chair Kramer called a recess at 10:49 a.m.

The Session Reconvened at 11:03 a.m.

Consent Agenda – 9.4.2019 Minutes

{{Commissioner Schwartz moved to approve the Consent Agenda. Chair Kramer seconded the motion which passed unanimously.}}

Agenda Item – Legal Counsel RFQ Update

Mr. Stone said that he will bring this to the next Board session for action. As directed by the Board, he issued a Request for Qualifications and had one response from Campbell Phillips; our current provider did not submit. He stated he has not been able to reach Mr. Timmons to find out why.

Mr. Stone reported that he assembled staff that represent the highest use of legal services to review the submission(s); that group included County Assessor Jill Amery, Planning Director Angie Brewer, Public Works Director Arthur Smith and Executive Assistant Kathy White. The group asked Ms. Campbell to come in to answer questions and address concerns. The consensus of the group was that Ms. Campbell's responses were satisfactory. Although we could re-advertise to see if we get more responses, the consensus of the group is to recommend Campbell Phillips to represent the County in legal matters.

Ms. Brewer commented that the proposal was clear that Wasco County will be the primary client; by comparison, the current firm cannot always provide prompt response. Ms. Campbell has history with the County and a good track record. She responded to questions and concerns quickly and adequately and has expanded the firm's capacity. This would be a positive step for legal services.

Mr. Smith stated that he had to leave the meeting before the interview. He explained that according to contracting rules, we can re-advertise, but that poses a problem for our current legal services contract as we have to notice that firm by the end of October. As far as casting a wider net, he stated that he prefers to engage a local firm. He said he would have preferred in-house counsel, but believes this is as close as we can get to that arrangement. Ms. Campbell has added depth to her practice and is all-in regarding her relationship with the County; it is a positive relationship and good for the County.

Mr. Stone noted that there are pros and cons to using either firm and he would prefer a full board to make the decision. He stated that we may have to supplement legal services for specialized items but that could be true of our

current County Counsel.

Commission Call

Commissioner Schwartz reported that there will be a NORCOR work session on October 24th with a focus on management structure and strategic planning. Chair Kramer suggested that we add a discussion of NORCOR to the Board's next work session to form a position on the management structure.

Commissioner Schwartz said that she attended a recent Antelope City Council meeting with the County Clerk and County Emergency Manager. Although the County has received a letter from the State indicating that the Antelope Fire District has been disbanded, their Fire Chief claims that is not the case. Emergency Manager Sheridan McClellan will follow-up.

Chair Kramer stated that he introduced a concept for recycling to the Tri-County Household Hazardous Waste Steering Committee. The concept is based on available property next to The Dalles Disposal with the idea of building a bailing facility. The idea would be to contract all recycling services in a public/private partnership with Waste Connections. It was decided that each member of the nine-agency committee would go back to their respective councils/boards to get a thumbs up or down on the concept and come back to the Steering Committee in December for a decision. Wasco County will need to have that conversation and come to a consensus. He noted that there was some opposition to the concept. Mr. Stone commented that the opposition was based on emotions. Chair Kramer concurred, saying that one of the non-voting members does not trust the private entity.

Commissioner Schwartz reported that recently Hood River's efforts to build low-cost housing met with opposition and they were not able to move forward. She stated that we struggle with this issue throughout the Gorge. There is a grass roots housing coalition in our area which she believes grew out of action at the City Council level. She said that she has attended a couple of their meetings and anticipates they will be coming to both the City and County to talk about the problems and the possible role of government in solutions. Mr. Stone commented that housing is not one of the County's core services but we can offer support for their efforts. Chair Kramer said there is a distinction between low-income and affordable housing – the language is important.

The session was adjourned at 11:13 a.m.

Summary of Actions

MOTIONS

- **to approve the 2019-2021 Department of Land Conservation and Development Gorge Grant Agreement.**
- **to approve the ActOn Software Order Form and associated Master Services Agreement.**
- **to approve Order 19-116 in the matter of the vacation of a portion of Catron Road, located in Section 18, Township 2 North, Range 12 East, Willamette Meridian; lying west of Dry Creek Road and Southeast of Mosier, Oregon and being approximately 9.40 miles in length.**
- **to approve the Wasco County Get There Challenge Partnership Proclamation.**
- **to approve the 2019 Transportation and Growth Management Grant Acceptance Form.**
- **to approve the Consent Agenda – 9.4.2019 Regular Session Minutes.**

CONSENSUS ITEMS

- **for the Planning Director to submit Wasco County Board of Commissioners/Planning Department Comments on the Preliminary Application for Site Certificate for the Bakeoven Solar Project.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



CONSENT ITEM

Ambulance Service Area Contract Extensions

[STAFF MEMO](#)

[ASA 1 MOSIER AREA – CONTRACT EXTENSION](#)

[ASA 2 THE DALLES AREA – CONTRACT EXTENSION](#)

[ASA 3 DUFUR AREA– CONTRACT EXTENSION](#)

[ASA 4 & 7 MAUPIN AND SW COUNTY AREA – CONTRACT EXTENSION](#)

[ASA 5 SOUTH COUNTY – CONTRACT EXTENSION](#)

[ASA 6 JOHN DAY RECREATION AREA – CONTRACT EXTENSION](#)

[ASA 8 WAMIC/PINE HOLLOW AREA – CONTRACT EXTENSION](#)



MEMORANDUM

SUBJECT: Ambulance Service Area Agreement Extensions

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: 9.25.2019

At the August 7, 2019 Session the Board directed the Emergency Services Manager to work with all the Ambulance Service Area providers to extend the agreements for a one year term. These extensions are slightly more than one year to allow them to terminate on the calendar year. All providers have agreed to the extension.

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND HOOD RIVER FIRE DEPARTMENT
TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-1 MOSIER AREA

This Third Amendment to Contract is made and entered into this ____ day of _____ 2019, by and between the WASCO COUNTY and HOOD RIVER FIRE DEPARTMENT.

WHEREAS, on January 14, 2009, Wasco County entered into a contract ("Contract") with Hood River Fire Department to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 1 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and amended

Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of the Hood River Fire Department. shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.


IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this _____ day of _____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

HOOD RIVER FIRE DEPARTMENT

Steven D. Kramer, Commission Chair

By: LEONARD C. DUNN 
Title: FIRE CHIEF

Scott C. Hege, Commission Vice-Chair

Date: 3 SEPT 2019

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND MID-COLUMBIA FIRE AND
RESCUE TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-2 THE DALLES AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and MID-COLUMBIA FIRE AND RESCUE.

WHEREAS, on January 14, 2009, Wasco County entered into a contract ("Contract") with Mid-Columbia Fire and Rescue to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 2 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and amended

Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of Mid-Columbia Fire and Rescue shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this ____ day of ____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

MID COLUMBIA FIRE &
RESCUE

Steven D. Kramer, Commission Chair

Robert F. Palmer
By: Robert F. Palmer
Title: Fire Chief

Scott C. Hege, Commission Vice-Chair

Date: September 18, 2019

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND DUFUR VOLUNTEER FIRE AND
AMBULANCE TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-3 DUFUR AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and DUFUR VOLUNTEER FIRE AND AMBULANCE.

WHEREAS, on January 14, 2009, Wasco County entered into a contract ("Contract") with Dufur Volunteer Fire and Ambulance to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 3 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and amended

Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of Dufur Volunteer Fire and Ambulance shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this _____ day of _____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

DUFUR VOLUNTEER FIRE AND
AMBULANCE

Steven D. Kramer, Commission Chair

By: Jason Davis
Title: Director

Scott C. Hege, Commission Vice-Chair

Date: 9/10/19

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND SOUTHERN WASCO COUNTY
AMBULANCE SERVICE, INC. TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-4 MAUPIN AREA and ASA-7 SOUTHWEST COUNTY AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and SOUTHERN WASCO COUNTY AMBULANCE SERVICE, INC.

WHEREAS, on December 14, 2009, Wasco County entered into a contract ("Contract") with Southern Wasco County Ambulance Service, Inc. to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 4 (ASA-4 Maupin Area) and Service Area 7 (ASA-7 Southwest County Area) as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service, Inc. in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the parties Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and

amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals state above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2019, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of the Southern Wasco County Ambulance Service, Inc. shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this _____ day of _____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

SOUTHERN WASCO COUNTY
AMBULANCE SERVICE, INC

Steven D. Kramer, Commission Chair

Virginia Fuller
By: VIRGINIA FULLER
Title: EMS ADMINISTRATOR

Scott C. Hege, Commission Vice-Chair

Date: 08/22/2019

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND JEFFERSON COUNTY
EMERGENCY MEDICAL SERVICES DISTRICT TO PROVIDE AMBULANCE
SERVICE FOR THE
ASA-5 SOUTH COUNTY AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and JEFFERSON COUNTY EMERGENCY MEDICAL SERVICES DISTRICT.

WHEREAS, on January 14, 2009, Wasco County entered into a contract ("Contract") with Jefferson County Emergency Medical Services District to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 5 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December

31, 2020, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of Jefferson County Emergency Medical Services District shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this ____ day of ____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

JEFFERSON COUNTY EMERGENCY
MEDICAL SERVICES DISTRICT

Steven D. Kramer, Commission Chair

By: *John C. Smith*
Title: *Chairman of the Board*

Scott C. Hege, Commission Vice-Chair

Date: *9-9-2019*

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND CITY OF FOSSIL VOLUNTEER
AMBULANCE TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-6 JOHN DAY RECREATION AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and CITY OF FOSSIL VOLUNTEER AMBULANCE.

WHEREAS, on January 14, 2009, Wasco County entered into a contract ("Contract") with City of Fossil Volunteer Ambulance to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 6 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and amended

Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of City of Fossil Volunteer Ambulance shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this _____ day of _____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

CITY OF FOSSIL VOLUNTEER
AMBULANCE

Steven D. Kramer, Commission Chair

By: Melanie K. Sprague
Title: Council President

Scott C. Hege, Commission Vice-Chair

Date: 9/9/19

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel

THIRD AMENDMENT TO WASCO COUNTY AMBULANCE SERVICE AREA
CONTRACT BETWEEN WASCO COUNTY AND WAMIC RURAL FIRE PROTECTION
DISTRICT TO PROVIDE AMBULANCE SERVICE FOR THE
ASA-8 WAMIC/PINE HOLLOW AREA

This Third Amendment to Contract is made and entered into this ____ day of _____, 2019, by and between the WASCO COUNTY and WAMIC RURAL FIRE PROTECTION DISTRICT.

WHEREAS, on July 21, 2010 Wasco County entered into a contract ("Contract") with Wamic Rural Fire Protection District to provide Advanced Life Support/Basic Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 8 as outlined and described in the Wasco County Ambulance Service Area Plan;

WHEREAS, on December 11, 2011, the parties to the Contract agreed to and executed a first amendment of the Contract;

WHEREAS, on July 19, 2017, the parties to the Contract entered into a second Amended Contract for the period of June 30, 2012, through December 31, 2017;

WHEREAS, Wasco County is in the process of updating and amending the Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County;

WHEREAS, the parties agree to renew the Contract retroactive to January 1, 2018; and,

WHEREAS, the Wasco County Board of Commissioners finds, and the parties agree, that it necessary to extend the term of the renewed Contract through and including December 31, 2020, in order to allow adequate time for the adoption of the updated and amended

Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The recitals stated above are true and correct, and are incorporated into this Third Amendment.
2. The Contract, as amended, is further amended and renewed as of January 1, 2018, and all of its provisions shall be deemed to have been in effect continuously since that date.
3. The Contract, as amended, shall remain in effect through December 31, 2020, unless either party elects to terminate the Contract upon providing sixty (60) days written notice to the other party.
4. Wasco County reserves the right to discontinue, suspend or cancel the Contract, as amended, at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
5. This Third Amendment to Contract when signed by both the Wasco County Board of Commissioners and the duly authorized officer of Wamic Rural Fire Protection District shall be considered as a binding Contract under the conditions outlined above, and as provided in the Wasco County Ambulance Service Area Plan, as amended from time to time.

IT IS SO AGREED by the parties as evidence by the following execution of this Contract:

Dated this ____ day of ____, 2019.

WASCO COUNTY
BOARD OF COMMISSIONERS

WAMIC RURAL FIRE PROTECTION
DISTRICT

Steven D. Kramer, Commission Chair

By: 
Title: Fire Chief

Scott C. Hege, Commission Vice-Chair

Date: 2/28/19

Kathleen B. Schwartz, County Commissioner

APPROVED AS TO FORM:

Bradley V. Timmons, Wasco County Counsel



AGENDA ITEM

Resident Deputy

[PROPOSAL](#)

[BUDGET](#)



SHERIFF'S OFFICE

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In each of the 36 counties in Oregon, the Sheriff is the chief law enforcement officer. Their primary duty is to give full police protection to the unincorporated areas of the county. However, they maintain full police jurisdiction in all municipalities. Their responsibilities cover the entire spectrum of law enforcement — criminal investigation, search and rescue, service of legal process of the courts, the operation of the county jail, and total police services on a 24-hour basis. The Sheriff's Office must provide court security, transport all criminals to and from penal institutions, and is also called upon to handle mental patients within their jurisdiction.

Specifically in Oregon, ORS 206.010, General duties of Sheriff, reads:

- The sheriff is the chief executive officer and conservator of the peace of the county. In the execution of the office of sheriff, it is the sheriff's duty to:
- **(1)** Arrest and commit to prison all persons who break the peace, or attempt to break it, and all persons guilty of public offenses.
- **(2)** Defend the county against those who, by riot or otherwise, endanger the public peace or safety.
- **(3)** Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law.
- **(4)** Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.
- **(5)** Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the county, and to obey its lawful orders or directions.
[Amended by 1985 c.339 §1]

ORS 206.040, Execution of process and service of papers:

When any process, order or paper is delivered to an officer, to be executed or served, the officer shall deliver to the person delivering it, if required, on payment of the fee, a written memorandum, specifying the names of the parties in the process, order or paper, the general nature thereof and the day on which it was received. The officer shall also, when required by law, or upon the request of the party served, without fee, deliver to the party a copy thereof.

ORS 206.090, Delivery of jail, prisoners and process to new sheriff:

Within one day after the service of the certificate referred to in ORS [206.080 \(Certificate of election or appointment to new sheriff\)](#) upon the former sheriff, the former sheriff shall deliver to the successor:



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- (1)The jail of the county, with its appurtenances and the property of the county therein.
- (2)The prisoners then confined in the county jail.
- (3)The process or other papers in the custody of the former sheriff, authorizing or relating to the confinement of the prisoners, or if they have been returned, a written memorandum of them and the time and place of their return.
- (4)All process for the arrest of a party, and all papers relating to the summoning of jurors which have not been fully executed.
- (5)All executions and final process, except those which the former sheriff has executed, or has begun to execute, by the collection of money or a levy on property.
- (6)All process or other papers for the enforcement of a provisional remedy not fully executed.

What is the difference between a Deputy Sheriff and a Police Officer?

The main difference between a deputy sheriff and a police officer is jurisdiction. A police officer is solely responsible for the prevention of crime within their city limits, whereas a deputy is responsible for the entire county, which could include multiple small towns and several larger cities. Job responsibilities are also different. Police officers mainly patrol the city, issue tickets, and testify against criminals they arrest. Deputy Sheriff's vary by state but may include maintaining county jails, acting as security in courts, investigating crimes or accidents, and issuing warrants. Qualifications and training also differ, with additional training needed to become a deputy.

What is the square mileage of Wasco County and why is the county is divided into patrol areas?

Wasco County has 2381.52 square miles within its boundaries. Within the county the Sheriff's Office has broken it into 13 patrol areas, with each area generally broken down by zip code. There are a few designated locations for the more rural parts of the county and they usually combine cities/unincorporated locations. Additionally, each area provides fellow deputies and dispatchers the last known location/area another deputy is patrolling. This was developed in case the deputy doesn't respond to radio calls and security checks. It also gives the agency the ability to provide the public with up-to-date, accurate statistics on sheriff's office activities in the area. The following areas are:

Area 1, (Celilo): I-84 milepost 88-99. Also includes Celilo Village, Celilo Park, Heritage Landing, parts of Moody Rd. and 15-Mile Rd. sweeping to the eastern portions of Area 4 to the Deschutes River



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Area 2, (The Dalles): Hwy 197 milepost 0-6 (north/south) and I-84 milepost 76-89 (east/west). This area also includes all unincorporated areas outside the City of The Dalles.

Area 3, (Mosier): I-84 milepost 68-76, to include Rowena River Rd. This area also encompasses to the Hood River County line south and west of Mosier. Also included is State Road until its intersection of 7-Mile Rd.

Area 4, (Dufur): Hwy 197 milepost 6-22. This area also includes the Mt. National Forest to the Hood River County line, to include Camp Baldwin and parts of The Dalles Watershed.

Area 5, (Friend): Dufur Gap Rd. to Friend Rd and covers west on the Mt. Hood National Forest to the Hood River County Line.

Area 6, (Tygh Valley): Hwy 197 milepost 22-39. Included in this area is the county fairgrounds and the unincorporated area of Tygh Valley.

Area 7, (Wamic/Pine Hollow/Rock Creek): Top of Wamic Grade continuing to Sportsman's Park at Rock Creek (Rd. 48). Also includes the largest unincorporated area of Wasco County, Pine Hollow and Wamic. This area also encompasses the White River Wildlife area, connecting with the Mt. Hood National Forest.

Area 8, (Frog Lake/Clear Lake): Hwy 216 milepost 0-13, Hwy 26 milepost 62-71.

Area 9, (Wapinitia/Pine Grove): Hwy 216 milepost 13-19, to include Reservation Rd.

Area 10, (Maupin): Hwy 197 milepost 40-62, Hwy 216 milepost 19-26, to include Juniper Flat Rd.

Area 11, (Shaniko): Hwy 97 milepost 51-65.

Area 12, (Antelope): Hwy 97 milepost 66-72. This area also covers the Washington Family Ranch (Young Life) and extends to the Wheeler County and Gilliam County lines. Additionally, this area includes every roadway, including Hwy 97, to the Jefferson County line.

Area 13, (Warm Springs Reservation): Hwy 26 milepost 71-96.



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Why are deputies in the City of The Dalles?

The Wasco County Courthouse which houses the Sheriff's Office is located at 511 Washington Street, The Dalles, Oregon. There are a number of reasons citizens regularly observe patrol deputies inside/around the City of The Dalles. The following describe these reasons:

- Statutorily the Sheriff is required to provide all of the internal and external security for the courthouse. This requires the Sheriff's Office to be placed inside the actual building. All offices inside the building have panic alarms and when these are triggered, deputies respond to the Courthouse.
- The primary Calls for Service are in Areas 1-5, generating up to 72% of all dispatched calls. Areas 2, 3 & 4 generate 65% of the calls. (See attachments for further details related to



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response times and CFS). Due to the large amount of calls in these areas deputies remain in Area 2 for access to all major highways for quicker response times as well.

- The Sheriff's Office is where deputies write police reports and log evidence. For the last five years the statistics for police reports written are: 2014-769 cases, 2015-666 cases, 2016-722 cases, 2017-759 cases, 2018-765 cases. It takes deputies anywhere from 15 minutes to several hours to write a police report depending on the severity of the case. Deputies are required to write police reports in a timely manner and are to be completed the same day the report is taken. The entire criminal process relies on this being done in a timely manner, meeting all legal requirements and investigations requirements when a physical arrest has been made.
- Citizens, on a daily basis, come to the Sheriff's Office to report crime. Deputies routinely take police reports at the Sheriff's Office from citizens. This service is conducted weekdays, weekends, day or night to meet the needs of our citizens.
- Many times deputies conduct interviews of victims, witnesses and suspects at the Sheriff's Office. Interviews are also routinely held at the City of The Dalles Police Department because the Sheriff's Office does not have the space or the resources to properly audio/video record the interviews. This is done for many reasons, mainly for convenience of the citizens. However other reasons also include: officer safety, interviewing persons of the opposite gender (office staff is utilized for this service not taking a deputy from the road), creating a neutral environment for victims and their safety, neighborhood disputes, etc.
- Close proximity to other services, (Haven, District Attorney, Parole and Probation, Department of Human Services, backup deputies/officers, etc.), are located inside the city limits.
- The Sheriff's Office is required to provide civil service/process and as such all deputies are required to serve civil papers. These civil services include but are not limited to: evictions, summons and complaints, summons and petitions, subpoenas, child support, divorce, small claims, restraining orders, and sheriff's sales. Deputies must physically come to the Sheriff's Office to pick up civil papers to be delivered to the citizens of Wasco County and upon completion of the civil service the papers must be returned to the Sheriff's Office. In the instance of Restraining Orders, deputies are required to serve the document(s) and then shall return the papers to be entered into a computer system within 15 minutes of service. This process happens routinely requiring a deputy travel into The Dalles to complete this process. Restraining order service can only be entered into the data base by office staff at the Sheriff's Office and by Central Dispatch which is also located in the city limits of The Dalles.
- Wasco County has an estimated population of 27,200 people, of that an estimated 14,735 people live in the City of The Dalles (54%). The majority of rental properties (i.e. apartment complexes and low income housing) are in the City of The Dalles which requires evictions, small claims services etc. As a snapshot in in time we looked at civil service from Jan 01-Jun



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25, 2019. During this time, 553 civil papers were served by deputies. Of that 553 civil papers served, 392 were in The Dalles city limits (70%), 2 were in area 1, 87 in area 2 (county jurisdiction), 17 in area 3, 24 in area 4, 9 in area 7, 8 in area 10, 6 in area 11, and 3 in area 12. **(Of note, the 70% (city limits) service rate appears to be consistent for the last 4-5 years of civil process).**

- As noted above the Sheriff's Office is required to transport inmates to and from court. All court transports require the deputy to stay with the inmate. The Sheriff's Office averages approximately 10 inmates per month. Court proceedings can take as little as one hour; however some civil and criminal cases can take several days. In the absence of adequate staffing the Sheriff, Chief Deputy and detectives may fill this role. Additionally the Circuit Court will request the Sheriff's Office provide court security for high profile criminal or civil cases.
- Statutorily the jail (NORCOR) is the responsibility of the Sheriff. All calls for service, (i.e. inmates supplying contraband to the jail, assaults (inmate and staff), civil service, Prison Rape Elimination Act (PREA), etc.) are all the Sheriff's responsibility. Deputies respond and fully investigate all criminal incidents within NORCOR. NORCOR Juvenile is located next door and requires the response of deputies the same reasons for the adult facility.
- When incidents occur in the county where an individual has to go to the hospital, deputies are required to respond to Mid-Columbia Medical Center (MCMC). Deputies are required to take persons in custody to MCMC if they are involved in a vehicle crash prior to taking them to NORCOR. If a blood draw is required through a search warrant, the suspect must be taken to MCMC, this cannot be done anywhere in the county outside the city limits. Victims of physical persons crime, (which deputies investigate) quite often go to the Emergency Department for treatment. Victims are interviewed and evidence is collected at the Emergency Department on a routine basis. These exams include but are not limited to sexual assault kits, physical injuries, and mental health.
- All Police Officer Holds, which are done when a person is a danger to themselves or others are taken to MCMC to be cleared for placement in a treatment facility or to speak with mental health professionals. ORS 426.228 requires "A peace officer shall remove a person taken into custody under this section to the nearest hospital.....". MCMC is that nearest hospital unless the event occurs closer to another medical facility, (i.e. Mosier to Hood River Providence or Shaniko/Antelope to St. Charles in Madras).

Why do Deputies respond to calls for service or stop vehicles for traffic violations in The City of The Dalles?



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Deputies have many reasons they are required to be in the City of The Dalles. When deputies are traveling to and from the non-incorporated areas of the County to the City, violations and crimes are observed by these deputies. When a deputy sees a crime or violation in progress, it is expected of the deputy, while in uniform displaying a badge and driving a patrol vehicle, marked or unmarked to stop, intervene, cite, or sometimes arrest individuals. This is a responsibility of law enforcement regardless if they were given a call for service or it is self-initiated by the deputy. If a deputy ignores a violation, such as fail to maintain a lane, and the vehicle crashes and kills someone, the deputy and County could be liable.

Other agencies (OSP, DCP) often are short-handed or there is a large influx of calls for service in their service areas. During some of these calls that other agencies are assigned there may be only one officer or trooper responding to a high risk call for service. Deputies are required to cover these agencies as a second law enforcement officer as they do the same for our deputies outside of their areas. We value the lives of our citizens and the lives of our fellow law enforcement. We will not refuse to cover a partner agency because the crime is occurring in the city limits or on a state highway.

What are the current statistics for deputies taking Agency Assist calls inside the city limits and how does this influence our response to citizens outside the city limits?

The Sheriff's Office Records Management System (RMS) and CAD have the capability to separate specific Call Types. There are 88 Call Types agencies can be dispatched to including the call type Agency Assist. Agency assist requests are generated from a large number of other agencies to include, but are not limited to; other state/local law enforcement agencies, ODOT, Community Corrections, fire and ambulance services, Department of Human Services, etc. When reviewing the Agency Assist Calls for Service for the years 2012 thru 2019 the following was noted:

Agency Assist		CFS	The Dalles City Limits
• 2012	199	3384	80
• 2013	264	4240	96
• 2014	283	3796	83
• 2015	228	3993	64
• 2016	238	4176	53
• 2017	268	5291	69
• 2018	297	4389	70
• 2019	175	2417	56
Total	1952	31,686	571

(571 = 1.8% of all Calls for Service inside the city limits county wide. As this statistic notes Agency Assists are extremely low portion of our calls for service and does not have any direct



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effect(s) about how the Sheriff's Office responds to calls for service. 571 Agency Assist Calls for Service is 29% of the overall calls inside the city limits).

Are Deputies response driven only? Why do they need to patrol when there is no call for service? Call response vs. Community Policing (Procedural Justice).

Procedural Justice defined (from National initiative for building community Trust and Justice web page)

"Procedural justice focuses on the way police and other legal authorities interact with the public, and how the characteristics of those interactions shape the public's views of the police, their willingness to obey the law, and actual crime rates. Mounting evidence shows that community perceptions of procedural justice can have a significant impact on public safety.

Procedural justice is based on four central principles: ***"treating people with dignity and respect, giving citizens 'voice' during encounters, being neutral in decision making, and conveying trustworthy motives."*** Research demonstrates that these principles contribute to relationships between authorities and the community in which 1) the community has trust and confidence in the police as honest, unbiased, benevolent, and lawful; 2) the community feels obligated to follow the law and the dictates of legal authorities, and 3) the community feels that it shares a common set of interests and values with the police.

Procedurally just policing is essential to the development of good will between police and communities and is closely linked to improving community perceptions of police legitimacy, the belief that authorities have the right to dictate proper behavior. Research shows that when communities view police authority as legitimate, they are more likely to cooperate with police and obey the law. Establishing and maintaining police legitimacy promotes the acceptance of police decisions, correlates with high levels of law abidingness, and makes it more likely that police and communities will collaborate to combat crime.

A key component of the research is that the public is especially concerned that the conduct of authorities be fair, and this factor matters more to them than whether outcomes of particular interactions favor them. This means that procedurally just policing is not consonant with traditional enforcement-focused policing, which typically assumes compliance is a function primarily of emphasizing to the public the



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consequences—usually formal punishment—of failing to follow the law. Policing based on formal deterrence encourages the public's association of policing primarily with enforcement and punitive outcomes. Procedurally just policing, on the other hand, emphasizes values that police and communities share—shared values based upon a common conception of what social order is and how it should be maintained—and encourages the collaborative, voluntary maintenance of a law-abiding community. Research indicates that this latter approach is far more effective at producing law-abiding citizens than the former. This makes intuitive sense— people welcome being treated as equals with a stake in keeping their communities safe, as opposed to being treated as subjects of a capricious justice system enforced by police who punish them for ambiguous, if not arbitrary, reasons.

Taking measures to enhance procedural justice within law enforcement agencies is becoming increasingly possible. Professor Tracey Meares and Professor Tom Tyler of Yale Law School have worked with the Chicago Police Department and others to create a one-day training for line officers and command staff that teaches them how to apply powerful procedural justice principles to their routine contacts with the public. The officers reportedly like it and evaluate it positively, as it improves not only public safety but their own. Indeed, there are many good reasons to cultivate a respectful relationship between police and communities, but the most important is that communities in which police are considered legitimate are safer and more law-abiding.”

Responding to calls for service is a small part of law enforcement, as described above we embody the Procedural Justice or Community Policing models. When deputies aren't responding to calls for service deputies shall be patrolling, building relationships with citizens they serve, and gaining intelligence in the community. Police presence is the main tool used for the deterrence of criminal activity in any given patrol area, and to gain compliance with the law.

An analogy of this is if you have teenage kids, what happens if you leave them home without parental supervision? The answer is most likely they will do things, i.e. parties, underage drinking, etc., that wouldn't be allowed with some sort of supervision. This relates to law enforcement and we see or hear this time and time again. When no law enforcement is viewed in a community, people will do what they want legal or not because there is no perceived consequence to their actions. An old theory in criminal justice is the broken windows theory. When you live in a neighborhood where windows are broke out all the time, it becomes normal. In a neighborhood where this is not common, it's a big deal. Providing proactive patrols is a preventive approach to keeping our communities from becoming broken window communities. If you lock your doors, you're less likely to have a break in. If you have a well-lit driveway,



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you're less likely to have a car prowled. If you have law enforcement patrolling, you're less likely to be a victim of crime. These are all examples of proactive policing. The Sheriff's Office strives to take care of the problem before it becomes a problem. A prime goal for law enforcement is to be seen to dissuade crime.

An example of police presence includes Highway 197. While actively and visibly patrolling for excessive speeding, there is a reduction in crashes with vehicles, livestock, and maybe wild game. Drivers instinctively reduce their speed by visually observing a marked patrol vehicle enforcing speed limits by mere presence. Patrolling and writing tickets for speed will gain compliance of the law as well. Contacts made through traffic stops also identify individuals traveling through our county. These contacts have led to identifying homicide suspects, drug dealers, thieves, sex offenders and people with warrants for their arrest in our county and nationwide.

Deputies are commonly alone in a patrol area and back up law enforcement may be far away. Deputies must have a positive relationship with our citizens. Either citizens the deputy is dealing with or citizens to help a deputy in distress. If a deputy is arresting a citizen who respects the deputy this can go without incident. Conversely if the citizen does not respect the deputy, use of force may have to be used including deadly force. A deputy's goal is to go home safe at the end of a shift and this can only be accomplished with support of our citizens.

Can a deputy pick and choose which crime to respond to? Why do deputies go to "chippy" crimes or calls for service?

Deputies are required to respond to all calls for service, as each is determined to be criminal or civil in nature. All criminal calls shall be investigated by deputies. Deputies do have discretion to prioritize calls for service, responding to the most urgent first and to work their way down to less severe calls for service last. All citizens' complaints are important to the citizens and we are paid to respond to these calls. We will not refuse to go to a call or to return a call from a citizen because we don't feel like investigating that incident.

Many community members rarely need police response on a regular basis, so when they do it is a big deal. Let's use the example of a barking dog. Maybe someone who has to be at work early and has young children are awakened a few nights in a row by a barking dog. It seems like a small problem to us, but to them it's a big deal. Often times they've talked to the dog owners to no avail, and many people don't want to cause issues with their neighbors. The fact they called the Sheriff's Office indicates just how substantial this issue is.

What is staffing at the Wasco County Sheriff's Office? What do shifts look like when fully staffed, including a resident deputy?



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The following patrol schedules shows what the agency looks like at optimum staffing. Each example shows the addition of a resident deputy and how patrol times are enhanced utilizing this position. It should be noted this is an optimum schedule, and one must take into account; vacations, sick leave, training, FMLA, or other associated items that can take away from the overall patrol strength of the agency.

	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sheriff	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Chief Deputy	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det. Sgt.	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det.	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
MINT	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
Day Sgt.	A	X	X	X	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	A	X	X	X	A	A	A	X	X	X
Patrol	A	A	X	X	X	A	A	A	X	X	X	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Patrol	A	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Patrol	A	A	A	A	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A
Patrol	A	X	A	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Night Sgt.	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Night Sgt.	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	X	X
Patrol	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Patrol	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	C	X	X	X	C	C	C	C
Patrol	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	X	X	X	X	X	X	X
OPRD	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X
Marine	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X

	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sheriff	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Chief Deputy	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det. Sgt.	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det.	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
MINT	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
Day Sgt.	A	X	X	X	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	A	X	X	X	A	A	A	X	X	X
Patrol	A	A	X	X	X	A	A	A	X	X	X	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Patrol	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Patrol	X	A	A	A	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A
Patrol	X	X	A	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	X
Night Sgt.	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Night Sgt.	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	X	X	X
Patrol	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Patrol	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	C	C	C	C	C	C	X	X	X	C	C	C	C
Patrol	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	X
South County	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X
OPRD	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X
Marine	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X



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OCT.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sheriff	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Chief Deputy	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det. Sgt.	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det.	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
MINT	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
Day Sgt.	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X	
Patrol	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	X	X
Patrol	X	X	A	A	A	A	X	X	A	A	A	A	A	X	X	X	A	A	A	X	X	A	X	X	X	A	A	X	X	X	A
Patrol	A	A	A	X	X	X	A	A	A	A	X	X	A	A	A	A	X	A	X	X	A	A	A	A	X	X	X	A	A	A	A
Patrol	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	X	A	A	A	X	X	X	A	A
Patrol	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X
Night Sgt.	C	C	C	C	X	X	C	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Night Sgt.	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	C	C	C	C	X	X	X
Patrol	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Patrol	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X
Patrol	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X	C	C	C	X	X	X	X	C	C	C	X	X	X	X	C
Patrol	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X

	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH
OCT.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sheriff	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Chief Deputy	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det. Sgt.	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A	A	A	X	X	A	A	A
Det.	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
MINT	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
Day Sgt.	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X
Patrol	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X
Patrol	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A
Patrol	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	X	A	X	X	A	A	A	A	X	X	X	A	A	A	A
Patrol	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A
Patrol	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X
South County	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A	A	X	X	X	A	A	A
Night Sgt.	C	X	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Night Sgt.	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	C	C	C	C	X	X	X
Patrol	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C
Patrol	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X	X	X	C	C	C	C	X
Patrol	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X	C	C	C	X	X	X	X	C	C	C	X	X	X	X	C
Patrol	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X	C	C	C	C	X	X	X	C	C	C	X	X	X	X

Can we re-direct current staff (when fully staffed)?

We have tried this by assigning a deputy to South County right after Haskins promoted so the answer is yes we can re-direct people. The real question is, "Is this effective and is it safe" and the answer to both questions is no. The only way to do this with current staffing is to send one deputy south while the remaining deputy/ deputies stay north. A single random deputy in South County is ineffective as this deputy is sometimes unable to engage in proactive policing. This deputy will make traffic stops,



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investigate lower priority incidents but they will never put themselves in situations that could get them hurt or killed. (While some calls for service can be handled with one deputy it should be noted there are calls (Domestic Violence, Property/Person crimes in progress, etc.) that require the resident deputy to wait for cover).

This does not build relationships with the community. Relationships are built with ongoing constant contact. In 2015 the Sheriff's Office rotated a new deputy every three months, however it became apparent when a new deputy transferred into the position they had to learn about the relationships and working environment the previous deputy developed. This is ineffective as it doesn't build long term relationships with the community. Additionally the agency may be forcing a deputy who may not be a good fit for that position into it. Even assigning a south county deputy with current staffing has not worked as north deputies may be busy and the south deputy will be pulled north to cover calls or law enforcement.

If we were to add the south county position and they were assigned south only to respond north on emergencies as we do with OPRD patrols, the majority of the south county deputy's time would be spent south thus reducing the response time to calls in south county.

If there were more neighborhood watches wouldn't that solve the deputy shortages?

From the National Neighborhood Watch website: "Neighborhood Watch is based on the premise that the role of watch groups is only to serve as the eyes and ears of law enforcement. We encourage individual groups to work directly with their local law enforcement agencies to develop procedures for reporting suspicious activities. At no time, do we advocate any intervention actions by any watch group or individual."

Having extra eyes and ears in a community is a great resource to law enforcement, however if there are no deputies to respond to these calls in a timely manner, crime will continue. Furthermore, the Sheriff's Office encourages Neighborhood Watch groups however many communities (Pine Hollow) are not willing to participate and they are not required to. However with a resident deputy who is not only seen but integrated into the community they may have positive influence on citizens to become active participants in their community(s).



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STATISTICAL DATA

Please refer to Appendix A in reference to data derived from specific questions posed at the first meeting. All data was extracted from the current CAD/RMS system. Note: Statistical year(s) begin in 2012 as this is when exact tracking of all Call Types were separated out utilizing the new CAD/RMS system. However when reviewing the 2009, 2010, and 2011 patrol years this is when the new RMS was implemented with numerous software upgrades. While total Calls for Service are noted (2009-3854, 2010-3538, and 2011-5739) there is no individual break down for individual call types due to records being converted. These call statistics were excluded from the document for obvious reasons.

RESPONSE TIME(S)

A current evaluation of the response times was conducted with an overview of utilizing full vs. limited (current) staffing levels. The evaluation separated all thirteen (13) patrol areas. 1-5 and Areas 6-13 respectively. Areas 6-13 were considered as the patrol area for a resident deputy in south county.

In 2015 the Sheriff's Office had a full staff (17) during the patrol year. During this time period a patrol schedule was developed with the rotation of one deputy assigned to south county on a three (3) month rotation. This was conducted over a period of one year and averaged 3 days per week based on staffing levels.

- Results determined an average call response time of 34 minutes for Areas 6-13.

In 2018 the Sheriff's Office was limited in staffing, averaging a reduction in staff from 3-5. Due to reduced staffing and call loads for Areas 1-5, no patrol assignments were directed to the Patrol Division for south county. All calls for service to Areas 6-13 were primarily response driven.

- Results determined an average call response time of 50 minutes for Areas 6-13.

Final results determined there was a 68% increase in response times for Areas 6-13.

CALLS FOR SERVICE

When determining the overall patrol need for Areas 6-13 an evaluation of calls for service, over an extended period, of time needed to be conducted. When reviewing the data, Areas 6-13 showed and overall increase in Calls for Service by 123% from 2012 thru 2018. Additionally, the entire agency saw a rise of 56% since 2012 (See Appendix C).



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ADDITIONAL INFORMATION

How many calls per month?

- Average calls per month for Patrol Areas 6-13:
 - 2012-55.8
 - 2013-65.8
 - 2014-74.5
 - 2015-88.6
 - 2016-98.8
 - 2017-124.5
 - 2018-104.5
 - 2019-90 (6 months)

What is the breakdown of calls by the day/week/month/time?

When reviewing CAD/RMS data Friday, Saturday and Sunday's are the busiest days of the week. Additionally, most Calls for Service are split equally between day shift and night shift. As a general rule, day shift is usually busier as citizens report activity they have observed upon returning home or waking up the next day.

What is the breakdown based on Call Type?

See Appendix B

How many agencies respond to a Call for Service?

There are two response types with calls, each being; Priority 1 and Priority 3. Priority 1 calls are calls emergency dispatched when there is a strong possibility of life and safety being compromised. Sometimes multiple agencies are dispatched so life and safety can be attained quicker. Priority 3 calls are calls that are generally handled within the Sheriff's Office and can be prioritized based on need and current calls for service.

What current service levels are provided to Wasco County Residents (North vs. South)?

The Sheriff's Office responds to 88 Call Types in Wasco County (See attached). Of these Call Types there are more than 1200 criminal investigations that could be derived from each Call Type. It was asked of our agency to break down what Call Types were specific to each area of the county and when looking at the statistics all Call Types are currently being utilized for all patrol areas; (See Appendix B). The moral of the story.....criminal activity has no boundaries!



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Residents receive the same response for all calls for service within the County. The major difference between North vs. South is the time spent responding to those calls as well as enhancing current services to South County by building relationships. (See next question/response).

What current service levels will be enhanced by a resident deputy?

While we realize the importance of statistics and they have their place, it is important to recognize the facts of actually having a deputy dedicated to our south county residents. When looking at the benefits vs. the statistics things begin to change for the betterment in our communities. The following benefits will be immediately realized:

1. Face to Face contact with citizens. (This is line with our Core Values).
2. Reduced response times and Deputy Safety for all Calls for Service.

Several incidents come to mind when looking at our response times.

When there is no designated deputy to South County, the deputies on shift routinely drive north to south all day long only responding to calls as they come in. When there is an urgent call for service, (i.e. someone calling 911 for a person or property crime in progress), this requires a deputy drive at high speeds. Although we are trained to do this, driving fast is dangerous to both the deputy and citizens traveling the highways as well. (From the FBI statistics in 2018, 106 officers were killed in the line of duty, 34 died as a result of motor vehicle crashes). Having a deputy in the area is not a fail-safe to this problem, however it limits high speed responses at shorter distances rather than long distances.

Maupin had a recent incident with a suspect attempting to break into a resident's home. The resident called 911 and by the time deputies arrived from The Dalles it was approximately 26 minutes with an average speed of 115 mph. The home owner was armed and if the suspect entered the house, the results would have been different. The suspect was gone when deputies arrived, however deputy safety was jeopardized due to high speeds.

If a deputy is in North County and an emergency call comes in for Antelope, the drive time is about an hour at 100 miles per hour. An example of this was a 13 year old girl who committed suicide in Antelope. Having a deputy closer would not have stopped the girl from committing the act however the trauma on the parents sitting with their deceased daughter for over an hour is unacceptable.

Another example was a deputy who happened to be in South County serving civil papers when a call of a 5 year old drowning came in off Bakeoven Rd. The deputy was able to arrive on scene in 6 minutes. The deputy was able to get in a row boat, located the child under the ice, pulled the child



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from the lake and performed CPR until life flight could take the child to a hospital. Ultimately the child died however it gave us a fighting chance to save the child. This doesn't make it any less traumatic for the parents' loss but the question of, "What if deputies were closer, could they have saved my child?"

Here is a prime example of how having a deputy stationed in south county vs. response from north county will help solve crime. Deputies received a report of a homicide in Dufur. An ex-husband shot and killed his wife in her home in Dufur. Two deputies were on in North County when the call came out. Both deputies responded to the residence and the suspect had fled. The Sheriff was at a meeting in Tygh valley, intercepted the suspect and after a high speed chase, the suspect crashed and was taken into custody. This is an extreme case but having deputies in strategic locations throughout the county is imperative for us to adequately do our job keeping communities safe. If this person wasn't caught that day, public safety was clearly in danger.

Quick and effective responses are vitally important to the collection of important evidence in criminal cases, making sure these cases can be properly conducted for prosecution.

3. Relationships are Primary. Building relationships, deterring crime, and investigating crime are the main reasons to have a South County Deputy. Having that constant presence in uniform, displaying a badge, in a marked patrol vehicle accomplishes this goal as well as having that deputy engaged in the community on a regular basis. (This is not only one of the Sheriff's Office Core Values but is a Core Value for Wasco County as noted in our Strategic Plan.)
4. Building trust. With a dedicated resident deputy he/she will begin to build relationships and trust with our residents and communities. Citizens are usually more willing to report incidents to deputies they know. I can personally attest to this as I still get requests from citizens to handle calls for service.
5. School Safety. With established law enforcement presence in our local school(s), the deputy will build long lasting relationships with students, bridging communication gaps, in an effort to improve school safety and garner positive successes. Children are one of the most vulnerable populations for physical, mental and sexual abuse. Without a relationship or trust with law enforcement the juvenile population will suffer. Wasco County Sheriff's Office saw this need and created a multi-disciplinary team for South Wasco schools to include Maupin and Dufur, however it is difficult to staff these meetings with deputies in north county. Additionally, the resident deputy will work side by side with teachers and staff to prevent potential school violence and encourage school safety. There are real benefits working with students in a "non-discipline" environment fostering open/safe relationships.

Furthermore, the Sheriff's Office has implemented a new program identified as Handle with Care, (HWC). This program will be implemented county wide in the fall of 2019. This program identifies students and



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children who have experienced trauma away from the school setting and helps them fully engage in school as well as recover from the trauma. A resident deputy will be able to fully engage with students, staff members and families, enhancing our ability to respond to those needs.

In the brief time the Sheriff's Office has been engaged with our south county schools we have noted crimes are being reported that would otherwise go untold.

6. Multi-jurisdictional enforcement opportunities. These opportunities can come in a myriad of ways, but a resident deputy will be able to assist other law enforcement agencies with emergency responses in adjoining jurisdictions, investigations and general public safety needs. These can include, but are not limited to, drug interdiction, traffic enforcement, game enforcement, public intervention before arrests, sex abuse investigations, suicide prevention, domestic violence, etc.
7. Citizen reporting. Over the last three years the Sheriff's Office has heard stories from citizens about incidents several weeks later. When asked if they called law enforcement the answer we continually get is....."I/we didn't want to bother you because you're too busy". This isn't the perception (or truth) any of our citizens should have of the Sheriff's Office. All residents of Wasco County deserve law enforcement services regardless of where they live in the county. Additionally, citizens will be more willing to report incidents but more importantly, be willing to report them at the time or sooner. Having our citizens make reports immediately will reduce criminal activity and enhance safety in local communities.

On July 5, 2019 the Sheriff's Office received a phone call from a citizen thanking us for marine patrols on Pine Hollow. This citizen was thankful we were working with the Hood River County Sheriff's Office to make this happen. During this conversation the citizen stated that she appreciates all we do, and mentioned a motorcycle coming into her yard crashing into her satellite dish the night prior. This was not reported nor was it the reason for her call. This citizen had no intent on reporting the crash in her yard. This goes to making relationships with these citizens so they will report crimes and shows this is a common occurrence that people don't report crimes in South Wasco County.

8. Flexible patrol schedules. Building specialized schedules for effective and efficient public safety patrols will be a top priority. Being efficient with our time and resources can give opportunities by prioritizing the needs of our citizens and keeping an eye on the public safety ball. We will begin to prioritize our citizen's needs and build an effective patrol schedule. These schedules will also be built to meet the financial needs of the county, utilizing USFS, BLM and OPRD funding, effectively reducing the overall cost to the county but more importantly our citizens.
9. Community Participation. There are more benefits to just having a deputy "live" in our South County communities. One concept is to have the deputy trained as an EMT (and that might be paid for by a



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sponsoring medical agency like Wamic or Maupin). What a benefit when working patrol, hearing the call and getting there quickly. This could have lifesaving results. Additional benefits may include:

- a. The deputy may have a family and integrate with the school and other community activities.
- b. Other family members may contribute to the community.

Goals for position.

Once fully staffed a south county position will place a full time 40 hours a week, flexible or as needed coverage, (example special events, complaint driven) into the community. This deputy will live and work in this area. This builds the needed relationships between the citizens and law enforcement. This takes a person that is a good fit for what is required and can excel in this position.

North Wasco County (Areas 1-5) has the highest rate of calls for service and as such deputies spend the majority of their time in North County taking calls for service or patrolling county roads as it is a quicker response time to get to calls for service. If a south county deputy is patrolling and responding to calls, the north deputies can cover the south deputy when it is necessary for a second deputy. This provides visibility to south county residents and a resource if things are happening in their community. One north deputy can go cover the south county deputy and the north county deputy remaining in the north has resources for cover units, i.e. The Dalles City Police and the Oregon State Police. Furthermore the US Forest Service has law enforcement mainly in south Wasco County who can provide cover for this south county deputy position as well as BLM, Madras OSP, and an assigned OPRD deputy whose primary function is the Deschutes River. The addition of a south county deputy not only enhances coverage in South County, but it assists North County by relieving them for responses. This is not a fix all, however, it reduces the impact on citizens for lack of any coverage, builds relationships with citizens, and law enforcement enhances public safety county wide.

How do we fund this position?

A total estimated labor cost for a deputy is approximately \$100K per year. When looking at funding strategies there are several ways to reduce these costs. Wasco County Sheriff's Office currently receives three (3) revenue streams from USFS, BLM and OPRD. Each of the listed agencies provide consistent, and yearly long term funding, (USFS-\$18,000, BLM-\$10,000, and OPRD \$90,000). It should be noted the OPRD contract also has a \$10,000 line item allowing for expenses, (fuel, equipment, parts replacement, food, etc.), directly related to the position or the operational needs of the contract.

As stated above the Sheriff's Office will develop patrol schedules around the needs of our citizens as well as being financially responsible. These patrol schedules will include specific requirements for patrolling the three mentioned agency areas and utilizing those funding streams. Furthermore the OPRD contract only utilizes approximately 60% of the overall budget, thus allowing more flexibility in funding that can be achieved from this source.



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When taking into consideration the USFS and BLM funding, this would be an overall labor reduction of 28%. If you include OPRD funds there is an additional 10%-20% that could also be utilized, reducing the overall labor cost(s).

In summary and reviewing the overall resident deputy position a number of questions become clear and convincing for the position to be granted.

One of the main questions answered is building relationships. Sheriff's Office employees embody our Number One Core Value, "Relationships are Primary". By building relationships with our south county citizens we will not only improve on our long standing public safety ideals but enhance public safety overall.

Secondly this position is financially solid for our current budgeting structure as well as long into the future. The Sheriff's Office has long standing relationships with Federal and State partners for these funding streams and as such should provide adequate resources to reduce the overall cost(s) for the position of at least 28%.

Finally this position will enhance our law enforcement presence and meet the overall needs our citizens are requesting.

Thank you for your time and effort with this important decision.

Sincerely,
Lane Magill
Wasco County Sheriff



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APPENDIX A

Total Calls for service per Patrol Area/per year.

		2012		
	TOTAL CFS	VEH. STO	CFS minus VEH STOP	
	279 Area 1	153	126	
	3885 Area 2	2002	1883	
	549 Area 3	155	394	
	952 Area 4	646	306	
	7 Area 5	3	4	
	223 Area 6	92	131	131
	179 Area 7	27	152	152
	159 Area 8	61	98	98
	52 Area 9	11	41	41
	229 Area 10	58	171	171
	54 Area 11	5	49	49
	44 Area 12	18	26	26
	2 Area 13	0	2	2
Total	6614	3248	3383	670 19.8% of CFS

		2013		
	TOTAL CFS	VEH STOPS	CFS minus Veh Stops	
	264 Area 1	107	157	
	4259 Area 2	1838	2421	
	478 Area 3	102	376	
	1142 Area 4	652	490	
	6 Area 5	0	6	
	254 Area 6	79	175	175
	231 Area 7	37	194	194
	213 Area 8	75	138	138
	41 Area 9	9	32	32
	263 Area 10	97	166	166
	60 area 11	23	37	37
	59 Area 12	18	41	41
	7 Area 13	0	7	7
TOTAL	7277	3037	4240	790 18.6% CFS



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			2014			
	TOTAL		VEH STOPS	CFS minus VEH STOPS		
	214	Area 1	62	152		
	3272	Area 2	1311	1961		
	393	Area 3	52	341		
	1026	Area 4	587	439		
	11	Area 5	1	10		
	219	Area 6	55	164	164	
	270	Area 7	43	227	227	
	235	Area 8	88	147	147	
	46	Area 9	4	42	42	
	254	Area 10	71	183	183	
	50	Area 11	4	46	46	
	92	Area 12	8	84	84	
	2	Area 13	0	2	2	
TOTAL	6084		2286	3798	895	23.5% of CFS

			2015			
	TOTAL		VEH STOPS	CFS minus VEH STOP		
	250	Area 1	102	148		
	3533	Area 2	1605	1928		
	416	Area 3	85	331		
	1660	Area 4	1147	513		
	11	Area 5	2	9		
	271	Area 6	123	148	148	
	326	Area 7	59	267	267	
	444	Area 8	116	328	328	
	63	Area 9	15	48	48	
	409	Area 10	237	172	172	
	45	Area 11	10	35	35	
	91	Area 12	29	62	62	
	4	Area 13	0	4	4	
TOTAL	7273		3530	3993	1064	26.6% of CFS



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			2016				
	TOTAL		VEH STOP	CFS minus VEH STOP			
	202	Area 1	66	136			
	3136	Area 2	1201	1935			
	462	Area 3	92	370			
	1516	Area 4	970	546			
	3	Area 5	0	3			
	341	Area 6	82	259	259		
	337	Area 7	39	298	298		
	270	Area 8	61	209	209		
	44	Area 9	8	36	36		
	516	Area 10	238	278	278		
	52	Area 11	16	36	36		
	77	Area 12	10	67	67		
	3	Area 13	0	3	3		
TOTAL	6959		2783	4176	1186	28% of CFS	

			2017				
	CFS		VEH. STOP	minus VEH STOP			
	400	Area 1	100	300			
	3813	Area 2	1449	2364			
	590	Area 3	119	471			
	1653	Area 4	999	654			
	8	Area 5	0	8			
	385	Area 6	143	242	242		
	446	Area 7	114	332	332		
	249	Area 8	59	190	190		
	112	Area 9	37	75	75		
	706	Area 10	238	468	467		
	109	Area 11	29	80	80		
	140	Area 12	36	104	104		
	4	Area 13	0	4	4		
TOTAL	8615		3323	5292	1494	28.2% of CFS	



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			2018				
	TOTAL		VEH STOP		CFS minus VEH STOP		
	285	Area 1	74		211		
	3661	Area 2	1354		2307		
	602	Area 3	120		482		
	1116	Area 4	541		575		
	15	Area 5	2		13		
	317	Area 6	84		233	233	
	384	Area 7	69		315	315	
	249	Area 8	50		199	199	
	76	Area 9	10		66	66	
	424	Area 10	128		296	296	
	51	Area 11	5		46	46	
	104	Area 12	8		96	96	
	0	Area 13	0		0	0	
TOTAL	7284		2445		4839	1251	25.8% of CFS

			2019				
	TOTAL		VEH STOP		CFS minus VEH STOP		
	88	Area 1	19		69		
	1895	Area 2	585		1310		
	287	Area 3	44		243		
	440	Area 4	190		250		
	5	Area 5	0		5		
	124	Area 6	31		93	93	
	150	Area 7	9		141	141	
	102	Area 8	12		90	90	
	19	Area 9	0		19	19	
	153	Area 10	27		126	126	
	25	Area 11	3		22	22	
	45	Area 12	0		45	45	
	5	Area 13	1		4	4	
TOTAL	3338		921		2417	540	22.3% of CFS



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2012 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area														
CALL TYPE		A-1	A-2	A-3	A-4	A-5	A-6	A-7	A-8	A-9	A-10	A-11	A-12	A-13	Grand Total
911		1	18	2	2		1	2	1	1	1	1			30
ABANDAUTO			16	10	1				1	1	1		1		31
ADMIN CALL			2												2
AGENC ASST	17	133	19	9	1	5	1	5	1	2	2	3	1		199
ALARM			32	36	11		2	2							83
ANIMAL	6	115	52	34		10	20	4	2	3	5	6			257
ASLT	3	33	4	2		1	6	1		5	1				56
ATL	11	69	14	4			7	2	2	2	1	2			114
BURG			42	13	10		1	2		1	2	1			72
BURNCOMP			1								2				3
CIVIL			22	2	5		3	1			2	3			38
CRIM MISCH	1	34	3	7	1	6	5	2	2	3					64
DEATH			5	4	2		1	2		2	3	1			20
DISTURBANC	3	51	5	2		4	6	2	2	9	5				89
DOC			18	2	1		5	1	2		2				31
DOM	4	71	11	8		4	5			6	1				110
DRIVE COMP	10	40	13	15		6	6			1	6	1			98
DRUG	1	21									1				23
DUII	2	19	6	8		3	3			1	9		2		53
EX PATROL	2	29	5	3		1	2	2		4					48
FIRE	1	6		2			2	1							12
FOLLOWUP			8		1		1	2	1		3	1			17
HARASSMEN	1	43	7	3		4	2	1		2	3	1			67
HAZMAT			1												1
HIT AND RU			3		3			1			1				8
INFO	6	121	15	14		10	11	9	1	13	2				202
JUV	2	53	5	9		2	4			6	3				84
MARINE	1	8					2			4					15
MED			8	1	2		2		3	1			1		18
MED MVA			2	1				1			2				6
MED TRANSF	1														1
MISS PERSO			6	3	1		1	1	2						14
MOTO AST	1	1	1	1	4				2			1			10
MOTORIST	8	28	6	18		4	1	6		2	1	1			75
MVA	10	63	20	19		12	12	12	4	14	3	1			170
NUISANCE	5	61	9	2		1	4	3	1	2					88
PARK PROB			3	2											5
PROPERTY			18		1			1			2				22
PROWLER	1	10	1	1				2			1				16
PUBL ASST	1	1					2				1				5
PURSUIT			2												2
PV			8	2	2										12
R/O VIOLAT			11		1		3				2	3			20
REPO			3	1	2			1			3				10
SAR			3	2	2		2		7					1	17
SEX CRIME			14	1			1	1							17
SHOTS FIRE			25	9	12			1	5		2	1	1		56
STOLEN VEH			1	2	1			1			2		1		8
SUBJ STOP	2	169	9	7	1	6	1	6	1	11		1			214
SUICIDE			23	8	3			2	2	1	1				40
SUSPICIOUS	4	96	22	15		6	6	7	1	9	2	2			170
TEST			1		1										2
THEFT			112	19	18	1	3	11	6	4	12	4	2		192
TRAFFICHAZ	6	41	11	13		4	2			3	1				81
TRAFFICOMP	1	7	1	3					1		1				14
TRANSPORT			2												2
TRESPASS	5	40	15	3		5	3			1	1	3	2		78
VEH PROWL			8	2	4			1							15
WARRANT AR	1	27	2	3		3	1	1		2					40
WELFARE CK	8	75	16	12		6	4	1	4	9	2				137
Grand Total		126	1883	394	306	4	131	152	98	41	171	49	27	2	3384



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2013 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area	1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
CALL TYPE		1	2	3	4	5	6	7	8	9	10	11	12	13	
911		1	18	10	4		3	1	2			1			40
ABANDAUTO		1	13	1	7			2			1	1	3		29
ADMIN CALL			1												1
AGENC ASST		25	171	21	15		4	12	5	1	7	2		1	264
ALARM			35	14	9	1	3	1			2				65
ANIMAL		16	144	55	38		19	18	9	7	5	4	4		319
ASLT		1	30	3			4	1			3	1			43
ATL		5	75	14	6		1	8	1		3	1	4	1	119
ATV					1			1							2
BURG		1	50	7	6			5	1		2	3	1		76
BURNCOMP								1							1
CHILD NEG				1					2						3
CHILD PHY			8		1										9
CHILD SEX			1												1
CIVIL		1	21	3	3		1	1		1	1				32
CODE ENFOR			2												2
CRIM MISCH		4	32	2	7		2	3	3		5				58
DEATH		3	7	1			3					1			15
DISTURBANC		2	50	7	3		4	1	1	1	4	3	1		77
DOC		1	10	1	2		1	2	1						18
DOM		6	59	4	9		7	4		1	3				93
DRIVE COMP		14	37	14	15		7	7	1	1	3	1	2		102
DRUG			37	1	3		1				1				43
DUII		6	25	2	15		5	2		1	5		1		62
EX PATROL		1	19	2	3		1	3		2					33
EXTSMOKE									2						2
FIRE			9	2	3				4	1		1			20
FIRE ALARM					1										1
FIRE BURN			1												1
FOLLOWUP			18	4				6		2	4		1		35
HARASSMEN		5	50	3	11		6	2		1	1	2			81
HIT AND RU			9		5			2			1				17
ID THEFT			3		2		1			1		1			8
INFO		7	80	13	17	1	11	5	5		6		4	1	150
JUV			65	3	3		2	3	1	1	3		1		82
MARINE		2	20	5			2	16	1		12				58
MED		1	10	1	3		1	1	1	1		1			20
MED MVA			2						1		1				4
MISS PERSO		1	5	2	1		1		1						11
MOTO AST		1	1	1				2	4						10
MOTORIST		3	38	8	37		3	1	8		4	1	2		105
MVA		3	78	19	26		8	12	12	1	10	2	5	3	179
NUISANCE		1	57	6	21		5	4	9		3	1			107
PARK PROB		2	13		4						1				20
PO HOLD			1	1											2
PROPERTY			25	6	1			3	1		4				40
PROWLER			18		2		1	1							22
PUBL ASST			1		2			1							4
PURSUIT			6		1										7
PV			8	1											9
R/O VIOLAT			9	1				2	1			3			16
REPO		1	5		1			2							9
SAR		1	3	2	4	1		1	6		2				20
SCHD			1												1
SEX CRIME			5		1		1				1				8
SHOTS FIRE		2	20	15	6		4	4	6		2				59
STOLEN VEH			6	1	1			1	1				1		11
SUBJ STOP		1	202	7	12	1	2	1	13		8				247
SUICIDE			17	2	5		1			1					26
SUSPICIOUS		4	180	31	24	1	9	10	8	2	11				280
TEST					1										1
THEFT		3	119	21	14		9	7	8	2	17	2	8		210
TRAFFICHAZ		7	58	14	18		7	5	1		4	2	1		117
TRAFFICOMP		2	8	3	4		4		1				1		23
TRANSPORT		1	2												3
TRESPASS		7	62	12	10	1	10	13	1	1	5			1	123
VEH PROWL			16	4				1			1				22
WARRANT AR			27		1		1	2			2	1			34
WEAPON			3						1			1			5
WELFARE CK		9	94	10	7		1	4	3	3	11	1			143
Grand Total		152	2200	361	396	6	157	185	128	32	159	37	40	7	3860



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2014 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area	1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
CALL TYPE															
911		21	9	6			1	3	2		1		3		46
ABANDAUTO		9	2	1			1	1	2						16
ADMIN CALL		2		1											3
AGENC ASST	31	171	29	19	1	2	7	9	2	7	3	2			283
ALARM		39	13	8		2	3			1					66
ANIMAL	10	166	40	37	3	18	17	3	8	13	2	15			332
ASLT	3	12		3		1	4			1	5	1	3		33
ATL	1	79	10	15		2	6	2		2	1	5			123
ATV							2	1							3
AUTOFIRE		1													1
BURG	3	36	7	8		4	8								66
BURNCOMP		2		1				3			1				7
CHILD NEG		1					1					1			3
CHILD PHY	1	10	1	3											15
CIVIL		33	1	4		2				1	3	3			47
CODE ENFOR						1									1
CRIM MISCH	1	25	6	8		5	3	2		4		3			57
DEATH		5	1	4			3					1			14
DISTURBANC	3	28	5	5		1	5	4	1	7	1	1			61
DOC	3	12	1	1			1	1		4					24
DOM	5	83	9	8		8	6		1	4		1			125
DRIVE COMP	12	47	12	16		4	11	1		1	1	1			106
DRUG		24	2	5		2	1			2					36
DUII	5	16	4	7		1	6	1	1	4	1	1			47
EX PATROL		9	4	2			3		1	2					21
FIRE		6		1		3		3		1			3		17
FOLLOWUP		13	1	1		1	6			2	2				26
FOREST PAT				1			1			2					4
HARASSMEN	1	43	8	9		11	7	1	1	7	1	2			91
HIT AND RU	2	10	1	2			2	1		1	1				20
ID THEFT		5	2	4									1		12
INFO	6	83	11	20	1	13	9	12	2	11	2	5	1		176
JUV	8	33	2	2		4	2		1	1					53
MARINE	2	15	1				6	1		4					29
MED		6	1	1											8
MED M AID		1													1
MED MVA								1							1
MISS PERSO	1	8	2	2			2	2		3					20
MOTO AST		5		3		1									9
MOTORIST	7	50	12	40		9	2	11		3	1	2			137
MVA	6	57	13	34		7	11	6	6	12	7	6			165
NUISANCE		41	3	9		9	1	8	1	7		1			80
PARK PROB		13		4			2	2							21
PO HOLD		4	1			1									6
PROPERTY	1	12	6	3		3	3			4	1				33
PROWLER	1	8	1	1			2				1				14
PUBL ASST		1	1				1			1					4
PURSUIT		6	1												7
PV		9		1			3			1					14
R/O VIOLAT		7	1				1	1				1			13
REPO		4	2	2			2				2				10
SAR		4		3	2	3	4	1						1	18
SEX CRIME	1	14	2	3			1			2					23
SHOTS FIRE	1	25	7	4		2	3	7	1	3	1	2			56
SMK INVEST		1													1
STOLEN VEH		10	1							1					12
STRUCTFIRE		1													1
SUBJ STOP	1	158	13	22		4	11	29		10		2			250
SUICIDE	2	15	3	1			2			1		1			25
SUSPICIOUS	11	155	27	26		10	15	10	5	12	1	6			278
TEST		5	4							2		1			12
THEFT	2	84	21	24	1	8	11	2	1	13	6	2			175
TRAFFICHAZ	4	54	13	31	2	8	10	2		3		3			130
TRAFFICOMP		10	4	3				1				1			19
TRANSPORT		1													1
TRESPASS	8	53	6	11		9	6	7	4	8	5	4			121
VEH PROWL	1	5		1											7
VEHFIRE				1											1
WARRANT AR	2	22	2			1	1	2	2	2					34
WEAPON		1		1			1								3
WELFARE CK	6	70	12	6		2	8	6	2	6	2	2			122
Grand Total		152	1959	341	439	10	164	227	147	42	183	46	84	2	3796



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2015 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area	1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
CALL TYPE		1	2	3	4	5	6	7	8	9	10	11	12	13	
911			8	11	4		1				1				25
ABANDAUTO			6	1	8		1	1	2	1					20
AGENC ASST	17	152	20	14			2	4	9	3	5			2	228
ALARM	1	28	12	3		1	1	14			2			1	63
ANIMAL	18	151	25	35			22	26	11	3	7	3	4		305
ASLT	3	23	1	2		1	3	2	2	2	4				43
ATL	3	64	10	10			5	10	1				2	3	108
BRUSHFIRE					1										1
BURG	1	31	7	6				4		3	1			1	54
BURNCOMP					1		1		2						4
CHILD NEG		2									1			1	4
CHILD PHY		11			1		3								15
CIVIL		27	2		15		2	2			2				50
CODE ENFOR		1													1
CRIM MISCH	1	26	5	3		1	2	5	4	1					48
DEATH		5	2	5				2	1		6				21
DISTURBANC	5	38	6	3			1	6	1	1	5	1		2	69
DOC		3	1								1	1			6
DOM	6	71	5	8			4	10	2	1	4	1		1	113
DRIVE COMP	3	39	17	23			4	7	3	1	4	1	2		105
DRUG		11	1	1					3						16
DUII	4	10	7	11			4	6	1		4				47
EX PATROL	3	21	1	2			1	6	1	1	1	2			39
EXTSMOKE		1													1
FIRE		10	2	4			1	5	15		3			1	41
FIRE BURN					1				1						2
FLUEFIRE		1													1
FOLLOWUP		23			4			4	5		1			2	39
FOREST PAT					10			9	50		1				70
HARASSMEN	1	41	10	15			3	5	3	1	3			1	83
HIT AND RU	1	8	1				1	2						2	15
ID THEFT		7	1				1	1							10
INFO	9	109	16	30			8	10	7	3	10	6	4	3	215
INTERSMOK		1													1
JUV	8	55	9	10			1	1			5	1			90
MARINE	4	11	2	1			1	8			9				36
MED		6			1			1	2		1				11
MED MVA															1
MED TRANSF				2						1					1
MISS PERSO	1	7	2	3		1	1	3	4		1	1			24
MOTO AST		5	1	3					2		1				12
MOTORIST	7	36	10	68		1	9	4	25		6	1		5	172
MVA	1	53	17	27			13	9	18	3	6	2		9	158
NUISANCE	1	32	5	10			5	6	5		1				65
PARK PROB		8					1	4							13
PROPERTY		10	2	1				4	3	1		1		1	23
PROWLER		5	3				1	1		1					11
PUBL ASST		1	1						1						3
PURSUIT		1							1		1				3
PV	1	24	2	3											30
R/O VIOLAT		17					1			2	1	4			25
REPO	1	7	3	2			1	2			1				17
SAR		1	1				1		3		2				8
SEX CRIME		16			2									2	20
SHOTS FIRE	2	19	4	4				8	5		1				43
SMK INVEST												1			1
STOLEN VEH		8			2						1	1			12
STRUCTFIRE											1				1
SUBJ STOP	3	183	8	46		2	3	13	99	2	27			1	387
SUICIDE	1	12	2	5		1	1	2			3			1	28
SUSPICIOUS	6	168	34	45		1	11	12	15	7	9	2			310
TEST	6	8			1						1				16
THEFT	3	84	13	14			5	21	7	3	12	2		5	169
TRAFFICHAZ	11	52	22	17			13	3	5	3	5	1		1	133
TRAFFICOMP		9	1	3					2		1			1	17
TRESPASS	8	50	7	10			5	8		1	6			2	97
VEH PROWL		5													5
WARRANT AR	2	29	2	5			1	3	2	1					45
WEAPON		1												1	2
WELFARE CK	6	76	14	10			3	13	5	1	4	2		6	140
Grand Total		148	1928	331	513	9	148	267	328	48	172	35	62	4	3993



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2016 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area														
CALL TYPE		1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
911	1	37	1	2			3		3				5		52
ABANDAUTO		14	3	7			5	3	7		5	1			45
ADMIN CALL		36									1				37
AGENC ASST	25	121	27	26			7	8	6	3	5	3	5	2	238
ALARM	1	24	7	5				6			1				44
ANIMAL	14	157	33	56			18	32	3	6	16	3	4		342
ASLT		19	2	2			2	2		1	1				29
ATL	3	38	10	17			4	15	3	4	4		1	1	100
BURG		37	6	4			2	7		2	8	1	1		68
BURNCOMP		1		1					1						3
CHILD NEG		3													3
CHILD PHY	1	14		3			2	1	1		2		1		25
CHILD SEX		2													2
CIVIL		41	2	14			7	7		1	3	2			77
CRIM MISCH		23	12	11			5	2		1	2		1		57
DEATH		8	1	3			2	2		1			1		18
DISTURBANC	2	33	7	8			7	6	1		3	2	1		70
DOC	2	4		1				3					1		11
DOM	2	53	9	10			4	13				3	3		97
DRIVE COMP	14	48	14	10			8	14	2	1	4	1	4		120
DRUG	1	9	5	3			6	1			1				26
DUII	2	33	4	11			3	7	1	1	11		1		74
EX PATROL		22	2	10			6	8	2		3				53
FIRE	1	7	3				3	2	3		4				23
FOLLOWUP	1	28	2	5			3	1	2	1	3		1		47
FOREST PAT				4			1	5	32						42
HARASSMEN	2	47	9	9			15	9	1	3	8	2			105
HIT AND RU	1	11	2	1			1	3	1		2				22
ID THEFT		18	3	2											23
INFO	6	110	21	24			28	13	9		13		5		229
JUV		26	7	9				5			1	1			49
MARINE	5	10	1	2			1	5	4		26				54
MED		4		2				2							8
MED MVA		1					1						1		3
MISS PERSO		4	1	2			1	2	4	1	3				18
MOTO AST		1	1	6					1						9
MOTORIST	9	39	12	57			22		24	1	10	2	4		180
MVA	3	74	35	33			11	14	14	2	20	7	10		223
NUISANCE		45	3	9			3	9	1	1	2				73
PARK PROB	2	11	2					2	3		3				23
PO HOLD			1						1						2
PROPERTY		16	3	2			3	1	3		4				32
PROWLER		14					1	2			1				18
PURSUIT	1	1						1	1						4
PV		7					1	1							9
R/O VIOLAT		11	1	3			8	2							25
REPO		1	2	1							1				5
SAR		1		6	1		1	3	6		1				19
SEX CRIME	1	7	2	2		1									13
SHOTS FIRE		15	2	1			1	3	2		2		1		27
STOLEN VEH	1	10		1											12
SUBJ STOP	6	134	4	35			3	11	40		44		2		279
SUICIDE	1	26	2	2			3			1	2	1			38
SUSPICIOUS	12	153	34	46			12	11	15	1	18	2	2		306
TEST		4													4
THEFT		72	14	23			10	10	3		9		1		142
TRAFFICHAZ	7	54	21	22			11	4	4		4	1	2		130
TRAFFICOMP	1	10	5	3			2	4				1	1		27
TRESPASS	2	58	8	7	1		6	11	1	2	11	2	3		112
VEH PROWL		10									1		1		12
VEHFIRE	1	1											1		3
WARRANT AR		31	2	8				9	1				1		52
WEAPON			2					1	1		1	1			6
WELFARE CK	5	86	20	15	1		15	15	2	2	14		2		177
Grand Total		136	1935	370	546	3	259	298	209	36	278	36	67	3	4176



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2017 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Area	1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
CALL TYPE		1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
911			22	8	3		1	1	3		2				40
ABANDAUTO	7	25	8	11			9	9	3		7	1	1		81
ADMIN CALL		3													3
AGENC ASST	29	154	28	19			7	7	5	2	6	4	5	2	268
ALARM		41	12	9			3	3		6	6				80
ANIMAL	23	177	48	58	1		24	29	9	12	28	8	7		424
ASLT	4	26	4	3			1		1	2	5				46
ATL	4	63	12	7			6	6		4	11		1	1	115
ATV								2							2
BRUSHFIRE		1											1		2
BURG		25	5	5			4	3		4	1	1	2		50
BURNCOMP		1							1		1				3
CHILD PHY		8	2	3				2							15
CHILD SEX		2						1							3
CIVIL		48	5	10			5	7		1	3	2	1		82
CODE ENFOR		1		1											2
CRIM MISCH	4	20	5	3			3	7	1	1	2				46
DEATH	1	6	2	3			1	1			3				17
DISTURBANC	2	45	5	2			5	10			3	2	2		76
DOC		13	1	3				2	1		1				21
DOM	6	65	13	5	1			8		1	3				102
DRIVE COMP	10	46	23	24			7	10	2	1	4	2	5		134
DRUG	3	23	3	2			2			1	4				38
DUII	5	40	6	16			3	8	1		9		1		89
EX PATROL	18	91	28	62	1		23	28	2	12	36	11	7		319
FIRE	1	6		7						1	3	2		1	21
FIRE VEH													1		1
FLUEFIRE			1												1
FOLLOWUP	7	58	8	19			6	15	1	5	6	1	5		131
FOREST PAT		4		4				2	24	1					35
HARASSMEN	4	43	4	10			2	6	1		5	1			76
HIT AND RU	2	10	1				2	1	1		4				21
ID THEFT	1	12	2	3				1			3		1		23
INFO	7	160	23	38			10	19	19	3	22	5	11		317
JUV		37	3	6				2	2		2				52
MARINE	61	38	6				7	15	2		124		5		258
MED	1	5	1	2			3		4						16
MED MVA	1														1
MISS PERSO		5	3	1				3	4		1		1		18
MOTO AST		5		1			1								7
MOTORIST	23	102	20	113			23	7	30	2	17	6	12		355
MVA	10	68	28	33			14	8	15	1	8	10	7		202
NUISANCE	4	43	7	3			4	12	4	1	6				84
PARK PROB	2	21	4				1	1		1	2	2			34
PO HOLD			2												2
PROPERTY	3	12	3	3					2		1	2			26
PROWLER		14	1	1			1	1			3				21
PUBL ASST		5	1						1		3				10
PURSUIT		3	1												4
PV		8	3				2	1			2				16
R/O VIOLAT		12	2	3							1				18
REPO		7		1			1								9
SAR		5							10						15
SEX CRIME		9	2	1									3		15
SHOTS FIRE	1	14	8				1	5	3		3	1	1		37
STOLEN VEH	1	7	1					3	1		1				14
SUBJ STOP	7	146	8	17	2		10	18	13		56	4	4		285
SUICIDE	2	20	3	5			2	4	1		2				39
SUSPICIOUS	16	207	46	49			17	19	10	8	21	3	3		399
TEST		6		2					1						9
THEFT	5	68	6	16			8	16	2	1	11	2	2		137
TRAFFICHAZ	6	35	17	11			5	1	2	1	2	3	2		85
TRAFFICOMP	7	30	8	21			4	8			3	3	1		85
TRANSPORT		4						1					2		7
TRESPASS	4	37	11	14	2		5	9	3		6	1	4		96
VEH PROWL		2	1				1	1	1		1				7
VEHFIRE		1													1
WARRANT AR	1	30	3	5			2				2		1		44
WEAPON		8	1						1						11
WELFARE CK	7	111	14	16	1		6	9	3	3	11	2	5		188
Grand Total		300	2364	471	654	8	242	332	190	75	467	80	104	4	5291



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2018 CALL TYPE PER PATROL AREA/PER YEAR														
Count of EVENT NUMBER	Area													
CALL TYPE		1	2	3	4	5	6	7	8	9	10	11	12	Grand Total
911		2	20	7			2	3	1					35
ABANDAUTO			24	5	19	2	1	3	4	2	3		2	65
ADMIN CALL			3	1							1			5
AGENC ASST	31	156	47	22			9	2	3	1	15	3	8	297
ALARM	1	29	9	7			4	8		1	3			62
ANIMAL	13	161	54	28			32	27	7	6	18	2	9	357
ASLT	2	22	6	7			3	1			8			49
ATL	9	43	8	8			3	14	6	9	2		3	105
BRUSHFIRE											1		1	2
BURG	4	29	12	8			1	2	2	1	1	1	3	64
BURNCOMP		1	1				1							3
CHILD NEG		2	2											4
CHILD PHY		14			1			1						16
CHILD SEX												1		1
CIVIL	1	69	8	9			5	10		1	3	2	3	111
CODE ENFOR							1							1
CRIM MISCH	1	40	7	5			5	3	2		1	2		66
DEATH	1	8	4	1				4				1		19
DISTURBANC	4	39	6	6			1	8	2		4	1	1	72
DOC		11		1				5	1				1	19
DOM	4	64	5	7			2	7	2		3			94
DRIVE COMP	21	58	25	9			8	11	1		5	5	5	148
DRUG	1	20	3	6			1		1					32
DUII	1	28	11	10	1		4	6	2	2	4			69
EX PATROL	3	57	15	41			4	6	6	4	7	1	2	146
FIRE	1	10	2	7			3	1	4		2	1	2	33
FOLLOWUP	9	112	13	26			10	19	5	2	12		6	214
FOREST PAT		1		1		3		1	28					34
FRAUD	1	16	7	6			2			3		1		36
HARASSMEN	1	46	6	11			12	4		1	8	2	4	95
HAZMAT		1												1
HIT AND RU		11	1	1				2	1		2	1		19
ID THEFT		1												1
INFO	19	144	25	45			24	20	21	4	13	2	7	324
JUV	1	34	4	5			2	9		1	3	1	1	61
MARINE	11	59	5					24	2	1	33		2	137
MED		2					1	1	4		1			9
MED MVA		2												2
MISS PERSO		6	2						3		1			12
MOTO AST				1										1
MOTORIST	14	42	6	44	2		9	1	14		5	1	2	140
MVA	3	45	16	20			7	8	9	5	11	6	3	133
NUISANCE	2	27	12	2			4	14	5	1	5			72
OFFICER	5	81	22	37	2		9	8	16	3	34	1	2	220
PARK PROB		8	2	1				1				1		13
PO HOLD		1												1
PROPERTY	1	14	4	3	1						4			27
PROWLER		11	1					3			1			16
PUBL ASST		15	7	4			1	4						31
PURSUIT		2	2					1						5
PV		10	1	3				2			2			18
R/O VIOLAT	1	10	1	4				5			1		1	23
REPO		5	1	1										7
SAR		2		1			1		9		1			14
SEX CRIME		16	2				1	1			1	1		22
SHOTS FIRE		24	5	7				5	1	2	1			45
STOLEN VEH		13		1				4			6		2	26
SUBJ STOP	4	82	4	14	1		6	7	10	2	16			146
SUICIDE	1	20	5	2			2	4		1	6		6	47
SUSPICIOUS	16	192	34	56			16	17	15	4	14		4	368
TEST		4	1											5
THEFT	3	73	14	11			5	6	2	1	14	6	3	138
TRAFFICHAZ	1	31	8	9			8		2	1	1		4	65
TRAFFICOMP	5	13	8	11			5	4		2	2		1	51
TRANSPORT		8												8
TRESPASS	5	54	10	12			6	3	1	2	4		5	102
UNWANTED		9	2	6			2				3			22
VEH PROWL									1					1
VEHFIRE									1					1
WARRANT AR		62	2	6			1	4	1	1	1			78
WEAPON							1		1					2
WELFARE CK	8	90	11	22		1	8	11	3	2	9	3	3	171
Grand Total		211	2307	482	575	13	233	315	199	66	296	46	96	4839



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2019 CALL TYPE PER PATROL AREA/PER YEAR															
Count of EVENT NUMBER	Colt														
Row Labels		1	2	3	4	5	6	7	8	9	10	11	12	13	Grand Total
911			25	2	1		4	2	5		1				40
ABANDAUTO			15	6	2	1	2		2						28
ADMIN CALL	1		5	1	1			1	2						11
AGENC ASST	13		89	16	10		2	5	2		4		5		146
ALARM			13	5	6			9			5				38
ANIMAL	4		105	23	19		14	13	4	3	5	2	4		196
ASLT			11	1	1			2					1		16
ATL	1		36	2				5			8	1	3		56
AUTOFIRE					2										2
BURG	1		19	7	2		1				2		1		33
CHILD PHY			4		1										5
CIVIL	1		29	5	8		1	3		1		1	3		52
CRIM MISCH			12	6	2		5	3			1				29
DEATH			6	2	2			1	1	1					13
DISTURBANC			24	3			2	3			3				35
DOC	1		6		2										9
DOM			32	3	7			1	1	1	2		1		48
DRIVE COMP	8		33	12	7		2	6		1	7	2	2		80
DRUG	3		13	1	2						1				20
DUII	1		13	1	3			3			1			1	23
EX PATROL			56	20	20		2	5	1	1	7	1	1		114
FIRE			1	2									1		4
FOLLOWUP	1		120	22	8		6	12	1	1	5	1	4	1	182
FOREST PAT			1		2			2	10						15
FRAUD			11	1			1	2			2				17
HARASSMEN			20	2	7		2	5		1	1		1		39
HIT AND RU			6	1	1						3				11
INFO	7		65	8	11		10	8	7	2	10	4	3	1	136
JUV			34	3	5		1	2			1				46
MARINE			3					3			1			1	8
MED				1					2		1				4
MED MVA	1		1												2
MISS PERSO			3		2		1		1		1				8
MOTO AST			1						4	1	1				7
MOTORIST	3		30	6	24		7	1	14		3	1	2		91
MVA	3		36	11	8		2	3	2	2	10	3	3		83
NUISANCE			13	1	1		1	4	3		1		2		26
OFFICER	2		45	5	14		4	3	11		8				92
PARK PROB			5	1	1	1		1							9
PO HOLD			2												2
PROPERTY	1		4	2			1	2	1		1				12
PROWLER			10					1		1	1				13
PUBL ASST			5				1		1						7
PURSUIT			1												1
PV			6		1						2				9
R/O VIOLAT	1		4		1		1								7
REPO			1		1										2
SAR			2				1	1	2						6
SCDH			2												2
SEX CRIME			8	2	1		1								12
SHOTS FIRE			6	2	1		1	1	1				1		13
STOLEN VEH			4	4							4				12
SUBJ STOP			35	4	5		1		2						47
SUICIDE	1		7	1	1		2		1				1		14
SUSPICIOUS	6		98	23	18	1	2	6	2	1	7	1	1		166
TEST			2		1			1					1		5
THEFT			27	7	12		1	6	2		9	3	1		68
TRAFFICHAZ	4		6	5	3		3			1		1			23
TRAFFICOMP			20	2	5		2	1							30
TRANSPORT			2												2
TRESPASS	1		27	5	5		4	2	2	1	1				48
UNWANTED	1		5	1	3			1			1				12
WARRANT AR			29					1							30
WEAPON			1					1							2
WELFARE CK	3		55	5	10	2	2	9	3		5	1	3		98
Grand Total		69	1310	243	250	5	93	141	90	19	126	22	45	4	2417

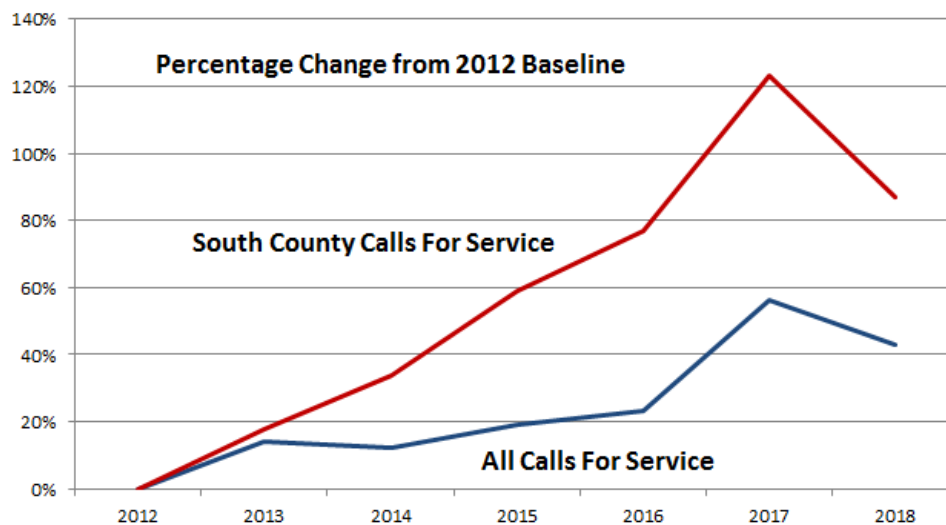
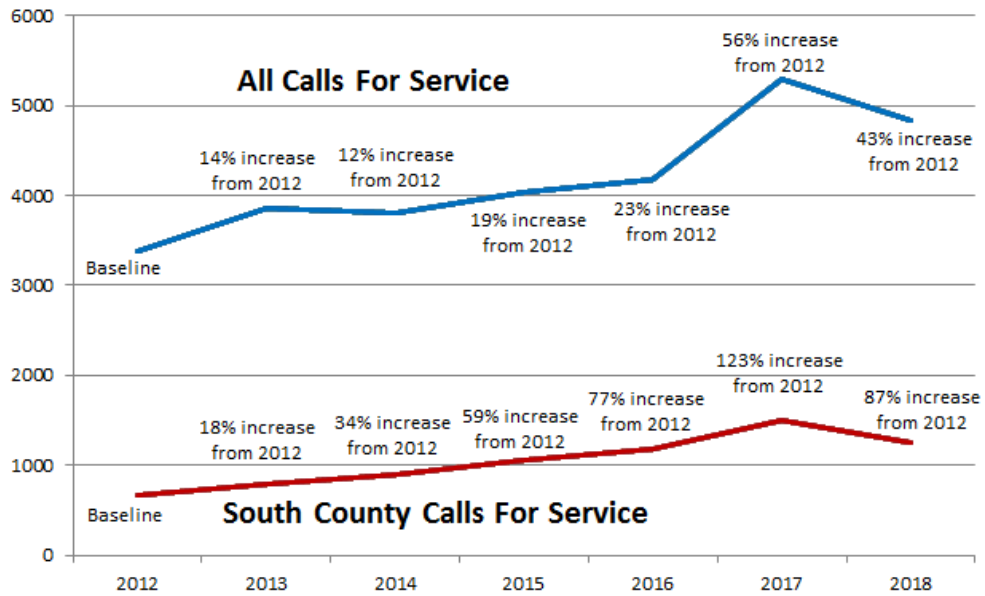


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APPENDIX C





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Code	Description
911	911 HANG UP/OPEN LINE
ABANDAUTO	ABANDAUTO
ADMIN CALL	ADMIN CALL
AGENC ASST	ASSIST OTHER AGENCY
ALARM	RESIDENTIAL/PANIC/BUSIN...
ANIMAL	ANIMAL CALLS ALL
ASLT	ASSAULT
ATL	ATL
ATV	ALL TERRAIN VEHICLE
BURG	BURGLARY - ALL
CHILD NEG	CHILD NEGLECT
CHILD PHY	CHILD PHYSICL ABUSE
CHILD SEX	IDENTITY THEFT
CIVIL	CIVIL MATTER
CODE ENFOR	CODE ENFORCEMENT
CRIM MISCH	VANDALISM
DEATH	DEATH
DISTURBANC	DISTURBANCE,FIGHT
DOC	DISORDERLY CONDUCT
DOM	DOMESTIC COMPLAINT
DRIVE COMP	DRIVE COMPLAINT
DRUG	DRUG ACTIVITY
DUII	DUII
EX PATROL	EXTRA PATROL
FIR P ASST	MEDICAL PUBLIC ASSIST
FIRE	FIRE
FIRE ALARM	AUTOMATIC FIRE ALARM
FIRE BRUSH	BRUSH FIRE
FIRE BURN	BURN COMPLAINT
FIRE EXSMK	EXTERIOR SMOKE REPORT
FIRE FLUE	FLUE FIRE
FIRE HAZMA	HAZARDOUS MATERIALS
FIRE M AID	FIRE MUTUAL AID
FIRE RESCU	RESCUE
FIRE VEH	VEHICLE FIRE
FIRE DUMPST	DUMPSTER FIRE
FIRE INTRSM	INTERIOR SMOKE REPOR
FIRE PUBAST	PUBLIC ASSIST
FIRE STRUCT	STRUCTURE FIRE
FOLLOWUP	FOLLOW UP
FOREST PAT	FOREST PATROL
HARASSMENT	HARASSMENT SEXUAL/TEL...
HIT AND RU	HIT AND RUN
HOMICIDE	HOMICIDE
ID THEFT	IDENTITY THEFT
INFO	INFORMATION
JUV	JUVENILE PROBLEMS/MISS...
MARINE	MARINE

MED	MEDICAL
MED M AID	MED MUTUAL AID
MED MVA	MEDICAL MVA
MED TRANSF	MEDICAL TRANSFER
MISS PERSO	MISSING PERSON
MOTO AST	MOTORIST ASSIST
MVA	MVA - ALL INCLUDES HIT A...
NUISANCE	NUISANCE/NOISE/FIREWO...
PARK PROB	PARKING PROBLEM
PO HOLD	POLICE OFFICER HOLD
PROPERTY	PROPERTY (FOUND/LOST)
PROWLER	PROWLER RESIDENCE/CAR
PUBL ASST	PUBLIC ASSIST
PURSUIT	PURSUIT VEHICLE/FOOT
PV	PROB/PAROLE VIOLATION
R/O VIOLAT	RESTRAINING ORDER VIOL...
REPO	CAR REPOSSESSION
ROBBERY	ROBBERY
SAR	SEARCH & RESCUE
SCHD	SCHEDULED EVENT
SEX CRIME	SEX CRIMES/RAPE
SHOTS FIRE	SHOTS FIRED
SMK INVEST	SMOKE INVESTIGATION
STOLEN VEH	STOLEN VEHICLE
SUBJ STOP	SUBJ STOP
SUICIDE	SUICIDE
SUSPICIOUS	SUSPICIOUS ACTIVITY
TEST	TEST CALL
TESTALL	LAW AND MEDICAL TEST
TESTFIRE	TESTFIRE
THEFT	THEFT
TRAFFICHAZ	TRAFFICHAZ
TRAFFICOMP	TRAFFIC COMPLAINT/ PAR...
TRANSPORT	TRANSPORT
TRESPASS	TRESPASS
VEH PROWL	VEH PROWL
VEH STOP	VEHICLE STOP
WARRANT AR	WARRANT ARREST
WEAPON	WEAPONS/SHOTS FIRED
WELFARE CK	WELFARE CHECK



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Summary

The following is a summary of the financial requirements for the resident deputy position as generated by the Finance Dept. Additionally this document will provide an overall summary of how to move forward based on the original report.

When looking at the current service levels and gaps it is important to note the significant increase in calls for service (CFS) between the years of 2012 and 2017 (123%). Additional forecasting in the future there appears to be continued growth related to CFS. (This increase was noted in Appendix C of the original report).

When digging deeper into the actual CFS in Areas 6-13, there is significant data to support a resident deputy for Area 6 (Tygh Valley); Area 7 Pine Hollow/Wamic/Rock Creek); and Area 10 (Maupin). Also when looking at response time(s) for those areas they will be reduced when a deputy starts on duty in South County.

When adding a resident deputy for Areas 6-13 there will be additional gaps covered by adapting the patrol schedule for the position. An example would be if there are three deputies on shift, (two North and one South) and the larger number of CFS are derived in south county, one deputy from the north end of the county can respond or assist with CFS in south county. This still leaves one deputy on the north end of the county responding to CFS. An additional example is if there are four deputies on shift then one deputy will be sent south, equally splitting the patrols for the entire county.

When looking at the overall data it is apparent this position will serve the largest populations in South County (Wamic, Pine Hollow/Rock Creek, and Maupin), with additional coverage for the Mt. Hood National Forest. ***While these areas are highest in CFS it should be noted patrol schedules will be developed to benefit all patrol areas based on the time of year and highest priority.*** Management of proper scheduling will be key in the areas of USFS and BLM patrols as these will directly and positively affect the general fund dollars expended for the position. (See below for budget numbers).

Timing and Impact

When reviewing the overall position and how it can/will be filled there are several options as noted below. Please note this position will require the deputy to live in south Wasco County.

Option #1: Under the current Collective Bargaining Agreement (CBA) this position will need to be offered to the current patrol staff utilizing Section 7.6 (Specialty Assignment), and Section 5.2C (Work Hours). If a deputy expresses interest in the position the Sheriff and Chief Deputy will evaluate the applicant to make sure they will meet the needs of the position before any selection.



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Timeline: If the internal deputy is selected it is estimated this person could move to south Wasco County in 3-6 months. *(Funding from the financial document could be used almost immediately).*

Option #2: If no one is selected or expresses interest with Option #1 then the Sheriff's Office will begin the process with the HR Dept. to advertise for a lateral deputy for the resident position. Once the application(s) are received and a person is selected then the normal process of background and hiring will take effect.

Timeline: Based on current hiring this option may take up to three (3) months for selection. Once the hire is successful, the lateral will be subject to 4-6 weeks of training thus extending the overall period to 4-8 months. *(Funding from the financial document would not be utilized from 4-8 months).*

Option #3: If the aforementioned options are unsuccessful then Wasco County will need to recruit a new employee specifically for the position. This will require full application, interview, background processes.

Timeline: This option will take a minimum of one (1) year to complete prior to placement in south county. *(Funding would need to be one year delayed via general fund).*

Financial/Budget

Upon reviewing the financial impacts of this position several options were requested from the committee. One of these options was to contact the cities of Maupin, Shaniko and Antelope to provided supplemental funding for the position. This option was evaluated and determined not viable for those residents. Each of the residents who live inside the incorporated areas of Wasco County expects law enforcement services as part of the general fund. Additionally the expectations for those who live in the unincorporated areas have the same expectation as they also pay into the general fund.

While this appears to be effective the county would potentially open up certain liability if deputies are under "contract" with cities and not able to respond to CFS in other areas. Additionally those who live in the cities would feel it "unfair" if they have to pay for services and other residents don't.

Additional funding was requested from the USFS, and as of the writing of this report USFS administration has advised a request of \$5,000.00 will be made for next year's law enforcement budget. (Note: This \$5K needs to be added to the line item identified as "Replace Reserve Officer". This would increase this line to \$33K, effectively reducing the overall general fund requirement by \$5K.) BLM does contribute however when reviewing the administrative time for Wasco County to maintain the contract, it is estimated to be under \$1,000 per year. As a side note there may be grants available for the purchase of new equipment, manpower, projects/training in the future. These



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grants may have the ability to offset some of our training budget or Materials and Services in the budget.

Reviewing our current budgetary status we would recommend the below information provided by the Wasco County Finance Dept.

Funding Sources Planned for additional Sheriff's Deputy					
		Step 1		Step 2	
		Low	High	Low	High
Full Cost of Deputy		78,614	91,865	80,367	93,618
Direct Funding					
Replace Reserve Officer ¹		28,000	28,000	28,000	28,000
OPRD Additional ²		10,000	10,000	10,000	10,000
Total directly identified funding		38,000	38,000	38,000	38,000
Soft/Indirect Funding					
Eliminate 1 vehicle replacement ³		30,000	30,000	30,000	30,000
Total Funding		68,000	68,000	68,000	68,000
Gap needing General Fund Coverage		10,614	23,865	12,367	25,618
Other Funding Considerations/Possibilities					
Typical M&S savings ⁴		16,000	16,000	16,000	16,000
COPS CHP Grant ⁵		58,961	68,899	60,275	70,214
Notes					
1 Currently, there are state funds used for a Reserve Deputy. This part-time reserve officer would not be utilized and the funding would be used for the new Full-Time Deputy					
2 This would be utilizing the OPRD funding source for an additional \$10K more than is currently used. There would still be up to about \$20K the County could access for large incidents.					
3 The Sheriff has proposed only replacing 3 vehicles in each of the next 3-4 years. However, with the fleet status in the County there would still be a need for vehicles.					
4 The Sheriff 's Office has been \$16K to \$23K under budget for M&S in Law Enforcement since FY15 - except FY18.					
5 The COPS grants stopped in FY17 due to a lawsuit. This has been settled and the grants will start again. The purpose is hiring entry level officers and can reimburse up to 75% if awarded. "Coming Soon" per DOJ.					



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In summary the data provided in the financial report shows the position may be funded, utilizing general fund dollars between \$10K and \$25K. As noted above further exploration of additional funding streams will continue with the possibility of securing additional long term funding stability.

We would recommend to the working group this position be confirmed and forwarded to the Wasco County Board of Commissioners for final approval. Also it should be stated, based upon in-depth review, this position would not be filled until budget year 2020/2021, but added at this time. This request is based on the timelines needed to fill the position as stated in the Options #1-3.

Sincerely,
Lane Magill
Wasco County Sheriff



AGENDA ITEM

Trespass Policy

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



AGENDA ITEM

Establishing Petty Cash Funds

[STAFF MEMO](#)

[ORDER 19-118 ESTABLISHING PETTY CASH AUTHORITY](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: BUILDING CODES PETTY CASH FUND

TO: BUILDING CODES TEAM

FROM: KAYLA NELSON, FINANCE MANAGER

DATE: 9/19/19

BACKGROUND INFORMATION:

Per conversation on 9/18 with Tyler Stone, County Administrator, the finance department was authorized to issue \$200 cash to the building codes department while a new resolution/order is established with the Board of County Commissioners. This will allow the team to make change for cash payments, as well as any other petty cash needs.

PROCEDURE

Cash should be kept in the issued bank bag at all times, in a locked drawer.

If a customer requires change, the employee should make change from the bag and follow regular deposit procedures after the transaction.

If the cash is to be used for petty cash purposes, a simple ledger should be maintained that includes the date, employee name, reason for purchase, the amount, and a receipt for the purchase. The preferred method for purchases is the P-Card issued to each employee, but it is understood that circumstances occasionally arise that require use of cash. Building Codes staff should contact Finance for replenishment when necessary.

Further procedures are to be established at a later date. Questions should be directed to the Finance Department.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ESTABLISHING PETTY CASH FUND AUTHORITY

ORDER #19-118

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That previous orders and resolutions established petty cash funds in each County department, a process that is no longer supportive of the demands of County business. All prior orders and resolutions are superseded by this order.

IT FURTHER APPEARING TO THE BOARD: That bank signatory authority is already established for the County Administrator and Finance Director, and petty cash is an extension of this.

IT FURTHER APPEARING TO THE BOARD: That a petty cash policy is being created as part of the overarching financial policies of Wasco County that will further define policy and procedural matters.

NOW, THEREFORE, IT IS HEREBY ORDERED: That authority for management of petty cash funds and cash procedures is extended to the County Administrator and Finance Director or their designees.

DATED this 2nd day of October, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS:

Bradley Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: Petty Cash Fund Establishment

I move to approve Order 19-118 in the matter of establishing petty cash fund authority.



AGENDA ITEM

Oregon Parks and Recreation Grants Programs – Hunt Park

[STAFF MEMO](#)

[PROGRAM OVERVIEW](#)

[RESOLUTION](#)

[MOTION LANGUAGE](#)



MEMORANDUM

SUBJECT: Oregon Parks and Recreation County Grant Opportunity

TO: BOARD OF COUNTY COMMISSIONERS

FROM: STEPHANIE KRELL

DATE: SEPTEMBER 20, 2019

Background Information

Stephanie Krell requests the Board to authorize a grant application for the County Opportunity Grant Program offered by Oregon State Parks. The grant would assist in funding development of new campgrounds and the necessary supporting infrastructures and facilities at Hunt Park in Tygh Valley.

There is a match requirement of 25% which may come from local budget funds, other grants, labor and/or equipment.

It is requested that the Board of County Commissioners give approval to Tyler Stone, Administrative Officer, to sign the grant application on behalf of Wasco County.

Oregon Parks and Recreation Department: Grants Programs

Department

About Us

Contact Us

Home page

Parkland Mapping Project

Heritage Program

Land & Water

Conservation Fund

Program Overview

Schedule

LWCF Committee

Application & Forms

Local Government

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Schedule

Local Govt. Committee

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County Opportunity

Program Overview

Schedule

Program Overview

[County Opportunity Grants](#)

[Eligible Applicants](#)

[Project Types](#)

[Match Criteria](#)

[Large, Small and Planning Grants](#)

[Project Selection](#)

County Opportunity Grants

County Opportunity grants go to Oregon counties to purchase land for campgrounds, to improve or plan camping areas, and other, similar purposes. The grants, which comes from a portion of RV registration fees, has been funding Oregon campground projects yearly since 1983.



A shelter at River Bend park in Linn County



County Opportunity
Committee

Application & Forms

RTP

Program Overview

Schedule

RTP Committee

Application & Forms

ATV

Program Overview

Schedule

Application & Forms

ATV Grant Subcommittee

Trail Programs & Services

Eligible Applicants

- All Oregon counties that own property outright or have a long-term lease (20 years or more).
- County property operated by other public entities with interagency agreements.
- Counties with no park system and fewer than 30,000 residents can apply to develop or improve campgrounds within or adjacent to fairgrounds.

Project Types

Acquisition – Acquiring property for public camping facilities, including new areas or additions to existing parks.

Development – Developing new campgrounds, adding onto existing campgrounds or developing new support facilities such as restrooms, parking lots, landscaping, and sewer/water/electrical systems. Potential projects include building picnic facilities, playground areas, trails and other facilities that enhance an overnight camping experience.

Rehabilitation – Rehabilitating grounds or structures to meet the access requirements of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. Potential projects include remodeling restrooms and shower facilities, campsites and replacing sewer/water/electrical systems in overnight campgrounds.

Planning – Planning for future development of overnight camping facilities, including feasibility studies and park master plans.

Facilities where recreation is a secondary function are ineligible. This includes projects related to courthouse grounds, fairgrounds, ports, and museum grounds.

Planning and Feasibility Studies – Preliminary studies undertaken to determine and document a project's viability such as a city developing a plan as to where future parks will be located. The results are used to make decisions whether to proceed with the project, its public need and benefit, how many, locations, activities and likely users, etc. It is an analysis of possible alternative solutions and a recommendation on the best alternative. The above definition's intent is to provide help for communities who do not have a park master plan in place or whose plan or studies are significantly outdated.



Match Criteria

- Counties with fewer than 30,000 residents require a 25% local match.
- Counties with more than 30,000 residents require a 50% local match.
- Local matches include local budget funds, federal revenue sharing funds, local agency labor or equipment, other grants, donations of land, labor, equipment, or any combination of the above.

Large, Small and Planning Grants

Annual grant funds are available upon Legislative approval of OPRD's budget. Project funding depends on the amount of money available and the project's standing on the small or large project priority list.

- Small Grants – projects with a maximum \$75,000 grant request. Up to fifteen percent (15%) of funds are available for these projects.
- Large Grant Requests - Other than for land acquisitions, projects with a maximum \$750,000 grant request. A Project Sponsor may request up to \$1,000,000 for land acquisition projects.
- Small Community Planning Grants – Maximum awards for planning grants will be \$40,000.

Project Selection

Grant applications are reviewed by grants staff and then forwarded to the seven-member County Parks Assistance Advisory Committee for evaluation.

Project sponsors are asked to make a presentation to the Advisory Committee, after which the Committee scores the projects and establishes a priority of funding list.

The priority list is then passed on to the OPRD Commission for final funding approval.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AUTHORIZING WASCO COUNTY TO APPLY FOR A COUNTY OPPORTUNITY GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR DEVELOPMENT AT HUNT PARK AND DELEGATING AUTHORITY TO TYLER STONE TO SIGN THE APPLICATION.

RESOLUTION #19-011

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the County Opportunity Grant Program; and

WHEREAS, the Wasco County desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, Board of Commissioners have identified improvements at Hunt Park as a high priority need in Wasco County; and

WHEREAS, this project will add 9 full hookup RV spaces (2 ADA sites), install all necessary infrastructures including utilities and surfacing in Tygh Valley, Oregon; and

WHEREAS, the Wasco County has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the Wasco County will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASCO COUNTY AS FOLLOWS:

Section 1: The Board of Commissioners demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department development of at Hunt Park.

Section 2: This Resolution shall be effective following its adoption by the Board of Commissioners.

DATED this 2nd day of October, 2019.

APPROVED AS TO FORM:

Brad Timmons, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steve D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



MOTION

SUBJECT: Grant Submission

I move to approve Resolution 19-011 authorizing Wasco County to apply for a County Opportunity Grant from the Oregon Parks and Recreation Department for development at Hunt Park and delegating authority to Tyler Stone to sign the application.



AGENDA ITEM

County Counsel RFQ

[STAFF MEMO](#)

[RFQ](#)

[CAMPBELL PHILLIPS RESPONSE](#)



MEMORANDUM

SUBJECT: County Counsel Request for Qualifications

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: SEPTEMBER 26, 2019

Background Information

At the direction of the Board of Commissioners a Request for Qualifications was issued for County Attorney Services. One response (Campbell Phillips) was received by the October 14th submission deadline and is included in today's Board Packet.

A committee of staff (Tyler Stone, Angie Brewer, Arthur Smith, Jill Amery and Kathy White) was formed to review submissions. The committee met on Monday, September 16, 2019 and following a discussion of the merits of the submission, invited Ms. Campbell to meet with them to answer questions and address concerns.

The consensus of the group was that Ms. Campbell's responses were satisfactory. Ms. Campbell has history with the County and a good track record. She responded to questions and concerns quickly and adequately and has expanded the firm's capacity.

Recommendation

Staff recommends accepting Campbell Phillips' proposal to serve as County Counsel for Wasco County and continue a relationship with Timmons Law for supplemental representation on a straight hourly basis.

**REQUEST FOR QUALIFICATIONS
COUNTY ATTORNEY SERVICES**

ISSUED: August 27, 2019
RESPONSES DUE: September 13, 2019

Wasco County, Oregon
511 Washington Street
The Dalles, Oregon 97058

Purpose:

Wasco County ("County") is soliciting Requests for Qualifications (RFQ) from qualified attorneys to serve as its general counsel ("County Attorney"). It is the intent of the County to engage legal counsel services from an individual attorney or attorneys from a qualified law firm(s). The County may select multiple firms to serve its specific needs, but its preference is to select a single entity for general legal services. The County seeks these services to begin on or around January 1, 2020.

Interested parties are invited to submit qualifications for the provision of these services. In order to be considered, submissions must address each of the requests for information included in this document. In addition, information regarding rates and fees outlined must be submitted in a separate sealed envelope titled "Proposed Fees."

All addenda, notices, additional information, etc. will be posted to Wasco County website at www.wascocounty.org.

One (1) digital copy plus one (1) original of the proposal must be sealed and returned to:

Wasco County
Attn: Tyler Stone, Administrative Officer
511 Washington Street, Suite 101 The Dalles, OR 97058
Email: tylers@co.wasco.or.us

Submission deadline is 4:00 PM on September 13th, 2019.

All submissions must be plainly marked with "County Attorney Services RFQ."

Background:

Wasco County has a population of over 26,000 people in an area of 2,395 square miles – more than half of the County's population resides in the City of The Dalles, Wasco County's government seat. Wasco County is also home to a large Google data center and as such regularly participates in Enterprise Zone or Strategic Investment Plan negotiations and program administration. The remainder of the population resides in the rural communities scattered throughout the County, and on farms, ranches, orchards, and vineyards. In addition to a strong agricultural base, Wasco County is also home to a portion of the Mt. Hood National Forest, a National Scenic Area, the Warm Springs Indian Reservation, and many hiking and bike trails. A dedicated and skilled attorney is needed to navigate the complexity of serving the wide range of dynamic activity in Wasco County.

Scope of Services:

The office of County Attorney provides timely, effective and ethical legal representation, advice and counsel to the Board of Commissioners, County departments, special districts, and other

public agencies, as mandated and authorized by County ordinance and State statutes. The office of County Attorney provides a broad range of legal services directed at promoting the public service objectives of the County, while protecting the County from loss and risk. Those services include advising on the law as it applies to County operations, drafting legal documents, and representing the County in civil actions, and in a wide variety of contractual, financial, regulatory, and transactional matters, and supervising any other attorneys representing the County in State and federal courts.

The applying attorney or firm must be licensed in the State of Oregon and demonstrate that respondent is a current member in good standing of the Oregon State Bar. This person must be able to effectively work with and coordinate the work of other attorneys with specialized expertise such as land use or labor.

The successful firm will provide Wasco County with general or specific legal guidance including, but not limited to the following:

- Shall provide timely legal counsel, research and/or advisory opinions for the County Administrator and Board of County Commissioners, while ensuring all requests for legal services are promptly addressed with the highest priority.
- Shall represent Wasco County in litigation proceedings directed against the government and directed by the government.
- Shall review and/or draft proposed ordinances, policies and regulations for the County Administrator and Board of Commissioners approval.
- Shall work, as needed, with appropriate department heads in the interpretation, implementation, and adherence to all applicable ordinances to ensure compliance.
- Shall work, as needed, with appropriate department heads as directed by the County Administrator on specific departmental policy, regulations, ordinances, and processes.
- Shall assist with all legal issues related to land use, and the implementation of local, state and federal land use regulations, including training for the Planning Commission.
- Shall assist with all legal issues related to the acquisition, disposal, transfer, and management of real estate and property.
- Shall review contracts, bid specifications and purchasing documents for legal and policy compliance.
- Shall ensure that adequate training is provided regarding County ordinances, to reduce the County's exposure to potential liability.
- When requested, attend meetings of the Wasco County Board of Commissioners, and participate in departmental meetings when requested by the County Administrator.
- Shall ensure all legally binding documents and correspondence involving the government are accurate, legally sufficient, and support the intent and vision of the Wasco County Board of Commissioners.
- Shall review and address all public records inquiries.
- May work to set up and administer quasi-judicial matters including acting as a hearing

officer for items such as codes enforcement.

- Other legal services as needed.

Submission Requirements:

The following are required components for a submission to be considered complete:

Cover letter:

- Identification of principal contact person.
- Brief identification of roles of different team members
- Provide a discussion about the intended approach to the scope of work
- A statement concerning the ability of the firm/individual to perform tasks assigned by the County in a timely fashion

Qualifications of team members:

- Areas of expertise and years of relevant experience of team members
- Professional background
- Education
- Certifications
- Listing of county clients and roles held
- A current resume

Insurance coverage:

Provide a certificate of insurance, issued by an insurance carrier licensed in the State of Oregon, for the firm/individual, showing the amount of professional liability insurance and all other insurance coverage in place as of the date of the response.

Additional Information:

- At least three professional references that Wasco County may contact in order to validate the respondents experience, trustworthiness, high ethical standards.
- A description of any potential conflict of interest or appearance of impropriety, relating to other clients of the firm or employees of Wasco County that could be created by providing services to the County.

Fees (to be submitted in separate sealed envelope labeled "Proposed Fees"):

- The firm's willingness to work under a retainer arrangement, the amount of such retainer and the types of work covered by that retainer.
- A listing of all hourly rates of all staff expected to provide services under this contract
- A list of anticipated reimbursable expenses and the rates charged for each, such as

clerical support fees, photocopies, faxes, telephone costs, travel expenses.

- The firm's policy on charges regarding travel time to the County offices and what impact, if any, distance will affect attendance at meetings in The Dalles.

The County reserves the right to renegotiate terms as needed to obtain the most cost advantageous services.

Selection Criteria:

It is the intent of Wasco County to award the contract to the most qualified firm(s) or individual(s) that best meets the needs and interests of Wasco County. A selection committee consisting of management staff will make the contract award recommendation. The Wasco County Board of Commissioners will make the final decision.

Submissions in response to this RFQ will be judged by the selection criteria and the results of the selection committee interview.

The following selection criteria shall be considered in awarding a contract for the services described herein:

1. Qualifications of the individuals who will perform the tasks and the amount of their respective participation in providing services to the client.
2. Experience in providing the professional services requested by the County (references related thereto will impact this criteria).
3. Ability to perform the tasks in a timely manner, including staffing and familiarity with the subject matter and Wasco County (references will impact this area).
4. Thoroughness and completeness of the applicant's submittal.
5. Ability to provide a set two hours per week of onsite office hours if requested.
6. In-person interview if necessary.

All responses will be judged based on the selection criteria above, with the evaluation weighted as indicated:

Category 1 – Qualifications (1/3)

The experience of key personnel assigned to the project with regard to their documented ability to successfully provide the proposed services. The firm shall submit resumes of the key personnel who would perform the described work. Each resume shall reflect the competency of each staff member for the work, noting past experience and expertise of similar scope and complexity.

Category 2 – Resources and Capabilities (1/3)

The Firm's resources and responsiveness, including the description of services provided by the firm to successfully support the County.

The Firm shall have the capability to provide quality and responsive services with respect to the following:

- a. Ability to meet the County's legal needs, including the ability and willingness to work cooperatively with County staff;
- b. Use of current technology;
- c. Ability to provide onsite office hours;
- d. Clear, creative, workable, and efficient approaches to the questions above; and
- e. Demonstrated ability to deliver the proposed services for the optimal benefit of the County.

Category 3 – Service pricing (1/3)

The proposed service rate pricing and the firm's approach to minimizing legal service costs will be evaluated under this category. Applicants should provide their estimate of the time they believe will be required to provide legal services, a listing of who will be available to provide those services, and the hourly rates for the individuals providing them.

Not all individuals/firms submitting qualifications may be interviewed. The County reserves the right to reject any and all submittals, to re-advertise or to otherwise proceed when the best interest of the County will be realized. The County will not be responsible for any costs by the firm in preparing, submitting or presenting its response to the RFQ. This RFQ does not commit the County to award a contract. Subject to the requirements of Oregon public records and public meetings law, responses or specified portions thereof will be kept confidential if requested by the applicant. Conflicts of interest between an applicant's clients and Wasco County must be disclosed, whether present or past, and may be disqualifying in the sole discretion of County.

Submission Deadline:

Submissions must be received by 4 PM on September 13th, 2019. All responses will be opened publicly in the County Administrator's office at that time and taken under advisement. Responses received after the time stipulated will not be accepted.

General Terms and Conditions:

There are no expressed or implied obligations for Wasco County to reimburse responding firms

for any expenses incurred in preparing proposals in response to this RFQ.

The County reserves the right to request clarifications regarding information submitted as well as request additional information from one or more parties submitting qualifications.

No proposals may be withdrawn or revoked for a period of 60 days after date of opening.

Ownership of all data, materials, and documentation prepared for and submitted in response to this RFQ shall belong exclusively to Wasco County and will be considered a public record and subject to public inspection in accordance with Oregon public records laws. Exceptions may be requested by the applicant, citing applicable statutory authority for holding specific information in confidence. The approval of exceptions will be in the sole discretion of County.

The Wasco County Board of Commissioners reserves the right to reject any or all proposals, call for new proposals, to waive any informalities in a proposals, and to select the qualified parties. The Wasco County Board of Commissioners reserves the right to accept, reject, and/or negotiate any and all proposals or parts of proposals deemed by the Board to be in the best interest of citizens of Wasco County.

This RFQ shall be governed in all respects by the laws of the State of Oregon and the successful proposing parties shall comply with all applicable federal, state, and local laws and regulations.

By submitting their qualifications, all proposing parties certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other person or party in connection with their proposals, and that they have not conferred on any Wasco County employee having official responsibility for this procurement transaction of any payment, loan, subscription, advance, deposit of money, services, or anything of value of more than nominal value, present or promise, unless consideration of substantially equal or greater value was exchanged.

By submitting their qualifications, all proposing companies certify that they are not currently debarred from submitting bids or proposals on contracts by any agency of the State of Oregon and the federal government, nor are they an agent of any person or entity that is currently debarred from submitting bids on contracts by any agency of the State of Oregon or the federal government.



CAMPBELL PHILLIPS PC
Attorneys at Law

September 6, 2019

Mr. Tyler Stone
Administrative Officer
Wasco County
511 Washington Street, Suite 101
The Dalles, OR 97058

Dear Mr. Stone:

This letter is in response to your recent Request for Qualifications for County Attorney Services. I believe that my law firm possesses a unique combination of the applicable skill set, experience and familiarity with the region that makes us exceptionally qualified for this position.

I would be the principal contact as counsel for Wasco County. I began my legal career 18 years ago as a municipal finance attorney and have since provided general counsel services to various public entities including cities, counties, special districts, colleges, libraries, airports, an economic development foundation and several quasi-governmental entities. As you know, I recently served as county counsel for Wasco County, handling all legal matters for the County including, but not limited to, land use, public contracting, open meetings, public records, contract drafting and negotiating, board governance and employment. In that role I regularly collaborated with Commissioners, Department Heads, staff and related public and private sector entities to effectively and efficiently resolve legal issues.

In addition to 18 years of complex municipal law experience, I have lived in the Columbia Gorge and worked in Wasco County for six years and recently opened a law practice in The Dalles, along with Attorney Kiffanie Phillips. Attorney Diana McDougale is joining our office commencing October 1, 2019. Diana brings with her a municipal law practice focused on land use in addition to her general representation of various Oregon city, county and special district clients. Diana most recently served as County Counsel for Wheeler County and Assistant County Counsel for Hood River County. In addition, local attorney James Foster will be joining our office commencing on January 1, 2020. Jim is a career public sector attorney, reputedly representing the North Wasco County PUD for



decades. Cumulatively, our public sector attorneys have committed approximately 60 years to the practice of municipal law.

If you were to retain our firm, not only would Wasco County be my highest priority, you would have unlimited access to all attorneys and staff in my firm, including two paralegals with municipal law experience. Further, as an outgoing Director on the board of the Oregon County Counsel's Association, my network is vast on the rare occasion when a particularized skill set may be more economic or beneficial to the County. Finally, I would commit to regular office hours and attendance at all County Commission meetings and other meetings upon request.

On a more personal level, our approach to municipal law is as protectors of public resources. Our law firm was started, in part, to accommodate this philosophy. For example, our municipal and non-profit rates are discounted as a rule. Our approach to the practice of law in general is as "problem preventers" as much as "problems solvers." Finally, we place a premium on our relationships with clients. The attorney-client relationship is critical and should never be "one size fits all." Accordingly, we work hard to foster collaborative relationships with clients.

If you feel, as I do, that my firm and I possess the experience, skill set and commitment to Wasco County necessary to provide the County with exemplary legal services, I would appreciate the opportunity to discuss the proposed options for structuring a County Counsel relationship. We would be proud to represent the County that is home to our families, friends and business.

Thank you for considering my application. Feel free to contact me at any time.

Sincerely,

CAMPBELL PHILLIPS PC

A handwritten signature in blue ink, appearing to read "K. Campbell", is placed over the printed name.

Kristen A. Campbell

QUALIFICATIONS OF TEAM MEMBERS AND REFERENCES

Kristen A. Campbell, Attorney

Kristen has committed 18 years to the practice of municipal law and has experience representing a variety of public sector clients including, but not limited to: cities, counties, townships, libraries, a community college, airport, road commission, parks and recreation district and various other special districts. Kristen brings a broad cross section of experience in almost every aspect of municipal law to draw from. She is notoriously committed to high ethical standards and her clients' best interest. Kristen is proud of her history with and commitment to Wasco County over the course of the last five years and would serve as primary attorney of record for Wasco County. It is anticipated that each attorney and staff person in the law firm would be familiar with Wasco County legal matters and able to assist based on areas of expertise and the economic use of time and resources. Wasco County would be Kristen's highest priority.

Diana L. McDougle, Attorney

Diana began her career as a municipal lawyer under the tutelage of Wilford "Will" Carey. After Mr. Carey's passing, Diana continued to develop her municipal law practice at the Peachy Davies Myers Dunn law firm. She now joins Campbell Phillips as a welcome addition. Diana's current municipal clients include Wheeler County, Parkdale Sanitary and Hood River County as Assistant County Counsel, which is winding up as she transitions her practice to Campbell Phillips. Diana's former municipal clients include: NORCOR, Mid-Columbia Council of Governments and Hood River County Land Use. Diana would provide Wasco County with land use counsel and be reliable back up to ensure that Wasco County had unlimited access to specialized municipal counsel. Wasco County would be among Diana's top priorities.

James R. Foster, Attorney

Jim has acted as nationally recognized General Counsel for North Wasco County PUD for a tenure of 32 years, routinely addressing any number of complex public sector issues. Jim also maintains a private practice and is recognized for his blend of advocacy, professionalism and commitment to the highest ethical standards. Jim's role would be as an advisor on a variety of issues, drawing from his extensive legal background and decades long leadership role in our community.

Maddie Belshe, Legal Assistant

Maddie is our office manager. She would be the point person for Wasco County staff for efficient and comprehensive work intake, file management, organization and responsiveness. Maddie would also assist the County with public records requests. Maddie has a bachelor's degree in business administration from Oregon State University.

Betsy Domsic, Paralegal

Betsy is an accomplished seven-year paralegal. Her career prior to joining Campbell Phillips was with a large regional law firm in Grand Rapids, Michigan, which has a municipal law emphasis. Betsy is expert in document preparation, research, technology and file management and would assist with all County work not requiring an attorney in order to mitigate legal fees. She holds a bachelor's degree from Grand Valley State University.

Leisa Bulick, Paralegal

Leisa Bulick is Jim's long time paralegal and well versed in municipal issues and related work flow. She would be available as back up to Betsy and Maddie.

References:

Keith A Mobley, Attorney
PO Box 537
Dufur OR 97021
541 993-2086

Dan R Olsen, Attorney
2918 SE Main
Portland OR 97214
503 680-9110

Mike Courtney
318 West 2nd Street
The Dalles, OR 97058
541-296-2127

Conflicts of Interest:

As of this time, there are no known conflicts of interest or appearances of impropriety relating to other clients or employees of Wasco County.

KRISTEN A. CAMPBELL

Campbell Phillips PC
919 Cherry Heights Road
The Dalles, Oregon 97058
(231) 620-3810

kcampbell@campbellphillipslaw.com

Licensed: Michigan, Oregon and Washington

Diligent, seasoned, and highly accomplished attorney with solid academic foundation and comprehensive wide-ranging experience in corporate, real estate/land use and public sector law in addition to civil litigation including, commercial, real estate, public sector and appellate matters. Possess impeccable ethics and integrity, tenaciously focused on efficiently preventing and solving problems. Reputed as skilled negotiator and effective communicator, with proven proficiency in utilizing independent judgment and creativity to identify and efficiently resolve legal issues. Adept at handling new and complex legal matters.

EDUCATION

Legal

Michigan State University College of Law
Juris Doctor, January 2001, Summa Cum Laude
G.P.A. 3.82/4.0

Undergraduate

University of Iowa
Liberal Arts Studies, 1994-1996

Ferris State University

B.S., Highest Honors Public Administration, August, 1998
G.P.A. 3.9/4.0

EXPERIENCE

Partner/Public Sector and Transactional (March 1, 2019-present) Campbell Phillips PC, The Dalles, Oregon

- Comprehensive public sector representation including cities, counties and special districts in wide ranging matters including but not limited to employment, land use, ordinance drafting and interpretation, contract drafting and negotiation, public contracting, general governance and financing.
- Transactional counsel including general business, real estate, contract negotiation, drafting and review and employment.
- Non-profit representation as outside counsel.

Senior Attorney/Public Sector and Transactional (January 2015 to February 2019) Timmons Law PC, The Dalles, Oregon

- County Counsel, Wasco County
- Transactional counsel including general business, real estate and contract negotiation, drafting and review.
- Non-profit representation as outside counsel.

Senior Attorney/Public Sector and Transactional (July 2013-December 2014) Davies-Dunn PC, Hood River, Oregon

- Assistant County Counsel, Hood River County.
- Transactional counsel including general business, real estate and contract negotiation, drafting and review.

- Non-profit representation as outside counsel.

Senior Associate/Public Sector, Litigation and Transactional
(March 2005-July 2013) Smith, Haughey, Rice & Roegge, P.C.,
multi-office 90 attorney law firm, Traverse City, Michigan

- Comprehensive public sector representation including colleges, a community college foundation, libraries, an airport and various municipalities in wide ranging matters including employment, real estate, taxation, general governance and tax exempt financing.
- Insurance, commercial, real estate and public sector litigation including preparation, trial work and appeals.
- General transactional counsel including general business, real estate and contract negotiation, drafting and review.
- Employment law within private and public sectors.

Adjunct Professor (August 2004-2006, May-December 2010)
Northwestern Michigan College, Traverse City, Michigan

- Legal Research and Writing instructor.

Associate/Public Sector and Transactional (July 2003- March 2005), Running, Wise & Ford, P.L.C., Traverse City, Michigan

- Public sector representation including employment, election law, land use and general governance matters.
- General transactional counsel focused on contract drafting and review.

Law Clerk (November 2001- April 2003) Michigan Court of Appeals and Michigan Supreme Court

- Complex legal research and authorship of proposed judicial opinions.

Associate/Public Sector and Transactional (May 2000- November 2001) Law, Weathers & Richardson, P.C., 40+ attorney law firm, Grand Rapids, Michigan

- Municipal and public sector tax exempt financing.
- General public sector counsel focused primarily on research.

ACTIVITIES

The Next Door- Economic Development Services
Promoting Prosperity: Instructor/Business Law Clinic
August 2017-present

Anson's Bike Buddies
Founder and Executive Director
January 2015- present (500+ donated bikes to date)

Oregon County Counsel Association
Director, Board of Directors
November 2015-present

Diana L. McDougale
P.O. Box 2009 Hood River, Oregon 97031
Phone: (541) 490-1482 Email: Dougle6@mac.com

EDUCATION

Seattle University School of Law, Seattle, WA
Juris Doctor, Cum Laude, May 2012
Ranked 64/323, GPA 3.44

Antioch University, Seattle, WA
B.A., Global Studies, Arts and Literature, December 2008

ASSOCIATIONS

Oregon State Bar, Bar Number 131240
Washington State Bar, Bar Number 49112
President, Mid Columbia Bar Association
Treasurer, Gorge Chapter of Oregon Women Lawyers (GrOWLS)

EXPERIENCE

PEACHEY DAVIES MYERS & DUNN P.C.

Attorney, December 2018 – Present, Hood River, Oregon

- Provide General Counsel services to Wheeler County, Oregon, including attending County Court meetings, advising Tax and Assessment, Planning, and the County Clerk regarding legal matters.
- Numerous litigation matters.
- Draft estate planning documents, including trusts, wills and codicils.
- Handle complex real estate transactions/closings.
- Support the firm's Managing Partner in her role as General Counsel for Hood River County.
- Represent and advise Mt. Hood/Parkdale Sanitary District.

ANNALA CAREY VANKOTEN & CLEVELAND P.C.

Attorney, November 2017 – November 2017, Hood River, Oregon

- Represent and advise Hood River County in land use matters, including the handling of several matters before Oregon's Land Use Board of Appeals.
- Advise Hood River County's Planning Commission and Board of Commissioners regarding appeals of approved land use applications before the Commission and the Board.
- Advise and represent the Mid-Columbia Council of Governments (MCCOG) throughout its dissolution.
- Provide General Counsel services to Wheeler County, Oregon.
- Represent and advise Mt. Hood/Parkdale Sanitary District.
- Act as General Counsel to Northern Oregon Regional Corrections ("NORCOR") and also assist NORCOR in defending highly contentious litigation concerning a contract with Immigration and Customs Enforcement.

ANGELI LAW GROUP

Contract Attorney, July, 2017 – November, 2017, Portland, Oregon

- Review documents associated with a complex Securities and Exchange Commission investigation into internal accounting practices; review documents involving the Environmental Protection Agency.
- Assess whether or not the documents being reviewed are responsive to the relevant subpoenas and review for attorney client/work product privilege.

EMERALD SEARCH LLC – LAW DAWGS NATIONAL LEGAL STAFFING – CELERITY CONSULTING

Contract Attorney, July, 2015 – May, 2016, Seattle, Washington

- Worked with several firms and employment recruiters to complete litigation projects while my husband and I were temporarily relocated to Seattle, WA. I also sat for the Washington State Bar during this period of time; i.e., February of 2015.
- Review confidential documents associated with a complex construction defect case being litigated in Federal District Court using the e-discovery software, Relativity.
- Review and redact privileged documents that include work product and/or attorney client communications; create a privilege log.
- Conduct products liability document review involving both a hard copy document review and use of the e-discovery software, Relativity.
- Review/redact documents associated with a complex antitrust case.

SUSSMAN SHANK LLP, Portland, OR

Attorney, January, 2014 – August, 2014

- Work in all practice areas of the firm, including litigation, business, and bankruptcy and creditors' rights.
- Draft litigation pleadings, including motions for summary judgment, complaints, discovery motions, and motions to dismiss.
- Draft estate planning documents for clients, including wills, codicils, and trust amendments.
- Oversee trust administration in Oregon's circuit courts.

SUSSMAN SHANK LLP, Portland, OR

Law Clerk, June, 2013 – December, 2013

- Numerous research projects in several areas of law, including bankruptcy, tax, contract, commercial real estate, litigation and employment law.
- Draft memorandums for clients and attorneys summarizing specified areas of law.
- Draft responses to demand letters from opposing counsel.
- Accompany attorneys to court hearings.

VOLUNTEER WORK/AWARDS

IMMIGRATION COUNSELING SERVICE – NORTHWEST IMMIGRANT RIGHTS PROJECT

Volunteer Attorney, August, 2015 – July, 2017

ACLU of WASHINGTON, Seattle, WA

Volunteer Attorney, October, 2014 – December, 2014

- *2017 Recipient of the Oregon New Lawyers Division Pro Bono Challenge Award for the Highest Level of Pro Bono Service*

PERSONAL/PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between **Wasco County** ("County") and **Campbell Phillips, PC**, ("Contractor"). Whereas County has need of the services which Contractor has agreed to provide;

NOW THEREFORE, in consideration of the payment of fees paid to Contractor by County as set forth below, Contractor agrees to perform between January 1, 2020 and December 31, 2022, the following specific personal and/or professional services:

Serve as County Counsel for Wasco County including, but not limited to, handling all legal work assigned to Contractor by the Board of County Commissioners or designated County staff.

Coordinate, as requested, all legal services performed for the County including the services of outside counsel and insurance counsel.

Perform general County Counsel services as follows:

Advise all County officials on matters relating to County business;

Prepare and/or review and approve ordinances, resolutions, contracts, agreements, leases, deeds and other related documents;

Represent the County in litigation including cases before Circuit Court, the Oregon Supreme Court, the Court of Appeals, the Land Use Board of Appeals, the Department of Revenue, Tax Court, Bankruptcy Court and civil proceedings not covered by County insurance.

Represent (or assist as appropriate) the County in land use hearings before the Planning Commission and County Board of Commissioners;

Attend County Board, County staff and/or department head coordination and other meetings as requested. (County Board meets twice each month);

Monitor current special district, county, state and federal legislation and/or litigation as such may relate to the County and advise County officials thereof;

Provide legal opinions on matters relating to County activities;

Participate in the development of staff recommendations for action by the Board of County Commissioners, or other commissions or boards;

Advise and participate in code enforcement activities;

Regular office hours at County offices, no less than two days and six hours per week to be coordinated with the Wasco County Administrative Officer during which time Contractor will be meeting with the Administrative Officer, Commissioners or Department Heads or will be performing County related work;

Make recommendations for updating existing codes, resolutions and other policies and practices;

Represent County in intergovernmental relations as appropriate;

Avoid and report any potential or real conflicts of interest by expeditiously informing the County Administrator of the potential conflict in order to determine whether to recommend another lawyer to handle the issue before the conflict becomes a public issue;

Act with discretion and prudence reflecting and maintaining the excellent reputation of the County with regard to personal legal issues and other clients that may be represented by the lawyer;

Maintain appropriate records and files;

Assist in the preparation of findings of fact as appropriate;

Administer and coordinate special district formations, annexations and dissolutions;

Act as liaison with County Bond counsel and all special purpose counsel hired by county;

Act as liaison with County's insurance provider regarding claims;

Represent County service districts and the fair board;

Perform related duties as necessary.

Payment Terms:

A fixed monthly retainer of \$8,750.00 per month for up to 50 hours per calendar month of attorney time including no less than two days and six hours per week of office hours and attendance at all Board of Commissioner meetings. The monthly retainer does not cover appellate work. To the extent Contractor provides services exceeding 50 hours per month, said services will be billed at the rate of \$200 per hour. Paralegal time shall be billed at \$100 per hour. Appellate work will be billed at the rate of \$250 per hour for attorney time and \$125 per hour for paralegal time. Also, Contractor will be reimbursed for fees and reasonable travel expenses incurred with County's prior written consent. With prior approval of the Board of Commissioners, Contractor may attend not more than two Oregon County Counsel Association conferences per calendar year as to an aid in performing this

Agreement, and County shall reimburse Contractor for the reasonable costs incurred in registration fees, travel and lodging for the same.

1. COMPLETE AGREEMENT. This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this Agreement.

2. WRITTEN NOTICE. Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail on the signatories listed.

3. GOVERNING LAW/VENUE. This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Wasco County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of County according to law.

4. COMPLIANCE. Contractor shall comply with all applicable Federal, State, and local laws, rules and regulations. All provisions of ORS 279B.220-235 (Public Contracts and Purchasing) are incorporated herein to the extent applicable to personal/professional service agreements. Specifically, Contractor shall:

a. Promptly pay, as due, all persons supplying labor and material for the prosecution of the work provided of in such contract. If Contractor fails to pay any such claim, County may pay the claim and charge the payment against the funds due Contractor, pursuant to ORS 279B.220;

b. Pay any required contributions due the Industrial Accident Fund incurred in the performance of the contract;

c. Not permit any lien or claim to be filed or prosecuted against County, on account of any labor or material furnished by Contractor;

d. Pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167;

e. Not employ any person more than 10 hours a day, or 40 hours a week, unless permitted under ORS 279B.235, and any employee working over 40 hours per week shall be paid overtime as provided in ORS 279B.235.

f. Pay promptly, as due, any payment for medical surgical or hospital care furnished to employees of Contractor, pursuant to ORS 279B.230.

g. If Contractor is a subject employer, Contractor will comply with ORS 656.017.

5. JUDICIAL RULINGS. If a court to be void or unenforceable, as applied to either party or to any circumstances shall adjudge any provision of this Agreement, the same shall in no way affect any other provision of this Agreement or the validity of enforceability of the Agreement.

6. INDEPENDENT CONTRACTOR. Contractor, in carrying out the services to be provided under this Agreement, is acting as an "independent contractor" and is not an employee of County, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an "independent contractor", Contractor will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties, on other matters, for the duration of this Agreement.

7. INDEMNIFICATION. Contractor shall save harmless, indemnify, and defend County for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees arising out of or resulting from Contractor's performance of or failure to perform the obligations of this Agreement to the extent same are caused by the negligence or misconduct of Contractor or its employees or agents.

8. INSURANCE. Contractor shall purchase and maintain at Contractor's expense, Professional Liability insurance, in the amount required by the Oregon State Bar Association.

9. WORKER'S COMPENSATION. Contractor shall comply with ORS 656.017 for all employees who work in the State of Oregon. If Contractor hires employees, he or she shall provide County with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.

10. NONDISCRIMINATION. No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, marital status, age or national origin. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by County.

11. TERMINATION OF AGREEMENT. This Agreement may be terminated under the following conditions:

- a. By written mutual agreement of both parties termination under this provision may be immediate.
- b. Upon thirty (30) calendar days written notice by either Party to the other of intent to terminate.
- c. Immediately on breach of the contract.

12. SUBCONTRACTING/NONASSIGNMENT. No portion of this Agreement may be contracted to or assigned to any other individual, firm, or entity without the express and prior approval of County.

13. SURVIVAL. The terms, conditions, representations and all warranties contained in this Agreement shall survive the termination or expiration of this Agreement.

14. FUNDING. In the event the Board of Commissioners of County reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service.

15. STANDARD OF SERVICES AND WARRANTY. Contractor agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that Contractor must perform the services based in part on information furnished by County and that Contractor shall be entitled to rely on such information. However, Contractor is given notice that County will be relying on the accuracy, competence and completeness of Contractor's services in utilizing the results of such services. Contractor warrants that the recommendations, guidance and performance of any person assigned under this Agreement shall be in accordance with professional standards and the requirements of this Agreement.

16. COUNTY PRIORITIES. Contractor shall comply promptly with any requests by County relating to the emphasis or relative emphasis to be placed on various aspects of the work or to such other matters pertaining to said work.

17. OWNERSHIP AND USE OF DOCUMENTS. All documents, or other material submitted to County by Contractor shall become the sole and exclusive property of County. All material prepared by Contractor under this Agreement may be subject to Oregon's Public Records Laws.

18. TAX COMPLIANCE CERTIFICATION. Contractor hereby certifies, under penalty of perjury, as provided in ORS 305.385(6), that to the best of Contractor's knowledge, Contractor is not in violation of any of the tax laws described in ORS 305.380(4).

19. RENEWAL. This Agreement may be renewed on mutual approval of the parties for an additional three-year term.

FOR COUNTY:

FOR CONTRACTOR:

Signature Date

Signature Date

Title

EXCESS PLAN NUMBER 19-620-3810

CLAIMS MADE EXCESS PLAN. THIS EXCESS PLAN PROVIDES COVERAGE FOR ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE COVERED PARTY DURING THE COVERAGE PERIOD OR THE EXTENDED REPORTING PERIOD, IF PURCHASED, AND REPORTED TO US IN ACCORDANCE WITH THE TERMS OF THIS EXCESS PLAN. PLEASE REVIEW THE EXCESS PLAN CAREFULLY.

THIS EXCESS CONTAINS PROVISIONS THAT REDUCE THE LIMITS OF COVERAGE STATED IN THE EXCESS PLAN BY THE COSTS OF LEGAL DEFENSE.

THIS EXCESS PLAN IS ASSESSABLE AS PROVIDED UNDER SECTION XII OF THE EXCESS PLAN AND IN THE APPLICATION.

1. THE FIRM:

CAMPBELL PHILLIPS PC

2. ADDRESS:

PO BOX 2449
THE DALLES, OR 97058

3. COVERAGE PERIOD:

MARCH 12, 2019 TO DECEMBER 31, 2019

4. LIMITS OF COVERAGE:

\$4,700,000 EACH CLAIM
\$4,700,000 AGGREGATE
EXCESS OF PLF PRIMARY LIMITS

5. DEDUCTIBLE:

-- NONE --

6. EXCESS PLAN ASSESSMENT:

\$3,708

7. ENDORSEMENTS:

D - CYBER LIABILITY AND BREACH RESPONSE

8. RETROACTIVE DATE:

APPLICABLE 2019 PLF CLAIMS MADE PLAN RETROACTIVE DATE(S)
OR 03/01/2019, WHICHEVER DATE IS MOST RECENT.

9. EXCESS PLAN FORM:

2019 CLAIMS MADE EXCESS PLAN

10. FIRM ATTORNEYS:

135998 Kristen Campbell
084432 Kiffanie Ann Phillips

11. PREDECESSOR FIRMS:

-- NONE --

12. FORMER ATTORNEYS:

-- NONE --

13. OTHER CONDITIONS OR REQUIREMENTS:

-- NONE --

14. CURRENT NON-OREGON ATTORNEYS

-- NONE --

15. FORMER NON-OREGON ATTORNEYS

-- NONE --

16. EXCLUDED ATTORNEYS

-- NONE --

17. EXCLUDED FIRMS

-- NONE --



Professional Liability Fund

16037 SW Upper Boones Ferry Road, Suite 300
Tigard, OR 97224
mailing address:
PO Box 23160 | Tigard, OR 97281-1600

accounting: 503.924.1771
toll free: 800.452.1639
fax: 503.684.7250
www.osbplf.org

2019 PLF Primary Coverage Plan Declarations

Kristen Campbell
Timmons Law PC
PO Box 2350
The Dalles, OR 97058

CERTIFICATE NO. 135998

NAMED PARTY:

Kristen Campbell

COVERAGE PERIOD:

January 1, 2019 through December 31, 2019 unless terminated by the
Named Party at an earlier date pursuant to PLF Policy 3.400

RETROACTIVE DATE:

November 1, 2013

LIMITS OF COVERAGE:

\$300,000 Aggregate / \$50,000 Claims Expense Allowance
as provided in Section VII of the 2019 PLF Primary Coverage Plan

DEDUCTIBLES:

NONE

The 2019 PLF Primary Coverage Plan is published on the PLF website,
www.osbplf.org.

WARNINGS

This is a claims made plan. This Plan contains provisions that reduce the Limits of Coverage stated in the Plan by the costs of legal defense. See Sections I, VI, and VII of the 2019 PLF Primary Coverage Plan.

Various provisions in this Plan restrict coverage. Read the entire Plan to determine rights, duties, and what is and is not covered.



AGENDA ITEM

Executive Session

[PURSUANT TO ORS 192.660\(2\)\(H\) CONFERRING WITH LEGAL COUNSEL
REGARDING LITIGATION](#)



AGENDA ITEM

Work Session

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)
