



AGENDA: REGULAR SESSION

WEDNESDAY, DECEMBER 5, 2018

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE, RM #302, 511 WASHINGTON ST, THE DALLES, OR 97058

PUBLIC COMMENT: *Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.*

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) ; <u>Oregon Investment Board Appointment</u> ; <u>Kroger Lease</u> ; <u>Range Land Farm Protection Letter of Support</u> ; <u>Finance Report</u> <u>Consent Agenda</u> (Items of a routine nature: minutes, documents, items previously discussed.) <u>Minutes: 10.31.2018 Special Session</u> ; <u>11.7.2018 Regular Session</u> ; <u>2.8.2018 Work Session</u> ; <u>5.2. 2018 Regular Session</u>
9:30 a.m.	<u>Emergency Management</u> <u>ASA Updates</u> <u>Emergency Operations Plan Updates</u>
	} Juston Huffman
9:50 a.m.	<u>Columbia Gorge Community College Project</u> – Dan Spatz
10:10 a.m.	<u>Search and Rescue Funds</u> – Scott Williams
10:30 a.m.	<u>Building Codes Discussion</u>
10:45 a.m.	<u>Executive Session pursuant to ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation</u>
	BREAK
5:30 p.m.	<u>Town Hall – Mosier Senior Center, 500 E. 2nd Ave, Mosier, OR</u>
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
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PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Rod Runyon, County Commissioner
STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Additions to the Discussion List: ODVA Grant Application and Amendment #6 to the Mid-Columbia Center for Living Construction Project Grant Agreement.

Chair Kramer called for a moment of silence in honor of the funeral of 41st President of the United States George Herbert Walker Bush.

Discussion List – Oregon Investment Board Appointment

{{{Commissioner Runyon moved to approve the letter recommending the appointment of Jorge Barragon to the Oregon Investment Board. Chair Kramer seconded the motion which passed unanimously.}}}

Discussion List – Kroger Lease

Mr. Stone stated that Fred Meyer will be doing an extensive remodel of their store in The Dalles and has asked to utilize the County's 10th Street lot to stage materials and a job trailer; the lease amount is \$2,500 per month. He said that it will be on the sand shed side of the lot where there is a lot of vacant space.

Vice-Chair Hege commented that we use the sand shed as does the City of The Dalles. Mr. Stone confirmed, adding that we also use it for gravel and an annual recycling day.

Public Works Director Arthur Smith stated that the area we are leasing to Fred

Meyer still allows us full access. He said that we did stockpile some rock there and will probably move that to the Public Works lot.

Commissioner Runyon pointed out that it is the same area we allowed the wildfire crews to use.

Vice-Chair Hege added that we have also allowed sports teams to camp there during tournaments. He noted that North Wasco Parks and Rec stores some items there. Mr. Stone responded that they have one shed and should not be impacted by the arrangement.

{{Vice-Chair Hege moved to approve the Temporary Storage Lease Agreement between Wasco County and Fred Meyer Stores, Inc. Commissioner Runyon seconded the motion which passed unanimously.}}

Discussion Item – Range Land Fire Protection Association

Chair Kramer explained that this is a group in southern Wasco County working together to prevent and prepare to fight wildfires in their community. He said that they do not need our approval to move forward but are asking for our support in their efforts to raise funds.

Vice-Chair Hege asked the difference between an Association and a District. Chair Kramer replied that citizens can opt to join the Association and pay dues or not; a taxing District levies taxes on all residents of the District. He said that they have Board and a small base of members – they hope to increase their membership for sustainability. They are basically taxing themselves.

*****The Board was in consensus to sign a letter of support for the Bakeoven-Shaniko Range Land Fire Protection Association.*****

Discussion Item – ODVA Grant Application

Mr. Stone explained that this is our annual application for funds. He said that we submitted the application earlier this year but due to the limitations of the application in reporting resources, there was some confusion regarding the historical base funding for our VSO program. He said that he has worked with the State and our Finance Director to clarify funding streams and this application reflects those clarifications.

Commissioner Runyon commended Mr. Stone and Mr. Middleton for the good work they did in getting this straightened out. He stated that Wasco County's

veterans program is a shining star in the State of Oregon.

*****The Board was in consensus to sign the revised ODVA grant application.*****

Discussion Item – MCCFL Grant Agreement Amendment

Ms. White explained that this is an amendment to the Grant Agreement supporting the construction of a mental health clinic on behalf of Mid-Columbia Center for Living. She stated that the amendment is to extend the timeline for project completion; although construction is moving along, delays in the run-up to construction have put the project behind.

{{Vice-Chair Hege moved to approve Amendment #6 to the IFA Project Number C15007 Agreement to extend the completion date for the MCCFL Construction Project. Commissioner Runyon seconded the motion which passed unanimously.}}

Discussion Item – Finance Report

Mr. Middleton reviewed the report included in the Board Packet. Some discussion ensued regarding what fiscal year taxes were being reported for October. Mr. Middleton explained that although the taxes collected for September and October are for FY2017/2018 tax bills, they are reported as 2018/2019 revenue.

Vice-Chair Hege asked if the road fund will increase incrementally due to the passage of the transportation bill. Public Works Director Arthur Smith replied that it will but it depends on the amount of fuel tax collected; it is too early to trend it, but the amount coming in is not unexpected.

Mr. Middleton pointed out that the 911 fund is no longer at a deficit; receipt of the quarterly phone tax pushed them into the positive.

Vice-Chair Hege asked what the expectation is for the lottery distribution that will support the Fair. Mr. Middleton said he believes it will come in January. Commissioner Runyon asked if there is a separate line for Hunt Park. Mr. Middleton replied that there is but there are some things that cross over when events use both sides of the facility.

Mr. Stone asked if we have started to move the money from the loan to the MCCFL project. Mr. Middleton said there are some process issues being

resolved as to which funds are used first.

Vice-Chair Hege asked how that process is going. Mr. Stone replied that it is mostly handled in the Finance Department and at MCEDD and we are really not involved in the construction portion as MCCFL has a project manager to handle that. Ms. White added that the Finance Department has taken a good deal of the work load from her desk and has been doing a wonderful job.

Vice-Chair Hege asked if staff time is being submitted for reimbursement. Mr. Middleton responded that it is.

The Board expressed their appreciation for the thorough report and the work done to keep the Board informed.

Agenda Item – Ambulance Service Area (ASA) Plan

Emergency Manager Juston Huffman reported that the ASA Plan update is progressing; the review committee is in place and also acts as the steering committee for the updates. He said that the revised plan will go to the State for review but he wants to obtain feedback from the Board before sending it on.

Mr. Huffman said that many of the updates are corrections of typographical or grammatical errors. However, there are some that are more significant. He said that there are some issues between Mid-Columbia Fire and Rescue and Mid-Columbia Medical Center regarding transfer transports; they are trying to work that out between them. He said the issue is that MCMC may need a Portland transfer that MCFR is not able to provide. Per their ASA contract, MCFR is supposed to find a backup provider and they are not always successful.

Commissioner-Elect Kathy Schwartz said that a lot of it has to do with a lack of resources for a non-emergency transfer. Sometimes MCMC is trying to move a patient quickly so that they do not lose a bed in Portland – it is not an emergency, but they risk losing the bed at the facility to which the patient is being transferred.

Mr. Stone said that in his opinion the reality is that we have a contract and they need to be providing the services including the backup. He said that the plan and agreements are the method we have to manage that district. He added that he has heard from both MCMC and MCFR and this is really the place to conduct that conversation and meet those needs – we need to be the intermediary to

make sure that it happens.

Vice-Chair Hege asked if the contracts require any proof of backup. Mr. Huffman replied that there are mutual aid contracts. He stated that we have a complaint-driven system so unless MCMC contacts him, he is not aware of the level of the issue. He added that going forward there will be schedules for reporting.

Mr. Huffman continued by saying that they added a section for Mass Gatherings largely lifted from the Planning Department's plan for such events. In addition, they have dropped the requirement for annual application – there is virtually no competition in our county; should an outside vendor come in and want to apply, we can then open a full application process.

Mr. Huffman concluded by saying that there is nothing to approve or sign today, he is just looking for feedback. Commissioner Runyon said that he agrees that if nothing changes, there is no need for the annual application process.

Agenda Item – Emergency Operations Plan (EOP)

Mr. Huffman explained that we do not publish the EOP for security reasons; however, there has been no change over last year. We are required to provide a letter of promulgation each year and he is asking that the Board sign that for this year.

*****The Board was in consensus to sign the Emergency Operations Plan Letter of Promulgation.*****

Agenda Item – Columbia Gorge Community College Project

CGCC Manager of Marketing and Community Outreach Dan Spatz stated that he has previously presented general information regarding the skill center and on-campus housing project for the College. He said that he is here to follow-up on that information and ask the Board to authorize Mr. Stone to work with staff at the College and City of The Dalles for an investment which will provide the assurance to the State that the funding is secure so they can proceed with a bond sale.

Mr. Spatz explained that some of the programs planned for the skill center are welding, aerial systems, robotics and automation, construction trades, diesel mechanics, cable technician and fiber optic installation, HVAC, fire sciences and paramedicine. He said that they want to launch as much of that as they can now

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so they are ready for expansion when the center is complete. He noted that some programs cannot be started without the facility which will be 23,000 square feet at a cost of \$7.3 million.

Mr. Spatz went on to say that the on-campus housing facility will be more than 22,000 square feet with an expected occupancy of 40 from the existing student population, 15 new students, 6 MCFR units, 5 international students and a small number of elder hostel/road scholar occupants. He said the estimates are conservative and they should be able to achieve occupancy in the first few years.

Mr. Spatz stated that an IGA would detail how this would work and potentially offer some return on the investment. He said that at the staff level, they hope to draft an IGA and bring it to the City, County and College early in January. Mr. Stone agreed that it would be the next step.

Commissioner Runyon asked when the drop-dead date would be. Mr. Spatz replied that it has been moved from January 31, 2019 to February 19, 2019; he added he would like to meet the first deadline rather than pushing it out to February. He noted that state bonds are issued in April and May.

Commissioner Runyon said that from his perspective, the purpose of the enterprise zone funds is to be able to have large chunks of money with which to accomplish major projects – such as we did with the Discovery Center and airport. He said this project is another good example and it would be nice if it could generate some revenue that could put money back in and sustain the program. He went on to say that he does not want to see the County in the same position it was with the old armory. He noted that there was some talk about putting aside reserves along the way; he would want the first bond paid in full before taking out a second bond.

Vice-Chair Hege asked if the City has expressed an opinion. City of The Dalles Mayor Steve Lawrence said that the City Council has discussed it and is supporting it pending the County's decision.

Vice-Chair Hege stated that he hopes to see us use the last Google project enterprise zone as the source of the funds at the highest rate of payback possible so that it is not a long-term obligation. He said that it is a good project and has his support. He observed that vocational training has been lost in many ways and we need to create those opportunities. He said that this is important and staff can

work out the details.

Mr. Stone said that he thinks the three entities can begin working out caveats at the Board's direction so that the state funds can be secured with assurances of the additional funding. He said that once the state funds are secured we will have time to resolve the remaining details. He said that the direction he hears today is that the Board wants to move forward with this.

{{{Commissioner Runyon moved to direct staff to move forward in conjunction with the City of The Dalles for funding of the Skill Center/On-Campus Housing project at the Columbia Gorge Community College. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – Search and Rescue Funds

Chief Deputy Scott Williams reviewed the memo included in the Board Packet. He noted that historically these funds could not be used to purchase equipment but recent legislative changes have made that possible. He assured the Board that the Search and Rescue Team has been diligent in using funds responsibly.

Chief Deputy Williams went on to say that the Search and Rescue team applies for grants and engages in fund-raising activities. Commissioner Runyon asked how long the County's base funding for Search and Rescue has been static. Chief Deputy Williams replied that it has been at \$6,000 for as long as he has been here; he added that the County funds are basically for the actual searches and there is not a need at this time to increase the basic funding.

Mr. Stone commented that when the Title III funds were allocated in 2012 it was because Title III was likely to end and the County wanted to build a reserve against the possibility of an expensive large-scale search and rescue. He said that he sees the need for the equipment but wants to make sure that funds are available for searches. Chief Deputy Williams replied that the state shares in the costs for searches and the additional equipment will reduce the cost of future searches. He added that Hood River County Sheriff English, President of the Sheriff's Association, believes there will be another payment coming. Vice-Chair Hege pointed out that if this purchase is authorized, there will still be \$250,000 left. He said that it is obvious that equipment is needed, we just want to make sure the funds are used efficiently.

{{{Vice-Chair Hege moved to authorize the expenditure of up to \$59,397 for

**the purchase of 2 ATVs and a Trailer for the Search and Rescue program.
Commissioner Runyon seconded the motion which passed unanimously.}}**

Chair Kramer recessed the session at 10:32 a.m.

The Session reconvened at 10:37 a.m.

Agenda Item – Building Codes Discussion

Mr. Stone said that since the last Board Session, the Board met in a joint work session with the City of The Dalles City Council and they were supportive of the County maintaining the program. He said that nothing else has really changed since that meeting – if the program is run by the State, we cannot be confident that they will maintain a local office and they are not making any guarantees. He went on to say that he has corresponded with Building Codes Division Administrator Mark Long and asked for a determination of the allocation of reserves and what methodology will be used to make that determination; they will be working on that. He said that brings us back to a decision on whether to keep the program or give it to the State.

Mr. Stone said that he has asked the partner counties if they would want to contract back with us; Sherman County has indicated that they would – the other counties have not responded. He said that his recommendation remains that if it is solely a financial consideration, the program should go back to the State – we do not have the experience, staff or location for the program and it will have a major impact on the County. However, this is not just a financial or operational decision as we are talking about the State impacting our local contractors, residents and economic development if the offices move out of our county.

Commissioner Runyon said that the meeting with the City was productive and informative. He said that if we go into this full bore, the only reserves we are talking about are those allocated to Wasco County, which should be the largest portion of the reserves. Mr. Stone said that the state determination of those allocations is important so that everyone understands the hand they are being dealt. Vice-Chair Hege asked if there is any idea of when we might have that number. Mr. Stone said he anticipates a number or at least the methodology fairly soon. He said that he believes it is clear that the line starts when MCCOG said that the reserves were depleted or nearly so; from that point forward, you can look at the projects for the revenue and its origin. He stated that the State will have those records.

Vice-Chair Hege said that it is difficult to make a decision without that information. He stated that he does not want to take on the expense of starting up a program without the resources needed to do that. He said that if the reserves are only enough to get the program started, then it is not enough as there needs to be a reserve fund that will sustain the program through low-construction periods. He said that he is not even sure the amount in the reserves is a firm number. Mr. Middleton said that the amount in the LGIP is \$3.9 million and is gaining interest.

Mr. Stone said that he agrees we need the funds to start it up and have adequate reserves but if we have to have the program up and running in four weeks, the decision needs to be made now. Vice-Chair Hege responded that the State needs to understand that we have to have time to do this responsibly. Mr. Stone stated that he has asked them to work with us and he thinks they are mostly in support of that, but the reserve funds process will be the sticking point as it will involve three or four other counties. Commissioner Hege observed that if they move with us, there will not be a problem. He said that if we are pressured to do it in four weeks, we cannot do it.

Commissioner Runyon pointed out that the building they are using now is not adequate for all the staff that is using it; we certainly cannot have it redesigned in a short space of time. Mr. Stone agreed saying that the remodel is a larger long-term project. He said that he would be proposing that we take on the existing staff from the State; we would need a building official which is hard to find but there is some interest. Vice-Chair Hege reported that Hood River is also seeking a Building Official.

Mr. Stone said that he will notify the State that there will be no decision without the allocation of funds.

Further discussion ensued regarding the County's approach to the program. Planning Director Angie Brewer will be coming to a future session to provide an overview. Commissioner Runyon added that we will need help from the State for the first few months.

Wayne Lease, Electrical Contractor, stated that of the 132 building codes programs in Oregon, only 2 are run by the State and offer services at a lower cost. He added that there are five programs run by private service providers. He said that if it is run correctly, this is where he would want it. He encouraged the

Board to write a new operation plan rather than adopting the MCCOG model. He pointed out that this is a fire and life safety program.

Vice-Chair Hege said that one of the compelling reasons for the State to run the program is their depth of staffing. He said that if we take the program, we will need to have discussions with our neighbors for coverage and smoothing out workloads. Mr. Stone responded that we will definitely pursue that. He noted that there is already a mutual aid agreement between Young Life and Jefferson County for their inspections.

Agenda Item – Executive Session

Chair Kramer opened an Executive Session at 11:11 a.m. pursuant to ORS 192.660(2)(h) to confer with legal counsel regarding litigation. He asked that the room be cleared except for necessary staff and press; he directed the press that they are not to report on anything said in Executive Session beyond the general topic as stated.

The Board returned to the regular session at 11:26 a.m.

Consent Agenda – 2.8.2018, 5.2.2018, 10.31.2018 & 11.7.2018 Minutes

Commissioner Runyon noted a missing word in the February 8, 2018 minutes – in the motion regarding the Scenic Area the word “area” is missing.

{{Vice-Chair Hege moved to approve the Consent Agenda with corrections to the February 8, 2018 minutes. Chair Kramer seconded the motion which passed unanimously.}}

Chair Kramer recessed the session to 5:30 p.m. when a Town Hall will take place at the Mosier Senior Center in Mosier, Oregon.

Mosier Town Hall

Vice-Chair Hege opened the Town Hall at 5:32 p.m. He announced that Chair Kramer could not attend as he is at a Fire Association meeting in the southern part of the county.

Mosier City Manager Colleen Coleman asked how the County can help address housing needs. Commissioner Runyon said that he has worked toward more low-income housing and that The Dalles has done an analysis of their rental property market. He said that rents are high compared to median income and the cost of

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land in The Dalles is as high as Portland property. These factors make it hard to attract developers as they do not see any significant return on their investment. Although the State wants 30,000 units built throughout the state, it will be the market that determines where and how many are actually constructed.

A citizen asked what the consequences would be of raising the minimum wage – would that close the gap? Commissioner Runyon replied that it may not as the cost of goods would also rise. He noted that Washington State is moving in that direction but it does not always work out.

Vice-Chair Hege said that it is a complex issue. There had been \$2 million set aside for low-interest loans to construct low-income housing but there was very little interest in applying for those funds.

Further discussion ensued regarding the various possibilities for housing in the Gorge especially in the rural areas.

A citizen asked what the Board is doing to make sure property taxes are disbursed properly. Commissioner Runyon commented that the best person to talk to would be the County Tax Assessor. He stated that taxes are distributed according to formulas prescribed by state laws. Vice-Chair Hege added that each taxing district has their own taxing rate; the County collects for all and then distributes the funds accordingly. He noted that each jurisdiction controls how their funds are used.

Vice-Chair Hege went on to say that the County has certain core services it is required to provide such as law enforcement, road maintenance, mental health, public health and planning. Commissioner Runyon added that we contract out for some of those services such as animal control and mental health. It is often a cost savings to contract out for those services.

A citizen commented that it seems that the county roads have not gotten consistent maintenance. Vice-Chair Hege said that gravel county roads should be being graded twice a year and encouraged the citizen to contact the County Public Works department if that is not happening. He explained that there are 106 miles of public roads in Wasco County that are not part of the county road system. He reported that the 2017 transportation bill will increase funding for roads. He noted that due to the significant decrease in timber receipt funding, county road staff has been cut almost in-half.

Vice-Chair Hege explained recent developments regarding the Building Codes program in Wasco County. He pointed out that it is a state function and he would prefer that they do it; they say they will not maintain a local office which is concerning. He stated that if the County keeps the program we can provide local oversight but the decision has not yet been made.

Mosier Mayor Arlene Burns asked if there are efforts to tighten the codes for environmental impact. Vice-Chair Hege replied that the state and federal governments set those standards. County Administrative Officer Tyler Stone added that the code's primary function is fire and life safety.

Ms. Coleman asked if Mosier could have its own building codes program. Vice-Chair Hege replied that it would probably not be cost-effective – even the County will struggle to maintain the program. Commissioner Runyon added that the staff for Building Codes is expensive and difficult to find.

Vice-Chair Hege reported that Union Pacific Railroad is suing the County and the issue is not progressing through mediation. He said that Burlington Northern Railroad is double-tracking in Washington and doing so without applying for a permit; the Gorge Commission is trying to stop the project.

The Town Hall concluded and the session was adjourned at 6:30 p.m.

Summary of Actions

MOTIONS

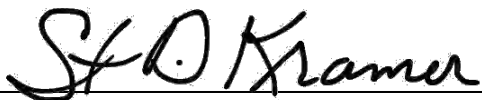
- **To approve the letter recommending the appointment of Jorge Barragon to the Oregon Investment Board.**
- **To approve the Temporary Storage Lease Agreement between Wasco County and Fred Meyer Stores, Inc.**
- **To approve Amendment #6 to the IFA Project Number C15007 to extend the completion date for the MCCFL Construction Project.**
- **To direct staff to move forward in conjunction with the City of The Dalles for funding of the Skill Center/On-Campus Housing project at the Columbia Gorge Community College.**
- **To authorize the expenditure of up to \$59,397 for the purchase of 2 ATVs and a Trailer for the Search and Rescue program**
- **To approve the Consent Agenda with corrections to the February 8, 2018 minutes – 10.31.2018 Special Session Minutes, 11.7.2018**

**Regular Session Minutes, 2.8.2018 Work Session Minutes, 5.2.2018
Regular Session Minutes.**


CONSENSUS

- **To sign a letter of support for the Bakeoven-Shaniko Range Land Fire Protection Association.**
- **To sign the revised ODVA grant application.**
- **To sign the Emergency Operations Plan Letter of Promulgation**


Wasco County
Board of Commissioners



Steven D. Kramer, Board Chair



Scott C. Hege, Vice-Chair



Rod L. Runyon, County Commissioner



DISCUSSION LIST

[OREGON INVESTMENT BOARD APPOINTMENT](#) – Kathy White

[KROGER LEASE](#) – Tyler Stone

[RANGE LAND FARM PROTECTION LETTER OF SUPPORT](#) – Steve
Kramer

[FINANCE REPORT](#) – Mike Middleton



DISCUSSION ITEM

Oregon Investment Board Appointment

[MCEDD MEMO](#)

[LETTER OF RECOMMENDATION](#)

Memorandum

Date: November 8, 2018
To: Wasco County Board of Commissioners
From: Amanda Hoey, MCEDD Executive Director
Re: Columbia River Gorge Oregon Investment Board Appointment

Overview

Mid-Columbia Economic Development District (MCEDD) provides management of the Columbia River Gorge Oregon Investment Board (OIB) program, which provides grants and loans to advance economic development interests on the Oregon side of the Columbia Gorge National Scenic Area. The OIB is governed by a seven member Board with two representatives from each of the three Oregon counties in the National Scenic Area (Wasco, Hood River and Multnomah counties) and one at-large representative.

There is currently one open position on the board representing Wasco County. This position has a three year term. It is currently held by Rick Leibowitz who is not seeking reappointment.

Board Responsibilities: As a member of the board, the individual serving in this role is responsible for setting policies, providing oversight for the OIB funds, analyzing loan and grant requests and participating in the Columbia Gorge Bi-State Advisory Council. Desired qualifications for a new board member include: background in finance or economic and community development; residence in Wasco County; and an interest in the future of economic development for the region.

Jorge Barragan, owner of Casa el Mirador has submitted interest in the position. Solicitation for candidates was widely disbursed over the course of a number of months. I am pleased to have this candidate to present for the Board's consideration for recommendation.

Request

The Wasco County Board of Commissioners is requested to make a recommendation to the Governor's Executive Appointments office for **Jorge Barragan to serve as the Wasco County representative on the Oregon Investment Board**. The final appointment is made by the Oregon Governor.



BOARD OF COUNTY COMMISSIONERS

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p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

Executive Appointments
Office of the Governor
900 Court Street NE
Salem, OR 97301-4075

December 5, 2018

RE: Wasco County OIB Representative Appointment

There currently exists a vacancy for a Wasco County Representative on the Oregon Investment Board. Acting on behalf of Wasco County, MCEDD solicited applications to fill that vacancy.

When Mr. Barragon, a successful local businessman, was growing his business he was able to obtain financing through a similar program. With his business acumen and personal experience with programs supporting small business, we feel Jorge Barragon will make an outstanding addition to the Oregon Investment Board and highly recommend his appointment.

Respectfully,
Wasco County Board of Commissioners

Steven D. Kramer, Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



DISCUSSION ITEM

Kroger Lease

[STAFF MEMO](#)

[TEMPORARY STORAGE LEASE](#)



MEMORANDUM

SUBJECT: Kroger (Fred Meyer) Lease

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KATHY WHITE

DATE: 11.27.2018

BACKGROUND INFORMATION:

Fred Meyer will be undertaking and extensive remodel of their store in The Dalles and have asked to use space at the County's 10th Street lot to stage materials during the project.



LEASE AGREEMENT

THIS LEASE AGREEMENT ("*Agreement*") is made and entered into by and between WASCO COUNTY, a municipal corporation, ("*Lessor*") and FRED MEYER STORES, INC., an Ohio corporation registered to do business in Oregon, ("*Lessee*").

WHEREAS, Lessee owns, operates, maintains and desires to construct improvements to its existing shopping center in the City of The Dalles, Oregon;

WHEREAS, the Lessee requires a staging area where equipment, workers, and materials may be staged throughout the improvement process for the aforementioned shopping center.

WHEREAS, the Lessor owns a parking lot located generally at the intersection of 10th and Walnut Streets as depicted in detail on the attached *Exhibit A*;

WHEREAS, Lessee desires to use Lessor's parking lot for purposes of staging construction equipment, workers, and materials throughout the improvements to the aforementioned shopping center; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed by and between the parties as follows:

1. **PREMISES LEASED.** Subject to the terms and conditions herein contained, the Lessor hereby leases to the Lessee the following described property on an area of land generally South and West of the intersection of 10th and Walnut Streets as shown on *Exhibit A*, herein called the "Premises", to wit:

Portion of County Owned Lot located at the northeast corner of Walnut and West 10th Street, The Dalles, OR – Exhibit #1 Map

2. **TERM.** This Agreement shall become effective as of February 1, 2019 and shall continue for a term terminating October 31, 2019, unless modified by mutual agreement of the parties in writing as provided herein.

3. **USE.** Lessee agrees to utilize the Premises solely for the purpose of staging construction equipment, workers, and materials in conjunction with the improvements to the existing shopping center. Lessee shall not use or permit the Premises to be used for any purpose other than a staging area for construction operations.

4. **RENTAL.** The rent for the term of this Agreement to be paid by Lessee to Lessor shall be Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) per month. The first installment shall be due and payable no later than February 1, 2019 and the first of every month thereafter.

5. **RESTRICTION OF ASSIGNMENT, SUBLETTING.** Lessee agrees not to assign or in any manner transfer this Agreement or any estate or interest therein without the prior written consent of Lessor and not to sublet the Premises without like consent. Consent by the Lessor to one assignment of this Agreement or to one subletting of said Premises shall not operate to exhaust Lessor's right hereunder.

6. PERSONAL PROPERTY AT RISK OF LESSEE. All personal property on the Premises shall be at the risk of the Lessee only. The Lessor shall not be or become liable for any damage to such personal property or to Lessee or any other persons or property on the Premises or for any damage arising from any act or neglect of Lessee, occupants, employees, or invitees of Lessee.

7. INSURANCE.

Lessee shall maintain General Liability Insurance at its own expense during the life of this Agreement, naming and protecting Lessee and Wasco County, its officials, employees, and volunteers as insured, against claims for damages resulting from (a) all acts or omissions, (b) bodily injury, including wrongful death, (c) personal injury liability, and (d) property damage which may arise from operations under this Agreement whether such operations are by Lessee, Lessee's employees, or those directly or indirectly employed by Lessee. The policy shall insure the Lessee and Wasco County up to limit of \$2,000,000 for each occurrence. This insurance shall be written by an insurance company authorized to do business in the State of Oregon. Such insurance shall provide protection for replacement from all risks covering all improvements constructed or installed by Lessee. Said insurance shall not be subject to cancellation except after at least thirty (30) days prior written notice to Wasco County. It shall provide that Wasco County's coverage will not be affected by acts or omissions of Lessee, and Wasco County shall be specifically named as an additional insured on said policy. Finally, a duly executed certificate of insurance, together with any satisfactory evidence of the payment of premium due thereon, shall be deposited with Wasco County at the commencement of the term of this Agreement. Lessee shall provide proof of such insurance in a manner satisfactory to Wasco County before taking possession of the property. Lessee may self-insure in lieu of obtaining the insurance policies required herein so long as Lessee has a minimum net worth of Fifty Million Dollars (\$50,000,000).

8. RETURN OF PROPERTY TO ITS PRESENT CONDITION. Upon termination of this Agreement, Lessee agrees to return the Premises to the Lessor in its present condition, reasonable wear and tear excepted. This shall include removal of any and all personal property belonging to Lessee and anyone permitted by Lessee to use the Premises during the term of this Agreement. It shall also include repair of any damage done to the Premises arising out of Lessee's use of the Premises during the term of this Agreement.

9. DEFAULT AND TERMINATION. If Lessee shall default in the performance or observance of any of the conditions in this Agreement and such default shall continue for thirty (30) days after written notice thereof from the Lessor to Lessee, the Lessor may: (1) terminate this Agreement upon written notice to Lessee and all of the right, title and interest of Lessee under this Agreement shall cease and expire and Lessee shall quit and surrender the Premises to the Lessor and the Lessor may, in any manner permitted by law, re-enter the Premises and take possession and use thereof; and (2) to exercise any and all other rights or remedies available in this Agreement, at law or in equity.

10. NOTICES. Any and all notices or demands required or permitted to be given hereunder shall be deemed to be properly served if sent by registered or certified mail, postage prepaid, addressed to Lessor, c/o Tyler Stone, 511 Washington Street, Suite 100, The Dalles, OR 97058 or addressed to Lessee at c/o Don Forrest, Division Real Estate Manager 3800 SE 22nd Avenue, 33R Portland, OR 97202, or at such other address or addresses as either party may hereafter designate in writing to the other. Any notice or demand so mailed shall be effective for all purposes at the time of deposit thereof in the United States mail.

11. NO OTHER AGREEMENTS. This Agreement contains the entire understanding and agreement of the parties, supersedes all prior understandings and agreements, and cannot be revised, adjusted, or modified unless in writing signed by the party against whom the same is to be enforced.

12. **INDEMNIFICATION.** To the fullest extent permitted by law, Lessee shall indemnify, defend, and hold harmless Lessor, its officers, agents, and employees from and against claims, damages, losses, and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of this Agreement, that results in any claim for damage whatsoever, including without limitation, any bodily injury, sickness, disease, death, or any injury to or destruction of tangible or intangible property, including any loss of use resulting therefrom that is caused in whole or in part by the intentional or negligent act or omission of Lessee, its agents and employees, or anyone for whose acts any of them may be liable. This section will not require Lessee to indemnify or hold harmless Lessor for any losses, claims, damages, and expenses to the extent arising out of the negligence of Lessor. Lessor does not waive governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law. Lessor assumes no responsibility for the property of Lessee including no responsibility for loss from fire, theft, pilferage, or malicious mischief. This section survives any termination of this Agreement.

13. **IMPROVEMENTS.** Lessee agrees to do no remodeling or install any permanent fixtures or additions to the Premises without first obtaining the written approval of the Lessor. All improvements shall become the property of the Lessor upon termination of this Agreement unless the parties hereto agree otherwise. Lessee shall bear the cost of any alterations or improvements which are required to be made to the Premises as a result of the nature of Lessee's use of the Premises, and Lessee agrees to comply with applicable laws, ordinances, regulations, and rules of Wasco County or any Department thereof. Lessee agrees to pay promptly for any work done or materials furnished on or about the Premises and will not suffer or permit any lien to attach to the Premises and Lessee further agrees to cause any such lien or any claims thereof to be released promptly; provided, however, that in the event Lessee contests any such claim, Lessee agreed to indemnify and secure Lessor to Lessor's satisfaction. Lessor shall, at its sole cost, keep and maintain the entirety of the Premises, and all improvements and facilities placed thereon, in good order, condition, and repair and in a clean, safe condition.

14. **ADVERTISING.** No display signs or advertising shall be placed on the Premises or affixed in any manner, except upon written approval by the Lessor in advance.

15. **"AS IS".** Lessee agrees that it is accepting this Premises "as is". Furthermore Lessee agrees that Lessee has inspected the Premises and has determined the Premises to be suitable for the uses intended. No representations have been made by the Lessor as to the condition of the Premises.

16. **HAZARDOUS MATERIALS.** Lessee shall not cause or permit any hazardous material to be brought upon, kept, or used in or about the Premises by the Lessee, its agents, employees, contractors, or invitees, without the prior written consent of the Lessor (which Lessor shall not unreasonably withhold so long as Lessee demonstrates to Lessor's reasonable satisfaction that such hazardous material is necessary or useful to Lessee's operations on the Premises and will be used, kept, and stored in a manner that complies with all laws regulating such hazardous material so brought upon, used, or kept on or about the Premises). If Lessee breaches the obligations stated in the preceding sentence, or if the presence of hazardous material on the Premises caused or permitted by Lessee results in contamination of the Premises, or if contamination of the Premises by hazardous material otherwise occurs therefrom, the Lessee shall indemnify, defend, and hold Lessor harmless from any and all claims, judgment, damages, penalties, fines, costs, liabilities, or losses (including, without limitation, diminution in value of the Premises, damages for the loss or restriction on use of rentable or usable space or of any amenity of the Premises, damages for the loss or restriction on use of rentable or usable space or of any amenity of the Premises, damages arising from any adverse impact on marketing of space, and sums paid in settlement of claims, attorney's fees, consultant fees, and expert fees) which arise during or after the lease term as a result of such contamination. This indemnification of Lessor by Lessee includes, without limitation, costs incurred in

connection with any investigation of site conditions or any clean-up, remediation, removal, or restoration work required by any federal, state, or local government agency or political subdivision because of hazardous materials present in the soil or ground water on or under the Premises. Without limiting the foregoing, if the presence of any hazardous material on the Premises cause by or permitted by Lessee results in any contamination of the Premises, Lessee shall promptly take all actions at its sole expense as are necessary to return the Premises to the condition existing prior to the introduction of any such hazardous material to the Premises, provided that Lessor's approval of such actions shall first be obtained, which approval shall not be unreasonably withheld so long as such actions would not potentially have any material adverse long-term or short-term effect on the Premises. As used herein, the term "hazardous material" means any hazardous or toxic substance, material, or waste which is or becomes regulated by any local government authority or the United States Government.

17. EXPLANATORY PROVISIONS. The provisions of this Agreement shall be binding upon, inure to the benefit of, and apply to the respective heirs, executors, administrators, successors, and assigns of the parties hereto. Headings are given to the paragraphs of this Agreement solely as a convenience to facilitate reference and shall not be deemed material or relevant to the construction of the Agreement or any provision thereof.

18. COMPLIANCE WITH APPLICABLE LAW. Lessee, at its sole cost and expense, shall comply with all applicable laws.


19. WAIVER. Any waiver by any party of a default of any other party to this Agreement shall not affect or impair any right arising from any subsequent default. No custom or practice of the parties which varies from the terms of this Agreement shall be a waiver of any party's right to demand exact compliance with the terms of this Agreement.

20. OREGON LAW. This Agreement shall be governed and interpreted by the laws of the State of Oregon without reference to the principles of conflicts of law.

21. QUIET ENJOYMENT. Lessor warrants that it has a fee simple interest in the Premises. Lessor also covenants and agrees that upon Lessee paying the rent and observing all of the terms of this Lease, that Lessee may peaceably and quietly have, hold, occupy and enjoy the Premises in accordance with the terms of this Lease without hindrance or interference from Lessor or any persons lawfully claiming through Lessor.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 5th day of December, 2018.

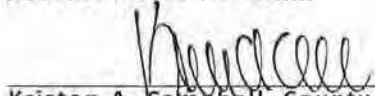
FRED MEYER STORES, INC.


Don Forest, Division Real Estate Manager

WASCO COUNTY BOARD OF
COMMISSIONERS

Steven D. Kramer, Commission Chair

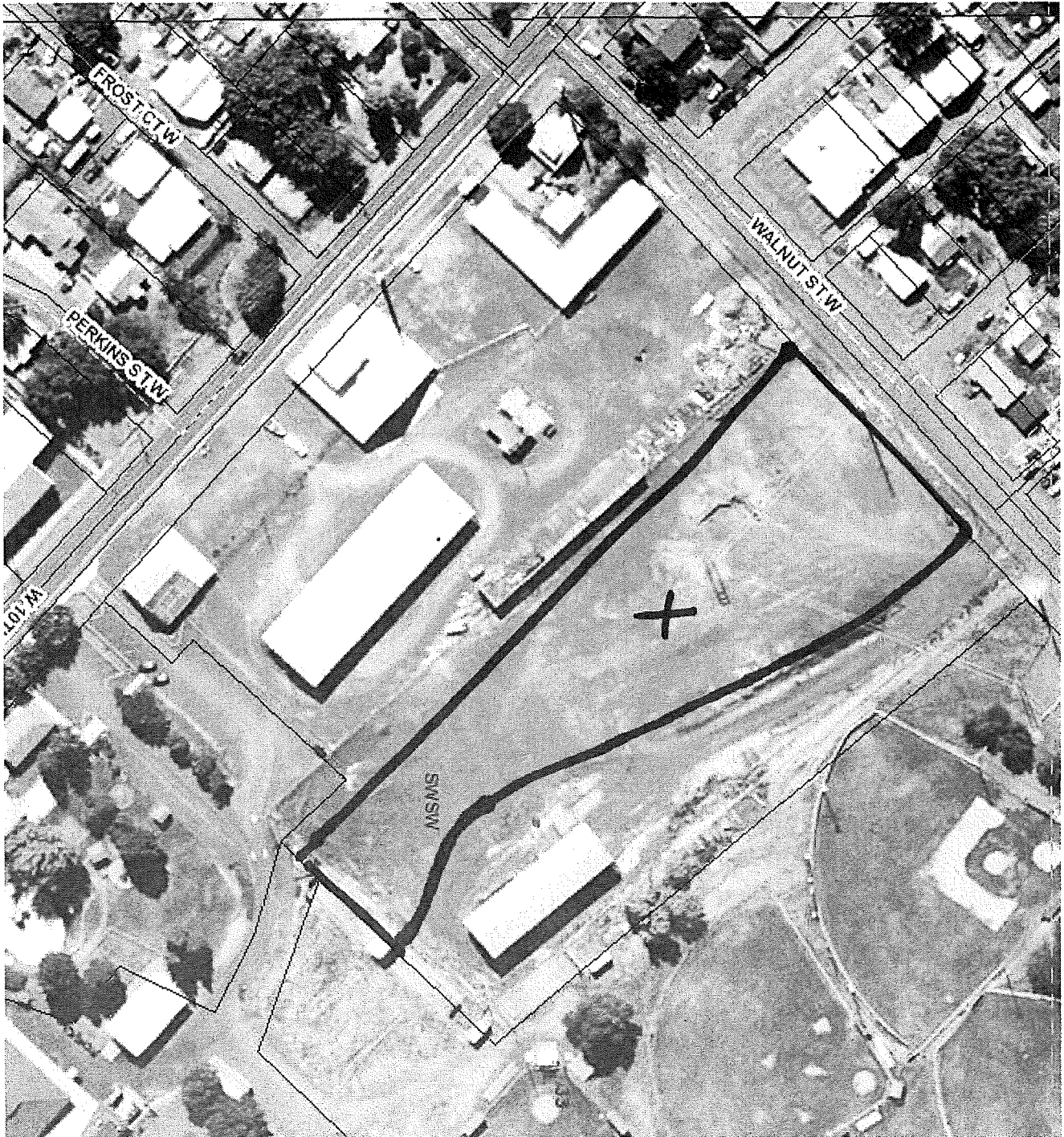
APPROVED AS TO FORM


Kristen A. Campbell, County Counsel

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner

EXHIBIT A
DEPICTION OF PREMISES
LEASE AGREEMENT W/FRED MEYER STORES





DISCUSSION ITEM

Rangeland Farm Protection Letter of Support

[INTRODUCTORY EMAIL](#)

[SHERIFF'S LETTER OF SUPPORT](#)

[COMMISSIONERS' LETTER OF SUPPORT](#)



Kathy White <kathyw@co.wasco.or.us>

Fwd: Bakeoven-Shanikio Rangeland Fire Protection Association

Steve Kramer <stevek@co.wasco.or.us>
To: Kathy White <kathyw@co.wasco.or.us>

Tue, Nov 27, 2018 at 7:40 AM

Good morning,

Information regarding RFPA letter of support. To follow is another email from Blaine Carver with info about this project.
Thank you

Thank you

Sent from my iPad

Begin forwarded message:

From: [REDACTED]
Date: November 26, 2018 at 14:47:50 PST
To: <stevek@co.wasco.or.us>
Subject: Bakeoven-Shanikio Rangeland Fire Protection Association

Hi Steve:

As you already know, some residents and landowners in Southern Wasco County near the bakeoven, shaniko area are forming a RFPA for fire prevention. We are asking for a letter of support from the County Commission and would like to give you the following information regarding what done.

We had our first meeting with Marvin Vetter of ODF in August and this is what we have accomplished so far:

I have already registered us with SOS office, DOJ (as required for non-profits like ours), working on our 501(C)3; have established a bank account, received our EIN number, and made it through the application review with BOF. We are scheduled for a public hearing on December 5, 2018, which is also required by the Board of Forestry before we can sign mutual aid agreements with ODF and BLM. It sounds like we are in line for a \$10,000 grant from ODF which comes out the first of the year that will be used to secure equipment.

Blaine Carver has been working on equipment lists, etc. so he will be sending you an update direct for that and Zack Justesen is our sec/treasurer so I have asked him to send you a copy of our application that went out to all of the possible members in our designated boundary area.

I understand from our conversation today that you will share all of this information with Sheriff McGill so that he may also write a letter of support. I appreciate you taking the time to do all of this for us. Let me know if you have questions.

Again: our public hearing is on Wednesday, December 5, 2018 at 6 PM at the Shaniko Ranch. Please attend if it works for your schedule and we would like to extend an invitation to Sheriff McGill as well.



SHERIFF'S OFFICE

511 Washington St., Ste.102 • The Dalles, OR 97058
p: [541] 506-2580 • f: [541] 506-2581 • www.co.wasco.or.us

Pioneering pathways to prosperity.

To whom it may concern:

November 27, 2018

On November 27th 2018 the Wasco County Sheriff's Office was advised of the formation of Bakeoven-Shaniko Rangeland Fire Protection Association.

As the Wasco County Sheriff I am writing this letter of support for the aforementioned association. Over the last several years, and in particular 2018, Wasco County has seen a rise in wildland fires covering diverse areas of this county. These areas include, but are not limited to; private/public rangelands, urban interface, tillable croplands, and state/federal lands. These fires also can cause severe damage to businesses, equipment, and residences, costing property owners and insurance companies thousands of dollars.

As the above mentioned fires appear to be increasing with regularity the Sheriff's Office strongly supports the formation of Rangeland Fire Protection Associations. These associations have the ability to provide important fire fighting protection for land owners within the association boundaries. Additionally, the formation of these associations supports the opportunity to acquire funding for fire fighting operations, including equipment and important training. Furthermore an association has the ability to partner with neighboring fire agencies, thus increasing the support they need in these situations.

The Wasco County sheriff's Office strongly urges your support for the Bakeoven-Shaniko Rangeland Fire Protection Association.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lane Magill", is written over the printed name.

Lane Magill
Wasco County Sheriff



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

December 5, 2018

To Whom It May Concern:

During the summer of 2018, Wasco County endured a number of catastrophic fires devastating crops, consuming open range and wilderness, damaging and destroying structures and taking a life. Citizens in the Bakeoven to Shaniko area of Wasco County are forming a Rangeland Fire Protection Association, working collaboratively to prevent future fires. Their stated purpose is to have better trained and coordinated citizens/volunteers; have reliable fire equipment that is evenly distributed, foster a working relationship and mutual respect with the local fire agencies, and limit the size and cost of fires. Toward these goals they have:

- Met with ODF
- Registered with the Secretary of State and been assigned an EIN
- Established a bank account and are working on their 501(c) 3 status
- Scheduled a public hearing as required by the Board of Forestry for mutual aid agreements with ODF and BLM

Wasco County is in full support of the grass-roots efforts of our citizens to protect their communities, livelihoods and natural resources from the destructive forces of wildfire. We appreciate your consideration of their application for grant funding that will be used to secure equipment and encourage you to join us in supporting this endeavor.

Sincerely,

Wasco County Board of Commissioners

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



DISCUSSION ITEM

Finance Report

[DIRECTOR'S REPORT](#)

[OCTOBER FINANCIALS](#)

[RECONCILIATION REPORT](#)

Wasco County Financial Report – for October 2018

This report covers October 2018 – the fourth month of the new fiscal year FY19. The statements are not audited and are for management use. To analyze the amounts, a good measure is the straight-line assumption. This may not be appropriate for all revenues and expenses, but is a good place to start. For October, the straight-line budget execution rate is 33.3% (4/12).

Discussion of Revenue

General Fund

- Property taxes for FY19 are \$386,702. Due to the timing of payments, this is \$480K less than last fiscal year at this point. Last year in November 2017, total property tax collected was \$7,283,721. In November 2018, as of Friday the 23rd, \$7,920,652 has been collected for property tax. With one more week to go in November 2018, the overall collection difference should disappear.
- Licenses, Fees and Permits continue to show results above last fiscal year. Currently, the budget execution is 30% versus the 26.7% last year. The actual dollar increase is \$74K more revenue this fiscal year to date. The driving force here is still the Solid Waste Host Fee.
- Intergovernmental Revenue – Non single audit – is at 40.9% budget execution and \$27K less than last fiscal year at this time. This is due to the Marijuana tax distribution. Last year a large initial payment was received for more than one payment period. Now that the payments are regularly scheduled, this will cease to be an issue. Currently Marijuana is \$35K behind last fiscal year although the budget execution is 45.5%. Based on patterns going forward, this revenue is on track.
- Investment (interest) income is well beyond last fiscal year and has actually already exceeded the budgeted expectation by 13.4%. There is a large interest payment scheduled for July and January and this will continue to push the interest earnings even higher.
- No transfers in have occurred to the General Fund yet as there have not been any of the triggering events. Specifically, no Economic Development funds to distribute.
- None of the General Fund departments have anything out of the ordinary and all revenues appear on track to meet the budget expectations.

Public Works

- Interest is ahead of the budget expectations. The current budget execution is 45.9% and is already \$2,400 more than last fiscal year at this time.
- Motor Vehicle Funds are right on budget schedule with 25.1% budget execution. This is in line with last years 25.4% at this time. It is also \$115K more than last fiscal year at this time.
- Federal Forest receipts have not been received yet which is why Intergovernmental – Single Audit revenue is at 0% budget execution. This is normal and matches last fiscal year at this time.
- Public Works Charges for Services are 38.1% budget execution and only \$900 less than last fiscal year. This is an improvement over last month being \$6K behind the prior fiscal year. The

Contract Work for other governments is still way down – only 3.7% budget execution – but the petroleum products sold increase covers the difference.

- Weed & Pest Charges for Services is at 10.2% budget execution which is much better than the 0.0% from last year at this time.

911 Communications Fund

- Overall budget execution is now 27.5% or about \$65K more than last fiscal year at this point.
- The Phone Tax has come in at 27.7% of the budget amount. This is the 1st quarter payment so is showing to be just a bit ahead of the budgeted expectation at this time.
- The bright point is the net cash for the 911 Fund is now positive at the end of the month. Net cash is \$62K as of the end of October.

911 Equipment Reserve Fund

- While the budget execution is lower, the actual revenue is \$9K more than last fiscal year. This is due to the regularly scheduled transfers from the 911 Communications Fund.

CDBG Grant Fund

- The budget execution is still at 27.2%

County Fair

- Overall Fair revenue is at 64.8% budget execution compared with 55.8% last fiscal year. This is due to other groups utilizing the fair grounds for events. The revenue is \$12K more than last fiscal year at this time.
- If/when the Lottery Distribution comes in, the Fair will have made the budgeted revenue and be a bit over to allow the fund balance to grow.

Parks

- Budget execution is 46.1% compared to 27.3% last fiscal year. The dollar difference is and additional \$18K as of the end of October.
- Camping Fees are significantly higher than last fiscal year at this point. 58.4% budget execution to 18.0% last fiscal year for a difference of \$10K

Museum Fund

- Current revenues are at 50.2% budget execution versus 47.0% last fiscal year.
- Timing of the receipt of the City payment is still an issue, but the October payment arrived in November.

All Other Funds

- Nothing stands out in the remaining fund revenues. The budget executions are on track to meet the projections and are in line with last fiscal year.

Discussion of Expense

General Fund

- Overall General Fund Expense execution is at 30.6% which is under the straight-line assumption
- Each General Fund Department is under the straight-line assumption
 - Even if some sub-sections are over, as a whole the Departments are within the assumption.
- Transfers are over the straight-line assumption due to the complete Fair and Museum transfers being done. The remaining are transferring at an even monthly basis.

Public Works Fund

- Overall the Public Works Fund is executing at 36.5% - so slightly above the straight-line assumption.
- Public Works Personnel is executing at 31.7% so is under the 33.3% straight-line assumption. The amount is \$48K more than last fiscal year.
- Public Works Materials & Services are executing at 41.1% versus last year's 41.8% so it is on track as projected.
- Capital Outlay is executed to 88.6%. This is not a linear cost and is a major reason the overall execution is over the 33.3% mark.
- Weed & Pest is executing at 40.9% for Personnel and Materials & Services combined. This also contributes to pulling the execution rate up. This is an area to continue watching as the year progresses.

County Fair Fund

- Expense is currently at 75.8% execution versus 63.9% last fiscal year. The majority of this is due to paying the insurance early in the year – instead of reimbursing near the end of the year – which is \$30K. Taking this into account, expenses are about \$10K less than last fiscal year.
- Currently, expenses exceed revenues by \$15K – when the Lottery distribution comes in, this will change. Although there are other factors to consider – other expenses coming (personnel & utilities) as well as other revenues (camping fees).

All Other Funds

- All other funds are with the budgetary straight-line assumption.

Summary

Personnel costs across all funds are at 31.9% budget execution overall. Only one fund exceeds the 33.3% straight-line assumption – the 911 Communications Fund. This fund has a budget execution of

34.1%. this is the same 0.8% difference as existed last month for this fund. This is made up by the savings on the Materials & Services section for the fund. The fund needs to be watched closely but the difference does not seem to be growing. This may become an issue after the contract labor negotiations are resolved.

Materials & Services across all funds is at 29.0% execution. All funds going above the straight-line assumption have been discussed above. All the budgets are progressing as planned.

Capital spending has reached 7.3% budget execution. The CDBG Grant fund has increased to \$1.7M – about \$600K – from last month. This is just the progress on the Center For Life building.

Transfers balance (Transfers-in = Transfers-out). Most transfers are occurring on an even monthly basis except for the Museum and Fair which are fully completed. Additionally other transfers are waiting for triggering events – Special Economic Development Fund, Facility Capital Reserve and Forest Health Program Funds.

Reserve Funds have not spent any amounts so continue to grow fund balance as amounts are transferred in and interest accumulates.

In the investing schedule, the overall budget execution is 73.2%. This amount is \$129K more than last fiscal year. Overall, the Mark-to-Market entry has decreased interest earned by just under \$6K. At the current rate of increase, interest from investing and LGIP should reach around \$500K by the end of the fiscal year.



Wasco County Monthly Report

General Fund Revenue - October 2018

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R							
CURRENT TAXES	8,648,636	320,338	814,783	3.7%	9.5%	-60.7%	(494,444.92)
PRIOR YEARS TAXES	280,000	66,364	51,903	23.7%	10.2%	27.9%	14,461.27
PILT	30,000	-	-	0.0%	0.0%	#DIV/0!	-
PROPERTY TAXES-R Total	8,958,636	386,702	866,685	4.3%	9.5%	-55.4%	(479,983.65)
LICENSES FEES & PERMITS-R	1,121,435	336,596	262,666	30.0%	26.7%	28.1%	73,929.76
INTERGOV'T REV - NON SINGLE AUDIT-R	592,774	242,716	270,007	40.9%	52.2%	-10.1%	(27,290.67)
INTERGOV'T REV - SINGLE AUDIT-R	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INVESTMENT EARNINGS-R	90,200	102,066	13,849	113.2%	34.5%	637.0%	88,216.76
RENTS-R	11,800	2,933	2,933	24.9%	28.9%	0.0%	-
MISCELLANEOUS-R	147,801	104,460	92,154	70.7%	65.1%	13.4%	12,305.36
TRANSFERS IN-R	680,000	-	4,300	0.0%	0.6%	-100.0%	(4,300.00)
GENERAL FUND RESOURCES-R Total	11,605,846	1,175,474	1,512,596	10.1%	13.2%	-22.3%	(337,122.44)
NON-DEPARTMENTAL RESOURCES-R Total	11,605,846	1,175,474	1,512,596	10.1%	13.2%	-22.3%	(337,122.44)
ASSESSMENT & TAXATION-R	19,450	14,995	17,057	77.1%	82.0%	-12.1%	(2,061.88)
COUNTY CLERK-R							
COUNTY CLERK-R	163,500	51,902	55,290	31.7%	43.9%	-6.1%	(3,388.25)
ELECTIONS-R	15,800	288	163	1.8%	2.0%	76.6%	125.15
COUNTY CLERK-R Total	179,300	52,190	55,453	29.1%	41.3%	-5.9%	(3,263.10)
SHERIFF-R	392,979	154,805	146,460	39.4%	42.2%	5.7%	8,344.37
ADMINISTRATIVE SERVICES-R							



Wasco County Monthly Report

General Fund Revenue - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
INFORMATION TECHNOLOGY-R	107,250	52,134	58,145	48.6%	54.2%	-10.3%	(6,010.50)
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,250	1,139	5,195	91.1%	142.3%	-78.1%	(4,055.18)
FACILITIES-R	287,095	91,223	71,667	31.8%	29.5%	27.3%	19,555.93
ADMINISTRATIVE SERVICES-R Total	395,595	144,497	135,006	36.5%	38.1%	7.0%	9,490.25
ADMINISTRATION-R	469,101	74,160	62,538	15.8%	22.3%	18.6%	11,622.16
DISTRICT ATTORNEY-R							
DISTRICT ATTORNEY-R	221,484	37,245	36,767	16.8%	16.0%	1.3%	478.27
DISTRICT ATTORNEY-R Total	221,484	37,245	36,767	16.8%	16.0%	1.3%	478.27
PLANNING-R	161,980	156,768	71,124	96.8%	37.0%	120.4%	85,644.53
PUBLIC WORKS-R							
SURVEYOR-R	14,200	6,715	4,480	47.3%	36.7%	49.9%	2,235.00
WATERMASTER-R	1,865	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS-R Total	16,065	6,715	4,480	41.8%	31.9%	49.9%	2,235.00
PREVENTION DIVISION-R	45,175	22,588	7,105	50.0%	16.8%	217.9%	15,483.27
GENERAL FUND Total	13,506,975	1,839,437	2,048,587	13.6%	15.6%	-10.2%	(209,149.57)
Revenue Total	13,506,975	1,839,437	2,048,587	13.6%	15.6%	-10.2%	(209,149.57)



Wasco County Monthly Report

General Fund - Expenditures - October 2018

Filters

Fd	101
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year	
				Year Budget Executed	Budget Executed	Year % Change		
Expense								
GENERAL FUND								
ASSESSMENT & TAXATION-E	791,428	246,017	251,033	31.1%	32.8%	-2.0%	(5,015.52)	
COUNTY CLERK-E								
COUNTY CLERK-E	236,970	76,301	74,354	32.2%	33.9%	2.6%	1,947.39	
ELECTIONS-E	101,438	26,888	18,890	26.5%	18.3%	42.3%	7,998.12	
COUNTY CLERK-E Total	338,408	103,189	93,244	30.5%	29.0%	10.7%	9,945.51	
SHERIFF-E								
EMERGENCY MANAGEMENT-E	96,702	30,439	31,083	31.5%	22.7%	-2.1%	(644.28)	
MARINE PATROL-E	56,154	38,766	24,884	69.0%	43.9%	55.8%	13,882.14	
LAW ENFORCEMENT-E	2,161,418	673,547	698,190	31.2%	31.9%	-3.5%	(24,642.58)	
SHERIFF-E Total	2,314,274	742,753	754,157	32.1%	31.6%	-1.5%	(11,404.72)	
ADMINISTRATIVE SERVICES-E								
INFORMATION TECHNOLOGY-E	1,044,918	409,834	313,033	39.2%	31.3%	30.9%	96,800.54	
COUNTY COMMISSION-E	215,719	72,517	68,426	33.6%	33.1%	6.0%	4,091.38	
EMPLOYEE & ADMINISTRATIVE SERVICES-E	950,953	299,798	279,463	31.5%	31.3%	7.3%	20,334.74	
FACILITIES-E	1,639,338	194,945	228,872	11.9%	25.0%	-14.8%	(33,927.75)	
ADMINISTRATIVE SERVICES-E Total	3,850,928	977,093	889,794	25.4%	29.5%	9.8%	87,298.91	
ADMINISTRATION-E								
ADMINISTRATION-E	645,665	246,863	231,222	38.2%	32.3%	6.8%	15,641.13	
PASS-THROUGH GRANTS-E	321,885	35,982	37,555	11.2%	21.8%	-4.2%	(1,573.23)	
NORCOR-E	1,352,590	473,372	606,017	35.0%	41.2%	-21.9%	(132,645.22)	
VETERANS-E	142,599	46,468	49,841	32.6%	32.8%	-6.8%	(3,372.72)	
SPECIAL PAYMENTS-E	477,746	154,204	133,007	32.3%	30.7%	15.9%	21,196.53	
ADMINISTRATION-E Total	2,940,485	956,889	1,057,642	32.5%	35.9%	-9.5%	(100,753.51)	
DISTRICT ATTORNEY-E	680,795	199,059	181,801	29.2%	25.9%	9.5%	17,258.74	
PLANNING-E	810,905	246,900	221,136	30.4%	29.4%	11.7%	25,764.30	
PUBLIC WORKS-E	47,805	13,444	14,966	28.1%	29.8%	-10.2%	(1,522.36)	
PREVENTION DIVISION-E	635,977	200,056	202,708	31.5%	32.8%	-1.3%	(2,651.44)	



Wasco County Monthly Report

General Fund - Expenditures - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Budget Executed	Budget Executed	Year % Change	
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	248,918	82,973	61,329	33.3%	33.3%	35.3%	21,643.68
TRANSFER TO CAP ACQUISITION FUND	850,000	283,333	700,000	33.3%	100.0%	-59.5%	(416,666.68)
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	850,000	283,333	700,000	33.3%	100.0%	-59.5%	(416,666.68)
TRANSFER TO OPERATING RESERVE	850,000	283,333	700,000	33.3%	75.3%	-59.5%	(416,666.68)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	2,845,418	979,473	2,207,829	34.4%	86.2%	-55.6%	(1,228,356.36)
GENERAL FUND EXPENDITURES-E Total	2,845,418	979,473	2,207,829	34.4%	86.2%	-55.6%	(1,228,356.36)
NON-DEPARTMENTAL EXPENDITURES-E Total	2,845,418	979,473	2,207,829	34.4%	86.2%	-55.6%	(1,228,356.36)
GENERAL FUND Total	15,256,423	4,664,873	5,874,310	30.6%	41.6%	-20.6%	(1,209,436.45)
Expense Total	15,256,423	4,664,873	5,874,310	30.6%	41.6%	-20.6%	(1,209,436.45)



Wasco County Monthly Report

Public Works - Revenue Expense - October 2018

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R	28,000	12,841	10,441	45.9%	29.8%	23.0%	2,400.10
TRANSFERS IN-R	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
INTERNAL SERVICES-R	3,180	-	1,060	0.0%	33.3%	-100.0%	(1,060.00)
PUBLIC WORKS RESOURCES-R Total	31,180	12,841	11,501	41.2%	4.4%	11.7%	1,340.10
NON-DEPARTMENTAL RESOURCES-R Total	31,180	12,841	11,501	41.2%	4.4%	11.7%	1,340.10
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	2,679	4,210	22.3%	49.5%	-36.4%	(1,531.00)
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,449,182	615,403	500,841	25.1%	25.4%	22.9%	114,562.72
STATE GRANT/REIMBURSEMENT	75,000	-	-	0.0%	0.0%	#DIV/0!	-
STP FUND EXCHANGE	276,389	-	-	0.0%	0.0%	#DIV/0!	-
STATE PERMITS	-	838	-	#DIV/0!	#DIV/0!	#DIV/0!	838.00
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,800,571	616,241	500,841	22.0%	21.9%	23.0%	115,400.72
INTERGOV'T REV - SINGLE AUDIT-R	553,633	175	174	0.0%	0.1%	0.3%	0.61
MISCELLANEOUS-R	1,000	7,008	567	700.8%	56.7%	1136.0%	6,440.57
SALE OF FIXED ASSETS-R	10,000	5,000	-	50.0%	0.0%	#DIV/0!	5,000.00
CHARGES FOR SERVICES-R	210,000	79,954	80,850	38.1%	50.5%	-1.1%	(895.57)
PUBLIC WORKS-R Total	3,587,204	711,056	586,641	19.8%	22.6%	21.2%	124,415.33
WEED & PEST-R							
CHARGES FOR SERVICES-R	225,000	22,885	-	10.2%	0.0%	#DIV/0!	22,884.83



Wasco County Monthly Report

Public Works - Revenue Expense - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed	Budget Executed		
WEED & PEST-R Total	225,000	22,885	-	10.2%	0.0%	#DIV/0!	22,884.83
PUBLIC WORKS-R Total	3,812,204	733,941	586,641	19.3%	20.8%	25.1%	147,300.16
PUBLIC WORKS FUND Total	3,843,384	746,782	598,142	19.4%	19.5%	24.9%	148,640.26
Revenue Total	3,843,384	746,782	598,142	19.4%	19.5%	24.9%	148,640.26
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,819,046	575,876	527,496	31.7%	28.1%	9.2%	48,380.23
MATERIALS & SERVICES-E	1,369,985	562,712	522,092	41.1%	41.8%	7.8%	40,619.73
CAPITAL OUTLAY-E	30,000	26,588	-	88.6%	0.0%	#DIV/0!	26,588.00
PUBLIC WORKS-E Total	3,219,031	1,165,176	1,049,588	36.2%	31.3%	11.0%	115,587.96
WEED & PEST-E							
PERSONAL SERVICES-E	101,551	42,865	39,891	42.2%	40.6%	7.5%	2,973.48
MATERIALS & SERVICES-E	145,600	58,157	18,200	39.9%	11.5%	219.5%	39,956.67
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
WEED & PEST-E Total	247,151	101,022	58,092	40.9%	20.6%	73.9%	42,930.15
PUBLIC WORKS-E Total	3,466,182	1,266,198	1,107,680	36.5%	30.4%	14.3%	158,518.11
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
NON-DEPARTMENTAL EXPENDITURES-E Total	1	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
PUBLIC WORKS FUND Total	3,466,183	1,266,198	3,107,680	36.5%	55.1%	-59.3%	(1,841,481.89)
Expense Total	3,466,183	1,266,198	3,107,680	36.5%	55.1%	-59.3%	(1,841,481.89)



Wasco County Monthly Report

All Funds Revenue Expense Summary - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,193,501	327,675	262,176	27.5%	25.1%	25.0%	65,499.80
911 EQUIPMENT RESERVE	30,050	10,013	697	33.3%	46.5%	1336.9%	9,316.47
CDBG GRANT FUND	5,233,605	1,424,319	3,357	27.2%	0.1%	42323.3%	1,420,961.78
CLERK RECORDS FUND	9,700	3,144	3,536	32.4%	47.3%	-11.1%	(392.18)
COMMUNITY CORRECTIONS FUND	1,961,772	659,858	38,623	33.6%	2.4%	1608.5%	621,235.13
COUNTY FAIR FUND	191,932	124,467	112,887	64.8%	55.8%	10.3%	11,579.88
COUNTY SCHOOL FUND	417,765	66,381	62,108	15.9%	21.6%	6.9%	4,272.75
COURT FACILITIES SECURITY FUND	28,000	9,305	4,492	33.2%	16.3%	107.1%	4,812.62
DISTRICT ATTORNEY	4,130	2,371	1,568	57.4%	38.2%	51.2%	803.27
FACILITY CAPITAL RESERVE	880,000	300,363	708,910	34.1%	99.3%	-57.6%	(408,547.16)
FOREST HEALTH PROGRAM FUND	2,700	1,328	792	49.2%	208.5%	67.6%	535.35
GENERAL FUND	13,506,975	1,839,437	2,048,587	13.6%	15.6%	-10.2%	(209,149.57)
GENERAL OPERATING RESERVE	923,333	301,358	709,614	32.6%	75.2%	-57.5%	(408,255.63)
HOUSEHOLD HAZARDOUS WASTE FUND	422,800	115,794	106,556	27.4%	32.6%	8.7%	9,237.93
KRAMER FIELD FUND	300	162	96	54.0%	58.2%	68.7%	65.93
LAND CORNER PRESERVATION FUND	34,600	10,550	11,996	30.5%	34.8%	-12.1%	(1,445.81)
LAW LIBRARY FUND	31,400	24,642	24,420	78.5%	79.5%	0.9%	222.05
MUSEUM	85,500	42,910	43,563	50.2%	47.0%	-1.5%	(653.58)
PARKS FUND	88,000	40,558	22,558	46.1%	27.3%	79.8%	17,999.36
PUBLIC WORKS FUND	3,843,384	746,782	598,142	19.4%	19.5%	24.9%	148,640.26
ROAD RESERVE FUND	42,001	21,571	2,011,777	51.4%	99.7%	-98.9%	(1,990,206.39)
SPECIAL ECON DEV PAYMENTS FUND	1,252,800	105,374	799	8.4%	0.1%	13088.7%	104,575.17
YOUTH THINK FUND	154,400	17,462	4,286	11.3%	2.7%	307.4%	13,176.02
CAPITAL ACQUISITIONS FUND	879,000	299,091	708,752	34.0%	99.1%	-57.8%	(409,660.78)



Wasco County Monthly Report

All Funds Revenue Expense Summary - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
Revenue Total	31,217,648	6,494,915	7,490,292	20.8%	24.2%	-13.3%	(995,377.33)
Expense							
911 COMMUNICATIONS FUND	1,164,917	375,329	337,287	32.2%	32.0%	11.3%	38,041.77
911 EQUIPMENT RESERVE	30,051	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	5,307,027	1,675,734	22,504	31.6%	0.4%	7346.3%	1,653,230.13
CLERK RECORDS FUND	10,217	-	755	0.0%	4.1%	-100.0%	(754.58)
COMMUNITY CORRECTIONS FUND	2,442,047	750,256	587,469	30.7%	32.4%	27.7%	162,786.76
COUNTY FAIR FUND	183,688	139,203	119,737	75.8%	63.9%	16.3%	19,466.06
COUNTY SCHOOL FUND	443,115	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	-	2,182	0.0%	5.1%	-100.0%	(2,182.25)
DISTRICT ATTORNEY	16,141	1,401	4,082	8.7%	23.5%	-65.7%	(2,680.11)
FACILITY CAPITAL RESERVE	4,258,036	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	15,256,423	4,664,873	5,874,310	30.6%	41.6%	-20.6%	(1,209,436.45)
GENERAL OPERATING RESERVE	4,420,248	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	488,314	67,989	76,233	13.9%	21.4%	-10.8%	(8,243.44)
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	22,181	6,503	10,243	29.3%	43.7%	-36.5%	(3,739.45)
LAW LIBRARY FUND	46,364	6,756	6,334	14.6%	13.5%	6.7%	421.91
MUSEUM	114,904	36,430	21,628	31.7%	20.4%	68.4%	14,801.73
PARKS FUND	117,525	27,110	20,258	23.1%	27.2%	33.8%	6,852.03
PUBLIC WORKS FUND	3,466,183	1,266,198	3,107,680	36.5%	55.1%	-59.3%	(1,841,481.89)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,570,169	24,250	21,141	1.5%	1.6%	14.7%	3,108.55
YOUTH THINK FUND	168,089	40,334	38,847	24.0%	23.7%	3.8%	1,487.75
CAPITAL ACQUISITIONS FUND	4,011,036	-	273,838	0.0%	7.4%	-100.0%	(273,838.00)
Expense Total	48,604,143	9,082,368	10,524,528	18.7%	22.5%	-13.7%	(1,442,159.48)



Wasco County Monthly Report

Personnel - All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	51000

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	706,449	223,125	224,737	31.6%	33.3%	-0.7%	(1,612.40)
COUNTY CLERK-E	289,743	92,011	88,887	31.8%	33.4%	3.5%	3,123.34
SHERIFF-E	2,075,933	666,088	674,918	32.1%	32.5%	-1.3%	(8,830.04)
ADMINISTRATIVE SERVICES-E	1,854,057	608,249	568,275	32.8%	33.6%	7.0%	39,973.93
ADMINISTRATION-E	124,521	41,599	52,739	33.4%	38.7%	-21.1%	(11,140.28)
DISTRICT ATTORNEY-E	563,767	182,180	168,791	32.3%	27.9%	7.9%	13,389.13
PLANNING-E	758,854	223,574	212,442	29.5%	31.2%	5.2%	11,132.65
PUBLIC WORKS-E	36,575	11,752	12,597	32.1%	32.9%	-6.7%	(845.13)
PREVENTION DIVISION-E	602,885	193,837	191,727	32.2%	33.0%	1.1%	2,110.15
GENERAL FUND Total	7,012,784	2,242,414	2,195,113	32.0%	32.5%	2.2%	47,301.35
PUBLIC WORKS FUND	1,920,597	618,741	567,387	32.2%	28.8%	9.1%	51,353.71
911 COMMUNICATIONS FUND							
SHERIFF-E	865,287	294,694	275,050	34.1%	32.1%	7.1%	19,643.80
911 COMMUNICATIONS FUND Total	865,287	294,694	275,050	34.1%	32.1%	7.1%	19,643.80
COMMUNITY CORRECTIONS FUND	792,121	234,699	233,221	29.6%	32.0%	0.6%	1,478.11
COUNTY FAIR FUND	15,097	5,586	6,843	37.0%	32.0%	-18.4%	(1,257.33)
HOUSEHOLD HAZARDOUS WASTE FUND	152,189	31,656	33,025	20.8%	35.8%	-4.1%	(1,368.80)
LAND CORNER PRESERVATION FUND	16,581	5,370	7,743	32.4%	43.2%	-30.6%	(2,372.77)
MUSEUM	39,254	11,437	12,036	29.1%	35.0%	-5.0%	(599.33)
PARKS FUND	35,230	11,319	8,448	32.1%	32.4%	34.0%	2,870.63
WEED & PEST CONTROL FUND	-	-	(1,323)	#DIV/0!	#DIV/0!	-100.0%	1,323.39
YOUTH THINK FUND	83,046	27,474	25,975	33.1%	33.0%	5.8%	1,499.05
Expense Total	10,932,186	3,483,389	3,363,517	31.9%	31.8%	3.6%	119,871.81



Wasco County Monthly Report

Materials and Services All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	84,979	22,893	26,296	26.9%	29.0%	-12.9%	(3,403.12)
COUNTY CLERK-E	48,664	11,178	4,356	23.0%	7.8%	156.6%	6,822.17
SHERIFF-E	238,341	76,665	79,240	32.2%	30.7%	-3.2%	(2,574.68)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	410,293	185,393	165,651	45.2%	40.1%	11.9%	19,742.38
EMPLOYEE & ADMINISTRATIVE SERVICES-E	110,518	25,549	17,274	23.1%	13.1%	47.9%	8,274.85
FACILITIES-E	340,340	98,419	116,043	28.9%	31.6%	-15.2%	(17,624.87)
ADMINISTRATION-E	2,695,964	915,261	971,226	33.9%	36.6%	-5.8%	(55,964.73)
DISTRICT ATTORNEY-E	117,028	16,880	13,010	14.4%	13.6%	29.7%	3,869.61
PLANNING-E	52,051	23,326	8,695	44.8%	12.3%	168.3%	14,631.65
PUBLIC WORKS-E	11,230	1,692	2,369	15.1%	19.9%	-28.6%	(677.23)
PREVENTION DIVISION-E	33,092	6,219	10,981	18.8%	28.7%	-43.4%	(4,761.59)
GENERAL FUND Total	4,142,500	1,383,475	1,415,141	33.4%	33.8%	-2.2%	(31,665.56)
PUBLIC WORKS FUND	1,515,585	620,869	540,293	41.0%	38.4%	14.9%	80,576.40
911 COMMUNICATIONS FUND	226,297	70,635	62,237	31.2%	31.4%	13.5%	8,397.97
CLERK RECORDS FUND	10,217	-	717	0.0%	5.3%	-100.0%	(716.76)
COMMUNITY CORRECTIONS FUND	1,649,926	515,557	354,248	31.2%	35.4%	45.5%	161,308.65
COUNTY FAIR FUND							
ADMINISTRATION-E	168,590	133,617	112,893	79.3%	68.0%	18.4%	20,723.39
COUNTY FAIR FUND Total	168,590	133,617	112,893	79.3%	68.0%	18.4%	20,723.39
COUNTY SCHOOL FUND	443,115	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	-	2,182	0.0%	5.1%	-100.0%	(2,182.25)
DISTRICT ATTORNEY	16,141	1,401	2,282	8.7%	14.6%	-38.6%	(880.11)



Wasco County Monthly Report

Materials and Services All Funds - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	299,125	36,333	43,208	12.1%	17.1%	-15.9%	(6,874.64)
KRAMER FIELD FUND	33,851	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	1,133	-	20.6%	0.0%	#DIV/0!	1,133.32
LAW LIBRARY FUND	46,364	6,756	6,334	14.6%	13.5%	6.7%	421.91
MUSEUM	69,150	24,993	9,592	36.1%	13.4%	160.6%	15,401.06
PARKS FUND	62,295	15,792	11,810	25.3%	24.4%	33.7%	3,981.40
SPECIAL ECON DEV PAYMENTS FUND	975,169	19,250	16,141	2.0%	2.3%	19.3%	3,108.55
WEED & PEST CONTROL FUND	-	-	4,357	#DIV/0!	#DIV/0!	-100.0%	(4,357.43)
YOUTH THINK FUND	85,043	12,861	12,872	15.1%	15.1%	-0.1%	(11.30)
Expense Total	9,791,868	2,842,672	2,594,308	29.0%	30.2%	9.6%	248,364.60



Wasco County Monthly Report

Capital All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,255,721	59,512	56,228	4.7%	9.2%	5.8%	3,284.12
PUBLIC WORKS FUND	30,000	26,588	-	88.6%	0.0%	#DIV/0!	26,588.00
COUNTY FAIR FUND	1	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	100	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	37,000	-	-	0.0%	0.0%	#DIV/0!	-
MUSEUM	6,500	-	-	0.0%	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	3,926	-	-	0.0%	#DIV/0!	#DIV/0!	-
PARKS FUND	20,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CLERK RECORDS FUND	-	-	38	#DIV/0!	0.8%	-100.0%	(37.82)
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	-	273,838	0.0%	7.4%	-100.0%	(273,838.00)
911 EQUIPMENT RESERVE	30,051	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,243,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,420,248	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	5,307,027	1,675,734	22,504	31.6%	0.4%	7346.3%	1,653,230.13
Expense Total	24,280,263	1,761,834	352,608	7.3%	1.6%	399.7%	1,409,226.43

Wasco County Monthly Report

Transfers All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	248,918.00	82,972.68	61,329	33.3%	24.9%	35.3%	21,643.68
911 EQUIPMENT RESERVE	30,000.00	10,000.00	-	33.3%	#DIV/0!	#DIV/0!	10,000.00
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	850,000.00	283,333.32	700,000	33.3%	100.0%	-59.5%	(416,666.68)
GENERAL FUND	680,000.00	-	4,300	0.0%	0.6%	-100.0%	(4,300.00)
GENERAL OPERATING RESERVE	893,333.00	283,333.32	700,000	31.7%	75.3%	-59.5%	(416,666.68)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
ROAD RESERVE FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
CAPITAL ACQUISITIONS FUND	850,000.00	283,333.32	700,000	33.3%	100.0%	-59.5%	(416,666.68)
Transfer In Total	3,603,752.00	994,472.64	4,217,129	27.6%	76.5%	-76.4%	(3,222,656.36)
Transfer Out							
911 COMMUNICATIONS FUND	77,259.00	10,000.00	-	12.9%	#DIV/0!	#DIV/0!	10,000.00
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	1,800	#DIV/0!	100.0%	-100.0%	(1,800.00)
FACILITY CAPITAL RESERVE	15,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	2,845,418.00	979,472.64	2,207,829	34.4%	86.2%	-55.6%	(1,228,356.36)
LAND CORNER PRESERVATION FUND	-	-	2,500	#DIV/0!	100.0%	-100.0%	(2,500.00)
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	595,000.00	5,000.00	5,000	0.8%	0.8%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
Transfer Out Total	3,607,678.00	994,472.64	4,217,129	27.6%	76.5%	-76.4%	(3,222,656.36)



Wasco County Monthly Report Reserve Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
FACILITY CAPITAL RESERVE	880,000	300,363	708,910	34.1%	99.3%	-57.6%	(408,547.16)
GENERAL OPERATING RESERVE	923,333	301,358	709,614	32.6%	75.2%	-57.5%	(408,255.63)
ROAD RESERVE FUND	42,001	21,571	2,011,777	51.4%	99.7%	-98.9%	(1,990,206.39)
CAPITAL ACQUISITIONS FUND	879,000	299,091	708,752	34.0%	99.1%	-57.8%	(409,660.78)
Revenue Total	2,724,334	922,383	4,139,053	33.9%	94.3%	-77.7%	(3,216,669.96)
Expense							
FACILITY CAPITAL RESERVE	4,258,036	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	4,420,248	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	4,915,617	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	4,011,036	-	273,838	0.0%	7.4%	-100.0%	(273,838.00)
Expense Total	17,604,937	-	273,838	0.0%	1.7%	-100.0%	(273,838.00)



Wasco County Monthly Report

Investment/Interest All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	155	73	229	47.4%	148.0%	-68.0%	(155.92)
911 EQUIPMENT RESERVE	50	13	697	26.7%	46.5%	-98.1%	(683.53)
CDBG GRANT FUND	200	375	269	187.7%	134.7%	39.4%	106.01
CLERK RECORDS FUND	300	172	103	57.3%	58.6%	67.6%	69.31
COMMUNITY CORRECTIONS FUND	10,000	5,704	3,649	57.0%	91.2%	56.3%	2,054.36
COUNTY FAIR FUND	864	351	287	40.6%	61.1%	22.2%	63.82
COUNTY SCHOOL FUND	200	157	45	78.5%	22.6%	247.5%	111.82
COURT FACILITIES SECURITY FUND	1,000	744	368	74.4%	91.9%	102.2%	375.88
DISTRICT ATTORNEY	130	68	46	52.7%	45.6%	50.0%	22.82
FACILITY CAPITAL RESERVE	30,000	17,740	8,910	59.1%	63.6%	99.1%	8,830.19
FOREST HEALTH PROGRAM FUND	2,700	1,374	792	50.9%	208.5%	73.4%	581.41
GENERAL FUND	90,000	102,016	13,834	113.4%	34.6%	637.4%	88,182.05
GENERAL OPERATING RESERVE	30,000	18,781	9,614	62.6%	68.7%	95.4%	9,167.62
HOUSEHOLD HAZARDOUS WASTE FUND	2,500	1,658	719	66.3%	48.0%	130.4%	938.33
KRAMER FIELD FUND	300	168	96	55.9%	58.2%	74.7%	71.67
LAND CORNER PRESERVATION FUND	600	329	172	54.9%	34.3%	91.8%	157.67
LAW LIBRARY FUND	1,400	678	428	48.5%	61.1%	58.6%	250.74
MUSEUM	2,000	1,169	722	58.4%	60.2%	61.8%	446.20
PARKS FUND	2,000	1,215	642	60.7%	111.7%	89.1%	572.26
PUBLIC WORKS FUND	28,000	15,042	10,441	53.7%	29.8%	44.1%	4,600.85
ROAD RESERVE FUND	42,000	22,393	11,777	53.3%	69.3%	90.1%	10,615.85
SPECIAL ECON DEV PAYMENTS FUND	2,800	1,624	799	58.0%	36.3%	103.3%	824.99
WEED & PEST CONTROL FUND	-	-	540	#DIV/0!	#DIV/0!	-100.0%	(539.84)



Wasco County Monthly Report

Investment/Interest All Funds - October 2018

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	900	433	286	48.1%	#DIV/0!	51.3%	146.79
CAPITAL ACQUISITIONS FUND	29,000	16,434	8,752	56.7%	58.3%	87.8%	7,682.00
INTEREST EARNED Total	277,099	208,712	74,218	75.3%	49.7%	181.2%	134,493.35
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	10	16	4.9%	7.8%	-36.3%	(5.63)
MARK-TO-MARKET	-	(5,772)	-	#DIV/0!	#DIV/0!	#DIV/0!	(5,772.37)
Revenue Total	277,299	202,949	74,234	73.2%	49.6%	173.4%	128,715.35

Reconciliation Report 11-26-18

Bank Reconciliation – All Accounts October 2018

- All Bank accounts reconciled for October 2018
- One page
- No variances

Accounts Payable GL to Subledger – October 2018

- No variances
- One page
- Includes Qlife AP reconciliation for simplification of the process

Accounts Receivable GL to Subledger – October 2018

- No variances
- No balances in unassigned receipts (GL# 25101)
- No balances in 60-Day receipts (GL#13301)
- Includes Qlife AR reconciliation for simplification of the process
- One page

Ascend to Eden Property Tax Receivable – October 2018

- No variances
- The CATF still shows as “Property Tax Interest Receivable” but is not. This is not imported to Eden this way. Assessing is working with the software company to fix the labeling ✓
- Two pages

Ascend to Eden Property Tax Revenue – October 2018

- No variances
- Page 10-12 reconcile October 2018 only
- Page 37-39 reconcile July – October 2018 (YTD)
- Six pages

Transfers In – Transfers Out Eden – October 2018

- No variances – Transfers in = Transfers out
- Part of monthly financial reporting
- One page

PERS Recap Payroll Register to PERS invoice – October 2018

- Reconciles; only \$0.36 YTD rounding
- No adjustments to monthly invoice
- PERS units are 2 employees totaling \$18.96 for the month
- One page

Investing – October 2018

- Review with Investment Committee for progress and compliance
- Reconciled balance
- In compliance with Investment Policy
- Three pages – legal size paper

Qlife banking - All accounts

- Bank of West – Checking balances – no variances
- LGIP Balances – no variances
- One page

Reviewed Tyler Stone Date 11/26/18

Reviewed _____ Date _____

Reconciliation checklist

Reconciliation	Month											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Main Checking	x	x	x	x								
Unseg	x	x	x	x								
Charter Appeal	x	x	x	x								
LGIP - County	x	x	x	x								
LGIP - Building Codes	x	x	x	x								
AP GL to Subledger	x	x	x	x								
AR GL to Subledger	x	x	x	x								
Tax Receivable Eden to Ascend	x	x	x	x								
Tax Receipts Eden to Ascend	x	x	x	x								
Transfers in - Transfers out	x	x	x	x								
PERS Recap Payroll Register to PERS invoice	x	x	x	x								
Investing	x	x	x	x								

Qlife												
Checking	x	x	x	x								
LGIP	x	x	x	x								
AP GL to Subledger	x	x	x	x								
AR GL to Subledger	x	x	x	x								

**Bank Reconciliation
October 2018**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Business Codes 11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	19,749,895.39	3,934,011.38	564,967.39	139,102.58	1,567,287.88	25,955,264.62	Beginning Balance per Eden	19,749,895.39	3,934,011.38	573,122.09	139,102.58	1,191,268.96	25,587,400.40
Deposits	554,432.40	-	1,170,273.85	-	1,018,900.43	2,743,606.68	Debits	3,589,461.11	8,353.05	1,498,153.12	2.95	7,412,381.24	12,508,351.47
Other Deposits			301,513.35		5,344,118.95	5,645,632.30						2,759.87	2,759.87
Interest	35,028.71	8,353.05		2.95		43,384.71							
Withdrawals	(5,110,815.22)	-	(162,364.03)		(4,861,468.39)	(10,134,647.64)	Credits	(8,110,815.22)	-	(211,294.19)	-	(7,369,131.61)	(15,691,241.02)
Fees						-							-
Summary Post (Cleared Checks)			(12,058.89)		(1,767,840.88)	(1,779,899.77)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	15,228,541.28	3,942,364.43	1,862,331.67	139,105.53	1,300,997.99	22,473,340.90	Ending Balance per Cash by Fund	15,228,541.28	3,942,364.43	1,859,981.02	139,105.53	1,237,278.46	22,407,270.72
Outstanding Withdrawals						-							-
Outstanding Checks			(2,350.65)		(61,003.87)	(63,354.52)							-
Outstanding Payroll Checks					(2,715.66)	(2,715.66)							-
Credit Card Deposits in Transit						-							-
Other						-							-
Adjusted Balance	15,228,541.28	3,942,364.43	1,859,981.02	139,105.53	1,237,278.46	22,407,270.72	Adjusted Balance	15,228,541.28	3,942,364.43	1,859,981.02	139,105.53	1,237,278.46	22,407,270.72
							Variance	-	-	-	-	-	-
								Mike M 11/21/18	Mike M 11/21/18	Mike M 11/21/18	Mike M 11/21/18	Mike M 11/21/18	
							Relevant JV adjustments						

Open AP invoice Report

21101

Fund	Fund Name	AP Report	GL	Difference	% Variance
101	General	196,817.19	196,817.19	-	0.0%
202	Public Works	74,280.26	74,280.26	-	0.0%
203	County Fair	2,023.70	2,023.70	-	0.0%
205	Land Corner Preservation	173.58	173.58	-	0.0%
207	Household Hazardous Waste	812.42	812.42	-	0.0%
208	Special Economic Development	-	-	-	#DIV/0!
209	Law Library	-	-	-	#DIV/0!
210	District Attorney	-	-	-	#DIV/0!
211	Museum	1,800.24	1,800.24	-	0.0%
219	Weed & Pest Control	10,308.77	10,308.77	-	0.0%
220	911 Communications	2,218.94	2,218.94	-	0.0%
223	Parks	12,946.12	12,946.12	-	0.0%
227	Community Corrections	-	-	-	#DIV/0!
229	Court Facilities Security	1,380.92	1,380.92	-	0.0%
232	Youth Think	-	-	-	#DIV/0!
330	CDBFG Grant	284,230.55	284,230.55	-	0.0%
600	Qlife	1,119.00	1,119.00	-	0.0%
601	Qlife Capital	-	-	-	#DIV/0!
602	Qlife Maupin	324.00	324.00	-	0.0%
704	Mint	38.79	38.79	-	0.0%
706	Library District	-	-	-	#DIV/0!

Recon Mike M 11/21/18

October AR General Ledger to AR Subledger Reconciliation

Fund	GL 13201	GL Adj	GL	AR Aging by Fund Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	20,612.17	-	20,612.17	20,612.17	-	20,612.17	-
202	4,276.77	-	4,276.77	4,276.77	-	4,276.77	-
203	-	-	-	-	-	-	-
205	-	-	-	-	-	-	-
207	-	-	-	-	-	-	-
208	-	-	-	-	-	-	-
210	-	-	-	-	-	-	-
211	-	-	-	-	-	-	-
219	-	-	-	-	-	-	-
220	-	-	-	-	-	-	-
223	-	-	-	-	-	-	-
227	-	-	-	-	-	-	-
229	-	-	-	-	-	-	-
232	-	-	-	-	-	-	-
237	-	-	-	-	-	-	-
330	-	-	-	-	-	-	-
600	61,291.78	-	61,291.78	61,291.78	-	61,291.78	-
601	-	-	-	-	-	-	-
602	-	-	-	-	-	-	-
704	-	-	-	-	-	-	-
705	-	-	-	-	-	-	-
706	-	-	-	-	-	-	-
707	-	-	-	-	-	-	-
783	-	-	-	-	-	-	-
Total	86,180.72	-	86,180.72	86,180.72	-	86,180.72	-

Fund	GL 25101	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	-	-	-	-	-	-	-
				see 101.13201	-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-

Fund	GL 13301	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
Total	-	-	-	-	-	-	-

Recon Mike M 11/21/18

October 2018 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 11/7/18

Eden Fund & Name	Eden GL & Name	Eden Coding	tax_year	Data				Eden GL	Ascend - Eden
				Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal		
101 - General Fund	101.13101 - Property Taxes Principal Receivable			580,693.11	9,803,786.20	545,688.38	9,838,790.93	9,838,790.93	-
	101.13102 - Property Taxes Interest Receivable			6,517.61	29,234.73	24,027.91	11,724.43	11,724.43	-
	101.13103 - Miscellaneous Receivable			22,983.83	12,390.71	8,660.45	26,714.09	26,714.09	-
706 - Library District	706.13101 - Property Taxes Principal Receivable			89,117.95	1,508,224.06	83,994.28	1,513,347.73	1,513,347.73	-
	706.13102 - Property Taxes Interest Receivable			515.41	3,023.61	2,499.06	1,039.96	1,039.96	-
707 - 4H OSU Extension	707.13101 - Property Taxes Principal Receivable			33,721.99	571,277.71	31,807.43	573,192.27	573,192.27	-
	707.13102 - Property Taxes Interest Receivable			194.86	1,144.26	945.78	393.34	393.34	-
801 - Central OR CC	801.13101 - Property Taxes Principal Receivable			481.92	7,989.81	445.69	8,026.04	8,026.04	-
	801.13102 - Property Taxes Interest Receivable			5.16	23.87	19.56	9.47	9.47	-
802 - CGCC	802.13101 - Property Taxes Principal Receivable			85,482.93	1,383,414.14	77,768.41	1,391,128.66	1,391,128.66	-
	802.13102 - Property Taxes Interest Receivable			1,270.65	4,282.69	3,612.78	1,940.56	1,940.56	-
803 - ESD North Central	803.13101 - Property Taxes Principal Receivable			360.35	6,522.35	355.15	6,527.55	6,527.55	-
	803.13102 - Property Taxes Interest Receivable			3.54	16.85	13.49	6.90	6.90	-
804 - Region 9 ESD	804.13101 - Property Taxes Principal Receivable			62,708.64	1,063,184.32	59,145.53	1,066,747.43	1,066,747.43	-
	804.13102 - Property Taxes Interest Receivable			780.46	3,168.75	2,600.44	1,348.77	1,348.77	-
806 - Jefferson ESD	806.13101 - Property Taxes Principal Receivable			350.50	5,760.61	321.90	5,789.21	5,789.21	-
	806.13102 - Property Taxes Interest Receivable			4.82	17.72	14.54	8.00	8.00	-
807 - School District 12	807.13101 - Property Taxes Principal Receivable			116,344.56	1,866,072.96	105,254.28	1,877,163.24	1,877,163.24	-
	807.13102 - Property Taxes Interest Receivable			2,345.31	6,024.91	4,947.87	3,422.35	3,422.35	-
808 - School District 21	808.13101 - Property Taxes Principal Receivable			514,904.70	8,732,573.63	485,916.51	8,761,561.82	8,761,561.82	-
	808.13102 - Property Taxes Interest Receivable			5,351.62	26,126.51	21,444.38	10,033.75	10,033.75	-
809 - School District 21J	809.13101 - Property Taxes Principal Receivable			511.22	8,593.43	476.48	8,628.17	8,628.17	-
	809.13102 - Property Taxes Interest Receivable			3.68	24.82	19.93	8.57	8.57	-
810 - School District 29	810.13101 - Property Taxes Principal Receivable			101,262.24	1,156,163.21	71,570.12	1,185,855.33	1,185,855.33	-
	810.13102 - Property Taxes Interest Receivable			1,207.89	5,240.07	4,273.55	2,174.41	2,174.41	-
812 - School District 59	812.13101 - Property Taxes Principal Receivable			10,379.82	175,832.04	9,792.00	176,419.86	176,419.86	-
	812.13102 - Property Taxes Interest Receivable			126.95	531.27	438.49	219.73	219.73	-
814 - School District 67	814.13101 - Property Taxes Principal Receivable			211.84	4,362.05	230.90	4,342.99	4,342.99	-
	814.13102 - Property Taxes Interest Receivable			1.76	9.34	7.41	3.69	3.69	-
817 - School District 9	817.13101 - Property Taxes Principal Receivable			187.14	-	-	187.14	187.14	-
	817.13102 - Property Taxes Interest Receivable			487.60	-	-	487.60	487.60	-
818 - S Wasco SD 1	818.13101 - Property Taxes Principal Receivable			95,032.70	1,619,292.20	89,919.52	1,624,405.38	1,624,405.38	-
	818.13102 - Property Taxes Interest Receivable			1,261.03	4,759.58	3,903.95	2,116.66	2,116.66	-
830 - Antelope	830.13101 - Property Taxes Principal Receivable			220.83	4,726.52	254.47	4,692.88	4,692.88	-
	830.13102 - Property Taxes Interest Receivable			6.12	8.33	7.00	7.45	7.45	-
831 - Dufur	831.13101 - Property Taxes Principal Receivable			4,880.07	73,767.92	4,238.16	74,409.83	74,409.83	-
	831.13102 - Property Taxes Interest Receivable			45.83	184.71	152.66	77.88	77.88	-
832 - Maupin	832.13101 - Property Taxes Principal Receivable			17,438.25	298,982.84	16,578.25	299,842.84	299,842.84	-
	832.13102 - Property Taxes Interest Receivable			113.68	575.29	475.28	213.69	213.69	-
833 - Mosier	833.13101 - Property Taxes Principal Receivable			4,271.50	76,031.41	4,183.32	76,119.59	76,119.59	-
	833.13102 - Property Taxes Interest Receivable			29.13	143.52	118.74	53.91	53.91	-
835 - Shaniko	835.13101 - Property Taxes Principal Receivable			250.55	6,214.03	315.59	6,148.99	6,148.99	-
	835.13102 - Property Taxes Interest Receivable			0.21	3.71	3.12	0.80	0.80	-
836 - The Dalles	836.13101 - Property Taxes Principal Receivable			194,396.97	3,313,660.46	184,231.27	3,323,826.16	3,323,826.16	-
	836.13102 - Property Taxes Interest Receivable			1,470.51	6,602.98	5,461.34	2,612.15	2,612.15	-

October 2018 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 11/7/18

Eden Fund & Name	Eden GL & Name	Eden Coding	tax_year	Data				Eden GL	Ascend - Eden
				Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal		
850 - The Dalles Assmt	850.13101 - Property Taxes Principal Receivable			4,050.85	76,703.96	4,155.45	76,599.36	76,599.36	-
	850.13102 - Property Taxes Interest Receivable			28.06	126.29	105.45	48.90	48.90	-
851 - Dufur Recreation	851.13101 - Property Taxes Principal Receivable			7,548.41	122,759.49	6,902.24	123,405.66	123,405.66	-
	851.13102 - Property Taxes Interest Receivable			54.40	260.29	215.29	99.40	99.40	-
852 - Jefferson Co School	852.13101 - Property Taxes Principal Receivable			654.62	10,797.94	603.59	10,848.97	10,848.97	-
	852.13102 - Property Taxes Interest Receivable			4.38	22.30	18.44	8.24	8.24	-
853 - Juniper Flats Fire	853.13101 - Property Taxes Principal Receivable			5,208.80	88,607.42	4,919.54	88,896.68	88,896.68	-
	853.13102 - Property Taxes Interest Receivable			35.49	177.35	146.40	66.44	66.44	-
854 - Mid-Col Fire Rescue	854.13101 - Property Taxes Principal Receivable			198,678.06	3,443,987.27	190,589.00	3,452,076.33	3,452,076.33	-
	854.13102 - Property Taxes Interest Receivable			1,404.13	6,806.12	5,625.44	2,584.81	2,584.81	-
856 - Mosier Rural Fire	856.13101 - Property Taxes Principal Receivable			13.45	-	-	13.45	13.45	-
	856.13102 - Property Taxes Interest Receivable			4.52	-	-	4.52	4.52	-
857 - N Wasco Parks & Rec	857.13101 - Property Taxes Principal Receivable			71,938.54	1,221,180.35	68,009.88	1,225,109.01	1,225,109.01	-
	857.13102 - Property Taxes Interest Receivable			418.96	2,510.80	2,026.81	902.95	902.95	-
858 - NORCOR	858.13101 - Property Taxes Principal Receivable			9,703.76	(193.46)	2,517.26	6,993.04	6,993.04	-
	858.13102 - Property Taxes Interest Receivable			233.79	791.38	650.52	374.65	374.65	-
860 - Port of The Dalles	860.13101 - Property Taxes Principal Receivable			20,581.32	347,377.50	19,346.53	348,612.29	348,612.29	-
	860.13102 - Property Taxes Interest Receivable			213.74	696.37	575.68	334.43	334.43	-
861 - White River Health	861.13101 - Property Taxes Principal Receivable			14,624.99	86,433.53	6,957.71	94,100.81	94,100.81	-
	861.13102 - Property Taxes Interest Receivable			89.04	496.99	410.94	175.09	175.09	-
862 - Wasco Soil Conservation	862.13101 - Property Taxes Principal Receivable			32,759.86	567,260.98	31,253.46	568,767.38	568,767.38	-
	862.13102 - Property Taxes Interest Receivable			184.36	1,052.11	868.26	368.21	368.21	-
864 - Mosier Fire	864.13101 - Property Taxes Principal Receivable			13,177.99	225,847.66	12,549.99	226,475.66	226,475.66	-
	864.13102 - Property Taxes Interest Receivable			74.75	453.48	374.71	153.52	153.52	-
878 - MH Park Ombud	878.13101 - Property Taxes Principal Receivable			473.18	7,968.17	440.93	8,000.42	8,000.42	-
	878.13102 - Property Taxes Interest Receivable			2.69	13.83	11.48	5.04	5.04	-
879 - OR Forest Land Protection	879.13101 - Property Taxes Principal Receivable			6,648.27	103,487.32	5,884.72	104,250.87	104,250.87	-
	879.13102 - Property Taxes Interest Receivable			47.05	234.82	194.00	87.87	87.87	-
880 - State Fire Patrol	880.13101 - Property Taxes Principal Receivable			15,923.51	236,301.83	13,522.37	238,702.97	238,702.97	-
	880.13102 - Property Taxes Interest Receivable			106.75	551.53	451.47	206.81	206.81	-
881 - Urban Renewal	881.13101 - Property Taxes Principal Receivable			97,442.12	1,683,599.05	93,331.17	1,687,710.00	1,687,710.00	-
	881.13102 - Property Taxes Interest Receivable			655.59	3,346.93	2,767.67	1,234.85	1,234.85	-
882 - Rock Creek District	882.13101 - Property Taxes Principal Receivable			1.03	-	-	1.03	1.03	-
	882.13102 - Property Taxes Interest Receivable			0.09	-	-	0.09	0.09	-
883 - Mid-Col Fire Rescue	883.13101 - Property Taxes Principal Receivable			-	277,382.15	11,767.82	265,614.33	265,614.33	-
Grand Total				2,460,923.99	40,307,011.88	2,343,329.59	40,424,606.28	40,424,606.28	-

783 - CATF Trust	783.13102 - Property Taxes Interest Receivable	15,597.54	61,397.66	49,702.26	27,292.94
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October

Mike 11/8/18

October

Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	Variance E-A
101.00.1101.410.102	320,338.01		320,338.01	320,338.01		320,338.01	-
101.00.1101.410.103	24,026.18		24,026.18	24,026.18		24,026.18	-
706.97.3706.422.114	3,546.60		3,546.60	3,546.60		3,546.60	-
706.97.3706.422.115	49,280.97		49,280.97	49,280.97		49,280.97	-
707.97.3707.422.114	1,341.95		1,341.95	1,341.95		1,341.95	-
707.97.3707.422.115	18,666.42		18,666.42	18,666.42		18,666.42	-
783.97.3783.422.127	5,046.12		5,046.12	5,046.12		5,046.12	-
783.97.3783.422.128	1,529.97		1,529.97	1,529.97		1,529.97	-
801.98.2801.422.114	19.77		19.77	19.77		19.77	-
801.98.2801.422.115	261.08		261.08	261.08		261.08	-
802.98.2802.422.114	3,502.12		3,502.12	3,502.12		3,502.12	-
802.98.2802.422.115	45,206.04		45,206.04	45,206.04		45,206.04	-
803.98.2803.422.114	15.01		15.01	15.01		15.01	-
803.98.2803.422.115	213.10		213.10	213.10		213.10	-
804.98.2804.422.114	2,602.34		2,602.34	2,602.34		2,602.34	-
804.98.2804.422.115	34,739.32		34,739.32	34,739.32		34,739.32	-
806.98.2806.422.114	14.33		14.33	14.33		14.33	-
806.98.2806.422.115	188.22		188.22	188.22		188.22	-
807.98.2807.422.114	4,790.07		4,790.07	4,790.07		4,790.07	-
807.98.2807.422.115	60,976.10		60,976.10	60,976.10		60,976.10	-
808.98.2808.422.114	21,375.42		21,375.42	21,375.42		21,375.42	-
808.98.2808.422.115	285,335.60		285,335.60	285,335.60		285,335.60	-
809.98.2809.422.114	21.47		21.47	21.47		21.47	-
809.98.2809.422.115	280.78		280.78	280.78		280.78	-
810.98.2810.422.114	4,186.52		4,186.52	4,186.52		4,186.52	-
810.98.2810.422.115	37,786.58		37,786.58	37,786.58		37,786.58	-
812.98.2812.422.114	426.88		426.88	426.88		426.88	-
812.98.2812.422.115	5,745.38		5,745.38	5,745.38		5,745.38	-
814.98.2814.422.114	8.71		8.71	8.71		8.71	-
814.98.2814.422.115	142.49		142.49	142.49		142.49	-
817.98.2817.422.114	-		-	-		-	-
818.98.2818.422.114	3,947.42		3,947.42	3,947.42		3,947.42	-
818.98.2818.422.115	52,909.70		52,909.70	52,909.70		52,909.70	-
830.98.2830.422.114	7.07		7.07	7.07		7.07	-

October

Mike 11/8/18

October

Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	Variance E-A
830.98.2830.422.115	154.43		154.43	154.43		154.43	-
831.98.2831.422.114	186.79		186.79	186.79		186.79	-
831.98.2831.422.115	2,410.65		2,410.65	2,410.65		2,410.65	-
832.98.2832.422.114	700.70		700.70	700.70		700.70	-
832.98.2832.422.115	9,769.04		9,769.04	9,769.04		9,769.04	-
833.98.2833.422.114	169.43		169.43	169.43		169.43	-
833.98.2833.422.115	2,484.23		2,484.23	2,484.23		2,484.23	-
835.98.2835.422.114	11.70		11.70	11.70		11.70	-
835.98.2835.422.115	202.96		202.96	202.96		202.96	-
836.98.2836.422.114	7,732.67		7,732.67	7,732.67		7,732.67	-
836.98.2836.422.115	108,273.16		108,273.16	108,273.16		108,273.16	-
850.98.2850.422.114	162.67		162.67	162.67		162.67	-
850.98.2850.422.115	2,506.10		2,506.10	2,506.10		2,506.10	-
851.98.2851.422.114	297.98		297.98	297.98		297.98	-
851.98.2851.422.115	4,011.28		4,011.28	4,011.28		4,011.28	-
852.98.2852.422.114	25.73		25.73	25.73		25.73	-
852.98.2852.422.115	352.87		352.87	352.87		352.87	-
853.98.2853.422.114	207.03		207.03	207.03		207.03	-
853.98.2853.422.115	2,895.24		2,895.24	2,895.24		2,895.24	-
854.98.2854.422.114	7,888.49		7,888.49	7,888.49		7,888.49	-
854.98.2854.422.115	103,472.10		103,472.10	103,472.10		103,472.10	-
856.98.2856.422.114	-		-	-		-	-
857.98.2857.422.114	2,874.24		2,874.24	2,874.24		2,874.24	-
857.98.2857.422.115	39,900.37		39,900.37	39,900.37		39,900.37	-
858.98.2858.422.114	204.68		204.68	204.68		204.68	-
858.98.2858.422.115	-		-	-		-	-

October Mike 11/8/18

October

Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	Variance E-A
860.98.2860.422.114	816.61		816.61	816.61		816.61	-
860.98.2860.422.115	11,350.52		11,350.52	11,350.52		11,350.52	-
861.98.2861.422.114	580.39		580.39	580.39		580.39	-
861.98.2861.422.115	2,826.78		2,826.78	2,826.78		2,826.78	-
862.98.2862.422.114	1,317.24		1,317.24	1,317.24		1,317.24	-
862.98.2862.422.115	18,534.52		18,534.52	18,534.52		18,534.52	-
864.98.2864.422.114	524.57		524.57	524.57		524.57	-
864.98.2864.422.115	7,379.54		7,379.54	7,379.54		7,379.54	-
878.98.2878.422.114	19.54		19.54	19.54		19.54	-
878.98.2878.422.115	260.35		260.35	260.35		260.35	-
879.98.2879.422.114	261.22		261.22	261.22		261.22	-
879.98.2879.422.115	3,381.65		3,381.65	3,381.65		3,381.65	-
880.98.2880.422.114	633.79		633.79	633.79		633.79	-
880.98.2880.422.115	7,721.65		7,721.65	7,721.65		7,721.65	-
881.98.2881.422.114	3,869.74		3,869.74	3,869.74		3,869.74	-
881.98.2881.422.115	55,011.14		55,011.14	55,011.14		55,011.14	-
882.98.2881.422.114	-		-	-		-	-
882.98.2882.422.114	-		-	-		-	-
883.98.2883.422.114	-		-	-		-	-
883.98.2883.422.115	9,058.97		9,058.97	9,058.97		9,058.97	-
	1,408,920.50	-	1,408,920.50	1,408,920.50	-	1,408,920.50	-

FY18

Reconcile through October as of 11/8/18 - Mike M

FY18

Eden Account	Eden	FY18	FY18	Eden				Eden Total	Ascend	Ascend		Variance E-A
		accrual JV 18-10502	accrual JV 18-10517	Adj3	Adj4	Adj5	Adj			Adj	Ascend Total	
101.00.1101.410.102	320,338.01	-	-	-	-	-	-	320,338.01	320,338.01	-	320,338.01	-
101.00.1101.410.103	66,363.81	26,302.65	58,084.28	-	-	-	-	150,750.74	150,750.74	-	150,750.74	-
706.97.3706.422.114	9,791.41	3,891.35	8,375.01	-	-	-	-	22,057.77	22,057.77	-	22,057.77	-
706.97.3706.422.115	49,280.97	-	-	-	-	-	-	49,280.97	49,280.97	-	49,280.97	-
707.97.3707.422.114	3,705.20	1,472.49	3,169.07	-	-	-	-	8,346.76	8,346.76	-	8,346.76	-
707.97.3707.422.115	18,666.42	-	-	-	-	-	-	18,666.42	18,666.42	-	18,666.42	-
783.97.3783.422.127	37,463.31	-	-	-	-	-	-	37,463.31	37,463.31	-	37,463.31	-
783.97.3783.422.128	11,438.74	-	-	-	-	-	-	11,438.74	11,438.74	-	11,438.74	-
801.98.2801.422.114	123.74	-	-	-	-	-	-	123.74	123.74	-	123.74	-
801.98.2801.422.115	261.08	-	-	-	-	-	-	261.08	261.08	-	261.08	-
802.98.2802.422.114	22,243.27	-	-	-	-	-	-	22,243.27	22,243.27	-	22,243.27	-
802.98.2802.422.115	45,206.04	-	-	-	-	-	-	45,206.04	45,206.04	-	45,206.04	-
803.98.2803.422.114	90.04	-	-	-	-	-	-	90.04	90.04	-	90.04	-
803.98.2803.422.115	213.10	-	-	-	-	-	-	213.10	213.10	-	213.10	-
804.98.2804.422.114	16,310.94	-	-	-	-	-	-	16,310.94	16,310.94	-	16,310.94	-
804.98.2804.422.115	34,739.32	-	-	-	-	-	-	34,739.32	34,739.32	-	34,739.32	-
806.98.2806.422.114	90.22	-	-	-	-	-	-	90.22	90.22	-	90.22	-
806.98.2806.422.115	188.22	-	-	-	-	-	-	188.22	188.22	-	188.22	-
807.98.2807.422.114	30,424.16	-	-	-	-	-	-	30,424.16	30,424.16	-	30,424.16	-
807.98.2807.422.115	60,976.10	-	-	-	-	-	-	60,976.10	60,976.10	-	60,976.10	-
808.98.2808.422.114	134,176.03	-	-	-	-	-	-	134,176.03	134,176.03	-	134,176.03	-
808.98.2808.422.115	285,335.60	-	-	-	-	-	-	285,335.60	285,335.60	-	285,335.60	-
809.98.2809.422.114	129.13	-	-	-	-	-	-	129.13	129.13	-	129.13	-
809.98.2809.422.115	280.78	-	-	-	-	-	-	280.78	280.78	-	280.78	-
810.98.2810.422.114	26,256.54	-	-	-	-	-	-	26,256.54	26,256.54	-	26,256.54	-
810.98.2810.422.115	37,786.58	-	-	-	-	-	-	37,786.58	37,786.58	-	37,786.58	-
812.98.2812.422.114	2,716.18	-	-	-	-	-	-	2,716.18	2,716.18	-	2,716.18	-
812.98.2812.422.115	5,745.38	-	-	-	-	-	-	5,745.38	5,745.38	-	5,745.38	-
814.98.2814.422.114	52.16	-	-	-	-	-	-	52.16	52.16	-	52.16	-
814.98.2814.422.115	142.49	-	-	-	-	-	-	142.49	142.49	-	142.49	-
817.98.2817.422.114	-	-	-	-	-	-	-	-	-	-	-	-
818.98.2818.422.114	24,625.11	-	-	-	-	-	-	24,625.11	24,625.11	-	24,625.11	-
818.98.2818.422.115	52,909.70	-	-	-	-	-	-	52,909.70	52,909.70	-	52,909.70	-
830.98.2830.422.114	59.87	-	-	-	-	-	-	59.87	59.87	-	59.87	-

FY18		Reconcile through October as of 11/8/18 - Mike M							FY18				Variance E-A
Eden Account	Eden	FY18	FY18	Adj3	Adj4	Adj5	Eden	Eden Total	Ascend	Ascend	Ascend Total		
		accrual JV 18-10502	accrual JV 18-10517				Adj			Adj			
830.98.2830.422.115	154.43	-	-	-	-	-	-	154.43	154.43	-	154.43	-	
831.98.2831.422.114	1,236.53	-	-	-	-	-	-	1,236.53	1,236.53	-	1,236.53	-	
831.98.2831.422.115	2,410.65	-	-	-	-	-	-	2,410.65	2,410.65	-	2,410.65	-	
832.98.2832.422.114	4,281.45	-	-	-	-	-	-	4,281.45	4,281.45	-	4,281.45	-	
832.98.2832.422.115	9,769.04	-	-	-	-	-	-	9,769.04	9,769.04	-	9,769.04	-	
833.98.2833.422.114	1,054.94	-	-	-	-	-	-	1,054.94	1,054.94	-	1,054.94	-	
833.98.2833.422.115	2,484.23	-	-	-	-	-	-	2,484.23	2,484.23	-	2,484.23	-	
835.98.2835.422.114	53.88	-	-	-	-	-	-	53.88	53.88	-	53.88	-	
835.98.2835.422.115	202.96	-	-	-	-	-	-	202.96	202.96	-	202.96	-	
836.98.2836.422.114	48,133.96	-	-	-	-	-	-	48,133.96	48,133.96	-	48,133.96	-	
836.98.2836.422.115	108,273.16	-	-	-	-	-	-	108,273.16	108,273.16	-	108,273.16	-	
850.98.2850.422.114	986.53	-	-	-	-	-	-	986.53	986.53	-	986.53	-	
850.98.2850.422.115	2,506.10	-	-	-	-	-	-	2,506.10	2,506.10	-	2,506.10	-	
851.98.2851.422.114	1,871.40	-	-	-	-	-	-	1,871.40	1,871.40	-	1,871.40	-	
851.98.2851.422.115	4,011.28	-	-	-	-	-	-	4,011.28	4,011.28	-	4,011.28	-	
852.98.2852.422.114	160.58	-	-	-	-	-	-	160.58	160.58	-	160.58	-	
852.98.2852.422.115	352.87	-	-	-	-	-	-	352.87	352.87	-	352.87	-	
853.98.2853.422.114	1,280.43	-	-	-	-	-	-	1,280.43	1,280.43	-	1,280.43	-	
853.98.2853.422.115	2,895.24	-	-	-	-	-	-	2,895.24	2,895.24	-	2,895.24	-	
854.98.2854.422.114	49,102.91	-	-	-	-	-	-	49,102.91	49,102.91	-	49,102.91	-	
854.98.2854.422.115	103,472.10	-	-	-	-	-	-	103,472.10	103,472.10	-	103,472.10	-	
856.98.2856.422.114	-	-	-	-	-	-	-	-	-	-	-	-	
857.98.2857.422.114	17,865.88	-	-	-	-	-	-	17,865.88	17,865.88	-	17,865.88	-	
857.98.2857.422.115	39,900.37	-	-	-	-	-	-	39,900.37	39,900.37	-	39,900.37	-	
858.98.2858.422.114	3,123.46	-	-	-	-	-	-	3,123.46	3,123.46	-	3,123.46	-	
858.98.2858.422.115	-	-	-	-	-	-	-	-	-	-	-	-	

FY18		Reconcile through October as of 11/8/18 - Mike M							FY18				
		FY18	FY18	Eden					Ascend				
Eden Account	Eden	accrual JV 18-10502	accrual JV 18-10517	Adj3	Adj4	Adj5	Adj	Eden Total	Ascend	Adj	Ascend Total	Variance E-A	
860.98.2860.422.114	5,081.37	-	-	-	-	-	-	5,081.37	5,081.37	-	5,081.37	-	
860.98.2860.422.115	11,350.52	-	-	-	-	-	-	11,350.52	11,350.52	-	11,350.52	-	
861.98.2861.422.114	3,627.86	-	-	-	-	-	-	3,627.86	3,627.86	-	3,627.86	-	
861.98.2861.422.115	2,826.78	-	-	-	-	-	-	2,826.78	2,826.78	-	2,826.78	-	
862.98.2862.422.114	7,888.89	-	-	-	-	-	-	7,888.89	7,888.89	-	7,888.89	-	
862.98.2862.422.115	18,534.52	-	-	-	-	-	-	18,534.52	18,534.52	-	18,534.52	-	
864.98.2864.422.114	3,276.32	-	-	-	-	-	-	3,276.32	3,276.32	-	3,276.32	-	
864.98.2864.422.115	7,379.54	-	-	-	-	-	-	7,379.54	7,379.54	-	7,379.54	-	
878.98.2878.422.114	112.01	-	-	-	-	-	-	112.01	112.01	-	112.01	-	
878.98.2878.422.115	260.35	-	-	-	-	-	-	260.35	260.35	-	260.35	-	
879.98.2879.422.114	1,654.77	-	-	-	-	-	-	1,654.77	1,654.77	-	1,654.77	-	
879.98.2879.422.115	3,381.65	-	-	-	-	-	-	3,381.65	3,381.65	-	3,381.65	-	
880.98.2880.422.114	3,867.42	-	-	-	-	-	-	3,867.42	3,867.42	-	3,867.42	-	
880.98.2880.422.115	7,721.65	-	-	-	-	-	-	7,721.65	7,721.65	-	7,721.65	-	
881.98.2881.422.114	24,182.47	-	-	-	-	-	-	24,182.47	24,182.47	-	24,182.47	-	
881.98.2881.422.115	55,011.14	-	-	-	-	-	-	55,011.14	55,011.14	-	55,011.14	-	
882.98.2881.422.114	-	-	-	-	-	-	-	-	-	-	-	-	
882.98.2882.422.114	-	-	-	-	-	-	-	-	-	-	-	-	
883.98.2883.422.114	-	-	-	-	-	-	-	-	-	-	-	-	
883.98.2883.422.115	9,058.97	-	-	-	-	-	-	9,058.97	9,058.97	-	9,058.97	-	
	1,868,930.26	31,666.49	69,628.36	-	-	-	-	1,970,225.11	1,970,225.11	-	1,970,225.11	-	

Wasco County Monthly Report

Transfers All Funds - October 2018

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	248,918.00	82,972.68	61,329	33.3%	24.9%	35.3%	21,643.68
911 EQUIPMENT RESERVE	30,000.00	10,000.00	-	33.3%	#DIV/0!	#DIV/0!	10,000.00
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	850,000.00	283,333.32	700,000	33.3%	100.0%	-59.5%	(416,666.68)
GENERAL FUND	680,000.00	-	4,300	0.0%	0.6%	-100.0%	(4,300.00)
GENERAL OPERATING RESERVE	893,333.00	283,333.32	700,000	31.7%	75.3%	-59.5%	(416,666.68)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
ROAD RESERVE FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
CAPITAL ACQUISITIONS FUND	850,000.00	283,333.32	700,000	33.3%	100.0%	-59.5%	(416,666.68)
Transfer In Total	3,603,752.00	994,472.64	4,217,129	27.6%	76.5%	-76.4%	(3,222,656.36)
Transfer Out							
911 COMMUNICATIONS FUND	77,259.00	10,000.00	-	12.9%	#DIV/0!	#DIV/0!	10,000.00
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	1,800	#DIV/0!	100.0%	-100.0%	(1,800.00)
FACILITY CAPITAL RESERVE	15,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	2,845,418.00	979,472.64	2,207,829	34.4%	86.2%	-55.6%	(1,228,356.36)
LAND CORNER PRESERVATION FUND	-	-	2,500	#DIV/0!	100.0%	-100.0%	(2,500.00)
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	595,000.00	5,000.00	5,000	0.8%	0.8%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
Transfer Out Total	3,607,678.00	994,472.64	4,217,129	27.6%	76.5%	-76.4%	(3,222,656.36)

PERS Recap
 For the Year Ended 6/30/2018
 Create using PERS Monthly Invoice
 Wasco County

6%

	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustment s	Total Remittance	PERS Invoice	variance
JULY	554,506.92	33,521.05	84,907.22	18.96	-	(0.06)	(731.47)	117,715.70	117,715.70	-
AUGUST	578,422.85	34,705.46	87,551.05	18.96	-	(0.09)	120.61	122,395.99	122,395.99	-
SEPTEMBER	566,418.04	33,985.18	85,684.32	18.96	-	(0.07)	-	119,688.39	119,688.39	-
OCTOBER	561,884.55	33,713.21	84,862.52	18.96	-	(0.14)	-	118,594.55	118,594.55	-
NOVEMBER					-					-
DECEMBER					-					-
JANUARY					-					-
FEBRUARY					-					-
MARCH					-					-
APRIL					-					-
MAY					-					-
JUNE					-					-
Total	2,261,232.36	135,924.90	343,005.11	75.84	-	(0.36)	(610.86)	478,394.63	478,394.63	-
PERS Units										
Emp# 4096		2.32	per month							
Emp# 4237		16.64	per month							
		<u>18.96</u>								

Recon Brenda 11/16/18
 Reviewed Mike 11/21/18

Investing Reconciliation
US Bank Safekeeping

10/31/2018
Reconciled 11/21/18 Mike M

Type	Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity	Par	Face	Principal Cost
US Government Securities	Federal Home Loan Mortgage Corp	1.750%	5/29/2018	5/30/2019	3.60%	2.20%	2.20%	211	8	500,000.00	497,780.00
US Government Securities	Federal Natl Mortgage Assn	1.700%	2/23/2018	1/27/2020	10.10%	2.23%	2.23%	453	46	1,394,000.00	1,380,060.00
US Government Securities	Federal Home Loan Bank		10/15/2018	3/30/2020	3.60%	2.71%	2.71%	516	19	500,000.00	497,617.50
US Government Securities	RFCSP Strip Principal	DI	10/3/2018	7/15/2020	3.60%	2.76%	2.76%	623	22	500,000.00	499,963.28
US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	3.60%	2.55%	2.55%	715	26	531,000.00	499,961.17
US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	3.60%	2.71%	2.71%	807	29	534,000.00	499,812.00
US Government Securities	Federal Farm Credit Bank	1.620%	8/14/2018	4/20/2021	3.10%	2.70%	2.70%	902	28	435,000.00	423,118.00
US Government Securities	Federal Farm Credit Bank	1.620%	9/17/2018	6/14/2021	3.50%	2.79%	2.80%	957	33	500,000.00	484,526.00
US Government Securities	Federal Farm Credit Bank	1.620%	10/3/2018	6/14/2021	3.50%	2.88%	2.88%	957	33	500,000.00	483,711.50
US Government Securities	Federal Home Loan Bank	1.850%	7/27/2017	7/6/2021	43.80%	1.85%	1.85%	979	429	6,000,000.00	5,999,940.00
US Government Securities	Federal Home Loan Mortgage Corp	2.900%	10/30/2018	8/27/2021	3.60%	3.02%	3.02%	1,031	37	500,000.00	498,375.00
Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	3.60%	2.96%	2.96%	1,219	44	500,000.00	488,547.34
US Government Securities	Federal Farm Credit Bank	2.230%	10/3/2018	7/18/2022	10.60%	3.04%	3.04%	1,356	144	1,500,000.00	1,456,705.50
5 years				0.00%							-
total				99.80%	2.3206800%	2.03%			13,894,000.00	13,894,000.00	13,710,117.29

Average 2.26 Years
Weighted Ave 2.46

General Ledger
Time to average maturity
*.12101

Investment by Agency	% Portfolio	Max	Comply
Federal Home Loan Bank	22.013%	33%	YES
Federal Home Loan Mortgage Corp	3.460%	33%	YES
Federal Natl Mortgage Assn	4.782%	33%	YES
Federal Farm Credit Bank	9.875%	33%	YES
RFCSP Strip Principal	5.224%	33%	YES
	0.000%	33%	YES
Total US Agencies	45.355%	100%	YES
Corporate Bond Johnson & Johnson	1.689%	100%	YES
LGIP	52.956%	49,000,000	YES

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$	Actual %	Comply	
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	15,228,541.28	53%	YES	7,189,235.07
US Agency Securities	100.0%	45.4%	YES	Under 1 year	50%	15,726,300.28	55%	YES	14,378,470.14
Per US Agency	33.0%	22.0%	YES	Under 3 years	75%	26,819,362.28	93%	YES	21,567,705.21
Oregon Short Term Fund	30,000,000	15,228,541	YES	Under 5 years	100%	28,756,940.28	100%	YES	28,756,940.28
Bankers' Acceptance	25.0%	0.0%	YES						

Investing Reconciliation
US Bank Safekeeping

10/31/2018

Reconciled 11/21/18 Mike M

Type		Interest included at purchase	Purchase Price	Market	Book Value 9/30/18	Mark to Market	Book Value 10/31/18
US Government Securities	Federal Home Loan Mortgage Corp	4,350.69	502,130.69	497,759.00	497,578.00	181.00	497,759.00
US Government Securities	Federal Natl Mortgage Assn	1,711.52	1,381,771.52	1,375,160.00	1,373,709.00	1,451.00	1,375,160.00
US Government Securities	Federal Home Loan Bank	494.79	498,112.29	497,055.00	498,112.29	(1,057.29)	497,055.00
US Government Securities	RFCSP Strip Principal	-	499,963.28	499,830.00	499,963.28	(133.28)	499,830.00
US Government Securities	RFCSP Strip Principal	-	499,961.17	501,853.00	500,123.00	1,730.00	501,853.00
US Government Securities	RFCSP Strip Principal	-	499,812.00	500,678.00	499,587.00	1,091.00	500,678.00
US Government Securities	Federal Farm Credit Bank	2,025.77	425,143.77	421,271.00	421,299.00	(28.00)	421,271.00
US Government Securities	Federal Farm Credit Bank	2,092.50	486,618.50	483,408.00	483,172.00	236.00	483,408.00
US Government Securities	Federal Farm Credit Bank	2,452.50	486,164.00	483,408.00	486,164.00	(2,756.00)	483,408.00
US Government Securities	Federal Home Loan Bank	6,475.00	6,006,415.00	5,833,074.00	5,831,616.00	1,458.00	5,833,074.00
US Government Securities	Federal Home Loan Mortgage Corp	2,577.78	500,952.78	497,325.00	500,952.78	(3,627.78)	497,325.00
Corporate Bond	Johnson & Johnson	968.75	489,516.09	485,794.00	489,516.09	(3,722.09)	485,794.00
US Government Securities	Federal Farm Credit Bank 5 years	6,968.75	1,463,674.25	1,451,784.00	1,463,674.25	(11,890.25)	1,451,784.00
	total	30,118.05	13,740,235.34	13,528,399.00	13,545,466.69	(17,067.69)	13,528,399.00
General Ledger	Time to average maturity *.12101				13,545,466.69		13,528,399.00
Investment by Agency	Federal Home Loan Bank		6,504,527.29	6,330,129.00	6,329,728.29	400.71	6,330,129.00
	Federal Home Loan Mortgage Corp		1,003,083.47	995,084.00	998,530.78	(3,446.78)	995,084.00
	Federal Natl Mortgage Assn		1,381,771.52	1,375,160.00	1,373,709.00	1,451.00	1,375,160.00
	Federal Farm Credit Bank		2,861,600.52	2,839,871.00	2,854,309.25	(14,438.25)	2,839,871.00
	RFCSP Strip Principal		1,499,736.45	1,502,361.00	1,499,673.28	2,687.72	1,502,361.00
			-	-	-	-	-
	Total US Agencies		-	-	-	-	-
Corporate Bond	Johnson & Johnson		489,516.09	485,794.00	489,516.09	(3,722.09)	485,794.00
	LGIP		15,228,541.28	15,228,541.28	15,228,541.28	-	15,228,541.28
	Total Invested		28,968,776.62	28,756,940.28	28,774,007.97	(17,067.69)	28,756,940.28
Limits							
	US Treasury	7,189,235.07		-			
	US Agency Securities	7,189,235.07					
	Per US Agency	7,189,235.07					
	Oregon Short Term Fund	7,189,235.07					
	Bankers' Acceptance						

Time Deposits/Savings	50.0%	0.0%	YES
Certificates of Deposit per Institution	25.0%	0.0%	YES
Repurchase Agreements	5.0%	0.0%	YES
Corporate Debt (Total)	15.0%	0.0%	YES
Corporate Commercial Paper	15.0%	0.0%	YES
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES
Corporate Bonds	10.0%	1.7%	YES
Corp Bonds Per Issuer	2.5%	1.7%	YES
Municipal Debt (Total)	10.0%	0.0%	YES
Municipal Commercial Paper	10.0%	0.0%	YES
Municipal Bonds	10.0%	0.0%	YES

October 2018 Bank Reconciliation

Mike M 11/21/18

	Main Checking						LGIP Account				
	Bank	Eden 600	Eden 601	Eden 602	Eden Total		Bank	11403 Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	899,238.03	47,678.89	331,191.15	507,182.85	886,052.89	Beginning Balance	1,248,643.27	35,677.53	1,151,226.99	61,738.75	1,248,643.27
Credits	-					Deposits					
Deposits	52,100.00	53,774.83	32,741.50	-	86,516.33	Debit	2,651.23	76.89	2,444.43	129.91	2,651.23
Withdrawals	-	84,807.50	23,030.93	165,274.42	273,112.85	Withdrawals	-				
Checks	84,237.22	-	-	-	-	Credit	Other Decreases				
Ending Balance	867,100.81	16,646.22	340,901.72	341,908.43	699,456.37	Ending Balance	1,251,294.50	35,754.42	1,153,671.42	61,868.66	1,251,294.50
Deposits in Transit	754.00					Ending GL	1,251,294.50				
Outstanding Checks	\$168,398.44				-	LGIP Variance	-	2.9%	92.2%	4.9%	
Adjusted Balance	699,456.37	16,646.22	340,901.72	341,908.43	699,456.37						
Variance	-										
Union Pacific	5168		\$505.00								
Van Dorn Enterprises	5173		\$131,874.42								
Commstructure	5176		\$36,019.02								

\$168,398.44



CONSENT AGENDA

MINUTES: 10.31.2018 SPECIAL SESSION
11.7.2018 REGULAR SESSION
2.8.2018 WORK SESSION
5.2.2018 REGULAR SESSION



WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION/WORK SESSION
OCTOBER 31, 2018

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Rod Runyon, County Commissioner
STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Special Session with the Pledge of Allegiance.

Agenda Item – SWAC Rate Recommendation

North Central Public Health Environmental Health Specialist Supervisor John Zalaznik stated that the Solid Waste Advisory Committee (SWAC) met and reviewed the the Wasco County Landfill's request for a rate increase to take effect on January 1, 2019. He reported that the SWAC is recommending the increase as proposed.

{{Vice-Chair Hege moved to approve Order 18-042 in the matter of rate increases for the Wasco County Landfill. Commissioner Runyon seconded the motion which passed unanimously.***

Chair Kramer asked if there has been a similar request from Waste Connections. Ms. White explained that we have received such a request; however, it has not been reviewed by the SWAC. She explained that the Solid Waste Ordinance requires a recommendation from the SWAC and suggested that the Board could approve the increase pending that recommendation. Chair Kramer noted that the request from Waste Connections mirrors that of the Landfill.

Mr. Zalaznik said that he would convene a phone meeting of the SWAC as soon as possible in order to secure their recommendation.

{{{Chair Kramer moved to approve the requested 3.3% rate increase for Waste Connections pending a positive recommendation from the Solid Waste advisory Committee and to direct staff to prepare an electronically signed order approve the increase upon the receipt of said recommendation. Commissioner Runyon seconded the motion which passed unanimously.}}}

Wasco County Landfill Manager Nancy Mitchell explained that in April 2019, the DEQ will be raising their fee by 7¢ per ton. She asked if a formal letter requesting an increase to local rates would be expected prior to passing that fee along to the customers. Chair Kramer replied that it would follow this same process – a letter to the SWAC to provide a recommendation to the Board for approval of the increase.

Agenda Item – Landfill Longevity Report

Mr. Zalaznik noted that the longevity of the landfill has diminished by ten years over the last year. He said that the report has a 25-month projection for the landfill's plan to increase capacity. He pointed out that there is a projected shortage of soil for when the landfill ceases to operate at its current location. He commented that Waste Connections is working off of a 2003 site projection; hopefully that will get updated.

Waste Connections District Manager Kevin Green stated that he would like to have the landfill go back to farm land but the soil is poor and always has been. He stated that the plan will be updated starting this year and continuing into 2019; if the changes are significant, they will be presented to the Board of Commissioners. He said that they are trying to keep it as natural as possible.

Mr. Green went on to say that they have development plans for the site that include excavating, but not a lot. Vice-Chair Hege asked that if they excavate more, won't it increase capacity. Mr. Green responded that it would, but the capacity will be gained elsewhere. He explained that the site is moving small amounts in the way of landslides and the engineers recommend that they not excavate that particular area so as not to trigger more landslides. He pointed out that they did not have that information when they developed the 2003 plan and have been successful in stopping any movement.

Further discussion ensued regarding the rate at which longevity is decreasing. Mr. Green explained that the number is recalculated each year based on that year's usage along with other factors; therefore, the longevity can increase or

decrease in any given year. Mr. Stone commented that the drop is alarming and asked what happens in 38 years when we are out of space. He said that he wants to know now so that he can plan for that.

Mr. Green responded that he cannot predict the rate. He said that permitting a new site is challenging; this site is already permitted and an expansion is much easier to permit. He said that it is a good possibility that if the County wants the expansion the DEQ will permit it. From that point, Waste Connections would have to work with the County on what they want to do – it is good to plan now. Mr. Stone replied that we cannot do that without the information from Waste Connections.

Mr. Zalaznik noted that a change of use and approach would have to be proposed to DEQ; he asked if there is a plan for that. Mr. Green replied that they are working on that and if the County supports it, they will work to make it happen. He said that Waste Connections already owns a lot of land outside of the landfill footprint.

Chair Kramer suggested connecting Waste Connections with the Wasco County Planning Department to begin the process. Mr. Green stated that he would like to complete the plan first to have a place to start. Ms. Mitchell added that it is a long process that has already been going on for a couple of years, beginning with a strategic plan. He said that they have budgeted for the closure as they are required to have a closure bond.

Further discussion ensued regarding next steps including the possibility of a pre-application conference. It was noted that the landfill is not within the scenic area boundaries.

Agenda Item – Solid Waste Ordinance Update

Chair Kramer stated that he and Mr. Zalaznik have been working on this for over a year; through the help of counsel we have a draft ordinance developed by Dan Olsen for Coos County. He said there are not a lot of differences between our ordinance and Coos County's draft with the exception of the SWAC which they do not have. He said they hope to have our revised ordinance ready for adoption in 2019.

Mr. Zalaznik said that this has been discussed by the Advisory Committee and needs to be reviewed at a higher level. He stated that he wants to make sure it is fair both to the consumer and the operator. He added that the composition of the

SWAC also needs to be addressed – perhaps adding someone with a background in water pollution and waste.

County Counsel Kristen Campbell said that our ordinance is very outdated and she has already had conversations with Mr. Olsen.

Vice-Chair Hege asked what kinds of issues are problematic in the current ordinance. Chair Kramer replied that the SWAC composition is very specific which may not be a bad thing but titles have changed. The concept is there, but it needs to be modified; he said he would like to see a Commissioner be a voting member. Mr. Zalaznik noted that it is supposed to be updated every 10 years and it has been 22.

Further discussion ensued regarding the composition of the SWAC. Ms. Campbell said she looks forward to in-depth discussions. Mr. Green and Ms. Mitchell offered to help with the work.

Commission Call

Chair Kramer reported that South Wasco Park and Recreation District Board Chair Brackman is asking about a surcharge fee on events within the District to fund SWPRD. He said that according to his research, it is not a good idea. He said taxing the events of other organizations may not be good and there will be issues around how it is collected and disbursed.

Mr. Stone said that before we go too far into it, there needs to be an open and honest discussion with the Fair Board about what could be done.

Chair Kramer called a recess at 9:50 a.m.

The session reconvened in the Celilo Room (B04) at 10 a.m.

Agenda Item – Work Session

BUILDING CODES

Commissioner Runyon reported that he and Mr. Stone had phone conversation with Cameron Smith, Director of the Oregon State Department of Consumer and Business Services, saying that Mr. Smith was open to a positive discussion. He went on to say that the bottom line is that Mr. Smith thinks that Wasco County should take on the Building Codes program. The question is – Can we use reserve funds to expand office space to accommodate the program? He stated that Mr. Smith believes we can and we have asked for that in writing. He said that

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it sounds like we have the State's support in putting the program together; he said that he thinks we should be looking at it. He added that it would be a plus to continue to work with the City of The Dalles to be involved; we could talk to the other counties down the road. He said that it would be our program and we would set the fees; control has always been important – how we manage it is the big question. He concluded by saying that if anyone is going to run the program, the most responsible entity in the valley is Wasco County.

Mr. Stone stated that it still boils down to two possible decisions – give it to the State or keep it. Commissioner Runyon pointed out that if it goes back to the State, there will not be an office in The Dalles.

Vice-Chair Hege commented that that is the key issue. He said that he thinks it is a bluff but we do not control that. Mr. Stone added that Mr. Smith neither confirmed nor denied that circumstance. He went on to say that if we give it back to the State we can then lobby for better service.

Mr. Stone went on to outline some of the issues. If the City of The Dalles were to apply for the program it is likely that it would take more than a year, perhaps as much as two years before they would get it. Even if they did get the program, they could not administer the program outside of the city limits. He said that we could keep the program and then contract with the City of The Dalles if they are interested in that. He stated that if we take the program and the neighboring counties contract with us for services, the non-negotiable piece would be a mechanism to protect our general fund in the event of a downturn in the economy – that is a contract, not shared governance. He went on to say that if we take the program, we will have to use a sizeable amount of the reserves to make the office space habitable at public works. He said that he would envision widening walls to the roof line, relocating the existing conference room and a full HVAC upgrade to address some of the environmental issues. He pointed out that if we contract out for the services, there is some legislative uncertainty of the viability of that scenario. Even if we did, it would still be our program, our liability and our risk.

Further discussion ensued regarding providing services to neighboring counties and the failsafe of giving it back to the State if the program begins to cost too much.

Mr. Stone said that the State has indicated there is a qualified building official who would like to move to The Dalles, but they are unable to commit to that. He

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said that it is easier now that the State has staffed the office but we will need to determine how it is to be managed. There are a couple of models – our Planning Director, Angie Brewer, supervises the program and we hire someone to assist or hire someone in Administrative Services to oversee the program.

Ms. Brewer said that she is more familiar with the Planning model as we have already explored that possibility. She stated that she is comfortable with that model and is not sure what the Administrative Services model would look like. She reported that she spoke with Multnomah County where there is a Planning Department model for Building Codes; they added a Deputy Planning Director to take care of the daily items to free up the Director to work on legislation. She added that they have a transportation program as well; we do not.

Vice-Chair Hege commented that we need to look at all the models. He said he would like to sit down with the City of The Dalles and with citizens so that they have clear understanding and get their feedback. He said that he thinks the best solution is for the state to take it, but that may not be realistic. Commissioner Runyon added that what we need to make sure is that we are doing what is best for Wasco County.

Further discussion ensued regarding a meeting with the City. It was determined that a joint work session would be a good environment for open discussion. Staff will work to put that together.

Public Works Director Arthur Smith interjected that if it were him, he would want a legal or financial opinion regarding use of the Building Codes reserves. He said that may cost \$5,000 but it would be a good investment – we are talking about adding 6-10 highly paid staff to the County. He said that taking the program is untenable without a remodel of the building and it could cost as much as \$100,000 just to get a plan. He added that the building is old and will require a lot of updating with a lot of unknowns. He asked if we have asked our state representatives about the response we have gotten from the Building Codes Division.

Further discussion ensued regarding legislative avenues – the risks and benefits.

Finance Director Mike Middleton pointed out that there will be additional costs to the County outside of the building and added staff. There will be an additional burden to existing staff – finance, human resources and administrative services. He said that we will need to recover some of those costs from the program.

Ms. Campbell said that she stands ready to help implement any of the scenarios described today. She said she would like a solid legal opinion on the use of the reserves. It is hard to make decisions without that information and that would be her priority. She added that there will be legal costs associated with this and she is hesitant to commit those resources if we cannot afford it.

Vice-Chair Hege said that whether or not the other counties come with us is a big deal. If they do, then we know that all the reserves will come with the program. If not, we do not know how much of the reserves will come to us to get the program started. Mr. Stone said that they promised to discuss it at their Tri-County meeting but he has not heard the outcome of that discussion.

Kristen stated that she would like to see a solid transition plan were the County to take the program.

Chair Kramer asked if an extension of time was discussed when talking to Mr. Smith. Mr. Stone replied that Mr. Smith indicated that they will continue as long as we are moving forward.

PLANNING FEE WAIVERS

Ms. Brewer stated that her staff has been telling people that the list of permanent fee waivers for agencies was removed from the Ordinance years ago but the Ordinance still grants the Planning Director authority to authorize waivers. She said that she is looking for clarity in the process to be able to give solid information to partners. She said that over the last ten years, we have waived approximately \$9,000 through the list of permanent waivers.

Mr. Stone said that he would like to get the list set in granite; non-profits need to come off of the list. He said that he could support waivers for government entities and taxing districts.

Vice-Chair Hege stated that the problem with the list is the specific names – it needs to be defined categories.

Ms. Brewer reported polling other counties; the results were all over the board – some have no waivers, some have all waivers go to the Board of Commissioners, some have categories of waivers. She said she believes that her staff can handle the requests at their level, escalating it to the Board when appropriate. She said it is when we change policies and do not inform them that they get upset.

Vice-Chair Hege noted that we are not talking about a lot of money; we just need to be sure there is equity.

Mr. Stone said that he will contact counties and the State to get answers regarding Building Codes. He said it would be ideal if we could get everyone on the same page.

Chair Kramer adjourned the session at 11:22 p.m.

Summary of Actions

MOTIONS

- **To approve Order 18-042 in the matter of rate increases for the Wasco County Landfill.**
- **To approve the requested 3.3% rate increase for Waste Connections pending a positive recommendation from the Solid Waste advisory Committee and to direct staff to prepare an electronically signed order approve the increase upon the receipt of said recommendation.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
NOVEMBER 7, 2018**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Rod Runyon, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance.

Public Comment

Corliss Marsh announced that Cultural Trust grant applications are due by November 21st. She reported that the local Trust awarded nine grants last year. She explained that the Oregon Arts Commission divides the money they take in; county and tribal units receive one-third of the total distribution. She described some of the projects that were funded last year including a St. Mary's class that attended a ballet in Portland.

Discussion Item – Land Sales

County Assessor Jill Amery reported that the ten properties that had not sold at the open auction in August were all sold recently in a sealed bid process for a total of \$147,607. All county costs were recovered and taxing district will receive their portion of the distribution.

Commissioner Runyon commented that he is particularly pleased that the properties in Shaniko sold. Vice-Chair Hege asked what we know about Coyote Ridge Properties who bought four of the ten. Ms. Amery replied that she does not know very much about them; they are a property investment or management company out of Portland.

Commissioner Runyon stated that not only is it important to get these properties back on the tax rolls, it is great to see them improved once sold. He noted that

the property on 10th Street that was sold at an earlier auction is now a beautiful property.

Ms. Amery asked that the Board approve the sales and execute the deeds.

{{{Vice-Chair Hege moved to approve the sales of the following tax lots: 1193, 11307, 16465, 17215, 10621, 10540, 12307, 12282, 12301, and 12270. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion Item – Reserve Funds
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Ms. Amery explained that we set these funds aside each year pending the outcome of tax appeals through the State of Oregon. She stated that although Charter has settled, the smaller utilities have been held in abeyance and will now move through the system. She recommended setting aside reserves for both Charter and Burlington Northern Sante Fe Railroad.

{{{Commissioner Runyon moved to approve setting aside in reserve \$132,800 for Charter Communications and \$183,300 for Burlington Northern Sante Fe Railroad as Potential Refund Credits for the 2018-2019 tax year in accordance with Chapter 541, Oregon Laws 2017 House Bill 2407. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Commissioner Hege asked if there is any expectation that either of these issues will settle. Ms. Amery replied that she expects the Charter case to resolve in six to eight months but has no guess for BNSF.

Discussion Item – NORCOR IGA

Juvenile Services Director Molly Rogers reported that the IGA presented to the Board of Commissioners two weeks ago was approved by NORCOR with two changes: the work statement removed reference to payment for staff other than Ms. Rogers – if we want to have that for other staff, it should be a separate agreement; and it removed the term “loaded rate” – NORCOR just wants a flat number for budgeting. She added that she has begun tracking her time.

Commissioner Runyon explained that the NORCOR Board feels that they should not have to calculate for the total of Ms. Rogers rate. Mr. Stone noted that we were trying to make sure that the rate would change along with increases to Ms. Roger’s salary over time. He asked if we are developing agreements for other staff. Ms. Rogers replied that we will have that at some point. Mr. Stone

commented that we already pay into NORCOR, if we are providing services those services should be contracted and compensated.

{{{Vice-Chair Hege moved to approve the Intergovernmental Agreement between Norther Oregon Regional Correctional Facility and Wasco County Youth Services for the provision of administrative services for the juvenile detention facility. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion Item – Budget Adjustment

Finance Director Mike Middleton explained that when we build a budget each year we conservatively forecast what we will take in for taxes. The prior-year taxes have come in higher than projected and therefore we need to increase the budgeted revenue. Mr. Stone said that we want to take those additional dollars and move them into our operating reserves.

{{{Commissioner Runyon moved to approve Resolution 18-015 in the matter of increasing appropriations and additional revenue within a fund. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Discussion Item – Finance Report

Finance Director Mike Middleton reviewed the report included in the Board Packet. He noted that this report is for the month of September. He stated that the marijuana tax revenues are at 40% of what we estimated for the year; it will take a few tax cycles to be able to establish trends and forecast revenues more accurately.

Mr. Middleton said that the audit is going smoothly and is on track to be completed by the end of the calendar year. Chair Kramer stated that he is very happy with the progress that has been made in the Finance Department.

Consent Agenda – 10.17.2018

Ms. White stated that there have been two changes to the minutes since the publication of the packet –a typographical correction and the addition of a title for Cameron Smith.

{{{Vice-Chair Hege move to approve the Consent Agenda with changes as presented. Commissioner Runyon seconded the motion which passed unanimously.}}}

Agenda Item – Columbia Gorge Health Council Updates

Coco Yakley Director of the Columbia Gorge Health Council and Dr. Kristen Dillon, representing Pacific Source Health Plans, reviewed the presentation included in the Board Packet.

Vice-Chair Hege asked what issues they feel they have not been able to get a handle on. Dr. Dillon replied that she believes there are items missing from the state reporting requirements such as access and member experience which are not measured in the Quality Incentive Measures. She went on to say that she is also concerned with behavioral health and dental health as they are not well represented in the metrics.

Ms. Yakley pointed out that each year the expectations for performance go up so that although there may have been significant improvements, you may still not meet a particular standard measurement. Dr. Dillon added that they set clear expectations with transparent communication – we want to do more of the right stuff and less of the wrong stuff. She noted that they are doing well in reducing emergency room visits.

Vice-Chair Hege observed that there is a substantial difference between the number of ER visits in Hood River compared to The Dalles. Dr. Dillon explained that primary care availability needs to be expanded in The Dalles along with an increase in same-day appointments and expanded hours – Hood River has more of those programs. She added that a significant portion of ER visits are related to dental health.

Vice-Chair Hege asked if Mid-Columbia Medical Center is opening an urgent care clinic. Dr. Dillon responded that that is what MCMC told them yesterday; they are planning to open mid-year 2019.

Dr. Dillon went on to say that they are working to address the opiate problem with provider training, treatment strategies and caps for approval. She reported that there has been a 90% drop in high-dose prescriptions as well as long-term use. Ms. Yakley added that this is the result of partnerships in the community doing things differently.

Dr. Dillon stated they are working to introduce behavioral health into medical clinics – 75% of their network clinics now have that. She said they also have community health worker services; we are among a small percentage of

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communities doing that across the nation. She stated that they are also trying to meet some of the special needs – interpreters, accommodations for disabilities, etc.

Ms. Yakley said that they are working collaboratively with partner agencies to complete a health assessment and develop an improvement plan. She stated that this allows them to collect more robust data and supports applications for grant funding. She said they have been very successful in bringing in grant monies and have received awards for their work. They have also been asked to participate in a variety of studies and gotten help from national experts.

Ms. Yakley stated that medical transportation is a significant challenge, costing up to \$50 per trip. She said that it is not a Medicaid or Medicare problem, it is a transportation problem; we need to augment transportation for everyone with systemic improvements.

Vice-Chair Hege asked why we don't just reimburse taxis; that would be less expensive. Dr. Dillon replied that taxi drivers do not qualify under the current state rules. She noted that there are other places in the country offering a more diverse array of transportation services. Ms. Yakley added that the current rules place us in a very tight box and needs to be loosened up for flexibility – what works in urban areas, is not reasonable in a rural community. Dr. Dillon stated that they want to work with MCEDD to augment the current system and would like to have the County contribute to that process.

Chair Kramer called for a recess at 10:04 a.m.

The session reconvened at 10:08 a.m.

Chair Kramer opened an Executive Session at 10:08 a.m. and excluded the public and press from the meeting pursuant to ORS 192.660(2)(d) Labor Negotiator Consultations.

The Regular Session resumed at 10:26 a.m.

{{{Commissioner Runyon moved to concur with the Sheriff's decision at Step 2 of the WCLEA Grievance filed on October 2, 2018 and further directed staff to draft a letter notifying WCLEA of this decision. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Chair Kramer adjourned the meeting at 10:28 a.m.

Summary of Actions

MOTIONS

- **To approve the sales of the following tax lots: 1193, 11307, 16465, 17215, 10621, 10540, 12307, 12282, 12301, and 12270.**
- **To approve setting aside in reserve \$132,800 for Charter Communications and \$183,300 for Burlington Northern Santa Fe Railroad as Potential Refund Credits for the 2018-2019 tax year in accordance with Chapter 541, Oregon Laws 2017 House Bill 2407.**
- **To approve the Intergovernmental Agreement between Northern Oregon Regional Correctional Facility and Wasco County Youth Services for the provision of administrative services for the juvenile detention facility.**
- **To approve Resolution 18-015 in the matter of increasing appropriations and additional revenue within a fund.**
- **To approve the Consent Agenda with changes as presented – 10.17.2018 Regular Session Minutes**
- **To concur with the Sheriff's decision at Step 2 of the WCLEA Grievance filed on October 2, 2018 and further directed staff to draft a letter notifying WCLEA of this decision.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
WORK SESSION
FEBRUARY 8, 2018**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Rod Runyon, County Commissioner

STAFF: Tyler Stone, Administrative Officer
Tawny Kramer, Office Manager

Chair Kramer opened the Work Session at 11:30 a.m.

Planning

Vice-Chair Hege stated that under the current rules, you can build an accessory building that is no larger than 75% of your residence. The rules also allow you to build as many accessory buildings as you want, as long as they are not connected. Unfortunately, this means that if someone with a 1,000 square foot home needs a 2,000 square foot accessory building, they either have to build three smaller permitted buildings or one large building for which they do not obtain a permit. He commented that he thinks the rule is unreasonable and it encourages owners to be dishonest. He said he has spoken to Planning Director Angie Brewer and learned that the Planning Department is aware of the issue and they are working on revisions to the plan and ordinance that will address this issue. However, it is a long process and he would like to see a solution sooner rather than later.

Vice-Chair Hege went on to say that he asked how we might address the issue now and was advised by Ms. Brewer that it is within the Board's authority to make that change now. He stated that with Ms. Brewer's assistance, he plans to bring something forward to make that change.

Ms. Brewer said the Board can make that decision right now. She stated that Chapter 2 of the Ordinance allows the Board to direct staff to initiate a rule-making process to create or change rules.

Commissioner Runyon asked if our rules are more restrictive than the state rules. Ms. Brewer replied that regarding the size of accessory buildings, Wasco County's ordinance is more restrictive than the State, outside the scenic area.

Commissioner Runyon stated that he would like to direct the planning Department to explore Vice-Chair Hege's concerns regarding the size of accessory buildings outside the scenic area in Wasco County. Chair Kramer concurred.

*****The Board was in consensus to direct the planning Department to explore Vice-Chair Hege's concerns regarding the size of accessory buildings outside the scenic area in Wasco County.*****

Ms. Brewer asked that the Board be patient regarding a timeline.

Further discussion ensued regarding the process. Ms. Brewer stated that she anticipates the change to be something that would trigger deeper review to ensure that structures going up are appropriate to the zone so as not to have a negative impact on the neighborhood.

Jail Space Renovation

Vice-Chair Hege noted that we originally planned to accomplish the renovation in steps. The first step was to tear out all the jail cells; the next step would be design work; the third step would be the actual build. As Facilities Manager Fred Davis began the first step, he found that contractors were not interested in doing just the demolition and the first step alone would be relatively expensive. He said that it seems more efficient and less costly to do the project as a whole – demo/design/build. He stated that Mr. Davis suggested that instead of just addressing the jail space, we really need to look at the entire first floor as a whole. Vice-Chair Hege said that he agrees – we need to evaluate how that floor can be put to its best use for the County.

Mr. Stone concurred that we need to look at the whole floor. Further discussion ensued regarding the pros and cons of the two approaches. Commissioner Runyon commented that he would like the design to include a different entrance to the Sheriff's Office rather than people coming in off of the alley.

Vice-Chair Hege said that he just wanted to bring this to the Board for discussion;

it will fall to Mr. Stone to direct staff on moving the project forward.

QLife

Discussion ensued regarding the authority to appoint members to the QLife Budget Committee. Historically those appointments have been made by the Board of Commissioners and The Dalles City Council. However, a review of the bylaws indicates that the QLife Board has the authority to make those appointments. Mr. Stone stated that with budget in process, he would like to move forward with an appointment through the QLife Board.

Vice-Chair Hege stated that it creates the potential for QLife to be less connected to their governing bodies. In addition, it fosters a situation where the QLife Board members would appoint a budget committee that thinks just as they do which makes those appointees less objective when reviewing the budget. He stated he is not necessarily opposed to QLife making the appointment, but wants to be cautious.

Ms. Cramer noted that the QLife Board is composed of two County and two City appointees along with a member at large. Mr. Stone said the question should be put to the City and County regarding direction for the appointment process.

*****The Board was in consensus to have the QLife Board appoint to fill the current vacancy on their Budget Committee for this budget cycle and to revisit this issue at a later date for a definitive solution.*****

Investment Committee Member Appointment

Finance Director Mike Middleton said he needs to fill the Investment Committee public member position to move forward. Commissioner Runyon suggested John Hutchison would be a good choice. Chair Kramer agreed. He said he has reached out to others but found no interest.

Compensation

Mr. Stone said that he is looking for input from the Board on the following items:

- The Management Team's request for in-house County Counsel.
- Compensation levels for Senior Management – all Directors are being actively recruited. We are evaluating the market, but he believes we will come in well below the market rate.

- Shifting the Human Resources position from Manager to Director.

Commissioner Runyon stated that he does not want to be in competition with the metropolitan areas. Mr. Stone stated that we are being recruited by Hood River, Mid-Columbia Medical Center, etc.

Vice-Chair Hege observed that we already have a compensation philosophy that should apply in all situations including this one. He said that it sounds like the compensation tables are not inline; we should not be singling out a group for special consideration.

Mr. Stone pointed out that our policy is based on paying at the 50th percentile of the market . . . that attracts the 50th percentile person. Our current management team is functioning at a much higher level and can command a higher rate of pay.

Vice-Chair Hege stated that he finds it troubling to suggest that we pay management at a higher percentage of the market than the rest of the employees. If we need to retain good people, we need to do that at every level. Mr. Stone agreed.

Vice-Chair Hege went on to say that people need to choose to be here without money being their highest priority; we are never going to be the highest paying employer. He added that he does not want to pay poorly but there needs to be a balance. If there is a vast disparity between what we are paying and what others are paying locally, then we are not paying at the appropriate percentile or we are getting bad data for our tables. We shouldn't pay different groups within the County at different rates – if we raise for one, we raise for all - but we have to make those decisions with consideration to what we can afford. He said he wants to retain good people and pay them fairly but there is other value we can offer outside of money.

Commissioner Runyon suggested that we need to revisit the plan. Chair Kramer agreed that we need to review the current plan. Vice-Chair Hege stated that staff needs to come to the Board with a recommendation that includes a financial impact statement. Mr. Middleton noted that we are at the bottom of the scale for vacation and could offer more. He said there are other things we can do – flexible work schedules, vesting, etc.

Mr. Stone suggested that a four-day work week would be a great benefit to a great number of people without a lot of cost to the County.

Vice-Chair Hege said that he does not have the data needed to weigh-in on the idea of in-house counsel and would prefer that the Administrative Officer come to the Board with data and a recommendation.

Vice-Chair Hege said he is not sure what level of Human Resource services we have or want that would justify that position rising to the level of Director. He noted that there is no staffing for that office other than the current manager. Mr. Stone responded that Human Resources is viewed in ways other than staffing levels, i.e., are they participating in labor negotiations, policy decisions, disciplinary processes, etc.?

Commissioner Runyon asked Mr. Middleton for his opinion. Mr. Middleton said that the initial conversation was that the position should be a Director but was left at the manager level to allow Ms. Biechler to grow into the position. He said the fact is that Ms. Biechler has excelled in her position and is ready now.

Annex Space

Vice-Chair Hege said that Public Health is hiring three people for a grant project and needs work space for them. He reported that Public Health Director Teri Thalhofer has been talking to Community Corrections Manager Fritz Bachman about using some space in Annex B; they have money in the grant to pay rent. He stated that the proposal is to improve the space and use it for the duration of the grant. He said that it will be of benefit to the County.

Commissioner Runyon asked if Mr. Stone is aware of this. Vice-Chair Hege replied that he did consult with Mr. Stone but has tried to keep the work off of his desk.

Administrative Officer's (AO) Annual Review

Chair Kramer suggested that the AO's review could be formal and informal, alternating every other year – the informal review would be just the Board; the formal review to include feedback from the Management Team and community partners. Commissioner Runyon stated he would support an informal review this year. Vice-Chair Hege concurred, adding that he sees it as an opportunity to ensure good communication between the AO and the Board. He said that even when it is a less formal review, the Commissioners should put their thoughts in

writing.

Mr. Stone said the Board has the last AO review and suggested that they use that to put their thoughts together as a basis for the discussion and review. Commissioner Runyon said that he thinks the Directors should have an opportunity to weigh in. Chair Kramer said that will delay the review which is already late. Vice-Chair Hege said that when polling directors, it should be a blind survey to get honest feedback.

Chair Kramer stated that the Board will address the review at the March 7th session.

The session was adjourned at 1:00 p.m.

Summary of Actions

CONSENSUS

- **To direct the planning Department to explore Vice-Chair Hege's concerns regarding the size of accessory buildings outside the scenic are in Wasco County.**
- **To have the QLife Board appoint to fill the current vacancy on their Budget Committee for this budget cycle and to revisit this issue at a later date for a definitive solution.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MAY 2, 2018**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Rod Runyon, County Commissioner

STAFF: Tyler Stone, Administrative Officer
Tawny Kramer, Office Manager

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance.

Public Comment

Rob Dunalmack of Tygh Valley stated that he is here to voice his opposition to the cell tower being constructed at the corner of Hwy 197 and Shady Brook Road. He stated that he was not asked or informed about the tower. He quoted Dr. Jonathan Helprin regarding the dangers of living in the proximity cell towers. He displayed a map of the existing cell towers in Tygh Valley as well as current coverage maps and proposed coverage. He said that the maps seem to conflict. He went on to say that no impact statement has been submitted for the environment or species habitat. He also referenced Harvard studies indicating that the FCC is not a reliable source for health and impact studies for the industry it regulates. He warned that even in the meeting room people are being bombarded with electromagnetic radiation that is harmful to brain function and breaks DNA strands. He added that the pole will be a blemish on the landscape.

Discussion – Sheriff's Report

Sheriff Lane Magill said that his office is still in the hiring process for deputies. He reported that the first applicant they accepted washed out at the background investigation level.

Sheriff Magill reported that the Emergency Manager will be attending Public Information Officer Training in July/August. He said they are still in process for the

six-county communications grant which has gone out to RFP and is being managed by the State of Oregon. He stated that they will probably not know anything for the next two to three months. The grant will cover Hood River, Wasco, Sherman, Gilliam, Wheeler and Morrow Counties. Every five years the plan is to be updated – part of that process is a communication study which supports grant applications to upgrade equipment and network systems. We have regionalized that process and the State has agreed to manage the grant for the region.

Sheriff Magill reported that the Emergency Manager is still working on the ASA plan; the Natural Hazards Mitigation Plan has been sent to the state for editing and it will then be moved on to the federal level for review; work on the fire prevention plan is underway. He stated that they are evaluating what would be the best agency to house the Multi-Casualty Incidents plan; while the Sheriff's Office has a minor role, it might be more appropriately housed with the hospital.

Sheriff Magill continued by saying that they are focusing on the emergency alert system which is currently not functioning properly. He stated that they have made application to the federal government for assistance and are working with our Information Systems Department to implement the Integrated Public Alert and Warning System through FEMA.

He concluded by saying that they are working with Burlington Northern Sante Fe Railroad to conduct a tabletop exercise simulating a train derailment; most likely that will not occur until the fall of this year. He added that this month there will be a tabletop exercise in conjunction with the Coast Guard simulating a water disaster.

Discussion List – Dufur Weed Control

Public Works Director Arthur Smith stated that our agreement with the City is outdated and this is an update which further identifies the specific work that will be done and has an added termination clause. We submit our loaded rates to them annually and they identify the areas they want to have treated.

{{Vice-Chair Hege moved to approve the agreement between the City of Dufur and Wasco County for the provision of noxious weed spraying on property owned or operated by the City of Dufur. Commissioner Runyon seconded the motion which passed unanimously.}}

Discussion List – QLife Budget Committee Appointment

Chair Kramer noted that there is a vacancy on the QLife Budget Committee. He asked if there are any questions regarding the applicant. Commissioner Runyon commented that he is a well-qualified candidate.

{{Vice-Chair Hege moved to approve order 18-025 appointing John Hutchison to the Quality Life Budget Committee effective April 16, 2018. Commissioner Runyon seconded the motion which passed unanimously.}}

Discussion List – NORCOR Update

Mr. Stone stated that he chaired the budget committee for NORCOR this year. He said that the budget was approved at the last NORCOR meeting with no increases to the counties. He said that he is concerned that expenses will come in higher and the revenues lower than anticipated. He said that the NORCOR Board was advised to monitor the actuals for any necessary adjustments.

Commissioner Runyon added that Hood River has now stabilized their funding for NORCOR which will allow more time as the NORCOR Board moves through this process.

Commissioner Runyon noted that some sheriffs and commissioners from other counties came to tour NORCOR for ideas about regional correctional facilities – we are looked at as a model; while not perfect, we are leading the way. Chair Kramer added that MCMC recently toured NORCOR to open communication on mental health issues.

At 9:30 a.m. Chair Kramer recessed the regular session.

Agenda Item – Comprehensive Plan Update Hearing

Chair Kramer opened a public hearing for PLALEG-16-08-0001 – a review of a recommendation made by the Wasco County Planning Commission to consider approving amendment to the Wasco County Comprehensive Plan primarily relating to policies and implementation strategies for Citizen Involvement and Land Use Planning. Amendments also include the adoption of a new format for the plan. These amendments relate to work tasks #1 and 2 of Wasco County's Periodic Review to update the Comprehensive Plan.

Chair Kramer explained the process for the hearing and asked if any Commission member wished to disqualify themselves for any personal or financial interest in this matter. There were none.

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MAY 2, 2018
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Chair Kramer asked if any member of the audience wished to challenge the right of any Commission Member to hear this matter. There were none.

Chair Kramer asked if any member of the audience wished to question the jurisdiction of this body to act on behalf of Wasco County in this matter. There were none.

Long-Range Planner Kelly Howsley Glover reviewed the staff report and presentation included in the Board Packet. She said that the revisions being presented today are to change the format of the document and to update policy to reflect current practice and be consistent with state law. These goals are consistent with what was heard from the public during the roadshows and as well as the citizen advisory group. She continued by reviewing the changes as outlined in the staff report.

Vice-Chair Hege asked if Planning still notices with postings to bulletin boards. Ms. Howsley-Glover responded that she does not believe it has not been done for decades although they have done some of that for the larger actions but not for small land use actions. There was some discussion of how that is done at the Commission level – the Board's Executive Assistant sends out posters for town halls as well as notifying radio and newspapers. Planning Director Angie Brewer said that this is a good time to talk about modifications the Board might like to see regarding the notification process.

Vice-Chair Hege said that in his experience sometimes people who are near to the applicant property but outside the legally required notification area are upset when they are not notified. He suggested that we might want to consider doing more than the minimum requirement so that they are aware and can participate in the process. Ms. Howsley-Glover said that that has been the practice in other jurisdictions in which she has worked. She added that it is important to not be arbitrary about notification and therefore some standards should be set. Ms. Brewer pointed out that we need to keep in mind that the more noticing we do the more expense is incurred.

Mr. Stone added that we need to think about under what circumstances we send out that extra notice – it does not make sense to do that for a deck being added. If we focus on those items that could be contentious – some guidelines could be established for that. He said he would not want to see a knee-jerk reaction that causes us to send out extra notices for every project application.

Commissioner Runyon stated that what he thinks the Board is asking is for the

Planning Department to continue their efforts for transparency in a responsible way. Vice-Chair Hege said that he agrees but cautions against relying on the web page to be an effective means of notification – neighbors are just not visiting the website on a daily basis looking for information that may impact them. It is a good resource but not for noticing.

Ms. Howsley-Glover continued her review. Chair Hege asked about the practice of having the Planning Commission also serve as the Citizen Advisory Group. Ms. Howsley-Glover cited the challenges of getting enough volunteers and staffing a separate group – we currently have two alternate positions on the Planning Commissioner that they have not been able to fill. She noted that the Historic Landmark Advisory Committee has not existed for decades and they will be working to reinstate that Committee.

Vice-Chair Hege asked if there is any real value in defining the Planning Commission as also being the Citizen Advisory Group. Ms. Howsley-Glover explained that the Citizen Advisory Group is a consensus group operating under less restrictive parameters than the Planning Commission. It is a valuable way to get diverse perspectives. They have the ability to more freely interact with the public.

Ms. Howsley-Glover continued her review. Vice-Chair Hege asked if each update approved by the Board becomes part of the current plan or if it does not until all updates are completed and approved. Ms. Howsley-Glover replied that each approved update immediately becomes part of the current plan. She added that based on input from today there may be future amendments to these sections as we move through the update process. Approving these today does not close the door to updates to these sections as we move forward.

Chair Hege noted that at some point we will get to the last chapter and the process will be completed. Ms. Howsley-Glover agreed. He asked if that is the point at which LUDO updates will begin. Ms. Howsley-Glover responded affirmatively. She said that the next steps will be Goal Three format updating and bringing it in line with state law. Ms. Brewer noted that the Comprehensive Plan will help to inform the LUDO update process so it is important to complete it before beginning to look at the LUDO.

The Board reiterated their direction to further expand the notification process suggesting that they include language that allows flexibility.

Vice-Chair Hege read the title of the proposed Ordinance into the record:

Ordinance 18-002 in the matter of the Wasco County Planning Commission's request to approve proposed periodic review legislative amendments to update the Land Use and Development Ordinance related to citizen involvement and land use planning goals, Chapters 1 and 2 of Wasco County 2040, the Comprehensive Plan (file number PLALEG-16-08-0001)

Chair Kramer closed the hearing at 10:05 a.m. to be continued at 2 p.m. on May 17, 2018.

Agenda Item – Lot Line Vacation

Associate Planner Riley Marcus stated that she is here to present a request for a lot line vacation to consolidate four legal lots into one legal lot in the community of Boyd. The property is located approximately three miles outside of Dufur. She reviewed the report and presentation included in the packet. Staff finds that the application meets with all requirements and recommends approval.

Commissioner Runyon asked if there is more than one owner. Ms. Marcus replied that there is only one owner.

{{Vice-Chair Hege moved to approve Order 18-009 accepting vacation of the Plat of Boyd, Block 5, Lots 5-8 and adopting findings of fact contained in 921-18-000011-PLNG. Commissioner Runyon seconded the motion which passed unanimously.}}

Agenda Item – Planning Department Updates

Ms. Brewer reviewed the report included in the Board Packet. She stated that there are several programs within the department and it takes time and effort to keep them all moving forward. She said that they have now staffed up to an appropriate level for the programs they implement and oversee. She said that staff is focused on current work while trying to catch up the backlog of work. She said permits are being processed far more quickly than they had been with much less litigation.

Commissioner Runyon noted the significant increase in permits. Ms. Brewer pointed out that the historical total is for the year and we are only part-way through this year. Mr. Stone observed that the Planning Department has been tasked with a heavy lift – one that has not been attempted in decades. He said he wants to recognize the efforts of staff in accomplishing so much . . . it is not happening in most other areas of the State. He said that he also wants to credit staff

for driving these initiatives – projects that have been ignored for so long.

The Board echoed Mr. Stone's comments. Ms. Brewer thanked the Board for their support saying that it is not always present in other counties around the state.

Agenda Item – County Land Auction
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County Assessor Jill Amery reminded the Board that last year they had the first county-owned land auction in over a decade and are ready for another auction this year – scheduled for June 19th. There are two improved properties; the rest are bare land. She asked that the board accept the list of lands for sale in order to hold the auction.

Commissioner Runyon asked if more detail is available to the public prior to the auction. Ms. Amery said that detailed information will be available on the website with more files available upon request. The properties are all sold as-is. She said she makes available all information available to us. The rules are made clear before and at the auction. These properties were taken on foreclosure and are sold with no warranty. Full title searches are being done prior to sale which wasn't being done previously.

Vice-Chair Hege noted that a property in Dufur had been pulled from the previous auction. He asked the status. Ms. Amery said that the septic had failed on that and she had been advised that they would need the neighboring property to address that issue – the adjacent property is currently in the foreclosure; once taken she can move them both forward. She said that the VFW property will also be sold at an upcoming auction.

Vice-Chair Hege asked how many county-owned properties we own. She said that we had about 180 with many of those being unbuildable. She hopes to categorize the properties this winter in order to plan how to move forward with both buildable and unbuildable properties. She said that it takes a lot of work to put together the auction; it is not possible to do them all at once.

Commissioner Runyon noted that this is another step forward for the County – getting things caught up that have been neglected for many years. Ms. Amery said that the public is very excited about the process and she is proud of the work done by the team.

{{{Commissioner Runyon moved to approve the staff recommendation for the sale at auction of the listed properties as-is without warranty. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – QLife Budget Report

Budget Director Mike Middleton reviewed his memo and the QLife Budget included in the Board Packet. He noted that the budget for the Maupin project is adequate for costs; that project should move forward this year.

{{{Commissioner Runyon moved to approve the 2018-2019 Quality Life Intergovernmental Budget. Vice-Chair Hege seconded the motion which passed unanimously.}}}

Consent Agenda – Minutes, Surplus Vehicle Order

{{{Vice-Chair Hege moved to approve the Consent Agenda as proposed – Order 18-008 Surplussing Facilities Truck; Minutes: 2.28.2018-3.1.2018 Summit, 4.12.2018 Work Session, 4.18.2018 Regular Session and 4.19.2018 Tygh Valley Town Hall. Commissioner Runyon seconded the motion which passed unanimously.}}}

Chair Kramer stated that he has nothing else for the work session and proposed to cancel that item. The Board was in concurrence.

At 11:05 a.m. Chair Kramer recessed from the Regular Session to enter into Executive Session pursuant to ORS 192.660(2)(h) to confer with counsel regarding current litigation or litigation that may be filed.

The session reconvened at 11:10 a.m.

Chair Kramer recessed from Regular Session at 11:10 a.m. to open an executive session pursuant to ORS 192.660(2)(j) Public Investments.

The session reconvened at 11:20 a.m. and was adjourned.

Summary of Actions

MOTIONS

- **To approve the agreement between the City of Dufur and Wasco County for the provision of noxious weed spraying on property owned or operated by the City of Dufur.**

- **To approve order 18-025 appointing John Hutchison to the Quality Life Budget Committee effective April 16, 2018.**
- **To approve Order 18-009 accepting vacation of the Plat of Boyd, Block 5, Lots 5-8 and adopting findings of fact contained in 921-18-000011-PLNG.**
- **To approve the staff recommendation for the sale at auction of the listed properties as-is without warranty.**
- **To approve the 2018-2019 Quality Life Intergovernmental Budget.**
- **To approve the Consent Agenda as proposed – Order 18-008 Surplussing Facilities Truck; Minutes: 2.28.2018-3.1.2018 Summit, 4.12.2018 Work Session, 4.18.2018 Regular Session and 4.19.2018 Tygh Valley Town Hall.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Rod L. Runyon, County Commissioner



AGENDA ITEM

2018 Ambulance Service Area Plan Update

[STAFF MEMO](#)

[PROPOSED UPDATES](#)

MEMORANDUM

Wasco County Emergency Management

Date: December 5th, 2018

To: Wasco County Board of Commissioners

From: Juston Huffman, Emergency Manager

SUBJECT: WASCO COUNTY AMBULANCE SERVICE AREA PLAN UPDATE 2018

BACKGROUND

The last completed update to the Wasco County Ambulance Service Area (ASA) Plan was in March, 2012.

Since the departure of Mike Davidson as the Wasco County Emergency Manager, the ASA has not had a home within a County Department and therefore had not been updated for the span of 5 to 6 years.

The ASA plan was placed with the Wasco County Emergency Manager, Juston Huffman, and with the help of Kathy White extensions were signed with each ASA provider. The Wasco County ASA Review Committee was created to steer the update process with the Wasco County Emergency Manager as the lead for this process.

Over the last 7 months the ASA Review Committee has read through the ASA plan and come up with recommended updates to the current ASA plan. The suggested updates are attached for your review.

UPDATE PROCESS WITH OREGON HEALTH AUTHORITY

Once recommended updates are reviewed by the Wasco County Board of Commissioners, the recommended updates will then be sent to the Oregon Health Authority (OHA) for approval. After OHA gives approval and/or recommended changes to our updates, the recommended updates will be brought back before the Wasco County Board of Commissioners for final approval.

Ambulance Service Area Plan Updates - 2018

Current Plan	Proposed Update	Comments
2.1 Paragraph #1 The population as of 2009 was 24,230 and the area is 2,396 square miles.	The population as of 2015 was 25,775 and the area is 2,396 square miles.	
2.1 Paragraph #5 According to the 2009 census estimates, approximately 10.5% of Wasco County's population over the age of five speaks a language other than English at home.	According to the 2016 census estimates, approximately 15.4% of Wasco County's population over the age of five speaks a language other than English at home.	
Section 2.1 Paragraph #5 In certain areas of Wasco County, it may be advisable for emergency managers and emergency response agencies to arrange for translation of the instructions and for providing information in different languages.	In certain areas of Wasco County, it may be advisable for emergency managers and emergency response agencies to arrange for translation of the instructions and for providing information in different languages. North Central Public Health District (NCPHD) translates their messaging to Spanish for distribution to all media sources. Upon request, NCPHD will, as able, translate emergency manager's messages to Spanish.	
Section 3.2 Definitions ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT) – Means a person who is certified by the Division as an Advanced Emergency Medical	ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT) – Means a person who is certified licensed by the Division as an Advanced Emergency Medical	

Technician.	Technician.	
Section 3.2 Definitions ADVANCED LIFE SUPPORT UNITS – This means those units staffed by an Oregon-certified Emergency Medical Technician – Paramedic.	ADVANCED LIFE SUPPORT UNITS – This means those units staffed by an Oregon- certified licensed Emergency Medical Technician (at a minimum) and an Oregon licensed Paramedic.	
Section 3.2 Definitions BASIC LIFE SUPPORT (BLS) UNITS – Means those units staffed by an Oregon-certified Emergency Medical Technician – Basic or an Emergency Medical Technician – Intermediate.	BASIC LIFE SUPPORT (BLS) UNITS – Means those units staffed by an Oregon- certified licensed Emergency Medical Technician – Basic or an Emergency Medical Technician – Advanced EMT or an EMT - Intermediate.	
Section 3.2 Definitions EMERGENCY MEDICAL TECHNICIAN – BASIC (EMT-B) – Means a person who is certified by the Division as an EMT-Basic.	EMERGENCY MEDICAL TECHNICIAN – Advanced EMT – Means a person who is certified licensed by the Division as an EMT- Basic Advanced.	
Section 3.2 Definitions EMERGENCY MEDICAL TECHNICIAN – PARAMEDIC (EMT-P) – Means a person who is certified by the Division as an EMT – Paramedic.	EMERGENCY MEDICAL TECHNICIAN – PARAMEDIC (EMT-P) – Means a person who is certified licensed by the Division as a EMT– Paramedic.	
Section 3.2 Definitions HEALTH OFFICER – Means the the official acting as head of the North Central Public Health District.	HEALTH OFFICER – Means the the Chief Medical Officer for the North Central Public Health District.	

Section 4.1.1 Paragraph #1 Mosier's population 485	Change to 451 per 2016 US Census Bureau	
Section 4.1.1 Paragraph #1 Mosier does not have its own ambulance at present, but is staffed with volunteer First Responders. It is closer to the Hood River Ambulance service, which is a 9 mile distance, rather than The Dalles Ambulance, with a 14mile response. The Dalles is at present mutual aid.	Mosier does not have its own ambulance at present, but is staffed with volunteer First Responders. Mosier is closer to the Hood River Fire & EMS, which is 7 road miles closer than Mid-Columbia Fire & Rescue. Mid-Columbia Fire & Rescue is at present a mutual aid partner with Hood River Fire & EMS.	
Section 4.1.1 Paragraph #4 Run-time schedules to major intersections shall be submitted annually. The Quality Assurance and Review Committees shall then review these run-times on an annual schedule. The required times may then be altered as access roads or circumstances change.	Run-time schedules to major intersections shall be submitted to the County Emergency Manager by January 2 nd annually. The Quality Assurance and Wasco County ASA Review Committee shall then review these run-times on an annual schedule. The required times may then be altered as access roads or circumstances change.	
Section 5.2 Non-Emergency and Inter-Facility Transfers The ASA provider shall have the right to all non-emergency and inter-facility transfers originating within their assigned ASA. Should the ASA provider be unable to provide service, it is the provider's responsibility to ensure alternate service is available.	Pre-Arranged Non-emergency Transfers and Inter-facility Transfers: The Oregon Administrative Rules (OAR 333-260-0070 (3)) allow for the Board to designate one or more non-emergency ambulance provider in each ASA. In compliance with the rule,	MCMC Notes: The current language "Should the ASA provider be unable to provide service, it is the provider's responsibility to ensure alternate service is available" should be retained in the document. As a health care provider, our expertise lies on the care and treatment of patients within our scope of services. When a patient

	<p>the Board has and will designate only one emergency ambulance provider for each ASA. Each of these designated emergency ambulance providers are also authorized to provide non-emergency ambulance service within their assigned ASA.</p> <p>The Board recognizes that other non-emergency ambulance providers exist and may provide non-emergency ambulances service within the County. However, the designated ASA ambulance service provider shall have the first right of refusal for all non-emergency and inter-facility transfers that originate within their assigned ASA, except in the case of extremely specialized services (neo-natal transport) or excessively life threatening circumstances that require air transportation. Should the ASA provider be unable to provide service, it is the provider's responsibility to ensure alternate service is available.</p>	<p>needs a higher level of care, it is important to move the patient to that higher level of care in an expedient manner. We cannot risk deterioration of the patient's condition, while hospital employees who are not familiar with ambulance services complete negotiations in the middle of the night or on weekends with multiple companies to see who will transport the patient when our deemed ASA provider cannot perform the contracted services.</p>
<p>Section 5.3.1 Notification Times</p> <p>When an emergency call is received by the Wasco County Communications Center, the call is immediately transferred to the manned stations.</p>	<p>When an emergency call is received by the Wasco County 911 Communications Dispatch Center, the call is appropriate ambulance service provider</p>	

	<p>will be immediately dispatched to handle the call. transferred to the manned stations.</p>	
<p>Section 5.4 Level of Care – Paragraph #4</p> <p>All providers assigned an ASA which includes an incorporated city with a total population in excess of 9,000 and in any ASA with a population density of 2,000 or more people per square mile shall provide service at the Advanced Life Support level, staffed by at least on Emergency Medical Technician as described in the definition of ‘Advanced Life Support’ in this ASA Plan, and no less than one additional person certified by the State of Oregon to EMT-B level, with a higher level of training being desirable, said EMT-B shall be the driver of the ambulance vehicle. Advanced Life Support Service shall be staffed on a 24-hour basis.</p>	<p>All providers assigned an ASA which includes an incorporated city with a total population in excess of 9,000 and in any ASA with a population density of 2,000 or more people per square mile shall provide service at the Advanced Life Support level, staffed by at least one Emergency Medical Technician Paramedic as described in the definition of ‘Advanced Life Support’ in this ASA Plan, and no less than one additional person certified by the State of Oregon to EMT-B or higher level, with a higher level of training being desirable. Said EMT-B or higher level shall be the driver of the ambulance vehicle. It will be the goal of the ambulance service provider to provide Advanced Life Support Service staffing shall be staffed on a 24-hour basis.</p>	
<p>Section 5.10.2 Process Bullet #6</p> <p>Investigate complaints and referrals and provide written statements of findings to providers and the Wasco County Board of</p>	<p>Investigate complaints and referrals and provide written statements of findings to providers and the Wasco County Board of</p>	

Commissioners recognizing excellence or outlining problems and identifying solutions. Representatives of a provider that is the subject of a complaint shall not participate in the review proceedings of that complaint.	Commissioners recognizing excellence or outlining problems and identifying solutions. Representatives of a provider that is the subject of a complaint shall not participate in the review proceedings of that complaint. Representatives of the complaint will have the opportunity to address their actions concerning the complaint after the initial review by the Wasco County Board of Commissioners.	
Section 6.2 Bullet #1 <ul style="list-style-type: none"> A complaint or input may be registered with the Wasco County ASA Quality Assurance Committee for investigation. The findings report shall then be referred to the Wasco County ASA Review Committee with appropriate action recommendations. After consideration by the Review Committee, a report shall then be forwarded to the Wasco County Board of Commissioners for recommended corrective actions if needed. 	<ul style="list-style-type: none"> A complaint or input may be registered with the Wasco County ASA Quality Assurance Committee for investigation. The findings report shall then be referred to the Wasco County ASA Review Committee with appropriate action recommendations. After consideration by the Review Committee, a report shall then be forwarded to the Wasco County Board of Commissioners for recommended corrective actions if needed. 	
Section 6.5 Personnel and Equipment Resources There is a listing of resources	 There is a listing of resources	

for Wasco County in the Wasco County Capability Assessment and Resource Manual which is with the On-Scene Incident Commander.	for Wasco County in the Wasco County Capability Assessment and Resource Manual "Wasco County resource list" provided by Juniper Flat Rural Fire Protection District. The resource list is updated and distributed annually to each Wasco County emergency service. which is with the On-Scene Incident Commander.	
Section 6.5.1 Non-Transporting EMS Provider The Advisory Board may recommend standards for certification, equipment, standards of care, clinical protocols and patient hand-off procedures for all non-transporting EMS providers subject to the approval of the Wasco County Board of Commissioners.	The Advisory Board Wasco County ASA Review Committee may recommend standards for certification, equipment, standards of care, clinical protocols and patient hand-off procedures for all non-transporting EMS providers subject to the approval of the Wasco County Board of Commissioners.	
Section 6.6.1 Telephone All of Wasco County has 9-1-1 Enhanced emergency telephone access, as of this revision.	All of Wasco County has 9-1-1 Enhanced emergency telephone access. as of this revision.	
Section 6.6.2 Dispatch Procedures – Paragraph #1 Dispatch procedures are through the Wasco County Communications Center which is manned 24 hours each day with two operators on the 9-1-1 dispatch.	Dispatch procedures are through the Wasco County Communications Center which is manned 24 hours each day with two operators in the 9-1-1 dispatch center.	
Section 6.6.2 Dispatch Procedures – Paragraph #2		

<p>The Wasco County Communication Center is on a priority on for re-establishing phone lines. It has its own emergency power unit and is equipped with three new consoles and carries frequencies in fire, police, sheriff, public works and emergency services.</p>	<p>The Wasco County Communication Center is on a priority on for re-establishing phone lines. It has its own emergency power unit and is equipped with three four consoles and carries frequencies in fire, police, sheriff, public works and emergency services.</p>	
<p>Section 6 Coordination</p> <p>We need to add a section covering Mass Gatherings.</p> <p>Continued</p>	<p>Section 6.7 Mass Gatherings</p> <p>ORS 433.735 - "Outdoor mass gather," unless otherwise defined by county ordinance, means an actual or reasonably anticipated assembly of more than 3,000 persons which continues or can reasonably be expected to continue for more than 24 consecutive hours but less than 120 hours within any three month period and which is held primarily in open spaces and not in any permanent structure.</p> <p>OAR 333-039-0040</p> <p>Emergency Medical Facilities (7): Ambulances shall be provided at the outdoor mass gathering for emergency evacuation of sick and injured persons at a ratio of one ambulance for each 10,000 persons anticipated or fraction thereof.</p> <p>If it is deemed that an outdoor mass gathering would exceed an Ambulance</p>	

	<p>Service Area's maximum capacity, it is reasonable for an ASA provider to decline ambulance service to the event coordinator. If declined by the ASA provider, the event coordinator, through the County approval process, through the health section of the event (ORS 433.760), would be required by the North Central Public Health District (NCPHD) to contract with another provider for the mass gathering event and coordinate with the ASA provider.</p>	
<p>Section 7.2 Bullet #3</p> <ul style="list-style-type: none"> There have been an excessive number of complaints filed with the Wasco County Board of Commissioners, the Wasco Review Committee, or the Quality Assurance Committee. 	<ul style="list-style-type: none"> There have been an excessive number of complaints filed with the Wasco County Board of Commissioners or the Wasco County ASA Review Committee, or the Quality Assurance Committee. 	
<p>Section 7.3 Application for an ASA Paragraph #1</p> <p>Any Potential Provider may make an application for a specific ASA Area by submitting an ASA Application Form, a bid sheet showing potentially sound business approach, and a summary of organizational structure 45 days prior to January 2. This will be placed under consideration by the Wasco County ASA Review</p>	<p>Any Potential Provider may make an application for a specific ASA Area by submitting an ASA Application Form, a bid sheet showing potentially sound business approach, and a summary of organizational structure 45 days prior to January 2. Application forms are available annually on October 15. Applications will be</p>	

<p>Committee as soon as possible after that date and forwarded to the Wasco County Board of Commissioners for consideration if the Review Committee accepts the proposal.</p>	<p>placed under consideration by the Wasco County ASA Review Committee as soon as possible after that date and forwarded to the Wasco County Board of Commissioners for consideration if the Review Committee accepts the proposal.</p>	
<p>Section 7.3 Application for an ASA Paragraph #2</p> <p>All Present Providers shall submit an initial set of forms including the bid sheets, organizational structure, and financial statement fifteen days prior to the January 2 deadline. These forms have been and will continue to be distributed annually on October 15. The Review Committee shall review all application forms prior to the Second Day of January each year and make their recommendations to the Wasco County Board of Commissioners. A non-negotiable contract will be issued by the Wasco County Board of Commissioners on the Second Day of January or the next business day thereafter for a nominal period of five years, but reviewed and considered annually for compliance with the Wasco County Ambulance Service Area Plan. Should there be more than one Potential Provider Application for a particular ASA Area</p>	<p>All Present Provider shall submit an initial set of forms including the bid sheets, organizational structure, and financial statement fifteen days prior to the January 2 deadline. These forms have been and will continue to be distributed annually on October 15. (A portion of this text has been moved to section 7.3 Application for ASA Paragraph #1 above) The Review Committee shall review all application forms prior to the Second Day of January each year and make their recommendations to the Wasco County Board of Commissioners. A non-negotiable contract will be issued by the Wasco County Board of Commissioners on the Second Day of January or the next business day thereafter for a nominal period of five years, but reviewed and considered annually for compliance with the Wasco County Ambulance Service Area Plan. Upon</p>	

<p>(including the Present Provider), then the Review Committee shall review the submitted forms for the Provider with the best service at the least cost to the citizens of Wasco County as required by Statute. With all conditions considered, the Wasco County Board of Commissioners may award the ASA accordingly to another Provider in compliance with 7.1 above.</p>	<p>either termination or expiration of the ASA contract, applications will be solicited to select an EMS provider for continuation of ambulance service. Should there be more than one Potential Provider Application for a particular ASA Area (including the Present Provider), then the Review Committee shall review the submitted forms for the Provider with the best service at the least cost to the citizens of Wasco County as required by Statute. With all conditions considered, the Wasco County Board of Commissioners may award the ASA accordingly to another Provider in compliance with 7.1 above.</p>	
<p>Appendix A. County Ordinance 4 – ORDINANCE 4.3.4</p> <p>A list of personnel to be used in providing ambulance service and the current Emergency Technician certificate class and number for each person</p>	<p>A list of personnel to be used in providing ambulance service and the current Emergency Medical Technician certification class license and number for each person</p>	
<p>Appendix B. Forms B-2 F</p> <p>Provide a copy of the Medical Protocols you are presently working under for review by the Wasco County ASA Quality Committee.</p>	<p>Provide a copy of the Medical Protocols you are presently working under for review by the Wasco County ASA Review Committee.</p>	
<p>Appendix B. Forms B-4 F 1&2</p> <p>1. Procedures to provide</p>	<p>1. Procedures to provide</p>	

<p>the Wasco County Quality Assurance Committee the necessary data for case reviews, screens and investigations as outlined under Quality Assurance section of the Wasco County ASA Plan.</p> <p>2. Describe the procedures for cooperation between your management and the Wasco County ASA Committee.</p>	<p>the Wasco County Review Committee the necessary data for case reviews, screens and investigations as outlined under Quality Assurance section of the Wasco County ASA Plan.</p> <p>2. Describe the procedures for cooperation between your management and the Wasco County ASA Review Committee.</p>	
<p>C-1 Appendix C. Provider Information</p> <p>Appendix C. Provider Information</p> <p><u>ASA – 1 Mosier Area</u></p> <p>Hood River Fire Department 1785 Meyer Parkway Hood River, OR. 97031 (541) 386-3939 Bob Francis, City Manager Devon Wells, Fire Chief Peter Mackwell, Assistant Fire Chief</p>	<p><u>ASA – 1 Mosier Area</u></p> <p>Hood River Fire & EMS 1785 Meyer Parkway Hood River, OR. 97031 (541) 386-3939 Steve Wheler, City Manager Leonard Damian, Fire Chief Peter Mackwell, Assistant Fire Chief</p>	<p>ASA – 1 Mosier Area has had personnel changes and they have provided me with their updates. Please look at your ASA in Appendix C and see if your contact information needs to be updated and provide me with that information.</p> <p>Thanks!</p>
<p>Appendix D Mutual Aid Agreements</p>	<p>NOTE: If your agency is unable to locate mutual aid agreements, it should be the priority of your department to write an MOU or receive a copy of an existing mutual aid agreement with the agency that you are in agreement with.</p>	



AGENDA ITEM

2018 Emergency Operations Plan Update

[STAFF MEMO](#)

[LETTER OF PROMULGATION](#)

MEMORANDUM

Wasco County Emergency Management

Date: December 5th, 2018

To: Wasco County Board of Commissioners

From: Juston Huffman, Emergency Manager

SUBJECT: WASCO COUNTY EMERGENCY OPERATIONS PLAN UPDATE 2018

FY 2018 Required Update/Promulgation

The Wasco County Emergency Operations Plan (EOP) had no new updates during the 2017 Fiscal Year. We are required by the Emergency Management Performance Grant (EMPG) administered by the Oregon Office of Emergency Management to update and promulgate the EOP each year. The EMPG grant funds the Wasco County Emergency Management program, by providing a 50% Federal match to local funding for the program. The Wasco County EOP was last updated in FY 2016.

The EOP is housed within the Wasco County Emergency Operations Center, as well as distributed in hard copy to the Wasco County Board of Commissioners, Wasco County Sheriff's Office, Wasco County Communications Center, Wasco County Public Works Department, North Central Public Health District, Wasco County Assessor and Wasco County Planning Department.

Letter of Promulgation

To all Recipients:

Promulgated herewith is the revised Wasco County Emergency Operations Plan. This plan supersedes any previous versions of the Emergency Operations Plan. It provides a framework in which Wasco County can plan and perform its respective emergency functions during a disaster or national emergency.

This Emergency Operations Plan attempts to be all-inclusive in combining the four phases of emergency management, which are:

- **Mitigation:** activities that eliminate or reduce the probability of disaster;
- **Preparedness:** activities that governments, organizations, and individuals develop to save lives and minimize damage;
- **Response:** activities that prevent loss of lives and property and provide emergency assistance; and
- **Recovery:** short and long-term activities that return all systems to normal or improved standards.

This plan has been approved by the Wasco County Board of Commissioners. It will be revised and updated as required. All recipients are requested to advise the Emergency Manager of any changes which might result in its improvement or increase its usefulness. Plan changes will be transmitted to all addressees on the distribution list.

Scott Hege, Commissioner

Steve Kramer, Commissioner

Rod Runyon, Commissioner

DATE



AGENDA ITEM

Columbia Gorge Community College Building Project

[QUESTIONS AND ANSWERS](#)

[DRAFT COST AND REVENUE PROJECTIONS](#)

1. ***What assurance is offered that CGCC will be able to attract enough students to make the skill center and housing financially viable? Won't we be competing with other institutions? Can we project and cover construction and operating costs for the skill center, including instructional programs? How do we intend to fund new programming?***

Skill Center: The attached Skill Center pro forma targets an increase in full-time enrollment of 114 students after six years. Four programs are proposed: Construction Trades (32 FTE), Diesel Mechanics (24 FTE), Fiberoptic Installation (30) and Culinary Arts (28). All are high-demand occupations in our region. Proposed enrollment is supported by CGCC experience: The nursing program has two cohorts of 24 students each; Renewable Energy Technology began with 24 students in a six-month certificate course, expanding to 34 for a one-year certificate. New programs typically launch with grant funding, and the college has retained a fulltime grant writer to research opportunities. On-going costs are sustained by tuition, fees, local property taxes, Oregon's Community College Support Fund (CCSF) and base level funding from the State of Oregon.

Campus Housing: Not all students living in campus housing are expected to enroll in CTE programming in the Skill Center. Housing will serve students in the full array of CGCC's education and training offerings. Marketing will focus upon these populations:

- a. **Existing students: 40.** Leland Consulting Group's analysis, using data gained in part through the college's student housing survey, projected a potential market of 335 students from CGCC's current enrollment. While this number is extrapolated from the number of survey respondents expressing a strong interest in housing, it is supported by 2016-17 enrollment data showing that 31 students already came from Oregon counties beyond the local five-county region, eight from Washington State beyond Klickitat and Skamania counties, and five from other states. Other students live throughout the college's seven-county service area, often traveling an hour or longer to campus. A capture rate of 25 percent of 335 students (84) would exceed 100 percent occupancy of campus housing. For purposes of this analysis, we propose a capture rate of 12 percent (40 current students).
- b. **Out of county contracts: 15.** CGCC has presented to the Tri-County Court on expanded college programming for Sherman, Gilliam and Wheeler counties. These counties will be requested to sponsor long-term housing (five students per county) for high school graduates enrolling at CGCC. These would be new students, calculated separately from those indicated in Item A above.
- c. **Mid-Columbia Fire & Rescue: 6.** The fire district operates, with support from Enterprise Zone partners, a training program, but enrollment is constrained by lack of local housing. CGCC will reserve from six to nine beds for MCF&F trainees.

- d. **International students: 5.** One community college in Washington State draws more than half its entire enrollment from this source. CGCC does not propose to rely so heavily on this source, but in gaining independent accreditation CGCC is allowed to establish an international students program. This could draw upon longstanding connections with The Dalles and Hood River sister cities in Japan, and strong cultural ties with the State of Michoacán, Mexico. The Dalles Sister City of Miyoshi City already places three students for extended stay of several weeks in The Dalles, and officials there have indicated interest in a longer term program. We propose to secure five students as a pilot program by Year Three.
- e. **Road Scholars: 5.** CGCC currently offers six Road Scholar (formerly Elderhostel) programs (320 students booked through 2020); however, the cost of registration, which is driven locally by the high cost of accommodations (\$120 / day for hotel) discourages enrollment to the extent that four of six programs may need to be cancelled. CGCC could support those four programs and at least double the number of Road Scholar programs by providing campus housing. This source would augment housing occupancy, especially in the summer. We project 5 FTE over the year, although the number of individual participants in the various Road Scholar programs is significantly higher.
- f. **“Quality of life” students: No projection yet.** As the only institution of higher education in the nation’s first and largest national scenic area, CGCC would promote enrollment from metropolitan areas of the Pacific Northwest, especially for science programs which are unique to the Columbia Gorge.
- g. **Seasonal firefighters: 15.** Klickitat County has approached CGCC with a request to house 15 wildland firefighters currently based at Dallesport during the summer. This would augment summer occupancy. This would be a contract with Washington Department of Natural Resources.
- h. **Professional housing: No projection yet.** MCMC approached CGCC with a request for professional housing. This carries implications for the college’s property tax exemption and would require separate filing with the county assessor. We will determine if this option is feasible.
- i. **Sports programming: No projection yet.** Yakima Valley Community College’s housing occupancy is supported in part by a strong sports program. CGCC has often considered starting a sports program, and will be taking the first steps in 2019 with creation of an Outdoor Program. The next step would be working with park and school districts to establish a soccer program. This could draw students from outside the region who would need campus housing.

These sources suggest a conservative estimate of 86 tenants for 80 available units (quads and studios). This number does not include any students or other housing occupants from metro areas, interim professional housing or sports programming.

2. Will skill center and housing be tied together legally, so that risk to the housing project would also involve risk to the skill center?

- a. Columbia Gorge Community College will own and control both facilities. The housing and skill center will operate independently of each other, in that each will carry separate balance, profit and loss statements, each contributing to the college's overall operating budget. State of Oregon Article XI-G bond proceeds may be directed broadly. According to an Oregon Department of Justice memo specific to this project: *"Article XI-G says that the matching amount raised for a bond issuance 'must be used for the same [or] similar purposes as the proceeds of the indebtedness.' The 'indebtedness' referred to is the amount of indebtedness incurred, in other words the bonds authorized by the Legislature to be issued for certain purposes. With a mixed project that has diverse individual components, a narrow reading of Article XI-G could require the match to be used in proportion to the amount of indebtedness incurred for each component of the project approved by the Legislature. The language of Article XI-G, however, does not require such a narrow reading. Therefore, if the bonds are sold for a variety of projects, the match amount may be used for any of those purposes as long as the overall amount of the match equals the amount of the bonds issued and the match is used in some combination on the component units of the overall project approved by the Legislature to receive bond proceeds."* The financial success or failure of either the skill center or campus housing is not reliant upon the success or failure of the other project; in fact, it may be anticipated that the skill center and campus housing will attract different segments of the overall student market. Neither project involves legal risk to the other project beyond the extent to which any college program or facility involves financial risk (or benefit) to the institution as a whole.

3. Who are the other investors? Is other financing secured?

- a. Other financing (\$3.8 million) will be secured through a full faith and credit bond obligation of the college in January 2019 and Article XI-G state bond sale of \$7.3 million in March or April 2019, contingent upon demonstration of \$7.3 million match. There is no private investment. The only other source of funding beyond the city, county and college is the State of Oregon.

4. Can college protect the county from being legally responsible in any way for the project?

- a. The proposed Intergovernmental Agreement between Wasco County, the City of The Dalles and Columbia Gorge Community College will contain standard “hold harmless” and indemnification clauses providing such protection.
- 5. *The county would only be able to commit to the project on a year-to-year basis. The commissioners cannot commit future commissions except through bond measure.***
 - a. The college proposes that this concern be resolved through Intergovernmental Agreement between Wasco County, the City of The Dalles and Columbia Gorge Community College.
- 6. *Can a legal agreement between college and EZ partners offer a mechanism by which county commitment to college would be protected even if the State Legislature alters the allocations process for Enterprise Zone funds?***
 - a. The college is in receipt of a letter co-signed by the school district superintendent and fire district board chair in support of this project. We would work with both entities and our Legislators to encourage that any such alteration, should it occur, would through the language of any enabling state legislation provide necessary protection for an agreement between the college and Enterprise Zone partners.
- 7. *Does the college expect the housing project to produce net revenue or be revenue neutral?***
 - a. Housing revenues will be kept as low as possible to offer affordability for students, supporting operational costs assigned to the housing project and a capital reserve fund but without the expectation of operating profit. Revenue would come indirectly through increased enrollment. This is demonstrated on the pro forma.
- 8. *Would the college consider a long-term payback to EZ partners in the event the housing project does result in unanticipated revenue in excess of operational costs?***
 - a. The college proposes that the Intergovernmental Agreement include a provision whereby Wasco County, the City of The Dalles and Columbia Gorge Community College annually and jointly review housing project operating statements. The IGA should direct that, upon the fifth year of housing operation and continuing annually thereafter until conclusion of the college’s full faith and credit obligation, should operational experience demonstrate a profit exceeding 5 percent of the amount necessary for capital and operating reserve funds (in an amount to be defined in the IGA), 2 percent of that profit be returned to the city and county, with any cumulative amount not to exceed the city and county’s original investment in principal and interest coverage. The remaining 3 percent would be reserved for construction of a second phase of campus housing, should this be supported by positive operational experience of the first phase.

CGCC Skills Center – Operational cost and tuition projections through Year 6

Net usable space:	23,000
Site development:	\$125,000 (integrated with housing site development pg. 2 below)
Building:	\$5 million
Equipment:	\$100,000 (excludes and leverages grant sources)
Hard costs subtotal:	\$5,225,000
Indirect @ 30%:	\$1,567,500
Contingency:	\$507,500
Total cost:	\$7.3 million
Cost GPSF:	\$294 @24,840 GSF includes all site costs

Maintenance *	Instruction and supplies **	Total operational:
Year 1 - \$162,400	Year 1 - \$310,000	Year 1 - \$472,400
Year 2 - \$183,690	Year 2 - \$335,000	Year 2 - \$518,690
Year 3 - \$188,060	Year 3 - \$400,000	Year 3 - \$588,060
Year 4 - \$192,660	Year 4 - \$425,000	Year 4 - \$617,660
Year 5 - \$197,490	Year 5 - \$460,000	Year 5 - \$657,490
Year 6 - \$202,780	Year 6 - \$500,000	Year 6 - \$702,780

*Maintenance includes utilities, custodial, contingency (including safety and security)

** Instructional assumes CGCC carries entire start-up costs of new CTE programs as described below. Grant sources would significantly reduce these costs through the first two to three years of operation and are being actively explored.

Annual tuition revenue (does not include CCSF; see note below)

Net revenue projection = tuition less total operational shown above.

Year 6 FTE projection: Construction Trades, 32 enrolled for four terms; Diesel Mechanics, 24 enrolled for four terms; Fiberoptic Installation, 30 enrolled for four terms; Culinary Arts, 28 enrolled for four terms. **Total FTE goal at Year 6: 114.** Tuition / student @ \$6,300 calculated @ \$105 per credit hour x 15 credits x 4 terms. Note: CCSF varies annually according to state funding formula and is not included. Current base is \$835 per new FTE. Base proceeds noted below would be reduced for returning students. CCSF additional allocation to be determined.

Year 1 - \$504,000 (80 FTE) x \$835 base per new FTE = \$570,000	net \$97,600
Year 2 - \$567,000 (90 FTE) x \$835 base per new FTE = \$642,000	net \$123,310
Year 3 - \$598,500 (95 FTE) x \$835 base per new FTE = \$677,825	net \$89,765
Year 4 - \$630,000 (100 FTE) x \$835 base per new FTE = \$713,500	net \$95,840
Year 5 - \$661,500 (105 FTE) x \$835 base per new FTE = \$749,175	net \$91,585
Year 6 - \$718,200 (114 FTE) x \$835 base per new FTE = \$813,390	net \$110,610

CGCC Campus Housing – Operational cost and tuition projections through Year 5

Net rentable area:	22,262
Site development:	\$1.24 million
Building:	\$3.41 million
FF&E, finishes:	\$586,000
Contingency:	\$273,700
Subtotal hard costs:	\$5.75 million
Subtotal soft costs:	\$1.56 million
Total cost:	\$7.3 million
Cost GPSF:	\$245

Scenarios showing ending cash balances; ending and cumulative cash balances vary according to inputs at start of each five-year projection. Variables: Quad rental price and occupancy rate. Operating revenue / (loss) projections at 4% interest on \$3.8 million (term ending 2043)

Quad unit rental^	Occupancy	Year of operations	Gain (-Loss)
\$675	80%	Year 1 - 2021	\$36,767
\$675	90%	Year 1	\$105,000
\$675	75%	Year 1	\$2,651
\$675	60%	Year 1	(-\$99,698)
\$575	80%	Year 1	(-\$28,897)
\$575	75%	Year 1	(-\$58,909)
\$575	85%	Year 1	\$1,115
\$575	90%	Year 1	\$31,128
\$575	95%	Year 1	\$61,140
\$575	90%	Year 2 - 2022	\$28,620
\$575	95%	Year 2	\$58,761
\$575	75%	Year 2	(-\$61,802)
\$587	90%	Year 3 - 2023	\$34,558
\$587	95%	Year 3	\$65,301
\$587	75%	Year 3	(-\$57,672)
\$598	95%	Year 4 - 2024	\$71,972
\$598	90%	Year 4	\$14,806
\$624	90%	Year 4	\$59,828
\$624	95%	Year 4	\$92,254
\$649	85%	Year 5 - 2025	\$42,200
\$649	95%	Year 5	\$109,394
\$649	75%	Year 5	(-\$24,993)

^ Studio rental revenue included but not detailed: Seven units x (2021: \$1,019, 2022: \$1,039, 2023: \$1,060, 2024: \$1,081, 2025: \$1,103)



AGENDA ITEM

Search and Rescue Funds

[CHIEF DEPUTY MEMO](#)

[SEARCH & RESCUE REQUEST LETTER](#)

[SEARCH & RESCUE STRATEGIC PLAN](#)

[REQUESTS FOR QUOTES FOR WHICH THERE WAS NO RESPONSE](#)

[REQUEST FOR QUOTES WITH RESPONSES](#)

[BOARD OF COMMISSIONERS ALLOCATION OF FUNDS](#)

[TITLE III FY19 BALANCE](#)

[HISTORICAL TITLE III EXPENDITURES](#)

[HISTORIAL RULES GOVERNING TITLE III EXPENDITURES](#)

[2018 RULES REVISIONS](#)

[TITLE III PROJECT SUBMISSION FORM](#)

[2018 FOREST SERVICE GRANT MODIFICATION](#)

[2018 COOPERATIVE LAW ENFORCEMENT OPERATING AND FINANCIAL
PLAN](#)

[SEARCH AND RESCUE VOLUNTEER HOURS](#)

Title III monies to purchase ATV's and Communications/equipment trailer.

To: Wasco County Commissioner's

Presented by: Chief Deputy Williams for Wasco County Sheriff and Search and Rescue (SAR).

Table of Contents:

Wasco County Search and Rescue Ask letter to The Sheriff

Strategic Plan already submitted to Commission

- ATV's, Communication's/Equipment trailer

-Letter of ask from SAR to Sheriff Magill with justification

-SAR strategic plan

-Bids for each/winning bids -Trailer \$28,459.00 ATV(each x2 \$15,469.00) \$30,938.00

TOTAL (ATV's/Trailer) \$59,397.00

- 4 bids sent out for ATV's, only one response. Fun Country winning bid. (note bids expired, SAR will ask for an extension.)

-6 bids sent out for trailer, only 2 responses. Fun Country winning bid. (note bids expired, SAR will ask for an extension.)

Wasco County Commission notes allocating funds to SAR- Board of Commissioner's Regular Session September 19,2012 (pg 9) and November 21, 2012 (pg1,5,6)

Title III balance. (From Finance) \$316,557.18

Historical uses of Title III money. ie. reimbursement for expendables (work hours, fuel, vehicle time, etc)

-Sec 302.b.1

Title III reimbursements done by CD Williams 2010- present

-12/19/2010 \$2112.85

-03/02/2011 \$7968.08

-04/22/2011 \$1272.40

-05/30/2011 \$322.05

-02/19/2012 \$1127.50

-01/28/2012 \$948.50

-02/13/12 \$413.00

-02/21/2012 \$1062.50

-01/06/2013 \$2651.00

-12/08/2014 \$18139.82

Total of Title III reimbursements 2010-present \$ 36,017.7

Title III changes P.L. 115-141 (3)

Title III PL 110-343 project submission form (attached)

-Asks is there any other funding for the project?

-USFS contract and use of funds for SAR projects in the National Forest. (pg 3 of 8) 2018 contract \$21,260.00 (this is up 3k from previous years) These funds are used to supplement searches and are used before Title III funds (example Kirk search)

SAR other sources of income (Grants and justifications attached)

-The SAR budget has remained the same, \$6000 for years, costs in fuel, etc. have increased

-2011 SAR received a grant from PUD for \$10,000 for a light plant, needed equip. SAR shopped around and bought for \$7900.00

-2016 SAR received a grant from PUD for \$14,500.00 for Helmets, blue tooth communications for helmets, GPS units, and a laptop computer. (this grant is limited to \$20,000 for each grant and 2 grants to agency in a 5 year period)

-SAR has held fundraisers for money, raffling and golf tournaments for their 501c3.

-Google money for volunteers who work at Google.

-These dollars are used for volunteers training and minor equipment to supplement equipment and training needs. SAR asks for little and is pretty much self-sustaining.

SAR volunteer hours to Wasco County 2015-2018

-2018 total hrs = 547.95

-Loaded deputy step 1 (low rate) pay rate \$34.58

-Total man hour value \$18,948.11

Summary: Total ask from Title III funds \$59,397.00.

Questions?

Respectfully submitted

Chief Deputy Williams



SHERIFF'S OFFICE

511 Washington St., Ste.102 • The Dalles, OR 97058
p: [541] 506-2580 • f: [541] 506-2581 • www.co.wasco.or.us

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Dear Sheriff Lane Magill,

Wasco County Search and Rescue is writing today after completing a general inventory of the status of existing equipment, having realized we are in critical need of replacements in order to effectively, efficiently and safely realize our mission. Upon this realization WCSAR has started a strategic plan to provide our members and the larger Office of the Sheriff with a set of processes designed to streamline our equipment inventory and assessment process. This strategic plan asks members to create varying degrees of assessment that look at both durable goods and consumable goods at differing times dependent on expected equipment lifespan. Please see our enclosed description of our current assessment regarding a much needed series of replacements to our infrastructure. This letter offers a detailed description of the problems we face currently and how these purchasing requests will address these identified needs.

At the time of writing WCSAR is deploying ATV's that are ten years old and have seen extended field and training use. These machines had been upgraded to operate using tracks for winter use despite not having the necessary horsepower or steering to operate effectively. The machine's lack of horsepower prevents WCSAR members from quickly arriving at a scene on winter missions, and the lack of power steering places our members at increased risk of injury due to a lack of maneuverability. It is our assessment that in order to respond quickly and safely in future winter conditions that we need to upgrade our ATV's to newer models. Having a tracked ATV that is powered to run both tires and tracks allows for full season mission response. These vehicles are critical when responding in a spring environment where mud and dry ground prevent the effective use of snowmobiles. In addition ATVs are a necessary vehicle when compared to our off road capable SUVs in that they are small enough to access most trails in Wasco County.

The current ATVs in our fleet also do not have current technology that increases effectiveness and prioritizes operator safety. Our current models do not have modern lighting for night deployment, efficient external fuel storage, front and rear winches for recovery, and hardbox storage for safe deployment of support equipment. Rather our current models rely on out of date lighting systems, cloth bag and rack/strap storage, and underpowered recovery tools. Another current problem we have identified with our existing ATV's results from the external storage of the vehicles on an open air trailer. Use of windshields on ATVs in winter conditions is mandatory, however it is time consuming to remove windshields prior to transport as damage has occurred in the past, resulting in users having to remove windshields prior to transport and install prior to deployment. In addition, the exposure to the elements has resulted in increased and unnecessary wear on the machines by the elements common in Wasco County. This reliance on open air transportation of our ATVs has decreased our deployment time and resulted in some of the polymer on the machine degrading the point of being suboptimal.

We have also identified several issues with the current trailer used to transport these vehicles and support equipment. The current trailer, as mentioned above, is an open air trailer



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that exposes equipment to both the elements and the public resulting in wear and tear. WCSAR is also currently operating in the field without a dedicated and enclosed shelter for SAR members and equipment on mission. Our current trailer functions purely as a transport and storage and was not designed with an organization such as WCSAR in mind. The device was intended for daytime use under ideal conditions, and presents several safety risks when deployed outside of these parameters. First, to access the ATVs members must walk the deployment ramp in a way that exposes them to possible slips and falls. The trailer has no external lighting for nighttime deployment. It requires several ramps and pieces of steel to be extended into the operating environment in a way that creates hazards. The current trailer is also at weight capacity with current loaded equipment and is incapable of retrofitting or adding additional equipment if required for future missions.

While in the process of assessing immediate replacement need we have also identified several other mission critical issues we face. Currently WCSAR has no dedicated mobile command center for deployment. Our members rely on shared equipment that has been deployed elsewhere by partner organizations when it was needed as a command center for SAR. In addition there is no dedicated warming/cooling station for SAR members, or a rallying point for mission briefings and debriefings. The current trailer also does not offer a dedicated charging location to store sensitive search equipment such as radios, ATV helmets, laptops, GPS units, and other electronic devices. These additional identified needs saw us craft a replacement proposal that addresses our immediate equipment replacement while also offering a location to function as a mobile SAR command center.

During the previous 60 days WCSAR has been preparing RFP's for the acquisition of ATV's and an enclosed trailer that can be used as a mobile command post. These requests will help project our mission readiness into the coming years and will greatly benefit the readiness capabilities of Wasco County. As part of the RFP process the WCSAR membership will be providing you with documents no later than October 25th 2018 for submission to the Wasco County Board of Commissioners, for the purchase of said equipment, utilizing Title III funding.

After identifying the most pressing mission and equipment readiness needs faced by WCSAR at the moment we feel confident that this request thoroughly addresses how best to move forward as an organization. We appreciate your full consideration and would like to invite you to contact us with any questions you regarding both our current equipment as well as our justification for this request. Thank you for your time, and regardless of outcome we will continue to serve as Search and Rescue volunteers ready to respond to any and all backcountry and wildland rescue needs in Wasco County.

Sincerely,
Wasco County SAR Members



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Wasco County SAR Strategic Plan

Introduction:

The purpose of this document is to outline a strategic plan for Wasco County Search and Rescue that falls in line with the overall work, and mission of the five year strategic plan for Wasco County. This document will outline how SAR fits into the overall mission of the Office of the Sheriff of Wasco County, and how SAR intends to set realistic and strategic benchmarks to map progress over the course of these next five years.

I. PURPOSE

This Search and Rescue Plan was prepared and adopted in accordance with Oregon Revised Statutes (ORS) Chapter 404. The purpose of this plan is to define search and rescue authority, organization, activity and to establish policy. Adherence to this plan will provide uniform response to Search and Rescue missions within Wasco County.

II. AUTHORITY

The Sheriff of Wasco County is responsible for search and rescue activities within Wasco County. These duties may be delegated to a qualified deputy or emergency service worker.

III. MISSION

"Search and Rescue" means the acts of searching for, rescuing or recovering, by means of ground or marine activity any person who is lost, injured or killed while out of doors. It is recognized that people will become lost, injured and/or in need of rescue/recovery from natural or technological danger within Wasco County. The ability to effectively respond will require resources beyond those normally available. The mission is to ensure the maximum preservation of life.

IV. STRATEGIC PLAN OVERVIEW

For the purpose of the 2018 Wasco County Strategic Plan SAR has created a committee to study the needs, goals, and future plans of SAR in order to insure that the organization is fully capable to fulfill its Mission. SAR has adopted the Pathways model presented by Wasco County Sheriff's Office in order to map goals within a similar framework as our parent organization. Part of SAR's goal for this initial strategic plan has been to both create sustainable policies and procedures to address ongoing needs within SAR as well as to assess immediate operational needs in order to continue function over the coming need.

The overall goal of this plan is to create a system of procedures that will streamline forward thinking and proactive planning on the part of SAR members in the years to come.

Pathways (from Wasco county Strategic plan)

Pathway 1: Technology

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Get links to SAR related information up and published on Wasco County Sheriff's webpage.	None	Have all application forms, and relevant digital training courses online, in the same place, for easy access for future and current members.	3 months	Comm s
Get a clear path for citizens to support SAR outlined on Wasco County website, including a donate button, and info about Amazon Smile and other digital opportunities to donate.	None	Make supporting SAR through online contributions easy for the citizens of Wasco County	6 months	Comm s
Work with Wasco County Sheriff's office to get photo and media content to the office for the purpose of showing volunteers, actions, and trainings on Social Media.	Little to no presence	Work with Sheriff's social media coordinator to start showing the face of SAR on Social Media in a way that falls in line with the county's mission for community presence.	3 months	Comm s
Create digital calendar for SAR Volunteer communication for the purpose of training, scheduling, and direct communication.	None	Create a one stop shop for all info regarding training, conferences, meetings, and social advertising that all SAR members can access via an online platform.	6 months	
Create partnerships with local tech firms in order to provide grants, resources, and equipment to help SAR thrive.	Minimal	Create relationships that see private sector partners provide SAR with monetary, training, and equipment support for the purpose of operations.	6 months for initial contact. 1 year for first grant. 3 years for training on new tech. 5 years for	Safety

			feed deployment of tech.	
Update Wasco County Radio Infrastructure	Existing Radio System	Work with all first responder partners, local tech firms, industry partners, and local community to acquire funding and grants to modernize Wasco County Radio infrastructure.	5 years	Safety Coms

2: Customer Service

SAR's ultimate goal with Customer Service is to ultimately fit within the parameters of the mission of the Wasco County Sheriff's Office. As a volunteer organization it is critical that SAR understand how its members fit within the FEMA Incident Command System framework in order to not misrepresent the overall standards of command. SAR will take its lead from the Wasco County Sheriff's Office on all issues related to Customer Service.

NOTE: Eliminate acronyms

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Work with Sheriff's Office to create training protocol for Incident Command System (ICS) that falls in line with Office's Mission	None	To create a fluid understanding of how communications with the public function under the ICS model and work towards meeting those standards	1 year	Comms, Safety
Increase visual presence at community events to both increase enrollment of volunteers and positive visual presence of SAR first responders	Ongoing parade and social effort	To cover more ground so that Wasco residents get a better idea of what SAR is.	6 months for first event	Comms, Safety, Org/Dev
Post information about SAR at local outdoor rec areas, including trailheads	None	Reach out to all recreational land owners, including Federal Government to see about creating a standard SAR placard for all parks in Wasco County	3 years	Comms, Safety, Org/Dev

3: Infrastructure & Resources (Equipment, Facilities, Roads, Lands)

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Create a written document detailing an annual review process that happens at the start of every fiscal year to assess new and replacement equipment needs.	Prior approach was verbal but worked.	To create a formal, annual, in writing process to determine equipment needs of SAR	Ongoing	Safety
Acquire necessary equipment through Title 3 money before Winter months in order to address immediate SAR needs.	None	Acquire a dedicated communications trailer and two ATVs for the purpose of mission response.	3 Months	Safety
Create and implement a written consumables plan for consumable items in inventory.	None	Have written procedures for the replacement schedule for consumable SAR items. (ex. First Aid supplies/batteries/etc)	3 Months	Safety
Continue to improve upon the Equipment Maintenance program for existing equipment.	Past years practices	Continue to create a streamlined maintenance schedule.	Ongoing goal	Safety
Work with SAR members for operation, cleaning, and maintenance of equipment inventory?	None	Schedule dates for SAR members to meet and work to repair base.	1 year	Safety

4: Communication

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Work with Sheriff's Office to get SAR related material to their Public Relations team for social media, newsletter, and website	None	Include info and updates about SAR with public relations for Sheriff's Office	3 Months	
Increase scope of public events attended by SAR to expand public image	Past years events	Increase presence of SAR within the community	1 year	
Logo Branding Work for identification of SAR	Prior Logos	Work with local community partners and SAR volunteers to create or repeat	1 year	

		logos/badges/images approved by Sheriff's office for the purpose of identifying SAR events/equipment/members		
Work with Sheriff's Office to create training protocol for SAR members to act as Public Information Officers within the ICS structure if SAR are only responders available	None	Ongoing training will be provided to SAR members with a focus on Public Information Officers under the Incident Command System (ICS)	1 year to get to speed and ongoing	

5: Financial Health

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Continue to work with associated organizations and expand networks to share training costs across multiple counties	Ongoing relationship with Klickitat County Search and Rescue	Reduce training costs by creating shared training sessions across counties in order to reduce cost, streamline training, and improve skill sets. Expand process into Hood River county over coming years.	1 month for immediate associates 3 years for HR county	Safety
Expand Grant requests to include new industry partners and state, regional, and federal grants.	Past grants have been local	Increase funding in order to access all funds available for SAR groups.	1, 3, and 5 years starting local and expanding	Tech, Safety,
Continue fundraising and expand to include other local fundraising.	Past has only been raffles	Increase fundraising opportunities to include things like auctions, dinners, raffles, contests etc.	1 year	
Promote online resources for fundraising such as Amazon Smile to get small donations to SAR	Set up not utilized	Create a culture within community where people understand that they can use online donation programs to help SAR	6 Months	Tech
Explore, find, and sign up for industry Pro/First Responder discount programs	None	Get SAR "pro/county/government" deals on equipment.	3 Months	Tech, Infra, Safety

6: Safety

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Provide ongoing training as necessary SAR GAR (Green, Amber, Red)	Training only in academy	To create a culture within SAR that is aware that the safety of volunteer is front and foremost	Ongoing	
Create and continue ongoing training programs	Ongoing	Insure that SAR volunteers are at peak performance in all skills in order to insure that Wasco SAR is able to safely and effectively respond to missions.	Ongoing with monthly goals	Tech, Comms, Infra
Create a maintenance plan for safety related equipment	Not standardized	To insure that all safety related equipment is in working order and ready for deployment at all times	1 year to start, ongoing	Infra

7: Organizational Development

Action	Baseline	Intended Outcome	Target Deadline	Related Paths
Create relationship with youth outdoor/service based organizations.	None	Create a pathway for young recruits to step out of community organizations and into SAR. IE Boy Scouts/4H/Community Organizations into SAR. Increase exposure for High School career classes.	1 year	
Increase exposure for recruiting new members	Word of Mouth	To increase enrollment of new members by improving outreach methods.	6 months	Tech
Reach out to new industry in Wasco County	Google Only	Contact community outreach employees at firms like Insitu and Wind Farms for recruits.	1 year	Tech



Lane Magill <lanem@co.wasco.or.us>

Wasco County Search & Rescue - Request for Quote (DJ's Mountain Motorosports)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: bethnnick1134@yahoo.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for two new ATVs to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

**WCSO_SAR_2018_Request_for_Quote_ATV_DJsMountainMotorsports.pdf**

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Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Gorge Trailers)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: sales@gorgetrailer.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for a new trailer to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

 WCSO_SAR_2018_Request_for_Quote_Trailer_GorgeTrailers.pdf
87K



Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Trailer City Portland)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: sales@trailer-city-portland.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for a new trailer to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

WCSO_SAR_2018_Request_for_Quote_Trailer_TrailerCityPortland.pdf
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Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Trailers Plus Portland)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: sales@trailersplus.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for a new trailer to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

 WCSO_SAR_2018_Request_for_Quote_Trailer_TrailersPlusPortland.pdf
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Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Cycle Country)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: edward@cyclecountry.net

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for two new ATVs to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

 WCSO_SAR_2018_Request_for_Quote_ATV_CycleCountry.pdf
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Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Mid-Columbia Marine and Motor Sports)

2 messages

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: mcmyamaha@gmail.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

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Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

**WCSO_SAR_2018_Request_for_Quote_ATV_MidColumbiaMarineMotorsports.pdf**

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Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: mcmyamaha@gmail.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

[Quoted text hidden]



Lane Magill <lanem@co.wasco.or.us>

Wasco Count Search & Rescue - Request for Quote (Trailer World of Oregon, Bend)

1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: marketing@trailer-world.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document for details on a Request for Quote for a new trailer to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

 WCSO_SAR_2018_Request_for_Quote_Trailer_TrailerWorldofOregonBend.pdf
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CHARMACTRAILERS

Quote Summary

(2018 Pricing)

Model 100x24 Commercial Duty Cargo
 Floor Length 24'
 Date 2018-08-09
 P.O. Wasco County S & R
 Base Price 9300.00

Dealer Trailer World
 Address 64601 Bailey Road
 Phone 541-389-9849
 Dealer Rep Vern
 Factory Rep John

Undercarriage

Component	Name	Notes	Qty	Price
Axles	Tandem 5,200 lb. Torsion Axles		1	575.00
Wheels	Silver Steel Mod Wheels		4	0.00
Tires	ST 225x15D Radial		1	0.00
Brakes	All Wheel Electric Brakes		1	0.00
Spare Tire	Spare Tire and Wheel		1	200.00

Structure

Component	Name	Notes	Qty	Price
Height (66)	8ft. Tall		24	1296.00
Front	Square Front		1	0.00
Jack	Electric Bumper Pull Jack		1	450.00
Coupler	2 5/16in. H.D. Bumper Pull Coupler	upgrade to Bulldog Coupler	1	0.00
Rear Stabilizer Jacks	Fold Up Rear Stabilizer Jacks (SET)		1	86.00

Paint

Component	Name	Notes	Qty	Price
Frame Color	Black Painted Frame		24	0.00

Exterior

Component	Name	Notes	Qty	Price
Color	.030 White		24	0.00
Fasteners	Screwed Sheeting		24	0.00
Header	3in. Radius Roof Header		24	0.00
Roof	One Piece Aluminum Roof		24	0.00
14x14 Exhaust Roof Vent	14x14 Exhaust Roof Vent		1	360.00
Flow Thru Vents	Flow Thru Vents		1	72.00
Front Treadbrite	24in. Front Treadbrite		1	0.00
Side Trim	3in. Aluminum Side Trim		24	0.00
Rear Corner Post Trim	Aluminum Trimmed Rear Corner Posts and Header		1	0.00

Electrical

Component	Name	Notes	Qty	Price
Interior Lights	LED Interior Dome Lights		1	0.00
LED Chrome Porch Light	LED Chrome Porch Light	On front over tongue	1	58.00
4in. LED Load Lights	4in. LED Load Lights	3- each side , 2- on rear	8	688.00
Tail Lights	LED Tail Lights (SET)		1	0.00
12v Wall Switch	12v Wall Switch		5	232.00
12v Wet Cell Battery	12v Wet Cell Battery		2	400.00

Interior

Component	Name	Notes	Qty	Price
Cargo Walls	3/4in Paktite Walls	lined over top with .030 white aluminum	24	624.00
Floor	3/4in. Paktite Floor		24	0.00
Floor Covering	Rubber Diamond Plate		24	1032.00
Insulation	Insulated Walls and Ceiling	upgrade to Foamular R5 walls & R7 ceiling	24	432.00
E-Track Tie Down Rail	E-Track Tie Down Rail		48	432.00

Doors/Windows

Component	Name	Notes	Qty	Price
Rear Doors	M.D. Cable Assist Rear Ramp w/Bar Latch (100 wide)		1	430.00
Rear Latches (c)	36in. Bar Lock Latches (Set)		1	0.00
Rear Ramp Covering	Rubber Diamond Plate		1	300.00
Grab Handles	Plastic Grab Handle		1	0.00
Side Door (c)	48in. Side Door With RV Latch and Bar Lock	driver side	1	178.75
Add Side Door (c)	36in. Radius RV Door	with screen door	1	429.00
Door Step	Aluminum Slide Out Step		1	195.00
Fuel Door	15in.x15in. Fuel Door	driver side	1	78.00

Cabinets & Accessories

Component	Name	Notes	Qty	Price
84in. Overhead Cabinet	84in. Overhead Cabinet		1	1125.00
Awning	10ft. - 22ft. Awning	20 ft - passenger side	1	1425.00

110v Electrical

Component	Name	Notes	Qty	Price
15 AMP 110 Volt Interior Receptical	15 AMP 110 Volt Interior Receptical	4- each side , 36 in off floor , upgrade to double receptical	8	720.00
15 AMP 110 Volt Exterior GFCI Receptical	15 AMP 110 Volt Exterior GFCI Receptical	1- each exterior corner	4	460.00
Power Max 55 Amp Power Converter	Power Max 55 Amp Power Converter		1	360.00
Air Conditioner Package 30 Amp	Air Conditioner Package 30 Amp		1	1925.00

Custom Options

Component	Name	Notes	Qty	Price
Custom Option 1	6% material surcharge		1	558.00
Custom Option 2	40,000 BTU Furnace		1	2075.00
Custom Option 3	upgrade interior outlets to dual receptical		8	286.00
Custom Option 4	Vacation\\r awning enclosure		1	1500.00
Custom Option 5	add screen door to rv door		1	360.00
Custom Option 6	12 in interior tread brite skid plate		56	840.00
Custom Option 7	.030 white aluminum over 3/4 paktite walls		24	960.00
Custom Option 8	60 in x 36 in Cocession Window		1	2550.00
Custom Option 9	upgrade to Bulldog Coupler		1	150.00
Custom Option 10	Dual 7.5 gallon LP tanks		1	286.00
Custom Option 11	insulate side walls & ceiling with Foamular	R5 on walls & R7 on ceiling	24	1050.00
Custom Option 12	external access cabinet		1	995.00
Custom Option 13	36 in shelf / desk across front		1	1050.00

Subtotal 36522.75

Freight Charge 840.00

Dealer Prep 0.00

Doc Fees 0.00

License Fees 0.00

Sales Tax 151.75

Other Fees 0.00

Discount 7165.50

Total Price 30349.00



Lane Magill <lanem@co.wasco.or.us>

Wasco County Search & Rescue - Request for Quote (Fun Country Power Sports)1 message

Matt Buckley <matt.buckley42@gmail.com>

Thu, Jul 19, 2018 at 8:03 PM

To: alec@funcountrypowersports.com

Cc: Leroyb@co.wasco.or.us

Bcc: lanem@co.wasco.or.us

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

Please see the attached document two documents for details on a Request for Quote for two new ATVs and one new Trailer to support the Wasco County Sheriff's Search And Rescue.

It is dated 19-Jul-2018, as listed in the document to be considered for this purchase a completed quote must be returned no later than 28 business days from this date. This would date would be 15 Aug 2018.

For all correspondence, please ensure that myself and LeRoy Booth are both copied on the email.

Thank you and we look forward reviewing your quote,

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

2 attachments

WCSO_SAR_2018_Request_for_Quote_Trailer_FunCountryPowersports.pdf
87K

WCSO_SAR_2018_Request_for_Quote_ATV_FunCountryPowersports.pdf
88K



19-Jul-2018

Wasco County Sheriff's Office
Attn: Search And Rescue
511 Washington Street, Suite 102
The Dalles, OR 97058
Phone: 541-506-2580

Fun Country Powersports
1318 W 2nd St
The Dalles, OR 97058

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

The following document has one sections. The second section (Section A) is for an updated equipment trailer for our ATVs and other equipment.

We will be submitting this quote request to at least three, perhaps more, dealers in the area. We will only accept bids back no later than 28 business days past after the date printed this letter, 15 Aug 2018. Any bids received back after that date, may not be accepted.

The bids must be valid for at least 120 calendar days after received.

As noted above, we request the bids be received no later than 28 business days past the date included in this request for quote.

Thank you for your assistance, and look forward to your questions and quotes. Please direct any questions and quotes to the following individuals below. For the most prompt reply to questions, please copy both emails listed below.

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

Wasco County Sheriff's Office
Attn: Search And Rescue
511 Washington Street, Suite 102
The Dalles, OR 97058
Phone: 541-506-2580
FAX: 541-506-2581

Section A - 1 qty Cargo Trailer

This section details the Cargo Trailer which Wasco County Search And Rescue would like to purchase to enhance our capabilities to deploy in the field. If your firm does not sell custom Cargo Trailers, then please state that in your reply.

Trailer Specification
Width (Interior): 8 ft
Length (Interior): 25 ft
Height (Interior): 8 ft
Rear Door Ramp w/ Counter Balance
110-Volt to 12-Volt Electrical Converter
110-Volt with 30-Amp Breaker
Interior 110V Receptacles <ul style="list-style-type: none">- No length of wall longer than 6 ft without a receptacle- Each receptacle being a quad plug- 36" of the ground
Interior Lights <ul style="list-style-type: none">- LED lights- All surfaces well illuminated including under cabinet lighting for the work surfaces.
Exterior Lights <ul style="list-style-type: none">- LED Illumination at a minimum every 8 ft around exterior of the trailer.- To include: Rear cargo loading lights, Side lights, Tongue illumination
Heater & AC Cooling System <ul style="list-style-type: none">- 25,000 BTU Heater- 13,500 BTU Air Conditioner Unit
Exterior 110V Receptacle w/ GFCI <ul style="list-style-type: none">- One two-outlet receptacle on each corner of trailer.- 4 total
Fuel Station (Driver Side Access)
Batteries (2 qty)
Front Space Shelf/Desk <ul style="list-style-type: none">- 30 inches up from floor- 3 ft depth, entire width of interior- With nothing underneath excluding area used for outside access cabinet
Front above mounted Overhead Cabinet <ul style="list-style-type: none">- 3 feet tall from ceiling, with adjustable shelf- Depth must be able to accommodate full-size full-face helmet front to back (Minimum 16")- Entire width of interior

<p>External Access Cabinet</p> <ul style="list-style-type: none"> - Front Side Mounted - (Opposite of awning and exterior door) - With pull out shelf
<p>Interior Finished (Floor)</p> <ul style="list-style-type: none"> - Waterproof and durable floor - Must be able to handle fuel spills and oil. - Must be able to hose out.
<p>Interior Finished (Walls and ceiling)</p> <ul style="list-style-type: none"> - Minimum R7 insulation - Durable and water resistant type. - 12" Kick Plate all the way around interior - 3/4" plywood walls thickness minimum.
Spare Tire (1 qty)
Stabilizer Jacks
<p>Tie Downs - Interior</p> <ul style="list-style-type: none"> - 2 qty rail system mounted tied down system - Evenly spaced down length of trailer
Color - White
2-Way Sidewall Vents (2 qty)
<p>Tongue</p> <ul style="list-style-type: none"> - 2 qty 7.5 gallon propane tanks - Dual - Battery bank and Battery Boxes - Manual and Electric Jack - Bulldog Collar Lock Coupler
Roof Mounted Electric Fan w/ Max Air Cover
<p>Side Door (Driver's Side)</p> <ul style="list-style-type: none"> - 48" Door with Cambar and Hasp - Sleep Step
<p>Awnings (Passenger Side)</p> <ul style="list-style-type: none"> - 20 ft in length - On same side of door. - With attachable side panels to enclose space.
<p>Window / Port (Under awning)</p> <ul style="list-style-type: none"> - Serving window with Slider and Screen - Cover port hatch which opens and closes hinge on top that covers window.
<p>36" RV Door (Under awning)</p> <ul style="list-style-type: none"> - Solid Door - Interior Screen Door - Deadbolt Lock

Fun Country Powersports

Quotation

1318 W 2nd St
The Dalles, OR, 97058
541-298-1161

DATE August 14, 2018
Quotation # 101
Customer ID

Bill To:

Wasco County Sheriff Attn: Search and Rescue
511 Washington Street, Suite 102
The Dalles, OR, 97058
541-506-2580

Quotation valid until: 120 days from date above

Prepared by: Alec Erland

Comments or special instructions:

None

Description	AMOUNT
2019 Custom Cargo Mate trailer (see build sheet)	\$28,459
Shipping from factory	\$0
TOTAL	\$ 28,459.00

If you have any questions concerning this quotation, Alec Erland, 541-298-1161,
alec@funcountrypowersports.com

THANK YOU FOR YOUR BUSINESS!

Plant #33**Plant #33**



19-Jul-2018

Wasco County Sheriff's Office
Attn: Search And Rescue
511 Washington Street, Suite 102
The Dalles, OR 97058
Phone: 541-506-2580

Fun Country Powersports
1318 W 2nd St
The Dalles, OR 97058

Greetings,

I'm writing on behalf of Wasco County Sheriff's Office Search and Rescue group. We are currently putting out for bid two upgrades for our Search and Rescue equipment. We are a 501(c)(3) non-profit organization which supports Wasco County and is often called upon to render mutual aid to surrounding counties.

The following document has one section, split into two subsections. The Section A, Subsection 1 is for 2 qty ATVs with our minimum required features list. Section A, Subsection 2 is a list of aftermarket parts we would like to purchase and/or have installed. See for additional details.

We will be submitting this quote request to at least three, perhaps more, dealers in the area. We will only accept bids back no later than 28 business days past after the date printed this letter, 15 Aug 2018. Any bids received back after that date, may not be accepted.

The bids must be valid for at least 120 calendar days after received.

Section A - 2 qty ATV Four-wheelers

Currently Wasco County Search and Rescue is using a pair of aging (10+ year ATVs). This section details the minimum requirements for both the vehicles and options we would like to be purchased. If possible, we would prefer to have the options installed prior to delivery.

This section has Sub-Sections, Sub-Section 1 and Sub-Section 2.

The first Sub-Section 1 of Section A, details the minimum specifications for both ATVs.

Sub-Section 1 (ATV Base Feature/Item)
Two Passenger Seating Configuration
Engine Size: Minimum 700 cc Big Bore
4x4 Transmission
Power Steering
Electric Start
Solid Hi-Visibility Color (Preferable Yellow)

The second Sub-Section 2 of Section A, will include manufacturer options and/or aftermarket parts we would like to have purchased and/or installed prior to taking delivery.

If your firm is unable to install the parts, then we would like a price breakdown to order the parts as we will source an installer ourselves.

Please note, if your firm can not do the installation of aftermarket parts this does not remove you from possibility being award the bid.

Sub-Section 2 (ATV Accessories)	Qty per ATV
2" ball and pin hitch combo for connecting a tow trailer.	1
Tatou 4s Track Set (Front/Back Tracks Sets per ATV in addition to standard wheel and tires.)	1
Pair Heated grips	1
Winch (Warn Winch & Warn Winch Kit)	1
Windshield	1
Side Mirror (Left / Right)	2
Saddle bags (To be mounted next to gas tank)	2

Odyssey PC680 battery	1
LED Brake / Reverse Lights	1
4 gallon Kolpin fuel tanks and mounting hardware	1
Kolpin 1.5 gallon fuel tanks with mounting hardware	2
Front/Rear per ATV LUND Challenger ATV Storage Boxes	1 set
Battery Doctor 100 Amp Battery Isolator	1
Low Pressure Tire Gauges	1
SB50 Anderson Connectors (Estimate for required parts to wire Equipment)	16
Red 6 gauge Wire (Estimate for required parts to wire Equipment)	10 ft
Red 8 gauge wire (Estimate for required parts to wire Equipment)	10 ft
Black 6 gauge wire (Estimate for required parts to wire Equipment)	10 ft
Black 8 gauge wire (Estimate for required parts to wire Equipment)	10 ft

As noted above, we request the bids be received no later than 28 business days past the date included in this request for quote.

Thank you for your assistance, and look forward to your questions and quotes. Please direct any questions and quotes to the following individuals below. For the most prompt reply to questions, please copy both emails listed below.

LeRoy Booth,
Wasco County Search and Rescue & Wasco County Reserve Deputy
Leroyb@co.wasco.or.us

Matt Buckley,
Wasco County Search and Rescue
matt.buckley42@gmail.com

Wasco County Sheriff's Office
Attn: Search And Rescue

511 Washington Street, Suite 102
The Dalles, OR 97058
Phone: 541-506-2580
FAX: 541-506-2581

Fun Country Powersports

Quotation

1318 W 2nd St
The Dalles, OR, 97058
541-298-1161

DATE August 14, 2018
Quotation # 100
Customer ID

Bill To:

Wasco County Sheriff Attn: Search and Rescue
511 Washington Street, Suite 102
The Dalles, OR, 97058
541-506-2580

Quotation valid until: 120 days from date above

Prepared by: Alec Erland

Comments or special instructions:

None

Description	AMOUNT
2019 Polaris Sportsman 850 Touring EPS Turbo Silver Color	\$10,200
2" ball and hitch pin combo	\$40
Heated grips	\$55
Warn winch and mounting kit	\$360
Tatou 4 S Tracks	\$3,500
Windshield	\$150
Mirror (right and left)	\$70
Saddle Bags (right and left)	\$100
Low pressure tire gauge	\$5
1.5 Gallon fuel tank with mounting hardware	\$116
4 Gallon fuel tank with mounting hardware	\$173
Install labor for above accessories	\$700
TOTAL	\$ 15,469.00

If you have any questions concerning this quotation, Alec Erland, 541-298-1161,
alec@funcountrypowersports.com

THANK YOU FOR YOUR BUSINESS!

represented or not, what the intent of the budget committee was, what an appropriate title would be, and how sustainable the position will be.

{{{Chair Runyon moved to place this position in Class I at Step 1 with the title Veterans Service Assistant. Commissioner Holliday seconded the motion which passed unanimously.}}}

Agenda Item – Title III Obligation

Ms. White reviewed her memo to the Board outlining their options and responsibilities regarding the obligation of Title III funds. Mr. Roberts reported to the Board that after discussions with the local Fire Chief, the Emergency Manager and others, he has concluded that the current Community Fire Plan was not in need of updating and that such an undertaking would be unnecessarily time consuming and expensive.

{{{Commissioner Holliday moved to announce the Board's intent obligate all 2012 Wasco County Title III funds to Reimbursement for Search and Rescue or Other Emergency Services performed on National Park Service or Bureau of Land Management Lands. Commissioner Hege seconded the motion which passed unanimously.}}}

Discussion Item – Treasurer's Report

No discussion. Chair Runyon expressed his hope that in the future the Treasurer would agree to meet with the Board to discuss the Wasco County Investment Policy and how it compares with other Oregon Counties.

Chair Runyon recessed the BOCC session to open the Library Service District meeting at 11:32 a.m.

Session reconvened at 11:33 a.m.

Commission Call

Dan Erickson, newly appointed to the Gorge Commission, presented the Board with tickets to a fund raising event to be held at the Discovery Center on behalf of the Gorge Commission. The tickets are for the County Administrator and one or more Board members.



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
NOVEMBER 21, 2012

PRESENT: Rod L. Runyon, Chair of Commission
Scott C. Hege, County Commissioner
Sherry Holliday, County Commissioner
Tyler Stone, County Administrator
Kathy White, Executive Assistant

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance. Mr. Stone added the Water Master Agreement with Hood River County to the Agenda.

Discussion List – Public Health Contracts
--

Teri Thalhofer came forward to provide background for the Public Health contracts submitted for Board approval.

- North Gilliam County Health District Amendment: This is an ongoing agreement for service to provide immunization clinics twice each year. This amendment extends the agreement through the 2012-2013 fiscal year.

{{{Commissioner Holliday moved to approve the North Gilliam County Health District Amendment. Commissioner Hege seconded the motion which passed unanimously.}}}

- Amendment to Agreement for Healthy Start and Health Screening with North Central ESD Early Education: This amendment alters the payment process from a calculation formula to a quarterly set rate. Rather than calculate hours, Public Health will keep their resource expenditure within the allocated quarterly payment amount.

{{{Commissioner Hege moved to approve the Amendment to the Agreement for Healthy Start and Health Screening with North Central EDS

Open to Departments – Planning Department Staff

John Roberts, Planning Department Director, came forward to introduce two newly hired members of his staff – reporting that his department is fully staffed for the first time since he was hired as Director. Kate Foster is the County's new Codes Compliance Officer; Mike Wideman is the County's newest Associate Planner. Mr. Wideman recently completed his graduate degree at Portland State University having worked as an intern in Portland. Ms. Foster explained that she has previous experience in planning and is concentrating now on learning the compliance side of the department. Toward that end, she has been able to speak with the former Codes Compliance Officer and found him to be a great resource. The Board joined Mr. Roberts in welcoming both Ms. Foster and Mr. Wideman aboard.

Mr. Roberts also announced that their intern Sherzod Rakhmanov will soon be returning to his home in Uzbekistan; there will be a farewell potluck for him at the Planning Department on Tuesday, November 27th.

Commissioner Hege asked if the GIS program being developed by Mr. Rakhmanov has been rolled out. Mr. Roberts responded that he is meeting about that with Dan Boldt, County Surveyor, and Tycho Granville, GIS Coordinator, today; he believes the program is close to being rolled out. The challenge will be sustaining it once Mr. Rakhmanov has left. He believes it will be ready to roll out no later than January 1, 2013, and he plans to do some marketing associated with that.

Agenda Item – Public Hearing for Title III Funds Obligation

At 9:34 a.m. Chair Runyon opened the Public Hearing for Title III Funds Obligation by outlining the process and asking all those who wished to be heard to sign in. He asked Kathy White to clarify the purpose of this hearing. Ms. White explained that a participating county may use Title III funds for authorized uses only after providing for a 45-day public comment period. The comment period is initiated by the county's publication of a description of the proposed use in a publication of local record. We have published a notice of the County's intent to obligate Title III funds and allowed for a 45-day comment period during which time we have received no public comment. Today's hearing is to allow oral public comment after which the Board may finalize their intent with a motion to obligate Title III funds to search and rescue.

Chair Runyon asked for any public comment. There being none he closed the hearing to comment.

{{{Commissioner Holliday moved to approve Title III obligation of funds to Search and Rescue. Commissioner Hege seconded the motion which passed unanimously.}}}

Commissioner Holliday commented that another Oregon county experienced some difficulty for not having followed the guidelines for the obligation of Title III funds.

Mr. Stone commended Monica Morris, Finance Manager, and Ms. White for their diligence in getting the information necessary to properly execute the initiation, intent and obligation of these funds.

At 9:39 a.m. Chair Runyon closed the Public Hearing for the Obligation of Title III funds and resumed the regular session.

Agenda Item – Budget Adjustments

Ms. Morris came forward to explain the two budget adjustments being brought before the Board.

- Order #12-047 Transferring Funds: Ms. Morris explained that Manatron has annual maintenance and support that the County contractually agreed to pay with the purchase of the software system. The annual maintenance was not expected to be necessary during this fiscal year, however, the project has moved along more quickly than anticipated; the conversion is sufficient in progress that the maintenance and support are now in effect. The annual amount is \$11,820.00. Information Systems can support \$3,400.00 from their current budget. The request is to transfer the balance of \$8,420.00 from Contingency, General Fund to meet that obligation.

Commissioner Holliday noted that this is a good program and will benefit the County for many years.

{{{Commissioner Holliday moved to approve Order #12-047 in the matter of transferring \$8,420.00 from general fund contingency to general fund computer software tax/assessment during fiscal year 2012-2013. Commissioner Hege seconded the motion which passed unanimously.}}}

Fund 206							F
	FY19	FY18	FY17	FY16	FY15	FY14	
Cash & Investments at Year End	316,557.18	315,422.35	274,888.54	273,245.30	176,078.78	193,345.67	
Interest/Mark to Market	1,134.81	266.73	1,643.24	721.29	722.81	931.02	
Federal Title III Income	-	40,267.08	-	45,243.43		52,608.90	
Expend	-	-	-	-	18,139.82	33,500.00	
Expense description					1 reimbursement for SAR 2/28/15	1 reimbursement 1/31/14 transfers budgeted 1 transfer 6/30/14	

Forest Health Program Fund

FY13	FY12	FY11	FY10	FY09	FY08	FY07	FY06
173,305.75	134,074.22	156,860.87	167,868.94	191,948.01	189,714.21	145,444.28	223,427.50
872.70	713.35	667.31	1,241.45	3,930.78	8,506.84	-	-
74,423.83	-	-	-	53,797.26	111,961.14	-	-
36,065.00	23,500.00	11,675.38	25,320.52	55,494.24	54,830.05	-	-
1 reimbursement 2/28/13	Transfer 5/31/12 for FY2010-2011 Project	SAR expense reimburse on 6/30/11	Transfers & Adjustments - contract services 6/30/10 \$1,320.52 Transfer \$24,000 6/30/18 Transfers	Transfer \$23,000 to Gen Fund Budgeted 6/30/09 Forest Ed Programs \$22,494.24 10/14/08 Easement \$10,000 12/23/08	Clear Lake Repeater \$20,807.75 6/30/08 SAR Doc Year End Trans \$13,022.30 6/30/18 Jack Bisset Year End Trans \$21,000 6/30/08		
1 reimbursement 3/31/13 for Jack's Position							

SEC. 208. TERMINATION OF AUTHORITY. *Forest Service*

The authority to initiate projects under this title shall terminate on September 30, 2006. Any project funds not obligated by September 30, 2007, shall be deposited in the Treasury of the United States.

TITLE III-COUNTY PROJECTS

SEC. 301. DEFINITIONS.

In this title:

(1) PARTICIPATING COUNTY- The term 'participating county' means an eligible county that elects under section 102(d)(1)(B)(ii) or 103(c)(1)(B)(ii) to expend a portion of the Federal funds received under section 102 or 103 in accordance with this title.

(2) COUNTY FUNDS- The term 'county funds' means all funds an eligible county elects under sections 102(d)(1)(B)(ii) and 103(c)(1)(B)(ii) to reserve for expenditure in accordance with this title.

SEC. 302. USE OF COUNTY FUNDS.

(a) LIMITATION ON COUNTY FUND USE- County funds shall be expended solely on projects that meet the requirements of this title. A project under this title shall be approved by the participating county only following a 45-day public comment period, at the beginning of which the county shall--

(1) publish a description of the proposed project in the publications of local record; and

(2) send the proposed project to the appropriate resource advisory committee established under section 205, if one exists for the county.

(b) AUTHORIZED USES-

✓
? (1) SEARCH, RESCUE, AND EMERGENCY SERVICES- An eligible county or applicable sheriff's department may use these funds as reimbursement for search and rescue and other emergency services, including fire fighting, performed on Federal lands and paid for by the county.

? (2) COMMUNITY SERVICE WORK CAMPS- An eligible county may use these funds as reimbursement for all or part of the costs incurred by the county to pay the salaries and benefits of county employees who supervise adults or juveniles performing mandatory community service on Federal lands.

(3) EASEMENT PURCHASES- An eligible county may use these funds to acquire--

(A) easements, on a willing seller basis, to provide for nonmotorized access to public lands for hunting, fishing, and other recreational purposes;

CHENOWETH
TABLE ?

Search



County Funds

Site Map

Secure Rural Schools

Home

Secure Payments

Special Projects

County Funds

FAQs

Certification

Miscellaneous
Provisions

More Information

Contact Information

U.S. Forest Service
1400 Independence Ave.,
SW
Washington, D.C.
20250-0003

(800) 832-1355

Contact the
Web Manager

Updated: May 1, 2018

Title III-County Funds

The Secure Rural Schools Act (SRS Act) was reauthorized by P.L. 115-141 and signed into law by the President on March 23, 2018. This reauthorization extended the date by which title III projects must be initiated to September 30, 2020, and the date by which title III funds must be obligated to September 30, 2021. These deadlines apply to all unobligated title III funds, including title III funds under the current reauthorization of the SRS Act and title III funds received under the previous authorization.

Authorized uses of title III funds

What changes did P.L. 115-141 make to Title III authorized uses?

In addition to the previously authorized uses, P.L. 115-141 authorizes the following new uses of Title III payments to states as shown in italics:

- (1) to carry out activities under the Firewise Communities program
- (2) to reimburse the participating county for search and rescue and other emergency services, including firefighting *and law enforcement patrols*
- (3) *to cover training costs and equipment purchases directly related to the emergency service described in paragraph (2); and*
- (4) *to develop and carry out community wildfire protection plans.*

Quick Links

Title III of PL112-141

Related Links

Annual title III certification

Returning title III funds

Annual certification of authorized expenditures of title III funds

The reauthorized Act continues to require counties allocating funds for title III projects to **annually certify that the funds were used in accordance with title III** (including a description of amounts and uses). In response to the July 16, 2012 GAO audit report, the Forest Service modified the certification form to collect information about obligation of title III funds as well as expenditures. Please see the section on **Certification** for information, instructions and a revised required reporting form (**2013 Title III Certification Form OMB 596-0220**) for the annual certification of expenditures.

The county's initiation of a title III project must be documented. For the purposes of title III, a project may be considered to be initiated at a point in time before the county publishes its intention to use title III funds for an authorized project in a publication of local record as required in section 302(b). The Forest Service recommends that the county document its initiation of title III projects in the meeting minutes of its county governing body (e.g., board of commissioners) which reflect the county's agreement to use the funds for the authorized uses in title III.

Updated: September 2, 2015

In response to a July 16, 2012 report on county uses of title III funds by the Government Accountability Office (GAO), the Forest Service updated the information on this website in August 2012, including the title III frequently asked questions, to further clarify the type of expenditures allowed under title III of the SRS Act.

The GAO report may be viewed at <http://www.gao.gov/products/GAO-12-775>. The **USDA response** to the GAO report may be viewed on this web site.

PL 110-343 Title III Project Submission Form For
Wasco County

“Secure Rural Schools and Community Self-Determination Act of 2000”

Name of Project: _____

Date Project Submission Form To Be Returned To Wasco County Court: _____

Date Project Submitted: _____

Project Sponsor: _____

Sponsor's Address: _____

Contact Person: _____

Phone: _____ Fax: _____ E-Mail: _____

Project Is Authorized Under The Following Category: (see Sec. 302(b), attached)

Search, Rescue and Emergency Services

☐ Community Service Work Camps

☐ Easement Purchases

☐ Forest Related Education Opportunities

☐ Fire Prevention And County Planning

☐ Community Forestry

Project Location: _____

Other Identifiers: (geographic location, road name or number, stream name)

Project Description:

*include work windows or other limitations / restrictions / public or private land

Project Goals and Objectives:

Is There An Opportunity To Tie To An Associated Title II Project? Explain:

Proposed Method Of Accomplishment:

☐ Contract ☐ Volunteers ☐ Agency (FS/BLM) Employees ☐ County

☐ County Corrections (adult / juvenile) ☐ Non-Profit

☐ Other _____

Current Status Of Project Preparation:

Contact Person(s) For Project Specific Documentation:

Telephone Number(s) For Contact(s) _____

Does Project Meet The Purpose Of The Legislation? (see Sec. 302(b), attached)

Explanation: _____

How Does The Project Benefit The Community? _____

How Does The Project Improve Cooperative Relationships Among People That Use Federal Lands And Federal Management Agency? _____

Duration Of The Project: _____

Anticipated Cost of Project (itemize): See Exhibit #4

- Review And Consultation Costs: _____
- Engineering Costs: _____
- Contract Preparation And Administration Costs: _____
- Materials And Supplies: _____
- Monitoring: _____
- Other Costs: _____
- Indirect Costs (overhead): _____

TOTAL COST ESTIMATE: \$ _____

Estimated Start Date Of Project: _____

Estimated Completion Date of Project: _____

Is This A Multi-Year Funding Request? ☐ Yes ☐ No (if yes, display by fiscal year)

FY02 Request: _____ **FY03 Request:** _____ **FY14 Request:** _____

FY05 Request: _____ **FY06 Request:** _____

Identify Source(s) Of Other Funding For Project: _____

Project Accomplishments / Expected Outcomes: _____

How Is Project In The Public Interest? _____

Will Project Create a Product Or Benefit To The Federal Resource? _____

Monitoring And Reporting Plan To Measure Outcome (what measure or evaluation will be made to determine how well the proposed project meets the desired objectives): _____

Other Comments: _____

Submitted To Wasco County By: _____

Address: _____ **Telephone:** _____

Date: _____



USDA Forest Service

OMB 0596-0217
FS-1500-19**MODIFICATION OF GRANT OR AGREEMENT**

PAGE OF PAGES

1

2

1. U.S. FOREST SERVICE GRANT/AGREEMENT
NUMBER:

18-LE-11060600-005

2. RECIPIENT/COOPERATOR GRANT or
AGREEMENT NUMBER, IF ANY:

3. MODIFICATION NUMBER:

1

4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):Mt. Hood National Forest
16400 Champion Way
Sandy, OR 970555. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):USDA Forest Service, Northern Oregon Zone LEI
16400 Champion Way
Sandy, OR 97055Columbia River Gorge National Scenic Area
902 Wasco Ave Ste 200
Hood River, OR 970316. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and
zip + 4, county):County of Wasco
Wasco County Sheriff's Department
511 Washington St. Suite 207
The Dalles, OR 970587. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS
payment use only):

N/A

8. PURPOSE OF MODIFICATIONCHECK ALL
THAT APPLY:This modification is issued pursuant to the modification provision in the grant/agreement referenced
in item no. 1, above.

CHANGE IN PERFORMANCE PERIOD:



CHANGE IN FUNDING: This modification adds \$3,000.00. The total amount of funding for CY 2018 is \$21,260.00.



ADMINISTRATIVE CHANGES:



OTHER (Specify type of modification): This modification adds a revised 2018 Annual Operating and Financial Plan.

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full
force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):

Revised Scope of Work



Revised Financial Plan



Other: Revised Annual Operating Plan & Financial Plan

11. SIGNATURESAUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF
THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED
GRANT/AGREEMENT.

11.A. COOPERATOR SIGNATURE

See attached Annual Operating Plan and
Financial Plan for signatures.11.B. DATE
SIGNED

11.C. U.S. FOREST SERVICE SIGNATURE

See attached Annual Operating Plan and
Financial Plan for signatures.11.D. DATE
SIGNED

(Signature of Signatory Official)

(Signature of Signatory Official)

11.E. NAME (type or print):

Steven D. Kramer

11.F. NAME (type or print):

11.G. TITLE (type or print):

Chair, Wasco County Board of Commissioners

11.H. TITLE (type or print):



USDA Forest Service

OMB 0596-0217
FS-1500-19**12. G&A REVIEW****12.A. The authority and format of this modification have been reviewed and approved for signature by:**
JESSICA CLARK

U.S. Forest Service Grants Management Specialist

**12.B. DATE
SIGNED**

8-8-18

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

FS Agreement No. 18-LE-11060600-005
Cooperator Agreement No. _____**EXHIBIT A****COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN****Between****COUNTY OF WASCO****WASCO COUNTY SHERIFF'S DEPARTMENT****And the****USDA, FOREST SERVICE****MT. HOOD NATIONAL FOREST****AND COLUMBIA RIVER GORGE NATIONAL SCENIC AREA****2018 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the "Cooperator", hereinafter referred to as "Cooperator," and the USDA, Forest Service, Mt. Hood National Forest and Columbia River Gorge National Scenic Area, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #18-LE-11060600-005 executed on the date of last signature. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning February 14, 2018, and ending December 31, 2018.

Previous Year Carry-over: N/A

Current Calendar Year Obligation: \$18,260.00

Current Calendar Year Modification 1: \$3,000.00

CY 2018 Total Annual Operating Plan: \$21,260.00**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Chris McNeel <i>LAVE magill</i> 511 Washington St. Suite 102 The Dalles, OR 97058 Telephone: 541-506-2580 FAX: 541-506-2581 Email: chrism@co.wasco.or.us	Brenda Borders 511 Washington St. Suite 102 The Dalles, OR 97058 Telephone: 541-506-2580 FAX: 541-506-2581 Email: <u>brendab@co.wasco.or.us</u>

lanem@co.wasco.or.us

**Principal U.S. Forest Service Contacts:**

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Andy Coriell 16400 Champion Way Sandy, OR 97055 Telephone: 503-668-1789 FAX: 503-668-1738 Email: acoriell@fs.fed.us	Rachele Avery 16400 Champion Way Sandy, OR 97055 Telephone: 503-668-1625 FAX: 503-668-1771 Email: racheleavery@fs.fed.us

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Wages at the prevailing rate for a deputy of \$50.00 per hour and overtime at the rate of \$75.00 per hour. Vehicle use rate of \$90.00 per ten-hour day.

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Timely reports and/or information relating to incidents or crimes that have occurred on National Forest System lands should be provided to the U.S. Forest Service as soon as possible.

The primary patrol activities will be during the summer months of May through September; the tour of duty will be ten hours per day on Friday, Saturday and Sunday, and include the national holidays of May 28, 2018, July 4, 2018, and September 3, 2018. Patrol activities may also occur during other months, as funding permits and as agreed to between the Cooperator and U.S. Forest Service. Patrol dates may be varied to address operational needs after mutual agreement between the Cooperator's and the U.S. Forest Service's representatives.

Each tour of duty should begin between 12:00 PM and 4:00 PM and remaining work hours may be varied, as agreed to between the Cooperator and U.S. Forest Service.

The assigned Deputies will check in, as practical with the Ranger District Office or U.S. Forest Service Law Enforcement Officer when they begin their tour of duty, in person, by radio or telephone.



During scheduled vacations the cooperator, when possible, provide fill in Deputies for patrol.

The assigned Deputies would be available for other support and assistance as requested by the U.S. Forest Service.

There are patrol related activities, which will impact the Cooperating Deputy's time and will cause them to be away from the patrol route (court, reports, or responding to incidents off National Forest). No adjustment to this plan will be required so long as the activities are held to, not more than 5 percent of the Deputy's scheduled time.

- Patrol in the following campgrounds, developed sites, or dispersed areas:

Clear Lake Campground	Rock Creek Campground
Eightmile Campground	McCubbins Gulch
Frog Lake Picnic Area	Barlow Crossing Campground
Barlow Creek Campground	White River Station Campground
Bear Springs Campground	Clear Creek Campground
Forest Creek Campground	Little Badger Campground
Fifteenmile Campground	Pebble Ford Campground
Knebal Springs Campground	Lower Crossing Campground
Underhill Site	

Patrol routes may be varied at the discretion of the assigned Deputy in order to effectively deal with incidents at other locations as they occur.

Search and rescue within the Mt. Hood National Forest, within Wasco County, is the responsibility of the Wasco County Sheriff. The role of the assigned Deputies to this agreement is to take initial action on search and rescue incidents and to coordinate subsequent (short term) activities.

Total reimbursement for this category shall not exceed the amount of \$21,260.00.

III. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

- A. The U.S. Forest Service agrees to reimburse Wasco County for equipment and supplies in an amount not to exceed \$1,000.00. All purchases must be approved by the U.S. Forest Service prior to purchase. Documentation of such purchases shall become part of the Cooperative Agreements' official file.
- B. The U.S. Forest Service may loan Wasco County equipment as needed, when mutually agreed. While in possession of Wasco County, maintenance of this equipment shall be



the responsibility of the Cooperator and shall be returned in same condition as time of transfer.

Total reimbursement for this category will be paid out of the Patrol Activity funds in Section II.

U.S. FOREST SERVICE SHALL:

1. Grant permission, subject to U.S. Forest Service limitations and regulations, and those included herein, to the Wasco County Sheriff's Office for law enforcement purposes, for use of the Mt. Hood National Forest radio frequencies. Various channel guard tones are also authorized for use as required.
2. Restrict the use of radio frequency to official business.
3. Retain control of the use of these radio frequencies.
4. Not charge for the use of the radio frequencies.

WASCO COUNTY SHERIFF'S DEPARTMENT SHALL:

1. Grant permission, subject to State limitations and regulations, and those included herein, to the U.S. Forest Service for law enforcement purposes, for use of the Wasco County radio frequencies. Various channel guard tones are also authorized for use as required.
2. Restrict use of the radio frequency to official business.
3. Retain control of the use of these radio frequencies.
4. Recognize that fire traffic may have priority use of the frequency and that any transmissions during the time of a fire shall be coordinated with the on-scene Incident Commander and/or Columbia River Interagency Dispatch Center.
5. Ensure any radio transmissions in the 162-174 VHF Band are operating in the narrowband mode.

IV. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made



at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

Authorized activities associated with Drug Enforcement will be identified separately on billings supplied by the Cooperator.

2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

C. Billing Documentation:

The billing for each incident shall include individual employee times and their agreement rate. Such times will be documented on Crew Time Reports, shift tickets or other agreed upon form, and must be approved by incident management personnel.

For billing done using procedures specified in Section IV-B-2, original documentation will be maintained by the U.S. Forest Service in the appropriate fire documentation boxes or appropriate incident management personnel; the Cooperator will maintain copies of all such documentation.

V. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator will submit invoices for reimbursement of services provided under Section II of this agreement monthly or quarterly, at the discretion of the Cooperator.



USDA Forest Service
Albuquerque Service Center
Payments-Grants and Agreements
101B Sun Ave NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

The Cooperator will prepare an itemized statement for each invoice submitted to the Albuquerque Service Center. The statement will be in sufficient detail to allow the U.S. Forest Service to verify expenditures authorized. The itemized statement for reimbursement will also include the following information:

1. Areas patrolled and miles traveled on NFS lands.
2. Person-hours worked in NFS patrol areas.
3. Copies of completed Daily Activity Reports.
4. Copies of invoice submitted.

By execution of this modification, Wasco County certifies that the individuals listed in this document, as representatives of Wasco County, are authorized to act in their respective areas for matters related to this instrument.

The statement should be sent to the following address:

USDA Forest Service, Law Enforcement & Investigations
Northern Oregon Zone
ATTN: Andy Coriell, Captain
16400 Champion Way
Sandy, OR 97055

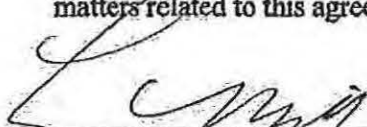
- B. For reimbursement of services provided under Sections IV-B-1 and IV-B-3 of this operating plan, billing instructions will be specified in the revised Operating Plan.
- C. For reimbursement of services provided under Section IV-B-2 of this operating plan, the following billing procedure will be used:


Incident management personnel will prepare an Emergency Use Invoice and, upon concurrence of the Cooperator, will submit the invoice for payment along with all required documentation using normal incident business procedures.


The designated representative, IMT official, or a designated forest incident business official, will approve the invoice and submit to the Albuquerque Service Center, Incident Finance, for payment along with a copy of the current Operating Plan.





- D. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*
- E. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.


LANE MAGILL, Sheriff
Wasco County
8/16/18
Date


STEVEN D. KRAMER, Chair
Wasco County Board of Commissioners
August 15, 2018
Date


RICHARD PERIMAN, Forest Supervisor
U.S. Forest Service, Mt. Hood National Forest
8/22/18
Date


LYNN BURDITT, Area Manager
U.S. Forest Service, Columbia River Gorge National
Scenic Area
8/27/2018
Date


DANIEL C. SMITH
Acting Special Agent in Charge
U.S. Forest Service, Pacific Northwest Region, Law
Enforcement and Investigations
8/09/18
Date

The authority and format of this modification (18-LE-11060600-005 M1) have been reviewed and approved for signature.


JESSICA CLARK
U.S. Forest Service Grants Management Specialist
8-8-18
Date

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Wasco County Sheriff Volunteer Search and Rescue Member's Total Time (Summary)

As of November 15, 2018 for 2018

Member	MemberID	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BLACK, BOYCE	R45	7	4.5	1	5.5	10.4	3	1	8	4.5	4			48.9
BOOTH, LEROY	R41	5	2.5	6	7.25	2	2	2.5	13.5	1.5	1.5			43.75
BUCKLEY, MATT	R42	2	4.5			2	2	2.5	7	6.5	6.5			33
CARPENTER, RON	R37		2	2		10.4	2		2		1.5			19.9
COLLINS, RICK	R47		2	2	1.75		2		2					9.75
EGBERT, MICHEAL	R43			2										2
ELICKSON, DANI	R40	2	2.5	1	7.25				4	1.5	3.5			21.75
ELICKSON, SCOTT	R39	2	2.5		1.75			3.5	16.25	1.5	3			30.5
GARREAU, GREG	R46	7	2			1.9	2							12.9
JONES, JAMES	R49				1.75	8.4		2.5	2					14.65
KUBLICK, KARI	R12	2	4.5	7	9.5	9.4	3	2.5		4.5	4.75			47.15
KUBLICK, LANCE	R8	2	7	3	4	11.4	2	3.5	2	4.5	5			44.4
MCMANUS, DYLAN	R48				1.75	8.4	2		2	10.5				24.65
ROLAND, LISA	R30	2	7	5	4	1	3	9.5	9.75	13.5	10.25			65
ROLAND, MARK	R31	2	3	3.5	2.5		3	3.5	9.25		4			30.75
SNODGRASS, JARY	R15	2	4.5	1.5	1.75		2		5	1.5				18.25
THOMPSON, PATRIC	R13	1	2	1	1.75		2							7.75
UFFORD, PAUL	R9	2	2	4.5	4	18.9	1	10	13.5	4	8.5			68.4
WILLIAMS, CHRIS	R32			2				2.5						4.5
Grand Total:		38	52.5	41.5	54.5	84.2	31	43.5	96.25	54	52.5			547.95



Wasco County Sheriff Volunteer Search and Rescue Member's Total Time (Summary)

As of November 15, 2018 for 2016

Member	MemberID	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BOOTH, LEROY	R41	40.5	28	1.75	3.75	6.25	26.25	17	3.5	2.5		7.5	7	144
BUCKLEY, MATT	R42	5.5	11.25		6.25	1.75	5.25	2	3.5	4.5	2	2	5	49
CARPENTER, RON	R37											2		2
EGBERT, MICHEAL	R43											2	2	4
ELLICKSON, DANI	R40					1.5	17.25	11.75	1.5			22		54
ELLICKSON, SCOTT	R39					1.5	8.25	12	2	5.25		9	2	40
HALL, KEITH	R7	4.5				1.5	6.25	13.75		1	7	5		39
HOWE, ROGER	R34	28	9.5	1.25	2.25	2	50.25	14.75	7	8.25		6		129.25
KUBLICK, KARI	R12	16.5	12	21.75	11.25	7	21.25	25	3.5	12	2	4	7	143.25
KUBLICK, LANCE	R8	6.5	10.5	6	73.75	1.5	22.25	5.5	3.5	6.75	2	23	5	166.25
ROLAND, LISA	R30	10.5	30.5	35.25	101.25	10	24.25	20.5	2		7	10	5	256.25
ROLAND, MARK	R31	1	2		5.5	2	3.25	2.75	2		2	3		23.5
SNODGRASS, JARY	R15	24.25	4.5	5.25	11.25	3.5	4	5.25	1.5	1.5		7	2	70
THOMPSON, PATRIC	R13	1	2	1.25	2.25		2.25	3.25	2					14
UFFORD, PAUL	R9	3.5	9.5	32.25	79.25	18	5.5	5.5	2	6.25	7	10	3.5	182.25
WILLIAMS, CHRIS	R32	24	22.5	17.25	7.25		3.25	2	1.5	1		1		79.75
Grand Total:		165.75	142.25	122	304	56.5	199.5	141	35.5	49	29	113.5	38.5	1396.5



Wasco County Sheriff Volunteer Search and Rescue Member's Total Time (Summary)

As of November 15, 2018 for 2015

Member	MemberID	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
	R3	1	1		3	1		10		2	0.5			18.5
BOOTH, LEROY	R41		18	13	7	2.5	5.4	7.5		1	1.95	6	12.15	74.4999996
BUCKLEY, MATT	R42		1	0.75		1	2	3	15	2	1.5	2	1.5	29.75
CARPENTER, RON	R37					2	2	3.25			1.5	2.5	1.5	12.75
HALL, KEITH	R7		4.75	5	2.5	2	2.25	23.75	11.45					51.6999998
HELQUIST, JON	R10		1.25		2.5	1	1	10.5						16.25
HOWE, ROGER	R34		3.25	0.75	3.2000	6	2	7.5	11.45	1	1.5	12	18.65	67.2999995
KUBLICK, KARI	R12	1	9.5	6.75	4	5.5	2.25	31.5			2	6.5	1.5	70.5
KUBLICK, LANCE	R8		4.75	57.75	7	6	4.25	17		2	2.5	10.5	1.5	113.25
ROLAND, LISA	R30	2	3.25	0.75	22.450	6	4.25	21.25		3	1	6.5	3	73.4500000
ROLAND, MARK	R31		3.25	0.75	22.450	4	2			1		4.5	1.5	39.4500000
SNODGRASS, JARY	R15		3.75	27.75	6	2	2		26.45	1		6	1.5	76.4499998
THOMPSON, PATRIC	R13		1.25		8.5	2						2	1.5	15.25
UFFORD, PAUL	R9			3.75	2.5	0		29.25	23.45	2	1.5	2		64.4499998
WHITNEY, JAMES	R18		3.25		4.5	2	2			1				12.75
WILLIAMS, CHRIS	R32		3.25			0				1	1.5	2	1.5	9.25
Grand Total:		4	61.5	117	95.600	43	31.4	164.5	87.8	17	15.45	62.5	45.8	745.549999



AGENDA ITEM

Wasco County Building Codes Discussion

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



AGENDA ITEM

Executive Session – Labor Negotiator Consultations

[PURSUANT TO ORS 192.660\(2\)\(H\) CONFERRING WITH LEGAL COUNSEL
REGARDING LITIGATION](#)

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO
AGENDA](#)

Wasco County
Board of Commissioners'
TOWN
HALL

Wednesday December 5, 2018

5:30 p.m.

**Ask
Questions**

Mosier Senior Center
500 East 2nd Ave
Mosier, OR

**Express
Concerns**

JOIN THE CONVERSATION!



The Town Hall will be followed by
Mosier City Council Meeting
Beginning at 6:30 p.m.