

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AGENDA WEDNESDAY, SEPTEMBER 20, 2017
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance. **Las reuniones son ADA accesibles.** Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900.

Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.

CALL TO ORDER

Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.

- Corrections or Additions to the Agenda
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda: [911 Service Provider Update](#); [August Financial Report](#); [Termination Agreement](#); [Appointments](#))
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.): [Minutes](#); [9.1.2017 Special Session](#); [9.6.2017 Regular Session](#)

9:30 a.m. [Amended Fee Schedule Ordinance Hearing](#)

9:40 a.m. [ORMAP Application](#) – Brad Cross, Ivan Donahue, Tycho Granville

9:50 a.m. [Quitclaim Deed](#) – Jill Amery/Kristen Campbell

10:00 a.m. [Executive Session](#) – Pursuant to ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation

COMMISSION CALL
NEW/OLD BUSINESS
ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 20, 2017

PRESENT: Scott Hege, County Commissioner
Rod Runyon, Commission Chair
Steve Kramer, Commission Vice-Chair
STAFF: Kathy White, Executive Assistant
ABSENT: Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Ms. White stated that the quit claim deed has been postponed to the November 1st session. She asked that the ODVA Funding Application be added to the Discussion List and a clip from KGW news be shown.

News Clip

The Board viewed a KGW news clip regarding the impact the Eagle Creek Fire I-84 closure has had on the economy of The Dalles. County Assessor Jill Amery announced that she will be attending the Oregon Investment Board meeting where they will be considering a change to the loan plan and disaster relief. She stated that she will bring information back to the Board.

Chair Runyon added that the Mid-Columbia Economic Development District's Loan Advisory Board is talking about what flexibility they might be able to offer for existing business loans for businesses that have suffered significant losses as a result of the extended closure.

Vice-Chair Kramer noted that Wasco County's Emergency Manager Juston Huffman is working on relief efforts with Oregon Emergency Management.

Discussion List – 911 Service Provider

Dispatch Operations Manager Joe Davitt handed out a letter (attached) from Century Link to the FCC explaining the reasons for the outage. He said that he provided the letter to OEM as they had not been copied by Century Link. He reported that he has received some unofficial suggestions for alternate providers and is researching those options. He reported that Century Link's account manager for Oregon 911 has been reaching out weekly and is concerned about losing our business. He stated that he and Sheriff Magill have been vocal about concerns with the Century Link service levels; they will meet with Century Link during the first week of October.

Chair Runyon asked what our monthly cost is for those services. Mr. Davitt replied that he does not have that number but will get it for the Board.

Mr. Davitt went on to say that they should receive delivery of new dispatch radio equipment this week and hopes to have it installed by the end of the year. He reported that he is down by one in staffing but has a candidate for whom they are completing background checks and hopes to have that position filled soon.

Commissioner Hege observed that the Century Link letter indicates that they have no record of the outages which is basically saying that they did not happen. He asked what other providers are available.

Mr. Davitt replied that Deschutes County uses someone other than Century Link. Vice-Chair Kramer noted that at one time Frontier was courting Wasco County to be our service provider.

Discussion Item – August Financials

Finance Director Mike Middleton reviewed his report (included in the Board Packet). Chair Runyon asked him to explain the meaning of the term non-single audit. Mr. Middleton explained that a single audit is one required when an entity expends \$750,000 or more in federal grant funds.

Chair Runyon asked about the move of funds into reserve. Mr. Middleton stated that through the budget process the County made a decision to have a certain level of funding in capital reserve; moving it all at once makes it easier for budgeting and investing. He explained that those funds can be accessed through a Board approval process such as was done for the recent purchase of a building. He stated that under previous Finance Directors those reserves remained inaccessible which made departments tend to build up fund balances to ensure against unexpected costs. He said that it is just a difference in finance philosophy.

Mr. Middleton went on to say that according to the newly adopted investment policy, the County needs to form an investment committee which is to include a Commissioner, the County Treasurer and a representative from the public – preferably someone with a level of financial expertise who can serve as a public advocate. He asked which Commissioner would be serving on the committee.

*****The Board was in consensus that Commissioner Hege would serve as the Board representative on the Wasco County Investment Committee.*****

Mr. Middleton announced that the new Payroll Specialist will start on Monday, September 25th. He stated that she has an Associate's Degree in accounting and is a good cultural fit. He added that recently retired Payroll Specialist Barbara Case will be working part-time to help with training.

Agenda Item – Fee Schedule Ordinance

Chair Runyon opened the hearing for the second reading of the Amended Wasco County Uniform Fee Schedule Ordinance. Ms. White explained that at the first reading the Board had expressed some concern regarding the Planning Department fees for Zone Changes and Goal Exceptions which have identical language regarding how the fees are applied. The Board had found the language to be confusing and felt it did not give any level of certainty to applicants. The Board had asked the Planning Director to review the fees and simplify the language.

Planning Director Angie Brewer thanked the Board for their input and stated that after reviewing the fees, she has modified them to be \$1,700 plus \$76 per hour for anything over 20 hours. She stated that her department will still encourage applicants to enter into a pre-application meeting to better define goals and possible pathways. She added that she appreciated the suggestion to provide real-world examples for applicants to review; the Planning Department has a vision to develop a solutions center to help customers navigate the regulatory process.

{{{Commissioner Hege moved to approve Ordinance 17-002 in the matter of amending Wasco County's Uniform Fee Schedule Ordinance for Various County Departments. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – ORMAP Grant Application

GIS Coordinator Tycho Granville provided the Board with additional maps

(attached). Mr. Granville's report is below:

As you recall, the ORMAP project is designed to remap all of the tax lots in the county. This remapping is designed to bring the tax lot maps into better alignment with their actual location in the real world. The overall goal of the ORMAP project is to bring all tax lots in the entire county to within 1 foot of their actual location on the ground.

As you can see on the first example maps I provided the lots in The Dallas area (when overlaid with aerial imagery) look fairly close to their correct location, but still could use some work. The green dots are the corrected survey locations.

In the 2nd sample map in the Tygh Valley area you can see that trying to use the tax maps for anything is impossible.

The third map I handed out shows the area we are currently working on. Green is where the actual tax map conversion is taking place; the red area has been surveyed. Blue is the area we are requesting this grant for. The "bonus" area around Tygh Valley/Maupin is an area we've been picking up if there is enough funding in each grant for the surveyor to pick up extra control points. We've generally been able to gather a few with each grant. The green area will be completely finished contingent on receiving this grant.

We are seeking the Commissioner's permission to apply for the next cycle (Fall 2017) of ORMAP grants. This is the 4th grant in the program that we have applied for. You approved (and we received) our 3rd grant in March 2017. This grant period will run all of calendar 2018.

With this project we can apply for new grants every 6 months, so they overlap. Based on the capacity and workload of both our surveyors and Lane County (who is our remapping vendor) we expect this project take another 7-8 years.

The majority of this work will continue to be done by our County Surveyors and Lane County.

The timing for the start of work for each grant and the due date for the next grant paperwork is a little weird. For this grant, the work could not start until January 1. The paperwork for the next cycle is due by the end of this week. So we only get about 2 months of time to collect data on how the previous grant is going to estimate how much we can accomplish for the next cycle.

The maximum we can request varies, but is generally somewhat short of \$70,000. We have requested (and were awarded) the following amounts in the previous

grants. The funding is split between us and Lane County; they generally get the majority of it.

Previous award amounts are as follows.

Spring 2016: \$25,410

Fall 2016: \$54,240

Spring 2017: \$70,050

Fall 2017 (current request): \$68,240

He stated that he is here to seek approval to apply for the funding.

Commissioner Hege asked if the work will go faster once they have completed The Dalles area. Mr. Granville replied that it will as there will be many fewer tax lots in the less densely populated areas of the County. He added that it will take the surveyors longer to travel to take readings of the larger parcels in the more remote areas of the County.

*****The Board was in consensus for Wasco County to apply for the ORMAP funding to continue the work of remapping Wasco County.*****

County Surveyor Bradley Cross introduced Survey and Engineering Tech Ivan Donahue who was hired last year. Mr. Cross stated that Mr. Donahue has been overseeing this project and is doing a great job.

Further discussion ensued regarding the timeline for the completion of the project. While the overall project will take another 7-8 years, the first completed maps should be available in the next couple of years; while we have completed work on some areas, it takes a significant amount of time for Lane County to translate that work into maps – they have only 1.5 FTE for the work.

County Clerk Lisa Gambee reported that the GIS system is the number one accessed area of the County website and she wants to set realistic expectations for citizens as to when the final results might be available to them through that system.

The Board commended the team for their work saying that it is important work with far-reaching effects. Mr. Cross added that it has also provided valuable experience for the interns gathering information on the ground.

Chair Runyon called for a recess at 9:59 a.m.

The Session reconvened at 10:03 a.m.

Chair Runyon recessed from the Regular Session and opened an executive session pursuant to ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation. He asked that all non-essential staff and members of the audience exit the room and instructed the media that they are not to report on the proceedings of the Executive Session except to refer to the basic topic of the session as announced. No decisions are to be made in Executive Session; once the Executive Session is closed, the public will be invited to return to the room.

Chair Runyon returned to the Regular Session at 10:39 a.m.

Discussion Item – Termination Agreement

Chair Runyon explained that the original agreement was signed by a previous Board in December of 2010. County Counsel Kristen Campbell reported that County Administrator Tyler Stone negotiated terms with Columbia Gorge Community College that will pay out the obligation based on the net present value and terminate the original agreement. Chair Runyon noted that this will be less expensive to taxpayers over time. Ms. Campbell agreed, adding that it will free the County to move forward with the property.

{{{Vice-Chair Kramer moved to approve the Termination of IGA Agreement between Wasco County and Columbia Gorge Community College. Commissioner Hege seconded the motion which passed unanimously.}}}

Discussion Item – Appointments

{{{Vice-Chair Kramer moved to approve Order 17-057 appointing the Wasco County Emergency Manager as the Ambulance Service Area Coordinator. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve Order 17-058 appointing Roger Kline to the QLife Board of Directors. Vice-Chair Kramer seconded the motion.}}

Discussion

Commissioner Hege announced that Brian Ahier had notified QLife that he would be moving out of the area but only recently submitted a letter of resignation (attached).

The motion passed unanimously.}}}

Discussion Item – ODVA Application

Veterans Service Officer Russell Jones joined the session by phone. He explained that he applies for ODVA funding annually and this is a continuation of that process for the distribution of lottery funds. He said that for this first year, ODVA required an explanation of how the additional funding will be used; it is unlikely that it will be necessary to do so for the following years.

Vice-Chair Kramer said that he had heard some discussion about using some of the additional funding for a full-time FTE at the front desk. Mr. Jones explained that through discussion with Mr. Stone they determined that it was important to secure funding for Patrick Wilbern's salary as an additional Veteran's Service Officer. Once that is in the budget, we will revisit the idea of an Officer Manager.

{{{Commissioner Hege moved to approve the application to ODVA for additional funding. Vice-Chair Kramer seconded the motion which passed unanimously.***

Commission Call

Vice-Chair Kramer announced that he will be part of a City/County meeting this evening to talk about messaging and plans for Building Codes. He added that he will be picking up the Codes Compliance trailer in Bend this weekend and bringing it back to Planning Department on Monday.

Commissioner Hege noted that he will be traveling to Washington D.C. this weekend with the Community Outreach Team and will be focusing his efforts on forest management. He asked that if anyone has other topics/messages, they should get that to him as soon as possible.

Chair Runyon said that he represented the County at the Saturday ribbon cutting for the renovated Cascade Square Shopping Center. He stated that it is quite an investment in our County by a company that forecasts for growth.

Chair Runyon adjourned the session at 10:57 a.m.

Summary of Actions

Motions Passed

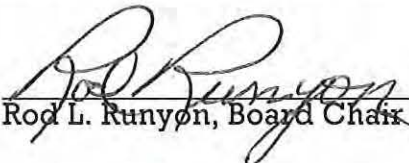
- **To approve Ordinance 17-002 in the matter of amending Wasco County's Uniform Fee Schedule Ordinance for Various County Departments.**

- **To approve the Termination of IGA Agreement between Wasco County and Columbia Gorge Community College.**
- **To approve Order 17-057 appointing the Wasco County Emergency Manager as the Ambulance Service Area Coordinator.**
- **To approve Order 17-058 appointing Roger Kline to the QLife Board of Directors.**
- **To approve the application to ODVA for additional funding.**


Consensus

- **Commissioner Hege will serve as the Board representative on the Wasco County Investment Committee.**
- **For Wasco County to apply for the ORMAP funding to continue the work of remapping Wasco County.**

Wasco County
Board of Commissioners


Rod L. Runyon, Board Chair


Steven D. Kramer, Vice Chair


Scott C. Hege, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 20, 2017**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [911 Service Provider Update](#) – Joe Davitt
2. [August Financial Report](#) – Mike Middleton
3. [Termination Agreement](#) – Kristen Campbell
4. [Appointments](#) – Kathy White

Discussion Item
911 Service Provider Update

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

Discussion Item
August Financial Report

- [Staff Memo](#)
- [August Financials](#)

Wasco County Financial Report – For August 2017

This report covers August of 2017. The information is unaudited and subject to adjustments. These reports are created with the intention of aiding management of the County financially but are not final.

Discussion of Revenue

General Fund

- Property Taxes are currently \$0 – this is the same as last year due to all Property Tax revenue for July and August counting as revenue of the prior year. This is expected and planned.
- The Licenses Fees and Permits for non-departmental are down \$103K due to timing of the receipts of payments. Primarily Solid Waste Host Fee is down about \$87K from last year due to only one payment received instead of two. This same applies to Franchise Fees and Landfill License Fees to make up the discrepancy.
- Intergovernmental Revenue – non single audit is down \$57K due to the application of the 60-Day rule being applied correctly this year but not last year. This is due to the Assessing/Tax Funding and Cigarette Tax funds received.
- Planning Licenses Fees and Permits is already at 46% of the budget execution and \$24K more than last year at this same point.

Public Works Fund

- Intergovernmental Revenue – non single audit is down \$140K. This is due to timing and the correct application of the 60-Day revenue accrual rule. It was not applied entirely correctly in FY16, but has been this year resulting in the difference.
- Charges for Services are down \$5k and this is due to timing.

Community Corrections Fund

- Revenues are lower due to grant receipts for Intergovernmental revenue – non single audit. This is the application of the 60-day rule.

Fair Fund

- Just to note, the Fair is currently \$18K ahead of where it was in revenues compared to last year at this time. This is a 22.7% increase over last year.

Other funds

- Large transfer to the Public Works Road Reserve to decrease the large fund balance.
- Planned transfers to reserve funds all made as scheduled.
- Everything else is in line with projections

Discussion of Expense

General Fund

- Most expenses are within the straight-line spending expectation (16.7%)
- Sheriff's Department – Marine Patrol is at 30% of budget execution but this is due to the season nature taken into account.
- Information Technology is at 22.2% of budget execution primarily due to the purchase of Computer Replacements and GIS Software.
- Non-Departmental expenditures are at 93.4% due to nearly all of the scheduled transfers being completed.

Public Works Fund

- Materials & Services are at 25.7% of budget execution – this is due to the non-linear nature of the expenses and is still within budget expectations. The overall difference for this area is only 17.5% so this is fine.
- Overall, Public Works has an execution of 46.3%; this is due to the full transfer of \$2 million to the Road Reserve Fund. This was to move excess fund balance.

County Fair Fund

- Current expenses are \$11K less than last fiscal year at this time. Less than \$400 of this is allocable to the change in allocation between the Fair and the Park. The remainder is due to materials and services coming in lower currently. There may be some invoices not paid in August yet. Next month will give us a better picture of the Fair.

Land Corner Preservation Fund

- While the budget execution is 29.3%, this is in pattern to the fund spending and actually less than half (57%) of the prior year spending at the same time. It is in line with the budgeted plan as the fund does not spend on a linear path.

All Other Funds

- Transfers have been completed as budgeted and this has thrown off the budget execution rate in several funds overall.
- Nothing else to note.

Summary

All in all, the County is off to a good start for the fiscal year. Overall Personnel across all funds comes in at 16.2% of budget execution while Materials & Services comes in at 16.0%. Also of note, the overall increase in expense across all funds for Materials & Services is just under \$54K. Personnel has increased \$143K over last year at this time across all funds.



Wasco County Monthly Report

General Fund Revenue - August 2017

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
GENERAL FUND							
NON-DEPARTMENTAL RESOURCES-R							
GENERAL FUND RESOURCES-R							
PROPERTY TAXES-R	8,890,966	-	-	0.0%	0.0%	#DIV/0!	-
LICENSES FEES & PERMITS-R	985,548	89,864	193,217	9.1%	22.0%	-53.5%	(103,352.68)
INTERGOV'T REV - NON SINGLE AUDIT-R	516,850	631	58,096	0.1%	11.0%	-98.9%	(57,465.26)
INTERGOV'T REV - SINGLE AUDIT-R							
TAYLOR GRAZING FUNDS - #15.227	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INTERGOV'T REV - SINGLE AUDIT-R Total	3,200	-	-	0.0%	0.0%	#DIV/0!	-
INVESTMENT EARNINGS-R	40,200	9,249	7,019	23.0%	21.8%	31.8%	2,229.98
RENTS-R	10,135	-	-	0.0%	0.0%	#DIV/0!	-
MISCELLANEOUS-R	141,501	40,068	25	28.3%	0.0%	160171.1%	40,042.78
TRANSFERS IN-R	664,300	4,300	-	0.6%	0.0%	#DIV/0!	4,300.00
GENERAL FUND RESOURCES-R Total	11,252,700	144,112	258,357	1.3%	2.2%	-44.2%	(114,245.18)
NON-DEPARTMENTAL RESOURCES-R Total	11,252,700	144,112	258,357	1.3%	2.2%	-44.2%	(114,245.18)
ASSESSMENT & TAXATION-R	20,800	4,417	10,024	21.2%	57.1%	-55.9%	(5,606.12)
COUNTY CLERK-R							
COUNTY CLERK-R	125,850	28,035	27,248	22.3%	21.7%	2.9%	787.50
ELECTIONS-R	8,350	-	187	0.0%	2.1%	-100.0%	(186.92)
COUNTY CLERK-R Total	134,200	28,035	27,435	20.9%	20.4%	2.2%	600.58
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	17,672	12,500	30.0%	11.3%	41.4%	5,172.00
MARINE PATROL-R	55,828	-	-	0.0%	0.0%	#DIV/0!	-
LAW ENFORCEMENT-R	228,010	35,369	43,487	15.5%	15.3%	-18.7%	(8,117.57)



Wasco County Monthly Report

General Fund Revenue - August 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
SHERIFF-R Total	342,803	53,041	55,987	15.5%	12.6%	-5.3%	(2,945.57)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	107,250	20,183	48,991	18.8%	46.1%	-58.8%	(28,807.75)
EMPLOYEE & ADMINISTRATIVE SERVICES-R	3,650	90	153	2.5%	5.8%	-41.2%	(63.00)
FACILITIES-R	243,349	26,044	27,682	10.7%	9.6%	-5.9%	(1,638.44)
ADMINISTRATIVE SERVICES-R Total	354,249	46,316	76,826	13.1%	19.3%	-39.7%	(30,509.19)
ADMINISTRATION-R	279,850	42,916	28,716	15.3%	9.8%	49.4%	14,199.57
DISTRICT ATTORNEY-R	193,944	8,265	19,141	4.3%	11.0%	-56.8%	(10,875.86)
PLANNING-R	146,150	45,744	21,572	31.3%	14.8%	112.1%	24,172.20
PUBLIC WORKS-R	14,065	435	2,800	3.1%	17.4%	-84.5%	(2,365.00)
PREVENTION DIVISION-R							
YOUTH SERVICES-R	42,300	770	1,584	1.8%	3.7%	-51.4%	(814.20)
PREVENTION DIVISION-R Total	42,300	770	1,584	1.8%	3.7%	-51.4%	(814.20)
GENERAL FUND Total	12,781,061	374,052	502,441	2.9%	3.8%	-25.6%	(128,388.77)
Revenue Total	12,781,061	374,052	502,441	2.9%	3.8%	-25.6%	(128,388.77)



Wasco County Monthly Report

General Fund - Expenditures - August 2017

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	764,985	122,441	116,142	16.0%	13.6%	5.4%	6,298.27
COUNTY CLERK-E							
COUNTY CLERK-E	219,022	37,081	35,995	16.9%	15.8%	3.0%	1,086.18
ELECTIONS-E	102,999	8,814	14,547	8.6%	12.4%	-39.4%	(5,733.04)
COUNTY CLERK-E Total	322,021	45,895	50,542	14.3%	14.7%	-9.2%	(4,646.86)
SHERIFF-E							
EMERGENCY MANAGEMENT-E	137,115	14,147	11,326	10.3%	8.1%	24.9%	2,820.18
MARINE PATROL-E	56,694	16,994	16,564	30.0%	32.9%	2.6%	429.86
LAW ENFORCEMENT-E	2,186,464	339,586	319,189	15.5%	14.9%	6.4%	20,396.90
SHERIFF-E Total	2,380,273	370,726	347,080	15.6%	14.9%	6.8%	23,646.94
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	998,708	221,822	167,669	22.2%	17.8%	32.3%	54,152.26
COUNTY COMMISSION-E	206,989	34,210	32,288	16.5%	16.3%	6.0%	1,921.61
EMPLOYEE & ADMINISTRATIVE SERVICES-E	892,779	135,545	102,740	15.2%	11.4%	31.9%	32,805.50
FACILITIES-E	914,088	89,370	139,706	9.8%	14.7%	-36.0%	(50,335.49)
ADMINISTRATIVE SERVICES-E Total	3,012,564	480,947	442,403	16.0%	14.8%	8.7%	38,543.88
ADMINISTRATION-E							
ADMINISTRATION-E	680,350	183,541	176,844	27.0%	19.6%	3.8%	6,696.59
PASS-THROUGH GRANTS-E	171,885	18,474	31,452	10.7%	16.9%	-41.3%	(12,978.04)
NORCOR-E	1,469,748	320,776	319,936	21.8%	16.5%	0.3%	839.47
VETERANS-E	152,070	23,668	21,030	15.6%	14.5%	12.5%	2,638.13
SPECIAL PAYMENTS-E	433,685	65,902	71,632	15.2%	17.6%	-8.0%	(5,729.43)
ADMINISTRATION-E Total	2,907,738	612,361	620,894	21.1%	17.3%	-1.4%	(8,533.28)
DISTRICT ATTORNEY-E	661,877	90,702	91,774	13.7%	15.9%	-1.2%	(1,072.10)
PLANNING-E	741,690	113,398	103,196	15.3%	13.6%	9.9%	10,201.32



Wasco County Monthly Report

General Fund - Expenditures - August 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
PUBLIC WORKS-E	50,242	7,598	10,119	15.1%	15.0%	-24.9%	(2,521.64)
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E	2,330,487	2,177,165	-	93.4%	0.0%	#DIV/0!	2,177,164.50
GENERAL FUND EXPENDITURES-E Total	2,330,487	2,177,165	-	93.4%	0.0%	#DIV/0!	2,177,164.50
NON-DEPARTMENTAL EXPENDITURES-E Total	2,330,487	2,177,165	-	93.4%	0.0%	#DIV/0!	2,177,164.50
PREVENTION DIVISION-E							
YOUTH SERVICES-E	542,723	100,551	86,261	18.5%	16.2%	16.6%	14,290.61
PREVENTION DIVISION-E Total	542,723	100,551	86,261	18.5%	16.2%	16.6%	14,290.61
GENERAL FUND Total	13,714,600	4,121,783	1,868,411	30.1%	12.5%	120.6%	2,253,371.64
Expense Total	13,714,600	4,121,783	1,868,411	30.1%	12.5%	120.6%	2,253,371.64



Wasco County Monthly Report

Public Works - Revenue Expense - August 2017

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R	35,000	7,974	7,155	22.8%	30.3%	11.5%	819.53
TRANSFERS IN-R	220,495	-	-	0.0%	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	3,180	-	530	0.0%	16.7%	-100.0%	(530.00)
PUBLIC WORKS RESOURCES-R Total	258,675	7,974	7,685	3.1%	28.7%	3.8%	289.53
NON-DEPARTMENTAL RESOURCES-R Total	258,675	7,974	7,685	3.1%	28.7%	3.8%	289.53
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	8,500	-	-	0.0%	0.0%	#DIV/0!	-
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	1,975,000	-	309,533	0.0%	14.7%	-100.0%	(309,533.29)
STATE GRANT/REIMBURSEMENT	50,000	-	-	0.0%	0.0%	#DIV/0!	-
STP FUND EXCHANGE	266,519	-	(169,725)	0.0%	-70.7%	-100.0%	169,725.00
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,291,519	-	139,808	0.0%	5.9%	-100.0%	(139,808.29)
INTERGOV'T REV - SINGLE AUDIT-R	122,768	-	175	0.0%	0.2%	-100.0%	(174.52)
MISCELLANEOUS-R	1,000	218	2,155	21.8%	215.5%	-89.9%	(1,936.63)
SALE OF FIXED ASSETS-R	10,000	-	-	0.0%	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R	160,000	14,935	20,163	9.3%	10.3%	-25.9%	(5,227.40)
PUBLIC WORKS-R Total	2,593,787	15,154	162,301	0.6%	6.0%	-90.7%	(147,146.84)
WEED & PEST-R	220,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
PUBLIC WORKS-R Total	2,813,787	15,154	162,301	0.5%	6.0%	-90.7%	(147,146.84)
PUBLIC WORKS FUND Total	3,072,462	23,128	169,985	0.8%	6.3%	-86.4%	(146,857.31)



Wasco County Monthly Report

Public Works - Revenue Expense - August 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
Revenue Total	3,072,462	23,128	169,985	0.8%	6.3%	-86.4%	(146,857.31)
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,873,929	268,530	257,261	14.3%	15.8%	4.4%	11,269.08
MATERIALS & SERVICES-E	1,247,740	320,171	278,351	25.7%	20.9%	15.0%	41,819.20
CAPITAL OUTLAY-E	235,000	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS-E Total	3,356,669	588,700	535,612	17.5%	16.8%	9.9%	53,088.28
WEED & PEST-E							
PERSONAL SERVICES-E	98,236	19,507	-	19.9%	#DIV/0!	#DIV/0!	19,507.09
MATERIALS & SERVICES-E	158,400	1,856	-	1.2%	#DIV/0!	#DIV/0!	1,855.76
CAPITAL OUTLAY-E	25,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
WEED & PEST-E Total	281,636	21,363	-	7.6%	#DIV/0!	#DIV/0!	21,362.85
PUBLIC WORKS-E Total	3,638,305	610,063	535,612	16.8%	16.8%	13.9%	74,451.13
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	2,000,000	2,000,000	-	100.0%	#DIV/0!	#DIV/0!	2,000,000.00
NON-DEPARTMENTAL EXPENDITURES-E Total	2,000,000	2,000,000	-	100.0%	#DIV/0!	#DIV/0!	2,000,000.00
PUBLIC WORKS FUND Total	5,638,305	2,610,063	535,612	46.3%	16.8%	387.3%	2,074,451.13
Expense Total	5,638,305	2,610,063	535,612	46.3%	16.8%	387.3%	2,074,451.13



Wasco County Monthly Report

All Funds Revenue Expense Summary - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,042,906	37,306	144,717	3.6%	14.5%	-74.2%	(107,410.83)
911 EQUIPMENT RESERVE	1,500	481	337	32.1%	28.1%	42.9%	144.44
CDBG GRANT FUND	5,243,672	186	33,239	0.0%	0.6%	-99.4%	(33,053.65)
CLERK RECORDS FUND	7,475	1,809	1,688	24.2%	22.7%	7.2%	120.86
COMMUNITY CORRECTIONS FUND	1,537,000	16,826	510,174	1.1%	33.9%	-96.7%	(493,348.37)
COUNTY FAIR FUND	202,150	99,008	80,691	49.0%	47.6%	22.7%	18,316.94
COUNTY SCHOOL FUND	287,200	-	175	0.0%	0.1%	-100.0%	(174.78)
COURT FACILITIES SECURITY FUND	27,600	83	3,132	0.3%	81.2%	-97.4%	(3,049.32)
DISTRICT ATTORNEY	4,100	76	28	1.9%	1.1%	175.5%	48.46
FACILITY CAPITAL RESERVE	714,000	705,922	2,565	98.9%	0.3%	27422.6%	703,356.66
FOREST HEALTH PROGRAM FUND	380	547	108	144.0%	28.4%	406.6%	439.23
GENERAL FUND	12,781,061	374,052	502,441	2.9%	3.8%	-25.6%	(128,388.77)
GENERAL OPERATING RESERVE	714,000	706,407	2,919	98.9%	0.4%	24102.9%	703,488.68
HOUSEHOLD HAZARDOUS WASTE FUND	322,300	33,035	31,032	10.2%	9.4%	6.5%	2,003.13
KRAMER FIELD FUND	165	66	46	40.2%	28.1%	42.9%	19.90
LAND CORNER PRESERVATION FUND	34,500	6,102	5,714	17.7%	17.6%	6.8%	387.75
LAW LIBRARY FUND	30,700	24,281	25,730	79.1%	100.1%	-5.6%	(1,449.80)
MUSEUM	92,700	33,408	14,477	36.0%	12.9%	130.8%	18,931.62
PARKS FUND	82,575	4,631	15,041	5.6%	21.4%	-69.2%	(10,410.18)
PUBLIC WORKS FUND	3,072,462	23,128	169,985	0.8%	6.3%	-86.4%	(146,857.31)
ROAD RESERVE FUND	2,017,000	2,007,468	3,952	99.5%	26.3%	50693.1%	2,003,516.20
SPECIAL ECON DEV PAYMENTS FUND	1,242,200	554	1,269	0.0%	0.1%	-56.4%	(715.46)
WEED & PEST CONTROL FUND	-	374	48,926	#DIV/0!	22.9%	-99.2%	(48,551.84)
YOUTH THINK FUND	160,963	206	10,363	0.1%	7.0%	-98.0%	(10,156.36)



Wasco County Monthly Report

All Funds Revenue Expense Summary - August 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed	Budget Executed		
CAPITAL ACQUISITIONS FUND	715,000	705,980	2,924	98.7%	0.3%	24043.0%	703,056.24
SALE OF FORECLOSED PROP TRUST	-	5,100	-	#DIV/0!	#DIV/0!	#DIV/0!	5,100.00
Revenue Total	30,333,609	4,787,037	1,611,673	15.8%	5.5%	197.0%	3,175,363.44
Expense							
911 COMMUNICATIONS FUND	1,054,325	163,579	185,335	15.5%	18.5%	-11.7%	(21,756.83)
911 EQUIPMENT RESERVE	91,795	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	5,365,122	-	397	0.0%	0.0%	-100.0%	(397.34)
CLERK RECORDS FUND	18,500	38	-	0.2%	0.0%	#DIV/0!	37.82
COMMUNITY CORRECTIONS FUND	1,739,204	171,177	124,871	9.8%	6.6%	37.1%	46,305.20
COUNTY FAIR FUND	187,313	86,493	97,392	46.2%	43.5%	-11.2%	(10,898.64)
COUNTY SCHOOL FUND	312,550	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	2,182	-	5.1%	0.0%	#DIV/0!	2,182.25
DISTRICT ATTORNEY	17,400	3,100	318	17.8%	1.5%	876.2%	2,782.27
FACILITY CAPITAL RESERVE	3,429,005	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	13,714,600	4,121,783	1,868,411	30.1%	12.5%	120.6%	2,253,371.64
GENERAL OPERATING RESERVE	3,607,552	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	351,801	24,304	20,991	6.9%	5.3%	15.8%	3,313.04
KRAMER FIELD FUND	33,434	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	23,421	7,758	12,219	33.1%	17.6%	-36.5%	(4,461.00)
LAW LIBRARY FUND	46,984	1,212	1,288	2.6%	2.7%	-6.0%	(76.73)
MUSEUM	106,230	10,538	17,132	9.9%	6.2%	-38.5%	(6,594.34)
PARKS FUND	74,562	8,868	11,742	11.9%	13.8%	-24.5%	(2,874.01)
PUBLIC WORKS FUND	5,638,305	2,610,063	535,612	46.3%	16.8%	387.3%	2,074,451.13
ROAD RESERVE FUND	4,850,437	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,306,283	47,340	-	3.6%	0.0%	#DIV/0!	47,339.60
WEED & PEST CONTROL FUND	220,495	1,781	30,506	0.8%	12.1%	-94.2%	(28,724.40)
YOUTH THINK FUND	163,659	16,608	20,169	10.1%	9.6%	-17.7%	(3,560.92)
CAPITAL ACQUISITIONS FUND	3,709,600	-	-	0.0%	0.0%	#DIV/0!	-
Expense Total	46,180,577	7,276,823	2,926,384	15.8%	6.9%	148.7%	4,350,438.74



Wasco County Monthly Report

Personnel - All Funds - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	674,206	112,033	104,694	16.6%	13.7%	7.0%	7,338.89
COUNTY CLERK-E	266,274	44,530	42,391	16.7%	15.2%	5.0%	2,139.17
SHERIFF-E	2,074,603	341,789	314,254	16.5%	15.7%	8.8%	27,535.56
ADMINISTRATIVE SERVICES-E	1,693,128	280,785	226,973	16.6%	13.4%	23.7%	53,812.08
ADMINISTRATION-E	136,294	29,815	20,221	21.9%	13.3%	47.4%	9,593.99
DISTRICT ATTORNEY-E	575,093	84,346	82,176	14.7%	15.9%	2.6%	2,170.47
PLANNING-E	681,466	110,670	101,174	16.2%	14.2%	9.4%	9,496.43
PUBLIC WORKS-E	38,327	6,852	9,111	17.9%	16.1%	-24.8%	(2,259.57)
PREVENTION DIVISION-E	504,443	96,192	83,417	19.1%	16.6%	15.3%	12,774.22
GENERAL FUND Total	6,643,834	1,107,011	984,410	16.7%	14.7%	12.5%	122,601.24
PUBLIC WORKS FUND	1,972,165	288,037	257,261	14.6%	15.8%	12.0%	30,776.17
911 COMMUNICATIONS FUND	856,332	137,387	154,976	16.0%	18.8%	-11.3%	(17,589.30)
COMMUNITY CORRECTIONS FUND	727,984	118,743	87,515	16.3%	12.9%	35.7%	31,228.60
COUNTY FAIR FUND	21,362	3,488	4,075	16.3%	9.2%	-14.4%	(587.05)
HOUSEHOLD HAZARDOUS WASTE FUND	92,176	16,490	17,082	17.9%	14.5%	-3.5%	(592.16)
LAND CORNER PRESERVATION FUND	17,920	5,258	12,219	29.3%	21.8%	-57.0%	(6,961.00)
MUSEUM	34,428	5,886	4,692	17.1%	10.5%	25.5%	1,194.56
PARKS FUND	26,111	4,286	2,716	16.4%	7.5%	57.8%	1,569.83
WEED & PEST CONTROL FUND	-	(420)	18,542	#DIV/0!	19.8%	-102.3%	(18,962.12)
YOUTH THINK FUND	78,616	13,002	12,580	16.5%	17.0%	3.4%	422.06
Expense Total	10,470,928	1,699,168	1,556,067	16.2%	15.2%	9.2%	143,100.83



Wasco County Monthly Report

Materials and Services All Funds - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	4,161,343	802,561	816,649	19.3%	17.1%	-1.7%	(14,087.87)
PUBLIC WORKS FUND	1,406,140	322,026	278,351	22.9%	20.9%	15.7%	43,674.96
911 COMMUNICATIONS FUND	197,993	26,192	30,359	13.2%	17.3%	-13.7%	(4,167.53)
CLERK RECORDS FUND	13,500	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	926,220	52,433	37,357	5.7%	4.4%	40.4%	15,076.60
COUNTY FAIR FUND	165,950	83,006	93,317	50.0%	52.0%	-11.1%	(10,311.59)
COUNTY SCHOOL FUND	312,550	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	2,182	-	5.1%	0.0%	#DIV/0!	2,182.25
DISTRICT ATTORNEY	15,600	1,300	318	8.3%	1.6%	309.3%	982.27
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	253,125	7,814	3,908	3.1%	1.6%	99.9%	3,905.20
KRAMER FIELD FUND	33,434	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	3,000	-	-	0.0%	0.0%	#DIV/0!	-
LAW LIBRARY FUND	46,984	1,212	1,288	2.6%	3.2%	-6.0%	(76.73)
MUSEUM	71,800	4,652	12,441	6.5%	19.8%	-62.6%	(7,788.90)
PARKS FUND	48,450	4,582	9,026	9.5%	18.4%	-49.2%	(4,443.84)
SPECIAL ECON DEV PAYMENTS FUND	716,283	42,340	-	5.9%	0.0%	#DIV/0!	42,339.60
WEED & PEST CONTROL FUND	-	2,201	11,964	#DIV/0!	7.5%	-81.6%	(9,762.28)
YOUTH THINK FUND	85,043	3,606	7,589	4.2%	5.6%	-52.5%	(3,982.98)
Expense Total	8,500,415	1,356,106	1,302,567	16.0%	13.6%	4.1%	53,539.16



Wasco County Monthly Report

Capital All Funds - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
CDBG GRANT FUND	1,500,000	-	-	0.0%	0.0%	#DIV/0!	-
Revenue Total	1,500,000	-	-	0.0%	0.0%	#DIV/0!	-
Expense							
GENERAL FUND	8,484,991	2,212,211	67,353	26.1%	0.8%	3184.5%	2,144,858.27
PUBLIC WORKS FUND	4,888,778	2,000,000	-	40.9%	0.0%	#DIV/0!	2,000,000.00
COUNTY FAIR FUND	69,037	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	54,818	2,500	-	4.6%	0.0%	#DIV/0!	2,500.00
FOREST HEALTH PROGRAM FUND	129,211	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	169,609	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	590,000	5,000	-	0.8%	0.0%	#DIV/0!	5,000.00
LAW LIBRARY FUND	112,122	-	-	0.0%	0.0%	#DIV/0!	-
DISTRICT ATTORNEY	2,800	1,800	-	64.3%	0.0%	#DIV/0!	1,800.00
MUSEUM	187,312	-	-	0.0%	0.0%	#DIV/0!	-
WEED & PEST CONTROL FUND	220,495	-	-	0.0%	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	16,100	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	188,133	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	341,503	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	99,071	-	-	0.0%	0.0%	#DIV/0!	-
YOUTH THINK FUND	50,776	-	-	0.0%	0.0%	#DIV/0!	-
CLERK RECORDS FUND	31,302	38	-	0.1%	0.0%	#DIV/0!	37.82
ROAD RESERVE FUND	4,850,437	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,709,600	-	-	0.0%	0.0%	#DIV/0!	-
911 EQUIPMENT RESERVE	91,795	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	3,429,005	-	-	0.0%	0.0%	#DIV/0!	-



Wasco County Monthly Report Capital All Funds - August 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to Year % Change	Current Year - Prior Year
				Year Budget Executed	Budget Executed		
GENERAL OPERATING RESERVE	3,607,552	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	5,365,122	-	397	0.0%	0.0%	-100.0%	(397.34)
Expense Total	36,689,569	4,221,549	67,750	11.5%	0.2%	6131.1%	4,153,798.75



Wasco County Monthly Report Reserve Funds - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
FACILITY CAPITAL RESERVE	714,000	705,922	2,565	98.9%	0.3%	27422.6%	703,356.66
GENERAL OPERATING RESERVE	714,000	706,407	2,919	98.9%	0.4%	24102.9%	703,488.68
ROAD RESERVE FUND	2,017,000	2,007,468	3,952	99.5%	26.3%	50693.1%	2,003,516.20
Revenue Total	3,445,000	3,419,797	9,436	99.3%	0.5%	36142.7%	3,410,361.54
Expense							
FACILITY CAPITAL RESERVE	3,429,005	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	3,607,552	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	4,850,437	-	-	0.0%	0.0%	#DIV/0!	-
Expense Total	11,886,994	-	-	0.0%	0.0%	#DIV/0!	-



Wasco County Monthly Report Investment/Interest All Funds - August 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED	149,420	50,527	31,463	33.8%	26.5%	60.6%	19,064.12
LID INTEREST	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	6	3	3.1%	1.3%	143.0%	3.59
PILT	30,350	-	-	0.0%	0.0%	#DIV/0!	-
RENT - OFFICE	8,800	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFER FROM WEED FUND	220,495	-	-	0.0%	#DIV/0!	#DIV/0!	-
MISCELLANEOUS REFUNDS	100	-	-	0.0%	#DIV/0!	#DIV/0!	-
2005 TAX ABATEMENT DEC 2007 - 2022	250,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
2013 TAX ABATEMENT DEC 2016 - 2031	800,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
CONTRACT-THE DALLES 911 SHARE	445,815	-	55,385	0.0%	15.9%	-100.0%	(55,384.51)
CONTRACT-MCFR 911 SHARE	77,841	6,487	6,619	8.3%	8.3%	-2.0%	(131.92)
DOC-GRANT IN AID - 1145 40% TO NORCOR	1,180,000	-	310,133	0.0%	25.1%	-100.0%	(310,132.63)
STATE GRANT	78,463	-	-	0.0%	#DIV/0!	#DIV/0!	-
FORD FAMILY FOUNDATION - 10TH ST	1,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
TRANSFER FROM PUBLIC WORKS FUND	2,000,000	2,000,000	-	100.0%	#DIV/0!	#DIV/0!	2,000,000.00
Revenue Total	5,242,484	2,057,019	403,601	39.2%	22.6%	409.7%	1,653,418.65

Discussion Item

Termination Agreement

- [2011 Agreement with CGCC](#)
- [Termination Agreement](#)

FILED
WASCO COUNTY

2011 JAN -3 P 4: 08

Intergovernmental Agreement

KAREN LEBRETON COATS
COUNTY CLERK

Agreement between Columbia Gorge Community College ("College") and Wasco County ("County") regarding development of the National Guard Armory on College property.

WHEREAS, the Oregon National Guard currently occupies facilities located at 6th and Webber in The Dalles ("Current Site") (as shown on attached Exhibit A, incorporated by reference herein; and

WHEREAS, Wasco County holds a reversionary clause on the Current Site that provides that ownership reverts to the County if the National Guard vacates the Property; and

WHEREAS, the National Guard is interested in constructing a new National Guard Training Center at the College; and

WHEREAS, the College and the Guard have negotiated a Lease Agreement for 7.41 acres on the College grounds ("New Site"); and

WHEREAS, the College will have the use of a parking lot, classrooms, and large assembly area at the New Site when not being utilized by the National Guard; and

WHEREAS, the County previously committed a portion of another County property between Webber and Walnut Street for relocation of the National Guard Armory ("Alternative Site"); and

WHEREAS, the County has identified other community needs for the use of the Alternative Site; and

WHEREAS, the National Guard is willing to conduct a Level II Environmental study and to remove any remaining asbestos material and to assist with the demolition of the National Guard structure on the Current Site; and

WHEREAS, the County intends to lease the Current Site for commercial purposes and expects to receive significant revenue from this lease; and

2011-0002 (3)

WHEREAS, the College has identified a lease amount for the National Guard site of \$15,000 per year; and

WHEREAS, the National Guard does not have in its budget funds for the lease of the new site; and

WHEREAS, Wasco County is willing to provide \$15,000 per year to the College from rents that it would receive from the Current Site to facilitate the relocation of the Armory to the New Site, thereby freeing up the Current Site for commercial and community uses to the benefit of the County; and

WHEREAS, the College and the County find that such an Agreement provides mutual benefit to the College and the County; and

WHEREAS, this Agreement is authorized pursuant to ORS Chapter 190, et seq.

NOW, THEREFORE, the College and the County agree as follows:

Section 1: Grant by County for National Guard Rent

- 1.1 Wasco County agrees to provide College at the end of each fiscal year (due by July 31 annually) a portion of the rent received from the Current Site up to 100% of the revenue received or \$15,000 whichever is less.
- 1.2 Rent shall not accrue or be payable until such time as part or all of the Current Site is leased and if the first lease commences during a fiscal year, rent shall be calculated on a pro-rated basis for that first year. If rent payments cease during the term of this Agreement due to vacancy or if tenant fails to pay rents due, the County will pay no more in grant payment than what is received in rent for that fiscal year. The County will engage in good-faith efforts to insure the property is leased at all times possible.
- 1.3 It is understood that no tax revenues may be used to pay the obligation agreed to herein. The grant payments may only be paid from revenue from the lease or sale of the current 6th and Webber site. The total maximum payment due under this grant is \$750,000.
- 1.4 It is agreed that the County is not a lessee of the new armory building and has no obligations other than what is set forth in this Agreement.

////

2011-0002 (3)

Section 2: Term; Early Termination

- 2.1 This Agreement shall continue along with the payments for 50 years, unless earlier terminated as provided in Sections 2.2, or 2.3.
- 2.2 Wasco County may sell the Current Site identified in Attachment A during the term of this Agreement. At closing, the County will pay the College a lump sum of the net present value (calculated at a rate of 5%) of the grant payments due for the remainder of the term of the first 50 year lease between the National Guard and College. This Agreement shall terminate upon receipt of payment by the College.
- 2.3 This Agreement shall terminate without costs or payment to either party in the following circumstances:
- 2.3.1 If the National Guard vacates the New Site, this Agreement shall terminate on the same date as the termination of National Guard's lease with the College.
- 2.3.2 If the College sells the New Site to the National Guard or otherwise transfers the New Site to a third party, this Agreement shall terminate as of the date of closing.

Wasco County, Oregon

By: *Dan Erickson*
Dan Erickson, Chair of Commission
12/8/10

By: *Sherry Holliday*
Sherry Holliday, County Commissioner

By: *Bill Lennox*
Bill Lennox, County Commissioner

APPROVED AS TO FORM:

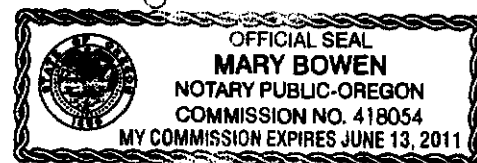
[Signature]
Eric J. Nisley, District Attorney

Columbia Gorge Community College

By: *Frank Toda*
Dr. Frank Toda, President

ATTEST:

Mary Bowen



APPROVED AS TO FORM:

ON FILE
Attorney for the College

2011-0002(3)

WHEN RECORDED, RETURN TO:

Attn: County Administrator

Wasco County

511 Washington Street

The Dalles, OR 97058.

TERMINATION OF INTERGOVERNMENTAL AGREEMENT

THIS TERMINATION OF INTERGOVERNMENTAL AGREEMENT (this "**Termination**") is entered into as of this ____ day of September, 2017, between the Columbia Gorge Community College (the "**College**"), and Wasco County, a political subdivision of the State of Oregon (the "**County**"). The College and the County will collectively be referred to in this Termination as the "Parties."

RECITALS

A. The College and the County entered into that certain Intergovernmental Agreement (the "**Agreement**"), with respect to the relocation of the National Guard Armory and the use of real property commonly known as the "Armory Parcel" between Webber and Walnut Street more particularly described in Exhibit "A" (the "Parcel") and certain payments made by the County to the College.

B. The Agreement was recorded on January 3, 2011 as Instrument P2011-002 in the official records of Wasco County, Oregon.

C. The Parties desire to terminate the Agreement pursuant to the terms of Paragraph 2.2 of the Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. In connection with the termination of the Agreement, County hereby agrees to pay \$273,838.00, representing the mutually agreed upon "net present value" of the property pursuant to paragraph 2.2 of the Agreement ("**Termination Fee**"), to the College within three business days of the date of this Termination.
2. The Parties hereby agree and provide notice that the Agreement is completely canceled and shall be of no further force and effect upon payment of the Termination Fee and recordation of this Termination in the official records of Wasco County, Oregon.
3. The County and the College, and their employees, agents, officers, subcontractors, successors and assigns, hereby discharge and release each other from any and all claims, demands, obligations, liabilities, or causes of action, whether known or unknown arising out of or relating to the Agreement.
4. This Termination may be signed in any number of counterparts, constitute one Original.

IN WITNESS WHEREOF, the Parties have executed this Termination by signing their signatures, as of the day and date first written above.

WASCO COUNTY
BOARD OF COMMISSIONERS

By: _____
Rod L. Runyon, Commission Chair

By: _____
Steven D. Kramer, Vice-Chair

By: _____
Scott C. Hege, County Commissioner

Approved as to form:

Kristen A. Campbell, County Counsel

COLUMBIA GORGE COMMUNITY COLLEGE

By: _____
Lori Ufford, Acting President

Discussion Item

Appointments

- [Staff Memo](#)
- [Order 17-057 Appointing Emergency Manager as
ASA Coordinator](#)
- [Roger Kline Application](#)
- [Order 17-058 Appointing Roger Kline to QLife
Board of Directors](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: ASA COORDINATOR APPOINTMENT
DATE: 9/15/2017

BACKGROUND INFORMATION

The Wasco County Ambulance Service Area Plan requires the appointment of a ASA Coordinator to facilitate the plan updates and convene/facilitate the ASA Review Committee and the ASA Quality Assurance Committee.

The Review Committee addresses:

- Compliance with pertinent statutes, ordinances and rules
- Monitors compliance with standards for pre-hospital provider notification, response and patient care as recommended by the Quality Assurance Committee
- Provides for problem resolution and legal sanctions for non-compliant personnel or providers of the plan provisions.

The Quality Assurance Committee is responsible for:

- Review of relevant documents for exemplary performances as well as problems
- Investigating complaints and referrals
- Interfacing with local health care providers, regional and State Quality Assurance bodies
- Developing screens to audit problem areas
- Providing written statements of findings recognizing excellence or problems identified
- Assigning responsibility for oversight of problem resolution
- Recommending appropriate action, i.e. develop changes in the ASA Plan through the Review Committee with Board approval as needed to meet quality assurance goals
- Following recommendations to assure problem resolution
- Providing a semi-annual report of all action taken and outcomes to the Wasco County Board of Commissioners through the Review Committee.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF)
WASCO COUNTY EMERGENCY SERVICES) O R D E R
MANAGER AS WASCO COUNTY'S) #17-057
AMBULANCE SERVICE AREA COORDINATOR.)

NOW ON THIS DAY, the above-entitled matter having come on
regularly for consideration, said day being one duly set in term for the transaction
of public business and a majority of the Board of Commissioners being present;
and

IT APPEARING TO THE BOARD: That due to the requirements of
the Wasco County Area Ambulance Service Area Plan, Wasco County is required
to appoint an Ambulance Service Area Coordinator; and

IT FURTHER APPEARING TO THE BOARD: That Wasco County
Emergency Services Manager is qualified to be appointed to serve as Wasco
County's Ambulance Service Area Coordinator.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Wasco County Emergency Services Manager be and is hereby appointed as Wasco County's Ambulance Service Area Coordinator, to serve at the pleasure of the Wasco County Board of Commissioner.

DATED this 20th day of September, 2017.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Commission Chair

Steven D. Kramer, Vice-Chair

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

**Wasco County
Volunteer Application**

NAME ROGER M. KLINE DATE 9/6/17
ADDRESS [REDACTED] PHONE [REDACTED]
CITY THE DALES STATE OR ZIP 97058

Have you had any previous volunteer experience? ☒ [yes] ☐ [no]

Please describe: Eugene WALDOF SCHOOL - School BOARD. Treasurer. & FACILITIES/INFRASTRUCTURE
committees / ASSET INVESTMENT PLANNER. OREGON VETERAN'S HOME - READ TO
Veterans, discuss our shared military service.

Please describe any specific experiences you have had in the area(s) you are currently volunteering for:

Utility Infrastructure Planning & Investment. Rate making Policy,
Asset management, Executive Strategic Planning, Enterprise Risk
Management.

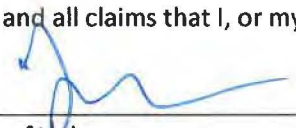
Why do you want to volunteer here? Support my community through partnership
Economic Development, Strategic Services.

In case of emergency, who should we contact?

Name [REDACTED]
Doctor N/A Phone _____

WAIVER

I understand and acknowledge that I am performing services for Wasco County on a volunteer basis. As a volunteer, I agree to hold harmless and release Wasco County, its' officers, employees and agents, from any and all claims that I, or my agents, may have.


Signature of Volunteer

9/6/17
Date

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF)
ROGER KLINE TO THE QUALITY LIFE) ORDER #17-058
BOARD OF DIRECTORS)

NOW ON THIS DAY, the above-entitled matter having come on
regularly for consideration, said day being one duly set in term for the
transaction of public business and a majority of the Board of
Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco
County, Oregon, is required to appoint two representatives to the Quality
Life Board of Directors; and

IT APPEARING TO THE BOARD: That with the a vacancy exists on
the QLife Board of Directors due to the resignation of John Ahers; and

IT FURTHER APPEARING TO THE BOARD: That Roger Kline is willing and is qualified to be appointed to the QLife Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Roger Kline be and is hereby appointed to the Quality Life Board of Directors to serve at the pleasure of the Board of County Commissioners.

DATED this 20th day of, 2017.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Commission Chair

Steven D. Kramer, Vice-Chair

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 20, 2017**

CONSENT AGENDA

1. [9.1.2017 Special Session Minutes](#)
2. [9.6.2017 Regular Session](#)



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 1, 2017**

PRESENT: Scott Hege, County Commissioner
Steve Kramer, Commission Vice-Chair (by phone)
Rod Runyon, Commission Chair

STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

At 3:00 p.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Commissioner Hege reported that after the work session with the South Wasco Park and Recreation District Board he had contacted the director of the Oregon State Marine Board. He categorized the Director's response as tacit; the OSMB feels that since SWPRD has no assets or tax base, OSMB wants another, more stable entity to stand behind the grant project. He went on to say that the Director was not overly excited about the idea but said that we could consider coming back to them with an offer to back the project for 10 years. Commissioner Hege offered a letter (attached) to the OSMB for the Board of Commissioners to consider. He said that the question is whether or not the County wants to act as guarantor for the project and if so, in what way.

Mr. Stone stated that he has spoken with staff at OSMB and tried to determine if there is any wiggle room to keep the County from having to get back in to the business of maintaining and overseeing the boat ramp. He reported that OSMB staff is firm on the 20 year requirement, pointing out that the problem is if the SWPRD ceases to exist, OSMB is left with an unmaintained \$300,000 investment. He went on to say that there was discussion of risk – community vs. county; he sees the County as a greater risk as we do not have the capacity for maintenance. He reported that OSMB staff was still unwilling to consider an alternative.

Mr. Stone continued by saying that it is one thing if all they are looking for is a

WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION
SEPTEMBER 1, 2017
PAGE 2

maintenance guarantee as the County could use MAP funding for that; the problem is the expectation that the County would repay the \$300,000 grant. He stated that he suggested that it be a depreciating value that would have to be paid back so that if the SWPRD dissolved in year 15, the County would be responsible for only a fraction of that amount, but OSMB staff was not receptive to that idea.

Mr. Stone reported that OSMB staff had visited the ramp site and also looked at the south ramp which is in need of repair; they proposed that between the OSMB and Fish and Wildlife, both ramps could be replaced but they would still want the 20-year guarantee. He stated that he would prefer to focus on one ramp at a time as we can take on the repair of the south ramp locally without incurring the liability. He said it is now up to the Board to determine what level of responsibility the County wants to take on.

Chair Runyon stated that should SWPRD fail, the County could continue maintenance – OSMB would not necessarily come to the County for repayment of the grant. Mr. Stone said that this is what happened previously; the onus for maintenance fell back to the County. Commissioner Hege asked if we had been the grantee for that project. Mr. Stone replied that the previous group had not been a government entity and the County had to act as the fiscal agent.

Chair Runyon said that the guarantee is to maintain the ramp. Mr. Stone observed that the agreement says that if SWPRD fails, the County owes the money. He said that while he can support guaranteeing the maintenance, he does not support the idea of the County paying back the full grant amount.

Commissioner Hege pointed out that a lot of work went into forming the District and the County should do what it can to make sure it continues to exist. He said that his proposed letter states that the County is willing to maintain the ramp. He stated that what the OSMB wants is for the facility to be there and be used; they are not going to call the note. He noted that one problem is that powerboats pay for the ramps; OSMB does not want to see the paddle boat industry take over the use of the reservoir since they do not pay into its upkeep. He said that he is not willing to commit to the 20 years; after 10 years, the SWPRD should be considered viable. He said that he thinks there is a slight possibility that OSMB will accept that premise. He added that he understands their concern and it seems reasonable to have that shared risk, but if after 10 years of SWPRD maintaining the ramp they will have demonstrated their stability.

WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION
SEPTEMBER 1, 2017
PAGE 3

Vice-Chair Kramer noted that there is someone harping on the south ramp saying that it is at the end of its life cycle. He asked if a ramp is good for only 20 years. Commissioner Hege replied that the grant period is 20 years. He stated that the south ramp needs repair but it is a fairly easy repair and does not need to be wrapped into a 20 year grant. He said that after 20 years the grant agreement expires but that does not mean that the ramp will be at the end of its life. He said that if OSMB agrees to the 10 year guarantee, the County would have no responsibility beyond that 10 year period.

Chair Runyon observed that if at the end of the 20 year grant period the ramp is in need of some repair, the SWPRD could go out for another grant to affect those repairs.

Mr. Stone said that we can say thank you but no thank you to OSMB and the SWPRD can look at other avenues to perhaps repair rather than replace the ramp which would be 10-25% the cost of a new ramp. Commissioner Hege commented that he believes it will eventually cost more and will not be of the same quality. He said that he thinks the County can offer the 10 year guarantee; if they do not accept, we can fall back to other ideas.

Mr. Stone said that if we go forward, there will need to be some modification of the agreement language. Commissioner Hege responded that all they are looking for now is a commitment letter; the County will not be a signer to the grant agreement.

Further discussion ensued regarding the language in the proposed letter; Chair Runyon stated that it needs to be strengthened. County Counsel Kristen Campbell said that she could tighten it up to make clear that while the County will guarantee the administration and operation of the ramp, we are not taking on any financial responsibility. Chair Runyon added that we helped create the District and the County wants to support them.

Vice-Chair Kramer expressed some hesitation saying that the SWPRD is an elected body and should be able to be the responsible entity – otherwise, the Board of County Commissioners should just be the Board for the District. He said that he is willing to give SWPRD a hand-up but this is their responsibility as the elected Board. He said that he can support the letter for a 10-year commitment to guarantee the maintenance of the ramp. Commissioner Hege agreed, saying that he does not want to baby them along but does want to help them be successful. Vice-Chair Kramer noted that the SWPRD has a vacancy that

they do not seem to be actively recruiting to fill. He also reported that one other member of the Board has threatened to resign.

Chair Runyon suggested that the OSMB should also be made aware that the County has already demonstrated a commitment to the SWPRD by staffing them. Commissioner Hege said that what the letter offers is a 10 year commitment to guarantee maintenance of the ramp. While details will still need to be ironed out, it says a lot to the south part of the County.

*****The Board was in consensus to sign the proposed letter offering a 10-year County commitment for maintenance of the North Pine Hollow boat ramp with modifications to the letter to be made by County Counsel and approved by the Administrative Officer.*****

Vice-Chair Kramer said that there will be a letter in next week's packet regarding a recommendation for Waste Connections as they move forward to acquire another landfill in Washington State. He said the letter just outlines our experience with them as good partners and community members.

Chair Runyon adjourned the session at 3:40 p.m.

Summary of Actions

Consensus

- **To sign the proposed letter offering a 10-year County commitment for maintenance of the North Pine Hollow boat ramp with modifications to the letter to be made by County Counsel and approved by the Administrative Officer**

Wasco County
Board of Commissioners

Rod L. Runyon, Board Chair

Steven D. Kramer, Vice Chair

Scott C. Hege, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS REGULAR SESSION
SEPTEMBER 6, 2017**

PRESENT: Scott Hege, County Commissioner
Rod Runyon, Commission Chair
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant
ABSENT: Steve Kramer, Commission Vice-Chair

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Ms. White asked to add the Finance Director's Financial Report.

Public Comment

Wayne Lease of White Salmon, Washington stated that there is some confusion as to how much Building Codes has in reserve, how those funds can be used and how many loans currently exist. He stated that there are a number of MCCOG resolutions that were not legitimate, some bordering on federal fraud. He said that it started in 2011 when a loan was granted by MCCOG resolution and conflicted with GASB 54.

Chair Runyon thanked Mr. Lease for the update, saying that the Board has heard these issues from him before. He let Mr. Lease know that he had used his allotted time. Mr. Lease stated that the Board has heard but has not listened.

Discussion List – Surplus Order

Chief Deputy Clerk David McGaughey explained that the 650 Tabulator was replaced this year by Clear Ballot. He said that attempts to give or sell the

tabulator to other counties were not successful due to its age and erratic failures. He reported that even the vendor did not want the machine back for parts. He said that the Clerk is asking that the tabulator be surplussed to allow for its disposal.

Commissioner Hege asked where it would go. Mr. McGaughey replied that facilities would scrap it out. He said that he had been the primary operator of the machine and reported that over the years it has gotten worse, significantly extending the time it takes for the elections process.

Commissioner Hege commented that it is unfortunate that the \$54,000 investment became worthless in just 10 years.

{{{Chair Runyon moved to approve Order 17-055 surplussing one elections systems and software tabulator 650. Commissioner Hege seconded the motion which passed unanimously.}}}

Mr. McGaughey announced that tomorrow – September 7, 2017 – is the first day to file for the May primary. He stated that additional information and filing forms are available on the Clerk's page of the County website; candidates have until March 6, 2018 to file. He reported that Positions 1 and 3 on the County Board of Commissioners will be on the May ballot.

Discussion List – Financial Report

Finance Director Mike Middleton reviewed his report (attached). He explained that the 60-day rule, saying that since the County is on a fiscal year ending June 30, the first half of the calendar year collections are recognized as revenue, if collectible within 60 days of the fiscal year end. He said that we will not wait for an audit finding to move those revenues back into the 2017 fiscal year.

Commissioner Hege asked about the \$87,000 listed for the road crew. Mr. Middleton replied it was a capital expenditure that was recognized in the budget.

Commissioner Hege asked if the listed reserve funds are related to Public Works. Mr. Middleton responded that these are separate from the Public Works reserve. He reported that in July \$2 million was moved to the Public Works reserve fund; the recognition of those funds as reserve will make available funds more clear which will help with the management of the investment ladder.

Mr. Middleton went on to say that the current fiscal year is on track although there were a couple of positions that were not budgeted accurately for insurance expenses. He said they are looking into the system to identify why the software did this on a few positions but not all. He added that three departments are over budget for personnel but not too much.

Commissioner Hege commented that the software issue has been a problem for some time. Mr. Middleton responded that it mostly works but needs to be figured out. He noted that the software is on the downward cycle and no longer supported with updates. He stated that we will eventually need to move to a new system but research regarding what is available will need to happen first.

The Board and Mr. Stone thanked Mr. Middleton for his continued pro-active approach. Chair Runyon commended Mr. Middleton for his help at the Wasco County Fair and asked how it went. Mr. Middleton replied that it went well with only one minor issue – a shortfall of ones; he said he will adjust the amount of ones he starts out with next year.

Commissioner Hege asked if there were final numbers for the 2017 Fair. Mr. Middleton replied that revenue was up but he does not have the detail of all the reasons for that. He stated that the gate prices were increased over last year, the carnival did quite well and the vendors did better. He said that he will be developing a final report for the Board's review.

Discussion List – Letter of Recommendation

Commissioner Hege stated that he finds it a bit odd that we are involved in this process. He said that he understands Cowlitz County being interested in our experience with Waste Connections but the letter seems a little like an endorsement. He said that he is still okay with signing it.

*****The Board was in consensus to sign the letter of recommendation for Waste Connections.*****

Agenda Item – Senior Elevator

Joan Silver, who provided oversight for the elevator/stairs project at the Mid-Columbia Senior Center, thanked the County and City of The Dalles for their joint-contribution of \$50,000 to get this project completed. She said that in all her years of community service, she has never seen a community rally around a project like this.

Ms. Silver reported that 32 years ago, the Center became a project with a design that included an elevator but there was not enough funding and the designated elevator space was used. In addition, they ran out of money to complete the lower level which was later completed by local volunteers but still did not include indoor stairs or an elevator. Eight years ago an effort was made to get this started with a \$1.5 million plan to expand the building and install an elevator. About three years ago, she got involved in a project to just get an indoor stairway and elevator for the building.

Ms. Silver went on to say that donations made up approximately one-quarter of the necessary funds; eight grants made up the rest of the funding. She stated that there was enough to also pay for the first year of insurance and the first year of warranty. She said it was gratifying to see the looks on the faces of patrons who will now have easy access to the downstairs portion of the building where all the exercise classes take place and durable medical equipment is stored for rental (a \$5 security fee). She said that equipment comes in and out of the building two or three times a day; the ease of access has been enhanced by the elevator.

Commissioner Hege noted that the money contributed by the City and County was a portion of the Google Enterprise Zone initial fee and is another way that Google helps us help others. Chair Runyon concurred saying that Google contributions are often overlooked; they help throughout the community.

Ms. Silver pointed out that the Center is self-supporting; all of the operation funds come from members, space leases and bingo, which makes up about 25% of the budget. She said they will take a rest before taking on another big project. She said that all of the contractors and sub-contractors with the exception of the elevator itself were local.

Commissioner Hege said that he hopes that the Senior Advisory Committee has a voice in where the Area Agency on Aging will move to as it separates from MCCOG. He said the County wants to make sure it goes to a good place. He said that if there is something the Board can do to help, SAC should reach out to them. Chair Runyon agreed saying that for the first three or four years of his tenure with the County, Senior Services were an issue and the County wants to make sure the transition goes well.

Ms. Silver responded that they are in a holding pattern as the State is basically in charge. She said that she is extremely hopeful that the State will facilitate

positive change.

Agenda Item – Fee Schedule Ordinance Hearing

At 9:25 a.m., Chair Runyon opened a hearing for the Amended Fee Schedule Ordinance.

Ms. White explained that a couple of months ago she reached out to the departments asking for any changes they have for the Fee Schedule. She has compiled those changes and created a presentation (included in packet) outlining the changes for the Board.

Mr. McGaughey explained that the increase to the marriage ceremony fee is a statutory increase.

Ms. White said that the increase in the Sheriff's foreclosure sale fee is the result of a \$50 increase in the amount charged by OSSA to post the advertisement on their site.

Community Corrections Manager Fritz Osborne stated that they do the interdepartmental drug screening very infrequently and on the rare occasions they do them, the fee can be gathered through another avenue within the schedule; therefore, they are removing the fee from the schedule. He went on to explain that the cognitive program books are already being used, the fee will help offset the cost.

Planning Director Angie Brewer reviewed the fee schedule changes for her department stating that fees have not been adjusted since 2014. Discussion ensued regarding the Goal Exception and Zone Change fee change which removed the set fee of \$1,700 and replaced it with a pre-application meeting and fee requirement, at which time an estimated project fee will be determined based on the complexity of the proposal. 50% due at the time of application, 50% held in escrow and disbursed based upon inventoried hourly staff time spent.

The consensus was that the new process is too uncertain and does not provide enough information for citizens to understand the possible costs of moving forward with a project. Chair Runyon suggested that it also might be helpful if there were a list of example projects and costs to help applicants better understand the process and possible associated costs. Ms. Brewer said that her team will review the fee and come back with changes based on today's

discussion.

Commissioner Hege read the title of the Ordinance into the record: Ordinance 17-002 in the matter of amending Wasco County's Uniform Fee Schedule for various county departments.

Ms. White explained that this is the first reading; a second reading will take place at the September 20th session. She said that should the Board approve the Ordinance at that time, it would take ninety days before it would be effective; the intent is for it to take effect on January 1, 2018.

Agenda Item – National Scenic Area Land Use & Development Ordinance
--

Associate Planner Will Smith explained that a successful law suit involving the Columbia River Gorge Commission caused changes to their plan; they are asking that counties adjust their ordinance to mirror those changes. He said that staff will make the adjustments which will be presented to the Planning Commission this fall and come to the Board for final approval after the first of the year.

Commissioner Hege commented that we really do not have a choice but noted that no adverse effect is a high bar to meet. Ms. Brewer explained that it is generally adding requirements that are similar to other chapters in the Ordinance. She said that there will be additional research to process applications but it will mostly be reflected in expanded detail being added to reports. She said that it will be more time consuming and costly but not adding it to our ordinance will just mean that two documents have to be applied rather than one.

Mr. Stone said that it seems like this will just be used against us and allow outside groups to shut down every application. Ms. Brewer replied that she does not disagree but explained that we have local discretion and implementation; showing the work in more detail could actually support the applicant.

*****The Board was in consensus for the Planning Director to go forward with the notice of intent to proceed with changes to the Wasco County Land Use and Development Ordinance to reflect the changes to the Columbia River Gorge Commission Management Plan.*****

Mr. Stone asked if Commissioners would be allowed to testify at the Planning Commission hearings. Mr. Smith replied that they would. Ms. Brewer added that although going on the record is good, there is not a lot of opportunity for change

to the language.

Agenda Item – Natural Hazard Mitigation Plan Agreement

Emergency Manager Juston Huffman thanked the Planning Department for their help and support in the process of updating the Natural Hazard Mitigation Plan, saying that Mr. Smith has taken the lead on the project.

Mr. Smith reported that the Steering Committee has already had a number of meetings; an update is required every five years. He explained that the Department of Land Conservation and Development received a grant to assist counties with updates; Wasco County is one of the first to receive the assistance. He reported that they have been valuable mentors.

Commissioner Hege asked if this will also help other jurisdictions within the County. Mr. Smith confirmed that it is multi-jurisdictional and can be adopted or modified by jurisdictions within the County. He reported that they have already been in contact with municipalities within Wasco County and will continue that outreach effort.

Commissioner Hege asked if this takes in the Cascadia event. Mr. Smith responded that there are seven event categories including earthquakes; the Cascadia event will be considered and addressed in that section.

{{{Commissioner Hege moved to approve IGA PS 17008 with the Department of Land Conservation and Development. Chair Runyon seconded the motion which passed unanimously.}}}

Mr. Huffman reported that the review of the solar eclipse preparation and response went well; the only gaps that were identified were in regard to communications. Those gaps will be addressed.

Mr. Huffman went on to report that the Eagle Creek Fire is now at 39,000 acres. He said that winds should be shifting will collapse the fire onto itself but it may then move it toward Hood River. He stated that Wasco County's Emergency Operations Center has been activated to be ready to respond to Hood River County's needs. He stated that we will be able to place people and animals at Hunt Park and the 10th Street property. He said that we could also take on some of their 911 calls if necessary.

Commissioner Hege asked if there is an update on the 911 service provider

outages. Mr. Huffman replied that he is not directly involved in that issue but can report that there was another outage about a week ago.

The Board and County Administrator offered to help in the fire response in any way they can.

Discussion List – Revised Annual Publication Agreement

Ms. White explained that there had been an error in the rates listed in the previously approved agreement. Those errors have been corrected and are ready for consideration by the Board.

{{{Commissioner Hege moved to approve the revised Annual Publication Agreement with The Dalles Chronicle. Chair Runyon seconded the motion which passed unanimously.}}}

Agenda Item – Mid-Columbia Housing Authority Appointment

Ms. White explained that current appointee Shawn Carroll is retiring and moving out of the area; therefore, he will not be available to complete his term on the MCHA Board of Directors. She reported that Mr. Carroll assisted in the search for his replacement and has recommended Damon Hulit who has submitted an application (included in the packet).

{{{Commissioner Hege moved to approve Order 17-056 appointing Damon Hulit to the Mid-Columbia Housing Authority Board of Directors. Chair Runyon seconded the motion which passed unanimously.}}}

Consent Agenda – 8.10.2017 Work Session & 8.16.2017 Regular Session Minutes

{{{Commissioner Hege moved to approve the Consent Agenda with typographical error corrections. Chair Runyon seconded the motion which passed unanimously.}}}

Chair Runyon adjourned the session at 11:04 a.m.

Summary of Actions

Motions Passed

- **To approve Order 17-055 surplussing one elections systems and software tabulator 650.**

- **To approve IGA PS 17008 with the Department of Land Conservation and Development.**
- **To approve the revised Annual Publication Agreement with The Dalles Chronicle.**
- **To approve Order 17-056 appointing Damon Hulit to the Mid-Columbia Housing Authority Board of Directors.**
- **To approve the Consent Agenda with typographical error corrections.**

Consensus

- **To sign the letter of recommendation for Waste Connections.**
- **For the Planning Director to go forward with the notice of intent to proceed with changes to the Wasco County Land Use and Development Ordinance to reflect the changes to the Columbia River Gorge Commission Management Plan.**

Wasco County
Board of Commissioners

Rod L. Runyon, Board Chair

Steven D. Kramer, Vice Chair

Scott C. Hege, County Commissioner

Agenda Item
Fee Schedule Ordinance

- [Staff Memo - Planning](#)
- [Ordinance 17-002 Amending Wasco County](#)
[Uniform Fee Schedule Ordinance](#)



PLANNING DEPARTMENT

2705 East Second Street • The Dalles, OR 97058
p: [541] 506-2560 • f: [541] 506-2561 • www.co.wasco.or.us

Pioneering pathways to prosperity.

Memo

To: Wasco County Board of Commissioners

From: Angie Brewer, Planning Director

Date: September 12, 2017

Subject: Proposed changes to the Planning Department Fee Schedule – Second Reading

In preparation for the 2018 Wasco County amended fee schedule, Wasco County Planning Department would like to request the following changes. The last substantive change to the Planning fee schedule was in 2014. The proposed changes listed below were developed by staff after reviewing several nearby county fee schedules and evaluating the changes in development trends, permitting procedures and staffing needs.

At the September 6, 2017 Board hearing (the first reading), two changes were requested to add clarity and transparency. These changes are reflected below for “goal exceptions” and “zone changes”.

Fee: Address Fee

Change: Reduce from \$125 to \$75

Reason: With recent improvements to our address databases by IS and the Planning Coordinator, it no longer takes more than an hour to process this request.

Fee: “Non-farm Dwelling” Conditional Use

Change: Increase from \$1,600 to \$2,000

Reason: Better reflect actual cost of staff to prepare the permit. It takes at least 40 hours of planner time just to write the report, not including the meetings with the applicant, site visits, and any necessary research (40 hours x \$76/hour = \$3,040).

Fee: “Other” Conditional Use

Change: Increase from \$1,000 to \$1,300

Reason: Better reflect actual cost of staff to prepare the permit. Conditional uses are complex reviews.

Fee: National Scenic Area “Full Review”

Change: Increase from \$1,500 to \$1,800

Reason: New cumulative effects criteria must be addressed, requiring more staff time. This change provides approximately four more hours of staff time.

Fee: Legal Parcel Determination

Change: Clarify hourly rate also applies if staff has to do the research for the applicant.

Reason: Currently, the \$500 fee covers the approximate time (+/- 6 hours) necessary to review the application and associated deeds and other related materials. This does not cover the research that staff often needs to do if the applicant is not able to locate the necessary deeds and related materials – which can easily add 10 to 20 hours of staff time.

Fee: Non-Conforming Use Review

Change: Increase from \$600 to \$1,000

Reason: Better reflect actual cost of staff to prepare the permit. The increase still won't cover the cost of most cases, but is an improvement based on several recent cases.

Fee: Goal Exception

Change: Shift from fixed cost of \$1,700 to \$1,700 + hourly rate of \$76/hour after 20 hours.

Reason: Better reflect actual cost of staff to evaluate the request and implement required procedures and hearings (including legal services and any other professional services).

Fee: Zone Change

Change: Shift from fixed cost of \$1,700 to \$1,700 + hourly rate of \$76/hour after 20 hours.

Reason: Better reflect actual cost of staff to evaluate the request and implement required procedures and hearings (including legal services and any other professional services).

Fee: Comprehensive Plan Amendment

Change: Remove from list

Reason: Parties eligible to apply for a plan amendment are limited (e.g. state agencies) and if necessary, could be charged an hourly rate.

Fee: LUDO Text Amendment

Change: Remove from list

Reason: Parties eligible to apply for a plan amendment are limited (e.g. state agencies) and if necessary, could be charged an hourly rate.

Fee: Code Compliance “Administrative Overhead Hourly Rate”

Change: Increase from \$50 per hour to \$76 per hour

Reason: Code compliance staff cost just as much as planning staff. The hourly rate for these professional services should be the same.

Fee: Code Compliance “Appeal to Hearings Officer”

Change: Reduce from \$500 to \$100

Reason: Temporary change to resolve a conflict between the compliance ordinance and the current fee schedule. The ordinance will be updated in 2018 and this fee will likely be revisited.

Fee: Single Parcel Partition

Change: Replace the words “or replat” with “(ORS 92.176)”

Reason: Reduce confusion and add clarity.

New Fees:

Fee: Type 1 “Marijuana Production”

Change: Add this use as an explicit use and charge \$1,000 plus an hourly rate of \$76/hour after 10 hours.

Reason: Although a Type 1 review use, these uses always require more coordination and review than a traditional Type 1 request. This change more accurately captures the level of staff time necessary for review and processing.

Fee: Type 2 Subject to Standards “Marijuana Processing and/or Wholesale”

Change: Add these uses as explicit uses and charge \$2,000 plus an hour rate of \$76/hour after 20 hours.

Reason: These uses always require more coordination and review than a traditional Subject to Standards request. This change more accurately captures the level of staff time necessary for review and processing.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO)
COUNTY'S UNIFORM FEE SCHEDULE FOR) ORDINANCE
VARIOUS COUNTY DEPARTMENTS) #17-002

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES
ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by [ORS 203.035-ORS 203.065](#) and by [ORS 192.440](#).

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B and C. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on January 1, 2018 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a ____ to ____ vote on this 6th day of September, 2016.

ATTEST:

WASCO COUNTY BOARD
OF COMMISSIONERS

Kathy White
Executive Assistant

Rod L. Runyon, Commission Chair

APPROVED AS TO FORM:

Steven D. Kramer, Vice-Chair

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

APPENDIX A: County Fee Schedule

Fees Across All County Departments		
Service Description	Fee Amount	Applicable Statute
Miscellaneous Copies/Printing/Transmission		
Black and white copies 8.5" x 11" or 8.5" x 14"	\$0.25 per page	County Ordinance
Black and white copies 11" x 17"	\$1.00 per page	County Ordinance
Color copies (any size listed above)	\$1.00 per page	County Ordinance
Providing content on media (zip disk, jump drive, CD, etc.)	\$15.00 per media plus actual costs of services	County Ordinance
Printing computer labels	\$40.00 plus actual printing and label cost	County Ordinance
Electronic transmission of documents (Fax, email, FTP, or similar transmission. If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)	\$5.00 per transmission plus actual costs of services	County Ordinance
Research and Professional Services Fees		
Basic Research Fee (Only upon availability of staff)	\$40.00 per hour, one hour minimum, unless specified by Department fee schedule	County Ordinance
Professional Services / Complex Analysis	See specific Department fee schedule	County Ordinance
Public Record Request Fees		
Certification of a Public Record (Birth certificates, licenses, etc.)	\$3.75 per record	ORS 205.320
Public records request, general (Cost is request-dependent and is sum of research, copies, transmission, etc.)		
Administrative Services		
Service Description	Fee Amount	Applicable Statute
FINANCE DEPARTMENT		
Placing a stop payment on a Wasco County issued check	\$33.00 per check	County Ordinance
Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account	\$25.00 per check	County Ordinance
INFORMATION SERVICES DEPARTMENT		
Professional Services GIS Mapping : See Appendix C	\$120.00 per hour	County Ordinance

LEGAL SERVICES		
County Counsel Fees. <i>Please contact Administrative Services for estimate.</i>	At current hourly rate	County Ordinance

Land-based and Civil Services		
Service Description	Fee Amount	Applicable Statute
ASSESSMENT AND TAXATION DEPARTMENT		
Mapping changes and new plat	\$540.00 base fee	County Ordinance
New lot created	\$50.00 each	County Ordinance
New row created	\$50.00 each	County Ordinance
New map	\$50.00 each	County Ordinance
Each map affected	\$50.00 each	County Ordinance
Lot line adjustment	\$250.00 each	County Ordinance
Calculation of farm/forest disqualifications (To be applied against penalty if the account is disqualified within 90 days)	\$40.00 per hour, one hour minimum	County Ordinance
Manufactured structure change of ownership in the LOIS system	\$55.00	County Ordinance
Submission of completed change of ownership forms for review and processing	\$25.00	County Ordinance
CLERK'S OFFICE		
Land-based Recording Fees		
(All documents presented for recording must be "required or permitted by law to be recorded")		
Deed and Mortgage Records	\$65.00 for the 1st page,	ORS 205.320 and
<u>Breakdown of fees:</u>	<u>\$5.00 for each page after</u>	County Ordinance
County Clerk Fee	\$5.00 per page	
Surveyor's Land Corner Restoration	\$10.00 per document	
Geographic Information Systems (GIS Fund)	\$19.00 per document	
Assessment & Taxation Fee	\$10.00 per document	
Oregon Land Information System Fund	\$1.00 per document	
Affordable Housing Alliance Tax	\$20.00 per document	
Lien Records	\$36.00 for the 1st page,	ORS 205.320 and
<u>Breakdown of fees:</u>	<u>\$5.00 for each page after</u>	County Ordinance
Statutory or County Clerk Lien Record	\$5.00 per page	
Assessment & Taxation & OLIS Fee	\$11.00 per document	
Affordable Housing Alliance Tax	\$20.00 per document	
Subdivision and Subdivision Replat; Condominium		ORS 205.320 and
County Clerk Fee, 20 lots or less	\$35.00	County Ordinance
County Clerk Fee, 21 lots or more	\$50.00	
Surveyor Fee, Subdivision and Subdivision Replat	\$700.00 plus \$65.00 per lot	
Surveyor Fee, Condominium	\$750.00 plus \$70.00 per unit	
Additional Pages	\$5.00 per page	
Assessment & Taxation & OLIS fee	\$11.00	
GIS Fund	\$19.00	

Land Corner Restoration Fund	\$10.00	
Affordable Housing Alliance Tax	\$20.00	
Tax Collector Approval	\$10.00	
Assessor Approval	\$10.00	
Copy Fees	\$2.50 per page	
Partition Plat, Replat, and Property Line Adjustment Plat		ORS 205.320 and
County Clerk Fee	\$35.00	County Ordinance
Surveyor Fee, Property Line Adjustment		
Plat, Single-Parcel Partition Plat or Replat	\$480.00	
Additional Pages	\$5.00 per page	
Assessment & Taxation & OLIS fee	\$11.00	
GIS Fund	\$19.00	
Land Corner Restoration Fund	\$10.00	
Affordable Housing Alliance Tax	\$20.00	
Tax Collector Approval	\$10.00	
Assessor Approval	\$10.00	
County Court Approval (if required)	\$10.00	
Copy Fees	\$2.50 per page	
Non Standard Documents	\$20.00 per document	ORS 205.327
Documents Describing More Than One Transaction	\$5 per additional transaction or title	ORS 205.236(4)
Location of Record	\$3.75 location fee plus \$0.25 per page	ORS 205.320
Mortgage Notice of Default (<i>Attorney General Foreclosure Avoidance Mediation Fund</i>)	\$100.00 (some exceptions apply)	Senate Bill 1552
Recording Image Subscription (<i>download of images recorded in the Clerk's office and provided on media</i>)	\$0.25 per page/image plus cost of media if applicable	County Ordinance
Marriage Fees		
Marriage License	\$50.00	ORS 205.320 and ORS 106.045
Civil Marriage Ceremony (<i>in office, by appointment only</i>)	\$110.00	Senate Bill 27
Staff Witness for Ceremony	\$15.00 per staff member	County Ordinance
Certified Copy of Marriage License	\$7.75	ORS 205.320
Time Waiver of 3-day Waiting Period	\$15.00	County Ordinance
Certificate of Parental Consent for Marriage of a Minor	\$15.00 per minor	County Ordinance
Amending a Filed Marriage Record	\$25.00	
Domestic Partnership Declaration		
Registration	\$50.00	ORS 205.320
Certification of Original Record	\$5.00 per record	ORS 205.320
Optional Additional Certified Copy	\$7.75	ORS 205.320
Elections Reports		
Request for List of Electors	\$25.00 plus 2.5¢ per 100 names	OAR 165-002-0020 Section 1

PLANNING DEPARTMENT

See Appendix B

County and ORS

PUBLIC WORKS DEPARTMENT

Petition for Road Vacation	\$500.00	County Ordinance
Permit for Mass Gathering	\$500.00	County Ordinance
Permit for Motor Vehicle Road Rally	\$1000.00	County Ordinance

SURVEYOR'S OFFICE

Survey Filing (Reviewed, filed and indexed)	\$185.00 plus \$50 per page over 2 pages	ORS 209.260
Property Line Adjustment Survey Filing (Reviewed, filed and indexed)	\$250.00 plus \$50.00 per page over 2 pages	ORS 209.260
Property Line Adjustment Plat Review (Reviewed, recorded, filed and indexed)	\$480.00 per plat	ORS 92.100 and County Ordinance
Single-Parcel Partition Plat, or Single Parcel Replat Review (Reviewed, recorded, filed and indexed)	\$480.00 per plat	ORS 92.100 and County Ordinance
Multiple-Parcel Partition Plat or Repat Review (Reviewed, recorded, filed and indexed)	\$625.00 per plat	ORS 92.100 and County Ordinance
Subdivision or Subdivision Repat Review (Reviewed, recorded, field-checked, filed and indexed)	\$700.00 per subdivision plus \$65.00 per lot	ORS 205.350 and County Ordinance
Condominium Plat Review (Reviewed, recorded, field-checked, filed and indexed)	\$750.00 per condominium, plus \$70.00 per unit	ORS 205.350 and County Ordinance
Re-check or Re-design Review	50% of the original review fee	County Ordinance
Affidavit of Correction, Consent, Post- Monumentation, etc.	\$50.00 per affidavit recorded	ORS 92.170 and County Ordinance
Marking the Record Upon the Surveyor's Copy of an Original Plat	\$15.00 per recorded document	ORS 271.230 (2) and County Ordinance
Research	\$75.00 per hour after the first hour	County Ordinance
Large Format Printing or Copying	\$1.00 per square foot, \$2.00 minimum	County Ordinance

Public Safety Services		
Service Description	Fee Amount	Applicable Statute
COMMUNITY CORRECTIONS DEPARTMENT		
Community Service Work Program evaluation, placement, and monitoring	\$35.00	County Ordinance
DNA Sample Draw	\$10.00	County Ordinance
Drug Testing	\$15.00 per sample for in-lab tests \$7.50 for instant tests	County Ordinance
Electronic Home Detention Program Placement	\$8.00 per day	County Ordinance
Inter-County Transfer Request	\$25.00	County Ordinance
Interstate Compact	\$50.00	County Ordinance
Probation/Post Prison/Parole Supervision	\$35.00 per month	County Ordinance
Travel Permit	\$5.00 each permit	County Ordinance
Treatment Program Intake	\$150.00	County Ordinance
Program Curriculum Book	\$25.00	
Treatment Program Assessment	\$150.00	County Ordinance
SHERIFF'S OFFICE		
Civil Fees	Per Statute	ORS 21.300
Concealed Handgun License	Per Statute	ORS 166.291(5)(a)
Fingerprinting	\$15.00 per card or \$15.00 for electronic submission	County Ordinance
OLCC Liquor License (<i>regular and special event</i>)	\$25.00 per permit	ORS 471.166 (7)
Real Property Foreclosure Sheriff Sale	\$800.00 deposit (<i>Applicants will be billed for actual costs and employee time.</i>)	ORS 18.930(5)
Sheriff Incident Reports* (<i>No charge for victim for first copy</i>)	1–24 pages: \$15.00 per report 25–49 pages: \$20.00 per report 50+ pages: \$50.00 per report	County Ordinance
Videos	\$15.00 plus staff time*	County Ordinance
* Research/Staff Time – fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.		County Ordinance
YOUTH SERVICES DEPARTMENT		
Supervision		
Formal Probation at time of Adjudication	\$30.00	County Ordinance
Formal Accountability Agreements	\$10.00	County Ordinance

Drug Testing	\$15.00 per sample for in-lab tests \$7.50 for instant tests	County Ordinance
Online Educational Classes	\$100.00	County Ordinance
Processing Request for Expunction	\$60.00	County Ordinance

Appendix B: Planning Department Fee Schedule

Wasco County Planning Department Fees

Consolidating multiple permits: Proposals that require more than one type of review may be consolidated. The consolidated fee includes the full fee of the primary or more expensive review process and 50% of the fee for each additional review process. Type I fees accompanying Type II-IV reviews will be waived. Please contact Wasco County Planning if you would like to view the fee waiver policies and procedures.

Multi-department review: Several review procedures listed below require coordination with other County departments (e.g. partitions and property line adjustments). In these instances, the Planning fee includes the other applicable departments' fees to provide customers with a convenient, one-time fee collection.

Legal Fees: Processes, reviews, permits, et.al requiring legal review will be subject to County Counsel Fees charged at the current hourly rate.

Type I - Ministerial	Fee
Address – New or Change	\$75
Land Use Verification Letter (Not Involving Land Use Decision)	\$150
Marijuana Production	\$1,000 + \$76/hour after 10 hours
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$90
Structural Without Land Use Application – MNS	\$276
Telecommunications Tower - Collocation	\$1,600
Type II - Administrative	
Fee	
Conditional Uses	
• Aggregate and Other Subsurface Resources	\$2,500
• Dwelling, Non-Farm	\$2,000
• Farm Ranch Recreation	\$1,600
• Other	\$1,300
• Power Generating Facility (EFSC approval and required review)	\$76/hr
• Power Generating Facility (Commercial)	\$5,000 + \$1,000/tower
• Power Generating Facility (Non-Commercial)	\$1,600 + \$1,000/tower
Extension of Time for Land Use Approval	\$475
Legal Parcel Determination	\$500 + \$76/hour after 5 hours
LUDO Interpretation or Similar Use Determination	\$76/hr
Major Modification of Approval (notice is required)	\$76/hr
National Scenic Area (NSA)	
• Expedited (Used listed in Section 3.110 of Wasco County NSALUDO)	\$600
• Expedited (Removal or Demolition)	\$300
• Full Review (Fences and Accessory Structures Less Than 500 SQ)	\$1,000

• Full Review	\$1,800
Non-Conforming Use Review (verification, restoration or alteration)	\$1,000
Partition, Property Line Adjustment, or Replat (not involving public or private roads)	
• Property Line Adjustment	\$2,134
• Single Parcel Partition ORS 92.176	\$2,134
• Multiple Parcel Partition or Replat	\$2,279
Site Plan Review (parking, loading, and home occupations)	\$600
Subject to Standards	
• Aggregate Overlay Significant Determination	\$600
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,300
• EPDs (Environmental Protection Districts)	\$650
• Guest House	\$500
• Marijuana Processing and/or Wholesale	\$2,000 + hourly rate of \$76/hour after 20 hours
• Other	\$650
• Utility Facilities Necessary for Public Service	\$2,500
Temporary Use Permit	\$700
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$400
Variance (Administrative) – Less Than 50% Deviation From Stated Standard	\$700

Type III Action – Planning Commission	Fee
Appeal to Planning Commission: ORS 215.416(11)(b); full refund if upheld	\$250
Mobile Home Park / RV Park	\$2,100
Other Reviews Directed to Planning Commission by Ordinance	\$1,500
Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)	
• Property Line Adjustment	\$2,534
• Single Parcel Partition or Replat	\$2,534
• Multiple Parcel Partition or Replat	\$2,679
Planned Unit Development – Preliminary/Final Plat Review	\$3,604/\$954
Subdivision – Preliminary/Final Plat Review	\$4,104/\$954
	Plus \$65 per lot
Variance – 50% or Greater Deviation From Stated Standard	\$1,000

Type IV Action – Board of County Commissioners	Fee
Appeal to Board of Commissioners	\$1,200
Goal Exception	\$1,700 + hourly rate of \$76/hour after 20 hours
Zone Change	\$1,700 + hourly rate of \$76/hour after 20 hours
Zone Change	\$1,700
Open Space Lands Tax Assessment	\$900

Road Dedication	\$900
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$200
Subdivision Lot Line Vacation per ORS 368.326	\$1,004

Miscellaneous	Fee
Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$350
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$76/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$500
LUBA Remand and Review	\$300
Outdoor Mass Gathering	
• Less than 3000 people	\$2,500
• 3,000 or more, or 120 hrs or more	\$4,500
Pre-Application Conference - <i>\$250 of the \$500 applies towards land use application if applied for within 90 days of conference.</i>	\$500
Research / Records Request	\$45/hr
Withdrawal of Application - Refunds	
• Before completeness is determined	75% Total
• After completeness is determined	50% Total
• After Pre-Notice or Notice of Decision is mailed	No Refund
Withdrawal of Appeal After Received	No Refund
Worked Commenced Without Required Land Use Approval	Additional 50% of Total Review Fee
Worked Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee

Code Compliance	Fee
Administrative Overhead hourly rate	\$76/hr
Appeal to Hearing's Officer	\$100
Continued Non-Compliance	\$50/month
Recordation of Compliance Document	\$61
<i>Other compliance penalty charges exist as established in Compliance Ordinance (WCCCNAO)</i>	

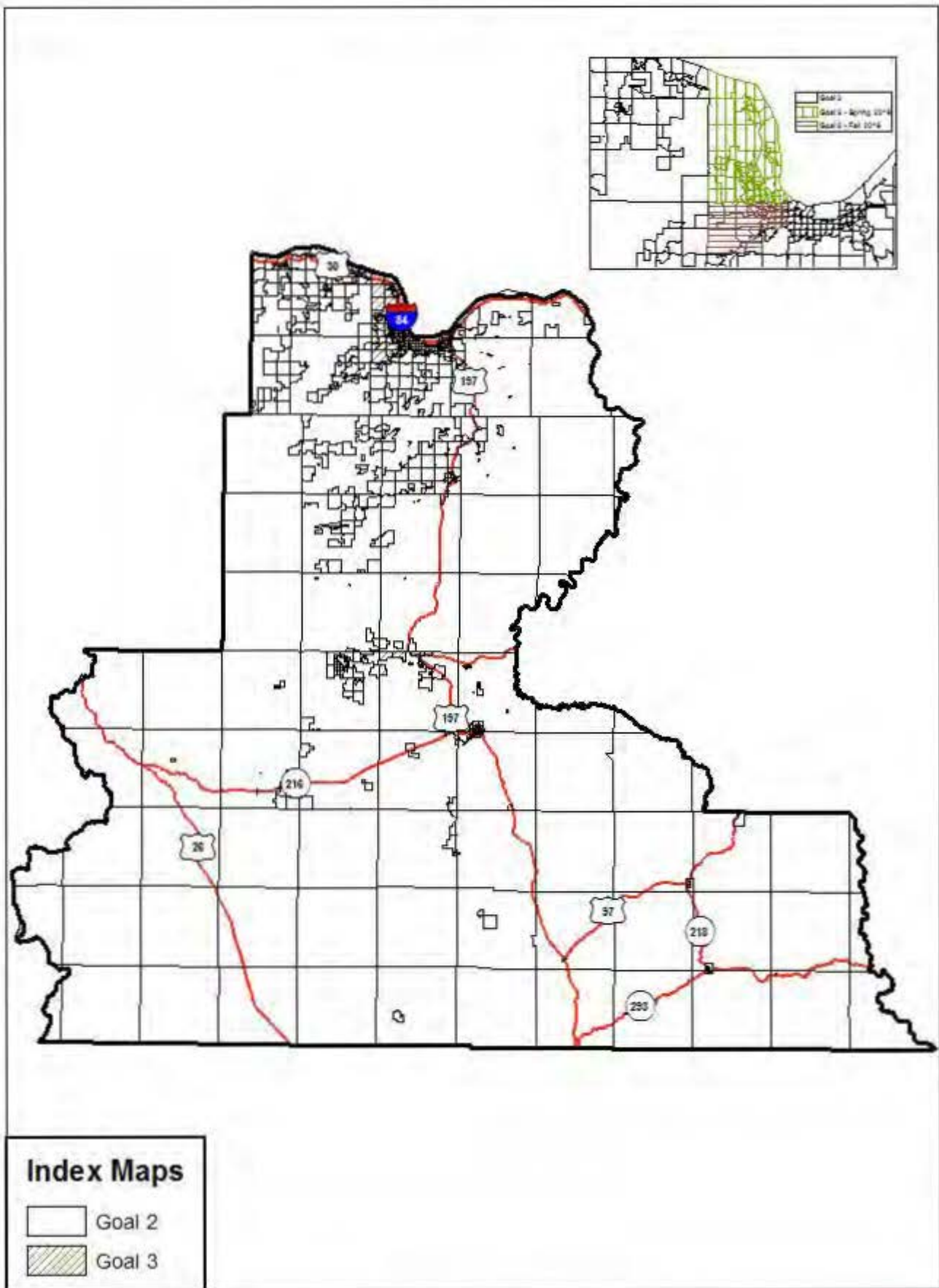
Appendix C: GIS Services

GIS Services - Standard Labor Rate \$60/Hour		
Map Prices - Custom Maps		
Size	Price	Additional Copies (ea)
8.5 x 11	\$7.00	\$1.00
11 x 17	\$8.00	\$1.50
18 x 24	\$12.00	\$12.00
24 x 36	\$15.00	\$15.00
24 x 40	\$25.00	\$25.00
36 x 48	\$35.00	\$35.00
Maps which take longer than 15 minutes to make (excluding printing time) are charged at our shop rate		
	Available Data Layers	(Fees allowed per ORS 190.050)
Layer	Price	Notes
Extract of Assessor's Database	\$300.00	Table Schema
Roads	\$50.00	
Taxlot Maps	N/A	See Also The Oregon Map
Taxlots	\$1/parcel or \$1,500 for entire County	See Also Our Online Map
Other Groups/Layers - \$45.00 each	Contains	Notes
Administrative Boundaries	Columbia Gorge Urban Renewal District, City of The Dalles Watershed, School Districts, NWCPUD Subdivisions, Transition Lands Study Area, Wasco County Boundary	
Populated Places	City Limits, Urban Growth Boundaries, Rural Service Centers	See Also State Data
Tax Codes	Tax Codes	
Zoning - Cities	Zoning - Cities	
Zoning - Environmental Protection Districts	Zoning - Environmental Protection Districts	
Zoning - Wasco County	Zoning - Wasco County	
<p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an additional amount (depending on how much the base purchase is) to match what the companies charge the County. Checks should be made out to Wasco County GIS, and sent with a note stating which layers are being requested. Send it to:</p> <p>Wasco County IS Department Attn: GIS 2705 E 2nd St, The Dalles, OR 97058</p>		

Agenda Item
ORMAP Application

- [Fall Status Map](#)
- [Fall 2017 ORMAP Application](#)

Wasco County Fall 2017
ORMAP Goal Status



Index Maps

- Goal 2
- Goal 3

Date : 9/12/2017



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Miles





ORMAP

Grant Application Forms and Instructions

**Oregon Department of Revenue
Property Tax Division
955 Center St. NE
Salem OR 97309-5075**

Dear Oregon Map Project (ORMAP) Grant Requestor:

This application packet will help you through the ORMAP grant application process.

The grant application serves as a request for a project-oriented grant and a hardware/software grant. To ensure acceptance of your grant application, please follow the application instructions included in this packet and provide all necessary information. The information you provide is critical to the approval of your grant.

- ✓ Project-oriented grants: Please submit an electronic copy of the application (sections I, II and III) to the e-mail address below. Also, please include a copy of the County Assessor's signature from section II.E, by fax or by mail by the due date posted on the ORMAP Web site. (www.ormap.net)
- ✓ Hardware/software grants: There is no deadline for these grants. For approved hardware or software purchases submit sections I and II of the application at any time.

Submit county Assessor's signature to this e-mail, fax number, or address. If you have questions about the application or the process, please contact:

ORMAP Project Coordinator
Oregon Department of Revenue
Property Tax Division
955 Center Street NE
Salem OR 97309-5075
Tel: 503-586-8128
Fax: 503-945-8737
or.map@state.or.us

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Important information about the grant application process

- Use this packet and the grant application to apply for ORMAP project-oriented grants and to request funds to purchase approved hardware and software.
- The Oregon Department of Revenue (DOR) must receive all project-related grant request documents by the due date published on the [ORMAP website](#). Late applications may be reviewed during the next grant cycle.
- Grant requests for approved hardware and software: There is no due date on these types of grant requests. You may submit this type of request any time during the year.
- When DOR receives your application, the ORMAP Coordinator will e-mail you, acknowledging receipt.
- Coordinator's roles and responsibilities:
 - **County Coordinator:** DOR encourages each county to designate a single contact person as the county coordinator for the ORMAP grant request process.
 - **ORMAP Project Coordinator:** A department employee who works with the county coordinators, regional coordinators, the ORMAP Technical Group, the ORMAP Advisory Committee, and DOR, addressing project policies, administration, and the grant process.
 - **Fiscal Coordinator:** DOR encourages each county to designate a county employee to be responsible for project accounting.
- Each grant application must include the signature of the requesting county Assessor's or their representative. The ORMAP Coordinator will not review an application until they receive a signed digital or hard copy of the application signature page.
- The ORMAP Technical Group will not review a request unless a county representative, with knowledge of the grant request, is available in person or by telephone conference at meetings concerning their request.
- If the ORMAP Technical Group needs additional information to complete the review of a county's grant application, the county coordinator must complete an addendum form and submit it to the ORMAP Coordinator by the schedule data. The addendum must answer all of the technical group's additional questions.
- The project should meet *ORMAP Technical Specifications* outlined on the ORMAP website (<http://www.ormap.net/index.cfm?opt=grantsfunding>).
- Electronically submit applications to the e-mail address at the end of section III.

How does the ORMAP grant process work?

1. The department will announce the projected available funds for the current funding cycle and the projected limits for large and small grants
2. County staff sends a completed project-oriented grant application and supporting documents to DOR by the due date. The complete cycle schedule is on the ORMAP site (<http://www.ormap.net/index.cfm?opt=events>). The ORMAP Project Coordinator will review the grant request and may ask for more project information.

The ORMAP Coordinator receives, reviews, and may approve or deny grant applications for the purchase of ORMAP-approved hardware and software at any time.

3. DOR reviews grant applications sent to ORMAP using the ORMAP Funding Criteria (Appendix D) “Administrative Review Criteria” section and ORMAP Policies (Appendix C). Counties are given the opportunity to make timely changes to their grant application and resubmit to correct criteria the county did not meet. An application that does not pass all ORMAP criteria is not submitted to the technical committee for further review.
4. The technical group reviews grant applications that pass the Administrative Review Criteria. The group applies the Technical Review Criteria section of the ORMAP Funding Criteria at its first scheduled meeting. Counties are given the opportunity to correct any failed items by timely providing an addendum detailing the changes to the ORMAP Project Coordinator. The ORMAP Technical Group meets as often as necessary to review grant applications and addendums for the current cycle. After reviewing requests, the technical group gives a technical recommendation to DOR for each of the requests.
5. DOR using the Priority Scoring, awards points to grant applications that pass both the administrative and the technical committee review. The department will award full funding to grants at or below the 3% limit for small grants prior to using the weighted system. The balance of the fund will be available to the remaining grant applicants. Scoring is only required if the grant applications that pass the administrative and technical committee reviews request more funds than are available from the ORMAP project for that funding cycle. The technical committee reviews addendums and determines that the department applied the rules correctly and the resulting decision on scoring was applied in an objective way.
6. The department notifies each grant requestor in writing of the final award determination within two weeks after announcing the grant awards to the ORMAP Advisory Committee. If necessary, DOR may wait to award a grant until after an ORMAP Advisory Committee review.
7. Requestors may appeal grant decisions to Department’s Director in writing within 30 days of receiving the award letter.

ORMAP Project Coordinator
Oregon Department of Revenue
955 Center St. NE
Salem, OR 97301-2555

8. After DOR awards a grant, it sends a contractual grant agreement to each award recipient. The county signs and returns the agreement to the Department of Revenue.
9. To receive the approved grant funds, the county must submit a statement of completed deliverables and invoices to the ORMAP Project Coordinator prior to the contract expiring.

10. DOR may grant modifications to awarded ORMAP contracts. These modifications may be adjustments to the timeline, deliverables, or amount awarded. The modifications are granted at the discretion of DOR based on availability of ORMAP funds or the circumstances that prevented the completion of the contract. To be granted a contract modification, the County Coordinator must send the completed ORMAP Contract Modification Request form to the ORMAP Coordinator. The department must receive contract modification requests 30 days prior to the contract expiration.

ORMAP Grant Application Checklist

1. Appoint a County Coordinator. <i>This person must have knowledge about the project in order to represent the grant at the ORMAP Technical Group meetings. He or she will need to clarify and provide answers to questions that arise at the meetings.</i>
2. Develop a timeline to complete the grant application on or before the due date.
3. For planning purposes, notify the ORMAP Project Coordinator of the intent to apply for funds as soon as possible.
4. Coordinate with the county Assessor and county cartographer to receive project approval and the Assessor's signature on the application document.
5. Complete the grant application as outlined in the instructions. Work closely with the county, regional, and ORMAP coordinators in planning and preparing your grant application document. Pay attention to: Hardware/Software allowances. <i>Include an explanation of project costs; there is a consideration and possible approval when special circumstances exist.</i>
6. Deliver the completed grant application to DOR by the due date. (Is the due date a specific date each year, or is it a certain number of days past grant application?)
7. Update your county/regional ORMAP business plan, available at www.ormap.net .

Does your grant application...

- have a timeline; is it realistic in relationship to your request
- clearly state the cost of the project; is it cost effective
- have measurable results (deliverables)?
- accomplish the ORMAP goals
- adhere to the current *Oregon Cadastral Data Exchange Standards*, and (www.oregon.gov/DAS/CIO/GEO/pages/standards/standards.aspx)
- fit within your county's ORMAP business plan?

ORMAP Grant Application Instructions

Approved Hardware and Software Purchases: Complete only sections I and II of the grant application. DOR accepts requests for approved software and hardware any time during the year.

Any cost incurred over the allotted amount is the responsibility of the county. If a county requests to purchase GIS software that is not on the approved list, they must submit their request for approval to the ORMAP Technical Committee.

Project-oriented grants: Summarize your project and identify how the grant will help your county reach the ORMAP goals. The ORMAP Technical Group will use sections I and II, as well as the detailed project information in section III to ensure that the project meets the ORMAP Goal criteria.

SECTION I - COUNTY AND GRANT INFORMATION

This section asks for basic information about the county's funding request.

- A. County:** The county requesting ORMAP funds.
- B. Funding Cycle:** Grant cycle in which funds are being requested (such as, fall 2009 or spring 2010).
- C. ORMAP Goals:** Upon completion, what ORMAP goal will the county meet? For ORMAP goal definitions please see "[Appendix C: ORMAP Policies](#)".
- D. Grant Request Amount:** Only include the dollar amount you are requesting from ORMAP.

SECTION II - REQUEST SUMMARY

- A. Description of the Request and Deliverables:** This section is specific to your project and your deliverables. Provide a brief overview of the project.
 - Identify measurable deliverables that will complete certain tasks once approved. To receive grant payment, you must submit statements requesting the funds as the project deliverables and tasks are completed.
 - Identify the geography area to be covered by this project (township and range, city, or UGB)
- B. Timeline:** Indicate the project's start and completion dates. The Technical Group will determine if your project's timeline is realistic.
- C. Total Cost of Project:** List the number and cost of each deliverable in this request for the entire project, not just the ORMAP portion.
- D. Partnerships and Contributions:** List all the other funds you have secured to complete the project. If possible, include a dollar amount. This may include county contributions, state/federal agency contributions, or other funds.
- E. Assessor's Signature:** The sponsoring county's Assessor must sign the grant document.
- F. Fiscal Coordinator and Contact Information:** E-mail, phone, and mailing address.
- G. Project Coordinator and Contact Information:** E-mail, phone, and mailing address.

Section III – Detailed Project Information

In this section, please provide a detailed description of your project; you must answer all the questions. The Technical Group makes recommendations to the Department of Revenue based on this information.

A: Overview

1. Describe what the project is trying to accomplish.

Describe what planned outcome is and how it will be accomplished by this project.

2. What part(s) of the county does this project cover (Township, Range, and Sections, if applicable)?

Please define the geographic area, which this project will cover within the county that is; Township, Range, and Sections, etc.

3. What is the status/outcome of all previously funded ORMAP projects? (Please include funding cycles and a status map of your county).

Describe the status of past ORMAP funded projects for your county, please list by funding cycle. Please include a “status map” that defines past project areas, the proposed project area of this application, and any future project phases.

4. Describe, in detail, your technical approach to the project for example, mapping methodology.

Please describe how you plan to complete the project. Include an outline of your mapping methodology; there is an example of the ORMAP Mapping Methodology on the ORMAP site.

5. Describe the project deliverables.

Outline what will be billed to ORMAP (number of tax lots, number of tax maps, or control points).

6. Who will be doing the work (county staff, contractor, department staff, etc.)? Please define their role(s).

Describe who will be responsible for completing the different parts of multi-part project. Define their roles in the project.

7. How will the county cartographer integrate the deliverables into the County maintenance plan?

Please define the role of the County Cartographer in the project. Include their role in the planning, production, quality control, the maintenance of the deliverable.

8. Provide a project timeline with milestones and completion dates.

Detail the project timeline; include milestones and completion dates of the project.

9. Does this project have any partnerships? If yes, please identify them.

Describe any partnerships contributions for this project.

10. Describe any innovations utilized by this project.

Provide details of any new processes or methods used on this project.

11. Detail Costs (who is paying for what?).

Outline which group will pay for what and the other contributions made to help pay for this project

B: Quality Control

1. Who will be responsible for quality control (QC)?

Who will be doing the QC, the county cartographer, other county staff, a vendor, or DOR?

2. Will county cartography staff review the deliverables?

Will a county cartographer be conducting a review of the deliverables?

3. Will there be a review by Department of Revenue's cartography staff?

Will the Department of Revenue's Cadastral Unit be reviewing the deliverables?

4. Describe QC procedures.

Outline the steps used in the QC process for this project.

C. Project Detail

1. Is this project an "edge matching project"? If so, how much of the county boundary will be completed?

For consideration, an "edge matching project" must be along a county boundary and the neighboring county has agreed to use the outcome on their boundary as well. Please identify the percentage of the boundary, in miles, completed by this project.

2. Is this project part of an ongoing multi-phased remapping project?

If this project is part of an ongoing multi-phased project, describe what phase is covered by this project and how many more phases still need to be completed.

3. What percentage of the county tax lots and tax maps meet the ORMAP technical specifications?

What percentage of the county tax lots and tax maps meet the ORMAP technical specifications? A copy of the ORMAP technical specifications is available on the ORMAP web site. Section 2 of the county's ORMAP business plan will reflect these numbers as well.

4. Upon completion of this project will your county meet goal 6 (100% of tax maps meeting technical specification)?

Upon completion of this grant, will your county complete its remapping process; will you meet goal 6? By saying "yes," a county may not request additional funds from ORMAP until DOR announces it will start accepting applications for projects other than remapping.

5. Is this project part of a multi-county effort? If so, please explain.

Please explain your county's role as well as the role of the other counties identified in this multi-county remapping effort.

6. Will the project cost be affected if it is not fully funded this cycle?

Please identify any affected funding or partnerships if this project did not receive funding from ORMAP.

D. Data Availability

1. Does the county have a data sharing agreement with the State?

Please identify what data sharing/licensing agreement, if any. Has the county signed with the State of Oregon?

2. Identify any data restrictions or licensing issues.

Please identify any restrictions the county will place on the ability for this data to be shared with agencies outside of DOR.

E. Background Information

Any other information that you feel may help support the project.

If you have any questions, please contact the ORMAP Coordinator at or.map@oregon.gov or (503) 586-8128.

F. Other Issues - Please identify.

Describe any other issues.

G. Racial and Ethnic Impact Statement

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

The County Assessor must sign the completed section.

ORMAP Grant Application

Section I. County and Grant Information			
A. County: Wasco		B. Funding Cycle: Fall 2017	
C. Project will help meet ORMAP Goal(s): 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 X 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>		D. Fund Request: \$68,240	
Section II. Summary of Project			Department Assessment
A. Brief Overview of the Request			<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Wasco County is seeking \$68,240 to remap 1,200 taxlot polygons and capture 176 control points to continue the conversion of Wasco County tax maps to meet ORMAP technical specifications. This is the 4 th phase of a multi-year project.			
Scope and Deliverables			
<i>Check</i>	<i>Deliverables</i>	<i>Brief description of the deliverables</i>	
X	Tax Lot Conversion	1,200 polygons in 2N 12E & 1N 13E Sections 4-8	
X	Tax Map Conversion	Index maps in 2N 12E & 1N 13E Sections 4-8 containing 1,200 polygons	
X	Control Points	176 control points collected by the Surveyor in preparation for County remapping of 1N 13E Sections 2, 3, 9, 10 & 11	
<input type="checkbox"/>	Development		
<input type="checkbox"/>	Other Assistance		
<input type="checkbox"/>	Other Deliverable		
<input type="checkbox"/>	Hardware/Software		
B. Projected Project Completion Date (projects should not exceed one year)			
June 30, 2017			
C. Total Costs of Project (add lines as necessary)			
Deliverable	Number of Items	Cost per Item	Total Cost
Control Points	176	\$115	\$20,240
Tax lot remapping	1,200	\$40	\$48,000
D. Partnerships and Contributions (add lines as necessary)			
Partner	Contribution		
Wasco County Surveyor	GPS equipment, computers, vehicle with gear		
Wasco County Assessor & GIS staff, map research and review	\$6000		
Total Match	\$6000		
E. Assessor's Signature & Date:			
F. Fiscal Coordinator – Name & Contact Number:			
Tyler Stone, County Administrator 541-506-2520			

G. Project Coordinator – Name & Title:	Ivan Donahue Surveyor/Engineer Technician
E-mail address:	ivand@co.wasco.or.us
Phone Number:	541-506-2656
Mailing Address:	2705 E 2 nd St The Dalles, OR 97058

Section III. Detail Project Information –Answer all questions

A. Overview

1. Describe what the project is trying to accomplish.

This project will remap 1,200 polygons (using control points captured in the Spring 2016 & Fall 2016 grants) and collect an additional 176 control points in preparation for continuing the remapping in follow-on grants. At the completion of the entire project Wasco County, taxlots will meet ORMAP technical specifications consistent with Goal 6.

2. What part(s) of the county does this project cover (Township, Range, and Sections, if applicable)?

Remapping of the remaining 80 polygons in 2N 12E and start remapping of 1N 13E Sections 4-8 which had control points gathered in the Fall 2016 grant cycle.

Capture of 176 control points in 1N 13E sections 2, 3, 9, 10 & 11 (44 index maps and 3,312 polygons).

3. What is the status/outcome of all previously funded ORMAP projects? (Please include funding cycles and a “status map” of your county.)

Spring 2016: 100% Complete

Fall 2016: 100% Complete

Spring 2017: Current project, expected completion date June 2018

A small portion of Wasco County is at Goal 3 (see attached map), the remainder is Goal 2.

4. Describe, in detail, your technical approach to the project (such as, mapping methodology).

A. Review existing documents

B. The Surveyor will research control points in the office.

C. The technicians will find corners in the field and collect coordinates for control points, working under the direct supervision of the surveyor, to sub- foot accuracy using real-time GPS. The county maintains survey grade GPS equipment. Providing this equipment to the project is an additional cost match

5. Describe the project deliverables.

Tax Maps containing 1200 polygons meeting ORMAP technical specifications and Oregon Department of Revenue cartographic specifications.

176 Control points with Sub-Foot Accuracy. GPS data file will contain similar to the following information for each point: Northing, Easting, Reference Survey Number, Observation Date, Observation Id, Township, Range, Section, Corner (< 1' accuracy, ddd – mm - 000 coordinate format, WGS84)

6. Who will be doing the work (county staff, contractor, or DOR staff)? Please define their roles.

- Wasco County Surveyor will collect the control points.
- Lane County Information Services will perform the tax lot remapping.
- Wasco County GIS and Assessor staff will provide assistance with locating general location of preferred points and QC on final products.

7. **How will the county cartographer integrate the deliverables into the County's maintenance plan?**
Lane County Information Services maintains the tax lot maps for Wasco County. This project will have no impact on maintenance
8. **Provide a project timeline with milestones or completion dates.**
Control point collection and remapping of tax lots will begin in January 2018 with completion in December 2018
9. **Does this project have any partnerships? If yes, please identify them.**
No.
10. **Describe any innovations utilized by this project.**
The results of this project are intended to utilize the ESRI Parcel Fabric technology to improve relative and positional accuracy of data maintained in the ORMAP ESRI data schema format. The new GPS points will be conveyed to BLM for possible input and update of calculated CadNSDI data.
11. **Detail Costs (who is paying for what).**
Wasco County Assessor & GIS Staff - \$6000 (Wasco County)
Wasco County Surveyor - \$20,240 (Grant)
Lane County remapping - \$48,000 (Grant)

B. Quality Control

1. **Who will be responsible for quality control (QC)?**
Wasco County Surveyor
2. **Will county cartography staff review the deliverables?**
No. Deliverables will be reviewed by Lane County Information Services
3. **Will there be a review by Department of Revenue's cartography staff?**
If requested
4. **Describe QC procedures.**
Survey control points will meet County survey specifications for mapping.
County staff will review each map provided by Lane County information services by visually inspecting the map. The new product will be compared to previous maps and inconsistencies will be investigated.

C. Project Detail

1. **Is this project an "edge matching project"? If so, how much of the county boundary will be completed?**
No. However, see Jefferson County's grant request for this cycle proposing to edge match their northern/our southern boundaries.
2. **Is this project part of an ongoing or multi-phased remapping project?**
Yes. This is the 4th phase of a planned multi-year project.
3. **What percentage of the county tax lots and tax maps meet the ORMAP technical specifications?**

	Total Countywide	Meet Tech Specs	Percent Complete
Tax Lots	16446	2175	13.2%
Tax Maps	665	74	11.1%

There is no documentation listing which index maps meet ORMAP technical specifications. Review by the Department of Revenue and Lane County Information Services staff state many of the maps are “fairly close”. Therefore, the percent complete above is worst-case; other taxlots/index maps may meet technical specifications, there is just no way to tell.

4. Upon completion of this project will your county meet goal 6 (100% of tax maps meeting technical specification)?

No. This is the fourth part of a planned multiyear project.

5. Is this project part of a multi-county effort? If so, please explain.

No.

6. Will the project cost be affected if it is not fully funding this cycle?

Possibly. If labor costs increase so will the amounts requested in follow-on grants.

D. Data Availability

1. Does the county have a data sharing agreement with the State?

Yes

GIS Framework Data License –signed 2005

GIS Cadastral Data Sharing License Agreement v1.3 – signed 2009

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 – signed 2016

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 (2017) – signed 2017

2. Identify any data restrictions or licensing issues.

There are no data restrictions or licenses required. Data is shared with other public agencies and funding partners are no cost and sold to all other parties.

E. Background Information

Any other information that you feel may help support the project.

This project continues Wasco County on the path to having all of its tax lots meet ORMAP specifications. It is forecast to take approximately 8 years depending on funding from ORMAP and our in-house capacity (see below).

The outline of our plan is to have the surveyors get one funding cycle "ahead" of Lane County information services in their collection of control points. Then Lane County Information Services will not be held up by any issues with the collection of additional control points. Also, the surveyors will have some capacity if there are a few additional points that need to be captured to help the current cycle of remapping.

The collection of the control points for this grant will help near completion for the City of The Dalles area to be remapped (this is the most populated area in our county).

The Surveyor plans to collect all control points with urban accuracy (sub foot) regardless of their location in the county. Positional accuracy of less than that makes the final product of little value for the surveying community.

F. Other Issues - Please identify.

None.

G. Racial and Ethnic Impact Statement

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. ☐ The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

2. ☐ The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

☐ Women
☐ Persons with Disabilities
☐ African-Americans
☐ Hispanics
☐ Asians or Pacific Islanders
☐ American Indians
☐ Alaskan Natives

3. ☒ The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this 20 day of September, 2017, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Signature: _____

Printed Name: Jill Amery Title: Wasco County Assessor

¹“Minority persons” are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

Submit completed forms to:

Mail	Contact Information
ORMAP Project Coordinator Oregon Department of Revenue Property Tax Division 955 Center St. NE Salem OR 97301-2555	Tel: 503-586-8128 Fax: 503-945-8737 or.map@state.or.us

Additional Forms

ORMAP Grant Application Addendum – Alternate Funding Request

Section I. County and Grant Information	
a. County:	b. Funding Cycle (Spring or Fall / Year):
c. Original Grant Request: \$	
Reduction percentage and award amount to be filled in by Department of Revenue	
d. Reduction Percentage:	e. Awarded Amount: \$
Please provide the following additional information to help us understand the impact of reductions in varying amounts to your original grant request if there are insufficient funds available funds to provide 100% funding. Please note at what point the reduction requested would make the project impossible to undertake.	
Section II. Reduction Options – Additional Information as Requested	
If you received a reduced grant amount how would it affect the following:	

1. What will your deliverables be with this reduction (that is, the number of tax lots, tax maps, or control points)?
2. How will this reduction affect your current methodology, if at all?
3. How will this reduction affect your county's remapping completion date?

Mail	Contact Information
ORMAP Project Coordinator Oregon Department of Revenue Property Tax Division 955 Center St. NE Salem OR 97301-2555	503-586-8128 Fax: 503-945-8737 or.map@state.or.us

ORMAP Grant Application Addendum– Request for Additional Information

Complete only if requested by ORMAP Technical Group

Section IV. County and Grant Information	
a. County:	b. Funding Cycle:
	c. Fund Request \$
Section V. Project – Additional Information as Requested	
1.	
2.	
3.	
4.	

ORMAP Contract Modification Request

Date:

County:

Contract #:

Current Expiration Date:

Department of Revenue reviews contract modifications on a case-by-case basis. The department may deny a modification request if; the modification is outside the scope of the ORMAP project, deliverable modifications deviates from the original grant request, or the contract has already been modified.

Contract expiration extensions can only be up to 1 year in duration.

Please submit contract modifications to:

OR.MAP@state.or.us

Or

Philip McClellan
Property Tax Division
955 Center St. NE
PO Box 14380
Salem OR 97309-5075
Fax: (503) 945-8737

Please answer the following questions:

1. What will be the new contract expiration date?
2. Why do you require a contract modification?
3. Will this modification affect other outstanding ORMAP contracts? If so, explain.
4. Will the modification change the deliverables from the original contract? If so, please explain.

Signed

Date



Date:

Remit Payment to:

ORMAP Contract Number:

Total Invoiced Amount:

When submitting invoice for payment please include the updated invoice chart below along with the deliverable(s).

Thank you.

Contract Number:				
Deliverable Description	Total Grant Amount	Current Billing	Remaining Amount	Completed Items
Total				

Project Status (Brief description of project progress):

I confirm that all data included in this delivery is true and accurate.

Print Name and Title:

Sign:

Date:

Submit Invoice to:
or.map@state.or.us

-OR-

Philip McClellan
Oregon Department of Revenue
Property Tax Division
PO Box 14380
955 Center St. NE
Salem, OR 97309-5075
Fax: 503-945-8737

Appendix

Appendix A: Approved Hardware and GIS Software Purchase List

The following list shows the one-time cost allowances for the purchase of hardware and software products. Any cost incurred over the allotted amount is the responsibility of the county. If a county would like to purchase GIS software that is not on the approved list, they must submit their request for approval by the ORMAP Technical Committee.

You must meet **all** of the following criteria:

- Your software request does not exceed the per-license amounts listed.
- You do not request more than one software license.
- Your hardware request does not exceed the amount listed.
- You do not make more than one request for each type of equipment.

Software	
ESRI ArcGIS for Desktop- includes first year of maintenance	
Software	Allotment
Basic	\$1,500
Standard	\$7,000
Advanced	\$9,900
ArcSDE Workgroup	\$5,000
Intergraph GeoMedia- includes first year of maintenance	
Software	Allotment
GeoMedia	\$8,010
Parcel Manager	\$4,320
Transaction Manager	\$4,320
Hardware	
Equipment	Allotment
Plotter	\$5,400
Personal Computer	\$2,500
Server	\$5,000

Appendix B:

ORMAP - Related Statutes

Purpose:

- **ORS 306.135(1)** The Department of Revenue shall develop a base map system to facilitate and improve the administration of the ad valorem tax system.

Funding:

- **ORS 205.323 Additional fees for recording certain instruments; use of fees. (1)** In addition to and not in lieu of the fees charged and collected under ORS 205.320 and other fees, the following fees shall be charged and collected for the recording or filing of any instrument described in ORS 205.130:
(a) A fee of \$1, to be credited as provided in subsection (3) (a) of this section;

And . . .

(3) Have the amounts charged and collected under this section:
(a) The recording or filing fee charged and collected under subsection (1)(a) of this section shall be deposited and credited to the Oregon Land Information System Fund established under ORS 306.132;
- **ORS 306.132 Oregon Land Information System Fund (1)** The Oregon Land Information System Fund is created separate and distinct from the General Fund.

How to use the funds:

- **ORS 306.132(2)** Moneys in the Oregon Land Information System Fund are continuously appropriated to the Department of Revenue for the purpose of funding a base map system to be used in administering the ad valorem property tax system.

Advisory Committee:

- **ORS 306.135(2)** In developing the base map system, the department shall be advised by an advisory committee that is hereby created and that shall be known as the Oregon Land Information System Advisory Committee. The advisory committee shall advise the department concerning the administrative and public needs related to the development of the base map system.
- **ORS 306.135(3)** The advisory committee shall consist of individuals appointed to the committee by the Director of the Department of Revenue.

Appendix C:

ORMAP Policy Guidelines

Revised October 2013

The Department of Revenue administers the ORMAP Program within the following policy guidelines.

Policy Guidance: The ORMAP Advisory Committee provides policy advice on issues related to establishing the ORMAP vision, fund distribution, goal setting, priority setting, and overall direction of the program. The ORMAP Advisory Committee does not review individual grant proposals unless requested to do so by department staff or the ORMAP Technical Group in order to help the department address a policy issue. Final policy decisions are the responsibility of the Department of Revenue.

Funding Process:

- a. The department will announce the projected available funds for the current funding cycle and the projected limits for large and small grants
- b. The department reviews grant applications sent to the department using the *Administrative Review Criteria* and *ORMAP Policies*. Counties are given the opportunity to make timely changes to their grant application and resubmit to correct criteria the county did not meet. An application that does not pass all DOR criteria is not submitted to the technical committee for further review.
- c. Once the department receives the final deposit for the funding cycle, the large grant limit will be set. The department will apply an automatic modification to grants to match the 20% limit, if needed.
- d. The technical committee reviews grant applications that pass the *Administrative Review Criteria*. The committee applies the *Technical Review Criteria* at its first scheduled meeting. Counties are given the opportunity to correct any failed items by timely providing an addendum detailing the changes to the ORMAP coordinator.
- e. The department using the Priority Scoring, awards points to grant applications that pass both the administrative and the technical committee review. The department will award full funding to grants at or below the 3% limit for small grants prior to using the weighted system. The balance of the fund will be available to the remaining grant applicants. Scoring is only required if the grant applications that pass the administrative and tech committee reviews request more funds than are available from the ORMAP project for that funding cycle. The technical committee at its second scheduled meeting reviews scoring. The technical committee will determine that the rule was applied correctly and that the resulting decisions on scoring were applied in an objective way. The technical committee will review any grant addendums and approve priority scoring at its second scheduled meeting.
- f. The department provides funding to as many counties as possible, ranking each grant application in point total order, with the higher scoring projects receiving preference, taking account of and applying (at the discretion of the department) budget reduction package information, until the funds available are largely depleted (allowing for a slight ending balance).
- g. The department will provide the full 20% grant limit to counties, which grant applications will complete the county's remapping, bringing 100% of the county's tax maps, to technical specifications.

The County: The "county" is defined as the group requesting funds from the ORMAP Project. Only members of county staff may request funds from ORMAP. The county assessor is responsible for all contracts awarded by ORMAP, whether or not the assessor's office is the county department requesting the funds.

Grants Request: Requests for ORMAP funds are made during the grant cycles specified by DOR, typically in the spring and in the fall. A county must complete an ORMAP Grant Application; Form No. 150-304-101-9.

The application is available upon request to the ORMAP Project Coordinator. The completed application must be submitted to the ORMAP Project Coordinator no later than the due date posted on the ORMAP website for that funding cycle.

ORMAP Technical Committee: The ORMAP Technical Committee is a voluntary group made up of representatives of the stakeholders of the base map system including state, local, federal, public, and private areas. Vendors are welcome to participate in a nonvoting, non-decision-making role. The group reviews all grant proposals before they are presented for approval to the Director of the Department of Revenue.

The committee uses the following criteria when reviewing proposals:

- Grants have a timeline that is realistic in relationship to the request.
- A grant clearly states the cost of the project and is it cost effective?
- Grants have measurable deliverables.
- Clearly describe how the project will help the county/region move forward to accomplishing the ORMAP goals.
- Counties adhere to the current Cadastral Data Exchange Standard.

ORMAP Tools Subcommittee: The department will set aside 3% of the available funds each cycle to fund subcommittee-approved projects. This fund will not exceed \$25,000. This fund will be separate from the funds available for remapping projects. The subcommittee determines the projects that are eligible for funding. They will assign a county to be responsible for the work. The group submits a grant request to ORMAP outlining the tools or enhancement. Participating counties are required to provide matching funds. The subcommittee will report to the Tech Group the progress of each project.

Once the project is completed, the subcommittee is responsible for any testing. When testing is complete, the Subcommittee Chair will notify the ORMAP Coordinator that the project is eligible for reimbursement from ORMAP.

ORMAP Goals: The ORMAP program will make decisions and set priorities that enhance the program's ability to fulfill the following goals:

Goal 1: ORMAP Goal 1 establishes that by April of 2002, Oregon will have a statewide, easily accessible, digital base map system that provides picture images of assessor maps and a limited amount of information via the ORMAP website. (Completed)

Goal 2: ORMAP Goal 2 establishes that by October of 2004, Oregon will have a statewide, digital tax map system that supports a limited number of GIS applications. (Completed)

Goal 3: ORMAP Goal 3 establishes that by October of 2006, Oregon will have a statewide, digital tax map system that supports the Assessment and Taxation (A&T) function and may be useful for a variety of additional GIS applications. Forty percent (40%) of county tax maps are produced meet [*ORMAP Technical Specifications*](#).

Goal 4: ORMAP Goal 4 establishes that by October of 2012, Oregon will have a statewide digital tax map system that supports the needs of the Assessment & Taxation (A&T) function and may be useful for other public and private GIS applications. Seventy percent (70%) of county tax maps are produced meet ORMAP Technical Specifications.

Goal 5: ORMAP Goal 5 establishes that by October of 2014, Oregon will have a statewide digital tax map system that supports the needs of the Assessment & Taxation (A&T) function and may be useful for other public and private GIS applications. Ninety percent (90%) of county tax maps are produced meet ORMAP Technical Specifications.

Goal 6: ORMAP Goal 6 establishes that by October of 2016, Oregon will have a statewide digital tax map system that supports the needs of the Assessment & Taxation (A&T) function and may be useful for other public

and private GIS applications. All (100%) of county tax maps are produced meet ORMAP Technical Specifications.

Pilot Project: To ensure a quality deliverable, the completion of a successful pilot project is required before the approval of large grant requests or grants using a contractor new to the ORMAP process.

Hardware and Software Purchases: ORMAP grant funds may be used for hardware and software purchases for the counties to use for Assessment and Taxation functions. These purchases will be limited to equipment found on the approved ORMAP Equipment list and within the approved price range. These requests can be made at anytime as stated in OAR 150-306.132. Any hardware or software purchase is a one-time purchase, and all future maintenance and licensing becomes the responsibility of the county.

Business Plans: All counties are expected to develop and maintain an ORMAP Business Plan that outlines how and when the county will be completing work to move its cadastral data to ORMAP Technical Specifications. A business plan template has been developed for use by the counties. All grant proposals must show how they relate to the county's business plans.

Mapping Methodology: Projects should follow a mapping methodology similar to the mapping methodology set by department. A copy of this methodology is on the ORMAP website.

Work Completed: ORMAP will only pay for work completed during the one-year timeframe of the contract. DOR will not provided funding for work completed prior to the date on the signed contract or after the expiration date. All funding requests represent an estimated cost, and unused funds are reverted to ORMAP. In order to receive funds, a county submits an invoice with a detailed list of completed deliverables. The technical committee will review cost overruns before allocating new funds.

Partnerships: Where possible, ORMAP grant applications should be given a priority if the funds will be used to leverage other funds and resources from other county departments, government agencies, or private industries that use the cadastral data produced by ORMAP and the County. Internal county partnerships are those that involve funding/resources from program areas outside of regular county cadastral map development. Cadastral/mapping staff time, equipment and other overhead costs will not be considered partnerships. The ORMAP Coordinator will assist counties develop partnerships by identifying opportunities and developing materials that explain the benefits of partnerships.

Data Conversion: Data conversion requested in a grant application must be part of the county's plan for remapping and included in its ORMAP business plan. If a conversion is part of the remapping plan but the converted data may not meet ORMAP technical specifications, the technical committee will review the data conversion request. If the committee determines the proposed conversion benefits ORMAP goals, the county will be eligible to receive ORMAP funds for the conversion. If a county is already mapped to ORMAP technical specifications, converting existing digital data to a new data format may be considered maintenance.

Funding Personnel: ORMAP grant applications may be submitted to fund:

- overtime incurred by existing county personnel assigned to complete work on an approved mapping project,
- temporary employees hired by the county to complete project work, or
- regular status personnel hired to work on the project that is the subject of the grant application.

NOTE: The decision to use contractors, temporary employees, or regular status employees is at both the discretion and the peril (in the event of insufficient grant funding) of the county. Once the project that is the subject of the grant application is completed, ORMAP funding for staff will cease unless a grant request for another project is approved.

Large Grants: The Department will announce the projected available funds prior to the funding cycle. Large grants are grant requests over 20% of the available funds. If grant reductions are required, all grant requests in

excess of 20% of available funds are automatically reduced to the announced dollar amount before calculating and applying further reductions, if needed.

Example: The announced fund balance is \$400,000, and 20% of this is \$80,000. Grant requests for the funding cycle exceed the available funds and reductions are required.

“County A” has submitted its original grant for \$95,000. It is automatically reduced to \$80,000 (the 20% limit), scored and weighted using the funding criteria, and is then reduced by another 40%. The total awarded to County A is, \$48,000.

Small Grants: The Department will announce the projected fund balance prior to the funding cycle. Small grants are grants requesting 3%, or less, of the available funds. Counties requesting a “small grant” will receive full funding if it passes the funding criteria as defined by the department. These grants are awarded funds prior to grants that exceeded the 3% in the funding cycle, reducing the overall available dollars.

Example: The announced fund balance is \$400,000, and 3% of that is \$12,000. Grant requests for the funding cycle exceed the available funds and reductions are required.

“County B” has submitted its original grant for \$12,000. Since this grant did not exceed the 3% limit, ORMAP awards County B \$12,000.

Final Remapping Grant Application: If a county grant application brings the entire county to meeting ORMAP Goal 6 (100% of county tax maps meeting the technical specifications), it will receive a one-time full funding to the 20% funding limitation. If more than one county submits a final grant request, the technical group and advisory committee will review final grant applications for full funding.

Exception Areas: Exception Areas are areas within a county that the County’s Assessor has identified as having no current (or anticipated) business need or economic return to remap to ORMAP technical specifications at this time. The County must document these areas in the metadata; this will contain an explanation as to why the area does not meet the standards. As well as, fill in the appropriate codes in the attribute table following the [*Oregon Cadastral Data Exchange Standard*](#) (see [*ORMAP Reliability Codes*](#)).

Appendix D:

ORMAP Funding Criteria

Revised March 2014

Funding Process

1. Prior to the funding cycle the tools committee chair will report to the ORMAP coordinator the amount from the tools fund that can be released for general county grant requests.
2. The department will announce the projected available funds for the current funding cycle and the projected limits for large and small grants.
3. Grant applications sent to the Department of Revenue will reviewed using the *Administrative Review Criteria* and *ORMAP Policies*. Counties have the opportunity to make timely changes to their grant application and resubmit to correct criteria the county did not meet. An application that does not pass all of these criteria will not submitted to the technical committee for further review.
4. The technical committee reviews grant applications that pass the *Administrative Review Criteria*. The committee applies the *Technical Review Criteria* at its first scheduled meeting. Counties are given the opportunity to correct any failed items by timely providing an addendum detailing the changes to the ORMAP coordinator.
5. Once the department receives the final deposit for the funding cycle, the large and small grant limits will be set. The department will apply an automatic modification to grants to match the 20% and 3% limits, if needed.
6. The department will use the *Priority Scoring* to score grants applications that pass both the administrative and the technical committee review. Scoring is only required if the grant applications that pass the administrative and tech committee reviews request more funds than are available from the ORMAP project for that funding cycle. The technical committee at its second scheduled meeting reviews scoring. The technical committee will determine that the department applied all the rules correctly and that the resulting decisions on scoring were applied in an objective way. The technical committee will review any grant addendums and approve priority scoring at its second scheduled meeting.
7. The department provides funding to as many counties as possible, ranking each grant application in point total order, with the higher scoring projects receiving preference, taking account of and applying (at the discretion of the department) budget reduction package information, until the funds available are largely depleted (allowing for a slight ending balance).

Review Criteria

Administrative Review

Each of these criteria is pass/fail. The county may make changes to the application if it does not meet the criteria, prior to it being posted for technical review.

1. **Maintain a current online ORMAP business plan and provide DOR with a status map of the county's ORMAP project phases.**

A countywide status map will be a map of the county showing all the townships and sections within the county showing all phase of the remapping process. This will include all completed and future phases.

2. Have no more than two outstanding ORMAP “single county” grants.

A county may only have two outstanding single county grants. A “single county” grant is a grant that has only one county named in the grant. If a county has two outstanding grants at the start of the funding cycle they may still apply for funding as long as at the time the current cycle’s grant becomes active they only have two grants. This means if a county has two outstanding grants, one of those grants must be completed or expire at the time the current cycle’s contract becomes active. A contract modification that includes a deadline extension may affect a county’s ability to receive future funding.

Grant applications that are part of the Production Tools Group are exempt from this review criteria, as are grants that include a partnership of more than one county.

3. Agree to share data with the Department for its internal uses.

Data outlined in the Cadastral Data Exchange Standard. **Does not** include ownership information; includes use of the data for the ORMAP website.

4. Propose a project directed at meeting one of ORMAP’s goals.

Does the proposed project assist the county in meeting one of the current goals of ORMAP?

5. Provide ORMAP, by February 1, with the most current calendar year’s countywide shape file, which meets the Cadastral Data Exchange Standard.

6. At the Department’s discretion, counties will provide a “reduction package” within the grant application outlining funding reductions of varying percentages.

To prioritize county needs and help the Department applies funding reductions, if needed.

7. Final Remapping Grant Application.

If a county grant application brings the entire county to meeting ORMAP Goal 6 (100% of county tax maps meeting the technical specifications), it will receive a one-time full funding to the 20% funding limitation. If more than one county submits a final grant request, the technical group and advisory committee will review final grant applications for full funding.

Technical Review

Each of these criteria is pass/fail. If the application does not meet the criteria, the county can make changes via an addendum following the technical committee’s first meeting and prior to the committee’s second meeting.

The grant application must:

1. Demonstrate a successful process.

A successful process is one that is cost effective and aligns with the ORMAP goals.

2. Have a completion timeframe not to exceed one year.

Projects that will last longer than one year must be broken into multi-year projects or phases and are reviewed each year.

3. Have a reasonable and measurable deliverable.

A reasonable and measurable deliverable is a deliverable that can be completed within the one-year timeframe using the methodology detailed in the grant application.

Priority Scoring

Scoring points for technical and policy ratings are added into a single score.

Technical Rating

County grant proposals that meet all of the ORMAP criteria are scored as follows:

1. County edge matching projects – maximum of 5 points

If the requested project will address edge matching of the tax lot layer with neighboring counties, it will receive a maximum of five points. The county must have agreements with the neighboring counties affected by the project. The scoring will be as follows:

Percent of project, in distance (miles), along a common boundary:

1% - 10%	=	1 point
11% - 20%	=	3 points
21+%	=	5 points

If the county boundary is completed, and the county can produce documentation that the neighboring counties agree to the boundary, the county will receive an automatic 3 points on all future grant applications. To qualify for these points the county must use the following procedures.

a. Counties Agree to Common County Tax Lot Boundary

Counties agree to a common county tax lot boundary for assessment purposes, remapping of tax lots, and tax lot maintenance. This boundary will be derived from the tax lot layer.

This agreement must identify the counties' data steward and provide their contact information. The data steward is the person in the county that is responsible for the maintenance of the county's tax lot layer.

b. Counties Exchange County Boundary Data

Counties will exchange digital tax lot boundary data with the other county involved in the agreement for internal review. Any discrepancies must be resolved or documented.

c. Counties agree to notify the other of any Boundary Changes

A county must notify the other county of any changes made to their cadastral data occurring along the county boundary and provide them with updated boundary data within 30 days of the change.

d. Counties submit county boundary data to Department of Revenue for review.

The county tax lot boundary data will be submitted to the Department of Revenue for an annual review of the county boundaries statewide. If the department finds any discrepancies with the data, it will notify the counties for their review and correction.

2. Ongoing projects – 2 points

The project is part of an ongoing, multi-phased project outlined in the county's online ORMAP business plan.

3. Completion of a low percentage of tax lots that meet the ORMAP Technical Specifications – maximum of 5 points

The percentage of completed tax lots are taken from the county's online ORMAP business plan. If the requesting county has a low percentage of its tax lots meeting the technical specifications, points are awarded as follows.

1% - 30%	=	5 points
31% - 70%	=	3 points
71% - 99%	=	1 point

Policy Rating

1. Multi-county efforts to encourage collaboration – 1 point

Projects that involve more than one county in the production of maps, collection of control, or sharing of resources is considered a multi-county effort. An example is remapping the county boundary where each county involved remaps a portion of the boundary and other counties use that data. Another example is one county developing a tool or process that can be used by other counties. In order to receive points, an agreement with the other counties is needed indicating that this tool or process will be implemented by the other counties.

2. Funding partnerships – 1 point

A funding partnership is an agreement with another agency or department within the county to provide cash or services to meet the goals of ORMAP. Services that are normally be provided by that agency, such as computer support from county IT services are not included.

3. Significantly greater costs if not funded in the current cycle – 3 pts

The county must document a significant saving to funding the project in the current cycle versus funding later or by spreading it out over multiple project phases.

4. Significant contribution of non-DOR resources to completing ORMAP Goal 6 – Maximum of 5 points

Comparison of the total amount of ORMAP funds expended divided by the number of tax lots that are currently in Goal 6 compliant tax maps. A county in the 75 percentile measured by the lowest cost per tax lot receives five points; a county in the 50 percentile receives 3 points; a county in the 25 percentile receives 1 point.

5. County has signed a statewide data sharing agreement to share their tax lot data – 2 points

This is in reference to the Department of Administrative Services (DAS) and the Cadastral Framework Team's (FIT) effort to share county tax lot data with state agencies for limited purposes. By signing this agreement a county would received \$1,000 annually in exchange for making their tax lot data available as part of a statewide tax lot shapefile.

6. Preference points for next funding cycle – 3 points

If a county voluntarily withdraws its grant request, “preference points” are awarded when the county resubmits the grant request. The grant request must be the same as the withdrawn grant. The department gives consideration for any reasonable increases in cost because of the delay in performing the work.

Agenda Item
Quitclaim Deed

- [Staff Memo](#)
- [Quitclaim Deed transferring property to Mary Hanlon](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: QUITCLAIM DEED
DATE: 9/15/2017

BACKGROUND INFORMATION

At the August 16, 2017 Board Session, a deed transferring property through a sealed bid process to Mary Hanlon was considered by the Board of County Commissioners. At that time, an adjacent property owner disputed the validity of the deed map and history of ownership. The Board deferred their decision to allow time for further research and the possibility of the parties coming to an agreement either through their legal counsels and/or a mediation process.

Grantor's Name: **Wasco County**

After recording return and send all tax statements to:

Mary Hanlon

315 E 10th St

The Dalles, OR 97058

QUITCLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS, that **WASCO COUNTY, a Political Subdivision of the State of Oregon**, hereinafter called grantor, for the consideration hereinafter stated, does hereby remise, release and quitclaim unto, **Mary Hanlon**, hereinafter called grantee and unto grantee's heirs, successors and assigns all of the grantor's right, title, and interest in that certain real property with the tenements, hereditaments and appurtenances there unto belonging or in any way appertaining, situated in the **County of Wasco**, State of Oregon, as described:

NO DEED REF NOT A PART OF 7200
APPROX 10 FT STRIP APPEARS TO BE PART
OF 7100;
FTLPO
POR OF BLUFF ADDN LOT 3, BLK 4, AND
OF NEYCE & GIBSON'S ADDN LOT 1 BLK 7
DESC AS:
BAAP ON N R/W LI E 10TH ST, AT POINT
OF INTERSECTION OF W R/W LI CASE ST
EXT OF R.W LI 219 FT;
TH E PLL WITH SD N R/W LI OF E 10TH
ST 10 FT;
TH S PLL WITH W LI LOT 3, BLK 7
NEYCE & GIBSON'S ADDN TO SD N R/W LI
E 10TH ST;
TH NWLY ALG N LI 10TH ST TO POB

EXCEPT: Rights of the public in and to that portion of herein described property lying within public roads and highways

To Have and to Hold the same unto the grantee and grantee's heirs, successors and assigns forever. The true and actual consideration paid for this transfer, stated in terms of dollars, is **\$5,100**. In construing this deed, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this deed shall apply equally to corporations and to individuals.

In Witness Whereof, the grantor has executed this instrument this ____ day of _____ 2017; if a corporate grantor, it has caused its name to be signed and its seal, if any, affixed by an officer or other person duly authorized thereto by order of its board of directors.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES

NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

THE PROPERTY DESCRIBED IN THIS INSTRUMENT MAY CONTAIN ENVIRONMENTAL HAZARDS, CONTAMINATION, AND/OR WETLANDS. SELLER ASSUMES NO RESPONSIBILITY AND IS IN NO WAY LIABLE FOR ANY CLEANUP, ABATEMENT, MITIGATION, REMEDIATION OR OTHER ACTIONS IN CONNECTION WITH THESE POSSIBLE CONDITIONS.

WASCO COUNTY BOARD OF COMMISSIONERS

Rod, L. Runyon, Chair

Steven D. Kramer, Vice-Chair

Scott C. Hege, County Commissioner

STATE OF OREGON)
) §
COUNTY OF WASCO)

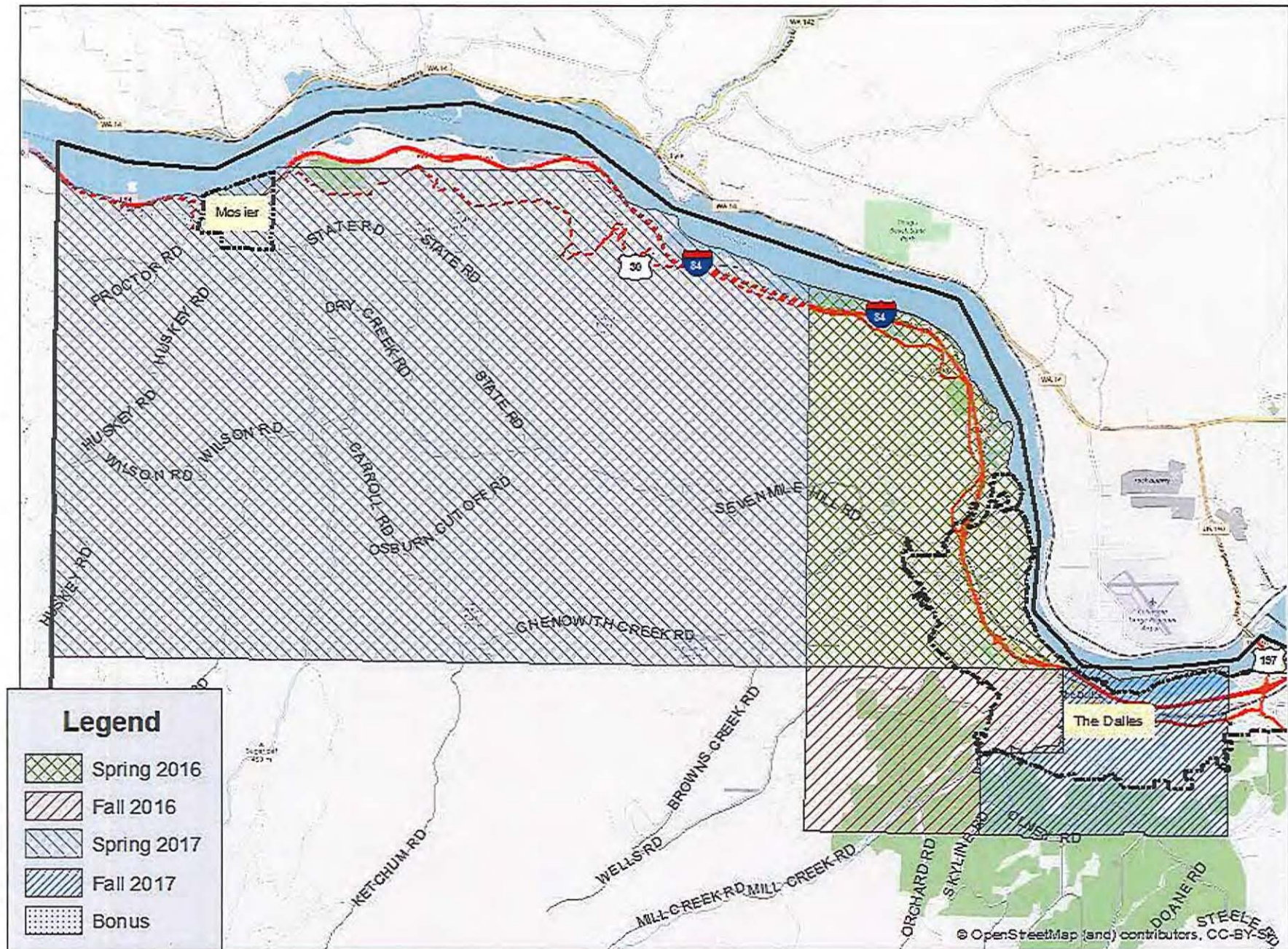
Personally appeared before me this 16th day of August, 2017, the above-named Rod L. Runyon, Wasco County Commissioner, Scott C. Hege, Wasco County Commissioner and Steven D. Kramer, Wasco County Commissioner, and acknowledged the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon

Agenda Item
Executive Session

- [Pursuant to ORS 192.660\(2\)\(h\) – Conferring with Legal Counsel regarding litigation](#)

ORMAP Fall 2017 Inset Map



Date: 9/20/2017



0 5,100 10,200
Feet

This map is a work of
artistic expression and
should not be used for
any purpose other than
recreation.



Highway 30 & Country Club Rd



Date: 3/20/2017



0 60 120
Feet

Map data is not guaranteed to be accurate. The map is provided as a reference only. The map is not intended to be used for any purpose other than general information.



ORMAP Example #2 - Tygh Valley



Date: 6/14/2016



0 130 260
Feet

This product is for informational purposes only and does not constitute a warranty or representation of any kind. The user assumes all liability for the use of this product. The user agrees to hold the provider harmless from all claims, damages, and expenses, including reasonable attorney's fees, arising from the use of this product.



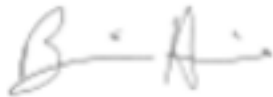
To:

The Q-Life Board of Directors and support staff

It has been an honor to serve on the Q-Life Board of Directors for the past eight years. We have made a great deal of progress and the transition in administrative support and leadership to the arrangement with Wasco County has been fairly smooth and I believe the current Board is well positioned to make the best decisions for the future of the organization and the stakeholders and community at large.

Unfortunately, I will have to resign my seat on the Board effective immediately. We will be moving shortly to the East Coast to be near our family and to better position myself in my career. I appreciate the work you have all put forth to provide robust network connectivity to The Dalles and Wasco County. It has been a privilege to serve alongside you.

Respectfully,

A handwritten signature in grey ink, appearing to read "B. Ahier".

Brian Ahier