

**WASCO COUNTY LIBRARY SERVICE DISTRICT
AGENDA
WEDNESDAY, JUNE 7, 2017
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, Oregon**

NOTE: This Agenda is subject to last minute changes. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. Wasco County does not discriminate against individuals with disabilities.

9:35 a.m.

CALL TO ORDER

9:35 a.m. [Budget Adoption Hearing – 2017/2018 Fiscal Year Budget](#)

[3.15.2017 Minutes Approval](#)

**NEW / OLD BUSINESS
ADJOURN**



WASCO COUNTY LIBRARY SERVICE DISTRICT
BUDGET ADOPTION HEARING
JUNE 7, 2017

PRESENT: Rod Runyon, Board Chair
Steve Kramer, Board Vice-Chair
Scott Hege, County Commissioner

STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

At 9:35 a.m. Chair Runyon opened the Wasco County Library Service District Budget Hearing. He opened the floor to public comment. There being none, he asked the Library District to present.

2017-2018 Fiscal Year Budget

Dylan McManus, Library Assistant Director, introduced himself saying that he was brought on to modernize and oversee some of the technology, provide instructional support, acquire funding and manage staff. He said he has been in the area since 2015.

{{{Vice-Chair Kramer moved to approve Resolution 17-006 adopting the 2018 Fiscal Year Budget and setting the tax rate for the Wasco County Library Service District at 68¢ per \$1,000 of assessed value. Commissioner Hege seconded the motion which passed unanimously.}}}

Minutes – 3.15.2017

{{{Commissioner Hege moved to the 3.15.2017 Wasco County Library Service District Minutes. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
JUNE 7, 2017
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Chair Runyon closed the hearing and adjourned the meeting at 9:39 a.m.


WASCO COUNTY BOARD OF
COMMISSIONERS
*Governing Body of the
Wasco County Library Service District*



Rod L. Runyon, Commission Chair



Steven D. Kramer, Commission Vice-Chair



Scott C. Hege, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE
WASCO COUNTY LIBRARY SERVICE DISTRICT

IN THE MATTER OF THE FISCAL YEAR)
2018 BUDGET, TAX LEVY AND) RESOLUTION
APPROPRIATIONS) #17-006

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

BE IT HEREBY RESOLVED that the Wasco County Board of Commissioners, Governing Body of the Wasco County Library Service District, hereby adopts the Budget approved for Fiscal Year 2018 in the total of \$2,038,875 now on file in the Office of the Board of Commissioners.

BE IT FURTHER RESOLVED: That the amounts for the Fiscal Year beginning July 1, 2017 and for the purposes shown below are hereby appropriated:

GENERAL FUND:

Personnel & Materials & Services	\$1,234,040
Contingency	<u>\$ 50,000</u>
Total Appropriations	\$1,284,040
Total Unappropriated & Reserve Amounts	<u>\$ 804,835</u>
TOTAL ADOPTED BUDGET	\$2,038,875

BE IT FURTHER RESOLVED: that the Board of Commissioners, Governing Body of the Wasco County Library Service District, imposes the taxes provided for in the adopted budget at the rate of \$0.68 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2018 upon the assessed value of all taxable property within the District as follows:

	Subject to the General Government <u>Limitation</u>	Excluded From <u>Limitation</u>
General Fund	\$0.68/\$1,000	

BE IT FURTHER RESOLVED: That the Office of the Board of Commissioners certifies to the Assessor of Wasco County, Oregon, the tax levy made by this Resolution.

ADOPTED by the Wasco County Board of County Commissioners on June 7, 2017.

WASCO COUNTY BOARD
OF COMMISSIONERS
*Governing Body of the
Wasco County Library Service District*

ATTEST:

Kathy White
Executive Assistant

Rod L. Runyon, Chair

Steven D. Kramer, Vice-Chair

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner



WASCO COUNTY LIBRARY SERVICE DISTRICT
MEETING
MARCH 15, 2017

PRESENT: Rod Runyon, Commission Chair
Scott Hege, County Commissioner
Steve Kramer, County Commissioner
STAFF: Kathy White, Executive Assistant
ABSENT: Tyler Stone, Wasco County Administrative Officer

At 2:47 p.m. Chair Runyon opened the meeting.

Audit Fiscal Year 2015-2016

Independent Auditor Carol Friend explained that the audit covers the collection of taxes and pay outs to branch libraries. She noted that the only time the Library District would have liabilities would be if they are late making payment to a branch library. She said that there is a letter at the start of the Audit Report that comments on budgeting practices and have to do with compliance with State of Oregon budgeting laws.

Ms. Friend reviewed the Audit Report included in the Board Packet noting that it presents an unqualified opinion. She pointed out a comment that recognizes findings in the Wasco County Audit; this is included because Wasco County is the governing body of the Library Service District.

{{{Commissioner Hege moved to accept the 2015-2016 Fiscal Year Audit for the Library Service District. Commissioner Kramer seconded the motion which passed unanimously.}}}

Minutes

{{{Commissioner Hege moved to approve the 12.21.2017 minutes. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Runyon adjourned the meeting at 2:55 p.m.

WASCO COUNTY BOARD
OF COMMISSIONERS
*Governing Body of the Wasco County
Library Service District*

Rod Runyon, Commission Chair

Scott Hege, County Commissioner

Steve Kramer, County Commissioner