

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AGENDA WEDNESDAY, APRIL 5, 2017
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance. **Las reuniones son ADA accesibles.** Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900.

Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.

CALL TO ORDER

Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.

- Corrections or Additions to the Agenda
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda: [Juvenile Crime Prevention Plan 2017-2019](#); [Satisfaction of Lien](#); [CAFFA Grant](#))
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.): [Minutes- 3.15.2017 Regular Session](#)

9:30 a.m.

[Immediate Opportunity Projects Updates](#)

[Wasco County Soil & Water Conservation District](#) – Shilah Olson/Rod Asher

[4H & Extension Service District](#) – Lynette Black

[The Dalles Chamber of Commerce](#) – Lisa Farquharson

[Dufur Parks & Recreation District](#) – Ann Ferguson

[Fort Dalles Museum](#) – Eric Gleason

10:00 a.m.

[VSO Quarterly Report](#) – Russell Jones

10:10 a.m.

[Warms Springs Weed Control MOA](#) – Arthur Smith

10:15 p.m.

[Road Vacation Petitions](#) – Arthur Smith

COMMISSION CALL
NEW/OLD BUSINESS
ADJOURN

88If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 5, 2017

PRESENT: Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Rod Runyon, Commission Chair
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Public Comment

Richard Murray of The Dalles stated that he has had a number of complaints about the County administration. He reported that he recently participated in a BOPTA hearing regarding a piece of property; when the hearing concluded he was asked to see the Sheriff who explained to him that he was scaring some people in the Courthouse. He added that the Sheriff had told him who the people were who complaining, which he believes the Sheriff should not have done.

Mr. Murray went on to say that he has had some issues with the Sheriff's Department and told the Sheriff that he is a liar and that the deputies are liars and don't do their jobs. He stated that he told the Sheriff that he had tried to get the FBI to investigate the Sheriff and DA but was not able to do so.

Mr. Murray continued by saying that he has been having a problem with the Planning Department in filing a minor petition and still has not been able to get it done. He

stated that Senior Planner Dustin Nilsen had told him that it would take about two months; that time period is nearly up. He stated that Mr. Nilsen was nice and polite but is a liar. He said that there are emergency access issues and what he wants to do is in the public interest. He said that Mr. Nilsen had said that he would write a letter that day but he has still not received it. He stated that every time he comes in contact with people, they don't tell him the truth.

Mr. Murray said that the Board did not give him a hearing and he submitted a request to learn why the Commission does not want to talk to him. He received replies from Mr. Stone and County Counsel. He stated that he wants the County to give him the value of a piece of property and wants to buy his own piece of property to have it rezoned. He said that the Gorge Commission has a problem with him as well.

Mr. Murray said that his neighbor asked him to talk to the Board of Commissioners. He stated that under the scenic act there is an injunction that keeps him from touching the vegetation on a piece of his property. He said that the County doesn't have the money for the weed control; his property is an incubator for weeds; skeleton weed is a huge problem and it needs to be sprayed every fall to control it.

Chair Runyon stated that the last time Mr. Murray appeared before the Board, Chair Runyon told him that he can meet with the Commissioners individually and would just need to work with Ms. White to get an appointment. He said that he has received no instructions to not speak with Mr. Murray. He said that he will pass on the information presented today. Mr. Murray said that within a week he will give the information to RaeLynn Ricarte, Editor of The Dalles Chronicle.

Discussion List – Juvenile Crime Prevention Plan

Youth Services Director Molly Rogers explained that they have received this grant since 1999; it is a non-competitive grant that does not require matching funds. She reported that in the past the funds have been used for the truancy program but funding for that program has been shrinking. They decided to apply the funds to augment work already being done. She stated that the plan must be and has been approved by the Local Public Safety Coordinating Committee. She concluded by saying that the application/plan has already been submitted to the State pending any changes and a letter of support from the Board of County Commissioners.

*****The Board was in consensus to sign the letter of support for the 2017 Wasco County Juvenile Crime Prevention Plan.*****

Commissioner Hege asked if the grant is for the next fiscal year. Ms. Rogers replied that it is for the next biennium for a total of more than \$34,000 over the next two years.

Discussion List – Satisfaction of Lien

Finance Manager Siri Olson explained that this is for a project that was done in Tooley Terrace a number of years ago. She stated that Ms. Harrison has paid in full; there are three liens outstanding from the project.

{{{Commissioner Hege moved to approve the Satisfaction of Lien for Hollie Harrison. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion List – CAFFA Grant Application

County Assessor/Tax Collector Jill Amery explained that this grant program through the Oregon Department of Revenue assists with the administration of Tax and Assessment. She explained that it is not just her department that is included in this process; GIS, Information Systems and Finance are all involved. She went on to say that as conversion has been completed, more resources are being directed to catching up on the appraisal work. She added that they have also been able to spend more time in preparation for the Board of Property Tax Appeals which has resulted in fewer hearings.

Ms. Amery stated that tax collection is going up a bit with more proactive collections. She stated that the personal property tax for manufactured homes is challenging; the State is working on that issue. She reviewed the numbers contained in the application, saying that she estimates Wasco County will receive \$199,000, but we will not know our portion until all counties have submitted.

Chair Runyon commented that the application was very thorough and clear. He noted that the number of delinquent tax notices is significantly higher than last year. Ms. Amery explained that many people pay their taxes in three sections; if they are late each time, they will get a delinquent notice each time. She added that the economy is also causing people to get a little further behind.

Chair Runyon observed that the number of foreclosures has doubled. Ms. Amery responded that warrants will soon be issued; there are about 100 properties in that pipeline. She explained that people will come in to pay up to the last minute which means that not all of those will move forward to foreclosure.

{{{Commissioner Hege moved to approve the CAFFA Grant Application.
Commissioner Kramer seconded the motion which passed unanimously.}}}

Consent Agenda – 3.15.2017 Minutes

{{{Commissioner Kramer moved to approve the Consent Agenda. Commissioner Hege seconded the motion which passed unanimously.}}}

Agenda Item – Immediate Opportunity MOU Updates

WASCO COUNTY SOIL AND WATER CONSERVATION DISTRICT

Weed District Director Rod Asher said that this is a multi-agency project along the Deschutes River and state parks. He distributed a report (attached) to the Board and reviewed it saying that because weeds do not recognize property lines, it is important to work collaboratively for weed control. He stated that the work is done throughout the summer on both sides of the river in Sherman and Wasco Counties. He stated that they have acquired a raft and are doing some of the work by boat. He added that they are working with landowners on both sides to gain access; this money was used to support the program and to leverage more funding through grant programs.

Commissioner Hege said that these monies came from the initial fee paid by Google for their third enterprise zone. He said that the County and City of The Dalles worked cooperatively to get some of that money out into the community immediately; nearly \$250,000 was distributed.

District Manager Shilah Olson stated that skeleton weed is a huge issue and there have been a lot of community meetings around that issue. She said that this is a cooperative project and WCSWCD is happy to participate; they contributed \$10,000 this year and will again. She encouraged the County to continue to provide support for the program.

Mr. Asher said that skeleton weed is very invasive, spreading by seed and root. He explained that the weed can bind up combines; if you plow through it, every piece of root can create a brand new plant. It has a huge impact on wheat crops. It also has wind-blown seed. He said that they have been able to keep it at bay; this project has allowed work to be done in parts of the County that have never been looked at. He said that last year, crews went all the way to Maupin on both sides of the river. He stated that they are making connections with the land owners in Wasco County, finding and mapping weeds and making headway.

Commissioner Hege encouraged Mr. Asher to work with Wasco County Weed Master Merle Keys so everyone is working cooperatively with best practices.

Public Works Director Arthur Smith stated that in September of 2016, Wasco County spent over \$3,000 to spray the area mentioned by Mr. Murray – that was the third application in that area in 2016. He said that Wasco County is working hard to control the weed on County land and in the public right of way. He said that a lot of finger pointing goes on making it difficult to get everyone working in the same direction.

Mr. Asher stated that they do a lot of work on state ground and are pushing it out to landowners. He said he would be happy to work with the County to consolidate efforts.

Chair Runyon said that it is good to make that delineation between County, State and privately-owned properties.

4H & EXTENSION SERVICE DISTRICT

State 4-H Youth Development Family & Consumer Science and Expressive Arts Project Leader Lynette Black said that they are asking for a modification to their MOU. She stated that after research, they discovered that it was not practical to purchase a van. She said that they could return the dollars but would prefer to lease a van that would be owned by OSU – they would be responsible for the maintenance, insurance and even fuel.

Commissioner Hege asked if the City has seen this proposal. Ms. White explained that she has sent the information to the City of The Dalles, but they have not as yet met to discuss it. Commissioner Hege commented that the intention was for an ongoing resource; a lease would be only a 5-year solution.

Chair Runyon asked if the District has addressed sustainability. Ms. Black replied that they have not completely solved that aspect; they have used some surplus grant funds. Chair Runyon stated that he does not really have a problem with the suggested modification but the sustainability is concerning.

Commissioner Hege said that he would really like to hear from the City. He suggested that there might be something other than transportation to which the funds could be directed. He said that he would be open to considering an alternative project.

Chair Runyon stated that there does not seem to be any interest in taking the money back, but the Board would like to consider some other use. Ms. White said she would

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work with Ms. Black and the City to move this forward.

Commissioner Hege asked about the other monies allocated to the District through this MOU. Ms. White explained that the person responsible for that program was not available today but would be at the next Board session to report on the expenditure of those monies.

THE DALLES CHAMBER OF COMMERCE

Mindy McHale, Chair of The Dalles Chamber of Commerce Board of Directors, stated that they are requesting an extension; with the severe winter weather there have been delays in the work. She said she expects the outdoor work to begin on May 1st, after Cherry Festival, and to be completed by August.

Commissioner Hege noted that the Chamber has already done a lot of work in preparation for this project. He said that idea is to leverage these funds to do a bigger project, which is what they have done. He asked if a due date of September 30 would be adequate. Ms. McHale said that would be fine.

{{{Commissioner Kramer moved to approve Addendum #1 to the MOU between the City of The Dalles/Wasco County and The Dalles Chamber of Commerce for and extension to September 30, 2017. Commissioner Hege seconded the motion which passed unanimously.}}}

DUFUR PARKS AND RECREATION DISTRICT

Ann Ferguson, Secretary/Treasurer of the Dufur Parks and Recreation District reported that the restroom is nearly complete; it sits about six inches off of the ground so a ramp needs to be installed. Commissioner Kramer reported that the plumbing was hooked up just a couple of days ago. Ms. Ferguson added that it is a unisex bathroom and has a drinking fountain in front. She reported that the building was ordered and sat at the factory for two months waiting for the weather to clear.

FORT DALLES MUSEUM

Museum Commission Chair Donna Lawrence stated that they are asking for an extension; much of the preservation work has to be done outside and the winter weather was too severe for it to move forward. She said that they have gotten bids and the contractors are ready to go as soon as they get the word. She said she hopes to start in June. She reported that the surgeon's quarters needs to be re-stained/repainted;

because it is historical, special products must be used. She went on to say that the Anderson House has flooring issues they hope to be addressing but do not know what the total cost will be. She said that Eric Gleason has been driving this project but is unable to be here today.

Discussion ensued around the deadline for completion; the Board determined that the November 15th date in the addendum is appropriate.

{{{Commissioner Kramer moved to approve Addendum #1 to the MOU between Wasco County/City of The Dalles and the Fort Dalles Museum Commission. Commissioner Hege seconded the motion which passed unanimously.}}}

Ms. Lawrence said that there is a retaining wall in front of the Anderson House that is in need and she would like to see that addressed as well. Commissioner Hege replied that the MOU was for the structures but if there is money left over once those projects are completed, they could talk about the retaining wall.

Art Donation

Anders Andersson explained that he had been good friends with Wilma Roberts, a local photographer and artist who passed away in 2014 at the age of 100. He told how he had been on-hand to help Ms. Roberts clear out her studio and had admired a painting that had long hung on the wall of the studio. Ms. Roberts had tried to gift the art to Mr. Andersson but he would not accept the gift; so she sold it to him for a nickel. He stated that he has had the painting, done on metal, for over 10 years but believes it belongs to The Dalles and should be on public display; therefore, he is donating it to Wasco County.

Chair Runyon noted that he used to work at the depot depicted in the painting. He said that he worked the evening shift; two trains came through each night. He observed that the transportation depot where the County VSO is now located was modeled after the train depot.

Mr. Andersson presented the painting to Commissioner Hege who accepted on behalf of the County. Chair Runyon said that he would take the painting to the Wasco County Pioneers Association annual meeting where it would be on display for a gathering of 400-500 people.

As Mr. Andersson departed, local reporter Rodger Nichols gave him a nickel on behalf of the County.

Agenda Item – Warm Springs Weed Control MOA

Mr. Smith stated that this agreement goes hand in glove with the work that Mr. Asher talked about. He said that Wasco County partners with the Tribes for an integrated vegetation management strategy. He said that the County works with the Tribes to spray for weeds on the Reservation as well as the roads leading to the Reservation. He noted that the agreement is not binding but allows for the work to go forward.

{{{Commissioner Kramer moved to approve the Memorandum of Agreement between Wasco County, OR, and the Confederated Tribes of the Warm Springs Indian Reservation for Weed Control. Commissioner Hege seconded the motion which passed unanimously.}}}

Agenda Item – Road Vacation Petitions

Mr. Smith reported that he received a completed petition for the vacation of a portion of North Frontage Road. He explained that when he receives a petition, he reviews it for completeness and then brings it to the Board to request direction. He said that once he receives an order to provide a report, he investigates the request and makes a report to the Board of Commissioners along with a recommendation as to whether or not the vacation is in the best interest of the County. The Commission then acts to approve or deny the vacation.

County Clerk Lisa Gambree asked if this is on the north side of the boat ramp at Pine Hollow. Mr. Smith replied that it is adjacent to the north Pine Hollow access road. Chair Runyon asked if the vacation will have any effect on the projects planned for that area. Mr. Smith responded that he will not know until he completes his report but he believes that the planned work is to the west of the portion in question. He said he will make every effort to speak to all parties that may be impacted.

Commissioner Hege noted some inconsistencies in the map. Mr. Smith stated that the map submitted by the petitioners may not be completely accurate.

{{{Commissioner Hege moved to approve Order 17-015 in the matter of directing the public works director to prepare his report on the proposed vacation of a portion of North Frontage Road, lying and east of the intersection of North Frontage Road and North Pine Hollow access road, located in section 3, township 4 south, range 12 east, Willamette Meridian. Commissioner Kramer seconded the motion which passed unanimously.}}}

Mr. Smith reported that he had received a complete application to vacate a portion of Ramsey Creek Road. He said that this will also be a complicated report. He explained that the portion they propose to vacate is the last 4/10ths of a mile; since 1993 it was assumed that that section had been vacated and a gate was put up. In 2016, a question arose as to why the gate was up; research revealed that it was still a County road and the gate had to be opened. He said that for road purposes, it leads to nothing.

Commissioner Kramer stated that it used to go all the way through and was owned by a company. Mr. Smith reiterated that this will be more complicated than most; he is not confident that all the land owners will be in favor of the vacation – one affected landowner is the Mt. Hood National Forest.

Commissioner Hege asked if anyone can petition for a road vacation and if they pay a fee at the time of application. Mr. Smith responded that anyone can petition for a road vacation and while they submit the \$500 fee at the time of submission, he does not process the application fee until the Board orders him to go forward with a report.

Chair Runyon asked if the landowner is aware that the petition and fee do not guarantee approval of the vacation. Mr. Smith stated that he has made it clear to the petitioner.

{{{Commissioner Hege moved to approve Order 17-016 in the matter of directing the Public Works Director to prepare his report on the proposed vacation of a portion of Ramsey Creek Road, approximately 0.40 miles in length located 2.0 miles west of the intersection of Dufur Valley Road, in section 3, township 2 south, range 12 east, Willamette Meridian. Commissioner Kramer seconded the motion which passed unanimously.}}}

Mr. Smith stated that yesterday he believes that the Board received an email from Diane Dosier regarding safety concerns on Steele Road. He said that the Dosiers have concerns about speeding vehicles, garbage trucks and general safety on Steele Road. He noted that this is the first time he has heard from them from regarding this issue since he came to work for the County in the 1990s.

Mr. Smith went on to say that they are requesting a full safety review on behalf of their family and employees; they utilize both sides of the road. He reported that a full safety review of that section has already occurred as part of the Highway Safety Program. He stated that contractors are currently on site doing some preliminary work as a result of that review. He said that the work done by the Highway Safety Commission is above and beyond what the County has the capacity to do.

Mr. Smith continued by saying that he has no authority over the garbage trucks; he added that he has spoken with Waste Connections and they are cooperative - he assumes they are abiding by the regulations regarding weight and speed. He stated that the cures are engineered to handle those loads. As far as speed humps, ODOT advises that there are no federal or state standards that apply, although they will advise on signage should a County decide to install one. He stated that there are a lot of cons to installing a speed hump in a rural area; they are intended for residential areas and parking lots. Among the issues would be emergency response traffic; he would not recommend taking on that liability. He reported that he spoke to ODOT and they would be happy to consider a request for a speed zone. He said he would be happy to talk with the Dosiers to share this information.

Chair Runyon asked if Mr. Smith has spoken to Sheriff Magill regarding this issue. Mr. Smith replied that he will do so. Chair Runyon said we might consider placing a speed monitor to assess the speed; we can consider alternatives. He said this is good and responsive and we will do the best we can. Commissioner Hege said that he is glad to hear that Mr. Smith will be responding to them.

Agenda Item – VSO Quarterly Report

Veterans Service Officer Russell Jones reviewed the reports included in the Board Packet, pointing out that his office has an overall success rate of 56.6% compared to a national average around 30%. He noted that the VA appeals continue to take extended periods of time.

Chair Runyon reported that the base funding for VSOs removed by the Governor from the State budget, has been returned. He said that those funds would be in addition to the portion of lottery funds designated to VSOs through Measure 96; that is good news for rural Veterans Service Offices.

Mr. Jones said that his office has been helping the Klickitat County VSO when possible.

Commissioner Hege noted that one portion of the report lists the location of veterans served by the Wasco County VSO and asked what the “other” category includes. Mr. Jones replied that very often that is National Guard personnel in the area for drills.

Legal Updates

County Counsel Kristen Campbell reported that the UPRR appellant briefs to the Gorge Commission are soon due. In the Federal Court lawsuit, the UPRR appealed the dismissal to the 9th Circuit Court and filed a motion to expedite; the Court of Appeals has denied the motion to expedite which allows the process to continue through the Gorge Commission. She stated that it will provide us a lot more time and potential for the Gorge Commission hearing before it goes to the Federal Court which could cut off one avenue for appeal.

Ms. Campbell went on to say that UPRR also appealed to the Oregon Land Use Board of Appeals regarding Wasco County's refusal to sign their land use compatibility statement. She noted that the County cannot sign compatibility if they have found that it is not in compliance. She stated that the County filed a motion to dismiss and has been joined by Warm Springs Tribes, the Gorge Commission and Friends of the Gorge – we are able to be more efficient by working together.

Commissioner Hege observed that when a land decision is made it is usually appealed to the Commission and then to LUDO; he asked why the Commission was passed by. Ms. Campbell replied that that point is part of the argument.

Chair Runyon asked if there should be alarm about the work that is currently being done around that section of the track. Ms. Campbell responded that there are people watching that fairly closely.

Commission Call

Commissioner Hege reported that BOPTA finished their process and it went smoothly this year – as smooth as he has ever seen it. He said that the Clerk's and Assessor's Offices have been working through the process; there is a lot more effort to work through the claims prior to a hearing. He stated that the hearings are less emotional and have better up-front communication.

Commissioner Hege went on to say that the budget team meetings have concluded for a balanced budget; yesterday the team went back through the revisions. He concluded by saying that he will be gone for the next few weeks.

Commissioner Kramer announced that he attended the Senior Advisory Committee meeting. He reported that at that meeting the Committee moved to proceed with a budget review and their operations plan to move the Area Agency on Aging to a stand-alone 501(3)(c). He said that the new AAA Director supports this action; everything is

on the table and all parties are aware.

Commissioner Kramer went on to say that Mr. Francis has officially left MCCOG and David Meriwether is onboard as the Interim Director. He said that Mr. Meriwether has a plan to reach out to all member municipalities and counties to have one on one meetings to assess the situation at MCCOG. Chair Runyon commented that Mr. Meriwether is well-qualified and we are lucky to have him – he is not just there to keep the lights on, but is digging into the work.

Commissioner Kramer noted that Chair Runyon will soon be away on the Run for the Wall. He suggested that the Board consider appointing a vice-chair who could perform those duties in the Chair's absence.

Chair Runyon agreed, saying that we have been rather haphazard about this in the past; other counties have a vice-chair to step in which not only helps to fill that gap but helps to groom another commissioner to assume that role in the future.

{{{Chair Runyon moved to create the position of Vice-Chair to serve as Chair when the elected Chair is absent. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to appoint Commissioner Kramer as Vice Chair. Chair Runyon seconded the motion which passed unanimously.}}}

Chair Runyon adjourned the session at 11:00 a.m.

Summary of Actions

Motions Passed

- To approve the Satisfaction of Lien for Hollie Harrison.
- To approve the CAFFA Grant Application.
- To approve the Consent Agenda: 3.15.2017 Regular Session Minutes.
- To approve Addendum #1 to the MOU between the City of The Dalles/Wasco County and The Dalles Chamber of Commerce for and extension to September 30, 2017.
- To approve Addendum #1 to the MOU between Wasco County/City of The Dalles and the Fort Dalles Museum Commission.
- To approve the Memorandum of Agreement between Wasco County, OR,

and the Confederated Tribes of the Warm Springs Indian Reservation for Weed Control.

- To approve Order 17-015 in the matter of directing the public works director to prepare his report on the proposed vacation of a portion of North Frontage Road, lying and east of the intersection of North Frontage Road and North Pine Hollow access road, located in section 3, township 4 south, range 12 east, Willamette Meridian.
- To approve Order 17-016 in the matter of directing the Public Works Director to prepare his report on the proposed vacation of a portion of Ramsey Creek Road, approximately 0.40 miles in length located 2.0 miles west of the intersection of Dufur Valley Road, in section 3, township 2 south, range 12 east, Willamette Meridian.
- To create the position of Vice-Chair to serve as Chair when the elected Chair is absent.
- To appoint Commissioner Kramer as Vice Chair.

Consensus

- To sign the letter of support for the 2017 Wasco County Juvenile Crime Prevention Plan.

Wasco County
Board of Commissioners


Rod L. Runyon, Board Chair


Scott C. Hege, County Commissioner


Steven D. Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 5, 2017**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [JCP Plan](#) – Molly Rogers/Debby Jones
2. [Lien Satisfaction](#)– Siri Olson
3. [CAFFA Grant](#) – Jill Amery

Discussion Item
Juvenile Crime Prevention Plan

- [JCP Plan](#)
- [LPSCC Letter of Support](#)
- [Proposed County Letter of Support](#)



**Juvenile Crime Prevention Plan
2017-2019
YouthThink “Do Something” Enhanced Project**

Wasco County, in collaboration with the community partners is requesting from the Youth Development Council the Juvenile Crime Prevention funds of \$34,155.00 for the focused prevention and intervention program “Do Something” within The Dalles Middle School. The program’s outcomes include increasing academic achievement, school attendance, and decreasing incidents of youth engaging in the use of controlled substances.

This project also continues to support the WEB Program© through The Dalles Middle School with ongoing project funding. The Dalles Middle School has three certified WEB Program leaders and is moving to implement the program with fidelity during the 2017-2018 school year. This program matches students coming into middle school with older students in healthy and supporting mentoring connections.

Youth Program Quality Principles

YouthThink is the promotion and prevention division of Wasco County Youth Services and as an entity YouthThink has been actively engaging in Positive Youth Development for over fifteen years. The structure of this program includes a leadership team completely led by teens from within our community. The teen collaborative includes current students from multiple education settings and young adults who care about our community. The Prevention Specialist at YouthThink is a trainer in several trauma-informed best practices including Youth Mental Health First Aid, QPR and Pocket Full of Feelings.

There are two key elements to this proposal that take the key elements of trauma-informed and implement them into all aspects of the service delivery. First is a one-day event focusing on building resiliency skills and recognizing risky behaviors for the eighth graders at The Dalles Middle School. The agenda for the day is developed with guidance from the Prevention Specialist to the Teen Council to include safety – physical, emotional, moral, and spiritual. The ongoing support and activities are all student led, but have trained and qualified mental health professionals available at all times.

Target Audience:

Wasco County continues to work in collaboration with North Wasco School District for the use of the Juvenile Crime Prevention funds. The target population for the 2017-2019 biennium is

the eighth grade students at The Dalles Middle School. Over the past year referrals to the Wasco County Department of Youth Services have increased over 50% for incidents of possession of marijuana, and during this past school year The Dalles High School identified 43 students (over 22%) of the Freshman class struggled with attendance. This grant will focus on youth currently in the eighth grade and specifically reach out to youth with more than one risk domain for further involvement in the juvenile justice system. The two domains prioritized will be academic achievement and reducing use of controlled substances.

Collective Impact Approach:

(Our core implementation team will include representation from the following organizations) Wasco County YouthThink is the implementing agency for the Juvenile Crime Prevention funds. YouthThink is a division of Wasco County Youth Services and has been actively participating in a community-wide Collective Impact project focusing on engaging a youth-led collaborative with input, guidance and feedback from the following agencies and local partners:

- Local Youth – both current students and young adults serving as the decision leading Teen Council for this project
- Community volunteers (The Dalles City Council, parents, local non-profits)
- The Dalles Middle School
- North Central Public Health
- Oregon State University – Extension Services Wasco County
- Wasco County Youth Services
- Mid-Columbia Center for Living - Local Mental Health Organization
- Wasco County Sheriff's Office
- The Dalles Police Department

Assessment tools to be utilized:

The tool supporting the Juvenile Crime Prevention Funding will be captured through the JCP Risk Assessment 2006.1 – JJIS Version and will be completed by trained staff using the JCP Youth Questionnaire and the JCP Parent/Family Questionnaire. Ongoing training for staff will be completed by Wasco County Department of Youth Services, and updated using the training from www.ojdda.org. Approval for involvement in the program will be received by student's parents and releases of information will be collected prior to data collection. All data will be entered into JJIS as a school based referral and maintained in a separate Population Group for data collection for both the program and local evaluation.

In addition to the individual assessment tools required by the funding the project will also utilize the CRAFFT Screening Tool®. Here is a brief description of the CRAFFT from the Center for Adolescent Substance Abuse Research

The CRAFFT is a behavioral health screening tool for use with children under the age of 21 and is recommended by the American Academy of Pediatrics' Committee on Substance Abuse for use with adolescents. It consists of a series of 6 questions developed to screen adolescents for high risk alcohol and other drug use disorders simultaneously. It is a short,

effective screening tool meant to assess whether a longer conversation about the context of use, frequency, and other risks and consequences of alcohol and other drug use is warranted.

Evidence Based and Research focused approaches

Wasco County including YouthThink has been an active participant within the region implementing a trauma-informed community. All materials and programming will be based on practices and programming that further strengthens these partnerships. The following outlines the tools this program will use.

- Reaching Teens – Strength-Based Communication Strategies to Build Resilience and Support Healthy Adolescent Development – American Academy of Pediatrics
- Children’s Program Kit – SAMHSA
- Discovering Gifts in Middle School – TRIBES
- The Best of Building Assets Together
- The Asset Activist’s Toolkit – SEARCH Institute

Planning Process

Wasco County has focused the Juvenile Crime Prevention funding on school engagement issues since 2008 with the implementation of the Student Success through Truancy Reduction. This program became financially unsustainable with the reduction of Juvenile Crime Prevention funds. While keeping the intent of the funding toward increasing school success the opportunity to enhance a program already implemented within the school was identified as a key strategy. The Dalles High School Principal has repeatedly used the chronic absentee number of 43 freshmen during the 2016-2017 school year. This data is collected by the school’s attendance software. These 43 students make up over 22% of the total freshmen class. Utilizing local planning commissions Wasco County is able to articulate the gap in services and engagement to be at the transition point from The Dalles Middle School into The Dalles High School.

Using the data and focusing on Positive Youth Development the grant RFP was provided to the YouthThink Teen Council for their guidance. The Teen Council used data, community culture experience and promising practices to create this plan. They were able to review the continuum of services and chose to partner with existing strategies that focused on building resilience for the students of The Dalles Middle School preparing to transition to the high school.

The members of the Local Public Safety Coordinating Council that crossover to the YouthThink “Do Something” enhanced project includes Wasco County Commissioners, law enforcement, Department of Youth Services, Center for Living (behavior health and alcohol and drug services), North Central Public Health, and North Wasco County School District. The LPSCC meets on a bi-monthly basis and reviews both juvenile and adult information. Wasco County is one of the pilot projects with a new LPSCC Coordinator. The LPSCC will be invited and engaged in the “Do Something” enhanced project.

Wasco County is a rural county in North Central Oregon. The community is situated within a region of counties that have a long history of partnerships and collaborations. Through these partnerships Wasco County has access to services through Mid-Columbia Center for Living for both behavioral health and substance use/abuse counseling. The NORCOR Juvenile Detention Facility is located in Wasco County and offers both detention and alternatives to detention including electronic monitoring. Wasco County Youth Services participates with the Oregon Youth Authority in the Youth Reformation System and implements the predictive tools based on youth-specific needs to create case plans to best meet the needs and risks of each youth involved with the Department. Since 2011 Wasco County has been actively working with community partners to work more “upstream” to prevent youth from entering the justice system. This effort has been led largely by YouthThink – the promotion and prevention division – focusing on using youth voice to inform policies and practices.

Data – Analysis of data for disparities

In 2016 the number of referrals for first time possession of marijuana doubled – data obtained from JJIS. The schools also report anecdotally that use and involvement of marijuana is impacting the learning environment at the schools.

The referral rate for youth of color entering the juvenile justice system for calendar year 2016 was 18.2% of all youth, and 8.3% for youth entering for non-criminal offenses. While the statistical data does represent a disproportionate contact rate, Wasco County diligently works at reviewing policies and practices to ensure services are provided in the first language for both the youth and family members involved in supporting the youth’s success. Over the past few years Wasco County has experienced an increase in the number of females involved in the juvenile justice system. Many of these girls have experienced multiple events related to Adverse Childhood Experiences, and “Do Something” enhanced embraces the elements of a trauma-informed practice to build resiliency skills and make connections for girls.

The Teen Council of YouthThink has a diverse membership including race, ethnicity, gender and socio-economic backgrounds. This group is also reflective of the local cultural dynamics involving more subtle differences among cliques within The Dalles High School and the community.

Population to be Served

The program builds on the WEB Program®, a middle school orientation and transition program implemented in The Dalles Middle School. The WEB Program® is designed to help students transition into middle school and it has been found to increase academic achievement and school attachment. For the past three years the youth-led leadership team through YouthThink has hosted a one-day event for all students in the 8th grade focused on building skills and reducing risk factors by engaging youth in conversations about character development with youth mentors and community volunteers. The six hour event, “Do Something” is supported with ongoing involvement of YouthThink youth leaders throughout the school year. The JCP funds will support “Do Something” enhanced by identifying specific youth to participate in

expanded outreach, support and mentoring. The following methods and activities will be used for implementation.

- Youth are referred for additional involvement through two methods
 - Self-identified – using Positive Youth Development strategies, youth can opt-in for additional support at the end of the initial “Do Something” event.
 - Referred by school staff and or parents. Counseling staff at The Dalles Middle School are trained in the Juvenile Crime Prevention Assessment.
- Identified youth will participate in at least monthly youth development activities that will be coordinated by YouthThink Teen Leaders and The Dalles Middle School WEB Leaders utilizing Home Room and After-School time.
- Teen leaders will meet monthly with adult support to become mentors and assist in skill building approaches by utilizing the Reaching Teens - Strength-based communication strategies materials.

Budget:

The budget for the “Do Something” enhanced will augment the current program to ensure that students in the population to be served will be identified and engaged in the full array of services throughout the 2017-2018 school year. Each student will receive access to the broader “Do Something” event and the individual outreach and follow-up. The following is the basic funding budget for the JCP programming.

\$ 9,954	0.1 FTE for Staff Time during school calendar year. Staff supervision of Teen Council for planning and development of “Do Something” and supervision and mentoring of teens while working monthly with enhanced JCP population.
\$ 2,886	0.1 FTE benefits
\$ 4,000	20 dedicated participation slots for the “Do Something” Event.
\$11,000	Engagement supports for students identified through the “Do Something” enhanced program. This will include direct services and mentoring with teen council involvement and referrals through The Dalles Middle School for programs and services.
\$ 4,000	Support WEB Program for sixth and seventh graders The Dalles Middle School – maintaining the continuum of services and investments for the WEB program©
\$ 2,314	Transportation for “Do Something” event and follow-up gathering using North Wasco School District Transportation services.
\$34,154	Total – This budget support a larger investment within Wasco County and the greater community partnerships to engage all youth in a successful and engaging educational career.



YOUTH SERVICES

202 East Fifth Street • The Dalles, OR 97058
p: [541] 506-2660 • f: [541] 506-2661 • www.co.wasco.or.us

Pioneering pathways to prosperity.

March 28, 2017

Youth Development Council
255 Capitol Street NE
Salem, OR 97310

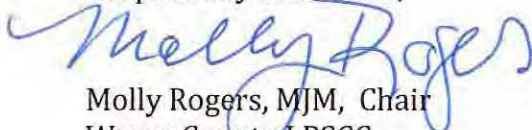
Dear Grant Awards Committee,

The Wasco County Local Public Safety Coordinating Council had the opportunity to review and comment on the local Juvenile Crime Prevention Plan submitted to the Youth Development Council. The LPSCC supports the involvement of YouthThink partnering with The Dalles Middle School to increase school attachment during the eighth grade year. The data from the schools has shown this transition point to be a time when students disconnect and discontinue their education.

This project also uses the partnership with school counselors to identify the most at risk students and provides individualized mentoring and outreach from caring adults to make a stronger connection. Wasco County is committed to working with youth using trauma specific approaches that builds on students' skills to better engage and cope with challenging situations.

Please accept this letter as our review and support for the JCP planning process and subsequent submission of the plan. We commend the Teen Council for their thoughtful discussion and decisions for the limited funding.

Respectfully submitted,


Molly Rogers, MJM, Chair
Wasco County LPSCC



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

April 5, 2017

Youth Development Council
255 Capitol Street NE
Salem, OR 97310

Dear Grants Award Committee-

Wasco County is very proud of the work being done in our Youth Services Department and Youth Think. Our staff is dedicated to the youth of our communities; they are thoughtful, collaborative and innovative in finding solutions to the challenges our young people face. We enthusiastically support the JCP Plan to partner with local schools to strengthen support for students, especially those at risk.

Thank you for your consideration.

Wasco County
Board of Commissioners

Rod L. Runyon, Commission Chair

Scott C. Hege, County Commissioner

Steven D. Kramer, County Commissioner

Discussion Item

Satisfaction of Lien

- [Harrison Lien](#)
- [Satisfaction of Lien](#)

MAY 25, 2004

THIS DOCUMENT IS BEING RE-RECORDED SO THAT
EACH TAXPAYER AND FINAL ASSESSMENT IS INDEXED
SEPARATELY.

THE ORIGINAL COUNTY COURT RESOLUTION WAS
RECORDED JUNE 5, 2003 AS MF# 2003-3256.

KAREN LEBRETON COATS, WASCO COUNTY CLERK
BY LINDA BROWN, CHIEF DEPUTY

Microfilm No. 20042639 (2)

FILED
WASCO COUNTY

2004 MAY 25 P 3:45

KAREN LEBRETON COATS
COUNTY CLERK

STATE OF OREGON
County of Wasco

I certify that this document was received
and recorded in the

CLERK'S OFFICE

Karen LeBreton Coats, County Clerk

A+T _____ Deputy

20042639 (2)

20033256

IN THE COUNTY COURT OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ASSESSING)
CERTAIN LOTS AND TRACTS OF)
LAND WITHIN WASCO COUNTY,) RESOLUTION
A PROPORTIONATE SHARE OF THE)
COST OF TOOLEY TERRACE ROAD)
IMPROVEMENT PROJECT.)

WHEREAS, the Wasco County Court has heretofore announced its intent to improve, called for remonstrances, held a hearing, formed an improvement district, declared its intent to improve, received a report of the engineer, given notice of the proposed assessments and held a hearing on the proposed assessments related to Tooley Terrace Road Improvements, all as provided by law; and

WHEREAS, the proposed improvements have been completed at a cost of \$263,528.49, of which \$263,528.49 is to be divided and assessed among the properties, lots and tracts of land within the district, according to the method of assessment proposed in the approved report of the Engineer.

NOW, THEREFORE, THE COUNTY COURT OF WASCO COUNTY, OREGON, RESOLVES AS FOLLOWS:

Section 1. Assessment. The cost of Tooley Terrace Road Improvements, assessable to properties, lots and tracts of land benefited within the improvement district, is assessed upon each property, lot or tract in its

////

1 - RESOLUTION

20042639(12)

proportionate share of the total assessable project cost as set out in the assessment roll which follows:

<u>Name & Address</u>	<u>Description</u>	<u>Final Assessment</u>
Allan & Signe Tencer 12700 Riviera Place NE Seattle, WA 98125	2N 13E 17AB, Tax Lot 1100 Reference #1293	\$6,757.14
David & Lucinda Schlager 4721 Adeline Way The Dalles, OR 97058	2N 13E 17AC, Tax Lot 200 Reference #1284	\$6,757.14
Wayne Harmon 4551 Basalt Street The Dalles, OR 97058	2N 13E 17AC, Tax Lot 300 Reference #1308	\$0.00
James Patton 4708 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 400 Reference #1307	\$6,757.14
Harold & Hazel Davis 4724 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 500 Reference #1306	\$6,757.14
Daniel Bartruff 4728 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 600 Reference #1305	\$6,757.14
Peter Patricelli 1935 W. 28 th Avenue Eugene, OR 97405	2N 13E 17AC, Tax Lot 700 Reference #1304	\$6,757.14
Virgil & Sandra Snow 1210 E. 13 th The Dalles, OR 97058	2N 13E 17AC, Tax Lot 800 Reference #1303	\$6,757.14
Hollie Harrison P.O. Box 27 Condon, OR 97823	2N 13E 17AC, Tax Lot 900 Reference #1302	\$6,757.14
Odysseus Enterprises LLC 101 SW Main #1800 Portland, OR 97204	2N 13E 17B, Tax Lot 300 Reference #1280	\$6,757.14
Ted & Sandra White 17417 SE Rajessa Pl Portland, OR 97236-1095	2N 13E 17B, Tax Lot 400 Reference #1300	\$6,757.14

2 - RESOLUTION

30042639 (12)

1				
2	Clifford Kendall	2N 13E 17BA, Tax Lot 800		
3	% Mark Dix	Reference #1295	\$6,757.14	
4	10900 Forest Ave S.			
5	Seattle, WA 98178			
6	Andres & Jessie Gonzalez	2N 13E 17BD, Tax Lot 100		
7	4723 Simonelli Road	Reference #1316	\$6,757.14	
8	The Dalles, OR 97058			
9	Samuel & Kathy Sprenger	2N 13E 17BD, Tax Lot 200		
10	4725 Simonelli Road	Reference #1315	\$6,757.14	
11	The Dalles, OR 97058			
12	Tony Carothers	2N 13E 17BD, Tax Lot 300		
13	5565 Mann Lane	Reference #1309	\$6,757.14	
14	The Dalles, OR 97058			
15	Tooley Water District	2N 13E 17BD, Tax Lot 400		
16	4727 Simonelli Road	Reference #13758	\$6,757.14	
17	The Dalles, OR 97058			
18	Richard & Edith Pontow	2N 13E 17BD, Tax Lot 500		
19	4727 Simonelli Road	Reference #1310	\$6,757.14	
20	The Dalles, OR 97058			
21	John & Janice Crompton	2N 13E 17BD, Tax Lot 600		
22	4729 Simonelli Road	Reference #1311	\$6,757.14	
23	The Dalles, OR 97058			
24	John & Janice Crompton	2N 13E 17BD, Tax Lot 700		
25	4729 Simonelli Road	Reference #1312	\$6,757.14	
26	The Dalles, OR 97058			
	David Hecht	2N 13E 17BD, Tax Lot 800		
	503 S Dickinson St.	Reference #1314	\$6,757.14	
	Madison, WI 53703			
	Donald Goodenough	2N 13E 17BD, Tax Lot 900		
	% John & Janice Crompton	Reference #1313	\$6,757.14	
	4729 Simonelli Road			
	The Dalles, OR 97058			
	Enma Younglove	2N 13E 17BD, Tax Lot 1000		
	c/o Bert & Thelma Younglove	Reference #1334	\$6,757.14	
	4826 SE 113 th			
	Portland, OR 97266			
Page				

3 - RESOLUTION

20042630 (2)

1	Dustin & Jenelle Arzino 4750 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1100 Reference #1333	\$6,757.14
2			
3	Charles Johnson P.O. Box 1725 Pocatello, ID 83204	2N 13E 17BD, Tax Lot 1200 Reference #1326	\$6,757.14
4			
5	Jeffrey Johnston Carrie Buchanan P.O. Box 1245 Sisters, OR 97759	2N 13E 17BD, Tax Lot 1300 Reference #1332	\$6,757.14
6			
7	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1400 Reference #1331	\$6,757.14
8			
9	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1500 Reference #1330	\$956.14
10			
11	Donnie Campbell c/o Bill Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1600 Reference #1329	\$6,757.14
12			
13	Donnie Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1601 Reference #1328	\$6,757.14
14			
15	Wayne Harmon Elizabeth Harmon 4551 Basalt St W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1800 Reference #1327	\$5,899.28
16			
17	First National Acceptance Co % Antone Dietz 4555 Basalt The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1900 Reference #1325	\$6,757.14
18			
19	Richard Marick 14394 Middle Rock Creek LN Arlington, OR 97812	2N 13E 17BD, Tax Lot 2000 Reference #1324	\$6,757.14
20			
21	Richard & Beverly Francis 61499 Longview St. Bend, OR 97702	2N 13E 17BD, Tax Lot 2100 Reference #1320	\$6,757.14
22			
23			
24			
25			
26			

Page

4 - RESOLUTION

20042639(12)

1	Richard & Beverly Francis	2N 13E 17BD, Tax Lot 2200	
2	61499 Longview St.	Reference #1321	\$6,757.14
3	Bend, OR 97702		
4	Larry & Susan Russ	2N 13E 17BD, Tax Lot 2300	
5	4540 Basalt	Reference #1323	\$6,757.14
6	The Dalles, OR 97058		
7	William & Gloria Doolittle	2N 13E 17BD, Tax Lot 2400	
8	315 11 th Ave E	Reference #1322	\$6,757.14
9	Seattle, WA 98102		
10	Jeffrey & Deborah Barrett	2N 13E 17BD, Tax Lot 2500	
11	4570 Basalt St W	Reference #1319	\$6,757.14
12	The Dalles, OR 97058		
13	Irlene Bentley	2N 13E 17BD, Tax Lot 2600	
14	Shirley Hafner	Reference #1318	\$6,757.14
15	4580 Basalt St. W		
16	The Dalles, OR 97058		
17	Wasco County	2N 13E 17BD, Tax Lot 2700	
18	511 Washington Street	Reference #1317	\$6,757.14
19	The Dalles, OR 97058		

20 TOTAL FINAL ASSESSMENT

21 \$263,528.49

22 Section 2. Docket Entry. Upon passage of this Resolution by the

23 Wasco County Court, the County Clerk is instructed and directed to enter in

24 the Docket of County Liens the following matters in relation to the

25 assessments:

- 26 A. The foregoing legal description of the property assessed.
- 27 B. The name of the owner or owners or a statement that the
- 28 owner is unknown.
- 29 C. The sum assessed upon each lot or tract of land.
- 30 D. The date of the docket entry.

31 ////

32 Page

33 5 - RESOLUTION


34 (12)

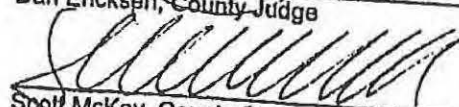
35 20042009(12)

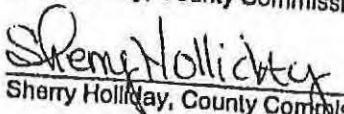
1 Section 3. Notices/Collection of Assessments. The Administrative Assistant
2 to the County Court is hereby directed to give notice of the foregoing
3 assessment by publication, which notice shall be substantially in the form of
4 Exhibit 1 attached hereto and by this reference made a part hereof. At the
5 time of the publication the County Treasurer/Tax Collector shall also cause a
6 notice of collection of assessment to be mailed to the owner of each lot or
7 tract of land at the owners last known address. The Treasurer/Tax Collector
8 shall thereafter diligently proceed to collect the assessed amounts in the
9 manner provided for by law.

10 PASSED AND ADOPTED THIS 4th DAY OF JUNE, 2003.

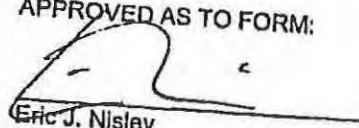
11 WASCO COUNTY COURT

12 
13 Dan Ericksen, County Judge

14 
15 Scott McKay, County Commissioner

16 
17 Sherry Holliday, County Commissioner

18 APPROVED AS TO FORM:

19 
20 Eric J. Nisley
21 Wasco County District Attorney

22 Page

23 6 - RESOLUTION

24 20342639(12)

"EXHIBIT 1"

NOTICE OF COLLECTION OF ASSESSMENT

NOTICE IS HEREBY GIVEN that the Wasco County Court has heretofore assessed the cost of the Tooley Terrace Road Improvements, in Wasco County, Oregon, upon each lot, parcel and part thereof benefited thereby in the Improvement district, with the proportionate share of that part of the cost of the Improvement district, which assessment was on the 5th day of June, 2003, entered in the Docket of County Liens as follows:

Allan & Signe Tencer 12700 Riviera Place NE Seattle, WA 98125	2N 13E 17AB, Tax Lot 1100 Reference #1293	\$8,757.14
David & Lucinda Schlager 4721 Adeline Way The Dalles, OR 97058	2N 13E 17AC, Tax Lot 200 Reference #1284	\$8,757.14
Wayne Harmon 4551 Basalt Street The Dalles, OR 97058	2N 13E 17AC, Tax Lot 300 Reference #1308	\$0.00
James Patton 4708 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 400 Reference #1307	\$8,757.14
Harold & Hazel Davis 4724 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 500 Reference #1306	\$8,757.14
Daniel Bartruff 4728 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 600 Reference #1305	\$8,757.14
Peter Patricelli 1935 W. 28 th Avenue Eugene, OR 97405	2N 13E 17AC, Tax Lot 700 Reference #1304	\$8,757.14
Virgil & Sandra Snow 1210 E. 13 th The Dalles, OR 97058	2N 13E 17AC, Tax Lot 800 Reference #1303	\$8,757.14

Page

1 - NOTICE OF COLLECTION OF ASSESSMENT

20042639(12)

1	Hollie Harrison P.O. Box 27 Condon, OR 97823	2N 13E 17AC, Tax Lot 900 Reference #1302	\$8,757.14
2			
3	Odysseus Enterprises LLC 101 SW Main #1800 Portland, OR 97204	2N 13E 17B, Tax Lot 300 Reference #1280	\$8,757.14
4			
5	Ted & Sandra White 17417 SE Rajessa Pl Portland, OR 97236-1095	2N 13E 17B, Tax Lot 400 Reference #1300	\$8,757.14
6			
7	Clifford Kendall % Mark Dix 10900 Forest Ave S. Seattle, WA 98178	2N 13E 17BA, Tax Lot 800 Reference #1295	\$8,757.14
8			
9	Andres & Jessie Gonzalez 4723 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 100 Reference #1316	\$8,757.14
10			
11	Samuel & Kathy Sprenger 4726 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 200 Reference #1315	\$8,757.14
12			
13	Tony Carolhers 5585 Mann Lane The Dalles, OR 97058	2N 13E 17BD, Tax Lot 300 Reference #1309	\$8,757.14
14			
15	Tooley Water District 4727 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 400 Reference #13758	\$8,757.14
16			
17	Richard & Edith Pontow 4727 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 500 Reference #1310	\$8,757.14
18			
19	John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 600 Reference #1311	\$8,757.14
20			
21	John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 700 Reference #1312	\$8,757.14
22			
23	David Hechl 503 S Dickinson St. Madison, WI 53703	2N 13E 17BD, Tax Lot 800 Reference #1314	\$8,757.14
24			
25	Donald Goodenough % John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 900 Reference #1313	\$8,757.14
26			

Page

2 - NOTICE OF COLLECTION OF ASSESSMENT

20042639 (12)

1	Emma Younglove c/o Bert & Thelma Younglove 4826 SE 113 th Portland, OR 97266	2N 13E 17BD, Tax Lot 1000 Reference #1334	\$8,757.14
2			
3	Dustin & Jenelle Arzino 4750 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1100 Reference #1333	\$8,757.14
4			
5	Charles Johnson P.O. Box 1725 Pocatello, ID 83204	2N 13E 17BD, Tax Lot 1200 Reference #1328	\$8,757.14
6			
7	Jeffrey Johnston Carrie Buchanan P.O. Box 1245 Sisters, OR 97759	2N 13E 17BD, Tax Lot 1300 Reference #1332	\$8,757.14
8			
9	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1400 Reference #1331	\$8,757.14
10			
11	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1500 Reference #1330	\$950.14
12			
13	Donnie Campbell c/o Bill Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1600 Reference #1329	\$8,757.14
14			
15	Donnie Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1601 Reference #1328	\$8,757.14
16			
17	Wayne Harmon Elizabeth Harmon 4551 Basalt St W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1800 Reference #1327	\$5,899.28
18			
19	First National Acceptance Co % Arlene Dietz 4555 Basalt The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1900 Reference #1325	\$8,757.14
20			
21	Richard Marick 14394 Middle Rock Creek LN Arlington, OR 97812	2N 13E 17BD, Tax Lot 2000 Reference #1324	\$8,757.14
22			
23	Richard & Beverly Francis 81499 Longview St. Bund, OR 97702	2N 13E 17BD, Tax Lot 2100 Reference #1320	\$8,757.14
24			
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Page

3 - NOTICE OF COLLECTION OF ASSESSMENT

20042630 (12)

1	Richard & Beverly Francis	2N 13E 17BD, Tax Lot 2200	
2	61499 Longview St.	Reference #1321	\$6,757.14
3	Bend, OR 97702		
4	Larry & Susan Russ	2N 13E 17BD, Tax Lot 2300	
5	4540 Basalt	Reference #1323	\$6,757.14
6	The Dalles, OR 97058		
7	William & Gloria Doolittle	2N 13E 17BD, Tax Lot 2400	
8	315 11 th Ave E	Reference #1322	\$6,757.14
9	Seattle, WA 98102		
10	Jeffrey & Deborah Barrett	2N 13E 17BD, Tax Lot 2500	
11	4570 Basalt St W	Reference #1319	\$6,757.14
12	The Dalles, OR 97058		
13	Irene Bentley	2N 13E 17BD, Tax Lot 2600	
14	Shirley Hafner	Reference #1318	\$6,757.14
15	4580 Basalt St. W		
16	The Dalles, OR 97058		
17	Wasco County	2N 13E 17BD, Tax Lot 2700	
18	511 Washington Street	Reference #1317	\$6,757.14
19	The Dalles, OR 97058		

Notice is hereby further given that the sum assessed upon any lot, parcel or part thereof, as set forth in this notice, is not paid in full by July 15, 2003, or is not paid in annual installments to the County Treasurer, the County may thereafter proceed to foreclose the assessment lien upon said property according to law.

Notice is further given pursuant to Oregon Law and County Policy, that the owner of any property so assessed shall file with the County Treasurer a written Property Owner Assessment Response Form to either pay said assessment in full or in 10 annual installments; the first payment being payable by July 15, 2003. The Property Owner Assessment Response Form shall be sent to all property owners and must be returned to the Wasco County Treasurer by June 30, 2003.

Page

4 - NOTICE OF COLLECTION OF ASSESSMENT

20042639(12)

DATED at The Dalles, Oregon. this 5th day of June, 2003.

Kathy McBride
Kathy McBride, Administrative Asst.

PUBLISHED: June 8, 2003

Microfilm No. ~~20033256~~

FILED
WASCO COUNTY

2003 JUN -5 A 10:51

KAREN LEBRON COATS
COUNTY CLERK
STATE OF OREGON
County of Wasco, OR
I certify that this document was received
and recorded in the
DEED
Records.
Karen Lebron County Clerk
A+T LC Deputy Recording

Page

5 - NOTICE OF COLLECTION OF ASSESSMENT

CERTIFIED TO BE A TRUE AND
COPY OF THE ORIGINAL DOCUMENT
FILED IN THE
RECORDS OF MY OFFICE
BY Karen Lebron
Date 6/5/04
KAREN LEBRON COATS, Wasco County Clerk
Deputy
The Dalles, OR



20042639 (12)

After recording return to:

Wasco County Commissioners Journal
c/o Wasco County Clerk's Office
511 Washington Street, Suite 201
The Dalles, OR 97058

SATISFACTION OF LIEN

Notice is hereby given that Wasco County, a municipal corporation and political subdivision of the State of Oregon, has received payment in full from Hollie Harrison Winslow (FKA Hollie Harrison) for assessment entered on the County's lien docket by Resolution, Microfilm No. 2003-2639 and Microfilm No. 2004-2639 ** in the sum of \$6,757.14, which has been assessed against the following described real property:

Assessor's Map No. 2N 13E 17AC Tax Lot 900, Reference Number 1302

The Wasco County Board of Commissioners acknowledges receipt of payment of the above-referenced lien in full, and does hereby release and discharge the above-referenced real property from the lien.

Dated this 5th day of April, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

APPROVED AS TO FORM:

Rod L. Runyon, Chair

Scott C. Hege, County Commissioner

Kristen Campbell
Wasco County Counsel

Steven D. Kramer, County Commissioner

SATISFACTION OF LIEN

Page 1 of 2

STATE OF OREGON)
) §
COUNTY OF WASCO)

Personally appeared before me this 5th day of April, 2017, the above-named Rod L. Runyon, Wasco County Commissioner, Scott C. Hege, Wasco County Commissioner and Steven D. Kramer, Wasco County Commissioner, and acknowledged the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon
My Commission expires _____

Discussion Item
County Assessment Function Funding Assistance

- [Staff Memo](#)
- [CAFFA Grant Application](#)



ASSESSMENT & TAX

511 Washington St., Ste. 208 • The Dalles, OR 97058 • www.co.wasco.or.us
assessment: [541] 506-2510 • tax: [541] 506-2540 • fax: [541] 506-2511

Pioneering pathways to prosperity.

TO: The Board of County Commissioners
FROM: Jill Amery, Assessor & Tax Collector
DATE: March 29, 2017
RE: CAFFA Grant Application

The Central Assessment Function Funding Assistance Program is a grant submitted to the Oregon Department of Revenue annually to financially assist County Governments in carrying out their statutory requirements to identify, value and assess the properties of Wasco County.

There are not significant changes from the prior year, but what you will notice is the shift of resources. While we have been successful in transferring the detailed valuation data into the new ProVal Valuation System (converting data), now the identification, analysis, reappraisal and studies begin.



Form 1 **Grant Application Staffing** **2017-2018**

Wasco County	Approved FTE Current Year (2016-2017)	Budgeted FTE Coming Year (2017-2018)	Change (Column 2 less Column 1)
A. Assessment Administration			
Assessor, Deputy, etc.	0.74	0.55	-0.19
Assmt. Support Staff, Deed Clerks, & Data Entry Staff	2.40	2.12	-0.28
Total Assessment Administration	3.14	2.67	-0.47
B. Valuation–Appraisal Staff			
Chief Appraisers/Appraiser Supervisor	0.72	0.77	0.05
Lead Appraisers	0.00	0.00	0.00
Residential Appraisers	1.81	2.03	0.22
Commercial/Industrial Appraisers	0.08	0.09	0.01
Farm/Forest/Rural Appraisers	0.86	0.56	-0.30
Manufactured Structure/Floating Structure Appraisers	0.17	0.17	0.00
Personal Property Appraisers	0.00	0.00	0.00
Personal Property Clerks	0.25	0.68	0.43
Sales Data Analyst	0.13	0.13	0.00
Data Gatherers & Appraisal Techs	1.84	0.92	-0.92
Total Valuation–Appraisal Staff	5.86	5.35	-0.51
C. Clerk/BOPTA Staff	0.08	0.24	0.16
D. Tax Collection & Distribution Administration			
Administration, Deputy, etc.	0.26	0.44	0.18
Support & Collection Staff	1.34	1.66	0.32
Tax Distribution	0.61	0.53	-0.08
Foreclosure & Garnishment	0.08	0.08	0.00
Total Tax Collection & Distribution Staff	2.29	2.71	0.42
E. Cartography & GIS Administration			
Cartographic/GIS Supervisor	0.30	0.40	0.10
Lead Cartographer	0.00	0.00	0.00
Cartographers	0.00	0.00	0.00
GIS Specialist	0.20	0.20	0.00
Total Cartographic & GIS Staff	0.50	0.60	0.10
F. A&T Data Processing Staff	0.47	0.95	0.48
G. Total A&T Staffing (the sum of A–F above)	12.34	12.52	0.18

Form 2
Explanation of Staffing Issues
2017-2018**Wasco County**

In this section, explain any difference between approved staffing for the current year and staffing for the budgeted year. Explain why any funded positions were unfilled for the current year. Use this form to describe the intended use of nonpermanent workers (temporary help, project temporaries, and contractors) by A&T function, along with their cost. Note any special or unique aspects regarding who accomplishes the work and how they accomplish it related to Forms 4, 5, and 6. For example, if you use staff to perform personal property functions, other than reported on Form 1, Section B, note that here and include the FTE.

Our continued focus on the conversion of over 5,000 remaining accounts into the new ProVal Valuation Program has paid off. We have rolled these accounts from a holding account into the active records. They will be cost for the first time in ProVal during the 2017-18 Roll Turn. This is a major accomplishment. Most of the work has been completed by our newest appraiser and the addition of the full time temporary data entry positions.

One additional temporary FTE, for an appraiser II is budgeted this coming year as we begin studies, reappraisal and clean up work of the now 6 year conversion. The current staff will continue to focus on the integrity of the data converted and many will be learning the reappraisal processes as we forge forward.

As we move through the areas and projects that need attention you will notice a shift of resources. The prior 12 months has brought a new chief appraiser, a new personal property specialist and a tax clerk. You will note an increase in residential appraisers as we focus on getting out into the field and tackling studies, reappraisal and clean up work. The personal property clerk is performing desk audits and I hope to begin field audits with the assistance of the appraisal staff. You will notice a decrease in the data gathering and appraisal tech position, this is a result of our progress on the conversion project.

Tax resources reflect a shift in our attention to collections. Our overall processes are working well now with the new system and we, like many other counties find ourselves needing to focus more time and resources on collection of past due tax. Personal Property Manufactured Homes pose a challenge for Wasco County and other Counties alike.

The increase in Cartography and GIS reflects increased reliance on technology of identifying the properties in Wasco County for valuation purposes. Wasco County had fallen behind in their upkeep of our maps and are working on a major map update to improve the accuracy of our system.

Our net difference is less than 1 FTE for all of the functions of A & T with a renewed focus on improving the integrity of our data and the presentation of our data.

**Form 3
General Comments
2017-2018**

Wasco County

Use this form to describe any issue in your budget that needs further clarification. Examples would be significant changes on Form 7, purchase of a new data processing system, salary increases, new car purchases, personal services costs for mapping, etc. You may also use this form to document any miscellaneous comments.

As we move along from the crisis of loss and turnover in prior years into the phase of stabilization, the appraisal personnel are focused on completion of data conversion to the ProVal Valuation System, continued analysis and training in processes of ProVal, clean up of data (studies and reappraisal) as well as cross training for the retirement of a seasoned appraiser in the next few years.

With the daily tax processes running smoothly, our focus is shifting to opportunities for new ways to make data available such as with our new Ascend Web tax lookup system. The software vendor is continuing refinements for go live of the web tax system anticipated by June 30, 2017. We are also cross training in the tax functions in preparation for future retirement of our tax deputy. Our second year of processing payments with LockBox has proven to be an invaluable efficiency in our timely processing and depositing of tax dollars.

GIS is working on the remapping project with DOR and Lane County to update and refine our map system, this will be an ongoing project over the next 4 to 5 years. Technology will continue to play a large roll in the identification of properties in Wasco County to carry out our statutory duties of assessment and taxation.

The reorganization of our office and the renewed focus on how we serve the customers of Wasco County is moving well in the right direction. We are committed to continued focus on providing quality data to our customers in new and innovative ways.



Form 4
Valuation—Appraisal Resources
2017-2018

Wasco County

Activities	Number of Accounts by Activity		Number of FTE by Activity	
	Actual (2016-2017)	Estimated (2017-2018)	Actual (2016-2017)	Estimated (2017-2018)
1. Real Property Exceptions, Special Assessments, and Exemptions				
New Construction	1,721	1,750	1.90	1.08
Zone Changes	0	1	0.00	0.01
Subdivisions, Segregations, Consolidations	75	50	0.12	0.02
Omitted Properties	0	2	0.00	0.01
Special Assessment Qualification and Disqualification	15	30	0.42	0.30
Exemptions	22	24	0.25	0.10
Subtotal	1,833	1,857	2.69	1.52
2. Appeals and Assessor Review				
Assessor Review and Stipulations	22	45	0.08	0.10
BOPTA	8	10	0.08	0.10
Department of Revenue	2	2	0.02	0.02
Magistrate Division—Tax Court	2	2	0.01	0.01
Regular Division—Tax Court	0	0	0.00	0.00
Subtotal	34	59	0.19	0.23
3. Real Property Valuation				
Physical Reappraisal	0	800	0.00	2.10
Recalculation only—no appraisal review	15,613	14,813	1.47	1.00
Subtotal	15,613	15,613	1.47	3.10
4. Business Personal Property (returns mailed)	1,740	1,650	0.20	0.25
5. Ratio			0.25	0.15
6. Continuing Education			0.18	0.10
7. Other Valuation—Appraisal Activity			0.88	0.00
8. Total Valuation—Appraisal Staff (FTE)			5.86	5.35



Form 5
Tax Collection/Distribution
Work Activity
2017-2018

Number of Accounts
by Activity

Wasco County

	Actual (2016-2017)	Estimated (2017-2018)
1. Number of accounts requiring roll corrections		
Business Personal Property	9	5
Personal Property Manufactured Structures	0	1
Real Property	74	65
2. Number of accounts requiring a refund		
Business Personal Property	0	5
Personal Property Manufactured Structures	0	5
Real Property	79	80
3. Number of delinquent tax notices sent		
Business Personal Property	36	50
Personal Property Manufactured Structures	375	400
Real Property	1,451	1,500
4. Number of foreclosure accounts processed		
Real Property only	27	50
5. Number of accounts issued redemption notices		
Real Property only	13	20
6. Number of warrants	93	100
7. Number of garnishments	0	30
8. Number of seizures	0	0
9. Number of bankruptcies	31	25
10. Number of accounts with an address change processed	755	800
11. How many second trimester statements do you mail?	2,314	
12. How many third trimester statements do you mail?	2,296	
13. Does the county contract for lock box service?	Yes	
14. Does the county use in-house remittance processing?	Yes	
15. Is the tax collector combined with another county function?	Yes	

If tax collector is combined with another county function, please describe that function.

Assessor.



Form 6
Assessment and Administrative
Support and Cartography
Work Activity
2017-2018

Wasco County

Assessment and Administrative Support
Work Activity

	Numbers by Activity	
	Actual (2016-2017)	Estimated (2017-2018)
1. Number of Deeds Worked	<u>1,688</u>	<u>1,636</u>

Cartography Work Activity

	Numbers by Activity	
	Actual (2016-2017)	Estimated (2017-2018)
1. Number of new tax lots	<u>42</u>	<u>40</u>
2. Number of lot line adjustments	<u>7</u>	<u>7</u>
3. Number of consolidations	<u>3</u>	<u>5</u>
4. Number of new maps	<u>36</u>	<u>35</u>
5. Number of tax code boundary changes	<u>5</u>	<u>3</u>



Form 7
Summary of Expenses
2017-2018

Wasco County

	A.	B.	C.	D.	E.	F.	TOTALS
Current operating expenses	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography*	A&T Data Processing	
1. Personal Services	\$203,749	\$420,886	\$20,824	\$175,362	\$51,552	\$66,970	\$939,343
2. Materials & Services	\$11,820	\$16,965	\$200	\$32,445	\$17,500	\$95,880	\$174,810
3. Transportation	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$4,000
4. Total Current Operating Expenses (Total Direct Expenses)	\$217,569	\$439,851	\$21,024	\$207,807	\$69,052	\$162,850	\$1,118,153

* Include ORMAP-approved grant funding

Indirect Expenses

5. Total Direct Expenses (line 4)	\$1,118,153
6. If you use the 5 percent method to calculate your indirect expenses, enter .05 in this box. Total Indirect Expenses (line 5 × line 6).	0.05 \$55,908
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box Total Indirect Expenses (line 6A × the direct expense amount for the category/categories that your certificate allows)	0.00000 \$0
7. Total Indirect Expenses	\$55,908

Capital Outlay	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography*	A&T Data Processing	Total Capital Outlay Without Regard to Limitation
8. Enter the actual capital outlay without regard to limitation.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9. Total direct and indirect expenses (line 4 + line 7)							\$1,174,061
10. Direct and indirect expenses × 0.06							\$70,444
11. The greater of line 10 or \$50,000							\$70,444
12. Capital outlay (the lesser of line 8 or line 11)							\$0
13. Total expenditures for CAFFA consideration (line 4 + line 7 + line 12)							\$1,174,061



Form 8
Grant Application Resolution
2017-2018

Wasco County is applying to the Department of Revenue in order to participate in the Assessment and Taxation grant.

This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Wasco County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. County is generally in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Wasco County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$1,216,076.00, the total expenditure amount for consideration in the grant. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

County designates:

Jill Amery

Name

(541) 506-2512

Telephone

jilla@co.wasco.or.us

E-mail Address

as the county contact person for this grant application.

April 5, 2017

Chair, Wasco County Board of Commissioners

County Approval

By selecting the "I Accept" checkbox, you are signing this Resolution electronically and certifying the Resolution has been approved by the county board. You agree your electronic signature is the legal equivalent of your manual signature.

☐ I Accept

Signature (Chair/Judge or Appointee)

Title

Date



Form 9
Racial and Ethnic Impact Statement

This form is used for informational purposes only and must be included with the grant application
2017-2018

Wasco County

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons ¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. ☐ The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

- ☐ Women
- ☐ Persons with Disabilities
- ☐ African-Americans
- ☐ Hispanics
- ☐ Asians or Pacific Islanders
- ☐ American Indians
- ☐ Alaskan Natives

2. ☐ The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

- ☐ Women
- ☐ Persons with Disabilities
- ☐ African-Americans
- ☐ Hispanics
- ☐ Asians or Pacific Islanders
- ☐ American Indians
- ☐ Alaskan Natives

3. ☒ The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

☒ I HEREBY CERTIFY on this 27th day of March, 2017, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Jill Amery

¹ "Minority persons" are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

Department of Assessment & Taxation 2017-18

Assessor/Tax Collector
Jill Amery

Larry Reeder
Chief Appraiser

Melanie Brown
Property Appraiser II

Brandon Jones
Property Appraiser II

Shannon Brackenbury
Property Appraiser I

Property Appraiser II
Temp/Conversion Project

Linda Perkins
Tax Collector Deputy

Amanda Paulk
Office Specialist I
Tax Clerk

Marci Beebe
Office Manager II

Adam Fourcade
Office Specialist II
Personal Property / Farm Use

Jason Wallace
Office Specialist II
Deed Clerk

FTE = 12

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
APRIL 5, 2017**

CONSENT AGENDA

1. [3.15.2017 Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MARCH 15, 2017

PRESENT: Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Rod Runyon, Commission Chair
STAFF: Kathy White, Executive Assistant
ABSENT: Tyler Stone, Administrative Officer

At 2:01 p.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance. Ms. White noted that the VSO Quarterly Report has been rescheduled to the April 5th session. Commissioner Kramer announced that Administrative Officer Tyler Stone is at a meeting in Salem but at some point would be calling in to the session.

Public Comment

Wayne Lease of White Salmon, Washington, said that he is concerned about the influx of electrical usage resulting from grow operations. He stated that there is not adequate infrastructure and the systems were never built for a canvassed row operation. He went on to say that he does not think it is fair to have a rate payer in any utility carry the burden of building up the system for someone else. He pointed out that ORS 918.311-0040 outlines the requirements for agricultural growing. He said that most grow rooms take about 18,000 watts to operate.

Mr. Lease continued by saying that Wasco County Planning explained to him that cultivated crop operations are exempt; there are different rules applied for processing. He said that he doesn't know how the Planning Department will know which growers are also processing. He believes they are not exempt and he would like to see the issue

addressed.

Chair Runyon asked Mr. Lease if he had provided all this information to the Planning Department. Mr. Lease replied that he had not. Chair Runyon stated that he would provide the information to Rob Bovett at the Association of Oregon Counties.

Discussion Item – QLife Bid Opening

QLife Administrative Assistant Tawny Cramer provided three sealed bids to the Board. Commissioner Hege opened and announced the name of each bid submitter; Chair Runyon identified and announced the amount of each bid:

Robinson Brothers, Inc.	Vancouver, WA	\$504,751.09
Professional Underground Services, Inc.	Eugene, Oregon	\$540,306.84
North Sky Communications	Vancouver, WA	\$668,134.00

QLife Attorney Keith Mobley stated that the bids will be sent to the engineers who will review them for qualifications in order to identify the lowest responsible bidder. The engineers will then make a recommendation to the QLife Board.

Discussion Item – USFS Agreement Modification #5

Sheriff Lane Magill explained that this is an annual modification to the agreement with the US Forest Service for Wasco County to provide law enforcement services on federal forest land. He said that the agreement is the same as it has been for the last four years with the dollar amount being the only variable. This modification includes carry-over from last year.

{{{Commissioner Hege moved to approve USFS Grant Agreement 12-LE-11060600-010 Modification #5. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion Item – FOPPO Agreement

Sheriff Magill explained that this is the labor agreement between Wasco County and the Federation of Parole and Probation Officers. He reported that the negotiation process was good, lasting only one hour and ten minutes. Community Corrections Manager Fritz Osborne stated that morale in the department is up.

Chair Runyon asked if there are any changes from the last agreement. Sheriff Magill replied that some ancillary changes were made – unnecessary language was removed, titles were corrected, etc. He said that there is a change to the lead Probation Officer's salary

and the annual increase for all is 2% per year.

{{{Commissioner Kramer moved to approve the 2017-2020 agreement between Wasco County and the Federation of Parole and Probation Officers. Commissioner Hege seconded the motion which passed unanimously.}}}

Discussion Item – Employee Handbook

Finance Director Mike Middleton explained that Wasco County has a number of employee policies with a Personnel Ordinance recognizing them. The handbooks will be a management and employee tool that consolidates all employee policies in layman's language.

Discussion ensued regarding the solicitation policy outlined in the handbook. It was suggested that further discussion may be appropriate before final adoption of the handbook. In addition, concerns were raised regarding language in the workplace violence section as well as some grammatical/spelling corrections.

Mr. Middleton commented that Human Resources Manager Nichole Biechler has been working with CIS on the handbook.

*****The Board was in consensus to postpone to a future session a decision regarding the Wasco County Employee Handbook.*****

Chair Runyon recessed the regular session at 2:34 p.m. to open District Meetings. The session resumed at 2:55 p.m.

Agenda Item – Wasco County 2015-2016 Fiscal Year Audit

Independent Auditor Carol Friend reviewed the audit report included in the Board Packet. She pointed out that an auditor does not express an opinion regarding the deficiencies; they are brought to the County's attention as they can impact the audit. Chair Runyon observed that we expected to see these issues for a couple of years as the County works to rectify past practices.

Ms. Friend stated that noted deficiencies have to do with the tax receipts and receivables – the Finance Department number did not agree with the Assessor's number due to significant delays in bank reconciliations. Mr. Middleton pointed out that he started in June, 2016 with a learning curve. He said that his department is still behind, but is catching up.

Ms. Friend commented that reconciliations should be completed in 15-30 days which is Wasco County policy. If that policy is not being followed, it could be an item in the next audit. Mr. Middleton reported that at this point his office is two months behind in reconciliations.

Ms. Friend went on to explain the organization of the audit report. She stated that it is a clean, unqualified audit. She continued to review the document, pointing out that of the six material deficiencies in the 2014-2015 Fiscal Year Audit, four have been corrected and two continue. She observed that an audit is always a look back and many issues raised have already been corrected.

Mr. Middleton stated that it is a pretty good audit; next year's audit will be smoother. He said he expects to see another finding on the reconciliations as his office continues to catch up. The other finding should fall off in next year's audit.

{{{Commissioner Hege moved to accept the 2015-2016 Fiscal Year Audit. Commissioner Kramer seconded the motion which passed unanimously.}}}

Agenda Item – GIS Contracts

CADASTRAL DATA SHARING AGREEMENT

GIS Coordinator Tycho Granville stated that this is a revision of a previous agreement but is essentially the same. He explained that it formalizes a relationship with the State for the mutual provision of data. He added that some counties won't share their data, but Wasco County has always done so. He said that one of the benefits is that the sharing of data makes us eligible for grant funding for the current remapping project.

{{{Commissioner Hege moved to approve the GIS Cadastral Data License Agreement. Commissioner Kramer seconded the motion which passed unanimously.}}}

ORMAP GRANT APPLICATION

Mr. Granville stated that this application is for the spring grant cycle for the remapping project that will bring all the Wasco County maps into alignment with the real world to within one foot accuracy. He provided some illustrative maps (attached). He said that our surveyors do the work on the ground and provide the data to Lane County with whom we contract for mapping. He noted that this is our third grant request in the multi-year grant process.

Mr. Granville went on to say that because of the timing of the Board session in relation to the filing deadlines, he does not have all the numbers but will get those filled in as soon as they become available.

{{{Commissioner Hege moved to approve the ORMAP Grant Application pending legal review and granting authority to GIS staff to complete the application. Commissioner Kramer seconded the motion which passed unanimously.}}}

Agenda Item – GIS Fee Waiver Request

Ms. White explained that no one from Mosier is available to attend today's session. Mr. Granville added that he does not have the pricing information for Mosier. Commissioner Kramer said that he thinks there is time and this can be postponed for a future session.

Agenda Item – ODOT Agreement for Variance Permits

Public Works Director Arthur Smith reminded the Board that earlier this year they approved a similar agreement for single-use variance permits; this agreement covers permits for businesses/agencies – such as concrete and garbage haulers - that have an ongoing need for a variance permit. These organizations generally know the routes and weights that will be involved. He stated that he supports the continuation of this agreement to have the ODOT process the requests for variance permits – the agreements are renewed every ten years.

{{{Commissioner Kramer moved to approve the Wasco County/ODOT IGA 31553 for Continuous Operations Variance Permit Authorization. Commissioner Hege seconded the motion which passed unanimously.}}}

Mr. Smith announced that the Oregon Trail Rally has contacted him to let him know they want to have their 2017 even in the Dufur/Friend area. He said that he is working with them on their proposed routes for late April.

Discussion

Ms. White explained that the amendment reflects changes to the budget for the Mid-Columbia Center for Living Community Development Block Grant project. She stated that some additional funds were added to the budget for the environmental review and funds are no longer allocated for an Owner's Representative as the group has elected to bring those responsibilities in-house.

{{{Commissioner Hege moved to approve Amendment Number 1 to the Contract

between Wasco County and the IFA for Project Number C15007 for the construction of the Mid-Columbia Center for living Mental Health Clinic. Commissioner Kramer seconded the motion which passed unanimously.}}

Discussion Item – Joint Resolutions for the Community Dispute Resolution Program

Ms. White explained that this is a biennial process to select a provider for the Community Dispute Resolution Program. Wasco County does this in conjunction with our neighboring counties to select one provider servicing all five counties – Wasco, Hood River, Sherman, Gilliam and Wheeler. Wasco County acts as the coordinator for the application process to eliminate duplication of efforts among the five counties. The two resolutions being considered today commit to participating in the funding process and designating Wasco County to act as coordinator.

}}{Commissioner Kramer moved to approve the Joint Resolution designating a Community Dispute Resolution Coordinator. Commissioner Hege seconded the motion which passed unanimously.}}

}}{Commissioner Hege moved to approve the Joint Resolution to participate in the funding activities of the Oregon Office for Community Dispute Resolution. Commissioner Hege seconded the motion which passed unanimously.}}

Discussion Item – Financial Report

Finance Manager Siri Olson reviewed the February financial report included in the Board Packet. She noted that the treatment counseling grant funding in Community Corrections' budget has moved from contracted services to personnel as a treatment counselor was hired. She announced that budget meetings for the 2017-2018 Fiscal Year will begin soon. She added that the Finance Department is working on a plan to have more current information available on the website.

Chair Runyon called a recess at 3:44 p.m.

The session reconvened at 3:51 p.m.

Agenda Item – Wasco County Building Codes

Administrative Officer Tyler Stone joined the meeting by phone. Mr. Stone explained that prior to 2007, Building Codes in Wasco County was run by the State of Oregon. He stated that in 2007 MCCOG requested to take over that program on behalf of the

WASCO COUNTY BOARD OF COMMISSIONERS
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counties served by MCCOG; MCCOG has run the program from that time forward. He went on to say that by statute only a county or city can take Building Codes out of State hands. He reported that the County is being asked to sign for those responsibilities which we can perform in-house or contract out to another organization such as MCCOG.

Mr. Stone stated that the State is giving Wasco County until April 1, 2017 to make that decision. There are basically three options:

1. The County can accept the program and be responsible. We can then seek to put it out to bid, shop for private programs, bring it in-house or continue with MCCOG.
2. The County can ask the State to take the program over on a short term basis (6 months) while we determine how to proceed.
3. The County can take the position that the program was never accepted by the County and is not ours, in which case the State will take it over and run it. Under that scenario, the County could not apply to take the program for a period of two years.

MCCOG Executive Director Bob Francis noted that he does not believe MCCOG asked for the program but rather was approached by the State to do so. Apparently, when MCCOG applied directly to the state, they approved the application and MCCOG has provided services to all five counties since that time. He said that this has come up now because the State determined that each county needed to sign an MOU for the services – MCCOG signed the last one on behalf of the member counties. He said that the State is not recognizing MCCOG as a government entity although he believes that MCCOG qualifies as such having been formed under Oregon Statute. He stated that there have been a lot of discussions; questions still remain.

Chair Runyon pointed out that no current member of the County Board of Commissioners, the County Administrative Officer or the current MCCOG Executive Director were here when the 2007 change occurred. He added that there is no record of a Wasco County Court vote on the matter or any action taken by that Court. He noted that Wasco County is a member of MCCOG and as such would already bear some liability for the MCCOG Building Code program. He went on to say that the County has asked the State for more time to work through this but that request was denied – either we accept the program, give it to the State or do nothing and the State will take it over as of April 1st. He said that it is frustrating because the current circumstances are the result of an error made by the State.

WASCO COUNTY BOARD OF COMMISSIONERS
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Mr. Stone stated that the County is being asked to sign a contract to take over Building Codes. That same process was done four years ago through MCCOG; according to the State, that shouldn't have happened. This time they are making sure that all the counties and/or cities are signing those agreements.

The City of The Dalles Mayor Steve Lawrence asked if the agreement addresses liability for actions that occurred prior to the agreement. County Counsel Kristen Campbell replied that the State is absolutely unwilling to indemnify the County. Mayor Lawrence asked if the contract specifically makes the County liable for prior actions. He suggested that if it does not, a follow-up letter should be sent reserving our rights going forward.

Commissioner Hege asked if there is an agreement from the State going to the City as well. Mr. Francis responded that the City does not at this time have their own program. Commissioner Hege stated that his concern is more of a customer service issue. He said that if the State takes over, inspectors would probably be coming from out of the area and not be as responsive.

Commissioner Kramer commented that he is not in favor of State control – he prefers local control. He said that he recognizes the liability risk. Chair Runyon observed that the other members of MCCOG would share that risk. Mr. Stone reported that the State's position is that this program has been Wasco County's since 2007 and the liability was and continues to be ours.

Chair Runyon concurred with the consensus that the program should not go back to the State. He suggested that if needed there is time to have a special session to do more work. Mr. Stone responded that if there is consensus to not have the program go back to the State, we might as well take the program and move forward.

Local Contractor Mark McCavic from The Dalles stated that most of the contractors work up and down the Gorge and need continuity of service; we have good inspectors that are trained and started as tradespeople. He said that he believes the liability for the County is limited. He said that the permitting process doesn't get any easier than it is here.

Mr. Lease stated that all of this is covered by Oregon State Statutes. He said that by signing articles of agreement with MCCOG the counties all became partners granting permission to MCCOG to run the program. He said that there are also loans out there with comingled money which needs to be straightened out.

Local contractor Scott Ziegenhagen stated that he will leave the legalities to the authorities but wants to make it known that he has done permits elsewhere and this is by far the best

WASCO COUNTY BOARD OF COMMISSIONERS
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Building Codes program through which he has worked. He said that he is happy with the service and does not want to see it change.

Commissioner Hege asked for Ms. Campbell's assessment of the County's liability. Ms. Campbell replied that there is not a clear answer. She said that going forward we will do our best to reserve our rights and disclaim liability for past practices whether the County retains Building Codes or turns it over to the State. She said the only way to truly know is for the issue to be tested in court. She said that the decision here is what is best for the constituents. She said we may also ask that MCCOG indemnify us.

Local contractor Dave Adams noted that there was a meeting around Building Codes last year to go over Building Codes issues. He asked why this was not brought up at that time. Chair Runyon responded that we simply did not know. Mr. Adams asked if the County wants to take over the program.

Commissioner Kramer said those discussions will happen. Right now we are faced with the resignation of the MCCOG Executive Director along with the issues with the State. He said that his goal is to maintain local control so we can provide the services that we want in this area. Mr. Adams responded that the local contractors believe the program is being run well.

Local contractor Randy Seibel said he would like to echo the previous comments. He said that we have a great inspection crew and we do not want to lose them – whether the program is run by MCCOG or someone else.

Local contractor Mike Bustos stated that he agrees. He said that his company has not laid off one man in 25 years which is in part due to how well the Building Codes program is run in this area.

Commissioner Hege said that there seems to be consensus that we want to keep the Building Codes program local. He said that he would like to give Ms. Campbell authority to review and approve; if there is an issue, we can come back for more discussion. He said that signing the agreement will allow us to move into the second phase of the process.

Mr. Stone said that what the County received just 20 minutes ago are two contracts for options 2 and 3; we already have the agreement for option 1. He said that staff has spent the last month trying to figure out if we can sign an agreement for a program that we did not accept when it originally moved out of State jurisdiction.

Commissioner Kramer summarized by saying there are three documents to consider; one

places jurisdiction with the County for four years; a second places it with the State for 6 months at which time it can move to the County; the third gives it to the State long-term. Mr. Stone commented that the 6-month option still allows us to give it to the State long-term - it just delays that decision for 6 months. A separate issue is the operating plan which has expired.

Further discussion ensued regarding a prospective motion to take action on this issue. Mr. Stone stated that if he were to make a motion it would be to approve the MOA pending legal review and then direct staff to begin the process of identifying a contractor, whether that is with MCCOG or through an RFP process. He said that if the consensus is to keep the program local, the Board will need to approve the agreement between Wasco County and the State for an Operating Plan and the MOA. He said that MCCOG already has an Operating Plan, we would just be certifying that to the State. He said there would have to be some minor changes for the names in the Plan. He said that the MOA needs to happen prior to April 1, 2017.

Commissioner Hege asked if we have seen the agreements. Mr. Stone replied that they have been forwarded through email. Commissioner Hege expressed disappointment that the documents were not included in the Board Packet saying that it makes it difficult to approve them when they are not readily available.

Ms. Campbell pointed out that there will be a gap between signing the MOA which formally places the program in the County's jurisdiction and signing an agreement with MCCOG to run the program. Mr. Stone responded that that is essentially what the situation has been for the last ten years.

{{{Commissioner Kramer moved to approve the MOA with the State of Oregon for the provision of Building Codes Services pending legal review. Commissioner Hege seconded the motion which passed unanimously.}}}

Mr. Stone stated that the Operation Plan does not need to be addressed today; the MOA is the key document for today. He asked the Board to provide direction for next steps – does the Board want to move right through with MCCOG, bring it in-house, go out for an RFP?

Chair Runyon asked how long State approval will take. Mr. Stone replied that if the State has already approved the same Operating Plan for the other member counties, this will just be a rubber stamp. Mr. Francis reported that the plans for the other member counties have been approved by the State – it took 2-3 weeks. He said that he would update the

Operating Plan and get to Ms. Campbell.

Mayor Lawrence observed that The Dalles is the largest city making payments to MCCOG and as such would like to ask for consideration in the Operating Plan. He said that City is currently considering whether or not to stay with MCCOG for Building Codes. He said they receive a lot of complaints regarding the program at MCCOG.

Commissioner Kramer said that he agrees with Mayor Lawrence in that the homeowner is probably not getting what they should expect. He said that he wants to make sure that it remains local where we can make corrections to the program.

Consent Agenda – 2.15.2017 Regular Session Minutes

{{{Commissioner Hege moved to approve the Consent Agenda. Commissioner Kramer seconded the motion which passed unanimously.}}}

Commission Call

Commissioner Kramer stated that there are two letters he would like to have the Board consider. One letter is in support of a drug take-back program which operates much like the recycle program and will be no cost to the County. The other is for Senate Bill 199 which establishes a product stewardship program for household hazardous waste. He provided the letters (attached) to the Commissioners for review.

*****The Board was in consensus to sign a letter in support of SB 199 Establishing and Extended Producer Responsibility Program for Household Hazardous Waste and a letter in support of HB 2386 and HB 2645 Establishing a Drug Take-Back Program.*****

Chair Runyon adjourned the session at 4:56 p.m.

Summary of Actions

Motions Passed

- To approve USFS Grant Agreement 12-LE-11060600-010 Modification #5.
- To approve the 2017-2020 agreement between Wasco County and the Federation of Parole and Probation Officers.
- To accept the 2015-2016 Fiscal Year Audit.
- To approve the GIS Cadastral Data License Agreement.
- To approve the ORMAP Grant Application pending legal review and

granting authority to GIS staff to complete the application.

- To approve the Wasco County/ODOT IGA 31553 for Continuous Operations Variance Permit Authorization.
- to approve Amendment Number 1 to the Contract between Wasco County and the IFA for Project Number C15007 for the construction of the Mid-Columbia Center for living Mental Health Clinic.
- To approve the Joint Resolution designating a Community Dispute Resolution Coordinator.
- To approve the Joint Resolution to participate in the funding activities of the Oregon Office for Community Dispute Resolution.
- To approve the MOA with the State of Oregon for the provision of Building Codes Services pending legal review.
- To approve the Consent Agenda – 2.15.2017 Regular Session Minutes.

Consensus

- To postpone to a future session a decision regarding the Wasco County Employee Handbook.
- To sign a letter in support of SB 199 Establishing and Extended Producer Responsibility Program for Household Hazardous Waste and a letter in support of HB 2386 and HB 2645 Establishing a Drug Take-Back Program.

Wasco County
Board of Commissioners

Rod L. Runyon, Board Chair

Scott C. Hege, County Commissioner

Steven D. Kramer, County Commissioner

Agenda Item
Enterprise Zone Immediate Opportunity
Project Updates

- [Staff Memo](#)
- [WCSWCD Project Report](#)
- [4H & Extension Service District Request](#)
- [4H & Extension Service District MOU Addendum](#)
- [The Dalles Chamber of Commerce Request](#)
- [The Dalles Chamber of Commerce MOU Addendum](#)
- [Dufur Parks & Recreation Request](#)
- [Dufur Parks & Recreation MOU Addendum](#)
- [Fort Dalles Museum Request](#)
- [Fort Dalles Museum MOU Addendum](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: IMMEDIATE OPPORTUNITY PROJECTS UPDATE
DATE: 3/30/2017

BACKGROUND

In 2016, the Wasco County Board of Commissioners and the City of The Dalles jointly granted Enterprise Zone funding to nine organizations for short-term (one year or less) projects. The Memorandums of Understanding required the recipients to either report completion of their project or if they are unable to meet the completion deadline, request an extension.

With the extraordinary weather of the 2016/2017 winter, many of the projects have experienced significant delays and are here today requesting extensions. Here is the status of the 9 Immediate Opportunity Projects:

Entity	Project	Award	Status
4H & Extension District	Juntos Video Program	\$3,700	In progress – report expected at 4.19.2017
	Purchase of van to transport participants to 4H activities	\$30,000	Requesting modification - 4.5.2017
The Dalles Chamber of Commerce	Improvements to front of Chamber Building	\$15,000	Requesting extension – 4.5.2017
Dufur Parks and Rec	Replace restroom at Dufur City Park	\$25,000	Requesting extension – 4.5.2017
Fort Dalles Museum	Preservation work for wood structures at Museum	\$35,000	Requesting extension – 4.5.2017
The Dalles Main Street	Storage facility for Main Street parkletts and decorations	\$5,000	Extension Granted
City of Mosier	Match money for bike hub	\$15,000	12-month project – not yet due
Mid-Columbia Senior Center	Elevator installation at Senior Center	\$50,000	12-month project – not yet due
Soil & Water District	Collaborative Weed Control	\$10,000	Project Complete – reporting 4.5.2017
North Wasco Parks and Rec	Purchase Movies in the Park Equipment	\$19,000	Project Complete – reported 2.15.2017
	Erect shade structures at Thompson Park	\$40,000	Project Complete – reported 2.15.2017

Sherman County Weed District

66365 Lone Rock Road
Moro, Oregon 97039
541-565-3655

Lower Deschutes Weed Control Project

Interim Report

July 1st – October 31st, 2016

Our on-going Project has expanded with the hiring of a full-time Coordinator, Paul Dornbirer, as of July 11th. We added two seasonal employees, funded with Oregon State Weed Board grant dollars, to work August through October. In that time period our crew focused their efforts on the lower 17 miles of river, utilizing the raft and private landowner access to treat concentrations of noxious weeds in Wasco County, and driving up the access road on the Sherman County Side.

We estimate the crew covered more than 3,000 acres, surveying and treating for rush skeleton weed and scotch thistle. They worked 1,637 hours spraying 6,144 gallons of herbicide mix, for a net treatment area of 128.0 acres. This was accomplished using UTV equipped spray rigs and backpack sprayers. They also participated in a restoration project with ODF&W staff, re-seeding a burned riparian area and Harris Island.

Partners and participation in this Project:

- *Oregon State Weed Board, \$40,000, seasonal Crew labor
- *Bureau of Land Management, \$10,000, seasonal Crew labor
- *Oregon Dept. of Fish & Wildlife, \$32,000 In-Kind, Staff labor & equipment, \$5,000 herbicides, \$35,000 Full-time Coordinator
- *NRCS, \$5,000, In-Kind consulting, landowner funding
- *Sherman County Weed District, \$10,000, In-Kind, Crew management, equipment, coordination / administration of grants, \$1,000 supplies and materials, \$25,000 Full-time Coordinator
- *Sherman Co. SWCD, \$5,000 materials and fuel, \$5,000 In-Kind, data management, mapping, \$10,000 Full-time Coordinator
- *Wasco Co. SWCD, \$10,000 supplies, materials and fuel, \$10,000 Full-time Coordinator, \$5,000 in-kind support

Total Annual Project cost: \$208,000.

The Fuel, Supplies, Materials and Training funded by Wasco Co. SWCD were used to support the Crew July through October. Supplies purchased include safety equipment, hose and sprayer accessories, UTV tires, herbicides and a computer for the Coordinator.

Respectfully submitted,

Rod Asher
Sherman County Weed District Supervisor



Kathy White <kathyw@co.wasco.or.us>

Immediate Opportunity Project Completion Report

Black, J Lynette Ranney <Lynette.Black@oregonstate.edu>
To: "kathyw@co.wasco.or.us" <kathyw@co.wasco.or.us>

Fri, Mar 24, 2017 at 12:45 PM

[REDACTED]

[REDACTED]

[REDACTED]

Dear Commissioners,

Following the notification of the receipt of Enterprise Zone Immediate Opportunity funding for purchase of a van to support 4-H Youth Development programming, we began the research into this purchase discovered several obstacles dampening our enthusiasm. These challenges included initial cost, continuing costs, liability, and OSU risk and responsibility policies. After discussing these issues, it was determined that purchasing a van may not be in our best interest and we began researching other ways to accomplish the goal of having the ability to transport our stakeholders to and from educational opportunities. We have settled on leasing an OSU Motor Pool van. By leasing the van, OSU retains all expenses for vehicle maintenance, fuel and liability. We decided to enter into a lease agreement with the OSU motor pool rather than purchase a van.

The resulting actions regarding the funds may be:

1. Return the funds granted to us
2. Allowing us to use the money for the leasing of the OSU Motor Pool van. At the current rate, this would allow for van leasing for 6 ½ years.

I apologize for not communicating on this issue and gathering your input earlier. I understand the predicament in which I may have placed you and for that I am truly sorry.

Lynette Ranney Black | Associate Professor

State 4-H Youth Development Family & Consumer Science
and Expressive Arts Project Leader

OSU Extension Service – 4-H Youth Development

College of Public Health & Human Sciences

**Memorandum of Understanding Between
Wasco County/City of The Dalles and The 4H & Extension Service District
FIRST ADDENDUM**

April 5, 2017

To: Wasco County 4H & Extension Service District

Re: July, 2016 Memorandum of Understanding Between Wasco County/City of The Dalles and The Dalles Chamber of Commerce (the "MOU")

Wasco County and the City of The Dalles hereby agree to amend, at the request of The 4H & Extension Service District, the above referred contract:

The "immediate opportunity project" described in the MOU, as follows:

- A one-time total payment in the amount of \$30,000 to purchase a van to transport 4H afterschool program participants, camp participants and leadership youth to appropriate events. Any and all on-going costs or maintenance, including insurance, associated with said van shall be the responsibility of the District.

Shall be removed and replaced by the following immediate "opportunity project:"

- A one-time payment in the amount of \$30,000 to be used for the lease of a van to transport 4H afterschool program participants, camp participants and leadership youth to appropriate events. Any and all on-going costs or maintenance, including insurance, associated with said van shall be the responsibility of the District.

In all other aspects, the MOU shall remain in effect.

COUNTY Date: April 5, 2017

CITY Date: _____

Rod L. Runyon, Commission Chair

Julie Krueger, City Manager

APPROVED AS TO FORM

APPROVED AS TO FORM

Kristen Campbell, County Counsel

Gene Parker, City Attorney

4H & EXTENSION SERVICE DISTRICT

Date: _____

Lynette Ranney Black,
State 4-H Youth Development



THE DALLES AREA
CHAMBER OF COMMERCE
The Dalles...Simply Sunsational.

March 21, 2017

Wasco County Board of Commissioners
511 Washington Street, Suite 302
The Dalles, Oregon 97058

Dear County Commissioners,

The Dalles Area Chamber of Commerce would like to formally request an extension of the Memorandum of Understanding between The Dalles Area Chamber of Commerce and Wasco County for the replacement of the wood steps and platform in front of the Chamber.

We are in the process of receiving the final drawing for the entire façade rehabilitation in which the replacement of the wooden steps and platform are the focus. We will not begin the construction process until after the Northwest Cherry Festival as to not inconvenience the guests and tourists. With the winter, as it was, we were not able to begin many aspects of the project until March and April. This later date would have put the most hectic part of the project during the Northwest Cherry Festival. We, The Dalles Area Chamber of Commerce, felt that as our primary focus is to enhance and enrich the experience of our visitors and tourists that we needed to wait to begin the façade rehabilitation.

We will begin the project no later than the first of May with a projected finish date of August 31, 2017.

Thank You,

Lisa Farquharson
President / CEO
The Dalles Area Chamber of Commerce

**Memorandum of Understanding Between
Wasco County/City of The Dalles and The Dalles Chamber of Commerce
FIRST ADDENDUM**

April 5, 2017

To: The Dalles Chamber of Commerce

Re: July, 2016 Memorandum of Understanding Between Wasco County/City of The Dalles
and The Dalles Chamber of Commerce (the “MOU”)

Wasco County and the City of The Dalles hereby agree to amend, at the request of The
Dalles Chamber of Commerce, the above referred contract:

The “immediate opportunity project” described in the MOU, as follows:

- If the Chamber is not able to complete the project within six months of the receipt of funds, they will submit to County a request for no more than one extension at least 30 days prior to the end of the 6-month term.

In response to an extension request (Exhibit A) from the Chamber of Commerce; the term of the MOU shall be extended to August 31, 2017.

In all other aspects, the MOU shall remain in effect.

COUNTY Date: April 5, 2017

CHAMBER Date: _____

Rod L. Runyon, Commission Chair

Lisa Farquharson, President/CEO

APPROVED AS TO FORM

Kristen Campbell, County Counsel

Wasco County
Board of Commissioners
511 Washington Street, Suite 302
The Dalles, OR 97058

Re: MOU

We are writing today to request an extension of the Memorandum of Understanding between Wasco County/City of The Dalles and Dufur Recreation District.

We initially anticipated the project would be completed by the end of 2016/beginning of 2017. The extreme weather conditions this winter have delayed the project and prevented the contractor from starting the site preparations; the subsequent melting snow and flooding causing further delays. The contractor was able to begin site prep on March 7th and as of March 10th, anticipates the project will be complete in approximately three weeks.

Project Timeline:

- July 13th, 2016 Signed MEU between Wasco County and Dufur Recreation District; began bid process for building construction.
- September 14th, 2016 Approved building purchase at Board meeting & began bid process for site prep/finishing work.
- September 30th, 2016 Submitted order to LB Foster for building construction.
- December 1st, 2016 Received Enterprise Zone funds.
- December 22nd, 2016 Building complete at factory.
- January 18th, 2017 Chose contractor at Board Meeting
- January 24th, 2017 Received invoice from CXT/LB Foster for building.
- February 17th, 2017 Funds sent to CXT/LB Foster for building purchase.
- March 7th, 2017 Contractor, Terry Chamness, begins site prep.

Although there is still a lot of standing water at the park due to melting snow and recent rain, we hope the weather will allow the contractor to finish the site preparation. After the site is ready, the contractor will contact CXT/LB Foster to arrange delivery and installation of the building.

Enclosed are pictures of the completed building currently being stored at CXT and the site prep in progress.

**Memorandum of Understanding Between
Wasco County/City of The Dalles and Dufur Parks & Recreation District
FIRST ADDENDUM**

April 5, 2017

To: Dufur Parks and Recreation District

Re: July, 2016 Memorandum of Understanding Between Wasco County/City of The Dalles and Dufur Parks and Recreation District (the “MOU”)

Wasco County and the City of The Dalles hereby agree to amend, at the request of Dufur Parks and Recreation District, the above referred contract:

The “immediate opportunity project” described in the MOU, as follows:

- If the District is not able to complete the project within six months of the receipt of funds, they will submit to County a request for no more than one extension at least 30 days prior to the end of the 6-month term.

In response to the extension request (Exhibit A) from the Dufur Parks and Recreation District; the term of the MOU shall be extended to June 30, 2017.

In all other aspects, the MOU shall remain in effect.

COUNTY Date: April 5, 2017

DISTRICT Date: _____

Rod L. Runyon, Commission Chair

Jay Ashcraft, Board Chair
Dufur Parks and Recreation District

APPROVED AS TO FORM

Kristen Campbell, County Counsel



Kathy White <kathyw@co.wasco.or.us>

Ft Dalles Museum

ebgleason . [REDACTED]

Tue, Feb 28, 2017 at 7:55 AM

To: Kathy White <kathyw@co.wasco.or.us>

Cc: [REDACTED] Calvin McDermid <calvinm@co.wasco.or.us>

Hi Kathy,

Good to see you and Steve yesterday!

I am writing on behalf of the Wasco County/City of The Dalles Museum Commission to request an extension of the funding we received from Wasco County and the City of The Dalles. The funds, in the amount of \$35,000, are designated to address the deferred maintenance needs of the historic wooden structures on the museum campus. We are working on a number of projects in this regard, however, due to the inherent complications of the proper long term preservation of these structures, and the harsh weather of the winter, we have fallen behind schedule. Any extension would be much appreciated, the longer the better.

Thank you for your consideration,

Eric B. Gleason
Vice President
Wasco County/City of The Dalles Museum Commission

**Memorandum of Understanding Between
Wasco County/City of The Dalles and Fort Dalles Museum
FIRST ADDENDUM**

April 5, 2017

To: The Fort Dalles Museum

Re: July, 2016 Memorandum of Understanding Between Wasco County/City of The Dalles and The Fort Dalles Museum (the "MOU")

Wasco County and the City of The Dalles hereby agree to amend, at the request of The Fort Dalles Museum, the above referred contract:

The "immediate opportunity project" described in the MOU, as follows:

- If the Museum is not able to complete the project within six months of the receipt of funds, they will submit to County a request for no more than one extension at least 30 days prior to the end of the 6-month term.

In response to an extension request (Exhibit A) from the Chamber of Commerce; the term of the MOU shall be extended to November 15, 2017.

In all other aspects, the MOU shall remain in effect.

COUNTY Date: April 5, 2017

MUSEUM Date: _____

Rod L. Runyon, Commission Chair

Donna Lawrence, Commission Chair

APPROVED AS TO FORM

Kristen Campbell, County Counsel

Agenda Item
VSO Quarterly Report

- [CVSO Report](#)
- [Second Quarter Activity Report](#)
- [Second Quarter Expenditures](#)

CVSO Activity Report 2017

Month	Retroactive Payments	Monthly Payments	Decisions Received	Decisions with Award	Issues Awarded	Issues Denied	New Client Files	Claims Filed		Readjudications and Appeals Filed	Healthcare Applications	Contacts	Volunteer Hours
July 2016	\$7,111.59	\$1,313.53	14	8	10	10	15	14		6	6	248	270
August 2016	\$23,705.11	\$5,778.31	24	10	19	25	9	15		7	2	314	303
September 2016	\$5,831.36	\$1,053.09	20	7	13	24	14	10		4	5	251	285
October 2016	\$34,774.25	\$9,792.38	21	12	16	20	11	10		5	7	290	195
November 2016	\$13,895.58	\$1,592.41	24	14	29	17	10	10		8	4	287	221
December 2016	\$16,582.64	\$6,080.90	19	8	13	17	12	16		7	3	161	170
January 2017	\$41,216.48	\$4,596.94	16	14	36	19	5	10		4	4	184	127
February 2017	\$14,251.98	\$4,048.88	13	5	16	5	9	9		3	2	248	163
March 2017													
April 2017													
May 2017													
June 2017													
2016	\$157,368.99	\$34,256.44	151	78	152	137	85	94		44	33	1,983	1,734
Cumulative Monthly Payments	\$144,091.95	\$411,077.28	12 month total of monthly payments										
Total Cumulative + Retroactive	\$301,460.94												

February 2017

12.40 Contacts per working day (Includes in-person, telephone, email and regular mail)
0.45 Claims per working day

38.46% Claim award rate
72.00% Issue award rate

4.42 Average Age (months) of claims awarded (Increased due to wins on Appeal)
3.52 Portland VARO average completion time from VA Monday Morning Report

October 3, 2016

Fiscal Year to Date 2015/16

11.46 Contacts per working day (Includes In-person, telephone, email and regular mail)
0.54 Claims per working day

51.66% Claim award rate
52.60% Issue award rate

1.15 Average Age (months) of claims awarded
3.52 Portland VARO average completion time from VA Monday Morning Report

October 3, 2016

	February 2017	FYTD
Min	0	0
Average	133	127
Max	344	2,285

Month	February	FYTD
13	Decision Letters Received	151
4	Initial Compensation	45
3	Increase/Re-open Compensation	38
1	Veteran Live Pension	8
0	Widow Pension/DIC	11
0	Burial	3
3	Appeals	20
1	Dependency	21

Claims	Denials for No Show	Issues	Percentage
1	February	1	14.29%
2	FYTD	4	2.92%

New	Retro	Monthlies
Q1	\$36,648.06	\$8,144.93
Q2	\$65,252.47	\$17,465.69
Q3	\$55,468.46	\$8,645.82
Q4	\$0.00	\$0.00

City	February 2017	%	FYTD	%
The Dalles	9	69.2%	115	76.2%
Antelope	0	0.0%	1	0.7%
Dufur	0	0.0%	7	4.6%
Maupin	0	0.0%	3	2.0%
Mosier	1	7.7%	3	2.0%
Shaniko	0	0.0%	0	0.0%
Tygh Valley	0	0.0%	4	2.6%
Warm Springs	0	0.0%	0	0.0%
Other	3	23.1%	18	11.9%
*ZIP codes currently only calculated for January 2016				

Dependency and other non-rating claims are excluded from this calculation

	Appeals YTD
6	Appeals YTD w/win
0.0%	Appeal win ratio



COUNTY VETERANS' SERVICE OFFICER QUARTERLY REPORT OF ACTIVITIES

IMPORTANT SUBMISSION INSTRUCTIONS

ODVA Form 0914 COUNTY VETERANS' SERVICE OFFICER QUARTERLY REPORT OF ACTIVITIES is the official work load and recoveries report of the county veterans' service officer for the period indicated. **NOTE:** Completed reports must be received by ODVA within 30 days after the end of each fiscal quarter.* Mail the documents to the submission address below or you may fax the required documentation to Jeremy S. Woodall at 503-373-2391, or send the documentation to him via e-mail at: jeremy.s.woodall@state.or.us.

SUBMIT TO: Veterans' Services Division Oregon Department of Veterans' Affairs 700 Summer Street NE Salem, Oregon 97301-1285	<input type="checkbox"/> 1 st Quarter (July-August-September) * <input checked="" type="checkbox"/> 2 nd Quarter (October-November-December) * <input type="checkbox"/> 3 rd Quarter (January-February-March) * <input type="checkbox"/> 4 th Quarter (April-May-June) *
NAME OF COUNTY Wasco	FISCAL YEAR 2017
MAILING ADDRESS FOR REMITTANCE 511 Washington Street Suite 101 The Dalles, OR 97058	

INTERVIEW PROCESS

U.S. Dept. of Veterans Affairs (USDVA) Subjects	IN-OFFICE INTERVIEWS COMPLETED	OUT-OF-OFFICE INTERVIEWS COMPLETED
	426	11
GRAND TOTAL INTERVIEWS	437	

CLAIMS PROCESS

USDVA Original 526s or 534s	ODVA REPRESENTATION	OTHER REPRESENTATION
Filed	36	1
Granted	33	0
Denied	28	0
Reopened	18	0
10-10EZ	11	3

APPEALS PROCESS

USDVA Appeals	ODVA REPRESENTATION	OTHER REPRESENTATION
NODs Filed	2	1

ODVA PROGRAM REFERRALS

TOTAL REFERRALS	126
------------------------	------------

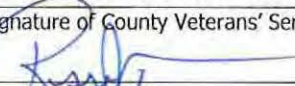
OTHER ACTIVITIES

RECOVERIES	\$ 107,375.80
-------------------	----------------------

VSO MEETINGS/CONVENTIONS/OUTREACH (Explain on additional sheet(s) of paper if more space is needed)

Wasco County Veterans Advisory committee (monthly meetings)
 AOC Veterans committee (monthly conference call)
 KODL Coffee Break (monthly radio interview)
 Warm Springs Veterans Summit (booth)
 ODVA Annual Training Conference
 Participating in ADRC program meetings
 Represented 2 veterans at their BVA hearings

EXPANSION AND ENHANCEMENT UPDATE (Explain on additional sheet(s) of paper if more space is needed)

CERTIFICATION AND SIGNATURE	
This report is submitted to qualify for funds available from the Oregon Department of Veterans' Affairs and is certified to be true and correct to the best of my knowledge and belief.	
Signature of County Veterans' Service Officer 	Date Signed 02-01-2017

DEFINITIONS FOR CVSO QUARTERLY REPORT OF ACTIVITIES
<p>USDVA SUBJECTS Number of sit-down interviews regarding compensation, pension, DIC, Death pension, GI Bill, Home Loan Guarantees, VA health care. In-Office: Count sit-down (face-to-face) interviews only. Out-of-Office: Count sit-down (face-to-face) interviews only.</p> <p>USDVA CLAIMS Filed: Original VA Form 21-526 or VA Form 21-534 completed and filed during the period for which this report is prepared. Granted: Number of Award Letters. Denied: Number of Denial Letters. Reopened: Any Claims reopened. 10-10EZ: Any original applications for VA Healthcare.</p> <p>USDVA APPEALS Filed: Original NODs completed and filed during the period for which this report is prepared.</p> <p>ODVA PROGRAM REFERRALS Count sit-down (face-to-face) interviews only.</p> <p>RECOVERIES Count recoveries for VA award letters received during the period for which this report is prepared. The recovery amount is handwritten on the bottom of award letters received from ODVA. When the veteran has selected a different POA, the recovery amount can be found on the TINQ screen on the BDN.</p> <p>VSO MEETINGS/CONVENTIONS Local or statewide meetings you attend in your capacity as a County Veterans' Service Officer or Assistant.</p>



COUNTY VETERANS' SERVICE OFFICER QUARTERLY REPORT OF EXPENDITURES

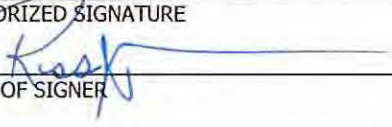
IMPORTANT SUBMISSION INSTRUCTIONS

ODVA Form 0909 COUNTY VETERANS' SERVICE OFFICER QUARTERLY REPORT OF EXPENDITURES is used to report expenditures by county veterans' service officers for veterans' services programs each quarter. Completed reports must be received by ODVA by the last working day of the quarter.* Attach a printed copy of the YEAR-TO-DATE, BUDGET-TO-ACTUAL REPORT for the quarter. Mail the documents to the submission address below or you may fax the required documentation to Jeremy S. Woodall at 503-373-2391, or send the documentation to him via e-mail at: jeremy.s.woodall@state.or.us.

SUBMIT TO: Veterans' Services Division Oregon Department of Veterans' Affairs 700 Summer Street NE Salem, Oregon 97301-1285		<input type="checkbox"/> 1 st Quarter (July-August-September) * <input checked="" type="checkbox"/> 2 nd Quarter (October-November-December) * <input type="checkbox"/> 3 rd Quarter (January-February-March) * <input type="checkbox"/> 4 th Quarter (April-May-June) *
NAME OF COUNTY Wasco		FISCAL YEAR 2017
MAILING ADDRESS FOR REMITTANCE 511 Washington Street Suite 101 The Dalles, OR 97058		

ANNUAL BUDGETED EXPENDITURES	
TOTAL	\$ 145,250.72

YEAR-TO-DATE EXPENDITURES	
TOTAL	\$ 77,933.74
EXPANSION AND ENHANCEMENT	\$ 16,737.00

CERTIFICATION AND SIGNATURE	
<ul style="list-style-type: none">I hereby certify that I have knowledge of the above expenditures.The allowable refund is a valid, true, and correct claim.This claim is due from the State of Oregon and no part of this claim has yet been paid.	
AUTHORIZED SIGNATURE 	DATE SIGNED 02-01-2017
TITLE OF SIGNER Cvso	

FOR ODVA USE ONLY			
Authorized Reimbursement Rate %	PAID	VOU	DATE
Maximum \$	PCA 22200	AOBJ 6300	COMM 915-73
\$	Approved By	Date Signed	

Agenda Item
Warm Springs Weed Control
Memorandum of Agreement

- [Memorandum of Agreement between Wasco County and Confederated Tribes of the Warm Springs Indian Reservation](#)

MEMORANDUM OF AGREEMENT

Between
Wasco County (OR) ;
And
Confederated Tribes of the Warm Springs Indian Reservation

This Agreement is made and entered into this 2017, between the following agencies, Wasco County (OR) , and the Confederated Tribes of the Confederated Tribes of Warm Springs Reservation, hereinafter referred to as (CTWS). This Memorandum of Agreement (MOA) is entered into as provided for under ORS 190.110, 366.572, 366.576, PL93-629 (1997).

Whereas, the spread of noxious weeds poses a serious threat to the agricultural, ecological, and aesthetic values of lands within the boundaries of the Warm Springs Indian Reservation, Wasco County.

Whereas, the effective minimization of this threat necessitates an efficient integrated vegetation management strategy on roads and lands of the Warm Spring Indian Reservation and Wasco County, whether under County or CTWS jurisdiction; and,

Whereas, the integrated vegetation management strategy, including education and related outreach effort, will be more efficient and effective for both parties, if the County and CTWS cooperate and coordinate their efforts and resources.

Now, **Therefore it is agreed**,

1. The County, shall be permitted, upon notification of the CTWS through the Branch of Natural Resource, the Range and Ag Department, to take action to treat noxious weed infestations within the boundary of the Warm Springs Indian Reservation, on Trust status lands, without any specific obligation to any county agency to do so.
2. In taking such action, the County shall follow all Tribal, Federal, State (OR), and County Law and Regulations, as well as follow all chemical label requirements.
3. The CTWS shall be permitted to provide such assistance as may be made available through BIA funding sources, as in-kind, non-cash contributions, without any specific obligation to do so.

4. This Agreement shall be in effect until terminated by any party, as specified below, commencing from the date signing below; any party to this Agreement may terminate the Agreement by giving notice in writing to the County, the CTWS Branch of Natural Resource, respectively. The Agreement shall terminate thirty (30) days following receipt of said written notification.

This Agreement is made and entered into this 2017, between the following agencies, Wasco County (OR) , and the Confederated Tribes of the Confederated Tribes of Warm Springs Reservation, hereinafter referred to as (CTWS). This Memorandum of Agreement (MOA) is entered into as provided for under ORS 190.110, 366.572, 366.576, PL93-629 (1997).

Dated this 5th day of April, 2017

CONCUR:

_____	<u>April 5, 2017</u>
Rod L. Runyon, Wasco County Commissioner Chair	DATE

_____	_____
Branch of Natural Resources, General Manager	DATE

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

Agenda Item

Road Vacation Petitions

- [Staff Memo for Request to Vacate a portion of North Frontage Road](#)
- [Petition to Vacate a portion North Frontage Road](#)
- [Road Vacation Report Order for North Frontage Road Petition](#)
- [Staff Memo for Request to Vacate a portion of Ramsey Creek Road](#)
- [Petition to Vacate Ramsey Creek Road](#)
- [Road Vacation Report Order for Ramsey Creek Road](#)

MEMO

To: Wasco County Board of Commissioners

From: Arthur Smith, Public Works Director

Date: March 27, 2017

Subject: Petition to vacate a portion of North Frontage Road

The Wasco County Public Works has received a properly prepared petition by landowners to vacate a portion of North Frontage Road, lying South and East of the intersection of North Frontage Road and North Pine Hollow Access Road, located in Section 3, Township 4 South, Range 12 East, Willamette Meridian.

The petition included the required information:

1. A legal description of the road proposed to be vacated.
2. A statement of the reason for requesting the vacation of the road.
3. Names and addresses of all persons affected by the road proposed to be vacated.
4. Notarized signatures of either owners of 60 percent of the land abutting the road proposed to be vacated or 60 percent of the owners of land abutting the road to be vacated.

The petitioners also deposited with the Public Works Department a check in the amount of \$500.00 which is the correct fee for initiating a petition for vacation of a road or public right-of-way.

To move forward with this request, the Wasco County Board of Commissioners would need to direct the County Road Official to prepare a written report on the proposed vacation.

The report must contain:

1. A description of the ownership of the road proposed to be vacated.
2. A description of the present use of the road proposed to be vacated.
3. An assessment of whether the vacation would be in the public interest.

PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS
511 WASHINGTON STREET
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION (A portion of N. Frontage Road, East and South of the intersection of
(N. Frontage Road and N. Pine Hollow Access Road.
(

Attached hereto and by this reference made a part hereof is the Pine Hollow Recreation Development marked as Exhibit "A" and a map illustrating the proposed vacation marked Exhibit "B", which shows in detail the above described road or street.

REASON TO (These properties are currently served by N. Pine Hollow Access Road.
VACATE ((

LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

James and Jeanne Re
James and Joely Butcher
Joseph and Jeanne Brunner
Nancy Hudson


32 N. Frontage Road (Lot 1)
30 N. Frontage Road (Lot 2)
28 N. Frontage Road (Lots 3 & 4)
24 N. Frontage Road (Lots 5 & 6)

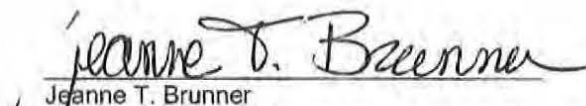
All Petitioners must be owners of property abutting the road sought to be vacated. Each Petitioner must attach a signature page signed before a Notary. If 100% of the abutting landowners sign the Petition, the road may be vacated without Public Hearing.

PETITIONED ROAD:

A portion of N. Frontage Road

NAME OF PETITIONERS/ADDRESS:


Joseph M. Brunner
28 N. Frontage Road
Tygh Valley, OR 97063


Jeanne T. Brunner
28 N. Frontage Road
Tygh Valley, OR 97063

James Re
32 N. Frontage Road
Tygh Valley, OR 97063

Jeanne Re
32 N. Frontage Road
Tygh Valley, OR 97063

James Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Joely Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Nancy Hudson
24 N. Frontage Road
Tygh Valley, OR 97063

STATE OF Oregon)
COUNTY OF Washington) ss.

This instrument was sworn and subscribed to before me this 22nd day of February, 2017, by Joseph M. Brunner as his voluntary act and deed.



NOTARY PUBLIC FOR Oregon
My Commission expires: June 16th, 2017

STATE OF Oregon)
COUNTY OF Washington) ss.

This instrument was sworn and subscribed to before me this 22nd day of February, 2017, by Jeanne T. Brunner as her voluntary act and deed.



NOTARY PUBLIC FOR Oregon
My Commission expires: June 16th, 2017



James Butcher

James Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Joely Butcher

Joely Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Nancy Hudson
24 N. Frontage Road
Tygh Valley, OR 97063

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Joseph M. Brunner as his voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Jeanne T. Brunner as her voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by James Re as his voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Jeanne Re as her voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF Oregon)
) ss.
COUNTY OF Multnomah)

This instrument was sworn and subscribed to before me this 1st day of Feb (02), 2017, by James Butcher as his voluntary act and deed.



Tiffany M Hager-Reedy
NOTARY PUBLIC FOR Oregon - PA116
My Commission expires: Nov 16, 2019

EDY

2019

STATE OF Oregon)
) ss.
COUNTY OF Multnomah)

This instrument was sworn and subscribed to before me this 1st day of Feb (02), 2017, by Joely Butcher as her voluntary act and deed.



Tiffany M Hager-Reedy
NOTARY PUBLIC FOR Oregon - PA116
My Commission expires: Nov 16, 2019

PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS
511 WASHINGTON STREET
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION (A portion of N. Frontage Road, East and South of the intersection of
(N. Frontage Road and N. Pine Hollow Access Road.
(

Attached hereto and by this reference made a part hereof is the Pine Hollow Recreation Development marked as Exhibit "A" and a map illustrating the proposed vacation marked Exhibit "B", which shows in detail the above described road or street.

REASON TO (These properties are currently served by N. Pine Hollow Access Road.
VACATE (
(

LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

James and Jeanne Re
James and Joely Butcher
Joseph and Jeanne Brunner
Nancy Hudson

32 N. Frontage Road (Lot 1)
30 N. Frontage Road (Lot 2)
28 N. Frontage Road (Lots 3 & 4)
24 N. Frontage Road (Lots 5 & 6)

All Petitioners must be owners of property abutting the road sought to be vacated. Each Petitioner must attach a signature page signed before a Notary. If 100% of the abutting landowners sign the Petition, the road may be vacated without Public Hearing.


PETITIONED ROAD:

A portion of N. Frontage Road

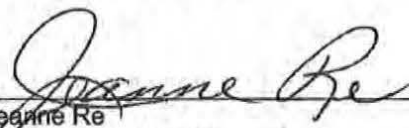
NAME OF PETITIONERS/ADDRESS:

Joseph M. Brunner
28 N. Frontage Road
Tygh Valley, OR 97063

Jeanne T. Brunner
28 N. Frontage Road
Tygh Valley, OR 97063



James Re
32 N. Frontage Road
Tygh Valley, OR 97063



Jeanne Re
32 N. Frontage Road
Tygh Valley, OR 97063

STATE OF Oregon)
COUNTY OF Clackamas) ss.

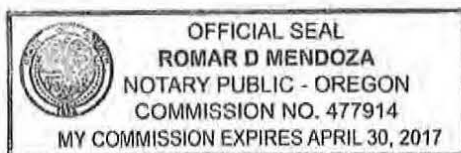
This instrument was sworn and subscribed to before me this 21 day of February, 2017, by James Re as his voluntary act and deed.



[Signature]
NOTARY PUBLIC FOR Oregon
My Commission expires: 4/30/2017

STATE OF Oregon)
COUNTY OF Clackamas) ss.

This instrument was sworn and subscribed to before me this 21 day of February, 2017, by Jeanne Re as her voluntary act and deed.



[Signature]
NOTARY PUBLIC FOR Oregon
My Commission expires: 4/30/2017

STATE OF _____)
COUNTY OF _____) ss.

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by James Butcher as his voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF _____)
COUNTY OF _____) ss.

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Joely Butcher as her voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

James Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Joely Butcher
30 N. Frontage Road
Tygh Valley, OR 97063

Nancy Hudson
Nahcy Hudson
24 N. Frontage Road
Tygh Valley, OR 97063

STATE OF _____)
COUNTY OF _____) ss.

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Joseph M. Brunner as his voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

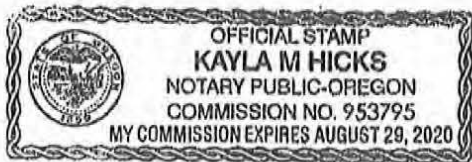
STATE OF _____)
COUNTY OF _____) ss.

This instrument was sworn and subscribed to before me this _____ day of _____, 2017, by Jeanne T. Brunner as her voluntary act and deed.

NOTARY PUBLIC FOR _____
My Commission expires: _____

STATE OF Oregon)
COUNTY OF Columbia) ss.

This instrument was sworn and subscribed to before me this 1 day of February, 2017, by Nancy Hudson as her voluntary act and deed.



Kayla Hicks
NOTARY PUBLIC FOR St Helens Credit Union
My Commission expires: August 29, 2020

EXHIBIT B



IN THE COUNTY BOARD OF COMMISSIONERS
OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DIRECTING THE)	
PUBLIC WORKS DIRECTOR TO PREPARE HIS)	
REPORT ON THE PROPOSED VACATION OF)	
A PORTION OF FRONTAGE ROAD, LYING)	ORDER
AND EAST OF THE INTERSECTION OF NORTH)	#17-015
FRONTAGE ROAD AND NORTH PINE HOLLOW))	
ACCESS ROAD, LOCATED IN SECTION 3,)	
TOWNSHIP 4 SOUTH, RANGE 12 EAST,)	
WILLAMETTE MERIDIAN)	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Commissioners being present; and

IT APPEARING TO THE BOARD OF COMMISSIONERS: That a Petition, a copy of which is attached hereto and by this reference made a part hereof, has been duly filed seeking the vacation of A Portion of Frontage Road located in Wasco County, Oregon described as follows:

A PORTION OF FRONTAGE ROAD

LEGAL
DESCRIPTION

A portion of North Frontage Road, lying South and East of the intersection of North Frontage Road and North Pine Hollow Access Road, located in Section 3, Township 4

South, Range 12 East, Willamette Meridian.

Attached hereto and by this reference made a part hereof is a map marked Exhibit "A" showing the location of the above described road.

IT FURTHER APPEARING TO THE BOARD OF COMMISSIONERS:

That pursuant to ORS 368.346 when a vacation proceeding has been initiated by Petition the Wasco County Board of Commissioners shall direct the County Road Official to prepare and file with the County Board of Commissioners a written report pursuant to ORS 368.346(1).

NOW, THEREFORE, IT IS HEREBY ORDERED: That the County Director of Public Works examine the above-described road and file a written report pursuant to ORS 368.346(1).

DATED this 5th day of April, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod L. Runyon, Commission Chair

APPROVED AS TO
FORM:

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

Steven D. Kramer, County Commissioner

MEMO

To: Wasco County Board of Commissioners

From: Arthur Smith, Public Works Director

Date: March 29, 2017

Subject: Petition to vacate a portion of Ramsey Creek Road

The Wasco County Public Works has received a properly prepared petition by landowners to vacate a portion of Ramsey Creek Road, approximately 0.40 miles in length. This portion is located 2.0 miles West of the intersection of Dufur Valley Section Road, in Section 3, Township 2 South, Range 12 East, Willamette Meridian.

The petition included the required information:

1. A legal description of the road proposed to be vacated.
2. A statement of the reason for requesting the vacation of the road.
3. Names and addresses of all persons affected by the road proposed to be vacated.
4. Notarized signatures of either owners of 60 percent of the land abutting the road proposed to be vacated or 60 percent of the owners of land abutting the road to be vacated.

To move forward with this request, the Wasco County Board of Commissioners would need to direct the County Road Official to prepare a written report on the proposed vacation.

The report must contain:

1. A description of the ownership of the road proposed to be vacated.
2. A description of the present use of the road proposed to be vacated.
3. An assessment of whether the vacation would be in the public interest.

PETITION

TO THE WASCO COUNTY BOARD OF COMMISSIONERS
511 WASHINGTON STREET
THE DALLES, OR 97058

LADIES/GENTLEMEN:

We, the following undersigned property owners of Wasco County, hereby petition you to vacate the following described portion of:

DESCRIPTION A portion of Ramsey Creek Road, approximately 0.40 miles in length.
Proposed section is located 2.0 miles West of the intersection of Dufur Valley Road. Section 3, Township 2 South, Range 12 East, W.M.

Attached hereto and by this reference made a part hereof is a map marked Exhibit "A", which shows in detail the above described road or street.

REASON TO VACATE Applicant owns all surrounding land. This section of road was presumed to have been previously vacated in 1993 and road section had been gated off for many years. Owner needs to protect the privacy of their property, as the owner has had multiple instances of trespassing, poaching and other nuisances from use of this road.

LIST OF ALL ABUTTING LANDOWNERS

ADDRESS

Frances Rogers

PO Box 456, Dufur OR 97021

USA - Mt Hood National Forest

16400 Champion Way, Sandy OR

All petitioners must be owners of property abutting the road sought to be vacated. Each petitioner must attaché a signature page signed before a Notary. If 100% of the abutting landowners sign the petition, the road may be vacated without Public Hearing.

PETITIONED ROAD: Ramsey Creek Road

NAME OF PETITIONER/ADDRESS

Laura Ellison for Frances Rogers

80451 Ramsey Creek Road

Dufur OR 97021

Laura K. Ellison
Signature

STATE OF Oregon)

COUNTY OF Wasco)

DATE March 29, 2017

Personally appeared the above named Laura K. Ellison

and acknowledged the foregoing instrument to be a voluntary act and deed. Before me:

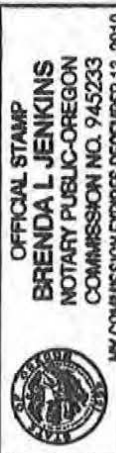


Brenda Jenkins

Notary Public for Oregon (State)

My Commission Expires: December 13, 2019

Note: If ownership is jointly held, simply add another signature line.





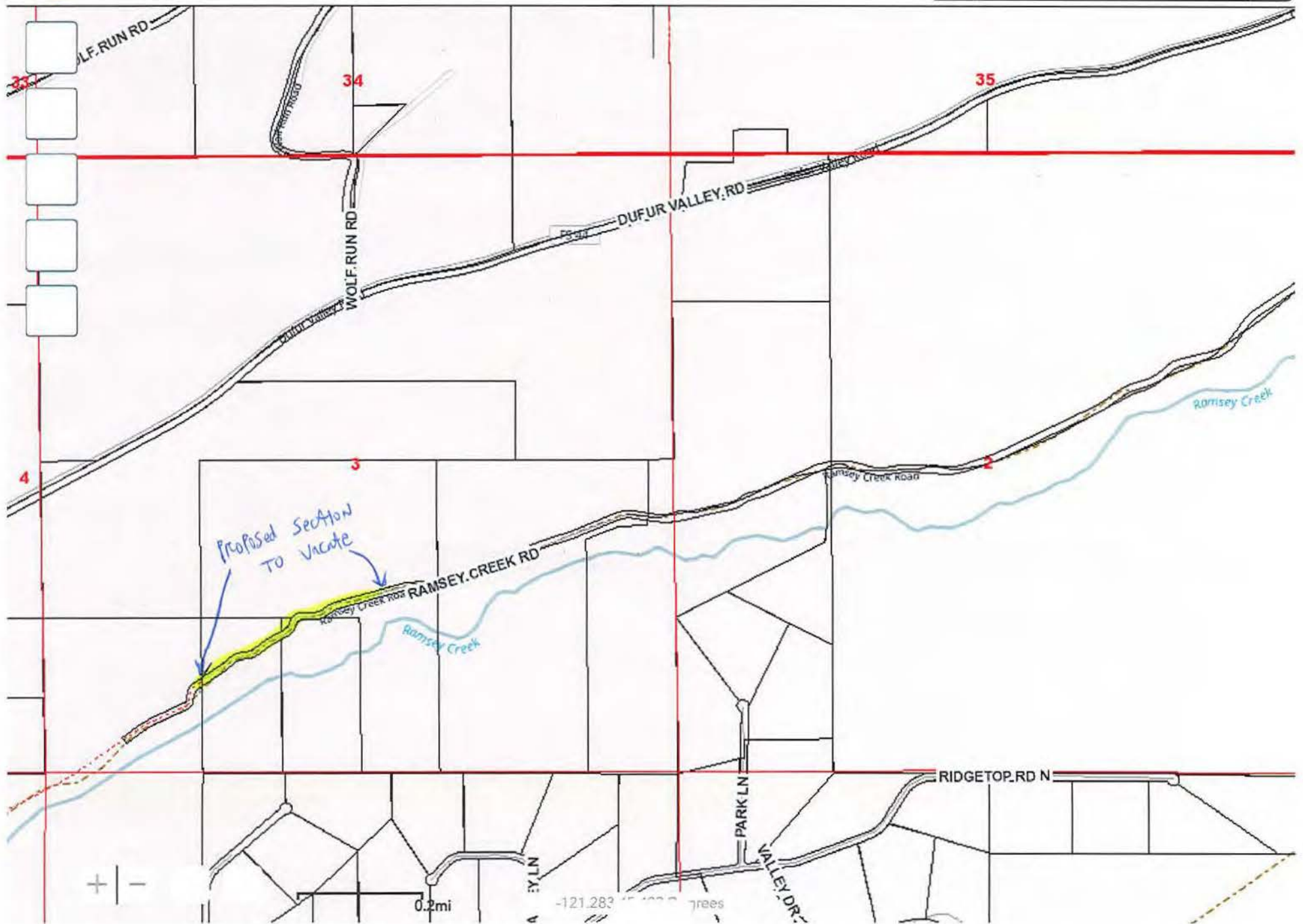
WASCO COUNTY
OREGON
established 1854

Wasco County Base Map

▼

Find address or place

Q



IN THE COUNTY BOARD OF COMMISSIONERS
OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DIRECTING THE)	
PUBLIC WORKS DIRECTOR TO PREPARE HIS)	
REPORT ON THE PROPOSED VACATION OF)	
A PORTION OF RAMSEY CREEK ROAD,)	ORDER
APPROXIMATELY 0.40 MILES IN LENGTH)	#17-016
LOCATED 2.0 MILES WEST OF THE INTER-)	
SECTION OF DUFUR VALLEY ROAD, IN)	
SECTION 3, TOWNSHIP 2 SOUTH, RANGE 12)	
EAST, WILLAMETTE MERIDIAN)	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Commissioners being present; and

IT APPEARING TO THE BOARD OF COMMISSIONERS: That a Petition, a copy of which is attached hereto and by this reference made a part hereof, has been duly filed seeking the vacation of A Portion of Frontage Road located in Wasco County, Oregon described as follows:

A PORTION OF RAMSEY CREEK ROAD

LEGAL
DESCRIPTION

A portion of Ramsey Creek Road, approximately 0.40 miles in length. This portion is located 2.0 miles West of the intersection of Dufur Valley Section Road, in Section 3,

Township 2 South, Range 12 East, Willamette Meridian.

Attached hereto and by this reference made a part hereof is a map marked Exhibit "A" showing the location of the above described road.

IT FURTHER APPEARING TO THE BOARD OF COMMISSIONERS:

That pursuant to ORS 368.346 when a vacation proceeding has been initiated by Petition the Wasco County Board of Commissioners shall direct the County Road Official to prepare and file with the County Board of Commissioners a written report pursuant to ORS 368.346(1).

NOW, THEREFORE, IT IS HEREBY ORDERED: That the County Director of Public Works examine the above-described road and file a written report pursuant to ORS 368.346(1).

DATED this 5th day of April, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod L. Runyon, Commission Chair

APPROVED AS TO
FORM:

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

Steven D. Kramer, County Commissioner

Dufur Parks and Recreation Immediate Opportunity Project



Dufur Parks and Recreation Immediate Opportunity Project



Sherman County Weed District

66365 Lone Rock Road

Moro, Oregon 97039

(541) 565-3655

Wasco County

Soil & Water Conservation District

2325 River Road, Suite 3

The Dalles, Oregon, 97058-3551

November 9th, 2016

Supplies & Materials, Deschutes River Weed Project

July 1st – October 31st, 2016

Invoice 2016-042

Fuel	\$ 769.88
Supplies, Materials & tires	\$2,277.11
Testing & licensing fees	\$ 332.00
Herbicides	\$5,142.26
Desk-top computer	\$1,486.00
(For newly hired Coordinator)	

TOTAL \$10,007.25

Total Requested for Reimbursement \$10,000.00

Receipts and an Interim Report are included.

Respectfully submitted,

Rod Asher

Sherman County Weed District

Sherman County Weed District

66365 Lone Rock Road
Moro, Oregon 97039
541-565-3655

Lower Deschutes Weed Control Project

Interim Report

July 1st – October 31st, 2016

Our on-going Project has expanded with the hiring of a full-time Coordinator, Paul Dornbirer, as of July 11th. We added two seasonal employees, funded with Oregon State Weed Board grant dollars, to work August through October. In that time period our crew focused their efforts on the lower 17 miles of river, utilizing the raft and private landowner access to treat concentrations of noxious weeds in Wasco County, and driving up the access road on the Sherman County Side.

We estimate the crew covered more than 3,000 acres, surveying and treating for rush skeleton weed and scotch thistle. They worked 1,637 hours spraying 6,144 gallons of herbicide mix, for a net treatment area of 128.0 acres. This was accomplished using UTV equipped spray rigs and backpack sprayers. They also participated in a restoration project with ODF&W staff, re-seeding a burned riparian area and Harris Island.

Partners and participation in this Project:

- *Oregon State Weed Board, \$40,000, seasonal Crew labor
- *Bureau of Land Management, \$10,000, seasonal Crew labor
- *Oregon Dept. of Fish & Wildlife, \$32,000 In-Kind, Staff labor & equipment,
\$5,000 herbicides, \$35,000 Full-time Coordinator
- *NRCS, \$5,000, In-Kind consulting, landowner funding
- *Sherman County Weed District, \$10,000, In-Kind, Crew management,
equipment, coordination / administration of grants, \$1,000 supplies and
materials, \$25,000 Full-time Coordinator
- *Sherman Co. SWCD, \$5,000 materials and fuel, \$5,000 In-Kind, data
management, mapping, \$10,000 Full-time Coordinator
- *Wasco Co. SWCD, \$10,000 supplies, materials and fuel, \$10,000 Full-time
Coordinator, \$5,000 in-kind support

Total Annual Project cost: \$208,000.

The Fuel, Supplies, Materials and Training funded by Wasco Co. SWCD were used to support the Crew July through October. Supplies purchased include safety equipment, hose and sprayer accessories, UTV tires, herbicides and a computer for the Coordinator.

Respectfully submitted,

Rod Asher
Sherman County Weed District Supervisor

Lower Deschutes CWMA Partners

- ▶ Oregon Department of Fish and Wildlife (ODFW)
- ▶ Bureau of Land Management (BLM)
- ▶ Sherman County SWCD
- ▶ Wasco County SWCD
- ▶ USDA–Natural Resources Conservation Service (NRCS)
- ▶ Sherman County Weed District
- ▶ Multiple Private Landowners



Current funding sources

- Oregon Department of Fish and Wildlife (ODFW)
\$67,000*
- Oregon State Weed Board Grant
\$42,000*
- Bureau of Land Management (BLM)
\$10,000*
- Sherman County SWCD
\$20,000*
- Wasco County SWCD
\$11,000*
- Sherman County Weed District
\$34,000*
- NRCS
\$5,000*

**Combination of Cash and in-kind contributions



2016 Season Stats:

Seasonal crew breakdown

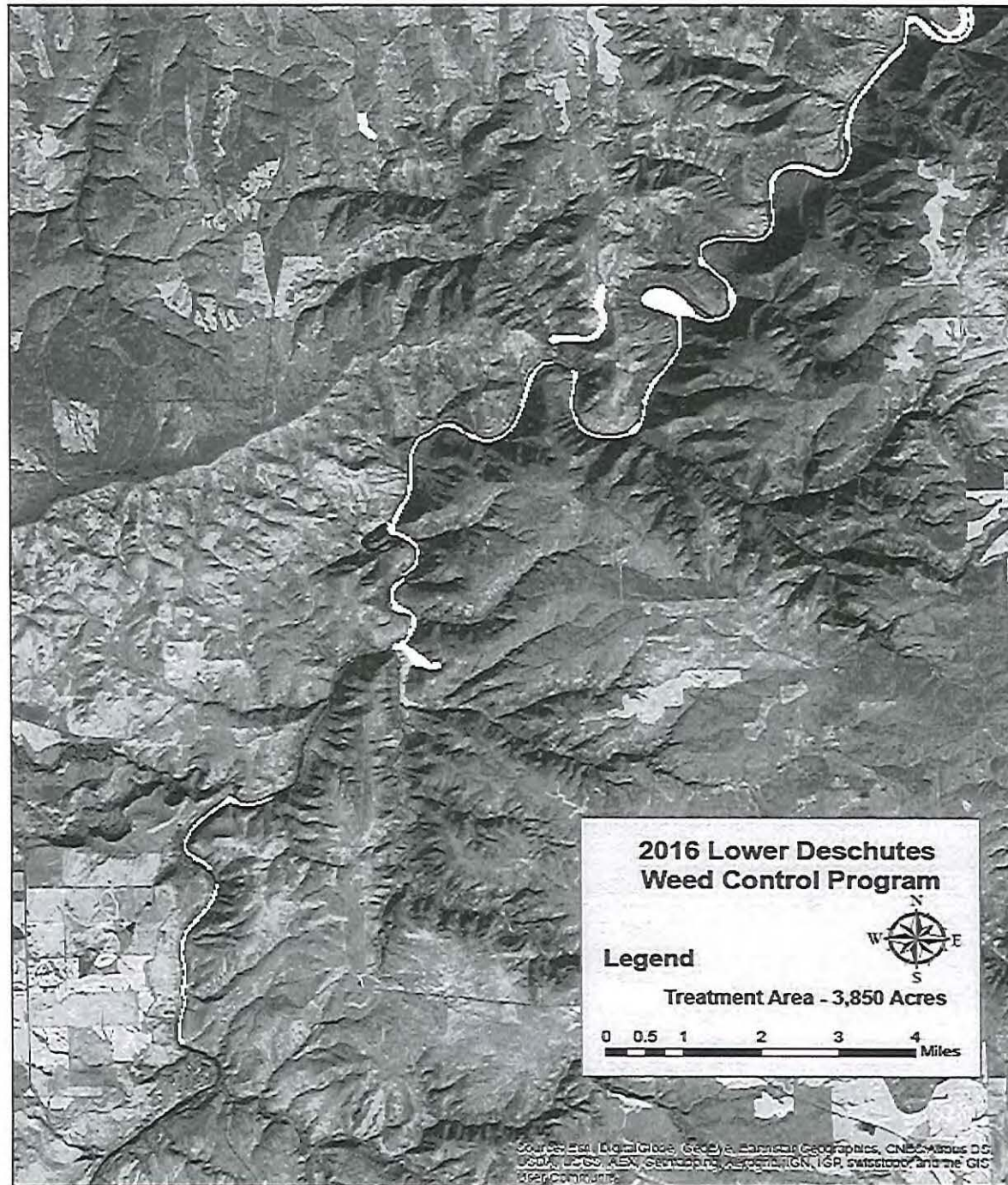
- ▶ 4 person crew March 6th – June 10th
- ▶ Myself June 10th – Aug 1st
- ▶ 3 person crew Aug 1st – Oct 21st
- ▶ Myself Oct 21st – November 30th
- ▶ A total of 2,642 seasonal hours* (Paul full time as of 7/11/16)



Total Acreage Treated in 2016

- ▶ Define Treated Acres:
- ▶ Lands that we physically walked searching and spraying for noxious weeds.
- ▶ Covered approximately 4,335 acres of Riparian, upland and canyon lands.
- ▶ What did we find and treat in those areas?
 - ▶ Skeleton Weed, Scotch Thistle, Knapweed, White top, Poison Hemlock, Puncture vine, Blackberries, Tree of Heaven, Russian Thistle.





Total Volume Applied 2016

- ▶ 2016 – 8,708 gallons/net 181 acres
- ▶ 2015 – 3614 gallons/net 75.3 acres
- ▶ 2014 – 2956 gallons/net 61.6 acres
- ▶ 2013 – 275 gallons/net 5.7 acres
- ▶ 2016 production improved in part due to expanding our coverage area, having a larger crew for most of the season and increasing our use of mechanized spray equipment.



Season Highlights

- ▶ 2 float trips with ODFW. 3 days, crew of 8 guys. Covered the lower 19 miles Wasco county side. 2nd trip covered the river between mile 24 –19 in both Wasco and Sherman counties and up sixteen canyon.
- ▶ Camping trip, worked from Maupin downstream to Mack's Canyon campground in both Wasco/Sherman counties.
- ▶ Utilized the raft for numerous day trips to access hard to reach sites on the Wasco side.
- ▶ Made progress with numerous private landowners in both Wasco and Sherman Counties.
- ▶ Carried out two restoration projects, reseeded the burn and Harris Island.



Primary Weeds of the Lower Deschutes CWMA

- ▶ Rush Skeleton Weed
- ▶ Scotch Thistle
- ▶ White Top (Hoary Cress)
- ▶ Yellow Star Thistle
- ▶ Diffuse Knapweed (primary)
- ▶ Russian Knapweed
- ▶ Canadian Thistle
- ▶ Poison Hemlock
- ▶ Puncturevine
- ▶ Himalayan Blackberry
- ▶ Tree of Heaven

