



2-19-2025 BOCC Regular Session

Wasco County
401 E. 3rd St, The Dalles, OR 97058
2025-02-19 09:00 - 10:30 PST

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AGENDA: REGULAR SESSION

WEDNESDAY, FEBRUARY 19, 2025

WASCO COUNTY BOARD OF COMMISSIONERS, 401 E 3RD ST. THE DALLES or VIRTUALLY @

<https://wascocounty-org.zoom.us/j/2919733815> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 2919733815#

While these virtual options are provided, we cannot guarantee connection or quality of the call.

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	<p>CALL TO ORDER/PLEDGE OF ALLEGIANCE</p> <p>Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.</p> <p>Corrections or Additions to the Agenda</p> <p>Discussion Items: Delinquency Prevention Grant Amendment; Rural Business Development Grant Resolution (Routine Items or Items of general Commission discussion/action, not otherwise listed on the Agenda)</p> <p>Consent Agenda: 1.28.2025 Work Session Minutes; 2.5.2025 Regular Session Minutes; BOC Appointments (Items of a routine nature: minutes, documents, items previously discussed.)</p> <p>Public Comment at the discretion of the Chair (3 minute limit unless extended by Chair)</p>
<i>Times are Approximate</i>	
9:10 a.m.	Dispute Resolution Grant Process – Kelly Walker
9:15 a.m.	Finance - Mike Middleton January Financial Report Budget Change Resolution
9:30 a.m.	Title VI Plan and Limited English Proficiency Plan – Shayla Maki and Jessica Metta
9:45 a.m.	Community Wildfire Defense Grant – Melissa Napoli
10:00 a.m.	Little League Update – Patrick Urain
	Commission Call
	NEW/OLD BUSINESS
	ADJOURN


If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(n) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



YOUTH SERVICES

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Date: February 11, 2025
To: Wasco County Board of Commissioners
From: Molly Rogers, Director
Wasco County Youth Services 
Re: Youth Development Oregon Grant – Alternatives to Detention

Attached is an amendment to your Alternatives to Detention grant. Youth Development Oregon updated the grant period to match reporting dates. As stated in the amendment, the new expiration date will be December 31, 2025.

Amendment No. 1 to Grant No. 37184

This is Amendment No. 1 to Grant No. 37184, effective December 18, 2024 (as amended from time to time, the (“Grant”), between the State of Oregon, acting by and through its Department of Education (“Agency”) and Wasco County Administrative Services (“Grantee”) each a “Party” and together, the “Parties”. This Amendment is effective on the date signed by all Parties and upon receipt of all approvals necessary for signing (“Amendment Effective Date”).

RECITALS

1. Move the Grant expiration date
2. Replace Exhibit D

The Grant is amended as follows (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strike through~~):

1. Section 3 of the Grant is amended as follows:

SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of January 1, 2025 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on ~~January 1, 2026~~, **December 31, 2025**.

2. Exhibit D of the Grant is deleted and replaced with the attached revised Exhibit D, effective as of the Amendment Effective Date.

Except as expressly amended above, all other terms and conditions of the Grant are still in full force and effect. Grantee certifies that the representations, warranties and certifications contained in the Grant are true and correct as of the Amendment Effective Date and with the same effect as though made at the time of this Amendment.

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS AMENDMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Amendment electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Amendment, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Education

By: _____
Deputy Director of Procurement

Date

Wasco County Administrative Services

By: _____
Authorized Signature

Date

Printed Name

Title

Federal Tax ID Number

Legal Sufficiency not required per ORS 291.047

EXHIBIT D FEDERAL AWARD IDENTIFICATION (Required by 2 CFR 200.332(a)(1))

(i) Grantee name: <i>(must match name associated with UEI)</i>	County of Wasco
(ii) Grantee’s Unique Entity Identifier (UEI):	EMKLL2MZ2NH9
(iii) Grant period of performance start and end dates:	Start: 01/01/2025 End: 12/31/2025
(iv) Amount of federal funds obligated by this Grant:	\$150,000.00
(v) Total* amount of federal funds obligated to Grantee by pass-through entity**, including this Grant:	On file at agency
(vi) Name of pass-through entity:	Oregon Department of Education
(vii) Contact information for awarding official of pass-through entity:	Name: Kai Turner, OFIT Assistant Superintendent Email: Kai.turner@ode.oregon.gov
FEDERAL AWARD	
(i) Federal Award Identification Number (FAIN):	15PJDP-22-GG-04759-TITL
(ii) Federal award date: <i>(date of award to state by federal agency)</i>	9/29/2022
(iii) Grant budget period start and end dates:	Start: 10/1/2021 End: 9/30/2025
(iv) Total* amount of the federal award committed to Grantee by pass-through entity: <i>(amount of federal funds from this FAIN committed to Grantee)</i>	\$150,000.00
(v) Federal awarding agency:	Office of Justice Programs Office of Juvenile Justice Delinquency Prevention
(vi) Federal award project description:	Oregon’s Three-Year Plan (first year)
(vii) Assistance listings number, title, and amount:	Number: 16.540 Title: Title II Formula Grants Program Amount: \$615,970.00
(viii) a. Indirect cost rate for the federal award:	10%
b. Is the de minimis rate being used per §200.414?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(ix) Is federal award research and development:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

*The total amount is limited to the current state fiscal year (July 1 to June 30).

**The term “pass-through entity” refers to the State of Oregon, acting through its Department of Education.



MOTION

SUBJECT: Delinquency Prevention Grant Amendment

I move to approve Amendment No. 1 to Grant No. 37184.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AUTHORIZING AN APPLICATION FOR AN OREGON RURAL BUSINESS DEVELOPMENT GRANT TO FOSTER ECONOMIC DEVELOPMENT AND GROWTH IN WASCO COUNTY

RESOLUTION #25-001

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, the United States Department of Agriculture is awarding grants through the Oregon Rural Business Development Grant (RBDG) Program for including, but not limited to : 1) Business Opportunity Grants to provide technical assistance, training and other services to help rural small businesses improve operations; and 2) Business Enterprise Grants focused on projects that benefit small and emerging businesses by providing infrastructure improvements, equipment acquisition and real estate development; and

WHEREAS, the Board of Commissioners has identified small business development as a priority and desires to participate in the RBDG Program to the greatest extent possible; and

WHEREAS, the RBDG program requires that the Board provide a resolution of support for the grant application.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners support submission of a RBDG Program grant application and authorize the County Administrative Officer to take the necessary actions to sign and submit the RBDG grant application.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



MOTION

SUBJECT: Rural Business Development Grant Resolution

I move to approve Resolution #25-001 authorizing an application for an Oregon Rural Business Development Grant to foster economic development and growth in Wasco County.



WASCO COUNTY BOARD OF COMMISSIONERS

WORK SESSION

JANUARY 28, 2025

This meeting was held in person in the Orchard Room at 401 E. 3rd Street, The Dalles, OR,
or by Teleconference by calling 541-506-2756

PRESENT: Scott Hege, Chair
Phil Brady, Vice-Chair
Jeff Justesen, County Commissioner

STAFF: Kelly Walker, Executive Assistant
Tyler Stone, Administrative Officer
Ali Postlewait, Administrative Services Director
Kelly Howsley-Glover, Community Development Director

Chair Hege opened the Work Session at 10:00 a.m.

Chair Hege explained that the purpose of this Work Session is to discuss the various board assignments for the Board of Commissioners (BOC). He pointed out that this includes who will take on former Commissioner Kramer's assignments, as well as to discuss if the BOC would like to make any changes to the current assignments. He said that it could take more time to work out all of the assignments; they would also discuss any updates regarding these boards and commissions and whether some of them are still active.

Chair Hege worked from the Wasco County Commissioners Assignments – 2025 list (attached), which is not the final assignment list. These appointments/assignments are being updated at this meeting. He pointed out that his goal is to divide the assignments equitably. He said that he broke these down into categories: Tiers 1 & 2, Other Involvement, Uncertain Involvement, Other Commissioner Activity, and Other Passion/Involvement; Tier 1 included assignments that were primary, relatively busy, and were statutorily required. Tier 2 included assignments on boards that met less frequently but still required substantial training, etc.

TIER 1 ASSIGNMENTS

1. **Mid-Columbia Center for Living (MCCFL)** – MCCFL Board is open due to former Commissioner Kramer's departure. Mr. Stone said that the board meets every other month and explained some of the current projects and challenges of MCCFL, one of them being the Columbia Gorge Resolution Center.

Chair Hege emphasized the critical element of mental health and Wasco County's participation.

Vice-Chair Brady pointed out that he is a Co-Chair for the Health and Human Services Steering Committee for Associated Oregon Counties (AOC); participating on the MCCFL Board would fit in with his involvement with AOC Health and Human Services. Vice-Chair Brady said he would like to serve on the MCCFL Board.

2. **North Central Public Health District (NCPHD) Board of Health** – Mr. Stone pointed out that the board makeup is specific and statutory. He said this board could possibly end up needing 2 BOC members. Vice-Chair Brady said he would like to remain on this board, as it fits in with his service with AOC Health and Human Services. Commissioner Justesen said he would like to be an alternate and would be the second BOC member, if needed.
3. **Northern Oregon Regional Correction Facility (NORCOR) Board of Directors** – Discussion ensued regarding this assignment, which involves a lot of work. Chair Hege is currently the Chair for NORCOR and agreed to remain in that position for now. Commissioner Justesen agreed to become an alternate. They may decide to switch a later time.
4. The **Mid-Columbia Economic Development District (MCEDD)** boards that need a BOC, include MCEDD Board of Directors, MCEDD Loan Advisory Board, MCEDD Executive Board, and Mt. Hood Economic Alliance. This position is vacant due to former Commissioner Kramer's departure. Chair Hege said he works with MCEDD often and would welcome joining MCEDD's boards.
5. **Mid-Columbia Housing Authority (MCHA)** – Vice-Chair Brady mentioned that Karen Long is MCHA's new Executive Director and they're doing well. Vice-Chair Brady is the current Chair for the MCHA Board and would like to remain on this board.
6. **Mid-Columbia Community Action Partnership/Mid-Columbia Action Council (MCACC) Finance Committee** – Vice-Chair Brady explained that MCACC's work encompasses shelters and emergencies. He pointed out that Kenny LaPoint recently resigned from MCACC and they will bring in a new interim director. Vice-Chair Brady said he would like to remain on these boards.
7. **QualityLife Intergovernmental Agency (QLife) Board** – Chair Hege reviewed the history of Q-Life and pointed out that it currently involves three partners which are Wasco County, Northern Wasco People's Utility District (NWPUD), and City of The Dalles. Chair Hege has been a part of QLife's history and growth and would like to continue his service with QLife.
8. **Wasco County Fair Board** – This position is vacant due to former Commissioner Kramer's departure. Mr. Stone and Chair Hege discussed how staff has worked to enhance the culture of the Fair Board; the goal is to focus on rules, regulations, and organization, which is stabilizing. Commissioner Justesen volunteered to become the Chair of the Wasco County Fair Board.
9. **Senior Advisory Council to CAPECO** – Vice-Chair Brady said he thought this council should be moved to Tier 2, as it has stabilized and doesn't require as

much time and effort from the BOC. He said he would like to remain on this council.

10. **Urban Renewal Agency Board** – Chair Hege gave a brief review on the history of the Columbia Gateway Urban Renewal District. He explained that it will end in 2029. He said he would remain as the BOC appointment for this board.
11. **Community Outreach Team** – Chair Hege said that this team, composed of several partners (Wasco County, MCEDD, City of The Dalles, Port of The Dalles, Chamber of Commerce, NWPUD, etc.) focuses mostly on economic development. He said they go to Washington D.C. twice a year. Vice-Chair Brady asked if it would be good to have more than one commissioner involved including grooming a new commissioner to learn and develop these relationships. Chair Hege agreed that it would make sense for all commissioners to develop these relationships and perhaps rotate. He said he would remain on the Community Outreach Team. Vice-Chair Brady said he would fill-in as needed.
12. **Discovery Center Board of Directors** – Vice-Chair Brady has been serving on this board, which meets once per month. He said he would like to continue to serve on the Discovery Center Board of Directors.
13. **Wasco County Investment Committee** – Chair Hege has been serving on this committee, which now meets monthly to discuss Wasco County investments. He said he would remain as the commissioner on this committee.
14. **Columbia Gorge CCO Finance Committee** – Chair Hege, Vice-Chair Brady, and Mr. Stone discussed the CCO. Chair Hege explained that they have an advisory function only; they have no authority. Chair Hege said he would remain on this committee.
15. **Columbia Gorge Health Council (CCO)** – This assignment was moved from the Tier 2 list to Tier 1. Vice-Chair Brady said that this council meets monthly and should be moved to Tier 1; he will continue his service on this council.

TIER 2 ASSIGNMENTS

1. **Property Value Appeals Board (PVAB)** formerly BOPTA – Chair Hege explained that although they only meet once per year, the training for this mandatory BOC position is extensive. The PVAB also has many hearings, which need to be chaired by this position. Chair Hege said he would remain on this board.
2. **Local Public Safety Coordinating Council (LPSCC)** – The BOC position became vacant by former Commissioner Kramer’s departure. Commissioner Justesen said he would like to be the commissioner to serve on this council.
3. **Lower Deschutes River Management Team/Lower Deschutes Interagency Implementation team (ITT)** – Chair Hege explained that this relates to the areas that adjoin the Deschutes River; it involves a fair amount of work and training, as the focus is specifically regarding law and regulations. He said that he will remain on these teams. Commissioner Justesen said he would come to

- meetings and start learning for future participation.
4. **Regional Solutions Advisory Committee** – Vice-Chair Brady said this is governor appointed position so he will remain on this committee.
 5. **Strategic Investment Program Advisory Committee** – Chair Hege said that this committee is currently active. He said that Wasco County and City of The Dalles will continue meeting for now and he will remain on this committee.
 6. **The Dalles Area Chamber of Commerce** – The Chamber of Commerce meets once per month. Commissioner Justesen said he is interested in being a BOC presence and participating at the Chamber of Commerce meetings.
 7. **Wasco County Forest Collaborative** – This position became vacant after former Commissioner Kramer’s departure. Chair Hege said that this would be a co-convener role. This role does not require a commissioner; a staff member can join. Community Development Director Kelly Howsley-Glover expressed possible interest and said she would reach out to Andrew Spaeth to find out more about the requirements of this role.

OTHER INVOLVEMENT

1. **Columbia Gorge Bi-State Renewal Energy Zone (CGBREZ)** – Vice-Chair Brady said that this is a counterpart of Community Renewable Energy Association (CREA). He said he would be interested in attending meetings when he possible, but is not interested in a leadership role.
2. **Solid-Waste Advisory Committee/Tri-County Household Hazardous Waste Steering Committee** – Commissioner Justesen said that he will serve as the commissioner on these committees. Ms. Howsley-Glover said that she will work with Commissioner Justesen to get him updated on what he needs to know to move forward.
3. **Wasco County Weed Council** – Chair Hege said they will need to ask Public Works Director Arthur Smith whether this council plans to meet in the future. If so, Commissioner Justesen agreed to take on this assignment.
4. **Wolf Depredation Compensation Committee** – Chair Hege said that this committee had been disbanded until there was more evidence of a significant wolf presence. Discussion ensued regarding the increasing wolf presence in Wasco County. Commissioner Justesen said he’d taken a call recently regarding this and is interested in participating on this committee.
5. **One Gorge** – Chair Hege said that One Gorge has to do with economic development; they host the GorgeUs Night Out events. He said he will continue his participation with One Gorge.
6. **Lower John Day Area Commission on Transportation (LJDACT)** – Chair Hege said that Public Works Director Arthur Smith is on this commission and it has no BOC appointment, but it would be good to have a BOC member’s support for LJDACT. Vice-Chair Brady said he would be happy to support

LJDACT going forward.

7. **Central Oregon Workforce Consortium** – This position is vacant due to former Commissioner Kramer’s departure. Chair Hege said they will look into this position and see if there is a continued role for Wasco County. If so, Commissioner Justesen said he would be willing to take this position.
8. **Wasco County Planning Department Advisory Committee** – Chair Hege said he would continue to serve in this role.
9. **Hospital Facility Authority Board** – Chair Hege said that this board has never actually met; the board is in place in case the hospital does a bond. Vice-Chair Brady said he’d like to take this assignment going forward.

Uncertain Involvement

HB 4123 Houseless Pilot Project Governing Board, Mayor’s Homeless Coalition, and Housing Stabilization Advisory are listed in the Uncertain Involvement category of the Commissioner Assignments List. A brief discussion ensued and it was determined that they are no longer active.

Other Commissioner Activity

Discussion ensued regarding the Commissioner’s AOC and National Association of Counties (NACO) involvement. Each Commissioner has various AOC Board assignments. Chair Hege is on the Workforce & Economic Committee for NACO.

Other Passion/Involvement

Vice-Chair Brady participates with several groups that are important to him:

1. The Dalles Chamber of Commerce Community Affairs, which meets weekly
2. Community Renewable Energy Association (CREA), which meets monthly; Vice-Chair Brady clarified that he’s not a board member.
3. Deschutes Rim Clinic, which meets monthly and has additional meetings
4. Mosier to The Dalles Train Planning Group, which meets quarterly
5. Oregon Scenic Bikeway Committee, which meets quarterly

Chair Hege adjourned the meeting at 11:52 a.m.

Wasco County

Board of Commissioners

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner

DRAFT



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
FEBRUARY 5, 2025**

This meeting was held in person and on Zoom

<https://wascocounty-org.zoom.us/j/2919733815>

Or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 2919733815#

PRESENT: Scott Hege, Chair
Phil Brady, Vice-Chair
Jeff Justesen, County Commissioner

STAFF: Kelly Walker, Executive Assistant
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:02 a.m. with the Pledge of Allegiance.

Discussion Item – Behavioral Health Deflection IGA

Sheriff Lane Magill explained the Intergovernmental Agreement (IGA) between Wasco County and Hood River for the Behavioral Health Deflection Program included in the board packet. He pointed out that there was a fix to Measure 110 and part of that process was House Bill 4002, which came out of that. House Bill 4002 allocated certain amounts of dollars sent to any county that wanted to opt into that system for treatment options, etc. He said that Wasco and Hood River Counties opted in. Wasco County received \$150,000 for the program based on the size of the county. He explained that by opting into the deflection program under 4002, Wasco County agreed to provide services for deflection to keep individuals out of our jails that are drug addicted, etc.

Sheriff Magill said that they as they went through the process with the Criminal Justice Commission (CJC), they realized right away that \$150,000 would not suffice for Wasco County to hire a program lead, program navigators, and administer the program. He said that Hood River County's Sheriff Matt English and he approached the CJC and asked them if they could combine their funds and create an IGA between the two organizations. He said that way they could double their efforts financially, as \$150,000 would not work for either Wasco or Hood River County. The CJC agreed and adjusted their application for them.

Sheriff Magill said they determined that Hood River County has the capacity to take on the program, so they agreed to have the Wasco County funds go directly to Hood River County to take the lead financially and hire the employees, etc. He said that they would transfer of the funds directly from Wasco County through the state to Hood River County.

Sheriff Magill explained that the program is not quite 100% up and running, but is at about 80%. He said that they've chosen to do the LEAD Program, which is the Law Enforcement Assisted Diversion Program. He said that LEAD is a nationally evidence-based program that takes individuals who have drug and alcohol addictions who commit small crimes that would fall under the revised Measure 110 category. He said that this gives them the ability to get the individuals deflected from going to jail and gets them into a treatment system. He said that this is a highly effective program; Marion County Sheriff's Office has been using this program for many years.

Vice-Chair Brady asked how many other counties are sharing programs. Sheriff Magill replied that he believes that Wasco and Hood River Counties are the only ones. He said there might be some discussion between some of the eastern counties about collaboration, but he doesn't have confirmation.

Chair Hege asked about the obligations of Wasco County in the IGA where it talks about providing a 24-hour accessible office space in Wasco County for touch down space for Deflection Program staff and where that would be. Sheriff Magill replied that they plan on having it at the courthouse; it may be in Mr. Stone's previous office.

{{{Commissioner Justesen moved to approve the Intergovernmental Agreement between Hood River County and Wasco County for Behavioral Health Deflection Program. Vice-Chair Brady seconded the motion, which passed unanimously.}}}

Discussion Item – Termination of Road Use Agreement

Public Works Director Arthur Smith reviewed the memo included in the board packet. He said he met with a representative from Avangrid yesterday and all the work has been completed; there is no more work to be done other than day-to-day light crews going in there for pickups, maintenance, and things of that nature.

Vice-Chair Brady asked if the fiber optic installation in Bakeoven is still in process. Mr. Smith replied affirmatively and that he issued a fiber optic permit that has nothing to do with Bakeoven Solar LLC. He said there's a lot of activity going on in that area that is not related to this specific agreement.

Vice-Chair Brady asked if this agreement has set a precedent for the other solar installations and if they're starting to approach him. Mr. Smith replied affirmatively and said that there's a great deal of interest for solar, wind, and green energy projects; there are several people investigating that area.

Commissioner Justesen asked if he is comfortable that they've done any repairs that need to be done and that they've checked things out. Mr. Smith replied that to date he feels very comfortable. He said that road will take a beating if more renewal energy projects get installed. He explained that it's hard to quantify; although the road may look fine; the life of the road gets shorter as hundreds of overweight loads

move across it. He said they'll need to keep an eye on it and they'll continue to maintain it, as it is a county road. He said that if any other groups are approved, they will enter into additional road use agreements; they'll learn more about future damage going forward so they can be more strategic in the future. He said that he may need to talk with partners in Gilliam and Sherman Counties who have been experiencing this for longer than they have to get more information about how they've handled this.

Chair Hege asked if there was any significant damage or potholes and how they repaired the damage. Mr. Smith replied that they don't have potholes on county roads. He explained that when they saw the surface of the road degrading, they worked with them to place temporary cold patches and then permanent patches were placed over them.

Chair Hege said that while Bakeoven Solar is complete, they're in the process of building Daybreak. He asked if they have an agreement with Daybreak Solar. Mr. Smith replied that he is not aware of any other agreements. He said that Daybreak is also an Avangrid project.

Chair Hege said he thinks that they need to make sure the Daybreak project is complete. Mr. Smith replied that Avangrid has moved their construction crews out; he physically inspected the area and they are complete.

Vice-Chair Brady explained that it was his understanding that Bakeoven did not get finished within the tax year, so it was broken off into a new project they called Daybreak; Daybreak was in the same parcel as land as the Bakeoven project. Chair Hege said he'd like to look into this for more clarity.

{{Vice-Chair Brady moved to approve the Mutual Termination of Road Use Agreement between Bakeoven Solar, LLC and Wasco County contingent on termination of project. Commissioner Justesen seconded the motion, which passed unanimously.}}

Public Comments

Steve Ronfeld, a Wasco County resident commented that with all the trucks on the road to the landfill, the road would deteriorate and sustain damage. He asked if the County should do a contract with the landfill to protect the road and provide repairs. Chair Hege asked Mr. Smith to respond. Mr. Smith replied that Wasco County receives tipping fees and the solid waste management transfer fees, but the Public Works department has no agreement for the repair or maintenance of that road.

Chair Hege asked if they have some agreements related to different things they do on

that road. Mr. Smith replied affirmatively; he said they issued the landfill an operations permit so they can provide their own snow removal and sanding any time they want on that road, as Public Works can't dedicate that amount of time and effort. He explained that this permit has been in effect for several years.

Chair Hege asked if the road is being damaged with all the trucks going back and forth on the road to the landfill. Mr. Smith replied affirmatively; the road is absolutely being damaged.

Gloria Miller from Pine Grove Water District, Wasco County said that they ran out of water since last Thursday. She said she called Emergency Services Manager Sheridan McClellan, who was awesome. She said by Thursday afternoon, they had their first load of food bank water, as well as five porta potties in place; by Friday, there were another two in place. She said that the majority of their community is very senior in age with extremely limited income. She said she also reached out to Mid-Columbia Economic Development District (MCEDD).

Ms. Miller said they're trying to get their second well, which they need badly; they have no redundancy. She said she worked with the State to get the go ahead to hire a truck; prior to that, they had worked with the City of Salem under an agreement and they had to leave. She they have someone delivering water, but they will lose him tomorrow and they're concerned about getting their pump test completed. She said that it's not a matter of if this happens again; it's a matter of when this will happen again. She said that they're short \$750,000 to get the redundant well that they need. She asked for assistance and thanked the commissioners.

Chair Hege thanked Ms. Miller for the update. He said that they've been talking with Ms. Miller and have been involved; they understand that they as well as many other communities in Wasco County have some infrastructure challenges.

Agenda Item – Recess to 4-H & Extension Service District Meeting

Chair Hege recessed the meeting to open the 4-H & Extension Service District Meeting at 9:27 a.m.

Chair Hege closed the meeting and opened the Regular Session at 9:31 a.m.

Agenda Item – ORMAP Grant Contract

Wasco County Surveyor Bradley Cross introduced himself and Survey and Engineering Technician Ivan Donahue. Mr. Cross and Mr. Donanhue reviewed the power point presentation included in the board packet. Mr. Cross explained that there is also an ORMAP Grant Contract to approve.

Vice-Chair Brady asked what the word cadastral means, which came up on the first slide. Mr. Cross replied that it relates to land boundaries.

Mr. Cross explained that the purpose of this project is to update all of their boundaries on their property parcels on their GIS and assessors maps. He explained there is a mismatch between the data and real world when they get the real world data from the servers that give them the aerial imagery. He said it's in the correct place, but their data is not; the work they do on this project gets them to match.

Chair Hege asked if the remapping is accurate and how accurate. Mr. Cross replied affirmatively and that the specification is to get it within one foot. He explained that they're not resurveying everything; they already have the data. He said there still could be some errors that would not be resolved until people get their properties certified.

Vice-Chair Brady mentioned that the examples on the slide are in the City of The Dalles. He asked if they are remapping for the City or if the surveyor has authority over the entire county, including the City. Mr. Cross replied that they have authority over the entire county including the cities. He explained that this is for assessment and taxation only.

Vice-Chair Brady asked about boundary issues and how people resolve them. Mr. Cross replied that people would employ a private surveyor and work with their neighbor to resolve issues.

Chair Hege asked if the maps just gives a general sense of where property boundaries are, but this is not a tool for legal disputes; a survey would be needed for specific boundaries or conflicts. Mr. Cross agreed and said that this information can't be used to determine property boundaries.

Assessor/Tax Collector Jill Amery said that these maps are for tax and assessment purposes only and for their identification of the parcels and subsequent valuation. She said that it is not their role to mediate or resolve property line disputes. She said that they do have problems with people coming in and looking at property lines and getting into disputes. She reiterated that these are for identification of the parcel and valuation purposes; they are not the legal lot of record.

Mr. Cross pointed out that there are many other GIS applications out there that can cause similar confusion. He said it's pulling the same data, but it's not necessarily correct. He said just because it's a map, people think it's an authoritative thing they can rely on; it's not.

Mr. Cross pointed out that the updates to the FEMA flood maps that are coming soon could cause some problems in the areas that aren't mapped properly. Chair Hege

asked if the FEMA data is on the GIS system. Mr. Cross replied that the old data is, but not the new. He said they may see that new data later this year or early next. He said that Mr. Donahue is working on remapping this now; they've moved away from working in the city to try to get to some of the problem areas. He said they're working to get ahead of it before it causes other problems.

Mr. Cross explained that as the boundary lines move, the work involves redrafting the Assessor's map, as well, which is very time consuming.

Vice-Chair Hege acknowledged that it's an amazing amount of work. He asked if they are able to shift all of the parcels at once to line up or if they have to go through parcel by parcel. Mr. Donahue replied that he has to go parcel by parcel to get things lined up; he goes through each deed on the parcels. He said there's a lot of work involved and a lot of money spend on doing one map.

Mr. Donahue went over the work completed to date on the corresponding slide; he's completed the control for the whole county. He said they received grant money from ORMAP to get trained for GIS. He has started on the remapping. The green area on the slide represents the area where the remapping is complete, which will soon go live. He explained that the orange area represents the area that he is currently remapping, which includes Tygh Valley.

He said that the current grant that they just received is for the area in blue on the map on the slide, which includes Wamic and surrounding Pine Hollow. He said they excluded Pine Hollow because of the amount of tax lots there; that'll have to be done with a separate grant, which they may look at doing next. He said they want to get the communities and cities remapped and then move across the county systematically. Mr. Cross added that they want to make sure they're completing the higher value areas first before moving out to the rural areas.

Mr. Cross pointed out that Mr. Donahue was instrumental in starting a program in which the state could start training people without experience; now Mr. Donahue has the experience and knowledge he needs to do the remapping for them.

Chair Hege asked with COVID being in the past, if there is still a need for interns. Mr. Cross replied that they no longer need interns because they've shifted to remapping; interns were needed to complete the controls and now that's completed.

Chair Hege asked what the source is of the \$944,470 that they've received to date. Mr. Cross replied that it's all state money from the Department of Revenue. He said that the funding source is from the fees paid for recording documents; part of those fees goes into this fund.

Mr. Cross explained that they get two grants per year; one in the spring and the other

grant they get in the fall. The Amount of Grant Funds Received slide shows a graph. Mr. Cross explained that the drop in funds after 2019 was due to Lane County no longer doing the remapping; Wasco County took on the controls and remapping work.

Commissioner Justesen asked if they anticipate the funding will continue the same as it has been over the next 5 or 6 years that they will be working on this project. Mr. Cross replied affirmatively; he explained that the pool of money continues to grow, as more counties are no longer asking for funds.

He said they are adding more goals, which increases what can be done with the funds. Chair Hege asked if the other counties are dropping off, because they've completed their work. Mr. Cross replied affirmatively; he pointed out that Wasco County was a later adopter of this work.

Discussion ensued about the vendor of our aerial program, which is Eagle View, which is separate from our GIS, and will align once the remapping is completed.

{{{Vice-Chair Brady moved to approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #DOR-133-24. Commissioner Justesen seconded the motion, which passed unanimously.}}}

Consent Agenda – 1.15.2025 Regular Session Minutes; QLife Appointments; Fair Board Appointment

{{{Vice-Chair Brady moved to approve the Consent Agenda. Commissioner Justesen seconded the motion, which passed unanimously.}}}

Students Visit and Discuss Government

Anson Polk and Bailey Hubert are students who are interested in political science and are passionate about government; they came to the meeting to ask the Commissioners some questions regarding their careers in government.

Mr. Polk introduced himself; he is a Hood River High School student finishing his senior year. He said he spent a full year in South Korea learning about Korean language and culture; he is pursuing a career in diplomacy. He is double majoring in international relations and political science.

Baily Hubert, who is in his first year at Columbia Gorge Community Center is a business degree student taking a political science class.

Mr. Hubert asked what brought the commissioners to want to work in government.

Vice-Chair Brady said that a good commissioner has a broad answer and interest in the broad scale; it takes listening and thinking broadly. He pointed out that although things come to them for decisions and resolution, they have some degree of proactivity with passion projects, for instance. He said that sometimes it seems as if they're pushing clouds and things aren't coming together quickly, but eventually these things take shape and move forward. He said that his desire to serve in government comes down to caring about the community and wanting to contribute.

Commissioner Justesen said that he was a juvenile probation officer and then became the Detention Manager at NORCOR Juvenile. He said that after a couple of years of being retired, he wanted to be involved in the community in a bigger way. He said he likes being involved in the community; he is a basketball and volleyball official. He doesn't want to sit on the sidelines. He pointed out that in government, there is so much work that happens behind the scenes; they make decisions based on what they learn from the staff and the public, as well.

Chair Hege said he had been around government before he became a commissioner, but is not a fan of politics. He likes good government that works proficiently and listens to the people. He said that he likes it when people call and engage with them. He encouraged them to call and get involved in their local government.

Mr. Anson asked the commissioner what they've noticed about changes of the role of the state in government.

Vice-Chair Brady said he noticed that state government and interested changes every year; it goes from topic to topic. He said a year ago, the focus was on deflection programs; this year the focus is on transportation programs and homelessness. He said that politicians can sway the conversation that changes from year to year to some degree.

Chair Hege pointed out that at the county level, they are non-partisan commissioners. He said that once they are at the state level, it becomes partisan. He explained that partisanship is not necessarily bad, but it becomes a problem when it's divisive. He said that he has seen government become more polarized and divisive, unfortunately. He said that he thinks it's more helpful when they can come up with solutions together; the county makes good decisions together because they are not non-partisan.

Commissioner Justesen added that there is constant change at the state level and partisanship can bog down progress.

Vice-Chair Brady mentioned that the agenda and the board materials get prepared by the staff. He advised the students to also converse with other levels of the government (clerk, assessor's office, etc.) to learn more detailed information. He also mentioned that Mr. Stone is the Administrative Officer; he's the staff member who is in charge of running things at the county level.

The commissioners thanked the students for coming to the meeting and asking questions.

Commission Call

Commissioner Justesen said that he'll be attending the Fair Board Meeting tonight. He said that he'll go to an Association of Oregon Counties (AOC) open house next week. He said he's currently working on getting caught up with commissions and boards that were recently assigned.

Vice-Chair Brady mentioned that Kenny LaPoint resigned from Mid-Columbia Community Action Council (MCCAC); they're working diligently on getting an Interim Director hired. He said they have two applicants for the interim position.

Vice-Chair Brady said that the Discovery Center is working on getting a loan to replace their HVAC system; if they can't get it fixed by summer, it won't be open.

Vice-Chair Brady discussed the fear that the local immigrants and orchard owners are currently experiencing. He said that the immigrant workers are the base of the community. He mentioned that the state has sanctuary laws and that the Wasco County Sheriff and the City Police Chief do not participate with ICE.

Chair Hege mentioned that the Veterans Service Office is serving coffee for their open house this morning; they've moved to their new office on 3rd Street. He said that the space is more accessible.

Chair Hege said that he, Mr. Stone, and Mr. Smith are making progress on local access roads and how those funds will be set aside. He said that next Thursday, February 13th, he will attend a meeting regarding proposed changes of the Northwest Forest Plan at the Stevenson Library.

Chair Hege said that he would like to schedule some meetings in the evening and move the meetings around the county, including in Shaniko or Antelope.

Chair Hege adjourned the meeting at 10:30 a.m.

Summary of Actions

MOTIONS

- **To approve the Intergovernmental Agreement between Hood River County and Wasco County for Behavioral Health Deflection Program; and**

- **To approve the Mutual Termination of Road Use Agreement between Bakeoven Solar, LLC and Wasco County To approve the Wasco County Appointee Conduct Policy; and**
- **To approve the Consent Agenda: 1.15.2025 Regular Session Minutes; QLife Appointments; BOC Fair Board Appointment; and**
- **To approve Order 25-010 appointing Betty Boldt as Wasco County 4H & Extension Service District Budget Officer; and**
- **To approve the January 15, 2025 4-H & Extension Service District Minutes; and**
- **To approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #DOR-133-24; and**

Wasco County

Board of Commissioners

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JEFF JUSTESEN TO THE CENTRAL OREGON WORKFORCE CONSORTIUM

ORDER #25-015

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in November of 2014, Wasco County entered into an intergovernmental agreement creating the Central Oregon Workforce Consortium; and

IT FURTHER APPEARING TO THE BOARD: That the COWC governing body is to be made up of one elected official from each of the ten identified parties; and

IT FURTHER APPEARING TO THE BOARD: That Steve Kramer's term on the Commission expired on January 6, 2025; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Jeff Justesen is willing and is qualified to be appointed to the Central Oregon Workforce Consortium to represent Wasco County.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Jeff Justesen be and is hereby appointed as the Wasco County representative to the Central Oregon Workforce Consortium; said term to expire on December 31, 2025.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS:

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF PHIL BRADY AS WASCO COUNTY REPRESENTATIVE ON MID-COLUMBIA CENTER FOR LIVING’S BOARD OF DIRECTORS

ORDER #25-016

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That in 1983 Wasco County entered into an intergovernmental agreement creating the Chapter 190 Mid-Columbia Center for Living for the administration of the ORS Chapter 430 community mental health programs; and

IT FURTHER APPEARING TO THE BOARD: That the governing body of MCCFL is to be made up of one elected official from each of the parties; and

IT APPEARING TO THE BOARD: That Commissioner Steve Kramer’s term on the Wasco County Board of Commissioners expired January 6, 2025; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Phil Brady is willing and is qualified to be appointed as Wasco County’s representative on the Mid-Columbia Center for Living Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Phil Brady be and is hereby appointed as the Wasco County representative on the Mid-Columbia Center for Living Board of Directors.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF PHIL BRADY TO THE WASCO COUNTY HOSPITAL FACILITY AUTHORITY BOARD

ORDER #25-017

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That under ORS 441.540 the Board of Commissioners shall appoint a Hospital Facility Board of Directors; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Scott Hege is stepping down from his role as Wasco County's representative on the Hospital Facility Authority Board of Directors; and

IT FURTHER APPEARING TO THE BOARD: That Phil Brady is willing and is qualified to be appointed to the Wasco County Hospital Facility Authority Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Phil Brady be and is hereby appointed to the Hospital Facility Authority Board Committee in accordance with ORS 441.540 ; said term to expire December 31, 2025.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JEFF JUSTESEN TO THE WASCO COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL

ORDER #25-018

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco County, Oregon, is required by ORS 423.560 to appoint individuals to represent specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Steve Kramer’s term on the Commission expired on January 6, 2025; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Jeff Justesen is willing and is qualified to be appointed to the Wasco County Local Public Safety Coordinating Council to a County Commissioner Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Jeff Justesen be and is hereby appointed to the Wasco County Local Public Safety Coordinating Council in the County Commissioner Position for a term to expire on December 31, 2025.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF SCOTT HEGE TO THE MT. HOOD ECONOMIC ALLIANCE

ORDER #25-019

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Steve Kramer’s term on the Mt. Hood Economic Alliance expired on December 31, 2024; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Scott Hege is willing and is qualified to be appointed to the Mt. Hood Economic Alliance.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Scott Hege be and is hereby reappointed to the Mt. Hood Economic Alliance; said term to expire December 31, 2026.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF SCOTT HEGE TO THE MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT'S BOARD OF DIRECTORS

ORDER #25-020

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Steve Kramer's term on the Wasco Mid-Columbia Economic Development District Board of Directors expired on December 31, 2024; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Scott Hege is willing and is qualified to be appointed to the Mid-Columbia Economic Development District Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Scott Hege be and is hereby appointed to the Mid-Columbia Economic Development District Board of Directors; said term to expire on December 31, 2026.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JEFF JUSTESEN TO THE TRI-COUNTY HAZARDOUS WASTE STEERING COMMITTEE

ORDER #25-021

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Tri-County Hazardous Waste Steering Committee; and

IT FURTHER APPEARING TO THE BOARD: That Steve Kramer's term on the Commission expired on January 6, 2025; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Jeff Justesen is willing and is qualified to be appointed to the Tri-County Hazardous Waste Steering Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Jeff Justesen be and is hereby appointed to The Tri-County Hazardous Waste Steering Committee.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF JEFF JUSTESEN TO THE WASCO COUNTY WOLF COMPENSATION COMMITTEE

ORDER #25-022

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That ORS 610.150 requires counties participating in the Wolf Depredation Compensation and Financial Assistance Grant Program to establish a Wolf Compensation Committee; and

IT FURTHER APPEARING TO THE BOARD: That the Committee is to consist of one County Commissioner, two livestock producers, and two conservationists; and

IT FURTHER APPEARING TO THE BOARD: That Steve Kramer's term on the Commission expired on January 6, 2025; and

IT FURTHER APPEARING TO THE BOARD: That County Commissioner Jeff Justesen is willing and is qualified to be appointed to the Wasco County Wolf Compensation Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Jeff Justesen be and is hereby appointed to the Wasco County Wolf Compensation Committee as a representative from the Board of County Commissioners and Chair of the Wolf Compensation Committee; said term to expire December 31, 2026.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF PHIL BRADY AS AN ALTERNATE WASCO COUNTY REPRESENTATIVE ON NORTHERN OREGON CORRECTIONAL FACILITY'S BOARD OF DIRECTORS

ORDER #25-023

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy for an Alternate Wasco County representative exists on Northern Oregon Correctional Facility's Board of Directors; and

IT FURTHER APPEARING TO THE BOARD: That Commissioner Phil Brady is willing and is qualified to be appointed as an Alternate Wasco County representative on the NORCOR Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Commissioner Phil Brady be and is hereby appointed as an Alternate Wasco County representative on the NORCOR Board of Directors, to serve at the pleasure of the Board.

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS

Kristen Campbell, County Counsel

Scott C. Hege, Commission Chair

Philip L. Brady, Vice-Chair

Jeff Justesen, County Commissioner

DISPUTE RESOLUTION GRANT PROGRAM PROCESS

Every two years a grant process is opened to provide funding for community dispute resolution. The state-funded grant program is managed through the Law School of the University of Oregon. Historically, Wasco County has managed the grant application process for our 5-county region which includes Wasco, Sherman, Gilliam, Hood River and Wheeler counties. A process for which Wasco County bears the majority of administrative time and cost.

The University has advised that the possibility of UO/OOCDR selecting a different entity than Six Rivers is on the spectrum of possibilities, although at this time, there is no reason to think this would happen. They have not heard from any other entity that is anticipating applying in our area, although it could happen. Six Rivers is in excellent standing with OOCDR and is even piloting a Resolution Apprenticeship program that OOCDR sponsored this year. Andrea Pacheco is such a sound leader, even if a new entity applied, Six Rivers would likely still be a service provider for the area. In counties where there is more than one eligible applicant, they work with the entities to explore their areas of focus and how they can collaborate to provide excellent service to the given area. If a new entity emerged, then they would work with Six Rivers and the new entity on a collaboration agreement. The collaboration agreement then becomes part of both of their contractual requirements with OOCDR.

We have had only one applicant each biennium as we are aware of only one qualified entity to serve our region in this capacity – 6 Rivers Mediation. We have the option to opt out of the process in which case, the University would manage the process on our behalf. The change would be that we would not be making a recommendation to the University as to the entity to be funded. Since it is highly unlikely that we would have more than one applicant; I recommend opting out of the process.

2025-2027
Request for Applications
for
Community Dispute Resolution Services

Instructions for the
Board of County Commissioners

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Grantor:

Patrick Sponsler, Administrator
Resolution Oregon | University of Oregon
sponsler@uoregon.edu | 541-346-1623
<https://www.resolutionoregon.org/>
<https://law.uoregon.edu/academics/centers/adr/oocdr>

A. Overview of Process

In February of odd-numbered years, the University of Oregon on behalf of the University of Oregon School of Law (Grantor) informs Oregon Counties of the availability of biennial grant funds, subject to funding authorization by the Legislature, for eligible community dispute resolution programs pursuant to ORS 36.155. If a County elects to participate in the process, the County may select which eligible local program(s) should receive these funds. A County shall inform Grantor of its interest in participating in the selection of these community dispute resolution grant funds via a resolution.

B. Opt-out

A County may notify Grantor in writing that it does not intend to participate in the process, in which case Grantor will assume the County's role for the remainder of the process.

C. Appoint Coordinator

The County Commission appoints a County Dispute Resolution Coordinator. This person maintains information for the public on: dispute resolution services within the County, availability of grant monies to fund local programs, the grant solicitation and award process, and the program names and services provided by Grantees in that County. A coordinator need not be a resident of the county and may serve as the coordinator for more than one county (See UO Policy CDRP – §H). For specific dates and tasks, refer to Timeline in Section D.

D. Timeline

March 31, 2025

County announces interest. The County Commission adopts a resolution, formally announcing its interest in participating in the distribution of grant funds (See attached for sample resolution) and sends a copy of the resolution to Grantor. If a program is to serve more than one county, there must be a joint resolution among Commissions from all the involved Counties. The County's notification to Grantor shall include a statement of agreement by the County to engage in a selection process and to select as the recipient of funds an entity capable of and willing to provide dispute resolution services in accordance with University of Oregon Policy – Community Dispute Resolution Program.

April 1, 2025

Coordinator publishes notice and issues Request for Applications (RFA). The RFA seeks applications by programs interested in providing community dispute resolution services. Applications are also available through Grantor. The request for applications shall be advertised in a manner reasonably calculated to ensure that those qualified to provide the requested dispute resolution services receive notice of the request. Such advertising may be in a newspaper, on a web site, by electronic mail, or any other means that meets the requirements of UO Policy CDRP – §I, ¶1.

April 30, 2025 by 5:00pm

Applicants return Applications. Applicants return the original completed application to the County Coordinator, with a copy to Grantor. Applications to County may be submitted by mail, hand delivery,

express delivery, facsimile machine, website submission, or email. Applications to the Grantor must be submitted via email. Applicants may reach out to Grantor for alternate submissions methods. No hand-written or bound copies may be submitted. Grantor reviews applications to determine which applicants are eligible.

May 30, 2025

Eligibility. Grantor will acknowledge receipt of each application and determine whether the applicant is an eligible community dispute resolution program under the applicable University of Oregon Policy. Grantor will send a notice of eligibility determination to each applicant and to the County (See UO Policy CDRP – §K, ¶1).

June 10, 2025

County chooses CDRP. The Board of County Commissioners chooses one or more eligible applicant(s) to receive the funds and notifies the Grantor of its choice(s).

June 30, 2025

Grantor begins contracting process with selected Grantee(s). The County receives a copy of the grant agreement for its records. Grant payments are made directly by the Grantor to the Grantees. No further action is required of the County at this point.

E. Grantee Selection Criteria

County Selection. The County will review the applications of those applicants determined eligible by Grantor and select the program(s) to be funded. Criteria for the selection of programs includes, per UO Policy CDRP – §K, ¶3:

- a. The ability of the applicant to address unmet community needs in the proposed geographical area of service;
- b. The structure and scope of the services to be provided by the applicant;
- c. The applicant’s experience and qualifications in dispute resolution services;
- d. The amount of the requested grant and the reliability of the applicant’s other funding sources;
- e. The adequacy and cost of personnel, services and supplies, and capital outlay.

If the County has questions regarding selection criteria, please contact Patrick Sponsler at the University of Oregon School of Law at 541-346-1623, or sponsler@uoregon.edu.

F. Sample Resolution for County Participation

**BEFORE THE BOARD OF COMMISSIONERS
FOR _____ COUNTY, OREGON**

**IN THE MATTER OF PARTICIPATION IN FUNDING)
ACTIVITIES OF RESOLUTION OREGON/UNIVERSITY)
OF OREGON SCHOOL OF LAW)**

RESOLUTION NO. _____

WHEREAS, the Board of Commissioners believes that the settlement of disputes by mediation may lead to more long-lasting and mutually satisfactory agreements; and

WHEREAS, mediation may reduce the need for time-consuming and costly litigation; and

WHEREAS, the Oregon Legislature has charged the University of Oregon on behalf of the University of Oregon School of Law (Grantor) with the responsibility to foster the development of community mediation programs by making grant monies available to participating Counties; and

WHEREAS, any County wishing to participate must formally notify Grantor of its intent to participate; now therefore,

IT IS HEREBY RESOLVED THAT, _____ County hereby notifies Grantor of its desire to be a participant in the expenditure of funds for community dispute resolution programs within _____ County, and _____ County agrees to engage in a selection process and to select as funding recipients those entities both qualified by the standards and guidelines adopted by Grantor and capable of and willing to provide community dispute resolution services according to the rules adopted by Grantor.

_____, Oregon _____, 2025
(city)

_____ COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Approved as to Form:

G. Sample Advertisement for County

Request for Applications For Community Dispute Resolution Services

Notice is hereby given that _____ County and the University of Oregon on behalf of the University of Oregon School of Law (Grantor) are initiating the application and selection process for grant funds available to eligible community dispute resolution programs in _____ County under ORS 36.155. The grant period is July 1, 2025 through June 30, 2027, subject to funding authorization by the 2025 Legislature. Assuming funding for 2025-2027 is reauthorized by the 2025 Legislature, grant funds for _____ County will be approximately \$_____ for this period.

Applications must be **received** by April 30, 2025 at 5:00 p.m. Late applications may not be considered.

Submit original to:

(Name of County Contact)
(County Commission Office)
(Name of County)
(Address)

Submit copy to:

Resolution Oregon
Patrick Sponsler at sponsler@uoregon.edu

Or reach out to Patrick Sponsler at sponsler@uoregon.edu or 541-346-1623 for alternate submission methods.

Copies of the Request for Applications are available by calling _____.
(county contact person and telephone number)

Dated: _____ (date of publication)

_____ (county contact person)

_____ (title)

Note: Please send Resolution Oregon a copy of your legal affidavit as it appeared in the newspaper after it is published, (if you published a legal notice in a newspaper), and/or copy of your notice as it appeared in electronic, or web-based form.



Date: February 5, 2025
To: Wasco County Board of Commissioners
Re: 2025-207 Community Dispute Resolution Grant Selection

Dear Ms. Kelly Walker,

This letter is an invitation for your County to participate in the selection process for the **2025-2027 Community Dispute Resolution Program Grant Funds** pursuant to ORS 36.160.

Assuming the 2025 Legislature reauthorizes funding at the same level as the prior biennium, grant funds for your county will be approximately **\$31,755.00** for the period of July 1, 2025 - June 30, 2027. The funding for these grants is currently derived from an appropriation from the general fund for the purpose of providing dispute resolution services in counties and will be allocated per University of Oregon Policy #I.03.02.

Documents attached to the same email as this letter contain all the information necessary to proceed with the Request for Application (RFA) process.

If the County chooses to participate in the selection process, the first step is the County's adoption of a resolution to participate. A sample county resolution, and a detailed timeline, is contained in the attached document titled *Instructions for the Board of County Commissioners*. **Upon your County's adoption of the resolution, please send a copy to Resolution Oregon by March 31, 2025.**

The County may elect to opt out of the selection process. In that case, the Dean of the University of Oregon School of Law will assume the county's role in the process. **If the County chooses to opt-out, please provide Resolution Oregon with a written notice to opt out by March 31, 2025.**

Thank you in advance for your support.
Questions? Please ask!

Best,

Patrick M. Sponsler, MPA
Administrator



2025-2027
Request for Applications
for
Community Dispute Resolution Services
in
Wasco County, Oregon

Deadline for Applications:
April 30, 2025
5:00 p.m.

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Grantor:

Patrick Sponsler, Administrator
Resolution Oregon | University of Oregon
sponsler@uoregon.edu | 541-346-1623
<https://www.resolutionoregon.org/>
<https://law.uoregon.edu/academics/centers/adr/oocdr>

PART I: Application

A. Cover Sheet

1. Grant Request:

a. Amount of 2025-2027 grant request \$ _____

2. Organization Information:

a. Organization Name: _____

b. Program Name (if different): _____

c. Program Address: _____

d. Program County: _____

e. Contact Name and Title: _____

f. Contact Email: _____

3. Entity formulation

a. Status (check one): Non-profit _____ Government _____

b. State Registration Number: _____

c. Federal Tax Exemption Number: _____

4. Board of Directors (NPO) or Advisory Committee (Gov)

a. At least 5 representative community members? (check one): Yes _____ No _____

b. Meets at least quarterly? (check one): Yes _____ No _____

5. Conflict Resolution Services

a. Does the organization provide education and services that assist community members in resolving their own disputes peacefully?
(check one): Yes _____ No _____

6. Volunteer Service

a. Are mediation services provided, at least in part, by volunteers?
(check one): Yes _____ No _____

7. Matching Fund Requirement

a. Identify the required amount of matching funds
(See Part II, Section E, paragraph 1 for more information) _____ % or \$ _____

B. Short Response

1. **Service Region.** *Briefly* describe the impact area.

- a. Geographic service area _____
- b. Number of people in service area _____
- c. Specific communities expecting to impact _____

2. **Benchmarks/Goals.** *Please enter numeric values for each.*

- a. Publicity _____
- b. Outreach activities _____
- c. Total Community education programs _____
- d. Total Mediator training programs _____
- e. Total number of completed cases _____
- d. Number of people served _____

3. **Conflict Resolution Services.** *Briefly describe* the services to be offered.

- a. Format of services, i.e., in-person or virtual _____
- b. Types of disputes to be managed, e.g., neighbor-to-neighbor, family, school, etc.

- c. Any case restrictions, e.g., will not take cases involving domestic violence.

4. **Education Services.** *Briefly describe* the types and topics of mediator and/or community education programming to be offered. e.g. basic, communication, advanced family, specialized mediation trainings, etc.

5. **Evaluation.** Describe how the applicant determines client satisfaction.

C. Narrative Response

Provide narrative responses to each prompt (in less than 2,000 characters for each prompt)

1. Describe the community problems that will be addressed during the grant period. Present a brief example of the organization's previous work to aid communities and individuals in resolving disputes, disagreements, or difficulties.
2. Describe any established or potential partnerships and relationships that strengthen the organization's ability to deliver services and support collaboration among key community organizations and government entities. Provide an example of how the organization's efforts added value to the partner organization's efforts.
3. Describe how the organization's services are tailored to meet the culturally specific needs of individuals and the community. Provide specific examples of how the organization's work with culturally specific communities informs future service design, delivery, and staffing decisions.
4. Describe the organization's specific plans for recruiting, selecting, and training mediators and supervisory staff who demonstrate shared experience and/or trust with the communities being served.
5. University of Oregon may award grants to multiple participants within the same county. Describe how your organization would manage its collaboration with those other awarded applicants, if any.
6. If you have previously received a grant from University of Oregon, did your organization meet all its obligations under the contract (including submission of all required reports) and remain in compliance at all times during the term of the grant contract? If no, please provide a description of what happened and what steps your organization has taken to ensure the issue doesn't occur again.
7. Optional. Provide further details for any part of the application.

**Exhibit A: Revenue and Expense Summary
For 2025-2027 Program Budget**

Program Name: _____

REVENUE

A. **Grant amount requested** \$ _____

B. **Other revenue:** Identify sources and amount of revenue received from sources other than Grantor including grant funds, contracts for services, fees, contributions, etc.

OTHER REVENUE BEYOND GRANTOR FUNDS				
	Source	Pending Funding	Secured Funding	Total Proposed Funding
1		\$	\$	\$
2		\$	\$	\$
3		\$	\$	\$
4		\$	\$	\$
5		\$	\$	\$
6		\$	\$	\$
7		\$	\$	\$
8		\$	\$	\$
SUBTOTAL OTHER REVENUE		\$	\$	\$

C. **In-kind contributions:** List source, amount, and calculations (for example, volunteer mediator hours and valuation rates). If applicable, attach documentation.

IN-KIND CONTRIBUTIONS (NON-CASH)				
	Source AND Valuation	Pending Funding	Secured Funding	Total Proposed Funding
1		\$	\$	\$
2		\$	\$	\$
3		\$	\$	\$
4		\$	\$	\$
5		\$	\$	\$
SUBTOTAL IN-KIND CONTRIBUTIONS		\$	\$	\$

TOTAL 2025-2027 REVENUES (A + B + C): \$ _____

EXPENDITURES

D. Personnel

Position Title	FTE	Salary/Year	Benefits/Year	Total
SUBTOTAL				

E. Services and Supplies

Item	Annual Expense
Rent/Space	
Office supplies (e.g. computers, printing, books, subscriptions...)	
Utilities (e.g. electricity, telephone, internet...)	
Training	
Marketing	
Travel	
Other (please describe)	
Other (please describe)	
Other (please describe)	
In-kind expenditures (either put in appropriate row above or all here)	
SUBTOTAL	

F. Other

Item	Annual Expense
Other (please describe)	
Other (please describe)	
Other (please describe)	
Other (please describe)	
SUBTOTAL	

TOTAL 2025-2027 EXPENDITURES (D + E + F): \$ _____

Signature of NPO Board President authenticating information contained on Exhibit A

Signature of Director authenticating information contained on Exhibit A

D. Application Submission Checklist

Applications must include:

- A. Cover Sheet
- B. Short Response
- C. Narrative Response
- Exhibit A – Signed Organization Operating Budget
- D. Supplemental Documentation (Attach as combined or separate PDF or MS Word files.)
 - Applicants that did not receive funding in the previous biennium must submit a business plan with a three-to-five-year projected budget. Resources to assist in building a business plan are available at SBA.gov. No specific format is required. <https://www.sba.gov/business-guide/plan-your-business/write-your-business-plan>.
 - Basic mediation training curriculum outline; lead trainer qualifications; and a statement that the program satisfies UO Policy CDRP – §C, if already offered.
 - Board of Directors/Advisory Committee roster: names, emails, and community affiliation
 - Evaluation. Any existing copies of current exit surveys, client satisfaction surveys, or other assessment instruments, if available.
 - Fee schedule. If applicant charges fees, clearly show sliding scale or fee wavier
 - Financial reports from the previous two years, if available.
 - Form(s), if available, issued to parties that include 1) written notice that mediation is voluntary; 2) “consent to mediate” or similar statement; and 3) “confidentiality agreement” or similar statement.
 - Letters of Support: Provide three to six letters of support from community organizations, judicial and legal system representatives, public agencies, or other appropriate service partners that have engaged with your organization in a professional capacity in the past. If appropriate, letters should attest to the organization’s willingness to make referrals or funding to applicant. Letters should be dated no more than six months prior to the application due date.
 - Organization mission and vision statements
 - Organization structure flowchart and/or description
- E. Signed Statement of Assurances (this page)

E. Statement of Assurances

1. If funded, the undersigned understands that the applicant must coordinate the data collection and submission process with Grantor.
2. If funded, the undersigned understands that the applicant must collaborate with any other provider(s) of dispute resolution services within the service area to efficiently serve the area.
3. The undersigned agrees that the applicant will abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their protected status and will affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identify, national origin, disability, or veteran status.
4. The undersigned attests that the information provided to determine eligibility is true and accurate to the best of their knowledge. The undersigned further attests that they have authority and/or responsibility to represent their organization in all phases of this Request for Application process. The undersigned understands that any false or substantially incorrect statement may disqualify this applicant from further consideration or be cause for termination of a resulting contract.

Signature: _____

Date: _____

Typed Name and Title: _____

PART II: Additional Information for Applicants

A. **Background Information**

This Request for Applications is issued by the University of Oregon on behalf of the University of Oregon School of Law for the purpose of identifying eligible applicants, and select a grant recipient, to provide community dispute resolution services for **Wasco County**, pursuant to ORS 36.155. Grantor is charged with the responsibility of administering a Community Dispute Resolution Program (CDRP) grant fund pursuant to ORS 36.150 and 36.155 and UO Policy I.03.02. The focus of this grant program is to support the development and maintenance of community dispute resolution programs that assist community members in resolving disputes and developing conflict resolution skills. These services are funded in part by a grant from the Grantor.

Grant funds for your county will be **approximately \$31,755.00 for the period July 1, 2025 - June 30, 2027.**

B. **Timeline (Subject to Change)**

April 1, 2025	Notice of availability of grant funds is advertised. RFA packet is made available to interested applicants.
April 17, 2025 @ noon	Grantor holds an informational session for prospective applicants.
April 30, 2025	Applications due by 5:00 p.m. <u>Late applications may not be considered.</u>
May 19, 2025	Any additional information requested due by 5:00pm.
May 30, 2025	Grantor issues notices of eligibility to applicants.
June 5, 2025	Any appeals from applicants determined ineligible by the Grantor must be <u>received</u> by 5:00pm.
June 16, 2025	Grantee(s) are selected.
June 30, 2025	Grantor begins contracting process with selected Grantee(s).

C. **Entities Eligible for Funding**

1. To be eligible, a CDRP must be one of the following (see UO Policy CDRP – §C):
 - a. **Government program.** A governmental entity with a separate dispute resolution program budget and a dispute resolution program advisory committee of at least five representative members of the community in which the governmental agency is located, which advisory committee meets at least quarterly;
 - b. **Nonprofit organization.** A nonprofit organization registered in Oregon with a board of directors of at least five representative members of the community or communities in which the organization does business, which board of directors meets at least quarterly. If an applicant is a nonprofit organization established for purposes other than dispute resolution, it shall have a separate dispute resolution program budget and a separate advisory committee of at least five representative members of the community in which the organization does business, which advisory committee shall meet at least quarterly.
2. A CDRP must provide **at a minimum** the following services (see UO Policy CDRP – §C):

- a. Citizen education in conflict resolution skills to assist citizens in resolving their own disputes peacefully; and
 - b. Community mediation services provided at least in part by volunteer mediators.
3. In addition to these essential services, programs *may* elect to provide other services in order to respond to local identified needs. Such services may include but are not limited to: (a) Methods for addressing the interests of crime victims in criminal cases when those cases are either not prosecuted for lack of funds or could be more effectively handled outside the courts; (b) Arbitration; and (c) Training for individuals who resolve disputes.
 4. Grantees that participated in previous grant cycles must have complied with previous grant requirements before being considered eligible for new and/or additional grant funds.
 5. *Note on court programs.* The Oregon Judicial Department, Municipal, county and justice courts are not eligible for funding under ORS 36.100 et seq. and UO Policy CDRP et seq. Grant funds awarded to community dispute resolution programs may be used on expenditures that support court-connected mediation services activities in partnership with courts.

D. Grant Award Selection Criteria

1. Criteria for the selection of funding:
 - a. The ability of the applicant to address unmet community needs in the proposed geographical area of service;
 - b. The structure and scope of the services to be provided by the applicant;
 - c. The applicant's experience and qualifications in dispute resolution services;
 - d. The amount of the requested grant and the reliability of the applicant's other funding sources; and
 - e. The adequacy and cost of personnel, services, and supplies, and capital outlay.

E. Requirements for Grantees (CDRPs)

NOTE: Failure to comply with any Grantor requirement may result in loss of grant funding.

1. **Matching Funds.** Grantees are required to match the funding granted to them (ORS 36.155). For example, the first year of a new program requesting a grant of \$50,000 would need to provide a match of 10% (or \$5,000) by the end of the first year from other cash revenue or in-kind donations.
 - a. First grant year – 10%
 - b. Second grant year – 25%
 - c. Third grant year – 50%
 - d. Fourth grant year – 75%
 - e. Fifth grant year and beyond – 100% (see UO Policy CDRP – §E).
2. **Fees for service.** If grantee charges fees for service, grantee must offer a sliding fee scale or waiver or deferment based on income. Fees may not be charged on the basis of outcome or amount in controversy (see UO Policy CDRP – §D).
3. **Voluntariness.** Grantees, even those that accept mandatory referrals, must provide written notice to participants specifying that participation in the mediation session is voluntary (see UO Policy CDRP – §F).
4. **Confidentiality.** Grantees must have an appropriate mechanism for ensuring that participants are advised of the importance of confidentiality in mediation and that participants are offered an opportunity to execute a written confidentiality agreement (see UO Policy CDRP – §F).
5. **Qualified mediators.** Grantees must have qualified mediators trained by qualified trainers (see UO Policy CDRP – §Q for specific training requirements).

6. **Internal Controls.** Grantees must establish and maintain an effective internal control structure. This should include policies, procedures, and processes to both prevent misuse of program assets and detect any misuse should it occur. Documentation of these policies, procedures, and process may be requested by and provided to the Grantor at any time. Resources to assist with the development of an Internal Control structure are available from the Oregon State Controller's Division (<http://www.oregon.gov/DAS/Financial/Acctng/pages/index.aspx>).
7. **Reporting requirements.** Grantees shall provide Grantor with the following reports:
 - a. Progress Reports, using Grantor's forms, including data for the prior six-month period, on: operating budgets, number and kinds of educational programs, staff and volunteer qualifications, training activities, number and source of referrals, types of disputes referred, dispute resolution services provided, number of persons served, case outcomes, and other information as Grantor may require (see UO Policy CDRP – §O);
 - b. Annual reports and annual financial statements, using Grantor's forms, including data described above for the previous twelve-month period;
 - c. An independent audit or review every two years (based on the criteria); and:
 - i. Government entity: a completed government entity-wide financial report, such as the Annual Comprehensive Financial Report
 - ii. Nonprofit
 1. For those with annual revenues of \$1 million or more an audit by an independent CPA is required.
 2. For those with annual revenues of at least \$500,000 but less than \$1 million an audit or review by an independent CPA is required.
 3. For those with annual revenues less than \$500,000, an audit or review is optional.
 - d. A final financial report of revenues and expenses on Grantor's forms in accordance with the budget categories shown in Exhibit A and Exhibit B within ninety days of the close of the grant period (see UO Policy CDRP – §O).
8. **Record keeping.** Grantees must maintain accurate financial records, including accounting for matching funds (see UO Policy CDRP – §O) that conform to generally accepted accounting principles and be in compliance with all county and state audit accounting procedures and requirements. Grantee must maintain all required records for at least 3 years after Grantor's final payment and make program records available to Grantor when requested (*note*: Grantees are subject to audit by the Secretary of State, pursuant to ORS Chapter 297).
9. **Evaluation.** Grantees shall cooperate with Grantor to facilitate the collection of data to measure the effectiveness, integrity, and applicability of dispute resolution services provided by the Grantee. In addition, Grantees shall, per UO Policy CDRP – §N.
 - a. perform a biennial evaluation to measure program effectiveness.
 - b. measure client satisfaction.
 - c. conduct annual board and director performance evaluations.
 - d. cooperate with Grantor in providing aggregate data to analyze the effectiveness of community dispute resolution efforts and to track trends throughout the state.
10. **The Law.** Grantees must comply with applicable federal, state, county and local statutes, and rules governing services, facilities, and operations. Grantees shall agree to satisfy all federal and state contract requirements concerning the provision of Workers' Compensation coverage. Grantees must comply with all applicable rules, regulations, statutes and guidelines for maintaining client confidentiality.
11. **The Rules.** Grantees must comply with the standards and guidelines set forth in UO Policy - Community Dispute Resolution Center (CDRP). <https://policies.uoregon.edu/vol-1-governance/ch-3-policies/community-dispute-resolution-program>

Wasco County Financial Report

For the Fiscal period ending January 31st, 2025

Financial statements are presented for the 7th month of fiscal year 2025 (FY25). These are the unaudited statements and are intended for managerial use.

For guidance, the straight-line assumption for execution is 58.3%. Not all revenues and expenses are straight-line but it is a good starting point for analysis.

General Fund

Non-Departmental revenues for the fiscal year are at 118.6% of the budget expectation due the Beginning Fund Balance being entered as well as November Property Tax receipts. The Beginning Fund Balance decreased \$1,259,067 or 7.6% decrease over last fiscal year, however is executing at 106.2% of the FY25 budget (\$899,494 more than budgeted). It is important to note that in the prior FY the intent was to pull down the fund balance to fund the purchase on the 3rd Street office building. The General Fund transferred \$4,971,766 to the Capital Acquisition Fund which spent \$4,010,282 on the building purchase.

Investment Earnings are doing well at 82.4% (\$593,503) of the budgeted projections, this is 33.2% (\$147,780) above last fiscal year at this point. This is 3.85% of the Beginning Fund Balance – as an annualized rate this would be 6.6% of the Beginning Fund Balance.

Property taxes are executing at 92.2% of the budget. This is \$67,892 (0.5%) less than last fiscal year.

Miscellaneous revenue is executing at 65.6% or \$192,915, which is consistent with the budgetary expectation. This is where reimbursement comes in and the Administrative & IT revenues from other funds for the General Fund. Additionally, the opioid settlement funds are received here. This is \$59,981 of the amount.

General Revenue Allocation show as a positive number which means it is treated as a decrease to revenue. This is part of the allocation of general revenues out to departments in the general fund. Allocations have been entered for through January. At this point, 96.8% of the allocations budget has been executed.

Transfers out have been recorded. The full amount has been transferred to the County Fair Fund and the Museum Fund while 7 months' appropriation (58.3%) has been transferred to 911, Capital Acquisition and Facilities Improvement. Transfers into the General Fund of \$275,000 have occurred. The Search & Rescue will only transfer if there are reimbursable operations on Federal land. None are anticipated at this time.

Assessment & Taxation revenues are executing at 93.2% primarily due to the General Revenue Allocations executing at 93.4%. Licenses-Fees & Permits are executing at 87.7% or \$20,872 and is well ahead of budget expectations. This is 5.3% or \$1,158 less than last fiscal year.

Total expenses executed to 37.2% with Personnel executing to 60.9% so within the straight-line assumption.

County Clerk revenues are executing at 81.2% primarily due to the General Revenue Allocations executing at 88.1%. Charges for Service & Licenses-Fees & Permits are executing at 16.4% and 59.3% respectively. Charges for Services is \$21,894 (80.6%) less than last fiscal year at this time due to a large receipt in December 2023 while Licenses-Fees & Permits is \$6,427 (10.9%) more than last fiscal year at this time.

Total expense execution is 35.3% with Personnel executing to 59.9%. Personnel is higher than the straight-line assumption due to staffing changes and the planned transition.

Sheriff's Office revenues are executing at 94.5% primarily due to the General Revenue allocations executing at 98.0%. The Miscellaneous Revenues are executing at 117.3% (or \$5,278). Charges for Services are executing at 87.2% (or \$13,517) while Licenses-Fees & Permits are executing at 57.6% (or \$40,329). Intergovernmental Single Audit Revenue is executing at 163.0% (\$113,190) due to a grant received that was not included in the budget. A budget change will not be needed to expend it as there is enough budgetary authority.

Total expense execution is 32.1% with Personnel executing to 55.2%.

Administrative Services revenues are executing at 88.5% primarily due to the General Revenue allocation executing at 90.7%. Licenses-Fees & Permits are executing at 43.7% while Charges for Services are executing at 62.7%.

Total expense execution is 33.7% with Personnel executing to 56.7%

This category includes Employee Administrative Services, IT Services, & Facilities which makes it a very large component of the General Fund.

Administration revenues are executing at 82.1% primarily due to the General Revenue allocation executing at 95.7%.

Total expense execution is 61.1% with Personnel executing to 61.9%. The expense execution is due to a large layout in Materials & Services – specifically the support paid to Norcor which is on budgetary track to expectations

District Attorney revenues are executing at 73.5%. Intergovernmental Non-Single Audit is executing at 84.3% which is 425.3% more than last fiscal year. This is due to the CAMI grant executing at 95.2% (\$66,425) and an additional \$10,800 not budgeted which comes from the Justice Reinvestment Grant – this is a portion of funding Community Corrections receives. Intergovernmental Single Audit (VOCA) funds are executing at 100.9% (\$110,460).

Expenses executed at 47.9% overall with Personnel at 52.6%.

Planning revenues are executing at 22.9%. Intergovernmental Non-Single Audit is executing at 9.7%. Licenses-Fees & Permits are executing at 62.5% (\$63,730) which is 18.0% more than last fiscal year. General Revenue Allocations are executing at 93.6%. The overall execution rate is low due to a budgeted grant for \$5,950,000 that has not been received.

Expenses executed at 6.4% with Personnel executing at 40.3%. Personnel has a low execution due to vacant positions. The overall expense execution is low due to the budgeted spending for the grant that has not been received has not occurred yet.

Public Works (Surveyor & Water Master) revenues are executing at 85.4%. License-Fees & Permits is executing at 86.7% or \$13,005. This is for the Surveyor and to a lesser extent the Water Master. (Total budget for Water Master \$3,730 vs Surveyor \$357,020)

Expenses executed at 11.3%. Personnel executed at 33.0%.

Prevention Division – Youth Services & Youth Think revenues are executing at 106.1%.

Expenses are executing at 27.0% with Personnel executing at 53.8%.

Building Codes Funds – General & Electrical

Department revenues executed at 186.2% (General) and 177.4% (Electrical). For BC General, the License, Fees & Permits is at \$1,065,226 already on a budget of \$465,500 and last year was \$1,206,762 at this time. (Which is why the Beginning Fund Balance increased almost \$1M.) For the Electric side, the License-Fees & Permits are executing at 175.0% (\$178,229).

Total expense is executing at 32.1% for General and 52.2% for Electrical. Personnel for the funds executed at 61.1% and 59.6% (General and Electrical). Materials & Services for General executed at 57.1%. Materials & Services for Electrical executed at 44.6%. No capital expenses occurred in either fund.

Public Works Fund & Public Works Reserve Fund

Departmental revenues for Public Works executed at 51.4%, while Non-Departmental revenues are at 99.2% - Beginning Fund Balance is 99.5% while Interest is 84.8%.

Expenditures for Public Works executed at 69.5%. This is due to the cycle of purchases for road supplies and chemicals and is expected as Materials & Services are executing at 84.9%. Personnel is executing at 56.8%.

The Public Works Reserve (Road fund) only has interest as revenue executing at 54.7% of budget or \$93,437. On the expense side, the execution is 8.5%. This is due to \$402,728 capital outlay. (5 vehicles, 2 plows, 2 spreaders & 1 Caterpillar Roller)

The Supplemental Public Road Fund has no expenditures and \$28,249 in interest earnings (70.4% of budget execution.)

911 & 911 Equipment Funds

Departmental Revenues for 911 have executed at 33.6%. The County is right on schedule with the funds transferred in as are partner organizations. The cell phone receipts arrive quarterly with the first quarter arriving in November at 23.7% of the budgeted amount. The 2nd quarter was supposed to arrive in January but did not. It still has not arrived as of February 11th.

Expenditures executed at 56.6% with Personnel at 58.7% execution.

The Equipment/Reserve fund is growing by interest and the monthly transfer in of \$5,000 from 911 to plan for future equipment needs. Interest is executing at 78.1% (\$12,266).

Community Corrections

Department revenues executed at 91.9%. Intergovernmental Non-Single Audit (Grant in Aid \$950,154; Justice Reinvestment \$378,948 & Treatment Grants \$161,179) total \$1,490,281 with an execution of 91.7%.

Expenses executed at 37.7% with Personnel at 42.5% and Materials & Services at 48.4%.

Fair & Park

Departmental Revenue for the Fair is executing at 113.7%. This is expected as the Fair happens early in the fiscal year.

Fair expense has executed at 82.0% with Personnel executing at 59.7%. The Fair happens in August which causes a spike in the expenses. Additionally, Facilities staff spent a considerable amount of time working on the Fairgrounds which drove the higher Personnel execution rate. This should return to the straight-line as the year progresses. Additionally, a manual adjustment was done in January for Facility staff labor to appropriately split the cost with the Park.

The Fair Board has reviewed all rates for rental and camping and has made changes to adequately recover costs. This is to address the increased costs of operations as well as maintaining the facilities and the new improvements to the facilities. The rates are the camping and rental of the buildings as well as setting targets for the sponsorships.

The Park fund Departmental revenues executed at 14.2%. This is lower overall due to the \$574,817 budgeted for grants that only 13.2% has been received. The camping revenues are executing at 36.2%. Expenditures executed at 7.3% overall, specifically due to the \$712,236 budgeted for the Capital grant project that has no spending recorded yet.

Reserve & Capital Funds

The Capital Acquisition fund really only received income from investments and transfers in. Transfers of \$933,333 have been transferred in – 58.3% budget execution. Investment earnings of \$106,815 has been earned for a budget execution of 75.2%. Total capital costs are currently \$56,076 or a 1.0% execution rate.

The Facility Capital Reserve – Also known as the Capital Improvement fund has interest revenue \$213,508 (106.7%). Transfers in are at 58.3.0% or \$1,942,036. Expenses are executing at 0.5% - very little spending at this point (\$61,936).

The General Operating Reserve fund ran the ARPA funds through here. While there are no Transfers In, the Interest is executing at 90.8% (\$145,726). The expenses are only executing at 25.2% at this point. While ARPA are referenced at in this fund, it is important to understand the official ARPA funds have been spent. The funds identified here technically are funds that have been dedicated to these projects due to the ARPA funds covering the expenses these dollars would have been utilized for. This is allowed under ARPA as the entire county award was classified as revenue replacement.

Appropriation vs Budget for all funds

The expense budget execution for all funds are within the legal level of control (Fund-Dept). While line items may be over or under, the execution does not exceed the legal level of control for any area of the organization in the FY25 fiscal year to date.

A review of the appropriations shows only four areas that have exceeded the budgeted straight-line assumption at the legal level of control. In the General Fund Transfers Out are at 59.1% which is manageable while Administration is executing at 61.1% which is also manageable. Public Works is executing at 69.5% which is due to cyclic nature and the purchase of supplies. The Fair is executing at 82.0% which is expected due to the regular pattern.

Reconciliations for January are completed

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

General Fund-All Dept

Fund	1010 - GENERAL FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(8,097,983)	(7,263,188)	(10,641,563)	(13,474,142)	6,210,953	-46.1%	(834,795)	89.7%
400 - BEGINNING FUND BALANCE	(14,500,817)	(15,400,311)	(16,295,758)	(16,659,378)	1,259,067	-7.6%	899,494	106.2%
410 - PROPERTY TAXES	(13,596,226)	(12,542,463)	(12,975,069)	(12,610,355)	67,892	-0.5%	(1,053,763)	92.2%
411 - LICENSES-FEES & PERMITS	(2,099,200)	(1,080,541)	(1,773,587)	(1,008,352)	(72,188)	7.2%	(1,018,659)	51.5%
412 - INTERGOV REV-NON-SINGLE AUDIT	(708,790)	(525,808)	(602,921)	(479,259)	(46,549)	9.7%	(182,982)	74.2%
413 - INTERGOV REV-SINGLE AUDIT	(3,200)	-	(3,200)	-	-	0.0%	(3,200)	0.0%
416 - FINES & RESTITUTION	-	-	-	-	-	0.0%	-	0.0%
417 - INVESTMENT EARNINGS	(719,862)	(593,503)	(242,959)	(445,722)	(147,780)	33.2%	(126,359)	82.4%
418 - RENTS	(12,191)	(5,133)	(12,109)	(3,471)	(1,662)	47.9%	(7,058)	42.1%
419 - CONTRIBUTIONS & DONATIONS	-	-	-	-	-	0.0%	-	0.0%
421 - MISCELLANEOUS	(293,873)	(192,915)	(277,670)	(151,402)	(41,513)	27.4%	(100,958)	65.6%
480 - GENERAL REVENUE ALLOCATIONS	23,836,176	23,077,485	21,541,710	17,883,797	5,193,688	29.0%	758,691	96.8%
12 - ASSESSMENT & TAXATION					-	0.0%	-	0.0%
Revenue	(1,565,910)	(1,459,296)	(1,431,334)	(1,078,381)	(380,914)	35.3%	(106,614)	93.2%
411 - LICENSES-FEES & PERMITS	(23,800)	(20,872)	(23,800)	(22,030)	1,158	-5.3%	(2,928)	87.7%
412 - INTERGOV REV-NON-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
415 - INTERNAL SERVICES	(7,000)	(4,858)	(5,000)	(10,245)	5,387	-52.6%	(2,142)	69.4%
420 - SALE OF FIXED ASSETS	-	-	-	-	-	0.0%	-	0.0%
421 - MISCELLANEOUS	(1,510)	(483)	(1,610)	(98)	(385)	395.1%	(1,027)	32.0%
480 - GENERAL REVENUE ALLOCATIONS	(1,533,600)	(1,433,083)	(1,400,924)	(1,046,009)	(387,074)	37.0%	(100,517)	93.4%
Expense	1,565,910	581,323	1,431,334	563,735	17,589	3.1%	984,587	37.1%
510 - PERSONNEL	865,372	526,906	761,325	506,594	20,313	4.0%	338,466	60.9%
520 - MATERIALS & SERVICES	700,538	54,417	670,009	57,141	(2,724)	-4.8%	646,121	7.8%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
15 - COUNTY CLERK					-	0.0%	-	0.0%
Revenue	(802,723)	(652,165)	(833,769)	(635,860)	(16,305)	2.6%	(150,558)	81.2%
411 - LICENSES-FEES & PERMITS	(110,109)	(65,322)	(109,609)	(58,895)	(6,427)	10.9%	(44,787)	59.3%
412 - INTERGOV REV-NON-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
413 - INTERGOV REV-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
414 - CHARGES FOR SERVICE	(32,105)	(5,262)	(60,105)	(27,156)	21,894	-80.6%	(26,843)	16.4%
421 - MISCELLANEOUS	-	-	-	(60)	60	-100.0%	-	0.0%
480 - GENERAL REVENUE ALLOCATIONS	(660,509)	(581,582)	(664,055)	(549,749)	(31,833)	5.8%	(78,927)	88.1%

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General Fund-All Dept

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
Expense	802,723	283,323	833,769	270,110	13,213	4.9%	519,400	35.3%
510 - PERSONNEL	409,037	244,809	373,112	233,033	11,777	5.1%	164,228	59.9%
520 - MATERIALS & SERVICES	388,886	38,514	455,857	37,078	1,436	3.9%	350,372	9.9%
530 - CAPITAL OUTLAY	4,800	-	4,800	-	-	0.0%	4,800	0.0%
16 - SHERIFF					-	0.0%	-	0.0%
Revenue	(6,421,884)	(6,065,992)	(5,956,874)	(4,646,023)	(1,419,969)	30.6%	(355,892)	94.5%
411 - LICENSES-FEES & PERMITS	(70,000)	(40,329)	(60,000)	(36,071)	(4,258)	11.8%	(29,671)	57.6%
412 - INTERGOV REV-NON-SINGLE AUDIT	(282,500)	(54,833)	(302,260)	(41,865)	(12,968)	31.0%	(227,667)	19.4%
413 - INTERGOV REV-SINGLE AUDIT	(69,451)	(113,190)	(70,388)	(32,214)	(80,976)	251.4%	43,739	163.0%
414 - CHARGES FOR SERVICE	(15,500)	(13,517)	(15,500)	(15,492)	1,975	-12.7%	(1,983)	87.2%
416 - FINES & RESTITUTION	(30,000)	(11,883)	(35,000)	(13,074)	1,191	-9.1%	(18,117)	39.6%
419 - CONTRIBUTIONS & DONATIONS	(1,000)	-	(1,000)	(500)	500	-100.0%	(1,000)	0.0%
421 - MISCELLANEOUS	(4,500)	(5,278)	(4,500)	(3,871)	(1,407)	36.4%	778	117.3%
422 - PASS THROUGH PAYMENTS	(4,000)	(1,321)	(4,000)	(1,500)	179	-12.0%	(2,679)	33.0%
480 - GENERAL REVENUE ALLOCATIONS	(5,944,933)	(5,825,641)	(5,464,226)	(4,501,436)	(1,324,205)	29.4%	(119,292)	98.0%
Expense	6,421,884	2,064,570	5,956,874	1,927,441	137,129	7.1%	4,357,314	32.1%
510 - PERSONNEL	2,964,136	1,634,986	2,864,294	1,531,165	103,821	6.8%	1,329,150	55.2%
520 - MATERIALS & SERVICES	954,169	284,064	679,001	321,929	(37,865)	-11.8%	670,105	29.8%
530 - CAPITAL OUTLAY	2,503,579	145,520	2,413,579	74,348	71,172	95.7%	2,358,059	5.8%
17 - ADMINISTRATIVE SERVICES					-	0.0%	-	0.0%
Revenue	(7,576,331)	(6,703,845)	(7,035,016)	(5,636,909)	(1,066,936)	18.9%	(872,486)	88.5%
411 - LICENSES-FEES & PERMITS	(86,076)	(37,624)	(86,076)	(37,364)	(260)	0.7%	(48,452)	43.7%
412 - INTERGOV REV-NON-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
413 - INTERGOV REV-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
414 - CHARGES FOR SERVICE	(294,995)	(184,851)	(115,020)	(46,474)	(138,377)	297.8%	(110,144)	62.7%
415 - INTERNAL SERVICES	-	-	-	-	-	0.0%	-	0.0%
417 - INVESTMENT EARNINGS	-	-	-	-	-	0.0%	-	0.0%
418 - RENTS	(337,722)	(261,689)	(210,636)	(171,635)	(90,055)	52.5%	(76,033)	77.5%
419 - CONTRIBUTIONS & DONATIONS	-	-	-	-	-	0.0%	-	0.0%
421 - MISCELLANEOUS	(4,650)	(6,790)	(4,650)	(180,401)	173,611	-96.2%	2,140	146.0%
480 - GENERAL REVENUE ALLOCATIONS	(6,852,888)	(6,212,891)	(6,618,634)	(5,201,035)	(1,011,856)	19.5%	(639,997)	90.7%
Expense	7,576,331	2,550,642	7,035,016	2,293,738	256,905	11.2%	5,025,689	33.7%
510 - PERSONNEL	3,343,418	1,894,489	2,893,905	1,691,631	202,858	12.0%	1,448,929	56.7%
520 - MATERIALS & SERVICES	2,557,413	656,153	1,865,716	600,089	56,064	9.3%	1,901,260	25.7%
530 - CAPITAL OUTLAY	1,675,500	-	2,275,395	2,017	(2,017)	-100.0%	1,675,500	0.0%
18 - ADMINISTRATION					-	0.0%	-	0.0%
Revenue	(5,005,326)	(4,108,176)	(4,333,848)	(3,810,299)	(297,878)	7.8%	(897,150)	82.1%

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General Fund-All Dept

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
411 - LICENSES-FEES & PERMITS	-	-	-	-	-	0.0%	-	0.0%
412 - INTERGOV REV-NON-SINGLE AUDIT	(1,087,944)	(461,484)	(749,218)	(664,993)	203,509	-30.6%	(626,460)	42.4%
413 - INTERGOV REV-SINGLE AUDIT	(126,106)	(17,650)	(126,106)	-	(17,650)	0.0%	(108,456)	14.0%
414 - CHARGES FOR SERVICE	-	-	-	-	-	0.0%	-	0.0%
419 - CONTRIBUTIONS & DONATIONS	-	(500)	-	-	(500)	0.0%	500	0.0%
420 - SALE OF FIXED ASSETS	(4,000)	-	(4,000)	-	-	0.0%	(4,000)	0.0%
421 - MISCELLANEOUS	(14,594)	(18,584)	(31,000)	(614)	(17,970)	2926.7%	3,990	127.3%
480 - GENERAL REVENUE ALLOCATIONS	(3,772,682)	(3,609,959)	(3,423,524)	(3,144,691)	(465,267)	14.8%	(162,723)	95.7%
Expense	5,005,326	3,055,976	4,333,848	2,760,199	295,776	10.7%	1,949,350	61.1%
510 - PERSONNEL	184,666	114,222	166,357	82,071	32,151	39.2%	70,444	61.9%
520 - MATERIALS & SERVICES	4,675,660	2,797,784	4,022,491	2,678,129	119,655	4.5%	1,877,876	59.8%
530 - CAPITAL OUTLAY	145,000	143,970	145,000	-	143,970	0.0%	1,030	99.3%
19 - DISTRICT ATTORNEY					-	0.0%	-	0.0%
Revenue	(1,217,862)	(895,181)	(1,130,081)	(757,736)	(137,445)	18.1%	(322,681)	73.5%
412 - INTERGOV REV-NON-SINGLE AUDIT	(118,427)	(99,891)	(101,655)	(19,016)	(80,875)	425.3%	(18,536)	84.3%
413 - INTERGOV REV-SINGLE AUDIT	(109,517)	(110,460)	(109,517)	(41,279)	(69,180)	167.6%	943	100.9%
416 - FINES & RESTITUTION	-	-	-	-	-	0.0%	-	0.0%
419 - CONTRIBUTIONS & DONATIONS	-	(5,316)	-	(1,415)	(3,901)	275.6%	5,316	0.0%
421 - MISCELLANEOUS	(20,000)	(1,838)	(104,872)	(90,092)	88,254	-98.0%	(18,162)	9.2%
480 - GENERAL REVENUE ALLOCATIONS	(969,918)	(677,676)	(814,037)	(605,934)	(71,742)	11.8%	(292,242)	69.9%
Expense	1,217,862	582,959	1,130,081	634,142	(51,183)	-8.1%	634,903	47.9%
510 - PERSONNEL	993,902	522,562	991,180	597,267	(74,706)	-12.5%	471,340	52.6%
520 - MATERIALS & SERVICES	221,118	60,397	136,059	36,875	23,522	63.8%	160,721	27.3%
530 - CAPITAL OUTLAY	2,842	-	2,842	-	-	0.0%	2,842	0.0%
21 - PLANNING					-	0.0%	-	0.0%
Revenue	(7,940,127)	(1,817,402)	(1,592,490)	(1,295,164)	(522,238)	40.3%	(6,122,725)	22.9%
411 - LICENSES-FEES & PERMITS	(102,000)	(63,730)	(125,100)	(54,009)	(9,720)	18.0%	(38,271)	62.5%
412 - INTERGOV REV-NON-SINGLE AUDIT	(75,000)	(7,295)	(35,000)	(71,932)	64,638	-89.9%	(67,705)	9.7%
413 - INTERGOV REV-SINGLE AUDIT	(5,950,000)	(50,000)	(50,000)	(50,000)	-	0.0%	(5,900,000)	0.8%
414 - CHARGES FOR SERVICE	-	-	-	-	-	0.0%	-	0.0%
421 - MISCELLANEOUS	(100)	-	(100)	-	-	0.0%	(100)	0.0%
480 - GENERAL REVENUE ALLOCATIONS	(1,813,027)	(1,696,377)	(1,382,290)	(1,119,222)	(577,155)	51.6%	(116,650)	93.6%
Expense	7,940,127	505,650	1,592,490	539,626	(33,976)	-6.3%	7,434,477	6.4%
510 - PERSONNEL	1,210,407	487,347	843,132	520,417	(33,070)	-6.4%	723,060	40.3%
520 - MATERIALS & SERVICES	6,729,720	18,303	749,358	19,209	(906)	-4.7%	6,711,417	0.3%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
22 - PUBLIC WORKS					-	0.0%	-	0.0%

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General Fund-All Dept

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
Revenue	(360,750)	(308,185)	(153,178)	(279,989)	(28,196)	10.1%	(52,565)	85.4%
411 - LICENSES-FEES & PERMITS	(15,000)	(13,005)	(15,000)	(9,620)	(3,385)	35.2%	(1,995)	86.7%
412 - INTERGOV REV-NON-SINGLE AUDIT	(1,000)	-	(1,000)	-	-	0.0%	(1,000)	0.0%
414 - CHARGES FOR SERVICE	(1,865)	-	(1,865)	-	-	0.0%	(1,865)	0.0%
421 - MISCELLANEOUS	(55,000)	-	(100)	(52,186)	52,186	-100.0%	(55,000)	0.0%
480 - GENERAL REVENUE ALLOCATIONS	(287,885)	(295,180)	(135,213)	(218,183)	(76,997)	35.3%	7,295	102.5%
Expense	360,750	40,693	153,178	34,647	6,047	17.5%	320,057	11.3%
510 - PERSONNEL	97,392	32,101	50,078	25,567	6,534	25.6%	65,291	33.0%
520 - MATERIALS & SERVICES	101,022	8,593	101,472	9,080	(487)	-5.4%	92,430	8.5%
530 - CAPITAL OUTLAY	162,336	-	1,628	-	-	0.0%	162,336	0.0%
24 - PREVENTION DIVISION					-	0.0%	-	0.0%
Revenue	(3,022,166)	(3,206,748)	(2,456,139)	(2,062,201)	(1,144,547)	55.5%	184,582	106.1%
411 - LICENSES-FEES & PERMITS	-	-	-	-	-	0.0%	-	0.0%
412 - INTERGOV REV-NON-SINGLE AUDIT	(278,647)	(36,067)	(263,157)	(122,025)	85,958	-70.4%	(242,580)	12.9%
413 - INTERGOV REV-SINGLE AUDIT	(330,500)	(164,753)	(330,500)	(309,632)	144,879	-46.8%	(165,747)	49.8%
414 - CHARGES FOR SERVICE	(35,000)	-	(35,000)	-	-	0.0%	(35,000)	0.0%
416 - FINES & RESTITUTION	-	(60)	-	(120)	60	-50.0%	60	0.0%
419 - CONTRIBUTIONS & DONATIONS	(1,500)	(25,000)	(1,500)	(1,500)	(23,500)	1566.7%	23,500	1666.7%
421 - MISCELLANEOUS	(194,495)	(235,771)	(187,175)	(131,385)	(104,386)	79.5%	41,276	121.2%
480 - GENERAL REVENUE ALLOCATIONS	(2,182,024)	(2,745,096)	(1,638,807)	(1,497,539)	(1,247,558)	83.3%	563,072	125.8%
Expense	3,022,166	815,818	2,456,139	654,469	161,348	24.7%	2,206,348	27.0%
510 - PERSONNEL	939,300	505,650	956,718	499,909	5,741	1.1%	433,650	53.8%
520 - MATERIALS & SERVICES	2,082,866	310,168	1,499,421	154,560	155,607	100.7%	1,772,699	14.9%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	(459,770)	(275,000)	(459,770)	(275,000)	-	0.0%	(184,770)	59.8%
450 - TRANSFERS IN	(459,770)	(275,000)	(459,770)	(275,000)	-	0.0%	(184,770)	59.8%
Expense	3,064,574	1,810,793	5,705,725	3,571,357	(1,760,564)	-49.3%	1,253,781	59.1%
550 - TRANSFERS OUT	3,064,574	1,810,793	5,705,725	3,571,357	(1,760,564)	-49.3%	1,253,781	59.1%
Grand Total	(5,493,179)	(20,463,431)	(5,395,608)	(20,702,239)	238,807	-1.2%	14,970,252	372.5%

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as of: 2/11/2025

Building Codes

Fund	1500 - BUILDING CODES GENERAL
Segment 3	All
Segment 4	All

Fund	
SubDept	
Not used	

Column Labels 2025	2024				FY25- FY24		FY25	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	FY25 Budget - Actual	Budget Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(5,136,133)	(5,752,002)	(3,201,806)	(4,768,248)	(983,754)	20.6%	615,869	112.0%
400 - BEGINNING FUND BALANCE	(4,950,490)	(5,595,655)	(3,140,929)	(4,653,009)	(942,647)	20.3%	645,165	113.0%
411 - LICENSES-FEES & PERMITS	-	-			-	0.0%	-	0.0%
417 - INVESTMENT EARNINGS	(185,643)	(156,346)	(60,877)	(115,240)	(41,107)	35.7%	(29,297)	84.2%
25 - BUILDING CODES					-	0.0%	-	0.0%
Revenue	(615,500)	(1,146,046)	(765,500)	(1,280,217)	134,171	-10.5%	530,546	186.2%
411 - LICENSES-FEES & PERMITS	(465,500)	(1,065,226)	(465,500)	(1,206,762)	141,536	-11.7%	599,726	228.8%
421 - MISCELLANEOUS	(150,000)	(80,820)	(300,000)	(73,455)	(7,365)	10.0%	(69,180)	53.9%
Expense	1,373,263	440,429	1,543,780	543,704	(103,275)	-19.0%	932,834	32.1%
510 - PERSONNEL	354,080	216,184	455,172	190,565	25,619	13.4%	137,896	61.1%
520 - MATERIALS & SERVICES	392,933	224,245	488,608	353,139	(128,894)	-36.5%	168,688	57.1%
530 - CAPITAL OUTLAY	626,250	-	600,000	-	-	0.0%	626,250	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Grand Total	(4,378,370)	(6,457,619)	(2,423,526)	(5,504,761)	(952,857)	17.3%	2,079,249	147.5%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

Building Codes

Fund	1600 - BUILDING CODES - ELECTRICAL
Segment 3	All
Segment 4	All

Fund	
SubDept	
Not used	

Depts/Account Categories	Column Labels	2024			FY25- FY24		FY25		
	2025	Actual	Revised Budget	Actual	Actual	FY25-FY24 %	FY25 Budget - Actual	Budget Execution	
00 - NON-DEPARTMENTAL RESOURCES	Revised Budget								
Revenue		(892,899)	(874,776)	(571,881)	(621,439)				
400 - BEGINNING FUND BALANCE		(860,626)	(852,383)	(560,626)	(608,524)	(253,337)	40.8%	(18,123)	98.0%
411 - LICENSES-FEES & PERMITS		-	-	-	-	(243,859)	40.1%	(8,243)	99.0%
417 - INVESTMENT EARNINGS		(32,273)	(22,393)	(11,255)	(12,915)	-	0.0%	-	0.0%
						(9,478)	73.4%	(9,880)	69.4%
25 - BUILDING CODES									
Revenue		(102,193)	(181,290)	(102,193)	(74,198)				
411 - LICENSES-FEES & PERMITS		(101,817)	(178,229)	(101,817)	(72,398)	(107,092)	144.3%	79,097	177.4%
421 - MISCELLANEOUS		(376)	(3,061)	(376)	(1,800)	(105,830)	146.2%	76,412	175.0%
Expense		193,907	101,222	245,159	103,530				
510 - PERSONNEL		124,711	74,272	201,360	80,388	(1,261)	70.1%	2,685	814.2%
520 - MATERIALS & SERVICES		60,446	26,950	43,799	23,142	(2,308)	-2.2%	92,685	52.2%
530 - CAPITAL OUTLAY		8,750	-	-	-	(6,116)	-7.6%	50,439	59.6%
90 - TRANSFERS		-	-	-	-				
						-	0.0%	8,750	0.0%
Grand Total		(801,185)	(954,845)	(428,915)	(592,108)				
						(362,737)	61.3%	153,660	119.2%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

Public Works

Fund	2020 - PUBLIC WORKS FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Column Labels 2025	2024		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(3,387,795)	(3,359,708)	(3,378,219)	(3,270,598)	(89,110)	2.7%	(28,087)	99.2%
400 - BEGINNING FUND BALANCE	(3,319,615)	(3,302,747)	(3,319,615)	(3,218,893)	(83,853)	2.6%	(16,868)	99.5%
415 - INTERNAL SERVICES	(3,180)	(1,855)	(3,180)	-	(1,855)	0.0%	(1,325)	58.3%
417 - INVESTMENT EARNINGS	(65,000)	(55,107)	(55,424)	(51,705)	(3,402)	6.6%	(9,893)	84.8%
22 - PUBLIC WORKS					-	0.0%	-	0.0%
Revenue	(4,170,347)	(2,142,358)	(4,059,927)	(2,375,818)	233,460	-9.8%	(2,027,989)	51.4%
411 - LICENSES-FEES & PERMITS	(15,000)	(30,788)	(15,000)	(5,754)	(25,034)	435.1%	15,788	205.3%
412 - INTERGOV REV-NON-SINGLE AUDIT	(3,292,786)	(1,791,602)	(3,125,000)	(2,119,266)	327,664	-15.5%	(1,501,184)	54.4%
413 - INTERGOV REV-SINGLE AUDIT	(527,061)	-	(571,427)	(343)	343	-100.0%	(527,061)	0.0%
414 - CHARGES FOR SERVICE	(323,000)	(251,789)	(336,000)	(229,232)	(22,558)	9.8%	(71,211)	78.0%
420 - SALE OF FIXED ASSETS	(10,000)	-	(10,000)	-	-	0.0%	(10,000)	0.0%
421 - MISCELLANEOUS	(2,500)	(1,120)	(2,500)	(45)	(1,075)	2388.6%	(1,380)	44.8%
530 - CAPITAL OUTLAY	-	(67,060)	-	(21,179)	(45,881)	216.6%	67,060	0.0%
Expense	4,498,295	3,125,032	4,217,558	2,945,832	179,201	6.1%	1,373,263	69.5%
510 - PERSONNEL	2,472,195	1,403,877	2,243,958	1,426,254	(22,377)	-1.6%	1,068,318	56.8%
520 - MATERIALS & SERVICES	2,026,100	1,721,156	1,973,600	1,519,578	201,578	13.3%	304,944	84.9%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	-	-	-	-	-	0.0%	-	0.0%
450 - TRANSFERS IN	-	-	-	-	-	0.0%	-	0.0%
Expense	-	-	-	-	-	0.0%	-	0.0%
550 - TRANSFERS OUT	-	-	-	-	-	0.0%	-	0.0%
Grand Total	(3,059,847)	(2,377,034)	(3,220,588)	(2,700,584)	323,550	-12.0%	(682,813)	77.7%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

PW Reserve & Supplemental Road

Fund	3210 - ROAD RESERVE FUND
Segment 3	All
Segment 4	All

Fund	
SubDept	
Not used	

Column Labels 2025	2024				FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(4,725,311)	(3,793,261)	(4,645,332)	(4,686,618)	893,357	-19.1%	(932,050)	80.3%
400 - BEGINNING FUND BALANCE	(4,554,517)	(3,699,824)	(4,554,517)	(4,586,982)	887,157	-19.3%	(854,693)	81.2%
417 - INVESTMENT EARNINGS	(170,794)	(93,437)	(90,815)	(99,636)	6,200	-6.2%	(77,357)	54.7%
22 - PUBLIC WORKS					-	0.0%	-	0.0%
Revenue	-	-	-	-	-	0.0%	-	0.0%
412 - INTERGOV REV-NON-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
Expense	4,725,311	402,728	4,645,332	542,906	(140,177)	-25.8%	4,322,583	8.5%
510 - PERSONNEL	-	-	400,000	400,000	(400,000)	-100.0%	-	0.0%
520 - MATERIALS & SERVICES	2,077,072	-	2,077,072	142,906	(142,906)	-100.0%	2,077,072	0.0%
530 - CAPITAL OUTLAY	2,648,239	402,728	2,168,260	-	402,728	0.0%	2,245,511	15.2%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	-	-	-	-	-	0.0%	-	0.0%
450 - TRANSFERS IN	-	-	-	-	-	0.0%	-	0.0%
Expense	-	-	-	-	-	0.0%	-	0.0%
550 - TRANSFERS OUT	-	-	-	-	-	0.0%	-	0.0%
Grand Total	-	(3,390,533)	-	(4,143,712)	753,180	-18.2%	3,390,533	0.0%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

PW Reserve & Supplemental Road

Fund	2021 - SUPPLEMENTAL PUBLIC ROAD FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(1,109,598)	(1,108,445)	-	(8,569)	(1,099,876)	12835.4%	(1,153)	99.9%
400 - BEGINNING FUND BALANCE	(1,069,492)	(1,080,196)	-	-	(1,080,196)	0.0%	10,704	101.0%
417 - INVESTMENT EARNINGS	(40,106)	(28,249)	-	(8,569)	(19,680)	229.7%	(11,857)	70.4%
22 - PUBLIC WORKS					-	0.0%	-	0.0%
Revenue	-	-	(527,743)	(527,743)	527,743	-100.0%	-	0.0%
413 - INTERGOV REV-SINGLE AUDIT	-	-	(527,743)	(527,743)	527,743	-100.0%	-	0.0%
Expense	1,109,598	-	1,055,486	-	-	0.0%	1,109,598	0.0%
510 - PERSONNEL	527,743	-	527,743	-	-	0.0%	527,743	0.0%
520 - MATERIALS & SERVICES	581,855	-	527,743	-	-	0.0%	581,855	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	-	-	(527,743)	(527,743)	527,743	-100.0%	-	0.0%
450 - TRANSFERS IN	-	-	(527,743)	(527,743)	527,743	-100.0%	-	0.0%
Grand Total		(1,108,445)	-	(1,064,055)				

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as of: 2/11/2025

911

Fund	2200 - 911 COMMUNICATIONS FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(302,767)	(283,442)	(388,550)	(238,912)	(44,530)	18.6%	(19,325)	93.6%
400 - BEGINNING FUND BALANCE	(298,967)	(283,442)	(384,750)	(238,596)	(44,846)	18.8%	(15,525)	94.8%
417 - INVESTMENT EARNINGS	(3,800)	-	(3,800)	(316)	316	-100.0%	(3,800)	0.0%
16 - SHERIFF					-	0.0%	-	0.0%
Revenue	(1,093,107)	(367,485)	(1,016,993)	(557,121)	189,636	-34.0%	(725,622)	33.6%
412 - INTERGOV REV-NON-SINGLE AUDIT	(697,228)	(165,194)	(645,900)	(341,769)	176,575	-51.7%	(532,034)	23.7%
414 - CHARGES FOR SERVICE	(395,779)	(202,124)	(370,993)	(215,246)	13,122	-6.1%	(193,655)	51.1%
421 - MISCELLANEOUS	(100)	(166)	(100)	(105)	(61)	57.6%	66	166.1%
Expense	1,382,244	782,510	1,341,259	747,234	35,276	4.7%	599,734	56.6%
510 - PERSONNEL	1,111,657	652,057	1,063,757	649,171	2,886	0.4%	459,600	58.7%
520 - MATERIALS & SERVICES	270,587	130,452	277,502	98,063	32,389	33.0%	140,135	48.2%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
540 - DEBT SERVICE	-	-	-	-	-	0.0%	-	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	(134,074)	(78,210)	(150,716)	(87,918)	9,708	-11.0%	(55,864)	58.3%
450 - TRANSFERS IN	(134,074)	(78,210)	(150,716)	(87,918)	9,708	-11.0%	(55,864)	58.3%
Expense	30,000	17,500	60,000	35,000	(17,500)	-50.0%	12,500	58.3%
550 - TRANSFERS OUT	30,000	17,500	60,000	35,000	(17,500)	-50.0%	12,500	58.3%
Grand Total	(117,704)	70,873	(155,000)	(101,717)	172,590	-169.7%	(188,577)	-60.2%

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as of: 2/11/2025

911Equip

Fund	3240 - 911 EQUIPMENT RESERVE	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget	FY25 Budget
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	- Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(434,292)	(434,985)	(350,890)	(355,844)	(79,141)	22.2%	693	100.2%
400 - BEGINNING FUND BALANCE	(418,595)	(422,719)	(344,890)	(347,465)	(75,254)	21.7%	4,124	101.0%
417 - INVESTMENT EARNINGS	(15,697)	(12,266)	(6,000)	(8,378)	(3,888)	46.4%	(3,431)	78.1%
16 - SHERIFF					-	0.0%	-	0.0%
Revenue	-	-	-	-	-	0.0%	-	0.0%
413 - INTERGOV REV-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
414 - CHARGES FOR SERVICE	-	-	-	-	-	0.0%	-	0.0%
Expense	464,292	-	410,890	-	-	0.0%	464,292	0.0%
530 - CAPITAL OUTLAY	464,292	-	410,890	-	-	0.0%	464,292	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	(30,000)	(17,500)	(60,000)	(35,000)	17,500	-50.0%	(12,500)	58.3%
450 - TRANSFERS IN	(30,000)	(17,500)	(60,000)	(35,000)	17,500	-50.0%	(12,500)	58.3%
Expense	-	-	-	-	-	0.0%	-	0.0%
550 - TRANSFERS OUT	-	-	-	-	-	0.0%	-	0.0%
Grand Total	-	(452,485)	-	(390,844)				

FY25 Wasco County - 2025-01 January
Community Corrections

as of: 2/11/2025

Fund	2270 - COMMUNITY CORRECTIONS FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(1,225,966)	(1,242,749)	(1,211,559)	(1,415,070)	172,320	-12.2%	16,783	101.4%
400 - BEGINNING FUND BALANCE	(1,181,654)	(1,207,962)	(1,181,654)	(1,388,509)	180,547	-13.0%	26,308	102.2%
417 - INVESTMENT EARNINGS	(44,312)	(34,787)	(29,905)	(26,560)	(8,227)	31.0%	(9,525)	78.5%
16 - SHERIFF					-	0.0%	-	0.0%
Revenue	(1,646,380)	(1,513,632)	(1,517,500)	(59,757)	(1,453,875)	2433.0%	(132,748)	91.9%
411 - LICENSES-FEES & PERMITS	(22,000)	(23,351)	(22,000)	(28,487)	5,136	-18.0%	1,351	106.1%
412 - INTERGOV REV-NON-SINGLE AUDIT	(1,624,380)	(1,490,281)	(1,495,500)	(22,270)	(1,468,011)	6592.0%	(134,099)	91.7%
421 - MISCELLANEOUS	-	-	-	(9,000)	9,000	-100.0%	-	0.0%
Expense	2,560,647	965,654	2,355,256	1,080,621	(114,968)	-10.6%	1,594,993	37.7%
510 - PERSONNEL	805,149	341,954	787,019	507,956	(166,002)	-32.7%	463,195	42.5%
520 - MATERIALS & SERVICES	1,288,290	623,700	1,101,029	572,666	51,034	8.9%	664,590	48.4%
530 - CAPITAL OUTLAY	467,208	-	467,208	-	-	0.0%	467,208	0.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Grand Total	(311,699)	(1,790,728)	(373,803)	(394,205)	(1,396,523)	354.3%	1,479,029	574.5%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

Fair&Park

Fund	2030 - COUNTY FAIR FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget	FY25 Budget
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	- Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(211,163)	(206,240)	(263,329)	(290,412)	84,172	-29.0%	(4,923)	97.7%
400 - BEGINNING FUND BALANCE	(203,963)	(199,820)	(257,073)	(284,645)	84,825	-29.8%	(4,144)	98.0%
417 - INVESTMENT EARNINGS	(7,200)	(6,420)	(6,256)	(5,767)	(653)	11.3%	(780)	89.2%
18 - ADMINISTRATION					-	0.0%	-	0.0%
Revenue	(257,702)	(293,061)	(214,252)	(196,224)	(96,836)	49.3%	35,359	113.7%
411 - LICENSES-FEES & PERMITS	(136,700)	(99,158)	(108,085)	(102,839)	3,681	-3.6%	(37,542)	72.5%
412 - INTERGOV REV-NON-SINGLE AUDIT	(53,167)	(135,583)	(53,167)	(53,167)	(82,416)	155.0%	82,416	255.0%
414 - CHARGES FOR SERVICE	-	-	-	-	-	0.0%	-	0.0%
418 - RENTS	-	-	-	-	-	0.0%	-	0.0%
419 - CONTRIBUTIONS & DONATIONS	(66,135)	(57,342)	(19,000)	(38,573)	(18,769)	48.7%	(8,793)	86.7%
421 - MISCELLANEOUS	(1,700)	(978)	(34,000)	(1,646)	668	-40.6%	(722)	57.5%
Expense	342,887	281,032	331,471	247,601	33,431	13.5%	61,855	82.0%
510 - PERSONNEL	70,987	42,346	24,610	12,284	30,061	244.7%	28,641	59.7%
520 - MATERIALS & SERVICES	241,900	238,687	245,861	235,317	3,369	1.4%	3,213	98.7%
530 - CAPITAL OUTLAY	30,000	-	61,000	-	-	0.0%	30,000	0.0%
90 - TRANSFERS	12,000	(38,000)	12,000	(38,000)	-	0.0%	50,000	-316.7%
Grand Total	(113,978)	(256,268)	(134,110)	(277,035)	20,767	-7.5%	142,290	224.8%

FY25 Wasco County - 2025-01 January

as of: 2/11/2025

Fair&Park

Fund	2230 - PARKS FUND	Fund
Segment 3	All	SubDept
Segment 4	All	Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget	FY25 Budget
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	- Actual	Execution
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(305,569)	(552,501)	(299,949)	(303,727)	(248,775)	81.9%	246,932	180.8%
400 - BEGINNING FUND BALANCE	(294,524)	(545,726)	(294,524)	(297,529)	(248,196)	83.4%	251,202	185.3%
417 - INVESTMENT EARNINGS	(11,045)	(6,776)	(5,425)	(6,197)	(579)	9.3%	(4,269)	61.3%
18 - ADMINISTRATION					-	0.0%	-	0.0%
Revenue	(601,429)	(85,227)	(599,036)	(46,327)	(38,900)	84.0%	(516,202)	14.2%
411 - LICENSES-FEES & PERMITS	(26,612)	(9,634)	(26,250)	(15,630)	5,997	-38.4%	(16,978)	36.2%
412 - INTERGOV REV-NON-SINGLE AUDIT	(574,817)	(75,593)	(572,786)	(30,697)	(44,896)	146.3%	(499,224)	13.2%
418 - RENTS	-	-	-	-	-	0.0%	-	0.0%
419 - CONTRIBUTIONS & DONATIONS	-	-	-	-	-	0.0%	-	0.0%
421 - MISCELLANEOUS	-	-	-	-	-	0.0%	-	0.0%
Expense	850,030	62,259	847,637	55,432	6,827	12.3%	787,771	7.3%
510 - PERSONNEL	59,821	34,573	57,428	30,271	4,302	14.2%	25,248	57.8%
520 - MATERIALS & SERVICES	77,970	27,686	77,970	25,161	2,524	10.0%	50,284	35.5%
530 - CAPITAL OUTLAY	712,239	-	712,239	-	-	0.0%	712,239	0.0%
90 - TRANSFERS	(50,000)	-	(50,000)	-	-	0.0%	(50,000)	0.0%
Grand Total	(106,968)	(575,469)	(101,348)	(294,622)	(280,848)	95.3%	468,501	538.0%

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as of: 2/11/2025

Reserve & Capital

Segment 3	All
Segment 4	All

Fund
SubDept
Not used

Column Labels 2025	2024				FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
3220 - CAPITAL ACQUISITIONS FUND	-	(4,533,116)	-	(1,902,662)	(2,630,455)	138.3%	4,533,116	0.0%
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(3,927,482)	(3,655,859)	(3,061,875)	(3,066,152)	(589,706)	19.2%	(271,623)	93.1%
400 - BEGINNING FUND BALANCE	(3,785,525)	(3,549,044)	(3,009,491)	(3,031,782)	(517,262)	17.1%	(236,481)	93.8%
417 - INVESTMENT EARNINGS	(141,957)	(106,815)	(52,384)	(34,371)	(72,444)	210.8%	(35,142)	75.2%
18 - ADMINISTRATION					-	0.0%	-	0.0%
Revenue	-	-	-	-	-	0.0%	-	0.0%
412 - INTERGOV REV-NON-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
418 - RENTS	-	-	-	-	-	0.0%	-	0.0%
Expense	5,527,482	56,076	8,033,641	4,063,687	(4,007,612)	-98.6%	5,471,406	1.0%
520 - MATERIALS & SERVICES	-	-	-	-	-	0.0%	-	0.0%
530 - CAPITAL OUTLAY	5,527,482	56,076	8,033,641	4,063,687	(4,007,612)	-98.6%	5,471,406	1.0%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	(1,600,000)	(933,333)	(4,971,766)	(2,900,197)	1,966,864	-67.8%	(666,667)	58.3%
450 - TRANSFERS IN	(1,600,000)	(933,333)	(4,971,766)	(2,900,197)	1,966,864	-67.8%	(666,667)	58.3%
3260 - CAPITAL IMPROVEMENT RESERVE	-	(8,090,287)	-	(5,892,110)	(2,198,178)	37.3%	8,090,287	0.0%
00 - NON-DEPARTMENTAL RESOURCES					-	0.0%	-	0.0%
Revenue	(6,178,048)	(6,150,026)	(5,707,810)	(5,885,405)	(264,621)	4.5%	(28,022)	99.5%
400 - BEGINNING FUND BALANCE	(5,977,892)	(5,936,518)	(5,507,458)	(5,722,178)	(214,340)	3.7%	(41,374)	99.3%
417 - INVESTMENT EARNINGS	(200,156)	(213,508)	(200,352)	(163,227)	(50,281)	30.8%	13,352	106.7%
18 - ADMINISTRATION					-	0.0%	-	0.0%
Revenue	(2,048,506)	(60,161)	(1,124,342)	(57,550)	(2,611)	4.5%	(1,988,345)	2.9%
412 - INTERGOV REV-NON-SINGLE AUDIT	(1,944,342)	-	(1,124,342)	-	-	0.0%	(1,944,342)	0.0%
421 - MISCELLANEOUS	-	-	-	-	-	0.0%	-	0.0%
490 - OTHER FINANCING	(104,164)	(60,161)	-	(57,550)	(2,611)	4.5%	(44,003)	57.8%
Expense	11,555,759	61,936	6,832,152	50,845	11,091	21.8%	11,493,823	0.5%
530 - CAPITAL OUTLAY	11,555,759	61,936	6,832,152	50,845	11,091	21.8%	11,493,823	0.5%
90 - TRANSFERS					-	0.0%	-	0.0%
Revenue	(3,329,205)	(1,942,036)	-	-	(1,942,036)	0.0%	(1,387,169)	58.3%
450 - TRANSFERS IN	(3,329,205)	(1,942,036)	-	-	(1,942,036)	0.0%	(1,387,169)	58.3%
Expense	-	-	-	-	-	0.0%	-	0.0%

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Reserve & Capital

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
550 - TRANSFERS OUT	-	-	-	-	-	0.0%	-	0.0%
99 - NON-DEPARTMENTAL EXPENDITURES								
Expense	-	-	-	-	-	0.0%	-	0.0%
550 - TRANSFERS OUT	-	-	-	-	-	0.0%	-	0.0%
3270 - GENERAL OPERATING RESERVE	-	(4,508,997)	-	(6,808,234)	2,299,237	-33.8%	4,508,997	0.0%
00 - NON-DEPARTMENTAL RESOURCES								
Revenue	(6,696,252)	(6,196,771)	(8,845,506)	(8,960,225)	2,763,454	-30.8%	(499,481)	92.5%
400 - BEGINNING FUND BALANCE	(6,535,740)	(6,051,045)	(8,684,994)	(8,766,993)	2,715,948	-31.0%	(484,695)	92.6%
413 - INTERGOV REV-SINGLE AUDIT	-	-	-	-	-	0.0%	-	0.0%
417 - INVESTMENT EARNINGS	(160,512)	(145,726)	(160,512)	(193,232)	47,506	-24.6%	(14,786)	90.8%
421 - MISCELLANEOUS	-	-	-	-	-	0.0%	-	0.0%
18 - ADMINISTRATION								
Expense	6,696,252	1,687,774	8,845,506	2,151,991	(464,217)	-21.6%	5,008,478	25.2%
510 - PERSONNEL	-	-	1,600,000	1,600,000	(1,600,000)	-100.0%	-	0.0%
520 - MATERIALS & SERVICES	4,642,047	489,488	7,245,506	551,991	(62,503)	-11.3%	4,152,559	10.5%
530 - CAPITAL OUTLAY	-	-	-	-	-	0.0%	-	0.0%
550 - TRANSFERS OUT	2,054,205	1,198,286	-	-	1,198,286	0.0%	855,919	58.3%
90 - TRANSFERS								
Revenue	-	-	-	-	-	0.0%	-	0.0%
450 - TRANSFERS IN	-	-	-	-	-	0.0%	-	0.0%
Grand Total	-	(17,132,401)	-	(14,603,006)				

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Appropriation General Fund

Fund	1010 - GENERAL FUND
Segment 3	All
Segment 4	All

Fund	
SubDept	
Not used	

Column Labels 2025	2024				FY25- FY24		FY25 Budget -	FY25 Budget
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
12 - ASSESSMENT & TAXATION	1,565,910	581,323	1,431,334	563,735	17,589	3.1%	984,587	37.1%
15 - COUNTY CLERK	802,723	283,323	833,769	270,110	13,213	4.9%	519,400	35.3%
16 - SHERIFF	6,421,884	2,064,570	5,956,874	1,927,441	137,129	7.1%	4,357,314	32.1%
17 - ADMINISTRATIVE SERVICES	7,576,331	2,550,642	7,035,016	2,293,738	256,905	11.2%	5,025,689	33.7%
18 - ADMINISTRATION	5,005,326	3,055,976	4,333,848	2,760,199	295,776	10.7%	1,949,350	61.1%
19 - DISTRICT ATTORNEY	1,217,862	582,959	1,130,081	634,142	(51,183)	-8.1%	634,903	47.9%
21 - PLANNING	7,940,127	505,650	1,592,490	539,626	(33,976)	-6.3%	7,434,477	6.4%
22 - PUBLIC WORKS	360,750	40,693	153,178	34,647	6,047	17.5%	320,057	11.3%
24 - PREVENTION DIVISION	3,022,166	815,818	2,456,139	654,469	161,348	24.7%	2,206,348	27.0%
90 - TRANSFERS	3,064,574	1,810,793	5,705,725	3,571,357	(1,760,564)	-49.3%	1,253,781	59.1%
91 - CONTINGENCY	534,041	-	534,041	-	-	0.0%	534,041	0.0%
93 - UNAPPROPRIATED	4,959,138	-	4,861,567	-	-	0.0%	4,959,138	0.0%
Grand Total	42,470,832	12,291,747	36,024,062	13,249,465	(957,718)	-7.2%	30,179,085	28.9%

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Appropriation all other Funds

Segment 3	All	Fund
Segment 4	All	SubDept
		Not used

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
Expense	61,733,319	9,959,499	56,551,932	14,693,238	(4,733,740)	-32.2%	51,773,820	16.1%
1500 - BUILDING CODES GENERAL	5,751,633	440,429	3,967,306	543,704	(103,275)	-19.0%	5,311,204	7.7%
25 - BUILDING CODES	1,373,263	440,429	1,543,780	543,704	(103,275)	-19.0%	932,834	32.1%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	291,280	-	291,280	-	-	0.0%	291,280	0.0%
93 - UNAPPROPRIATED	4,087,090	-	2,132,246	-	-	0.0%	4,087,090	0.0%
1600 - BUILDING CODES - ELECTRICAL	995,092	101,222	674,074	103,530	(2,308)	-2.2%	893,870	10.2%
25 - BUILDING CODES	193,907	101,222	245,159	103,530	(2,308)	-2.2%	92,685	52.2%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	480,380	-	113,891	-	-	0.0%	480,380	0.0%
93 - UNAPPROPRIATED	320,805	-	315,024	-	-	0.0%	320,805	0.0%
2020 - PUBLIC WORKS FUND	7,558,142	3,125,032	7,438,146	2,945,832	179,201	6.1%	4,433,110	41.3%
22 - PUBLIC WORKS	4,498,295	3,125,032	4,217,558	2,945,832	179,201	6.1%	1,373,263	69.5%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	2,536,482	-	2,697,223	-	-	0.0%	2,536,482	0.0%
93 - UNAPPROPRIATED	523,365	-	523,365	-	-	0.0%	523,365	0.0%
2030 - COUNTY FAIR FUND	506,865	281,032	515,581	247,601	33,431	13.5%	225,833	55.4%
18 - ADMINISTRATION	342,887	281,032	331,471	247,601	33,431	13.5%	61,855	82.0%
90 - TRANSFERS	50,000	-	50,000	-	-	0.0%	50,000	0.0%
91 - CONTINGENCY	113,978	-	134,110	-	-	0.0%	113,978	0.0%
93 - UNAPPROPRIATED	-	-	-	-	-	0.0%	-	0.0%
2040 - COUNTY SCHOOL FUND	441,365	-	441,365	-	-	0.0%	441,365	0.0%
18 - ADMINISTRATION	441,365	-	441,365	-	-	0.0%	441,365	0.0%
2050 - LAND CORNER PRESERVATION FUND	185,555	18,100	176,970	12,800	5,300	41.4%	167,455	9.8%
22 - PUBLIC WORKS	84,718	18,100	29,427	12,800	5,300	41.4%	66,618	21.4%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	100,837	-	100,951	-	-	0.0%	100,837	0.0%
93 - UNAPPROPRIATED	-	-	46,592	-	-	0.0%	-	0.0%
99 - NON-DEPARTMENTAL EXPENDITURES	-	-	-	-	-	0.0%	-	0.0%
2060 - FOREST HEALTH PROGRAM FUND	557,305	-	566,788	-	-	0.0%	557,305	0.0%
18 - ADMINISTRATION	60,000	-	60,000	-	-	0.0%	60,000	0.0%

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Appropriation all other Funds

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
90 - TRANSFERS	184,770	-	184,770	-	-	0.0%	184,770	0.0%
91 - CONTINGENCY	312,535	-	322,018	-	-	0.0%	312,535	0.0%
2070 - HOUSEHOLD HAZARDOUS WASTE FUND	617,170	-	398,783	-	-	0.0%	617,170	0.0%
91 - CONTINGENCY	534,403	-	316,016	-	-	0.0%	534,403	0.0%
93 - UNAPPROPRIATED	82,767	-	82,767	-	-	0.0%	82,767	0.0%
2080 - COUNTY RESERVE	9,750,243	1,856,166	7,314,397	2,018,488	(162,322)	-8.0%	7,894,077	19.0%
18 - ADMINISTRATION	9,470,243	1,576,166	7,034,397	1,738,488	(162,322)	-9.3%	7,894,077	16.6%
90 - TRANSFERS	280,000	280,000	280,000	280,000	-	0.0%	-	100.0%
2090 - LAW LIBRARY FUND	195,475	22,910	195,475	17,557	5,353	30.5%	172,565	11.7%
19 - DISTRICT ATTORNEY	55,829	22,910	49,829	17,557	5,353	30.5%	32,919	41.0%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	139,646	-	145,646	-	-	0.0%	139,646	0.0%
93 - UNAPPROPRIATED	-	-	-	-	-	0.0%	-	0.0%
2100 - DISTRICT ATTORNEY	10,654	(5)	11,654	1,117	(1,122)	-100.5%	10,659	-0.1%
19 - DISTRICT ATTORNEY	10,654	(5)	11,654	1,117	(1,122)	-100.5%	10,659	-0.1%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	-	-	-	-	-	0.0%	-	0.0%
2110 - MUSEUM	359,360	70,345	393,012	64,766	5,579	8.6%	289,015	19.6%
18 - ADMINISTRATION	132,806	70,345	132,086	64,766	5,579	8.6%	62,461	53.0%
91 - CONTINGENCY	178,316	-	178,316	-	-	0.0%	178,316	0.0%
93 - UNAPPROPRIATED	48,238	-	82,610	-	-	0.0%	48,238	0.0%
2200 - 911 COMMUNICATIONS FUND	1,529,948	800,010	1,556,259	782,234	17,776	2.3%	729,938	52.3%
16 - SHERIFF	1,382,244	782,510	1,341,259	747,234	35,276	4.7%	599,734	56.6%
90 - TRANSFERS	30,000	17,500	60,000	35,000	(17,500)	-50.0%	12,500	58.3%
91 - CONTINGENCY	117,704	-	155,000	-	-	0.0%	117,704	0.0%
2230 - PARKS FUND	956,998	62,259	948,985	55,432	6,827	12.3%	894,739	6.5%
18 - ADMINISTRATION	850,030	62,259	847,637	55,432	6,827	12.3%	787,771	7.3%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	83,198	-	83,198	-	-	0.0%	83,198	0.0%
93 - UNAPPROPRIATED	23,770	-	18,150	-	-	0.0%	23,770	0.0%
2270 - COMMUNITY CORRECTIONS FUND	2,872,346	965,654	2,729,059	1,080,621	(114,968)	-10.6%	1,906,692	33.6%
16 - SHERIFF	2,560,647	965,654	2,355,256	1,080,621	(114,968)	-10.6%	1,594,993	37.7%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	311,699	-	373,803	-	-	0.0%	311,699	0.0%
93 - UNAPPROPRIATED	-	-	-	-	-	0.0%	-	0.0%
2290 - COURT FACILITIES SECURITY FUND	387,232	7,832	369,845	-	7,832	0.0%	379,400	2.0%

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Appropriation all other Funds

Depts/Account Categories	Column Labels 2025		2024		FY25- FY24		FY25 Budget - FY25 Budget	
	Revised Budget	Actual	Revised Budget	Actual	Actual Variance	FY25-FY24 %	Actual	Execution
18 - ADMINISTRATION	60,899	7,832	51,000	-	7,832	0.0%	53,067	12.9%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	326,333	-	318,845	-	-	0.0%	326,333	0.0%
2330 - KRAMER FIELD DEVELOP RESERVE	39,407	-	37,279	4,600	(4,600)	-100.0%	39,407	0.0%
18 - ADMINISTRATION	39,407	-	37,279	4,600	(4,600)	-100.0%	39,407	0.0%
2370 - CLERK RECORDS FUND	49,433	-	49,433	5,527	(5,527)	-100.0%	49,433	0.0%
15 - COUNTY CLERK	16,000	-	16,000	5,527	(5,527)	-100.0%	16,000	0.0%
91 - CONTINGENCY	33,433	-	33,433	-	-	0.0%	33,433	0.0%
3210 - ROAD RESERVE FUND	4,725,311	402,728	4,645,332	542,906	(140,177)	-25.8%	4,322,583	8.5%
22 - PUBLIC WORKS	4,725,311	402,728	4,645,332	542,906	(140,177)	-25.8%	4,322,583	8.5%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
3220 - CAPITAL ACQUISITIONS FUND	5,527,482	56,076	8,033,641	4,063,687	(4,007,612)	-98.6%	5,471,406	1.0%
18 - ADMINISTRATION	5,527,482	56,076	8,033,641	4,063,687	(4,007,612)	-98.6%	5,471,406	1.0%
3240 - 911 EQUIPMENT RESERVE	464,292	-	410,890	-	-	0.0%	464,292	0.0%
16 - SHERIFF	464,292	-	410,890	-	-	0.0%	464,292	0.0%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
91 - CONTINGENCY	-	-	-	-	-	0.0%	-	0.0%
3260 - CAPITAL IMPROVEMENT RESERVE	11,555,759	61,936	6,832,152	50,845	11,091	21.8%	11,493,823	0.5%
18 - ADMINISTRATION	11,555,759	61,936	6,832,152	50,845	11,091	21.8%	11,493,823	0.5%
90 - TRANSFERS	-	-	-	-	-	0.0%	-	0.0%
99 - NON-DEPARTMENTAL EXPENDITURES	-	-	-	-	-	0.0%	-	0.0%
3270 - GENERAL OPERATING RESERVE	6,696,252	1,687,774	8,845,506	2,151,991	(464,217)	-21.6%	5,008,478	25.2%
18 - ADMINISTRATION	6,696,252	1,687,774	8,845,506	2,151,991	(464,217)	-21.6%	5,008,478	25.2%
Grand Total	61,733,319	9,959,499	56,551,932	14,693,238	(4,733,740)	-32.2%	51,773,820	16.1%



2/12/2025

To: Board of County Commissioners

From: Mike Middleton – Finance Director

Re: Budget Change

In reviewing budget position for the current fiscal year, I am recommending a budget change due to the ending fund balance from last fiscal year/starting fund balance for this fiscal year.

FY24 increased the fund balance by \$950,154 in the General Fund. I recommend transferring this fund growth to the Capital Acquisition Fund (Fund #3220) from the General Fund. This transfer is less than 10% threshold of Fund Appropriation.

This will leave a fund balance of \$15,823,167 in the General Fund – which will change with FY25 revenues and expense. Of the fund balance, \$8,843,610 is assigned to departments as departmental beginning fund balance. This is due to departments savings for future projects. Moving these funds will not impact the plans of the departments.

This will require the recognition of the General Fund additional beginning fund balance as well as the expense side of the Capital Acquisition Fund.

The proposed budget change resolution is attached. The proposed change is summarized below:

Fund/Department	Amount	Increase/Decrease
General Fund/Transfer Out	\$950,154	Increase
Capital Acquisition Fund/Transfer In	\$950,154	Increase
General Fund/Beginning Fund Balance	\$950,154	Increase
Capital Acquisition Fund/Capital Outlay	\$950,154	Increase

Recommend Motion:

I move to approve resolution #25-xxx to increase General Fund beginning fund balance \$950,154 and increase transfers out \$950,154 as well as increase Capital Acquisition Fund transfers in \$950,154 and increase expense \$950,154.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF INCREASING EXPENDITURES AND REVENUE APPROPRIATIONS WITHIN A FUND

RESOLUTION #25-002

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That beginning fund balance in the General Fund exceed the adopted budget for the fiscal year end; and

IT FURTHER APPEARING TO THE BOARD: That the increased resources should be considered in the revised budget; and

IT FURTHER APPEARING TO THE BOARD: That the Capital Acquisition Fund is where the County puts funds aside for one time purchases; and

NOW, THEREFORE, IT IS HEREBY RESOLVED: That \$950,154 in General Fund revenue appropriation be increased and offset by increased expenditure (transfer out) budget and \$950,154 in Capital Acquisition Fund revenue (transfer in) appropriation be increased and be matched by an increase expense (capital outlay) in the budget.:

Fund	Classification	Increase/Decrease	
1010	General Fund Revenue	\$950,154	Increase
1010	General Fund Expense	\$950,154	Increase
3220	Capital Acquisition Fund Revenue	\$950,154	Increase
3220	Capital Acquisition Fund Expense	\$950,154	Increase

DATED this 19th day of February, 2025.

APPROVED AS TO FORM:

Wasco County Board of Commissioners

Kristen Campbell , County Counsel

Scott Hege, Commission Chair

Phil Brady, Vice Chair

Jeff Justesen, County Commissioner



MOTION

SUBJECT: Budget Change Resolution

I move to approve Resolution #25-002 in the matter of increasing expenditures and revenue appropriations within a fund.

Memorandum

To: Wasco County Board of County Commissioners

From: Shayla Maki, Wasco County Finance Manager, and Jessica Metta, MCEDD Executive Director

Date: January 28, 2025

Re: Updates to Title VI Policy and Limited English Proficiency Plan

Request

Approve the Wasco County Title VI and Limited English Proficiency Plan as presented.

Overview

In July 2024, Wasco County participated in an ODOT Compliance Monitoring Site Review to ensure our policies and practices meet Federal and State grant requirements related to public transportation. While most of the review was very positive, we were asked to make small changes to our Title VI Policy and to develop our own Limited English Proficiency (LEP) Plan. These documents are required by the Federal Transit Administration to ensure there is no discrimination on the basis of race, color and national origin in programs and activities receiving Federal financial assistance, and to make specific plans to meet the needs of individuals with limited English language skills. Prior to this, Wasco County's Title VI Policy had relied on MCEDD's LEP Plan, but ODOT requested that we develop our own plan. The documents presented were developed with assistance from ODOT staff.



WASCO COUNTY TITLE VI PLAN

Adopted February 05, 2025

INTRODUCTION

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color and national origin in programs and activities receiving Federal financial assistance.

Wasco County passes through responsibility of transportation services to Mid-Columbia Economic Development District (MCEDD) and is committed to ensuring that no person is excluded from participation in, or denied the benefits of its programs and services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B

TITLE VI COMPLAINT PROCEDURES

In order to comply with 49 CFR Section 21.9(b), Wasco County has developed procedures for investigating and tracking Title VI complaints filed against them and make their procedures for filing a complaint available to members of the public upon request. Complainants, or their representative, may file a written complaint with the Title VI Complaint Coordinator at any time within one hundred and eighty (180) days from the date of the alleged discriminatory act.

If you believe you have been subjected to discrimination under Title VI, you may file a complaint.

HOW TO FILE A TITLE VI COMPLAINT

You may file a signed, written complaint up to one hundred and eighty (180) days from the date of alleged discrimination by delivering, mailing or faxing your complaint to Wasco County. The complaint should include the following information:

- Your name, mailing address, and how to contact you (i.e., telephone number, email address, etc.)
- Name, address, phone number and relationship of Representative to Complainant, if applicable
- How, when, where and why you believe you were discriminated against. Include the location, names and contact information of any witnesses.
- Other information that you deem significant

The complaint may also be filed in writing with Wasco County at the following address:

Wasco County
ATTN: Title VI Complaint Coordinator
401 E 3rd St. Suite 200
The Dalles, OR 97058

By phone: 541-506-2520

By fax: 541-296-2551

NOTE: Wasco County encourages all complainants to certify all mail that is sent through the U.S. Postal Service and/or ensure that all written correspondence can be tracked easily. For complaints originally submitted by facsimile, an original, signed copy of the complaint must be mailed to the Title VI Coordinator as soon as possible, but no later than 180 days from the alleged date of discrimination.

What happens to your complaint after it is submitted to Wasco County?

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by Wasco County will be directly addressed by Wasco County. Wasco County provides for staff to take complaints and forward them to the Title VI Complaint Coordinator (Office Administrator) who categorizes, tracks them, and develops responses and forwards them to the Wasco County Administrator for approval. The Administrator will investigate the complaint and make a determination. Formal investigation of the complaint will be confidential and will include, but is not limited to, details of the specific incident, frequency and dates of occurrences and names of any witnesses. Customer will be notified of resolution.

Wasco County shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are limited in their ability to communicate in English. Additionally, Wasco County shall make every effort to address all complaints in an expeditious and thorough manner.

In instances where additional information is needed for investigation of the complaint, Wasco County will contact the complainant in writing. Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information within thirty (30) calendar days may result in the administrative closure of the complaint.

Once sufficient information for investigating the complaint is received by Wasco County, a written response will be drafted, subject to review by the County's attorney. If appropriate, Wasco County's attorney may administratively close the complaint. In this case, Wasco County will notify the complainant of the action as soon as possible.

How you will be notified of the outcome of your complaint:

Wasco County will send a final written response to the complainant and advise the complainant of his or her right to 1) appeal within seven (7) calendar days of receipt of the final written decision from Wasco County, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration. Every effort will be made to respond to Title VI complaints within 60 working days of receipt of such complaints, if not sooner.

A written appeal requesting review of a determination of unlawful denial of access or accommodation to services must include the customer's name, address, and telephone contact number. A statement of reason(s) why the applicant believes the denial of accommodation request or access to services was inappropriate is recommended. The Wasco County Board of Commissioners will set a mutually agreed-upon time and place for the review process with the applicant and/or representatives within 30 days of the request. The applicant may submit documents or other information to be included with the record

and considered in the review process. Anyone needing special accommodations may contact Wasco County at 541-296-2520 for assistance.

The right of the appellant to a prompt and equitable resolution of the complaint must not be impaired by the appellant's pursuit of other remedies, such as filing of a complaint with the Department of Justice or other appropriate federal agency or the filing of a suit in state or federal court. Use of this procedure is not a prerequisite to the pursuit of other remedies.

In addition to the complaint process described above, a complainant may file a Title VI complaint or lawsuit with the following offices:

Federal Transit Administration Office of Civil Rights
 Attention: Title VI Program Coordinator
 East Building, 5th Floor – TCR
 1200 New Jersey Ave., SE
 Washington, DC 20590

Oregon Department of Transportation
 Office of Civil Rights, MS 23
 3930 Fairview Industrial Drive SE
 Salem, OR 97302

U.S. Department of Justice
 Civil Rights Division
 Coordination and Review
 Section – NWB
 950 Pennsylvania Ave, NW
 Washington, DC 20530

Disposition of Complaints and Resolution

Sustained Complaints- If the complaint is substantiated and a probable cause of a discriminatory practice based on race, color, or national origin is found to exist, Wasco County shall endeavor to eliminate said practice by means of a Remedial Action Plan. The Remedial Plan shall include: a list of all corrective actions accepted by the agency; description of how the corrective action will be implemented; and a written assurance that the agency will implement the accepted corrective action in the manner discussed in the plan.

Unsustained Complaints- If there is insufficient evidence to either prove or disprove the allegation(s) both parties to the complaint will be informed of the reason(s) for this disposition.

Unfounded Complaint- If it is determined that an act reported pursuant to this policy/procedure did not in fact occur, a finding of unfounded shall be made.

Exonerated Complaints- If it is determined that an act reported pursuant to this policy/procedure did in fact occur, but was lawful and proper within the guidelines established herein, a finding of exonerated shall be made.

Recording Title VI Investigations, Complaints and Lawsuits

In order to comply with 49 CFR Section 21.9(b), Wasco County prepares and maintains a list of any active investigations conducted by entities other than the FTA, lawsuits, or complaints naming Wasco County that allege discrimination on the basis of race, color, or national origin. This list includes the date of the investigation, lawsuit, or complaint was filed; a summary of the allegation(s); the status of the investigation, lawsuit, or complaint; and actions taken by the recipient in response to the investigation, lawsuit, or complaint. The Wasco County Title VI Complaint Coordinator (Office Administrator) maintains these files until closed. The Wasco County Title VI Complaint Coordinator will also maintain a log of all complaints received. Records will be stored according to state and federal record retention requirements. Tracked information will be reported to ODOT as the grantor of the funds as required.

Additional Information upon Request

At the discretion of FTA, information other than that required by the referenced circular may be requested, in writing, from Wasco County in order to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI requirements. The Wasco County Title VI Complaint Coordinator is available to provide additional information as needed and to respond to any inquiry.

BOARD COMPOSITION AND MINORITY REPRESENTATION ON NON-ELECTED BODIES

Wasco County is overseen by a Board of Commissioners, and the table depicting the membership of this Board as of March 2023 is below:

	Not Hispanic or Latino	Hispanic or Latino
Population (2020 Census)	21,653	5017
Wasco County Board of Commissioners	3	

Of Those Who Are Not Hispanic or Latino							
	White Alone	Black or African American Alone	Asian Alone	Native Hawaiian Alone	American Indian or Alaskan Native Alone	Some Other Race Alone	Two or more races
Population (2020 Census)	18,703	115	248	185	983	110	1309
Wasco County Board of Commissioners	3						

For the Board of Commissioners and Committees advising the Wasco County Board and transportation operations, Wasco County encourages participation of minorities on the Board and committees in the following manners:

- Posting information about the ability to participate on our website, through our social media platforms and through our newsletter.
- Sending press releases to the local newspapers in our regional service area.
- Conducting direct outreach to organizations and agencies representing the interests of minority populations and/or providing direct services to minority individuals.

RECORD OF TITLE VI OR OTHER CIVIL RIGHTS INVESTIGATIONS, COMPLAINTS OR LAWSUITS

To date, there have been no Title VI investigations, complaints or lawsuits.

LIMITED ENGLISH PROFICIENCY PLAN

Wasco County is committed to breaking down language barriers by implementing consistent standards of language assistance across its service area. Wasco County has adopted a Limited English Proficiency Plan as part of our Title VI policy. The plan is attached.

NOTIFYING BENEFICIARIES OF THEIR RIGHTS UNDER TITLE VI

Our website includes our Title VI policy and complaint form. The website also states the Anti-Discrimination Statement as listed in this plan. Wasco County's Title VI policy and complaint form are also posted at Wasco County's office (located at 401 E 3rd St. Suite 200, The Dalles, OR). The Title VI Compliance Statement is included in rider guides and bus schedules as appropriate. Finally, the Title VI Compliance Statement is posted inside vehicles used for public transportation. Individuals who believe they have been discriminated against may request a complaint form from the Office Administrator at Wasco County's office.

ANALYSIS OF CONSTRUCTION PROJECTS

Over the last three years Wasco County has not completed a construction project requiring an environmental assessment (EA) or environmental impact statement (EIS).

INCLUSIVE PUBLIC PARTICIPATION

Community Outreach is a requirement of Title VI. Wasco County and its sub-recipients shall seek out and consider the viewpoints of minority and low-income populations in the course of conducting public outreach. Specific information about MCEDD's programs can be found in their Title VI policy.

NON-DISCRIMINATION STATEMENT

Non-Discrimination Statement: Wasco County is an affirmative-action, equal-opportunity employer. Public Transportation services are available to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.

Declaración de No Discriminación: Wasco County y son empleadores de acción afirmativa e igualdad de oportunidades. Servicios de transporte públicos son disponibles a todos sin importar raza, color, origen nacional, genero, identidad de genero, religión, edad, altura, peso, incapacidad, creencias políticas, orientación sexual, estado de matrimonio, estado familiar o si es veterano de guerra.

Wasco County's Title VI policy and complaint form are posted on the Wasco County website (<http://co.wasco.or.us>) and at Wasco County's offices (located at 401 E 3rd St. Suite 200, The Dalles, OR). Individuals who believe they have been discriminated against may request a complaint form from the Office Administrator at Wasco County's office.

Ref: FTA Circular 4702.1B Title VI and Title VI Dependent Guidelines for Federal Transit Administration Recipients

Purpose

The purpose of this policy is to establish guidelines to effectively monitor and ensure that Wasco County is in compliance with all FTA Title VI requirements and regulations in order to carry out the provisions of the Department of Transportation's (DOT) Title VI Regulations at 49 CFR Part 21.

Authorities

Title VI of the Civil Rights Act of 1964, as amended, provides that no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance.

Policy Statement

Wasco County assures that no person shall, on the grounds of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964, as amended, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. Wasco County is committed to creating and maintaining programs and services that are free of all forms of discrimination.

Responsibilities

All employees of Wasco County shall follow the intent of these guidelines in a manner that reflects the organization's policy. Employees receiving information regarding violations of this order shall determine if there is any basis for the allegation and shall proceed with resolution as stated in the sections *Employee Responsibility* and/or *Investigation of Complaints and Appeal Process*.

Certification and Assurance

To ensure accordance with 49 CFR Section 21.7, every application for financial assistance from FTA must be accompanied by an assurance that the applicant will carry out the program in compliance with Title VI of the Civil Rights Act of 1964. This requirement shall be fulfilled when the applicant submits its annual certifications and assurances to FTA. The text of FTA's annual certifications and assurances is available on FTA's Web site. Wasco County complies with this instruction annually in order to receive FTA funding.

NOTIFICATION OF COMPLIANCE WITH TITLE VI

In order to comply with 49 CFR Section 21.9 (d) MCEDD has posted information for the public regarding the Title VI obligations and protections against discrimination afforded to the public by Title VI on the Wasco County website. Wasco County has also posted the following notice of compliance with Title VI,

which is visible to the public at the Wasco County office and directs the public to the Wasco County website and to the appropriate phone number to inquire for more information. Additionally, this information is available upon request.

Notification of Compliance with Title VI

Wasco County complies with Title VI and Title VI Dependent Guidelines for Federal Transit Administration Recipients. Title VI obligations and protections against discrimination afforded to the public by Title VI can be found on the Wasco County website at <http://www.co.wasco.or.us>. This information is also available upon request, please inquire inside office or contact Title VI Complaint Coordinator at (541) 506-2520.

Notificación de la conformidad con Title VI

Wasco County se conforma con las pautas dependientes del Title VI y del Title VI para los recipientes federales de la administración del tránsito. Las obligaciones y las protecciones del Title VI contra la discriminación producida al público por Title VI se pueden encontrar en el Web site de Wasco County en <http://www.co.wasco.or.us>. Esta información está también disponible a petición, investiga por favor dentro de oficina o entra en contacto con a coordinador de la queja del Title VI en (541) 506-2520.

APPROVED this 05 day of February, 2025.

Wasco County Board of Commissioners

APPENDIX A

LIMITED ENGLISH PROFICIENCY PLAN

Introduction

This *Limited English Proficiency Plan* has been prepared to address Wasco County's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read, write or understands English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including Wasco County.

Wasco County is committed to breaking down language barriers by implementing consistent standards of language assistance across its service area.

Elements of an Effective LEP Policy

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing an LEP policy or plan. These elements include:

1. Identifying LEP person who needs language assistance
2. Identifying ways in which language assistance will be provided
3. Training staff
4. Providing notice to LEP persons
5. Monitoring and updating the LEP Plan

These recommended elements have been incorporated into this plan.

Methodology and Four Factor Analysis

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

Wasco County analyzes four factors to determine what reasonable steps should be taken to ensure meaningful access for LEP persons:

1. The number or proportion of LEP person eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
2. The frequency with which LEP individuals come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to the LEP Community.
4. The resources available to Wasco County and the overall cost.

The greater the number or proportion of eligible LEP persons; the greater the frequency with which they have contact with a program, activity, or service; and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed.

The Four-Factor Analysis

Each of the factors outlined above is examined to determine the extent of language assistance measures required. Recommendations in this plan are based on the results of the analysis.

Factor 1: The Proportion, Numbers and Distribution of LEP Persons

The Census Bureau has a range of four classifications of how well people speak English. The classifications are 'very well,' 'well,' 'not well,' and 'not at all.' Table 1 in the appendix of this plan shows data about the population of the Wasco County region who speak English less than 'very well.' Based on this information, there are 1,448 out of 25,160 (or 5.75%) who speak English less than 'very well' with 1,322 speaking Spanish as their language.

Factor 2: Frequency of Contact with LEP Individuals

Contacts with Wasco County are made through its offices in The Dalles, its websites, its social media pages, its officers, and its staff who make presentations and build networks among public agencies and private employers in Wasco County. Wasco County serves LEP persons daily via: Spanish content on the Wasco County website that is available online at all times. We have an office accessible to the public and therefore accessible to LEP individuals, however we currently do not have much contact with LEP individuals. Wasco County utilizes translation services from Maria Pena in The Dalles, Oregon to produce publications to distribute in Spanish.

Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP

Wasco County serves individuals throughout the County in a variety of ways which include Business Assistance Services, Mobility Management and Transportation Services, Technical Assistance Services and Regional Planning. While important to the region, the Technical Assistance and Regional Planning activities generally serve entities/organizations rather than individuals. The Business Assistance and Mobility Management/Transportation programs, however, engage directly with entities/organizations, as well as individuals. The nature of their services thus has greater potential for offering services to LEP individuals.

Factor 4: The Resources Available to WASCO COUNTY and the Overall Cost

Wasco County reviewed its available resources that could be used for providing LEP assistance, specifically for written resource materials and translation services for the most likely needed programs and services. Wasco County's funds are limited. Thus, the costs associated with necessary translation are allocated on an as-needed basis each fiscal year. Wasco County's current in-house language capabilities are English, with limited Spanish. Wasco County partners with Maria Pena who has provided experienced staff fluent in Spanish to assist as needed. Wasco County has not encountered a need to have language services in other languages besides Spanish.

Implementation Plan

Options

Federal fund recipients have two main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis. Wasco County is defining an interpreter as a person who translates spoken language orally, as opposed to a translator, who translates

written language and a translator as a person who transfers the meaning of written text from one language into another. The person who translates orally is not a translator, but an interpreter.

Considering the relatively small scale of Wasco County, the low concentration of LEP individuals in the service area, and Wasco County's financial resources, it is necessary to limit language aid to the most basic and cost-effective services. Other than vital documents, if there are any language assistance measures required for the LEP individuals, Wasco County shall proceed with oral interpretation options to meet all requests for those language groups to ensure equal access while also complying with LEP regulations.

Proposed Actions

Wasco County will take the following actions:

- With advance notice of at least seven working days, Wasco County will provide interpreter services at public meetings.
- The Census Bureau "I-speak" Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.
- Publications of Wasco County's Title VI complaint form is made available on our website.
- In the event that a Wasco County employee encounters a LEP individual, they will follow the procedure listed below.

Office Encounter

1. Provide an "I-speak" language identification cards to determine the language spoken of the LEP individual.
2. Once the foreign language is determined, provide information to the Title VI coordinator who will contact an interpreter.
3. If the need for a vital document to be translated arises, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

In Writing

1. Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
2. The Title VI Coordinator will contact a translator to determine the specifics of the letter request information.
3. The Title VI Coordinator will work with the elected agency to provide the requested service to the individual in a timely manner.

Over the Phone

1. If someone calls into Wasco County office speaking another language, every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line and if possible determine the language spoken of the caller.
2. Once the language spoken by the caller has been identified, we will proceed with providing the requested assistance to the LEP individual.

Wasco County Staff Training

Wasco County staff will be provided training at staff meetings of the requirements for providing meaningful access to services for LEP persons.

Providing Meaningful Access to Limited English Proficient (LEP) Persons

Title VI and its implementing regulations require that recipients of federal funds take responsible steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are Limited English Proficient. Wasco County partners with local nonprofits to provide translation services as necessary.

Employee Responsibility

Each employee shall:

1. Ensure that there are no barriers to service or accommodation that would prevent usage or access to services.
2. Train subordinates as to what constitutes discrimination and barriers to access.
3. Take prompt and appropriate action to avoid and minimize the incidence of any form of discrimination.
4. Notify the Human Resources Director in writing of the circumstances surrounding any reported allegations of discrimination no later than the next business day.

Notice and Access**Providing Notice to LEP Persons**

Wasco County will provide language service by notifying LEP persons of services available free of charge. Wasco County will post the LEP Plan on our website. Wasco County will post notices of available services, in languages LEP persons would understand, in the office in places where LEP persons may seek services and on our website.

Wasco County staff will be informally surveyed periodically on their experience concerning any contacts with LEP persons during the previous year to identify modifications to this plan to improve outreach and services to Limited English Proficient Persons.

LEP Plan Access

A copy of the LEP plan document can be requested at Wasco County's main office during normal business hours:

Wasco County Title VI Coordinator
401 E 3rd St. Suite 200
The Dalles, OR 97058
By phone: 541-506-2520
By fax: 541-296-2551

Our website includes our Title VI policy and complaint form. The website also states the Anti-Discrimination Statement. Wasco County's Title VI policy and complaint form are also posted at Wasco County's office (401 E 3rd St. Suite 200, The Dalles, OR). Individuals who believe they have been discriminated against may request a complaint form from the Office Administrator at Wasco County's office.

APPENDIX B

LIMITED ENGLISH PROFICIENCY DATA TABLE

Table: ACSST5Y2022.S1601

Wasco County, Oregon												
	Total		Percent		Percent of specified language speakers							
					Speak English only or speak English "very well"		Percent speak English only or speak English "very well"		Speak English less than "very well"		Percent speak English less than "very well"	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	25,160	±51	(X)	(X)	23,712	±235	94.2%	±0.9	1,448	±229	5.8%	±0.9
Speak only English	20,838	±336	82.8%	±1.3	(X)	(X)	(X)	(X)	(X)	(X)	(X)	(X)
Speak a language other than English	4,322	±334	17.2%	±1.3	2,874	±341	66.5%	±5.1	1,448	±229	33.5%	±5.1
SPEAK A LANGUAGE OTHER THAN ENGLISH												
Spanish	3,789	±309	15.1%	±1.2	2,467	±309	65.1%	±5.7	1,322	±231	34.9%	±5.7
5 to 17 years old	1,037	±138	4.1%	±0.5	875	±169	84.4%	±10.6	162	±109	15.6%	±10.6
18 to 64 years old	2,605	±275	10.4%	±1.1	1,525	±281	58.5%	±7.0	1,080	±180	41.5%	±7.0
65 years old and over	147	±46	0.6%	±0.2	67	±42	45.6%	±22.4	80	±37	54.4%	±22.4
Other Indo-European languages	238	±98	0.9%	±0.4	182	±81	76.5%	±11.9	56	±37	23.5%	±11.9
5 to 17 years old	13	±20	0.1%	±0.1	13	±20	100.0%	±91.2	0	±25	0.0%	±91.2
18 to 64 years old	177	±84	0.7%	±0.3	132	±64	74.6%	±16.8	45	±39	25.4%	±16.8
65 years old and over	48	±38	0.2%	±0.2	37	±31	77.1%	±31.3	11	±18	22.9%	±31.3
Asian and Pacific Island languages	144	±78	0.6%	±0.3	80	±76	55.6%	±32.8	64	±44	44.4%	±32.8
5 to 17 years old	0	±25	0.0%	±0.2	0	±25	-	**	0	±25	-	**
18 to 64 years old	103	±84	0.4%	±0.3	80	±76	77.7%	±21.5	23	±24	22.3%	±21.5
65 years old and over	41	±43	0.2%	±0.2	0	±25	0.0%	±51.4	41	±43	100.0%	±51.4
Other languages	151	±63	0.6%	±0.2	145	±63	96.0%	±6.5	6	±9	4.0%	±6.5
5 to 17 years old	51	±33	0.2%	±0.1	51	±33	100.0%	±46.1	0	±25	0.0%	±46.1
18 to 64 years old	72	±55	0.3%	±0.2	66	±54	91.7%	±13.9	6	±9	8.3%	±13.9
65 years old and over	28	±21	0.1%	±0.1	28	±21	100.0%	±62.2	0	±25	0.0%	±62.2
CITIZENS 18 YEARS AND OVER												

Table: ACSST5Y2022.S1601

Wasco County, Oregon												
	Total		Percent		Percent of specified language speakers							
					Speak English only or speak English "very well"		Percent speak English only or speak English "very well"		Speak English less than "very well"		Percent speak English less than "very well"	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
All citizens 18 years old and over	19,086	±319	(X)	(X)	18,726	±317	98.1%	±0.8	360	±163	1.9%	±0.8
Speak only English	17,399	±311	91.2%	±1.3	(X)	(X)	(X)	(X)	(X)	(X)	(X)	(X)
Speak a language other than English	1,687	±264	8.8%	±1.3	1,327	±255	78.7%	±9.1	360	±163	21.3%	±9.1
Spanish	1,372	±253	7.2%	±1.3	1,065	±226	77.6%	±10.4	307	±159	22.4%	±10.4
Other languages	315	±92	1.7%	±0.5	262	±89	83.2%	±13.3	53	±43	16.8%	±13.3
Source: American Community Survey 2022 Five-Year Estimates												



MOTION

SUBJECT: Wasco County Title VI Plan Motion

I move to approve the 2025 Wasco County Title VI and Limited English Proficiency Plan.

Wasco County Commissioners,

Over recent decades, wildfire risk to communities in Wasco County has increased, posing threats to homes, infrastructure, agricultural resources, and forest landscapes. Recent fires, including the Larch Creek fire, have threatened lives and homes, and forced evacuations. There is increasing interest in expanding capacity to support Wasco County residents in preparing for, responding to, and recovering from wildfire. This priority has been regularly highlighted in Wasco County planning documents, including the recently updated Wasco County Community Wildfire Protection Plan (CWPP), approved in December 2022.

To meet this need, Wasco County sought and was awarded a \$5.9 million dollar grant in 2024 through the Community Wildfire Defense Grant program to implement wildfire risk reduction work in South Wasco County and to hire a Wildfire Coordinator to oversee wildfire mitigation programs county-wide. That work is now underway.

The CWDG program, a funding opportunity presented by the US Forest Service, has announced a third round of funding, *applications for which are due February 28, 2025*. To further the efforts of Wasco County in proactively mitigating wildfire risk, staff request the opportunity to apply for funds to expand these efforts to the communities of Chenoweth, Mosier, and Rowena. Historic fires in this area, including the Microwave Tower Fire of 2024, threaten homes and property, expend valuable resources, and force evacuations. Limited water supply in the area further exacerbates conditions and response capabilities. Included in the request for funding is a project that would include the installation of four above-ground 12,000/gallon water cisterns strategically located in the Mosier Fire District. These cisterns would allow water tenders to refill rapidly and decrease response time to fire incidents. The proposal would also include:

- Fuels treatment – annual funding for contracting out fuels reduction activities, identified and administered by Wasco County Soil and Water Conservation District and Fire Agencies.
- Public engagement and education – ongoing community engagement and education on defensible space, wildfire preparedness, and risk reduction.

This proposal builds on other collaborative efforts that have been underway in recent years, including the Wasco County Forest Collaborative projects, Joint Chief's funding, and other grant funding available for fuels treatment across private, state, and federal lands.

This grant is intended to help high-risk communities plan for and reduce the risk of wildfire. This is the third year of funding in the program, which has been reduced from five to four years. This means that Wasco County can request additional funds in year four as well.

No funding match is required – Wasco County is a high-risk community with heightened socioeconomic vulnerability to wildfire, which means the county qualifies for a full waiver of the standard 25% match.

- \$631,000 requested for 5 years of work – max request per application is \$10 million.

We are putting this before you today to request that Wasco County serve as the fiscal agent and manager of the grant, a total estimated sum of \$631,000 over a 5-year period. In coordination with County staff, there will be partner involvement to support the successful completion of project goals.

BUDGET PROPOSAL

BUDGET - ANNUAL OPERATING		
	Assumptions	Cost
County Wildfire Coordinator (personnel)	Previous CWDG funds have provided 5 years of wage and fringe costs. The proposed request for Round 3 funding would provide one additional year of wage/fringe for this position, as well as management and other staff time.	\$114,000
Travel and Per Diem (supplies)	Staff member will be in the field and meeting with partners regularly	\$ 12,000
Vegetation Management (contractual)	120 days per year at \$4000 per day, crew of 5 + equipment (or variation thereof, within cost threshold based on specific treatment needs)	\$ 480,000
Educational Material - publishing and printing (supplies)	Material development, printing, and distribution, min of 2 educational events per year (can be coupled with existing community events)	\$ 5,000
Education and Outreach (contractual)	Graphic design services, as well as budget and external paid support for a minimum of 2 community outreach events (can be combined with existing community events)	\$ 20,000
SUBTOTAL	5 years annual operating costs	\$ 631,000.00
TOTAL		\$631,000.00

SUPPORTING AGENCIES and ORGANIZATIONS

Oregon Department of Forestry

Oregon State Fire Marshal

Oregon State University Fire Extension

Wasco County Planning

Wasco County Emergency Management

Mid-Columbia Fire and Rescue

Wasco Forest Collaborative