

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MAY 19, 2025

Commissioners present for the meeting: John Comer, Clay Andrews, Craig Greenwood

Also, In Attendance:

Public: Doug Hess, interim LEDO Director; Lyn Martin, LeAnn Conrad, Cheryl Clark, Brenda Leak, David Purcell.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Charity Perigo, Chief Deputy Auditor; Matt Herndon, Highway Superintendent; John Kuiper, Zoning Director; Jenny Hobough, Highway Office Manager; Laci Frodge, Health Nurse; Jim Morson, EMA Director, Cody Craigin, Deputy EMA Director (remote); Jill Wilson, HR Director; Anthony Pruitt, Sheriff.

The meeting was called to order by John Comer, Commissioner President.

1. New Business:

- a. Add Ordinance Amending Food Establishment Regulations. Clay Andrews made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
- b. Craig Greenwood made a motion to approve the May 5, 2025 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
- c. Craig Greenwood made a motion to approve the May 5, 2025 – May 19, 2025 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
- d. Craig Greenwood made a motion to approve the May 9, 2025 payroll with a second from Clay Andrews, all voted in favor.
- e. Highway – Herndon stated paving has begun and will finish this week in Greenhill area. Dust control should be starting this week.
- f. UBO – James, Jones, Johns
 - i. James – Kuiper explained James stopped in last week with photos and John explained photos taken yesterday. Vegetation is getting thick again, still has junk pile in the back and dumpster is full but looks like James has attempted to keep yard mowed/some cleanup. Discussed \$500 fine to hold in abeyance and other options. Clay Andrews made a motion to impose a fine of \$500 held in abeyance for next 60 days seconded by Craig Greenwood, all voted in favor. Barce explained next UBO hearing will be held July 21st for James.
 - ii. Jones – Kuiper explained Jones has not been back to the house since this process has started and bank holding the mortgage stated they are working this out with Jones. Barce explained if we can show served with order to remove the building if no proof then advertise 3 times and notify the bank. Clay Andrews made a motion to begin the process of having the home removed with notice 3 times in paper if not signed card proving notice and notify bank seconded by Craig Greenwood, all voted in favor.
 - iii. Johns (Wilmington Bank) – Kuiper explained great progress has been made in the cleanup with new windows, roof, doors, old porch removed, new deck, siding, fascia, new septic, foundation inspection and repairs, burn pile removed. Kuiper suggest release. Clay Andrews made a motion to release John UBO at 3060 W 650N seconded by Craig Greenwood, all voted in favor.
- g. Property Maintenance – Purcell – Kuiper explained photos taken yesterday, good progress with cleanup. Comer asked how soon to finish. Purcell stated due to work schedule he is not sure. Discussed options. Craig Greenwood made a motion to release Purcell property maintenance seconded by Clay Andrews, all voted in favor.
- h. EMA – Jim Morson, EMA Director, explained backup emergency for the county. Cody Craigin, EMA Assistant Director, major expenses due to State requirements in 2030. Asking for \$200K annually in the EMA budget to slowly accomplish State requirements over the next 5 years. Craigin explained the cost will be approximately 1.3-1.5 million and if we wait until the cost will increase considerably. There are issues with miscommunication between services as all are on different platforms and Sheriff is the only dept using Caliber which is dispatch console software. Ambulance, fire departments, EMA all need to be on Caliber. Also, not being on the same contract entities cannot communicate as well as financially a lot. First project \$99,764.97 for repeater, buildings, tower install antennae, upgrade backup system to communicate with dispatch phase 2, buildings phase 3, phase 4 antenna install, phase 5 ups battery backup. Alert notification system has failed and new equipment is needed. Craigin explained Active911 and FirstNet system which is used by fire departments but all need to use so ensure communication. Caliber is the dispatch system public safety notification service CAD platform ensuring communication with Sheriff. Sheriff Pruitt explained using these systems will keep confidentiality as scanners will not be able to hear. Asking for funding in 2025 of \$99,764.97 for first project as explained. Internet service will be required through FirstNet at \$30/month mobile hotspot, annual with max data plan of \$13,155.56 for entire county. Caliber annual of \$23,276.36. EMA will manage the entire project and MOU will be required for each department. Discussed 2026 budget due to cuts from State and unable add \$200,000 to the budget. Discussed moving forward and technology changes again in 5 years so will we be doing this again. Clay Andrews made a motion to approve \$123,041.33 (\$99,764.97, \$13,155.56 and \$23,276.36) paid from Rainy Day Fund seconded by Craig Greenwood, all voted in favor. EMPMG Grant not looking positive for 2024 time frame due to issue with not meeting the requirements. Speed limit signs put in place last week by INDOT on 263 but signed have quit working.
- i. Ordinance Amending the Food Establishment Regulations – Warrick explained food code not changed since 2001 and State has changed to new regulations which made the old ordinance null. Barce crated a new ordinance to align with the State Code. Discussed the grading system used by the County. Clay Andrews made a motion to approve #2025- 0519A Ordinance Amending the Food Establishment Regulations for Warren County seconded by Craig Greenwood, all voted in favor.

2. Old Business:

- a. Randy Wurtzbaugh, Highland Cemetery – Waiting on information concerning from State as not sure if Trustee can help fund the cemetery. Barce will look into the this.
- b. Annex Building Construction/Remodel – Greenwood stated paint applied and partition wall/door installed, electrician coming to finish then ceiling tile to be installed. Carpet install Tuesday after Memorial Day, possibly June 1st moving into the building. Jill will be purchasing a new office desk. After this project is complete. work to begin on EMA office. ADA doors installed at Extension. Name the old Extension building Annex. Flag Day, June 14th at 5 p.m. is the rededication of the Courthouse Cannons. There will be a swing band playing at 6 p.m. at the library gazebo. GoGov app is live and will be released to the public soon.

3. Elected Official/Department Head comments:

- a. Doug Hess, LEDO – Currently working on READI 1 project.
- b. Jenny Hobough, Highway – Bridge 39 project. Suzie Kemper, INDOT has stated County is not ADA compliant and we may lose funding for grants if we are not compliant. Wilson stated County is working on ADA compliance.

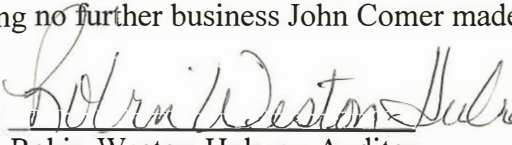
- d. Matt Herndon, Highway – Inquired about work on new dairy road. Andrews stated he will discuss with Dispennett, HWC for road study. Discussing with Dairy options with road paid for/abatement.
- e. Weston-Hubner – New taxing software presentation on May 20th at 3:00 p.m. Settlement should be finished this week. Health First 2026 revenue down to \$70,000 from \$233,000. Presented Treasurer new copier lease agreement with Cardinal \$250.12/month. John Comer made a motion to approve \$250.12/month for Cardinal Copier Lease seconded by Clay Andrews, all voted in favor. Weston-Hubner presented information for kayak kiosk on behalf of Community Foundation.
- f. Joink issue – Discussed penalty can be charged as per agreement. Barce will look into this. Comer suggested a letter stating the penalties. Some locations are not correct in the agreement such as Extension is not included for free service.
- g. Extension - Greenwood stated that Benton and Warren have been short an Educator for past years. Interviews were supposed to be last week but only 1 available so cancelled interview. Benton County did not sign agreement with Purdue due to this. Barce will look into this as Warren County has been paying for Educator.

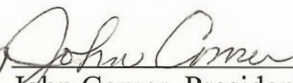
4. Public Comment:

Next Commissioner meeting June 2, 2025 @ 8:30 a.m.


There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


John Comer, President


Clay Andrews, Vice President


David Craig Greenwood