

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY JANUARY 6, 2025**

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public:

Kara Dewlen, LEDO Director; Lyn Martin, Cheryl Clark, Tom Witsman, LeAnn Conrad, Brenda Leak, Jim Morson, Scott Hunter.

Department Head/Elected Official –

Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Office Manager; John Kuiper, Zoning Director; Anthony Pruitt, Sheriff; Jill Wilson, HR Director; Dr. Sean Sharma, Health Officer.

1. The meeting was called to order by Craig Greenwood, President.

2. New Business:

- a. MJ Electric and Actalent Settlement, Williamsport Ball Program and JCWF Decommissioning agreement. Clay Andrews made a motion to approve the amended agenda with a second from John Comer, all voted in favor.
- b. Reorganization and Election of Officers for 2025:
  - i. Commissioner President – Craig Greenwood made a motion to appoint John Comer 2025 President of the Commissioners seconded by Clay Andrews, all voted in favor, John Comer abstained.
  - ii. Vice President – Craig Greenwood made a motion to appoint Clay Andrews 2025 Vice President of the Commissioners seconded by John Comer, all voted in favor, Clay Andrews abstained.
  - iii. The Commissioners retained and appointed the following: Clay Andrews made a motion to approve all appointments with a second from Craig Greenwood, all voted in favor.
    1. Highway – Clay Andrews, John Comer and Craig Greenwood
    2. County Farm – Clay Andrews
    3. County physical facilities – Craig Greenwood
    4. Ambulance/EMS – John Comer
    5. Jail – John Comer
- c. Craig Greenwood made a motion to approve the December 16, 2024 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
- d. Craig Greenwood made a motion to approve the December 16, 2024 – January 6, 2025 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
- e. Craig Greenwood made a motion to approve the December 20, 2024 and January 3, 2025 payroll with a second from Clay Andrews, all voted in favor.
- f. Highway – Herndon stated roads in good shape with the winter weather.
- g. CCG 2024-2 bid opening – John Comer opened the sealed bids. Reith Riley \$453,025.00, Milestone \$427,115.00. Discussed areas around Greenhill. Craig Greenwood made a motion to approve Milestone bid for \$427,115.00 seconded by Clay Andrews, all voted in favor.
- h. Property Maintenance – Mickle, Dickens and Purcell.
  - a. Mickle - Kuiper stated Mickle is here today and photos have been sent showing improvement. Mickle stated someone is interested in purchasing this parcel. Barce stated if sold the Property Maintenance will stay with the parcel until satisfied. Clay Andrews made a motion to extend the Mickle Property Maintenance 60 days if satisfied, the fine will be removed, seconded by Craig Greenwood, all voted in favor. Barce stated the Property Maintenance will be discussed on March 17<sup>th</sup> 8:30 a.m.
  - b. Dickens - Kuiper stated he has had no contact with Dickens. Commissioners discussed the parcel. Barce explained the Property Maintenance fee and UBO process. Clay Andrews made a motion to extend Purcell Property Maintenance 60 days seconded by Craig Greenwood, all voted in favor.
  - c. Purcell – Kuiper has had no contact with Purcell but improvements have been made. Discussed zoning and property maintenance violations. Clay Andrews made a motion to extend the Property Maintenance 60 days requiring all cars not owned by Purcell, hay rig, etc. must be Kuiper all cars he does not own must go, hay rig within 60 days or will be an ordinance violation seconded by Craig Greenwood, all voted in favor. Commissioners suggested having Sheriff Department collect VIN # from cars. Clay Andrews made a motion stating Purcell must move firewood and vehicles from County Right of Way in 60 day or a Zoning violation will be filed seconded by Craig Greenwood, all voted in favor. Both items will be discussed on March 17<sup>th</sup> at 8:30 a.m.
- i. Resolution Warren County Boards 2025 – Commissioners discussed the appointments. Clay Andrews made a motion to approve Resolution #2025-0106A seconded by Craig Greenwood, all voted in favor.
- j. Appointment of County Banks, Attorney and newspaper – Craig Greenwood made a motion to appoint 2025 County Bank - First Financial Bank, County Attorney - Barce and Redlin, County Newspaper - Review Republican seconded by Clay Andrews, all voted in favor.
- k. Certificate Sale Parcels – Craig Greenwood made a motion to transfer/assign tax sale certificate for 702 Warren Street to Town of Williamsport and prepare deed seconded by Craig Greenwood, all voted in favor. West Lebanon 112-114 High Street assign tax sale certificate and prepare deed craig and clay, all voted in favor.
- l. 2025 EMS Agreement – Discussed total budget of \$454,000. Clay Andrews made a motion to approve 2025 EMS Agreement seconded by Craig, Greenwood all voted in favor.
- m. Hoosier Associates, County Insurance – Blake Shoen explained the 2025 County vehicle, liability, cyber insurance with approximately 7% increase this year. Discussed the EMA tower location coverage.
- n. MJ Electric and Actalent Settlement – Barce explained the settlement agreements. Craig Greenwood made a motion to approve MJ Electric and Actalent settlement agreements totaling \$125,000 which will reimburse Fund 1176 Highway seconded by Clay Andrews, all voted in favor.
- o. JCWF Decommission Agreement – Barce explained this will be done every 5 years due to cost changes over the 50-year agreement. Craig Greenwood made a motion to approve the Agreement seconded by Clay Andrews, all voted in favor.
- p. Williamsport Ball Program – Aaron Brooks explained 44 x 32 building concession stand and storage being built. Ball program is not affiliated with the town but town does donate and need appropriately \$10,000 – \$15,000 to finish the project. Clay Andrews made a motion to donate \$10,000 from Fund 4918 Donation line seconded by Craig Greenwood, all voted in favor.

Old Business:

Elected Official/Department Head comments:

- a. Jim Morson, EMA Director – Morson explained Road Advisory due to weather on Friday. Radios need to be inventoried and keyed up due to State regulations.
- b. Matt Herndon, Highway – Lawn mower and leaf blower sold on GovDeals.
- c. Justin Brummett, Coroner – Coroner office is in good shape with no issues. EMS had 3 less runs than 2023. Waiting on Life Line for new ambulance. Chassis is being stored at the Williamsport Fire Department due to need for heated bay. Discussed keeping the original ambulance rather than selling which would put the County at 5 ambulances.
- d. Kara Dewlen, LEDO Director – Discussed projects since will not be selected for the Stellar Grant such as housing solutions. READI 1 still waiting, LEI Lilly endowment and CCC college community collaborative (Purdue oversees) monies will be arriving soon. Williamsport apartment complex will begin in spring.
- e. Sheriff Pruitt – Currently down 2 jail officers and part time kitchen help.
- f. Laci Frogge, Health Department Nurse – Joink Internet has been installed and live.
- g. Robin Weston-Hubner, Auditor – Commissioner Certificate Tax Sale is set for March 7, 2025 at 10:00 a.m. Inquired about Fountain/Warren Dispatch Interlocal Agreement which expired April 30, 2024. Commissioners will contact Fountain County. Discussed quotes for highway supplies. Old Extension building inspection by Indiana Mold Remediation invoice of \$660.00 was discussed. Clay Andrews made a motion to pay from building grounds and maintenance custodial budget seconded by John Comer, all voted in favor.
- h. Craig Greenwood, Commissioner – Greenwood presented Resolution for Jania Hayman and explained. Craig Greenwood made a motion to accept Resolution #2025-0106C Congratulating Jania Hayman representing Warren County at Indiana State Fair Queen Contest in top 10 and helping with Stellar Grant, seconded by Clay Andrews, all voted in favor.

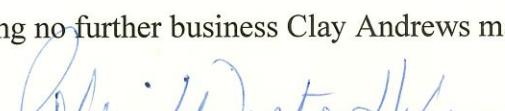
Public Comment:

- a. Patty Crone – Prairie Township resident inquired about PHI Cares Agreement. Commissioners explained PHI Cares/STAT Flight for County. Dairy Capo coming into the County and CO2 with concerns.
- b. Lyn Martin – Inquired members of BZA. Commissioners explained there are 5 members.
- c. LeAnn Conrad – inquired about a wind turbine blade that was taken down before planting season but still there. Herndon will discuss with JCWF and Barce will discuss with JCWF attorney.

Next Commissioner meeting January 21, 2025 @ 6:00 p.m.

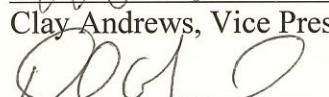
There being no further business Clay Andrews made a motion to adjourn with a second from John Comer, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
John Comer, President

  
Clay Andrews, Vice President

  
David Craig Greenwood