

APPLICATION FOR APPROVAL OF MINOR SUBDIVISION (Lot Split)

Instructions for completion of form:

1. Complete top section of form. Buyer or seller is to sign form. Circle appropriate designation, either buyer or seller. Attach copy of sketch/survey and legal description.
2. Contact Van Wert County Regional Planning Commission to obtain flood hazard information.
3. Contact County Health Department if new construction is intended that will require well and/or septic permit.
4. Contact County Engineer (County Road) or Township Zoning Inspector (Township Road) if new construction is intended that will require road cut and/or drainage.
5. Contact Township Zoning Official for review of lot zoning requirements in unincorporated areas.
6. Contact appropriate City or Village Zoning Official for review of lot zoning requirements in incorporated areas.
7. Submit completed form and attachments to Tax Map Office.