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May 31, 2023

Meeting of the City of Two Harbors Personnel, held on Wednesday, May 31, 2023, at 4:30 p.m.

The meeting was called to order by Chairperson Glaser.

Members present, Councilors: Glaser, Erickson, Redden. 3.

Others present: Administrator, Nordean
 Finance Director, Pietila

Unfinished Business:

Administrator Nordean reported that both AFSCME and IBEW have signed the Memorandums of Understanding regarding summer hours. She also indicated that the MOU allows for departments to change their schedules as needed and the Electrical Department has decided to maintain a schedule of five eight-hour days per week.

Nordean reviewed three positions that are currently posted explaining that there were several applications received for the Electronic Data Processing Technician position, three received for the building maintenance custodian position and four received for the Administrative Assistant/Deputy Clerk position. She indicated that the hope to schedule interviews for next week.

New Business:

Nordean and Pietila reviewed the new federal requirements for the Juneteenth holiday with committee members. Pietila reported on a communication from Flaherty & Hood indicating options for the City with regard to the holiday. She explained that there are five labor agreements and holiday pay is a negotiable item within these bargaining agreements. Motion by Redden and Erickson recommending that a memorandum of understanding with each bargaining unit be authorized which allows for eight hours of pay for the Juneteenth holiday for each employee on June 19, 2023, then the item is to be negotiated for future years as a part of each of the City's bargaining agreements. Motion carried.

Motion by Redden and Erickson that the meeting adjourn. Carried.

Robin M. Glaser, Personnel Committee Chair