

TWO HARBORS CITY COUNCIL

SPECIAL MEETING AGENDA

February 13, 2019

5:00 P.M. Call to order special meeting of the City Council of the City of Two Harbors for the purpose of conducting a work session with City department heads and to determine City Council priorities.

Roll call:

Pledge of Allegiance:

Department Head Presentations:

1. Blake Prince, Electrical Department
2. Blake Prince/Jim Gilbert, Public Works Department
3. Paul Johnson, Gas, Water & Sewer Department
4. Luke Heikkila, Water and Wastewater Treatment Plants
5. Rick Hogenson, Police Department
6. Dave Ellquist, Liquor Store
7. Katie Sundstrom, Library
8. Mark Schlangen, Fire Department
9. Dan Walker, Administrator
10. Miranda Pietila, Finance Director
11. Patty Nordean, City Clerk/HR

Council/Administration Priorities:

Legislative Priorities:

Adjourn:

Projects Listed as Council/Administrative priorities completed in 2018:

- 2018 CIP Project Cycle Complete
- 2019 CIP Projects Ordered (January 19)
- Work Order System
- Revised Assessment Policy
- Highway 61 Overlay Project
- Successful Bonding request for Main Lift Station
- Sales Tax Referendum
- Campground Bathhouse Repair
- Public Purpose and Expenditures Policy and Programs
- Employee Recognition Program
- City Council and Staff Roles and Responsibilities Guidelines
- City Council and Staff Requests for Services and Information Policy
- Standard Hiring Practices Policy
- Airport Taxiway Project
- *Main Lift Station Rehabilitation (substantial completion February 19)

Projects identified as priorities, but not completed from 2018 for 2019 carry over:

- Edna G Project
- Sales Tax Legislation
- Long Term Golf Course Plan
- City Planner/Building Official
- Airport Jet A Fueling System

Projects listed in 2018 not completed- off the table:

- Willamette Valley Waterman Phase II

Secondary projects completed in 2018:

- Filled vacant Commissions
- Renewed Campground Manager Contract
- Car Charging Project
- Quality of Life Survey
- PW Building Projects
- City Hall Carpet

Future Projects identified, but not listed as a priority in 2018:

- School Land Swap
- Transient Dock Project (Waterfront Development)