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February 13, 2023

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, February 13, 2023, at 6:07 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Hefter, Glaser, Kasell, Passe, Erickson, Redden. 6.

Others present: Interim Administrator, Dhein
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Costley.

Clerk Nordean requested the addition of Consent Agenda 22, Scheduling a special meeting for the purpose of serving as the City Canvassing Board; changing Consent Agenda #12, regarding Water & Wastewater Maintenance Sessions to St. Cloud vs. Grand Rapids; removing Appearance No. 2, Judy Olson; and adding New Business 4A, Extending the review process by 60 days and scheduling a public hearing for February 27, at 6 PM, or as soon thereafter as possible, regarding a concept plan for XX Lighthouse Point Road.

Motion by Passe and Hefter approving the agenda with the changes recommended by the clerk. Carried by a unanimous yea vote of members present on roll call.

Brandon Graden, 405 Second Avenue, was present and addressed the Council expressing his displeasure with water meters, expenses incurred during the Tall Ships Festival, property value increases, the condition of roads and the proposed new liquor store.

Jay Cole, 716 Fifth Avenue, was present via Zoom, and addressed the Council providing an illustration of demolition of the John A. Johnson School building, which he proposes. He explained his proposed timeline for demolition of the building for a project which he proposes to construct 3D printed housing for the homeless.

Personnel Committee:

Councilor Glaser reported on the January 25 meeting of the Personnel Committee where they discussed the Water and Wastewater Treatment Plant Superintendent Position Description, the Parks, Grounds and Building Maintenance position, minimum wage for temporary employees and discussed creative options for attracting employees.

Planning Commission:

Planner Otsea was present and addressed the Council providing an overview of the last Planning Commission meeting where the group discussed the Highway 61 Project and the THC moratorium.

Motion by Glaser and Passe that the following consent agenda items:

1. **RESOLUTION NO. 2-53-23 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$19,915,495.38.**
3. Approving payroll for the second half of January, 2023, in the amount of \$242,521.02.
4. **RESOLUTION NO. 2-54-23 AUTHORIZING PAYMENT TO LAKE COUNTY IN THE AMOUNT OF \$500 FOR CONSTRUCTION TESTING FOR THE 2021-2022 STREET IMPROVEMENT PROJECT.**
4. **RESOLUTION NO. 2-55-23 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,165 FOR GENERAL ENGINEERING SERVICES.**
5. **RESOLUTION NO. 2-56-23 AUTHORIZING THE PURCHASE OF A VIVAX-METROTECH RTK LINE LOCATER FOR THE GAS, WATER & SEWER DEPARTMENT IN THE AMOUNT OF \$11,810.00.**
6. **RESOLUTION NO. 2-57-23 AUTHORIZING THE PURCHASE OF WINTER TRACKS FOR THE SKIDSTER IN THE AMOUNT OF \$3,900.**
7. **RESOLUTION NO. 2-58-23 AUTHORIZING PAYMENT TO WSB FOR MATERIAL TESTING FOR THE WWTP IN THE AMOUNT OF \$1,370.**
8. **RESOLUTION NO. 2-59-23 AUTHORIZING PAYMENT TO LAKEHEAD CONSTRUCTORS FOR PAY APPLICATION 15 FOR THE WASTEWATER TREATMENT PLANT PROJECT FOR AN AMOUNT OF \$798,842.08**
9. **RESOLUTION NO. 2-60-23 AUTHORIZING THE PURCHASE OF A NEW 2500 GMC REGULAR CAB PICK-UP PER SPECS FROM NORTH COUNTY GM AT THE COST NOT TO EXCEED \$47,098.44.**
10. Accepting, with regret, the resignation of Luke Heikkila, from his position of Water & Wastewater Superintendent, and authorizing a letter of appreciation for his service.
11. **RESOLUTION NO. 2-61-23 AUTHORIZING THE PURCHASE OF 70 NEW ELECTRICAL PEDESTALS FOR THE CAMPGROUND FROM BORDER STATES ELECTRIC AT THE COST OF \$17,960.00.**
12. Approving the request of the Gas, Water & Sewer Superintendent to allow Brad Jones and Dave Klinker to attend Minnesota Rural Water & Wastewater Technical Conference, in St. Cloud, Minnesota.
13. **RESOLUTION NO. 2-62-23 AUTHORIZING THE NATIONAL NETWORK OF LIBRARIES OF MEDICINE “ALL OF US” PROGRAM AND STORY CORPS TO**

PROVIDE A TOOLKIT AND RECEIVE A STIPEND OF UP TO \$10,000 TO BE USED TO ENHANCE COMMUNITY STORYTELLING PROGRAMMING.

14. **RESOLUTION NO. 2-63-23 APPROVING THE REQUEST OF THE LIBRARY DIRECTOR FOR AUTHORIZATION TO SUBMIT A MINI GRANT APPLICATION TO THE ARROWHEAD LIBRARY SYSTEM IN THE AMOUNT OF \$250 FOR IMPROVEMENTS TO SHELVING IN THE EASY READERS SECTION AT THE LIBRARY.**
15. **RESOLUTION NO. 2-64-23 APPROVING THE REQUEST OF THE LIBRARY DIRECTOR FOR AUTHORIZATION TO SUBMIT AN APPLICATION FOR VISTA PARTNERSHIP FOR TWO TEMPORARY, FULL-TIME EMPLOYEES FOR SUMMER OF 2023.**
16. **RESOLUTION NO. 2-65-23 AUTHORIZING AND DIRECTING ADMINISTRATION TO APPLY FOR ASSISTANCE TO A FIREFIGHTERS GRANT FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FOR USE BY THE CITY OF TWO HARBORS, CITY OF SILVER BAY, CITY OF BEAVER BAY AND THE ENTITY THAT PROVIDES FIRE DEPARTMENT SERVICE FOR FINLAND.**
17. **RESOLUTION NO. 2-66-23 AUTHORIZING THE REQUEST OF LORI CARLSON TO CARRY OVER AN ADDITIONAL FIVE DAYS (40 HOURS) OF VACATION INTO 2023.**
18. **RESOLUTION NO. 2-67-23 AUTHORIZING PAYMENT TO DAVE ELLQUIST, LIQUOR STORE MANAGER, IN THE AMOUNT OF \$300 FOR WORKING NEW YEAR'S DAY AND MARTIN LUTHER KING DAY.**
19. **RESOLUTION NO. 2-68-23 APPOINTING KAREN HOWARD AND TONI WANGEN AS ELECTION JUDGES FOR THE 2023 PRIMARY AND SPECIAL ELECTIONS.**
20. **RESOLUTION NO. 2-69-23 DESIGNATING THE LAKE COUNTY ELECTION COORDINATOR AND THE CITY CLERK AS THE ABSENTEE BALLOT BOARD FOR THE CITY OF TWO HARBORS PRIMARY AND SPECIAL ELECTIONS.**
21. Scheduling a special meeting of the City Council for the purpose of serving as the Cable Commission for immediately following the 6 PM Regular City Council meeting on Monday, February 27, 2023.
22. Scheduling a special meeting for the purpose of serving as the City Canvassing Board.

Communications:

1. A memorandum from Joe Rhein, Bolton & Menk, providing an update on City Projects.

2. A memorandum from Jennifer Selchow, Bolton & Menk, providing an update on WWTP Improvements.

Unfinished Business:

Other.

New Business:

Motion by Erickson and Glaser determining that the council approves EC and either option E or WIA, whichever MnDOT prefers, as the desired components of the \$6.43M allocation for the Highway 61 Corridor Study with the hope and expectation that if we receive other funding in this legislative session that we can continue to have the discussion for fully funding the entire project. Carried.

Motion by Glaser and Hefter declaring first reading of an ordinance amending the HRA provisions. Carried.

Motion by Hefter and Erickson referring to the Public Affairs Committee, a request for a recommendation on whether the City should purchase property owned by ACRE Development, LLC near the site of the proposed new liquor store. Carried.

Motion by Erickson and Passe that **RESOLUTION NO. 2-70-23 EXTENDING THE REVIEW PROCESS BY 60 DAYS AND SCHEDULING A PUBLIC HEARING FOR FEBRUARY 27, AT 6 PM, OR AS SOON THEREAFTER AS POSSIBLE, REGARDING A CONCEPT PLAN FOR XX LIGHTHOUSE POINT ROAD** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Passe and Hefter that the meeting adjourn.

Ben Redden, President, City Council

Patricia D. Nordean, City Clerk